



**REGULAR CITY COUNCIL MEETING MINUTES**  
**APRIL 14, 2020**  
**5:00 PM**  
**CITY HALL COUNCIL CHAMBERS**  
**10 NORTH ROBINSON STREET**

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City facilities are closed to the public in response to a health emergency. Cleburne City Council conducted this meeting by telephone conference in accordance with local, state and federal Orders to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). Therefore, there was no public access to the location described above. The meeting was live streamed and is available on the city’s website.

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**I. ROLL CALL AND CALL TO ORDER BY MAYOR AT 5:00 PM**

\*Participated remotely

**City Council:**

- ✓ Scott Cain, Mayor\*
- ✓ Dr. Bob Kelly, SMD 1\*
- ✓ Chris Boedeker, SMD 2\*
- ✓ Mike Mann, SMD 3
- ✓ John Warren, Mayor Pro Tem/SMD 4

**Administration:**

- ✓ Steve Polasek, City Manager\*
- ✓ Fritz Quast, City Attorney\*
- ✓ Ivy Peterson, City Secretary

Some ceremonial practices (Items II & III) were waived due to special meeting circumstances.

**~~IV. CITY SECRETARY READS THE GUIDELINES TO SPEAK BEFORE COUNCIL~~**

Mayor Cain waived the reading of the guidelines until such a time as necessary

**V. CITIZENS COMMENTS – Special Guidelines in response to COVID-19**

Members of the public were given an opportunity to participate in the meeting by teleconference and/or submitting questions/comments through the registration card available on the city’s website (<https://www.cleburne.net/agendacenter>). Registration cards received by 4:00 p.m. were read into the record by Mayor Cain.

**VI. COMMUNITY INTEREST MATTERS, ANNOUNCEMENTS & PRESENTATIONS**

None

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**CONSENT ITEMS**

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All of the following items on the Consent Agenda are considered to be routine and self-explanatory by the Council and will be enacted with one motion.

**M1. CONSIDER MINUTES FOR THE MARCH 24, 2020 COUNCIL MEETING.**

**RS1. RS04-2020-39**

**CONSIDER A RESOLUTION AUTHORIZING 380 AGREEMENT WITH GARZA GROUP CUSTOM HOMES AND REAL ESTATE DEVELOPMENT, LLC FOR BUILDING REHABILITATION GRANT FOR 208 EAST CHAMBERS STREET IN THE AMOUNT OF \$4,750.**

Person presenting this item: Grady Easdon, Economic Development Manager

**BRIEF:** Garza Group has submitted an application seeking funds available under the Downtown Building Rehabilitation Matching Incentive Program (“Program”) to be used toward the cost of installing a new HVAC system in their building located at 208 E. Chambers Street. This building is occupied by Loaf ‘N Dog restaurant. Under the Program, 50% of project costs up to a maximum of \$25,000 are eligible for reimbursement. Cost of this project is \$9,500.00 so the maximum reimbursement would be \$4,750.00.

**RS2. RS04-2020-40**

**CONSIDER A RESOLUTION AUTHORIZING A 380 AGREEMENT WITH HOMES MX2, LLC TO REIMBURSE AN AMOUNT EQUAL TO ASSESSED AND COLLECTED IMPACT FEES NOT TO EXCEED \$4,000 FOR CONSTRUCTION OF NEW HOME LOCATED AT 606 ATLANTIC AVE; AS REPRESENTED BY MARTHA MIRANDA.**

Person presenting this item: Grady Easdon, Economic Development Manager

**BRIEF:** Homes MX2 LLC, represented by Martha Miranda, has submitted an application for reimbursement of impact fees under the Impact Fee Rebate Incentive Program that was adopted by City Council at the January 28, 2020 meeting. The approximate investment will be \$130,000 for a 1,450 square foot home to be constructed at 606 Atlantic. Roadway, water, and wastewater impact fees will be assessed for a total of \$5,093.06 on this property. This is one of the many “infill lots” in Cleburne that have been acquired by builders or developers. As part of the program, the builder must meet certain guidelines and criteria in order to qualify for reimbursement of these fees as noted:

