



**BUILDING AND STANDARDS COMMISSION  
APRIL 21, 2021**

**CLEBURNE CONFERENCE CENTER –  
PERFORMING ARTS CENTER  
1501 W. HENDERSON STREET  
CLEBURNE, TEXAS**

**MINUTES**

**PRESIDING: Chairman Blake Jones**

**MEMBERS PRESENT: Gary Estes, Brent Kiel, Aaron Keen, Barbara Rose, Linda London,  
Jason Marbut**

**STAFF MEMBERS PRESENT:**

**Danny Wilson, Fire Marshal  
Miley Smith, Chief Health Inspector  
Terry Broumley, Building Official  
Kayla Wright, Fire Inspector  
Corey Ames, Code Marshall  
Marlena Keller, Fire Secretary**

The April 21, 2021 meeting of the Building and Standards Commission was called to order at 9:13 AM by Chairman Blake Jones, who announced that a quorum was present.

The next order of business was to approve the minutes of the January 20, 2021 meeting.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Commissioner Jason Marbut to approve the minutes of the January 20, 2021 meeting of the Building and Standard Commission. The motion was seconded by Commissioner Brent Kiel. All members approved.

The Agenda was presented by Danny Wilson, Fire Marshal in the order listed on Page 6.

**LISTING OF PROPERTIES ON AGENDA IN ORDER DISCUSSED**

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**2230 N. MAIN**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; This structure has sat vacant for several years. People are breaking into the structure and sleeping inside, using the restroom, etc. There are several windows/doors busted out. There is no electricity or water to the property. There is a tree growing out of the foundation. The interior of the structure has been vandalized and is not sanitary due to bathroom use.

*-Deteriorated Building Components – TX Local Govt Code Chapt. 54C; IPMC 304.*

*-Rubbish & Garbage – IPMC 302.1*

*-Unsafe Conditions – IPMC 304.1.1*

No one was present to represent the property.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to acknowledge the property as substandard and accept the property into Building and Standards; Co-Chairman Gary Estes seconded the motion. All members approved.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to grant the owner 30 days until May 19, 2021 to secure the property, cleanup rubbish on property, repair any unsafe conditions, and complete repairs; Commissioner Brent Kiel seconded the motion. All members approved.

**1012 CHASE**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; The structure appears to be vacant and is unsecured. The structure's roof is in need of repair. There are deteriorated components associated with the roof to include fascia and soffit. There are leaks inside the home causing damage to the interior ceiling. There is a large amount of rubbish and garbage located around the property. The inside of the property needs to be repaired and cleaned to a sanitary condition.

*-Deteriorated Building Components – TX Local Govt Code Chapt. 54C; IPMC 304.*

*-Rubbish & Garbage – IPMC 302.1*

*-Unsafe Conditions – IPMC 304.1.1*

Travis Wayne Gillaspie was present to represent the property. Mr. Gillaspie stated that he had someone in there that was supposed to fix it up instead of paying rent, but they did not follow through. He stated that his plans are to repair or sell the property, however he is unsure at this time.

Chairman Blake Jones informed Mr. Gillaspie to keep the city updated with progress.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to acknowledge the property as substandard and accept the property into Building and Standards; Co-Chairman Gary Estes seconded the motion. All members approved.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to grant the owner 30 days until May 19, 2021 to secure the property and complete repairs; Commissioner Brent Kiel seconded the motion. All members approved.

**307 OLIVE ST.**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; The structure has sat vacant for several years. There are several areas on the exterior of the structure that need to be repaired or replaced with vinyl siding. The interior of the property is in need of repair. There are concerns for foundation issues as the floor is bulging between rooms. The structure is currently unsecured.

*-Deteriorated Building Components – TX Local Govt Code Chapt. 54C; IPCM 304.*

*-Rubbish & Garbage – IPCM 302.1*

*-Unsafe Conditions – IPCM 304.1.1*

Michael Fuller was present to represent the property. Mr. Fuller updated the commission that they had a contractor that would be able to fix anything that they need to be fixed. He stated that the owner lives in Houston and he was present at the meeting that got cancelled a couple of weeks ago. He stated that the goal was to get the property liveable and then the owner is probably going to rent out the structure.

Chairman Blake Jones asked Mr. Fuller that before any of that happens, could he meet with the city inspectors and allow them access to generate a repair list so they can list out all of the requirements that need to be taken care of.

Mr. Fuller responded that, that was not a problem at all. He stated that it was not long ago when they had a city inspector there, and he knows that a new electrical box was put in. He informed the commission that their objective was to work with the city and do the repairs.

Chairman Jones expressed his appreciation that the owner was willing to work with the city.

Mr. Fuller asked how the inspectors got in the house.

