# City of Cleburne, Texas

## 2007-2008 Annual Budget


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City Manager

Greg Wilmore, CGFO, CFGM
Director of Finance

Kim Galvin
Budget Manager

Donna Steadman
Office Coordinator

GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished Budget Presentation Award*

PRESENTED TO

**City of Cleburne**

**Texas**

For the Fiscal Year Beginning

**October 1, 2006**

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of Cleburne for its annual budget for the fiscal year beginning October 1, 2006.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and are submitting it to GFOA to determine its eligibility for another award.

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# City of Cleburne

P. O. Box 677 10 N. Robinson Cleburne, TX 76033 (817) 645-0900

# Budget Year 2007-2008

## Principal Officials

Mayor Ted Reynolds

Mayor Pro-Tem Kyle Boles, District 2

Councilman Sonny Russell, District 1

Councilman Bob Force, District 3

Councilman John Warren, District 4

## Appointed Officials by Council

City Manager, Chester Nolen

Municipal Judge, F. Steve McClure

## Division Directors

Assistant City Manager, Adam Miles

Director of Finance, Greg Wilmore

Public Works Director, Russell Schreiber

Development Services Director, Donna Jackson

Police Chief, Terry Powell

Fire Chief, Clint Ishmael

Community Services Director, Mike Claunch

Parks and Recreation Director, Max Robertson

Human Resources Director, Bonita Hall

City Secretary, Shelly Doty

Economic Development Director, Jerry Cash

# Principal Officials

## City of Cleburne, Texas

### Duties of The Council and Mayor

The municipal government provided by the City Charter shall be known as the "Council-Manager Government". Pursuant to its provisions and subject only to the limitations imposed by the State Constitution and by the City Charter, all power of the City shall be vested in an elective Council, hereafter referred to as "The Council", shall enact local legislation, adopt budgets, determine policies and employ the City Manager, who shall execute the laws and administer the government of the City.

The Council and Mayor shall hold office two (2) years, respectively and until their successors are elected and have been qualified.

Two (2) councilmembers and a mayor shall be elected each even-numbered year. Two (2) councilmembers shall be elected each off-numbered year.

The City shall divide into districts, with councilmembers elected from their respective districts.

# Principal Officials

## City of Cleburne, Texas

**Mayor**
Ted Reynolds

**Councilman, District 2**
Kyle Boles

**Councilman, District 1**
Sonny Russell

**Councilman, District 4**
John Warren

**Councilman, District 3**
Bob Force

Parks & Recreation Director
Max Robertson

Economic Development Director
Jerry Cash

Public Works Director
Russell Schreiber

Assistant City Manager
Adam Miles

Director of Finance
Greg Wilmore

Police Chief
Terry Powell

Fire Chief
Clint Ishmael

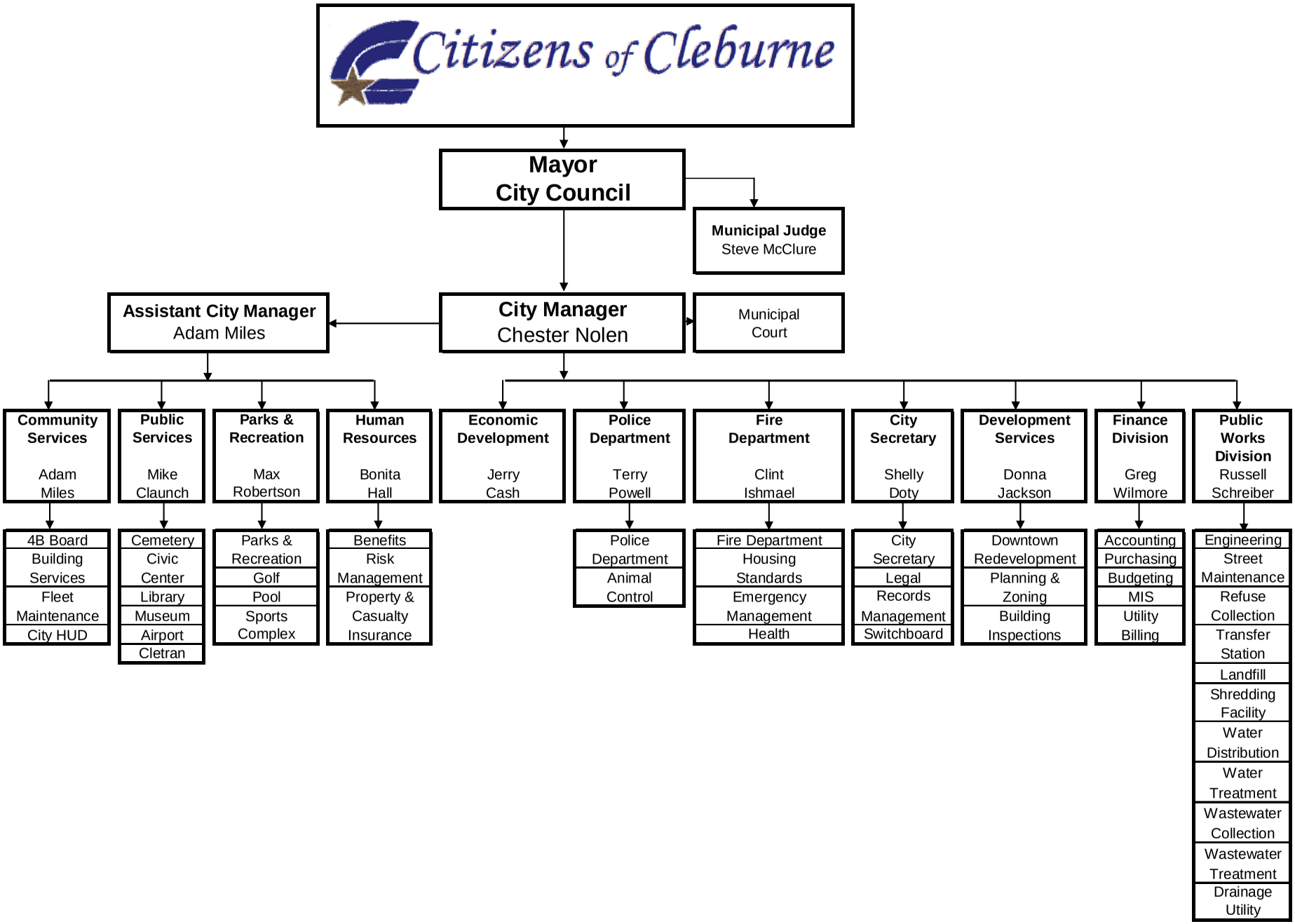
Human Resources Director
Bonita Hall

Community Services Director
Mike Claunch

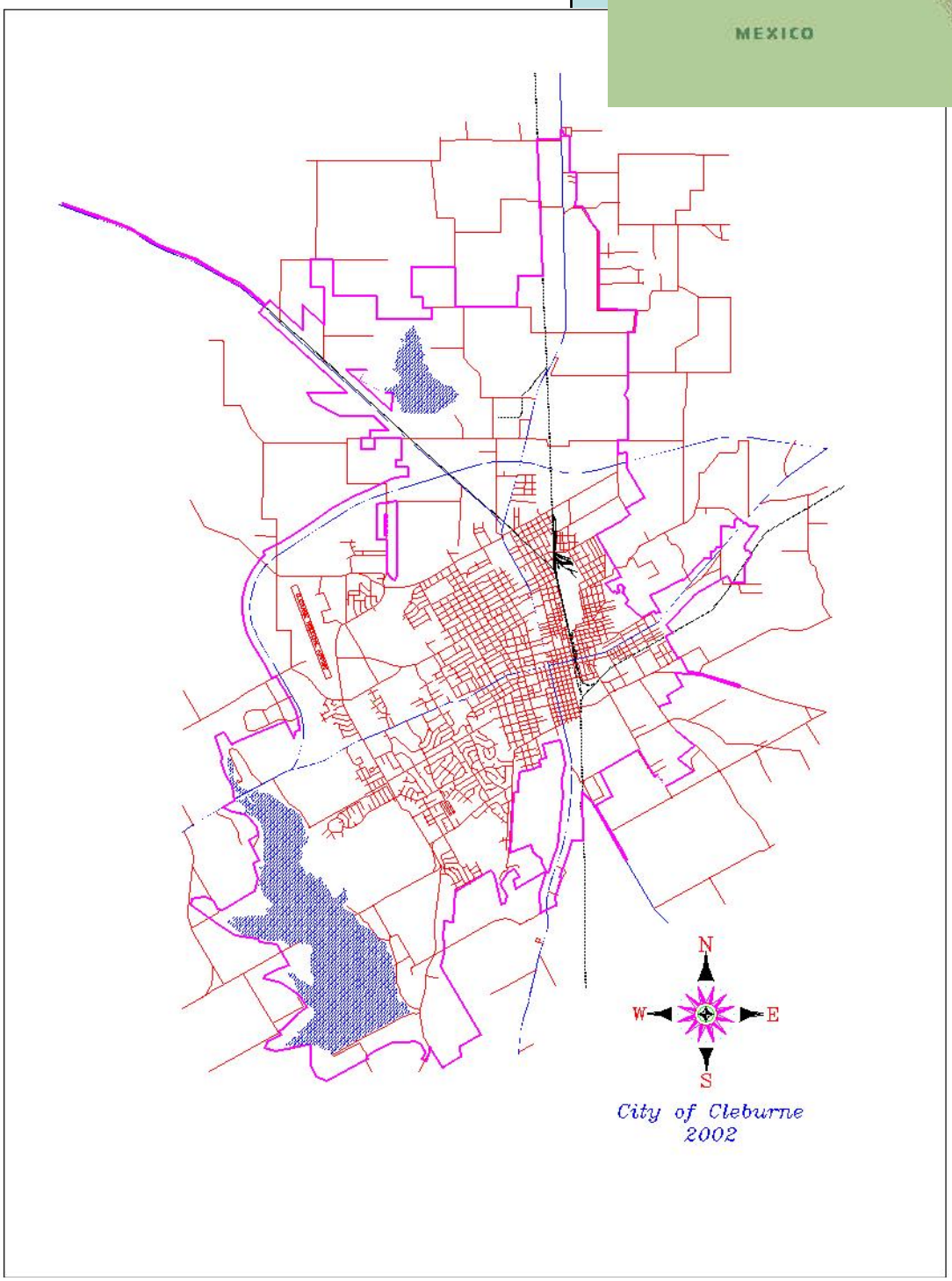
Development Services Director
Donna Jackson-Zimmerman

City Manager
Chester Nolen

City Secretary
Shelly Doty


Citizens of Cleburne
Mayor
City Council
Municipal Judge
Steve McClure
Assistant City Manager
Adam Miles
City Manager
Chester Nolen
Municipal Court
Community Services
Adam Miles
Public Services
Mike Claunch
Parks & Recreation
Max Robertson
Human Resources
Bonita Hall
Economic Development
Jerry Cash
Police Department
Terry Powell
Fire Department
Clint Ishmael
City Secretary
Shelly Doty
Development Services
Donna Jackson
Finance Division
Greg Wilmore
Public Works Division
Russell Schreiber
4B Board
Building Services
Fleet Maintenance
City HUD
Cemetery
Civic Center
Library
Museum
Airport
Cletran
Parks & Recreation
Golf
Pool
Sports Complex
Benefits
Risk Management
Property & Casualty Insurance
Police Department
Animal Control
Fire Department
Housing Standards
Emergency Management
Health
City Secretary
Legal
Records Management
Switchboard
Downtown Redevelopment
Planning & Zoning
Building Inspections
Accounting
Purchasing
Budgeting
MIS
Utility Billing
Engineering
Street Maintenance
Refuse Collection
Transfer Station
Landfill
Shredding Facility
Water Distribution
Water Treatment
Wastewater Collection
Wastewater Treatment
Drainage Utility

# Texas State Map with The City of Cleburne




Cleburne (the blue asterisk above) is located inside the DF/W Metroplex area. The fastest growing area of the state is said to be within the Metroplex Triangle of DF/W, San Antonio-Austin and Houston as shown above.

# Budget Message

2007-2008

## BUDGET OVERVIEW

The purpose of this Budget Overview Message is to outline significant changes and highlight policy issues in the 2007-2008 Budget. This document outlines major budget issues, budgetary information, and provides the City Council and citizens of Cleburne with valuable insight and understanding of the 2007-2008 Budget. This Budget reflects the philosophy of retaining the City's fiscal integrity, maintaining existing services, improving the cost-effective delivery of services, while still recommending a conservative balanced budget. The budget was balanced primarily by improved property and sales tax revenues and conservative expenditure forecasts. An unusually high fund balance, due to conservative spending and additional sales tax collections of 30% over budget, was used to fund non-recurring expenses and projects.

The Annual Budget and Plan of Municipal Services are submitted Pursuant to Article 689a 13et. Seq., Vernon's Annotated Texas Civil Statutes and the Charter of the City of Cleburne. The available resources and expenditures allocated comprise a plan for financing these services from October 1, 2007 to September 30, 2008.

## BUDGET IN GENERAL

The Budget is a comprehensive plan expressed primarily in financial terms and performance measurements for services to meet the needs of the citizens of Cleburne. The City's Budget is considered to be a combination of a line item and performance budget. The Budget has two main purposes:

(1) The Budget provides the City staff with the opportunity to present recommendations for levels of service and methods for financing those services in the coming year.

(2) Secondly, it provides the most effective control possible by the Mayor and Council. The Council has the opportunity to judge the adequacy of the recommended programs and to set the level of City services by comparing the needs of one service with others. The Budget has been built on conservative financial principles. It reflects staff and Council commitment to maintaining necessary services and improving the quality of operations while keeping expenditures at a minimum.

The 2007-2008 Budget has been enhanced by using more charts, graphs, and trend information. This format will allow the reader to obtain a better understanding of how their tax dollars and user fees are being spent. We also have a budget summary, as well as the entire budget document, on the Internet for all citizens via our homepage at http://www.ci.cleburne.tx.us.

Steps taken in preparing the 2007-2008 Budget included:

(1) Each Department Manager was given directions to submit a budget that maintained or improved the previous year's level of services.

(2) The Capital Improvement Program includes a Leased Equipment Improvement Program and a five-year Capital Improvement Program. All rolling stock and recurring equipment for the general fund will be purchased through the Leased Equipment Improvement Fund. The five year Capital Improvement Program includes projects which have been approved by Council for the current year as well as departmental projections for the next four years which are used for planning purposes only. All projects will be considered in the appropriate budget year.

Procedures followed in budget preparation were:

(1) Preparation of a budget calendar in January 2007.

(2) Review budget with City Manager concerning highlights, issues, and recommendations from June to August 2007.

(3) Submission and discussion of the City Manager's Budget to the City Council in August 2007.

(4) Held a public hearing and adopted the budget on September 11, 2007.

Important Features of Budget Administration:

(1) The City of Cleburne's budget can be amended by the City Council in any of the following methods: through line item changes at the departmental level, changes between departments or programs, and changes in the total appropriation. The City Manager may start this process at any time, with the approval of the Council, in order to transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department, or agency. Another provision in the Charter states that at the request of the City Manager and within the last three months of the budget year, the Council may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one office, department, or agency to another.

In addition to the above amendments, staff presents a report of revenue and expenditures to the Council each month. This provides the opportunity for adjustments, if needed, to budgeted revenues and expenditures based on actual results during the fiscal year.

(2) Appropriations lapse at the end of the fiscal period requiring a budget amendment to account for expenditures budgeted in one fiscal period, but expended in the next fiscal period. If these items are known in advance, the expenditures will be properly allocated in the new Budget.

## THE BUDGETARY PROCESS

The City of Cleburne's budgeting process, maintained at the departmental level, began February 13, 2007 with the Budget Manager issuing instructions and dates for the submission of revenue projections, operating budget requests, and capital improvement requests. Revenue projections were due back on March 30, 2007, with the analysis of projected resources for the coming year. Budget requests were to be entered into the City budget software by May 10, 2007. The City continues to utilize mBudget, a web based budgeting program by McLain Decision Support Systems. Capital Project Request forms were also due on May 10, 2007. The Budget Manager compiled the department's data and presented it to the City Manager on June 8, 2007. The City Manager reviewed the department requests, and presented the Budget to the Council in August 2007. On September 11, 2007 a public hearing on the Budget was held with copies of the proposed document available to the public. Ordinances for the tax rate, the budget, sanitation rates, and rates for treated water, and wastewater services were on the agenda for approval. See the Budget Summary Section for the complete budget process and calendar used for the Fiscal Year 2007-2008 Budget.

## OVERVIEW OF ALL CITY FUNDS

This Budget reflects funds available in the amount of $69,918,191 ($56,450,163 current revenue and $13,468,028 transfers in). Total disbursements amounted to $88,792,416 ($75,324,388 current expenditures and $13,468,028 transfers out). This will result in an ending balance of $4,935,378 in all funds, as compared to $5,610,368 last year. This decrease is due to increased non-recurring and capital appropriations.

The Budget has funded 346 full time positions and 154 part time and seasonal positions in all departments. The step plan (2 ½%) increase is continued in this budget for all employees on their anniversary date, as well as a cost of living increase of 4% for non-civil service as of October 1, 2007. Non-civil service employees also received a one time additional benefit of $1,350. Civil service employees received a 4% cost of living increase, implementation of the previous year's salary survey, and an additional 4.5% market increase as of October 1, 2007.

Six additional public safety positions were added in this budget. Two additional fireman and policeman were added to increase the operational capabilities of each department. A telecommunicator was also added to the police department due to steadily increasing call volumes in the dispatch center. An additional animal control officer was added due to increased calls for service in the city. A full time parks department maintenance worker was added due to the anticipated spring 2008 opening of the Winston Patrick McGregor Park, a botanical garden. Two water line operators and a water maintenance technician were added in the water departments due to growth in the volume of water treated, distributed, and collected in the city. The airport also added two employees. The lease of the airport is expected to expire during this fiscal year, and a manager and clerk will be needed to continue operations and manage anticipated growth.

Major Facilities additions and upgrades in this budget include: Animal Control Facility Expansion, Purchase of land for Fire Station #4, Carver Park Improvements, NW Park Development, Old Sports Complex Improvements, Booker T Washington Community & Recreation Center Construction, Golf Course Construction, Civic Center Expansion and Remodel, Museum Renovations, School District Street Improvements, Trinity Street Improvements, Elmo Street Improvements, Automatic Water Meter Read System, 2" Water System Rehabilitation, East Lakeshore & HWY 67 Water Line, East Side Water Loop, Improvements to Lake Pat Cleburne Water System, Replace STP Backwash Tank, Hall Industrial Sewer, and Outfall #3 TDS Improvements.

## GENERAL FUND

The General Fund is used to account for all the general revenues of the City not specifically levied or collected for other City funds and for the expenditures relating to the rendering of general services by the City. The General Fund's projected unreserved undesignated ending balance is $2,668,259. The goal of management was to accumulate one month, or $2,581,152, as a minimum unreserved undesignated balance to finance any emergencies such as the May 1989 storm or September 1993 tornado. We will continue to maintain a one month reserve to ensure there are funds to accommodate any unforeseen capital or operational expenditures. The operating expenditures are proposed at $30,705,321 and will be covered by current revenue of $32,866,887.

Capital outlay for the 2007-2008 fiscal year totals $698,690 as listed below:

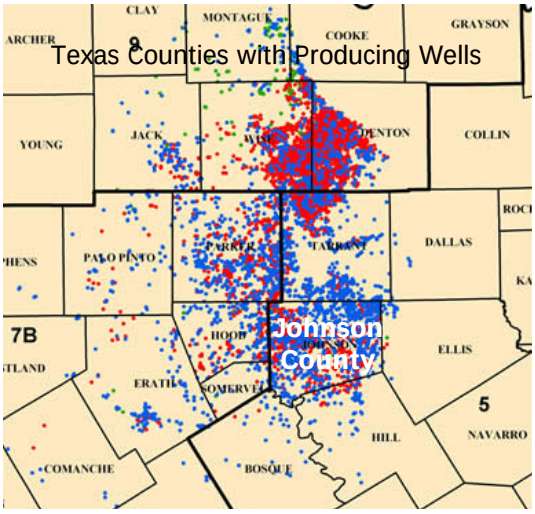
- Network Servers;
- Telecommunications Software;
- Shooting Range Fence;

- K-9 Unit;
- Monitor/Defibrillator;
- Lake Pat Cleburne Park & Recreation Improvements;
- Leveling Soccer & Football Fields;
- City Hall Renovations;
- Civic Center Renovations;
- Library Floor & Parking Lot;
- Library Books;
- Landfill Methane Vents;
- Transfer Station Scale Improvement.

Ad valorem taxes in the General Fund will account for $.4867 (or 74.87%) of the total tax rate of $.65 per $100 valuation for the maintenance and operation of the General Fund. This is an decrease of $.064 over last year's rate of $.714 per $100 valuation. The effective tax rate is $.607783. This approved tax rate will fund the 2007-2008 budget and maintain the current level of services. The net appraised value, less exemptions for the 2007 tax roll, was $1,538,404,994 compared to $1,275,351,528 for the previous year. This amounted to a $263,053,466 increase of the appraised value of property after tax abatements. New improvements amounted to $32,708,780, and total tax abatement exemptions were $17,445,984.

Cleburne continues to experience growth in both residential dwellings as well as commercial development. Over 84 new homes were built in 2007. Residential development continues in five major sub divisions; Belle Meadows, Winchester, West Meadow Addition, Bent Creek Estates, and Cross Creek Estates.

The City of Cleburne and Johnson County continue to experience a major boom in natural gas drilling activity. New technology has allowed horizontal drilling into the Barnett Shale formations as seen on the map. New well permits issued by the city doubled during the last fiscal year. There were over 30 new industrial and energy related companies in 2007. Some of the Companies are; Frac Tech Services, Summit Energy, Pipeline Specialists, Synsil Products, Inc., Southwest Resources, Weatherford USLP, Paloma Resources, Gateway Surveying Services, Express Energy Services, Universal Ensco Inc., Tank Works, Patterson Fishing Tools, Innovative Energy, M5 Incorporated, PFM, LLC, A&B Valve Piping Systems, L.P., DXP, Inc., ARC Pressure Data, Inc.




Eight restaurants and food establishments began operation this past year. Popular restaurants include Sonic Drive In, Starbucks, Taco Bueno, The Red Chew Chew, and Grinders Deli & Coffee.

There were 37 new commercial and retail businesses opened this past year to include: Aida's Western Wear, Green Heaven Nursery, On the Rocks, Mandi's Motors, Stewart & Stephenson Co., Cimmaron Springs Apartments, Central National Bank, Holiday Inn Express, Villas at Henderson Apartments, Fidelity National Title Co., Smith Personnel, Texas Star Home Ranch Realty, The

Sorelle Law Firm, SOS Staffing Service, Playtime Dry Cleaners & Laundromat, Plaza Theatre, and Home Studio Suites Hotel, Cleburne Skilled Nursing & Rehabilitation Center, Pecan Valley MHMR, and Dena Day, CPA. Cleburne ISD also opened three new elementary schools on the east side of Cleburne after passing a $36,000,000 bond package, and Johnson County has a $7,000,000 historic renovation and preservation project underway on the county courthouse.

Of the three largest revenue sources in the General Fund, the property tax category accounts for 41.44 % (41.62% 2006-2007) of all General Fund estimated revenue while the Charges for Service category accounted for 22.06% (23.36% 2006-2007). The non-property tax and fees category accounts for 30.19% (28.47% 2006-2007). We have collected 98% or more of the total current ad valorem tax receivable for the last ten years. The golf course will remain closed during the 2007-2008 budget year due to its reconstruction, which is reflected in the continued decrease in Charges for Services revenue category.

Total sales tax receipts are conservatively budgeted to increase by $68,260 or 2.0% over last year's estimated collections. Total personnel costs for the 2007-2008 General Fund Budget will be 67.45% of the total Budget as compared to 71.1% last year. The General Fund has added seven full time positions.

## SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenues that are legally restricted to expenditures for specified purposes. The following are the main Special Revenue Funds.

*Housing and Urban Development (H.U.D.) Fund (06)*

This fund is used to account for the funds received from the Department of Housing and Urban Development that are legally restricted to subsidize rental and utility expenses of low income families. Grant revenue and interest is estimated at $1,719,652. This program has three employees.

*Hotel/Motel Occupancy Tax Fund (07)*

This fund is used to account for the receipt of the Hotel/Motel Occupancy Tax of 7% levied against occupants of all motels in the City. The Chamber of Commerce receives 5 ½% of the 7% total. These tax dollars are used in the following areas:

- Chamber of Commerce (tourism),
- Whistle-stop Christmas,
- and public relations

Receipts and interest are estimated at $280,000, with expenditures of $263,318 in the following areas: $216,068 to the Cleburne Chamber of Commerce and $47,250 for City promotion items. The ending balance is estimated to be $70,648.

*Cleburne Transportation (CLETRAN) System Fund (08)*

This fund is used to account for the revenues and expenses for the operation of the City's transportation system, Cletran. Cletran is funded by federal grants, state grants, and local funds that are specifically restricted to capital improvement, administration and operation of the program. Cletran includes City, County and Urbanized transportation systems for Johnson County –

population 145,000 and 735 square miles. Current operating hours are Monday through Friday 7:00 AM through 8:00 PM, and Saturdays 8:00 AM through 5:00 PM. Revenues are estimated at $905,738 ($74,000 from fares, $703,868 from federal and state grant revenue, $127,870 from County and City contributions). Expenditures are estimated at $905,495, which includes 11 full time employees, and 12 part time employees. The fee of a one-way trip is $2.00 Monday through Friday and $3.00 on Saturdays. There are other payment plans available for frequent riders, senior citizens, and riders with disabilities. We expect all funds to be expended by year-end.

*4B Sales Tax Fund (09)*

This fund is used to account for the proceeds of the 4B sales tax. On August 11, 2001 the citizens of Cleburne approved a ½ cent sales tax increase, which brought the city rate to 1.5%. The state collection rate is currently 6.25%. Approved projects included a sports complex, aquatics center, community center, railroad museum, park improvements, performing arts center, and new convention center. The aquatics center, Splash Station, completed its third year of operation and the Sports complex completed its second year of operation this fall. Construction on the community center is expected to begin in October 2007 and on the civic center in June 2008. The remaining projects are planned to be completed during the next few years. All maintenance and operation expenses of the completed projects are paid with revenue from this fund.

*All Other Special Revenue Funds*

These funds are used to track various activities of the City that need to be accounted for separately. These include projects where citizens have donated funds for specific purposes. The Other Special Revenue Funds include:

- Law Enforcement Officer Standards and Education Fund (10),
- T.I.F. – District #1 Fund (11),
- T.I.F. – District #2 (12),
- Emergency Management Fund (14),
- Mineral Leases And Royalties Fund (21),
- Disposal Well Fund (22),
- Insurance Recovery Repairs (26),
- Development Fee Fund (27),
- Federal Emergency Management Assistance Fund (32),
- Justice Department Grants (34),
- Miscellaneous Grant Funds (39),
- Court Technology Fund (41),
- Court Fine Fee Fund (42),
- Public Safety Fund (43),
- Child Safety Fund (45),
- Court Security Fund (46),
- Abandoned Vehicle Fund (47),
- Police Forfeiture Fund (48),
- Fire Protection Fund (49),
- 1998 Tenaska, Inc. (Ponderosa Pine) Fund (65),
- Museum Board Fund (81),
- Library Board Fund (85),
- and Miscellaneous Donations Fund (89).

## CAPITAL PROJECT FUNDS

Capital Project Funds account for the resources used for the construction and acquisition of capital facilities by the City except for those financed by the Enterprise Funds.

*2007 Sales Tax Revenue Certificate of Obligation Bonds Fund (51)*

This fund accounts for the 2007 bond proceeds in the amount of $16,280,000. $5,000,000 for the construction of 4B projects, and $11,280,000 to refund the 2002 Certificates of Obligation Bonds. These projects include a theater, civic center, railroad museum, and all professional services, acquisition, construction, renovation, and financing costs of the projects.

*2004 Certificate of Obligation Bonds Fund (52)*

This fund accounts for the 2004 bond proceeds in the principal amount of $4,500,000. The purpose was the acquisition, construction and improvement of public works; constructing and improving a City owned golf course; constructing, improving, repairing City streets and gutter systems; purchasing and upgrading geographical information systems, including software and hardware; professional services rendered in connection with the acquisition, construction, renovation, and financing of the foregoing projects. Construction on the new Municipal Golf Course began in October 2006, with an expected completion date of June 2009.

*General Capital Projects Fund (53)*

This fund accounts for general capital projects funded primarily through Mineral Lease and Royalty revenues.

*1997 Certificate of Obligation Bonds Fund (57)*

This fund uses 1997 bond proceeds in the amount of $4,195,000 for construction and renovation of public works, purchase of equipment, and professional services rendered in connection with the acquisition and construction of the foregoing projects, and to pay the costs associated with the issuance of the certificates. The beginning balance of $65,100 is expected to be spent for projects by year end. These projects will have little impact on the operating budget of the General Fund as the new equipment will be more efficient than the old.

*Capital Improvement Programs*

The Capital Improvement Programs account for the resources used for the construction and acquisition of capital facilities by the City. These programs will be used by the staff and Council to plan for current and future needs of the City. It is set up as two separate plans: The Leased Equipment Improvement Program and the Five-Year Capital Improvement Program. The Leased Equipment Improvement Program will fund all General Fund vehicle and equipment replacements of the City. With the Leased Equipment Improvement Program, we will now be able to know, in advance, what the future needs for capital equipment and vehicles will be. The Leased Equipment Improvement Program has a projected beginning balance of $585,969. Capital purchases in this fund will be funded through General Fund Department lease payments for vehicles. We will be funding $873,327 in equipment purchases for the current year, and an $800,000 reserve for fire trucks which is expected to leave an ending balance of $521,281 at September 30, 2008.

The equipment to be purchased this year is as follows:

- New Vehicle for Human Resources,

- Photo Copier Replacement,
- 4 Police Patrol Vehicles,
- Fire Training Officer Vehicle,
- Fire Inspector Vehicle,
- Code Enforcement Vehicle,
- Gator Utility Vehicle for Cemetery,
- Parks Department Vehicle,
- Utility Tractor for Parks Department,
- Backhoe for Parks Department,
- Building Inspections ½ Ton Pickup,
- Fleet Maintenance ½ Ton Pickup,
- Street Department ½ Ton Pickup,
- Street Department Dump Truck,
- Street Department Ladder Truck,
- Garbage Truck for Sanitation.

The effect of the Leased Equipment Improvement Program on the General Fund has been a leveling out of capital equipment expenditures. The funding of equipment purchases will allow the City to replace equipment as its useful life is reached. The ad valorem tax rate will not need to fluctuate as much from year to year because we will be spending approximately the same amount each year through the lease payments. The corresponding Five-Year Capital Improvement Program is funded only in the current year and is used only as a planning tool in future years. The second plan is the Five-Year Capital Improvement Program that is used to develop future capital projects of the City. This plan includes everything not in the Leased Equipment Improvement Program that will be funded by current and future revenues.

## GENERAL AND REVENUE DEBT SERVICE FUNDS

General Debt Service Funds are used to account for the payment of principal and interest on the general obligation and certificate of obligation bonds. Revenue Debt Service Funds are used to account for the payment of principal and interest on the revenue bonds of the City. The Rate Mitigation and Capital Improvement Trust Reserve, a reserve fund in the Water-Wastewater Fund, is used to make up for a severe shortfall in funds due to the volatility of water needs because of weather, pay for catastrophic repair events, pay for capital improvement projects, and to insure payment of principal and interest of the revenue bonds.

*Summary Table of Debt Disclosures*

| | | Principal and Interest Due | | | | |
|---|---|---|---|---|---|---|
| | **Principal Balance 10-01-2007** | **2008** | **2009** | **2010** | **2011** | **2012** |
| **General Obligation Bonds** | $ 7,185,000 | $ 1,189,459 | $ 1,190,995 | $ 1,191,198 | $ 1,190,066 | $ 1,182,679 |
| **Certificate of Obligation Bonds** | 15,884,593 | 1,585,284 | 1,586,909 | 1,588,199 | 1,584,238 | 1,592,733 |
| **Self-Supporting Certificate of Obligation Bonds** | 17,510,000 | 1,410,797 | 1,081,808 | 1,110,402 | 1,141,814 | 1,172,243 |
| **Revenue Bonds** | 59,550,000 | 4,491,235 | 4,836,920 | 4,835,745 | 4,831,263 | 4,832,950 |
| **Total principal to be Repaid** | $ 100,129,593 | | | | | |
| **Total Due by Year End (Principal and Interest)** | | $ 8,676,775 | $ 8,696,632 | $ 8,725,544 | $ 8,747,381 | $ 8,780,605 |

*General Debt Service Funds*

The General Debt Service Fund, which is the interest and sinking fund for the payment of principal and interest on outstanding debt, will require $4,190,540 for principal, interest, and agent fee payments during the 2007-2008 fiscal year. The outstanding balance at October 1, 2007 of all eight issues is $23,069,5936 with an original balance of $27,698,636. The 2002 Certificates of Obligation bonds and the 2007 Refunding and Improvement Bonds are self-supported taxable issues that are paid for by the 4B Sales Tax. The balance is $17,510,000 at October 1, 2007. All debt issues, except the self-supported issue, will require a tax distribution of $.16330 or 25.13% of the current tax rate of $.65 per $100 valuation. As a Home Rule Texas City, the City of Cleburne is not limited by law in the amount of debt it may issue.

The Debt Service Fund is composed of the following outstanding issues:

| Year | Title | Original Issue | Balance 10-01-2007 |
|---|---|---|---|
| 1998 | Certificates of Obligation | $ 9,499,098 | $ 7,065,055 |
| 2001 | Certificates of Obligation | 4,994,538 | 4,994,538 |
| 2003 | General Obligation Refunding Bonds | 4,880,000 | 3,715,000 |
| 2004 | Certificates of Obligation | 4,500,000 | 3,825,000 |
| 2004 | General Obligation Refunding Bond | 3,825,005 | 3,470,000 |
| | ***SUB-TOTAL TAX SUPPORTED*** | 27,698,636 | 23,069,593 |
| 2002 | Certificates of Obligation | 12,400,000 | 1,230,000 |
| 2007 | Refunding Certificates of Obligation | 16,280,000 | 16,280,000 |
| | ***SUB-TOTAL SELF-SUPPORTED DEBT*** | 28,680,000 | 17,510,000 |
| | ***TOTAL*** | $ 56,378,636 | $ 40,579,593 |

The 1998 issue was for street, park, cemetery, and library improvements, as well as improvements to the solid waste disposal facilities, renovation, and repairs to various City buildings and the purchase of machinery/equipment for various City departments. The 2001 issue was for the senior citizens center roof, annex and Esquire Theater improvements, Boone Street bridge, airport improvements grant match, Nolan River improvements, parks master plan, East Buffalo Creek storm drainage and other storm drainage, fire stations and incinerator improvements, street maintenance, and pre-emption devices. The 2003 General Obligation Refunding Bonds in the amount of $4,880,000 were issued to refund two prior issues; the 1994 Certificates of Obligation and the 1997 Certificates of Obligation Bonds. The net present value benefit of the transaction amounted to $242,223.92. The 2004 Certificates of Obligation Bonds were issued to improve a city owned golf course, repair city streets, and upgrade the cities geographical information systems. The 2004 General Obligation Refunding Bonds were issued to refund the taxable Brazos Electric Efluent Water Line Improvement Bonds.

The self-supporting 2002 Taxable Certificates of Obligations Bonds were issued on December 10, 2001. These bonds were sold for the construction and equipping of a sports complex, a convention center, an aquatic center, and other facilities that enhance the quality of life for the citizen's of Cleburne. The self-supporting 2007 Refunding Certificates of Obligation Bonds were a partial refunding of the 2002 issue with an additional 5 million in bond proceeds. These additional proceeds will be used to fund the civic center expansion, railroad museum, and performing arts facility. This debt will be solely supported by the 4B Sales Tax.

The policy of the City has been not to issue any debt that has not been necessary in order to maintain existing services, and when issued to hold the term as short as possible. This policy has allowed the City to issue debt without affecting other City services. The City has maintained an A Stable (General) and A+ (Revenue) rating from Standard & Poor's Corporation, an A-2 (General) and A-3 (Revenue) from Moody's Investors Service and an A+ (General and Revenue) rating from Fitch, IBCA. The City's general obligation bonded debt issuances are not subject to any legal limitation; however, the property tax rate is limited to $2.50 per $100 of assessed value of real personal property. The current tax rate of $.65 per $100 valuation is broken down as follows: $.16330 per $100 valuation for Debt Service (Interest & Sinking) and $.48670 per $100 valuation for General Fund (Maintenance & Operating) which is well below the $2.50 per $100 valuation limit.

*Revenue Debt Service Fund*

The Revenue Debt Service Fund will require an expenditure of $4,491,235 for the year. The outstanding balance at October 1, 2007 of all three issues is $59,550,000 with an original balance of $72,060,000.
The Revenue Debt Service Fund is composed of the following outstanding issues:

| Year | Title | Original Issue | Principal Balance 10-01-2007 |
|---|---|---|---|
| 2001 | Water & Sewer Revenue Bond | 17,225,000 | 6,495,000 |
| 2005 | Water & Sewer Refunding Bond | 41,960,000 | 40,180,000 |
| 2006 | Water & Sewer Refunding Bond | 12,875,000 | 12,875,000 |
| | **TOTAL** | $ 72,060,000 | $ 59,550,000 |

The 2001 Waterworks and Sewer System Revenue Bonds were issued to allow completion of a wastewater collection system study, sludge dryer, improvement and expansion at Wastewater Treatment Plant, West Buffalo Creek relief; new wastewater treatment plant, Sparks Drive relief and relocation to Industrial Boulevard, Highway 174 lift station improvements, and Highway 174 connect to the new East Buffalo intercept. In March 2005 bonds were issued to refund parts of the 1997, 1999, and 2001 debt issues and to pay for costs associated with the refunding. The net present value benefit of the refunding amounted to $1,787,278. In June 2006 bonds were issued to refund the Series 1997 Waterworks and Sewer System Refunding and Improvement Revenue Bonds in the amount of $6,595,000. An additional $6,300,000 was also issued to fund the construction of the infrastructure for three new Cleburne Schools. Also included in this bond issue were funds to complete a master plan review that will enable the City to adequately plan and prepare for anticipated City growth.

## ENTERPRISE FUNDS

Enterprise Funds are used to account for operations of the City where the intent is to finance or recover through user charges the cost (expenses including depreciation) of providing goods or services to the general public on a continuing basis. The Water/Wastewater Fund, the Airport Fund, and the Drainage Utility Fund make up the Enterprise Fund group.

*Water/Wastewater Fund (60)*

Receipts for the Water/Wastewater Fund are estimated at $14,885,081. Expenditures for the Water/Wastewater Fund are estimated at $15,830,235 with a $25,000 contingency reserve.

Included in the estimated expenditures is a General Fund reimbursement for administrative services provided to the fund in the amount of $2,187,500, and a principal payment of $1,865,000 on outstanding debt.

The goal of management is to have a minimum of three months (90 days) operating expenditures or $2,722,059 in reserve for this fund at all times. This policy will help to ensure there are adequate funds to operate, on a temporary basis, even if emergency conditions existed. The ending cash balance of the fund is estimated at $357,179, and the Water/Wastewater Rate Mitigation Reserve ending balance is estimated at $2,599,074. These combined balances will provide the city with a total estimated reserve of $2,956,253 or 98 days.

The water rates have been increased five percent (5%) in the 2007-2008 Budget. The service demand charge was increased to $15.12 per month, a $.72 increase over last year's service demand charge of $14.40. The rate per 1,000 gallons would be $4.03. Water revenue is projected to increase from $7,658,476 in 2006-2007 to $8,624,023 in 2007-2008.

Wastewater rates have been increased five percent (5%) on all rate categories. The service demand charge increased to $8.06 per month, a $.48 increase over last year's service demand charge of $7.68. The rate for anyone using 0 gallons to 13,481 gallons will be $2.47 and the residential maximum will be $41.36 per month. Wastewater revenue is projected to decrease slightly due to fluctuations in TDS revenue from $5,286,897 in 2006-2007 to $5,127,951 in the current budget.

This increase in rates will provide adequate revenue to cover expenditures and to obtain the necessary water and waste water revenue bond coverage. This increase is consistent with our past policy of increases. Future increases are expected to average approximately 3% to 7% for the next few years to pay for our water sources and other improvements to the system.

Capital expenditures amount to $889,500.

- Utility Billing will purchase a remittance processing machine;
- Water Distribution was allocated money for the extension and replacement of water mains, a replacement fleet vehicle, and an air compressor;
- Water Treatment will replace the filter media at Clearwell #1, a fleet vehicle, pumps, ejectors, a compressor, and build a storage building;
- Wastewater Collection was allocated money for projected sewer line replacement projects, a backhoe, and line camera equipment;
- And in the Wastewater Treatment Department the Old Foamy lift station pump and a fleet vehicle were funded for replacement.

*Airport Fund (61)*

The Airport Fund was created in order to make the airport self-sustaining. We have continued to make improvements to the Airport with Airport revenue and grant funds. Receipts for the Airport Fund are estimated at $267,700. Revenue estimates include charges for services at $125,000, and Mineral and Lease Royalty revenue of $140,000. Expenditures for the Airport Fund operations are estimated at $337,105 with $28,500 being transferred to the Debt Service Fund to pay for the Airport's part of General Fund debt and $39,500 being transferred to the General Fund to pay for administrative costs.

Capital expenditures amount to $149,400

- Beacon and Taxiway Lights,

- Z-turn mower,
- Pavement sweeper, and
- Ramp improvements.

*Drainage Utility Fund (63)*

The Drainage Utility Fund was created in order to have a separate user fee to pay for the drainage needs of the City. This program is charged with the operation and maintenance of the flood management program in accordance with the storm water master plan. Through proper management and adherence to State and Federal regulations we strive to operate and maintain an effective drainage water system to protect the citizens against flooding. This Fund provides for minor drainage installation, maintenance, and operation of the water drainage systems, creek maintenance, and cleaning along the major and lesser water sheds throughout Cleburne. Drainage Utility revenue is budgeted at $525,000. The minimum residential lot is charged $2.75/ month. Expenditures for two employees and related equipment are budgeted at $539,741. Included in this amount are Phase II and III of the Drainage Study. A reserve for future projects of $300,000 was also allocated in this budget. A transfer from the Mineral Lease and Royalty fund for future projects in the amount of $300,000 was also included in this budget. The ending balance is estimated to be $347,031.

## LONG TERM ISSUES

Since the year 2000, the State of Texas has seen recession, robust growth, national and coastal disaster, drought, and skyrocketing fuel prices. Through these ever changing economic conditions, the City of Cleburne has remained strong and viable. For the second year we have been able to reduce our ad valorem tax rate. The two year reduction has been for a total of 9.8 cents per $100 valuation with the current rate of 65 cents per $100 valuation. Mineral and Lease royalties have provided funding for much needed capital improvements without increasing taxes since 2004. In 2001 the City created a Tax Increment Finance District (TIF) in our industrial park in order to attract new industry. The creation of the Tax Increment Finance District (TIF) has greatly benefited the city through continued growth in our Industrial Park. By continually reviewing our infrastructure, we help to ensure future industrial and economic success in Cleburne. We are in the process of revisiting the 20 year water and wastewater master plan for the City, as well as implementing previous plans to ensure industrial, residential, and retail customers continue to enjoy unrestricted water use.

In August 2001, the voters of the City approved an additional ½ cent sales tax increase to fund 4B Economic Development projects. To date the 4B Board has completed the aquatics facility, Splash Station, the Youth Sports Complex, and many improvements to our City parks. We recently began construction on the East Side Community and Recreation Center, and a civic center expansion, performing arts facility, and railroad museum are under consideration by the Board. 4B was awarded a $495,000 federal grant to be used for the construction of the East Side Community and Recreation Center. 4B sales tax dollars pay for the projects as well as the maintenance and operations cost associated with the completed facilities.

Transportation systems to and from the Dallas/Fort Worth Metroplex will directly impact the growth in Cleburne. The extension of State Highway 121 connecting to Highway 67 will give us direct access to south Fort Worth. This project is expected to be completed in 2009-2010. A commuter railroad to Cleburne is currently being studied by the North Texas Regional Transportation Committee. The City of Cleburne, with participation from other cities in the county, has expanded its public bus transportation system to include all of Johnson County. The City of Cleburne must be

ready for the growth that the completion of Highway 121 and additional public transportation will provide. We feel that the infrastructure improvements necessary to meet the needs of these additional residential, industrial, and retail customers are being currently planned for or implemented.

## CONCLUSIONS

The Annual Budget represents the single most important series of decisions made by the City Council in any year. The conclusions reached during the budget process will determine the quality of public service to be provided and, to a significant extent, the quality of life for Cleburne residents. The Annual Budget is a Policy Document, a Financial Plan, an Operations Guide, and a Communications Device that is intended to give the citizens of Cleburne a better understanding of the services available to them and the cost of those services.

# ORDINANCE

## NO. OR09-2007-45

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF CLEBURNE, TEXAS FOR FISCAL YEAR 2007-2008; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED; AND ASSESSING PENALTY AND INTEREST FOR THE NON-PAYMENT OF SUCH TAXES WITHIN THE TIME SET; PROVIDING AN EFFECTIVE DATE.**

---

**WHEREAS,** two public hearings in relation thereto at which parties in interest and citizens had an opportunity to be heard was held by the City Council of the City of Cleburne on August 28, 2007 and September 4, 2007, after due notice in the manner provided by law;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS, THAT:**

**SECTION ONE.** That there shall be levied and assessed upon all property subject to taxation within the City of Cleburne, Texas for the fiscal year 2007-2008, the sum of $0.6500 per one hundred dollars ($100.00) valuation thereof, and the same shall be applied to the various funds in the following manner:

$0.16330 Per $100.00 Valuation - To Interest & Sinking
$0.48670 Per $100.00 Valuation - To General Fund

**SECTION TWO.** That all ad valorem taxes shall be paid before the 1st day of February, 2008, and taxes not paid by that date shall be delinquent and all persons or property owners failing to pay any taxes owing on or before its delinquent date shall be charged interest at the rate of one percent (1%) for each month or fraction thereof; and in addition, shall be charged a penalty of six percent (6%) of the amount of the tax for the first calendar month it is delinquent plus one percent (1%) for each additional month or fraction thereof the tax remains unpaid prior to July 1st of the year in which it becomes delinquent. However, a tax delinquent on July 1st incurs a total penalty of twelve percent (12%) of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. Such penalties shall not bear interest.

**SECTION THREE.** This Ordinance shall be passed and it shall have effect and be in full force from October 1, 2007 forward.

**PASSED AND APPROVED** this the 11th day of September, 2007 at a regular meeting of the City Council of the City of Cleburne, Texas.

CITY OF CLEBURNE

BY: _____
Ted Reynolds, Mayor

ATTEST:

_____
Ivy Peterson, Deputy City Secretary

or2 - tax rate ordinance

# ORDINANCE

**NO. OR09-2007-46**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS AMENDING TITLE V - PUBLIC WORKS, CHAPTER 51 - WATER AND SEWER, SECTION 51.030 - RATES FOR TREATED WATER SERVICE, SUBSECTIONS (C),(D),(F), AND (H) OF THE CODE OF ORDINANCES OF THE CITY OF CLEBURNE, TEXAS; PROVIDING A PENALTY NOT TO EXCEED $500.00 FOR EACH OFFENSE; PROVIDING FOR PUBLICATION; PROVIDING AN EFFECTIVE DATE.**

---

**WHEREAS,** the current water rates for the City of Cleburne are based on usage at that particular location each month; and

**WHEREAS,** the City Council of the City of Cleburne, Texas deems that the amendment of the water and wastewater ordinances hereinafter described is in the best interest of the public in order to reflect actual usage of water.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS, THAT:**

**SECTION ONE.** Section 51.030 - Rates for Treated Water Service, of the Code of Ordinances, City of Cleburne, Texas is hereby amended to read as follows for subsections (C),(D),(F)and(H):

(C) *Rate Tables.* The Utility Manager shall charge customers for treated water service in accordance with the following tables:

(1) For utility accounts inside city limits.

| *Water Usage* | *Rate/Month* |
|---|---|
| 0 gallons and over | $ 4.03 per 1,000 gallons |

Service demand charge.....$15.12 per month

(2) For utility accounts outside city limits.

| *Water Usage* | *Rate/Month* |
|---|---|
| 0 gallons and over | $ 5.02 per 1,000 gallons |

Service demand charge.....$19.56 per month

(D) *Sprinkler system.* Water, separately metered, used solely for lawn sprinkler systems shall be billed according to the rate tables in division (C) of this section. No

service demand charge shall be applied if zero usage is indicated on the meter. The Utility Manager shall charge customers for treated water sprinkler service in accordance with the following tables:

(1) For utility accounts inside city limits.

| *Water Usage* | *Rate/Month* |
|---|---|
| 0 gallons and over | $ 4.03 per 1,000 gallons |

Service demand charge.....$ 0.00 per month

(2) For utility accounts outside city limits.

| *Water Usage* | *Rate/Month* |
|---|---|
| 0 gallons and over | $ 5.02 per 1,000 gallons |

Service demand charge.....$ 0.00 per month

(F) *Multi-family dwelling units.* All multi-family dwelling units of five or more units which are not separately metered, shall be charged for services based on meter size and rates in the following tables.

| For utility accounts inside city limits: | |
|---|---|
| Service Demand Charge Each Month | |
| ¾" Meter | $15.12 |
| 1" Meter | 25.58 |
| 1 ½" Meter | 85.32 |
| 2" Meter | 255.95 |
| 2 ½" Meter | 255.95 |
| 3" Meter and larger | 255.95 |

| For utility accounts inside city limits: | |
|---|---|
| Per 1000 Gallons Charge Each Month | |
| 0 gallons and over, per 1,000 gallons | $ 4.03 |

(H) *Reuse Water*. All reuse water will be billed at 75% of the potable water rates as shown in (C) *Rate Tables* above.

**SECTION TWO.** All other Sections and Subsections of said ordinance shall remain in full force and effect and are not waived, amended or changed in any manner.

**SECTION THREE.** Any person, firm, corporation, agent or employee thereof who violates any of the provisions of this Ordinance shall be guilty of a misdemeanor and upon conviction thereof shall be fined not to exceed Five Hundred and No/100 dollars ($500.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

**SECTION FOUR.** The caption of this Ordinance shall be published twice within ten (10) days of its passage in a newspaper of general circulation in the City of Cleburne, in compliance with the provisions of Article III, Section 51, of the City Charter.

**SECTION FIVE.** This Ordinance shall become effective October 1, 2007 upon its passage.

**PASSED AND APPROVED** this the 11th day of September, 2007 at a Regular Meeting of the City Council of the City of Cleburne, Texas.

CITY OF CLEBURNE

BY: _____
Ted Reynolds, Mayor

ATTEST:

_____
Ivy Peterson, Deputy City Secretary

or3 - water rates ordinance

# ORDINANCE

## NO. OR09-2007-47

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS AMENDING TITLE V - PUBLIC WORKS, CHAPTER 51 - WATER AND SEWER, SECTION 51.031 - RATES FOR WASTEWATER SERVICE, SUBSECTIONS (C) AND(D) AND SECTION 51.033 - INDUSTRIAL WASTE CHARGE RATE FORMULA, OF THE CODE OF ORDINANCES OF THE CITY OF CLEBURNE, TEXAS; PROVIDING A PENALTY NOT TO EXCEED $500.00 FOR EACH OFFENSE; PROVIDING FOR PUBLICATION; PRESCRIBING AN EFFECTIVE DATE.**

---

**WHEREAS,** the current wastewater rates for the City of Cleburne are based on water consumption at that particular location each month;

**WHEREAS**, the City Council of the City of Cleburne, Texas deems that the amendment of the water and wastewater ordinances hereinafter described is in the best interest of the public.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS, THAT:**

**SECTION ONE.** Subsections (C) and (D) of Section 51.031- Rates for Wastewater Service of the Code of Ordinances, City of Cleburne, Texas are hereby amended to read as follows:

(C) Rate tables. The utility manager shall charge a customer for wastewater service based on water used in accordance with the following tables:

(1) Residential accounts. There shall be a maximum of thirteen thousand four hundred and sixty four (13,481) gallons or 1,800 cubic feet of water usage used to compute a residential wastewater bill.

| Water Usage | Rate/Month |
|---|---|
| 0 gallons to 13,481 gallons | $ 2.47 per 1,000 gallons |
| Residential maximum | $41.36 at 13,481 gallons |

Service demand charge.....$ 8.06 per month

(2) Commercial Accounts. There shall be no maximum water usage used to compute a commercial sewer account.

| Water Usage | Rate/Month |
|---|---|
| 0 gallons and over | $ 2.47 per 1,000 gallons |

Service demand charge.....$ 8.06 per month

(3) Sprinkler accounts. No sewage charge shall be placed on accounts that strictly use water for a sprinkler system.

(D) Multi-family dwelling units - rate calculation. All multi-family dwelling units of five or more units which are not separately metered, shall be charged for sewer service based on water meter size and rates in the following tables.

| For utility accounts inside and outside city limits: | |
|---|---|
| Service Demand Charge Each Month | |
| 3/4" Meter | $ 8.06 |
| 1" Meter | 13.90 |
| 1 ½" Meter | 31.32 |
| 2" Meter | 55.65 |
| 2 ½" Meter | 86.99 |
| 3" Meter and larger | 130.48 |

| For utility accounts inside and outside city limits: | |
|---|---|
| Per 1,000 Gallons Charge Each Month | |
| 0 gallons and over, per 1,000 gallons | $ 2.47 |
| There shall be no maximum water usage used to compute a Multi-Family unit wastewater account. | |

**SECTION TWO.** Section 51.033 - Industrial Waste Charge Rate Formula of the Code of Ordinances, City of Cleburne, Texas is hereby amended to read as follows:

The person responsible for industrial waste discharge is responsible for the following charges: Service Demand Charge, Volume biological oxygen demand (BOD), total suspended solids (TSS), and total dissolved solids (TDS) in accordance with the following rate table:

| | |
|---|---|
| Service Demand Charge, per month | $ 8.0600 |
| Volume Charge, per month, per 1,000 gallons | $ 3.3000 |
| BOD, per lb., per month | $ .3087 |
| TSS, per lb., per month | $ .2877 |
| TDS, per lb., per month | $ .1523 |

**SECTION THREE**. All other Sections and Subsections of said ordinance shall remain in full force and effect and are not waived, amended or changed in any manner.

**SECTION FOUR.** Any person, firm, corporation, agent or employee thereof who violates any of the provisions of this Ordinance shall be guilty of a misdemeanor and upon conviction thereof shall be fined not to exceed Five Hundred and No/100 Dollars ($500.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

**SECTION FIVE.** The caption of this Ordinance shall be published twice within ten (10) days of its passage in a newspaper of general circulation in the City of Cleburne, in compliance with the provisions of Article III, Section 51, of the City Charter.

**SECTION SIX.** This Ordinance shall be passed and it shall have effect and be in full force from October 1, 2007, forward, and it is so ordained.

**PASSED AND APPROVED** this the 11th day of September, 2007 at a Regular Meeting of the City Council of the City of Cleburne, Texas.

**CITY OF CLEBURNE**

BY: _____
Ted Reynolds, Mayor

ATTEST:

_____
Ivy Peterson, Deputy City Secretary

or4 - waste water rates ordinance

# ORDINANCE

## NO. OR09-2007-48

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS AMENDING TITLE V, PUBLIC WORKS, CHAPTER 52, MUNICIPAL DRAINAGE UTILITY, SECTION 52.010 – MONTHLY DRAINAGE CHARGE, SUBSECTIONS (A) OF THE CODE OF ORDINANCES OF THE CITY OF CLEBURNE, TEXAS; PROVIDING A PENALTY NOT TO EXCEED $500.00 FOR EACH OFFENSE; PROVIDING FOR PUBLICATION; AND PRESCRIBING AN EFFECTIVE DATE.**

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**WHEREAS,** on January 13, 2004, the City Council of the City of Cleburne passed Ordinance number OR01-2004-02, establishing a Municipal Drainage Utility, and providing for charges to be levied on each property owner within the City of Cleburne in order to fund the same; and

**WHEREAS,** it is necessary that the charges for said Municipal Drainage Utility be amended in order to more equitably reflect the cost of operating the Drainage Utility;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS, THAT:**

**SECTION ONE.** Chapter 52, § 52.010, of the Code of Ordinances of the City of Cleburne, Texas regarding the Monthly Drainage Charge, is hereby amended to read as follows:

§ 52.010 MONTHLY DRAINAGE CHARGE

(A) The following schedule of drainage charges is hereby established:

(1) Residential (0 – 0.5 acre) = $2.75 per month;
(2) Residential (0.5 – 1 acre) = $3.63 per month;
(3) Residential (over 1 acre) = $4.85 per month;
(4) Commercial (0 – 0.3 acre) = $3.19 per month;
(5) Commercial (0.3 – 0.5 acre) = $6.71 per month;
(6) Commercial (0.5 – 1 acre) = $15.00 per month;
(7) Commercial (1 – 3 acres) = $20.65 per month;
(8) Commercial (3 – 5 acres) = $47.13 per month;
(9) Commercial (over 5 acres) = $93.00 per month; and
(10) Multi-Family Units = $1.88 per unit per month.

**SECTION TWO.** All other Sections and Subsections of said ordinance shall remain in full force and effect and are not waived, amended or changed in any manner.

**SECTION THREE.** Any person, firm, corporation, agent or employee thereof who violates any of the provisions of this Ordinance shall be guilty of a misdemeanor and upon

conviction thereof shall be fined not to exceed Five Hundred and No/100 Dollars ($500.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

**SECTION FOUR.** The caption of this Ordinance shall be published twice within ten (10) days of its passage in a newspaper of general circulation in the City of Cleburne, in compliance with the provisions of Article III, Section 51, of the City Charter.

**SECTION FIVE.** This Ordinance shall be passed and it shall have effect and be in full force from October 1, 2007, forward, and it is so ordained.

**PASSED AND APPROVED** this the 11th day of September, 2007 at a Regular Meeting of the City Council of the City of Cleburne, Texas.

CITY OF CLEBURNE

BY: _____
Ted Reynolds, Mayor

ATTEST:

_____
Ivy Peterson, Deputy City Secretary

or5 - drainage utility rates ordinance

# Budget Summary

2007-2008

# City of Cleburne
# Budget Summary

- The 2007-2008 budget was not adopted by the City Council at the 1st meeting in September as required by Charter, which led to the automatic adoption of the City Manager's budget. At the 2nd meeting in September the City Council amended the City Manager's budget to include all changes to the Manager's Budget that were previously discussed during Budget Hearings. The City Manager's Budget is presented in summary statements only. All other documents reflect the Council's Budget. The following funds were amended by the Council at the 2nd meeting in September.
  - General Fund, 01
  - Mineral Lease & Royalty Fund, 21
  - General Capital Projects Fund, 53
  - Drainage Utility Fund, 63

- The 2007-2008 budget for the City of Cleburne is the fiscal plan for the City of Cleburne. In this budget, we set forth the goals and objectives we want to accomplish, including services and capital improvement projects.

- The 2007-2008 budget includes funding for all municipal services including
  - Police & Fire Protection
  - Street Maintenance
  - Water & Sewer Services
  - Parks, Cemetery, Library & Cemetery Services
  - Sanitation Services

- Revenues are received from a number of sources including property taxes, sales tax, franchise fees, user fees, grants from other governmental entities, water sales, sewer services, and bond proceeds.
  - Total available funds are projected to be $86,614,991

- Expenditures include personnel costs, supplies, equipment, contractual services, debt service, and capital improvements.
  - Expenditures and disbursements are projected to be $75,324,388

- Capital Improvements include:
  - Water-Wastewater line improvements
  - Street Improvement Program
  - Leased Equipment Improvement Program
  - Facility Improvements

# City Manager's Budget

# CITY OF CLEBURNE

## ALL FUNDS

Summary of Receipts & Disbursements

2007-2008

| | General & Leased Improvement Funds | Special Revenue Funds | Debt Service Fund | Enterprise Fund | Capital Projects Fund | Total All Fund Types |
|---|---|---|---|---|---|---|
| Revenues | $ 27,886,891 | $ 12,255,491 | $ 25,000 | $ 15,907,781 | $ 341,500 | $ 56,416,663 |
| Transfers In | 6,584,135 | 388,000 | 3,782,394 | 0 | 1,250,000 | 12,004,529 |
| Total Receipts | 34,471,026 | 12,643,491 | 3,807,394 | 15,907,781 | 1,591,500 | 68,421,192 |
| Expenditures | 31,855,222 | 8,483,087 | 4,590,540 | 19,125,441 | 7,920,960 | 71,975,250 |
| Transfers Out | 4,131,097 | 4,617,932 | 0 | 2,255,500 | 1,000,000 | 12,004,529 |
| Total Disbursements | 35,986,319 | 13,101,019 | 4,590,540 | 21,380,941 | 8,920,960 | 83,979,779 |
| Revenues Over/(Under) Expenditures | (1,515,293) | (457,528) | (783,146) | (5,473,160) | (7,329,460) | (15,558,587) |
| Beginning Fund Balance | 5,873,602 | 5,648,094 | 786,761 | 8,906,606 | 7,689,393 | 28,904,456 |
| Projection Reserve | (3,396,457) | 0 | 0 | (2,924,074) | 0 | (6,320,531) |
| Ending Fund Balance | $ 961,852 | $ 5,190,567 | $ 3,615 | $ 509,372 | $ 359,933 | $ 7,025,338 |

# CITY OF CLEBURNE

## GENERAL, SPECIAL REVENUE, & DEBT SERVICE FUND

Summary of Receipts & Disbursements

2007-2008

| | | | Special Revenue Funds | | |
|---|---|---|---|---|---|
| | General Operating Fund 01 | Leased Equipment Improvement Program Fund 03 | HUD Housing Fund 06 | Hotel/Motel Occupancy Tax Fund 07 | Cleburne Transit System Fund 08 |
| Revenue: | | | | | |
| Taxes | $ 19,370,059 | $ 0 | $ 0 | $ 275,000 | $ 0 |
| License & Fees | 465,200 | 0 | 0 | 0 | 0 |
| Intergovernmental | 0 | 454,639 | 1,514,652 | 0 | 757,976 |
| Fines | 954,500 | 0 | 0 | 0 | 0 |
| Charges for Service | 5,965,393 | 0 | 0 | 0 | 73,500 |
| Miscellaneous | 286,100 | 391,000 | 205,000 | 5,000 | 0 |
| Total Revenues | 27,041,252 | 845,639 | 1,719,652 | 280,000 | 831,476 |
| Expenditures: | | | | | |
| Current | | | | | |
| General Government | 4,439,304 | 46,000 | 213,186 | 0 | 0 |
| Public Safety | 12,697,806 | 275,000 | 0 | 0 | 0 |
| Public Service - Community | 2,727,646 | 8,000 | 1,514,652 | 263,318 | 888,743 |
| Public Service - Parks | 3,316,158 | 81,327 | 0 | 0 | 0 |
| Public Works | 3,924,017 | 283,000 | 0 | 0 | 0 |
| Sanitation | 3,876,964 | 180,000 | 0 | 0 | 0 |
| Debt Service: | | | | | |
| Principal Retirement | 0 | 0 | 0 | 0 | 0 |
| Interest and Fiscal Fees | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 30,981,895 | 873,327 | 1,727,838 | 263,318 | 888,743 |
| Excess of Revenues Over/(Under) Expenditures | (3,940,643) | (27,688) | (8,186) | 16,683 | (57,267) |
| Other Financing Sources (Uses): | | | | | |
| Operating Transfers In | 5,604,135 | 980,000 | 20,000 | | 60,000 |
| Operating Transfers Out | (4,131,097) | 0 | 0 | | |
| | 1,473,038 | 980,000 | 20,000 | 0 | 60,000 |
| Excess of Revenues and Other Sources Over/Under Expenditures and Other Sources | (2,467,605) | 952,312 | 11,814 | 16,683 | 2,733 |
| Beginning Fund Balance | 5,134,901 | 738,701 | 1,830 | 53,965 | 0 |
| Projection Reserve | (2,596,457) | (800,000) | 0 | | |
| Projected Ending Fund Balance | $ 70,839 | $ 891,013 | $ 13,644 | $ 70,648 | $ 2,733 |

# CITY OF CLEBURNE

## GENERAL, SPECIAL REVENUE, & DEBT SERVICE FUND

Summary of Receipts & Disbursements

2007-2008

| | Special Revenue Funds (Continued) | | Debt Service | Capital Projects | Total Funds |
|---|---|---|---|---|---|
| | 4B Sales Tax Fund 09 | All Other Special Revenue Funds | General Debt Service Fund 02 | All Capital Project Funds 51,52,53,57 | Total Funds |
| Revenue: | | | | | |
| Taxes | $ 2,573,655 | $ 150,000 | $ 0 | $ 0 | $ 22,368,714 |
| License & Fees | 0 | 31,750 | 0 | 0 | 496,950 |
| Intergovernmental | 495,000 | 220,293 | 0 | 0 | 3,442,560 |
| Fines | 0 | 52,300 | 0 | 0 | 1,006,800 |
| Charges for Service | 0 | 487,115 | 0 | 0 | 6,526,008 |
| Miscellaneous | 125,000 | 5,289,250 | 25,000 | 341,500 | 6,667,850 |
| Total Revenues | 3,193,655 | 6,230,708 | 25,000 | 341,500 | 40,508,882 |
| Expenditures: | | | | | |
| Current | | | | | |
| General Government | 0 | 154,220 | 5,000 | 66,600 | 4,924,310 |
| Public Safety | 0 | 391,640 | 0 | 0 | 13,364,446 |
| Public Service - Community | 2,695,000 | 457,113 | 0 | 4,750,000 | 13,304,472 |
| Public Service - Parks | 0 | 55,000 | 0 | 1,280,000 | 4,732,485 |
| Public Works | 0 | 1,850,215 | 400,000 | 1,824,360 | 8,281,592 |
| Sanitation | 0 | 0 | 0 | 0 | 4,056,964 |
| | | | | | 0 |
| Debt Service: | | | | | 0 |
| Principal Retirement | 0 | 0 | 2,082,840 | 0 | 2,082,840 |
| Interest and Fiscal Fees | 0 | 0 | 2,102,700 | 0 | 2,102,700 |
| Total Expenditures | 2,695,000 | 2,908,188 | 4,590,540 | 7,920,960 | 52,849,809 |
| Excess of Revenues Over/(Under) Expenditures | 498,655 | 3,322,520 | (4,565,540) | (7,579,460) | (12,340,927) |
| Other Financing Sources (Uses): | | | | | |
| Operating Transfers In | | 308,000 | 3,782,394 | 1,250,000 | 12,004,529 |
| Operating Transfers Out | (2,437,932) | (2,180,000) | | (1,000,000) | (9,749,029) |
| | (2,437,932) | (1,872,000) | 3,782,394 | 250,000 | 2,255,500 |
| Excess of Revenues and Other Sources Over/Under Expenditures and Other Sources | (1,939,277) | 1,450,520 | (783,146) | (7,329,460) | (10,085,427) |
| Beginning Fund Balance | 3,129,624 | 2,462,675 | 786,761 | 7,689,393 | 19,997,850 |
| Projection Reserve | | 0 | 0 | 0 | (3,396,457) |
| Projected Ending Fund Balance | $ 1,190,347 | $ 3,913,195 | $ 3,615 | $ 359,933 | $ 6,515,966 |

# CITY OF CLEBURNE

## ALL ENTERPRISE FUNDS

Summary of Receipts & Disbursements

2007-2008

| | Water and Wastewater Utilities Operating Fund 60 | Water and Wastewater Capital Project Fund 66 | Water and Wastewater Capital Project Fund 76 | Airport Fund 61 | Drainage Utility Fund 63 | Total Enterprise Funds |
|---|---|---|---|---|---|---|
| Operating Revenues: | | | | | | |
| Charges for Service | $ 14,735,081 | $ 0 | $ 0 | $ 125,000 | $ 508,000 | $ 15,368,081 |
| Total Operating Revenues | 14,735,081 | 0 | 0 | 125,000 | 508,000 | 15,368,081 |
| Operating Expenditures: | | | | | | |
| Salaries | 2,265,489 | | | 71,714 | 91,399 | 2,428,602 |
| Benefits | 938,773 | | | 25,866 | 44,716 | 1,009,355 |
| Supplies | 2,185,800 | | | 38,500 | 7,900 | 2,232,200 |
| Maintenance - Building | 362,600 | | | 42,600 | 100,000 | 505,200 |
| Maintenance - Equipment | 391,900 | | | 7,350 | 18,000 | 417,250 |
| Services | 2,026,999 | | | 24,200 | 272,700 | 2,323,899 |
| Capital - Structures/Improvements | 345,000 | 707,000 | 3,991,000 | 125,200 | 0 | 5,168,200 |
| Capital - Equipment | 544,500 | | | 0 | 0 | 544,500 |
| Total Operating Expenditures | 9,061,061 | 707,000 | 3,991,000 | 335,430 | 534,715 | 14,629,206 |
| Operating Income | 5,674,020 | (707,000) | (3,991,000) | (210,430) | (26,715) | 738,875 |
| Nonoperating Revenues (Expenses) | | | | | | |
| Interest & Non-Operating Income | 150,000 | 5,000 | 225,000 | 142,700 | 17,000 | 539,700 |
| Principal | (1,865,000) | | | | 0 | (1,865,000) |
| Interest and Fiscal Fees | (2,631,235) | | | | 0 | (2,631,235) |
| Income (Loss) Before Operating Transfers | 1,327,785 | (702,000) | (3,766,000) | (67,730) | (9,715) | (3,217,660) |
| Fund 21 - In | | | | 0 | 0 | 0 |
| TxDOT Grant | | | | 0 | | 0 |
| Transfer to Debt Service 02 (out) | | | | (28,500) | | (28,500) |
| Payment for Services In (Out) | (2,187,500) | 0 | 0 | (39,500) | 0 | (2,227,000) |
| Net Income (Loss) | (859,715) | (702,000) | (3,766,000) | (135,730) | (9,715) | (5,473,160) |
| Beginning Fund Balance | 3,856,223 | 702,000 | 3,835,000 | 155,739 | 357,644 | 8,906,606 |
| Contingency Reserve | (2,624,074) | | | | (300,000) | (2,924,074) |
| Ending Fund Balance | $ 372,434 | $ 0 | $ 69,000 | $ 20,009 | $ 47,929 | 509,372 |

# City Council's Budget

# CITY OF CLEBURNE

## ALL FUNDS

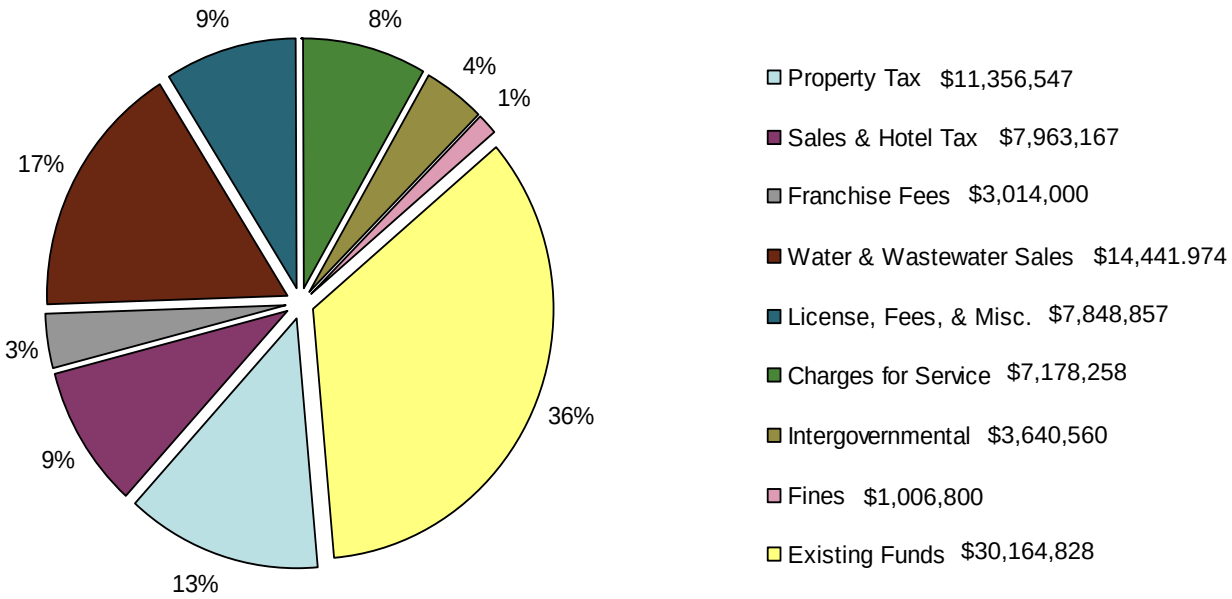
Amended Summary of Receipts & Disbursements

2007-2008

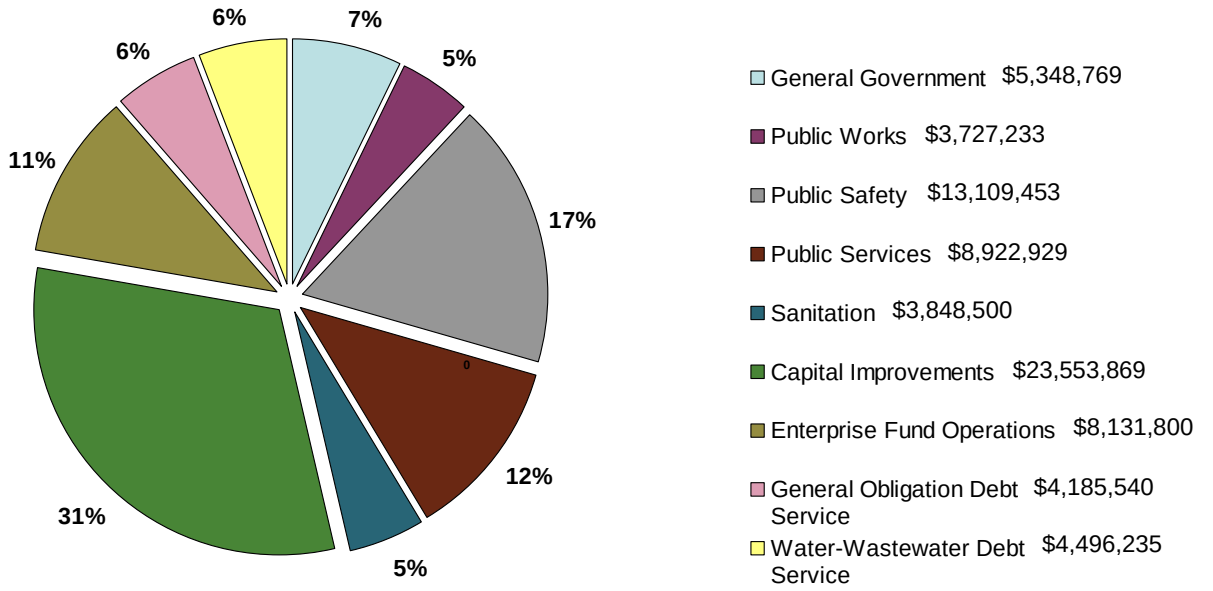
| | General & Leased Improvement Funds | Special Revenue Funds | Debt Service Fund | Enterprise Fund | Capital Projects Fund | Total All Fund Types |
|---|---|---|---|---|---|---|
| Revenues | $ 27,919,891 | $ 12,255,991 | $ 25,000 | $ 15,907,781 | $ 341,500 | $ 56,450,163 |
| Transfers In | 6,555,635 | 504,311 | 3,782,394 | 375,688 | 2,250,000 | 13,468,028 |
| Total Receipts | 34,475,526 | 12,760,302 | 3,807,394 | 16,283,469 | 2,591,500 | 69,918,191 |
| Expenditures | 32,277,338 | 8,504,865 | 4,590,540 | 19,217,581 | 10,734,064 | 75,324,388 |
| Transfers Out | 3,879,518 | 7,083,010 | 0 | 2,255,500 | 250,000 | 13,468,028 |
| Total Disbursements | 36,156,856 | 15,587,875 | 4,590,540 | 21,473,081 | 10,984,064 | 88,792,416 |
| Revenues Over/(Under) Expenditures | (1,681,330) | (2,827,573) | (783,146) | (5,189,612) | (8,392,564) | (18,874,225) |
| Beginning Fund Balance | 5,720,870 | 5,648,094 | 786,761 | 8,906,606 | 9,102,497 | 30,164,828 |
| Projection Reserve | (3,431,152) | 0 | 0 | (2,924,074) | 0 | (6,355,226) |
| Ending Fund Balance | $ 608,388 | $ 2,820,521 | $ 3,615 | $ 792,920 | $ 709,933 | $ 4,935,378 |

# Current Revenue, Expenditures & Capital

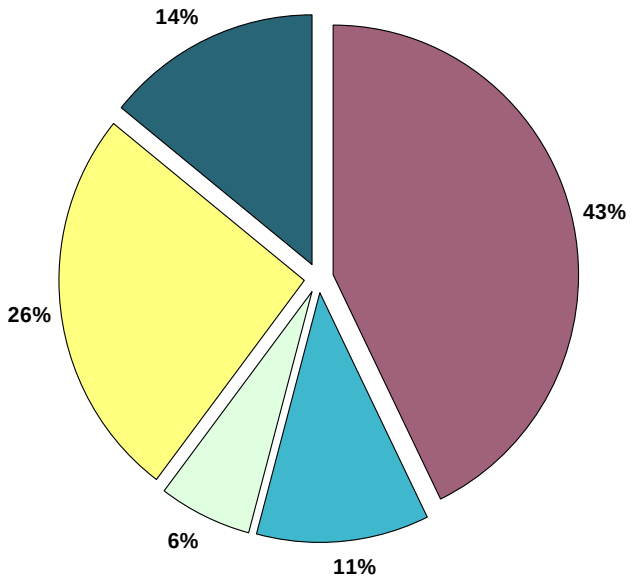
## Current Revenue $86,614,991




## Current Expenditures $75,324,388

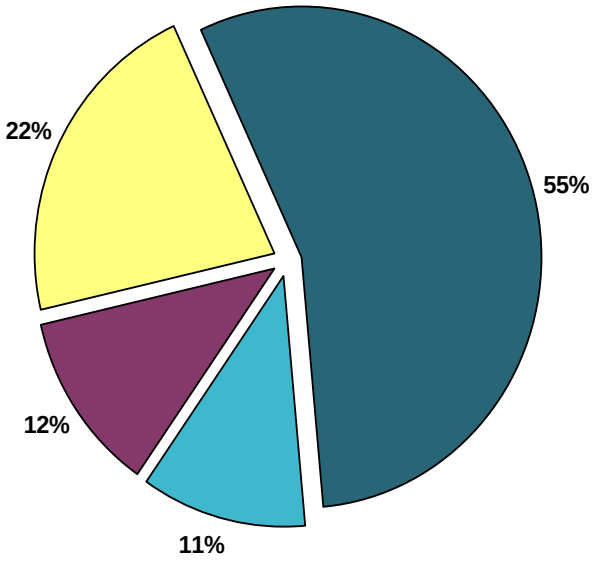


# Current Expenditures by Fund $75,324,388




- General Fund $32,277,338
- Special Revenue Funds $8,504,865
- Debt Service Fund $4,590,540
- Enterprise Funds $19,217,581
- Capital Projects Fund $10,734,064

# Capital Expenditures $22,342,869




- Equipment Additions $2,501,302
- Street Improvements $2,597,000
- Water-Wastewater Line Improvements $4,798,000
- Facilities Improvements $12,367,567

# State of the City. . .Budget Year 2007-2008

| FINANCIAL | |
|---|---|
| **OPERATING BUDGET** | |
| General Fund (Government Services) | $ 32,277,338 |
| Enterprise Funds (Utilities) | 19,217,581 |
| Debt Service Fund (Principal & Interest on Debt) | 4,590,540 |
| Special Revenue Fund (Specific Projects) | 8,504,865 |
| Capital Projects Funds | 10,734,064 |
| **TOTAL** | 75,324,388 |
| **BONDED INDEBTEDNESS** | |
| General Obligation Bonds (Partially Self-Supported) | 40,579,593 |
| Bond Ratings: **Moody's:** A-2* **Standard & Poor's:** A* **Fitch:** A+* | |
| Water and Sewer Bonds (Includes New Water Program) | 59,550,000 |
| Bond Ratings: **Moody's:** A-3* **Standard & Poor's:** A+* **Fitch:** A+* | |
| *See Budget Letter for more explanation. | |
| **EMPLOYEES** | |
| **MUNICIPAL EMPLOYEES** (Fiscal Year 2006-2007 had 320 Filled Positions) | |
| Uniformed (Police & Fire) | 118 |
| Technical/Skill Labor | 145 |
| Management/Clerical | 83 |
| **TOTAL FULL TIME EMPLOYEES** | 346 |
| **DEPARTMENTAL ACTIVITIES** | |
| **AIRPORT** | |
| Airport Arrivals & Departures/Year | 32,000 |
| **CEMETERIES** | |
| Cemetery Sites (Developed Acres) | 131 |
| Cemetery Sites (Undeveloped Acres) | 30 |
| Grave Openings & Closings | 280 |
| Grave Spaces Sold | 300 |
| **CITY SECRETARY'S OFFICE** | |
| Agenda packets prepared for Council, Directors and Press | 50 |
| Official documents scanned, indexed and filed | 3,000 |
| Elections held | 2 |
| Calls and citizen inquiries handled by receptionist | 24,000 |
| Open records requests processed | 500 |
| **CIVIC CENTER** | |
| Events Held | 700 |
| | |

## DEPARTMENTAL ACTIVITIES (CONTINUED)

| | |
|---|---|
| **COMMUNITY DEVELOPMENT** | |
| Building Permits Issued (Estimated) | 538 |
| Substandard Housing Inspections | 700 |
| Food Service Establishments Inspected | 300 |
| Average No. of Houses Per Residential Route | 850 |
| Tons of Residential Waste Pickup | 12,400 |
| Animal Control Service Calls | 5,000 |
| **LIBRARY** | |
| Circulation | 240,000 |
| **PARKS AND RECREATION** | |
| Park Sites | 15 |
| Public rounds of golf played | 7,500 |
| Tennis Courts | 4 |
| Swimming Pool Visitors | 75,000 |
| **PLANNING** | |
| Plats Reviewed | 44 |
| Rezoning Applications Reviewed | 27 |
| **PUBLIC SAFETY** | |
| Calls for Service - Police | 42,000 |
| Arrests | 3,300 |
| Traffic Citations Issued | 15,000 |
| Response Time after Dispatch (Minutes) | |
| Police | 4.50 |
| Fire & Squad #1 Emergency Medical | 4.05 |
| **SUPPORT SERVICES** | |
| Number of Vehicles Serviced | 3,300 |
| Number of Vehicles Repaired (Mechanical) | 3,100 |
| **STREETS** | |
| Miles of Streets Striped | 8.90 |
| Miles of Hot Mix Overlaid | 6.80 |
| Tons of Patch Material Used | 150 |
| Miles of Streets Swept | 10,000 |
| Signs Replaced | 1,000 |
| | |

# CITY OF CLEBURNE

## GENERAL, SPECIAL REVENUE, & DEBT SERVICE FUND

Amended Summary of Receipts & Disbursements

2007-2008

| | | | Special Revenue Funds | |
|---|---|---|---|---|
| | General Operating Fund 01 | Leased Equipment Improvement Program Fund 03 | HUD Housing Fund 06 | Hotel/Motel Occupancy Tax Fund 07 |
| Revenue: | | | | |
| Taxes | $ 19,370,059 | $ 0 | $ 0 | $ 275,000 |
| License & Fees | 465,200 | 0 | 0 | 0 |
| Intergovernmental | 0 | 454,639 | 1,514,652 | 0 |
| Fines | 954,500 | 0 | 0 | 0 |
| Charges for Service | 5,965,393 | 0 | 0 | 0 |
| Miscellaneous | 286,100 | 424,000 | 205,000 | 5,000 |
| Total Revenues | 27,041,252 | 878,639 | 1,719,652 | 280,000 |
| Expenditures: | | | | |
| Current | | | | |
| General Government | 4,738,216 | 46,000 | 218,212 | 0 |
| Public Safety | 13,114,384 | 275,000 | 0 | 0 |
| Public Service - Community | 2,482,858 | 8,000 | 1,514,652 | 263,318 |
| Public Service - Parks | 3,389,366 | 81,327 | 0 | 0 |
| Public Works | 3,727,627 | 283,000 | 0 | 0 |
| Sanitation | 3,951,560 | 180,000 | 0 | 0 |
| Debt Service: | | | | |
| Principal Retirement | 0 | 0 | 0 | 0 |
| Interest and Fiscal Fees | 0 | 0 | 0 | 0 |
| Total Expenditures | 31,404,011 | 873,327 | 1,732,864 | 263,318 |
| Excess of Revenues Over/(Under) Expenditures | (4,362,759) | 5,312 | (13,212) | 16,683 |
| Other Financing Sources (Uses): | | | | |
| Operating Transfers In | 5,825,635 | 730,000 | 24,128 | |
| Operating Transfers Out | (3,879,518) | 0 | 0 | |
| | 1,946,117 | 730,000 | 24,128 | 0 |
| Excess of Revenues and Other Sources Over/Under Expenditures and Other Sources | (2,416,642) | 735,312 | 10,916 | 16,683 |
| Beginning Fund Balance | 5,134,901 | 585,969 | 1,830 | 53,965 |
| Projection Reserve | (2,631,152) | (800,000) | 0 | |
| Projected Ending Fund Balance | $ 87,107 | $ 521,281 | $ 12,746 | $ 70,648 |

# CITY OF CLEBURNE

## GENERAL, SPECIAL REVENUE, & DEBT SERVICE FUND

Amended Summary of Receipts & Disbursements

2007-2008

| Special Revenue Funds (Continued) | | | Debt Service | Capital Projects | Total Funds |
|---|---|---|---|---|---|
| Cleburne Transit System Fund 08 | 4B Sales Tax Fund 09 | All Other Special Revenue Funds | General Debt Service Fund 02 | All Capital Project Funds 51,52,53,57 | Total Funds |
| $ 0 | $ 2,573,655 | $ 150,000 | $ 0 | $ 0 | $ 22,368,714 |
| 0 | 0 | 31,750 | 0 | 0 | 496,950 |
| 757,976 | 495,000 | 220,293 | 0 | 0 | 3,442,560 |
| 0 | 0 | 52,300 | 0 | 0 | 1,006,800 |
| 74,000 | 0 | 487,115 | 0 | 0 | 6,526,508 |
| 0 | 125,000 | 5,289,250 | 25,000 | 341,500 | 6,700,850 |
| 831,976 | 3,193,655 | 6,230,708 | 25,000 | 341,500 | 40,542,382 |
| 0 | 0 | 154,220 | 5,000 | 66,600 | 5,228,248 |
| 0 | 0 | 391,640 | 0 | 250,000 | 14,031,024 |
| 905,495 | 2,695,000 | 457,113 | 0 | 5,350,000 | 13,676,436 |
| 0 | 0 | 55,000 | 0 | 2,693,104 | 6,218,797 |
| 0 | 0 | 1,850,215 | 400,000 | 2,374,360 | 8,635,202 |
| 0 | 0 | 0 | 0 | 0 | 4,131,560 |
| | | | | | 0 |
| | | | | | 0 |
| 0 | 0 | 0 | 2,082,840 | 0 | 2,082,840 |
| 0 | 0 | 0 | 2,102,700 | 0 | 2,102,700 |
| 905,495 | 2,695,000 | 2,908,188 | 4,590,540 | 10,734,064 | 56,106,807 |
| (73,519) | 498,655 | 3,322,520 | (4,565,540) | (10,392,564) | (15,564,425) |
| 73,762 | | 406,421 | 3,782,394 | 2,250,000 | 13,092,340 |
| | (2,453,010) | (4,630,000) | | (250,000) | (11,212,528) |
| 73,762 | (2,453,010) | (4,223,579) | 3,782,394 | 2,000,000 | 1,879,812 |
| 243 | (1,954,355) | (901,059) | (783,146) | (8,392,564) | (13,684,613) |
| 0 | 3,129,624 | 2,462,675 | 786,761 | 9,102,497 | 21,258,222 |
| | | 0 | 0 | 0 | (3,431,152) |
| $ 243 | $ 1,175,269 | $ 1,561,616 | $ 3,615 | $ 709,933 | $ 4,142,458 |

# CITY OF CLEBURNE

## ALL ENTERPRISE FUNDS

### Amended Summary of Receipts & Disbursements

### 2007-2008

| | Water and Wastewater Utilities Operating Fund 60 | Water and Wastewater Capital Project Fund 66 | Water and Wastewater Capital Project Fund 76 | Airport Fund 61 | Drainage Utility Fund 63 | Total Enterprise Funds |
|---|---|---|---|---|---|---|
| Operating Revenues: | | | | | | |
| Charges for Service | $ 14,735,081 | $ 0 | $ 0 | $ 125,000 | $ 508,000 | $ 15,368,081 |
| Total Operating Revenues | 14,735,081 | 0 | 0 | 125,000 | 508,000 | 15,368,081 |
| Operating Expenditures: | | | | | | |
| Salaries | 2,335,673 | | | 73,090 | 95,527 | 2,504,290 |
| Benefits | 954,028 | | | 26,165 | 45,614 | 1,025,807 |
| Supplies | 2,185,800 | | | 38,500 | 7,900 | 2,232,200 |
| Maintenance - Building | 362,600 | | | 42,600 | 100,000 | 505,200 |
| Maintenance - Equipment | 391,900 | | | 7,350 | 18,000 | 417,250 |
| Services | 2,026,999 | | | 24,200 | 272,700 | 2,323,899 |
| Capital - Structures/Improvements | 345,000 | 707,000 | 3,991,000 | 125,200 | 0 | 5,168,200 |
| Capital - Equipment | 544,500 | | | 0 | 0 | 544,500 |
| Total Operating Expenditures | 9,146,500 | 707,000 | 3,991,000 | 337,105 | 539,741 | 14,721,346 |
| Operating Income | 5,588,581 | (707,000) | (3,991,000) | (212,105) | (31,741) | 646,735 |
| Nonoperating Revenues (Expenses) | | | | | | |
| Interest & Non-Operating Income | 150,000 | 5,000 | 225,000 | 142,700 | 17,000 | 539,700 |
| Principal | (1,865,000) | | | | 0 | (1,865,000) |
| Interest and Fiscal Fees | (2,631,235) | | | | 0 | (2,631,235) |
| Income (Loss) Before Operating Transfers | 1,242,346 | (702,000) | (3,766,000) | (69,405) | (14,741) | (3,309,800) |
| Fund 21 - In | 70,184 | | | 1,376 | 304,128 | 375,688 |
| TxDOT Grant | | | | 0 | | 0 |
| Transfer to Debt Service 02 (out) | | | | (28,500) | | (28,500) |
| Payment for Services In (Out) | (2,187,500) | 0 | 0 | (39,500) | 0 | (2,227,000) |
| Net Income (Loss) | (874,970) | (702,000) | (3,766,000) | (136,029) | 289,387 | (5,189,612) |
| Beginning Fund Balance | 3,856,223 | 702,000 | 3,835,000 | 155,739 | 357,644 | 8,906,606 |
| Contingency Reserve | (2,624,074) | | | | (300,000) | (2,924,074) |
| Ending Fund Balance | $ 357,179 | $ 0 | $ 69,000 | $ 19,710 | $ 347,031 | 792,920 |

# CITY OF CLEBURNE

## ALL FUNDS

Summary of Receipts Disbursements
Three Year Comparison

| | General & Lease Equipment Fund | | | Special Revenue Funds | | |
|---|---|---|---|---|---|---|
| | ACTUAL 2005-2006 | ESTIMATED 2006-2007 | APPROVED 2007-2008 | ACTUAL 2005-2006 | ESTIMATED 2006-2007 | APPROVED 2007-2008 |
| Revenue | | | | | | |
| Taxes | $ 16,548,707 | $ 18,542,785 | $ 19,370,059 | $ 2,267,071 | $ 2,862,445 | $ 2,998,655 |
| License & Fees | 519,938 | 466,200 | 465,200 | 9,933 | 10,535 | 31,750 |
| Intergovernmental | 0 | 0 | 0 | 2,745,085 | 3,277,489 | 2,987,921 |
| Fines | 1,009,599 | 952,000 | 954,500 | 78,853 | 51,800 | 52,300 |
| Charges for Services | 5,700,048 | 5,859,450 | 5,965,393 | 739,317 | 456,815 | 561,115 |
| Miscellaneous | 1,360,864 | 929,083 | 1,164,739 | 7,622,231 | 6,231,181 | 5,624,250 |
| Total Revenue | 25,139,156 | 26,749,518 | 27,919,891 | 13,462,490 | 12,890,265 | 12,255,991 |
| Expenditures | | | | | | |
| General Government | 3,596,598 | 3,941,628 | 4,734,216 | 45,129 | 87,900 | 159,720 |
| Public Safety | 10,584,164 | 11,458,228 | 13,389,384 | 394,158 | 624,476 | 399,140 |
| Public Service | 4,107,949 | 4,665,135 | 5,961,551 | 3,138,353 | 4,744,995 | 6,095,790 |
| Public Works | 2,973,668 | 3,031,745 | 4,010,627 | 1,102,675 | 1,131,090 | 1,850,215 |
| Sanitation | 2,990,063 | 4,068,075 | 4,131,560 | 32,600 | 0 | |
| Debt Service: | | | | | | |
| Principal | 0 | 0 | 0 | 0 | 0 | 0 |
| Interest & Fees | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 24,252,442 | 27,164,811 | 32,227,338 | 4,712,915 | 6,588,461 | 8,504,865 |
| Excess Revenue Over/(Under) Expenditures | 886,714 | (415,293) | (4,307,447) | 8,749,575 | 6,301,804 | 3,751,126 |
| Other Financing Sources (Uses) | | | | | | |
| Operating Transfers in | 4,728,142 | 5,077,986 | 6,555,635 | 300,742 | 1,017,289 | 504,311 |
| Operating Transfers (out) | (3,662,093) | (3,558,690) | (3,879,518) | (3,751,675) | (9,055,982) | (7,083,010) |
| Prior Period Adjustment | 0 | 0 | 0 | (109,850) | 0 | 0 |
| Contingency Reserve | 0 | 0 | (50,000) | 0 | 0 | 0 |
| Excess Revenues & Other Sources Over/Under Expenditures & Other Sources | 1,952,763 | 1,104,003 | (1,681,330) | 5,188,792 | (1,736,889) | (2,827,573) |
| Beginning Fund Balance | 2,664,104 | 4,616,867 | 5,720,870 | 2,196,191 | 7,384,983 | 5,648,094 |
| Projection Reserve | (1,807,460) | (2,119,491) | (3,431,152) | 0 | 0 | 0 |
| Projected Ending Fund Balance | $ 2,809,407 | $ 3,601,379 | $ 608,388 | $ 7,384,983 | $ 5,648,094 | $ 2,820,521 |

# CITY OF CLEBURNE

## ALL FUNDS

### Summary of Receipts Disbursements
### Three Year Comparison

| | Debt Service Funds | | | Enterprise Funds | | |
|---|---|---|---|---|---|---|
| | ACTUAL 2005-2006 | ESTIMATED 2006-2007 | APPROVED 2007-2008 | ACTUAL 2005-2006 | ESTIMATED 2006-2007 | APPROVED 2007-2008 |
| Revenue | | | | | | |
| Taxes | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| License & Fees | 0 | 0 | 0 | 0 | 0 | 0 |
| Intergovernmental | 0 | 0 | 0 | 0 | 0 | 0 |
| Fines | 0 | 0 | 0 | 0 | 0 | 0 |
| Charges for Services | 0 | 0 | 0 | 15,294,929 | 14,475,031 | 15,302,974 |
| Miscellaneous | 24,582 | 25,000 | 25,000 | 456,153 | 1,420,691 | 604,807 |
| Total Revenue | 24,582 | 25,000 | 25,000 | 15,751,082 | 15,895,722 | 15,907,781 |
| Expenditures | | | | | | |
| General Government | 0 | 0 | 0 | 0 | 0 | 0 |
| Public Safety | 0 | 0 | 0 | 0 | 0 | 0 |
| Public Service | 0 | 0 | 0 | 126,464 | 99,548 | 337,105 |
| Public Works | 404,291 | 400,000 | 400,000 | 9,533,637 | 11,407,896 | 14,384,241 |
| Sanitation | 0 | 0 | 0 | 0 | 0 | 0 |
| Debt Service: | | | | | | |
| Principal | 1,862,456 | 1,862,456 | 2,082,840 | 1,780,000 | 1,815,000 | 1,865,000 |
| Interest & Fees | 1,722,613 | 1,420,026 | 2,107,700 | 2,833,027 | 2,900,256 | 2,631,235 |
| Total Expenditures | 3,989,360 | 3,682,482 | 4,590,540 | 14,273,128 | 16,222,700 | 19,217,581 |
| Excess Revenue Over/(Under) Expenditures | (3,964,778) | (3,657,482) | (4,565,540) | 1,477,954 | (326,978) | (3,309,800) |
| Other Financing Sources (Uses) | | | | | | |
| Operating Transfers in | 4,332,416 | 3,734,289 | 3,782,394 | 65,546 | 188,612 | 375,688 |
| Operating Transfers (out) | 0 | 0 | 0 | (2,104,290) | (2,179,024) | (2,255,500) |
| Prior Period Adjustment | 0 | 0 | 0 | 5,540 | 4,250 | 0 |
| Contingency Reserve | 0 | 0 | 0 | 0 | 0 | (25,000) |
| Excess Revenues & Other Sources Over/Under Expenditures & Other Sources | 367,638 | 76,807 | (783,146) | (555,250) | (2,313,140) | (5,214,612) |
| Beginning Fund Balance | 342,316 | 709,954 | 786,761 | 5,774,996 | 11,219,746 | 8,906,606 |
| Projection Reserve | 0 | 0 | 0 | (2,899,074) | (2,899,074) | (2,899,074) |
| Projected Ending Fund Balance | $ 709,954 | $ 786,761 | $ 3,615 | $ 2,320,672 | $ 6,007,532 | $ 792,920 |

# CITY OF CLEBURNE

## ALL FUNDS

### Summary of Receipts Disbursements
### Three Year Comparison

| | Capital Project Funds | | | Total All Funds | | |
|---|---|---|---|---|---|---|
| | ACTUAL 2005-2006 | ESTIMATED 2006-2007 | APPROVED 2007-2008 | ACTUAL 2005-2006 | ESTIMATED 2006-2007 | APPROVED 2007-2008 |
| Revenue | | | | | | |
| Taxes | $ 0 | $ 0 | $ 0 | $ 18,815,778 | $ 21,405,230 | $ 22,368,714 |
| License & Fees | 0 | 0 | 0 | 529,871 | 476,735 | 496,950 |
| Intergovernmental | 0 | 0 | 0 | 2,745,085 | 3,277,489 | 2,987,921 |
| Fines | 0 | 0 | 0 | 1,088,452 | 1,003,800 | 1,006,800 |
| Charges for Services | 0 | 0 | 0 | 21,734,294 | 20,791,296 | 21,829,482 |
| Miscellaneous | 159,454 | 6,388,897 | 341,500 | 9,623,284 | 14,994,852 | 7,760,296 |
| Total Revenue | 159,454 | 6,388,897 | 341,500 | 54,536,764 | 61,949,402 | 56,450,163 |
| Expenditures | | | | | | |
| General Government | 4,409 | 0 | 66,600 | 3,646,136 | 4,029,528 | 4,960,536 |
| Public Safety | 0 | 0 | 250,000 | 10,978,322 | 12,082,704 | 14,038,524 |
| Public Service | 425,445 | 2,669,049 | 8,043,104 | 7,798,211 | 12,178,727 | 20,437,550 |
| Public Works | 310,764 | 2,509,939 | 2,374,360 | 14,325,035 | 18,480,670 | 23,019,443 |
| Sanitation | 0 | 0 | 0 | 3,022,663 | 4,068,075 | 4,131,560 |
| Debt Service: | | | | | | |
| Principal | 0 | 0 | 0 | 3,642,456 | 3,677,456 | 3,947,840 |
| Interest & Fees | 0 | 0 | 0 | 4,555,640 | 4,320,282 | 4,738,935 |
| Total Expenditures | 740,618 | 5,178,988 | 10,734,064 | 47,968,463 | 58,837,442 | 75,274,388 |
| Excess Revenue Over/(Under) Expenditures | (581,164) | 1,209,909 | (10,392,564) | 6,568,301 | 3,111,960 | (18,824,225) |
| Other Financing Sources (Uses) | | | | | | |
| Operating Transfers in | 91,212 | 4,775,520 | 2,250,000 | 9,518,058 | 14,793,696 | 13,468,028 |
| Operating Transfers (out) | 0 | 0 | (250,000) | (9,518,058) | (14,793,696) | (13,468,028) |
| Prior Period Adjustment | | | | (104,310) | 4,250 | 0 |
| Contingency Reserve | 0 | 0 | 0 | 0 | 0 | (75,000) |
| Excess Revenues & Other Sources Over/Under Expenditures & Other Sources | (489,952) | 5,985,429 | (8,392,564) | 6,463,991 | 3,116,210 | (18,899,225) |
| Beginning Fund Balance | 3,607,020 | 3,117,068 | 9,102,497 | 14,584,627 | 27,048,618 | 30,164,828 |
| Projection Reserve | 0 | 0 | 0 | (4,706,534) | (5,018,565) | (6,330,226) |
| Projected Ending Fund Balance | $ 3,117,068 | $ 9,102,497 | $ 709,933 | $ 16,342,084 | $ 25,146,263 | $ 4,935,377 |

# Management & Budget Policies

2007-2008

# City of Cleburne's Budget Process

The Fiscal Budget for the City of Cleburne is a document that outlines the services that the City will provide to its residents. Although the Budget is usually expressed in terms of costs, the key ingredient is the output or levels of service that will be provided as a result of those costs. In brief, the Budget is a public information document which provides the residents of Cleburne with information on the levels and types of service which they can expect for their tax dollars.