- Lots or parcels shall be existing single-family substandard parcels or tracts and/or lots of record being less than 7,000 square feet in area
- Homes must be at least 1,200 square feet
- Construction must commence within 180 calendar days of execution of an agreement
- Construction must be completed within 12 months of commencement
- Single-family residences only; no duplexes or other multi-family residences are eligible
- Impact fee rebate is contingent upon issuance of completion letter by Building Official or their designee
- Maximum rebate of assessed impact fee amount not to exceed \$4,000
- Home construction must comply with all City codes and ordinances in addition to design and development standards per Resolution RS01-2020-13, Section 1(b)(8)
- Only one application may be submitted per lot
- Construction of the residence may not be more than 50% complete at time of application as determined at the sole discretion of the Building Official or their designee

- Builder/developer must certify that they do not and will not knowingly employ an undocumented worker in accordance with Chapter 2264 of the Texas Local Government Code in carrying out its obligations under the agreement
- Builder/developer will make an effort to utilize local area contractors

**RS3. RS04-2020-41**

**CONSIDER A RESOLUTION AUTHORIZING A 380 AGREEMENT WITH VERDEGRIS VENTURES, LLC TO REIMBURSE AN AMOUNT EQUAL TO ASSESSED AND COLLECTED IMPACT FEES NOT TO EXCEED \$4,000 FOR CONSTRUCTION OF NEW HOME LOCATED AT 429 SABINE AVENUE; REPRESENTED BY ROY HERNANDEZ.**

Person presenting this item: Grady Eason, Economic Development Manager

**BRIEF:** Verdegris Ventures, LLC, represented by Roy Hernandez, has submitted an application for reimbursement of impact fees under the Impact Fee Rebate Incentive Program that was adopted by City Council at the January 28, 2020 meeting. The approximate investment will be \$130,000 for a 1,450 square foot home at 429 Sabine Ave. Roadway, water, and wastewater impact fees totaling \$5,093.06 will be assessed for this property. This is one of the many “infill lots” in Cleburne that have been acquired by builders or developers. As part of the program, the builder must meet certain guidelines and criteria in order to qualify for reimbursement of these fees as noted:

- Lots or parcels shall be existing single-family substandard parcels or tracts and/or lots of record being less than 7,000 square feet in area
- Homes must be at least 1,200 square feet
- Construction must commence within 180 calendar days of execution of an agreement
- Construction must be completed within 12 months of commencement
- Single-family residences only; no duplexes or other multi-family residences are eligible
- Impact fee rebate is contingent upon issuance of completion letter by Building Official or their designee
- Maximum rebate of assessed impact fee amount not to exceed \$4,000
- Home construction must comply with all City codes and ordinances in addition to design and development standards per Resolution RS01-2020-13, Section 1(b)(8)
- Only one application may be submitted per lot
- Construction of the residence may not be more than 50% complete at time of application as determined at the sole discretion of the Building Official or their designee
- Builder/developer must certify that they do not and will not knowingly employ an undocumented worker in accordance with Chapter 2264 of the Texas Local Government Code in carrying out its obligations under the agreement
- Builder/developer will make an effort to utilize local area contractors

**RS4. RS04-2020-42**

**CONSIDER A RESOLUTION AUTHORIZING A 380 AGREEMENT WITH VERDEGRIS VENTURES, LLC TO REIMBURSE AN AMOUNT EQUAL TO ASSESSED AND COLLECTED IMPACT FEES NOT TO EXCEED \$4,000 FOR CONSTRUCTION OF NEW HOME LOCATED AT 431 SABINE AVENUE; REPRESENTED BY ROY HERNANDEZ.**

Person presenting this item: Grady Eason, Economic Development Manager

**BRIEF:** Verdegris Ventures, LLC, represented by Roy Hernandez, has submitted an application for reimbursement of impact fees under the Impact Fee Rebate Incentive Program that was adopted by City Council at the January 28, 2020 meeting. The approximate investment will be \$130,000 for a 1,450 square foot home at 431 Sabine Ave. Water and wastewater service already exist at this location, so there are no impact fees for those services. This is one of the many “infill lots” in Cleburne that have been acquired by builders or developers. As part of the program, the builder must meet certain guidelines and criteria in order to qualify for reimbursement of these fees as noted in the applicant’s previous request (RS3 for 429 Sabine Ave).