Fire Inspector, Kayla Wright responded that the back door was open and they were able to take photos.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

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Motion was made by Chairman Blake Jones to acknowledge the property as substandard and accept the property into Building and Standards; Commissioner Barbara Rose seconded the motion. All members approved.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to grant the owner 30 days until May 19, 2021 to cleanup, secure the property, generate a repair list, and complete repairs; Commissioner Brent Kiel seconded the motion. All members approved.

**1303 S. BRAZOS**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; The City would like to conduct an interior inspection of the property. The Fire Marshal's Office believes the property is over 51% deteriorated and would like an interior inspection to confirm. The exterior of the property has several areas that need to be repaired. There is also a large amount of outside storage and rubbish and garbage.

*-Deteriorated Building Components – TX Local Govt Code Chapt. 54C; IPMC 304.*

*-Rubbish & Garbage – IPMC 302.1*

*-Unsafe Conditions – IPMC 304.1.1*

Fire Inspector, Kayla Wright stated that there were also some junk vehicles and someone is living in the back of the property. She stated that the siding of the home needs to be repaired and they would like to get access to do an interior inspection of the structure to determine if it is over 51% deteriorated.

Gregory Scott was present to represent the property. Mr. Scott informed the commission that he was the son of Inez Scott and she passed away. He said that the house is in good conditions and that he and his brother have been working on the property. Mr. Scott informed the commission that his mother let a man move onto the property in his trailer 20 years ago.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to acknowledge the property as substandard and accept the property into Building and Standards; Co-Chairman Gary Estes seconded the motion. All members approved.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to grant the owner 30 days until May 19, 2021 to meet with the inspectors to generate a repair list, keep property maintained, and complete repairs; Commissioner Jason Marbut seconded the motion. All members approved.

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**508 TRINITY ST.**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; This property has sat vacant for several years. The windows are boarded up. There are several areas on the exterior of the structure that will need to be repaired or replaced. The accessory structure on the property will need to be repaired or removed. The fence will need to be repaired or removed. There is rubbish and garbage on the property that will need to be removed. Hope for representation. There are several junk vehicles on the property at this time.

*-Deteriorated Building Components – TX Local Govt Code Chapt. 54C; IPCM 304.*

*-Unsafe Conditions – IPCM 304.1.1*

No one was present to represent the property.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to acknowledge the property as substandard and accept the property into Building and Standards; Commissioner Brent Kiel seconded the motion. All members approved.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to grant the owner 30 days until May 19, 2021 to clear property of junk vehicles and junk debris, repair or replace deteriorated components, and complete repairs; Commissioner Brent Kiel seconded the motion. All members approved.

**214 FORREST AVE.**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; The porch is in need of repair. There are several areas on the exterior of the structure that are deteriorated and will need to be replaced. The back porch is falling down due to roof damage. There are several dead trees in the back of the property. The accessory structure is in need of repair to include the roof. The property smells like cat urine.

*-Deteriorated Building Components – TX Local Govt Code Chapt. 54C; IPCM 304.*

*-Unsafe Conditions – IPCM 304.1.1*

Cynthia Ruth Thomas and Michael Ray Thomas were present to represent the property. Cynthia Thomas stated that they have had some health and family issues and they have been living with her father-in-law due to illness, and he just passed away. She said that they are willing to fix up the property and have the property cleaned.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to acknowledge the property as substandard and accept the property into Building and Standards; Commissioner Barbara Rose seconded the motion. All members approved.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to grant the owner 30 days until May 19, 2021 to repair deteriorated building components, keep property clean, and complete repairs; Commissioner Brent Kiel seconded the motion. All members approved.

**402.5 N. Anglin St. A&B**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; No permits have been issued on the property. No progress is being made at this time.

*-Deteriorated Building Components – TX Local Govt Code Chapt. 54C; IPMC 304.*

*-Unsafe Conditions – IPMC 304.1.1*

No one was present to represent the property. The owner called before the meeting to say that he had a doctor's appointment and could not make it to the meeting.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to acknowledge the property as substandard and accept the property into Building and Standards; Commissioner Brent Kiel seconded the motion. All members approved.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to grant the owner 30 days until May 19, 2021 to allow city inspectors access to generate a repair list and complete repairs; Commissioner Brent Kiel seconded the motion. All members approved.

**101 MECHANIC**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; The City would like to request an interior inspection of the property. The roof is in need of replacing. The fascia and soffit are rotted in several areas. The brick on the north side of the structure is falling off. The property currently has high grass (over 4 ft. tall). The property has recently been sold.

*-Deteriorated Building Components – TX Local Govt Code Chapt. 54C; IPMC 304.*

*-Unsafe Conditions – IPMC 304.1.1*

ATS Capital, new owner, was present to represent the property. A representative of ATS Capital stated that they were going to fix the property and mow it.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to acknowledge the property as substandard and accept the property into Building and Standards; Commissioner Brent Kiel seconded the motion. All members approved.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to grant the owner 30 days until May 19, 2021 to meet with the city inspector to generate a repair list and complete repairs; Co-Chairman Gary Estes seconded the motion. All members approved.