The Budget process has been devised to provide information that will assist all Managers, Directors, the City Manager, and City Council in making important decisions that will ensure the accomplishment of the City's basic priorities: fiscal integrity, continuity of operations and policies, and the providing of a quality environment for our citizens.

The City of Cleburne's budgeting process, maintained at the departmental level, began on February 13, 2007 with the Budget Manager issuing preliminary instructions and dates for submission of budget requests with forms for revenue projections. Revenue projections were due back on March 30 and the analysis of projected resources for the coming year was presented to the City Manager on April 13. Budget requests were to be entered into mBudget no later than May 10, and department capital project requests were due no later than June 8. The Budget Manager compiled the department's data and presented it to the City Manager on June 12. The City Manager reviewed the department's requests, presented, and discussed the Budget with the Council on August 14, 20, 28, and September 4 . On September 11, a public hearing on the Budget was held with copies of the proposed document available to the public. The tax rate, water, sewer, and drainage ordinances were approved by the City Council following the public hearing. The City Manager's budget, by charter, went into effect without the passage of a budget ordinance on September 11, following a no vote by the City Council. On September 25, the City Council amended the City Manager's budget, through ordinance, to reflect all changes discussed during budget meetings, including an additional 4.5% market increase for all uniformed police and fire personnel.

# Budget Schedule

## For 2007-2008 Budget

| | |
|---|---|
| February 13th | Request revenue projections from all Departments. |
| March 30th | Revenue projections are due back to the Finance Office. |
| April 13th | Finance Department completes revenue analysis and projects resources for the coming year. |
| May 10th | All Department Budget Requests and Department Narratives must be entered into the mBudget software. Capital Improvement Plans and Leased Equipment Improvement Plans are due in the Finance Department. |
| May 5th | Divisions and Departments will be locked out of mBudget. |
| June 8th | Capital Improvement Requests are due from all departments. |
| June 12th | Finance Department presents budget requests to the City Manager and Directors with highlights, issues and recommendations. |
| June 13th – August 13th | City Manager reviews & prepares his budget to go to Council. |
| August 14tht | City Manager will present proposed 2007-2008 Budget & Five Year Capital Improvements Plan to the City Council at a budget workshop. |
| August 14th – September 10th | Additional budget workshops – as needed |
| September 11th | Public Hearing on proposed 2007-2008 Budget – Approval of 2007-2008 Budget and 2007 Tax Rate |
| October 1st | New fiscal year begins for the 2007-2008 Budget Year |

# SUMMARY OF SIGNIFICANT ACCOUNTING, FISCAL, OPERATIONAL AND BUDGETARY POLICIES

## SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the City of Cleburne, Texas conform to generally accepted accounting principles for local governmental units. The following is a summary of the more significant accounting policies.

**Fund Accounting**
The basic accounting and reporting entity is a "fund". A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording resources, related liabilities, obligations, reserves, and equities segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The accounting records of the City are organized on the basis of funds classified for reporting purposes as follows:

*Governmental Fund Types*

**General Fund**
The General Fund is the general operating fund of the City. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in the fund. From this fund are paid the general operating expenditures and capital improvement costs which are not paid elsewhere. Some of the departments included in this fund are Police, Fire, City Secretary, Finance, Parks, Inspections, and Sanitation.

**Special Revenue Funds**
The Special Revenue Funds are used to account for the proceeds from other than general revenue sources, some of which are legally restricted to expenditures for specified purposes. Special Revenue Funds are not used for special assessments, or expendable trusts. The Mineral Lease & Royalties Fund, the Child Safety Fund, and Transportation Fund are just a few of our special revenue funds.

**Debt Service Funds**
The Debt Service Fund is used to account for the accumulation of resources, and the payment of general fund long-term debt principal, interest, and related costs from governmental resources.

**Capital Projects Funds**
The Capital Projects Funds account for financial resources used to fund major capital improvement projects with bond proceeds.

*Proprietary Fund Types*

**Enterprise Funds**
The Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. This occurs where the intent of the City Council is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Our enterprise funds include the Water-Wasterwater Fund, the Airport Fund, and the Drainage Utility Fund.

*Measurement Focus and Basis of Accounting*

The City's accounting and budgeting records for governmental fund type (General, Special Revenue, Enterprise, Debt Service, and Capital Projects) operations are maintained and the financial statements are prepared on the modified accrual basis of accounting except for depreciation, compensated absences, and bad debt expense in the Enterprise Funds. Under the modified accrual basis revenues are recorded when measured and available, expenditures are recorded when the liability is incurred. Governmental fund types are accounted for on a current financial resources measurement focus. Accordingly, only current assets and current liabilities are included on their balance sheets. The reported fund balance provides an indication of available, spendable resources. Operating statements for governmental fund types report increases (revenues) and decreases (expenditures) in available spendable resources.

Financial accounting and reporting are done in accordance with methods prescribed by the Governmental Accounting Standards Board and the Government Finance Officers Association. Our reports are available to bond rating agencies and other financially interested organizations.

Property taxes, hotel/motel occupancy taxes, traffic fines, special assessments, and entitlements held at year-end by an intermediary collecting government are recognized as revenue under the modified accrual basis of accounting. Revenues from the use of money and property are recorded when earned.

Fines other than traffic fines, fees, permits, charges for services, and miscellaneous revenues are recorded as governmental fund revenues when received in cash because they are generally not measurable until actually received.

*Internal Accounting Controls*

The internal accounting controls are designed to provide reasonable assurance regarding:

(1) the safeguarding of assets against loss from unauthorized use or disposition, and

(2) the reliability of financial records for preparation of financial statements and maintaining asset accountability.

The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived. The evaluation of costs and benefits requires estimates and judgments by management. Budgetary control is maintained at the department level by the commitment of estimated amounts prior to releasing purchase orders to vendors.

*Compensated Absences*

In accordance with GASB Statement Number 16, a liability is recorded for unused vacation and similar compensatory leave balances since the employees' entitlement to these balances are attributable to services already rendered. Virtually all of these balances will be liquidated by either paid time off or payments upon termination or retirement.

Also under GASB Statement Number 16, a liability is recorded for unused sick leave balances only to the extent that it is probable that the unused balances will result in termination payments. Other amounts of unused sick leave are excluded from the liability since their payment is contingent solely upon the occurrence of a future event (illness) which is outside the control of the City and the employee.

In governmental funds, compensated absences (unpaid vacation and sick leave) are recorded as expenditures in the year they are paid. The balance of unpaid vacation and vested sick leave at year-end is recorded in the Government-Wide Statement of Net Assets, in the Annual Audit, as these amounts will be liquidated from future resources.

*Encumbrances*

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in governmental funds. Encumbrances outstanding at year-end are reported as fund balance reserves since they do not constitute expenditures or liabilities. The City tries to minimize encumbrances and will only book encumbrances for a major item.

*Accounting for Self-Insurance Activities*

The City records a liability for litigation, judgments, and claims (including claims incurred, but not reported) when it is probable that an asset has been impaired or a liability has been incurred prior to year-end and the probable amount of loss (net of any insurance recovery) can be reasonably estimated. Liabilities resulting from self-insurance activities are recorded in the Government-Wide Statement of Net Assets, in the Annual Audit, since they are funded on a “pay-as-you-go” basis and are not payable from currently available financial resources.

## SUMMARY OF SIGNIFICANT OPERATIONAL POLICIES

*General Operational Policies*

It is City policy to provide sufficient working capital in all funds necessary to meet current operating needs.

It is the Cities intent to pass a share of the cost of extending utilities and improvements in subdivisions to property owners of the subdivisions rather than to the general public.

The City will strive to use “pay-as-you-go” financing of capital improvements where feasible while planning for capital improvements on a five-year basis updated annually. The Leased Equipment Improvement Plan will be funded at the required levels in order to maintain the financial integrity of the fund.

*Population Growth*

As the population continues to grow, the City will continue to improve our infrastructure. The street maintenance program began with the selling of the 1994 Certificates of Obligation Bonds. The program has continued to receive funding from the 1997, 2998, 2001, and 2004 Certificate of Obligation Bond issues. In the current fiscal year, the City is utilizing the Mineral Lease and Royalties Fund to provide $1,000,000 for maintaining existing streets, and building new streets. The general fund operational budget also includes funds for the street maintenance program.

*Drainage Utility*

To stop the continued flooding problems the City experienced in the 80’s and 90’s, the City implemented a Drainage Utility Fund. Through this fund, dedicated revenues are collected from property owners to fund drainage projects throughout the City.

*Water Fund and Supply*

After studying water supply options in 1996 and 1997, the City made a commitment with the selling of the first of four to five bond issues in 1997 to obtain additional water supplies. Lake Pat Cleburne, the City water supply, was built in 1964 to handle a population of 25,000. This capacity has been reached. Additional debt to address this would mean higher water and wastewater rates so the City had to come up with a way to keep increases in a manageable range of 3 to 7%. First, the City refunded part of our old revenue bond debt and restructured the payments with that issue. Those changes allowed for the new debt load to be funded by current revenue, keeping bond coverage in line with bond covenants, and rate increases at a maximum of 7%. The current rate increase for water and wastewater service is 5%. The result has been a viable water supply solution for the next 20 years.

*Replacement of Worn Out Vehicles and Equipment*

The Leased Equipment Improvement Plan was started in 1991 to systematically replace vehicles and equipment in the General Fund. This plan has allowed the City to plan five years into the future and continue to have a level tax rate which was a goal of the City Council. Also, computer equipment and software have been upgraded to continue the philosophy of making employees more efficient by having the right equipment for the job. The City will continue to look at all equipment and vehicles to make operations as efficient as possible.

## SUMMARY OF SIGNIFICANT FISCAL POLICIES

The City of Cleburne adheres to these Financial Policies for conducting prudent financial management. The established long-range policies regarding financial management are to exercise a discipline which allows the City to retain a sound financial condition; strive to retain the best possible rating on bonds; provide future generations with the ability to borrow capital for the construction of facilities without severe financial burden; and give recognition to the community's needs and ability to pay.

*General Fund Reserves*

The General Fund unreserved undesignated fund balance should be adequate to handle unexpected decreases in revenues plus a reasonable level for extraordinary unbudgeted expenditures. Achieving and maintaining a fund balance equivalent to one (1) month's operating costs, or $2,581,152, of the general operating budget, at 95% liquidity, is sufficient to provide financing for necessary projects and meet unanticipated contingencies such as lawsuits, natural disasters, severe fluctuations in sales tax, and other fiscal emergencies. The current fund balance of $2,668,259 meets our goal.

*Enterprise Funds*

The Enterprise Fund will compensate the General Fund for the general and administrative services thereby provided such as management, finance, and personnel. All management personnel are paid from the General Fund.

The City will adopt annual utility rates which will generate revenues sufficient to cover operating expenses and meet the legal requirements of bond covenants. Rates will also fund adequate capital replacement of water distribution and sewage collection systems.

*Capital Financing and Debt Management*

The following is established to provide for the basis of when debt financing may be appropriate for the City of Cleburne and the management of the debt.

1. The City will consider the use of debt financing only for one time capital improvement projects and only under the following circumstances:
    a. When the projects useful life will exceed the term of the financing.
    b. When the project revenues or specific resources will be sufficient to service the long term debt.
2. Debt financing will not be considered for any recurring purpose such as current operating and maintenance expenditures. The issuance of short term instruments such as loans or notes is excluded from this limitation.
3. Capital improvements will be financed primarily through user fees, service charges, assessments, developer agreements when the benefits can be specifically attributed to users of the facility. Accordingly, community development permits have been created and implemented at levels sufficient to ensure that new development pays its fair share of the cost of constructing necessary community facilities.
4. The City will use the following criteria to evaluate "pay-as-you-go" vs. long term financing in funding capital projects:
    a. Factors Favoring "pay-as-you-go" financing:
        1. Current revenues and adequate fund balances are available or project phasing can be accomplished.
        2. Existing debt levels adversely affect the City's credit rating.
        3. Market conditions are unstable or present difficulties in marketing.
    b. Factors Favoring long term financing:
        1. Revenues available for debt service are deemed sufficient and reliable so that long term financings can be marketed with investment grade credit ratings.
        2. The project securing the financing is of the type which will support an investment grade credit rating.
        3. Market conditions present favorable interest rates and demand for City financing.
        4. A project is mandated by state or federal requirements and resources are insufficient or unavailable.
        5. The project is immediately required to meet or relieve capacity needs and current resources are insufficient or unavailable.
        6. The life of the project or asset to be financed is 10 years or more.
5. Debt Management:
    a. The City will not obligate the General Fund to secure long term financings except when marketability can be significantly enhanced.
    b. An internal analysis will be prepared for each long term financing which analyzes the impact on current and future budgets for debt service and operations. This analysis will also address the reliability of revenues to support debt service.
    c. The City will generally conduct financings on a competitive basis. However, negotiated financings may be used due to market volatility or the use of an unusual or complex financing or security structure.
    d. The City will seek an investment grade rating on any direct debt and will seek credit enhancements such as insurance when necessary for marketing purposes and cost effectiveness.

e. The City will monitor all forms of debt annually with the preparation of the annual budget.
f. The City will diligently monitor its compliance with bond covenants and ensure its adherence to federal arbitrage regulations.
g. The City will maintain ongoing communications with bond rating agencies about its financial condition and follow a policy of full disclosure on every financial report and official statement.

6. Debt Capacity:
   a. General Purpose Debt Capacity. The City will carefully monitor its level of general purpose debt. Even though general purpose debt capacity is not subject to any legal limitation, issuing of debt will only be used for high priority projects where other financing methods cannot be reasonably used.
   b. Enterprise Fund Debt Capacity. The City will set Enterprise Fund rates at levels needed to fully cover debt service requirements as well as operations, maintenance, administration and capital improvements costs. The ability to afford new debt for enterprise operations will be evaluated as an integral part of the City's rate review and setting process.
7. The City has and will continue to retain a Financial Advisor in connection with any debt issuance.

*Financial Reporting and Budget Administration*

The City of Cleburne uses the following policies to set procedures for monitoring the financial status of the City's various funds and cash flow.

1. Annual Reporting. The City will prepare annual financial statements as follows:
   a. The City will contract for an annual audit by a qualified independent certified public accountant. The City will strive for an unqualified auditor's opinion.
   b. The city will use generally accepted accounting principles in preparing the annual financial statements and will strive to meet the requirements of the GFOA's Award for Excellence in Financial Reporting program.
   c. The City will issue audited financial statements within 150 days after year-end.
2. Interim Reporting. The city will prepare and issue timely reports on the City's fiscal status to the Council and staff. This includes the following;
   a. Monthly budget status reports to all Department Heads.
   b. Quarterly Investment report to the City Council.
   c. Monthly budget status and Balance Sheet to the City Manager and Council.
   d. Mid Year status report of major funds.
3. Budget Administration. The City is required by its Charter to submit to the City Council a proposed budget and an explanatory budget message to be adopted no later than the first regular Council meeting of the last month of the current fiscal year. The City develops and maintains a line-item budget for all functions to provide for effective management and budgetary control of assets and to assist in achieving the objectives that have been set for the community. Each department director is held accountable for meeting program objectives and monitoring the use of budget allocations to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Generally, the appropriations lapse at year-end to the extent they have not been expended or encumbered. Certain expenditures are re-appropriated as part of the following year's budget. Unfinished capital improvement projects are the most significant example of re-appropriated expenditure.

*Long Range Financial Planning*

With the purchase of needed Budgeting software the City will institute a five year projection of revenues and expenditure of major funds beginning in the fiscal year 2007-2008, and will update the projections on an annual basis, therefore, the City will maintain a five year projection of revenues to assist in long-range financial planning. The process for developing the forecast consists of an annual review of revenue and expenditure assumptions for the five year period. Revenue estimates are based on available financial data such as interest rates, inflation, development activities within the City, state budget actions, and population growth. Expenditure assumptions focus on anticipated costs for law enforcement, fire suppression, number of City staff, growth in General and Water/Wastewater Fund operation costs and needed capital improvements.

The revenue and expenditure assumptions that will be annually updated will not be influenced by an attempt to maintain a certain fund balance level. Estimates will be reasonable and defensible assumptions without considering their impact on fund balance.

*In Conclusion*

The City Council and staff take the stewardship of public funds seriously. The budget document serves as a “blueprint” of the City’s plan for expenditure of public funds. It identifies what services are to be delivered to the residents during the upcoming fiscal year. The manner in which these services are provided to the City residents is described by this document in that it establishes daily operational funds, staffing levels, and capital improvement expenditures. The goals and objectives for FY 2006-2007 are identified in the narrative sections of the budget document for each department. The accomplishments of the prior years (FY 2004-2005 and FY 2005-2006) objectives are also included in that section.

# General Fund

2007-2008

# GENERAL FUND

Amended Operating Budget

2007-2008

**Where it comes from. . . . .Where it goes**

**It comes from. . . .**

| | |
|---|---|
| **Taxes**<br>Current & Delinquent Taxes, Franchise Fees and Sales Taxes | 58.93% |
| **License & Fees**<br>All Permits, Fees & Community Development Licenses | 1.42% |
| **Fines & Forfeitures** | 2.90% |
| **Charge For Service**<br>Sanitation, Golf, Cemetery, Civic Center, Rent & Leases, Aquatics Facility & Miscellaneous | 18.15% |
| **Miscellaneous** | 0.87% |
| **Transfers From Special Revenue, Water & Sewer, Airport, & Drainage Utility Funds** | 17.72% |
| | 100.00% |

**It goes to. . . .**

| | |
|---|---|
| **Public Safety**<br>Police & Fire Protection | 41.76% |
| **Public Service**<br>Golf, Pools, Library, Museum, Civic Center, Cemetery, Community Services, Building Services & Parks & Recreation | 18.70% |
| **Public Works**<br>Street, Inspection, Fleet Maintenance, Engineering, Sanitation, Public Works & Health | 24.45% |
| **Administration**<br>Council, City Manager, City Attorney, Human Resources, Finance, MIS, City Secretary, Municipal Court & Economic Development | 15.09% |
| | 100.00% |

# GENERAL FUND

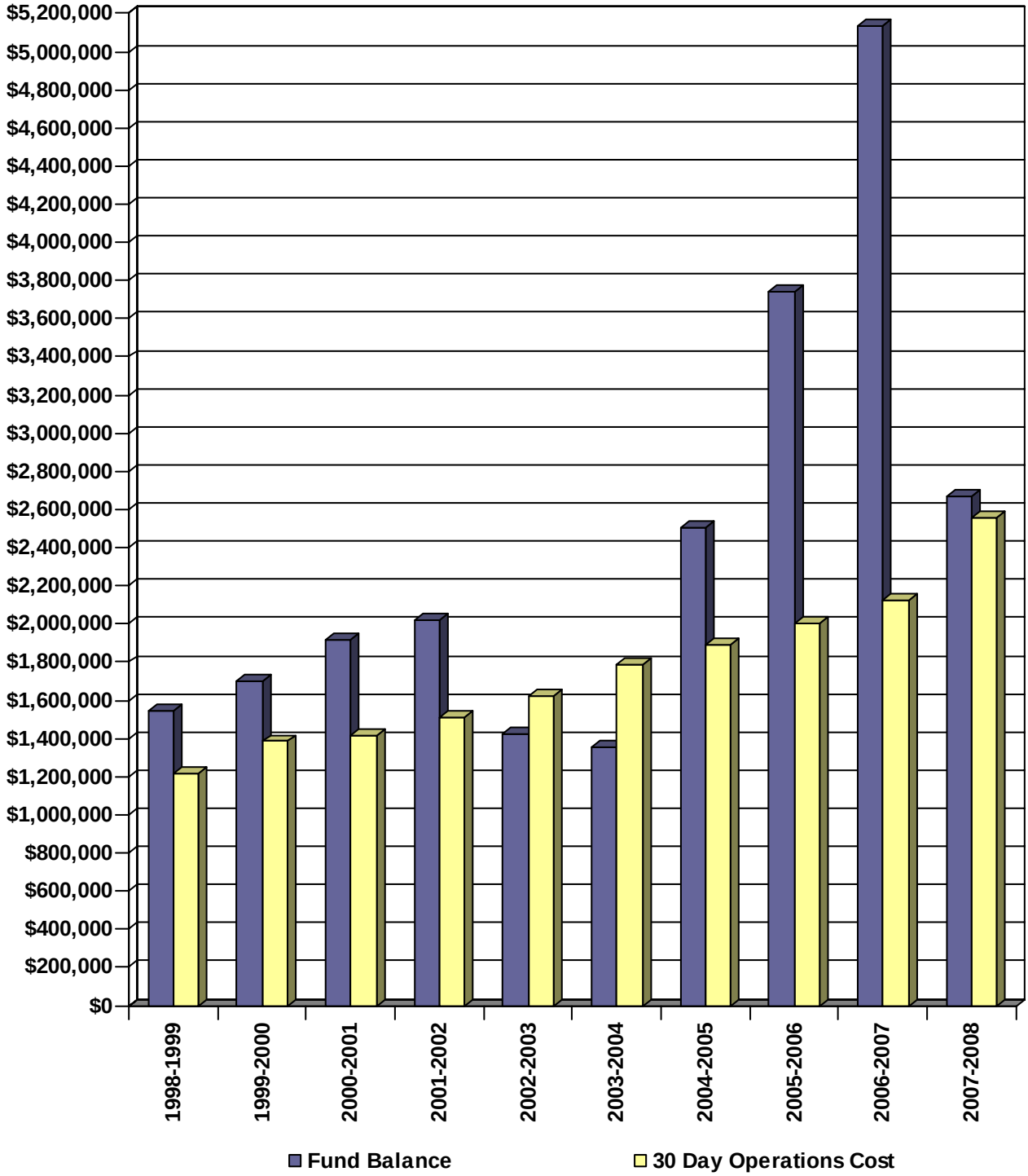
## Amended Summary of Receipts & Disbursements

## 2007-2008

| | ACTUAL 2005-2006 | AMENDED BUDGET 2006-2007 | ESTIMATED 2006-2007 | PROPOSED 2007-2008 |
|---|---|---|---|---|
| Beginning Unreserved Fund Balance | $ 2,505,320 | $ 2,930,488 | $ 3,737,808 | $ 5,134,901 |
| Receipts: | | | | |
| Ad Valorem Taxes | 9,927,892 | 10,090,103 | 10,394,903 | 11,206,547 |
| Non-Property Taxes & Fees | 6,620,815 | 7,786,252 | 8,147,882 | 8,163,512 |
| Licenses & Fees | 519,939 | 393,200 | 466,200 | 465,200 |
| Charges for Service | 5,700,048 | 5,663,503 | 5,859,450 | 5,965,393 |
| Fines | 1,009,598 | 1,002,000 | 952,000 | 954,500 |
| Miscellaneous | 576,989 | 196,100 | 476,272 | 286,100 |
| Total Receipts: | 24,355,281 | 25,131,158 | 26,296,707 | 27,041,252 |
| Payment for Services Provided for by General Fund: | | | | |
| Enterprise Funds | 2,078,445 | 2,238,917 | 2,135,917 | 2,227,000 |
| Mineral Leases and Royalties | 1,814,198 | 1,474,380 | 1,500,000 | 1,706,422 |
| Special Rev. Funds | 717,193 | 855,751 | 810,295 | 1,892,213 |
| Total Transfer In: | 4,609,836 | 4,569,048 | 4,446,212 | 5,825,635 |
| Total Current Receipts | 28,965,117 | 29,700,206 | 30,742,919 | 32,866,887 |
| TOTAL FUNDS AVAILABLE | 31,470,437 | 32,630,694 | 34,480,727 | 38,001,788 |
| Expenditures: | | | | |
| Salaries and Wages | 12,375,814 | 13,172,973 | 13,037,776 | 15,258,296 |
| Benefits | 4,755,931 | 5,436,681 | 4,858,551 | 5,756,072 |
| Supplies and Materials | 2,049,023 | 2,482,128 | 2,157,930 | 2,364,663 |
| Maintenance - Building | 700,601 | 620,480 | 646,155 | 1,038,200 |
| Maintenance - Equipment | 554,860 | 596,087 | 553,036 | 618,674 |
| Contractual and Misc. Services | 3,496,778 | 4,013,748 | 4,227,556 | 5,613,416 |
| Miscellaneous Charges | 56,962 | 49,500 | 52,500 | 56,000 |
| Capital - Structures | 15,000 | 220,000 | 71,500 | 199,000 |
| Capital - Equipment | 65,567 | 149,631 | 182,132 | 499,690 |
| Total Expenditures: | 24,070,536 | 26,741,228 | 25,787,136 | 31,404,011 |
| Housing Fund | 0 | 20,000 | 20,000 | 20,000 |
| Cletrans Fund | 81,122 | 96,250 | 96,250 | 60,000 |
| Sale of Assets | 3,435 | | | |
| Water-Wastwater Fund & Donation Fund | | 102,519 | 102,519 | |
| Donation Fund - Smith Grant Match | | | 10,000 | 10,000 |
| Transfer to Fund 03 | 118,306 | 100,000 | 100,000 | 730,000 |
| Debt Service Fund | 3,175,532 | 2,790,097 | 2,786,921 | 2,763,097 |
| TIFF Fund | 283,698 | | 298,000 | 290,118 |
| Public Safety Fund | | 145,000 | 145,000 | 6,303 |
| Projection Reserve | 1,807,460 | 2,180,500 | 2,119,491 | 2,581,152 |
| Total Transfer Out: | 5,469,553 | 5,434,366 | 5,678,181 | 6,460,670 |
| Contingency Reserve | 0 | 15,000 | 0 | 50,000 |
| TOTAL BUDGETED EXPENDITURES | 29,540,089 | 32,190,594 | 31,465,317 | 37,914,681 |
| Ending Unreserved Fund Balance | $ 1,930,348 | $ 440,100 | $ 3,015,410 | $ 87,107 |

# General Fund Projection Reserve & Fund Balance

## 1998-2008

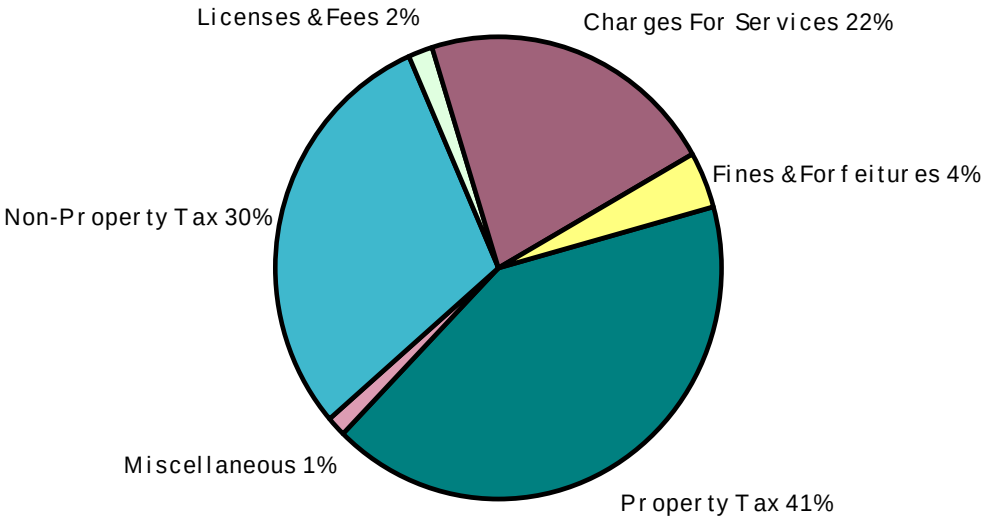



Historical fund balance data was collected from 1999 – 2006 Annual Financial Reports. The 2006-2007 and 2007-2008 estimated and budgeted data was taken from the current budget document. The projection reserve was established in 1993 to enable the General Fund to continue operations during times of crisis and/or significantly reduced revenue. It is currently the desire of City Management to maintain funds at a level which would provide 30 days of operations.

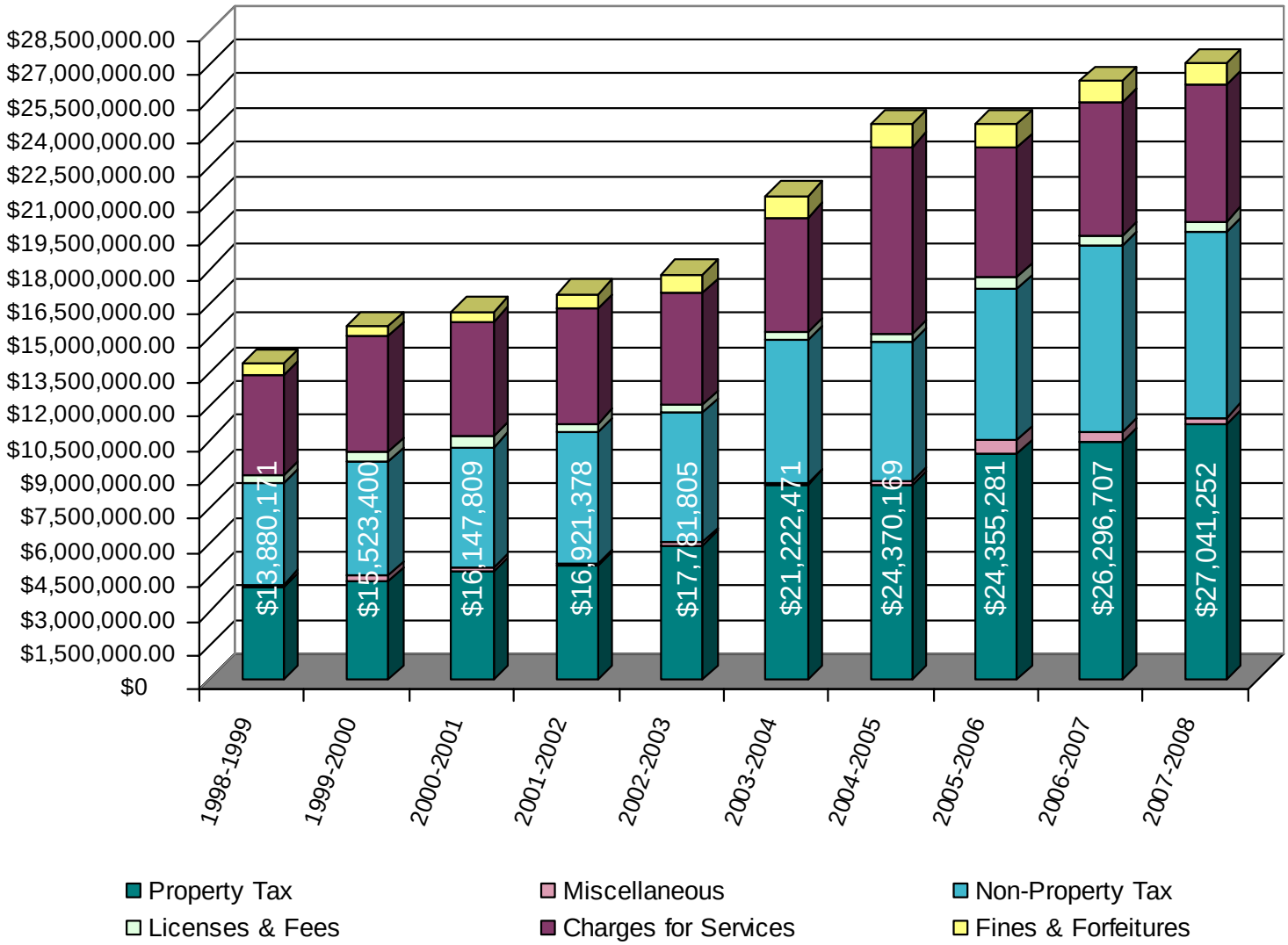
# General Fund Revenues

## 2007-2008

## $27,041,252




## 1998 - 2008




See General Fund-Revenue By Source for related data.

2003-2004 was the first year property taxes were not reported as a receipt in the General Debt Service Fund. Beginning with the 2003-2004 fiscal year all property taxes were reported as a receipt in the General Fund.

# GENERAL FUND

## Revenue By Source

## 2007-2008

| Code No. | Source | ACTUAL 2004-2005 | ACTUAL 2005-2006 | AMENDED BUDGETED 2006-2007 | ESTIMATED 2006-2007 | PROPOSED 2007-2008 |
|---|---|---|---|---|---|---|
| **PROPERTY TAXES** | | | | | | |
| AD VALOREM TAXES - CURRENT | | | | | | |
| 0111-6101 | Current Taxes | $ 8,355,075 | $ 9,594,254 | $ 9,790,103 | $ 10,138,480 | $ 10,936,547 |
| 0111-6102 | Delinquent Taxes | 0 | 146,222 | 125,000 | 125,000 | 125,000 |
| 0111-6103 | Penalty & Interest on Taxes | 170,336 | 132,080 | 140,000 | 88,500 | 110,000 |
| 0111-6104 | Collection Fees | 0 | 46,964 | 35,000 | 35,000 | 35,000 |
| 0111-6107 | Vehicle Inventory Overage | 0 | 8,372 | 0 | 7,923 | 0 |
| **Total Property Taxes** | | 8,525,411 | 9,927,892 | 10,090,103 | 10,394,903 | 11,206,547 |
| **NON-PROPERTY TAXES** | | | | | | |
| 0111-6110 | City Sales Tax | 3,448,779 | 4,161,636 | 5,046,252 | 5,046,252 | 5,114,512 |
| 0111-6121 | Bingo Franchise Tax | 15,867 | 19,406 | 15,000 | 18,000 | 19,000 |
| 0111-6122 | Cable TV Franchise Fee | 134,644 | 149,311 | 155,000 | 155,000 | 155,000 |
| 0111-6123 | Electrical Franchise Fee | 1,519,065 | 1,609,836 | 1,800,000 | 1,800,000 | 1,750,000 |
| 0111-6125 | Gas Franchise Fee | 704,374 | 372,243 | 450,000 | 803,630 | 800,000 |
| 0111-6127 | Sanitation Franchise Tax | 100,913 | 81,737 | 80,000 | 90,000 | 90,000 |
| 0111-6128 | Telephone Franchise Fee | 192,320 | 194,905 | 200,000 | 200,000 | 200,000 |
| 0111-6140 | Mixed Drink Tax | 25,570 | 31,741 | 40,000 | 35,000 | 35,000 |
| **Total Non-Property Taxes** | | 6,141,532 | 6,620,815 | 7,786,252 | 8,147,882 | 8,163,512 |
| **LICENSES & PERMITS** | | | | | | |
| 0113-6305 | Garage Sale Permits | 12,450 | 13,088 | 14,000 | 14,000 | 13,000 |
| 0113-6306 | Contractor Registration Fees | 8,873 | 9,982 | 12,000 | 16,000 | 16,000 |
| 0113-6308 | Building Permits | 187,551 | 295,486 | 200,000 | 200,000 | 200,000 |
| 0113-6311 | Community Development Permits | 0 | 883 | 10,000 | 5,000 | 5,000 |
| 0113-6318 | Electrical Inspection Permits | 36,363 | 50,354 | 30,000 | 40,000 | 45,000 |
| 0113-6329 | Health Permits | 20,536 | 18,283 | 25,000 | 25,000 | 25,000 |
| 0113-6349 | Mechanical Permits | 16,964 | 26,614 | 21,000 | 30,000 | 30,000 |
| 0113-6351 | Moving Permits | 260 | 50 | 200 | 200 | 200 |
| 0113-6362 | Plumbing & Gas Permits | 39,426 | 60,250 | 40,000 | 70,000 | 70,000 |
| 0113-6397 | Zoning Permits | 12,667 | 20,203 | 16,000 | 16,000 | 16,000 |
| 0113-6399 | Miscellaneous Licenses & Permits | 24,851 | 24,746 | 25,000 | 50,000 | 45,000 |
| **Total Licenses and Fees** | | 359,941 | 519,939 | 393,200 | 466,200 | 465,200 |
| **CHARGES FOR SERVICE** | | | | | | |
| 0115-6501 | Administrative Fees | 80,180 | 95,060 | 90,060 | 95,000 | 95,000 |
| 0115-6503 | Garbage Bag Sales | 29,027 | 30,390 | 35,000 | 35,000 | 35,000 |
| 0115-6507 | Golf Course Revenues | 302,035 | 262,191 | 0 | 0 | 0 |
| 0115-6509 | Cemetery | 226,724 | 235,623 | 254,000 | 254,000 | 254,000 |
| 0115-6527 | Oil & Gas Lease Revenue | 2,658,905 | 0 | 0 | 0 | 0 |
| 0115-6529 | Parking Meter Revenue | 34,342 | 25,361 | 30,000 | 26,000 | 27,720 |
| 0115-6531 | Ambulance | 30,730 | 63,882 | 50,000 | 70,000 | 70,000 |
| 0115-6537 | Rental - Civic Center | 57,138 | 54,677 | 60,000 | 55,000 | 55,000 |
| 0115-6538 | Rental - Senior Center | 3,725 | 4,320 | 4,500 | 4,500 | 4,000 |
| 0115-6539 | Rental - Other | 60,251 | 52,068 | 35,000 | 40,000 | 40,000 |
| 0115-6551 | Sani. - Commercial Collection | 2,132,868 | 2,206,368 | 2,300,000 | 2,450,000 | 2,500,000 |
| 0115-6552 | Sani. - Residential Collection | 1,749,588 | 1,774,507 | 1,800,000 | 1,800,000 | 1,885,000 |

# GENERAL FUND

## Revenue By Source

## 2007-2008

| Code No. | Source | ACTUAL 2004-2005 | ACTUAL 2005-2006 | AMENDED BUDGETED 2006-2007 | ESTIMATED 2006-2007 | PROPOSED 2007-2008 |
|---|---|---|---|---|---|---|
| **CHARGES FOR SERVICE (CONTINUED)** | | | | | | |
| 0115-6556 | Transfer Station | $ 191,647 | $ 281,423 | $ 275,000 | $ 350,000 | $ 375,000 |
| 0115-6559 | Landfill | 27,620 | 48,790 | 50,000 | 50,000 | 50,000 |
| 0115-6561 | Pool Admission | 257,272 | 283,018 | 267,750 | 267,750 | 269,110 |
| 0115-6562 | Pool Baskets | 1,002 | 16,528 | 14,500 | 25,000 | 25,000 |
| 0115-6563 | Pool Concession | 66,837 | 87,515 | 80,000 | 80,000 | 87,163 |
| 0115-6564 | Pool Gift Shop | 8,701 | 17,235 | 19,000 | 22,000 | 22,000 |
| 0115-6565 | Pool Classes & Programs | 0 | 0 | 0 | 20,000 | 20,000 |
| 0115-6568 | Sports Complex Fees | 1,192 | 22,281 | 25,000 | 25,000 | 26,000 |
| 0115-6587 | Penalty Charges | 0 | 0 | 0 | 0 | 0 |
| 0115-6599 | Other Miscellaneous Services | 273,118 | 138,811 | 273,693 | 190,200 | 125,400 |
| **Total Charges for Service** | | 8,192,902 | 5,700,048 | 5,663,503 | 5,859,450 | 5,965,393 |
| **FINES AND FORFEITURES** | | | | | | |
| 0116-6611 | Municipal Court Fines | 941,885 | 940,540 | 950,000 | 900,000 | 900,000 |
| 0116-6647 | Library Fines & Fees | 17,136 | 18,411 | 17,500 | 17,500 | 17,500 |
| 0116-6683 | Animal Shelter | 14,783 | 26,270 | 22,500 | 22,500 | 25,000 |
| 0116-6687 | Parking Fines | 12,400 | 4,910 | 4,000 | 4,000 | 4,000 |
| 0116-6699 | Other Restitution | 8,085 | 19,467 | 8,000 | 8,000 | 8,000 |
| **Total Fines** | | 994,289 | 1,009,598 | 1,002,000 | 952,000 | 954,500 |
| **MISCELLANEOUS** | | | | | | |
| 0117-6735 | Interest - Investments | 86,911 | 252,112 | 160,000 | 415,000 | 250,000 |
| 0117-6755 | Interest - Notes | 0 | 0 | 0 | 0 | 0 |
| 0118-6820 | Contributions | 0 | 200 | 0 | 8,100 | 0 |
| 0119-6914 | Discounts Earned | 1,129 | 1,184 | 1,100 | 1,100 | 1,100 |
| 0119-6935 | Insurance/Damage Recovery | 39,136 | 552 | 0 | 3,925 | 0 |
| 0119-6946 | Lien Release or Payment | 11,337 | 5,875 | 5,000 | 17,900 | 5,000 |
| 0119-6950 | Mineral Leases & Royalties | 0 | 0 | 0 | 0 | 0 |
| 0119-6963 | Prior Year Expenses Refunded | 2,618 | 1,982 | 0 | 247 | 0 |
| 0119-6967 | Receipts, Short/ (Long) | 167 | 448 | 0 | 0 | 0 |
| 0119-6999 | Other - Misc. Revenue | 14,796 | 314,636 [1] | 30,000 | 30,000 | 30,000 |
| **Total Miscellaneous** | | 156,094 | 576,989 | 196,100 | 476,272 | 286,100 |
| **GRAND TOTALS** | | $ 24,370,169 | $ 24,355,281 | $ 25,131,158 | $ 26,296,707 | $ 27,041,252 |

[1] Reimbursement for the construction of the Boone Street Bridge was received from the State.

# CITY OF CLEBURNE

General Fund Revenues
2007-2008 Budget

## PROPERTY TAXES

| 0111-6101 | CURRENT AD VALOREM TAXES | $ 10,936,547 |
|---|---|---|

**Description:**

Current taxes refer to property taxes which are due during the period Oct. 1, 2006 to June 30, 2007. Property taxes are assessed upon property, real estate, buildings, and for business equipment and inventory. The City, however, exempts some of the value on residential property. Homeowners receive an exemption of $5,000 or 10% and homeowners over the age of 65 years receive an additional exemption in the amount of $6,000, with a 65 & older tax freeze. Disabled veterans receive an exemption based upon the degree of their disability. Property valuations are established by the Central Appraisal District and given to the City Council from which the tax rate is set. Taxes are due on October 1st of each year and become delinquent on February 1st.

**Assumption:**

Current taxes have a net assessed value of $1,538,404,994 with a rate per $100 valuation of $.650. This tax rate is a decrease of $.064 per $100 valuation. The 2007-2008 budgeted collection rate is 100%.

| 0111-6102 | DELINQUENT TAXES | $ 125,000 |
|---|---|---|

**Description:**

Delinquent taxes are those properties or ad valorem taxes which were due in prior years. The City collects delinquent taxes through a special tax attorney.

**Assumption:**

All delinquent tax collections go to the General Fund.

| 0111-6103 | PENALTY AND INTEREST ON TAXES | $ 110,000 |
|---|---|---|

**Description:**

Property taxes which are paid after they become delinquent are assessed penalties and interest. The penalty is six (6) percent of the amount of the tax for the first calendar month it is delinquent plus one (1) percent for each additional month or portion of a month the tax remains unpaid prior to July 1st of the year in which it becomes delinquent. However, a tax delinquent on July 1st incurs a total penalty of twelve (12) percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent.

**Assumption:**

Penalty and interest collections go to the General Fund.

| 0111-6104 | COLLECTION FEES | $ 35,000 |
|---|---|---|

**Description:**

The collection fees account is used for the 15% tax attorney fee that is applied to all taxes collected after July 1st each year.

**Assumption:**

This year's estimate remains the same as the previous year's collections.

| TOTAL PROPERTY TAXES | $ 11,206,547 |
|---|---|

# NON-PROPERTY TAXES

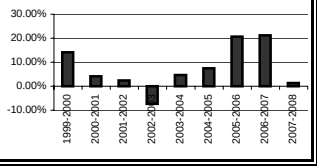
## 0111-6110 CITY SALES TAX — $ 5,114,512

**Description:**

The sales tax revenue received by the City is the result of both retail and certain industrial purchases. Major exemptions from sales tax include food, drugs, services and equipment or materials used in manufacturing or agricultural procedures. Sales tax revenues are collected by the State Comptroller of Public Accounts and remitted to each city levying the tax on a monthly basis. January 1, 2002, the City's sales tax rate increased to 1.50 cents as a result of the 4B Sales Tax that was passed in an election held August 11, 2001. The State rate is 6.25 cents for a total of 7.75 cents.

**Assumption:**

Trend information shows that sales tax has increased over 20% and decreased almost 10% since 1999. A 2% increase over 2006-2007 estimates reflects a conservative projection.




## 0111-6121 BINGO FRANCHISE FEE — $ 19,000

**Description:**

The City collects a bingo fee from all legalized charity bingo games within the City limits. The fee is 2% of gross receipts of bingo games within the City.

**Assumption:**

This year's estimate is equal to the budgeted amount in 2006-2007.

## 0111-6122 CABLE TV FRANCHISE FEE — $ 155,000

**Description:**

The City collects a franchise fee from Charter Communications in exchange for use of City alleys and other public right of ways. Charter Communications assumed the present franchise agreement from Marcus Cable, Inc. The contract terminates October 14, 2008.

**Assumption:**

Gross sales are estimated at $2,800,000 with the City receiving 5% of this amount.

## 0111-6123 ELECTRICAL FRANCHISE FEE — $ 1,750,000

**Description:**

The City collects a franchise fee from TXU Electric Delivery and United Cooperative Services from its customers within the corporate limits of the City of Cleburne, in exchange for use of City alleys and right-of-ways. TXU Electric Delivery franchise agreement expires on April 13, 2008 and United Cooperative Services expires on March 1, 2009.

**Assumption:**

Gross kwh sales of electricity are estimated at 637,213,254 kwhs delivered to the City by TXU Electric Delivery and United Cooperative Services.

## 0111-6125 GAS FRANCHISE FEE — $ 800,000

**Description:**

The City collects a franchise fee on reported sales from Atmos Energy in exchange for use of City alleys and other public right-of-ways. This fee includes domestic, commercial, and industrial consumers within the corporate limits of the City, the current agreement expires in December 2016.

**Assumption:**

Gross sales of gas are estimated at $20,000,000 with the City receiving 4% of this amount.

## NON-PROPERTY TAXES (C0NTINUED)

| 0111-6127 | SANITATION FRANCHISE FEE | $ 90,000 |
|---|---|---|

**Description:**
The City collects a franchise fee from any commercial sanitation hauler in the city limits.

**Assumption:**
This amount is equal to the 2006-2007 estimated collections.

| 0111-6128 | TELEPHONE FRANCHISE FEE | $ 200,000 |
|---|---|---|

**Description:**
The city collects a franchise fee from all telecommunication providers that use City alleys and right-of-ways. The Texas Legislature, with HB 1777, changed the way a certified telecommunications provider will pay for the use of that right-of-way. Under the new law, all providers will pay based on a fee-per-access line method with 1998 acting as a base year for the fee.

**Assumption:**
The base fee was set at $125,000 in 1998. Future collections are adjusted by an estimated growth rate of 6% per year.

| 0111-6140 | MIXED DRINK TAX | $ 35,000 |
|---|---|---|

**Description:**
The tax is derived from the City's portion of the mixed beverage tax allocation. The statutes levy a tax of twelve percent (12%) on the gross receipts from the sales of mixed beverages in Texas. Each city is entitled to receive an allocation of twelve and a half percent (12½%) of taxes collected within the City on a quarterly basis.

**Assumption:**
This year's estimate reflects sales estimated at $280,000 with the City receiving 12½% of this amount.

| TOTAL NON-PROPERTY TAXES | $ 8,163,512 |
|---|---|

## LICENSE AND FEES

| 0113-6305 | GARAGE SALE PERMITS | $ 13,000 |
|---|---|---|

**Description:**
Any person desiring to have a garage sale requires a garage sale permit. Each permit is $7.50.

**Assumption:**
Garage sale permit revenue is estimated to decrease this next year.

| 0113-6306 | CONTRACTOR REGISTRATION FEE | $ 16,000 |
|---|---|---|

**Description:**
Annual registration fee for electricians $100.

**Assumption:**
This year's estimate is the same as the prior year.

| 0113-6308 | BUILDING PERMITS | $ 200,000 |
|---|---|---|

**Description:**
Buildings which undergo structural alterations or new construction require a building permit. Permit fees are based on square footage set forth by the City Council in December 1998.

**Assumption:**
Collections are expected to remain the same as 2006-2007.

## LICENSE AND FEES (C0NTINUED)

| 0113-6311 | COMMUNITY DEVELOPMENT FEE | $ 5,000 |
|---|---|---|

**Description:**
Revenue received for community development is 2% of the cost of development. This is for new subdivisions only.

**Assumption:**
This estimate depends on the amount of development within the City and is used to accomplish the testing necessary to approve projects being built in the City.

| 0113-6318 | ELECTRICAL INSPECTION PERMITS | $ 45,000 |
|---|---|---|

**Description:**
Buildings which undergo electrical alterations or new construction require an electrical permit. Permit fees are based on square footage with a minimum fee of $22.00.

**Assumption:**
This revenue source has remained the same because the number of housing and remodeling starts during the year has continued at approximately the same rate.

| 0113-6329 | HEALTH PERMITS | $ 25,000 |
|---|---|---|

**Description:**
Any person desiring to operate a food establishment requires a health permit. Annual permit fees depend on square footage of establishment. This is $62.50 and up.

**Assumption:**
Health permits are estimated to remain the same.

| 0113-6349 | MECHANICAL PERMITS | $ 30,000 |
|---|---|---|

**Description:**
Permits for installation of heating, air conditioning and ventilation systems in new or remodeled buildings. Fees are based on size and number of units, plus $22.00 permit fee.

**Assumption:**
Mechanical permits are expected to increase slightly.

| 0113-6351 | MOVING PERMITS | $ 200 |
|---|---|---|

**Description:**
Fee for the moving of houses in or out of the City limits. The fee is to cover the cost of notifying property owners and for police escorts.

**Assumption:**
Moving permits are expected to remain the same.

| 0113-6362 | PLUMBING & GAS PERMITS | $ 70,000 |
|---|---|---|

**Description:**
Buildings which undergo plumbing alterations or new construction require a plumbing permit. Permit fees are based on fixture count, furnace or burner count with a minimum of a $22.00 fee for each permit.

**Assumption:**
Collections are expected to remain at the same level as the estimated 2006-2007 amount.

## LICENSE AND FEES (CONTINUED)

| 0113-6397 | ZONING FEES | $ 16,000 |
|---|---|---|

**Description:**
The zoning board of adjustment fee for a rezoning request is $150. The replat application fee is $250 plus $10 per lot. The preliminary plat and final plat fee is $250. The special use permit fee is $150.

**Assumption:**
In 1996, the City passed a Comprehensive Zoning Ordinance, Title 15 Land Use - Chapter 155. Revenue is expected to remain the same as the 2006-2007 estimate.

| 0113-6399 | MISCELLANEOUS FEES | $ 45,000 |
|---|---|---|

**Description:**
Miscellaneous licenses include the following: curb/gutter permits - for the inspection of modified curb - $37.50 (plus a $20 administration fee); demolition assessment permit - $37.50 residential and $62.50 commercial (plus a $20 administration fee); fire protection license - any person desiring to do fire protection work requires a fire protection license. Annual license fees are based on the work to be done; amusement permit - annual license fee for amusement machine operation. Annual license fee is $100. Solicitor permit - any person desiring to go door to door to solicit requires a solicitor permit. Fees are $35 for 90 days, $70 for 6 months and $100 for a year.

**Assumption:**
This estimate slightly lower than the previous year.

| TOTAL LICENSE AND FEES | $ 465,200 |
|---|---|

## CHARGES FOR SERVICES

| 0115-6501 | ADMINISTRATIVE FEES | $ 95,000 |
|---|---|---|

**Description:**
Administrative fees are collected from the 4B Sales Tax Fund 09, and the Economic Development Corporation.

**Assumption:**
We collect fees from other funds for contributions of employees paid by the General Fund. ($60,000 from 4B Sales Tax, and $35,000 from the Economic Development Corporation)

| 0115-6503 | GARBAGE BAG SALES | $ 35,000 |
|---|---|---|

**Description:**
Sale of garbage bags to the public. Bags sell for $7.65 per a roll of 50 bags.

**Assumption:**
Sales are projected to remain the same.

| 0115-6507 | GOLF COURSE REVENUES | $ 0 |
|---|---|---|

**Description:**
The municpal golf course will be under construction for the 2007-2008 fiscal year.

**Assumption:**
No revenue will be collected.

# CHARGES FOR SERVICES (CONTINUED)

| 0115-6509 | CEMETERY | $ 254,000 |
|---|---|---|

**Description:**
Sale of cemetery lots and interment fees. Lots start at $750 with a minimum interment fee of $700.

**Assumption:**
An increase in revenue is based on previous years growth.

| 0115-6529 | PARKING METER REVENUE | $ 27,720 |
|---|---|---|

**Description:**
This revenue is derived from the parking meters in the downtown area of the city.

**Assumption:**
Revenue is expected to increase slightly over the estimated 2006-2007 collections.

| 0115-6531 | AMBULANCE | $ 70,000 |
|---|---|---|

**Description:**
The City is the backup to Care-flight, our city wide ambulance service.

**Assumption:**
Revenues are expected to remain the same.

| 0115-6537 | RENTAL - CIVIC CENTER | $ 55,000 |
|---|---|---|

**Description:**
The City operates a civic center that has an auditorium and five rooms that it rents. Fees are based on a classification of uses as follows: Class I, meeting only; Class II, meeting & meal; Class III, commercial dances, Class IV, private parties, Class V, commercial uses; Class VI, non-commercial fund raising.

**Assumption:**
Revenue is expected to remain the same.

| 0115-6538 | RENTAL - SENIOR CENTER | $ 4,000 |
|---|---|---|

**Description:**
The City operates a 5,000 sq ft Senior Citizens Center for the enjoyment of our population.

**Assumption:**
Rental income is expected to decrease slightly.

| 0115-6539 | RENTAL - OTHER | $ 40,000 |
|---|---|---|

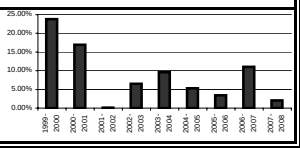
**Description:**
Rental from Hill Junior College of $3,000 per year for use of the City's library. Other rentals are agriculture land, airport grounds, lake lots, and office spaces.

**Assumption:**
Rental fees are expected to remain the same as the 2006-2007 estimate.

| 0115-6551 | SANITATION COMMERCIAL COLLECTION | $ 2,500,000 |
|---|---|---|

**Description:**
Revenue for the collection of commercial and industrial refuse inside the City limits. This service has been contracted out to Waste Management.

**Assumption:**
Collections have increased an average of 7% over the previous five years. The current increase is a conservative 2% over the previous year estimate.

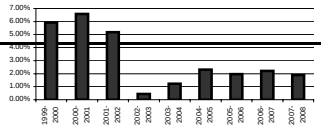


# CHARGES FOR SERVICES (CONTINUED)

| 0115-6552 | SANITATION RESIDENTIAL COLLECTION | $ 1,885,000 |
|---|---|---|

**Description:**

Revenue for residential refuse collection inside the City limits. Sanitation rates are $16.80 per month for each residential customer.




**Assumption:**

Growth is expected to remain at 2%, which is reflected in the projection.

| 0115-6556 | TRANSFER STATION | $ 375,000 |
|---|---|---|

**Description:**

Fees collected at the transfer station for citizens and businesses to dispose of trash.

**Assumption:**

Estimated revenues are expected to increase $25,000 over the estimated 2006-2007 collection.

| 0115-6559 | LANDFILL | $ 50,000 |
|---|---|---|

**Description:**

Fees collected for landfill use.

**Assumption:**

Revenue is expected to remain the same.

| 0115-6561 | POOL ADMISSION | $ 269,110 |
|---|---|---|

**Description:**

Revenue generated through the operations of our new Aquatic Water Park.

**Assumption:**

Admissions are expected to remain steady.

| 0115-6562 | POOL BASKETS & RENTALS | $ 25,000 |
|---|---|---|

**Description:**

This revenue account tracks all rentals at the Aquatics Water Park.

**Assumption:**

Rentals are expected to remain the same as 2006-2007 collections.

| 0115-6563 | POOL CONCESSION | $ 87,163 |
|---|---|---|

**Description:**

This revenue account tracks the sale of food items at the new Aquatics Water Park.

**Assumption:**

Concessions are expected to increase slightly.

| 0115-6564 | POOL GIFTSHOP | $ 22,000 |
|---|---|---|

**Description:**

This revenue account tracks the sale of food items at the new Aquatics Water Park.

**Assumption:**

Giftshop sales are expected to remain steady.

## CHARGES FOR SERVICES (CONTINUED)

| 0115-6565 | POOL CLASSES & PROGRAMS | $ 20,000 |
|---|---|---|

**Description:**
User fees are collected from pool classes and programs.

**Assumption:**
Collections are expected to remain the same.

| 0115-6568 | SPORTS COMPLEX FEES | $ 26,000 |
|---|---|---|

**Description:**
User fees are collected from area sports organizations.

**Assumption:**
The number of participants will increase due to completion of the facility.

| 0115-6599 | OTHER MISCELLANEOUS SERVICES | $ 125,400 |
|---|---|---|

**Description:**
Derived from fees or charges for other items which do not fall under a specific code. Examples are: copy machine, engineering printing, ballfield lights, demolition replacements and school resource officer.

**Assumption:**
Revenue for this item is expected to decrease due to the state no longer supporting the task force.

| TOTAL CHARGES FOR SERVICES | $ 5,965,393 |
|---|---|

## FINES

| 0116-6611 | MUNICIPAL COURT FINES | $ 900,000 |
|---|---|---|

**Description:**
The collection of fines for traffic & ordinance violations, Class C misdemeanors, and the forfeiture of bonds.

**Assumption:**
Collections are expected to remain at the same level as 2006-2007 estimates.

| 0116-6647 | LIBRARY FINES & FEES | $ 17,500 |
|---|---|---|

**Description:**
The collection of fines for overdue or lost books. Cost of a fine is $.10 per day, per book.

**Assumption:**
This revenue account has remained the same for the last few years.

| 0116-6683 | ANIMAL SHELTER | $ 25,000 |
|---|---|---|

**Description:**
Animal shelter fees are as follows: $23 for the first 3 days, $4 for each additional day and $2 per year for dog tags.

**Assumption:**
This revenue account has remained the same for the last few years.

## FINES (CONTINUED)

| 0116-6687 | PARKING FINES | $ 4,000 |
|---|---|---|

**Description:**
The downtown areas of the City have parking meters to regulate parking. The charges are as follows: (older meters) $.05 per 12 minutes, $.10 per hour or $.25 per 2 hours. New meters at Courthouse $.10 per 20 minutes, $.25 per 1 hour. New meters in various other locations $.10 per 30 minutes, $.25 per 2 hours.

**Assumption:**
The revenue projection has decreased due to the closure of the court house for renovations.

| 0116-6699 | OTHER RESTITUTION | $ 8,000 |
|---|---|---|

**Description:**
This account is used to account for revenue from fines that do not go through municipal court. This account is mainly bond revenue.

**Assumption:**
Collections are expected to remain the same as the 2006-2007 estimate.

| TOTAL FINES | $ 954,500 |
|---|---|

## MISCELLANEOUS

| 0117-6735 | INTEREST ON INVESTMENTS | $ 250,000 |
|---|---|---|

**Description:**
Interest revenue on the City's invested funds. We currently have accounts in four pools: Local Government Investment Cooperative (LOGIC), Texpool, TexStar and MBIA.

**Assumption:**
This revenue account has increased due to more excess funds to invest.

| 0117-6914 | DISCOUNTS EARNED | $ 1,100 |
|---|---|---|

**Description:**
Discounts earned on accounts, notes, and bonds payable.

**Assumption:**
Revenues have remained the same for several years.

| 0119-6946 | LIEN RELEASE PAYMENT | $ 5,000 |
|---|---|---|

**Description:**
Receipts from property owners for demolition, mowing, or other lien held against their property

**Assumption:**
This revenue account varies each year. This estimate is similar to previous years.

| 0119-6999 | OTHER - MISCELLANEOUS REVENUE | $ 30,000 |
|---|---|---|

**Description:**
Revenue not accounted for in any of the catagories above, such as fuel refunds, rebates, co-op

**Assumption:**
This revenue account varies each year. This estimate is similar to previous years.

| TOTAL MISCELLANEOUS | $ 286,100 |
|---|---|

| TOTAL RECEIPTS | $ 27,041,252 |
|---|---|

# GENERAL FUND

## How City Budgets Its Operating Dollar

| Department | 2006-2007 Cents Out of A Dollar | 2007-2008 Cents Out of A Dollar | % Change |
|---|---|---|---|
| Police Services | 21.28 | 21.38 | 0.44% |
| Fire Services | 19.54 | 18.65 | -4.56% |
| Refuse Collection | 13.83 | 12.68 | -8.27% |
| Street Maintenance | 4.89 | 5.99 | 22.51% |
| Non-Departmental | 3.52 | 3.80 | 8.01% |
| Parks and Recreation | 2.78 | 3.54 | 27.44% |
| Municipal Swimming Pools | 2.52 | 2.61 | 3.43% |
| Municipal Golf | 2.29 | 2.55 | 11.30% |
| Sports Complex | 2.05 | 2.18 | 6.08% |
| Finance | 2.25 | 2.15 | -4.41% |
| Building Services | 2.26 | 2.09 | -7.44% |
| Fleet Maintenance | 1.90 | 1.91 | 0.20% |
| Cemetery | 1.72 | 1.82 | 5.77% |
| City Manager | 2.34 | 1.78 | -23.81% |
| Human Resources | 1.62 | 1.72 | 6.43% |
| Library | 1.59 | 1.51 | -5.53% |
| Engineering | 1.66 | 1.36 | -18.33% |
| Museum | 0.82 | 1.33 | 61.94% |
| City Secretary | 1.32 | 1.28 | -2.46% |
| MIS | 1.37 | 1.24 | -9.57% |
| Health | 1.23 | 1.18 | -3.80% |
| Inspections | 0.98 | 1.11 | 13.78% |
| Municipal Court | 1.18 | 1.08 | -8.63% |
| Animal Services | 0.86 | 0.89 | 3.59% |
| Public Works | 1.25 | 0.88 | -30.01% |
| Community Services | 0.77 | 0.70 | -9.12% |
| Economic Development | 0.72 | 0.64 | -11.57% |
| City Attorney | 0.71 | 0.59 | -17.00% |
| Civic Center | 0.64 | 0.52 | -18.37% |
| Development Services | 0.00 | 0.40 | 100.00% |
| Planning & Zoning | 0.00 | 0.32 | 100.00% |
| City Council | 0.11 | 0.12 | 14.04% |
| | 100.00 | 100.00 | |

# GENERAL FUND

Amended Expenditures By Department

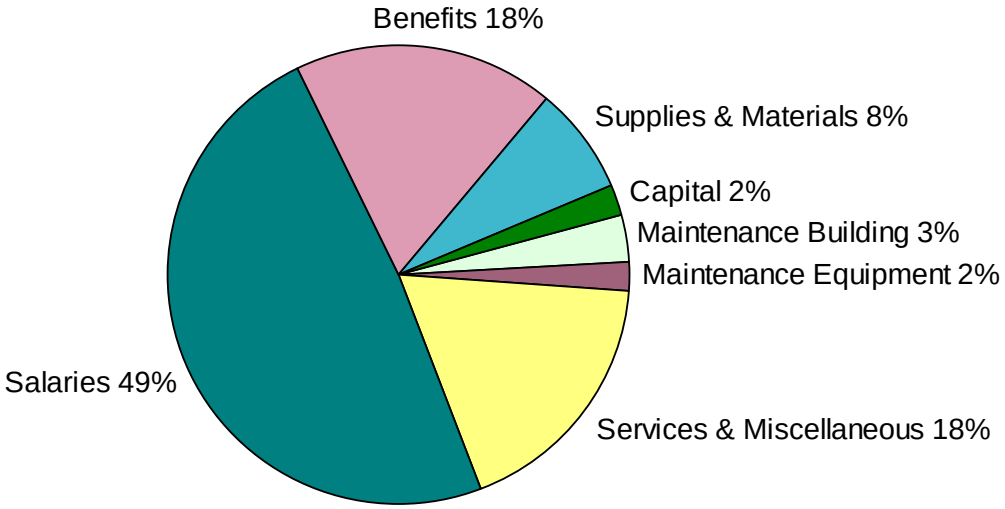
2007-2008

| | ACTUAL 2004-2005 | ACTUAL 2005-2006 | ESTIMATED 2006-2007 | PROPOSED 2007-2008 |
|---|---|---|---|---|
| **GENERAL GOVERNMENT** | | | | |
| 0131 City Council | $ 25,395 | $ 22,459 | $ 27,865 | $ 38,390 |
| 0132 City Manager | 437,838 | 465,975 | 603,310 | 555,364 |
| 0133 City Attorney | 330,601 | 284,502 | 183,700 | 184,200 |
| 0134 City Secretary | 296,510 | 333,437 | 339,315 | 399,832 |
| 0135 Finance | 556,894 | 613,304 | 580,623 | 670,562 |
| 0136 Human Resources | 342,620 | 409,537 | 417,144 | 536,361 |
| 0137 Municipal Court | 296,143 | 316,902 | 303,888 | 335,462 |
| 0138 MIS | 295,982 | 365,408 | 353,852 | 386,596 |
| 0139 Non-Departmental | 865,166 | 637,211 | 906,450 | 1,182,850 |
| 0140 Economic Development | 142,012 | 147,863 | 185,899 | 198,599 |
| **Total General Government** | 3,589,161 | 3,596,598 | 3,902,046 | 4,488,216 |
| **PUBLIC SAFETY** | | | | |
| 0141 Police Services | 4,840,748 | 5,357,410 | 5,488,732 | 6,660,322 |
| 0143 Animal Services | 198,657 | 215,245 | 220,860 | 276,405 |
| 0147 Fire Services | 4,479,676 | 4,756,909 | 5,038,887 | 5,809,722 |
| 0148 Health | 184,458 | 215,519 | 316,571 | 367,935 |
| **Total Public Safety** | 9,703,539 | 10,545,083 | 11,065,050 | 13,114,384 |
| **PUBLIC SERVICES - COMMUNITY** | | | | |
| 0151 Community Services | 183,874 | 186,623 | 198,558 | 218,001 |
| 0152 Cemetery | 406,732 | 463,580 | 443,941 | 567,279 |
| 0161 Building Services | 487,924 | 481,547 | 582,976 | 651,876 |
| 0162 Civic Center | 126,846 | 140,748 | 164,797 | 162,526 |
| 0163 Library | 343,423 | 365,916 | 411,286 | 469,404 |
| 0165 Museum | 160,775 | 160,596 | 211,497 | 413,772 |
| **Total Public Services - Community** | 1,709,574 | 1,799,010 | 2,013,055 | 2,482,858 |
| **PUBLIC SERVICES - PARKS** | | | | |
| 0153 Parks and Recreation | 616,782 | 664,772 | 717,042 | 1,104,005 |
| 0155 Municipal Golf | 491,783 | 534,368 | 590,397 | 793,875 |
| 0156 Municipal Swimming Pools | 425,312 | 635,270 | 650,271 | 812,568 |
| 0157 Sports Complex | 314,395 | 474,529 | 529,774 | 678,918 |
| **Total Public Services - Parks** | 1,848,272 | 2,308,939 | 2,487,484 | 3,389,366 |
| **PUBLIC WORKS** | | | | |
| 0171 Public Works | 420,191 | 521,081 | 322,547 | 272,726 |
| 0172 Engineering | 360,103 | 347,566 | 428,305 | 422,590 |
| 0173 Development Services | 0 | 0 | 0 | 125,896 |
| 0174 Planning & Zongin | 0 | 0 | 0 | 100,666 |
| 0176 Inspections | 220,284 | 238,855 | 252,640 | 347,275 |
| 0178 Fleet Maintenance | 593,794 | 475,383 | 490,306 | 593,557 |
| 0179 Street Maintenance | 1,622,047 | 1,390,783 | 1,259,982 | 1,864,917 |
| **Total Public Works** | 3,216,419 | 2,973,668 | 2,753,780 | 3,727,627 |
| **SANITATION** | | | | |
| 0191 Refuse Collection | 1,519,439 | 1,244,003 | 3,565,721 | 3,951,560 |
| 0193 Transfer and Disposal Facility | 1,130,416 | 1,232,998 | 0 | 0 |
| 0194 Landfill | 205,892 | 194,558 | 0 | 0 |
| 0195 Shredding Facility | 148,694 | 175,679 | 0 | 0 |
| **Total Sanitation** | 3,004,441 | 2,847,238 | 3,565,721 | 3,951,560 |
| **TOTAL** | $ 23,071,406 | $ 24,070,536 | $ 25,787,136 | $ 31,154,011 |

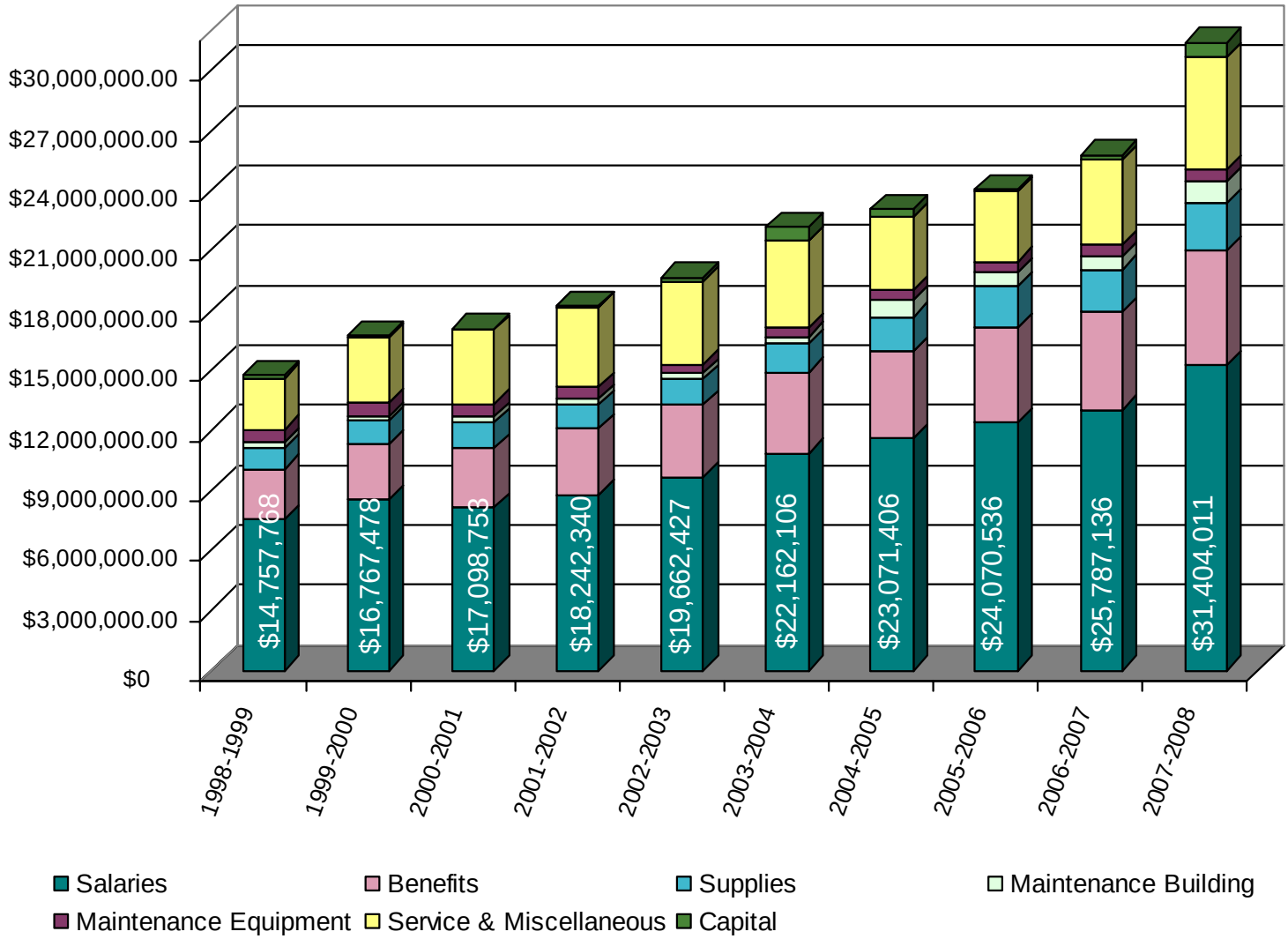
# General Fund Expenditures

## 2007-2008

## $31,404,011

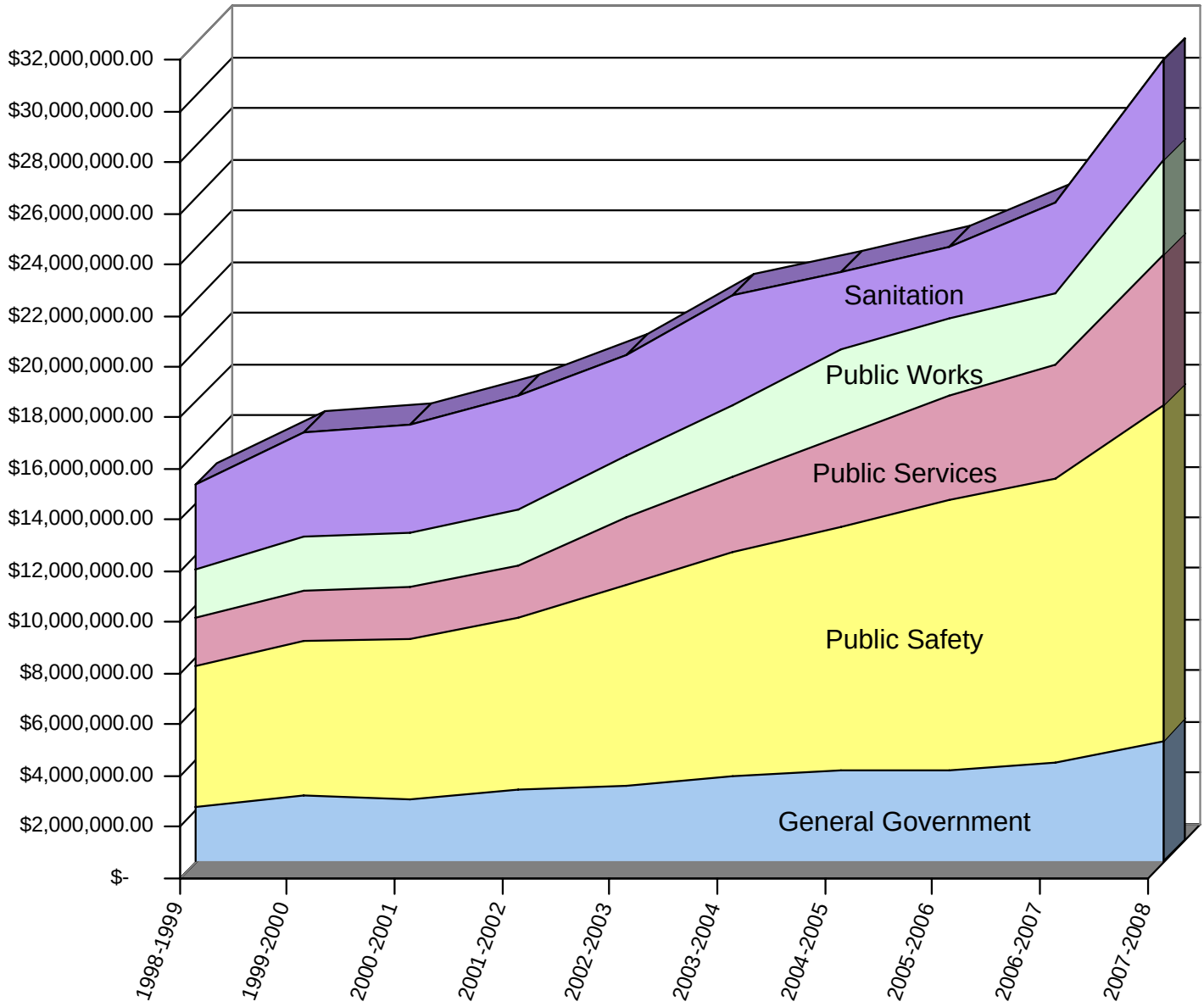



## 1998 - 2008




See General Fund – Summary of Receipts & Disbursements for related data.
2006-2007 data represent estimated amounts, and 2007-2008 data are budgeted amounts.

# General Fund
# Expenditures By Division
# 1998 - 2008




Historical data compiled from Audits. The 2006-2007 data is an estimated amount, and the 2007-2008 data is the budgeted amount.

# Department Detail

2007-2008

# *CITY COUNCIL SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| City Council | 0131 | General Government |

## MISSION STATEMENT

The City of Cleburne is primarily responsible for maintaining a safe, pleasant environment within the community by providing effective governance and the efficient delivery of public services.

## PROGRAM DESCRIPTION

Cleburne is a community incorporated in 1871 with a current population of approximately 29,500 persons.

The City of Cleburne is a "home-rule" city operating under the City Charter originally adopted in 1871, with the present charter adopted on March 28, 1950. The City is operated by a Council-Manager form of government with a Mayor, four Council Members and a City Manager. The Council Members are elected from four single-member districts, with the Mayor elected at-large.

The City Council meets in regular sessions at 7:00 p.m. on the 2nd Tuesday and the 4th Tuesday of each month. Additionally, the Council conducts regularly scheduled work sessions with the Professional Staff at 4:30 p.m. prior to the regular sessions.

## GOALS

1. Delivery of critical public services in an efficient, professional, and timely manner.
2. The preservation of community physical and aesthetic assets.
3. Provide for the efficient management and equitable allocation of community fiscal resources.
4. Identify and anticipate the delivery of critical public services in an efficient, professional, and timely manner.
5. Cultivate a healthy business climate within the community through encouragement of business expansion, retention, and development.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Number of meetings of the City Council | 28 | 28 | 28 |
| 2. Number of meetings with the various boards/commissions | 30 | 30 | 30 |
| 3. Number of meetings with other bodies of elected officials | 12 | 12 | 12 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Mayor | N/A | 1 | 1 | 1 |
| Council Members | N/A | 4 | 4 | 4 |
| **TOTAL** | | 5 | 5 | 5 |

## LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SUPPLIES & MATERIALS | 3,160 | 13,000 | 6,500 | 10,250 |
| M&R - EQUIPMENT & VEHICLES | 59 | 500 | 500 | 500 |
| CONTRACTURAL & MISC SERVICES | 19,220 | 22,377 | 20,865 | 27,640 |
| CAPITAL OUTLAY - EQUIPMENT | 0 | 0 | 0 | 0 |
| **TOTAL 01-31** | **$ 22,439** | **$ 35,877** | **$ 27,865** | **$ 38,390** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8301 OFFICE SUPPLIES | 814 | 3,000 | 1,000 | 3,400 |
| 8364 MINOR EQUIPMENT | 0 | 7,000 | 3,000 | 3,100 |
| 8399 OTHER SUPPLIES | 2,346 | 3,000 | 2,500 | 3,750 |
| 8559 M&R - OFFICE EQUIPMENT | 59 | 500 | 500 | 500 |
| 8636 COMMUNICATIONS | 0 | 0 | 1,250 | 6,600 |
| 8643 DUES | 465 | 615 | 615 | 840 |
| 8684 TRAINING | 1,370 | 2,000 | 2,000 | 2,200 |
| 8690 TRAVEL EXPENSES | 1,058 | 5,650 | 5,000 | 5,000 |
| 8699 OTHER MISCELLANEOUS SERVICES | 16,327 | 14,112 | 12,000 | 13,000 |
| 8930 CAPITAL - EQUIPMENT | 0 | 0 | 0 | 0 |
| **TOTAL 01-31** | **$ 22,439** | **$ 35,877** | **$ 27,865** | **$ 38,390** |

# *CITY MANAGER SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| City Manager | 0132 | General Government |

## MISSION STATEMENT

Ensure the implementation of policies established by the City Council as fairly, effectively and efficiently as possible. Provide management leadership to the staff and organization, and communicate organizational goals and values to the public.

