

**Museum Advisory Board Meeting
Minutes---June 15, 2021**

Advisory Board Members

P Sherri Bell	A Ron Layland	P Linda Wallace
A JoAnn Ellis	P Tammy Miller	
P Teresa Ferens	P Christy Morton	
A Trish Kilburn	A Sandra Tinley	

Museum Administration

P Stephanie Montero – Museum Manager
P Nicholas Hefner – Museum Assistant

Call to Order by President, Sherri Bell at 5:32 pm.

Motion for approval of minutes for the meeting on May 18, 2020 was made by Tammy Miller with a second by Teresa Ferens, and passed unanimously.

Treasurer’s Report - Teresa Ferens

The Fund 81 balance is \$60,673.41 and the Fund 82 balance is \$183,375.41. Motion for approval of Treasurer’s Report was made by Tammy Miller with a second by Christy Morton, and passed unanimously.

President’s Report – Sherri Bell

Construction on the Cleburne Railroad Museum is now estimated to be complete on August 31. Stephanie Montero presented the opening plan once construction is complete. Tammy Miller asked the size of the current museum staff, which is three plus a part-time person soon to be hired. She expressed concern that the planned 13 weeks is extremely tight to complete the necessary tasks. Several other members agreed and volunteered to help. Miller offered to take a week vacation so that she could help out. Bell and her husband offered to assemble carts, shelves and other furnishings. Christy Morton and Linda Wallace are already trained to help process the collection. There was also discussion that the Board had voted to pay for professional movers to help move the collection out, and should do so again for the move back.

Motion to hire movers with Board funds to help move the Railroad Museum collection back to the expanded museum was made by Tammy Miller with a second by Teresa Ferens, and passed unanimously.

Motion to approve a minimum 13 week schedule to prepare for opening of the museum after construction is complete was made by Teresa Ferens with a second by Tammy Miller, and passed unanimously.

Bell has drafted a fundraising letter, now under review by Montero, Teresa Ferens and Trish Kilburn.

Montero will email on July 1 and August 1, and cancel meetings if quorum cannot be confirmed.

Tammy Miller's second board term ends this month. She was thanked for her exemplary service as board member and board president. Jo Ann Ellis' first board term ends this month, and she has consented to continue for a second term

Manager's Report – Stephanie Montero

Attendance

Individuals:	296
Researchers:	2
Information:	<u>36</u>
Total Guests:	334

Social Media

Followers:	4103
Engagement	352
Reach:	3720
Video Views:	246

Upcoming Programs and Events

- This week an 80 person high school group and a Vacation Bible School group are scheduled.
- Creek Walk that starts at the Layland and ends at the Library on June 29.
- A mini-Friends Tour of the interurban cars in Burleson on July 8.
- Researching old homes (Montero) at the library on August 26
- Possible flower pressing workshop at Hulen Park

Motion to adjourn at 6:10 p.m. was made by Teresa Ferens with a second by Tammy Miller, and passed unanimously.