**223 N. BRAZOS AVE.**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; Owner plans to demolish the structure themselves.

No one was present to represent the property.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to acknowledge the property as substandard and accept the property into Building and Standards; Co-Chairman Gary Estes seconded the motion. All members approved.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to grant the owner 30 days until May 19, 2021 to complete demolition of the structure; Commissioner Brent Kiel seconded the motion. All members approved.

**AMENDED MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to grant the owner 30 days until May 19, 2021 to complete demolition of the structure; Commissioner Brent Kiel seconded the motion. All members approved.

**114 WILLIAMS AVE.**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; No change. Parking lot has pot holes that a fire truck disappeared in. Deteriorated components on the interior and exterior of the structure. Concern for roof damage. Graffiti remains on the back of the building. The property has high grass and rubbish and garbage, and has for some time. The City continues to receive complaints for broken windows, pest infestation and the parking lot.

Josue Narvaez was present to represent the property. He informed the commission that he was unknowledgeable about this property and was told by the owner to come to the meeting and find out what the commission wanted them to do about the property.



Fire Inspector, Kayla Wright stated that the owner does know of everything that needs to be done, that they spoke to him about the repairs.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to assess civil penalties of \$1,000.00 per day starting January 20, 2021 to April 21, 2021, not to exceed \$91,000.00 for an uncompleted prior board order; Commissioner Brent Kiel seconded the motion. All members approved.

**112 WILLIAMS AVE.**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; The City is requesting this property be released to the owner as all violations have been completed.

No one was present to represent the property.

**MOTION: APPROVED UNANIMOUSLY**

**6 AYES; NO NAYS**

Motion was made by Commissioner Barbara Rose to release the property to the owners; Commissioner Brent Kiel seconded the motion. All members approved.

*Commissioner Aaron Keen stepped away from the dais from 10:30 a.m. – 10:34 a.m., and was not able to provide vote for 112 Williams Ave. A vote was allowed due to quorum being met.*

**717 N. ROBINSON ST.**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; Structural plans have been approved. The issue is the sizing of the water meters and sewer tap and submitting the correct forms to the utility department. There is high grass on the property. The property remains unsecured.

Ben Verdooran with DHLC Mortgage was present to represent the property. He informed the commission that all violations would be corrected.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to grant the owner 30 days until May 19, 2021 to secure the structure, maintain the property, and complete repairs; Co-Chairman Gary Estes seconded the motion. All members approved.

**308 N. ROBINSON ST.**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; Property owner has begun demolition on the interior of the structure. Property owner needs to update on progress and plan.

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Property is unsecured at this time. Plans have been approved. The zoning change has passed. Permits have been issued. Major demolition work has taken place. Need an update.

Ben Verdooran with DHLIC Mortgage was present to represent the property. He informed the commission that all violations would be corrected.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to grant the owner 30 days until May 19, 2021 to secure the structure, maintain the property, and complete repairs; Commissioner Brent Kiel seconded the motion. All members approved.

**416 N. ANGLIN ST.**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; Structural plans have been approved. The issue is the sizing of the water meters and submitting the correct forms to the utility department. The property is unsecured.

Ben Verdooran with DHLIC Mortgage was present to represent the property. He informed the commission that all violations would be corrected.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to grant the owner 30 days until May 19, 2021 to secure the structure, maintain the property, and complete repairs; Commissioner Brent Kiel seconded the motion. All members approved.

**613 MANSFIELD**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; Property owner appears to have cleaned out more of the rubbish and garbage. However, there is still a large amount of debris on the property. The fence is also falling down around the back yard that was placed so no one could see the rubbish in the back yard. There are tarps hung on the fences to hide the outside storage and rubbish.

Carlos & Patsy Whitaker were present to represent the property. Mr. Whitaker stated that he is continuing to clean. He stated that the man that was living in the building is gone. Mrs. Whitaker said that they have tarps up so no one can see the debris and junk vehicles.

Fire Inspector, Kayla Wright informed Carlos and Patsy Whitaker that they cannot have the tarps up as it is a violation of ordinance.

Chairman Blake Jones informed Carlos and Patsy Whitaker to get with the city inspectors to determine what else needs to be done.

Fire Marshal, Danny Wilson provided them with his contact information.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to grant the owner 30 days until May 19, 2021 to complete cleanup of property; Co-Chairman Gary Estes seconded the motion. All members approved.

**636 OAK.**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; Owners are still working on this property. Nothing new to report.

Vicki Collins called ahead before the meeting and provided an update that no changes have been made and that she would not be able to attend the meeting.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Commissioner Barbara Rose to grant the owner 30 days until May 19, 2021 to continue repairs, provide updates; Co-Chairman Gary Estes seconded the motion. All members approved.

