



**CITY OF CLEBURNE
FLOOD PLAIN DEVELOPMENT PERMIT**

PERMIT # _____ **PERMIT FEE: \$15** **DATE:** _____
NAME OF APPLICANT: _____
MAILING ADDRESS: _____
CITY & STATE: _____ **PHONE** _____
LOCATION OF PROPERTY (ADDRESS) _____

Attach a photocopy of flood plain map (available from FEMA) and sketch the property on the map. Show elevations of the first floor of any proposed structures and location of any fill placement. Attach grading plan, flow map for existing drainage patterns, and indicate how proposed changes will affect existing drainage. A letter signed and sealed by a licensed Professional Engineer stating that construction/fill placement will not block or restrict existing drainage routes or adversely affect any other properties is also required.

Nature of proposed construction (check as many as are applicable and complete as appropriate):

- Placement of Fill
- New Construction
- Mobile Home
- Residential
- Alteration of natural waterway or drainage course
- Substantial Improvements to Existing Structure
- Non-Residential _____ (Specify)

ITEM:

1. Is a regulatory floodway shown adjacent to the building site on the Floodway Boundary Map? ____ YES ____ NO
2. Lowest floor elevation of the proposed structure will be _____ feet.
3. The Base Flood Elevation as shown on the FIRM is _____ feet.
4. Subtract Item 3 from Item 2 _____.
5. RESIDENTIAL ONLY: If item 4 is less than 2 feet, then a building permit cannot be issued.
6. NON-RESIDENTIAL ONLY: If item 4 is less than a 2 feet, then attach a certificate from a registered professional engineer of architect that the non-residential flood proof structure shall meet the flood proofing criteria of Section 6-83, (b) (2) of the City of Cleburne Code of Ordinances. This requires a letter from a Registered Professional Engineer that the flood proofing requirements have been met.
7. Will a watercourse or natural drainage be altered? ____ YES ____ NO
If YES, attach a description of the extent to which any water course or natural drainage will be altered or relocated.
8. You must submit an Elevation Certificate to this office from a Registered Professional Land Surveyor that the lowest floor is 2 foot higher than the elevation from Item 3. The elevation should be taken immediately after the floor is constructed on the lowest floor.
9. Manufactured Homes must meet the additional requirements of Section 6.83 (B) (4).

Applicant Signature _____ **Date** _____

FOR USE BY FLOODPLAIN ADMINISTRATOR

- Permit Application Approved
- Permit Application Rejected
- Permit Returned to Applicant for More Information

Flood Plain Administrator _____ **Date** _____