## PROGRAM DESCRIPTION

The City Manager is the Chief Executive Officer of the City. It is his duty, under the City Charter, to execute policies as established by the City Council, coordinate the City's governmental activities, and efficiently operate the City of Cleburne.

## OBJECTIVES

1. Provide Council with timely and sufficient information.
2. Maintain up-to-date policies and regulations.
3. Encourage an innovative approach to problems.
4. Efficiently and effectively negotiate contracts for the City.
5. Supervise and coordinate the staff and review all departmental operations.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1 Council Meetings | 28 | 28 | 28 |
| 2 Director's Meetings Held | 52 | 52 | 52 |

## PERSONNEL SCHEDULE

| Elected Officials | PAY GRADE | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| City Manager | N/A | 1 | 1 | 1 |
| Assistant City Manager | N/A | 1 | 1 | 1 |
| Drug Task Force Leader | N/A | 0 | 1 | 1 |
| Executive Secretary | 15 | 1 | 1 | 1 |
| **Total** | | 3 | 4 | 4 |
| **Part Time** | | 0 | 0 | 0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 340,179 | 417,667 | 419,110 | 403,074 |
| BENEFITS | 101,233 | 128,405 | 117,440 | 120,453 |
| SUPPLIES & MATERIALS | 6,789 | 5,000 | 6,400 | 5,500 |
| M&R - EQUIPMENT & VEHICLES | 867 | 500 | 500 | 500 |
| CONTRACTURAL & MISC SERVICES | 16,839 | 55,317 | 59,860 | 25,837 |
| **TOTAL 01-32** | **$ 465,907** | **$ 606,889** | **$ 603,310** | **$ 555,364** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 330,110 | 399,167 | 400,690 | 384,574 |
| 8130 OVERTIME | 0 | 0 | 0 | 0 |
| 8150 VEHICLE ALLOWANCE | 9,600 | 18,000 | 18,000 | 18,000 |
| 8190 NON-CASH BENEFITS | 469 | 500 | 420 | 500 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 16,707 | 24,436 | 22,850 | 23,536 |
| 8220 MEDICARE CONTRIBUTIONS | 4,788 | 5,796 | 5,965 | 5,577 |
| 8230 RETIREMENT CONTRIBUTIONS | 45,593 | 55,122 | 51,325 | 54,475 |
| 8240 HEALTH/LIFE INSURANCE | 34,145 | 43,051 | 37,300 | 36,865 |
| 8301 OFFICE SUPPLIES | 2,970 | 2,500 | 2,500 | 2,500 |
| 8308 BOOKS & SUBSCRIPTIONS | 122 | 500 | 500 | 500 |
| 8336 FUEL & LUBRICANTS | 0 | 0 | 0 | 0 |
| 8364 MINOR EQUIPMENT | 1,904 | 1,000 | 2,400 | 1,500 |
| 8399 OTHER SUPPLIES | 1,793 | 1,000 | 1,000 | 1,000 |
| 8557 M&R - VEHICLES | 0 | 0 | 0 | 0 |
| 8559 M&R - OFFICE EQUIPMENT | 867 | 500 | 500 | 500 |
| 8569 M&R - RADIOS | 0 | 0 | 0 | 0 |
| 8636 COMMUNICATIONS | 3,942 | 4,000 | 7,700 | 7,200 |
| 8640 DEPRECIATION EXPENSE-EQUIPMENT | 0 | 0 | 0 | 0 |
| 8643 DUES | 7,549 | 5,877 | 6,300 | 5,877 |
| 8660 POSTAGE | 236 | 125 | 125 | 125 |
| 8664 PROFESSIONAL SERVICES | 0 | 40,000 | 40,000 | 5,000 |
| 8670 VEHICLE USE FEE | 0 | 0 | 0 | 0 |
| 8684 TRAINING | 1,393 | 750 | 750 | 750 |
| 8690 TRAVEL EXPENSES | 3,447 | 4,385 | 4,385 | 6,385 |
| 8699 OTHER MISCELLANEOUS SERVICES | 272 | 180 | 600 | 500 |
| **TOTAL 01-32** | **$ 465,907** | **$ 606,889** | **$ 603,310** | **$ 555,364** |

# *CITY ATTORNEY SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| City Attorney | 0133 | General Government |

## MISSION STATEMENT

The City contracts out all litigation and legal advisory services.

## PROGRAM DESCRIPTION

The contracted attorney provides the City Council and staff legal guidance and assistance, drafts ordinances and resolutions, and represents the City in the event of litigation. This firm also acts as the Chief Legal Advisor for the City Council, all City Departments, boards and commissions. The attorney is responsible for the preparation and prosecution of all cases in Municipal Court, for securing right-of-ways, and for any other legal activities as may be required.

## OBJECTIVES

1. Advise Council and staff on program changes needed as a result of Regular and Special Sessions of the Texas Legislature.
2. Provide effective prosecution in Municipal Court.
3. Provide timely preparation of legal documents.
4. Assist all areas of Code Enforcement to develop programs to achieve effective enforcement of ordinances.
5. Aid departments in Environmental Law compliance.
6. Maintain a long-range outlook and provide Council with recommendations for the future.

## LINE ITEM BUDGET

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SUPPLIES & MATERIALS | 1,174 | 1,200 | 1,200 | 1,200 |
| M&R - EQUIPMENT & VEHICLES | 0 | 0 | 0 | 0 |
| CONTRACTURAL & MISC SERVICES | 283,315 | 182,000 | 182,500 | 183,000 |
| **TOTAL 01-33** | **$ 284,489** | **$ 183,200** | **$ 183,700** | **$ 184,200** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8301 OFFICE SUPPLIES | 1,174 | 1,200 | 1,200 | 1,200 |
| 8652 FEES & PERMITS | 1,740 | 2,000 | 2,500 | 3,000 |
| 8660 POSTAGE | 0 | 0 | 0 | 0 |
| 8664 PROFESSIONAL SERVICES | 281,575 | 180,000 | 180,000 | 180,000 |
| **TOTAL 01-33** | **$ 284,489** | **$ 183,200** | **$ 183,700** | **$ 184,200** |

# *CITY SECRETARY SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| **City Secretary** | **0134** | **General Government** |

## MISSION STATEMENT

The City Secretary's Department mission is to utilize management practices and stay abreast of the latest laws and the newest technology to ensure the integrity of the records and history of our local government. To prepare, safeguard, and make accessible all public records and documents of the City as required by the City Charter and the laws of the State of Texas. To manage all city elections in a professional and legal manner according to the City Charter and the Election Code of the State of Texas. To implement a professional Records Management Program as required by the City Code and the laws of the State of Texas. To perform all duties assigned by the City Manager, and work with the City Council, all City Departments, and serve the citizens of Cleburne in all assigned areas.

## PROGRAM DESCRIPTION

The City Secretary's Department is responsible for providing legal and proper notice of all official meetings of the City Council as authorized by the City Charter. The City Secretary is the official custodian of the City seal and attests all legislative documents and other official records approved by City Council to be executed by the Mayor and attest official documents of other City departments as required. The City Secretary's department is required to attend meetings of the City Council, to make all preparations for the meetings, and to keep a record of the minutes of all City Council meetings, prepare all agendas and packets for the City Council, all City Departments, and all correspondence pertaining thereto. The City Secretary acts as parliamentary authority for all 4B Economic Development Corporation meetings. Prepares all proclamations, all certificates, plaques, and other honorary documents for Office of the Mayor, City Council, and other City Departments. Other duties include: official public record information office for the City, custodian of official City records, prepares and maintains a journal of all City Council proceedings and an index of such documents and records. This department prepares all charitable solicitation permits, coordinates citizens' complaints to members of City Council, is responsible for codification of all City ordinances, and the distribution to all City departments and City Council members, accepts all sealed bids and attends all bid openings, schedules meeting rooms for City staff, is responsible for all board and commission applications, and maintains list of same for the City Manager and the City Council. The City Secretary is the Elections Administrator for all City elections and is responsible for all election preparation, operation, and documentation as mandated by the Charter of the City of Cleburne and the State of Texas Election Code. The City Secretary is the Records Manager for the implementation and administration of the records retention program for the City of Cleburne as directed by the City code and the laws of the State of Texas.

## OBJECTIVES

1. Remain knowledgeable of Open Meetings and Public Information laws through continual training and networking with professional municipal clerk organizations; thereby assisting the City Council and City Manager in the legislative process and professional function of City Council meetings.
2. Remain abreast of current records management laws and latest technology insuring the integrity of City records, as well as the history of our local government.
3. Streamline office practices and procedures; improve personnel skills to better serve the City Council, other City departments and the citizens of Cleburne.
4. Maintain a professional and legal municipal election process through election training seminars and education of Cleburne's election judges and clerks.
5. Continue reorganization and implementation the City's Records Management Program, including in-house training programs for Records Management and Public Information; relocate vital documents to secure off-site records storage facility.
6. Preserve City's historic documents.
7. Prepare information for current and future board and commission members to better prepare them for service.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Annexation Correspondence & Certifications, Deptartment of Justice Submissions | 10 | 6 | 10 |
| 2. Council/Special Meetings, Regular/Special Workshops, Retreats, Joint Meetings | 75 | 50 | 50 |
| 3. Agenda Packets prepared for Council, Directors & Press | 75 | 50 | 50 |
| 4. Plaques, Certificates and Proclamations Prepared | 100 | 150 | 150 |
| 5. Bid Openings Attended | 45 | 45 | 45 |
| 6. Specific Use Permits, Certificates of Public Convenience Conveniences (Ambulance and Wrecker Service), Charitable Solicitation Permits | 69 | 66 | 70 |
| 7. Legal Notices Posted and/or Published | 160 | 160 | 160 |
| 8. Resolutions and Ordinances Written and Processed | 200 | 160 | 200 |
| 9. Penalty Ordinances Written and Processed | 75 | 75 | 75 |
| 10. Official Documents Scanned, Indexed, and Filed | 3,000 | 3,000 | 3,000 |
| 11. Elections Held | 2 | 0 | 2 |
| 12. Open Records Requests Processed | 500 | 450 | 500 |
| 13. Calls and Citizen Inquiries Handled by Receptionist | 21,000 | 24,000 | 24,000 |
| 15. Meals ordered & served for Council/Special Meetings, Regular/Special Workshops, Retreats, & Joint Meetings | 30 | 30 | 30 |
| 16. Notices of Claims Processed | 36 | 22 | N/A |
| 17. Mowing/Demolition Liens Prepared, Filed, and Released | 200 | 100 | 200 |
| 18. Bankruptcy Claims Processed | 6 | 7 | 10 |
| 19. Translations | 24hr | 24hr | 24hr |
| 20. Other Legal Documents Prepared | 20 | 20 | 20 |
| 21. Sister Cities Projects | 10hr | 0 | 0 |
| 22. 19th Century Minutes Transcribed | 11 yr | 11 yr | 11 yr |
| 23. File Migration/New Documents Scanned & Indexed | 500 hr | 1,000 hr | 1,000 hr |

## PERSONNEL SCHEDULE

| Personnel | PAY GRADE | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| City Secretary/Records Manager | N/A | 1 | 1 | 1 |
| Deputy City Secretary | 17 | 1 | 1 | 1 |
| Records Coordinator | 12 | 1 | 1 | 1 |
| Receptionist | 10 | 1 | 1 | 1 |
| Legal Secretary | 14 | 0 | 0 | 1 |
| **TOTAL** | | 4 | 4 | 4 |
| **Part Time** | | 2 | 2 | 2 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 186,460 | 193,080 | 206,276 | 241,216 |
| BENEFITS | 64,230 | 68,990 | 61,384 | 66,906 |
| SUPPLIES & MATERIALS | 7,536 | 7,350 | 9,100 | 8,670 |
| M&R - EQUIPMENT & VEHICLES | 3,104 | 4,800 | 955 | 2,100 |
| CONTRACTURAL & MISC SERVICES | 72,032 | 76,105 | 52,650 | 80,940 |
| CAPITAL OUTLAY - EQUIPMENT | 0 | 5,500 | 8,950 | 0 |
| **TOTAL 01-34** | **$ 333,362** | **$ 355,825** | **$ 339,315** | **$ 399,832** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 182,996 | 183,480 | 196,626 | 230,966 |
| 8130 OVERTIME | 3,443 | 3,000 | 3,000 | 3,600 |
| 8150 VEHICLE ALLOWANCE | 0 | 6,600 | 6,600 | 6,600 |
| 8190 NON-CASH BENEFITS | 21 | 0 | 50 | 50 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 11,555 | 11,416 | 12,738 | 14,356 |
| 8220 MEDICARE CONTRIBUTIONS | 2,698 | 2,726 | 3,000 | 3,401 |
| 8230 RETIREMENT CONTRIBUTIONS | 24,892 | 24,737 | 27,375 | 29,168 |
| 8240 HEALTH/LIFE INSURANCE | 25,085 | 30,111 | 18,271 | 19,981 |
| 8301 OFFICE SUPPLIES | 5,312 | 5,150 | 5,150 | 5,000 |
| 8308 BOOKS & SUBSCRIPTIONS | 800 | 1,200 | 1,100 | 1,070 |
| 8364 MINOR EQUIPMENT | 0 | 0 | 2,350 | 1,300 |
| 8399 OTHER SUPPLIES | 1,424 | 1,000 | 500 | 1,300 |
| 8559 M&R - OFFICE EQUIPMENT | 304 | 2,000 | 800 | 800 |
| 8577 M&R - SOFTWARE | 2,800 | 2,800 | 155 | 1,300 |
| 8608 ADVERTISING | 44,109 | 38,000 | 30,000 | 40,000 |
| 8629 CODIFICATION | 7,084 | 7,000 | 7,000 | 7,000 |
| 8636 COMMUNICATIONS | 626 | 3,360 | 3,000 | 3,240 |
| 8643 DUES | 1,105 | 1,365 | 1,365 | 1,475 |
| 8645 ELECTION COSTS | 9,951 | 14,600 | 205 | 17,000 |
| 8660 POSTAGE | 1,380 | 1,300 | 1,100 | 1,390 |
| 8664 PROFESSIONAL SERVICES | 0 | 1,500 | 1,500 | 2,000 |
| 8684 TRAINING | 2,760 | 2,800 | 2,800 | 3,200 |
| 8690 TRAVEL EXPENSES | 5,010 | 5,680 | 5,680 | 5,385 |
| 8699 OTHER MISCELLANEOUS SERVICES | 7 | 500 | 0 | 250 |
| 8990 CAPITAL - OTHER EXPENDITURES | 0 | 5,500 | 8,950 | 0 |
| **TOTAL 01-34** | **$ 333,362** | **$ 355,825** | **$ 339,315** | **$ 399,832** |

# *FINANCE SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Finance | 0135 | General Government |

## MISSION STATEMENT

The Finance Department provides complete and accurate financial information and advice to the Council, management, the citizens of Cleburne, the investment community, governmental agencies, and others.

## PROGRAM DESCRIPTION

The Finance Department is responsible for the financial affairs of the City. Financial management involves the administration of bonded debt, the investment of idle monies, and the preparation and monitoring of an annual budget and audit.

## OBJECTIVES

1. Advise the City staff of proper procedures and instructions on financial matters.
2. Be available and willing to answer any question presented by departments.
3. Make provisions for staff development through training seminars which pertain to each staff member's duties.
4. Maintain a computerized database in order to chart monthly revenue and expenditure trends to assist in future budget forecasting.
5. Continue to standardize budget formats, and where possible, enhance readability and clarity of the presentation.
6. Gather statistics and additional facts about the City as a whole, and about revenues and expenditures for each fund, to upgrade the informative nature of the annual program of services.
7. Review departmental expenditures and the general ledger each month.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Dollars Generated Through Investment Return | 1,134,840 | 1,820,780 | 1,160,250 |
| 2. A/P Checks Issued | 10,355 | 10,850 | 12,000 |
| 3. Journal Entries Made | 1,026 | 1,000 | 1,000 |
| 4. Fixed Assets Maintained | 1,230 | 800 | 820 |
| 5. Bid Openings | 27 | 40 | 40 |
| 6. Special Projects Handled | 21 | 21 | 22 |
| 7. Grants Received | 15 | 17 | 17 |
| 8. Bond Issues Processed | 1 | 1 | 1 |
| 9. Payroll Checks Issued (Direct Deposit) | 8,899 | 9,100 | 9,200 |
| 10. Number of Funds Maintained | 54 | 48 | 50 |

## PERSONNEL SCHEDULE

| Personnel | PAY GRADE | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Director of Finance | N/A | 1 | 1 | 1 |
| Chief Accountant | 27 | 1 | 1 | 1 |
| Purchasing Coordinator | 23 | 1 | 0 | 0 |
| Budget & Purchasing Manager | 27 | 0 | 1 | 1 |
| Office Coordinator | 15 | 1 | 1 | 1 |
| Senior Accounting Coordinator | 14 | 2 | 2 | 2 |
| Accounting Coordinator | 12 | 1 | 1 | 1 |
| **TOTAL** | | 7 | 7 | 7 |
| **Part Time** | | 0 | 0 | 0 |

## LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 408,353 | 389,060 | 389,965 | 444,661 |
| BENEFITS | 150,405 | 153,962 | 138,233 | 154,551 |
| SUPPLIES & MATERIALS | 10,406 | 9,450 | 8,100 | 7,100 |
| M&R - EQUIPMENT & VEHICLES | 25,789 | 26,450 | 19,850 | 28,000 |
| CONTRACTURAL & MISC SERVICES | 18,281 | 26,315 | 24,475 | 36,250 |
| CAPITAL OUTLAY - EQUIPMENT | 0 | 0 | 0 | 0 |
| **TOTAL 01-35** | **$ 613,234** | **$ 605,237** | **$ 580,623** | **$ 670,562** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 400,779 | 380,610 | 381,765 | 436,411 |
| 8130 OVERTIME | 0 | 250 | 0 | 0 |
| 8150 VEHICLE ALLOWANCE | 7,200 | 7,800 | 7,800 | 7,800 |
| 8190 NON-CASH BENEFITS | 374 | 400 | 400 | 450 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 24,024 | 23,309 | 23,364 | 26,709 |
| 8220 MEDICARE CONTRIBUTIONS | 5,808 | 5,532 | 5,536 | 6,328 |
| 8230 RETIREMENT CONTRIBUTIONS | 55,276 | 52,552 | 52,684 | 61,818 |
| 8240 HEALTH/LIFE INSURANCE | 65,297 | 72,569 | 56,650 | 59,696 |
| 8301 OFFICE SUPPLIES | 6,676 | 6,200 | 5,000 | 5,000 |
| 8308 BOOKS & SUBSCRIPTIONS | 103 | 750 | 600 | 600 |
| 8364 MINOR EQUIPMENT | 1,623 | 1,500 | 1,500 | 0 |
| 8399 OTHER SUPPLIES | 2,004 | 1,000 | 1,000 | 1,500 |
| 8559 M&R - OFFICE EQUIPMENT | 1,945 | 1,400 | 1,400 | 1,500 |
| 8577 M&R - SOFTWARE | 23,844 | 25,050 | 18,450 | 26,500 |
| 8636 COMMUNICATIONS | 1,221 | 5,320 | 3,000 | 3,400 |
| 8643 DUES | 3,979 | 2,485 | 2,485 | 2,350 |
| 8660 POSTAGE | 3,151 | 3,500 | 3,500 | 3,800 |
| 8662 PRINTING | 1,693 | 4,170 | 4,200 | 9,500 |
| 8664 PROFESSIONAL SERVICES | 1,086 | 800 | 1,300 | 7,000 |
| 8684 TRAINING | 2,522 | 3,950 | 3,950 | 3,400 |
| 8690 TRAVEL EXPENSES | 4,053 | 5,550 | 5,500 | 6,050 |
| 8699 OTHER MISCELLANEOUS SERVICES | 576 | 540 | 540 | 750 |
| **TOTAL 01-35** | **$ 613,234** | **$ 605,237** | **$ 580,623** | **$ 670,562** |

# *HUMAN RESOURCES SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| **Human Resources** | **0136** | **General Government** |

## MISSION STATEMENT

To provide timely and effective Human resources support utilizing professionalism, diligence, innovation and integrity.

## PROGRAM DESCRIPTION

Human Resources partners with employees and management in the successful implementation of the following functions: recruitment, benefits, employee development, risk management, civil service, and other related area.

## OBJECTIVES

2006-2007 objectives were to maximize the city's most valuable resource, the human resource, by setting a standard and an expectation of quality and excellence from all employees in each department. The Human Resource department works to maintain industry related knowledge regarding employee rights, related legislation, benefits issues and other matters that are critical to keeping the City of Cleburne up-to-date as it relates to managing people and benefits.

The 2007-2008 Objectives for Human Resources include the following:

A. To examine the state of employee satisfaction.
B. To sustain and develop a competent workforce.
C. To remain abreast of current practices, trends, rulings, and statutes.
D. To examine and if possible, implement new technology that streamlines efforts to provide quality services.
E. To exercise responsible stewardship of City resources.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2005 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Applications Received | 1835 | 1500 | 1600 |
| 2. Open Positions | 140 | 125 | 130 |
| 3. Civil Service Tests | 4 | 4 | 4 |
| 4. Grievances | 2 | 2 | 0 |

## PERSONNEL SCHEDULE

| Personnel | PAY GRADE | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Human Resources Director | N/A | 1 | 1 | 1 |
| Risk Manager | 25 | 1 | 1 | 1 |
| Human Resources Analyst | 19 | 2 | 2 | 2 |
| **TOTAL** | | 4 | 4 | 4 |
| **Part Time** | | 0 | 0 | 0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 226,535 | 219,528 | 186,400 | 228,179 |
| BENEFITS | 72,054 | 76,532 | 57,515 | 115,624 |
| SUPPLIES & MATERIALS | 22,174 | 47,435 | 48,125 | 48,098 |
| M&R - EQUIPMENT & VEHICLES | 7,694 | 3,850 | 2,500 | 4,950 |
| CONTRACTURAL & MISC SERVICES | 80,985 | 115,582 | 122,604 | 113,110 |
| CAPITAL OUTLAY - EQUIPMENT | 0 | 0 | 0 | 26,400 |
| **TOTAL 01-36** | **$ 409,442** | **$ 462,927** | **$ 417,144** | **$ 536,361** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 220,459 | 212,928 | 181,600 | 221,479 |
| 8150 VEHICLE ALLOWANCE | 6,000 | 6,600 | 4,800 | 6,600 |
| 8190 NON-CASH BENEFITS | 76 | 0 | 0 | 100 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 14,032 | 13,034 | 11,625 | 13,555 |
| 8220 MEDICARE CONTRIBUTIONS | 3,277 | 3,088 | 2,750 | 3,212 |
| 8230 RETIREMENT CONTRIBUTIONS | 31,231 | 29,389 | 25,925 | 31,373 |
| 8240 HEALTH/LIFE INSURANCE | 23,514 | 31,021 | 17,215 | 67,484 |
| 8301 OFFICE SUPPLIES | 10,906 | 9,000 | 9,000 | 7,650 |
| 8308 BOOKS & SUBSCRIPTIONS | 4,799 | 11,160 | 9,900 | 11,000 |
| 8322 CLOTHING | 1,126 | 2,500 | 800 | 500 |
| 8336 FUEL & LUBRICANTS | 630 | 0 | 0 | 748 |
| 8357 MEDICAL SUPPLIES | 525 | 3,000 | 4,500 | 5,300 |
| 8364 MINOR EQUIPMENT | 0 | 5,925 | 13,925 | 0 |
| 8371 PHOTOGRAPHY SUPPLIES | 0 | 200 | 0 | 0 |
| 8399 OTHER SUPPLIES | 4,188 | 15,650 | 10,000 | 22,900 |
| 8557 M&R - VEHICLES | 1,317 | 0 | 0 | 2,000 |
| 8559 M&R - OFFICE EQUIPMENT | 622 | 250 | 1,400 | 1,250 |
| 8577 M&R - SOFTWARE | 5,755 | 3,600 | 1,100 | 1,700 |
| 8608 ADVERTISING | 12,860 | 10,000 | 13,000 | 10,000 |
| 8636 COMMUNICATIONS | 1,345 | 2,724 | 2,850 | 3,360 |
| 8643 DUES | 1,429 | 1,345 | 1,821 | 2,510 |
| 8660 POSTAGE | 2,011 | 1,700 | 1,300 | 1,550 |
| 8662 PRINTING | 69 | 3,000 | 1,600 | 1,000 |
| 8664 PROFESSIONAL SERVICES | 37,594 | 73,100 | 70,000 | 64,000 |
| 8684 TRAINING | 3,223 | 4,533 | 4,533 | 5,650 |
| 8690 TRAVEL EXPENSES | 2,416 | 4,900 | 4,500 | 6,660 |
| 8699 OTHER MISCELLANEOUS SERVICES | 20,038 | 14,280 | 23,000 | 18,380 |
| 8990 CAPITAL - OTHER EXPENDITURES | 0 | 0 | 0 | 26,400 |
| **TOTAL 01-36** | **$ 409,442** | **$ 462,927** | **$ 417,144** | **$ 536,361** |

# *MUNICIPAL COURT SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Municipal Court | 0137 | General Government |

## MISSION STATEMENT

The Municipal Court Provides for the fair and impartial disposition of all cases presented to the Municipal Court.

## PROGRAM DESCRIPTION

The Municipal Court of the City of Cleburne is responsible for hearing misdemeanor cases and violation of City Ordinances and State Statutes under its jurisdiction.

## OBJECTIVES

1. Achieve a conviction and penalty ratio conducive to reducing violations.
2. Achieve case dispositions within 30 days with exception of Defensive Driving Courses and requests for trials.
3. Scheduling trials within 60 days of requests for trials.
4. Issuance of warrants within 10 days of failure to appear for court hearing, and the serving of warrants within 30 days after date of issuance.
5. Assure release of prisoners with jail time served within 24 hours.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Total Cases Filed | 14,645 | 15,000 | 15,000 |
| 2. Total Convictions | 8,556 | 9,500 | 9,500 |
| 3. Total Dismissals | 4,600 | 3,500 | 4,000 |
| 4. Outstanding Warrants | 2,000 | 1,750 | 2,200 |
| 5. Fines Collected | 1,000,000 | 1,100,000 | 1,200,000 |

## PERSONNEL SCHEDULE

| Personnel | PAY GRADE | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Municipal Judge | N/A | 1 | 1 | 1 |
| Municipal Court Clerk | 16 | 1 | 1 | 1 |
| Deputy Municipal Court Clerk | 12 | 2 | 2 | 2 |
| **TOTAL** | | 4 | 4 | 4 |
| **Part Time** | | 1 | 1 | 1 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 178,349 | 163,593 | 168,417 | 185,101 |
| BENEFITS | 71,450 | 82,312 | 66,630 | 80,470 |
| SUPPLIES & MATERIALS | 3,904 | 3,400 | 3,200 | 3,700 |
| M&R - EQUIPMENT & VEHICLES | 9,064 | 14,700 | 11,206 | 11,206 |
| CONTRACTURAL & MISC SERVICES | 54,059 | 59,145 | 54,435 | 54,985 |
| **TOTAL 01-37** | **$ 316,826** | **$ 323,150** | **$ 303,888** | **$ 335,462** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 169,586 | 154,093 | 157,917 | 175,601 |
| 8130 OVERTIME | 8,763 | 9,500 | 10,500 | 9,500 |
| 8190 NON-CASH BENEFITS | 0 | 0 | 0 | 0 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 11,051 | 10,012 | 10,430 | 11,328 |
| 8220 MEDICARE CONTRIBUTIONS | 2,579 | 2,372 | 2,450 | 2,684 |
| 8230 RETIREMENT CONTRIBUTIONS | 19,858 | 22,580 | 18,175 | 24,688 |
| 8240 HEALTH/LIFE INSURANCE | 37,962 | 47,348 | 35,575 | 41,770 |
| 8301 OFFICE SUPPLIES | 2,753 | 2,200 | 2,200 | 2,200 |
| 8308 BOOKS & SUBSCRIPTIONS | 132 | 100 | 100 | 100 |
| 8322 CLOTHING | 723 | 1,000 | 800 | 1,300 |
| 8336 FUEL & LUBRICANTS | 0 | 0 | 0 | 0 |
| 8357 MEDICAL SUPPLIES | 30 | 100 | 100 | 100 |
| 8364 MINOR EQUIPMENT | 0 | 0 | 0 | 0 |
| 8382 UTILITY - ELECTRICAL FEES | 0 | 0 | 0 | 0 |
| 8388 UTILITY - WATER & SEWER FEES | 0 | 0 | 0 | 0 |
| 8399 OTHER SUPPLIES | 266 | 0 | 0 | 0 |
| 8559 M&R - OFFICE EQUIPMENT | 2,679 | 2,700 | 2,700 | 2,700 |
| 8569 M&R - RADIOS | 0 | 0 | 0 | 0 |
| 8577 M&R - SOFTWARE | 6,385 | 12,000 | 8,506 | 8,506 |
| 8636 COMMUNICATIONS | 767 | 2,825 | 2,760 | 2,825 |
| 8643 DUES | 240 | 220 | 225 | 360 |
| 8660 POSTAGE | 3,164 | 3,600 | 3,600 | 3,600 |
| 8662 PRINTING | 4,286 | 5,250 | 5,250 | 5,250 |
| 8664 PROFESSIONAL SERVICES | 43,628 | 45,000 | 40,000 | 40,000 |
| 8670 VEHICLE USE FEE | 0 | 0 | 0 | 0 |
| 8684 TRAINING | 420 | 600 | 600 | 950 |
| 8690 TRAVEL EXPENSES | 1,261 | 1,650 | 1,600 | 1,600 |
| 8699 OTHER MISCELLANEOUS SERVICES | 293 | 0 | 400 | 400 |
| **TOTAL 01-37** | **$ 316,826** | **$ 323,150** | **$ 303,888** | **$ 335,462** |

# *MIS SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| MIS | 0138 | General Government |

## MISSION STATEMENT

The Management Information Systems (MIS) Department provides computerized information processing services and support to all departments.

## PROGRAM DESCRIPTION

The Management Information Systems (MIS) Department is responsible for maintaining network wiring and equipment needed to keep connectivity reliable in all buildings and between buildings; maintaining system servers to keep optimum performance and reliability in software and hardware as needed; maintaining system workstations to keep optimum performance and reliability in software and hardware as needed; maintaining system software such as anti-virus, form servers, and web servers; investigating new applications to improve workflow and/or efficiency; and investigating, recommending, and implementing solutions for other hardware, such as copiers, visual aids, and portable equipment.

## OBJECTIVES

1. Maintain a system uptime of 99%, excluding prearranged system maintenance.
2. Integrate applications City-wide for uniformity and for utilization of network system.
3. Investigate and implement cost reducing technologies.

## INDICATORS

| | | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|---|
| 1. | Number of total computers | 215 | 221 | 225 |
| 2. | Number of servers | 16 | 16 | 17 |
| 3. | Total network devices | 225 | 230 | 233 |
| 4. | Number of new computers | 2 | 6 | 6 |
| 5. | Hours on used computer repair | 1,000 | 1,000 | 1,000 |
| 6. | Software support - hours | 3,000 | 3,000 | 3,200 |
| 7. | New projects - hours | 2,800 | 3,000 | 3,500 |
| 8. | Special projects handled | 60 | 120 | 125 |
| 9. | Network support hardware - hours | 200 | 200 | 250 |
| 10. | Phone system support - hours | 90 | 160 | 170 |
| 11. | Software system upgrades - hours | 200 | 220 | 250 |

## PERSONNEL SCHEDULE

| Personnel | PAY GRADE | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| MIS Manager | N/A | 1 | 1 | 1 |
| MIS Senior Analyst | 25 | 1 | 1 | 1 |
| MIS Analyst | 21 | 1 | 1 | 1 |
| **TOTAL** | | 3 | 3 | 3 |
| **Part Time** | | 0 | 0 | 0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 176,890 | 190,641 | 189,482 | 210,365 |
| BENEFITS | 64,547 | 71,430 | 69,390 | 72,482 |
| SUPPLIES & MATERIALS | 6,049 | 4,555 | 4,225 | 3,945 |
| M&R - EQUIPMENT & VEHICLES | 52,069 | 60,965 | 60,965 | 58,986 |
| CONTRACTURAL & MISC SERVICES | 56,213 | 29,365 | 18,790 | 20,818 |
| CAPITAL OUTLAY - EQUIPMENT | 9,551 | 0 | 11,000 | 20,000 |
| **TOTAL 01-38** | **$ 365,319** | **$ 356,956** | **$ 353,852** | **$ 386,596** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 176,125 | 189,641 | 188,482 | 209,315 |
| 8130 OVERTIME | 379 | 600 | 500 | 500 |
| 8190 NON-CASH BENEFITS | 386 | 400 | 500 | 550 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 10,962 | 11,643 | 11,745 | 12,841 |
| 8220 MEDICARE CONTRIBUTIONS | 2,561 | 2,759 | 2,750 | 3,042 |
| 8230 RETIREMENT CONTRIBUTIONS | 24,395 | 26,258 | 24,125 | 29,721 |
| 8240 HEALTH/LIFE INSURANCE | 26,629 | 30,770 | 30,770 | 26,878 |
| 8301 OFFICE SUPPLIES | 576 | 875 | 600 | 500 |
| 8308 BOOKS & SUBSCRIPTIONS | 0 | 1,000 | 250 | 500 |
| 8322 CLOTHING | 747 | 780 | 780 | 780 |
| 8336 FUEL & LUBRICANTS | 703 | 1,050 | 720 | 800 |
| 8357 MEDICAL SUPPLIES | 0 | 50 | 0 | 0 |
| 8364 MINOR EQUIPMENT | 3,516 | 0 | 0 | 0 |
| 8388 UTILITY - WATER & SEWER FEES | 53 | 300 | 375 | 375 |
| 8399 OTHER SUPPLIES | 454 | 500 | 1,500 | 990 |
| 8509 M&R - COMPUTERS | 33,173 | 35,000 | 35,000 | 35,000 |
| 8557 M&R - VEHICLES | 89 | 250 | 350 | 250 |
| 8559 M&R - OFFICE EQUIPMENT | 361 | 150 | 150 | 0 |
| 8569 M&R - RADIOS | 75 | 100 | 0 | 0 |
| 8577 M&R - SOFTWARE | 12,801 | 20,665 | 20,665 | 17,886 |
| 8599 M&R - OTHER EQUIPMENT | 5,570 | 4,800 | 4,800 | 5,850 |
| 8636 COMMUNICATIONS | 51,179 | 14,760 | 12,500 | 13,760 |
| 8643 DUES | 50 | 55 | 50 | 55 |
| 8660 POSTAGE | 44 | 150 | 150 | 150 |
| 8662 PRINTING | 0 | 0 | 0 | 75 |
| 8664 PROFESSIONAL SERVICES | 2,591 | 1,500 | 1,500 | 1,000 |
| 8670 VEHICLE USE FEE | 0 | 0 | 0 | 1,228 |
| 8672 RENTAL OF EQUIPMENT | 0 | 7,810 | 0 | 0 |
| 8684 TRAINING | 350 | 3,350 | 2,850 | 2,950 |
| 8690 TRAVEL EXPENSES | 1,999 | 1,740 | 1,740 | 1,600 |
| 8930 CAPITAL - EQUIPMENT | 9,551 | 0 | 11,000 | 20,000 |
| **TOTAL 01-38** | **$ 365,319** | **$ 356,956** | **$ 353,852** | **$ 386,596** |

# NON-DEPARTMENTAL SUMMARY

| DEPARTMENT | | DIVISION |
|---|---|---|
| Non-Departmental | 0139 | General Government |

## MISSION STATEMENT

To account for those items that benefit all departments.

## PROGRAM DESCRIPTION

This program accounts for expenditures not specifically related to any other operating department in the General Fund. Those items are as follows: copier supplies, unemployment, liability and fire insurance, audit and budget.

## LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 0 | 0 | 150,000 | 300,000 |
| BENEFITS | 169,449 | 219,000 | 259,000 | 313,450 |
| SUPPLIES & MATERIALS | 1,238 | 250 | 2,500 | 2,500 |
| M&R - EQUIPMENT & VEHICLES | 3,094 | 3,500 | 5,000 | 5,000 |
| CONTRACTURAL & MISC SERVICES | 462,739 | 538,448 | 489,450 | 560,900 |
| MISC & SUNDRY CHARGES | 697 | 15,000 | 500 | 51,000 |
| CAPITAL OUTLAY - EQUIPMENT | 0 | 0 | 0 | 0 |
| **TOTAL 01-39** | **$ 637,217** | **$ 776,198** | **$ 906,450** | **$ 1,232,850** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 0 | 0 | 150,000 | 300,000 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 0 | 0 | 0 | 18,600 |
| 8220 MEDICARE CONTRIBUTIONS | 0 | 0 | 0 | 4,350 |
| 8230 RETIREMENT CONTRIBUTIONS | 0 | 0 | 0 | 10,500 |
| 8240 HEALTH/LIFE INSURANCE | 48,041 | 50,000 | 55,000 | 60,000 |
| 8250 WORKERS COMPENSATION | 113,412 | 155,000 | 190,000 | 200,000 |
| 8260 UNEMPLOYMENT COMPENSATION | 7,996 | 14,000 | 14,000 | 20,000 |
| 8301 OFFICE SUPPLIES | 717 | 0 | 0 | 0 |
| 8336 FUEL & LUBRICANTS | (3) | 0 | 0 | 0 |
| 8357 MEDICAL SUPPLIES | 214 | 0 | 0 | 0 |
| 8399 OTHER SUPPLIES | 310 | 250 | 2,500 | 2,500 |
| 8557 M&R - VEHICLES | (1) | 0 | 0 | 0 |
| 8559 M&R - OFFICE EQUIPMENT | 3,095 | 3,500 | 5,000 | 5,000 |
| 8615 AUDITS | 8,000 | 8,000 | 10,150 | 12,150 |
| 8643 DUES | 8,070 | 10,348 | 16,800 | 16,750 |
| 8650 EMPLOYEE EDUCATIONAL PLAN | 4,621 | 5,000 | 5,000 | 7,500 |
| 8657 INSURANCE | 213,896 | 225,000 | 260,000 | 260,000 |
| 8660 POSTAGE | 4 | 0 | 0 | 0 |
| 8664 PROFESSIONAL SERVICES | 220,204 | 258,100 | 193,500 | 233,500 |
| 8699 OTHER MISCELLANEOUS SERVICES | 7,944 | 32,000 | 4,000 | 31,000 |
| 8711 BAD DEBT EXPENSE | 697 | 0 | 500 | 1,000 |
| 8799 CONTINGENCY RESERVE | 0 | 15,000 | 0 | 50,000 |
| **TOTAL 01-39** | **$ 637,217** | **$ 776,198** | **$ 906,450** | **$ 1,232,850** |

# *ECONOMIC DEVELOPMENT SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| **Economic Development** | **0140** | **General Government** |

## MISSION STATEMENT

The mission of the Economic Development Office is to actively and progressively retain and locate businesses and industries in the City of Cleburne.

## PROGRAM DESCRIPTION

Cleburne's economic development strategy was adopted to address economic growth, expansion, and issues while providing business development assistance to businesses and industry. Local incentives may include tax abatements, utilization of the Enterprise Zones and the Tax Incremental Finance Districts. By contributing to the local economy through local purchases, various taxes, and payroll dollars, these businesses are great assets to the local economy. These businesses and industries are also very active in community service organizations, civic projects, and support worthwhile organizations such as United Way and the Chamber of Commerce.

## OBJECTIVES

Our primary objective is to expand Cleburne's tax base and to provide adequate, quality job opportunities for the citizens of the community while maximizing the use of city resources and infrastructure.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Size of annual tax base or investment in Cleburne | 1,625,661,129 | 1,752,681,087 | 2,051,040,064 |
| 2. Total number employed in Cleburne's workforce | 12,888 | 13,326 | 13,854 |
| 3. Total number of unemployed in Cleburne's workforc | 688 | 748 | 509 |
| 4. Community and legislative relations with the public elected officials. | 30 | 30 | 125 |

## PERSONNEL SCHEDULE

| Personnel | PAY GRADE | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Economic Development Director | N/A | 1 | 1 | 1 |
| Senior Secretary | 13 | 1 | 1 | 1 |
| **TOTAL** | | 2 | 2 | 2 |
| **Part Time** | | 0 | 0 | 0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 97,638 | 120,988 | 121,800 | 133,078 |
| BENEFITS | 34,278 | 40,574 | 39,474 | 42,116 |
| SUPPLIES & MATERIALS | 1,814 | 2,000 | 2,125 | 2,920 |
| M&R - EQUIPMENT & VEHICLES | 465 | 400 | 400 | 400 |
| CONTRACTURAL & MISC SERVICES | 13,602 | 19,070 | 22,100 | 20,085 |
| **TOTAL 01-40** | **$ 147,797** | **$ 183,032** | **$ 185,899** | **$ 198,599** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 90,082 | 112,538 | 113,600 | 124,578 |
| 8130 OVERTIME | 279 | 500 | 250 | 500 |
| 8150 VEHICLE ALLOWANCE | 7,200 | 7,800 | 7,800 | 7,800 |
| 8190 NON-CASH BENEFITS | 77 | 150 | 150 | 200 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 6,049 | 6,922 | 7,551 | 7,654 |
| 8220 MEDICARE CONTRIBUTIONS | 1,408 | 1,644 | 1,763 | 1,814 |
| 8230 RETIREMENT CONTRIBUTIONS | 13,468 | 15,605 | 16,785 | 17,718 |
| 8240 HEALTH/LIFE INSURANCE | 13,353 | 16,403 | 13,375 | 14,930 |
| 8301 OFFICE SUPPLIES | 816 | 900 | 700 | 700 |
| 8308 BOOKS & SUBSCRIPTIONS | 629 | 500 | 825 | 1,620 |
| 8399 OTHER SUPPLIES | 369 | 600 | 600 | 600 |
| 8559 M&R - OFFICE EQUIPMENT | 465 | 400 | 400 | 400 |
| 8608 ADVERTISING | 4,673 | 6,000 | 6,000 | 6,000 |
| 8636 COMMUNICATIONS | 2,425 | 2,200 | 3,900 | 3,900 |
| 8643 DUES | 1,933 | 2,840 | 2,200 | 1,625 |
| 8660 POSTAGE | 578 | 700 | 300 | 500 |
| 8662 PRINTING | 0 | 1,500 | 5,000 | 1,200 |
| 8664 PROFESSIONAL SERVICES | 50 | 500 | 50 | 500 |
| 8684 TRAINING | 1,655 | 1,850 | 1,850 | 2,600 |
| 8690 TRAVEL EXPENSES | 2,288 | 3,480 | 2,700 | 3,760 |
| 8699 OTHER MISCELLANEOUS SERVICES | 0 | 0 | 100 | 0 |
| **TOTAL 01-40** | **$ 147,797** | **$ 183,032** | **$ 185,899** | **$ 198,599** |

# *POLICE DEPARTMENT SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| **Police Department** | **0141** | **Public Safety** |

## MISSION STATEMENT

We, the members of the Cleburne Police Department, with the support of the citizens of this community, will strive to improve the quality of life by enforcing all laws without prejudice or bias, with respect for the rights of all people, to assure a safe and secure community for all. We, the members of the Cleburne Police Department, will provide professional police services by focusing on the Six Core Values of Law Enforcement. These core values are Integrity, Truth, Respect, Honesty, Courage, and Compassion. Together, we can make a difference.

## PROGRAM DESCRIPTION

Our goal is to provide effective and efficient service to all citizens while treating them with dignity and respect. We strive to protect individual rights as provided for in Federal, State, and local laws. We provide public safety duties during man-made or natural disasters. We protect, aid, rescue, and restore individual and community safety. We work with other criminal justice agencies, and maintain files and statistics on police-related matters. In order to achieve these ambitions, we shall explore every concept, seek out the latest technology, train a professional force, and promote positive interaction between members of the department and the community. In so doing, we shall effectively and efficiently utilize the resources allocated to us by the City of Cleburne and shall report accurately and honestly our progress toward achieving our mission.

## OBJECTIVES

1. To provide our officers with training in the latest techniques available to Law Enforcement.
2. To increase communication and interaction with citizens by providing community education programs.
3. To continue to reduce the crime rate and increase the crime clearance rate through public education and officer training.
4. To decrease the number of traffic accidents through aggressive enforcement activities.
5. To increase our capacity to handle incoming calls for service by adding to our staff of telecommunicators.
6. To continually monitor our sex offender population and ensure that all are in compliance with state and federal law.
7. To provide our officers with all of the equipment and technology necessary to provide the service demanded by our community.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Calls for Service | 40,376 | 41,000 | 42,000 |
| 2. Arrests | 3,055 | 3,150 | 3,300 |
| 3. Traffice Citations Issued | 15,717 | 14,000 | 15,000 |
| 4. U.C.R. Part 1 Offenses | 2,146 | 1,700 | 1,700 |
| 5. Accidents Investigated | 1,172 | 1,190 | 1,200 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| **COMMISSIONED OFFICERS** | | | | |
| Commander | N/A | 3 | 3 | 3 |
| Sergeants | N/A | 5 | 5 | 6 |
| Corporals | N/A | 12 | 14 | 14 |
| Officers | N/A | 30 | 30 | 31 |
| **NON-CIVIL SERVICE PERSONNEL** | | | | |
| Chief | N/A | 1 | 1 | 1 |
| Telecommunications Supervisor | 20 | 1 | 1 | 1 |
| Crime Scene Technician | 19 | 1 | 1 | 1 |
| Senior Secretary | 14 | 1 | 1 | 1 |
| Telecommunicator | 14 | 9 | 9 | 10 |
| Secretary - CID | 12 | 1 | 1 | 1 |
| Senior Records Clerk | 11 | 3 | 3 | 3 |
| Meter Enforcement Officer | 11 | 1 | 1 | 1 |
| **TOTAL** | | 68 | 70 | 73 |
| **Part Time** | | 3 | 3 | 3 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 3,395,858 | 3,673,783 | 3,603,783 | 4,193,123 |
| BENEFITS | 1,317,848 | 1,470,605 | 1,300,702 | 1,529,936 |
| SUPPLIES & MATERIALS | 248,842 | 306,298 | 261,895 | 245,842 |
| M&R - EQUIPMENT & VEHICLES | 100,551 | 86,432 | 70,700 | 90,432 |
| CONTRACTURAL & MISC SERVICES | 294,166 | 293,233 | 235,470 | 429,989 |
| CAPITAL OUTLAY - LAND & STRUCTURES | 0 | 0 | 0 | 30,000 |
| CAPITAL OUTLAY - EQUIPMENT | 0 | 16,181 | 16,182 | 141,000 |
| **TOTAL 01-41** | **$ 5,357,265** | **$ 5,846,532** | **$ 5,488,732** | **$ 6,660,322** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 3,264,365 | 3,548,083 | 3,428,233 | 4,042,523 |
| 8130 OVERTIME | 130,843 | 125,000 | 175,000 | 150,000 |
| 8190 NON-CASH BENEFITS | 650 | 700 | 550 | 600 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 209,798 | 225,109 | 224,000 | 256,610 |
| 8220 MEDICARE CONTRIBUTIONS | 49,233 | 53,344 | 52,512 | 60,793 |
| 8230 RETIREMENT CONTRIBUTIONS | 468,618 | 506,564 | 501,900 | 590,715 |
| 8240 HEALTH/LIFE INSURANCE | 590,199 | 685,588 | 522,290 | 621,817 |
| 8301 OFFICE SUPPLIES | 13,224 | 10,000 | 10,000 | 10,000 |
| 8303 AMMUNITION | 8,338 | 14,000 | 14,000 | 17,000 |
| 8308 BOOKS & SUBSCRIPTIONS | 3,188 | 4,400 | 0 | 3,500 |
| 8322 CLOTHING | 33,516 | 43,656 | 43,656 | 45,412 |
| 8336 FUEL & LUBRICANTS | 96,702 | 131,600 | 96,000 | 107,000 |
| 8343 LAUNDRY & CLEANING SUPPLIES | 1,006 | 1,000 | 1,000 | 1,000 |
| 8357 MEDICAL SUPPLIES | 36 | 500 | 550 | 750 |
| 8364 MINOR EQUIPMENT | 57,827 | 43,903 | 40,750 | 25,400 |
| 8371 PHOTOGRAPHY SUPPLIES | 2,629 | 3,500 | 3,500 | 2,500 |
| 8385 UTILITY - GAS FEES | 1,045 | 1,300 | 0 | 0 |
| 8399 OTHER SUPPLIES | 31,331 | 52,439 | 52,439 | 33,280 |
| 8539 M&R - INSTRUMENTS | 987 | 6,000 | 7,000 | 7,500 |
| 8545 M&R - EQUIPMENT | 1,291 | 2,000 | 1,000 | 2,000 |
| 8557 M&R - VEHICLES | 55,687 | 50,000 | 50,000 | 50,000 |
| 8559 M&R - OFFICE EQUIPMENT | 8,374 | 7,500 | 7,500 | 8,000 |
| 8569 M&R - RADIOS | 3,107 | 5,000 | 3,000 | 5,000 |
| 8577 M&R - SOFTWARE | 31,105 | 15,932 | 2,200 | 17,932 |
| 8636 COMMUNICATIONS | 46,316 | 77,963 | 52,000 | 64,350 |
| 8643 DUES | 1,982 | 2,350 | 2,350 | 2,566 |
| 8660 POSTAGE | 6,577 | 6,000 | 6,000 | 6,500 |
| 8662 PRINTING | 1,279 | 3,400 | 3,400 | 3,400 |
| 8664 PROFESSIONAL SERVICES | 92,681 | 139,300 | 105,000 | 113,240 |
| 8670 VEHICLE USE FEE | 99,608 | 0 | 0 | 174,713 |
| 8672 RENTAL OF EQUIPMENT | 15,589 | 18,720 | 18,720 | 18,720 |
| 8684 TRAINING | 9,355 | 23,000 | 23,000 | 22,500 |
| 8690 TRAVEL EXPENSES | 17,307 | 20,000 | 20,000 | 20,000 |
| 8699 OTHER MISCELLANEOUS SERVICES | 3,472 | 2,500 | 5,000 | 4,000 |
| 8860 CAPITAL - WALKS & FENCES | 0 | 0 | 0 | 30,000 |
| 8930 CAPITAL - EQUIPMENT | 0 | 16,181 | 16,182 | 0 |
| 8990 CAPITAL - OTHER EXPENDITURES | 0 | 0 | 0 | 141,000 |
| **TOTAL 01-41** | **$ 5,357,265** | **$ 5,846,532** | **$ 5,488,732** | **$ 6,660,322** |

# *ANIMAL SERVICES SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Animal Services | 0143 | Public Safety |

## MISSION STATEMENT

We seek to provide for the enhancement of the quality of life within the City of Cleburne through the enforcement of all laws and ordinances regulating the keeping of animals inside the City limits.

## PROGRAM DESCRIPTION

This program is responsible for the enforcement of the Animal Control Ordinances of the City of Cleburne. It is designed to investigate animal related complaints, enforce the animal leash law, the state rabies vaccination law, pickup and eradicate the city of stray and unwanted dangerous animals.

## OBJECTIVES

1. To respond to animal complaints as promptly as possible.
2. Improve citizen awareness of their responsibilities as pet owners to provide adequate food, water, and shelter for their pets.
3. To decrease the possibility of a rabies outbreak by ensuring dogs and cats are properly vaccinated and the wild animal population is controlled. We work toward this goal by enforcing state and local laws concerning the vaccination of pets.

## INDICATORS

| | Actual 2005-206 | Estimated 2006-2007 | Budgeted 2007-2088 |
|---|---|---|---|
| 1. Requests for service | 2,861 | 4,947 | 5,000 |
| 2. Animals impounded | 762 | 888 | 900 |
| 3. Animals surrendered | 1,599 | 1,746 | 1,800 |
| 4. Animals euthanized | 1,400 | 1,700 | 1,500 |
| 5. Animals adopted | 932 | 1,000 | 1,100 |
| 6. Animals spayed/neutered | 1,406 | 2,091 | 2,200 |
| 7. Revenue collected | 0 | 0 | 0 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Animal Services Manager | 18 | 1 | 1 | 1 |
| Animal Services Officer | 12 | 1 | 1 | 2 |
| Clerk | 11 | 1 | 1 | 1 |
| **TOTAL** | | 3 | 3 | 4 |
| **Part Time** | | 0 | 0 | 0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 108,835 | 116,660 | 115,326 | 152,526 |
| BENEFITS | 49,427 | 55,350 | 48,034 | 64,713 |
| SUPPLIES & MATERIALS | 28,975 | 35,000 | 30,800 | 31,225 |
| M&R - LAND, STRUCTURES & STREETS | 3,762 | 8,800 | 6,000 | 350 |
| M&R - EQUIPMENT & VEHICLES | 2,765 | 4,650 | 1,950 | 2,500 |
| CONTRACTURAL & MISC SERVICES | 21,378 | 19,450 | 18,750 | 25,091 |
| **TOTAL 01-43** | **$ 215,142** | **$ 239,910** | **$ 220,860** | **$ 276,405** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 102,762 | 110,660 | 109,326 | 146,526 |
| 8130 OVERTIME | 6,073 | 6,000 | 6,000 | 6,000 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 6,742 | 7,140 | 7,055 | 9,355 |
| 8220 MEDICARE CONTRIBUTIONS | 1,573 | 1,692 | 1,660 | 2,212 |
| 8230 RETIREMENT CONTRIBUTIONS | 15,006 | 16,102 | 15,711 | 21,526 |
| 8240 HEALTH/LIFE INSURANCE | 26,106 | 30,416 | 23,608 | 31,620 |
| 8301 OFFICE SUPPLIES | 1,047 | 1,250 | 500 | 550 |
| 8322 CLOTHING | 675 | 1,500 | 750 | 900 |
| 8336 FUEL & LUBRICANTS | 5,249 | 8,300 | 5,250 | 5,775 |
| 8343 LAUNDRY & CLEANING SUPPLIES | 2,821 | 4,000 | 3,500 | 3,500 |
| 8357 MEDICAL SUPPLIES | 1,228 | 1,250 | 1,900 | 1,800 |
| 8364 MINOR EQUIPMENT | 419 | 2,000 | 2,000 | 2,000 |
| 8382 UTILITY - ELECTRICAL FEES | 12,172 | 10,000 | 10,500 | 10,000 |
| 8388 UTILITY - WATER & SEWER FEES | 1,248 | 1,700 | 1,400 | 1,700 |
| 8399 OTHER SUPPLIES | 4,116 | 5,000 | 5,000 | 5,000 |
| 8419 M&R - STRUCTURES | 3,675 | 5,000 | 5,000 | 350 |
| 8431 M&R - GROUNDS | 87 | 3,800 | 1,000 | 0 |
| 8557 M&R - VEHICLES | 2,201 | 3,600 | 1,500 | 2,000 |
| 8559 M&R - OFFICE EQUIPMENT | 369 | 750 | 450 | 500 |
| 8569 M&R - RADIOS | 0 | 300 | 0 | 0 |
| 8577 M&R - SOFTWARE | 195 | 0 | 0 | 0 |
| 8636 COMMUNICATIONS | 4,846 | 4,950 | 3,950 | 4,300 |
| 8643 DUES | 70 | 150 | 150 | 150 |
| 8662 PRINTING | 0 | 750 | 750 | 500 |
| 8664 PROFESSIONAL SERVICES | 11,899 | 8,300 | 8,600 | 9,000 |
| 8670 VEHICLE USE FEE | 0 | 0 | 0 | 5,041 |
| 8684 TRAINING | 545 | 1,200 | 1,200 | 2,000 |
| 8690 TRAVEL EXPENSES | 1,566 | 1,450 | 1,450 | 1,450 |
| 8699 OTHER MISCELLANEOUS SERVICES | 2,452 | 2,650 | 2,650 | 2,650 |
| **TOTAL 01-43** | **$ 215,142** | **$ 239,910** | **$ 220,860** | **$ 276,405** |

# *FIRE SERVICES SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Fire Services | 0147 | Public Safety |

## MISSION STATEMENT

"Preservation of life and property"

## PROGRAM DESCRIPTION

The Cleburne Fire Department strives to accomplish its mission by providing fire suppression services, emergency medical services, emergency management operations, specialized rescue services, fire prevention services, investigation of fires, and mitigation of hazardous materials incidents.

The City of Cleburne operates and maintains three (3) fire stations on a 24-hour basis, with Fire Administration offices located in the downtown district. The Fire Department is comprised of an Operations Division, an Emergency Management Division and a Fire Prevention Division.

The Operations Division performs firefighting activities, emergency medical operations, specialized rescue operations, hazardous materials operations, citizen assistance, fire education, pre-fire control inspections, maintenance of fire hydrants and all training activities necessary to become proficient in the delivery of these services.

The Emergency Management Division prepares for coordinated response and recovery activities to mitigate all disasters or large-scale incidents. These activities may involve Federal, State, County and City governmental agencies, as well as local industries and business entities.

The Fire Prevention Division investigates all fire causes; conducts fire code enforcement; coordinates fire education programs in public and private schools, industrial and commercial occupancies, institutional occupancies and day care centers; reviews all building plans for fire safety features for new and rehabilitated structures; inspects all commercial and industrial buildings for fire safety features within the City; inspects and participates in licensing of all institutional occupancies; and participates in the alleviation of substandard structures.

## OBJECTIVES

1. Develop and maintain procedures, policies, and an organizational environment that supports critical thinking, problem solving, and customer service.
2. Attract, educate, and retain a qualified workforce to provide superior fire suppression, emergency medical, hazardous materials and rescue services.
3. Maintain excellence in operations by constantly improving skills, researching technological and tactical advancements and implementing continuous quality improvement programs.
4. Provide and maintain reliable equipment necessary to perform all operations and insure safety of firefighters.
5. Establish and provide professional growth and opportunity programs for all personnel.
6. Improve building safety through plan review and code enforcement.
7. Maintain an effective fire-safety education program to educate children and adults on the hazards of fire.
8. Investigate all fires to determine cause and aggressively prosecute suspected arsonist.
9. Improve safety and reduce property loss by completing pre-fire plans on target hazards.
10. Collect, analyze and disseminate information to insure accountability and implementation of changes necessary to improve customer service.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1 **Incidents** | | | |
| a. Fires | 188 | 162 | 170 |
| b. Explosion / Rupture | 2 | 5 | 6 |
| c. Emergency Medical Incidents | 2,207 | 2,339 | 2,520 |
| d. Hazardous Conditions | 247 | 183 | 190 |
| e. Service Call | 315 | 363 | 375 |
| f. Good Intent | 194 | 323 | 350 |
| g. False Call | 111 | 128 | 135 |
| h. Special Incident | 15 | 9 | 12 |
| **TOTAL INCIDENTS** | 3,279 | 3,512 | 3,758 |
| 2 **Inspections** | | | |
| a. Fire Code Inspections | 426 | 477 | 500 |
| b. Building Standards Inspections | 548 | 620 | 700 |
| **TOTAL INSPECTIONS** | 974 | 1097 | 2071 |
| 3 **Tests** | | | |
| a. Alarm Test | 6 | 8 | 10 |
| b. Fixed System Test | 6 | 7 | 10 |
| c. Sprinkler Test | 7 | 8 | 10 |
| d. Pressure Test | 6 | 7 | 10 |
| e. Fire Drills | 48 | 50 | 55 |
| 4 **Other Significant Indicators** | | | |
| a. Plan Reviews | 51 | 54 | 65 |
| b. Number of Employees | 55 | 55 | 55 |
| c. Training Hours | 3052 | 3652 | 4500 |
| d. Referral / Complaint / Consultation | 306 | 334 | 350 |
| 5 **Public Education** | | | |
| a. Adults | 500 | 755 | 800 |
| b. Children | 2500 | 3460 | 3550 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| **COMMISSIONED OFFICERS** | | | | |
| Assistant Chief | N/A | 2 | 2 | 2 |
| Captains | N/A | 4 | 4 | 4 |
| Lieutenants | N/A | 10 | 10 | 10 |
| FF Engineer | N/A | 12 | 12 | 12 |
| Firefighter | N/A | 24 | 24 | 26 |
| **NON-CIVIL SERVICE PERSONNEL** | | | | |
| Fire Chief | N/A | 1 | 1 | 1 |
| Senior Secretary | 14 | 1 | 1 | 1 |
| Fire Clerk | 11 | 1 | 1 | 0 |
| **TOTAL** | | 55 | 55 | 56 |
| **Part Time** | | 0 | 0 | 0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 3,204,822 | 3,349,407 | 3,316,770 | 3,826,316 |
| BENEFITS | 1,133,055 | 1,362,645 | 1,182,817 | 1,378,281 |
| SUPPLIES & MATERIALS | 216,980 | 247,100 | 240,100 | 252,370 |
| M&R - LAND, STRUCTURES & STREETS | 18,788 | 11,000 | 50,500 | 8,500 |
| M&R - EQUIPMENT & VEHICLES | 61,712 | 73,700 | 78,200 | 86,400 |
| CONTRACTURAL & MISC SERVICES | 121,385 | 141,000 | 155,500 | 227,855 |
| CAPITAL OUTLAY - EQUIPMENT | 0 | 15,000 | 15,000 | 30,000 |
| **TOTAL 01-47** | **$ 4,756,742** | **$ 5,199,852** | **$ 5,038,887** | **$ 5,809,722** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 3,052,136 | 3,203,732 | 3,181,020 | 3,680,516 |
| 8130 OVERTIME | 152,047 | 145,000 | 135,000 | 145,000 |
| 8190 NON-CASH BENEFITS | 639 | 675 | 750 | 800 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 3,985 | 4,274 | 3,950 | 11,273 |
| 8220 MEDICARE CONTRIBUTIONS | 32,390 | 48,585 | 35,800 | 55,472 |
| 8230 RETIREMENT CONTRIBUTIONS | 554,994 | 667,322 | 658,266 | 760,365 |
| 8240 HEALTH/LIFE INSURANCE | 541,686 | 642,464 | 484,801 | 551,171 |
| 8301 OFFICE SUPPLIES | 5,088 | 6,000 | 6,000 | 6,000 |
| 8303 AMMUNITION | 0 | 300 | 300 | 400 |
| 8308 BOOKS & SUBSCRIPTIONS | 4,557 | 6,500 | 6,500 | 7,000 |
| 8315 CHEMICAL SUPPLIES | 1,495 | 2,000 | 2,000 | 3,000 |
| 8322 CLOTHING | 16,378 | 16,500 | 20,000 | 21,670 |
| 8323 CLOTHING - PROTECTIVE | 17,724 | 16,000 | 15,000 | 21,000 |
| 8336 FUEL & LUBRICANTS | 41,285 | 56,000 | 44,000 | 48,500 |
| 8343 LAUNDRY & CLEANING SUPPLIES | 4,487 | 6,000 | 5,000 | 6,000 |
| 8357 MEDICAL SUPPLIES | 21,870 | 26,500 | 26,500 | 27,500 |
| 8364 MINOR EQUIPMENT | 6,835 | 14,700 | 14,700 | 21,200 |
| 8371 PHOTOGRAPHY SUPPLIES | 357 | 600 | 300 | 500 |
| 8382 UTILITY - ELECTRICAL FEES | 50,988 | 42,000 | 48,000 | 48,000 |
| 8385 UTILITY - GAS FEES | 9,832 | 14,000 | 10,500 | 10,500 |
| 8388 UTILITY - WATER & SEWER FEES | 6,383 | 5,000 | 6,300 | 6,600 |
| 8399 OTHER SUPPLIES | 29,701 | 35,000 | 35,000 | 24,500 |
| 8419 M&R - STRUCTURES | 16,895 | 9,000 | 49,000 | 7,500 |
| 8431 M&R - GROUNDS | 1,893 | 2,000 | 1,500 | 1,000 |
| 8539 M&R - INSTRUMENTS | 10,748 | 7,900 | 7,900 | 7,500 |
| 8545 M&R - EQUIPMENT | 5,722 | 17,000 | 16,000 | 22,200 |
| 8557 M&R - VEHICLES | 34,465 | 37,000 | 45,000 | 47,000 |
| 8559 M&R - OFFICE EQUIPMENT | 359 | 1,800 | 500 | 1,200 |
| 8569 M&R - RADIOS | 2,656 | 4,000 | 1,500 | 2,000 |
| 8577 M&R - SOFTWARE | 3,590 | 4,000 | 3,800 | 4,500 |
| 8599 M&R - OTHER EQUIPMENT | 4,172 | 2,000 | 3,500 | 2,000 |
| 8636 COMMUNICATIONS | 9,735 | 17,000 | 19,000 | 19,900 |
| 8643 DUES | 6,496 | 6,500 | 6,500 | 6,500 |
| 8660 POSTAGE | 3,787 | 4,500 | 3,500 | 4,000 |
| 8664 PROFESSIONAL SERVICES | 20,805 | 37,000 | 35,000 | 38,000 |
| 8670 VEHICLE USE FEE | 0 | 0 | 0 | 41,255 |
| 8672 RENTAL OF EQUIPMENT | 0 | 0 | 0 | 7,200 |
| 8681 SUBSTANDARD BLDG DEMOLITION | 46,044 | 40,000 | 55,500 | 75,000 |
| 8684 TRAINING | 24,664 | 25,000 | 25,000 | 25,000 |
| 8690 TRAVEL EXPENSES | 7,742 | 10,000 | 10,000 | 10,000 |
| 8699 OTHER MISCELLANEOUS SERVICES | 2,112 | 1,000 | 1,000 | 1,000 |
| 8930 CAPITAL - EQUIPMENT | 0 | 15,000 | 15,000 | 30,000 |
| **TOTAL 01-47** | **$ 4,756,742** | **$ 5,199,852** | **$ 5,038,887** | **$ 5,809,722** |

# *HEALTH SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Health | 0148 | Public Works |

## MISSION STATEMENT

Provide for the enhancement of the quality of life within the City of Cleburne through the enforcement of State regulations and City ordinances regulating the environmental health codes.

## PROGRAM DESCRIPTION

This department is responsible for performing routine inspections of all food establishments, including restaurants, cafeterias, food banks, convenience stores, grocery stores, mobile vendors, carnivals, and temporary food events. Performing routine inspections and investigate all food-borne illness complaints. Insuring compliance of local and state laws governing public swimming and bathing facilities. Perform routine inspections of all daycares, nursing homes, foster homes, and public schools to ensure state requirement are being met. Investigate general sanitation complaints concerning weeded lots, junk debris/refuse, substandard housing, rodent vectors, open sewers and other unsanitary conditions which may exist on private property and to seek compliance of these violations. This department is responsible for location, identification and removal/demolition of junk vehicles on private property. Enforce the Cleburne zoning, sign, and garage sale ordinances.

## OBJECTIVES

1. Seek compliance of all State and local health codes through bi-annual inspections of food service and sales establishments.
2. Present, for consideration, revised ordinances governing all health codes, such as nuisance abatement of junk & debris, grass & weeds, junk vehicles, grease traps, unsanitary property conditions, public pool requirements, and food inspections.
3. Respond to code violation complaints within twenty-four hours.
4. Maintain an accurate computerized tracking system of all complaints for more thorough investigations and time efficient follow-ups.
5. Adopt state Public Swimming Pool Code and implement inspection program.
6. Assist Fire Dept. and Building Inspections with posting of substandard structures.
7. Reduce number of abandoned properties by working with tax attorneys.
8. Continue working with Christmas in Action, Habitat for Humanity, and Homeowner Associations who help to revitalize neighborhoods.

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Health Inspector | 22 | 1 | 1 | 1 |
| Health Inspector | 20 | 0 | 1 | 1 |
| Code Enforcement Officer | 19 | 1 | 1 | 1 |
| Clerk | 14 | 0 | 1 | 1 |
| **TOTAL** | | 2 | 4 | 4 |
| **Part Time** | | 0 | 0 | 0 |

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| **Complaints:** | | | |
| Day Care | 0 | 0 | 0 |
| Grass & Weed | 934 | 1100 | 1200 |
| Illegal Dumping | 16 | 21 | 20 |
| Junk Debris | 849 | 870 | 900 |
| Junk Vehicles | 871 | 778 | 800 |
| Public Schools | 0 | 0 | 0 |
| Substandard Structures | 94 | 80 | 90 |
| Zoning | 98 | 72 | 80 |
| Sanitary Sewer/Unsanitary Conditions | 73 | 75 | 80 |
| Food Safety Complaints | 18 | 15 | 15 |
| **Inspections:** | | | |
| Code Enforcement | 8859 | 9033 | 9555 |
| Public Schools | 20 | 22 | 22 |
| Building Standards | 264 | 225 | 300 |
| Plan Reviews | 26 | 20 | 24 |
| Specific Use Permit Inspections | 47 | 48 | 50 |
| Food Establishments | 172 | 250 | 300 |
| **Misc. Annual Inspections:** | | | |
| Day Care Inspections | 11 | 12 | 12 |
| Foster Homes | 1 | 2 | 2 |
| Certificate of Occupancy | 10 | 22 | 25 |
| Temp Food events | 66 | 70 | 75 |
| Public Swimming Pools | 18 | 18 | 18 |
| **Meetings & Required Training Hours:** | | | |
| Building & Standards Meeting | 36 hrs | 36 hrs | 36 hrs |
| Plan Reviews | 24 hrs | 24 hrs | 24 hrs |
| Municipal Court Hearings | 48 hrs | 48 hrs | 48 hrs |
| Required Training Hours | 220 hrs | 660 hrs | 660 hrs |

Community Events - Spring Fest, Taste of Cleburne, Food Safety Classes, Christmas in Action, Habitat for Humanity, Buffalo Creek Cleanup, Community Health Fairs (Zonta & Walls Hospital), Antique Alley (twice a year), July 4th Celebration, Household Hazardous Waste Event, Cinco De Mayo Celebration

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 121,540 | 176,595 | 178,051 | 202,345 |
| BENEFITS | 47,710 | 59,650 | 76,695 | 87,551 |
| SUPPLIES & MATERIALS | 6,539 | 14,735 | 13,710 | 14,540 |
| M&R - EQUIPMENT & VEHICLES | 741 | 1,400 | 1,900 | 2,500 |
| CONTRACTURAL & MISC SERVICES | 38,989 | 43,236 | 46,215 | 53,499 |
| CAPITAL OUTLAY - EQUIPMENT | 0 | 0 | 0 | 7,500 |
| **TOTAL 01-48** | **$ 215,519** | **$ 295,616** | **$ 316,571** | **$ 367,935** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 120,023 | 174,495 | 175,376 | 199,845 |
| 8130 OVERTIME | 895 | 1,500 | 1,500 | 1,500 |
| 8190 NON-CASH BENEFITS | 622 | 600 | 1,175 | 1,000 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 7,535 | 10,800 | 11,008 | 12,323 |
| 8220 MEDICARE CONTRIBUTIONS | 1,762 | 2,553 | 2,574 | 2,920 |
| 8230 RETIREMENT CONTRIBUTIONS | 16,841 | 24,363 | 24,513 | 28,521 |
| 8240 HEALTH/LIFE INSURANCE | 21,572 | 21,934 | 38,600 | 43,787 |
| 8301 OFFICE SUPPLIES | 2,994 | 2,700 | 2,700 | 2,800 |
| 8308 BOOKS & SUBSCRIPTIONS | 404 | 500 | 500 | 500 |
| 8322 CLOTHING | 454 | 750 | 1,000 | 750 |
| 8336 FUEL & LUBRICANTS | 2,018 | 3,825 | 2,500 | 2,750 |
| 8357 MEDICAL SUPPLIES | 18 | 100 | 50 | 50 |
| 8364 MINOR EQUIPMENT | 0 | 5,000 | 5,100 | 1,900 |
| 8399 OTHER SUPPLIES | 651 | 1,860 | 1,860 | 5,790 |
| 8557 M&R - VEHICLES | 469 | 1,000 | 1,500 | 2,000 |
| 8559 M&R - OFFICE EQUIPMENT | 272 | 300 | 400 | 400 |
| 8569 M&R - RADIOS | 0 | 100 | 0 | 100 |
| 8636 COMMUNICATIONS | 1,830 | 2,376 | 3,225 | 4,020 |
| 8643 DUES | 55 | 450 | 450 | 875 |
| 8660 POSTAGE | 5,737 | 5,000 | 7,700 | 8,000 |
| 8662 PRINTING | 469 | 1,000 | 500 | 1,000 |
| 8664 PROFESSIONAL SERVICES | 29,835 | 30,000 | 30,000 | 30,000 |
| 8670 VEHICLE USE FEE | 440 | 0 | 0 | 3,504 |
| 8684 TRAINING | 477 | 1,240 | 1,240 | 1,830 |
| 8690 TRAVEL EXPENSES | 146 | 3,070 | 3,000 | 4,170 |
| 8699 OTHER MISCELLANEOUS SERVICES | 0 | 100 | 100 | 100 |
| 8930 CAPITAL - EQUIPMENT | 0 | 0 | 0 | 7,500 |
| **TOTAL 01-48** | **$ 215,519** | **$ 295,616** | **$ 316,571** | **$ 367,935** |

# *COMMUNITY SERVICES SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| **Community Services** | **0151** | **Public Services-Community** |

## MISSION STATEMENT

To supervise and administer efficient, effective, and City-wide community services programs which involve citizens of all ages and physical capabilities.

## PROGRAM DESCRIPTION

Planning, organizing, developing, and coordinating all community services programs. Maintaining community services facilities, and working with and through community organizations, groups, and the general public.

## OBJECTIVES

1. Administer or supervise all grant programs related to community services.
2. Purchase or oversee the purchasing of equipment and supplies.
3. Maintain or supervise the maintenance of records and reports.
4. Prepare and review budgets within the division.
5. Prepare or review various reports to local, state and federal agencies.
6. Establishes or recommends policies.
7. Investigate citizen complaints and take or recommend appropriate action.
8. Foster positive City government-community relations through contacts with citizens, community organizations and groups, and the news media.
9. Cooperate with schools, community organizations, and all public agencies on matters of mutual interest.

## PERSONNEL SCHEDULE

| Personnel | PAY GRADE | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Community Services Director | N/A | 1 | 1 | 1 |
| Administrative Coordinator | 17 | 1 | 1 | 1 |
| **TOTAL** | | 2 | 2 | 2 |
| **Part Time** | | 0 | 0 | 0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 138,536 | 154,315 | 148,567 | 163,503 |
| BENEFITS | 43,463 | 47,987 | 44,271 | 48,678 |
| SUPPLIES & MATERIALS | 1,544 | 1,250 | 1,000 | 1,450 |
| M&R - EQUIPMENT & VEHICLES | 368 | 700 | 350 | 700 |
| CONTRACTURAL & MISC SERVICES | 2,657 | 4,355 | 4,370 | 3,670 |
| MISC & SUNDRY CHARGES | 0 | 0 | 0 | 0 |
| **TOTAL 01-51** | **$ 186,568** | **$ 208,607** | **$ 198,558** | **$ 218,001** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 130,761 | 144,165 | 139,867 | 154,753 |
| 8130 OVERTIME | 229 | 2,000 | 500 | 500 |
| 8150 VEHICLE ALLOWANCE | 7,200 | 7,800 | 7,800 | 7,800 |
| 8190 NON-CASH BENEFITS | 346 | 350 | 400 | 450 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 7,562 | 8,956 | 8,175 | 9,501 |
| 8220 MEDICARE CONTRIBUTIONS | 2,003 | 2,121 | 2,150 | 2,251 |
| 8230 RETIREMENT CONTRIBUTIONS | 19,105 | 20,194 | 20,440 | 21,992 |
| 8240 HEALTH/LIFE INSURANCE | 14,793 | 16,716 | 13,506 | 14,934 |
| 8301 OFFICE SUPPLIES | 1,237 | 1,000 | 750 | 1,000 |
| 8308 BOOKS & SUBSCRIPTIONS | 87 | 100 | 100 | 100 |
| 8399 OTHER SUPPLIES | 220 | 150 | 150 | 350 |
| 8559 M&R - OFFICE EQUIPMENT | 368 | 500 | 300 | 500 |
| 8569 M&R - RADIOS | 0 | 200 | 50 | 200 |
| 8636 COMMUNICATIONS | 1,399 | 2,400 | 2,450 | 2,500 |
| 8643 DUES | 120 | 105 | 120 | 120 |
| 8660 POSTAGE | 0 | 100 | 50 | 100 |
| 8684 TRAINING | 700 | 450 | 450 | 450 |
| 8690 TRAVEL EXPENSES | 438 | 1,300 | 1,300 | 500 |
| **TOTAL 01-51** | **$ 186,568** | **$ 208,607** | **$ 198,558** | **$ 218,001** |

# *CEMETERY SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Cemetery | 0152 | Public Services-Community |

## MISSION STATEMENT

Maintain the City cemeteries in a professional and attractive manner and provide for and develop quality cemeteries for all citizens of Cleburne.

## PROGRAM DESCRIPTION

Mowing, weeding, leveling off gravesites, removing old flowers and wreaths from gravesites, and hauling dirt, are among the many jobs performed by these crews. The main City cemetery is Rose Hill Cemetery on the Island Grove Road.

## OBJECTIVES

1. Open and close approximately 250 graves each year, and haul dirt away from gravesites.
2. Set up and take down burial tents.
3. Mow and trim 131 acres of cemetery property.
4. Apply herbicides around all tombstones, along with the application of pesticides, particularly for fire ants.
5. Sell cemetery plots, and maintain burial records.
6. Be cost effective and productive with up-to-date equipment.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Grave Openings | 200 | 350 | 250 |
| 2. Spaces Sold | 200 | 300 | 200 |

### DESIGNATED CEMETERIES LISTED BELOW

| | |
|---|---|
| Cleburne Memorial | 47 acres |
| Rosehill | 40 acres developed |
| | 30 acres undeveloped |
| Greenlawn | 2 acres |
| Chambers Memorial | 12 acres |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Manager | 21 | 1 | 1 | 1 |
| Clerk | 11 | 1 | 1 | 1 |
| Light Equipment Operator | 11 | 2 | 2 | 2 |
| Maintenance Worker | 10 | 3 | 3 | 3 |
| **TOTAL** | | 7 | 7 | 7 |
| **Part Time** | | 5 | 5 | 8 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 286,731 | 285,926 | 255,336 | 324,529 |
| BENEFITS | 113,759 | 124,758 | 108,455 | 127,325 |
| SUPPLIES & MATERIALS | 39,747 | 43,410 | 41,550 | 49,600 |
| M&R - LAND, STRUCTURES & STREETS | 7,152 | 21,000 | 20,500 | 14,400 |
| M&R - EQUIPMENT & VEHICLES | 13,528 | 13,800 | 14,600 | 15,100 |
| CONTRACTURAL & MISC SERVICES | 2,532 | 4,100 | 3,500 | 27,136 |
| CAPITAL OUTLAY - EQUIPMENT | 0 | 0 | 0 | 9,190 |
| **TOTAL 01-52** | **$ 463,449** | **$ 492,994** | **$ 443,941** | **$ 567,279** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 267,040 | 264,426 | 233,836 | 303,029 |
| 8130 OVERTIME | 19,233 | 21,000 | 21,000 | 21,000 |
| 8190 NON-CASH BENEFITS | 458 | 500 | 500 | 500 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 17,773 | 17,467 | 15,673 | 19,831 |
| 8220 MEDICARE CONTRIBUTIONS | 4,152 | 4,139 | 3,666 | 4,699 |
| 8230 RETIREMENT CONTRIBUTIONS | 38,173 | 36,696 | 33,884 | 39,099 |
| 8240 HEALTH/LIFE INSURANCE | 53,661 | 66,456 | 55,232 | 63,696 |
| 8301 OFFICE SUPPLIES | 2,412 | 2,000 | 1,500 | 5,500 |
| 8308 BOOKS & SUBSCRIPTIONS | 104 | 150 | 150 | 150 |
| 8315 CHEMICAL SUPPLIES | 5,043 | 5,500 | 5,500 | 5,500 |
| 8322 CLOTHING | 2,281 | 1,800 | 2,000 | 2,000 |
| 8336 FUEL & LUBRICANTS | 10,601 | 17,360 | 12,000 | 13,500 |
| 8343 LAUNDRY & CLEANING SUPPLIES | 586 | 750 | 2,000 | 1,000 |
| 8357 MEDICAL SUPPLIES | 386 | 600 | 1,500 | 500 |
| 8364 MINOR EQUIPMENT | 575 | 1,950 | 1,950 | 5,800 |
| 8371 PHOTOGRAPHY SUPPLIES | 90 | 100 | 100 | 100 |
| 8382 UTILITY - ELECTRICAL FEES | 4,798 | 4,200 | 4,800 | 4,800 |
| 8385 UTILITY - GAS FEES | 5,264 | 6,000 | 3,900 | 4,300 |
| 8388 UTILITY - WATER & SEWER FEES | 5,946 | 2,500 | 5,650 | 5,950 |
| 8399 OTHER SUPPLIES | 1,661 | 500 | 500 | 500 |
| 8419 M&R - STRUCTURES | 0 | 1,000 | 3,000 | 1,000 |
| 8431 M&R - GROUNDS | 6,250 | 10,000 | 7,500 | 10,900 |
| 8467 M&R - STREETS, CURBS & ALLEYS | 0 | 10,000 | 10,000 | 2,000 |
| 8479 M&R - WALKS & FENCES | 902 | 0 | 0 | 500 |
| 8545 M&R - EQUIPMENT | 3,189 | 4,100 | 4,100 | 4,100 |
| 8557 M&R - VEHICLES | 9,254 | 9,000 | 9,000 | 9,000 |
| 8559 M&R - OFFICE EQUIPMENT | 1,085 | 500 | 1,500 | 2,000 |
| 8569 M&R - RADIOS | 0 | 200 | 0 | 0 |
| 8636 COMMUNICATIONS | 1,527 | 1,300 | 2,100 | 2,650 |
| 8643 DUES | 92 | 300 | 300 | 600 |
| 8660 POSTAGE | 574 | 400 | 600 | 600 |
| 8664 PROFESSIONAL SERVICES | 0 | 1,000 | 0 | 800 |
| 8670 VEHICLE USE FEE | 0 | 0 | 0 | 21,786 |
| 8672 RENTAL OF EQUIPMENT | 0 | 400 | 0 | 0 |
| 8684 TRAINING | 198 | 350 | 350 | 350 |
| 8690 TRAVEL EXPENSES | 141 | 350 | 150 | 350 |
| 8930 CAPITAL - EQUIPMENT | 0 | 0 | 0 | 9,190 |
| **TOTAL 01-52** | **$ 463,449** | **$ 492,994** | **$ 443,941** | **$ 567,279** |

# *PARKS & RECREATION SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Parks & Recreation | 0153 | Public Services - Parks |

## MISSION STATEMENT

Parks and Recreation strives to maintain the City parks and grounds in an attractive manner and provide for, and develop quality parks and recreational facilities with the hope of improving the quality of life for all citizens of Cleburne.

## PROGRAM DESCRIPTION

Mowing, weeding, and maintaining all City facilities and park grounds. To provide the best maintenance possible for 393 acres of dedicated parklands and to improve and offer new recreational programs so as to enrich the quality of life for all citizens of Cleburne.

## OBJECTIVES

1. To provide the youth and adult citizens of the community with recreational activities, to continue to develop new programs, and to provide quality areas for these specified activities.
2. To maintain attractive, clean and safe City facilities, parks, playgrounds, athletic fields, playing courts, camping sites, and lake areas within the City limits, and to be cost efficient in the operation of the aforementioned.
3. 7,000 man hours are given to mowing and trimming grass.
4. 600 man hours are given to removing trash.
5. 1,200 man hours are spent working out of the department each year.
6. Be cost effective and productive with up-to-date equipment.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Maintaining and mowing of City facilities | 1,000 | 1,000 | 1,000 |
| 2. Mowing - man hours | 12,000 | 12,000 | 12,000 |
| 3. Hauling trash - man hours | 1,000 | 1,000 | 1,000 |
| 4. Herbicide, pesticides, and fertilizing hours | 300 | 300 | 300 |
| 5. Building, maintenance, painting, general repair hours | 1,000 | 1,000 | 1,000 |
| 6. Non-related park hours | 1,500 | 1,500 | 1,500 |
| 7. Winter month hours for tree removal & trimming, general repair and miscellaneous maintenance | 4,000 | 4,000 | 4,000 |

## PERSONNEL SCHEDULE

| Personnel | PAY GRADE | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Director of Parks & Recreation | N/A | 1 | 1 | 1 |
| Parks Superintendent | 24 | 1 | 1 | 1 |
| Parks Maintenance Specialist | 13 | 1 | 1 | 1 |
| Crew Leader | 12 | 1 | 1 | 1 |
| Maintenance Worker | 10 | 4 | 4 | 5 |
| **TOTAL** | | 8 | 8 | 9 |
| **Part Time** | | 6 | 7 | 8 |

| City Parks | | |
|---|---|---|
| **Park** | **Acreage** | **Location** |
| Hulen | 19.36 | **West Buffalo Creek between Westhill Dr. and Country Club Road**<br>Activities: 17 Picnic tables, 21 benches, 3 pavilions, 2 restrooms, 400,000 gallon swimming pool with wading area and concession stand, 4 lighted tennis courts, playground area, physical fitness jogging path, and 1 basketball court |
| Don Moore Park | 15 | **Walnut Street and Second Street**<br>Activities: 1 full size softball field, 2 restrooms, and 7 picnic tables |
| Carver | 19 | **On the East fork of Buffalo Creek at the East end of Park Street**<br>Activities: 7 Picnic tables, 2 covered pavilions, 90,000 gallon swimming pool with wading area, playground equipment, activity center, 3 bleachers, lighted baseball field and basketball court |
| Kirtley | 65 | **On the East side of Lake Pat Cleburne**<br>Activities: 12 picnic tables, 2 covered areas, 1 pavilion, 2 boat ramp areas, and 1 boat dock |
| Buddy Stewart | 248 | **North of Highway 67 West on Lake Pat Cleburne**<br>Activities: 12 Soccer fields, 14 picnic tables, 18 bleachers, 2 climbing areas, 2 pavilions, and 8 camping sites |
| Westhill | 1 | **Crestview Drive in the Westhill Addition**<br>Activities: 1 picnic table, 2 swings, playground, 1 half basketball court, and 2 baseball practice fields |
| Cooke | 1 | **Adjacent to C. C. Cooke Elementary School on Phillips Street** |
| P. D. Lacewell | 1/2 | **North Granbury Street**<br>Activities: 5 benches, activity center, and 1 climbing area. |
| John S. Butner | 1/2 | **Corner of N. Buffalo Street and W. Wilson Street on the banks of the West fork of Buffalo Creek**<br>Activities: Picnic area and barbecue grills |
| J. E. Stanley | 1/4 | **McAnear Creek on Westhill Drive**<br>Activities: 1 picnic table and flower bed |
| Sports Complex | 107 | **Located on E. Washington Street**<br>Activities: 5 lighted baseball fields and 1 pee-wee football field, 1 concession building, 2 restrooms, and 290 1,000 watt lights |
| Bradshaw | 1 | **308 Robbins**<br>Activities: 1 basketball court, 2 picnic benches, 1 horseshoe pit, and 1 rock barbeque grill |
| Winchester Park | 1/8 | **Hyde Park in Winchester Addition** - lot with a tree |
| Winston Patrick McGregor Park | 10 | **1628 W. Henderson Street – UNDER CONSTRUCTION**<br>Activities: This botanical style park will have walking paths, a pavilion/gazebo, pond, children's area and a variety of educational and recreational activities. |
| Olive Street Bridge | 5 | **E. Buffalo Creek / Olive Street** - borders Carver Park & Santa Fe St.: maintenance of easement |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 313,895 | 353,707 | 355,823 | 432,298 |
| BENEFITS | 122,650 | 134,848 | 122,579 | 150,729 |
| SUPPLIES & MATERIALS | 120,904 | 139,730 | 135,150 | 165,750 |
| M&R - LAND, STRUCTURES & STREETS | 38,603 | 62,500 | 52,000 | 112,000 |
| M&R - EQUIPMENT & VEHICLES | 18,196 | 22,000 | 22,000 | 22,000 |
| CONTRACTURAL & MISC SERVICES | 35,388 | 27,000 | 29,490 | 221,228 |
| **TOTAL 01-53** | **$ 649,636** | **$ 739,785** | **$ 717,042** | **$ 1,104,005** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 286,878 | 327,107 | 329,673 | 402,998 |
| 8130 OVERTIME | 17,125 | 16,000 | 16,000 | 19,000 |
| 8150 VEHICLE ALLOWANCE | 7,200 | 7,800 | 7,800 | 7,800 |
| 8190 NON-CASH BENEFITS | 2,692 | 2,800 | 2,350 | 2,500 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 19,456 | 21,002 | 20,161 | 25,668 |
| 8220 MEDICARE CONTRIBUTIONS | 4,546 | 4,979 | 5,189 | 6,077 |
| 8230 RETIREMENT CONTRIBUTIONS | 41,280 | 44,275 | 46,641 | 53,544 |
| 8240 HEALTH/LIFE INSURANCE | 57,368 | 64,592 | 50,588 | 65,440 |
| 8301 OFFICE SUPPLIES | 1,215 | 1,000 | 1,000 | 1,000 |
| 8308 BOOKS & SUBSCRIPTIONS | 21 | 150 | 100 | 150 |
| 8315 CHEMICAL SUPPLIES | 4,490 | 8,000 | 5,000 | 6,000 |
| 8322 CLOTHING | 2,598 | 3,300 | 3,300 | 3,300 |
| 8336 FUEL & LUBRICANTS | 19,601 | 30,800 | 22,000 | 24,500 |
| 8343 LAUNDRY & CLEANING SUPPLIES | 3,642 | 7,880 | 5,000 | 6,000 |
| 8357 MEDICAL SUPPLIES | 73 | 300 | 750 | 300 |
| 8364 MINOR EQUIPMENT | 3,200 | 4,000 | 4,000 | 6,500 |
| 8382 UTILITY - ELECTRICAL FEES | 69,083 | 61,400 | 70,000 | 70,000 |
| 8385 UTILITY - GAS FEES | 4,024 | 4,900 | 6,000 | 6,500 |
| 8388 UTILITY - WATER & SEWER FEES | 10,149 | 15,000 | 15,000 | 35,000 |
| 8399 OTHER SUPPLIES | 2,808 | 3,000 | 3,000 | 6,500 |
| 8419 M&R - STRUCTURES | 6,128 | 12,000 | 12,000 | 22,000 |
| 8431 M&R - GROUNDS | 32,475 | 50,500 | 40,000 | 78,000 |
| 8479 M&R - WALKS & FENCES | 0 | 0 | 0 | 12,000 |
| 8545 M&R - EQUIPMENT | 4,788 | 8,000 | 8,000 | 8,000 |
| 8557 M&R - VEHICLES | 13,408 | 14,000 | 14,000 | 14,000 |
| 8636 COMMUNICATIONS | 7,947 | 8,225 | 6,100 | 6,400 |
| 8643 DUES | 702 | 1,235 | 1,800 | 2,435 |
| 8660 POSTAGE | 188 | 250 | 250 | 250 |
| 8662 PRINTING | 0 | 200 | 0 | 0 |
| 8664 PROFESSIONAL SERVICES | 5,926 | 7,000 | 8,000 | 131,000 |
| 8670 VEHICLE USE FEE | 0 | 0 | 0 | 30,029 |
| 8672 RENTAL OF EQUIPMENT | 11,581 | 5,000 | 8,000 | 43,324 |
| 8684 TRAINING | 531 | 1,290 | 1,290 | 800 |
| 8690 TRAVEL EXPENSES | 3,138 | 3,800 | 3,800 | 5,190 |
| 8699 OTHER MISCELLANEOUS SERVICES | 5,375 | 0 | 250 | 1,800 |
| **TOTAL 01-53** | **$ 649,636** | **$ 739,785** | **$ 717,042** | **$ 1,104,005** |

# *MUNICIPAL GOLF SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Municipal Golf | 0155 | Public Services - Parks |

## MISSION STATEMENT

To provide a golf facility that caters to individuals who want to have fun, fellowship, exercise and have friendly competition. We also strive to be a safe and friendly place to learn the sport of golf and related life lessons.