**AMENDED MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Commissioner Barbara Rose to grant the owner 30 days until May 19, 2021 to continue repairs, provide updates, and complete repairs; Co-Chairman Gary Estes seconded the motion. All members approved.

**622 WOODARD AVE.**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; Property owner states he is having problems with the foundation company. The plumbing has been redone and is still in progress for the water and gas pipes to be complete. Property owner states he is working on getting bids for the roof repair. The interior will need extensive repair for ceiling and wall damage. Unknown timeframe of completion for all repairs.

Roswell M. Hudson was present to represent the property. Mr. Woodard updated the commission that the foundation company has completed their work, and now they are working on the electrical and plumbing.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to grant the owner 60 days until June 16, 2021 to complete repairs; Commissioner Aaron Keen seconded the motion. All members approved.

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**1014 TRINITY ST.**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; Property owner cut high grass/weeds in backyard. The property still has several violations to include rubbish and garbage, junk vehicles and outside storage. The roof and porch are in need of repair. Inspectors met the property owner after the last meeting and generated a repair list that was sent to owner. No permits have been issued.

Weldon Craddock was present to represent the property. He informed that he has mowed the property and is working on the rest of the issues.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to grant the owner 30 days until May 19, 2021 to maintain property and complete repairs; Co-Chairman Gary Estes seconded the motion. All members approved.

**625 E. WARDVILLE ST.**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; The last inspection was for insulation on January 20, 2021. Property had high grass until right before the meeting. City would like a final inspection to be able to release the property to the owner.

No one was present to represent the property.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Commissioner Barbara Rose to release property to the city inspectors; Co-Chairman Gary Estes seconded the motion. All members approved.

**305 MORGAN**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; No change. High grass on property. Hope for representation and an update on the property. (previous penalties of \$3,000 on roof)

Jessica Hill was present to represent the property. She updated the commission that they are still trying to get a signature from family member so they can sell the house.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to grant the owner 30 days until May 19, 2021 to secure the structure, maintain the property, and complete repairs; Commissioner Brent Kiel seconded the motion. All members approved.

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**606 S. WALNUT ST.**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; Property is at a standstill. Security fence has been placed around structure. Plans have been approved. I have had two investors who were looking at purchasing the property contact me about repairs. They didn't think that it was feasible. No contact from the current owners. It appears the current investment company is trying to sell the property. On 4/12/21 inspector observed contractors working without permits and no approved plans on site. Also, the contractor was not registered with the city. On 4/19/21 inspectors observed more work being done on the structure without approved plans on site or a permit. Recommend penalties or condemnation.

No one was present to represent the property.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to condemn and demolish the structure to bring the grounds to a clean and sanitary condition; Commissioner Aaron Keen seconded the motion. All members approved.

**201 E. HENDERSON ST.**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; All violations have been corrected. Recommend releasing to owners.

Daniel Stafford was present to represent the property. He informed the commission that there were penalties that were put on the property before he purchased the property. Mr. Stafford requested that the commission vacate the civil penalties that were previously assessed.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to release the property to the owners; Commissioner Aaron Keen seconded the motion. All members approved.

**AMENDED MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Chairman Blake Jones to release the property to the owners and vacate the civil penalties that were previously assessed on this property; Commissioner Aaron Keen seconded the motion. All members approved.

**111 & 113 E. HENDERSON ST.**

Danny Wilson, Fire Marshal, introduced the case to the B&S Commission. Photos of the condition of the property were shown to the members. Inspectors read their report; There has been no change

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to the property. We have received a comprehensive engineers report. We have been told by the engineer that construction plans are to be submitted soon. Because of the improvements of downtown this property has become a center of discussion for other property owners in the downtown area. The city recommends either a good plan or repair and a timeline or penalties for noncompliance up to this point?

Fernando Martinez was present to represent the property. Mr. Martinez stated that they were not sure what else would need to be done and requested to revisit with the city inspectors to find out what is needing to be done. He said that they submitted a comprehensive engineer's report to the city inspectors.

**MOTION: APPROVED UNANIMOUSLY**

**7 AYES; NO NAYS**

Motion was made by Co-Chairman Gary Estes to grant the owner 30 days until May 19, 2021 to secure the structure, maintain the property, revisit with city inspectors, and complete the repairs that was listed in the previously generated repair list; Commissioner Brent Kiel seconded the motion. All members approved.

**Danny Wilson stated the City has no further business pending for this meeting of the Building & Standards Commission. The meeting was adjourned at 11:58 a.m.**

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**APPROVAL OF MINUTES**

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**APPROVED BY MAJORITY VOTE OF THE COMMISSION ON: MAY 19, 2021**

  
Blake Jones, Chairman

  
Marlena Keller, Secretary