**RS5. RS04-2020-43**

**CONSIDER A RESOLUTION AUTHORIZING A 380 AGREEMENT WITH VERDEGRIS VENTURES, LLC TO REIMBURSE AN AMOUNT EQUAL TO ASSESSED AND COLLECTED IMPACT FEES NOT TO EXCEED \$4,000 FOR CONSTRUCTION OF NEW HOME LOCATED AT 433 SABINE AVENUE; REPRESENTED BY ROY HERNANDEZ.**

Person presenting this item: Grady Eason, Economic Development Manager

**BRIEF:** Verdegris Ventures, LLC, represented by Roy Hernandez, has submitted an application for reimbursement of impact fees under the Impact Fee Rebate Incentive Program that was adopted by City Council at the January 28, 2020 meeting. The approximate investment will be \$130,000 for a 1,450 square foot home at 433 Sabine Ave. Water and wastewater impact fees totaling \$3,179.00 will be assessed for this property. This is one of the many “infill lots” in Cleburne that have been acquired by builders or developers. As part of the program, the builder must meet certain guidelines and criteria in order to qualify for reimbursement of these fees as noted in the applicant’s previous requests (RS3 - 429 Sabine Ave, and RS4 - 431 Sabine Ave).

**RS6. RS04-2020-44**

**CONSIDER A RESOLUTION APPROVING THE APPOINTMENT OF THE HEALTH AUTHORITY FOR THE CITY OF CLEBURNE IN ACCORDANCE WITH SECTION 121.033 OF THE TEXAS HEALTH AND SAFETY CODE; APPROVING THE AGREEMENT BETWEEN THE CITY OF CLEBURNE AND DR. MICHELLE BEESON, M.D. FOR PROFESSIONAL SERVICES.**

Person presenting this item: Scott Lail, Fire Chief

**BRIEF:** Due to the Disaster Declaration, the pandemic associated with the Coronavirus and COVID-19, and the need for timely notification of positive infection cases, Dr. Michelle Beeson has been appointed as the City’s Municipal Health Authority. This appointment, with ratification by the Council, allows the City of Cleburne to be notified first in the event of a positive test in the city limits. It also enables the City Staff to receive expert medical advice quickly. Dr. Beeson has served the City as Cleburne Fire Department’s Medical Director since 1999.

**OC1. CONSIDER ACCOUNTS PAYABLE FOR THE MONTH OF MARCH 2020.**

Person presenting this item: Troy Lestina, Director of Finance

**OC2. CONSIDER FINAL PLAT OF LOTS 1 - 10, BLOCK 1, OF NOLAN RIVER WEST, BEING ±137.34 ACRES IN THE CITY’S ETJ LOCATED APPROXIMATELY 2,070 FEET NORTH OF WOODARD AVENUE AND ON THE EAST SIDE OF CR 1227; AS REQUESTED BY DURHAM RENTAL PROPERTY LLC, REPRESENTED BY LARRY DURHAM, CASE PC20-007.**

Person presenting this item: Shane Pace, Executive Director of Development Services

**BRIEF:** The applicant is requesting approval of a final plat for Lots 1 through 10, Block 1, of Nolan River West, located approximately 2,070 feet north of Woodard Avenue and on the east side of CR 1227, within the City’s ETJ. There are a few existing homes to the west along CR 1227 as well as large areas of vacant land surrounding the subject property. As submitted, the final plat meets all of the minimum requirements as outlined in Chapter 154 of the Code of Ordinances. The Planning and Zoning Commission considered this request at their March 23, 2020 meeting and recommended approval by a vote of 4-0.

Councilman Kelly asked to reread caption for OC2. There were no other comments or questions.

**MOTION: to approve as presented in its entirety**

	Motion	Second	Aye	No	Abstain	Absent		Result
Kelly	X		X				X	Approved as presented
Boedeker			X					Approved as amended
Mann			X					Denied
Warren		X	X					Withdrawn
Cain			X					Postponed until:
<b>X</b>	<b>Motion Carried</b>		<b>Motion Failed</b>				<b>X</b>	<b>Roll Call</b>

**RESOLUTIONS**

**RS7. RS04-2020-45**  
**CONSIDER A RESOLUTION CONSENTING TO THE EXTENSION OF THE DECLARATION OF LOCAL DISASTER UNTIL APRIL 28, 2020, 11:59PM.**

Person presenting this item: Steve Polasek, City Manager

**BRIEF:** On March 13, 2020, the Mayor executed a Declaration of Local Disaster (“Declaration”), for the City of Cleburne pursuant to Section 418.108(a) of the Texas Government Code, which is for a period of seven days. In order to extend the Declaration, the City Council must consent to an extension pursuant 418.108(b) of the Texas Government Code. The Council has approved extensions to the Declaration as follows:

March 13, 2020 by RS03-2020-32 until March 29<sup>th</sup> at 11:59 p.m.