## PROGRAM DESCRIPTION

Cleburne Municipal Golf Course is constructed in a manner that makes the golf course most suitable and enjoyable for moderate to beginning skill level players. We believe our primary audience is in the arena of recreational rather than highly competitive golf. We want to provide a quality product and stay in an affordable price range that will allow access to all golfers, and provide revenue necessary to cover the operational expense of providing this service.

## OBJECTIVES

1. Provide high quality customer service.
2. Provide adequate personnel and equipment to maintain good quality service and agronomic conditions for our customers.
3. Implement a capital improvement plan for making course improvements within our mission and niche.
4. To develop fees, charges, and policies that provides fair pricing for customers and allows the City to operate in the black.

## FEE STRUCTURE

The Municipal Golf Course will be closed for this fiscal year for continuing course renovations. The fee structure for the new course will not be set by the City Council until the fall of 2008.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Members rounds of golf played | 6,000 | N/A | N/A |
| 2. Public rounds of golf played | 23,000 | closed | closed |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Golf Course Manager | 27 | 1 | 1 | 1 |
| Greens Manager | 25 | 1 | 1 | 1 |
| Assistant Manager | 17 | 2 | 1 | 1 |
| Assistant Green Manager | 15 | 0 | 1 | 1 |
| Maintenance Technician | 17 | 0 | 1 | 1 |
| Irrigation Technician | 12 | 0 | 1 | 1 |
| Pro Shop Coordinator | 11 | 1 | 1 | 1 |
| Maintenance Worker | 10 | 2 | 4 | 4 |
| **TOTAL** | | 7 | 11 | 11 |
| **Part Time** | | 2 | 10 | 10 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 292,119 | 335,156 | 280,149 | 341,856 |
| BENEFITS | 99,777 | 107,561 | 88,008 | 136,149 |
| SUPPLIES & MATERIALS | 42,550 | 193,225 | 92,425 | 150,250 |
| M&R - LAND, STRUCTURES & STREETS | 8,306 | 10,900 | 8,600 | 19,500 |
| M&R - EQUIPMENT & VEHICLES | 14,431 | 5,700 | 7,400 | 8,000 |
| CONTRACTURAL & MISC SERVICES | 77,070 | 126,880 | 113,815 | 138,120 |
| **TOTAL 01-55** | **$ 534,253** | **$ 779,422** | **$ 590,397** | **$ 793,875** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 260,829 | 322,506 | 268,049 | 329,256 |
| 8130 OVERTIME | 31,194 | 12,500 | 12,000 | 12,500 |
| 8190 NON-CASH BENEFITS | 96 | 150 | 100 | 100 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 18,107 | 20,564 | 16,405 | 20,916 |
| 8220 MEDICARE CONTRIBUTIONS | 4,229 | 4,857 | 3,890 | 4,956 |
| 8230 RETIREMENT CONTRIBUTIONS | 39,403 | 39,137 | 38,900 | 48,409 |
| 8240 HEALTH/LIFE INSURANCE | 38,038 | 43,003 | 28,813 | 61,868 |
| 8301 OFFICE SUPPLIES | 733 | 1,500 | 700 | 1,500 |
| 8315 CHEMICAL SUPPLIES | 3,891 | 38,900 | 15,000 | 35,000 |
| 8322 CLOTHING | 706 | 3,200 | 2,100 | 2,000 |
| 8336 FUEL & LUBRICANTS | 7,354 | 16,000 | 8,000 | 16,000 |
| 8343 LAUNDRY & CLEANING SUPPLIES | 1,581 | 500 | 1,700 | 2,000 |
| 8357 MEDICAL SUPPLIES | 520 | 100 | 400 | 250 |
| 8364 MINOR EQUIPMENT | 1,431 | 22,750 | 22,750 | 6,500 |
| 8382 UTILITY - ELECTRICAL FEES | 23,037 | 80,000 | 15,000 | 80,000 |
| 8385 UTILITY - GAS FEES | 463 | 1,000 | 500 | 1,000 |
| 8388 UTILITY - WATER & SEWER FEES | 161 | 3,000 | 0 | 1,000 |
| 8399 OTHER SUPPLIES | 2,673 | 26,275 | 26,275 | 5,000 |
| 8419 M&R - STRUCTURES | 2,111 | 800 | 3,500 | 2,000 |
| 8431 M&R - GROUNDS | 6,195 | 10,000 | 5,000 | 15,000 |
| 8479 M&R - WALKS & FENCES | 0 | 100 | 100 | 2,500 |
| 8545 M&R - EQUIPMENT | 12,270 | 5,000 | 6,000 | 6,500 |
| 8557 M&R - VEHICLES | 1,980 | 500 | 1,000 | 1,000 |
| 8559 M&R - OFFICE EQUIPMENT | 181 | 200 | 400 | 500 |
| 8608 ADVERTISING | 743 | 1,000 | 0 | 0 |
| 8636 COMMUNICATIONS | 5,216 | 4,000 | 4,650 | 5,000 |
| 8643 DUES | 774 | 1,065 | 1,065 | 1,580 |
| 8664 PROFESSIONAL SERVICES | 19,749 | 15,000 | 15,000 | 22,000 |
| 8670 VEHICLE USE FEE | 0 | 0 | 0 | 9,382 |
| 8672 RENTAL OF EQUIPMENT | 39,643 | 99,900 | 89,400 | 91,263 |
| 8684 TRAINING | 337 | 1,725 | 1,200 | 2,715 |
| 8690 TRAVEL EXPENSES | 600 | 3,690 | 2,000 | 5,180 |
| 8699 OTHER MISCELLANEOUS SERVICES | 10,008 | 500 | 500 | 1,000 |
| **TOTAL 01-55** | **$ 534,253** | **$ 779,422** | **$ 590,397** | **$ 793,875** |

# *MUNICIPAL SWIMMING POOL SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| **Municipal Swimming Pool** | **0156** | **Public Services - Parks** |

## MISSION STATEMENT

The mission of Splash Station is to enhance the quality of life for our citizens and visitors by providing outstanding services in a healthy, enjoyable family environment.

## PROGRAM DESCRIPTION

The Municipal Swimming Pools department is established to operate the Splash Station. Hours of operation differ in order to support year round swimming programs. Season Passes are available to both residents and non-residents. A daily admission rate is also available.

## OBJECTIVES

1. Provide a high level of customer service to patrons.
2. Conduct ongoing training for all employees concerning life safety of patrons.
3. Regularly clean and sanitize facility for patrons.
4. Conduct regular and preventative maintenance for aquatic facility in an efficient manner.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Attendance at Water Facilities | 66,210 | 70,000 | 75,000 |
| 2. Number of Passes Issued (summer & annual) | 576 | 650 | 710 |
| 3. Number of Party Rentals | 196 | 302 | 350 |
| 4. Number of Summer Swim Lessons | 56 | 85 | 90 |
| 5. Number of Winter Swim Lessons | 0 | 18 | 20 |
| 6. Number of Summer Classes | 0 | 3 | 5 |
| 7. Number of Winter Classes | 0 | 5 | 5 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Aquatic Facility Manager | 23 | 1 | 1 | 1 |
| Assistant Manager | 17 | 0 | 1 | 1 |
| Clerk | 10 | 0 | 1 | 1 |
| **TOTAL** | | 1 | 3 | 3 |
| **Part Time** | | | | |
| Year Round Lifeguard | $8.00/hr. | 4 | 2 | 2 |
| Building Supervisor | $10.50/hr. | 1 | 1 | 0 |
| Concession Clerk | 7.50/hr. | 0 | 1 | 1 |
| **TOTAL** | | 5 | 4 | 3 |
| **Seasonal** | | | | |
| Front Desk | $7.50/hr. | 1 | 12 | 19 |
| Summer Lifeguard | $7.50/hr. | 27 | 50 | 60 |
| Concession Clerk | $7.50/hr. | 4 | 11 | 19 |
| **TOTAL** | | 32 | 73 | 98 |
| **TOTAL FULL TIME, PART TIME AND SEASONAL** | | 38 | 80 | 104 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 299,654 | 332,504 | 322,000 | 418,912 |
| BENEFITS | 43,630 | 55,652 | 53,731 | 66,271 |
| SUPPLIES & MATERIALS | 185,884 | 179,100 | 167,850 | 186,370 |
| M&R - LAND, STRUCTURES & STREETS | 14,854 | 9,800 | 21,000 | 19,350 |
| M&R - EQUIPMENT & VEHICLES | 5,748 | 7,400 | 7,000 | 8,700 |
| CONTRACTURAL & MISC SERVICES | 29,075 | 27,835 | 26,690 | 51,965 |
| MISC & SUNDRY CHARGES | 56,306 | 49,500 | 52,000 | 55,000 |
| CAPITAL OUTLAY - LAND & STRUCTURES | 0 | 0 | 0 | 0 |
| CAPITAL OUTLAY - EQUIPMENT | 0 | 0 | 0 | 6,000 |
| **TOTAL 01-56** | **$ 635,151** | **$ 661,791** | **$ 650,271** | **$ 812,568** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 282,432 | 317,504 | 315,000 | 411,412 |
| 8130 OVERTIME | 17,222 | 15,000 | 7,000 | 7,500 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 18,575 | 20,533 | 20,000 | 25,638 |
| 8220 MEDICARE CONTRIBUTIONS | 4,341 | 4,821 | 4,700 | 6,075 |
| 8230 RETIREMENT CONTRIBUTIONS | 12,368 | 15,117 | 13,850 | 16,616 |
| 8240 HEALTH/LIFE INSURANCE | 8,346 | 15,181 | 15,181 | 17,942 |
| 8301 OFFICE SUPPLIES | 3,411 | 3,000 | 3,000 | 3,200 |
| 8308 BOOKS & SUBSCRIPTIONS | 87 | 100 | 100 | 100 |
| 8315 CHEMICAL SUPPLIES | 24,461 | 28,000 | 25,000 | 25,000 |
| 8322 CLOTHING | 4,347 | 4,400 | 4,650 | 6,000 |
| 8336 FUEL & LUBRICANTS | 0 | 100 | 50 | 600 |
| 8343 LAUNDRY & CLEANING SUPPLIES | 4,057 | 2,500 | 3,000 | 3,000 |
| 8357 MEDICAL SUPPLIES | 431 | 1,000 | 1,200 | 1,000 |
| 8364 MINOR EQUIPMENT | 7,341 | 2,000 | 3,850 | 6,470 |
| 8382 UTILITY - ELECTRICAL FEES | 77,979 | 70,000 | 64,000 | 70,000 |
| 8385 UTILITY - GAS FEES | 32,377 | 38,000 | 33,000 | 36,000 |
| 8388 UTILITY - WATER & SEWER FEES | 26,148 | 27,000 | 25,000 | 25,000 |
| 8399 OTHER SUPPLIES | 5,245 | 3,000 | 5,000 | 10,000 |
| 8419 M&R - STRUCTURES | 9,024 | 6,500 | 13,000 | 13,350 |
| 8431 M&R - GROUNDS | 5,830 | 3,200 | 8,000 | 6,000 |
| 8479 M&R - WALKS & FENCES | 0 | 100 | 0 | 0 |
| 8545 M&R - EQUIPMENT | 3,000 | 2,000 | 2,000 | 2,000 |
| 8557 M&R - VEHICLES | 0 | 0 | 500 | 1,500 |
| 8559 M&R - OFFICE EQUIPMENT | 849 | 1,000 | 1,000 | 1,000 |
| 8577 M&R - SOFTWARE | 1,899 | 4,400 | 3,500 | 4,200 |
| 8608 ADVERTISING | 9,448 | 10,000 | 10,000 | 8,000 |
| 8636 COMMUNICATIONS | 5,733 | 6,400 | 4,625 | 4,875 |
| 8643 DUES | 654 | 805 | 805 | 815 |
| 8660 POSTAGE | 284 | 450 | 350 | 4,000 |
| 8662 PRINTING | 0 | 0 | 0 | 3,000 |
| 8664 PROFESSIONAL SERVICES | 5,431 | 3,000 | 3,000 | 3,200 |
| 8672 RENTAL OF EQUIPMENT | 779 | 2,000 | 1,700 | 3,000 |
| 8684 TRAINING | 5,357 | 3,480 | 4,500 | 18,625 |
| 8690 TRAVEL EXPENSES | 1,389 | 1,700 | 1,700 | 6,450 |
| 8727 COST OF SALES | 56,299 | 49,500 | 52,000 | 55,000 |
| 8780 RECEIPTS (OVER)/SHORT | 7 | 0 | 0 | 0 |
| 8990 CAPITAL - OTHER EXPENDITURES | 0 | 0 | 0 | 6,000 |
| **TOTAL 01-56** | **$ 635,151** | **$ 661,791** | **$ 650,271** | **$ 812,568** |

# *SPORTS COMPLEX SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Sports Complex | 0157 | Public Services - Parks |

## MISSION STATEMENT

Provide quality sports and recreational opportunities to children and youth.

## PROGRAM DESCRIPTION

The Cleburne Sports Complex offers soccer, baseball and football facilities for use primarily by young people on a 91 acre site in southeast Cleburne. There are twenty soccer fields, seven baseball/softball fields and two football fields. The complex is served by four complexes of restrooms and concession buildings.

## OBJECTIVES

1. Develop definitive working agreements with various sport organizations.
2. Maintain facilities through use of resources that prove to be the most beneficial to the City of Cleburne.
3. Review departmental expenditures and the general ledger each month.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Numbers of individuals participating in sports leagues and events | 1343 | 2290 | 2800 |
| 2. Quality of maintenance performed through grading system. | N/A | N/A | N/A |
| 3. Number of events hosted | N/A | 15 | 25 |
| 4. Number of tournament and events stimulating economic development. | N/A | 15 | 25 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Sports Complex Manager | 17 | 0 | 1 | 1 |
| Irrigation Technician | 15 | 0 | 1 | 1 |
| Crew Leader | 12 | 2 | 0 | 0 |
| Maintenance workers | 10 | 4 | 4 | 4 |
| **TOTAL** | | 6 | 6 | 6 |
| **Part Time** | | 0 | 7 | 7 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 146,407 | 202,417 | 180,327 | 263,287 |
| BENEFITS | 51,099 | 70,988 | 55,277 | 84,808 |
| SUPPLIES & MATERIALS | 188,024 | 171,900 | 152,525 | 164,100 |
| M&R - LAND, STRUCTURES & STREETS | 53,139 | 35,000 | 37,000 | 40,000 |
| M&R - EQUIPMENT & VEHICLES | 13,545 | 7,200 | 20,600 | 12,000 |
| CONTRACTURAL & MISC SERVICES | 7,028 | 21,755 | 25,045 | 63,623 |
| CAPITAL OUTLAY - LAND & STRUCTURES | 0 | 0 | 0 | 35,000 |
| CAPITAL OUTLAY - EQUIPMENT | 15,181 | 40,950 | 59,000 | 16,100 |
| **TOTAL 01-57** | **$ 474,423** | **$ 550,210** | **$ 529,774** | **$ 678,918** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 116,310 | 187,417 | 145,277 | 248,237 |
| 8130 OVERTIME | 30,097 | 15,000 | 35,000 | 15,000 |
| 8190 NON-CASH BENEFITS | 0 | 0 | 50 | 50 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 9,072 | 12,389 | 11,523 | 16,110 |
| 8220 MEDICARE CONTRIBUTIONS | 2,116 | 2,935 | 2,698 | 3,817 |
| 8230 RETIREMENT CONTRIBUTIONS | 18,750 | 24,852 | 21,513 | 29,934 |
| 8240 HEALTH/LIFE INSURANCE | 21,161 | 30,812 | 19,543 | 34,947 |
| 8301 OFFICE SUPPLIES | 718 | 500 | 750 | 800 |
| 8308 BOOKS & SUBSCRIPTIONS | 0 | 300 | 300 | 300 |
| 8315 CHEMICAL SUPPLIES | 15,486 | 19,600 | 19,600 | 20,000 |
| 8322 CLOTHING | 2,443 | 2,200 | 2,500 | 2,700 |
| 8336 FUEL & LUBRICANTS | 9,741 | 18,200 | 12,000 | 13,500 |
| 8343 LAUNDRY & CLEANING SUPPLIES | 4,288 | 5,800 | 4,500 | 5,000 |
| 8357 MEDICAL SUPPLIES | 28 | 300 | 375 | 300 |
| 8364 MINOR EQUIPMENT | 8,013 | 6,000 | 6,000 | 6,000 |
| 8382 UTILITY - ELECTRICAL FEES | 71,184 | 75,000 | 73,000 | 73,000 |
| 8385 UTILITY - GAS FEES | 0 | 0 | 0 | 0 |
| 8388 UTILITY - WATER & SEWER FEES | 74,119 | 40,500 | 30,000 | 40,000 |
| 8399 OTHER SUPPLIES | 2,004 | 3,500 | 3,500 | 2,500 |
| 8419 M&R - STRUCTURES | 12,221 | 7,000 | 5,000 | 5,000 |
| 8431 M&R - GROUNDS | 40,918 | 26,000 | 30,000 | 33,000 |
| 8479 M&R - WALKS & FENCES | 0 | 2,000 | 2,000 | 2,000 |
| 8539 M&R - INSTRUMENTS | 17 | 500 | 100 | 500 |
| 8545 M&R - EQUIPMENT | 6,719 | 6,000 | 20,000 | 7,500 |
| 8557 M&R - VEHICLES | 6,809 | 500 | 500 | 4,000 |
| 8559 M&R - OFFICE EQUIPMENT | 0 | 0 | 0 | 0 |
| 8569 M&R - RADIOS | 0 | 200 | 0 | 0 |
| 8608 ADVERTISING | 0 | 250 | 0 | 0 |
| 8636 COMMUNICATIONS | 2,413 | 4,350 | 3,200 | 2,900 |
| 8643 DUES | 750 | 720 | 720 | 890 |
| 8664 PROFESSIONAL SERVICES | 160 | 10,000 | 10,000 | 8,000 |
| 8672 RENTAL OF EQUIPMENT | 733 | 1,200 | 4,500 | 45,073 |
| 8684 TRAINING | 1,239 | 1,610 | 3,000 | 1,760 |
| 8690 TRAVEL EXPENSES | 1,733 | 3,625 | 3,625 | 5,000 |
| 8699 OTHER MISCELLANEOUS SERVICES | 0 | 0 | 0 | 0 |
| 8820 CAPITAL - STRUCTURES | 0 | 0 | 0 | 0 |
| 8880 CAPITAL - OTHER IMPROVEMENTS | 0 | 0 | 0 | 35,000 |
| 8930 CAPITAL - EQUIPMENT | 0 | 34,000 | 34,000 | 16,100 |
| 8950 CAPITAL - VEHICLES | 15,181 | 6,950 | 25,000 | 0 |
| **TOTAL 01-57** | **$ 474,423** | **$ 550,210** | **$ 529,774** | **$ 678,918** |

# *BUILDING SERVICES SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| **Building Services** | **0161** | **Public Services-Community** |

## MISSION STATEMENT

To provide regular maintenance and custodial service to City owned and operated facilities in a timely and professional manner.

## PROGRAM DESCRIPTION

The Building Services Department provides regular maintenance and professional custodial services to all city owned and operated buildings and facilities.

## OBJECTIVES

1. Maintain all buildings and facilities on a regular schedule.
2. Ensure buildings and facilities are kept in a clean and sanitary condition.
3. Provide for maintenance in a safe and efficient manner.

## INDICATORS

| | Actual 2004-2005 | Estimated 2005-2006 | Budgeted 2006-2007 |
|---|---|---|---|
| 1. Numbers of Buildings Serviced | 18 | 19 | 20 |
| 2. Preventative Maintenance Program | | | |
| a. Hours spent servicing HVAC equipment | 510 | 525 | 540 |
| b. Number of HVAC units maintained | 90 | 95 | 95 |
| c. Number of filters changed per year | 1,700 | 1,750 | 1,750 |
| d. Hours spent on plumbing | 500 | 450 | 425 |
| e. Hours spent on electrical repairs | 550 | 600 | 675 |
| f. Event cleaning and setup | 1,650 | 1,700 | 1,750 |
| g. Carpentry and painting ( in hours) | 550 | 540 | 500 |
| h. Floor maintenance ( in hours) | 580 | 600 | 620 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Crew Leader | 17 | 1 | 1 | 1 |
| Custodian | 10 | 3 | 3 | 3 |
| **TOTAL** | | 4 | 4 | 4 |
| **Part Time** | | 0 | 0 | 0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 114,028 | 120,875 | 125,857 | 142,812 |
| BENEFITS | 55,293 | 66,869 | 51,344 | 59,626 |
| SUPPLIES & MATERIALS | 182,053 | 181,200 | 167,450 | 174,025 |
| M&R - LAND, STRUCTURES & STREETS | 99,075 | 127,400 | 127,400 | 127,000 |
| M&R - EQUIPMENT & VEHICLES | 29,593 | 20,250 | 20,000 | 26,000 |
| CONTRACTURAL & MISC SERVICES | 1,400 | 46,680 | 40,925 | 14,413 |
| CAPITAL OUTLAY - LAND & STRUCTURES | 0 | 172,000 | 50,000 | 108,000 |
| CAPITAL OUTLAY - EQUIPMENT | 0 | 0 | 0 | 0 |
| **TOTAL 01-61** | **$ 481,442** | **$ 735,274** | **$ 582,976** | **$ 651,876** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 106,233 | 113,775 | 118,607 | 135,662 |
| 8130 OVERTIME | 7,625 | 7,100 | 7,100 | 7,000 |
| 8190 NON-CASH BENEFITS | 170 | 0 | 150 | 150 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 7,064 | 7,392 | 7,562 | 8,731 |
| 8220 MEDICARE CONTRIBUTIONS | 1,648 | 1,752 | 1,762 | 2,069 |
| 8230 RETIREMENT CONTRIBUTIONS | 15,736 | 16,669 | 16,034 | 18,983 |
| 8240 HEALTH/LIFE INSURANCE | 30,845 | 41,056 | 25,986 | 29,843 |
| 8301 OFFICE SUPPLIES | 32 | 200 | 100 | 200 |
| 8308 BOOKS & SUBSCRIPTIONS | 0 | 100 | 0 | 100 |
| 8322 CLOTHING | 1,045 | 1,750 | 1,750 | 1,850 |
| 8336 FUEL & LUBRICANTS | 4,660 | 6,300 | 4,200 | 4,625 |
| 8343 LAUNDRY & CLEANING SUPPLIES | 33,456 | 36,000 | 32,000 | 32,000 |
| 8357 MEDICAL SUPPLIES | 11 | 200 | 100 | 200 |
| 8364 MINOR EQUIPMENT | 6,740 | 3,200 | 2,300 | 2,350 |
| 8382 UTILITY - ELECTRICAL FEES | 122,229 | 120,000 | 115,000 | 120,000 |
| 8385 UTILITY - GAS FEES | 1,990 | 2,000 | 1,600 | 2,250 |
| 8388 UTILITY - WATER & SEWER FEES | 11,433 | 9,450 | 9,900 | 9,950 |
| 8399 OTHER SUPPLIES | 457 | 2,000 | 500 | 500 |
| 8419 M&R - STRUCTURES | 95,805 | 125,400 | 125,400 | 125,000 |
| 8431 M&R - GROUNDS | 3,270 | 2,000 | 2,000 | 2,000 |
| 8545 M&R - EQUIPMENT | 2,689 | 3,000 | 3,000 | 3,000 |
| 8557 M&R - VEHICLES | 2,131 | 3,000 | 3,000 | 3,000 |
| 8569 M&R - RADIOS | 0 | 250 | 0 | 0 |
| 8581 M&R - TEMPERATURE CONTROL | 24,773 | 14,000 | 14,000 | 20,000 |
| 8636 COMMUNICATIONS | 675 | 1,180 | 1,375 | 1,600 |
| 8643 DUES | 181 | 0 | 0 | 0 |
| 8664 PROFESSIONAL SERVICES | 0 | 43,350 | 38,250 | 5,000 |
| 8670 VEHICLE USE FEE | 0 | 0 | 0 | 6,428 |
| 8672 RENTAL OF EQUIPMENT | 507 | 1,500 | 1,000 | 1,000 |
| 8684 TRAINING | 0 | 500 | 0 | 250 |
| 8690 TRAVEL EXPENSES | 37 | 150 | 300 | 135 |
| 8820 CAPITAL - STRUCTURES | 0 | 172,000 | 50,000 | 108,000 |
| **TOTAL 01-61** | **$ 481,442** | **$ 735,274** | **$ 582,976** | **$ 651,876** |

# *CIVIC CENTER SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Civic Center | 0162 | Public Services-Community |

## MISSION STATEMENT

The department seeks to utilize its buildings to maximum capacity, manage operations in a financially responsible manner, and to meet all Civic Center and Senior Citizen Center needs pertaining to the care of the public and the facilities.

## PROGRAM DESCRIPTION

The department operates and maintains the Civic Center and Senior Citizen Center. The Civic Center hosts conventions, banquets, arts/crafts events, small meeting groups and other similar events. The Senior Citizen Center is utilized to promote functions of interest to senior citizens, such as dances, aerobics, craft classes, financial and/or medical seminars, etc.

## OBJECTIVES

1. Increase use of Civic Center facilities through advertising and marketing techniques.
2. Clean Civic Center daily and maintain grounds.
3. Properly train the janitors in the use of Civic Center equipment.
4. Update Civic Center equipment as necessary.
5. Become one of the most recognized Civic Centers/Senior Citizen Centers in the State.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Number of events held | 646 | 650 | 650 |
| 2. Total money collected | 60,863 | 59,500 | 59,000 |
| 3. Hours spent on reservations | 1,350 | 1,350 | 1,350 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Civic Center Coordinator | 17 | 1 | 1 | 1 |
| **TOTAL** | | 1 | 1 | 1 |
| **Part Time** | | 0 | 0 | 0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 40,336 | 42,008 | 43,340 | 46,387 |
| BENEFITS | 15,960 | 17,092 | 16,332 | 18,039 |
| SUPPLIES & MATERIALS | 66,991 | 69,550 | 67,525 | 78,900 |
| M&R - LAND, STRUCTURES & STREETS | 13,455 | 8,300 | 10,500 | 10,500 |
| M&R - EQUIPMENT & VEHICLES | 558 | 6,500 | 1,500 | 3,000 |
| CONTRACTURAL & MISC SERVICES | 3,362 | 5,800 | 4,100 | 5,700 |
| CAPITAL OUTLAY - LAND & STRUCTURES | 0 | 48,000 | 21,500 | 0 |
| **TOTAL 01-62** | **$ 140,662** | **$ 197,250** | **$ 164,797** | **$ 162,526** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 35,898 | 38,508 | 38,340 | 42,887 |
| 8130 OVERTIME | 4,438 | 3,500 | 5,000 | 3,500 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 2,495 | 2,525 | 2,799 | 2,839 |
| 8220 MEDICARE CONTRIBUTIONS | 580 | 598 | 655 | 673 |
| 8230 RETIREMENT CONTRIBUTIONS | 5,559 | 5,695 | 6,230 | 6,571 |
| 8240 HEALTH/LIFE INSURANCE | 7,326 | 8,274 | 6,648 | 7,956 |
| 8301 OFFICE SUPPLIES | 556 | 800 | 800 | 800 |
| 8308 BOOKS & SUBSCRIPTIONS | 87 | 100 | 100 | 100 |
| 8343 LAUNDRY & CLEANING SUPPLIES | 3,325 | 3,500 | 3,500 | 500 |
| 8357 MEDICAL SUPPLIES | 485 | 350 | 1,000 | 500 |
| 8364 MINOR EQUIPMENT | 0 | 0 | 625 | 3,000 |
| 8382 UTILITY - ELECTRICAL FEES | 49,991 | 45,000 | 50,000 | 50,000 |
| 8385 UTILITY - GAS FEES | 7,037 | 6,000 | 3,000 | 3,000 |
| 8388 UTILITY - WATER & SEWER FEES | 3,436 | 6,600 | 3,500 | 3,500 |
| 8399 OTHER SUPPLIES | 2,074 | 7,200 | 5,000 | 17,500 |
| 8419 M&R - STRUCTURES | 12,249 | 6,500 | 8,000 | 8,000 |
| 8431 M&R - GROUNDS | 1,206 | 1,800 | 2,500 | 2,500 |
| 8545 M&R - EQUIPMENT | 145 | 3,000 | 500 | 2,000 |
| 8559 M&R - OFFICE EQUIPMENT | 413 | 1,500 | 1,000 | 1,000 |
| 8577 M&R - SOFTWARE | 0 | 500 | 0 | 0 |
| 8581 M&R - TEMPERATURE CONTROL | 0 | 1,500 | 0 | 0 |
| 8636 COMMUNICATIONS | 3,352 | 3,500 | 3,000 | 4,100 |
| 8660 POSTAGE | 10 | 300 | 100 | 100 |
| 8664 PROFESSIONAL SERVICES | 0 | 2,000 | 1,000 | 1,000 |
| 8684 TRAINING | 0 | 0 | 0 | 100 |
| 8690 TRAVEL EXPENSES | 0 | 0 | 0 | 400 |
| 8820 CAPITAL - STRUCTURES | 0 | 48,000 | 21,500 | 0 |
| **TOTAL 01-62** | **$ 140,662** | **$ 197,250** | **$ 164,797** | **$ 162,526** |

# *LIBRARY SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Library | 0163 | Public Services-Community |

## MISSION STATEMENT

The mission of the Cleburne Public Library is to assist citizens in meeting their differing informational needs through a variety of formats, and to promote lifelong learning, by providing equal access to educational, cultural and recreational materials and programs.

## PROGRAM DESCRIPTION

The Cleburne Public Library will provide area residents with materials and programs that will enrich the quality of life, encourage literacy, and foster self-education.

## OBJECTIVES

1. To develop a collection that is current and up to date.
2. Provide additional computers for public use.
3. Provide additional programming for children, teens, and adults.
4. Provide adequate personnel to maintain quality customer service.
5. To be visible within all segments of the community.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Circulation | 223,000 | 235,000 | 240,000 |
| 2. Internet Use | 26,000 | 32,000 | 38,000 |
| 3. Interlibrary Loan | 1,100 | 1,400 | 1,700 |
| 4. Registrations | 1,650 | 2,000 | 2,400 |
| 5. Microfilm Usage | 2,100 | 2,300 | 2,500 |
| 6. Materials Added | 3,500 | 3,500 | 3,500 |
| 7. Materials Withdrawn | 1,600 | 2,000 | 2,200 |
| 8. Programs Attendance | 3,002 | 4,125 | 5,100 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Library Manager | 29 | 1 | 1 | 1 |
| Associate Librarian | 18 | 1 | 1 | 1 |
| Library Assistant | 12 | 3 | 3 | 4 |
| Library Clerk | 10 | 0 | 1 | 0 |
| **TOTAL** | | 5 | 6 | 6 |
| **Part Time** | | 2 | 0 | 1 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 211,215 | 208,697 | 211,353 | 249,417 |
| BENEFITS | 81,919 | 74,969 | 80,498 | 94,087 |
| SUPPLIES & MATERIALS | 20,831 | 27,600 | 27,600 | 36,815 |
| M&R - EQUIPMENT & VEHICLES | 6,087 | 6,960 | 6,710 | 7,500 |
| CONTRACTURAL & MISC SERVICES | 9,698 | 15,375 | 15,125 | 14,585 |
| CAPITAL OUTLAY - LAND & STRUCTURES | 0 | 0 | 0 | 12,000 |
| CAPITAL OUTLAY - EQUIPMENT | 36,089 | 70,000 | 70,000 | 55,000 |
| **TOTAL 01-63** | **$ 365,839** | **$ 403,601** | **$ 411,286** | **$ 469,404** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 210,297 | 208,697 | 211,303 | 249,317 |
| 8130 OVERTIME | 916 | 0 | 50 | 100 |
| 8190 NON-CASH BENEFITS | 2 | 0 | 0 | 0 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 13,090 | 12,773 | 13,102 | 15,264 |
| 8220 MEDICARE CONTRIBUTIONS | 3,057 | 3,026 | 3,064 | 3,620 |
| 8230 RETIREMENT CONTRIBUTIONS | 29,195 | 28,806 | 29,172 | 35,330 |
| 8240 HEALTH/LIFE INSURANCE | 36,577 | 30,364 | 35,160 | 39,873 |
| 8301 OFFICE SUPPLIES | 6,943 | 7,900 | 7,900 | 7,900 |
| 8322 CLOTHING | 930 | 1,000 | 1,000 | 1,000 |
| 8350 LIBRARY PERIODICALS | 5,842 | 7,500 | 7,500 | 7,500 |
| 8364 MINOR EQUIPMENT | 192 | 7,700 | 7,700 | 15,815 |
| 8399 OTHER SUPPLIES | 6,924 | 3,500 | 3,500 | 4,600 |
| 8559 M&R - OFFICE EQUIPMENT | 5,352 | 5,960 | 5,960 | 6,500 |
| 8577 M&R - SOFTWARE | 735 | 1,000 | 750 | 1,000 |
| 8608 ADVERTISING | 0 | 1,200 | 1,200 | 1,200 |
| 8636 COMMUNICATIONS | 843 | 2,300 | 4,550 | 5,000 |
| 8643 DUES | 400 | 400 | 500 | 510 |
| 8660 POSTAGE | 2,398 | 3,000 | 3,000 | 3,000 |
| 8664 PROFESSIONAL SERVICES | 5,446 | 6,100 | 3,100 | 3,000 |
| 8684 TRAINING | 0 | 875 | 875 | 875 |
| 8690 TRAVEL EXPENSES | 181 | 1,200 | 1,200 | 1,000 |
| 8699 OTHER MISCELLANEOUS SERVICES | 430 | 300 | 700 | 0 |
| 8880 CAPITAL - OTHER IMPROVEMENTS | 0 | 0 | 0 | 12,000 |
| 8910 CAPITAL - LIBRARY BOOKS | 36,089 | 40,000 | 40,000 | 45,000 |
| 8990 CAPITAL - OTHER EXPENDITURES | 0 | 30,000 | 30,000 | 10,000 |
| **TOTAL 01-63** | **$ 365,839** | **$ 403,601** | **$ 411,286** | **$ 469,404** |

# *MUSEUM SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Museum | 0165 | Public Services-Community |

## MISSION STATEMENT

Layland Museum is dedicated to the selective collection, preservation, and interpretation of information and artifacts relating to the culture of American everyday home life in North Central Texas in general, and Johnson County in particular. Museum holdings are maintained for the benefit, education, and enjoyment of the public at large. Management of the Museum bears responsibility for the collections which it holds in trust for the enlightenment of citizens present and future.

## PROGRAM DESCRIPTION

The Layland Museum provides educational and cultural enrichment programs and preservation services for regional audiences. Objects documenting everyday home and family life and items of local history are preserved in the Museum.

## OBJECTIVES

1. Achieve accreditation by American Association of Museums.
2. Restore Museum complex to achieve full use.
3. Increase professional staff to include collections manager and educator (2007-08).
4. Raise $75,000 annually through special events, grants, fees, dues, and sales.
5. Improve opportunities for learning and enrichment for general audiences.
6. Recognition as a trusted institution and major contributor to Cleburne's status.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Artifact Accessions | 6,822 | 500 | 500 |
| 2. Visitors/Attendance | 11,533 | 12,000 | 12,000 |
| 3. Special Events | 89 | 110 | 110 |
| 4. Researchers | 109 | 200 | 200 |
| 5. Facility use | 189 | 200 | 200 |
| 6. Volunteer Hours | 1,169 | 2,000 | 2,000 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Museum Curator | 22 | 1 | 1 | 1 |
| Museum Assistant | 11 | 1 | 1 | 1 |
| **TOTAL** | | 2 | 2 | 2 |
| **Part Time** | | 0 | 0 | 0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 77,874 | 114,370 | 84,591 | 92,598 |
| BENEFITS | 31,112 | 36,638 | 31,481 | 35,041 |
| SUPPLIES & MATERIALS | 21,384 | 24,600 | 25,150 | 25,950 |
| M&R - LAND, STRUCTURES & STREETS | 6,645 | 19,000 | 7,500 | 3,000 |
| M&R - EQUIPMENT & VEHICLES | 97 | 1,000 | 100 | 2,000 |
| CONTRACTURAL & MISC SERVICES | 21,551 | 212,050 | 60,675 | 253,683 |
| CAPITAL OUTLAY - EQUIPMENT | 1,835 | 2,000 | 2,000 | 1,500 |
| **TOTAL 01-65** | **$ 160,498** | **$ 409,658** | **$ 211,497** | **$ 413,772** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 76,380 | 112,370 | 81,541 | 89,548 |
| 8130 OVERTIME | 1,488 | 2,000 | 3,000 | 3,000 |
| 8190 NON-CASH BENEFITS | 6 | 0 | 50 | 50 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 4,822 | 7,000 | 5,296 | 5,664 |
| 8220 MEDICARE CONTRIBUTIONS | 1,123 | 1,659 | 1,238 | 1,342 |
| 8230 RETIREMENT CONTRIBUTIONS | 10,737 | 11,696 | 11,784 | 13,110 |
| 8240 HEALTH/LIFE INSURANCE | 14,430 | 16,283 | 13,163 | 14,925 |
| 8301 OFFICE SUPPLIES | 2,544 | 3,000 | 3,000 | 3,000 |
| 8308 BOOKS & SUBSCRIPTIONS | 977 | 2,000 | 1,000 | 1,000 |
| 8343 LAUNDRY & CLEANING SUPPLIES | 0 | 100 | 100 | 100 |
| 8364 MINOR EQUIPMENT | 786 | 3,000 | 3,000 | 1,500 |
| 8371 PHOTOGRAPHY SUPPLIES | 89 | 2,000 | 500 | 1,000 |
| 8382 UTILITY - ELECTRICAL FEES | 13,295 | 11,000 | 13,750 | 14,000 |
| 8385 UTILITY - GAS FEES | 2,102 | 2,000 | 2,500 | 2,500 |
| 8388 UTILITY - WATER & SEWER FEES | 822 | 1,100 | 500 | 1,100 |
| 8399 OTHER SUPPLIES | 769 | 400 | 800 | 1,750 |
| 8419 M&R - STRUCTURES | 6,538 | 17,500 | 7,500 | 3,000 |
| 8431 M&R - GROUNDS | 107 | 1,500 | 0 | 0 |
| 8559 M&R - OFFICE EQUIPMENT | 97 | 1,000 | 100 | 2,000 |
| 8608 ADVERTISING | 1,941 | 1,250 | 3,425 | 3,600 |
| 8636 COMMUNICATIONS | 414 | 1,000 | 1,450 | 1,700 |
| 8643 DUES | 1,923 | 1,410 | 1,410 | 1,693 |
| 8660 POSTAGE | 1,733 | 1,500 | 2,200 | 2,300 |
| 8662 PRINTING | 1,561 | 1,500 | 1,500 | 1,500 |
| 8664 PROFESSIONAL SERVICES | 8,692 | 193,000 | 43,000 | 233,000 |
| 8684 TRAINING | 382 | 500 | 100 | 500 |
| 8690 TRAVEL EXPENSES | 1,363 | 1,390 | 1,390 | 1,390 |
| 8692 TRUCKING | 0 | 500 | 200 | 2,000 |
| 8699 OTHER MISCELLANEOUS SERVICES | 3,542 | 10,000 | 6,000 | 6,000 |
| 8920 CAPITAL - MUSEUM ARTIFACTS | 1,835 | 2,000 | 2,000 | 1,500 |
| **TOTAL 01-65** | **$ 160,498** | **$ 409,658** | **$ 211,497** | **$ 413,772** |

# *PUBLIC WORKS SUMMARY*

**DEPARTMENT** **DIVISION**
**Public Works** **0171** **Public Works**

## MISSION STATEMENT

To support, coordinate and assist the sixteen operating departments within the Division of Public Works in their efforts to attain and maintain an acceptable level of service to the community. To ensure streets, drainage systems, water and sewer systems, and solid waste facilities are designed and constructed to operate and function properly, safely and efficiently.

## PROGRAM DESCRIPTION

The Public Works Division has the responsibility to provide essential services to the entire community that is utilized every day by every citizen. This includes producing and distributing a safe drinking water supply; collecting and safely treating the generated wastewater; and collecting and safely disposing of all the solid waste generated by the citizens of Cleburne.

The Public Works Division also provides the necessary services of street maintenance, environmental health inspections, building code inspections, GIS technical mapping, engineering support services for all City operations, storm water drainage, reuse water facilities and administrative assistance to City Council appointed boards and commissions.

## OBJECTIVES

To effectively work with developers, industries, drilling operators, and the citizens of Cleburne to resolve problems and complaints in a timely manner and plan for the future growth of the City by long range planning for water, wastewater, solid waste, streets, and storm drainage, in a cost effective manner.

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Director of Public Works | N/A | 1 | 1 | 1 |
| Deputy City Manager | N/A | 1 | 0 | 0 |
| Planning & Zoning Coordinator | 19 | 1 | 1 | 0 |
| Administrative Coordinator | 17 | 1 | 1 | 1 |
| **TOTAL** | | 4 | 3 | 2 |
| **Part Time** | | 1 | 1 | 1 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 385,752 | 197,416 | 200,071 | 182,625 |
| BENEFITS | 108,772 | 67,464 | 66,576 | 53,883 |
| SUPPLIES & MATERIALS | 7,499 | 9,300 | 8,800 | 8,700 |
| M&R - EQUIPMENT & VEHICLES | 1,716 | 2,450 | 1,550 | 1,700 |
| CONTRACTURAL & MISC SERVICES | 17,253 | 54,821 | 45,550 | 25,818 |
| **TOTAL 01-71** | **$ 520,992** | **$ 331,451** | **$ 322,547** | **$ 272,726** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 375,661 | 187,166 | 188,771 | 171,125 |
| 8130 OVERTIME | 7,193 | 8,000 | 10,000 | 10,000 |
| 8190 NON-CASH BENEFITS | 2,898 | 2,250 | 1,300 | 1,500 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 17,086 | 11,969 | 12,450 | 10,778 |
| 8220 MEDICARE CONTRIBUTIONS | 5,589 | 2,840 | 2,915 | 2,554 |
| 8230 RETIREMENT CONTRIBUTIONS | 52,347 | 25,932 | 27,129 | 23,604 |
| 8240 HEALTH/LIFE INSURANCE | 33,750 | 26,723 | 24,082 | 16,947 |
| 8301 OFFICE SUPPLIES | 2,115 | 3,100 | 2,500 | 3,100 |
| 8308 BOOKS & SUBSCRIPTIONS | 76 | 300 | 200 | 200 |
| 8322 CLOTHING | 317 | 550 | 550 | 350 |
| 8336 FUEL & LUBRICANTS | 3,212 | 2,600 | 2,800 | 2,000 |
| 8357 MEDICAL SUPPLIES | 67 | 100 | 100 | 100 |
| 8364 MINOR EQUIPMENT | 0 | 0 | 0 | 0 |
| 8371 PHOTOGRAPHY SUPPLIES | 0 | 0 | 0 | 0 |
| 8399 OTHER SUPPLIES | 1,712 | 2,650 | 2,650 | 2,950 |
| 8557 M&R - VEHICLES | 1,220 | 1,500 | 750 | 750 |
| 8559 M&R - OFFICE EQUIPMENT | 496 | 700 | 700 | 700 |
| 8569 M&R - RADIOS | 0 | 250 | 100 | 250 |
| 8577 M&R - SOFTWARE | 0 | 0 | 0 | 0 |
| 8636 COMMUNICATIONS | 2,283 | 2,361 | 3,100 | 2,600 |
| 8643 DUES | 890 | 1,910 | 1,100 | 1,915 |
| 8652 FEES & PERMITS | 0 | 100 | 100 | 100 |
| 8660 POSTAGE | 317 | 450 | 450 | 500 |
| 8664 PROFESSIONAL SERVICES | 8,414 | 43,200 | 34,000 | 8,000 |
| 8670 VEHICLE USE FEE | 0 | 0 | 0 | 5,848 |
| 8684 TRAINING | 2,560 | 2,200 | 2,200 | 2,225 |
| 8690 TRAVEL EXPENSES | 2,758 | 4,500 | 4,500 | 4,530 |
| 8699 OTHER MISCELLANEOUS SERVICES | 31 | 100 | 100 | 100 |
| **TOTAL 01-71** | **$ 520,992** | **$ 331,451** | **$ 322,547** | **$ 272,726** |

# *ENGINEERING SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Engineering | 0172 | Public Works |

## MISSION STATEMENT

To ensure that all public infrastructures are designed and constructed to operate and function properly, safely, and efficiently. Provide the citizens of Cleburne and all other city departments the most up to date information, innovative design and utilize the latest technologies to better serve the public in the most professional manner possible.

## PROGRAM DESCRIPTION

1. **Public Works Projects:** This includes the design and development of plans, and specifications, bidding, contract administration, and inspections of streets, water, sewer, landfill, and storm drainage construction projects.
2. **Community Development Projects (New Subdivisions):** This includes review of the plats, engineering plans and inspection of all new community facilities being developed.
3. **Base Mapping:** This includes maintaining all streets, water and sewer lines, subdivisions, lots and blocks, etc. on the computer mapping system.
4. **GIS:** Develop and maintain an accurate GIS for the City.
5. **Thematic Mapping:** Making special use maps from the base maps.
6. **Engineering Records Maintenance:** Plats, construction plans, surveys, etc.
7. **Flood Plan Administration:** This includes enforcing the Flood Damage Prevention Ordinance and providing that information to the public.
8. **Staff Support:** This includes engineering support for the street, water, and sewer departments as needed.
9. **Planning and Zoning (P&Z):** This includes:
   a. Answering questions from the public on zoning and subdivision ordinance.
   b. Assisting the P&Z and ZBA Commissions.
   c. Setting up the P&Z and ZBA meetings.

## OBJECTIVES

1. Update standard specifications so that it reflects the latest technology and construction practice.
2. Place as much valuable information as possible on the computer mapping system, expanding the GIS.
3. Develop new macros which produce thematic maps which will assist other departments.
4. Place all new plats on the mapping system within one month of being filed.
5. Provide assistance in developing a capital improvements program for streets, water, sewer, and drainage when required.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Queries from the Public | | | |
| a. Storm Drainage | 20 | 20 | 20 |
| b. Flood Plain Determinations | 40 | 40 | 40 |
| c. General Maps | 30 | 30 | 30 |
| 2. Construction Projects | 400 | 400 | 400 |
| 3. Street Projects | 30 | 40 | 30 |
| 4. Storm Drainage Design | 20 | 20 | 20 |
| 5. Water & Sewer Design | 400 | 400 | 400 |
| 6. Surveying | 300 hours | 300 hours | 300 hours |
| 7. Master Plan | 10 hours | 20 hours | 10 hours |
| 8. Flood Plain Adminstration | 80 hours | 100 hours | 80 hours |
| 9. Mapping Zoning | 180 hours | 200 hours | 180 hours |
| 10. Thematic Mapping | 50 hours | 40 hours | 50 hours |
| 11. Map Updates | 160 hours | 100 hours | 160 hours |
| 12 Development of GIS | 600 hours | 700 hours | 600 hours |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Senior Engineer | N/A | 1 | 1 | 1 |
| Engineering Associate | 26 | 1 | 1 | 1 |
| Construction Inspector | 20 | 1 | 1 | 1 |
| Engineering Technician | 18 | 1 | 1 | 1 |
| Right of Way Technician | 12 | 0 | 1 | 1 |
| Clerk | 11 | 1 | 1 | 0 |
| **TOTAL** | | 5 | 6 | 5 |
| **Part Time** | | 0 | 0 | 0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 209,452 | 257,883 | 261,618 | 248,615 |
| BENEFITS | 84,461 | 95,484 | 95,387 | 92,877 |
| SUPPLIES & MATERIALS | 8,724 | 9,025 | 8,050 | 9,505 |
| M&R - EQUIPMENT & VEHICLES | 15,259 | 24,650 | 19,250 | 19,000 |
| CONTRACTURAL & MISC SERVICES | 29,590 | 57,476 | 44,000 | 37,593 |
| CAPITAL OUTLAY - EQUIPMENT | 0 | 0 | 0 | 15,000 |
| **TOTAL 01-72** | **$ 347,486** | **$ 444,518** | **$ 428,305** | **$ 422,590** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 209,233 | 257,258 | 258,888 | 243,465 |
| 8130 OVERTIME | 104 | 500 | 2,600 | 5,000 |
| 8190 NON-CASH BENEFITS | 115 | 125 | 130 | 150 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 12,981 | 15,794 | 15,845 | 15,206 |
| 8220 MEDICARE CONTRIBUTIONS | 3,031 | 3,738 | 3,754 | 3,603 |
| 8230 RETIREMENT CONTRIBUTIONS | 28,871 | 35,542 | 36,244 | 35,195 |
| 8240 HEALTH/LIFE INSURANCE | 39,578 | 40,410 | 39,544 | 38,873 |
| 8301 OFFICE SUPPLIES | 2,839 | 3,000 | 2,500 | 2,200 |
| 8308 BOOKS & SUBSCRIPTIONS | 155 | 500 | 300 | 150 |
| 8322 CLOTHING | 562 | 1,225 | 600 | 500 |
| 8336 FUEL & LUBRICANTS | 2,260 | 2,700 | 2,450 | 5,005 |
| 8357 MEDICAL SUPPLIES | 22 | 100 | 100 | 100 |
| 8364 MINOR EQUIPMENT | 0 | 0 | 0 | 0 |
| 8371 PHOTOGRAPHY SUPPLIES | 0 | 100 | 0 | 0 |
| 8399 OTHER SUPPLIES | 2,886 | 1,400 | 2,100 | 1,550 |
| 8515 M&R - COPIES | 0 | 0 | 0 | 0 |
| 8539 M&R - INSTRUMENTS | 0 | 1,750 | 1,000 | 1,000 |
| 8545 M&R - EQUIPMENT | 61 | 5,000 | 0 | 0 |
| 8557 M&R - VEHICLES | 166 | 1,000 | 1,200 | 1,000 |
| 8559 M&R - OFFICE EQUIPMENT | 2,308 | 2,300 | 2,300 | 1,500 |
| 8569 M&R - RADIOS | 0 | 300 | 0 | 0 |
| 8577 M&R - SOFTWARE | 12,724 | 14,300 | 14,750 | 15,500 |
| 8636 COMMUNICATIONS | 1,914 | 2,901 | 3,500 | 3,601 |
| 8643 DUES | 1,835 | 2,375 | 1,500 | 1,135 |
| 8652 FEES & PERMITS | 2,771 | 3,000 | 2,500 | 2,500 |
| 8660 POSTAGE | 1,464 | 2,300 | 1,000 | 1,000 |
| 8662 PRINTING | 78 | 300 | 100 | 100 |
| 8664 PROFESSIONAL SERVICES | 18,375 | 35,000 | 25,000 | 15,000 |
| 8670 VEHICLE USE FEE | 0 | 0 | 0 | 4,507 |
| 8672 RENTAL OF EQUIPMENT | 0 | 0 | 0 | 0 |
| 8684 TRAINING | 1,613 | 7,420 | 4,700 | 4,050 |
| 8690 TRAVEL EXPENSES | 1,540 | 4,180 | 5,700 | 5,700 |
| 8699 OTHER MISCELLANEOUS SERVICES | 0 | 0 | 0 | 0 |
| 8930 CAPITAL - EQUIPMENT | 0 | 0 | 0 | 15,000 |
| 8990 CAPITAL - OTHER EXPENDITURES | 0 | 0 | 0 | 0 |
| **TOTAL 01-72** | **$ 347,486** | **$ 444,518** | **$ 428,305** | **$ 422,590** |

# *DEVELOPMENT SERVICES SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Development Services | 0173 | Development Services |

## MISSION STATEMENT

To provide the highest level services and leadership in urban and strategic planning, historical and architectural preservation, zoning, design, development and capital budgeting to promote the sustained economic, social and community development.

## PROGRAM DESCRIPTION

1. Provide assistance to community development by encouraging new growth and vitality while complying with the zoning and subdivision ordinances
2. Encouraging restoration and rehabilitation of the existing community
3. Provide assistance to Historical Preservation Commission: prepare agenda, meeting packets, minutes, and public notice of all meetings

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Development Services Director | N/A | 0.0 | 1.0 | 1.0 |
| **TOTAL** | | 0.0 | 1.0 | 1.0 |
| **Part Time** | | 0.0 | 0.0 | 0.0 |

## LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 0 | 0 | 0 | 94,606 |
| BENEFITS | 0 | 0 | 0 | 23,835 |
| SUPPLIES & MATERIALS | 0 | 0 | 0 | 1,350 |
| M&R - EQUIPMENT & VEHICLES | 0 | 0 | 0 | 100 |
| CONTRACTURAL & MISC SERVICES | 0 | 0 | 0 | 6,005 |
| CAPITAL OUTLAY - LAND & STRUCTURES | 0 | 0 | 0 | 0 |
| **TOTAL 01-73** | **$ -** | **$ -** | **$ -** | **$ 125,896** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 0 | 0 | 0 | 86,656 |
| 8150 VEHICLE ALLOWANCE | 0 | 0 | 0 | 7,800 |
| 8190 NON-CASH BENEFITS | 0 | 0 | 0 | 150 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 0 | 0 | 0 | 5,303 |
| 8220 MEDICARE CONTRIBUTIONS | 0 | 0 | 0 | 1,257 |
| 8230 RETIREMENT CONTRIBUTIONS | 0 | 0 | 0 | 12,275 |
| 8240 HEALTH/LIFE INSURANCE | 0 | 0 | 0 | 5,000 |
| 8301 OFFICE SUPPLIES | 0 | 0 | 0 | 1,000 |
| 8308 BOOKS & SUBSCRIPTIONS | 0 | 0 | 0 | 250 |
| 8322 CLOTHING | 0 | 0 | 0 | 100 |
| 8559 M&R - OFFICE EQUIPMENT | 0 | 0 | 0 | 100 |
| 8636 COMMUNICATIONS | 0 | 0 | 0 | 1,860 |
| 8643 DUES | 0 | 0 | 0 | 635 |
| 8660 POSTAGE | 0 | 0 | 0 | 750 |
| 8684 TRAINING | 0 | 0 | 0 | 2,500 |
| 8690 TRAVEL EXPENSES | 0 | 0 | 0 | 260 |
| **TOTAL 01-73** | **$ -** | **$ -** | **$ -** | **$ 125,896** |

# *PLANNING & ZONING SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Planning & Zoning | 0174 | Development Services |

## MISSION STATEMENT

To promote the health, safety and welfare of the citizens through fair and impartial administration and implementation of the Comprehensive Land Use Plan and Subdivision and Zoning Ordinances in order to balance the residential, commercial, industrial, recreational and educational needs of the city.

## PROGRAM DESCRIPTION

1. Provide support to public concerning all zoning and subdivision ordinances
2. Assist Planning & Zoning Commission and the Zoning Board of Adjustments
3. Prepare for and maintain all records of meetings of the above boards

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Rezoning | 19 | 27 | 30 |
| 2. Specific Use Permits | 0 | 1 | 1 |
| 3. Preliminary Plats | 7 | 13 | 15 |
| 4. Final Plats | 5 | 6 | 5 |
| 5. Replats | 3 | 11 | 10 |
| 6. Minor Plats | 18 | 14 | 15 |
| 7. Request for Variances | 6 | 3 | 5 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Planner | 25 | 0.0 | 0.0 | 1.0 |
| **TOTAL** | | 0.0 | 0.0 | 1.0 |
| **Part Time** | | 0.0 | 0.0 | 0.0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 0 | 0 | 0 | 51,185 |
| BENEFITS | 0 | 0 | 0 | 21,056 |
| SUPPLIES & MATERIALS | 0 | 0 | 0 | 2,925 |
| M&R - EQUIPMENT & VEHICLES | 0 | 0 | 0 | 400 |
| CONTRACTURAL & MISC SERVICES | 0 | 0 | 0 | 25,100 |
| **TOTAL 01-74** | **$ -** | **$ -** | **$ -** | **$ 100,666** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 0 | 0 | 0 | 51,185 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 0 | 0 | 0 | 3,132 |
| 8220 MEDICARE CONTRIBUTIONS | 0 | 0 | 0 | 742 |
| 8230 RETIREMENT CONTRIBUTIONS | 0 | 0 | 0 | 7,250 |
| 8240 HEALTH/LIFE INSURANCE | 0 | 0 | 0 | 9,932 |
| 8301 OFFICE SUPPLIES | 0 | 0 | 0 | 800 |
| 8308 BOOKS & SUBSCRIPTIONS | 0 | 0 | 0 | 150 |
| 8322 CLOTHING | 0 | 0 | 0 | 200 |
| 8364 MINOR EQUIPMENT | 0 | 0 | 0 | 1,125 |
| 8399 OTHER SUPPLIES | 0 | 0 | 0 | 650 |
| 8559 M&R - OFFICE EQUIPMENT | 0 | 0 | 0 | 400 |
| 8643 DUES | 0 | 0 | 0 | 1,200 |
| 8652 FEES & PERMITS | 0 | 0 | 0 | 2,100 |
| 8660 POSTAGE | 0 | 0 | 0 | 1,500 |
| 8662 PRINTING | 0 | 0 | 0 | 100 |
| 8664 PROFESSIONAL SERVICES | 0 | 0 | 0 | 20,000 |
| 8684 TRAINING | 0 | 0 | 0 | 200 |
| **TOTAL 01-74** | **$ -** | **$ -** | **$ -** | **$ 100,666** |

# *INSPECTIONS SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Inspections | 0176 | Development Services |

## MISSION STATEMENT

The Building Inspection Department strives for excellent public relations while ensuring compliance with all adopted building codes and ordinances. This department continues to ensure the health, safety, and welfare of the public by the enforcement of the codes for all construction and the removal of unsafe structures in order to provide a safe and suitable environment.

## PROGRAM DESCRIPTION

1. Review each of the following as it is updated by the major codes: building, electrical, plumbing, mechanical, zoning and various other codes, and make recommendations to the respective boards that oversee them.
2. Encourage preliminary plan review with interested parties with respect to the codes, zoning, and subdivision rules.
3. Administer the permitting procedure, record keeping, legal issues, and the enforcement of the codes.
4. Coordinate all administrative requirements, commission hearings, and court proceedings of the Building & Standards Commission regarding unsafe or dangerous structures.

## OBJECTIVES

1. Upgrade computer program to maintain permits and achieve efficient data entry and retrieval.
2. Adopt current codes and keep all ordinances updated as necessary.
3. Acquire professional knowledge through educational seminars regarding legal issues & code changes.
4. Establish a thorough plan review program.
5. Ensure all building codes are enforced through appropriate inspections.
6. Respond to inspections in a timely manner.
7. Ensure enforcement of the zoning ordinance.

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Chief Building Inspector | 27 | 1 | 1 | 1 |
| Assistant Building Inspector | 19 | 2 | 2 | 2 |
| Permitting Technician | 14 | 0 | 0 | 2 |
| Clerk | 11 | 1 | 1 | 0 |
| **TOTAL** | | 4 | 4 | 5 |
| **Part Time** | | 0 | 0 | 0 |

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Permits Issued | 1,915 | 2,360 | 2,519 |
| a. Building | 524 | 514 | 538 |
| B. Electrical | 426 | 423 | 449 |
| c. Plumbing | 513 | 532 | 579 |
| d. Heating and Air Conditioning | 268 | 280 | 290 |
| e. Other (Signs, Driveways, etc.) | 305 | 354 | 369 |
| 2. Certificates of Occupancy | 184 | 257 | 294 |
| 3. Total Inspection Trips | 4,794 | 5,567 | 5,572 |
| 4. Building Standards Agenda: Total | 55 | 53 | 12 |
| a. Repaired | 30 | 30 | 40 |
| b. Condemned | 20 | 43 | 48 |
| c. In Progress | 10 | 4 | 25 |
| 5. Substandard Structures: Repair Notice | 30 | 3 | 0 |
| a. Repaired | 20 | 3 | 10 |
| b. In Progress | 10 | 0 | 3 |
| Total Trips: Substandard Building | 283 | 300 | 320 |
| 6. Board Meetings Attended - Hours | 36 | 36 | 36 |
| a. Planning & Zoning Commission | 36 | 40 | 40 |
| b. Substandard Housing Commission | 36 | 40 | 50 |
| c. Zoning Board of Adjustments | 8 | 12 | 20 |
| d. Electrical Board | 0 | 0 | 0 |
| 7. Plan Reviews | 200 | 400 | 520 |
| 8. Specific Use Permit Inspections | 95 | 95 | 120 |

## LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 156,978 | 168,220 | 163,366 | 221,431 |
| BENEFITS | 57,755 | 63,070 | 59,129 | 87,843 |
| SUPPLIES & MATERIALS | 9,099 | 13,900 | 9,600 | 14,515 |
| M&R - EQUIPMENT & VEHICLES | 3,852 | 2,550 | 2,450 | 2,450 |
| CONTRACTURAL & MISC SERVICES | 11,099 | 17,571 | 18,095 | 21,036 |
| **TOTAL 01-76** | **$ 238,783** | **$ 265,311** | **$ 252,640** | **$ 347,275** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 156,349 | 167,070 | 162,191 | 220,206 |
| 8130 OVERTIME | 242 | 750 | 750 | 750 |
| 8190 NON-CASH BENEFITS | 387 | 400 | 425 | 475 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 9,727 | 10,271 | 10,112 | 13,522 |
| 8220 MEDICARE CONTRIBUTIONS | 2,270 | 2,434 | 2,366 | 3,204 |
| 8230 RETIREMENT CONTRIBUTIONS | 21,646 | 23,164 | 25,528 | 31,299 |
| 8240 HEALTH/LIFE INSURANCE | 24,112 | 27,201 | 21,123 | 39,818 |
| 8301 OFFICE SUPPLIES | 1,457 | 2,100 | 1,800 | 1,900 |
| 8308 BOOKS & SUBSCRIPTIONS | 1,204 | 1,300 | 1,300 | 1,300 |
| 8322 CLOTHING | 725 | 900 | 900 | 1,000 |
| 8336 FUEL & LUBRICANTS | 4,616 | 8,100 | 4,200 | 4,625 |
| 8357 MEDICAL SUPPLIES | 66 | 100 | 100 | 110 |
| 8364 MINOR EQUIPMENT | 0 | 0 | 0 | 2,000 |
| 8371 PHOTOGRAPHY SUPPLIES | 0 | 100 | 0 | 0 |
| 8399 OTHER SUPPLIES | 1,031 | 1,300 | 1,300 | 3,580 |
| 8557 M&R - VEHICLES | 356 | 1,000 | 1,000 | 1,000 |
| 8559 M&R - OFFICE EQUIPMENT | 246 | 400 | 400 | 400 |
| 8569 M&R - RADIOS | 0 | 300 | 0 | 0 |
| 8577 M&R - SOFTWARE | 3,250 | 850 | 1,050 | 1,050 |
| 8636 COMMUNICATIONS | 1,946 | 2,626 | 3,350 | 3,650 |
| 8643 DUES | 1,001 | 1,550 | 1,550 | 1,550 |
| 8652 FEES & PERMITS | 55 | 200 | 100 | 100 |
| 8660 POSTAGE | 819 | 1,500 | 1,100 | 1,100 |
| 8662 PRINTING | 894 | 350 | 750 | 350 |
| 8664 PROFESSIONAL SERVICES | 2,100 | 3,000 | 3,000 | 3,000 |
| 8670 VEHICLE USE FEE | 0 | 0 | 0 | 2,761 |
| 8684 TRAINING | 3,012 | 4,225 | 4,225 | 4,525 |
| 8690 TRAVEL EXPENSES | 1,272 | 4,020 | 4,020 | 4,000 |
| 8699 OTHER MISCELLANEOUS SERVICES | 0 | 100 | 0 | 0 |
| **TOTAL 01-76** | **$ 238,783** | **$ 265,311** | **$ 252,640** | **$ 347,275** |

# *FLEET MAINTENANCE SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Fleet Maintenance | 0178 | Public Services - Community |

## MISSION STATEMENT

To keep all city vehicles and equipment in good working condition and to better serve the public in compliance with all state laws and regulations.

## PROGRAM DESCRIPTION

The purpose of this program is to maintain and repair city vehicles and equipment. By maintaining these vehicles and equipment, the useful life of the item will be extended. This will ensure that city employees working in the field will have little down time.

## OBJECTIVES

1. To make all City equipment as safe and dependable as possible.
2. To do as many in-house repairs as are cost effective and maintain accurate computer records of all services performed.
3. To extend the life of all City vehicles and equipment by 50% of current life expectancy.
4. Maintain a Preventative Maintenance Program to help reduce down time and service calls.
5. Meet all EPA regulations, such as recycling oils, anti-freeze, batteries, freon, and tires.
6. Obtain updated tools and equipment for efficient and precise work.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Number of vehicles serviced | 3,250 | 3,285 | 3,300 |
| 2. Number of vehicles repaired (Mechanical) | 2,600 | 3,000 | 3,100 |
| 3. Number of tires repaired | 2,200 | 2,400 | 2,450 |
| 4. Number of tires changed | 1,550 | 1,650 | 1,675 |
| 5. After hours and emergency calls | 500 | 500 | 500 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Fleet Maintenance Supervisor | 26 | 1 | 1 | 1 |
| Senior Auto Mechanic | 19 | 1 | 1 | 1 |
| Auto Mechanic | 16 | 3 | 3 | 3 |
| Mechanic's Helper | 10 | 2 | 2 | 2 |
| **TOTAL** | | 7 | 7 | 7 |
| **Part Time** | | 0 | 0 | 0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 264,048 | 291,964 | 284,673 | 316,161 |
| BENEFITS | 120,174 | 146,390 | 119,083 | 134,222 |
| SUPPLIES & MATERIALS | 41,880 | 63,950 | 47,900 | 57,550 |
| M&R - LAND, STRUCTURES & STREETS | 6,531 | 15,180 | 2,600 | 4,500 |
| M&R - EQUIPMENT & VEHICLES | 32,198 | 35,880 | 25,650 | 27,500 |
| CONTRACTURAL & MISC SERVICES | 10,447 | 18,000 | 10,400 | 34,624 |
| CAPITAL OUTLAY - LAND & STRUCTURES | 0 | 0 | 0 | 14,000 |
| CAPITAL OUTLAY - EQUIPMENT | 0 | 0 | 0 | 5,000 |
| **TOTAL 01-78** | **$ 475,278** | **$ 571,364** | **$ 490,306** | **$ 593,557** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 253,230 | 281,964 | 273,948 | 301,361 |
| 8130 OVERTIME | 10,526 | 10,000 | 10,000 | 14,000 |
| 8190 NON-CASH BENEFITS | 292 | 0 | 725 | 800 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 16,366 | 17,868 | 17,708 | 19,301 |
| 8220 MEDICARE CONTRIBUTIONS | 3,822 | 4,234 | 4,141 | 4,573 |
| 8230 RETIREMENT CONTRIBUTIONS | 36,410 | 40,297 | 39,421 | 44,671 |
| 8240 HEALTH/LIFE INSURANCE | 63,576 | 83,991 | 57,813 | 65,677 |
| 8301 OFFICE SUPPLIES | 778 | 1,000 | 1,000 | 1,000 |
| 8308 BOOKS & SUBSCRIPTIONS | 0 | 4,000 | 0 | 0 |
| 8322 CLOTHING | 3,055 | 4,000 | 3,000 | 3,500 |
| 8336 FUEL & LUBRICANTS | 7,658 | 11,000 | 6,800 | 7,500 |
| 8343 LAUNDRY & CLEANING SUPPLIES | 0 | 200 | 600 | 200 |
| 8357 MEDICAL SUPPLIES | 326 | 500 | 300 | 800 |
| 8364 MINOR EQUIPMENT | 3,884 | 10,000 | 5,500 | 10,800 |
| 8371 PHOTOGRAPHY SUPPLIES | 0 | 500 | 0 | 0 |
| 8382 UTILITY - ELECTRICAL FEES | 12,810 | 12,000 | 11,500 | 12,000 |
| 8385 UTILITY - GAS FEES | 7,636 | 10,000 | 8,500 | 10,000 |
| 8388 UTILITY - WATER & SEWER FEES | 1,650 | 2,750 | 1,700 | 1,750 |
| 8399 OTHER SUPPLIES | 4,083 | 8,000 | 9,000 | 10,000 |
| 8419 M&R - STRUCTURES | 6,496 | 13,680 | 2,500 | 3,000 |
| 8431 M&R - GROUNDS | 35 | 1,500 | 100 | 1,500 |
| 8545 M&R - EQUIPMENT | 9,628 | 9,000 | 9,000 | 10,000 |
| 8557 M&R - VEHICLES | 14,287 | 20,000 | 12,000 | 13,000 |
| 8559 M&R - OFFICE EQUIPMENT | 860 | 1,500 | 900 | 1,000 |
| 8569 M&R - RADIOS | 317 | 1,500 | 1,500 | 500 |
| 8577 M&R - SOFTWARE | 4,558 | 1,000 | 2,250 | 3,000 |
| 8599 M&R - OTHER EQUIPMENT | 2,548 | 2,880 | 0 | 0 |
| 8636 COMMUNICATIONS | 5,086 | 5,500 | 5,100 | 5,400 |
| 8652 FEES & PERMITS | 183 | 4,000 | 1,000 | 1,000 |
| 8662 PRINTING | 0 | 500 | 250 | 250 |
| 8670 VEHICLE USE FEE | 0 | 0 | 0 | 23,124 |
| 8672 RENTAL OF EQUIPMENT | 0 | 2,000 | 500 | 750 |
| 8684 TRAINING | 4,907 | 3,000 | 3,000 | 3,000 |
| 8690 TRAVEL EXPENSES | 250 | 3,000 | 500 | 1,000 |
| 8699 OTHER MISCELLANEOUS SERVICES | 21 | 0 | 50 | 100 |
| 8820 CAPITAL - STRUCTURES | 0 | 0 | 0 | 9,000 |
| 8860 CAPITAL - WALKS & FENCES | 0 | 0 | 0 | 5,000 |
| 8930 CAPITAL - EQUIPMENT | 0 | 0 | 0 | 5,000 |
| **TOTAL 01-78** | **$ 475,278** | **$ 571,364** | **$ 490,306** | **$ 593,557** |

# *STREET DEPARTMENT SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| **Street Department** | **0179** | **Public Works** |

## MISSION STATEMENT

To ensure safe and efficient passage on all streets and roads inside Cleburne City limits.

## PROGRAM DESCRIPTION

The purpose of this program is the maintenance of all streets, and city traffic installations. The following meanings for maintenance shall apply:

1. The preservation of a street and all of its elements as nearly as practicable in its original, as constructed or subsequently improved condition.
2. The process of keeping streets at their maximum utility, at a minimum cost, and with the least inconvenience to traffic.

## OBJECTIVES

1. Contract out street stripping.
2. Create a new program for street sign for all new sub-divisions.
3. Establish new designs for street standards. (beef up standards, concrete use, and geotextile fabrics).
4. Initiate a study for a loop around the southern section of the city.
5. Create a bridge replacement program to eliminate old narrow bridges and low water crossings.
6. Eliminate view obstruction within 24 hours of receiving complaint.
7. Provide haul truck and brush chipper with proper equipment for tree removal.
8. Set standard and maintain an acceptable height for grass along all right-of-ways.
9. Establish an herbicide spraying program for all right-of-ways twice a year.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Miles of hot mix overlaid | 3.52 | 7.50 | 6.80 |
| 2. Miles of chip seal | 0 | 0 | 0 |
| 3. Tons of patch material used | 300 | 300 | 150 |
| 4. Miles of streets swept | 5,000 | 10,000 | 10,000 |
| 5. Signs replaced | | | |
| a. Street signs | 456 | 456 | 500 |
| b. Regulatory signs | 400 | 350 | 500 |
| 6. Miles of streets striped | 8.90 | 8.90 | 8.90 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Street Superintendent | 26 | 1 | 1 | 1 |
| Street Foreman | 17 | 1 | 1 | 1 |
| Maintainer Operator | 14 | 1 | 1 | 1 |
| Heavy Equipment Operator | 13 | 2 | 2 | 2 |
| Sign Technician | 12 | 1 | 1 | 1 |
| Light Equipment Operator | 11 | 1 | 1 | 1 |
| Clerk | 11 | 1 | 1 | 1 |
| Maintenance Worker | 10 | 5 | 5 | 5 |
| **TOTAL** | | 13 | 13 | 13 |
| **Part Time** | | 0 | 0 | 0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 402,690 | 438,596 | 446,764 | 424,554 |
| BENEFITS | 184,672 | 202,590 | 189,163 | 197,501 |
| SUPPLIES & MATERIALS | 316,532 | 357,080 | 306,000 | 325,988 |
| M&R - LAND, STRUCTURES & STREETS | 419,734 | 245,300 | 245,555 | 661,600 |
| M&R - EQUIPMENT & VEHICLES | 60,712 | 74,800 | 66,700 | 83,500 |
| CONTRACTURAL & MISC SERVICES | 3,426 | 8,350 | 5,800 | 107,774 |
| CAPITAL OUTLAY - LAND & STRUCTURES | 0 | 0 | 0 | 0 |
| CAPITAL OUTLAY - EQUIPMENT | 2,900 | 0 | 0 | 64,000 |
| **TOTAL 01-79** | **$ 1,390,666** | **$ 1,326,716** | **$ 1,259,982** | **$ 1,864,917** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 392,744 | 430,846 | 433,514 | 413,304 |
| 8130 OVERTIME | 8,637 | 6,400 | 12,000 | 10,000 |
| 8190 NON-CASH BENEFITS | 1,309 | 1,350 | 1,250 | 1,250 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 24,963 | 26,761 | 27,669 | 25,906 |
| 8220 MEDICARE CONTRIBUTIONS | 5,833 | 6,341 | 6,475 | 6,138 |
| 8230 RETIREMENT CONTRIBUTIONS | 55,547 | 60,349 | 61,572 | 59,961 |
| 8240 HEALTH/LIFE INSURANCE | 98,329 | 109,139 | 93,447 | 105,496 |
| 8301 OFFICE SUPPLIES | 930 | 1,000 | 1,000 | 1,000 |
| 8308 BOOKS & SUBSCRIPTIONS | 0 | 0 | 0 | 300 |
| 8315 CHEMICAL SUPPLIES | 15 | 500 | 50 | 150 |
| 8322 CLOTHING | 5,064 | 7,000 | 6,000 | 8,000 |
| 8336 FUEL & LUBRICANTS | 47,935 | 66,000 | 59,700 | 64,700 |
| 8357 MEDICAL SUPPLIES | 176 | 600 | 400 | 500 |
| 8364 MINOR EQUIPMENT | 0 | 0 | 0 | 6,500 |
| 8371 PHOTOGRAPHY SUPPLIES | 10 | 100 | 0 | 0 |
| 8382 UTILITY - ELECTRICAL FEES | 21,281 | 24,000 | 20,000 | 20,000 |
| 8383 UTILITY - STREET LIGHT ELECTRICAL FEES | 233,073 | 250,000 | 210,000 | 210,000 |
| 8385 UTILITY - GAS FEES | 3,723 | 4,000 | 4,050 | 4,080 |
| 8388 UTILITY - WATER & SEWER FEES | 665 | 880 | 800 | 898 |
| 8399 OTHER SUPPLIES | 3,660 | 3,000 | 4,000 | 9,860 |
| 8407 M&R - BRIDGES & DAMS | 265 | 5,000 | 5,000 | 5,000 |
| 8419 M&R - STRUCTURES | 80 | 300 | 450 | 6,600 |
| 8467 M&R - STREETS, CURBS & ALLEYS | 313,010 | 100,000 | 100,105 | 510,000 |
| 8479 M&R - WALKS & FENCES | 74,536 | 100,000 | 100,000 | 100,000 |
| 8499 M&R - OTHER | 31,843 | 40,000 | 40,000 | 40,000 |
| 8545 M&R - EQUIPMENT | 2,542 | 3,100 | 3,100 | 4,000 |
| 8557 M&R - VEHICLES | 56,661 | 60,000 | 60,000 | 60,000 |
| 8559 M&R - OFFICE EQUIPMENT | 277 | 1,400 | 400 | 1,400 |
| 8569 M&R - RADIOS | 0 | 300 | 0 | 0 |
| 8574 M&R - STREET LIGHTS | 0 | 5,000 | 0 | 0 |
| 8575 M&R - SIGNAL LIGHTS | 732 | 5,000 | 3,200 | 18,100 |
| 8577 M&R - SOFTWARE | 500 | 0 | 0 | 0 |
| 8636 COMMUNICATIONS | 2,514 | 2,600 | 2,350 | 3,150 |
| 8643 DUES | 122 | 500 | 200 | 500 |
| 8660 POSTAGE | 9 | 250 | 250 | 250 |
| 8664 PROFESSIONAL SERVICES | 82 | 0 | 0 | 0 |
| 8670 VEHICLE USE FEE | 0 | 0 | 0 | 97,874 |
| 8684 TRAINING | 475 | 2,500 | 2,000 | 2,500 |
| 8690 TRAVEL EXPENSES | 224 | 2,500 | 1,000 | 3,500 |
| 8930 CAPITAL - EQUIPMENT | 0 | 0 | 0 | 14,000 |
| 8950 CAPITAL - VEHICLES | 0 | 0 | 0 | 50,000 |
| 8990 CAPITAL - OTHER EXPENDITURES | 2,900 | 0 | 0 | 0 |
| **TOTAL 01-79** | **$ 1,390,666** | **$ 1,326,716** | **$ 1,259,982** | **$ 1,864,917** |

# *SANITATION SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Sanitation | 0191 | Public Works |

## MISSION STATEMENT

The mission of the Sanitation Department is to provide the citizens of Cleburne with efficient and dependable trash collection services, to provide collection and recycling of yard waste, and to comply with applicable state and federal environmental regulations in an efficient and cost effective manner.

## PROGRAM DESCRIPTION

To provide garbage bags to the distribution points as a convenience to the citizens, to aid in the collection and disposal of municipal solid waste in a safe and timely manner for the health and sanitation needs of the citizens that it serves. To promote a cleaner community through projects such as special collections, illegal dumpsite cleanup, servicing of the garbage barrels placed in the downtown district, and providing a special backyard pickup for the elderly and disabled. To provide a facility which can accept and transfer municipal solid waste generated within the City of Cleburne, and coordinate with other sanitation agencies to assure disposal, in accordance with TCEQ regulations. To operate the 88 acre sanitary landfill, while ensuring compliance with all State and Federal regulations, and to operate a mulching/shredding facility to handle yard waste and wood waste for the community. These are just some of the responsibilities of the collection department; in a word our program is “Service”.

## OBJECTIVES

1. Pick up residential and small commercial solid waste twice weekly.
2. Transfer and dispose of City of Cleburne solid waste.
3. Save taxpayers money by reducing the amount of waste going to Landfill.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Tons of residential waste pickup | 11,844 | 11,900 | 12,400 |
| 2. Average houses per residential route | 980 | 1,090 | 850 |
| 3. Average tons per residential route | 11 | 12 | 9 |
| 4. Tons of commercial industrial waste | 21,738 | 27,572 | 30,000 |
| 5. Tons of Waste Transferred | 39,916 | 42,500 | 43,000 |
| 6. Transfer Revenues | 190,779 | 283,509 | 300,000 |
| 7. Number of Individual Pickup/Trailer | 19,719 | 24,958 | 26,000 |
| 8. Cubic Yards to Landfill | 2,000 | 2,000 | 2,000 |
| 9. Tons of brush shredded | 2,563 | 2,300 | 2,600 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Sanitation Superintendent | 26 | 1 | 1 | 1 |
| Foreman | 17 | 0 | 1 | 1 |
| Crewleader | 13 | 2 | 1 | 1 |
| Heavy Equipment Operator | 13 | 2 | 3 | 3 |
| Sanitation Worker | 10 | 10 | 13 | 13 |
| Clerk | 12 | 1 | 0 | 0 |
| Solid Waste Worker | 11 | 2 | 1 | 1 |
| **TOTAL** | | 18 | 20 | 20 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 590,315 | 657,917 | 628,561 | 723,536 |
| BENEFITS | 265,037 | 334,866 | 259,923 | 297,569 |
| SUPPLIES & MATERIALS | 228,928 | 300,535 | 261,375 | 273,060 |
| M&R - LAND, STRUCTURES & STREETS | 10,430 | 46,300 | 57,000 | 17,500 |
| M&R - EQUIPMENT & VEHICLES | 70,760 | 82,400 | 82,550 | 85,550 |
| CONTRACTURAL & MISC SERVICES | 1,681,462 | 1,745,057 | 2,276,312 | 2,451,345 |
| CAPITAL OUTLAY - EQUIPMENT | 0 | 0 | 0 | 103,000 |
| **TOTAL 01-91** | **$ 2,846,932** | **$ 3,167,075** | **$ 3,565,721** | **$ 3,951,560** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 560,572 | 632,017 | 593,931 | 689,036 |
| 8130 OVERTIME | 29,279 | 25,400 | 28,900 | 33,900 |
| 8190 NON-CASH BENEFITS | 464 | 500 | 5,730 | 600 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 36,578 | 40,267 | 38,822 | 44,244 |
| 8220 MEDICARE CONTRIBUTIONS | 8,534 | 9,534 | 9,078 | 10,483 |
| 8230 RETIREMENT CONTRIBUTIONS | 81,381 | 90,678 | 86,446 | 102,405 |
| 8240 HEALTH/LIFE INSURANCE | 138,544 | 194,387 | 125,577 | 140,437 |
| 8301 OFFICE SUPPLIES | 730 | 760 | 850 | 760 |
| 8308 BOOKS & SUBSCRIPTIONS | 25 | 100 | 50 | 100 |
| 8315 CHEMICAL SUPPLIES | 1,320 | 3,200 | 1,100 | 1,000 |
| 8322 CLOTHING | 9,166 | 10,575 | 10,000 | 10,200 |
| 8336 FUEL & LUBRICANTS | 72,503 | 117,300 | 81,300 | 89,400 |
| 8343 LAUNDRY & CLEANING SUPPLIES | 1,525 | 1,900 | 1,650 | 1,900 |
| 8357 MEDICAL SUPPLIES | 1,067 | 1,300 | 1,250 | 1,300 |
| 8364 MINOR EQUIPMENT | 2,153 | 3,500 | 3,000 | 2,250 |
| 8378 SANITATION - GARBAGE BAGS | 115,992 | 140,000 | 140,000 | 140,000 |
| 8382 UTILITY - ELECTRICAL FEES | 21,709 | 17,500 | 20,125 | 20,750 |
| 8388 UTILITY - WATER & SEWER FEES | 889 | 3,400 | 850 | 3,400 |
| 8399 OTHER SUPPLIES | 1,849 | 1,000 | 1,200 | 2,000 |
| 8419 M&R - STRUCTURES | 6,834 | 7,300 | 7,000 | 7,500 |
| 8431 M&R - GROUNDS | 3,596 | 39,000 | 50,000 | 10,000 |
| 8545 M&R - EQUIPMENT | 34,175 | 29,500 | 31,000 | 32,500 |
| 8557 M&R - VEHICLES | 34,170 | 47,800 | 49,500 | 50,500 |
| 8559 M&R - OFFICE EQUIPMENT | 1,123 | 900 | 600 | 1,350 |
| 8569 M&R - RADIOS | 0 | 1,700 | 450 | 0 |
| 8577 M&R - SOFTWARE | 1,292 | 2,500 | 1,000 | 1,200 |
| 8636 COMMUNICATIONS | 4,199 | 4,670 | 4,825 | 5,280 |
| 8643 DUES | 633 | 692 | 742 | 961 |
| 8652 FEES & PERMITS | 728 | 3,000 | 1,600 | 3,000 |
| 8660 POSTAGE | 39 | 100 | 50 | 100 |
| 8664 PROFESSIONAL SERVICES | 1,633,936 | 1,724,180 | 2,253,750 | 2,400,000 |
| 8670 VEHICLE USE FEE | 0 | 0 | 0 | 23,559 |
| 8672 RENTAL OF EQUIPMENT | 2,175 | 1,990 | 2,020 | 2,020 |
| 8684 TRAINING | 1,675 | 2,425 | 2,025 | 2,225 |
| 8690 TRAVEL EXPENSES | 1,492 | 2,000 | 1,800 | 2,200 |
| 8699 OTHER MISCELLANEOUS SERVICES | 36,585 | 6,000 | 9,500 | 12,000 |
| 8930 CAPITAL - EQUIPMENT | 0 | 0 | 0 | 58,000 |
| 8990 CAPITAL - OTHER EXPENDITURES | 0 | 0 | 0 | 45,000 |
| **TOTAL 01-91** | **$ 2,846,932** | **$ 3,167,075** | **$ 3,565,721** | **$ 3,951,560** |

# General Debt Service Fund

2007-2008

# GENERAL DEBT SERVICE

## Fund 02

Summary of Receipts & Disbursements

2007-2008

| | Actual 2005-2006 | Estimated 2006-2007 | Approved 2007-2008 |
|---|---|---|---|
| Beginning Fund Balance | $ 342,316 | $ 709,955 | $ 786,761 |
| Receipts: | | | |
| Proceeds from Bonds | 0 | 0 | 0 |
| Interest on Investments | 24,582 | 25,000 | 25,000 |
| TOTAL RECEIPTS | 24,582 | 25,000 | 25,000 |
| Transfer from General Fund | 3,923,126 | 3,334,289 | 3,402,394 |
| Transfer from TIF #1 | 409,291 | 400,000 | 380,000 |
| TOTAL FUNDS AVAILABLE | 4,699,315 | 4,469,244 | 4,594,155 |
| Expenditures: | | | |
| TIF #1 Payments | 404,291 | 400,000 | 400,000 |
| Principal Requirements | 1,862,456 | 1,862,456 | 2,031,618 |
| Interest Requirements | 1,720,580 | 1,417,527 | 2,153,922 |
| Agent Fees | 2,033 | 2,500 | 5,000 |
| TOTAL BUDGETED EXPENDITURES | 3,989,360 | 3,682,483 | 4,590,540 |
| Ending Fund Balance | $ 709,955 | $ 786,761 | $ 3,615 |

# GENERAL DEBT SERVICE

Statement of Bond Indebtedness

2007-2008

| Title, Issue Year and Purpose | Term (Years) | Original Issue Amount | Retired in Previous Years | Debt Balance 10/1/2007 |
|---|---|---|---|---|
| **(Limited Pledge) Revenue Certificates of Obligation, Series 1998** Street Improvements, Park Improvements, Fire Stations, Library Improvements, Cemetery Disposal Facilities Improvements Renovation and Repairs to Various City Buildings, and Purchase of Machinery/Equipment for Various City Departments | 20 | 9,499,098 | 2,434,043 | 7,065,055 |
| **Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation, Series 2001** Sr. Citizens Roof, Annex Bldg., & Esquire Theater Improvements Boone Street Bridge, Airport Improvements, Nolen River Grant Match Kilpatrick Street, Highway 67, & Parks Improvements, Master Plan East Buffalo Creek & Miscellaneous Storm Drainage, Fire Stations, Incinerator Improvements, Street Maintenance, & Preemption Devices | 20 | 4,994,538 | 0 | 4,994,538 |
| **General Obligation Refunding Bonds, Series 2003** Refunding $480,000 of 94 Certificate of Olbligation Refunding $4,060,000 of 97 Certificate of Obligation | 9 | 4,880,000 | 1,165,000 | 3,715,000 |
| **Waterworks and Sewer System Revenue Certificates of Obligation, Series 2004** Constructing and Improving a City Golf Course, City Streets, and Gutter Systems. Purchasing & Upgrading Geographical Information Systems - Including Software and Hardware. Professional Services Rendered in Connection with Financing Foregoing Projects & Items | 20 | 4,500,000 | 675,000 | 3,825,000 |
| **General Obligation Taxable Refunding Bonds, Series 2004** (Ponderosa Power-Tenaska-Brazos Electric) Refunding $3,825,000 of Series 1996 Certificate Of Obligation Improvements & Extensions to Water and Sewer Lines | 15 | 3,825,000 | 355,000 | 3,470,000 |
| | | **$ 27,698,636** | **$ 4,629,043** | **$ 23,069,593** |
| **4B Sales Tax Certificates of Obligation, Series 2002 (SELF-SUPPORTED DEBT)** Construction projects related to 4B sales tax | 25 | $ 12,400,000 | $ 11,170,000 | $ 1,230,000 |
| **4B Sales Tax Refunding and Improvements Bonds, Series 2007 (SELF-SUPPORTED DEBT)** Including an additional 5,000,000 Refunding Series 2002 $11,280,000 Certificate of Obligation | 25 | $ 16,280,000 | $ 0 | $ 16,280,000 |
| | | **$ 56,378,636** | **$ 15,799,043** | **$ 40,579,593** |

# GENERAL DEBT SERVICE

Debt Service Requirements

2007-2008

| Issue Year | Title and Purpose | Outstanding 10/01/2007 | Current Requirements Principal | Interest | Total |
|---|---|---|---|---|---|
| 1998 | Tax & Wastewater & Sewer System (Limited Pledge) Revenue Certificates of Obligation | 7,065,055.00 | 626,617.50 | 378,382.50 | 1,005,000.00 |
| 2001 | Tax & Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation | 4,994,538.25 | 0.00 | 211,250.00 | 211,250.00 |
| 2003 | General Obligation Refunding Bonds ('94 and '97) Certificates of Obligation | 3,715,000.00 | 700,000.00 | 105,661.00 | 805,661.00 |
| 2004 | Tax & Wastewater & Sewer System (Limited Pledge) Revenue Certificates of Obligation | 3,825,000.00 | 245,000.00 | 124,033.75 | 369,033.75 |
| 2004 | General Obligation Taxable Refunding 1996 Bonds Ponderosa Power (Tenaska) | 3,470,000.00 | 215,000.00 | 168,797.50 | 383,797.50 |
| **Budget Requirement 2007-2008** | | **23,069,593.25** | **1,786,617.50** | **988,124.75** | **2,774,742.25** |
| 2002 | 4B Sales Tax Revenue Certificates of Obligation Self-Supported Debt - 4B | 1,230,000.00 | 245,000.00 | 51,221.88 | 296,221.88 |
| 2007 | 4B Sales Tax Revenue Refunding and Improvements Bonds, Refunding 2002 & additional 5,000,000 | 16,280,000.00 | 0.00 | 1,114,575.63 | 1,114,575.63 |
| **Total Self-Supporting Debt** | | **17,510,000.00** | **245,000.00** | **1,165,797.51** | **1,410,797.51** |
| **GRAND TOTAL - Current Requirement** | | | **$ 2,031,617.50** | **$ 2,153,922.26** | **$ 4,185,539.76** |
| **TOTAL BONDS OUTSTANDING** | | **$40,579,593.25** | | | |

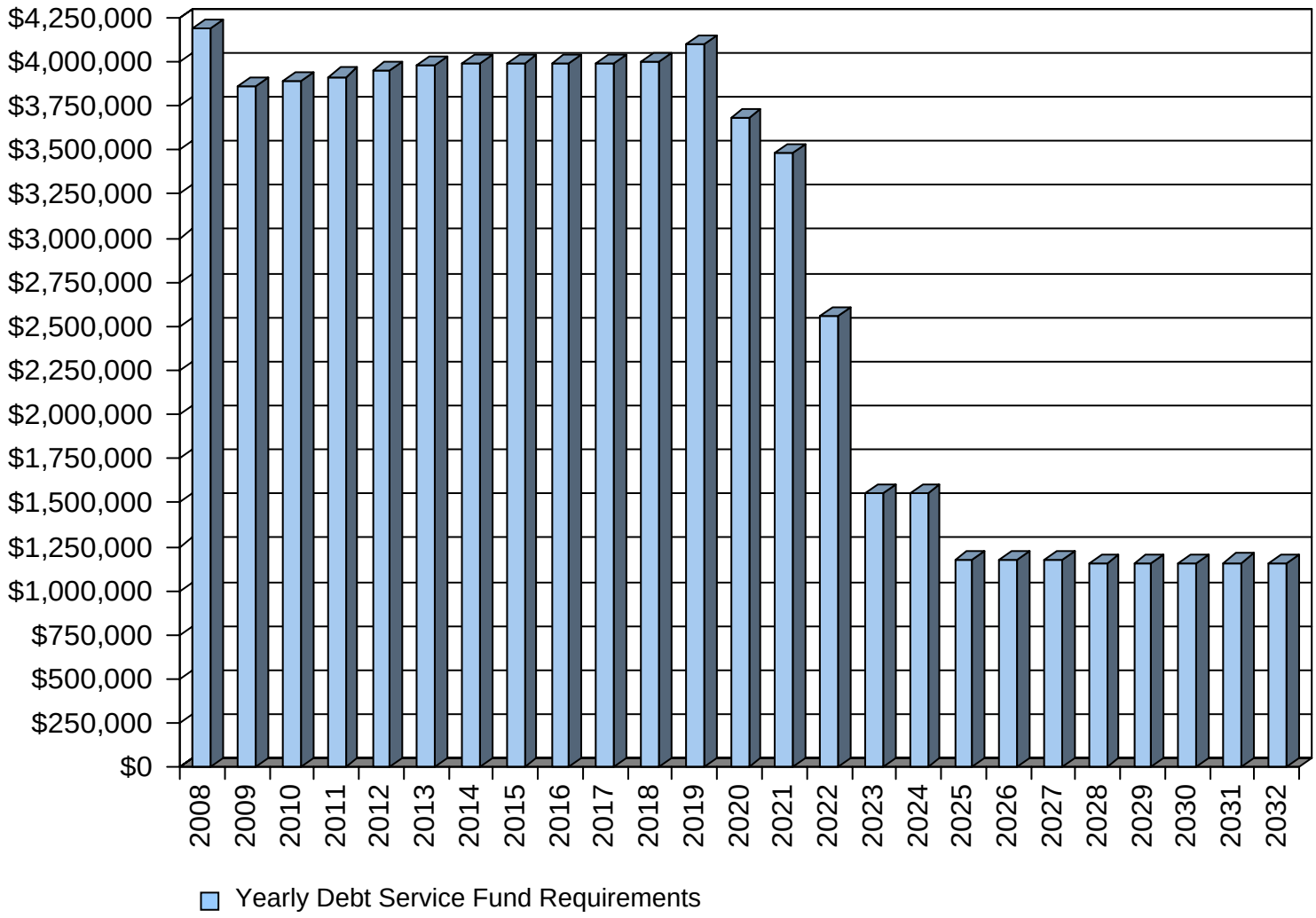
# GENERAL DEBT SERVICE

Schedule of Requirements

2007-2008

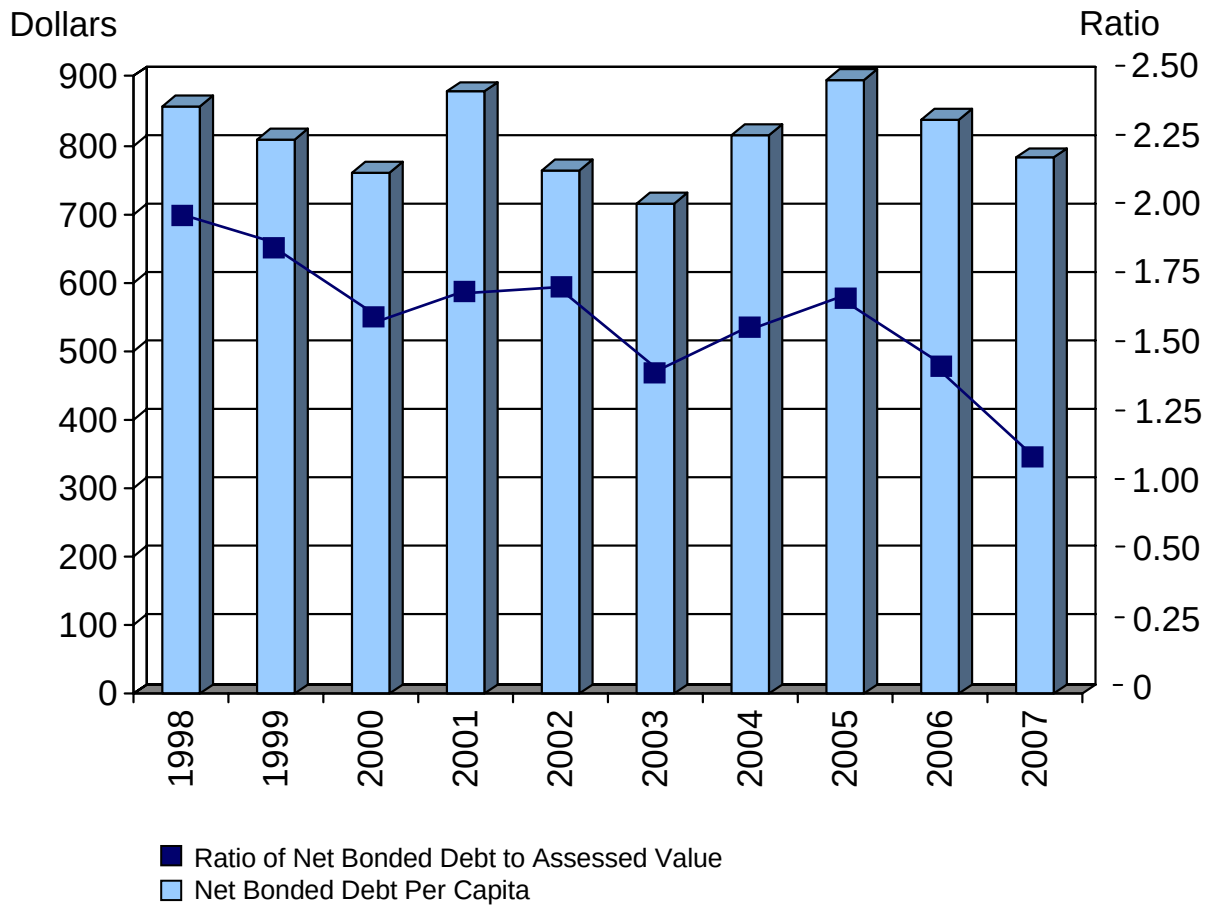
| Fiscal Year Ending 09-30 | Principal | Self-Supported Principal | Interest | Self-Supported Interest | Total |
|---|---|---|---|---|---|
| 2008 | 1,786,618 | 245,000 | 988,125 | 1,165,798 | 4,185,541 |
| 2009 | 1,795,769 | 340,000 | 982,135 | 741,808 | 3,859,713 |
| 2010 | 1,802,720 | 385,000 | 976,677 | 725,402 | 3,889,799 |
| 2011 | 1,805,605 | 435,000 | 968,698 | 706,814 | 3,916,118 |
| 2012 | 1,730,214 | 485,000 | 1,045,197 | 687,243 | 3,947,654 |
| 2013 | 1,223,387 | 505,000 | 1,588,288 | 667,443 | 3,984,117 |
| 2014 | 1,203,645 | 530,000 | 1,611,347 | 646,743 | 3,991,734 |
| 2015 | 1,181,174 | 555,000 | 1,630,009 | 625,043 | 3,991,226 |
| 2016 | 1,171,893 | 580,000 | 1,638,351 | 602,343 | 3,992,587 |
| 2017 | 1,158,757 | 605,000 | 1,648,297 | 578,643 | 3,990,697 |
| 2018 | 1,165,273 | 630,000 | 1,650,963 | 553,943 | 4,000,178 |
| 2019 | 2,590,000 | 655,000 | 323,663 | 527,915 | 4,096,578 |
| 2020 | 2,310,000 | 685,000 | 186,125 | 499,760 | 3,680,885 |
| 2021 | 878,098 | 715,000 | 1,416,402 | 469,660 | 3,479,160 |
| 2022 | 591,440 | 745,000 | 780,560 | 437,991 | 2,554,990 |
| 2023 | 320,000 | 775,000 | 51,500 | 404,741 | 1,551,240 |
| 2024 | 355,000 | 810,000 | 17,750 | 370,069 | 1,552,819 |
| 2025 | | 845,000 | | 333,338 | 1,178,338 |
| 2026 | | 880,000 | | 294,525 | 1,174,525 |
| 2027 | | 920,000 | | 254,025 | 1,174,025 |
| 2028 | | 945,000 | | 212,063 | 1,157,063 |
| 2029 | | 990,000 | | 168,525 | 1,158,525 |
| 2030 | | 1,035,000 | | 122,963 | 1,157,963 |
| 2031 | | 1,085,000 | | 75,263 | 1,160,263 |
| 2032 | | 1,130,000 | | 25,425 | 1,155,425 |
| | $ 23,069,593 | $ 17,510,000 | $ 17,504,089 | $ 11,897,479 | $ 69,981,162 |

# General Debt Service Fund
# Schedule of Requirements




The Principal and Interest requirement on all General Obligation Debt includes Self-Supported 4 Sales Tax issues with an outstanding balance of $17.5 million. The outstanding balance at October 1, 2007 of all General Obligation Debt is $40,579,593.

