

**Layland Museum Advisory Board Meeting  
Minutes---May 18, 2021**

Call to Order by President, Sherri Bell at 5:22 pm.

**Advisory Board Members**

P Sherri Bell	A Ron Layland	P Linda Wallace
A JoAnn Ellis	P Tammy Miller	
A Teresa Ferens	A Christy Morton	
P Trish Kilburn	P Sandra Tinley	

**Museum Administration**

P Stephanie Montero – Museum Manager	P Priscilla Schubert – Museum Educator
P Nicholas Hefner – Museum Assistant	

Stephanie Montero introduced Priscilla Schubert, the new Museum Educator.

**Approval of Minutes for Meeting on April 20, 2020**

	Motion	Second	Aye	No	Abstain	Absent		Result
Bell			X				X	Approved as presented
Ellis						X		Approved as amended
Ferens						X		Not approved
Kilburn		X						
Layland						X		
Miller	X							
Morton						X		
Tinley			X					
Wallace			X					

**Treasurer’s Report** was tabled Until Next Meeting

**President’s Report** centered on the fundraiser mailing. Elements to include:

- Maintain local history in a time of rapid growth
- A dollar donated in 1905, year the museum opened, would be \$32 in today’s dollars
- Reply form and envelope to be provided
- Various levels available including the \$32, plus a blank space on form for any donation
- Can also do a tie-in email and social media fundraiser through Handbid
- Stephanie sent sample letters to Teresa Ferens and Trish Kilburn, which were for very different purposes but may provide ideas
- Sherri Bell will work on wording and send to Teresa and Trish, and together they will draft a letter to present at the next meeting

Motion to construct a letter to present at the next Board Meeting.

	Motion	Second	Aye	No	Abstain	Absent		Result
Bell			X				X	Approved as presented
Ellis						X		Approved as amended
Ferens						X		Not approved
Kilburn			X					

Layland						X		
Miller	X							
Morton						X		
Tinley		X						
Wallace			X					

**Manager’s Report**

Individuals: 266  
 Researchers: 5  
 Info Requests: 76  
 Total Guests: 347

Month	Likes/Follows	FB Reach	Engagement	Video Views
May	4,376	22,280	1,565	157

A social media series on Hulen Park’s Lone Star Legacy Park Award was extremely successful.

**Upcoming Programs and Events**

- In June we have a 70 person high school group coming to take a tour through the museum.
- There is a Creek Walk that starts at the Layland and ends at the Library on June 29<sup>th</sup>.

**Railroad Museum Update**

- Walls are built and in place. Getting ready for paint.
- They are trying to pour the concrete for the back terrace and ramps in spite of all the rain.
- We will schedule a tour for board members to see the progress soon.
- Contractor’s expected completion date is July 15<sup>th</sup>.
- We project a move-in time of 13 weeks before opening.
- We are aiming for an October 16 opening, assuming no delays with construction.

**Exhibit Refresh**

- The Exhibit move at the Railroaders Depot (stadium) was canceled due to construction delays.

Last week we had an audit completed by the Texas Historical Commission, who hold an easement on the building to protect its historic integrity. They were very pleased with the condition of the building and were satisfied with the building’s current condition. They were happy about the new paint and having the mortar repointing done.

Cracked pipes caused minor flooding in the basement, quickly repaired without lasting damage.

The new fence around #3417 greatly improves the appearance of the train. Holly will be added to discourage fence climbers and upgrade the look even more.

Motion to adjourn at 5:40 p.m.

	Motion	Second	Aye	No	Abstain	Absent		Result
Bell			X				X	Approved as presented
Ellis						X		Approved as amended
Ferens						X		Not approved
Kilburn		X						
Layland						X		
Miller	X							
Morton						X		

Tinley			<b>X</b>					
Wallace			<b>X</b>					