March 24, 2020 by RS03-2020-35 until April 14<sup>th</sup> at 11:59 p.m.

The City continues to take actions to promote health and safety, and suppress the spread of COVID-19 in the community. In doing so, staff has cancelled nonessential meetings until further notice. This resolution for your consideration is to extend the Declaration to the next regular council meeting date of April 28, 2020 at 11:59 p.m. central standard time.

Mayor Cain offered an update for the Council: The Mayor stated he has been in touch with grocery stores making sure they have what they need during this crisis. Dr. Beeson has been appointed and is helping to receive information much more quickly and to understand the data better as well. He has spent time educating the public along with Chief Scott Lail and other staff members. Things seem to be settling down. The golf course is not open as per the Attorney General via the Governor’s order. We will continue using a common sense approach and using the help line and social media to stay in touch and communicate with the public. Mayor Cain stated he has been communicating with Pastors. Cleburne is currently down to one active case of COVID-19. Data indicates the efforts of staff and the public with social distancing, sanitizing, and staying home is proving successful. Where do we go from now? Mayor Cain stated that he has consulted with Dr. Beeson and Chief Lail concerning how to come out of quarantine without having a spike of increased cases, but educating the public is key. Our direction is based on the direction from the Governor, but hope to have some flexibility to get our businesses up and running safely. The governor sets the tone. Will continue to communicate with the chamber, businesses, and churches. Mayor Cain thanked those who have done so much in the community in these efforts.

No comments or questions from the rest of the council.

**MOTION: to approve as presented**

	Motion	Second	Aye	No	Abstain	Absent		Result
Kelly			X				X	Approved as presented
Boedeker			X					Approved as amended
Mann		X	X					Denied
Warren	X		X					Withdrawn
Cain			X					Postponed until:
X	<i>Motion Carried</i>		<i>Motion Failed</i>				X	<i>Roll Call</i>

**RS8. RS04-2020-46**

**CONSIDER A RESOLUTION AUTHORIZING A CONTRACT WITH TEXAS MATERIALS GROUP, INC UTILIZING AN INTERLOCAL AGREEMENT WITH THE CITY OF FORT WORTH FOR THE 2020 ASPHALT MILL AND OVERLAY PROJECTS FOR AN AMOUNT NOT TO EXCEED 2,550,000.**

Person presenting this item: Jeremy Hutt, Director of Public Works

**BRIEF:** This agreement allows the City to use a third party contractor to perform large scale asphalt maintenance projects throughout the City. Streets that will receive work include: Blakney Street,

Huron Street, East Kilpatrick Street, North Anglin Street, Westmeadow Drive, Honeysuckle Drive, Hummingbird Lane, Whitefish Drive, Turtledove Drive, North Hyde Park Boulevard, Blue Jay Drive, North Nolan River Road, Glenwood Drive, Poindexter Avenue, Faircrest Drive/Municipal Drive, Ramsey Street, Dale Street, Honeysuckle Court, Ivy Court, Meadowlark Drive, Hummingbird Lane, Robin Place, Cleveland Street, and Harlin Drive.

The City of Fort Worth recently bid a similar contract at much larger quantities resulting in lower unit pricing. The City of Fort Worth contract was previously awarded to Texas Materials Group, Inc, TexasBit. The City of Cleburne, through the attached interlocal agreement with the City of Fort Worth, is able to utilize the unit prices from the Fort Worth contract with Texas Materials Group, Inc, TexasBit so that all state and local bidding requirements have been met.

Funding is allocated for this project in General Capital Projects Fund (Fund 53) Streets – M&R Streets, Curbs, and Alleys account in the amount of \$2,550,000. The current estimate for the project is \$2,463,474.27 which allows for \$86,525.73 to be available to address any field changes that may arise during construction.

Councilman Boedeker commented on the good work done by this same contractor on a previous project. Staff will be working with contractors concerning when particular roads should be done and the timeline and scheduling. There were comments regarding the Harlin Drive project by the high school which is still under construction and how it impacts school traffic.