# General Debt Service
# Ratios & History




| Fiscal Year | Estimated Population (1) | Total Assessed Value (2) | Net General Bond Debt (3) | Ratio of Net Bonded Debt to Assessed Value | Net Bonded Debt Per Capital |
|---|---|---|---|---|---|
| 1998 | 26,005 | 1,148,604,086 | 22,274,057 | 1.94 | 857 |
| 1999 | 26,005 | 1,190,770,284 | 21,044,057 | 1.77 | 809 |
| 2000 | 26,005 | 1,266,519,740 | 19,754,057 | 1.56 | 760 |
| 2001 | 26,604 | 1,401,511,578 | 23,388,595 | 1.67 | 879 |
| 2002 | 28,862 | 1,434,935,855 | 24,040,030 | 1.68 | 833 |
| 2003 | 28,862 | 1,508,027,170 | 20,655,866 | 1.37 | 716 |
| 2004 | 29,500 | 1,559,300,048 | 24,048,062 | 1.54 | 815 |
| 2005 | 29,500 | 1,625,661,129 | 26,417,527 | 1.63 | 896 |
| 2006 | 29,500 | 1,752,681,087 | 24,725,070 | 1.41 | 838 |
| 2007 | 29,500 | 2,051,040,064 | 23,069,593 | 1.12 | 782 |

Sources:
1) U.S. Bureau of Census Estimates Except for the 2000 Census.
2) Central Appraisal District
3) Includes General Obligation and Certificates of Obligation Bonds which are supported by tax revenue (gross and net debt). Does not include $ 12,070,000 in self-supported bond debt.

# Municipal Bonds Comparison
# 2007 Debt Survey

| General Obligation & Cert. of Obligation Bond Indebtedness | City(Population) | Revenue Bond Indebtedness |
|---|---|---|
| 109,810,000 | Rowlett (53,750) | 54,220,000 |
| 94,290,000 | Mansfield (51,300) | 69,920,000 |
| 88,766,000 | Keller (37,700) | 890,000 |
| 84,461,596 | Southlake (25,700) | 48,741,732 |
| 79,187,329 | Rockwall (30,750) | 14,145,000 |
| 76,621,626 | Midlothian (13,750) | 17,325,000 |
| 73,890,000 | Cedar Hill (43,950) | 9,265,000 |
| 67,462,137 | Waxahachie (28,000) | 16,644,541 |
| 63,800,000 | Addison (15,250) | 0 |
| 61,692,434 | Coppell (39,460) | 10,070,000 |
| 56,857,500 | West University Place (14,886) | 14,580,000 |
| 32,791,000 | Burleson (31,650) | 39,205,000 |
| 32,555,000 | Greenville (26,350) | 23,995,000 |
| 32,959,721 | Ennis (18,735) | 23,135,280 |
| 25,719,994 | Lancaster (35,050) | 795,000 |
| 24,725,070 | Cleburne (29,200) | 61,365,000 |
| 21,225,000 | Watauga (24,150) | 4,720,000 |
| 18,155,000 | Farmers Branch (28,500) | 0 |
| 17,962,080 | Corsicana (25,858)* | 31,402,920 |
| 16,354,000 | Paris (28,595) | 23,151,000 |
| 12,445,775 | Benbrook (22,850) | 0 |
| 10,300,000 | Weatherford (25,000) | 52,310,000 |

Source: Texas Town and City Magazine, Annual Taxation and Debt Survey, 2007, www.tml.org.

* Data from 2006 was used as the above source did not have the 2007 information.

# CITY OF CLEBURNE

$9,499,098.05

Tax and Waterworks and Sewer System (Limited Pledge) Revenue

Certificates of Obligation

Series 1998

| PRINCIPAL | | | INTEREST | | | TOTAL |
|---|---|---|---|---|---|---|
| Date | Amount | Rate | Date | Amount | | |
| 2-15-08 | 626,617.50 | 5.354% | 2-15-08 | 378,382.50 | | **1,005,000.00** |
| 2-15-09 | 590,769.15 | 5.354% | 2-15-09 | 414,230.85 | | **1,005,000.00** |
| 2-15-10 | 552,719.85 | 5.354% | 2-15-10 | 452,280.15 | | **1,005,000.00** |
| 2-15-11 | 515,605.20 | 5.354% | 2-15-11 | 489,394.80 | | **1,005,000.00** |
| 2-15-12 | 485,214.10 | 5.354% | 2-15-12 | 524,785.90 | | **1,010,000.00** |
| 2-15-13 | 828,386.55 | 5.354% | 2-15-13 | 1,016,613.45 | | **1,845,000.00** |
| 2-15-14 | 778,645.35 | 5.354% | 2-15-14 | 1,066,354.65 | | **1,845,000.00** |
| 2-15-15 | 731,173.50 | 5.354% | 2-15-15 | 1,113,826.50 | | **1,845,000.00** |
| 2-15-16 | 691,893.45 | 5.354% | 2-15-16 | 1,153,106.55 | | **1,845,000.00** |
| 2-15-17 | 648,757.35 | 5.354% | 2-15-17 | 1,196,242.65 | | **1,845,000.00** |
| 2-15-18 | 615,273.00 | 5.354% | 2-15-18 | 1,234,727.00 | | **1,850,000.00** |
| | **$ 7,065,055.00** | | | **$ 9,039,945.00** | | **$ 16,105,000.00** |

| | |
|---|---|
| Interest Rate: | 5.354% |
| Amount Issued: | $9,499,098.05 |
| Amount Outstanding: | $7,065,055.00 |
| Term (Years): | 20 years |
| Paying Agent: | The Bank of New York Trust Company of Florida, N.A. (formerly U. S. Trust Co. of Texas) |
| Pay Date: | Principal 2/15<br>Interest 2/15 |

# CITY OF CLEBURNE

$9,499,098.05

Tax and Waterworks and Sewer System (Limited Pledge) Revenue

Certificates of Obligation

Series 2001

| PRINCIPAL | | | INTEREST | | | | | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Date | Amount | Rate | Date | Amount | Date | Amount | | |
| 2-15-08 | 0 | 5.375% | 2-15-08 | 105,625.00 | 8-15-08 | 105,625.00 | | **211,250.00** |
| 2-15-09 | 0 | 5.375% | 2-15-09 | 105,625.00 | 8-15-09 | 105,625.00 | | **211,250.00** |
| 2-15-10 | 0 | 5.375% | 2-15-10 | 105,625.00 | 8-15-10 | 105,625.00 | | **211,250.00** |
| 2-15-11 | 0 | 5.375% | 2-15-11 | 105,625.00 | 8-15-11 | 105,625.00 | | **211,250.00** |
| 2-15-12 | 0 | 5.375% | 2-15-12 | 105,625.00 | 8-15-12 | 105,625.00 | | **211,250.00** |
| 2-15-13 | 0 | 5.375% | 2-15-13 | 105,625.00 | 8-15-13 | 105,625.00 | | **211,250.00** |
| 2-15-14 | 0 | 5.375% | 2-15-14 | 105,625.00 | 8-15-14 | 105,625.00 | | **211,250.00** |
| 2-15-15 | 0 | 5.375% | 2-15-15 | 105,625.00 | 8-15-15 | 105,625.00 | | **211,250.00** |
| 2-15-16 | 0 | 5.375% | 2-15-16 | 105,625.00 | 8-15-16 | 105,625.00 | | **211,250.00** |
| 2-15-17 | 0 | 5.375% | 2-15-17 | 105,625.00 | 8-15-17 | 105,625.00 | | **211,250.00** |
| 2-15-18 | 0 | 5.375% | 2-15-18 | 105,625.00 | 8-15-18 | 105,625.00 | | **211,250.00** |
| 2-15-19 | 2,000,000.00 | 5.375% | 2-15-19 | 105,625.00 | 8-15-19 | 51,875.00 | | **2,157,500.00** |
| 2-15-20 | 2,075,000.00 | 5.000% | 2-15-20 | 51,875.00 | 8-15-20 | 0 | | **2,126,875.00** |
| 2-15-21 | 618,098.25 | 5.790% | 2-15-21 | 1,306,901.75 | 8-15-21 | 0 | | **1,925,000.00** |
| 2-15-22 | 301,440.00 | 5.820% | 2-15-22 | 698,560.00 | 8-15-22 | 0 | | **1,000,000.00** |
| | **$ 4,994,538.25** | | | **$ 3,324,836.75** | | **$ 1,213,750.00** | | **$ 9,533,125.00** |

| | |
|---|---|
| Interest Rate: | 5.000% - 5.820% |
| Amount Issued: | $4,994,538.25 |
| Amount Outstanding: | $4,994,538.25 |
| Term (Years): | 20 years |
| Paying Agent: | The Bank of New York Trust Company of Florida, N.A.<br>(formerly U. S. Trust Co. of Texas) |
| Pay Date: | Principal 2/15<br>Interest 2/15 and 8/15 |

# CITY OF CLEBURNE

$4,880,000

General Obligation Refunding Bonds

Series 2003

| PRINCIPAL | | | INTEREST | | | | | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Date | Amount | Rate | Date | Amount | Date | Amount | | |
| 2-15-08 | 700,000.00 | 3.14% | 2-15-08 | 58,325.50 | 8-15-08 | 47,335.50 | | **805,661.00** |
| 2-15-09 | 720,000.00 | 3.14% | 2-15-09 | 47,335.50 | 8-15-09 | 36,031.50 | | **803,367.00** |
| 2-15-10 | 745,000.00 | 3.14% | 2-15-10 | 36,031.50 | 8-15-10 | 24,335.00 | | **805,366.50** |
| 2-15-11 | 765,000.00 | 3.14% | 2-15-11 | 24,335.00 | 8-15-11 | 12,324.50 | | **801,659.50** |
| 2-15-12 | 785,000.00 | 3.14% | 2-15-12 | 12,324.50 | 8-15-12 | 0 | | **797,324.50** |
| | **$ 3,715,000.00** | | | **$ 178,352.00** | | **$ 120,026.50** | | **$ 4,013,378.50** |

| | |
|---|---|
| Interest Rate: | 3.140% |
| Amount Issued: | $4,880,000.00 |
| Amount Outstanding: | $3,715,000.00 |
| Term (Years): | 9 years |
| Paying Agent: | The Bank of America #265 |
| Pay Date: | Principal 2/15<br>Interest 2/15 and 8/15 |

# CITY OF CLEBURNE

$4,500,000

Certificates of Obligation

Series 2004

Waterworks and Sewer System Revenue

| PRINCIPAL | | | INTEREST | | | | TOTAL |
|---|---|---|---|---|---|---|---|
| Date | Amount | Rate | Date | Amount | Date | Amount | |
| 2-15-08 | 245,000.00 | 3.350% | 2-15-08 | 64,068.75 | 8-15-08 | 59,965.00 | **369,033.75** |
| 2-15-09 | 255,000.00 | 3.350% | 2-15-09 | 59,965.00 | 8-15-09 | 55,693.75 | **370,658.75** |
| 2-15-10 | 265,000.00 | 3.350% | 2-15-10 | 55,693.75 | 8-15-10 | 51,255.00 | **371,948.75** |
| 2-15-11 | 270,000.00 | 3.350% | 2-15-11 | 51,255.00 | 8-15-11 | 46,732.50 | **367,987.50** |
| 2-15-12 | 195,000.00 | 3.350% | 2-15-12 | 46,732.50 | 8-15-12 | 129,750.00 | **371,482.50** |
| 2-15-13 | 115,000.00 | 10.000% | 2-15-13 | 129,750.00 | 8-15-13 | 124,000.00 | **368,750.00** |
| 2-15-14 | 130,000.00 | 10.000% | 2-15-14 | 124,000.00 | 8-15-14 | 117,500.00 | **371,500.00** |
| 2-15-15 | 145,000.00 | 10.000% | 2-15-15 | 117,500.00 | 8-15-15 | 110,250.00 | **372,750.00** |
| 2-15-16 | 160,000.00 | 10.000% | 2-15-16 | 110,250.00 | 8-15-16 | 102,250.00 | **372,500.00** |
| 2-15-17 | 175,000.00 | 10.000% | 2-15-17 | 102,250.00 | 8-15-17 | 93,500.00 | **370,750.00** |
| 2-15-18 | 195,000.00 | 10.000% | 2-15-18 | 93,500.00 | 8-15-18 | 83,750.00 | **372,250.00** |
| 2-15-19 | 215,000.00 | 10.000% | 2-15-19 | 83,750.00 | 8-15-19 | 73,000.00 | **371,750.00** |
| 2-15-20 | 235,000.00 | 10.000% | 2-15-20 | 73,000.00 | 8-15-20 | 61,250.00 | **369,250.00** |
| 2-15-21 | 260,000.00 | 10.000% | 2-15-21 | 61,250.00 | 8-15-21 | 48,250.00 | **369,500.00** |
| 2-15-22 | 290,000.00 | 10.000% | 2-15-22 | 48,250.00 | 8-15-22 | 33,750.00 | **372,000.00** |
| 2-15-23 | 320,000.00 | 10.000% | 2-15-23 | 33,750.00 | 8-15-23 | 17,750.00 | **371,500.00** |
| 2-15-24 | 355,000.00 | 10.000% | 2-15-24 | 17,750.00 | 8-15-24 | 0 | **372,750.00** |
| | **$ 3,825,000.00** | | | **$ 1,272,715.00** | | **$ 1,208,646.25** | **$ 6,306,361.25** |

| | |
|---|---|
| Interest Rate: | 3.350% - 10.000% |
| Amount Issued: | $4,500,000.00 |
| Amount Outstanding: | $3,825,000.00 |
| Term (Years): | 20 years |
| Paying Agent: | The Bank of America #273 |
| Pay Date: | Principal 2/15<br>Interest 2/15 and 8/15 |

# CITY OF CLEBURNE

$3,825,000

Certificates of Obligation Taxable Refunding

Series 2004

Ponderosa Power (TENASKA - Brazos Electric)

| PRINCIPAL | | | INTEREST | | | | TOTAL |
|---|---|---|---|---|---|---|---|
| Date | Amount | Rate | Date | Amount | Date | | |
| 2-15-08 | 215,000.00 | 5.02% | 2-15-08 | 87,097.00 | 8-15-08 | 81,700.50 | **383,797.50** |
| 2-15-09 | 230,000.00 | 5.02% | 2-15-09 | 81,700.50 | 8-15-09 | 75,927.50 | **387,628.00** |
| 2-15-10 | 240,000.00 | 5.02% | 2-15-10 | 75,927.50 | 8-15-10 | 69,903.60 | **385,831.10** |
| 2-15-11 | 255,000.00 | 5.02% | 2-15-11 | 69,903.50 | 8-15-11 | 63,503.00 | **388,406.50** |
| 2-15-12 | 265,000.00 | 5.02% | 2-15-12 | 63,503.00 | 8-15-12 | 56,851.50 | **385,354.50** |
| 2-15-13 | 280,000.00 | 5.02% | 2-15-13 | 56,851.50 | 8-15-13 | 49,823.50 | **386,675.00** |
| 2-15-14 | 295,000.00 | 5.02% | 2-15-14 | 49,823.50 | 8-15-14 | 42,419.00 | **387,242.50** |
| 2-15-15 | 305,000.00 | 5.02% | 2-15-15 | 42,419.00 | 8-15-15 | 34,763.50 | **382,182.50** |
| 2-15-16 | 320,000.00 | 5.02% | 2-15-16 | 34,763.50 | 8-15-16 | 26,731.50 | **381,495.00** |
| 2-15-17 | 335,000.00 | 5.02% | 2-15-17 | 26,731.50 | 8-15-17 | 18,323.00 | **380,054.50** |
| 2-15-18 | 355,000.00 | 5.02% | 2-15-18 | 18,323.00 | 8-15-18 | 9,412.50 | **382,735.50** |
| 2-15-19 | 375,000.00 | 5.02% | 2-15-19 | 9,412.50 | 8-15-19 | 0 | **384,412.50** |
| | **$ 3,470,000.00** | | | **$ 616,456.00** | | **$ 529,359.10** | **$ 4,615,815.10** |

| | |
|---|---|
| Interest Rate: | 5.02% |
| Amount Issued: | $3,825,000.00 |
| Amount Outstanding: | $3,470,000.00 |
| Term (Years): | 15 years |
| Paying Agent: | Bank of America #281 |
| Pay Date: | Principal 2/15<br>Interest 2/15 and 8/15 |

# CITY OF CLEBURNE

$12,400,000

Certificates of Obligation

Series 2002

Self-Supported Debt - 4B Sales Tax

| PRINCIPAL | | | INTEREST | | | | TOTAL |
|---|---|---|---|---|---|---|---|
| Date | Amount | Rate | Date | Amount | Date | Amount | |
| 2-15-08 | 245,000.00 | 4.625% | 2-15-08 | 28,443.75 | 8-15-08 | 22,778.13 | **296,221.88** |
| 2-15-09 | 285,000.00 | 4.625% | 2-15-09 | 22,778.13 | 8-15-09 | 16,187.50 | **323,965.63** |
| 2-15-10 | 325,000.00 | 4.625% | 2-15-10 | 16,187.50 | 8-15-10 | 8,671.88 | **349,859.38** |
| 2-15-11 | 375,000.00 | 4.625% | 2-15-11 | 8,671.88 | 8-15-11 | - | **383,671.88** |
| | **$ 1,230,000.00** | | | **$ 76,081.26** | | **$ 47,637.51** | **$ 1,353,718.77** |

| | |
|---|---|
| Interest Rate: | 4.625% - 5.625% |
| Amount Issued: | $12,400,000.00 |
| Amount Outstanding: | $1,230,000.00 |
| Term (Years): | 25 years |
| Paying Agent: | The Bank of New York Trust Company of Florida, N.A.<br>(formerly U. S. Trust Company of Texas) |
| Pay Date: | Principal 2/15<br>Interest 2/15 and 8/15 |

# CITY OF CLEBURNE

$16,280,000

4B Sales Tax Revenue Refunding and

Improvement Bonds, Series 2007

Self-Supported Debt

| PRINCIPAL | | | INTEREST | | | | TOTAL |
|---|---|---|---|---|---|---|---|
| Date | Amount | Rate | Date | Amount | Date | Amount | |
| 2-15-08 | - | 4.000% | 2-15-08 | 762,604.38 | 8-15-08 | 351,971.25 | **1,114,575.63** |
| 2-15-09 | 55,000.00 | 4.000% | 2-15-09 | 351,971.25 | 8-15-09 | 350,871.25 | **757,842.50** |
| 2-15-10 | 60,000.00 | 4.000% | 2-15-10 | 350,871.25 | 8-15-10 | 349,671.25 | **760,542.50** |
| 2-15-11 | 60,000.00 | 4.000% | 2-15-11 | 349,671.25 | 8-15-11 | 348,471.25 | **758,142.50** |
| 2-15-12 | 485,000.00 | 4.000% | 2-15-12 | 348,471.25 | 8-15-12 | 338,771.25 | **1,172,242.50** |
| 2-15-13 | 505,000.00 | 4.000% | 2-15-13 | 338,771.25 | 8-15-13 | 328,671.25 | **1,172,442.50** |
| 2-15-14 | 530,000.00 | 4.000% | 2-15-14 | 328,671.25 | 8-15-14 | 318,071.25 | **1,176,742.50** |
| 2-15-15 | 555,000.00 | 4.000% | 2-15-15 | 318,071.25 | 8-15-15 | 306,971.25 | **1,180,042.50** |
| 2-15-16 | 580,000.00 | 4.000% | 2-15-16 | 306,971.25 | 8-15-16 | 295,371.25 | **1,182,342.50** |
| 2-15-17 | 605,000.00 | 4.000% | 2-15-17 | 295,371.25 | 8-15-17 | 283,271.25 | **1,183,642.50** |
| 2-15-18 | 630,000.00 | 4.000% | 2-15-18 | 283,271.25 | 8-15-18 | 270,671.25 | **1,183,942.50** |
| 2-15-19 | 655,000.00 | 4.100% | 2-15-19 | 270,671.25 | 8-15-19 | 257,243.75 | **1,182,915.00** |
| 2-15-20 | 685,000.00 | 4.300% | 2-15-20 | 257,243.75 | 8-15-20 | 242,516.25 | **1,184,760.00** |
| 2-15-21 | 715,000.00 | 4.300% | 2-15-21 | 242,516.25 | 8-15-21 | 227,143.75 | **1,184,660.00** |
| 2-15-22 | 745,000.00 | 4.375% | 2-15-22 | 227,143.75 | 8-15-22 | 210,846.88 | **1,182,990.63** |
| 2-15-23 | 775,000.00 | 4.375% | 2-15-23 | 210,846.88 | 8-15-23 | 193,893.75 | **1,179,740.63** |
| 2-15-24 | 810,000.00 | 4.375% | 2-15-24 | 193,893.75 | 8-15-24 | 176,175.00 | **1,180,068.75** |
| 2-15-25 | 845,000.00 | 4.500% | 2-15-25 | 176,175.00 | 8-15-25 | 157,162.50 | **1,178,337.50** |
| 2-15-26 | 880,000.00 | 4.500% | 2-15-26 | 157,162.50 | 8-15-26 | 137,362.50 | **1,174,525.00** |
| 2-15-27 | 920,000.00 | 4.500% | 2-15-27 | 137,362.50 | 8-15-27 | 116,662.50 | **1,174,025.00** |
| 2-15-28 | 945,000.00 | 4.500% | 2-15-28 | 116,662.50 | 8-15-28 | 95,400.00 | **1,157,062.50** |
| 2-15-29 | 990,000.00 | 4.500% | 2-15-29 | 95,400.00 | 8-15-29 | 73,125.00 | **1,158,525.00** |
| 2-15-30 | 1,035,000.00 | 4.500% | 2-15-30 | 73,125.00 | 8-15-30 | 49,837.50 | **1,157,962.50** |
| 2-15-31 | 1,085,000.00 | 4.500% | 2-15-31 | 49,837.50 | 8-15-31 | 25,425.00 | **1,160,262.50** |
| 2-15-32 | 1,130,000.00 | 4.500% | 2-15-32 | 25,425.00 | 8-15-32 | | **1,155,425.00** |
| | **$ 16,280,000.00** | | | **$ 6,268,182.51** | | **$ 5,505,578.13** | **$ 28,053,760.64** |

| | |
|---|---|
| Interest Rate: | 4.000% - 4.500% |
| Amount Issued: | $16,280,000.00 |
| Amount Outstanding: | $16,280,000.00 |
| Term (Years): | 25 years |
| Paying Agent: | The Bank of New York Trust Company of Florida, N.A.<br>(formerly U. S. Trust Company of Texas) |
| Pay Date: | Principal 2/15<br>Interest 2/15 and 8/15 |

# Special Revenue Funds

**Housing Fund**
**Hotel/Motel Fund**
**Transit System Fund**
**4B Sales Tax Fund**
**All Other Special Revenue Funds**

2007-2008

# SPECIAL REVENUE FUND

## Housing and Urban Development Fund

## Fund 06

Summary of Receipts & Expenditures
2007-2008

A grant fund using grant and local revenue for Housing and Urban Development (HUD) program expenditures. The Section 8 Housing Agency is a federally funded program designed to assist the elderly, handicapped and families of very low income to obtain reasonable living quarters that are safe, decent and sanitary. Applications are taken and applicants are placed on a waiting list in order of date, time and federal preference. Funds are expended the first of every month directly to the landlord. In some cases, the complete rental amount is paid by the HUD office, along with a portion of the tenant's utilities.

| | | Estimated 2006-2007 | Proposed 2007-2008 |
|---|---|---|---|
| Beginning Fund Balance | | $ 0 | $ 1,830 |
| Revenues: | | | |
| Transfer from General Fund/Mineral Lease Fund | | 20,000 | 24,128 |
| Non-Operating Revenue | | 4,300 | 0 |
| Interest Revenue | | 8,000 | 7,000 |
| Grant Revenue - TX 495 - HAP | (0614-6427) | 1,598,506 | 1,514,652 |
| Grant Revenue - TX 495 - Administrative | (0614-6426) | 198,079 | 198,000 |
| Total Revenue | | 1,828,885 | 1,743,780 |
| **TOTAL FUNDS AVAILABLE** | | 1,828,885 | 1,745,610 |
| Expenditures: | | | |
| Departmental Expenditures | (0668-SEE DETAIL) | 228,549 | 218,212 |
| Housing Expenditures | (0668-SEE DETAIL) | 1,598,506 | 1,514,652 |
| **TOTAL EXPENDITURES** | | 1,827,055 | 1,732,864 |
| Ending Fund Balance | | $ 1,830 | $ 12,746 |

# *CITY HUD SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Housing | 0668 | Public Services-Community |

## MISSION STATEMENT

It is the goal of the City of Cleburne Housing Department's Section 8, rental assistance program to assist the very low income, elderly and disabled families with rental payments; to promote affordable, safe, sanitary and decent housing without discrimination.

## PROGRAM DESCRIPTION

Federally funded by U. S. Department of Housing and Urban Development, the Section 8 Program, operating within the city limits of Cleburne, is a rental assistance program designed to assist the very low-income, elderly and disabled families in acquiring safe, sanitary and decent housing that they could not otherwise afford.

## OBJECTIVES

1. Update waiting lists and lease-up regularly.
2. Review tenant files and other records for completeness and accuracy.
3. Gather all information needed to accurately calculate tenant rent.
4. Maintain the quality of housing available to enable program participants a greater choice in determining the location and type of housing that their income would normally permit.
5. Foster spacial deconcentration in the city.

## INDICATORS

| | | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|---|
| 1. | Current participating familes | 325 | 325 | 355 |
| 2. | Applicants on waiting list | 532 | 588 | 285 |
| 3. | Terminated tenants - yearly | 235 | 175 | 150 |
| 4. | Tenant turnovers processed - monthly | 25 | 34 | 35 |
| 5. | Inspections conducted - yearly | 900 | 835 | 850 |
| 9. | Monthly recertifications | 3 | 3 | 3 |
| 11. | Phone calls answered | 12,000 | 13,110 | 13,000 |
| 13. | Briefings conducted | 10 | 10 | 10 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Housing Manager | 25 | 1.0 | 1.0 | 1.0 |
| Inspector | 13 | 1.0 | 1.0 | 2.0 |
| Clerk | 11 | 1.0 | 1.0 | 0.0 |
| **TOTAL** | | 3.0 | 3.0 | 3.0 |
| **Part Time** | | 0.0 | 0.0 | 0.0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 105,485 | 110,959 | 121,506 | 117,639 |
| BENEFITS | 37,672 | 51,312 | 51,107 | 40,545 |
| SUPPLIES & MATERIALS | 7,575 | 9,250 | 8,750 | 9,000 |
| M&R - EQUIPMENT & VEHICLES | 3,990 | 6,200 | 4,250 | 4,500 |
| CONTRACTURAL & MISC SERVICES | 1,469,748 | 1,616,437 | 1,641,442 | 1,561,180 |
| **TOTAL 06-68** | **1,624,470** | **1,794,158** | **1,827,054** | **1,732,864** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 105,349 | 110,959 | 121,481 | 117,264 |
| 8130 OVERTIME | 136 | 0 | 0 | 350 |
| 8190 NON-CASH BENEFITS | 0 | 0 | 25 | 25 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 6,534 | 6,790 | 7,435 | 7,198 |
| 8220 MEDICARE CONTRIBUTIONS | 1,525 | 1,609 | 1,761 | 1,706 |
| 8230 RETIREMENT CONTRIBUTIONS | 14,554 | 15,315 | 16,813 | 16,660 |
| 8240 HEALTH/LIFE INSURANCE | 13,916 | 25,098 | 25,098 | 14,981 |
| 8250 WORKERS COMPENSATION | 1,143 | 2,500 | 0 | 0 |
| 8301 OFFICE SUPPLIES | 2,116 | 3,000 | 3,000 | 3,000 |
| 8308 BOOKS & SUBSCRIPTIONS | 1,008 | 1,000 | 1,000 | 1,000 |
| 8322 CLOTHING | 0 | 0 | 0 | 400 |
| 8336 FUEL & LUBRICANTS | 412 | 750 | 600 | 600 |
| 8382 UTILITY - ELECTRICAL FEES | 3,635 | 4,000 | 3,500 | 3,500 |
| 8399 OTHER SUPPLIES | 404 | 500 | 650 | 500 |
| 8557 M&R - VEHICLES | 845 | 1,000 | 750 | 1,000 |
| 8559 M&R - OFFICE EQUIPMENT | 648 | 1,000 | 1,000 | 1,000 |
| 8577 M&R - SOFTWARE | 2,497 | 4,200 | 2,500 | 2,500 |
| 8601 ADMINISTRATIVE FEES | 0 | 5,664 | 0 | 0 |
| 8615 AUDITS | 4,000 | 4,000 | 4,000 | 4,000 |
| 8636 COMMUNICATIONS | 227 | 1,200 | 1,000 | 1,000 |
| 8643 DUES | 392 | 689 | 400 | 878 |
| 8657 INSURANCE | 152 | 800 | 600 | 800 |
| 8660 POSTAGE | 2,546 | 2,500 | 2,500 | 2,750 |
| 8664 PROFESSIONAL SERVICES | 4,979 | 5,000 | 5,000 | 5,000 |
| 8670 VEHICLE USE FEE | 3,000 | 3,600 | 3,000 | 3,600 |
| 8676 RENTAL OF PROPERTY (HUD) | 1,436,710 | 1,571,394 | 1,595,352 | 1,514,652 |
| 8679 RENTAL OF PROPERTY-OTHER | 15,936 | 16,000 | 24,000 | 24,000 |
| 8684 TRAINING | 1,197 | 2,450 | 2,450 | 2,000 |
| 8690 TRAVEL EXPENSES | 609 | 3,040 | 3,040 | 2,400 |
| 8699 OTHER MISCELLANEOUS SERVICES | 0 | 100 | 100 | 100 |
| **TOTAL 06-68** | **$ 1,624,470** | **$ 1,794,158** | **$ 1,827,054** | **$ 1,732,864** |

# SPECIAL REVENUE FUND

## Hotel/Motel Occupancy Tax Fund

## Fund 07

Summary of Receipts & Expenditures

2007-2008

The City of Cleburne has a 7% Hotel/Motel Occupancy Tax levied against its customers. That revenue is used for Chamber of Commerce expenses, City of Cleburne promotional and advertising expenses, as well as travel brochures.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 53,965 |
| Revenues: | | |
| Hotel/Motel Tax Revenue | (0711-6150) | 275,000 |
| Interest Revenue | (0717-6735) | 5,000 |
| **TOTAL FUNDS AVAILABLE** | | 333,965 |
| Expenditures: | | |
| City Promotion Items | (0769-8399) | 47,250 |
| Chamber of Commerce | (0769-8699) | 216,068 |
| (78.6 % or 5 1/2 Cents of the 7 Cent Total Tax) | | |
| **TOTAL EXPENDITURES** | | 263,318 |
| Ending Fund Balance | | $ 70,648 |

**City Promotion Items: (8399)**

| | | |
|---|---|---|
| Cleburne Quilter's Guild | $ | 750 |
| Chamber of Commerce (Whistlestop Promotion) | | 12,500 |
| Whistlestop Christmas (Decorations) | | 4,000 |
| Promotion Items/Events Mgmt. And Coordination | | 5,000 |
| Antique Alley | | 500 |
| Christmas Market Advertising | | 5,000 |
| Buzz Run | | 2,500 |
| Trilogy Branding Promotions | | 12,000 |
| Johnson County Sheriff's Posse Rodeo Advertising | | 5,000 |
| | $ | 47,250 |

# SPECIAL REVENUE FUND

## Transportation Fund

## Fund 08

Summary of Receipts & Expenditures

2007-2008

Fund 08 is a State/Local Rural Public Transportation Grant Fund using grant and local revenue for Cleburne and Johnson County Transportation System (Bus) expenditures. This grant will provide mobility to the citizens of Cleburne and Johnson County and enhance the access of such persons for purposes such as health care, shopping, education, recreation, public services and employment. Currently there are no other means of public transportation within the City or Johnson County. Cletran now provides public transportation to a community of 28,862 and servicing 31 square miles, and all of Johnson County, population of 129,000, servicing 704 square miles.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 0 |
| Revenues: | | |
| Grant Revenue (Federal-5307 Grant) | (0814-6431) | 33,970 |
| Grant Revenue (Federal-5310 Grant) | (0814-6432) | 48,750 |
| Grant Revenue (Federal-5311 Grant) | (0814-6436) | 320,349 |
| Grant Revenue (State-5311 Grant) | (0814-6474) | 287,037 |
| Cletran Fares | (0815-6570) | 53,000 |
| County Fares | (0815-6571) | 21,000 |
| County & City Contributions | (0818-6820) | 67,870 |
| Mineral & Lease Royalty Transfer | (0821-7121) | 13,762 |
| General Fund Subsidy (Transfer) | (0821-7101) | 60,000 |
| **TOTAL FUNDS AVAILABLE** | | 905,738 |
| Expenditures: | | |
| County | (0858-SEE DETAIL) | 295,426 |
| City | (0859-SEE DETAIL) | 512,644 |
| Urbanized | (0860-SEE DETAIL) | 97,425 |
| **TOTAL EXPENDITURES** | | 905,495 |
| Ending Fund Balance | | $ 243 |

# *COUNTY TRANSIT SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Cletran | 0858 | Public Services - Community |

## MISSION STATEMENT

It is the goal of City/County transportation to meet the transportation needs of the citizens in the unincorporated areas, as well as within the cities of Johnson County. It is our objective to provide an efficient means of transportation for medical trips, work, school, and entertainment to the elderly, disabled, and general public.

## PROGRAM DESCRIPTION

Service is provided to the unincorporated area, as well as the cities of Johnson County. Total population, including each city but excluding Cleburne, is 100,806 servicing 704 square miles. A demand response system and fixed route service provides transportation to the elderly, disabled, and general public.

Demand Response – Operates Monday-Friday, 7:00 am – 5:00 pm. There is no regular service on Saturday or Sunday. We request a 24 hour advance reservation, however same day reservations are accepted if space is available. Eight part-time employees operate four full-time buses in all of Johnson County, excluding the city limits of Cleburne. Fares are $2.00 for a one-way trip within each city. Travel throughout the county $4.00 for the first 5 mile zone, $2.00 for each additional 5 mile zone. Passes may be used on city or county rides: regular pass includes 20 punches and costs $35.00 ($40 value); reduced pass includes 20 punches and costs $20.00 ($40 value). Reduced pass includes students 18 years and younger, Seniors 60 years and older, disabled with a note on doctors letterhead.

Fixed Route – Operates Monday-Friday with routes departing Cleburne 3 times daily. There is no fixed route service on Saturday or Sunday. A bus departs from Cleburne's Intermodal Depot, with a stop in Joshua's downtown area, Wal-mart in Burleson and final destination at the Intermodal Transportation Center in south Fort Worth.

## OBJECTIVES

1. To keep our response time to a timely manner.
2. Operate in a safe and courteous manner as possible.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Number of Riders | 14,822.00 | 15,000.00 | 17,500.00 |
| 2. Number of Miles | 205,480.00 | 228,000.00 | 235,000.00 |
| 3. Cost per trip | $ 21.01 | $ 24.50 | $ 26.00 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Transportation Manager | 23 | 1.0 | 1.0 | 1.0 |
| **TOTAL** | | 1.0 | 1.0 | 1.0 |
| **Part Time** | | 8.0 | 10.0 | 10.0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 168,633 | 169,493 | 134,728 | 170,135 |
| BENEFITS | 49,721 | 41,622 | 34,811 | 34,086 |
| SUPPLIES & MATERIALS | 49,907 | 44,185 | 33,500 | 45,185 |
| M&R - LAND, STRUCTURES & STREETS | 57 | 250 | 1,000 | 250 |
| M&R - EQUIPMENT & VEHICLES | 25,585 | 23,850 | 15,396 | 23,850 |
| CONTRACTURAL & MISC SERVICES | 17,431 | 18,170 | 19,720 | 21,920 |
| CAPITAL OUTLAY - LAND & STRUCTURES | 0 | 181,250 | 181,250 | 0 |
| CAPITAL OUTLAY - EQUIPMENT | 0 | 0 | 0 | 0 |
| **TOTAL 08-58** | **$ 311,334** | **$ 478,820** | **$ 420,404** | **$ 295,426** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 164,985 | 161,493 | 134,378 | 168,735 |
| 8130 OVERTIME | 2,951 | 8,000 | 0 | 1,000 |
| 8190 NON-CASH BENEFITS | 697 | 0 | 350 | 400 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 10,450 | 10,371 | 8,224 | 10,388 |
| 8220 MEDICARE CONTRIBUTIONS | 2,439 | 2,457 | 1,948 | 2,461 |
| 8230 RETIREMENT CONTRIBUTIONS | 23,262 | 23,390 | 19,234 | 7,484 |
| 8240 HEALTH/LIFE INSURANCE | 11,802 | 5,404 | 5,404 | 11,944 |
| 8250 WORKERS COMPENSATION | 1,768 | 0 | 0 | 1,809 |
| 8301 OFFICE SUPPLIES | 333 | 350 | 1,000 | 350 |
| 8322 CLOTHING | 1,955 | 1,485 | 2,000 | 1,485 |
| 8336 FUEL & LUBRICANTS | 46,895 | 42,000 | 30,000 | 43,000 |
| 8364 MINOR EQUIPMENT | 0 | 0 | 0 | 0 |
| 8399 OTHER SUPPLIES | 724 | 350 | 500 | 350 |
| 8419 M&R - STRUCTURES | 57 | 250 | 1,000 | 250 |
| 8557 M&R - VEHICLES | 25,045 | 23,300 | 15,146 | 23,300 |
| 8569 M&R - RADIOS | 0 | 0 | 0 | 0 |
| 8577 M&R - SOFTWARE | 540 | 550 | 0 | 550 |
| 8599 M&R - OTHER EQUIPMENT | 0 | 0 | 250 | 0 |
| 8601 ADMINISTRATIVE FEES | 0 | 0 | 0 | 0 |
| 8608 ADVERTISING | 654 | 1,700 | 1,500 | 1,700 |
| 8615 AUDITS | 1,000 | 750 | 1,000 | 1,000 |
| 8636 COMMUNICATIONS | 4,275 | 5,000 | 3,500 | 5,000 |
| 8643 DUES | 829 | 700 | 700 | 1,400 |
| 8652 FEES & PERMITS | 2,220 | 2,220 | 2,220 | 2,220 |
| 8657 INSURANCE | 4,658 | 3,000 | 6,000 | 3,350 |
| 8660 POSTAGE | 228 | 100 | 100 | 200 |
| 8662 PRINTING | 52 | 100 | 0 | 200 |
| 8664 PROFESSIONAL SERVICES | 1,040 | 2,000 | 2,200 | 2,000 |
| 8684 TRAINING | 585 | 1,000 | 1,400 | 1,500 |
| 8690 TRAVEL EXPENSES | 1,818 | 1,500 | 1,000 | 3,250 |
| 8699 OTHER MISCELLANEOUS SERVICES | 72 | 100 | 100 | 100 |
| 8820 CAPITAL - STRUCTURES | 0 | 181,250 | 181,250 | 0 |
| 8950 CAPITAL - VEHICLES | 0 | 0 | 0 | 0 |
| **TOTAL 08-58** | **$ 311,334** | **$ 478,820** | **$ 420,404** | **$ 295,426** |

# *CLETRAN SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Cletran | 0859 | Public Services - Community |

## MISSION STATEMENT

To provide professional, cost-effective coordinated transportation services to the citizens of Cleburne through the Section 18 Grant Program. It is our objective to provide an efficient means of transportation for medical trips, work, school, and entertainment to the elderly, disabled, and general public.

## PROGRAM DESCRIPTION

Cletran offers public transportation service Monday-Friday, 7:00 am – 8:00 pm and Saturday from 8:00 am until 5:00 pm., there is no regular service on Sunday. All appointments are scheduled the same day with the exception of medical trips, which may be scheduled a day in advance. This system is offered to all citizens of Cleburne and also provides service to those in wheelchairs and those on Medicaid. Regular passes are $35.00 (20 one-way trips); Senior Citizen Passes are $20.00 (20 one-way trips); cost of each one way trip is $2.00.

## OBJECTIVES

1. To keep our response time 15 minutes to 30 minutes.
2. Operate in as safe and courteous manner as possible.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| Annual/One-Way Passenger Trips: | | | |
| 1. Other Riders | 15,754 | 16,500 | 17,000 |
| 2. Elderly | 13,170 | 13,000 | 13,500 |
| 3. Youth | 10,361 | 12,500 | 12,000 |
| 4. Handicapped* | 12,741 | 13,500 | 13,500 |
| 5. Medicaid* | 669 | 600 | 900 |
| 6. Number of Miles | 149,334 | 160,000 | 175,500 |
| 7. Cost per Trip | $ 11.50 | $ 12.50 | $ 13.25 |

* these are also totaled in 1,2, & 3

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Transportation Supervisor | 14 | 1.0 | 1.0 | 1.0 |
| Mechanic | 16 | 1.0 | 1.0 | 1.0 |
| Clerk | 10 | 1.0 | 1.0 | 1.0 |
| Bus Driver | 10 | 6.0 | 6.0 | 6.0 |
| **TOTAL** | | 9.0 | 9.0 | 9.0 |
| **Part Time** | | 1.0 | 0.0 | 0.0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 240,620 | 255,388 | 250,280 | 284,241 |
| BENEFITS | 113,688 | 110,952 | 110,469 | 118,598 |
| SUPPLIES & MATERIALS | 57,637 | 55,566 | 32,000 | 56,272 |
| M&R - LAND, STRUCTURES & STREETS | 1,150 | 250 | 1,000 | 250 |
| M&R - EQUIPMENT & VEHICLES | 21,133 | 21,401 | 20,680 | 20,901 |
| CONTRACTURAL & MISC SERVICES | 17,485 | 15,382 | 23,576 | 15,382 |
| MISC & SUNDRY CHARGES | 0 | 0 | 0 | 0 |
| CAPITAL OUTLAY - EQUIPMENT | 0 | 0 | 73,000 | 17,000 |
| **TOTAL 08-59** | **$ 451,713** | **$ 458,939** | **$ 511,005** | **$ 512,644** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 232,588 | 251,674 | 250,280 | 277,241 |
| 8130 OVERTIME | 8,032 | 3,714 | 0 | 7,000 |
| 8190 NON-CASH BENEFITS | 0 | 0 | 0 | 0 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 14,914 | 15,770 | 15,317 | 17,396 |
| 8220 MEDICARE CONTRIBUTIONS | 3,482 | 3,736 | 3,629 | 4,122 |
| 8230 RETIREMENT CONTRIBUTIONS | 33,189 | 35,566 | 35,643 | 40,262 |
| 8240 HEALTH/LIFE INSURANCE | 60,019 | 55,880 | 55,880 | 56,818 |
| 8250 WORKERS COMPENSATION | 2,084 | 0 | 0 | 0 |
| 8301 OFFICE SUPPLIES | 547 | 350 | 1,000 | 350 |
| 8322 CLOTHING | 2,057 | 1,215 | 1,500 | 1,215 |
| 8336 FUEL & LUBRICANTS | 42,748 | 42,000 | 21,000 | 36,961 |
| 8364 MINOR EQUIPMENT | 0 | 0 | 0 | 7,400 |
| 8382 UTILITY - ELECTRICAL FEES | 10,108 | 9,250 | 7,250 | 9,250 |
| 8388 UTILITY - WATER & SEWER FEES | 740 | 746 | 750 | 746 |
| 8399 OTHER SUPPLIES | 1,437 | 2,005 | 500 | 350 |
| 8419 M&R - STRUCTURES | 1,150 | 250 | 1,000 | 250 |
| 8557 M&R - VEHICLES | 20,243 | 20,351 | 19,530 | 20,351 |
| 8559 M&R - OFFICE EQUIPMENT | 250 | 500 | 250 | 550 |
| 8569 M&R - RADIOS | 100 | 0 | 0 | 0 |
| 8577 M&R - SOFTWARE | 540 | 550 | 900 | 0 |
| 8601 ADMINISTRATIVE FEES | 0 | 0 | 0 | 0 |
| 8608 ADVERTISING | 1,520 | 800 | 1,500 | 800 |
| 8615 AUDITS | 1,300 | 750 | 2,000 | 750 |
| 8636 COMMUNICATIONS | 5,074 | 4,000 | 5,000 | 4,000 |
| 8643 DUES | 1,104 | 700 | 1,000 | 700 |
| 8652 FEES & PERMITS | 1,332 | 1,332 | 1,776 | 1,332 |
| 8657 INSURANCE | 2,611 | 3,000 | 5,300 | 3,000 |
| 8660 POSTAGE | 214 | 100 | 100 | 200 |
| 8662 PRINTING | 34 | 100 | 0 | 250 |
| 8664 PROFESSIONAL SERVICES | 606 | 2,000 | 1,800 | 2,000 |
| 8684 TRAINING | 1,534 | 1,000 | 2,400 | 500 |
| 8690 TRAVEL EXPENSES | 1,916 | 1,500 | 2,500 | 1,750 |
| 8699 OTHER MISCELLANEOUS SERVICES | 240 | 100 | 200 | 100 |
| 8711 BAD DEBT EXPENSE | 0 | 0 | 0 | 0 |
| 8950 CAPITAL - VEHICLES | 0 | 0 | 73,000 | 17,000 |
| **TOTAL 08-59** | **$ 451,713** | **$ 458,939** | **$ 511,005** | **$ 512,644** |

# *URBANIZED TRANSPORTATION SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Cletran | 0860 | Public Services - Community |

## MISSION STATEMENT

It is the goal of City/County transportation to meet the transportation needs of the citizens in the unincorporated areas, as well as within the cities of Johnson County. It is our objective to provide an efficient means of transportation for medical trips, work, school, and entertainment to the elderly, disabled, and general public.

## PROGRAM DESCRIPTION

Service is provided to the urbanized area of Johnson County, Burleson and the surrounding area. Total population, including each city but excluding Cleburne, is 100,806 servicing 704 square miles. A demand response system and fixed route service provides transportation to the elderly, disabled, and general public.

Demand Response – A demand response system provides transportation to the elderly, disabled, and general public. Operates Monday-Friday, 8:00 am – 6:00 pm. There is no regular service on Saturday or Sunday. We request a 24 hour advance reservation, however same day reservations are accepted if space is available. Two part-time, and one full time employee operates two full-time buses in all of Johnson County, excluding the city limits of Cleburne. Fares are $2.00 for a one-way trip within each city. Passes may be used on rides: regular pass includes 20 punches and costs $35.00 ($40 value); reduced pass includes 20 punches and costs $20.00 ($40 value). Reduced pass includes students 18 years and younger, Seniors 60 years and older, disabled with a note on doctors letterhead.

## OBJECTIVES

1. To keep our response time to a timely manner.
2. Operate in a safe and courteous manner as possible.

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Driver | 10 | 0.0 | 1.0 | 1.0 |
| **TOTAL** | | 0.0 | 1.0 | 1.0 |
| **Part Time** | | 0.0 | 2.0 | 2.0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 0 | 47,292 | 45,219 | 51,311 |
| BENEFITS | 0 | 14,512 | 14,057 | 19,706 |
| SUPPLIES & MATERIALS | 0 | 15,000 | 9,000 | 14,000 |
| M&R - EQUIPMENT & VEHICLES | 0 | 5,000 | 4,200 | 5,000 |
| CONTRACTURAL & MISC SERVICES | 0 | 0 | 6,200 | 7,408 |
| CAPITAL OUTLAY - EQUIPMENT | 0 | 113,802 | 113,903 | 0 |
| **TOTAL 08-60** | **$ -** | **$ 195,606** | **$ 192,578** | **$ 97,425** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 0 | 45,792 | 44,219 | 49,811 |
| 8130 OVERTIME | 0 | 1,500 | 1,000 | 1,500 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 0 | 2,895 | 2,706 | 3,140 |
| 8220 MEDICARE CONTRIBUTIONS | 0 | 686 | 641 | 744 |
| 8230 RETIREMENT CONTRIBUTIONS | 0 | 6,531 | 6,309 | 3,881 |
| 8240 HEALTH/LIFE INSURANCE | 0 | 4,400 | 4,400 | 11,941 |
| 8322 CLOTHING | 0 | 0 | 0 | 1,000 |
| 8336 FUEL & LUBRICANTS | 0 | 15,000 | 9,000 | 14,000 |
| 8557 M&R - VEHICLES | 0 | 5,000 | 4,200 | 5,000 |
| 8608 ADVERTISING | 0 | 0 | 3,500 | 500 |
| 8636 COMMUNICATIONS | 0 | 0 | 0 | 600 |
| 8657 INSURANCE | 0 | 0 | 1,200 | 3,000 |
| 8662 PRINTING | 0 | 0 | 0 | 50 |
| 8664 PROFESSIONAL SERVICES | 0 | 0 | 0 | 1,100 |
| 8684 TRAINING | 0 | 0 | 0 | 250 |
| 8699 OTHER MISCELLANEOUS SERVICES | 0 | 0 | 1,500 | 908 |
| 8950 CAPITAL - VEHICLES | 0 | 113,802 | 113,903 | 0 |
| **TOTAL 08-60** | **$ -** | **$ 195,606** | **$ 192,578** | **$ 97,425** |

# SPECIAL REVENUE FUND

## 4B Sales Tax

## Fund 09

Summary of Receipts & Expenditures
2007-2008

This fund will be used to account for the proceeds of the 4B sales tax. On August 11, 2001, the citizens of Cleburne approved a 1/2 cent increase, to 7.75%. This sales tax has funded construction of Splash Station, the Cleburne Sports Complex, and several parks improvements throughout the city. Future projects include development of a civic/convention center, a performing arts center, a rail museum, and a community center. 4B Sales Tax funds are also used to fund the maintenance and operation expenses of these projects.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 3,129,624 |
| Revenues: | | |
| Taxes, Sales and Use | (0911-6110) | 2,573,655 |
| Grant - Booker T Washington Community Center | (0914-XXXX) | 495,000 |
| Interest Earnings | (0917-6735) | 125,000 |
| **TOTAL FUNDS AVAILABLE** | | 6,323,279 |
| Expenditures: | | |
| Supplies | (0939-8399) | 1,000 |
| Administrative Contract | (0939-8601) | 60,000 |
| Contractual & Miscellaneous | (0939-8699) | 14,000 |
| Parks | (0953-8479) | 70,000 |
| Park and Creek Improvements | (0953-8820) | 150,000 |
| Performing Arts Center | (0961-8820) | 0 |
| Community Center - Booker T. Washington | (0962-8820) | 2,400,000 |
| Railroad Museum | (0962-8820) | 0 |
| Debt Payment Transferred to General Fund | (0922-7202) | 1,410,797 |
| **Operation Cost Transfer to General Fund | (0922-7201) | 1,042,213 |
| **TOTAL EXPENDITURES** | | 5,148,010 |
| Ending Fund Balance | | $ 1,175,269 |

**The net cost of operating the completed 4B projects is transferred to the General Fund to reimburse the fund for expenditures made throughout the year to operate the 4B Projects.

# SPECIAL REVENUE FUND

## Law Enforcement Officer Standards

Fund 10

Summary of Receipts & Expenditures

2007-2008

The Law Enforcement Officer Standards and Education (L.E.O.S.E.) Fund is used as necessary for continuing education and training, as determined by the agency head, for full time law enforcement support personnel.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 5,000 |
| Revenues: | | |
| Police L.E.O.S.E. Funding | (1014-6451) | 4,300 |
| Fire L.E.O.S.E. Funding | (1014-6451) | 820 |
| **TOTAL FUNDS AVAILABLE** | | 10,120 |
| Expenditures: | | |
| Police Services or Supplies | (1041-8X99) | 8,500 |
| Fire Services or Supplies | (1047-8X99) | 1,620 |
| **TOTAL EXPENDITURES** | | 10,120 |
| Ending Fund Balance | | $ 0 |

# SPECIAL REVENUE FUND

## T.I.F. - District #1

## Fund 11

Summary of Receipts & Expenditures

2007-2008

The Tax Increment Financing (TIF) District was created to fund infrastructure improvements (streets, water and sewer lines, etc.) in our industrial park. The creation of a TIF district in the industrial park would allow the City of Cleburne to use property tax money from the new district to make infrastructure improvements in the industrial park. The Wal-Mart facility is estimated to have cost more than $30 million.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 0 |
| Revenues: | | |
| Taxes, Ad Valorem - Current City | (1121-7101) | 247,558 |
| Taxes, Ad Valorem - Current County | (1119-6999) | 145,000 |
| **TOTAL REVENUE** | | 392,558 |
| Expenditures: | | |
| Transfer to Fund 02 - Wal-Mart Improvements | (1122-7202) | 380,000 |
| Supplies | (1139-8399) | 100 |
| Services | (1139-8699) | 4,900 |
| **TOTAL EXPENDITURES** | | 385,000 |
| Ending Fund Balance | | $ 7,558 |

## T.I.F. - District #2

## Fund 12

Summary of Receipts & Expenditures

2007-2008

The Tax Increment Financing (TIF) District was created to fund infrastructure improvements (lighting, curbing, seating, etc.) in our downtown area. The creation of a TIF district in the downtown area would allow the City of Cleburne to use property tax money from the new district to make infrastructure improvements in the downtown area.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ (67,000) |
| Revenues: | | |
| Taxes, Ad Valorem - Current City | (1221-7101) | 42,560 |
| Taxes, Ad Valorem - Current County | (1219-6999) | 5,000 |
| **TOTAL REVENUE** | | (19,440) |
| Expenditures: | | |
| Supplies | (1239-8399) | 100 |
| Services | (1239-8699) | 2,000 |
| **TOTAL EXPENDITURES** | | 2,100 |
| Ending Fund Balance | | $ (21,540) |

# SPECIAL REVENUE FUND

## Emergency Management

## Fund 14

Summary of Receipts & Expenditures

2007-2008

This fund uses revenues from a service agreement with Texas Utilities to fund emergency disaster assistance. This agreement was made with TU Electric in order for the City to be equipped as a relocation site for citizens in the fallout area of the Comanche Peak Nuclear Power Plant.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 62,967 |
| Revenues: | | |
| TU Electric Contract Revenue | (1415-6599) | 21,750 |
| Interest Revenue | (1417-6735) | 2,000 |
| **TOTAL FUNDS AVAILABLE** | | 86,717 |
| Expenditures: | | |
| Supplies and Materials | (1449-83XX) | 1,925 |
| M&R - Equipment & Vehicles | (1449-85XX) | 1,200 |
| Contractual & Miscellaneous Services | (1449-86XX) | 6,980 |
| Capital Outlay - Equipment | (1449-89XX) | 0 |
| **TOTAL EXPENDITURES** | | 10,105 |
| Ending Fund Balance | | $ 76,612 |

# SPECIAL REVENUE FUND

## Mineral Leases and Royalties

## Fund 21

### Amended Summary of Receipts & Expenditures

### 2007-2008

This fund uses mineral lease and royalty revenue received from online gas wells and mineral development leases to fund various city projects.

| | | | Proposed 2007-2008 |
|---|---|---|---|
| Beginning Fund Balance | | | $ 1,316,746 |
| Revenues: | | | |
| Interest Revenue | | (2117-6735) | 90,000 |
| Mineral Leases and Royalties | | (2119-6950) | 5,000,000 |
| **TOTAL FUNDS AVAILABLE** | | | 6,406,746 |
| Expenditures: | | | |
| Street Projects | | (2179-8850) | 1,000,000 |
| Transfers: | | | |
| Transfer to Capital Projects | | (2122-7253) | 2,000,000 |
| Golf Course Club House | 250,000 | | |
| Downtown Rehabilitation - Parking Lot | 150,000 | | |
| Downtown Rehabilitation - Sidewalks | 100,000 | | |
| Animal Shelter Rehabilitation | 100,000 | | |
| Fire Station #4 Land | 150,000 | | |
| Hulen Park Improvements | 75,000 | | |
| Layland & Smith Museum - Phase I | 500,000 | | |
| Neighborhood Sidewalks | 300,000 | | |
| (Woodard Ave Bridge 175,000) | | | |
| Old Sports Complex Rehabilitation | 200,000 | | |
| Civic Center Rehabilitation | 100,000 | | |
| Carver Park Basketball Improvement | 75,000 | | |
| Transfer to General Fund | | (2122-7201) | 1,706,422 |
| Transfer to Grant Fund - Colonial Street | | (2122-7239) | 100,000 |
| Transfer to Drainage Utility | | (2122-7298) | 304,128 |
| Transfer to Housing | | (2122-7206) | 4,128 |
| Transfer to Cletran | | (2122-7208) | 13,762 |
| Transfer to Water-Waste Water | | (2122-7260) | 70,184 |
| Transfer to Airport | | (2122-7261) | 1,376 |
| **TOTAL EXPENDITURES** | | | 5,200,000 |
| Ending Fund Balance | | | $ 1,206,746 |

# SPECIAL REVENUE FUND

## Disposal Well

## Fund 22

Summary of Receipts & Expenditures
2007-2008

This fund uses disposal well royalty revenues to fund disposal well related expenditures and other waste water collection costs.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 187,415 |
| Revenues: | | |
| Disposal Well Royalties | (2215-6585) | 200,000 |
| Interest Revenue | (2217-6735) | 10,000 |
| **TOTAL FUNDS AVAILABLE** | | 397,415 |
| Expenditures: | | |
| Supplies | (2296-8399) | 12,000 |
| Services | (2296-8669) | 148,000 |
| Sanitary Sewer Systems | (2296-8830) | 100,000 |
| **TOTAL EXPENDITURES** | | 260,000 |
| Ending Fund Balance | | $ 137,415 |

# SPECIAL REVENUE FUND

## Insurance Recovery Repairs
## Fund 26
Summary of Receipts & Expenditures
2007-2008

Insurance reimbursement revenue used to fund the repair of insured damaged property of the City.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 68,170 |
| Revenues: | | |
| Interest Revenue | (2617-6735) | 3,000 |
| Insurance Reimbursement Revenue | (2619-6935) | 10,000 |
| **TOTAL FUNDS AVAILABLE** | | 81,170 |
| Expenditures: | | |
| Insured Repairs | (2639-XXX) | 10,000 |
| Other Repairs | (2639-XXX) | 71,170 |
| **TOTAL EXPENDITURES** | | 81,170 |
| Ending Fund Balance | | $ 0 |

## Development Fee
## Fund 27
Summary of Receipts & Expenditures
2007-2008

This fund handles all community development fees from developers. The revenue will be used to test and inspect expenditures of the development.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 5,000 |
| Revenues: | | |
| Community Development Fees (2% to 3% Fee) | (2713-6311) | 10,000 |
| Interest Revenue | (2717-6735) | 550 |
| **TOTAL FUNDS AVAILABLE** | | 15,550 |
| Expenditures: | | |
| Development Expenditures | (2771-8664) | 10,550 |
| **TOTAL EXPENDITURES** | | 10,550 |
| Ending Fund Balance | | $ 5,000 |

# SPECIAL REVENUE FUND

## Federal Emergency Management Assistance (FEMA)

## Fund 32

Summary of Receipts & Expenditures

2007-2008

Grant revenue in this fund is used to pay a portion of the salaries for two employees working for the program. The purpose of this fund is to provide for emergency operations in the City of Cleburne, utilizing the existing organization of local government in cooperation with the State and Federal governments. The government of the City of Cleburne is responsible to its citizens for saving lives, minimizing damage, alleviating suffering, and helping to restore and rehabilitate property and society in the event of natural disaster or national emergency, including nuclear attack or the threat thereof.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 0 |
| Revenues: | | |
| Grant Revenue | (3214-6418) | 50,000 |
| **TOTAL FUNDS AVAILABLE** | | 50,000 |
| Expenditures: | | |
| F.E.M.A. Salary Reimbursements to General Fund (Emergency Management Coordinator and Fire Department Secretary) | (3222-7201) | 50,000 |
| **TOTAL EXPENDITURES** | | 50,000 |
| Ending Fund Balance | | $ 0 |

## Justice Department Grants

## Fund 34

Summary of Receipts & Expenditures

2007-2008

Grant revenue from the Federal Justice Department. These funds are used to improve police services.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 2,083 |
| Revenues: | | |
| Grant Revenue | (3414-6430) | - |
| Interest Revenue | (3417-6735) | 100 |
| **TOTAL FUNDS AVAILABLE** | | 2,183 |
| Expenditures: | | |
| Miscellaneous Supplies | (3441-8399) | 2,183 |
| **TOTAL EXPENDITURES** | | 2,183 |
| Ending Fund Balance | | $ 0 |

# SPECIAL REVENUE FUND

## Miscellaneous Grant Funds

## Fund 39

Summary of Receipts & Expenditures

2007-2008

Minor grant revenue from various Texas Agencies. These funds are used for the purposes so designated by the grant.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 223,156 |
| Revenues: | | |
| Texas State Grants | (3914-6499) | 80,000 |
| Transfer In - Gas & Mineral Royalties | | 100,000 |
| Interest on Investments | (3917-6735) | 500 |
| **TOTAL FUNDS AVAILABLE** | | 403,656 |
| Expenditures: | | |
| Miscellaneous Supplies | (39XX-8399) | 70,000 |
| Miscellaneous Services | (39XX-8699) | 5,000 |
| Colonial Street Grant Match | | 300,000 |
| Capital Expenditures | (39XX-8990) | 10,000 |
| **TOTAL EXPENDITURES** | | 385,000 |
| Ending Fund Balance | | $ 18,656 |

## Court Technology

## Fund 41

Summary of Receipts & Expenditures

2007-2008

Any person convicted in a trial in the City of Cleburne Municipal Court shall pay a $4.00 fee as a cost of the court. This fee will be collected by the clerk of the Court. The fund shall be used only to finance the purchase of technology enhancements for the City of Cleburne Municipal Court. The fund shall expire September 1, 2005 and any funds remaining shall continue to be used for the purposes of the fund.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 76,520 |
| Revenues: | | |
| Fines | (4116-6611) | 25,000 |
| Interest on Investments | (4117-6735) | 2,000 |
| **TOTAL FUNDS AVAILABLE** | | 103,520 |
| Expenditures: | | |
| Court Technology Supplies | (4137-8399) | 35,000 |
| Court Technology Services | (4137-8699) | 15,000 |
| **TOTAL EXPENDITURES** | | 50,000 |
| Ending Fund Balance | | $ 53,520 |

# SPECIAL REVENUE FUND

## Court Fine Fee
## Fund 42

Summary of Receipts & Expenditures
2007-2008

This fund is derived from one-half of a $25 fee charged when paying court-related costs. This fee is paid over a period of time rather than immediately. 10% of the City's share of the fees shall be used for the purpose of improving the efficiency of the administration of justice and 40% of the City's share of the fee is recorded as general revenue of the City.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 16,890 |
| Revenues: | | |
| Fines | (4216-6611) | 3,300 |
| Interest on Investments | (4217-6735) | 1,100 |
| **TOTAL FUNDS AVAILABLE** | | 21,290 |
| Expenditures: | | |
| Miscellaneous Court Supplies | (4237-8399) | 7,500 |
| **TOTAL EXPENDITURES** | | 7,500 |
| Ending Fund Balance | | $ 13,790 |

## Public Safety Fund
## Fund 43

Summary of Receipts & Expenditures
2007-2008

The purpose of this fund is to support the communication towers for select Fire Departments throughout Johnson County. Each entity will provide proportionate funding for all expenses.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 196,256 |
| Revenues: | | |
| Grant Revenue | | 0 |
| Contribution - Emergency Services District | | 56,073 |
| Contribution - Johnson County | | 29,100 |
| Transfer - General Fund | | 6,303 |
| Interest on Investments | | 500 |
| **TOTAL FUNDS AVAILABLE** | | 288,232 |
| Expenditures: | | |
| Miscellaneous Supplies | (4349-83XX) | 71,344 |
| M&R | (4349-85XX) | 9,000 |
| Miscellaneous Services | (4349-86XX) | 13,000 |
| Capital Structures | (4349-8820) | 57,563 |
| Capital Equipment | (4349-8990) | 137,325 |
| **TOTAL EXPENDITURES** | | 288,232 |
| Ending Fund Balance | | $ 0 |

# SPECIAL REVENUE FUND

## Child Safety
## Fund 45

Summary of Receipts & Expenditures
2007-2008

This fund was a State mandated fund to be used for municipal school crossing guard programs and other child safety programs. These funds are to be used from revenue that was generated from fines for traffic violations within a school zone.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 19,500 |
| Revenues: | | |
| Fines | (4516-6611) | 4,000 |
| Interest Revenue | (4517-6735) | 500 |
| **TOTAL FUNDS AVAILABLE** | | 24,000 |
| Expenditures: | | |
| Child Safety Expenditures | | |
| (Vests, Signs, Lights) | (4541-8XXX) | 15,000 |
| **TOTAL EXPENDITURES** | | 15,000 |
| Ending Fund Balance | | $ 9,000 |

# SPECIAL REVENUE FUND

## Court Security Fund

## Fund 46

Summary of Receipts & Expenditures

2007-2008

This fund may only be used for providing security services for the court. A $3.00 security fee is paid by a convicted defendant for a misdemeanor offense as a court cost.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 28,200 |
| Revenues: | | |
| Court Fines | (4616-6611) | 20,000 |
| Interest on Investments | (4617-6735) | 1,400 |
| **TOTAL FUNDS AVAILABLE** | | 49,600 |
| Expenditures: | | |
| Court Security Officer * | (4637-8699) | 21,000 |
| **TOTAL EXPENDITURES** | | 21,000 |
| Ending Fund Balance | | $ 28,600 |

* General Fund charges Court Security for providing police security

## Abandoned Vehicle Fund

## Fund 47

Summary of Receipts & Expenditures

2007-2008

This fund is a state mandated fund that uses revenue for administrative expenses in the processing of abandoned vehicles. All revenue comes from the sale of abandoned vehicles with excess funds being transferred to the general fund.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 1,000 |
| Revenues: | | |
| Abandoned Vehicle Sales | (4716-6601) | 1,000 |
| **TOTAL FUNDS AVAILABLE** | | 2,000 |
| Expenditures: | | |
| Administrative Supplies | (4741-8399) | 1,000 |
| **TOTAL EXPENDITURES** | | 1,000 |
| Ending Fund Balance | | $ 1,000 |

# SPECIAL REVENUE FUND

## Police Forfeiture Fund

## Fund 48

Summary of Receipts & Expenditures

2007-2008

This is a State mandated fund that uses revenue from forfeited property to fund drug-related law enforcement expenditures.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 7,045 |
| Revenues: | | |
| Forfeited Funds | (4816-6663) | 4,000 |
| **TOTAL FUNDS AVAILABLE** | | 11,045 |
| Expenditures: | | |
| Miscellaneous Supplies | (4841-8399) | 10,000 |
| **TOTAL EXPENDITURES** | | 10,000 |
| Ending Fund Balance | | $ 1,045 |

## Fire Protection Fund

## Fund 49

Summary of Receipts & Expenditures

2007-2008

This fund was created to account for the City's portion of the rural fire tax that the county collects for all fire departments within the district.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 37,714 |
| Revenues: | | |
| Fire Services - Rural Fire Allocation 2¢ of 3¢ | (4916-6599) | 0 |
| Interest Revenue | (4917-6735) | 1,500 |
| **TOTAL FUNDS AVAILABLE** | | 39,214 |
| Expenditures: | | |
| Other Supplies | (4947-8399) | 15,000 |
| **TOTAL EXPENDITURES** | | 15,000 |
| Ending Fund Balance | | $ 24,214 |

# SPECIAL REVENUE FUND

## Brazos Electric Coop Inc

## Fund 65

Summary of Receipts & Expenditures

2007-2008

This fund uses Brazos Electric Coop proceeds for covering the City's expense operating the reuse water line.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 0 |
| Revenues: | | |
| Brazos Electric Payments | (6519-6999) | 283,115 |
| **TOTAL FUNDS AVAILABLE** | | 283,115 |
| Operating Reuse Line Expenditures: | | |
| Chemical Supplies | (6583-8315) | 93,300 |
| Fuel & Lubricants | (6583-8336) | 1,500 |
| Minor Equipment and Tools | (6583-8364) | 1,000 |
| Utility - Electrical Fees | (6583-8382) | 101,750 |
| Other Supplies & Materials | (6583-8399) | 2,000 |
| M&R - Structures | (6583-8419) | 7,500 |
| M&R - Instruments | (6583-8539) | 2,200 |
| M&R - Machinery | (6583-8545) | 7,500 |
| M&R - Office Equipment | (6583-8559) | 500 |
| M&R - Radios | (6583-8569) | 500 |
| Administrative Charge | (6583-8601) | 60,065 |
| Professional Services | (6583-8664) | 5,000 |
| Training | (6583-8684) | 300 |
| **TOTAL EXPENDITURES** | | 283,115 |
| Ending Fund Balance | | $ 0 |

# SPECIAL REVENUE FUND

## Museum Board Fund

## Fund 81

Summary of Receipts & Expenditures
2007-2008

This fund is used by the Museum Board to handle donations that are used to fund Museum expenditures.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 8,350 |
| Revenues: | | |
| Museum Store, Tours and Booth Sales | (8115-6599) | 3,000 |
| Donation Revenue | (8118-6820) | 1,000 |
| **TOTAL FUNDS AVAILABLE** | | 12,350 |
| Expenditures: | | |
| Miscellaneous Supplies | (8165-8399) | 1,850 |
| Miscellaneous Services | (8165-8699) | 3,500 |
| Cost of Sales - Museum Store | (8165-8727) | 3,000 |
| Artifacts | (8165-8920) | 4,000 |
| **TOTAL EXPENDITURES** | | 12,350 |
| Ending Fund Balance | | $ 0 |

## Library Board Fund

## Fund 85

Summary of Receipts & Expenditures
2007-2008

This fund revenue comes from donations by the community and is used by the Library Board for Library expenditures.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 1,463 |
| Revenues: | | |
| Service Revenue | (8515-6599) | 1,000 |
| Donation Revenue | (8518-6820) | 100 |
| **TOTAL FUNDS AVAILABLE** | | 2,563 |
| Expenditures: | | |
| Miscellaneous Supplies | (8563-8399) | 500 |
| Miscellaneous Services | (8563-8699) | 500 |
| Books | (8563-8910) | 1,563 |
| **TOTAL EXPENDITURES** | | 2,563 |
| Ending Fund Balance | | $ 0 |

# SPECIAL REVENUE FUND

## Miscellaneous Donations Fund

## Fund 89

### Summary of Receipts & Expenditures

### 2007-2008

This fund will handle various donations used for the benefit of the various designated departments of the City.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 266,200 |
| Revenues: | | |
| Interest Revenue | (8917-6735) | 10,000 |
| Transfer from General Fund - Smith Match | (8921-7101) | 10,000 |
| Donations | (8918-6820) | 150,000 |
| **TOTAL FUNDS AVAILABLE** | | 436,200 |
| Expenditures: | | |
| Miscellaneous Supplies | (8539-8399) | 3,000 |
| MIS Supplies | (8937-8399) | 5,000 |
| Police Supplies | (8941-8399) | 2,000 |
| Police Services | 8941-8699) | 10,000 |
| Animal Shelter Supplies | (8943-8399) | 2,000 |
| Fire Supplies | (8947-8399) | 5,000 |
| Parks - Beauty & Clean Up | (8953-8399) | 2,000 |
| McGreggor Botanical Garden | (8953-8399) | 50,000 |
| Library Books | (8963-8910) | 1,500 |
| Museum Supplies | (8965-8399) | 25,000 |
| Smith History Center - City to Match - 3 Yrs | (8962-8820) | 326,700 |
| Museum Artificats | (8965-8920) | 4,000 |
| **TOTAL EXPENDITURES** | | 436,200 |
| Ending Fund Balance | | $ 0 |

# Enterprise Funds

**Water – Wastewater Fund**
**Airport Fund**
**Drainage Utility Fund**

2007-2008

# Water-Wastewater Fund

2007-2008

# ENTERPRISE FUND

## WATER - WASTEWATER

## Fund 60

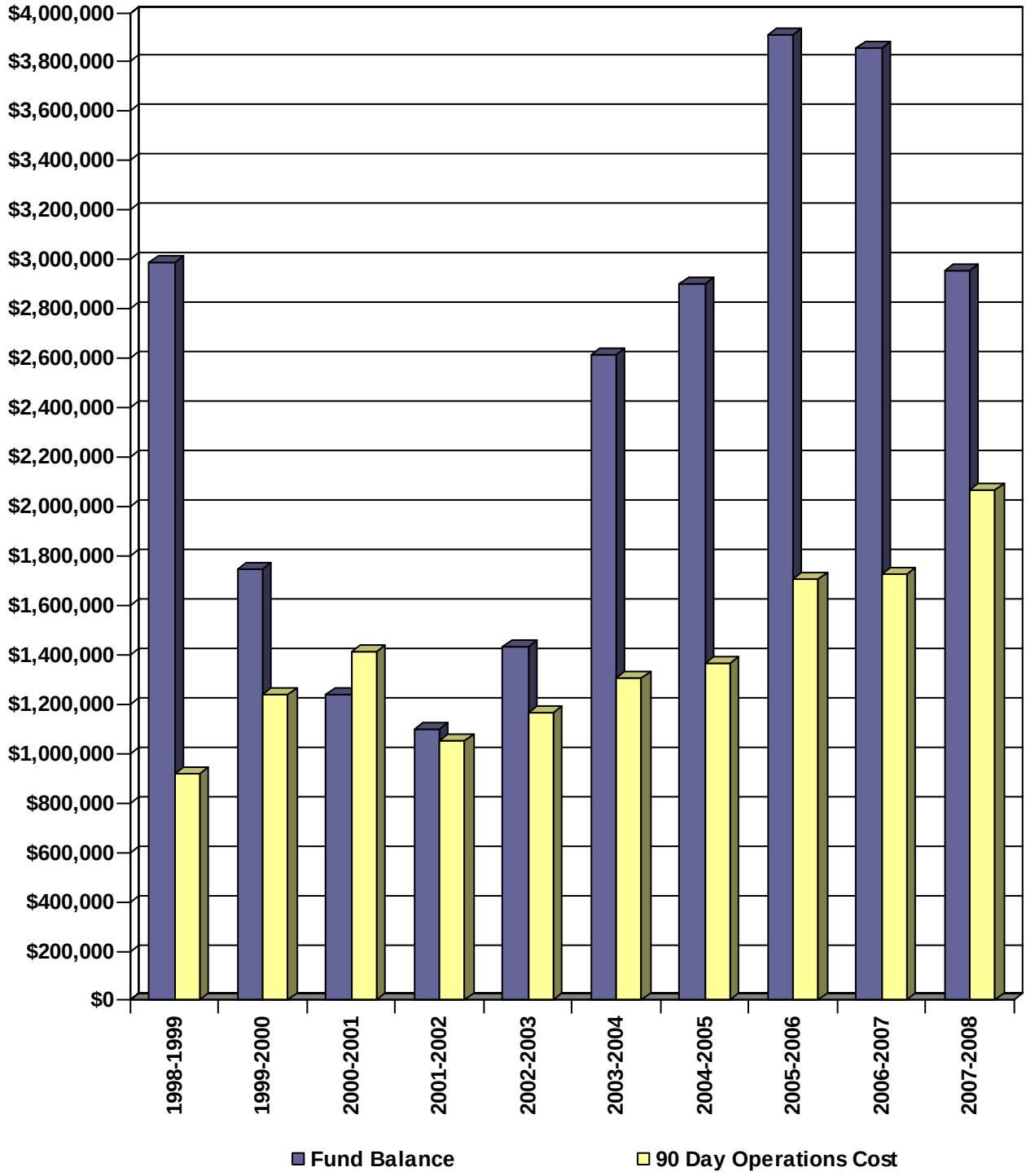
### Summary of Receipts & Disbursements

### 2007-2008

| | ACTUAL 2005-2006 | AMENDED BUDGET 2006-2007 | ESTIMATED 2006-2007 | PROPOSED 2007-2008 |
|---|---|---|---|---|
| Beginning Cash Balance | $ 2,902,196 | $ 3,280,784 | $ 3,907,989 | $ 3,856,223 |
| Receipts: | | | | |
| Water Revenue | 9,908,901 | 9,916,709 | 8,300,034 | 9,164,023 |
| Wastewater Revenue | 4,518,107 | 4,920,873 | 5,286,897 | 5,127,951 |
| Utility Taps Income | 140,414 | 142,000 | 150,000 | 150,000 |
| Disposal Royalties | 0 | 0 | 0 | 0 |
| Penalty Charges | 222,914 | 210,000 | 215,000 | 228,000 |
| Interest on Investments | 111,883 | 200,000 | 200,000 | 150,000 |
| Miscellaneous | 105,803 | 58,000 | 60,750 | 65,107 |
| Total Receipts: | 15,008,022 | 15,447,582 | 14,212,681 | 14,885,081 |
| TOTAL FUNDS AVAILABLE | 17,910,218 | 18,728,366 | 18,120,670 | 18,741,304 |
| Expenditures: | | | | |
| Salaries | 1,796,462 | 1,960,312 | 1,928,107 | 2,335,673 |
| Benefits | 780,547 | 902,642 | 882,367 | 954,028 |
| Supplies | 2,130,189 | 2,141,464 | 1,815,335 | 2,185,800 |
| Maintenance - Building | 312,991 | 339,100 | 394,600 | 362,600 |
| Maintenance - Equipment | 459,165 | 319,880 | 348,900 | 391,900 |
| Services | 1,353,347 | 2,573,926 | 1,540,233 | 2,026,999 |
| Debt Interest & Fiscal Fees | 2,833,027 | 2,900,255 | 2,900,256 | 2,631,235 |
| Capital - Structures | 456,914 | 235,000 | 235,000 | 345,000 |
| Capital - Equipment | 107,971 | 428,112 | 378,011 | 544,500 |
| Total Expenditures: | 10,230,613 | 11,800,691 | 10,422,809 | 11,777,735 |
| Other (Sources) Uses of Funds: | | | | |
| Transfer to General Fund - 01 (Adm.) | 2,023,447 | 2,185,000 | 2,095,000 | 2,170,000 |
| Transfer to General Fund - 01 (Hazmat) | 17,500 | 17,500 | 17,500 | 17,500 |
| W&WW Debt Principal Payments | 1,780,000 | 1,815,000 | 1,815,000 | 1,865,000 |
| Prior Period Adjustment | 0 | | | |
| Sale of Assets | (4,700) | | (4,250) | |
| Transfer from Fund 21 & Fund 01 | (44,631) | (81,612) | (81,612) | (70,184) |
| Total Out: | 3,771,616 | 3,935,888 | 3,841,638 | 3,982,316 |
| Rate Mitigation Reserve Balance | 2,599,074 | 2,565,643 | 2,599,074 | 2,599,074 |
| Contingency Reserve | 0 | 25,000 | 0 | 25,000 |
| TOTAL USES OF FUNDS | 16,601,303 | 18,327,222 | 16,863,521 | 18,384,125 |
| Ending Cash Balance | $ 1,308,915 | $ 401,144 | $ 1,257,149 | $ 357,179 |

# Water-Wastewater Fund Rate Mitigation & Fund Balance

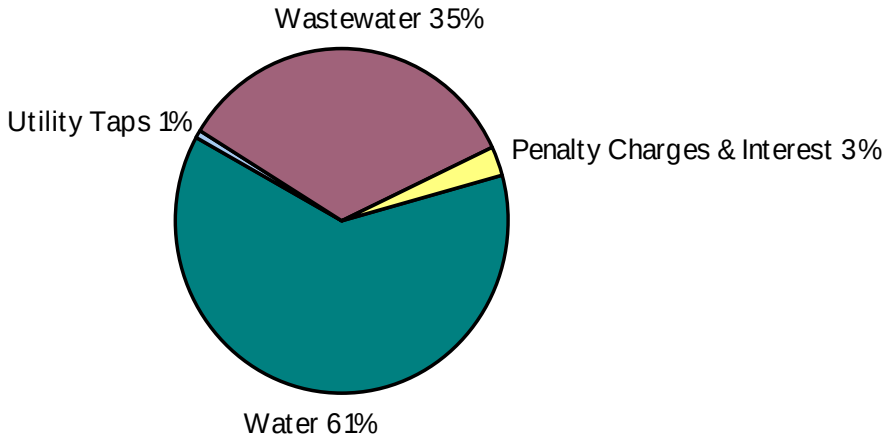
## 1998-2008



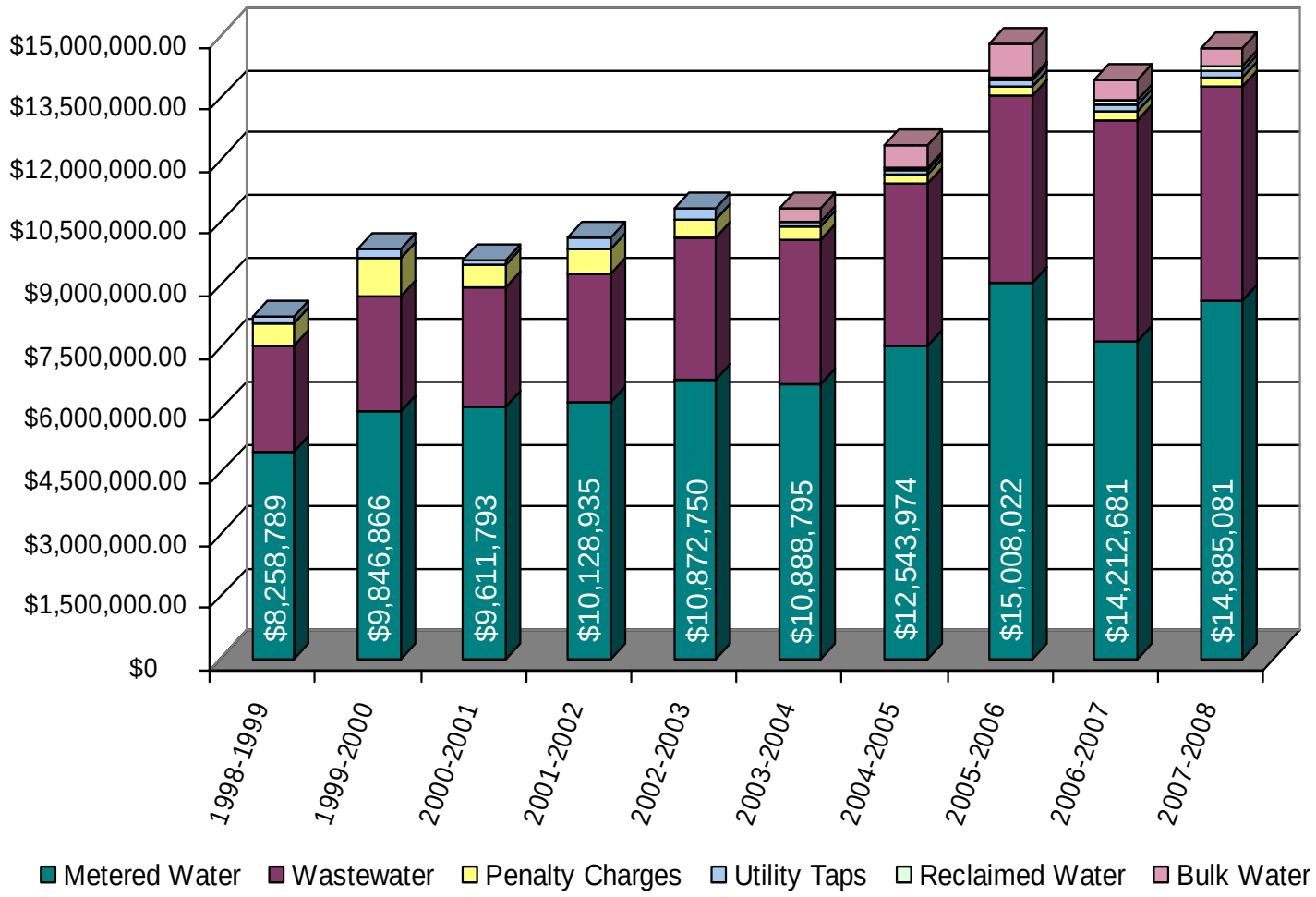

Historical fund balance data was collected from 1999 – 2006 Annual Financial Reports. 2007 and 2008 estimated data was taken from the current budget document. The projection reserve was established in 1993 to enable the Water-Wastewater Fund to continue operations during times of crisis and/or significantly reduced revenue. It is currently the desire of City Management to maintain funds at a level which would provide 90 days of operations.

