



Cleburne Regional Airport Advisory Board Meeting Minutes

Regular Meeting

May 9, 2022 - 12:00 PM
1650 Airport Drive
Cleburne, TX 76033

Attendees (Quorum met)

Present

- Chris Jackson
- Keith Moreland
- Austin Lindert
- Susie Sarchet
- Sharlette Wright
- Garrett Watson

Absent

- Karla Carmichael

Order of Business

I. Citizens Comments (Public Comment)

- a. None

II. Unfinished Business

- a. Board unanimously approved previous meeting's minutes (3.21.22) with Keith Moreland motioning to approve and Austin Lindert providing the 2nd.
- b. Board moved to approve the updated Rules and Regulations for the Airport with Austin Lindert motioning to approve and Susie Sarchet providing the 2nd.
- c. Sharlette provided an update on prices collected for LEKTRA tug which came out between \$40-45k for a new one. She further mentioned she would ask what could be done as far as purchasing a used one or having money in the budget in case one could be picked up for \$7-9k from an auction should the opportunity arise.
 - a. The fueled GPU unit was priced at about \$35k
 - b. Sharlette and Advisory board suggested building our own cooling cart which would cost \$1500-\$2000 as opposed to the high prices for a professional airport model which would provide the same service.
- d. For staffing, the Airport had someone hired, then when it came time to come in for HR process, she never answered her phone and essentially "ghosted" the job, so the posting for part-time attendant has been put out again on the city website.
- e. There has been a lot of interest in hangar 98 with the two primary "serious" inquiries being Plane Place Aviation who has submitted a proposal, and a company based out of Meacham airport that is looking for more space to store a few Citations and King Airs.

- f. There has to date not been a signed, returned lease for David MacDonald for hangar 701. It would be for a three year lease but he is currently in violation of his lease by subleasing to other tenants.

III. New Business

- A. Operations for the month of March was a record breaker since records had begun being kept in 2012. This has to do with going off of ADS-B tabulations vs trying to catch them all ourselves.
- B. Board approved Pat Atkinson as purchaser of Cliff Holden's remaining lease and coinciding hangar 501. It will be brought to Council on 5.10.22
- C. Quotes for a taxiway extension for access to a new potential hangar customer came back with concrete being cheaper than asphalt for construction. Concrete came in around \$93K with asphalt coming in at \$113K
- D. Request for bids came back for hangar 100/101 painting/repairs but will be waiting to request another bid in October in new budget cycle. Painting and pavement repair around the terminal came back affordable enough for us to take care of now and are currently waiting on contractor to start.
- E. The asphalt for the T-hangars Danny Griffith wants to build came back at \$2.3 million which is basically keeping him from proceeding. Sharlette said she would check with Westhill Construction to get them to make a bid on asphalt and concrete to see if that number can be brought down any.
- F. Starting on 5.10.22 the Airport and Chamber of Commerce will begin discussions on hosting a Hot Air Balloon festival at the airport. More info will be shared as things develop.
- G. No questions/comments from the board.

IV. Closing

- a. Meeting adjourned at 1:15 PM
 - b. Motion by Suzie Sarchet and second by Chris Jackson
 - c. **Next Regular Meeting: Monday, July 11 at 12:00 PM**
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