**MOTION: to approve as presented**

	Motion	Second	Aye	No	Abstain	Absent		Result
Kelly		X	X				X	Approved as presented
Boedeker	X		X					Approved as amended
Mann			X					Denied
Warren			X					Withdrawn
Cain			X					Postponed until:
X	<i>Motion Carried</i>		<i>Motion Failed</i>				X	<i>Roll Call</i>

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**ORDINANCES**

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**OR1. OR04-2020-24**

**CONSIDER AN ORDINANCE AMENDING TITLE V: PUBLIC WORKS, CHAPTER 51: WATER AND SEWERS AND TITLE IX: GENERAL REGULATIONS, CHAPTER 96: HEALTH AND SAFETY; PROVIDING FOR CHANGES IN PRETREATMENT STANDARDS, WASTE HAULING, ENFORCEMENT MEASURES AND OTHER GENERAL CHANGES FOR THE PURPOSE OF ENSURING PUBLIC HEALTH, SAFETY AND WELFARE OF THE CITY.**

Person presenting this item: Jeremy Hutt, Director of Public Works

**BRIEF:** The City of Cleburne has had a pretreatment program since 1983, with the latest amendment to the program occurred in 2006. The pretreatment program regulates industrial waste streams to

prevent negative impacts that affect the wastewater plant. As with all programs, periodic updates are needed to remain effective at achieving the program goals. Staff has worked to update the pretreatment program with sensible modifications that will improve the overall functionality of the program. The proposed modifications, as required by federal rule, have been reviewed and approved by the Texas Commission on Environmental Quality (TCEQ). In order for the proposed modifications to be accepted they must be approved by City Ordinance.

These proposed modifications to the Industrial Waste Ordinance (sections 51.070-51.086) will make the program more user friendly for permitted industries and the City’s Regulatory Authority. The modification include; updated forms, reorganized the permit for clarity, new definitions for industrial users, and added a pollutant waiver option.

During the preparation of this amendment, other minor updates have been identified that are needed in the Waste Hauler (51.100-51.108) and Water Pollution Generally (96.04) Ordinances. The proposed ordinance addresses the needed updates with these three sections of the Code of Ordinances.

City Attorney, Fritz Quast confirmed that our virtual meeting has qualified with all requirements for a public hearing per the Open Meetings rules. Councilman Mann inquired as to communication with the industrial users concerning this code change. Mr. Hutt confirmed that industrial users were provided with the proposed changes and notice of public hearing. There has been no feedback received.

***\*OPENED PUBLIC HEARING\****

There were no speakers

***\*CLOSED PUBLIC HEARING\****

**MOTION: to approve as presented**

	Motion	Second	Aye	No	Abstain	Absent		Result
Kelly		X	X				X	Approved as presented
Boedeker			X					Approved as amended
Mann	X		X					Denied
Warren			X					Withdrawn
Cain			X					Postponed until:
X	<i>Motion Carried</i>		<i>Motion Failed</i>				X	<i>Roll Call</i>

**OR2. OR04-2020-25**

**CONSIDER AN ORDINANCE WAIVING CERTAIN INTEREST ON LIENS FILED AGAINST 806 CHASE AVE; AS REQUESTED BY ADRIAN CHAVEZ.**

Person presenting this item: Ivy Peterson, City Secretary

**BRIEF:** Mr. Adrian Chavez, owner of 806 Chase Avenue, aka Lot 5 Block 184, Original Cleburne, has requested a release of interest due for liens filed by the City so that it may be sold. The City filed a demolition and lot clearing lien against this property on September 18, 1990, and a mowing lien on January 19, 2012. Utilizing the services of Stewart Title North Texas of Cleburne, Mr.



Chavez purchased the property on January 30, 2007, with the deed being recorded on February 1, 2007. The first lien was in place at the time of the purchase. According to the requestor, Stewart Title is unwilling to honor the title policy concerning the lien that was in place at the time of the purchase. A breakdown of the lien costs are as follows:

Date Lien Filed	Services Provided	Principal Cost	Interest thru 04/30/20	Total Due
9/18/90	Demolition & Lot Clearing	\$450.00	\$7,104.80	\$7,554.80
1/19/12	Mowing	\$210.00	\$251.41	\$461.41
Total		\$660.00	\$7,356.21	\$8,016.21

The Johnson County Central Appraisal District lists the property at \$10,000 valuation and according to the Johnson County Tax Office, the property taxes are current.

Mayor Cain read into the record written comments submitted by the following:

- Adrian Chavez – in support
- Casey Garza – in support

There was a consensus of the Council in their comments expressing the 1990 lien should have been addressed by the title company at the time of purchase and that they are not inclined to waive interest due on the 2012 lien. However, the Council is in favor of moving forward with development in the community.