# Water-Wastewater Fund Revenues

## 2007-2008
## $14,885,081




## 1998 - 2008




Historical data comes from Annual Audits. The 2006-2007 data is an estimated amount, and the 2007-2008 data is the budgeted amount.

See Water-Wastewater Fund-Revenue By Source for related data.

# ENTERPRISE FUND

## WATER - WASTEWATER

## Fund 60

### Revenue By Source

### 2007-2008

| Code No. | Source | ACTUAL 2004-2005 | ACTUAL 2005-2006 | BUDGETED 2006-2007 | ESTIMATED 2006-2007 | PROPOSED 2007-2008 |
|---|---|---|---|---|---|---|
| **CHARGES FOR SERVICES** | | | | | | |
| 6015-6578 | Reclaimed Water Revenue | $ 57,120 | $ 61,538 | $ 288,000 | $ 127,998 | $ 120,000 |
| 6015-6579 | Bulk Water Revenue | 524,441 | 799,498 | 480,000 | 513,560 | 420,000 |
| 6015-6580 | Water Metered Sales | 7,525,834 | 9,047,865 | 9,148,709 | 7,658,476 | 8,624,023 |
| 6015-6581 | Wastewater Sales | 3,894,534 | 4,518,107 | 4,920,873 | 5,286,897 | 5,127,951 |
| 6015-6582 | Taps and Connections | 136,370 | 140,414 | 142,000 | 150,000 | 150,000 |
| 6015-6585 | Disposal Royalty | (37,113) | 0 | 0 | 0 | 0 |
| **Total Charges for Services** | | 12,101,186 | 14,567,423 | 14,979,582 | 13,736,931 | 14,441,974 |
| **CHARGES - OTHER** | | | | | | |
| 6015-6587 | Penalty Charge to Customer | 203,933 | 222,914 | 210,000 | 215,000 | 228,000 |
| 6015-6599 | Miscellaneous Income | 54,150 | 54,790 | 58,000 | 60,750 | 65,107 |
| **Total Charges - Other** | | 258,083 | 277,704 | 268,000 | 275,750 | 293,107 |
| **INTEREST** | | | | | | |
| 6017-6735 | Interest on Investments | 167,930 | 111,883 | 200,000 | 200,000 | 150,000 |
| **Total Interest** | | 167,930 | 111,883 | 200,000 | 200,000 | 150,000 |
| **NON-OPERATING** | | | | | | |
| 6019-XXXX | Non-Operating | 16,775 | 51,012 | 0 | 0 | 0 |
| **Total Non-Operating** | | 16,775 | 51,012 | 0 | 0 | 0 |
| **GRAND TOTALS** | | $ 12,543,974 | $ 15,008,022 | $ 15,447,582 | $ 14,212,681 | $ 14,885,081 |

# CITY OF CLEBURNE

Water/Wastewater Fund Revenues

2007-2008 Budget

## RECEIPTS

| 6015-6578 | RECLAIMED WATER | $ 120,000 |
|---|---|---|

**Description:**

Includes sales of sewer affluent through the treatment plant.

| 6015-6579 | BULK WATER SERVICE | $ 420,000 |
|---|---|---|

**Description:**

Includes sales through fire hydrants or pumped directly from the lake. Rates are as follows.

Service Demand Charge - $13.71 Per month

0 cubic feet and over - $2.74 per 100 cubic feet

| 6015-6580 | METERED WATER SALES | $ 8,624,023 |
|---|---|---|

**Description:**

Includes the sale of treated water through the distribution system. Residential and commercial rates for:

**Inside City Limits:**

Service Demand Charge - $15.12 Per month

0 cubic feet and over - $4.03 per 1000 gallons

**Outside City Limits:**

Service Demand Charge - $19.65 Per month

0 cubic feet and over - $5.02 oer 1000 galons

**Assumption:**

This estimate represents a 5% increase in rates over the average of the previous three years collections.

| 6015-6581 | WASTEWATER SALES | $ 5,127,951 |
|---|---|---|

**Description:**

The monthly rates or charges for services furnished by the City's sanitary sewer system shall be as follows:

**Residential & Commercial Accounts:**

Residential - Service Demand Charge - $8.06 Per month

0 cubic feet to 13,481 gallons - $2.47 per 1000 gallons

Residential Maximum - $41.36 at 13,481 gallons

Commercial - Service Demand Charge - $8.06 Per month

Commercial - 0 cubic feet and over - $2.47 per 1000 gallons

**Industrial Accounts:**

Service Demand Charge - $8.06 Per month

Volume Charge, per month, per 1000 gallons - $3.30

BOD, per pound, per month - 0.3087

TSS, per pound, per month - 0.2877

TDS, per pound, per month - 0.1523

**Assumption:**

This estimate represents a 5% increase in rates over the average of the previous three years collections.

## RECEIPTS (CONTINUED)

| 6015-6582 | TAPS AND CONNECTIONS | $ 150,000 |
|---|---|---|

**Description:**

Fees are charged to persons desiring to tap onto City water or wastewater lines. Rates are

**Water Taps:**

| Size of Connection | Cost of Tap |
|---|---|
| Any tie on | $300.00 |
| 3/4 inch | $925.00 |
| 1 inch | $948.00 |
| 1 1/2 inch | $975.00 |
| 2 inch | $1,145.00 |

**Wastewater Taps:**

| Size of Connection | Cost of Tap |
|---|---|
| Tie-on Fee | $150.00 |
| 4 inch | $860.00 |
| 6 inch | $895.00 |
| 8 inch | $920.00 |

| 6015-6587 | PENALTY CHARGE TO CUSTOMER | $ 228,000 |
|---|---|---|

**Description:**

Bills are due and payable on the date shown on the bill and a penalty of ten (10) per cent of the total bill will be assessed on all bills not paid on or before the due date. All payments must be in the possession of the water department by the close of business on the due date to prevent a penalty charge being assessed.

**Assumption:**

This charge has remained constant over the years.

| 6015-6599 | MISCELLANEOUS INCOME | $ 65,107 |
|---|---|---|

**Description:**

This account includes sewer dump charges, service charges of $5.00, insufficient check charges of $20.00, connection charges of $10.00 and other fees that are not contained in the above accounts.

**Assumption:**

This estimate decreased due to creating the Bulk Water Charge and Royalties Accounts.

| 6017-6735 | INTEREST ON INVESTMENTS | $ 150,000 |
|---|---|---|

**Description:**

Interest earnings as a result of investing idle funds and deposits.

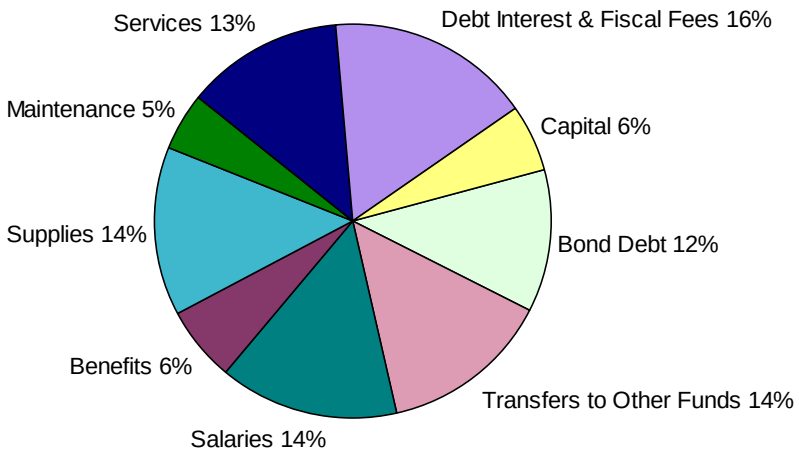
**Assumption:**

This estimate is based on an average monthly balance of $8,000,000.

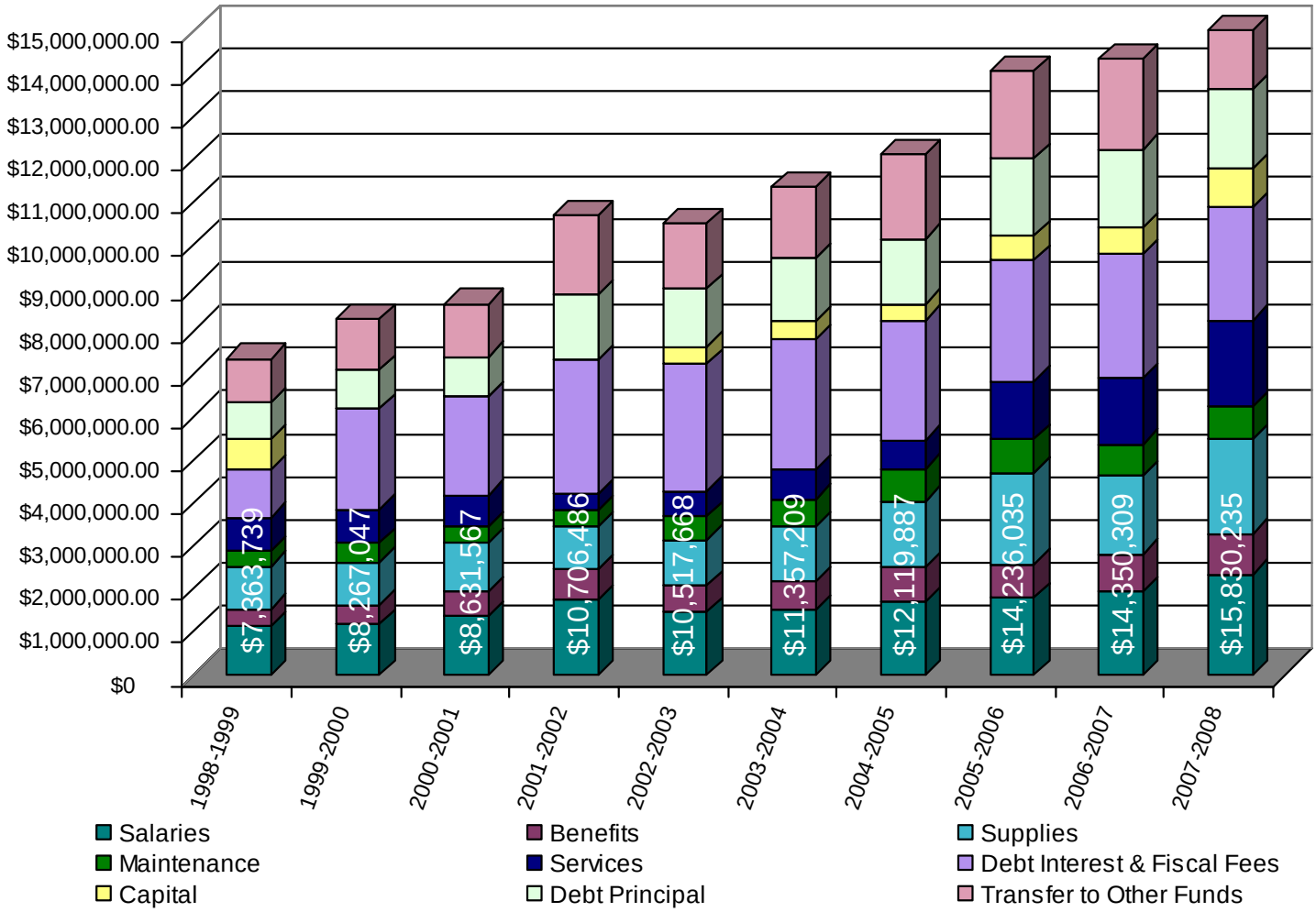
| **TOTAL WATER AND WASTEWATER REVENUE** | $ 14,885,081 |
|---|---|

# Water-Wastewater Fund Expenditures

## 2007-2008
## $15,830,235




## 1998 - 2008




Historical Data is collected from the Annual Audits. The 2006-2007 data is estimated, and the 2007-2008 data is the budgeted amount. See page F-1 for related data.

The increase in services is due to the cost of Total Dissolved Solids. There is an offsetting revenue for this expense.

# *NON-DEPARTMENTAL SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Non-Departmental | 6039 | Water-Wastewater |

## MISSION STATEMENT

This department is used to account for those items that benefit all water/wastewater departments.

## PROGRAM DESCRIPTION

This program accounts for expenditures not specifically related to any other operating department in the water/wastewater fund. Those items are as follows: unemployment, workman's compensation and casualty insurance, debt service payments, Brazos River Authority payments, master plan, audit charges, and administrative charges.

## GOALS

To maintain an accounting of the insurance, audit, and services provided for all water/wastewater departments.

## LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 0 | 0 | 0 | 100,000 |
| BENEFITS | 16,726 | 34,000 | 30,000 | 51,570 |
| SUPPLIES & MATERIALS | 83 | 0 | 0 | 0 |
| M&R - EQUIPMENT & VEHICLES | 832 | 1,500 | 850 | 850 |
| CONTRACTURAL & MISC SERVICES | 620,430 | 613,500 | 571,500 | 944,000 |
| MISC & SUNDRY CHARGES | 2,833,023 | 2,900,255 | 2,900,256 | 2,631,235 |
| CAPITAL OUTLAY - LAND & STRUCTURES | 180,600 | 0 | 0 | 0 |
| **TOTAL 60-39** | **$ 3,651,694** | **$ 3,549,255** | **$ 3,502,606** | **$ 3,727,655** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 0 | 0 | 0 | 100,000 |
| 8190 NON-CASH BENEFITS | 0 | 0 | 0 | 0 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 0 | 0 | 0 | 6,120 |
| 8220 MEDICARE CONTRIBUTIONS | 0 | 0 | 0 | 1,450 |
| 8230 RETIREMENT CONTRIBUTIONS | 0 | 0 | 0 | 14,000 |
| 8250 WORKERS COMPENSATION | 16,728 | 25,000 | 25,000 | 25,000 |
| 8260 UNEMPLOYMENT COMPENSATION | 0 | 9,000 | 5,000 | 5,000 |
| 8399 OTHER SUPPLIES | 87 | 0 | 0 | 0 |
| 8557 M&R - VEHICLES | (1) | 1,100 | 0 | 0 |
| 8559 M&R - OFFICE EQUIPMENT | 833 | 400 | 850 | 850 |
| 8615 AUDITS | 8,000 | 8,000 | 8,000 | 8,000 |
| 8657 INSURANCE | 30,932 | 35,000 | 30,000 | 30,000 |
| 8664 PROFESSIONAL SERVICES | 532,386 | 570,500 | 533,500 | 906,000 |
| 8672 RENTAL OF EQUIPMENT | 600 | 0 | 0 | 0 |
| 8699 OTHER MISCELLANEOUS SERVICES | 48,512 | 0 | 0 | 0 |
| 8711 BAD DEBT EXPENSE | 92,417 | 0 | 0 | 0 |
| 8735 DEBT INTEREST EXPENSE | 2,647,641 | 2,895,255 | 2,895,256 | 2,626,235 |
| 8738 DEBT SERVICE CHARGES | 10,064 | 5,000 | 5,000 | 5,000 |
| 8740 DEPRECIATION/AMORTIZATION | 0 | 0 | 0 | 0 |
| 8798 OTHER NON-OPERATING COSTS | 82,901 | 0 | 0 | 0 |
| 8820 CAPITAL - STRUCTURES | 180,600 | 0 | 0 | 0 |
| **TOTAL 60-39** | **$ 3,651,694** | **$ 3,549,255** | **$ 3,502,606** | **$ 3,727,655** |

# *UTILITY BILLING SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Utility Billing | 6081 | Water-Wastewater |

## MISSION STATEMENT

To record, bill, and collect for water, sewer, drainage utility, and sanitation services rendered by the City thereby providing adequate operating funds.

## PROGRAM DESCRIPTION

This revenue collecting office is the local point for the collecting of revenue for water, sewer, drainage utility, and sanitation services, including deposits, payments, delinquent notices, customer inquiries, drafts, and account adjustments. Additionally, it collects garage sale and amusement licenses/fees. Computer support is provided by the M.I.S. department.

## OBJECTIVES

1. Establish policies for dealing consistently with customers.
2. To continue the meter change-out program by installing approximately 300 new meters per year.
3. Maintain non-reread efficiency of 99%.
4. Continue to emphasize collections of delinquent accounts through all means possible.
5. To continue to audit the operation of the department to improve services to our customers wherever possible.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Percent of rereads | 3 | 3 | 3 |
| 2. Number of bank drafts | 720 | 735 | 750 |
| 3. Number of meters changed | 300 | 325 | 400 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Office Manager | 22 | 1 | 1 | 1 |
| Senior Clerk | 14 | 1 | 1 | 1 |
| Meter Supervisor | 14 | 1 | 1 | 1 |
| Lead Utility Billing Clerk | 13 | 1 | 1 | 1 |
| Clerk - Utility Billing | 11 | 2 | 2 | 2 |
| Meter Service Technician | 10 | 1 | 1 | 1 |
| Meter Reader | 9 | 4 | 4 | 4 |
| **TOTAL** | | 11 | 11 | 11 |
| **Part Time** | | 0 | 0 | 0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 364,822 | 391,011 | 365,787 | 412,966 |
| BENEFITS | 155,023 | 174,058 | 168,490 | 171,373 |
| SUPPLIES & MATERIALS | 44,074 | 56,700 | 49,900 | 56,100 |
| M&R - LAND, STRUCTURES & STREETS | 1,774 | 1,000 | 1,000 | 1,000 |
| M&R - EQUIPMENT & VEHICLES | 44,396 | 56,250 | 81,200 | 158,200 |
| CONTRACTURAL & MISC SERVICES | 71,666 | 76,023 | 72,598 | 73,873 |
| CAPITAL OUTLAY - LAND & STRUCTURES | 39,724 | 0 | 0 | 0 |
| CAPITAL OUTLAY - EQUIPMENT | 49,391 | 60,000 | 9,500 | 12,000 |
| **TOTAL 60-81** | **$ 770,870** | **$ 815,042** | **$ 748,476** | **$ 885,512** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 348,085 | 380,711 | 358,237 | 405,266 |
| 8130 OVERTIME | 16,485 | 10,000 | 7,500 | 7,500 |
| 8190 NON-CASH BENEFITS | 252 | 300 | 50 | 200 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 22,612 | 23,911 | 21,924 | 25,261 |
| 8220 MEDICARE CONTRIBUTIONS | 5,284 | 5,665 | 5,194 | 5,985 |
| 8230 RETIREMENT CONTRIBUTIONS | 50,329 | 53,927 | 50,817 | 58,470 |
| 8240 HEALTH/LIFE INSURANCE | 76,798 | 90,555 | 90,555 | 81,657 |
| 8301 OFFICE SUPPLIES | 4,955 | 4,200 | 5,000 | 5,000 |
| 8315 CHEMICAL SUPPLIES | 4,548 | 6,000 | 6,000 | 6,500 |
| 8322 CLOTHING | 2,013 | 2,800 | 2,800 | 3,000 |
| 8336 FUEL & LUBRICANTS | 15,688 | 23,800 | 15,000 | 17,000 |
| 8357 MEDICAL SUPPLIES | 527 | 500 | 500 | 600 |
| 8364 MINOR EQUIPMENT | 2,077 | 5,000 | 5,000 | 6,000 |
| 8382 UTILITY - ELECTRICAL FEES | 8,485 | 7,000 | 7,600 | 7,600 |
| 8385 UTILITY - GAS FEES | 721 | 1,400 | 2,000 | 1,900 |
| 8388 UTILITY - WATER & SEWER FEES | 95 | 500 | 500 | 500 |
| 8399 OTHER SUPPLIES | 4,965 | 5,500 | 5,500 | 8,000 |
| 8419 M&R - STRUCTURES | 1,774 | 750 | 750 | 750 |
| 8431 M&R - GROUNDS | 0 | 250 | 250 | 250 |
| 8539 M&R - INSTRUMENTS | 0 | 700 | 700 | 700 |
| 8551 M&R - METERS & SETTINGS | 21,608 | 30,000 | 55,000 | 130,000 |
| 8557 M&R - VEHICLES | 6,021 | 6,000 | 6,000 | 6,000 |
| 8559 M&R - OFFICE EQUIPMENT | 2,684 | 3,500 | 3,500 | 3,500 |
| 8569 M&R - RADIOS | 0 | 50 | 0 | 0 |
| 8577 M&R - SOFTWARE | 14,083 | 16,000 | 16,000 | 18,000 |
| 8636 COMMUNICATIONS | 3,306 | 4,300 | 5,125 | 4,850 |
| 8643 DUES | 153 | 773 | 773 | 773 |
| 8660 POSTAGE | 43,634 | 41,000 | 41,000 | 43,500 |
| 8662 PRINTING | 3,417 | 4,700 | 4,700 | 4,800 |
| 8664 PROFESSIONAL SERVICES | 17,401 | 15,000 | 15,000 | 15,000 |
| 8672 RENTAL OF EQUIPMENT | 0 | 500 | 0 | 0 |
| 8684 TRAINING | 1,810 | 5,300 | 3,000 | 3,000 |
| 8690 TRAVEL EXPENSES | 1,614 | 4,450 | 3,000 | 1,950 |
| 8699 OTHER MISCELLANEOUS SERVICES | 331 | 0 | 0 | 0 |
| 8870 CAPITAL - WATER MAINS | 39,724 | 0 | 0 | 0 |
| 8930 CAPITAL - EQUIPMENT | 0 | 15,000 | 9,500 | 12,000 |
| 8950 CAPITAL - VEHICLES | 0 | 20,000 | 0 | 0 |
| 8990 CAPITAL - OTHER EXPENDITURES | 49,391 | 25,000 | 0 | 0 |
| **TOTAL 60-81** | **$ 770,870** | **$ 815,042** | **$ 748,476** | **$ 885,512** |

# *WATER DISTRIBUTION SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Water Distribution | 6083 | Water-Wastewater |

## MISSION STATEMENT

The Water Distribution Department distributes to the citizens of Cleburne potable water throughout the distribution system with as few interruptions as possible, while maintaining a uniform flow at a constant pressure to meet the demands of our citizens and the City Fire Protection system.

## PROGRAM DESCRIPTION

This program is responsible for the maintenance and construction of all water lines and appurtenances within the City's water system. This involves the maintenance of over 250 miles of water lines and over 800 fire hydrants.

To meet its needs, the City maintains 6 million gallons in ground storage tanks and 3.5 million gallons in elevated tanks, which when full, contains 9.5 million gallons of treated water. The distribution system from the treatment plant can accommodate up to 15 million gallons per day. Stand-by crews provide for 24 hour emergency repairs which assures continuous water service with little delay.

## OBJECTIVES

1. To make repairs to all waterline breaks as soon as possible so as to maintain service and conserve water.
2. To flush water system through fire hydrants, to clean system and observe workability of hydrants.
3. Replace small diameter water lines.
4. To add new connects to system, bring on new customers.
5. Add new waterline extensions to system as needed.
6. Add new fire hydrants to system as needed.
7. Relocate water meter and fire hydrants.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Water Leaks (Line Repairs) | 401 | 428 | 500 |
| 2. Line Locates | 4548 | 4344 | 4000 |
| 3. Fire hydrants installed | 2 | 5 | 25 |
| 4. Fire hydrants repaired | 43 | 55 | 50 |
| 5. Valves changed / repaired | 41 | 20 | 50 |
| 6. Water taps made | 35 | 57 | 50 |
| 7. Water tie-ons made | 141 | 117 | 125 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Water Superintendent | 27 | 0 | 1 | 1 |
| Water & Wastewater Line Supervisor | 20 | 1 | 1 | 1 |
| Crewleader | 13 | 2 | 2 | 2 |
| Water Line Operator | 10 | 3 | 3 | 5 |
| **TOTAL** | | 6 | 7 | 9 |
| **Part Time** | | 0 | 0 | 0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 226,193 | 282,261 | 280,184 | 366,942 |
| BENEFITS | 101,641 | 112,899 | 110,171 | 148,141 |
| SUPPLIES & MATERIALS | 40,875 | 53,950 | 44,150 | 50,500 |
| M&R - LAND, STRUCTURES & STREETS | 157,636 | 150,500 | 165,500 | 370,500 |
| M&R - EQUIPMENT & VEHICLES | 16,376 | 23,020 | 12,750 | 15,400 |
| CONTRACTURAL & MISC SERVICES | 10,037 | 11,550 | 9,075 | 13,800 |
| CAPITAL OUTLAY - LAND & STRUCTURES | 112,148 | 100,000 | 100,000 | 0 |
| CAPITAL OUTLAY - EQUIPMENT | 0 | 0 | 0 | 80,000 |
| **TOTAL 60-83** | **$ 664,906** | **$ 734,180** | **$ 721,830** | **$ 1,045,283** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 192,910 | 251,861 | 249,759 | 331,442 |
| 8130 OVERTIME | 32,892 | 30,000 | 30,000 | 35,000 |
| 8190 NON-CASH BENEFITS | 391 | 400 | 425 | 500 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 14,018 | 17,250 | 15,285 | 22,121 |
| 8220 MEDICARE CONTRIBUTIONS | 3,274 | 4,087 | 3,622 | 5,244 |
| 8230 RETIREMENT CONTRIBUTIONS | 31,183 | 38,904 | 38,607 | 51,128 |
| 8240 HEALTH/LIFE INSURANCE | 53,166 | 52,658 | 52,658 | 69,648 |
| 8301 OFFICE SUPPLIES | 581 | 500 | 500 | 500 |
| 8308 BOOKS & SUBSCRIPTIONS | 130 | 500 | 500 | 500 |
| 8322 CLOTHING | 2,479 | 2,750 | 2,750 | 3,300 |
| 8336 FUEL & LUBRICANTS | 23,932 | 32,000 | 23,200 | 25,500 |
| 8357 MEDICAL SUPPLIES | 44 | 200 | 50 | 200 |
| 8364 MINOR EQUIPMENT | (5) | 5,500 | 5,000 | 4,500 |
| 8382 UTILITY - ELECTRICAL FEES | 8,856 | 6,500 | 7,600 | 8,000 |
| 8385 UTILITY - GAS FEES | 3,723 | 4,500 | 4,050 | 4,500 |
| 8399 OTHER SUPPLIES | 1,135 | 1,500 | 500 | 3,500 |
| 8419 M&R - STRUCTURES | 684 | 500 | 500 | 500 |
| 8467 M&R - STREETS, CURBS & ALLEYS | 99,754 | 65,000 | 80,000 | 85,000 |
| 8491 M&R - WATER MAINS | 57,198 | 85,000 | 85,000 | 285,000 |
| 8539 M&R - INSTRUMENTS | 33 | 750 | 200 | 500 |
| 8545 M&R - EQUIPMENT | 329 | 5,000 | 3,500 | 5,000 |
| 8557 M&R - VEHICLES | 15,572 | 13,000 | 8,800 | 9,000 |
| 8559 M&R - OFFICE EQUIPMENT | 442 | 300 | 250 | 500 |
| 8569 M&R - RADIOS | 0 | 400 | 0 | 400 |
| 8577 M&R - SOFTWARE | 0 | 3,570 | 0 | 0 |
| 8636 COMMUNICATIONS | 2,343 | 2,825 | 2,600 | 2,825 |
| 8643 DUES | 248 | 1,000 | 600 | 800 |
| 8652 FEES & PERMITS | 0 | 300 | 0 | 0 |
| 8662 PRINTING | 0 | 250 | 0 | 0 |
| 8664 PROFESSIONAL SERVICES | 2,129 | 2,000 | 1,575 | 2,500 |
| 8672 RENTAL OF EQUIPMENT | 1,275 | 1,000 | 1,000 | 1,000 |
| 8684 TRAINING | 2,208 | 2,000 | 1,800 | 4,000 |
| 8690 TRAVEL EXPENSES | 1,792 | 2,175 | 1,500 | 2,675 |
| 8699 OTHER MISCELLANEOUS SERVICES | 42 | 0 | 0 | 0 |
| 8870 CAPITAL - WATER MAINS | 112,148 | 100,000 | 100,000 | 0 |
| 8930 CAPITAL - EQUIPMENT | 0 | 0 | 0 | 20,000 |
| 8950 CAPITAL - VEHICLES | 0 | 0 | 0 | 60,000 |
| **TOTAL 60-83** | **$ 664,906** | **$ 734,180** | **$ 721,830** | **$ 1,045,283** |

# *WATER TREATMENT SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Water Treatment | 6084 | Water-Wastewater |

## MISSION STATEMENT

The Water Distribution Department's mission is to provide adequate State/Federal approved potable water to meet residential, commercial, reserve, and firefighting demands.

## PROGRAM DESCRIPTION

The City's water supply is inspected annually by the state and has a Superior rating from the TCEQ. To meet its needs, the City has the right to 5.14 million gallons of water a day from Lake Pat Cleburne. The City also has available 4.73 MGD from Lake Aquilla and 4.18 MGD from Lake Whitney. We have 7 wells that are used as additional water sources which have a 2 million gallon capacity. With the recently completed Water Treatment Plant expansion, the plant is capable of treating 15 million gallons a day. Peak demand for treatment is approximately 9.83 million gallons normally required in the month of August.

## OBJECTIVES

1. Maintain an on-going daily chemical analysis of processed water.
2. Monitor and maintain pumps, mechanical and electrical systems.
3. Provide for routine maintenance and stay informed regarding latest technologies and innovations.
4. Monitor and maintain standards required in State and Federal permits.
5. Insure a minimum of twenty (20) hours of classroom training per employee.
6. Take measures to comply with EPA mandated lead and copper rule that was effective July 1992.
7. Take measures to modify water treatment plant to meet the rules of the Safe Drinking Water Act.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Average daily water pumped (MGD) | 7.493 | 6.889 | 7.00 |
| 2. Total gallons pumped (MGD) | 2735.1 | 2514.4 | 2500 |
| a. Plant (MG) | 2594 | 2468 | 2400 |
| b. Wells | 141 | 46 | 100 |
| 3. Bacteriological samples taken | 364 | 400 | 400 |
| 4. Bacteriological samples which exceed TDH standard - Total Gallons | 0 | 0 | 0 |
| 5. Chlorine Residuals taken | 1300 | 1300 | 1300 |
| 6. Number of certificaiton training hours completed | 450 | 450 | 450 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Water Maintenance Supervisor | 20 | 1 | 1 | 1 |
| Water Plant Supervisor | 20 | 1 | 1 | 1 |
| Sr. Water Maintenance Technician | 19 | 2 | 2 | 2 |
| Water Maintenance Technician | 15 | 0 | 0 | 1 |
| Sludge Technician | 13 | 1 | 1 | 1 |
| Water Plant Operator - Certified | 12 | 5 | 7 | 7 |
| Water Plant Operator - Non Certified | 11 | 4 | 2 | 2 |
| Maintenance Worker | 10 | 1 | 1 | 1 |
| **TOTAL** | | 15 | 15 | 16 |
| **Part Time** | | 0 | 0 | 0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 556,502 | 596,740 | 590,105 | 678,481 |
| BENEFITS | 238,094 | 267,022 | 263,614 | 268,766 |
| SUPPLIES & MATERIALS | 1,105,278 | 1,200,560 | 889,885 | 1,214,200 |
| M&R - LAND, STRUCTURES & STREETS | 14,043 | 87,500 | 87,500 | 245,000 |
| M&R - EQUIPMENT & VEHICLES | 292,690 | 153,450 | 163,100 | 114,000 |
| CONTRACTURAL & MISC SERVICES | 143,194 | 162,690 | 155,140 | 177,950 |
| CAPITAL OUTLAY - LAND & STRUCTURES | 24,440 | 35,000 | 35,000 | 20,000 |
| CAPITAL OUTLAY - EQUIPMENT | 24,440 | 60,000 | 60,000 | 70,000 |
| **TOTAL 60-84** | **$ 2,398,681** | **$ 2,562,962** | **$ 2,244,344** | **$ 2,788,397** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 527,797 | 565,040 | 560,055 | 641,281 |
| 8130 OVERTIME | 27,764 | 30,750 | 30,000 | 37,000 |
| 8190 NON-CASH BENEFITS | 941 | 950 | 50 | 200 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 34,499 | 36,462 | 34,275 | 41,228 |
| 8220 MEDICARE CONTRIBUTIONS | 8,062 | 8,639 | 8,121 | 9,763 |
| 8230 RETIREMENT CONTRIBUTIONS | 76,755 | 82,234 | 81,531 | 95,279 |
| 8240 HEALTH/LIFE INSURANCE | 118,778 | 139,687 | 139,687 | 122,496 |
| 8301 OFFICE SUPPLIES | 633 | 650 | 500 | 700 |
| 8315 CHEMICAL SUPPLIES | 215,433 | 250,000 | 250,000 | 317,500 |
| 8322 CLOTHING | 4,262 | 4,560 | 4,560 | 4,850 |
| 8336 FUEL & LUBRICANTS | 22,033 | 31,000 | 22,200 | 24,450 |
| 8343 LAUNDRY & CLEANING SUPPLIES | 2,236 | 2,900 | 2,600 | 3,000 |
| 8357 MEDICAL SUPPLIES | 145 | 200 | 200 | 200 |
| 8364 MINOR EQUIPMENT | 730 | 7,500 | 7,500 | 1,500 |
| 8382 UTILITY - ELECTRICAL FEES | 856,700 | 900,000 | 600,000 | 850,000 |
| 8385 UTILITY - GAS FEES | 2,012 | 2,500 | 1,125 | 2,500 |
| 8388 UTILITY - WATER & SEWER FEES | 0 | 250 | 0 | 0 |
| 8399 OTHER SUPPLIES | 1,094 | 1,000 | 1,200 | 9,500 |
| 8419 M&R - STRUCTURES | 2,660 | 2,500 | 2,500 | 200,000 |
| 8431 M&R - GROUNDS | 7,268 | 80,000 | 80,000 | 40,000 |
| 8499 M&R - OTHER | 4,115 | 5,000 | 5,000 | 5,000 |
| 8539 M&R - INSTRUMENTS | 4,251 | 15,000 | 17,500 | 30,000 |
| 8545 M&R - EQUIPMENT | 268,510 | 125,500 | 125,500 | 75,000 |
| 8557 M&R - VEHICLES | 11,032 | 7,500 | 4,500 | 8,000 |
| 8559 M&R - OFFICE EQUIPMENT | 1,055 | 1,000 | 600 | 1,000 |
| 8569 M&R - RADIOS | 0 | 250 | 0 | 0 |
| 8577 M&R - SOFTWARE | 7,842 | 4,200 | 15,000 | 0 |
| 8636 COMMUNICATIONS | 2,406 | 4,800 | 2,950 | 4,800 |
| 8643 DUES | 143 | 500 | 250 | 610 |
| 8652 FEES & PERMITS | 5,778 | 7,500 | 7,500 | 7,500 |
| 8660 POSTAGE | 5,413 | 12,000 | 7,350 | 8,000 |
| 8662 PRINTING | 2,034 | 4,000 | 2,200 | 2,200 |
| 8664 PROFESSIONAL SERVICES | 61,863 | 75,000 | 75,000 | 93,000 |
| 8672 RENTAL OF EQUIPMENT | 9,645 | 1,000 | 2,000 | 2,500 |
| 8675 RENTAL OF PROPERTY | 0 | 600 | 600 | 600 |
| 8684 TRAINING | 5,952 | 7,500 | 7,500 | 8,500 |
| 8690 TRAVEL EXPENSES | 1,180 | 1,000 | 1,000 | 1,450 |
| 8692 TRUCKING | 48,780 | 48,790 | 48,790 | 48,790 |
| 8820 CAPITAL - STRUCTURES | 24,440 | 35,000 | 35,000 | 20,000 |
| 8930 CAPITAL - EQUIPMENT | 24,440 | 60,000 | 60,000 | 10,000 |
| 8950 CAPITAL - VEHICLES | 0 | 0 | 0 | 60,000 |
| **TOTAL 60-84** | **$ 2,398,681** | **$ 2,562,962** | **$ 2,244,344** | **$ 2,788,397** |

# *WASTEWATER COLLECTION SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Wastewater Collection | 6096 | Water-Wastewater |

## MISSION STATEMENT

Furnish the citizens of Cleburne a sanitary wastewater collection system with as few interruptions as possible. The Texas Commission on Environmental Quality (TCEQ) responds to health complaints and wastewater spills.

## PROGRAM DESCRIPTION

This program is responsible for maintenance and construction of wastewater lines and appurtenance within the City wastewater system. This involves maintenance of over 250 miles of lines within the City.

## OBJECTIVES

1. To respond to customer calls and complaints as soon as possible.
2. Institute a preventive maintenance program to clean chronic problem mains.
3. To rehabilitate manholes as needed.
4. To rehabilitate lines as needed.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Sewer work orders | 3493 | 3,300 | 3,000 |
| 2. Sewer service lines ran | 634 | 650 | 700 |
| 3. Manholes changed/repaired | 43 | 40 | 100 |
| 4. Main stoppages | 141 | 140 | 200 |
| 5. Mains ran - preventative maintenance | 2,526 | 2,500 | 2,500 |
| 6. Line repairs made | 37 | 35 | 50 |
| 7. Sewer taps made | 35 | 48 | 50 |
| 8. Sewer tie-ons made | 94 | 92 | 100 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Crew leader | 13 | 1 | 1 | 1 |
| Heavy Equipment Operator | 13 | 1 | 1 | 1 |
| Equipment Maintenance Tech. | 12 | 0 | 0 | 0 |
| Wastewater Line Worker | 10 | 5 | 5 | 5 |
| **TOTAL** | | 7 | 7 | 7 |
| **Part Time** | | 0 | 0 | 0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 193,953 | 232,961 | 232,325 | 259,564 |
| BENEFITS | 80,536 | 104,344 | 101,173 | 103,251 |
| SUPPLIES & MATERIALS | 18,396 | 27,429 | 25,400 | 28,000 |
| M&R - LAND, STRUCTURES & STREETS | 133,149 | 90,500 | 135,500 | 125,500 |
| M&R - EQUIPMENT & VEHICLES | 34,395 | 24,960 | 22,550 | 25,700 |
| CONTRACTURAL & MISC SERVICES | 4,779 | 5,700 | 6,670 | 6,340 |
| CAPITAL OUTLAY - LAND & STRUCTURES | 99,998 | 100,000 | 100,000 | 125,000 |
| CAPITAL OUTLAY - EQUIPMENT | 5,680 | 161,500 | 243,512 | 147,500 |
| **TOTAL 60-96** | **$ 570,886** | **$ 747,394** | **$ 867,129** | **$ 820,855** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 156,783 | 192,961 | 192,325 | 219,564 |
| 8130 OVERTIME | 37,170 | 40,000 | 40,000 | 40,000 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 12,019 | 14,258 | 11,770 | 15,885 |
| 8220 MEDICARE CONTRIBUTIONS | 2,806 | 3,378 | 2,789 | 3,764 |
| 8230 RETIREMENT CONTRIBUTIONS | 26,751 | 32,155 | 32,061 | 36,768 |
| 8240 HEALTH/LIFE INSURANCE | 38,960 | 54,553 | 54,553 | 46,834 |
| 8315 CHEMICAL SUPPLIES | 162 | 1,000 | 400 | 1,000 |
| 8322 CLOTHING | 2,353 | 3,000 | 3,000 | 3,250 |
| 8336 FUEL & LUBRICANTS | 15,536 | 20,929 | 19,500 | 21,500 |
| 8357 MEDICAL SUPPLIES | 58 | 250 | 100 | 250 |
| 8364 MINOR EQUIPMENT | 0 | 2,000 | 2,000 | 1,000 |
| 8399 OTHER SUPPLIES | 287 | 250 | 400 | 1,000 |
| 8419 M&R - STRUCTURES | 253 | 500 | 500 | 500 |
| 8443 M&R - SANITARY SEWER SYSTEM | 36,526 | 35,000 | 35,000 | 40,000 |
| 8467 M&R - STREETS, CURBS & ALLEYS | 96,370 | 55,000 | 100,000 | 85,000 |
| 8539 M&R - INSTRUMENTS | 12 | 100 | 50 | 200 |
| 8545 M&R - EQUIPMENT | 1,139 | 2,500 | 2,500 | 3,500 |
| 8557 M&R - VEHICLES | 33,244 | 21,000 | 20,000 | 22,000 |
| 8569 M&R - RADIOS | 0 | 250 | 0 | 0 |
| 8577 M&R - SOFTWARE | 0 | 1,110 | 0 | 0 |
| 8636 COMMUNICATIONS | 596 | 600 | 475 | 600 |
| 8643 DUES | 60 | 300 | 75 | 440 |
| 8652 FEES & PERMITS | 446 | 300 | 300 | 300 |
| 8664 PROFESSIONAL SERVICES | 2,103 | 2,000 | 3,320 | 2,500 |
| 8672 RENTAL OF EQUIPMENT | 286 | 500 | 500 | 500 |
| 8684 TRAINING | 890 | 1,500 | 1,500 | 1,500 |
| 8690 TRAVEL EXPENSES | 398 | 500 | 500 | 500 |
| 8830 SANITARY SEWER SYSTEMS | 99,998 | 100,000 | 100,000 | 125,000 |
| 8930 CAPITAL - EQUIPMENT | 5,680 | 0 | 0 | 137,500 |
| 8950 CAPITAL - VEHICLES | 0 | 90,000 | 90,400 | 0 |
| 8990 CAPITAL - OTHER EXPENDITURES | 0 | 71,500 | 153,112 | 10,000 |
| **TOTAL 60-96** | **$ 570,886** | **$ 747,394** | **$ 867,129** | **$ 820,855** |

# *WASTEWATER TREATMENT SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Wastewater Treatment | 6097 | Water-Wastewater |

## MISSION STATEMENT

The Wastewater Treatment mission is to remove the pollution from the wastewater required by Federal and State standards and to prevent polluting of our rivers and streams.

## PROGRAM DESCRIPTION

The City's current Wastewater Treatment process consists of two single stage nitrification plants with a capacity of 7.5 million gallons per day followed by a dechlorination facility for our direct discharge. Our effluent is regulated by permit from EPA and TCEQ. We are capable of supplying 1.5 million gallons per day of reuse water.

## OBJECTIVES

1. Maintain an on going daily operation records.
2. Monitor and maintain pumps, mechanical, and electrical systems.
3. Provide for scheduled routine maintenance of pumps and mechanical equipment.
4. Monitor and maintain standards required in State and Federal permits.
5. Require our operators receive classroom training hours and stay informed of latest technologies and innovations.
6. Modify ordinances and industrial pretreatment program to keep us in compliance with EPA mandates.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Average daily water pumped (MGD) | 4.09 | 4.19 | 5 |
| 2. Total gallons treated (MGD) | 1493 | 1529 | 1550 |
| 3. Total discharged | 1492 | 1273 | 1250 |
| 4. Total pumped to Reuse Facility (*Brazos Elec. reading) | *0.66 | 256 | 300 |
| 5. BOD & TSS samples - Influent | 520 | 520 | 520 |
| BOD & TSS samples - Effluent | 520 | 520 | 520 |
| 6. Number of certificaiton training hours completed | 320 | 320 | 320 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Environmental Coordinator | 25 | 1 | 1 | 1 |
| Plant Supervisor | 21 | 1 | 1 | 1 |
| Pre-Treatment Secretary | 14 | 1 | 1 | 1 |
| Plant Operator - Certified | 12 | 4 | 3 | 3 |
| Plant Operator - Non Certified | 11 | 6 | 7 | 7 |
| **TOTAL** | | 13 | 13 | 13 |
| **Part Time** | | 0 | 0 | 0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | $454,936 | $457,339 | $459,705 | $517,720 |
| BENEFITS | $188,397 | $210,319 | $208,918 | $210,927 |
| SUPPLIES & MATERIALS | $921,305 | $802,825 | $806,000 | $837,000 |
| M&R - LAND, STRUCTURES & STREETS | $3,786 | $9,600 | $5,100 | $10,600 |
| M&R - EQUIPMENT & VEHICLES | $70,392 | $60,700 | $68,450 | $77,750 |
| CONTRACTURAL & MISC SERVICES | $502,927 | $1,704,463 | $725,250 | $811,036 |
| CAPITAL OUTLAY - LAND & STRUCTURES | $0 | $0 | $0 | $0 |
| CAPITAL OUTLAY - EQUIPMENT | $52,897 | $65,000 | $65,000 | $45,000 |
| **TOTAL 60-97** | **$2,194,640** | **$3,310,246** | **$2,338,424** | **$2,510,033** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | $434,629 | $438,789 | $436,080 | $496,995 |
| 8130 OVERTIME | $19,757 | $18,000 | $23,000 | $20,000 |
| 8190 NON-CASH BENEFITS | $550 | $550 | $625 | $725 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | $28,200 | $27,956 | $26,688 | $31,640 |
| 8220 MEDICARE CONTRIBUTIONS | $6,590 | $6,623 | $6,323 | $7,496 |
| 8230 RETIREMENT CONTRIBUTIONS | $62,863 | $63,048 | $63,215 | $73,232 |
| 8240 HEALTH/LIFE INSURANCE | $90,744 | $112,692 | $112,692 | $98,559 |
| 8301 OFFICE SUPPLIES | $764 | $950 | $950 | $950 |
| 8308 BOOKS & SUBSCRIPTIONS | $0 | $850 | $200 | $850 |
| 8315 CHEMICAL SUPPLIES | $92,264 | $130,000 | $130,000 | $140,000 |
| 8322 CLOTHING | $4,161 | $4,000 | $4,300 | $4,000 |
| 8336 FUEL & LUBRICANTS | $5,947 | $7,000 | $3,700 | $4,100 |
| 8343 LAUNDRY & CLEANING SUPPLIES | $1,544 | $3,500 | $1,400 | $3,500 |
| 8357 MEDICAL SUPPLIES | $27 | $100 | $150 | $100 |
| 8364 MINOR EQUIPMENT | $1,430 | $1,500 | $1,500 | $2,500 |
| 8382 UTILITY - ELECTRICAL FEES | $809,540 | $650,000 | $657,000 | $675,000 |
| 8388 UTILITY - WATER & SEWER FEES | $4,703 | $4,400 | $4,800 | $4,500 |
| 8399 OTHER SUPPLIES | $925 | $525 | $2,000 | $1,500 |
| 8419 M&R - STRUCTURES | $2,345 | $6,100 | $4,100 | $7,100 |
| 8431 M&R - GROUNDS | $1,441 | $3,500 | $1,000 | $3,500 |
| 8539 M&R - INSTRUMENTS | $3,823 | $6,000 | $6,900 | $8,000 |
| 8545 M&R - EQUIPMENT | $63,016 | $50,000 | $57,000 | $65,000 |
| 8557 M&R - VEHICLES | $3,378 | $2,000 | $2,000 | $2,000 |
| 8559 M&R - OFFICE EQUIPMENT | $175 | $250 | $300 | $300 |
| 8569 M&R - RADIOS | $0 | $200 | $0 | $200 |
| 8577 M&R - SOFTWARE | $0 | $2,250 | $2,250 | $2,250 |
| 8636 COMMUNICATIONS | $1,581 | $2,451 | $2,250 | $2,500 |
| 8643 DUES | $495 | $2,012 | $1,000 | $536 |
| 8652 FEES & PERMITS | $32,532 | $49,000 | $49,000 | $49,000 |
| 8660 POSTAGE | $2,491 | $2,500 | $2,500 | $2,500 |
| 8664 PROFESSIONAL SERVICES | $359,381 | $252,000 | $125,000 | $75,000 |
| 8684 TRAINING | $4,145 | $4,500 | $4,500 | $4,500 |
| 8690 TRAVEL EXPENSES | $1,898 | $2,000 | $1,000 | $2,000 |
| 8692 TRUCKING | $100,404 | $290,000 | $290,000 | $425,000 |
| 8698 DISPOSAL RELATED COSTS | $0 | $1,100,000 | $250,000 | $250,000 |
| 8930 CAPITAL - EQUIPMENT | $25,582 | $65,000 | $65,000 | $25,000 |
| 8950 CAPITAL - VEHICLES | $0 | $0 | $0 | $20,000 |
| 8990 CAPITAL - OTHER EXPENDITURES | $27,315 | $0 | $0 | $0 |
| **TOTAL 60-97** | **$2,194,640** | **$3,310,246** | **$2,338,424** | **$2,510,033** |

# Airport Fund

2007-2008

# ENTERPRISE FUND

## MUNICIPAL AIRPORT

## Fund 61

### Summary of Receipts & Disbursements

### 2007-2008

| | ACTUAL 2005-2006 | AMENDED BUDGET 2006-2007 | ESTIMATED 2006-2007 | PROPOSED 2007-2008 |
|---|---|---|---|---|
| Beginning Fund Balance | $ (35,807) | $ 14,860 | $ 47,011 | $ 155,739 |
| Receipts: | | | | |
| Airport Revenue | 113,105 | 125,000 | 125,000 | 125,000 |
| Mineral Lease & Royalty Revenue | 30,829 | 40,000 | 40,000 | 140,000 |
| Prior Period Mineral Lease & Royalty Revenue | 109,850 | | | |
| TxDOT Grant Revenue | 0 | | | |
| TxDOT 2004 Grant | 0 | 127,000 | | |
| TxDOT 2005 Grant | 0 | 150,000 | | |
| TxDOT 2006 Grant | 0 | 150,000 | | |
| Discount Earned | 0 | | | |
| Interest on Investments | 126 | 100 | 2,800 | 2,700 |
| Total Receipts | 253,910 | 529,450 | 167,800 | 267,700 |
| Transfers In: | | | | |
| Fund 21 - Mineral & Lease Royalty | 18,714 | 107,000 | 107,000 | 1,376 |
| Total Transfers In | 18,714 | 73,400 | 107,000 | 1,376 |
| TOTAL FUNDS AVAILABLE | 236,817 | 617,710 | 321,811 | 424,815 |
| Expenditures: | | | | |
| Salaries | 26,698 | 29,359 | 26,109 | 73,090 |
| Benefits | 10,725 | 12,372 | 11,824 | 26,165 |
| Supplies | 23,594 | 27,450 | 28,100 | 38,500 |
| Maintenance - Building | 5,794 | 73,700 | 9,350 | 42,600 |
| Maintenance - Equipment | 13,478 | 7,350 | 6,350 | 7,350 |
| Services | 40,216 | 17,750 | 17,815 | 24,200 |
| Capital Land, Structures & Equipment | 5,959 | 534,000 | 0 | 125,200 |
| Total Expenditures: | 126,464 | 579,652 | 99,548 | 337,105 |
| Other (Sources) Uses of Funds: | | | | |
| Transfer for Debt Service | 25,845 | 25,800 | 27,978 | 28,500 |
| Sale of Assets | 0 | . | . | . |
| Transfer to General Fund - 01 | 37,498 | 36,417 | 38,546 | 39,500 |
| Total Out: | 63,343 | 24,730 | 66,524 | 68,000 |
| TOTAL USES OF FUNDS | 189,806 | 604,382 | 166,072 | 405,105 |
| Ending Fund Balance | $ 47,011 | $ 13,328 | $ 155,739 | $ 19,710 |

# *MUNICIPAL AIRPORT SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Airport | 6154 | Public Service - Community |

## MISSION STATEMENT

Hazlewood Fields provides facilities and services conclusive to effective operation in the areas of commercial, general, and private aviation. The City provides maintenance services for airport runways, taxiways, terminal building, and field lighting systems.

## PROGRAM DESCRIPTION

This program accounts for the maintenance and utilities at Hazlewood Fields. Airport facilities are currently leased to private enterprises for general aviation purposes. The City will continue maintenance on the aprons, runways and taxiways, in order to maintain the service life of the airport.

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Airport Manager | 23 | 0 | 0 | 1 |
| Airport Clerk | 10 | 0 | 0 | 1 |
| Maintenance Worker | 10 | 1 | 1 | 1 |
| **TOTAL** | | 1 | 1 | 3 |
| **Part Time** | | 0 | 0 | 0 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 26,687 | 29,359 | 26,109 | 73,090 |
| BENEFITS | 10,695 | 12,372 | 11,824 | 26,165 |
| SUPPLIES & MATERIALS | 23,567 | 27,450 | 28,100 | 38,500 |
| M&R - LAND, STRUCTURES & STREETS | 5,783 | 73,700 | 9,350 | 42,600 |
| M&R - EQUIPMENT & VEHICLES | 13,469 | 7,350 | 6,350 | 7,350 |
| CONTRACTURAL & MISC SERVICES | 40,197 | 17,750 | 17,815 | 24,200 |
| MISC & SUNDRY CHARGES | 0 | 0 | 0 | 0 |
| CAPITAL OUTLAY - LAND & STRUCTURES | 0 | 534,000 | 0 | 107,000 |
| CAPITAL OUTLAY - EQUIPMENT | 0 | 0 | 0 | 18,200 |
| **TOTAL 61-54** | **$ 120,398** | **$ 701,981** | **$ 99,548** | **$ 337,105** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 25,498 | 27,359 | 25,509 | 71,090 |
| 8130 OVERTIME | 1,189 | 2,000 | 600 | 2,000 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 1,650 | 1,797 | 1,561 | 4,481 |
| 8220 MEDICARE CONTRIBUTIONS | 379 | 426 | 370 | 1,062 |
| 8230 RETIREMENT CONTRIBUTIONS | 3,676 | 4,052 | 3,796 | 10,357 |
| 8240 HEALTH/LIFE INSURANCE | 4,734 | 5,347 | 5,347 | 9,792 |
| 8250 WORKERS COMPENSATION | 256 | 750 | 750 | 473 |
| 8301 OFFICE SUPPLIES | 55 | 150 | 150 | 500 |
| 8315 CHEMICAL SUPPLIES | 1,699 | 2,500 | 2,500 | 2,500 |
| 8322 CLOTHING | 619 | 800 | 800 | 800 |
| 8336 FUEL & LUBRICANTS | 3,808 | 5,700 | 4,900 | 5,400 |
| 8343 LAUNDRY & CLEANING SUPPLIES | 85 | 150 | 150 | 150 |
| 8357 MEDICAL SUPPLIES | 0 | 100 | 100 | 100 |
| 8364 MINOR EQUIPMENT | 0 | 0 | 1,000 | 8,000 |
| 8382 UTILITY - ELECTRICAL FEES | 15,365 | 15,000 | 15,000 | 18,000 |
| 8388 UTILITY - WATER & SEWER FEES | 1,864 | 2,000 | 1,900 | 2,000 |
| 8399 OTHER SUPPLIES | 72 | 1,050 | 1,600 | 1,050 |
| 8419 M&R - STRUCTURES | 1,199 | 33,600 | 3,250 | 3,500 |
| 8431 M&R - GROUNDS | 4,584 | 36,100 | 6,100 | 35,100 |
| 8467 M&R - STREETS, CURBS & ALLEYS | 0 | 4,000 | 0 | 4,000 |
| 8539 M&R - INSTRUMENTS | 1,822 | 250 | 250 | 250 |
| 8545 M&R - EQUIPMENT | 2,837 | 3,000 | 3,000 | 3,000 |
| 8557 M&R - VEHICLES | 6,310 | 3,500 | 3,000 | 3,500 |
| 8569 M&R - RADIOS | 0 | 100 | 0 | 100 |
| 8574 M&R - STREET LIGHTS | 0 | 400 | 0 | 400 |
| 8581 M&R - TEMPERATURE CONTROL | 2,500 | 100 | 100 | 100 |
| 8615 AUDITS | 2,500 | 2,500 | 2,500 | 2,500 |
| 8636 COMMUNICATIONS | 2,373 | 3,300 | 3,300 | 3,300 |
| 8643 DUES | 112 | 200 | 115 | 400 |
| 8657 INSURANCE | 461 | 700 | 700 | 700 |
| 8660 POSTAGE | 135 | 300 | 150 | 500 |
| 8664 PROFESSIONAL SERVICES | 28,454 | 10,000 | 10,000 | 15,000 |
| 8684 TRAINING | 100 | 200 | 200 | 600 |
| 8690 TRAVEL EXPENSES | 812 | 550 | 750 | 1,200 |
| 8699 OTHER MISCELLANEOUS SERVICES | 5,250 | 0 | 100 | 0 |
| 8820 CAPITAL - STRUCTURES | 0 | 534,000 | 0 | 107,000 |
| 8930 CAPITAL - EQUIPMENT | 0 | 0 | 0 | 18,200 |
| **TOTAL 61-54** | **$ 120,398** | **$ 701,981** | **$ 99,548** | **$ 337,105** |

# Drainage Utility Fund

2007-2008

# ENTERPRISE FUND

## UTILITY DRAINAGE

## Fund 63

### Amended Summary of Receipts & Disbursements
### 2007-2008

| | ACTUAL 2005-2006 | BUDGET 2006-2007 | ESTIMATED 2006-2007 | PROPOSED 2007-2008 |
|---|---|---|---|---|
| Beginning Fund Balance | $ 164,871 | $ 366,649 | $ 368,643 | $ 357,644 |
| Receipts: | | | | |
| Drainage Utility Revenue | 384,655 | 410,000 | 393,000 | 505,000 |
| Penalty Charges | 6,833 | 0 | 5,100 | 3,000 |
| Non-Operating Revenues | | | 500 | |
| Interest on Investments | 12,344 | 9,750 | 20,000 | 17,000 |
| Total Receipts: | 403,832 | 419,750 | 418,600 | 525,000 |
| TOTAL FUNDS AVAILABLE | 568,703 | 786,399 | 787,243 | 882,644 |
| Expenditures: | | | | |
| Salaries | 83,584 | 84,884 | 85,354 | 95,527 |
| Benefits | 43,671 | 73,589 | 73,795 | 45,614 |
| Supplies | 8,824 | 11,450 | 10,200 | 7,900 |
| Maintenance - Building | 8,152 | 50,000 | 50,000 | 100,000 |
| Maintenance - Equipment | 2,902 | 12,800 | 25,000 | 18,000 |
| Services | 26,599 | 176,750 | 175,250 | 272,700 [1] |
| Misc Charges | 0 | 0 | 0 | 0 |
| Capital Land, Structures & Equipment | 29,368 | 70,000 | 10,000 | 0 |
| Total Expenditures: | 203,101 | 479,473 | 429,599 | 539,741 |
| Other (Sources) Uses of Funds: | | | | |
| Transfer from Mineral Lease & Royalties | (2,201) | | | (304,128) |
| Sale of Assets | (840) | | | |
| Reserve for Projects | 300,000 | 300,000 | 300,000 | 300,000 |
| Total (In)/Out: | 296,959 | 300,000 | 300,000 | (4,128) |
| TOTAL USES OF FUNDS | 500,060 | 779,473 | 729,599 | 535,613 |
| Ending Fund Balance | $ 68,643 | $ 6,926 | $ 57,644 | $ 347,031 |

[1] Phase 2 and 3 of the Drainage Study has been budgeted for this coming year - $200,000.

# *DRAINAGE UTILITY SUMMARY*

| DEPARTMENT | | DIVISION |
|---|---|---|
| Drainage Utility | 6398 | Public Works |

## MISSION STATEMENT

The Drainage Utility department is charged with the operation and maintenance of the flood management program in accordance with the storm water master plan and through proper management and adherence to State and Federal regulations we strive to operate and remain an effective storm water system to protect Cleburne citizens against flooding.

## PROGRAM DESCRIPTION

The Drainage Utility department provides for minor installation, maintenance, and operation of the storm water drainage systems and creek maintenance and cleaning along the major and lesser water shed throughout Cleburne.

## OBJECTIVES

Start an effective cleaning, maintenance, and management program within the next 5 years for storm drainage protection.

## INDICATORS

| | Actual 2005-2006 | Estimated 2006-2007 | Budgeted 2007-2008 |
|---|---|---|---|
| 1. Miles of drainage watereways cleaned | 1.6 | 2.6 | 2.6 |
| 2. Miles of ditches sprayed | 13.5 | 13.5 | 13.5 |

## PERSONNEL SCHEDULE

| Full Time | Pay Grade | 2005-2006 | 2006-2007 | 2007-2008 |
|---|---|---|---|---|
| Heavy Equipment Operator | 13 | 2 | 2 | 2 |
| Light Equipment Operator | 11 | 1 | 1 | 1 |
| **TOTAL** | | 3 | 3 | 3 |
| **Part Time** | | 0 | 0 | 0 |

| | Lot Size Acres | Monthly Rate |
|---|---|---|
| Residential | 0 –.5 | $ 2.75 |
| Residential | .5 – 1 | $ 3.63 |
| Residential | Over 1 | $ 4.85 |
| Commercial | 0 – .3 | $ 3.19 |
| Commercial | .3 – .5 | $ 6.71 |
| Commercial | .5 – 1 | $ 15.00 |
| Commercial | 1 – 3 | $ 20.65 |
| Commercial | 3 – 5 | $ 47.13 |
| Commercial | Over 5 | $ 93.00 |
| Multi-Family Units | Per Unit | $ 1.88 |

# LINE ITEM DETAIL

| CATEGORY | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| SALARIES & WAGES | 83,574 | 84,884 | 85,354 | 95,527 |
| BENEFITS | 43,646 | 73,589 | 73,795 | 45,614 |
| SUPPLIES & MATERIALS | 8,814 | 11,450 | 10,200 | 7,900 |
| M&R - LAND, STRUCTURES & STREETS | 8,149 | 50,000 | 50,000 | 100,000 |
| M&R - EQUIPMENT & VEHICLES | 2,900 | 12,800 | 25,000 | 18,000 |
| CONTRACTURAL & MISC SERVICES | 26,596 | 176,750 | 175,250 | 272,700 |
| MISC & SUNDRY CHARGES | 0 | 0 | 0 | 0 |
| CAPITAL OUTLAY - EQUIPMENT | 0 | 70,000 | 10,000 | 0 |
| **TOTAL 63-98** | **$ 173,679** | **$ 479,473** | **$ 429,599** | **$ 539,741** |

| ACCOUNT | 2006 ACTUAL | 2007 BUDGET | 2007 ESTIMATE | 2008 PROPOSED |
|---|---|---|---|---|
| 8110 PERSONNEL | 82,381 | 83,684 | 82,954 | 93,527 |
| 8130 OVERTIME | 1,193 | 1,200 | 2,400 | 2,000 |
| 8210 SOCIAL SECURITY CONTRIBUTIONS | 5,176 | 5,195 | 5,077 | 5,847 |
| 8220 MEDICARE CONTRIBUTIONS | 1,206 | 1,231 | 1,203 | 1,385 |
| 8230 RETIREMENT CONTRIBUTIONS | 11,557 | 11,716 | 12,069 | 13,532 |
| 8240 HEALTH/LIFE INSURANCE | 24,877 | 53,947 | 53,947 | 24,850 |
| 8250 WORKERS COMPENSATION | 830 | 1,500 | 1,500 | 0 |
| 8301 OFFICE SUPPLIES | 124 | 150 | 200 | 150 |
| 8322 CLOTHING | 862 | 1,000 | 1,000 | 1,000 |
| 8336 FUEL & LUBRICANTS | 7,570 | 9,800 | 5,100 | 5,600 |
| 8357 MEDICAL SUPPLIES | 22 | 150 | 50 | 150 |
| 8364 MINOR EQUIPMENT | 0 | 0 | 3,500 | 0 |
| 8399 OTHER SUPPLIES | 236 | 350 | 350 | 1,000 |
| 8455 M&R - STORM SEWER SYSTEMS | 8,149 | 50,000 | 50,000 | 100,000 |
| 8545 M&R - EQUIPMENT | 82 | 0 | 0 | 0 |
| 8557 M&R - VEHICLES | 2,818 | 11,500 | 25,000 | 18,000 |
| 8569 M&R - RADIOS | 0 | 100 | 0 | 0 |
| 8577 M&R - SOFTWARE | 0 | 1,200 | 0 | 0 |
| 8615 AUDITS | 2,500 | 2,500 | 2,500 | 2,500 |
| 8643 DUES | 0 | 250 | 0 | 0 |
| 8657 INSURANCE | 1,528 | 2,000 | 1,750 | 2,000 |
| 8664 PROFESSIONAL SERVICES | 22,568 | 150,000 | 150,000 | 247,200 |
| 8672 RENTAL OF EQUIPMENT | 0 | 20,000 | 20,000 | 20,000 |
| 8684 TRAINING | 0 | 1,000 | 500 | 500 |
| 8690 TRAVEL EXPENSES | 0 | 1,000 | 500 | 500 |
| 8950 CAPITAL - VEHICLES | 0 | 70,000 | 10,000 | 0 |
| **TOTAL 63-98** | **$ 173,679** | **$ 479,473** | **$ 429,599** | **$ 539,741** |

# Revenue Debt Service Funds

2007-2008

# REVENUE DEBT SERVICE

Statement of Bond Indebtedness

2007-2008

| Title, Issue Year and Purpose | Term (Years) | Original Issue Amount | Retired In Previous Years | Debt Balance 10-01-2007 |
|---|---|---|---|---|
| **Waterworks and Sewer System Revenue Bonds, Series 2001** Wastewater collection system study, sludge dryer, improvements and expansion at WWTP, West Buffalo Creek relief, new Wastewater Treatment Plant (Northeast), Sparks Drive relief and relocation to Industrial Boulevard, Highway 174 Lift Station improvements and Highway 174 connect to New East Buffalo. | 25 | $ 17,225,000.00 | $ 10,730,000.00 | $ 6,495,000.00 |
| **Waterworks and Sewer System Refunding Bonds, Series 2005** Proceeds used to refund the City's outstanding Waterworks and Sewer System Revenue Refunding Bonds, Series 1997, 1999, and 2001 and pay the costs associated with the issuance of the bonds. | 25 | $ 41,960,000.00 | $ 1,780,000.00 | $ 40,180,000.00 |
| **Waterworks and Sewer System Revenue Refunding and Improvements Bonds, Series 2006** Proceeds used to refund $6,595,000 of Waterworks Revenue and Refunding Bond Series 1997, Improvements & Extensions to Utility Billing Meters, Streets, Water Distribution, Water Treatment, and Wastewater Treatment | 20 | $ 12,875,000.00 | $ 0 | $ 12,875,000.00 |
| | | **$72,060,000.00** | **$12,510,000.00** | **$59,550,000.00** |

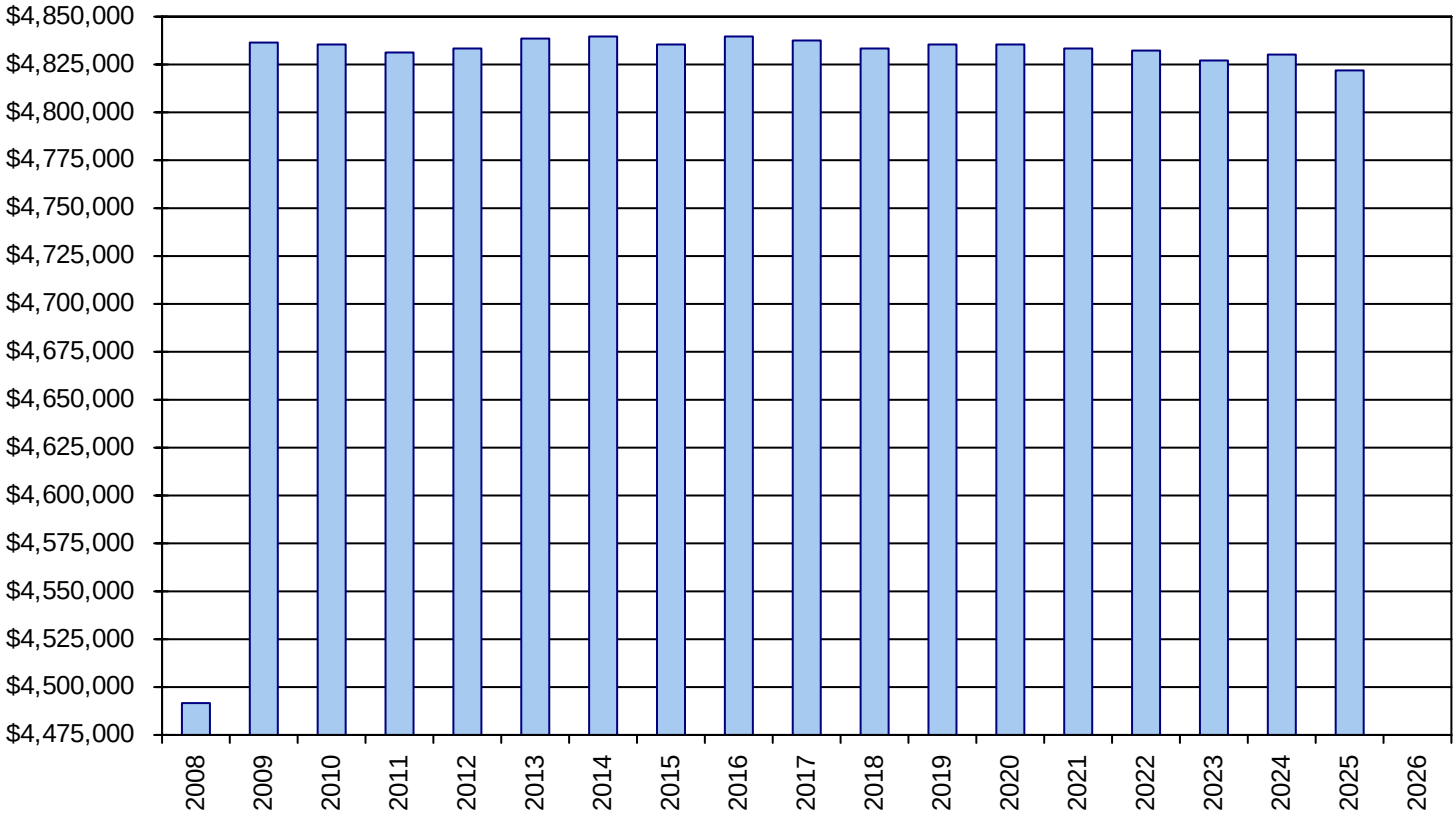
# REVENUE DEBT SERVICE

Debt Service Requirements

2007-2008

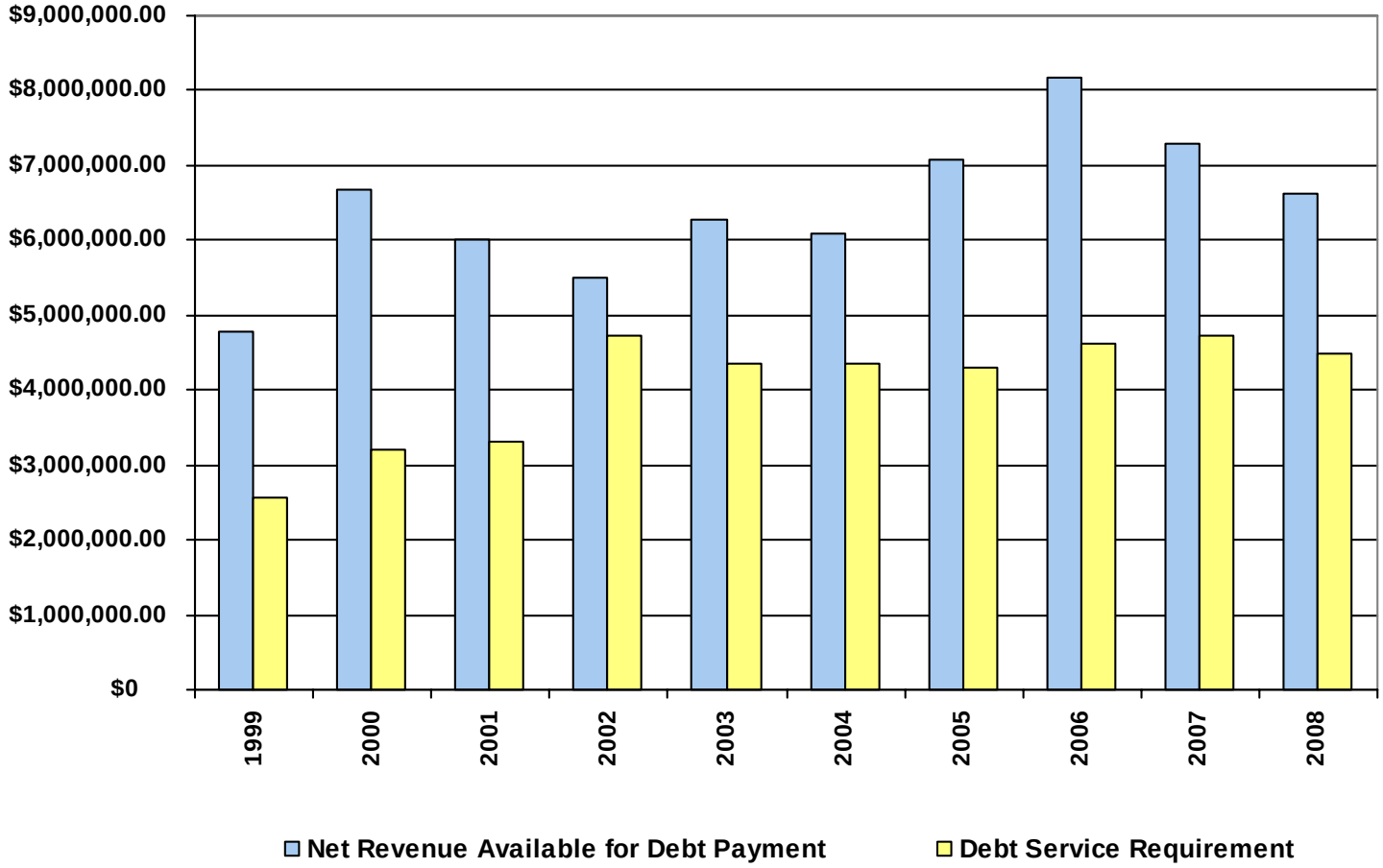
| Issue Year | Title and Purpose | Outstanding 10/01/2007 | Current Requirements | | |
|---|---|---|---|---|---|
| | | | Principal | Interest | Total |
| 2001 | Waterworks and Sewer System Revenue Bonds | $ 6,495,000.00 | $ 415,000.00 | $ 309,198.76 | $ 724,198.76 |
| 2005 | Waterworks and Sewer System Refunding Bonds | 40,180,000.00 | 1,230,000.00 | 1,760,642.50 | 2,990,642.50 |
| 2006 | Waterworks & Sewer System Revenue Refunding and Improvement Bonds | 12,875,000.00 | 220,000.00 | 556,393.76 | 776,393.76 |
| **Budget Requirements 2007-2008** | | | **$ 1,865,000.00** | **$ 2,626,235.02** | **$ 4,491,235.02** |
| **TOTAL BONDS OUTSTANDING** | | **$59,550,000.00** | | | |

# Enterprise Debt Outstanding
# Schedule of Debt Requirements




| Fiscal Year Ending 09-30 | Principal | Interest | Total |
|---|---|---|---|
| 2008 | 1,865,000.00 | 2,626,235.02 | 4,491,235.02 |
| 2009 | 2,305,000.00 | 2,531,920.02 | 4,836,920.02 |
| 2010 | 2,410,000.00 | 2,425,745.02 | 4,835,745.02 |
| 2011 | 2,515,000.00 | 2,316,262.52 | 4,831,262.52 |
| 2012 | 2,630,000.00 | 2,202,950.02 | 4,832,950.02 |
| 2013 | 2,755,000.00 | 2,083,713.77 | 4,838,713.77 |
| 2014 | 2,880,000.00 | 1,959,300.02 | 4,839,300.02 |
| 2015 | 3,005,000.00 | 1,830,092.52 | 4,835,092.52 |
| 2016 | 3,145,000.00 | 1,694,603.77 | 4,839,603.77 |
| 2017 | 3,285,000.00 | 1,552,335.02 | 4,837,335.02 |
| 2018 | 3,430,000.00 | 1,403,097.52 | 4,833,097.52 |
| 2019 | 3,590,000.00 | 1,245,911.27 | 4,835,911.27 |
| 2020 | 3,755,000.00 | 1,080,854.39 | 4,835,854.39 |
| 2021 | 3,925,000.00 | 908,162.51 | 4,833,162.51 |
| 2022 | 4,105,000.00 | 727,595.64 | 4,832,595.64 |
| 2023 | 4,290,000.00 | 536,840.64 | 4,826,840.64 |
| 2024 | 4,495,000.00 | 334,905.01 | 4,829,905.01 |
| 2025 | 4,695,000.00 | 126,590.13 | 4,821,590.13 |
| 2026 | 470,000.00 | 10,868.75 | 480,868.75 |
| | $ 59,550,000.00 | $ 27,597,983.56 | $ 87,147,983.56 |

# Revenue Debt Service Fund
# Bond Coverage
# 1999 - 2008




| Fiscal Year Ended | Gross Revenue | Direct Operating Expenses | Net Revenue Available for Debt Service | Debt Service Principal | Debt Service Interest | Debt Service Total | Coverage |
|---|---|---|---|---|---|---|---|
| 1999 | 8,475,543 | 3,685,124 | 4,790,419 | 855,000 | 1,713,001 | 2,568,001 | 1.87 |
| 2000 | 10,618,222 | 3,940,290 | 6,677,932 | 895,000 | 2,300,631 | 3,195,631 | 2.09 |
| 2001 | 10,374,531 | 4,364,092 | 6,010,439 | 930,000 | 2,388,863 | 3,318,863 | 1.81 |
| 2002 | 10,128,935 | 4,618,376 | 5,510,559 | 1,525,000 | 3,205,534 | 4,730,534 | 1.16 |
| 2003 | 10,774,178 | 4,492,198 | 6,281,980 | 1,370,000 | 2,989,011 | 4,359,011 | 1.44 |
| 2004 | 10,872,750 | 4,775,753 | 6,096,997 | 1,455,000 | 2,892,635 | 4,347,635 | 1.40 |
| 2005 | 12,543,974 | 5,460,935 | 7,083,039 | 1,515,000 | 2,780,466 | 4,295,466 | 1.65 |
| 2006 | 15,008,022 | 6,832,701 | 8,175,321 | 1,780,000 | 2,833,027 | 4,613,027 | 1.77 |
| Estimated 2007 | $ 14,212,681 | $ 6,909,542 | $ 7,303,139 | $ 1,815,000 | $ 2,900,256 | $ 4,715,256 | 1.55 |
| Budgeted 2008 | $ 14,885,081 | $ 8,257,000 | $ 6,628,081 | $ 1,865,000 | $ 2,631,234 | $ 4,496,234 | 1.47 |

The Estimated 2007 Coverage ratio will be covered by a rate mitigation fund and fund balance which will be approximately $3,856,223 on 9-30-07.

# CITY OF CLEBURNE

$17,225,000.00

Waterworks & Sewer System Revenue Bonds

Series 2001

| PRINCIPAL | | | INTEREST | | | | TOTAL |
|---|---|---|---|---|---|---|---|
| Date | Amount | Rate | Date | Amount | Date | Amount | |
| 2-15-08 | 415,000.00 | 5.000% | 2-15-08 | 159,786.88 | 8-15-08 | 149,411.88 | **724,198.76** |
| 2-15-09 | 435,000.00 | 5.000% | 2-15-09 | 149,411.88 | 8-15-09 | 138,536.88 | **722,948.76** |
| 2-15-10 | 460,000.00 | 5.000% | 2-15-10 | 138,536.88 | 8-15-10 | 127,036.88 | **725,573.76** |
| 2-15-11 | 475,000.00 | 4.400% | 2-15-11 | 127,036.88 | 8-15-11 | 116,586.88 | **718,623.76** |
| 2-15-12 | 500,000.00 | 4.550% | 2-15-12 | 116,586.88 | 8-15-12 | 105,211.88 | **721,798.76** |
| 2-15-13 | 525,000.00 | 4.650% | 2-15-13 | 105,211.88 | 8-15-13 | 93,005.63 | **723,217.51** |
| 2-15-14 | 550,000.00 | 4.750% | 2-15-14 | 93,005.63 | 8-15-14 | 79,943.13 | **722,948.76** |
| 2-15-15 | 140,000.00 | 4.850% | 2-15-15 | 79,943.13 | 8-15-15 | 76,548.13 | **296,491.26** |
| 2-15-16 | 150,000.00 | 4.950% | 2-15-16 | 76,548.13 | 8-15-16 | 72,835.63 | **299,383.76** |
| 2-15-17 | 155,000.00 | 5.000% | 2-15-17 | 72,835.63 | 8-15-17 | 68,960.63 | **296,796.26** |
| 2-15-18 | 165,000.00 | 5.100% | 2-15-18 | 68,960.63 | 8-15-18 | 64,753.13 | **298,713.76** |
| 2-15-19 | 170,000.00 | 5.100% | 2-15-19 | 64,753.13 | 8-15-19 | 60,418.13 | **295,171.26** |
| 2-15-20 | 185,000.00 | 5.125% | 2-15-20 | 60,418.13 | 8-15-20 | 55,677.50 | **301,095.63** |
| 2-15-21 | 190,000.00 | 5.200% | 2-15-21 | 55,677.50 | 8-15-21 | 50,737.50 | **296,415.00** |
| 2-15-22 | 205,000.00 | 5.125% | 2-15-22 | 50,737.50 | 8-15-22 | 45,484.38 | **301,221.88** |
| 2-15-23 | 865,000.00 | 5.125% | 2-15-23 | 45,484.38 | 8-15-23 | 23,318.75 | **933,803.13** |
| 2-15-24 | 910,000.00 | 5.125% | 2-15-24 | 23,318.75 | 8-15-24 | 0 | **933,318.75** |
| | **$ 6,495,000.00** | | | **$ 1,488,253.82** | | **$ 1,328,466.94** | **$ 9,311,720.76** |

| | |
|---|---|
| Interest Rate: | 4.400% - 5.200% |
| Amount Issued: | $17,225,000.00 |
| Amount Outstanding: | $6,495,000.00 |
| Term (Years): | 25 years |
| Paying Agent: | The Bank of New York |
| Pay Date: | Principal 2/15<br>Interest 2/15 and 8/15 |

# CITY OF CLEBURNE

$41,960,000.00

Waterworks & Sewer System Refunding Bonds

Series 2005

| PRINCIPAL | | | INTEREST | | | | | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Date | Amount | Rate | Date | Amount | Date | Amount | | |
| 2-15-08 | 1,230,000.00 | 4.450% | 2-15-08 | 894,005.00 | 8-15-08 | 866,637.50 | | **2,990,642.50** |
| 2-15-09 | 1,285,000.00 | 4.450% | 2-15-09 | 866,637.50 | 8-15-09 | 838,046.25 | | **2,989,683.75** |
| 2-15-10 | 1,340,000.00 | 4.450% | 2-15-10 | 838,046.25 | 8-15-10 | 808,231.25 | | **2,986,277.50** |
| 2-15-11 | 1,405,000.00 | 4.450% | 2-15-11 | 808,231.25 | 8-15-11 | 776,970.00 | | **2,990,201.25** |
| 2-15-12 | 1,470,000.00 | 4.450% | 2-15-12 | 776,970.00 | 8-15-12 | 744,262.50 | | **2,991,232.50** |
| 2-15-13 | 1,535,000.00 | 4.450% | 2-15-13 | 744,262.50 | 8-15-13 | 710,108.75 | | **2,989,371.25** |
| 2-15-14 | 1,610,000.00 | 4.450% | 2-15-14 | 710,108.75 | 8-15-14 | 674,286.25 | | **2,994,395.00** |
| 2-15-15 | 2,115,000.00 | 4.450% | 2-15-15 | 674,286.25 | 8-15-15 | 627,227.50 | | **3,416,513.75** |
| 2-15-16 | 2,210,000.00 | 4.450% | 2-15-16 | 627,227.50 | 8-15-16 | 578,055.00 | | **3,415,282.50** |
| 2-15-17 | 2,315,000.00 | 4.450% | 2-15-17 | 578,055.00 | 8-15-17 | 526,546.25 | | **3,419,601.25** |
| 2-15-18 | 2,415,000.00 | 4.450% | 2-15-18 | 526,546.25 | 8-15-18 | 472,812.50 | | **3,414,358.75** |
| 2-15-19 | 2,535,000.00 | 4.450% | 2-15-19 | 472,812.50 | 8-15-19 | 416,408.75 | | **3,424,221.25** |
| 2-15-20 | 2,640,000.00 | 4.450% | 2-15-20 | 416,408.75 | 8-15-20 | 357,668.75 | | **3,414,077.50** |
| 2-15-21 | 2,765,000.00 | 4.450% | 2-15-21 | 357,668.75 | 8-15-21 | 296,147.50 | | **3,418,816.25** |
| 2-15-22 | 2,890,000.00 | 4.450% | 2-15-22 | 296,147.50 | 8-15-22 | 231,845.00 | | **3,417,992.50** |
| 2-15-23 | 3,015,000.00 | 4.450% | 2-15-23 | 231,845.00 | 8-15-23 | 164,761.25 | | **3,411,606.25** |
| 2-15-24 | 3,155,000.00 | 4.450% | 2-15-24 | 164,761.25 | 8-15-24 | 94,562.50 | | **3,414,323.75** |
| 2-15-25 | 4,250,000.00 | 4.450% | 2-15-25 | 94,562.50 | 8-15-25 | 0 | | **4,344,562.50** |
| | **$ 40,180,000.00** | | | **$ 10,078,582.50** | | **$ 9,184,577.50** | | **$ 59,443,160.00** |

| | |
|---|---|
| Interest Rate: | 4.450% - 4.528% |
| Amount Issued: | $41,960,000.00 |
| Amount Outstanding: | $40,180,000.00 |
| Term (Years): | 25 years |
| Paying Agent: | The Bank of America #299 |
| Pay Date: | Principal 2/15<br>Interest 2/15 and 8/15 |

# CITY OF CLEBURNE

$12,875,000

Waterworks and Sewer System Revenue

Refunding and Improvement Bonds

Series 2006

| PRINCIPAL | | | INTEREST | | | | TOTAL |
|---|---|---|---|---|---|---|---|
| Date | Amount | Rate | Date | Amount | Date | Amount | |
| 2-15-08 | 220,000.00 | 4.250% | 2-15-08 | 280,534.38 | 8-15-08 | 275,859.38 | **776,393.76** |
| 2-15-09 | 585,000.00 | 4.250% | 2-15-09 | 275,859.38 | 8-15-09 | 263,428.13 | **1,124,287.51** |
| 2-15-10 | 610,000.00 | 4.250% | 2-15-10 | 263,428.13 | 8-15-10 | 250,465.63 | **1,123,893.76** |
| 2-15-11 | 635,000.00 | 4.250% | 2-15-11 | 250,465.63 | 8-15-11 | 236,971.88 | **1,122,437.51** |
| 2-15-12 | 660,000.00 | 4.250% | 2-15-12 | 236,971.88 | 8-15-12 | 222,946.88 | **1,119,918.76** |
| 2-15-13 | 695,000.00 | 4.250% | 2-15-13 | 222,946.88 | 8-15-13 | 208,178.13 | **1,126,125.01** |
| 2-15-14 | 720,000.00 | 4.000% | 2-15-14 | 208,178.13 | 8-15-14 | 193,778.13 | **1,121,956.26** |
| 2-15-15 | 750,000.00 | 4.125% | 2-15-15 | 193,778.13 | 8-15-15 | 178,309.38 | **1,122,087.51** |
| 2-15-16 | 785,000.00 | 4.250% | 2-15-16 | 178,309.38 | 8-15-16 | 161,628.13 | **1,124,937.51** |
| 2-15-17 | 815,000.00 | 4.250% | 2-15-17 | 161,628.13 | 8-15-17 | 144,309.38 | **1,120,937.51** |
| 2-15-18 | 850,000.00 | 4.375% | 2-15-18 | 144,309.38 | 8-15-18 | 125,715.63 | **1,120,025.01** |
| 2-15-19 | 885,000.00 | 4.500% | 2-15-19 | 125,715.63 | 8-15-19 | 105,803.13 | **1,116,518.76** |
| 2-15-20 | 930,000.00 | 4.500% | 2-15-20 | 105,803.13 | 8-15-20 | 84,878.13 | **1,120,681.26** |
| 2-15-21 | 970,000.00 | 4.500% | 2-15-21 | 84,878.13 | 8-15-21 | 63,053.13 | **1,117,931.26** |
| 2-15-22 | 1,010,000.00 | 4.500% | 2-15-22 | 63,053.13 | 8-15-22 | 40,328.13 | **1,113,381.26** |
| 2-15-23 | 410,000.00 | 4.500% | 2-15-23 | 40,328.13 | 8-15-23 | 31,103.13 | **481,431.26** |
| 2-15-24 | 430,000.00 | 4.625% | 2-15-24 | 31,103.13 | 8-15-24 | 21,159.38 | **482,262.51** |
| 2-15-25 | 445,000.00 | 4.625% | 2-15-25 | 21,159.38 | 8-15-25 | 10,868.75 | **477,028.13** |
| 2-15-26 | 470,000.00 | 4.625% | 2-15-26 | 10,868.75 | 8-15-26 | | **480,868.75** |
| | **$ 12,875,000.00** | | | **$ 2,899,318.84** | | **$ 2,618,784.46** | **$ 18,393,103.30** |

| | |
|---|---|
| Interest Rate: | 4.250% - 4.625% |
| Amount Issued: | $12,875,000.00 |
| Amount Outstanding: | $12,875,000.00 |
| Term (Years): | 20 years |
| Paying Agent: | Bank of New York |
| Pay Date: | Principal 2/15<br>Interest 2/15 and 8/15 |

# Capital Improvements

**Five Year Capital Improvement Program**
**Leased Equipment Improvement Fund**
**Capital Project Funds**
**Enterprise Capital Project Funds**

2007-2008

# Capital Improvement Programs

The City of Cleburne's Capital Improvement Programs include the Five-Year Capital Improvement Program and the Leased Equipment Improvement Program. These programs assist us in monitoring our capital equipment and capital projects needs. At the end of the Five-Year Capital Improvement Program is the recapitulation of capital outlay for the current fiscal year for the General Fund, Enterprise Fund and Special Revenue Funds.

