



Cleburne Regional Airport Advisory Board Meeting Minutes

Regular Meeting

March 21, 2022 - 12:00 PM

1650 Airport Drive

Cleburne, TX 76033

Attendees (Quorum met)

Present

- Chris Jackson
- Keith Moreland
- Austin Lindert
- Karla Carmichael
- Sharlette Wright
- Garrett Watson

Absent

- Susie Sarchet

Order of Business

I. Citizens Comments (Public Comment)

- a. None

II. Unfinished Business

- a. Rules & Regulations: Sharlette completed updating rules and regs. Gave copy to board members to look over. She has sent a copy to city attorney to review.
- b. Equipment prices for LEKTRA Tug, etc. were shared with the board. Keith Moreland said he would share additional quotes he had before next meeting.
- c. Staffing Update: Still looking for part time employee. Keith Moreland said he may know someone interested. Job application is being shared on Facebook, city website, education board for Hill College, Chamber page, and looking for other outlets.
- d. Master Plan Update: Held first public meeting March 10, Keith and Susie were absent. Next public meeting is in June.
- e. Hangar 98: Utilizing the space as overnight hangar space and recently let a company use it short term for dismantling an aircraft.
- f. Fly-in/Ribbon Cutting: Had a great turn out and photos were shared on social media and local newspaper.
- g. Airplanes & Coffee fly-in: Huge turnout. Hoping to host them again in the future. Fell right in line with the EAA's hot dog fly in and cookout so there was free food and fun at the airport all day long.

III. New Business

- a. Hangar Inspections: Still waiting on a few keys from Danny Griffith's assistant. Will go ahead and schedule inspections for the keys/codes we do have.
- b. Hangar 501: Owner offered city first rights to purchase at \$250,000. Chris Jackson motioned to refuse 1st rights on hangar 501, Keith Moreland seconded the motion.
- c. Repairs have been going on, with repairs to hangar 100, gate 7, and hangar 99 roof replacement complete. Waiting on regulators to come in to complete replacement of regulators for runway/taxiway lights.
- d. Danny Griffith hangar additions: He wants to build 32 T-hangars, but costs of pavement are halting progress. City is not currently in a position to pay for additional pavement when existing pavement is still needing to be redone. Sharlette said she would be looking at the BIL to see if there were any possibilities to use that for the needed pavement.
- e. New Sub-leasing tenants in hangar 1000 and 1010, Dauntless Air (Firefighting aircraft) and Plane Place Aviation (Jet/turboprop and piston mechanics).
- f. David MacDonald's Lease: Will be up at the end of the year at which time the rate will increase.
- g. Welcomed new board member Chris Jackson, who works for CISD.

Also, Sharlette mentioned she would be bringing increases in hangar rentals before the board at the next regular meeting.

IV. Closing

- a. Meeting adjourned at 1:09 PM
 - b. Motion by Keith Moreland, seconded by Austin Lindert
 - c. **Next Regular Meeting: Monday, May 9 at 12:00 PM**
- **These minutes were unanimously approved at the regular Airport Advisory Board meeting on May 9, 2022 – Motion by Austin Lindert, 2nd by Alana "Susie" Sarchet**