

**EXCERPT FROM
THIS IS NOT A VERBATIM TRANSCRIPTION
CITY OF CLEBURNE
ZONING BOARD OF ADJUSTMENT (ZBA)
MINUTES OF THE MAY 18, 2021 MEETING**

The Zoning Board of Adjustment (ZBA) of the City of Cleburne conducted a regular meeting on Tuesday, May 18, 2021, at 5:00 p.m. in the Council Chambers of City Hall located at 10 N. Robinson.

Zoning Board of Adjustment meetings are open to the public and social distancing protocols will be in effect.

BOARD MEMBERS PRESENT:

Julie Hammond – Vice-Chairwoman
Barbara Chayer
Gina Giesen
Michael Arthurs

BOARD MEMBERS ABSENT:

Robert Ledlow - Chairman

CITY STAFF PRESENT:

Danielle Castillo, Planning Manager
David Jellen, Planner
Colt Friedrich, Project Engineer
Lindsey Hale, City Attorney

CITY STAFF ABSENT:

Terry Broumley, Building Official
Laura Melton, Assistant Director of Public Works

MEETING FORMAT:

Ms. Hale, Mrs. Castillo, Mr. Friedrich, and Mr. Jellen were present at the meeting in the Council Chambers.

Vice-Chairwoman Hammond and Board Member Chayer were present at the meeting in the Council Chambers.

Board Member Arthurs and Board Member Giesen tuned into the meeting remotely.

CALL TO ORDER:

ROLL CALL FOR THE ESTABLISHMENT OF A QUORUM.

Vice-Chairwoman Hammond called the meeting to order at 5:04 P.M. and it was established that a quorum was present.

CITIZEN COMMENTS:

There were no citizen comments at this meeting.

APPROVAL OF MINUTES:

The minutes of the March 16, 2021 meeting were considered.

Vice-Chairwoman Hammond called for a motion to approve the minutes of the Zoning Board of Adjustment meeting of March 16, 2021. Board Member Arthurs made a motion to approve the minutes and Board Member Giesen seconded the motion. The motion to approve the minutes carried by a vote of 4-0.

ITEMS FOR CONSIDERATION:

Consider a request for a variance from the requirements of §155.37(A)(5) and §155.37(C) of the Code of Ordinances: Primary District Regulations, specifically a reduction of the minimum lot width and minimum lot area for the property located at 202 Hollingsworth Street and 147 Peacock Street, as requested by Prescher Custom Homes, represented by Lisa Prescher, **Case VC21-002**

David Jellen, Planner, presented the case to the Board.

Vice-Chairwoman Hammond opened the public hearing and swore in the applicant, Michael Easter.

Mr. Easter stood for any questions from the Board.

There being no one present who wished to speak on this item, Vice-Chairwoman Hammond closed the public hearing.

There being no further questions or items for discussion, Vice-Chairwoman Hammond called for a motion. Board Member Arthurs made a motion to approve case VC21-002 as presented and Board Member Giesen seconded the motion.

EXECUTIVE SESSION:

Pursuant to Section 551.071, Texas Government Code, the Board reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting to receive advice from its attorney on any posted agenda item.

Vice-Chairwoman Hammond convened into Executive Session to receive advice from the City Attorney on the posted agenda item at 5:30 P.M.

Vice-Chairwoman Hammond closed the Executive Session at 5:37 P.M. and the meeting reconvened into open session.

Vice-Chairwoman Hammond called for a motion. Board Member Arthurs made a motion to approve case VC21-002 as presented and Board Member Giesen seconded the motion. **The motion to approve passed by a vote of 4-0.**

THERE BEING NO OTHER BUSINESS, THE MEETING WAS ADJOURNED AT 5:39 PM.