The Leased Equipment Improvement Program was created to provide the City with a self-sustaining fund to purchase capital equipment, thereby eliminating fluctuations in the General Fund operating budgets from year to year that would adversely affect the tax rate. Through this fund, the general fund operating budgets pay for the vehicles over their useful life.

The Five-Year Capital Improvement Program is used to provide management with the information necessary to plan for future capital needs through fund reserves, investments, and bond issues. This program provides for the current approved capital expenditures as well as management's projection of the capital needs for the future. Each year council will approve only the current year's expenditures.

With the recent discovery of natural gas in Johnson County, the City of Cleburne is in a unique position. Through gas royalties, expected to be $5,000,000 this fiscal year, the city will be able to complete much needed capital improvements without increasing the tax rate or incurring additional debt. These funds will also be used to finance unplanned, non-routine capital expenditures thereby reducing the possibility of those expenditures negatively impacting the operating budget.

Through these planning tools, the City believes that the Capital needs of Cleburne will be met with a minimal monetary impact on the citizens. It is the belief of City Management that its Capital Improvement Programs are prudent long term planning tools that will ensure the continued success of the City of Cleburne.

# LEASED EQUIPMENT IMPROVEMENT PROGRAM

## Fund 03

Summary of Receipts & Expenditures

2007-2008

The Capital Improvements Fund will be used for vehicle replacements in the General Fund.

| | | Proposed 2007-2008 |
|---|---|---|
| Estimated Beginning Balance | | $ 585,969 |
| Revenues: | | |
| Vehicle Lease Payments | (0315-6539) | 454,639 |
| Brazos Revenue | (0319-6999) | 389,000 |
| Interest Revenue | (0317-6735) | 35,000 |
| Transfer from General Fund | (0321-7101) | 550,000 |
| Garbage Truck Transfer | (0321-7101) | 180,000 |
| **TOTAL FUNDS AVAILABLE** | | 2,194,608 |
| Expenditures: | | |
| Reserve for Fire Trucks | | 800,000 |
| Departmental Vehicle Expenditures | (0321-7101) | 873,327 |
| **TOTAL EXPENDITURES** | | 1,673,327 |
| Ending Balance | | $ 521,281 |

**Rolling Stock that was funded (Trade-in)**

| **1. HR** | **Item Cost** | **Dept Total** |
|---|---|---|
| New Vehicle - Addition to Fleet | 20,000 | 20,000 |
| **2. MIS** | | |
| Photo Copier Replacement | 26,000 | 26,000 |
| **3. Police Department** | | |
| 3 Patrol Cruisers - Replacement | 150,000 | |
| 1 SUV Patrol Vehicle - Replacement | 50,000 | 200,000 |
| **4. Fire Department** | | |
| Training Officer Vehicle - Addition to Fleet | 25,000 | |
| Inspector Pick-up - Replacement 1998 Jeep 92,000 miles | 25,000 | 50,000 |
| **5. Health** | | |
| Code Enforcement - Replacement 1996 Ranger 72,000 miles | 25,000 | 25,000 |
| **6. Cemetery** | | |
| Gator Utility Vehicle | 8,000 | 8,000 |
| **7. Parks Department** | | |
| Pick-up - Replacement | 20,000 | |
| Utility Tractor | 25,000 | |
| Backhoe | 36,327 | 81,327 |
| **8. Building Inspections** | | |
| 1/2 Ton Pickup - Replacement - 2000 | 20,000 | 20,000 |
| **9. Fleet Maintenance** | | |
| 1/2 Ton Pick-up - Addition to Fleet (Loaner) | 20,000 | 20,000 |

# LEASED EQUIPMENT IMPROVEMENT PROGRAM

Fund 03

Summary of Receipts & Expenditures

2007-2008

(Continued)

**Rolling Stock that was funded (Trade-in)**

| | | |
|---|---|---|
| **10. Street Maintenance** | | |
| 1/2 Ton Pick-up - Replacement - 1998 GMC | 28,000 | |
| Dump Truck - Recplacement - 2000 15 Yard | 140,000 | |
| Ladder Truck - Replacement - 1984 C/60 | 75,000 | 243,000 |
| **11. Refuse Collection** | . | |
| Garbage Truck - Replacement | 180,000 | 180,000 |
| **Total** | | $ 873,327 |

# CITY OF CLEBURNE

Leased Equipment Five Year Improvement Program
General Fund
2007-2008

| DEPARTMENT | FUND-DEPT | YEAR MAKE | UNIT | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 |
|---|---|---|---|---|---|---|---|---|
| HR | 0136 | Utility Vehicle | | 20,000 | | | | |
| Total Five Year HR | | | | 20,000 | 0 | 0 | 0 | 0 |
| MIS | 0138 | 07 Dodge Caravan | 1702 | | | | | |
| | | Copier | 1702 | 26,000 | 30,000 | 28,000 | 32,000 | 30,000 |
| Total Five Year MIS | | | | 26,000 | 30,000 | 28,000 | 32,000 | 30,000 |
| Police | 0141 | 1998 Ford 1/2 Ton Ranger Pickup | 1203 | | | 15,000 | | |
| | | 99 Box Trailer | 2001 | | | | | |
| | | 99 Supreme Trailer | 2002 | | | | | |
| | | RT50-Radar Trailer | 2003 | | | | | |
| | | 02 Ford Explorer XLT 4X2 | 2004 | | | 35,000 | | |
| | | 94 International Armored Van | 2005 | | | | | |
| | | 06 Dodge Durango | 2007 | | | | | |
| | | 04 Toyota Prius Hybrid | 2008 | | | | | |
| | | 06 BMW R15 CHP Motorcycle | 2009 | | | | | 35,000 |
| | | 05 Ford F250 P/IU | 2010 | | | | | |
| | | 07 Dodge Charger | 2012 | | | 50,000 | | |
| | | 02 Chevrolet Impala | 2013 | | | 30,000 | | |
| | | 02 Chevrolet Tahoe | 2014 | 50,000 | | | | 50,000 |
| | | 02 Ford 3/4 Ton Pickup 4X2 | 2015 | | | | 35,000 | |
| | | 01 Ford XLS Explorer | 2016 | | 40,000 | | | |
| | | 03 Ford Crown Victoria | 2017 | 50,000 | | | | 50,000 |
| | | 03 Chevrolet Impala | 2018 | | | | | 30,000 |
| | | 04 Ford Expedition | 2020 | | | | | |
| | | 03 Chevrolet Impala | 2021 | | | | | 30,000 |
| | | 04 Ford Crown Victoria | 2022 | 50,000 | | | | 50,000 |
| | | 03 Ford Crown Victoria | 2023 | 50,000 | | | | 50,000 |
| | | 05 BMW Motorcycle | 2052 | | | | | |
| | | 05 BMW Motorcycle | 2053 | | | | | |
| | | 04 BMW Motorcycle | 2024 | | | | | |
| | | 05 Ford Crown Victoria | 2025 | | 50,000 | | | |
| | | 05 Ford Crown Victoria | 2026 | | 50,000 | | | |
| | | 04 Ford Expedition | 2027 | | | | 40,000 | |
| | | 05 Ford Crown Victoria | 2028 | | 50,000 | | | |
| | | 03 Chevrolet Tahoe | 2029 | | | | 50,000 | |
| | | 98 GMC C1500 1/2 Ton Pickup | 2030 | | 30,000 | | | |
| | | 07 Dodge Charger | 2031 | | | 50,000 | | |
| | | 05 BMW Motorcycle | 2032 | | | | | |
| | | 01 Dodge Ram Wagon | 2033 | | | | | |
| | | 03 Chevrolet Impala | 2034 | | | | | 30,000 |
| | | 02 Chevrolet Tahoe | 2035 | | | | 50,000 | |
| | | 07 Dodge Charger | 2036 | | | 50,000 | | |
| | | 05 Ford Crown Victoria | 2037 | | 50,000 | | | |
| | | 05 Ford Crown Victoria | 2038 | | 50,000 | | | |
| | | 07 Dodge Charger | 2040 | | | 50,000 | | |
| | | 07 Dodge Charger | 2041 | | | 50,000 | | |
| | | 07 Dodge Charger | 2042 | | | | 50,000 | |
| | | 02 Ford Explorer XLT 4X2 | 2043 | | | | 40,000 | |
| | | 07 Dodge Charger | 2044 | | | | 50,000 | |

# CITY OF CLEBURNE

Leased Equipment Five Year Improvement Program
General Fund
2007-2008

| DEPARTMENT | FUND-DEPT | YEAR MAKE | UNIT | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 |
|---|---|---|---|---|---|---|---|---|
| Police (Con't) | 0141 | 07 Dodge Charger | 2045 | | | | 50,000 | |
| Total Five Year Police Department | | | | 200,000 | 320,000 | 330,000 | 365,000 | 325,000 |
| Animal Control | 0143 | 01 16' Utility Trailer | 2101 | | | | | |
| | | 96 John Deere 455 Tractor Mower | 2102 | | | | | |
| | | 07 Dodge P/U | 2104 | | | | | |
| | | 01 Ford 1/2 Ton Ext. Cab | 2105 | | | 30,000 | | |
| Total Five Year Animal Control | | | | 0 | 0 | 30,000 | 0 | 0 |
| Fire Department | 0147 | 2000 Ford 550 4x4 Truck | 2501 | | | | | |
| | | 2002 Chevrolet Tahoe | 2502 | | | | | 45,000 |
| | | 03 Ford Ambulance | 2504 | | | | | |
| | | 01 Ford 550 | 2505 | | | | | |
| | | 1995 Ford Aerostar Van | 2506 | 25,000 | | | | |
| | | 2002 Ford Explorer XLT | 2507 | | | | | 30,000 |
| | | 1998 Jeep Cherokee 4x4 | 2508 | 25,000 | | | | |
| | | 2003 Chevrolet Tahoe | 2509 | | | | 35,000 | |
| | | 96 Sutphen 70' Aerial Ladder | 2511 | | | | | |
| | | 00 Spartan 2142 Pumper Truck | 2512 | | | | 900,000 | |
| | | 00 Spartan 2142 Pumper Truck | 2515 | | | | | 900,000 |
| | | 1992 Ford F-800 | 2516 | | | | | |
| | | 2004 Ford F-250 Crew Cab | 2517 | | | | | |
| | | 06 Sutphen Fire Truck | 2518 | | | | | |
| | | 2000 Chevrolet 3/4 Ton Pickup | 2521 | | | 30,000 | | |
| | | 05 Spartan Haz-Mat Truck | 2524 | | | | | |
| Total Five Year Fire Department | | | | 50,000 | 0 | 30,000 | 935,000 | 975,000 |
| Health | 0148 | 07 Dodge Dakota | 4355 | | | | | |
| | | 00 Chev S-10 | 4356 | | | | 25,000 | |
| | | 96 Ford Ranger P/U | 4357 | 25,000 | | | | |
| Total Five Year Health | | | | 25,000 | 0 | 0 | 25,000 | 0 |
| Cemetery | 0152 | 01 John Deere 5410 Tractor | 3201 | | | | | |
| | | 01 18' Utility Trailer | 3203 | | | | | |
| | | 03 Lesco 60" Zero Turning Mower | 3204 | | | 8,000 | | |
| | | 03 Lesco 60" Zero Turning Mower | 3205 | | | 8,000 | | |
| | | 03 Case Skid Steerloader M#40XT | 3206 | | | | | |
| | | 04 Pace 14' Cargo Trailer | 3207 | | | | | |
| | | 07 Dodge Ram 1500 | 3211 | | | | | |
| | | Gator Utility Vehicle | | 8,000 | | | | |
| | | 00 Chev 3/4 Ton Pickup | 3260 | | | | 35,000 | |
| | | 04 Ford 1 1/2 Ton Dsl Dump Truck | 3261 | | | | | |
| | | 99 JDeere Loader/Backhoe | 3263 | | | | | |
| | | 02 Ford 1/2 Ton Pickup 4X2 | 3264 | | | | | |
| | | 01 Gravely Radius Mower | 3266 | | 8,000 | | | |
| | | 00 Steiner Mower W/Deck | 3269 | | 8,000 | | 9,000 | 9,000 |
| | | 07 Z Turn | 3270 | | | | | |
| | | 07 Z Turn | 3271 | | | | | |
| | | 07 Z Turn | 3274 | | | | 9,000 | 9,000 |
| | | 00 Steiner Mower Deck | 3275 | | | | | |
| | | 98 Ford F-800 Dump Truck | 3278 | | | | | |
| | | 00 Steiner Mower Deck | 3279 | | 8000 | | | |
| Total Five Year Cemetery | | | | 8,000 | 24,000 | 16,000 | 53,000 | 18,000 |

# CITY OF CLEBURNE

Leased Equipment Five Year Improvement Program
General Fund
2007-2008

| DEPARTMENT | FUND-DEPT | YEAR MAKE | UNIT | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 |
|---|---|---|---|---|---|---|---|---|
| Parks | 0153 | 95 John Deere Tractor | 3906 | | | | | |
| | | 03 Ford 1/2 T Diesel Dump Truck | 3907 | | | | | |
| | | 01 Ford 3/4 Ton Pickup | 3910 | | | 35,000 | | |
| | | 16' Smoke Craft Boat | 3911 | | | | | |
| | | 03 Ford 1 Ton Flat Bed Truck | 3912 | | | | | |
| | | 03 Chevrolet 3/4 T Crew Cab PU | 3913 | | | | | 35,000 |
| | | 97 Ford 1/2 Ton P/U | 3914 | 20,000 | | | | |
| | | 93 JDeere 300D Backhoe | 3916 | 36,327 | | | | |
| | | 99 Massey Ferguson 4245 Tractor | 3917 | | | 42,000 | | |
| | | 99 Massey Ferguson 4245 Tractor | 3918 | | | 42,000 | | |
| | | 00 Chev. 1 Ton Diesel 4x4 P/U | 3927 | | | | 25,000 | |
| | | New Holland Skid Loader | 3928 | | | | | |
| | | 03 Freightliner 13 Yard Dump Truck | 3935 | | | | | |
| | | 94 Vermeer Tree Spade | 3949 | | | | | |
| | | 01 Ford F-250 | 3951 | | 25,000 | | | |
| | | 01 Ford 3/4 Ton Diesel PU | 3955 | | 25,000 | 30,760 | | |
| | | 85 John Deere Tractor | 3958 | 25,000 | | | | |
| | Total Five Year Parks Department | | | 81,327 | 50,000 | 149,760 | 25,000 | 35,000 |
| Golf | 0155 | 07 Deere Core Harvester | 3101 | | | | | |
| | | 01 Ryan Greens Aerator | 3102 | | | | | |
| | | 03 Jacobsen Spray Tek | 3111 | | | | | |
| | | 07 Deere 4500 Tractor | 3115 | | | | | |
| | | 07 Tycorp 85800 Topdresser | 3116 | | | | | |
| | | 00 Turfco 85800 Topdresser | 3166 | | | | | |
| | | 97 John Deere 5200 Tractor | 3170 | | | | | |
| | | 07 Dodge Ram 1500 | 3182 | | | | | |
| | Total Five Year Golf | | | 0 | 0 | 0 | 0 | 0 |
| Building Services | 0161 | 04 Ford F150 Reg Cab XLT | 1601 | | | | | |
| | | 00 Chev 1/2 Ton Pickup | 1603 | | 25,000 | | | |
| | | 02 Ford 3/4 Ton Pickup | 1610 | | | | 25,000 | |
| | Total Five Year Building Services | | | 0 | 25,000 | 0 | 25,000 | 0 |
| Public Works | 0171 | 98 Ford Expedition 4X2 - Pool Car | 4202 | | | | | |
| | 0171 | 04 Chevrolet Tahoe | 4203 | | | | | |
| | Five Year Public Works | | | 0 | 0 | 0 | 0 | 0 |
| Engineering | 0172 | 07 Dodge Durango | 4601 | | | | | |
| | | 07 Dodge Dakota | 4602 | | | | | |
| | | 01 Ford Econoline Wagon | 4603 | | | | | |
| | Total Five Year Engineering | | | 0 | 0 | 0 | 0 | 0 |
| Inspections | 0176 | 01 Ford Ranger Pick up | 4701 | 20,000 | | | | |
| | | 05 Chevrolet 1/2 Ton Colorado | 4702 | | | | | |
| | | 03 Chevrolet 1/2 Ton Pickup | 4706 | | | | | |
| | Total Five Year Inspections | | | 20,000 | 0 | 0 | 0 | 0 |
| Fleet Maintenance | 0178 | 95 Miller Welder/Generator | 4404 | | | | | |
| | | 00 Chev 1 Ton Pickup | 4417 | | | | 35,000 | |
| | | 96 Ford 150 Pickup | 4418 | | 20,000 | | | |
| | | 03 Ford 1 Ton Pickup | 4419 | | | | | |
| | | 02 Ford Explorer XLT 4X2 | 4455 | | | | | 35,000 |
| | | 92 Ford Tempo - Pool Car | 4490 | 20,000 | | | | |
| | | 96 Ford 3/4 Ton Pickup | 4493 | | | | | |
| | | 04 Ford 1 1/2 ton diesel XL | 4495 | | | | | |

# CITY OF CLEBURNE

Leased Equipment Five Year Improvement Program
General Fund
2007-2008

| DEPARTMENT | FUND-DEPT | YEAR MAKE | UNIT | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 |
|---|---|---|---|---|---|---|---|---|
| Fleet (Con't) | 0178 | 08 Peterbilt 335 Wrecker | 4496 | | | | | |
| | | 68 Anthony Fork Lift | 4497 | | | | | |
| Total Five Year Fleet Maintenance | | | | 20,000 | 20,000 | 0 | 35,000 | 35,000 |
| Street Maintenance | 0179 | 92 Etnyre Lowboy Trailer | 4901 | | | | | |
| | | 02 Ford 1/2 Ton Pickup | 4910 | | | | | |
| | | 84 Ladder Truck | 4911 | 75,000 | | | | |
| | | 01 Jdeere 6310 Tractor | 4912 | | | | | |
| | | 02 Ingersoll Rand Air Compressor | 4913 | | | | | |
| | | Solar-tech MB3-2248 Trailer | 4915 | | | | | |
| | | 04 Ford 1/2 Ton Pickup | 4930 | | | | | |
| | | 81 Ford 2 Ton Patch Truck | 4931 | | | | | |
| | | 95 Ford F150 1/2 Ton Pickup | 4932 | | | | | |
| | | 95 JDeere Maintainer | 4933 | | | | | |
| | | 00 Volvo 15 Yard Dump Truck | 4935 | 140,000 | | | | |
| | | 82 Mack Truck Trailer/5th Wheel | 4937 | | | | | |
| | | 98 GMC C1500 1/2 Ton Pickup | 4938 | 28,000 | | | | |
| | | 98 Ford LT9511 Dump Truck | 4939 | | | | | |
| | | 03 Ford 3/4 Ton Utility Bed PU | 4940 | | | | | |
| | | 96 Case 621B Loader | 4942 | | | | | |
| | | 01 Mack 12 Yard 5 T Dump Truck | 4943 | | | | | |
| | | 04 Ford Rebuilt Asphalt Truck | 4944 | | | | | |
| | | 01 Mack Dump Truck | 4945 | | | | | |
| | | 86 Steel vibrating roller | 4947 | | | | | |
| | | 95 Ingersoll Rand Paving Machine | 4951 | | | | | |
| | | 98 Ferguson Pneumatic Roller | 4955 | | | | | |
| | | 86 Mauldin Asphalt Paver | 4956 | | | | | |
| | | 83 Wisconsin Trailer | 4957 | | | 14,000 | | |
| | | 86 Am. Gen. Water Tank Truck | 4958 | | | | | |
| | | 04 Sterling/Elgin Sweeper | 4963 | | | | | |
| | | 02 Case Loader/Backhoe | 4964 | | | | | |
| | | 01 Ford Diesel 4 Yd. Dump Truck | 4965 | | | | | |
| | | 01 Elgin Street Sweeper | 4966 | | | | 175,000 | |
| | | 98 GMC 1/2 Ton Pickup | 4967 | | 30,000 | | | |
| | | 99 Hamm Asphalt Roller | 4968 | | | | | |
| | | 01 Ford 1/2 Ton Pickup | 4970 | | | | | 30,000 |
| | | 99 Swenson Box Spreader | 4971 | | | 17,000 | | |
| | | 99 Swenson Box Spreader | 4972 | | | 17,000 | | |
| Total Five Year Street Department | | | | 243,000 | 30,000 | 48,000 | 175,000 | 30,000 |
| Sanitation | 0191 | 07 Dodge Ram 1500 | 8180 | | | | | |
| | | 05 Volvo Sanitation Truck | 8181 | | | | | 190,000 |
| | | 04 Volvo Sanitation Truck | 8182 | | | | 185,000 | |
| | | 02 Volvo Sanitation Truck | 8183 | | 180,000 | | | |
| | | 06 Volvo Sanitation Truck | 8185 | | | | | |
| | | 07 Volvo Sanitation Truck | 8186 | | | | | |
| | | 03 Volvo Sanitation Truck | 8187 | | | 185,000 | | |
| | | 00 Volvo Sanitation Truck | 8188 | 180,000 | | | | |
| | | 07 Volvo Sanitation Truck | 8189 | | | | | |
| | | 02 Ford 1/2 T Full Size Pickup | 8190 | | | | | |
| | | 06 GMC Grapple Truck | 8191 | | | | | |
| | | 07 Dodge Ram 1500 | 8201 | | | 22,440 | | |

# CITY OF CLEBURNE

Leased Equipment Five Year Improvement Program
General Fund
2007-2008

| DEPARTMENT | FUND-DEPT | YEAR MAKE | UNIT | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 |
|---|---|---|---|---|---|---|---|---|
| Sanitation (Con't) | 0191 | 00 Sullair Foam Unit | 8202 | | | | | |
| | | 02 John Deere TrackLoader | 8203 | | | | | |
| | | 07 John Deere Tractor | 8204 | | | | | |
| | | 07 John Deere Bat Wing Mower | 8205 | | | | | |
| | | 95 John Deere Scraper | 8292 | | | | | |
| | | 83 Caterpiller Grader | 8293 | | | | | |
| | | 90 John Deere Loader | 8295 | | | | | |
| | | 00 Jdeere skid steer loader | 8801 | | | | | |
| | | 93 Bobcat 943 Loader | 8802 | | | 45,000 | | |
| | | 07 JDeere 60" Mower | 8803 | | | | | |
| | | 97 Trommel Screen | 8805 | | | | | |
| | | 97 Case 4-Wheel Loader | 8806 | | | | | |
| | | 98 Duratech Tub Grinder | 8808 | | | | | |
| Total Five Year Sanitation | | | | 180,000 | 180,000 | 252,440 | 185,000 | 190,000 |
| Total Lease Equipment Improvement Fund | | | | 873,327 | 679,000 | 884,200 | 1,855,000 | 1,638,000 |

# Five Year Capital Improvement Program Capitalization Policy

Items will be capitalized as follows:

1. The expected normal useful life is three years or more; and

2. The items unit cost is $5,000 or more. Exceptions to this dollar limit include, but are not limited to books that are part of a library and museum artifacts; and

3. The item belongs to one of the classes of property which are usually considered fixed assets, i.e. land, streets, structures, heavy equipment, vehicles.

4. Items used only in sets, or multiple units, which as a collective unit have a total value in excess of $5,000, and meet all other capitalization requirements.

5. Improvements and upgrades to existing fixed assets which exceed $5,000 and extend the useful life of a fixed asset by more than three years.

6. The item is not consumed, altered, or materially reduced in value immediately after use, and meets all other capitalization requirements.

Items that will NOT be capitalized are as follows:

1. Items which are installed or added to an existing fixed asset which merely return the asset to a functioning product, i.e. roof repair, utility cut. These items will be considered maintenance expense.

2. Items that require regular replacement due to rapid wear, i.e. items with a useful life of less than three years.

3. Items whose usefulness is destroyed after one time use, i.e. items with a useful life of less than three years.

4. The item has such a nominal value that inclusion as a fixed asset would result in administrative costs which exceed the value of the article.

# Five Year Capital Improvement Program Inclusion Policy

Capital infrastructure, facilities, and equipment require substantial amounts of the cities limited resources to reach fruition. Limited resources make it crucial that special planning, financing and management are implemented to ensure the best package of capital needs the city can afford is provided to the citizens. The Capital Improvement Plan is a long term planning tool used to provide management with a blueprint that establishes the public infrastructure needed to support the city's development. This will ensure that the most needed projects are addressed and completed in a fiscally responsible and timely manner.

The Capital Improvement Plan identifies the capital needs of the city and the revenues and other fund types needed to finance the projects. The Leased Equipment Improvement Program will continue to be utilized to fund replacement vehicles and copiers. To be included in the Capital Improvement Plan, a project must:

1. Qualify as a capital expenditure under the city's Capitalization Policy, other than replacement vehicles and copiers;

2. have a useful life of not less than three years;

3. and exceed $25,000.

The Capital Improvement Plan is the basis for the current fiscal year's Capital Budget. The Capital Budget represents the first year of the plan, and establishes projects that will be started, continued, or completed in the current fiscal year. The Capital Budget differs from the Operating Budget in that the funds for capital projects are appropriated through the completion of the project even if the construction extends beyond the current fiscal year.

# CITY OF CLEBURNE

## Five Year Capital Improvement Program
## 2007-2008

| Department | Fund/Dept Number | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | Council Districts |
|---|---|---|---|---|---|---|---|
| **MIS** | 38 | | | | | | |
| Network Server | | 60,000 | | 25,000 | | 25,000 | All |
| Network Copier/Printer | | 26,000 | 30,000 | 28,000 | 32,000 | 30,000 | All |
| **Police Department** | 41 | | | | | | |
| Telecommunication System Upgrade | | 120,000 | | | | | All |
| Shooting Range Fence | | 30,000 | | | | | 4 |
| Police Department Renovation | | | | | 3,000,000 | | 2 |
| **Animal Services** | 43 | | | | | | |
| Animal Control Facility Expansion | | 100,000 | | | | | 1 |
| **Fire Services** | 47 | | | | | | |
| Monitor/Defibrillator (10 Year Cycle) | | 30,000 | | | | 30,000 | All |
| Fire Station # 4 | | 150,000 | 200,000 | 2,100,000 | | | 1 |
| Fire Engine (10 Year Cycle) | | | | 900,000 | | | All |
| Ladder Truck (15 Year Cycle) | | | | | | 1,000,000 | All |
| **Cemetery** | 52 | | | | | | |
| Street Paving & Drainage Improvements | | | 200,000 | | 200,000 | | 4 |
| **Parks and Recreation** | 53 | | | | | | |
| Carver Park Improvements | | 90,000 | 100,000 | | | | 4 |
| Bridge - Don Moore & Hulen Parks | | 6,000 | 150,000 | | | | 2 |
| Hulen Park Improvements | | 75,000 | 75,000 | | | | 2 |
| Old Baseball Complex & Football Fields Improvements | | 200,000 | | | | | 4 |
| Develop Park in NW Cleburne | | 400,000 | | | | | 3 |
| Lake Pat Cleburne Park & Recreation Improvements | | 52,000 | 1,000,000 | 1,500,000 | 2,000,000 | | 1 & 2 |
| Booker T Washington Community & Recreation Center | | 2,400,000 | | | | | 4 |
| Miscellaneous Park Improvements | | 250,000 | | | | | All |
| Skateboard Park | | | 240,000 | | | | All |
| Westhill Trail & Irrigation Improvements | | | | 8,000 | 90,000 | | 2 |
| Buddy Stewart Park Improvements | | | | | 25,000 | 350,000 | 1 |
| Adult Athletic Facilities | | | | | 200,000 | 2,000,000 | All |
| **Municipal Golf Course** | 55 | | | | | | |
| Golf Course Construction | | 1,693,104 | | | | | 1 & 2 |
| **Splash Station** | 56 | | | | | | |
| Additional Water Feature | | | | | 100,000 | | 2 |
| **Sports Complex** | 57 | | | | | | |
| Add Shade Structures | | | 187,000 | | | | 4 |
| Leveling Soccer & Football Fields | | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 | 4 |
| **Building Services** | 61 | | | | | | |
| Civic Center Improvements | | 3,200,000 | | | | | 1 |
| Performing Arts Center | | 1,000,000 | | | | | 3 |
| **Library** | 63 | | | | | | |
| Library Books | | 45,000 | 45,000 | 50,000 | 55,000 | 55,000 | All |

# CITY OF CLEBURNE

## Five Year Capital Improvement Program
## 2007-2008

| Department | Fund/Dept Number | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | Council Districts |
|---|---|---|---|---|---|---|---|
| **Museum** | 65 | | | | | | |
| Layland Museum Renovations | | 500,000 | 1,000,000 | | | | 4 |
| Smith History Center Renovations | | 326,700 | 500,000 | | | | 4 |
| Railroad Museum | | 750,000 | | | | | 4 |
| **Engineering** | 72 | | | | | | |
| GIS Mapping System | | 134,000 | | | | | All |
| **Development Services** | 73 | | | | | | |
| Downtown drainage, curb, gutter, sidewalk improvements | | 250,000 | 100,000 | 100,000 | 100,000 | 100,000 | 3 & 4 |
| **Street Maintenance** | 79 | | | | | | |
| Signal Light Highway 171 | | 213,360 | | | | | 1 |
| Neighborhood Sidewalks | | 300,000 | 100,000 | 100,000 | 100,000 | 100,000 | All |
| Williams Street Improvements | | 197,000 | | | | | 1 |
| School District Streets | | 1,100,000 | | | | | 1, 3, 4 |
| Miscellaneous Street Projects | | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | |
| Trinity Street - $630,000 | | | | | | | 4 |
| Elmo Street - $112,200 | | | | | | | 4 |
| Miscellaneous - $257,800 | | | | | | | All |
| **Sanitation** | 91 | | | | | | |
| Landfill Methane Vents | | 45,000 | | | | | 4 |
| Transfer Station Scale Improvement | | 58,000 | | | | | 1 |
| **Utility Billing** | 81 | | | | | | |
| Wireless Meter Read System | | 500,000 | 2,000,000 | | | | All |
| **Water Distribution *** | 83 | | | | | | |
| East Lakeshore & HWY 67 Water Line | | 526,000 | | | | | All |
| East Side Water Loop | | 526,000 | | | | | All |
| 2" Water System Rehabilitation | | 563,000 | | | | | 2 |
| Improvements to Lake Pat Water System | | 198,000 | | | | | All |
| Long Range Water Supply Improvement | | 57,000 | | | | | 2 |
| STP Backwash Tank | | 645,000 | | | | | All |
| **Wastewater Treatment *** | 97 | | | | | | |
| Adams School Area Sewer System | | 10,000 | | | | | 4 |
| Hal Industrial Sewer | | 926,000 | | | | | All |
| Outfall #3 - TDS Improvements | | 747,000 | 1,253,000 | | | | All |

*A long range water plan is currently being perpared by an outside consulting firm, and should be issued in January 2008. Therefore, this plan only includes current projects for the water and wastewater departments.

| PAGE NO: 1 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED ALL |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| MIS | Network Servers | | 0138-8930, 5738-8990 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

One server will provide the police department with the capability of accessing local and state police records while out in the field. Other servers are necessary to continue to keep the city's network viable.

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 110,000 |
| TOTAL FUNDED | $ 60,000 |
| TOTAL UNFUNDED | $ 50,000 |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

The additional and replacement servers will not impact the operating budgets.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | | | | | | | $ - |
| Equip & Furnishings | | 60,000 | | 25,000 | | 25,000 | | $ 110,000 |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 60,000 | $ - | $ 25,000 | $ - | $ 25,000 | $ - | $ 110,000 |
| **SOURCE OF FUNDS** | **THRU 09-2007** | **2007-2008** | **2008-2009** | **2009-2010** | **2010-2011** | **2011-2012** | **2012 to Completion** | **TOTAL** |
| Current Funds | | 60,000 | | | | | | $ 60,000 |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | 25,000 | | 25,000 | | $ 50,000 |
| **TOTAL SOURCES** | $ - | $ 60,000 | $ - | $ 25,000 | $ - | $ 25,000 | $ - | $ 110,000 |

| PROJECT SCHEDULE | |
|---|---|
| | Number of Months |
| Design | 0 |
| Land/Right of Way | 0 |
| Construction | 0 |
| Other | 1 |
| **TOTAL MONTHS** | 1 |

| PAGE NO: 2 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED: ALL |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| MIS | Network Copier/Printers | | 0338-8930 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

Mandatory
Essential X
Desirable
Defferable

Copier/Printers are on a replacement rotation of two years. A black and white machine will be replaced in 2007-2008, 2009-2010, and 2011-2012. A color machine will be replaced in 2008-2009 and 2010-2011.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 146,000 |
| TOTAL FUNDED | $ 26,000 |
| TOTAL UNFUNDED | $ 120,000 |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact
☑ Will Not Impact

# Positions

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

Keeping the printers and copiers updated will not have a noticeable impact on the operating budget, however work efficiency will be increased through technological advances.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | | | | | | | $ - |
| Equip & Furnishings | | 26,000 | 30,000 | 28,000 | 32,000 | 30,000 | | $ 146,000 |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 26,000 | $ 30,000 | $ 28,000 | $ 32,000 | $ 30,000 | $ - | $ 146,000 |
| **SOURCE OF FUNDS** | **THRU 09-2007** | **2007-2008** | **2008-2009** | **2009-2010** | **2010-2011** | **2011-2012** | **2012 to Completion** | **TOTAL** |
| Current Funds | | 26,000 | | | | | | $ 26,000 |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | 30,000 | 28,000 | 32,000 | 30,000 | | $ 120,000 |
| **TOTAL SOURCES** | $ - | $ 26,000 | $ 30,000 | $ 28,000 | $ 32,000 | $ 30,000 | $ - | $ 146,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 0 |
| Land/Right of Way | 0 |
| Construction | 0 |
| Other | 1 |
| **TOTAL MONTHS** | 1 |

| PAGE NO: | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED |
|---|---|---|
| 3 | | ALL |

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Police Department | Telecommunication System Upgrade | | 0141-8990 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

Mandatory X
Essential
Desirable
Defferable

The Cleburne Police Department Telecommunications Center currently uses a software package known as CRISCAD. It is used by our telecommunications officers as they input information concerning both emergency and non-emergency calls for service.

CRISCAD is a DOS based program that was purchased in the 1990's and has a copyright date of 1984. Motorola, who supports both our CAD and Records Management System, has told us that they expect to stop providing maintenance and service for the CRISCAD product. We have not been given an exact date, but an estimate for the end of support availability is before the end of 2008. This makes this upgrade imperative.

The Windows based CAD program that interfaces with our records management system is called NETCAD. It is an upgrade from our current system and will work with the existing police department software.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 120,000 |
| TOTAL FUNDED | $ 120,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact
☑ Will Not Impact

# Positions

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

Maintenance support for this item is already a budgeting item. The projected cost of future support will not increase our operating budget.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | | | | | | | $ - |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | $ 120,000 | | | | | | $ 120,000 |
| **TOTAL COSTS** | $ - | $ 120,000 | $ - | $ - | $ - | $ - | $ - | $ 120,000 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | $ 120,000 | | | | | | $ 120,000 |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 120,000 | $ - | $ - | $ - | $ - | $ - | $ 120,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 0 |
| Land/Right of Way | 0 |
| Construction | 0 |
| Other | 4 |
| **TOTAL MONTHS** | 4 |

| PAGE NO: 4 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 4 |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Police Department | Shooting Range Fence | | 0141-8860 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

The Cleburne Police Department recently completed construction of a new firearms range at the landfill. We would like to secure the area with a large fence in order to ensure that our equipment is secured properly.

| | |
|---|---|
| Mandatory | |
| Essential | |
| Desirable | X |
| Defferable | |

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 30,000 |
| TOTAL FUNDED | $ 30,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions _____

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

This is a constrution project that will have no impact on the operating budget.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | $ 30,000 | | | | | | $ 30,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 30,000 | $ - | $ - | $ - | $ - | $ - | $ 30,000 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | $ 30,000 | | | | | | $ 30,000 |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 30,000 | $ - | $ - | $ - | $ - | $ - | $ 30,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 0 |
| Land/Right of Way | 0 |
| Construction | 0 |
| Other | 2 |
| **TOTAL MONTHS** | 2 |

| PAGE NO: | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED |
|---|---|---|
| 5 | | 2 |

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Police Department | Police Station Renovation | | Unknown |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

The Cleburne Police Department is in dire need of additional space. We have repeatedly had to add office space to allow us to grow. The building that we are currently in has no space left available for additional expansion. We propose that the library be moved to a new location in order to allow the Cleburne Police Department to expand into that part of the building. During that expansion, the building can be remodeled to meet our needs as well as those of the citizens of Cleburne.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 3,000,000 |
| TOTAL FUNDED | $ - |
| TOTAL UNFUNDED | $ 3,000,000 |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

| | |
|---|---|
| Annual Cost/(Savings-Enter Negative) | |
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |
| # Positions | |

**IMPACT EXPLANATION**

This construction project could increase the cost of utilities for the police department. The use of energy efficient applicance throughout the building could however result in a cost savings or no increase in costs. Building maintenance costs should decrease in the initial years of operation.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | $ 25,000 | | | $ 25,000 |
| Construction | | | | | $ 2,475,000 | | | $ 2,475,000 |
| Equip & Furnishings | | | | | | $ 500,000 | | $ 500,000 |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ - | $ - | $ - | $ 2,500,000 | $ 500,000 | $ - | $ 3,000,000 |
| **SOURCE OF FUNDS** | **THRU 09-2007** | **2007-2008** | **2008-2009** | **2009-2010** | **2010-2011** | **2011-2012** | **2012 to Completion** | **TOTAL** |
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | $ 2,500,000 | $ 500,000 | | $ 3,000,000 |
| **TOTAL SOURCES** | $ - | $ - | $ - | $ - | $ 2,500,000 | $ 500,000 | $ - | $ 3,000,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 6 |
| Land/Right of Way | 0 |
| Construction | 9 |
| Other | 3 |
| **TOTAL MONTHS** | 18 |

| PAGE NO: 6 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 1 |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Animal Control | Animal Control Facility Expansion | | 5343-88XX |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

The City of Cleburne Animal Shelter is small and does not have adequate space to humanely hold the large number of animals that pass through the facility. We would like to expand the existing building to provide more space to hold animals. The space would also provide a better environment for the public to view the animals for adoption.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 100,000 |
| TOTAL FUNDED | $ 100,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

# Positions _____

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | $ 9,000 |
| Capital | |
| Total | $ 9,000 |

**IMPACT EXPLANATION**

The expansion of the current facility will increase utility and maintenance costs.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | $ 100,000 | | | | | | $ 100,000.00 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 100,000 | $ - | $ - | $ - | $ - | $ - | $ 100,000.00 |
| **SOURCE OF FUNDS** | **THRU 09-2007** | **2007-2008** | **2008-2009** | **2009-2010** | **2010-2011** | **2011-2012** | **2012 to Completion** | **TOTAL** |
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | $ 100,000 | | | | | | $ 100,000.00 |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 100,000 | $ - | $ - | $ - | $ - | $ - | $ 100,000.00 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 3 |
| Land/Right of Way | 0 |
| Construction | 6 |
| Other | 1 |
| **TOTAL MONTHS** | 10 |

| PAGE NO: 7 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED: ALL |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Fire Department | Monitor/Defibrillator | | 0147-8930 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

The monitor/ defibrillators are utilized to evaluate and treat cardiac, medical and trauma patients. The equipment is considered life safety equipment and should be replaced every ten years to ensure reliability when utilized on emergency incidents.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 60,000 |
| TOTAL FUNDED | $ 30,000 |
| TOTAL UNFUNDED | $ 30,000 |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions _____

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

This equipment will replace existing medical equipment so the operational budget is not expected to increase.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | | | | | | | $ - |
| Equip & Furnishings | | $ 30,000 | | | | $ 30,000 | | $ 60,000.00 |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 30,000 | $ - | $ - | $ - | $ 30,000 | $ - | $ 60,000.00 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | $ 30,000 | | | | | | $ 30,000.00 |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | $ 30,000 | | $ 30,000.00 |
| **TOTAL SOURCES** | $ - | $ 30,000 | $ - | $ - | $ - | $ 30,000 | $ - | $ 60,000.00 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 0 |
| Land/Right of Way | 0 |
| Construction | 0 |
| Other | 1 |
| **TOTAL MONTHS** | 1 |

| PAGE NO: | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED |
|---|---|---|
| 8 | | 1 |

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Fire Department | Fire Station #4 | | 0147-8930 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

The City of Cleburne currently provides fire and emergency services from three fire stations in the City. Fire Stations are located geographically to reduce response times for fires and medical responses. With some planned overlap of fire districts, the standard response area for a fire station covers approximately eight square miles.The three existing fire stations can satisfactorily protect approximately twenty-four to twenty-six square miles of the City. The problem is that the corporate limits of the City encompasses nearly thirty-five square miles, which leaves approximately ten square miles of property with reduced fire and medical protection. The Insurance Services Office confirmed this during the City's last public protection survey by assigning all properties greater than five miles from a fire station a Class 10 PPC, which is the worst rating they can assign. The industrial district, which contributes a large portion of tax revenue to the City, is located in the area that would be covered by the fourth fire station.

Existing plans will be utilized for construction of this new facility.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 2,350,000 |
| TOTAL FUNDED | $ 150,000 |
| TOTAL UNFUNDED | $ 2,200,000 |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

| | | Annual Cost/(Savings-Enter Negative) |
|---|---|---|
| Personnel | | $ 450,000 |
| Operations | | $ 50,000 |
| Capital | | |
| Total | | $ 500,000 |
| # Positions | 8 | |

**IMPACT EXPLANATION**

An additional fire station will require funds for maintenance and operaiton of the station. In addition, equipment will have to be purchased and personnel will have to be hired to staff the new station.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | $ 100,000 | | | | | $ 100,000 |
| Construction | | | | $ 2,000,000 | | | | $ 2,000,000 |
| Equip & Furnishings | | | | $ 100,000 | | | | $ 100,000 |
| Other | | $ 150,000 | | | | | | $ 150,000 |
| **TOTAL COSTS** | $ - | $ 150,000 | $ 100,000 | $ 2,100,000 | $ - | $ - | $ - | $ 2,350,000 |
| **SOURCE OF FUNDS** | **THRU 09-2007** | **2007-2008** | **2008-2009** | **2009-2010** | **2010-2011** | **2011-2012** | **2012 to Completion** | **TOTAL** |
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | $ 150,000 | | | | | | $ 150,000 |
| Other | | | | | | | | $ - |
| Unfunded | | | $ 100,000 | $ 2,100,000 | | | | $ 2,200,000 |
| **TOTAL SOURCES** | $ - | $ 150,000 | $ 100,000 | $ 2,100,000 | $ - | $ - | $ - | $ 2,350,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 1 |
| Land/Right of Way | 9 |
| Construction | 8 |
| Other | 1 |
| **TOTAL MONTHS** | 19 |

| PAGE NO: 9 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 4 |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Cemetery | Street Paving & Drainage Improvements | | Unknown |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

It is the desire of the council to improve the streets in the city cemetery's. Street paving and drainage improvements in the cemetery began in the 2006-2007 fiscal year. Phases II and III will be completed in the 08-09 and 10-11 fiscal years.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 400,000 |
| TOTAL FUNDED | $ - |
| TOTAL UNFUNDED | $ 400,000 |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions _____

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

This construction project will have no impact on the operating budget.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | | $ 200,000 | | $ 200,000 | | | $ 400,000.00 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ - | $ 200,000 | $ - | $ 200,000 | $ - | $ - | $ 400,000.00 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | $ 200,000 | | $ 200,000 | | | $ 400,000.00 |
| **TOTAL SOURCES** | $ - | $ - | $ 200,000 | $ - | $ 200,000 | $ - | $ - | $ 400,000.00 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 3 |
| Land/Right of Way | 0 |
| Construction | 2 |
| Other | 0 |
| **TOTAL MONTHS** | 5 |

| PAGE NO: 10 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 4 |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Parks and Recreation | Carver Park Improvements | | 0153-8664, 5353-88XX |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | |
| Desirable | x |
| Defferable | |

This project involves the improvement of the Carver Playground and basketball facilities. The playground has need for a fall zone restraint system and the basketball court requires reconstruction. The softball field requires an irrigation system and improvements to field lighting. Improved park lighting is also required.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 190,000 |
| TOTAL FUNDED | $ 90,000 |
| TOTAL UNFUNDED | $ 100,000 |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

# Positions

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | 5,000 |
| Capital | |
| Total | $ 5,000 |

**IMPACT EXPLANATION**

Annual operating expenses will include maintenance of improvements and utility costs after the lighting is installed in the park.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | 15,000 | | | | | | $ 15,000 |
| Construction | | 75,000 | 100,000 | | | | | $ 175,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 90,000 | $ 100,000 | $ - | $ - | $ - | $ - | $ 190,000 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | 15,000 | | | | | | $ 15,000 |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | 75,000 | | | | | | $ 75,000 |
| Other | | | | | | | | $ - |
| Unfunded | | | 100,000 | | | | | $ 100,000 |
| **TOTAL SOURCES** | $ - | $ 90,000 | $ 100,000 | $ - | $ - | $ - | $ - | $ 190,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 4 |
| Land/Right of Way | |
| Construction | 12 |
| Other | |
| **TOTAL MONTHS** | 16 |

| PAGE NO: 11 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED |
|---|---|---|
| | | 2 primarily, but all benefit |

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Parks and Recreation | Bridge - Don Moore & Hulen Parks | | 0153-8664, 0953-8820 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | |
| Desirable | x |
| Defferable | |

It is well documented and long discussed placing a bridge linking Don Moore Park with Hulen Park. This will allow pedestrian access that was lost in a flood within the last year. It also effectively increases parking for Splash Station by providing better access. Lastly, the annual Whistle Stop event would greatly benefit.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 156,000 |
| TOTAL FUNDED | $ 156,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions _____

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

This construction project will not impact the operating budget.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | 6,000 | | | | | | $ 6,000 |
| Construction | | 150,000 | | | | | | $ 150,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 156,000 | $ - | $ - | $ - | $ - | $ - | $ 156,000 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | 6,000 | | | | | | $ 6,000 |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | 150,000 | | | | | | $ 150,000 |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 156,000 | $ - | $ - | $ - | $ - | $ - | $ 156,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 2 |
| Land/Right of Way | |
| Construction | 4 |
| Other | |
| **TOTAL MONTHS** | 6 |

| PAGE NO: 12 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED: 2 but all Districts served |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Parks and Recreation | Hulen Park Improvements | | 5353-88XX |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | x |
| Essential | |
| Desirable | |
| Defferable | |

The Hulen Park Playground has been "loved to death". It is argueably the most used recreation amenity in our park system. Though it has a few good play apparatus in reasonalbe condition, it is time to upgrade by adding major improvements that are more in line with state-of-art play equipment. Safety has become an important factor that must be addressed very soon.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 150,000 |
| TOTAL FUNDED | $ 75,000 |
| TOTAL UNFUNDED | $ 75,000 |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions _____

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

Operating budgets will not be impacted by this improvement.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | 75,000 | 75,000 | | | | | $ 150,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 75,000 | $ 75,000 | $ - | $ - | $ - | $ - | $ 150,000 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Fund 21 | | 75,000 | | | | | | $ 75,000 |
| Other | | | | | | | | $ - |
| Unfunded | | | 75,000 | | | | | $ 75,000 |
| **TOTAL SOURCES** | $ - | $ 75,000 | $ 75,000 | $ - | $ - | $ - | $ - | $ 150,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 2 |
| Land/Right of Way | |
| Construction | 2 |
| Other | 3 |
| **TOTAL MONTHS** | 7 |

| PAGE NO: 13 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 4 |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Parks and Recreation | Old Baseball Complex & Football Field Improvements | | |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | x |
| Desirable | |
| Defferable | |

This request is for improvements at the old sports complex. Old electrical poles need to be removed. New backstops are required. New fencing is needed and vehicular restraints are needed. Irrigation and leveling is also required. New lighting would be desirable.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 200,000 |
| TOTAL FUNDED | $ 200,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions _____

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

This project should not have an impact on the operating budget.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | 200,000 | | | | | | $ 200,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 200,000 | $ - | $ - | $ - | $ - | $ - | $ 200,000 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | 200,000 | | | | | | $ 200,000 |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 200,000 | $ - | $ - | $ - | $ - | $ - | $ 200,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | |
| Land/Right of Way | |
| Construction | 6 |
| Other | |
| **TOTAL MONTHS** | 6 |

| PAGE NO: 14 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 3 |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Parks and Recreation | Northwest Cleburne Community Park | | 5353-88XX |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | |
| Desirable | x |
| Defferable | |

The 2002 Parks, Recreation & Open Space Master Plan calls for a community park in Northwest Cleburne. In addition there is considerable sentiment in the community for development of a park in this section of Cleburne. There is good indication that a park would be welcomed on land just west of Cooke School. This area of approximately 20 acres would be an excellent location for park improvements. This request is for funding to do planning and cost estimates for a park in this or other acceptable location. It is anticipated that the park will include landscaping, irrigation, walking / jogging paths, playground, open play areas, lighting, spray playground.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 400,000 |
| TOTAL FUNDED | $ 400,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

# Positions 2 PT

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | 16,500 |
| Operations | 18,000 |
| Capital | |
| Total | $ 34,500 |

**IMPACT EXPLANATION**

The impact on the operating budget primarily requires part-time personnel for trimming and small equipment mowing. Other impacts would be chemicals, fertilizers, herbicides and minor supplies. Repairs would be required on lighting, irrigation and play equipment. Utility costs would include water and electricity. Large area mowing could be managed with existing equipment.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | 20,000 | | | | | | $ 20,000 |
| Construction | | 380,000 | | | | | | $ 380,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 400,000 | $ - | $ - | $ - | $ - | $ - | $ 400,000 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | 400,000 | | | | | | $ 400,000 |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 400,000 | $ - | $ - | $ - | $ - | $ - | $ 400,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 3 |
| Land/Right of Way | |
| Construction | 8 |
| Other | |
| **TOTAL MONTHS** | 11 |

| PAGE NO: 15 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED: All (1 @ 2 directly) |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Parks and Recreation | Lake Pat Cleburne Park and Recreation Improvements | | 0153-8664 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

The land areas around Lake Pat Cleburne represent a recreational opportunity that many communities do not have. With the cleanup of areas on the west side of the lake due to gas well development, the lake is in a unique position of being ready for positive development. If the areas adjacent to the Lake are developed properly, it can affect the livability of Cleburne in a profoundly positive way. This request is to obtain funding for park planning for recreational amenities around Lake Pat Cleburne. Development will include trails for walking and biking, picnic facilities, fishing piers and docks, landscaping, lighting and supporting amenities. One of the primary features invisioned will be a trail across the dam that connects the Westside to Eastside parks. Of essential need is the development of a planning and engineering guide that will assist in the process.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 4,552,000 |
| TOTAL FUNDED | $ 52,000 |
| TOTAL UNFUNDED | $ 4,500,000 |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | 65,000 |
| Operations | 30,000 |
| Capital | |
| Total | $ 95,000 |

# Positions: 2

**IMPACT EXPLANATION**

The economic impact alone serves as a primary reason for the development of areas around Lake Pat Cleburne. Good quality development will have a similar impact as seen at places such as White Rock Lake in Dallas and Town Lake in Austin. These parks and ones like these provide a significant attractor to development and tourism. Cleburne has an opportunity at this point in time to make improvements that will have a longtime positive effect on the Greater Cleburne Area. This will impact the budget by requiring additional personnel and expenses, but the gain for the community far outweighs the expense.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | 52,000 | | | | | | $ 52,000 |
| Construction | | | 1,000,000 | 1,500,000 | 2,000,000 | | | $ 4,500,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 52,000 | $ 1,000,000 | $ 1,500,000 | $ 2,000,000 | $ - | $ - | $ 4,552,000 |
| **SOURCE OF FUNDS** | **THRU 09-2007** | **2007-2008** | **2008-2009** | **2009-2010** | **2010-2011** | **2011-2012** | **2012 to Completion** | **TOTAL** |
| Current Funds | | 52,000 | | | | | | $ 52,000 |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | 1,000,000 | 1,500,000 | 2,000,000 | | | $ 4,500,000 |
| **TOTAL SOURCES** | $ - | $ 52,000 | $ 1,000,000 | $ 1,500,000 | $ 2,000,000 | $ - | $ - | $ 4,552,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 7 |
| Land/Right of Way | |
| Construction | 42 |
| Other | |
| **TOTAL MONTHS** | 49 |

| PAGE NO: 16 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 4 |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Parks and Recreation | Booker T Washington Community & Recreation Center | | 0153-8664 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

This is a 4B project that was approved in the 4B referrendum. This facility will provide the community with meeting and receation facilities.

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 2,586,564 |
| TOTAL FUNDED | $ 2,586,564 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

# Positions 5

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | 210,000 |
| Operations | 115,000 |
| Capital | |
| Total | $ 325,000 |

**IMPACT EXPLANATION**

Additional personnel wil be necessary, as well as maintenance and operations of the facility. This is a 4B project and all maintenance and operations will be funded through the 4B corporation.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | 186,564 | 50,000 | | | | | | $ 236,564 |
| Construction | | 1,875,000 | | | | | | $ 1,875,000 |
| Equip & Furnishings | | 475,000 | | | | | | $ 475,000 |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ 186,564 | $ 2,400,000 | $ - | $ - | $ - | $ - | $ - | $ 2,586,564 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 7 |
| Land/Right of Way | |
| Construction | 12 |
| Other | |
| **TOTAL MONTHS** | 19 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | 186,564 | 2,400,000 | | | | | | $ 2,586,564 |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ 186,564 | $ 2,400,000 | $ - | $ - | $ - | $ - | $ - | $ 2,586,564 |

| PAGE NO: 17 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED: All |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Parks and Recreation | Miscellaneous Park Improvements | | 0953-88XX |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

This is a 4B project that was approved in the 4B referrendum. These improvements are determined throughout the year by the 4B Board.

| | |
|---|---|
| Mandatory | |
| Essential | |
| Desirable | X |
| Defferable | |

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 250,000 |
| TOTAL FUNDED | $ 250,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions _____

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

These improvements will not impact the operations budget.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | | | | | | | $ - |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | 250,000 | | | | | | $ 250,000 |
| **TOTAL COSTS** | $ - | $ 250,000 | $ - | $ - | $ - | $ - | $ - | $ 250,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | |
| Land/Right of Way | |
| Construction | 12 |
| Other | |
| **TOTAL MONTHS** | |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | 250,000 | | | | | | $ 250,000 |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 250,000 | $ - | $ - | $ - | $ - | $ - | $ 250,000 |

| PAGE NO: 18 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED: All |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Parks and Recreation | Skate Board Park | | Unknown |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | |
| Desirable | x |
| Defferable | |

This project will serve a neglected segment of our youth and move this activity to a central location. Currently this activity is spread over our community and has sometimes proven to be destructive to property. A location has not been identified, but it is anticipated that the facility could be placed on an existing city parcel.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 240,000 |
| TOTAL FUNDED | $ - |
| TOTAL UNFUNDED | $ 240,000 |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

# Positions

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | 1,500 |
| Capital | |
| Total | $ 1,500 |

**IMPACT EXPLANATION**

The operating budget on this project should be minimal. Regular inspection and repair will be necessary.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | 20,000 | | | | | $ 20,000 |
| Construction | | | 220,000 | | | | | $ 220,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ - | $ 240,000 | $ - | $ - | $ - | $ - | $ 240,000 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | 240,000 | | | | | $ 240,000 |
| **TOTAL SOURCES** | $ - | $ - | $ 240,000 | $ - | $ - | $ - | $ - | $ 240,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 3 |
| Land/Right of Way | |
| Construction | 12 |
| Other | |
| **TOTAL MONTHS** | 15 |

| PAGE NO: 19 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 2 |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Parks and Recreation | Westhill Trail & Park Improvements | | Unknown |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

This project will involve irrigation, lighting, landscaping, walking path and miscellaneous upgrades to the park.

| | |
|---|---|
| Mandatory | |
| Essential | |
| Desirable | x |
| Defferable | |

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 98,000 |
| TOTAL FUNDED | $ - |
| TOTAL UNFUNDED | $ 98,000 |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

# Positions

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | 5,000 |
| Capital | |
| Total | $ 5,000 |

**IMPACT EXPLANATION**

Impact will primarily involve utility, chemicals and fertilization expenses.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | 8,000 | | | | $ 8,000 |
| Construction | | | | | 90,000 | | | $ 90,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ - | $ - | $ 8,000 | $ 90,000 | $ - | $ - | $ 98,000 |
| **SOURCE OF FUNDS** | **THRU 09-2007** | **2007-2008** | **2008-2009** | **2009-2010** | **2010-2011** | **2011-2012** | **2012 to Completion** | **TOTAL** |
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | 8,000 | 90,000 | | | $ 98,000 |
| **TOTAL SOURCES** | $ - | $ - | $ - | $ 8,000 | $ 90,000 | $ - | $ - | $ 98,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 6 |
| Land/Right of Way | |
| Construction | 8 |
| Other | |
| **TOTAL MONTHS** | 14 |

| PAGE NO: 20 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 1 - All Indirectly |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Parks and Recreation | Buddy Stewart Park Improvements | | Unknown |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | |
| Desirable | x |
| Defferable | |

This project will provide planning and improvements for Buddy Stewart Park. This park area has tremendous potential for serving Cleburne and Cleburne visitors. The park has developed a negative reputation that can only be corrected by developing positive activities for people with good intentions. This project should eventually connect with other planned recreation activities that are anticipated around Lake Pat Cleburne. Planning must be completed to fully determine the needs and possibilities, but it is anticipated that such items as a disk golf course, bike and hike trails, vehicular restraints, picnic facilities, restrooms, model airport, pavilion, bridge and improved fishing amenities be part of this project.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 375,000 |
| TOTAL FUNDED | $ - |
| TOTAL UNFUNDED | $ 375,000 |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

# Positions 1

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | 8,000 |
| Operations | 10,000 |
| Capital | |
| Total | $ 18,000 |

**IMPACT EXPLANATION**

It is anticipated that minimal supplies and tools will be required and that seasonal labor will be required.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | 25,000 | | | $ 25,000 |
| Construction | | | | | | 350,000 | | $ 350,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ - | $ - | $ - | $ 25,000 | $ 350,000 | $ - | $ 375,000 |
| **SOURCE OF FUNDS** | **THRU 09-2007** | **2007-2008** | **2008-2009** | **2009-2010** | **2010-2011** | **2011-2012** | **2012 to Completion** | **TOTAL** |
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | 25,000 | 350,000 | | $ 375,000 |
| **TOTAL SOURCES** | $ - | $ - | $ - | $ - | $ 25,000 | $ 350,000 | $ - | $ 375,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 6 |
| Land/Right of Way | |
| Construction | 12 |
| Other | |
| **TOTAL MONTHS** | 18 |

| PAGE NO: 23 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED: All |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Parks and Recreation | Adult Athletic Facilties | | Unknown |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | |
| Desirable | x |
| Defferable | |

Currently there are only two adult softball fields in the community. There continues to be requests from citizens for these facilities. If a complex of adult fields and practice facilities could be built, it would aleviate current requests and provide facilities that will be needed in the future.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 2,200,000 |
| TOTAL FUNDED | $ - |
| TOTAL UNFUNDED | $ 2,200,000 |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

# Positions _____

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

It will be necessary for additional staff, equipment, supplies and utility funding. The extent cannot be determined without knowing the size and scope of the facility.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | 200,000 | | | $ 200,000 |
| Construction | | | | | | 2,000,000 | | $ 2,000,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ - | $ - | $ - | $ 200,000 | $ 2,000,000 | $ - | $ 2,200,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 8 |
| Land/Right of Way | |
| Construction | 14 |
| Other | |
| **TOTAL MONTHS** | 22 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | 200,000 | 2,000,000 | | $ 2,200,000 |
| **TOTAL SOURCES** | $ - | $ - | $ - | $ - | $ 200,000 | $ 2,000,000 | $ - | $ 2,200,000 |

| PAGE NO: | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED |
|---|---|---|
| 22 | | 1 - All Indirectly |

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Municipal Golf | Golf Course Construction | | 5255-88XX |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | |
| Desirable | x |
| Defferable | |

This project began in 2004 with the issuance of bond funds. Actual construction began in 2006 and is expected to be completed in the Summer of 2008. A new course and club house will be constructed.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 4,050,000 |
| TOTAL FUNDED | $ 4,050,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

| | |
|---|---|
| Annual Cost/(Savings-Enter Negative) | |
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

# Positions

**IMPACT EXPLANATION**

Maintenance and utilities costs will increase the operations budget and revenues from green fees will increase general fund revenues in the next budget cycle. Green fees have not been set by the City Council at this time, and so the exact impact is unknown. The City has operated a golf course for many years, and fee studies have shown that the cost to the general fund is expected to remain the same.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | 188,000 | 75,000 | | | 25,000 | | | $ 288,000 |
| Construction | 1,793,896 | 1,568,104 | | | | 350,000 | | $ 3,712,000 |
| Equip & Furnishings | | 50,000 | | | | | | $ 50,000 |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ 1,981,896 | $ 1,693,104 | $ - | $ - | $ 25,000 | $ 350,000 | $ - | $ 4,050,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 6 |
| Land/Right of Way | |
| Construction | 24 |
| Other | |
| **TOTAL MONTHS** | 30 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | 3,100,000 | | | | | | | $ 3,100,000 |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | 700,000 | 250,000 | | | | | | $ 950,000 |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ 3,800,000 | $ 250,000 | $ - | $ - | $ - | $ - | $ - | $ 4,050,000 |

| PAGE NO: 23 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 2 - All indirectly |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Municipal Swimming Pool | Additional Water Feature | | 0956-8990 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

An additional aquatic feature is desirable to increase the attraction of the park for potential guests. As competition increases and new area parks come on line it is necessary to keep the park fresh and viable to ensure park attendance continues to grow.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 100,000 |
| TOTAL FUNDED | $ 100,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions _____

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

This added water feature will have no impact on the operating budget.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | | | | | | | $ - |
| Equip & Furnishings | | | | | 100,000 | | | $ 100,000 |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ - | $ - | $ - | $ 100,000 | $ - | $ - | $ 100,000 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | 100,000 | | | $ 100,000 |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ - | $ - | $ - | $ 100,000 | $ - | $ - | $ 100,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 1 |
| Land/Right of Way | |
| Construction | 2 |
| Other | |
| **TOTAL MONTHS** | 3 |

| PAGE NO: 24 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 4 - All Indirectly |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Sports Complex | Shade Structures | | Unknown |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

Shade structures for the sports complex will provide citizens and visiting patrons with much needed shade facilities for the summer tournament seasons.

| | |
|---|---|
| Mandatory | |
| Essential | |
| Desirable | x |
| Defferable | |

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 187,000 |
| TOTAL FUNDED | $ - |
| TOTAL UNFUNDED | $ 187,000 |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

This added feature will have no impact on the operating budget.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | | | | | | | $ - |
| Equip & Furnishings | | | 187,000 | | | | | $ 187,000 |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ - | $ 187,000 | $ - | $ - | $ - | $ - | $ 187,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | |
| Land/Right of Way | |
| Construction | 2 |
| Other | |
| **TOTAL MONTHS** | 2 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | 187,000 | | | | | $ 187,000 |
| **TOTAL SOURCES** | $ - | $ - | $ 187,000 | $ - | $ - | $ - | $ - | $ 187,000 |

| PAGE NO: 25 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 4 - All Indirectly |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Sports Complex | Leveling Soccer & Football Fields | | 0157-8880 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

This project will allow for the leveling of all soccer and football fields. This project will continue for the next five years.

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 175,000 |
| TOTAL FUNDED | $ 35,000 |
| TOTAL UNFUNDED | $ 140,000 |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions _____

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

This improvement will have no impact on the operating budget.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | | | | | | | $ - |
| Equip & Furnishings | | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 | | $ 175,000 |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 35,000 | $ 35,000 | $ 35,000 | $ 35,000 | $ 35,000 | $ - | $ 175,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | |
| Land/Right of Way | |
| Construction | 15 |
| Other | |
| **TOTAL MONTHS** | 15 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | 35,000 | | | | | | $ 35,000 |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | 35,000 | 35,000 | 35,000 | 35,000 | | $ 140,000 |
| **TOTAL SOURCES** | $ - | $ 35,000 | $ 35,000 | $ 35,000 | $ 35,000 | $ 35,000 | $ - | $ 175,000 |

| PAGE NO: 26 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 1 - All Indirectly |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Building Services | Civic Center Improvements | | 0161-8820, 01-62-8820, 0962-88XX |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

This is a 4B project that was approved in the 4B referrendum. This project will provide an additional 14,000 square feet of space to the existing civic center structure. The general fund will fund roof and basic renovations to the existing structure.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 3,200,000 |
| TOTAL FUNDED | $ 3,200,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

# Positions 3

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | 126,000 |
| Operations | 115,000 |
| Capital | |
| Total | $ 241,000 |

**IMPACT EXPLANATION**

Additional personnel wil be necessary, as well as increased maintenance and operations costs. This is a 4B project and all additional maintenance and operations will be funded through the 4B corporation.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | 3,200,000 | | | | | | $ 3,200,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 3,200,000 | $ - | $ - | $ - | $ - | $ - | $ 3,200,000 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | 200,000 | | | | | | $ 200,000 |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | 3,000,000 | | | | | | $ 3,000,000 |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 3,200,000 | $ - | $ - | $ - | $ - | $ - | $ 3,200,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 6 |
| Land/Right of Way | |
| Construction | 6 |
| Other | |
| **TOTAL MONTHS** | 12 |

| PAGE NO: 27 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 3 - All Indirectly |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Building Services | Performing Arts Center | | 0961-88XX |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

This is a 4B project that was approved in the 4B referrendum. This facility will provide the community with a performing arts facility.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 1,000,000 |
| TOTAL FUNDED | $ 1,000,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

# Positions

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | 65,000 |
| Capital | |
| Total | $ 65,000 |

**IMPACT EXPLANATION**

Maintenance and utility costs will be necessary for this facility. This is a 4B project and all maintenance and operations will be funded through the 4B corporation.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | 85,000 | | | | | | $ 85,000 |
| Construction | | 850,000 | | | | | | $ 850,000 |
| Equip & Furnishings | | 65,000 | | | | | | $ 65,000 |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 1,000,000 | $ - | $ - | $ - | $ - | $ - | $ 1,000,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 6 |
| Land/Right of Way | |
| Construction | 12 |
| Other | |
| **TOTAL MONTHS** | 18 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | 1,000,000 | | | | | | $ 1,000,000 |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 1,000,000 | $ - | $ - | $ - | $ - | $ - | $ 1,000,000 |

| PAGE NO: 28 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 2 - All Indirectly |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Library | Library Books | | 0163-8910 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

For the Cleburne Library to remain certified by the State of Texas ten percent of the operating budget must be for library materials.

| | |
|---|---|
| Mandatory | X |
| Essential | |
| Desirable | |
| Defferable | |

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 240,000 |
| TOTAL FUNDED | $ 45,000 |
| TOTAL UNFUNDED | $ 195,000 |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions _____

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

These items will not impact the operating budget.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | | | | | | | $ - |
| Equip & Furnishings | | 45,000 | 45,000 | 50,000 | 50,000 | 50,000 | | $ 240,000 |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 45,000 | $ 45,000 | $ 50,000 | $ 50,000 | $ 50,000 | $ - | $ 240,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | |
| Land/Right of Way | |
| Construction | |
| Other | |
| **TOTAL MONTHS** | 0 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | 45,000 | | | | | | $ 45,000 |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | 45,000 | 50,000 | 50,000 | 50,000 | | $ 195,000 |
| **TOTAL SOURCES** | $ - | $ 45,000 | $ 45,000 | $ 50,000 | $ 50,000 | $ 50,000 | $ - | $ 240,000 |

| PAGE NO: 29 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 4 - All Indirectly |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Museum | Layland Museum Renovations | | 0163-8990 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

Restoration of this main facility permits expanded public services including: interactive exhibits, facility rental, elevator, and compalint restrooms as a contribution to downtown revitalization.

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 2,680,000 |
| TOTAL FUNDED | $ 680,000 |
| TOTAL UNFUNDED | $ 2,000,000 |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | 180,000 | | | | | | $ 180,000 |
| Construction | | 500,000 | 1,000,000 | 1,000,000 | | | | $ 2,500,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 680,000 | $ 1,000,000 | $ 1,000,000 | $ - | $ - | $ - | $ 2,680,000 |
| **SOURCE OF FUNDS** | **THRU 09-2007** | **2007-2008** | **2008-2009** | **2009-2010** | **2010-2011** | **2011-2012** | **2012 to Completion** | **TOTAL** |
| Current Funds | | 180,000 | | | | | | $ 180,000 |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | 500,000 | | | | | | $ 500,000 |
| Other | | | | | | | | $ - |
| Unfunded | | | 1,000,000 | 1,000,000 | | | | $ 2,000,000 |
| **TOTAL SOURCES** | $ - | $ 680,000 | $ 1,000,000 | $ 1,000,000 | $ - | $ - | $ - | $ 2,680,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 12 |
| Land/Right of Way | |
| Construction | 36 |
| Other | |
| **TOTAL MONTHS** | 48 |

| PAGE NO: 30 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 4 - All Indirectly |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Museum | Smith History Center Renovations | | 0163-8880 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

These improvements will provide museum patrons with expanded services to include preservation-level artifact care, research, exhibits, and classes. Improvements are being funded through citizen donations and state and federal grants.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 1,426,700 |
| TOTAL FUNDED | $ 326,700 |
| TOTAL UNFUNDED | $ 1,100,000 |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

# Positions

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | 40,000 |
| Capital | |
| Total | $ 40,000 |

**IMPACT EXPLANATION**

Increased maintenance and operations costs are expected due to increased utility and building maintenance costs.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | 326,700 | 550,000 | 550,000 | | | | $ 1,426,700 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 326,700 | $ 550,000 | $ 550,000 | $ - | $ - | $ - | $ 1,426,700 |
| **SOURCE OF FUNDS** | **THRU 09-2007** | **2007-2008** | **2008-2009** | **2009-2010** | **2010-2011** | **2011-2012** | **2012 to Completion** | **TOTAL** |
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | 326,700 | | | | | | $ 326,700 |
| Unfunded | | | 550,000 | 550,000 | | | | $ 1,100,000 |
| **TOTAL SOURCES** | $ - | $ 326,700 | $ 550,000 | $ 550,000 | $ - | $ - | $ - | $ 1,426,700 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | |
| Land/Right of Way | |
| Construction | 36 |
| Other | |
| **TOTAL MONTHS** | 36 |

| PAGE NO: 31 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 4 - All Indirectly |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Museum | Railroad Museum | | 0965-88XX |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | |
| Desirable | X |
| Defferable | |

This is a 4B project that was approved in the 4B referrendum. This project will provide a railroad museum for the citizens.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 750,000 |
| TOTAL FUNDED | $ 750,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

# Positions 1

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | 42,000 |
| Operations | 45,000 |
| Capital | |
| Total | $ 87,000 |

**IMPACT EXPLANATION**

Additional personnel wil be necessary, as well as increased maintenance and operations costs. This is a 4B project and all maintenance and operations will be funded through the 4B corporation.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | 60,000 | | | | | | $ 60,000 |
| Construction | | 615,000 | | | | | | $ 615,000 |
| Equip & Furnishings | | 75,000 | | | | | | $ 75,000 |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 750,000 | $ - | $ - | $ - | $ - | $ - | $ 750,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 4 |
| Land/Right of Way | |
| Construction | 8 |
| Other | |
| **TOTAL MONTHS** | 12 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | 750,000 | | | | | | $ 750,000 |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 750,000 | $ - | $ - | $ - | $ - | $ - | $ 750,000 |

| PAGE NO: 32 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED: All |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Engineering | Geographical Information System | | 5272-8930 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

This project provided the city with a comprehensive and up to date Geographical Information System (GIS). This global information system provides all city departments with much needed information concerning all locational aspects of public and private facilities located in the city limits.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 500,000 |
| TOTAL FUNDED | $ 500,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions _____

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

This project will have no impact on the operating budget.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | | | | | | | $ - |
| Equip & Furnishings | | | | | | | | $ - |
| Other | 366,000 | 134,000 | | | | | | $ 500,000 |
| **TOTAL COSTS** | $ 366,000 | $ 134,000 | $ - | $ - | $ - | $ - | $ - | $ 500,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | |
| Land/Right of Way | |
| Construction | |
| Other | 24 |
| **TOTAL MONTHS** | 24 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | 366,000 | 134,000 | | | | | | $ 500,000 |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ 366,000 | $ 134,000 | $ - | $ - | $ - | $ - | $ - | $ 500,000 |

| PAGE NO: 33 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 3 & 4 |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Development Services | Downtown Drainage, Curb, Gutter, & Sidewalk Improvements | | 5373-8850, 5373-8860 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

The reconstruction of sidewalks and curbs are essential for the restoration and redevelopment of the downtown district. The sidewalks and curbs are in major disrepair and there is a need for reconstruction costs as well as design costs.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 650,000 |
| TOTAL FUNDED | $ 250,000 |
| TOTAL UNFUNDED | $ 400,000 |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions _____

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

This construction project will have no impact on the operating budget.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | 20,000 | | | | | | $ 20,000 |
| Construction | | 230,000 | 100,000 | 100,000 | 100,000 | 100,000 | | $ 630,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 250,000 | $ 100,000 | $ 100,000 | $ 100,000 | $ 100,000 | $ - | $ 650,000 |
| **SOURCE OF FUNDS** | **THRU 09-2007** | **2007-2008** | **2008-2009** | **2009-2010** | **2010-2011** | **2011-2012** | **2012 to Completion** | **TOTAL** |
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | 250,000 | | | | | | $ 250,000 |
| Other | | | | | | | | $ - |
| Unfunded | | | 100,000 | 100,000 | 100,000 | 100,000 | | $ 400,000 |
| **TOTAL SOURCES** | $ - | $ 250,000 | $ 100,000 | $ 100,000 | $ 100,000 | $ 100,000 | $ - | $ 650,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 6 |
| Land/Right of Way | |
| Construction | 54 |
| Other | |
| **TOTAL MONTHS** | 60 |

| PAGE NO: 34 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 1 |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Street Maintenance | Signal Light Highway 171 | | 5379-8990 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

With the growth in the industrial park, traffic at this intersection has become unmanageable with stop signs. This project will provide the traffic flow regulation necessary to ensure the safety of the citizens and industrial patrons.

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 213,360 |
| TOTAL FUNDED | $ 213,360 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

# Positions

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | 480 |
| Capital | |
| Total | $ 480 |

**IMPACT EXPLANATION**

This project will have an impact on the cost of utilities and maintenance for the street lights.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | 213,360 | | | | | | $ 213,360 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 213,360 | $ - | $ - | $ - | $ - | $ - | $ 213,360 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 3 |
| Land/Right of Way | |
| Construction | 3 |
| Other | |
| **TOTAL MONTHS** | 6 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | 213,360 | | | | | | $ 213,360 |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 213,360 | $ - | $ - | $ - | $ - | $ - | $ 213,360 |

| PAGE NO: 35 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED: All |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Street Maintenance | Neighborhood Sidewalks | | 0178-88XX |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

It is the desire of the Council and City Administration to provide the children of Cleburne with the safest possible route to and from school. This project will provide a walking bridge on Woodard Avenue at McAnear Creek as well as additional neighborhood sidewalks. It is the desire of the City to continue this project for many years to come.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 800,000 |
| TOTAL FUNDED | $ 800,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions _____

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

This project will not impact the operating budget.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | 30,000 | | | | | | $ 30,000 |
| Construction | 100,000 | 270,000 | 100,000 | 100,000 | 100,000 | 100,000 | | $ 770,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ 100,000 | $ 300,000 | $ 100,000 | $ 100,000 | $ 100,000 | $ 100,000 | $ - | $ 800,000 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | 100,000 | 300,000 | 100,000 | 100,000 | 100,000 | 100,000 | | $ 800,000 |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ 100,000 | $ 300,000 | $ 100,000 | $ 100,000 | $ 100,000 | $ 100,000 | $ - | $ 800,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 3 |
| Land/Right of Way | |
| Construction | 18 |
| Other | |
| **TOTAL MONTHS** | 21 |

| PAGE NO: 36 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 1 |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Street Maintenance | Williams Street Improvements | | 0179-88XX |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

Williams Street is in severe disrepair. This project will provide drainage, curb, gutter, handicapped entrances, and new road base for the street.

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 197,000 |
| TOTAL FUNDED | $ 197,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions _____

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

This project will not impact the operating budget.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | 197,000 | | | | | | $ 197,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 197,000 | $ - | $ - | $ - | $ - | $ - | $ 197,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | |
| Land/Right of Way | |
| Construction | 9 |
| Other | |
| **TOTAL MONTHS** | 9 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | 197,000 | | | | | | $ 197,000 |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 197,000 | $ - | $ - | $ - | $ - | $ - | $ 197,000 |

| PAGE NO: 37 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 1, 3, 4 |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Street Maintenance | School District Streets | | 0179-88XX |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

Three new elementary school were built and opened in August 2007. It was necessary for the City to upgrade the infrastructure in the area surrounding the schools. Construction began in 2007 and is expected to be completed in 2008.

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 2,750,000 |
| TOTAL FUNDED | $ 2,750,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

The operating budget will not be impacted by this project.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | 1,650,000 | 1,100,000 | | | | | | $ 2,750,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ 1,650,000 | $ 1,100,000 | $ - | $ - | $ - | $ - | $ - | $ 2,750,000 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | 1,650,000 | 1,100,000 | | | | | | $ 2,750,000 |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ 1,650,000 | $ 1,100,000 | $ - | $ - | $ - | $ - | $ - | $ 2,750,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 3 |
| Land/Right of Way | |
| Construction | 16 |
| Other | |
| **TOTAL MONTHS** | 19 |

| PAGE NO: 38 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 4, All |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Street Maintenance | Miscellaneous Street Improvements | | 2179-88XX |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

It is the desire of the City Council and City Administration to utilize Mineral and Gas Lease and Royalty Revenue to fund $1,000,000 in street improvements each year. The following improvements were approved for the current fiscal year.
Trinity Street - $630,000 - District 4
Elmo Street - $112,200 - District 4
Miscellaneous Improvements - $257,800 - All Districts

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 5,000,000 |
| TOTAL FUNDED | $ 5,000,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact
☑ Will Not Impact

# Positions

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

This project will not impact the operating budget.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | 90,000 | 90,000 | 90,000 | 90,000 | 90,000 | | $ 450,000 |
| Construction | | 910,000 | 910,000 | 910,000 | 910,000 | 910,000 | | $ 4,550,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 1,000,000 | $ 1,000,000 | $ 1,000,000 | $ 1,000,000 | $ 1,000,000 | $ - | $ 5,000,000 |
| **SOURCE OF FUNDS** | **THRU 09-2007** | **2007-2008** | **2008-2009** | **2009-2010** | **2010-2011** | **2011-2012** | **2012 to Completion** | **TOTAL** |
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | | $ 5,000,000 |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 1,000,000 | $ 1,000,000 | $ 1,000,000 | $ 1,000,000 | $ 1,000,000 | $ - | $ 5,000,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 3 |
| Land/Right of Way | |
| Construction | 57 |
| Other | |
| **TOTAL MONTHS** | 60 |

| PAGE NO: 39 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 4 |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Sanitation | Landfill Methane Vents | | 0191-8990 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

Mandatory X

Essential

Desirable

Defferable

Methane levels in the landfill were determined to be high by state regulators. It is therefore mandatory that the City install additional vents to lower the methane to acceptable levels.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 45,000 |
| TOTAL FUNDED | $ 45,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

This project will not impact the operating budget.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | 45,000 | | | | | | $ 45,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 45,000 | $ - | $ - | $ - | $ - | $ - | $ 45,000 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | 45,000 | | | | | | $ 45,000 |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 45,000 | $ - | $ - | $ - | $ - | $ - | $ 45,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 1 |
| Land/Right of Way | |
| Construction | 2 |
| Other | |
| **TOTAL MONTHS** | 3 |

| PAGE NO: 40 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 1 |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Sanitation | Transfer Station Scale Improvement | | 0191-8930 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

Our current scale was bought used in 1985 and is severely outdated. It is sagging significantly on one side and keeps breaking load cell bolts. It is to the point that it cannot be welded if another cell bolt breaks. The new scale will have smaller side rails making it easier for vehicles to get on the scale and less likely to hit.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 58,000 |
| TOTAL FUNDED | $ 58,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

# Positions

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

This scale will provide more accurate weights for revenue collection, and reduce down time which leads to looses in revenue. The increased revenues are undeterminable at this time.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | | | | | | | $ - |
| Equip & Furnishings | | 58,000 | | | | | | $ 58,000 |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 58,000 | $ - | $ - | $ - | $ - | $ - | $ 58,000 |
| **SOURCE OF FUNDS** | **THRU 09-2007** | **2007-2008** | **2008-2009** | **2009-2010** | **2010-2011** | **2011-2012** | **2012 to Completion** | **TOTAL** |
| Current Funds | | 58,000 | | | | | | $ 58,000 |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | | | | | | | $ - |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 58,000 | $ - | $ - | $ - | $ - | $ - | $ 58,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 1 |
| Land/Right of Way | |
| Construction | 2 |
| Other | 1 |
| **TOTAL MONTHS** | 4 |

| PAGE NO: 41 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED: All |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Utility Billing | Automatic Meter Read System | | 7681-8870 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

This project will provide the city with a meter reading system that will collect meter readings quickly and accurately from an Absolute Encoded register, directly into an automated meter reading system utilizing the latest radio fixed point and drive-by technology. The Automatic Meter Reading (AMR) system will be installed over the next few years, and will complete the conversion from cubic feet to gallons.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 2,500,000 |
| TOTAL FUNDED | $ 2,500,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

# Positions

**IMPACT EXPLANATION**

This project should decrease the lost revenues due to the age of many of the meters presently being utilized by the customer base. As meters age the amount of lost revenue due to wear and tear on the meters increases. This project will also reduce the need for meter readers, and allow those employees to be utilized for increased demand for meter installation and service due to growth. The impact of this potential reveue increase is included in the long range water supply study and is not available at this time.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | | | | | | | | $ - |
| Equip & Furnishings | | 500,000 | 2,000,000 | | | | | $ 2,500,000 |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 500,000 | $ 2,000,000 | $ - | $ - | $ - | $ - | $ 2,500,000 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | 500,000 | | | | | | $ 500,000 |
| Revenue Bonds Unissued | | | 2,000,000 | | | | | $ 2,000,000 |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 500,000 | $ 2,000,000 | $ - | $ - | $ - | $ - | $ 2,500,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 3 |
| Land/Right of Way | |
| Construction | 24 |
| Other | |
| **TOTAL MONTHS** | 27 |

| PAGE NO: 42 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED: All |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Water Distribution | East Lakeshore & HWY 67 Water Line | | 7683-8870 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

Total project footage is approximately 18,900' and will become a west side trunk when completed. It is broken in two phases.
Phase 1 (W-18A) is a 3650' water line extension to provide a second source to the existing hospital loop. It will provide more stable pressure / flow, allow for better segregation, and improve reliability of this vital loop.
Phase 2 (W-18B) is the remaining 15,250' along the eastern shore of Lake Pat Cleburne to the exisitng treatment plant.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 596,600 |
| TOTAL FUNDED | $ 596,600 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

- [ ] Will Impact
- [x] Will Not Impact

# Positions _____

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

This project will not have an impact on the operating budget.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | 41,000 | 10,100 | | | | | $ 51,100 |
| Construction | | 175,200 | 43,800 | | | | | $ 219,000 |
| Equip & Furnishings | | 290,000 | | | | | | $ 290,000 |
| Other | | 19,800 | 16,700 | | | | | $ 36,500 |
| **TOTAL COSTS** | $ - | $ 526,000 | $ 70,600 | $ - | $ - | $ - | $ - | $ 596,600 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 3 |
| Land/Right of Way | 6 |
| Construction | 24 |
| Other | |
| **TOTAL MONTHS** | 33 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | 526,000 | | | | | | $ 526,000 |
| Revenue Bonds Unissued | | | 70,600 | | | | | $ 70,600 |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 526,000 | $ 70,600 | $ - | $ - | $ - | $ - | $ 596,600 |

| PAGE NO: 43 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED: All |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Water Distribution | East Side Water Loop | | 7683-8870 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

Approximately 19,500' of 16" waterline and 1,500' of 8" waterline in conjunction with CISD placement of 2 new schools. This is phase 1 of an east-side water main loop that will improve system reliability and provide service to residents and businesses that previously did not have that option.

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 2,163,228 |
| TOTAL FUNDED | $ 2,163,228 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

# Positions

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

Revenues can potentially increase with the increased customer base. The exact amount is unknown at this time.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | | | | | | | $ - |
| Construction | 1,637,228 | 526,000 | | | | | | $ 2,163,228 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ 1,637,228 | $ 526,000 | $ - | $ - | $ - | $ - | $ - | $ 2,163,228 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 3 |
| Land/Right of Way | |
| Construction | 24 |
| Other | |
| **TOTAL MONTHS** | 27 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | 1,637,228 | 526,000 | | | | | | $ 2,163,228 |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ 1,637,228 | $ 526,000 | $ - | $ - | $ - | $ - | $ - | $ 2,163,228 |

| PAGE NO: 44 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 3 |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Water Distribution | 2" Water System Rehabilitation | | 7683-8870 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

Approximately 8,900' of water pipeline replacements on North Anglin (Kilpatrick to Boone and May to Henderson), Bales (Grand to Madison), Border (Coleman to Meredith), and Meadowbrook (College to Circle). Existing lines are old and failure prone.

| | |
|---|---|
| Mandatory | X |
| Essential | |
| Desirable | |
| Defferable | |

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 563,000 |
| TOTAL FUNDED | $ 563,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

This project will not impact the operating budget.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | 133,500 | | | | | | $ 133,500 |
| Construction | | 429,500 | | | | | | $ 429,500 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 563,000 | $ - | $ - | $ - | $ - | $ - | $ 563,000 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | 563,000 | | | | | | $ 563,000 |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 563,000 | $ - | $ - | $ - | $ - | $ - | $ 563,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 3 |
| Land/Right of Way | |
| Construction | 6 |
| Other | |
| **TOTAL MONTHS** | 9 |

| PAGE NO: 45 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 1 & 4 |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Water Distribution | Lake Pat Dam PMF Improvements | | 7683-8880 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

Ongoing study and permitting project to bring Lake Pat Cleburne Dam up to current state requirments.

| | |
|---|---|
| Mandatory | X |
| Essential | |
| Desirable | |
| Defferable | |

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 198,000 |
| TOTAL FUNDED | $ 198,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | 198,000 | | | | | | $ 198,000 |
| Construction | | | | | | | | $ - |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 198,000 | $ - | $ - | $ - | $ - | $ - | $ 198,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 12 |
| Land/Right of Way | |
| Construction | |
| Other | |
| **TOTAL MONTHS** | 12 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | 198,000 | | | | | | $ 198,000 |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 198,000 | $ - | $ - | $ - | $ - | $ - | $ 198,000 |

| PAGE NO: 46 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED: All |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Water Distribution | Long Range Water Supply Study | | 7683-8880 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

A study of the long range water needs for Cleburne as well as the potential future sources and projected costs for development.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 200,000 |
| TOTAL FUNDED | $ 200,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions _____

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

This project will not impact the operating budget.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | 143,000 | 57,000 | | | | | | $ 200,000 |
| Construction | | | | | | | | $ - |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ 143,000 | $ 57,000 | $ - | $ - | $ - | $ - | $ - | $ 200,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 10 |
| Land/Right of Way | |
| Construction | |
| Other | |
| **TOTAL MONTHS** | 10 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | 143,000 | 57,000 | | | | | | $ 200,000 |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ 143,000 | $ 57,000 | $ - | $ - | $ - | $ - | $ - | $ 200,000 |

| PAGE NO: 47 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 4 |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Water Distribution | STP Backwash Tank | | 7683-8880 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

The existing .15MG EST was installed in 1964 and is utilized for filter backwash water. The tank is undersized for current plant operations and is in need of repair. Replacement with a larger capacity is required to support upcoming plant expansions and to improve operational efficiency.

