



Cleburne Conference Center

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Meet in Cleburne

Cleburne is the ideal location for your next meeting. The Cleburne Conference Center can host anything from corporate and youth retreats to conferences, family reunions, wedding receptions, birthday parties and many other types of gatherings. The Cleburne Conference Center features 45,000 Sq. ft. of versatile space that is capable of meeting the most discerning needs of event and convention planners. Guest has the option of using the entire space, or any individual rooms. There is access to three commercial kitchens and LCD projectors. The venue also hosts a 297 seat performing arts center that can be used for general sessions or seminars. Cleburne offers over 700 hotel rooms and conveniently located minutes away from the Dallas/Fort Worth area. Contact us to book your next event.

Catering Policies

- Commercial catering kitchens accessible for your special event
- Catering options available upon request
- Additional fee required for use of kitchen

Fees

All monies paid to the Conference center must be in the form of check, money order, or Credit Card. Deposit fee is to be paid at the time the reservation is made and the contract is signed. Deposits are refundable after the event if the room has been left in good order and all conditions of the contract have been met. The lease fee and all other monies owed shall be paid no less than 14 days prior to the event. The event is subject to cancellation should the payment not be made.

Alcohol Policies

Alcohol may be served at an event with a \$300 deposit that will be refunded as long as the customer follows the Conference Center alcohol policies and the Texas Alcoholic Beverage Commission guidelines.

Security will be required with all events serving alcohol, or at managers request or discretion. The Conference Center manager will reserve off-duty police officers based on an hourly rate. The officer must be contracted thirty minutes prior to the event and thirty minutes after the event has ended.



cleburne
this is texas

Cleburne
Conference Center

Texas Room



Texas room divides into 2 smaller rooms the Cross Timbers and Cross Timbers Branch, please see seating capacity below

Rates- Half day (5hrs) \$275, Deposit \$275;
Full Day (10hrs) \$550, Deposit \$550
Seating Capacity- Banquet 280;
Classroom 200; Theatre 450

Cross Timbers Rates -Half Day (5 hours) \$150, Deposit \$150; Full Day (10 hours) \$300, Deposit \$300
Seating Capacities-Banquet 200; Classroom 120; Theatre 300

Cross Timbers Branch Rates - Half Day (5 hours) \$125, Deposit \$125; Full Day (10 hours) \$250, Deposit \$250

Seating Capacities- Banquet 80;
Classroom 60; Theatre 150

Brazos Exhibit Hall



Rates- Half Day (5 hours) \$400, Deposit \$400;
Full Day (10 hours) \$700, Deposit \$700
Seating Capacities- Banquet 700;
Classroom 250; Theatre 1300

Performing Arts Center



Rates- Half Day (5 hours) \$200, Deposit \$200;
Full Day (10 hours) \$500, Deposit \$500
Seating Capacities -Theatre 297