**MOTION: to reduce amount of interest owed for the 1990 lien from \$7,104.80 to \$1,500; no waiver of interest for the 2012 lien; and release of liens being contingent upon payment in full within 90 days**

	Motion	Second	Aye	No	Abstain	Absent		Result
Kelly		X	X					Approved as presented
Boedeker	X		X				X	Approved as amended
Mann			X					Denied
Warren			X					Withdrawn
Cain			X					Postponed until:
X	<i>Motion Carried</i>		<i>Motion Failed</i>				X	<i>Roll Call</i>

**OR3. OR04-2020-26**  
**CONSIDER AN ORDINANCE AUTHORIZING THE ISSUANCE OF WATERWORKS AND SEWER SYSTEM REVENUE REFUNDING BONDS, SERIES 2020 IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$4,975,000.**

Person presenting this item: Troy Lestina, Director of Finance

**BRIEF:** As a part of the March 2020 City Council workshop, the City Council requested staff to review the potential opportunity to refund any portion of the outstanding bonds of the City. The City

consulted with the City’s Financial Advisor, Hilltop Securities, to determine the opportunity for any economic savings. Both 2009 series bonds were originally issued in April 2009 in the amount of \$1,180,000 and \$4,750,000, respectively. The outstanding interest rates range from 2.139% to 3.066%. The 2010 series bonds were issued in December 2012 in an amount that totaled \$4,860,000, and has outstanding interest rates ranging from 4.00% to 4.25%. In looking at market conditions in mid-March 2020, there would be the opportunity to refund the outstanding bonds at a present value savings of \$126,310 (3.03%) with an average annual savings of \$15,915 (see attached prepared by the City’s Financial Advisor, Hilltop Securities, with financial information about the bond market and refunding of the outstanding bonds). The new debt would be level annual debt service, and there would be no extension of the original maturity in 2029. A benchmark of 3.00% in present value savings over the life of the issue was set as a target to move forward with the transaction. If market conditions would deteriorate to a level that a savings of a minimum of 3.00% in present value over the life of the issue could not be reached, it would be recommended to not move forward with the refunding. Jim Sabonis of Hilltop Securities will be available to review the preliminary refunding statistics with the City Council at its’ respective meeting.

Bond counsel representative Rob Collins with Bracewell, LLP, as well as the City’s financial consultants, Jim Sabonis and Andre Ayala with Hilltop Securities were available for questions via teleconference.

Councilman Boedeker complimented Councilman Mann for suggesting this action. The city will save a significant amount of money in interest.

Mayor Pro Team Warren inquired as to final interest rate. Mr. Lestina explained the process of shopping for a cheaper interest rate.

**MOTION: to approve as presented**

	Motion	Second	Aye	No	Abstain	Absent		Result
Kelly			X				X	Approved as presented
Boedeker			X					Approved as amended
Mann		X	X					Denied
Warren	X		X					Withdrawn
Cain			X					Postponed until:
X	<i>Motion Carried</i>		<i>Motion Failed</i>				X	<i>Roll Call</i>

**WORKSHOP**

**I. CITY MANAGER’S UPDATE ON MUNICIPAL BUSINESS**

- A. Discuss the City’s Financial Contingency Plan – Troy Lestina, Director of Finance

Mr. Lestina covered revenues and expenditures across the board considering the time of year as well as the current COVID19 situation. A plan is devised going forward with indicators for warnings of a recession. Councilman Mann expressed concern for next year’s budget more than this fiscal year. City Manager Steve Polasek agrees and adds that he has already been in contact with staff who will

present a budget with no additional spending with a secondary list in case the economy performs better than expected. Mayor commented he will be asking our citizens to shop local in the near future.

B. Discuss Recycling Center Updates – Jeremy Hutt, Director of Public Works

Mr. Hutt presented Council with pictures of recycling bins with misuse and vandalism, especially at Carver Park. The Carver Park bin has already been removed. Staff recommends removal of other bins and urges citizens to take their recyclables to the Transfer Station. Mayor Pro Tem Warren expressed agreement with Mr. Hutt’s recommendation. As advocates of recycling, both Councilman Kelly and Boedeker also expressed agreement of the removal of the bins.

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**EXECUTIVE SESSION**

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The Council did not convene a Closed Meeting.

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**ADJOURNMENT**

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**ADJOURNED AT: 6:22 PM**

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**APPROVAL OF MINUTES**

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**APPROVED BY MAJORITY VOTE OF COUNCIL ON: APRIL 28, 2020**