Chisholm Trail Board Room



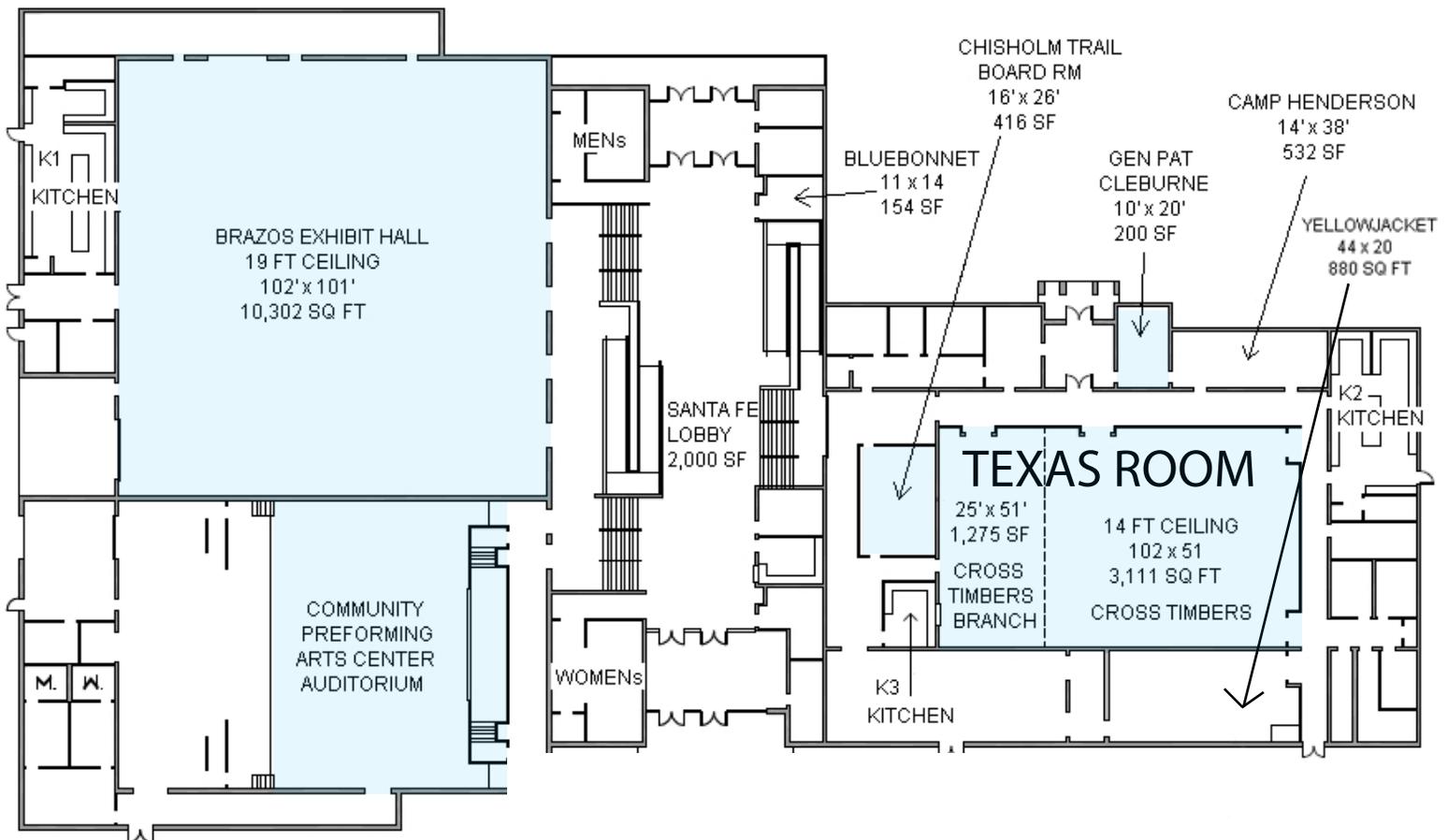
Rates - Half Day (5 hours) \$50, Deposit \$50; Full Day (10 hours) \$100, Deposit \$100
After hours charge: add \$50 to Chisholm Trail Board Room for reservations past 5:30pm Mon - Friday and Weekends.

Seating Capacities- Boardroom 12

Pat Cleburne



Rates - Half Day (5 hours) \$35, Deposit \$35; Full Day (10 hours) \$65, Deposit \$65
After hours charge: add \$50 to Pat Cleburne for reservations past 5:30pm Mon - Friday and Weekends.
Seating Capacities- Classroom 6; Theatre 24



Camp Henderson



Rates- Half Day (5 hours) \$100, Deposit \$100;
Full Day (10 hours) \$200, Deposit \$200

Seating Capacities- Banquet 36; Classroom 25; Theatre 50

Yellow Jacket Room



Rates- Half Day (5 hours) \$100, Deposit \$100;
Full Day (10 hours) \$200, Deposit \$200

Seating Capacities-Banquet 50; Classroom 42; Theatre 80

Equipment & Fees

Stages are sections of 4 x 8 ft: (total 12 Pieces) \$10.00 each

TV/VCR/DVD Players/Projector/w Screen: \$25.00

Hanging Interior/Exterior items: (1 hour min.) \$25.00 per hour

Podium: \$10.00

Sound System/w Microphone:\$50.00

Dance Floor: (21 X 21) \$150.00

Piano: \$50.00

Grand Piano: \$75.00

Sound and Lighting Professional: (3 hours min.) \$25.00 per hour

Alcohol Deposit - \$300.00

Security: (2 hour min.) \$35.00 per hour

Caterers Permit: (Yearly fee) \$25.00

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