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 645,000 |
| TOTAL FUNDED | $ 645,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☐ Will Impact

☑ Will Not Impact

# Positions _____

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

This project will not impact the operating budget.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | 45,000 | | | | | | $ 45,000 |
| Construction | | 600,000 | | | | | | $ 600,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 645,000 | $ - | $ - | $ - | $ - | $ - | $ 645,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 3 |
| Land/Right of Way | |
| Construction | 8 |
| Other | |
| **TOTAL MONTHS** | 11 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | 645,000 | | | | | | $ 645,000 |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 645,000 | $ - | $ - | $ - | $ - | $ - | $ 645,000 |

| PAGE NO: 48 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 4 |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Wastewater Collection | Adams School Area Sewer System | | 7696-8830 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

30,000' of collection lines along Hwy 174 between Lane Prairie and Vaughn roads, to connect to existing east side interceptor near Hwy 67. Provides service to approximately 40 tracts zoned C-3 or M-1, and supports development and increased sewer revenue.

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 510,000 |
| TOTAL FUNDED | $ 510,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

# Positions _____

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

This project could potentially provide additional wastewater revenues as new commercial businesses develop in the area. At this time that potential increase in undeterminable.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | 125,000 | | | | | | | $ 125,000 |
| Construction | 375,000 | 10,000 | | | | | | $ 385,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ 500,000 | $ 10,000 | $ - | $ - | $ - | $ - | $ - | $ 510,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 3 |
| Land/Right of Way | |
| Construction | 8 |
| Other | |
| **TOTAL MONTHS** | 11 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | 500,000 | 10,000 | | | | | | $ 510,000 |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ 500,000 | $ 10,000 | $ - | $ - | $ - | $ - | $ - | $ 510,000 |

| PAGE NO: 49 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED 4 |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Wastewater Collection | Hal Industrial Park Sewer | | 7696-8830 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

This project will provide 8400' of collection lines to serve the Hal Industrial Park area. These lines will serve aproximately 25 tracts zoned M-2.

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 926,000 |
| TOTAL FUNDED | $ 926,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

# Positions

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

This project could provide additional wastewater revenue as the industrial park expands. There will also be an increase in operating expense as more water is treated. The exact amount of this impact is undeterminable at this time.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | 200,000 | | | | | | $ 200,000 |
| Construction | | 600,000 | | | | | | $ 600,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | 126,000 | | | | | | $ 126,000 |
| **TOTAL COSTS** | $ - | $ 926,000 | $ - | $ - | $ - | $ - | $ - | $ 926,000 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | 926,000 | | | | | | $ 926,000 |
| Revenue Bonds Unissued | | | | | | | | $ - |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 926,000 | $ - | $ - | $ - | $ - | $ - | $ 926,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 3 |
| Land/Right of Way | |
| Construction | 9 |
| Other | |
| **TOTAL MONTHS** | 12 |

| PAGE NO: 50 | CITY OF CLEBURNE - CAPITAL PROJECT REQUEST | COUNCIL DISTRICTS AFFECTED: All |
|---|---|---|

| RESPONSIBLE DEPARTMENT | PROJECT TITLE | PROJECT NO | ACCOUNT NO(S) |
|---|---|---|---|
| Wastewater Collection | Outfall #3 - TDS Improvements | | 7696-8830 |

**PROJECT JUSTIFICATION**

Place and X by the most accurate ranking of the project

Project will install filtering/concentrator equipment to concentrate high TDS wastestreams thereby reducing disposal well costs and demand on potable system. Recovery rate of 90% or greater is anticipated.

| | |
|---|---|
| Mandatory | |
| Essential | X |
| Desirable | |
| Defferable | |

**FUNDING**

| | |
|---|---|
| TOTAL COST | $ 2,000,000 |
| TOTAL FUNDED | $ 2,000,000 |
| TOTAL UNFUNDED | $ - |

**IMPACT ON OPERATING BUDGET**

☑ Will Impact

☐ Will Not Impact

# Positions _____

| Annual Cost/(Savings-Enter Negative) | |
|---|---|
| Personnel | |
| Operations | |
| Capital | |
| Total | $ - |

**IMPACT EXPLANATION**

The impact is undeterminable at this time. Revenue could conceivably increase with more potable water availability. This will also allow for growth in the industrail area as more reuse water becomes available. The costs of water treatment will increase also.

| PROJECT COSTS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Design | | 200,000 | | | | | | $ 200,000 |
| Construction | | 547,000 | 1,253,000 | | | | | $ 1,800,000 |
| Equip & Furnishings | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| **TOTAL COSTS** | $ - | $ 747,000 | $ 1,253,000 | $ - | $ - | $ - | $ - | $ 2,000,000 |

| SOURCE OF FUNDS | THRU 09-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012 to Completion | TOTAL |
|---|---|---|---|---|---|---|---|---|
| Current Funds | | | | | | | | $ - |
| GO Issued | | | | | | | | $ - |
| GO Unissued | | | | | | | | $ - |
| Certificates of Obligation | | | | | | | | $ - |
| Revenue Bonds Issued | | 747,000 | | | | | | $ 747,000 |
| Revenue Bonds Unissued | | | 1,253,000 | | | | | $ 1,253,000 |
| Fund 21 | | | | | | | | $ - |
| Other | | | | | | | | $ - |
| Unfunded | | | | | | | | $ - |
| **TOTAL SOURCES** | $ - | $ 747,000 | $ 1,253,000 | $ - | $ - | $ - | $ - | $ 2,000,000 |

| PROJECT SCHEDULE | Number of Months |
|---|---|
| Design | 3 |
| Land/Right of Way | |
| Construction | 18 |
| Other | |
| **TOTAL MONTHS** | 21 |

# CITY OF CLEBURNE

Recapitulation of Capital Outlay

2007-2008

| Department Number | Department Name | Capital Account | Item | Amount |
|---|---|---|---|---|
| **GENERAL FUND -** Items Funded in the Department Budgets | | | | |
| 0136 | Human Resources | 8990 | Incode Human Resources Module | $ 26,400 |
| 0138 | MIS | 8930 | Public Safety Server | 20,000 |
| 0141 | Police Department | 8860 | Shooting Range Fence | 30,000 |
| | | 8990 | CAD Software | 120,000 |
| | | 8990 | K9 Unit | 21,000 |
| 0147 | Fire Department | 8930 | Monitor / Defibrillator | 30,000 |
| 0148 | Health | 8930 | Inspection Software | 7,500 |
| 0152 | Cemetery | 8930 | Backhoe attachment for SkidSteer | 9,190 |
| 0156 | Municipal Pools | 8990 | Pool Play Feature | 6,000 |
| 0157 | Sports Complex | 8880 | Land Improvements | 35,000 |
| | | 8930 | Skid Style Sprayer | 7,600 |
| | | 8930 | Fertigation System | 8,500 |
| 0161 | Building Services | 8820 | City Hall Restroom Improvements | 8,000 |
| | | 8820 | Civic Center Roof Expansion | 100,000 |
| 0163 | Library | 8880 | Patron Parking Lot Expansion | 12,000 |
| | | 8910 | Library Books | 45,000 |
| | | 8990 | Floor Improvements | 10,000 |
| 0165 | Museum | 8920 | Museum Artifacts | 1,500 |
| 0172 | Engineering | 8930 | Large Format Copier | 15,000 |
| 0178 | Fleet Maintenance | 8820 | Awning for North Side Fleet Building | 9,000 |
| | | 8860 | Additional Fencing for Service Center | 5,000 |
| | | 8930 | Transmission Maching | 5,000 |
| 0179 | Street Department | 8930 | Solar Tech Message Board | 14,000 |
| | | 8950 | Crack Sealer | 50,000 |
| 0191 | Sanitation | 8930 | Transfer Station Scale | 58,000 |
| | | 8990 | Methane Vents | 45,000 |
| **TOTAL CAPITAL OUTLAY - GENERAL FUND** | | | | **698,690** |

| | | | | |
|---|---|---|---|---|
| **GENERAL FUND -** Items Funded by the Capital Project Funds | | | | |
| 5255 | Golf Course | 88XX | Golf Course Improvements | 1,693,104 |
| 5272 | Engineering | 8930 | GIS Mapping System | 134,000 |
| 5343 | Animal Control | 88XX | Animal Shelter Expansion | 100,000 |
| 5347 | Fire Department | 8810 | Fire Station #4 | 150,000 |
| 5353 | Parks & Recreation | 88XX | Hulen Park Improvements | 75,000 |
| | | 88XX | Old Sports Complex Improvements | 200,000 |
| | | 88XX | NW Park | 400,000 |
| | | 88XX | Carver Park Basketball Improvements | 75,000 |
| | | 88XX | Civic Center Improvements | 100,000 |
| 5365 | Museum | 88XX | Layland & Smith Museum - Phase 1 | 500,000 |

# CITY OF CLEBURNE

Recapitulation of Capital Outlay

2007-2008

| **GENERAL FUND -** Items Funded by the Capital Project Funds (Continued) | | | | |
|---|---|---|---|---|
| 5373 | Development Service | 88XX | Downtown - Drainage & Parking Lot | 150,000 |
| | | 88XX | Downtown - Sidewalks | 100,000 |
| 5379 | Street Department | 8990 | 171 Traffic Signal | 213,360 |
| | | 8851 | CISD Schools Streets | 1,100,000 |
| | | 8851 | Williams Street | 197,000 |
| | | 88XX | Neighborhood Sidewalks | 300,000 |
| 5738 | MIS | 8990 | Network Software & Equipment | 66,600 |
| **TOTAL CAPITAL OUTLAY - CAPITAL PROJECTS FUNDS** | | | | **5,554,064** |

| **LEASE EQUIPMENT FUND -** Vehicle Replacements for General Fund | | | | |
|---|---|---|---|---|
| 0336 | Human Resources | 8950 | Utility Vehicle | 20,000 |
| 0338 | MIS | 8950 | Photo Copiers | 26,000 |
| 0341 | Police Department | 8950 | 4 Police Cars | 200,000 |
| 0347 | Fire Department | 8950 | Training Van | 25,000 |
| | | 8950 | Inspector Vehicle | 25,000 |
| 0348 | Health | 8950 | Code Enforcement Vehicle | 25,000 |
| 0352 | Cemetery | 8950 | Gator Utility Vehilce | 8,000 |
| 0353 | Parks & Recreation | 8950 | Truck | 20,000 |
| | | 8950 | Utility Tractor with Turf Tires | 25,000 |
| | | 8950 | Backhoe | 36,327 |
| 0376 | Building Inspections | 8950 | Truck | 20,000 |
| 0378 | Fleet Maintenance | 8950 | Truck | 20,000 |
| 0379 | Street Department | 8950 | Truck | 28,000 |
| | | 8950 | Dump Truck | 140,000 |
| | | 8950 | Ladder Truck | 75,000 |
| 0391 | Sanitation | 8950 | Refuse Collection Truck | 180,000 |
| **TOTAL CAPITAL OUTLAY - LEASED EQUIPMENT FUND** | | | | **873,327** |

| **4B CAPITAL PROJECTS FUND** | | | | |
|---|---|---|---|---|
| 5153 | Parks & Recreation | 8880 | Miscellaneous Park Improvements | 250,000 |
| 5161 | Building Services | 8820 | Performing Arts Center | 1,000,000 |
| 5161 | Building Services | 8820 | Civic Center | 3,000,000 |
| 5165 | Museum | 8820 | Railroad Museum | 750,000 |
| **TOTAL CAPITAL OUTLAY - 4B CAPITAL PROJECTS FUND** | | | | **5,000,000** |

| **ENTERPRISE FUND -** Items Funded in the Department Budgets | | | | |
|---|---|---|---|---|
| 6081 | Utility Billing | 8930 | Remittance Processing Machine | 12,000 |
| 6083 | Water Distribution | 8870 | Water Mains | 200,000 |
| | | 8930 | Air Compressor/Hammer | 20,000 |
| | | 8950 | 2 Pickup Trucks | 60,000 |
| 6084 | Water Treatment | 8820 | Storage Building | 20,000 |
| | | 8930 | Pump, Compressor, Ejector | 55,000 |
| | | 8950 | Service Truck | 60,000 |
| | | 8990 | Filter Media | 145,000 |

# CITY OF CLEBURNE

Recapitulation of Capital Outlay

2007-2008

| **ENTERPRISE FUND -** Items Funded in the Department Budgets (Continued) | | | | |
|---|---|---|---|---|
| 6096 | WW Collection | 8830 | Sewer Systems | 125,000 |
| | | 8930 | Wash Rack & Cat Walks for Wash Bay | 17,500 |
| | | 8930 | Camera Equipment | 20,000 |
| | | 8950 | Backhoe | 110,000 |
| 6097 | WW Treatment | 8930 | Lift Station Pump | 25,000 |
| | | 8950 | Pickup Truck | 20,000 |
| **Water/Wastewater Fund Total** | | | | **889,500** |
| 6154 | Airport | 8820 | Beacon & Taxi Light Match | 107,000 |
| | | 8930 | Mower | 9,200 |
| | | 8950 | Pavement Sweeper | 9,000 |
| **Airport Fund Total** | | | | **125,200** |
| **TOTAL CAPITAL OUTLAY - ALL ENTERPRISE FUNDS** | | | | **1,014,700** |

| **ENTERPRISE FUND -** Items Funded by the Enterprise Capital Project Funds | | | | |
|---|---|---|---|---|
| 7681 | Utility Billing | 8870 | Automated Meter Read System | 500,000 |
| 7683 | Water Distribution | 8870 | East Lakeshore & HWY 67 Water Line | 526,000 |
| | | 8870 | East Side Water Loop | 526,000 |
| | | 8870 | 2" Water System Rehabilitation | 563,000 |
| | | 8880 | Improvements to Lake Pat Water System | 198,000 |
| | | 8880 | Long Range Water Supply Improvement | 57,000 |
| | | 8880 | STP Backwash Tank | 645,000 |
| 66-76/96 | WW Treatment | 8830 | Hal Industrial | 926,000 |
| 7696 | WW Treatment | 8830 | Adams School Area Sewer System | 10,000 |
| | | 8830 | Outfall #3 - TDS Improvements | 747,000 |
| **TOTAL CAPITAL OUTLAY - ENTERPRISE FUND** | | | | **4,698,000** |

| **SPECIAL REVENUE FUNDS** | | | | |
|---|---|---|---|---|
| 0859 | Cletran | 8950 | Shop Lift | 17,000 |
| 0953 | 4B Corporation Fund | 8820 | Community Center Construction | 2,400,000 |
| | | 8820 | Park Improvements | 150,000 |
| 2179 | Fund 21 | 88XX | Street Improvements | 1,000,000 |
| 2296 | Disposal Well Fund | 8830 | Sewer Systems | 100,000 |
| 3979 | Grant Fund | 88XX | Street Improvements | 310,000 |
| 4349 | Public Safety Fund | 88XX | Communication Towers | 194,888 |
| 8962 | Donation Fund | 88XX | Smith History Center | 326,700 |
| 8963 | Donation Fund | 88XX | Library Books | 1,500 |
| 8965 | Donation Fund | 88XX | Museum Artifacts | 4,000 |
| **TOTAL - SPECIAL REVENUE FUND** | | | | **4,504,088** |

| | |
|---|---|
| **TOTAL CAPITAL OUTLAY** | **22,342,869** |

# 4B CAPITAL PROJECT FUND

## 2007 CO BOND FUND

## Fund 51

Summary of Receipts & Expenditures
2007-2008

This fund uses 2007 bond proceeds in the amount of $5,000,000 for the construction of 4B Projects. These projects include a theater, civic center, railroad museum, and all professional services, acquisition, construction, renovation, and financing cost of the projects.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 5,107,063 |
| Revenues: | | |
| Interest Revenue | (5117-6735) | 250,000 |
| **TOTAL FUNDS AVAILABLE** | | 5,357,063 |
| Expenditures: | | |
| Performing Arts Center | (5161-8820) | 1,000,000 |
| Railroad Museum | (5165-8820) | 750,000 |
| Civic Center | (5161-8820) | 3,000,000 |
| Park & Recreation Improvements | (5153-8880) | 250,000 |
| **TOTAL EXPENDITURES** | | 5,000,000 |
| Ending Fund Balance | | $ 357,063 |

# CAPITAL PROJECT FUND

## 2004 CO BOND FUND

## Fund 52

Summary of Receipts & Expenditures
2007-2008

This fund accounts for the 2004 bond proceeds in the principal amount of $4,500,000. The purpose was the acquisition, construction and improving of public works; constructing and improving a City owned golf course; constructing, improving, repairing City streets, and gutter systems; purchasing and upgrading geographical information systems, including software and hardware; professional services rendered in connection with the acquisition, construction, renovation, and financing of the foregoing projects.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 1,727,104 |
| Revenues: | | |
| Interest Revenue | (5217-6735) | 30,000 |
| Transfer From Capital Projects Fund | (5221-7153) | 250,000 |
| **TOTAL FUNDS AVAILABLE** | | 2,007,104 |
| Expenditures: | | |
| GIS Mapping System | (5272-8930) | 134,000 |
| Golf Course Improvements | (5255-8810, 5255-8820 & 5255-8880) | 1,693,104 |
| Street Improvements | (5279-8699) | 180,000 |
| **TOTAL EXPENDITURES** | | 2,007,104 |
| Ending Fund Balance | | $ 0 |

# CAPITAL FUND

## General Capital Projects

## Fund 53

Amended Summary of Receipts & Disbursements
2007-2008

This fund is for general capital projects. Funding sources include Gas Lease & Royalty revenue and General Fund revenues.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 2,203,230 |
| Revenues: | | |
| Interest Revenue | (5317-6735) | 60,000 |
| Transfer In - Mineral & Leasey Royalties | (5321-7121) | 2,000,000 |
| **TOTAL FUNDS AVAILABLE** | | 4,263,230 |
| Expenditures: | | |
| 171 Traffic Signal | (5379-8990) | 213,360 |
| CISD Schools Streets | (5379-8851) | 1,100,000 |
| Transfer to Fund 52 - Club House | (2122-7252) | 250,000 |
| Williams Street | (5379-8851) | 197,000 |
| Downtown - Drainage Improvement & Parking Lot | (5373-88XX) | 150,000 |
| Downtown - Sidewalks | (5373-88XX) | 100,000 |
| Animal Shelter Expansion | (5343-88XX) | 100,000 |
| Fire Station #4 Land | (5347-8810) | 150,000 |
| Hulen Park Improvements | (5353-88XX) | 75,000 |
| Layland & Smith Museum - Phase I | (5365-88XX) | 500,000 |
| Neighborhood Sidewalks | (5379-88XX) | 300,000 |
| Old Sports Complex Improvements | (5353-88XX) | 200,000 |
| NW Park | (5353-88XX) | 400,000 |
| Civic Center Improvements | (5361-88XX) | 100,000 |
| Carver Park Basketball Improvement | (5353-88XX) | 75,000 |
| **TOTAL EXPENDITURES** | | 3,910,360 |
| Ending Fund Balance | | $ 352,870 |

# CAPITAL PROJECT FUND

## 1997 CO BOND FUND

## Fund 57

Summary of Receipts & Expenditures

2007-2008

This fund uses 1997 bond proceeds in the amount of $4,195,000 for the construction and renovation of public works, purchase of equipment, and professional services rendered in connection with the acquisition and construction of the foregoing projects and to pay the costs associated with the issuance of the certificates.

| | | Proposed 2007-2008 |
|---|---|---|
| Beginning Fund Balance | | $ 65,100 |
| Revenues: | | |
| Interest Revenue | (5717-6735) | 1,500 |
| **TOTAL FUNDS AVAILABLE** | | 66,600 |
| Expenditures: | | |
| Network Software & Equipment | (5735-8990) | 66,600 |
| **TOTAL EXPENDITURES** | | 66,600 |
| Ending Fund Balance | | $ 0 |

# ENTERPRISE CAPITAL PROJECT FUND

## WATER - WASTEWATER

## 1997, 1999, & 2001 REVENUE BOND FUND

## Fund 66

Summary of Receipts and Expenditures

2007-2008

In July of 1997 the City of Cleburne issued $14,905,000 in Water and Wastewater Revenue Bonds. This was the first step in getting future water supplies for our citizens. That sale included $6,550,000 which was used to refund old higher cost debt and $8,355,000 which was new construction money needed to start the $45 Million project. The 1999 issue in the amount of $22,190,000 and the 2001 issue in the amount of $16,664,000 was used to build the water line from Lake Aquilla to Lake Pat Cleburne, well improvements, water distribution study and improvements, ground storage, wastewater study and improvements, and wastewater treatment plant improvements.

| | | Proposed 2005-2006 |
|---|---|---|
| Beginning Fund Balance | | $ 702,000 |
| Interest Income | (6617-6735) | . 5,000 |
| **TOTAL FUNDS AVAILABLE** | | 707,000 |
| Expenditures - Wastewater Projects that we are working on: | | |
| S13 Hal Industrial Park Sewer | (6696-8830) | 707,000 |
| **TOTAL WASTEWATER PROJECTS** | | 707,000 |
| **TOTAL EXPENDITURES** | | 707,000 |
| Ending Fund Balance | | $ 0 |

# ENTERPRISE CAPITAL PROJECT FUND

## WATER - WASTEWATER
## 2006 REVENUE BOND FUND
## Fund 76

Summary of Receipts and Expenditures
2007-2008

In April of 2006 the City of Cleburne issued $12,875,000 in Water and Wastewater Revenue Bonds. This will ensure utilities and streets necessary to support the additional schools in the City of Cleburne will be completed. This sale included $6,595,000 which was used to refund old higher cost debt, and $6,280,000 to use in the construction of the infrastructure for the new City of Cleburne schools.

| | | Proposed 2006-2007 |
|---|---|---|
| Beginning Fund Balance | | $ 3,835,000 |
| Contributions - Developers | (7618-6830) | 150,000 |
| Interest Income | (7617-6735) | 75,000 |
| **TOTAL FUNDS AVAILABLE** | | 4,060,000 |
| Expenditures - Water Projects that we are working on: | | |
| W38 Meter Replacement Radio Read Program | (7681-8870) | 500,000 |
| W18 East Lakeshore & HWY 67 Water Line | (7683-8870) | 236,000 |
| W22 East Side Water Loop | (7683-8870) | 526,000 |
| W32 2" Water System Rehab | (7683-8870) | 563,000 |
| W18 East Lakeshore & HWY 67 Right of Way | (7683-8880) | 290,000 |
| W25 Improvements to Lake Pat Cleburne | (7683-8880) | 198,000 |
| W37 Long Range Water Supply Improvement | (7683-8880) | 57,000 |
| W29 Replace STP Backwash Tank | (7683-8880) | 645,000 |
| **TOTAL WATER PROJECTS** | | 3,015,000 |
| Expenditures - Wastewater Projects that we are working on: | | |
| S17 Adams School Area Sewer System | (7696-8830) | 10,000 |
| S13 Hall Industrial Park Sewer | (7696-8830) | 219,000 |
| S20 Outfall #3 - TDS Improvements | (7696-8830) | 747,000 |
| **TOTAL WASTEWATER PROJECTS** | | 976,000 |
| **TOTAL EXPENDITURES** | | 3,991,000 |
| Ending Fund Balance | | $ 69,000 |

# Supplemental
# &
# Statistical Section

2007-2008

# Historical Highlights – Cleburne, Texas

Patrick R. Cleburne, a major general in the Confederate Army, led many men in battle. Some of those men settled in Camp Henderson, Texas near the banks of Buffalo Creek. With the Civil War still fresh on their minds, these citizens renamed our community Cleburne at an 1867 July Fourth picnic. Incorporation came in 1871.

Cleburne obtained her first contact with the iron rails October 21, 1881 when a stretch of the Gulf, Colorado, and Santa Fe line was completed. This major industry nourished the community with money and jobs for generations.

Many buying and selling businesses sprang up during the 1870's and 1880's near the courthouse and market square. There were also several industries engaged in processing and manufacturing, including grist mills, saw mills and brick making.

Agriculture in Cleburne and the surrounding communities has always had an impact on local business. In 1879 as many as 50 wagons of cotton a day were brought in and sold to local buyers. Wheat, oats, and corn were also popular.

The county seat of Johnson County, Cleburne is 29 miles south of Fort Worth and 55 miles southwest of Dallas. Although Cleburne is located only an hour from DFW Airport, and at the southwest edge of a Metroplex area, we have retained the qualities of a small home town community. Today over 40 manufacturing plants in Cleburne turn out a variety of products. Agriculture still plays a large part in the local economy.

Cleburne was built through generations of hard working, progressive people who took pride in their community; and the building process is not over.

Cleburne is home to approximately 30,000 people and the County seat of Johnson County. We have fine neighborhood schools, including one Junior High and one High School. Hill College, a four year school, has blended into the educational and cultural aspects of our community. Their programs include data and word processing, L.V.N., electronics, secretarial, drafting, machine shop, management, emergency medical, welding, auto mechanic, auto body, real estate, law enforcement, child care and development and cosmetology. Cleburne is within 60 minutes drive of Texas Stadium (Irving), American Airlines Center (Dallas), Fair Park and the Cotton Bowl (Dallas), Ameriquest Field in Arlington, The Stockyards (north Fort Worth), Lake Whitney, Texas Ranger Hall of Fame (Waco), several State Parks (Cleburne, Glen Rose, Whitney), a large variety of shopping malls, and dozens of annual educational and cultural events.

# CITY OF CLEBURNE

Miscellaneous Statistical Data
As of September 30, 2007

| | |
|---|---|
| Date of Incorporation | 1871 |
| Present Charter Adopted | 1950 |
| Form of Government | Council-Manager |
| **AREA:** 31 Square Miles | |
| Miles of Paved Streets | 138 |
| Miles of Storm Sewers | 25 |
| Miles of Sanitary Sewers | 250 |
| Number of Street Lights | 1,160 |
| **PUBLIC SAFETY: (Police and Fire)** | |
| No. of Employees - 9/30/07 | 125 |
| Vehicular Patrol Units | 32 |
| **RECREATION:** | |
| Youth Sports Complex (90 acres) | 1 |
| Number of Parks (total of 389 acres) | 14 |
| Number of Playgrounds | 7 |
| Number of Aquatics Facilities | 1 |
| Number of Splash Pads | 1 |
| Number of Tennis Courts | 4 |
| **EDUCATION: (Cleburne I.S.D.)** | |
| Number of Schools: | |
| Elementary Schools | 7 |
| Middle School | 2 |
| High School | 1 |
| Junior College | 1 |
| Private Schools | 2 |
| Number of Students | 6580 |
| Student to Teacher Ratio | |
| Elementary | 20.0 |
| Secondary | 20.2 |

**BUILDING PERMITS:**

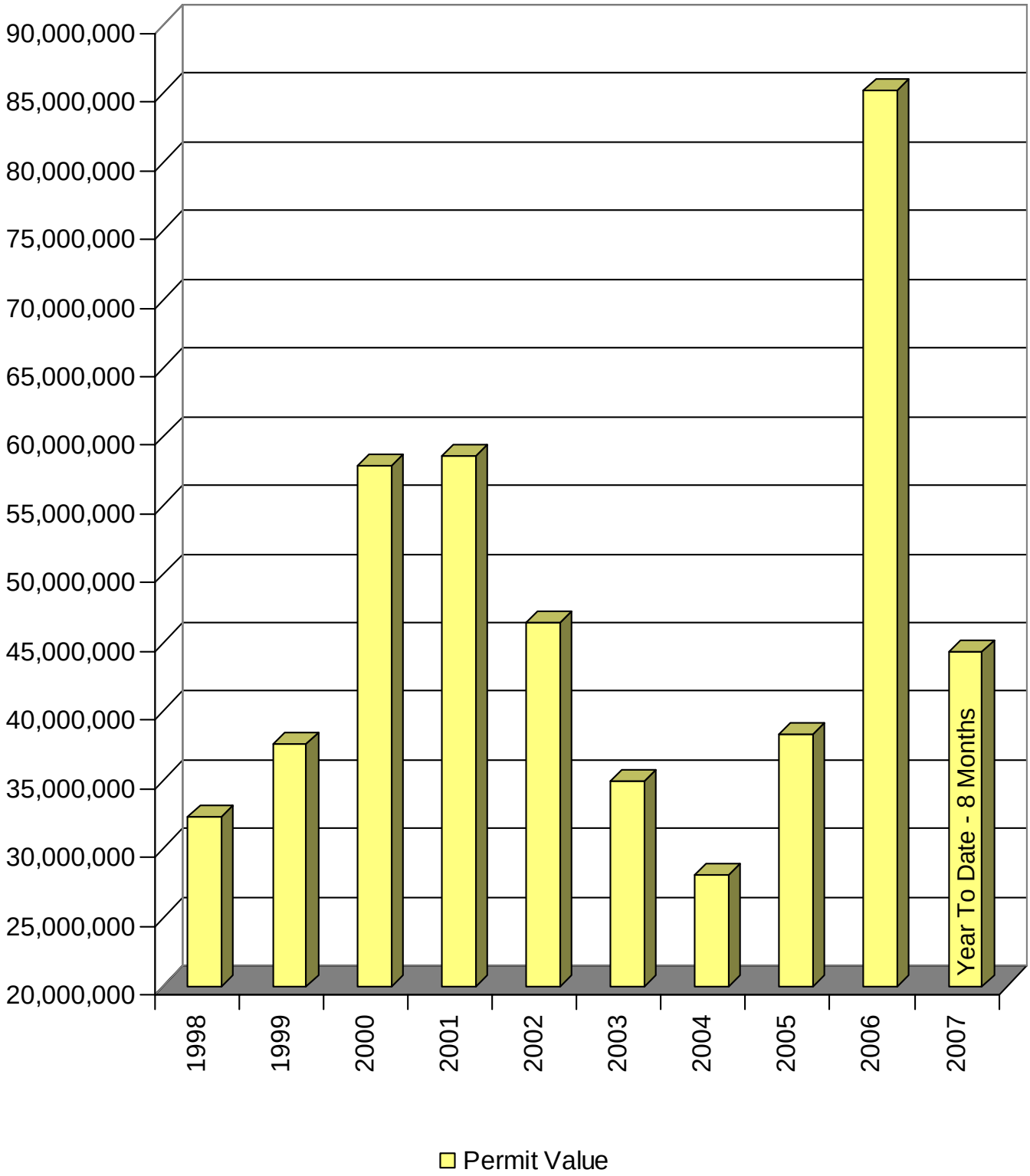
| Calendar Year | Number | Value |
|---|---|---|
| 1998 | 596 | 32,355,382 |
| 1999 | 523 | 37,634,306 |
| 2000 | 545 | 57,914,913 |
| 2001 | 533 | 58,546,728 |
| 2002 | 530 | 46,475,989 |
| 2003 | 566 | 34,959,213 |
| 2004 | 502 | 28,040,604 |
| 2005 | 602 | 38,311,599 |
| 2006 | 592 | 85,177,332 |
| 2007 - Through 8/2007 | 409 | 44,361,433 |

| | |
|---|---|
| **ENTERPRISES:** | |
| **(Combined Waterworks & Waste Water System)** | |
| Number of Active Accounts | 10,560 |
| Average Daily Consumption | |
| (Gallons/Day - Water Plant) | 6,500,000 |
| Wastewater Treatment Capacity | 15,000,000 |
| Max Water Production Capacity | 18,500,000 |
| Water Mains (Miles) | 250 |
| EMPLOYEES: **(Full Time as of 9/30/07)** | |
| Civil Service | 104 |
| Non-Civil Service | 231 |
| **Total** | 335 |
| **ELECTIONS:** | |
| Number of Registered Voters - City Wide | 15,261 |
| **Total valid votes cast in City's General Election (5/07)** | |
| Single Member District 1 | No Election |
| Single Member District 4 | No Election |
| No election - Incumbents ran unopposed | |
| **POPULATION STATISTICS: Census** | |
| 1970 | 15,016 |
| 1980 | 19,218 |
| 1990 | 22,205 |
| 2000 | 26,005 |
| 2007 Estimated | 29,500 |

**TOP TEN TAXPAYERS:**

| | Total Value |
|---|---|
| James Hardie Building Prod Inc | 85,549,480 |
| Wal-Mart Distribution Center | 82,834,375 |
| Brazos Electric Power | 80,903,965 |
| Johns Manville Corp | 74,853,040 |
| Schlumberger Well Services | 42,183,150 |
| Chesapeake Operating Inc | 38,293,851 |
| Air Liquide America Corp | 24,098,040 |
| Sachem Inc | 17,149,016 |
| Wal-Mart Stores | 16,524,458 |
| Oncor Electric Deliverty Co | 14,430,555 |
| TOTAL | $476,819,930 |

# Building Permits Issued
# Ten Year Period




See Miscellaneous Statistical Data for related data.

# Tax Summaries

## Property Tax & Sales Tax

2007-2008

# ESTIMATED AD VALOREM TAX

REVENUE AND DISTRIBUTION

2007-2008

| 2007 TAX ROLL | Proposed Rate .65000 |
|---|---|
| Real Estate Values | $ 280,127,341 |
| Improvement Values | 1,138,243,870 |
| Personal Property Values | 632,668,853 |
| Total Appraised Values (100%) | 2,051,040,064 |
| Less: Over 65 Homestead Exemptions ($6,000/ea.) | 11,537,423 |
| Homestead Cap Loss - (Maximum 10% per year) | 23,023,926 |
| Disabled American Veterans Exemptions ($1,500/2,000/2,500/3,000) - % Percent Disability w/State | 1,937,702 |
| Total Exempt Property (Cities & Churches) | 147,770,845 |
| General Homestead ($5,000 or 10% of value, but not less than $5,000) | 56,008,611 |
| Tax Abatements | 17,445,984 |
| Pollution Control | 26,229,107 |
| Agricultural Productivity Loss | 20,537,036 |
| Taxable Frozen | 149,136,066 |
| Protested Property | 14,250,845 |
| Tax Increment Financing #1 | 38,085,855 |
| Tax Increment Financing #2 | 6,547,762 |
| Total Exempt Pro Ration | 29,534 |
| Portability | 94,374 |
| Total Exemptions | 512,635,070 |
| Net Assessed Value | 1,538,404,994 |
| Rate Per $100 Valuation (Effective Rate = .607783) | 0.650000 |
| Subtotal | 9,999,632 |
| Plus Frozen Taxes | 936,915 |
| Total Levy Taxes | 10,936,547 |
| Percent of Collection | 100% |
| Estimated General Fund Current Tax Collections | 10,936,547 |

## SUMMARY OF TAX COLLECTION

| | | |
|---|---|---|
| Current Tax | 10,936,547 | |
| Delinquent Tax | 125,000 | 11,061,547 |
| | | total |

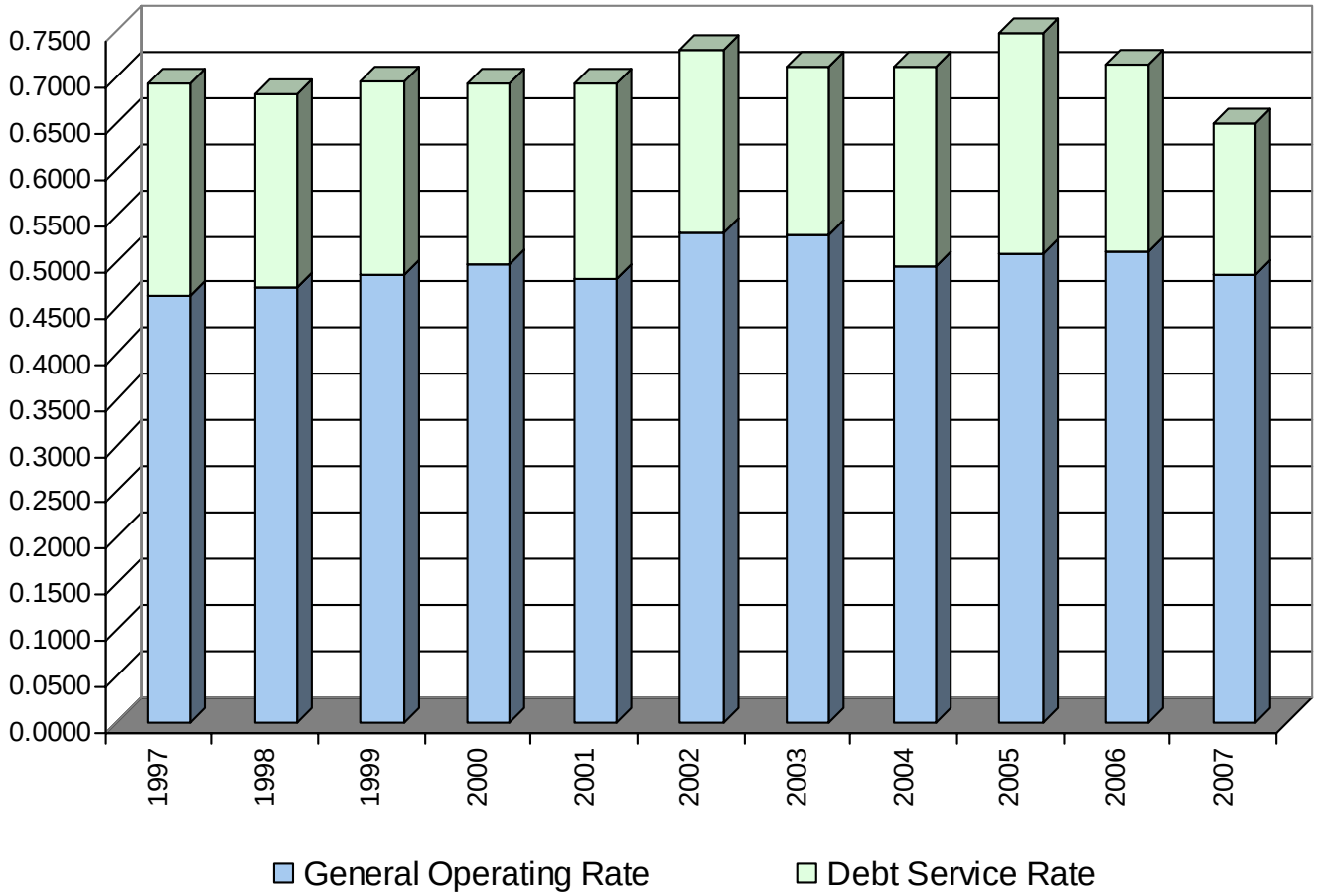
## PROPOSED DISTRIBUTION

| GENERAL FUND | Rate | % of Total | |
|---|---|---|---|
| Current Tax | | | 8,188,216 |
| Delinquent Tax | | | 93,588 |
| Total General Fund | 0.48670 | 74.87% | 8,281,804 |
| GENERAL DEBT SERVICE FUND | | | |
| Current Tax | | | 2,748,331 |
| Delinquent Tax | | | 31,412 |
| Total General Debt Service | 0.16330 | 25.13% | 2,779,743 |
| TOTAL ALL FUNDS | 0.65000 | 100.00% | $ 11,061,547 |

## TAX INCREMENT FINANCING COLLECTIONS

| | Valuation | Collections |
|---|---|---|
| Tax Increment Financing #1 | $ 38,085,855 | $ 247,558 |
| Tax Increment Financing #2 | $ 6,547,762 | $ 42,560 |

# Ad Valorem Tax
# Tax Rate Per $100 Valuation
# General Operating & Debt Service Rate




| Tax Year | Debt Service Rate | General Operating Rate | Tax Rate |
|---|---|---|---|
| 1997 | 0.229750 | 0.463250 | 0.693000 |
| 1998 | 0.209000 | 0.472700 | 0.681700 |
| 1999 | 0.209070 | 0.485930 | 0.695000 |
| 2000 | 0.196400 | 0.497600 | 0.694000 |
| 2001 | 0.211020 | 0.481980 | 0.693000 |
| 2002 | 0.198570 | 0.531430 | 0.730000 |
| 2003 | 0.183570 | 0.528330 | 0.711900 |
| 2004 | 0.216200 | 0.495700 | 0.711900 |
| 2005 | 0.240183 | 0.507925 | 0.748108 |
| 2006 | 0.203484 | 0.510516 | 0.714000 |
| 2007 | 0.163300 | 0.486700 | 0.650000 |

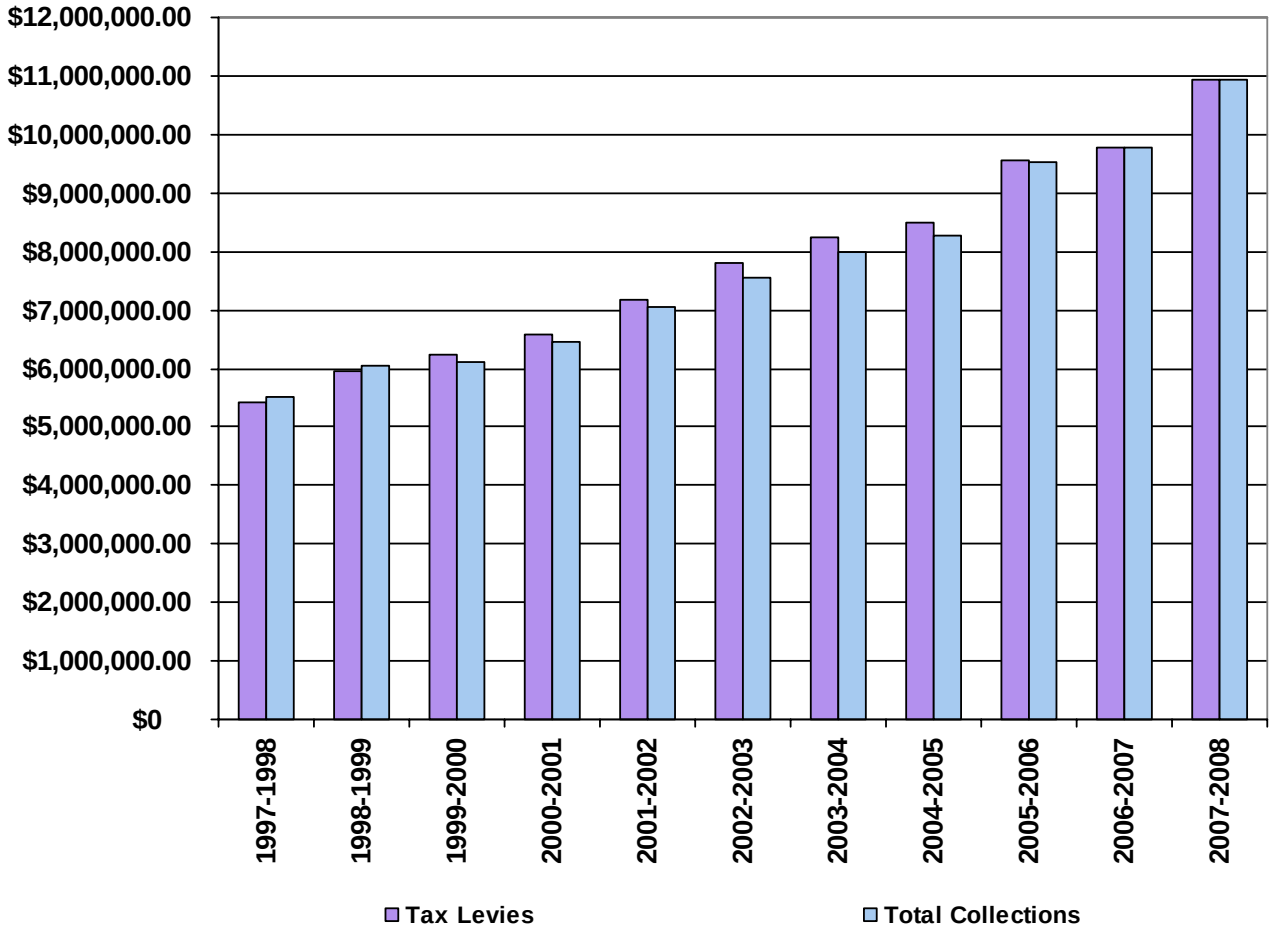
# Assessed Property Valuations
# Ten Year Period

ANALYSIS OF BUDGETED VALUATION (100%)

TEN YEAR PERIOD

| Fiscal Year | Assessed Value Real Property Amount | Assessed Value Personal Property Amount | Total Value | Total Exemption | Total Increment Financing | Net Assessed Value | Effective Tax Rate Per $100 Valuation | Approved Tax Rate Per $100 Valuation |
|---|---|---|---|---|---|---|---|---|
| 1998-1999 | $ 764,992,982 | 383,611,104 | 1,148,604,086 | (273,721,281) | - | $ 874,882,805 | 0.650660 | 0.681700 |
| 1999-2000 | $ 797,372,556 | 393,397,728 | 1,190,770,284 | (295,611,106) | - | $ 895,159,178 | 0.650471 | 0.695000 |
| 2000-2001 | $ 844,520,205 | 421,999,535 | 1,266,519,740 | (316,637,556) | - | $ 949,882,184 | 0.658604 | 0.694000 |
| 2001-2002 | $ 944,026,979 | 457,484,599 | 1,401,511,578 | (364,300,145) | - | $ 1,037,211,433 | 0.659521 | 0.693000 |
| 2002-2003 | $ 1,019,664,511 | 415,271,344 | 1,434,935,855 | (339,592,970) | (28,324,770) | $ 1,067,018,115 | 0.719292 | 0.730000 |
| 2003-2004 | $ 1,120,509,900 | 387,517,270 | 1,508,027,170 | (313,127,530) | (37,651,206) | $ 1,157,248,434 | 0.679005 | 0.711900 |
| 2004-2005 | $ 1,147,080,479 | 412,219,569 | 1,559,300,048 | (331,643,259) | (36,555,437) | $ 1,191,101,352 | 0.704047 | 0.711900 |
| 2005-2006 | $ 1,202,307,460 | 423,353,669 | 1,625,661,129 | (426,614,648) | (38,718,982) | $ 1,160,327,499 | 0.748108 | 0.748108 |
| 2006-2007 | $ 1,248,973,312 | 503,707,775 | 1,752,681,087 | (438,400,284) | (38,929,275) | $ 1,275,351,528 | 0.690118 | 0.714000 |
| 2007-2008 | $ 1,418,371,211 | 632,668,853 | 2,051,040,064 | (468,001,453) | (44,633,617) | $ 1,538,404,994 | 0.607783 | 0.650000 |

# Property Tax Levies & Collections
# Ten Year Period

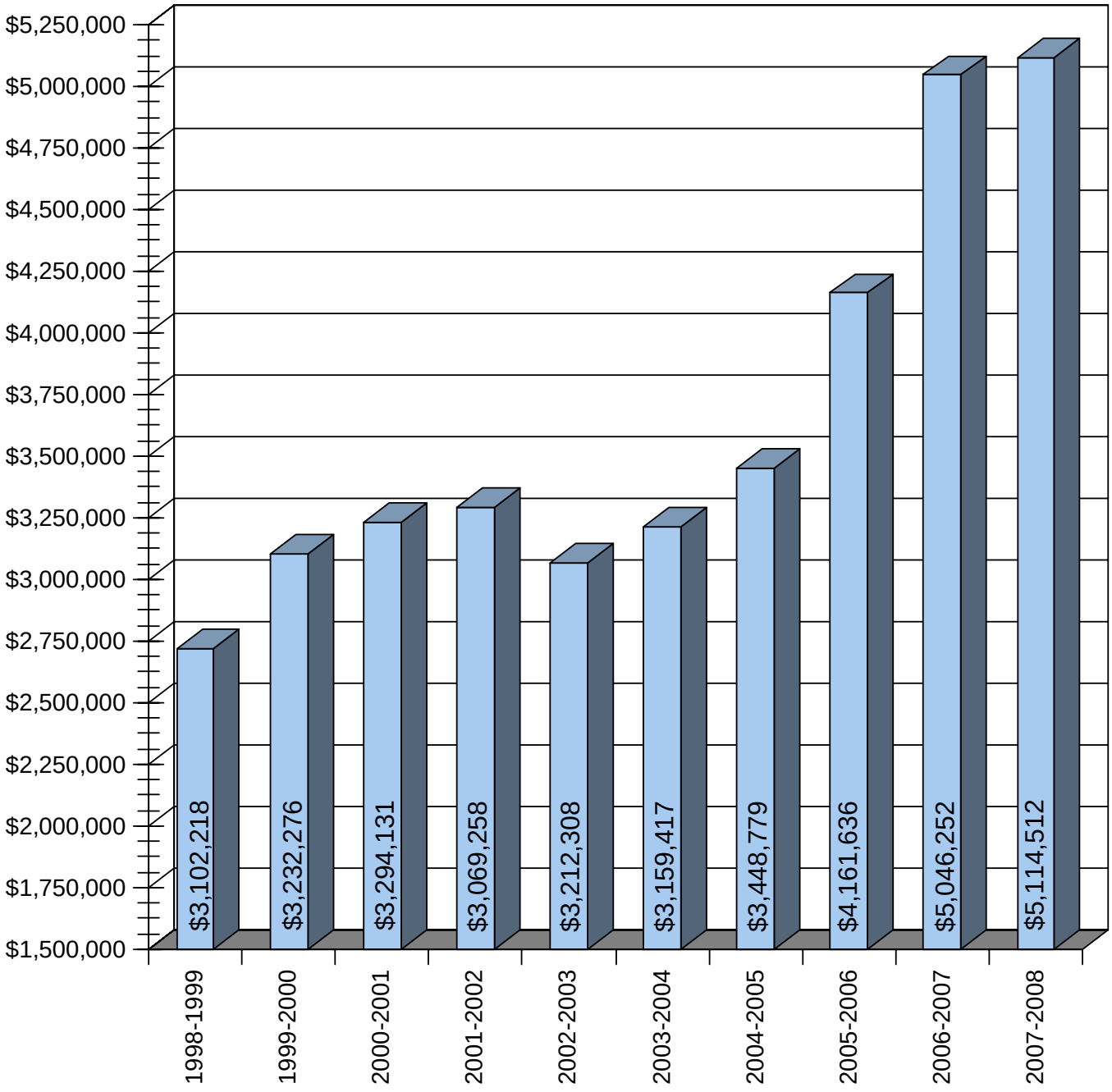



Analysis of Budgeted Property Tax Levies & Collections

1998 - 2008

| Fiscal Year | Levy | Current Roll Collections | Per Cent Current Collections | Prior Roll Collections | Total Collections |
|---|---|---|---|---|---|
| 1998-1999 | $ 5,964,076 | $ 5,964,076 | 100.00% | $ 75,000 | $ 6,039,076 |
| 1999-2000 | $ 6,221,356 | $ 6,034,715 | 97.00% | $ 75,000 | $ 6,109,715 |
| 2000-2001 | $ 6,592,182 | $ 9,394,417 | 142.51% | $ 75,000 | $ 9,469,417 |
| 2001-2002 | $ 7,187,875 | $ 7,044,118 | 98.00% | $ - | $ 7,044,118 |
| 2002-2003 | $ 7,789,232 | $ 7,555,555 | 97.00% | $ - | $ 7,555,555 |
| 2003-2004 | $ 8,238,452 | $ 7,991,298 | 97.00% | $ - | $ 7,991,298 |
| 2004-2005 | $ 8,479,450 | $ 8,309,861 | 98.00% | $ - | $ 8,309,861 |
| 2005-2006 | $ 9,547,946 | $ 9,529,089 | 99.80% | $ - | $ 9,529,089 |
| 2006-2007 | $ 9,790,103 | $ 9,770,523 | 99.80% | $ - | $ 9,770,523 |
| 2007-2008 | $ 10,936,547 | $ 10,936,547 | 100.00% | $ - | $ 10,936,547 |

# General Fund Sales Tax Receipts
# Ten Year Period




The State of Texas has a 6.25% and the General Fund for the City of Cleburne has 1.50% Sales Tax Rate for a total of 7.75%. The Maximum Sales Tax Rate in the State is currently 8.25%. The years 1997-1998 through 2005-2006 are actual collections. The 2006-2007 year represents budgeted amounts.

# Salary & Personnel Schedules

2007-2008

# Summary of Personnel by Department

(Full Time and Part Time Positions)

| | Department | 2005-2006 Budget Full | 2005-2006 Budget Part | 2006-2007 Budget Full | 2006-2007 Budget Part | 2007-2008 Budget Full | 2007-2008 Budget Part |
|---|---|---|---|---|---|---|---|
| 0131 | City Council | 0 | 0 | 0 | 0 | 0 | 0 |
| 0132 | City Manager | 3 | 0 | 4 | 0 | 4 | 0 |
| 0133 | City Attorney | 0 | 0 | 0 | 0 | 0 | 0 |
| 0134 | City Secretary | 4 | 2 | 4 | 2 | 4 | 2 |
| 0135 | Finance | 7 | 0 | 7 | 0 | 7 | 0 |
| 0136 | Human Resources | 4 | 0 | 4 | 0 | 4 | 0 |
| 0137 | Municipal Court | 4 | 1 | 4 | 1 | 4 | 1 |
| 0138 | MIS | 3 | 0 | 3 | 0 | 3 | 0 |
| 0139 | Non-Departmental | 0 | 0 | 0 | 0 | 0 | 0 |
| 0140 | Economic Development | 2 | 0 | 2 | 0 | 2 | 0 |
| 0141 | Police Services | 68 | 3 | 70 | 3 | 73 | 3 |
| 0143 | Animal Services | 3 | 0 | 3 | 0 | 4 | 0 |
| 0147 | Fire Services | 55 | 0 | 55 | 0 | 56 | 0 |
| 0148 | Health | 2 | 0 | 4 | 0 | 4 | 0 |
| 0151 | Community Services | 2 | 0 | 2 | 0 | 2 | 0 |
| 0152 | Cemetery | 7 | 5 | 7 | 5 | 7 | 8 |
| 0153 | Parks and Recreation | 8 | 6 | 8 | 7 | 9 | 8 |
| 0155 | Municipal Golf | 6 | 2 | 11 | 10 | 11 | 10 |
| 0156 | Municipal Swimming Pools | 1 | 37 | 3 | 81 | 3 | 101 |
| 0157 | Sports Complex | 6 | 0 | 6 | 7 | 6 | 7 |
| 0161 | Building Services | 4 | 0 | 4 | 0 | 4 | 0 |
| 0162 | Civic Center | 1 | 0 | 1 | 0 | 1 | 0 |
| 0163 | Library | 5 | 2 | 6 | 0 | 6 | 1 |
| 0165 | Museum | 2 | 0 | 2 | 0 | 2 | 0 |
| 0171 | Public Works | 4 | 1 | 3 | 1 | 2 | 1 |
| 0172 | Engineering | 5 | 0 | 6 | 0 | 5 | 0 |
| 0173 | Development Services | 0 | 0 | 1 | 0 | 1 | 0 |
| 0174 | Planning & Zoning | 0 | 0 | 0 | 0 | 1 | 0 |
| 0176 | Inspections | 4 | 0 | 4 | 0 | 5 | 0 |
| 0178 | Fleet Maintenance | 7 | 0 | 7 | 0 | 7 | 0 |
| 0179 | Street Maintenance | 13 | 0 | 13 | 0 | 13 | 0 |
| 0191 | Sanitation | 18 | 0 | 20 | 0 | 20 | 0 |
| | **SUBTOTAL - General Fund** | 248 | 59 | 264 | 117 | 270 | 142 |
| 6039 | Water/WWater Non-Depart. | 0 | 0 | 0 | 0 | 0 | 0 |
| 6081 | Utility Billing & Revenue | 11 | 0 | 11 | 0 | 11 | 0 |
| 6083 | Water Distribution | 6 | 0 | 7 | 0 | 9 | 0 |
| 6084 | Water Treatment | 15 | 0 | 15 | 0 | 16 | 0 |
| 6096 | Wastewater Collection | 7 | 0 | 7 | 0 | 7 | 0 |
| 6097 | Wastewater Treatment | 13 | 0 | 13 | 0 | 13 | 0 |
| 6154 | Airport Fund | 1 | 0 | 1 | 0 | 3 | 0 |
| 6398 | Drainage Utility | 3 | 0 | 3 | 0 | 3 | 0 |
| | **SUBTOTAL - Enterprise Funds** | 56 | 0 | 57 | 0 | 62 | 0 |
| 0668 | Housing | 3 | 0 | 3 | 0 | 3 | 0 |
| 0858 | Cletran County | 1 | 8 | 1 | 10 | 1 | 10 |
| 0859 | Cletran | 9 | 1 | 9 | 0 | 9 | 0 |
| 0860 | Urbanized | 0 | 0 | 1 | 2 | 1 | 2 |
| | **SUBTOTAL - Special Funds** | 13 | 9 | 14 | 12 | 14 | 12 |
| | **GRAND TOTAL** | 317 | 68 | 335 | 129 | 346 | 154 |

See the department detail in each fund for position descriptions within each department.

**City of Cleburne** — **Salary Schedule for 2007 - 2008 - October 1, 2007**

| Pay Grade | Pay Basis | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 | STEP 7 | STEP 8 | STEP 9 | STEP 10 | STEP 11 | STEP 12 | STEP 13 | STEP 14 | STEP 15 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 10 | H | 11.333 | 11.616 | 11.906 | 12.204 | 12.509 | 12.822 | 13.143 | 13.472 | 13.809 | 14.154 | 14.508 | 14.871 | 15.243 | 15.624 | 16.015 |
| | S | 982.12 | 1,006.64 | 1,031.77 | 1,057.60 | 1,084.03 | 1,111.15 | 1,138.97 | 1,167.48 | 1,196.69 | 1,226.59 | 1,257.26 | 1,288.72 | 1,320.96 | 1,353.98 | 1,387.86 |
| | M | 1,964.24 | 2,013.28 | 2,063.54 | 2,115.20 | 2,168.06 | 2,222.30 | 2,277.94 | 2,334.96 | 2,393.38 | 2,453.18 | 2,514.52 | 2,577.44 | 2,641.92 | 2,707.96 | 2,775.72 |
| | A | 23,570.88 | 24,159.36 | 24,762.48 | 25,382.40 | 26,016.72 | 26,667.60 | 27,335.28 | 28,019.52 | 28,720.56 | 29,438.16 | 30,174.24 | 30,929.28 | 31,703.04 | 32,495.52 | 33,308.64 |
| 11 | H | 11.906 | 12.204 | 12.509 | 12.822 | 13.143 | 13.472 | 13.809 | 14.154 | 14.508 | 14.871 | 15.243 | 15.624 | 16.015 | 16.415 | 16.825 |
| * | S | 1,031.77 | 1,057.60 | 1,084.03 | 1,111.15 | 1,138.97 | 1,167.48 | 1,196.69 | 1,226.59 | 1,257.26 | 1,288.72 | 1,320.96 | 1,353.98 | 1,387.86 | 1,422.52 | 1,458.05 |
| | M | 2,063.54 | 2,115.20 | 2,168.06 | 2,222.30 | 2,277.94 | 2,334.96 | 2,393.38 | 2,453.18 | 2,514.52 | 2,577.44 | 2,641.92 | 2,707.96 | 2,775.72 | 2,845.04 | 2,916.10 |
| | A | 24,762.48 | 25,382.40 | 26,016.72 | 26,667.60 | 27,335.28 | 28,019.52 | 28,720.56 | 29,438.16 | 30,174.24 | 30,929.28 | 31,703.04 | 32,495.52 | 33,308.64 | 34,140.48 | 34,993.20 |
| 12 | H | 12.509 | 12.822 | 13.143 | 13.472 | 13.809 | 14.154 | 14.508 | 14.871 | 15.243 | 15.624 | 16.015 | 16.415 | 16.825 | 17.246 | 17.677 |
| * | S | 1,084.03 | 1,111.15 | 1,138.97 | 1,167.48 | 1,196.69 | 1,226.59 | 1,257.26 | 1,288.72 | 1,320.96 | 1,353.98 | 1,387.86 | 1,422.52 | 1,458.05 | 1,494.54 | 1,531.89 |
| | M | 2,168.06 | 2,222.30 | 2,277.94 | 2,334.96 | 2,393.38 | 2,453.18 | 2,514.52 | 2,577.44 | 2,641.92 | 2,707.96 | 2,775.72 | 2,845.04 | 2,916.10 | 2,989.08 | 3,063.78 |
| | A | 26,016.72 | 26,667.60 | 27,335.28 | 28,019.52 | 28,720.56 | 29,438.16 | 30,174.24 | 30,929.28 | 31,703.04 | 32,495.52 | 33,308.64 | 34,140.48 | 34,993.20 | 35,868.96 | 36,765.36 |
| 13 | H | 13.143 | 13.472 | 13.809 | 14.154 | 14.508 | 14.871 | 15.243 | 15.624 | 16.015 | 16.415 | 16.825 | 17.246 | 17.677 | 18.119 | 18.572 |
| * | S | 1,138.97 | 1,167.48 | 1,196.69 | 1,226.59 | 1,257.26 | 1,288.72 | 1,320.96 | 1,353.98 | 1,387.86 | 1,422.52 | 1,458.05 | 1,494.54 | 1,531.89 | 1,570.19 | 1,609.45 |
| | M | 2,277.94 | 2,334.96 | 2,393.38 | 2,453.18 | 2,514.52 | 2,577.44 | 2,641.92 | 2,707.96 | 2,775.72 | 2,845.04 | 2,916.10 | 2,989.08 | 3,063.78 | 3,140.38 | 3,218.90 |
| | A | 27,335.28 | 28,019.52 | 28,720.56 | 29,438.16 | 30,174.24 | 30,929.28 | 31,703.04 | 32,495.52 | 33,308.64 | 34,140.48 | 34,993.20 | 35,868.96 | 36,765.36 | 37,684.56 | 38,626.80 |
| 14 | H | 13.809 | 14.154 | 14.508 | 14.871 | 15.243 | 15.624 | 16.015 | 16.415 | 16.825 | 17.246 | 17.677 | 18.119 | 18.572 | 19.036 | 19.512 |
| * | S | 1,196.69 | 1,226.59 | 1,257.26 | 1,288.72 | 1,320.96 | 1,353.98 | 1,387.86 | 1,422.52 | 1,458.05 | 1,494.54 | 1,531.89 | 1,570.19 | 1,609.45 | 1,649.66 | 1,690.91 |
| | M | 2,393.38 | 2,453.18 | 2,514.52 | 2,577.44 | 2,641.92 | 2,707.96 | 2,775.72 | 2,845.04 | 2,916.10 | 2,989.08 | 3,063.78 | 3,140.38 | 3,218.90 | 3,299.32 | 3,381.82 |
| | A | 28,720.56 | 29,438.16 | 30,174.24 | 30,929.28 | 31,703.04 | 32,495.52 | 33,308.64 | 34,140.48 | 34,993.20 | 35,868.96 | 36,765.36 | 37,684.56 | 38,626.80 | 39,591.84 | 40,581.84 |
| 15 | H | 14.508 | 14.871 | 15.243 | 15.624 | 16.015 | 16.415 | 16.825 | 17.246 | 17.677 | 18.119 | 18.572 | 19.036 | 19.512 | 20.000 | 20.500 |
| * | S | 1,257.26 | 1,288.72 | 1,320.96 | 1,353.98 | 1,387.86 | 1,422.52 | 1,458.05 | 1,494.54 | 1,531.89 | 1,570.19 | 1,609.45 | 1,649.66 | 1,690.91 | 1,733.20 | 1,776.53 |
| | M | 2,514.52 | 2,577.44 | 2,641.92 | 2,707.96 | 2,775.72 | 2,845.04 | 2,916.10 | 2,989.08 | 3,063.78 | 3,140.38 | 3,218.90 | 3,299.32 | 3,381.82 | 3,466.40 | 3,553.06 |
| | A | 30,174.24 | 30,929.28 | 31,703.04 | 32,495.52 | 33,308.64 | 34,140.48 | 34,993.20 | 35,868.96 | 36,765.36 | 37,684.56 | 38,626.80 | 39,591.84 | 40,581.84 | 41,596.80 | 42,636.72 |
| 16 | H | 15.243 | 15.624 | 16.015 | 16.415 | 16.825 | 17.246 | 17.677 | 18.119 | 18.572 | 19.036 | 19.512 | 20.000 | 20.500 | 21.013 | 21.538 |
| * | S | 1,320.96 | 1,353.98 | 1,387.86 | 1,422.52 | 1,458.05 | 1,494.54 | 1,531.89 | 1,570.19 | 1,609.45 | 1,649.66 | 1,690.91 | 1,733.20 | 1,776.53 | 1,820.99 | 1,866.48 |
| | M | 2,641.92 | 2,707.96 | 2,775.72 | 2,845.04 | 2,916.10 | 2,989.08 | 3,063.78 | 3,140.38 | 3,218.90 | 3,299.32 | 3,381.82 | 3,466.40 | 3,553.06 | 3,641.98 | 3,732.96 |
| | A | 31,703.04 | 32,495.52 | 33,308.64 | 34,140.48 | 34,993.20 | 35,868.96 | 36,765.36 | 37,684.56 | 38,626.80 | 39,591.84 | 40,581.84 | 41,596.80 | 42,636.72 | 43,703.76 | 44,795.52 |
| 17 | H | 16.015 | 16.415 | 16.825 | 17.246 | 17.677 | 18.119 | 18.572 | 19.036 | 19.512 | 20.000 | 20.500 | 21.013 | 21.538 | 22.076 | 22.628 |
| * | S | 1,387.86 | 1,422.52 | 1,458.05 | 1,494.54 | 1,531.89 | 1,570.19 | 1,609.45 | 1,649.66 | 1,690.91 | 1,733.20 | 1,776.53 | 1,820.99 | 1,866.48 | 1,913.11 | 1,960.94 |
| | M | 2,775.72 | 2,845.04 | 2,916.10 | 2,989.08 | 3,063.78 | 3,140.38 | 3,218.90 | 3,299.32 | 3,381.82 | 3,466.40 | 3,553.06 | 3,641.98 | 3,732.96 | 3,826.22 | 3,921.88 |
| | A | 33,308.64 | 34,140.48 | 34,993.20 | 35,868.96 | 36,765.36 | 37,684.56 | 38,626.80 | 39,591.84 | 40,581.84 | 41,596.80 | 42,636.72 | 43,703.76 | 44,795.52 | 45,914.64 | 47,062.56 |
| 18 | H | 16.825 | 17.246 | 17.677 | 18.119 | 18.572 | 19.036 | 19.512 | 20.000 | 20.500 | 21.013 | 21.538 | 22.076 | 22.628 | 23.194 | 23.774 |
| * | S | 1,458.05 | 1,494.54 | 1,531.89 | 1,570.19 | 1,609.45 | 1,649.66 | 1,690.91 | 1,733.20 | 1,776.53 | 1,820.99 | 1,866.48 | 1,913.11 | 1,960.94 | 2,009.99 | 2,060.25 |
| | M | 2,916.10 | 2,989.08 | 3,063.78 | 3,140.38 | 3,218.90 | 3,299.32 | 3,381.82 | 3,466.40 | 3,553.06 | 3,641.98 | 3,732.96 | 3,826.22 | 3,921.88 | 4,019.98 | 4,120.50 |
| | A | 34,993.20 | 35,868.96 | 36,765.36 | 37,684.56 | 38,626.80 | 39,591.84 | 40,581.84 | 41,596.80 | 42,636.72 | 43,703.76 | 44,795.52 | 45,914.64 | 47,062.56 | 48,239.76 | 49,446.00 |
| 19 | H | 17.677 | 18.119 | 18.572 | 19.036 | 19.512 | 20.000 | 20.500 | 21.013 | 21.538 | 22.076 | 22.628 | 23.194 | 23.774 | 24.368 | 24.977 |
| * | S | 1,531.89 | 1,570.19 | 1,609.45 | 1,649.66 | 1,690.91 | 1,733.20 | 1,776.53 | 1,820.99 | 1,866.48 | 1,913.11 | 1,960.94 | 2,009.99 | 2,060.25 | 2,111.73 | 2,164.51 |
| | M | 3,063.78 | 3,140.38 | 3,218.90 | 3,299.32 | 3,381.82 | 3,466.40 | 3,553.06 | 3,641.98 | 3,732.96 | 3,826.22 | 3,921.88 | 4,019.98 | 4,120.50 | 4,223.46 | 4,329.02 |
| | A | 36,765.36 | 37,684.56 | 38,626.80 | 39,591.84 | 40,581.84 | 41,596.80 | 42,636.72 | 43,703.76 | 44,795.52 | 45,914.64 | 47,062.56 | 48,239.76 | 49,446.00 | 50,681.52 | 51,948.24 |
| 20 | H | 18.572 | 19.036 | 19.512 | 20.000 | 20.500 | 21.013 | 21.538 | 22.076 | 22.628 | 23.194 | 23.774 | 24.368 | 24.977 | 25.601 | 26.241 |
| * | S | 1,609.45 | 1,649.66 | 1,690.91 | 1,733.20 | 1,776.53 | 1,820.99 | 1,866.48 | 1,913.11 | 1,960.94 | 2,009.99 | 2,060.25 | 2,111.73 | 2,164.51 | 2,218.58 | 2,274.05 |
| | M | 3,218.90 | 3,299.32 | 3,381.82 | 3,466.40 | 3,553.06 | 3,641.98 | 3,732.96 | 3,826.22 | 3,921.88 | 4,019.98 | 4,120.50 | 4,223.46 | 4,329.02 | 4,437.16 | 4,548.10 |
| | A | 38,626.80 | 39,591.84 | 40,581.84 | 41,596.80 | 42,636.72 | 43,703.76 | 44,795.52 | 45,914.64 | 47,062.56 | 48,239.76 | 49,446.00 | 50,681.52 | 51,948.24 | 53,245.92 | 54,577.20 |

| | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 21 | H | 19.512 | 20.000 | 20.500 | 21.013 | 21.538 | 22.076 | 22.628 | 23.194 | 23.774 | 24.368 | 24.977 | 25.601 | 26.241 | 26.897 | 27.569 |
| * | S | 1,690.91 | 1,733.20 | 1,776.53 | 1,820.99 | 1,866.48 | 1,913.11 | 1,960.94 | 2,009.99 | 2,060.25 | 2,111.73 | 2,164.51 | 2,218.58 | 2,274.05 | 2,330.89 | 2,389.13 |
| | M | 3,381.82 | 3,466.40 | 3,553.06 | 3,641.98 | 3,732.96 | 3,826.22 | 3,921.88 | 4,019.98 | 4,120.50 | 4,223.46 | 4,329.02 | 4,437.16 | 4,548.10 | 4,661.78 | 4,778.26 |
| | A | 40,581.84 | 41,596.80 | 42,636.72 | 43,703.76 | 44,795.52 | 45,914.64 | 47,062.56 | 48,239.76 | 49,446.00 | 50,681.52 | 51,948.24 | 53,245.92 | 54,577.20 | 55,941.36 | 57,339.12 |
| 22 | H | 20.500 | 21.013 | 21.538 | 22.076 | 22.628 | 23.194 | 23.774 | 24.368 | 24.977 | 25.601 | 26.241 | 26.897 | 27.569 | 28.258 | 28.964 |
| * | S | 1,776.53 | 1,820.99 | 1,866.48 | 1,913.11 | 1,960.94 | 2,009.99 | 2,060.25 | 2,111.73 | 2,164.51 | 2,218.58 | 2,274.05 | 2,330.89 | 2,389.13 | 2,448.84 | 2,510.02 |
| | M | 3,553.06 | 3,641.98 | 3,732.96 | 3,826.22 | 3,921.88 | 4,019.98 | 4,120.50 | 4,223.46 | 4,329.02 | 4,437.16 | 4,548.10 | 4,661.78 | 4,778.26 | 4,897.68 | 5,020.04 |
| | A | 42,636.72 | 43,703.76 | 44,795.52 | 45,914.64 | 47,062.56 | 48,239.76 | 49,446.00 | 50,681.52 | 51,948.24 | 53,245.92 | 54,577.20 | 55,941.36 | 57,339.12 | 58,772.16 | 60,240.48 |
| 23 | H | 21.538 | 22.076 | 22.628 | 23.194 | 23.774 | 24.368 | 24.977 | 25.601 | 26.241 | 26.897 | 27.569 | 28.258 | 28.964 | 29.688 | 30.430 |
| * | S | 1,866.48 | 1,913.11 | 1,960.94 | 2,009.99 | 2,060.25 | 2,111.73 | 2,164.51 | 2,218.58 | 2,274.05 | 2,330.89 | 2,389.13 | 2,448.84 | 2,510.02 | 2,572.76 | 2,637.06 |
| | M | 3,732.96 | 3,826.22 | 3,921.88 | 4,019.98 | 4,120.50 | 4,223.46 | 4,329.02 | 4,437.16 | 4,548.10 | 4,661.78 | 4,778.26 | 4,897.68 | 5,020.04 | 5,145.52 | 5,274.12 |
| | A | 44,795.52 | 45,914.64 | 47,062.56 | 48,239.76 | 49,446.00 | 50,681.52 | 51,948.24 | 53,245.92 | 54,577.20 | 55,941.36 | 57,339.12 | 58,772.16 | 60,240.48 | 61,746.24 | 63,289.44 |
| 24 | H | 22.628 | 23.194 | 23.774 | 24.368 | 24.977 | 25.601 | 26.241 | 26.897 | 27.569 | 28.258 | 28.964 | 29.688 | 30.430 | 31.191 | 31.971 |
| * | S | 1,960.94 | 2,009.99 | 2,060.25 | 2,111.73 | 2,164.51 | 2,218.58 | 2,274.05 | 2,330.89 | 2,389.13 | 2,448.84 | 2,510.02 | 2,572.76 | 2,637.06 | 2,703.01 | 2,770.61 |
| | M | 3,921.88 | 4,019.98 | 4,120.50 | 4,223.46 | 4,329.02 | 4,437.16 | 4,548.10 | 4,661.78 | 4,778.26 | 4,897.68 | 5,020.04 | 5,145.52 | 5,274.12 | 5,406.02 | 5,541.22 |
| | A | 47,062.56 | 48,239.76 | 49,446.00 | 50,681.52 | 51,948.24 | 53,245.92 | 54,577.20 | 55,941.36 | 57,339.12 | 58,772.16 | 60,240.48 | 61,746.24 | 63,289.44 | 64,872.24 | 66,494.64 |
| 25 | H | 23.774 | 24.368 | 24.977 | 25.601 | 26.241 | 26.897 | 27.569 | 28.258 | 28.964 | 29.688 | 30.430 | 31.191 | 31.971 | 32.770 | 33.589 |
| * | S | 2,060.25 | 2,111.73 | 2,164.51 | 2,218.58 | 2,274.05 | 2,330.89 | 2,389.13 | 2,448.84 | 2,510.02 | 2,572.76 | 2,637.06 | 2,703.01 | 2,770.61 | 2,839.85 | 2,910.82 |
| | M | 4,120.50 | 4,223.46 | 4,329.02 | 4,437.16 | 4,548.10 | 4,661.78 | 4,778.26 | 4,897.68 | 5,020.04 | 5,145.52 | 5,274.12 | 5,406.02 | 5,541.22 | 5,679.70 | 5,821.64 |
| | A | 49,446.00 | 50,681.52 | 51,948.24 | 53,245.92 | 54,577.20 | 55,941.36 | 57,339.12 | 58,772.16 | 60,240.48 | 61,746.24 | 63,289.44 | 64,872.24 | 66,494.64 | 68,156.40 | 69,859.68 |
| 26 | H | 24.977 | 25.601 | 26.241 | 26.897 | 27.569 | 28.258 | 28.964 | 29.688 | 30.430 | 31.191 | 31.971 | 32.770 | 33.589 | 34.429 | 35.290 |
| * | S | 2,164.51 | 2,218.58 | 2,274.05 | 2,330.89 | 2,389.13 | 2,448.84 | 2,510.02 | 2,572.76 | 2,637.06 | 2,703.01 | 2,770.61 | 2,839.85 | 2,910.82 | 2,983.62 | 3,058.23 |
| | M | 4,329.02 | 4,437.16 | 4,548.10 | 4,661.78 | 4,778.26 | 4,897.68 | 5,020.04 | 5,145.52 | 5,274.12 | 5,406.02 | 5,541.22 | 5,679.70 | 5,821.64 | 5,967.24 | 6,116.46 |
| | A | 51,948.24 | 53,245.92 | 54,577.20 | 55,941.36 | 57,339.12 | 58,772.16 | 60,240.48 | 61,746.24 | 63,289.44 | 64,872.24 | 66,494.64 | 68,156.40 | 69,859.68 | 71,606.88 | 73,397.52 |
| 27 | H | 26.241 | 26.897 | 27.569 | 28.258 | 28.964 | 29.688 | 30.430 | 31.191 | 31.971 | 32.770 | 33.589 | 34.429 | 35.290 | 36.172 | 37.076 |
| * | S | 2,274.05 | 2,330.89 | 2,389.13 | 2,448.84 | 2,510.02 | 2,572.76 | 2,637.06 | 2,703.01 | 2,770.61 | 2,839.85 | 2,910.82 | 2,983.62 | 3,058.23 | 3,134.67 | 3,213.01 |
| | M | 4,548.10 | 4,661.78 | 4,778.26 | 4,897.68 | 5,020.04 | 5,145.52 | 5,274.12 | 5,406.02 | 5,541.22 | 5,679.70 | 5,821.64 | 5,967.24 | 6,116.46 | 6,269.34 | 6,426.02 |
| | A | 54,577.20 | 55,941.36 | 57,339.12 | 58,772.16 | 60,240.48 | 61,746.24 | 63,289.44 | 64,872.24 | 66,494.64 | 68,156.40 | 69,859.68 | 71,606.88 | 73,397.52 | 75,232.08 | 77,112.24 |
| 28 | H | 27.569 | 28.258 | 28.964 | 29.688 | 30.430 | 31.191 | 31.971 | 32.770 | 33.589 | 34.429 | 35.290 | 36.172 | 37.076 | 38.003 | 38.953 |
| * | S | 2,389.13 | 2,448.84 | 2,510.02 | 2,572.76 | 2,637.06 | 2,703.01 | 2,770.61 | 2,839.85 | 2,910.82 | 2,983.62 | 3,058.23 | 3,134.67 | 3,213.01 | 3,293.34 | 3,375.67 |
| | M | 4,778.26 | 4,897.68 | 5,020.04 | 5,145.52 | 5,274.12 | 5,406.02 | 5,541.22 | 5,679.70 | 5,821.64 | 5,967.24 | 6,116.46 | 6,269.34 | 6,426.02 | 6,586.68 | 6,751.34 |
| | A | 57,339.12 | 58,772.16 | 60,240.48 | 61,746.24 | 63,289.44 | 64,872.24 | 66,494.64 | 68,156.40 | 69,859.68 | 71,606.88 | 73,397.52 | 75,232.08 | 77,112.24 | 79,040.16 | 81,016.08 |
| 29 | H | 28.964 | 29.688 | 30.430 | 31.191 | 31.971 | 32.770 | 33.589 | 34.429 | 35.290 | 36.172 | 37.076 | 38.003 | 38.953 | 39.927 | 40.925 |
| * | S | 2,510.02 | 2,572.76 | 2,637.06 | 2,703.01 | 2,770.61 | 2,839.85 | 2,910.82 | 2,983.62 | 3,058.23 | 3,134.67 | 3,213.01 | 3,293.34 | 3,375.67 | 3,460.07 | 3,546.56 |
| | M | 5,020.04 | 5,145.52 | 5,274.12 | 5,406.02 | 5,541.22 | 5,679.70 | 5,821.64 | 5,967.24 | 6,116.46 | 6,269.34 | 6,426.02 | 6,586.68 | 6,751.34 | 6,920.14 | 7,093.12 |
| | A | 60,240.48 | 61,746.24 | 63,289.44 | 64,872.24 | 66,494.64 | 68,156.40 | 69,859.68 | 71,606.88 | 73,397.52 | 75,232.08 | 77,112.24 | 79,040.16 | 81,016.08 | 83,041.68 | 85,117.44 |
| 30 | H | 30.430 | 31.191 | 31.971 | 32.770 | 33.589 | 34.429 | 35.290 | 36.172 | 37.076 | 38.003 | 38.953 | 39.927 | 40.925 | 41.948 | 42.997 |
| * | S | 2,637.06 | 2,703.01 | 2,770.61 | 2,839.85 | 2,910.82 | 2,983.62 | 3,058.23 | 3,134.67 | 3,213.01 | 3,293.34 | 3,375.67 | 3,460.07 | 3,546.56 | 3,635.21 | 3,726.12 |
| | M | 5,274.12 | 5,406.02 | 5,541.22 | 5,679.70 | 5,821.64 | 5,967.24 | 6,116.46 | 6,269.34 | 6,426.02 | 6,586.68 | 6,751.34 | 6,920.14 | 7,093.12 | 7,270.42 | 7,452.24 |
| | A | 63,289.44 | 64,872.24 | 66,494.64 | 68,156.40 | 69,859.68 | 71,606.88 | 73,397.52 | 75,232.08 | 77,112.24 | 79,040.16 | 81,016.08 | 83,041.68 | 85,117.44 | 87,245.04 | 89,426.88 |
| 31 | H | 31.971 | 32.770 | 33.589 | 34.429 | 35.290 | 36.172 | 37.076 | 38.003 | 38.953 | 39.927 | 40.925 | 41.948 | 42.997 | 44.072 | 45.174 |
| * | S | 2,770.61 | 2,839.85 | 2,910.82 | 2,983.62 | 3,058.23 | 3,134.67 | 3,213.01 | 3,293.34 | 3,375.67 | 3,460.07 | 3,546.56 | 3,635.21 | 3,726.12 | 3,819.28 | 3,914.78 |
| | M | 5,541.22 | 5,679.70 | 5,821.64 | 5,967.24 | 6,116.46 | 6,269.34 | 6,426.02 | 6,586.68 | 6,751.34 | 6,920.14 | 7,093.12 | 7,270.42 | 7,452.24 | 7,638.56 | 7,829.56 |
| | A | 66,494.64 | 68,156.40 | 69,859.68 | 71,606.88 | 73,397.52 | 75,232.08 | 77,112.24 | 79,040.16 | 81,016.08 | 83,041.68 | 85,117.44 | 87,245.04 | 89,426.88 | 91,662.72 | 93,954.72 |
| 32 | H | 33.589 | 34.429 | 35.290 | 36.172 | 37.076 | 38.003 | 38.953 | 39.927 | 40.925 | 41.948 | 42.997 | 44.072 | 45.174 | 46.303 | 47.461 |
| * | S | 2,910.82 | 2,983.62 | 3,058.23 | 3,134.67 | 3,213.01 | 3,293.34 | 3,375.67 | 3,460.07 | 3,546.56 | 3,635.21 | 3,726.12 | 3,819.28 | 3,914.78 | 4,012.62 | 4,112.97 |
| | M | 5,821.64 | 5,967.24 | 6,116.46 | 6,269.34 | 6,426.02 | 6,586.68 | 6,751.34 | 6,920.14 | 7,093.12 | 7,270.42 | 7,452.24 | 7,638.56 | 7,829.56 | 8,025.24 | 8,225.94 |
| | A | 69,859.68 | 71,606.88 | 73,397.52 | 75,232.08 | 77,112.24 | 79,040.16 | 81,016.08 | 83,041.68 | 85,117.44 | 87,245.04 | 89,426.88 | 91,662.72 | 93,954.72 | 96,302.88 | 98,711.28 |

| | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 33 | H | 35.290 | 36.172 | 37.076 | 38.003 | 38.953 | 39.927 | 40.925 | 41.948 | 42.997 | 44.072 | 45.174 | 46.303 | 47.461 | 48.648 | 49.864 |
| * | S | 3,058.23 | 3,134.67 | 3,213.01 | 3,293.34 | 3,375.67 | 3,460.07 | 3,546.56 | 3,635.21 | 3,726.12 | 3,819.28 | 3,914.78 | 4,012.62 | 4,112.97 | 4,215.84 | 4,321.21 |
| | M | 6,116.46 | 6,269.34 | 6,426.02 | 6,586.68 | 6,751.34 | 6,920.14 | 7,093.12 | 7,270.42 | 7,452.24 | 7,638.56 | 7,829.56 | 8,025.24 | 8,225.94 | 8,431.68 | 8,642.42 |
| | A | 73,397.52 | 75,232.08 | 77,112.24 | 79,040.16 | 81,016.08 | 83,041.68 | 85,117.44 | 87,245.04 | 89,426.88 | 91,662.72 | 93,954.72 | 96,302.88 | 98,711.28 | 101,180.16 | 103,709.04 |
| 34 | H | 37.076 | 38.003 | 38.953 | 39.927 | 40.925 | 41.948 | 42.997 | 44.072 | 45.174 | 46.303 | 47.461 | 48.648 | 49.864 | 51.111 | 52.389 |
| * | S | 3,213.01 | 3,293.34 | 3,375.67 | 3,460.07 | 3,546.56 | 3,635.21 | 3,726.12 | 3,819.28 | 3,914.78 | 4,012.62 | 4,112.97 | 4,215.84 | 4,321.21 | 4,429.28 | 4,540.03 |
| | M | 6,426.02 | 6,586.68 | 6,751.34 | 6,920.14 | 7,093.12 | 7,270.42 | 7,452.24 | 7,638.56 | 7,829.56 | 8,025.24 | 8,225.94 | 8,431.68 | 8,642.42 | 8,858.56 | 9,080.06 |
| | A | 77,112.24 | 79,040.16 | 81,016.08 | 83,041.68 | 85,117.44 | 87,245.04 | 89,426.88 | 91,662.72 | 93,954.72 | 96,302.88 | 98,711.28 | 101,180.16 | 103,709.04 | 106,302.72 | 108,960.72 |
| 35 | H | 38.953 | 39.927 | 40.925 | 41.948 | 42.997 | 44.072 | 45.174 | 46.303 | 47.461 | 48.648 | 49.864 | 51.111 | 52.389 | 53.699 | 55.041 |
| * | S | 3,375.67 | 3,460.07 | 3,546.56 | 3,635.21 | 3,726.12 | 3,819.28 | 3,914.78 | 4,012.62 | 4,112.97 | 4,215.84 | 4,321.21 | 4,429.28 | 4,540.03 | 4,653.56 | 4,769.85 |
| | M | 6,751.34 | 6,920.14 | 7,093.12 | 7,270.42 | 7,452.24 | 7,638.56 | 7,829.56 | 8,025.24 | 8,225.94 | 8,431.68 | 8,642.42 | 8,858.56 | 9,080.06 | 9,307.12 | 9,539.70 |
| | A | 81,016.08 | 83,041.68 | 85,117.44 | 87,245.04 | 89,426.88 | 91,662.72 | 93,954.72 | 96,302.88 | 98,711.28 | 101,180.16 | 103,709.04 | 106,302.72 | 108,960.72 | 111,685.44 | 114,476.40 |
| 36 | H | 40.925 | 41.948 | 42.997 | 44.072 | 45.174 | 46.303 | 47.461 | 48.648 | 49.864 | 51.111 | 52.389 | 53.699 | 55.041 | 56.417 | 57.827 |
| * | S | 3,546.56 | 3,635.21 | 3,726.12 | 3,819.28 | 3,914.78 | 4,012.62 | 4,112.97 | 4,215.84 | 4,321.21 | 4,429.28 | 4,540.03 | 4,653.56 | 4,769.85 | 4,889.10 | 5,011.29 |
| | M | 7,093.12 | 7,270.42 | 7,452.24 | 7,638.56 | 7,829.56 | 8,025.24 | 8,225.94 | 8,431.68 | 8,642.42 | 8,858.56 | 9,080.06 | 9,307.12 | 9,539.70 | 9,778.20 | 10,022.58 |
| | A | 85,117.44 | 87,245.04 | 89,426.88 | 91,662.72 | 93,954.72 | 96,302.88 | 98,711.28 | 101,180.16 | 103,709.04 | 106,302.72 | 108,960.72 | 111,685.44 | 114,476.40 | 117,338.40 | 120,270.96 |

City of Cleburne Salary Scedule for 2007 - 2008 - Novenber 1, 2007

| Police Dept Job Titles | Pay Basis | 1 Entry | 2 1 Year | 3 2 Years | 4 3 Years | 5 4 Years | 6 5 Years | 7 6 Years |
|---|---|---|---|---|---|---|---|---|
| Officer | H | **21.636** | **22.642** | **23.207** | **25.057** | **25.558** | **26.069** | **26.590** |
| | S | 1,874.98 | 1,962.16 | 2,011.12 | 2,171.44 | 2,214.86 | 2,259.14 | 2,304.29 |
| | M | 3,749.96 | 3,924.32 | 4,022.24 | 4,342.88 | 4,429.72 | 4,518.28 | 4,608.58 |
| 2080 HRS | A | 44,999.52 | 47,091.84 | 48,266.88 | 52,114.56 | 53,156.64 | 54,219.36 | 55,302.96 |
| Corporal | H | **27.658** | **28.349** | **29.110** | **30.315** | | | |
| | S | 2,396.84 | 2,456.72 | 2,522.67 | 2,627.10 | | | |
| | M | 4,793.68 | 4,913.44 | 5,045.34 | 5,254.20 | | | |
| 2080 HRS | A | 57,524.16 | 58,961.28 | 60,544.08 | 63,050.40 | | | |
| Sergeant | H | **31.072** | **31.849** | **32.646** | **33.462** | **34.500** | | |
| | S | 2,692.70 | 2,760.03 | 2,829.10 | 2,899.82 | 2,989.77 | | |
| | M | 5,385.40 | 5,520.06 | 5,658.20 | 5,799.64 | 5,979.54 | | |
| 2080 HRS | A | 64,624.80 | 66,240.72 | 67,898.40 | 69,595.68 | 71,754.48 | | |
| | H | **35.853** | **37.031** | **38.222** | **39.412** | | | |
| | S | 3,107.02 | 3,209.11 | 3,312.32 | 3,415.44 | | | |
| | M | 6,214.04 | 6,418.22 | 6,624.64 | 6,830.88 | | | |
| 2080 HRS | A | 74,568.48 | 77,018.64 | 79,495.68 | 81,970.56 | | | |
| Deputy Chief | H | **40.841** | **42.019** | **43.198** | **44.376** | **45.555** | | |
| | S | 3,539.28 | 3,641.37 | 3,743.54 | 3,845.62 | 3,947.80 | | |
| | M | 7,078.56 | 7,282.74 | 7,487.08 | 7,691.24 | 7,895.60 | | |
| 2080 HRS | A | 84,942.72 | 87,392.88 | 89,844.96 | 92,294.88 | 94,747.20 | | |

City of Cleburne Salary Scedule for 2007 - 2008 - Novenber 1, 2007

| Fire Dept. Job Titles | Pay Basis | 1 Entry | 2 1 Year | 3 2 Years | 4 3 Years | 5 4 Years | 6 5 Years | 7 6 Years |
|---|---|---|---|---|---|---|---|---|
| 2920 HRS | H | **15.089** | **15.926** | **16.324** | **17.616** | **17.968** | **18.327** | **18.694** |
| 2080 HRS | | **21.182** | **22.356** | **22.915** | **24.729** | **25.223** | **25.727** | **26.242** |
| Firefighter | S | 1,835.73 | 1,937.56 | 1,985.98 | 2,143.16 | 2,185.99 | 2,229.66 | 2,274.31 |
| | M | 3,671.46 | 3,875.12 | 3,971.96 | 4,286.32 | 4,371.98 | 4,459.32 | 4,548.62 |
| | A | 44,057.52 | 46,501.44 | 47,663.52 | 51,435.84 | 52,463.76 | 53,511.84 | 54,583.44 |
| 2920 HRS | H | **19.161** | **19.640** | **20.131** | **20.634** | **21.150** | | |
| Firefighter | S | 2,331.13 | 2,389.41 | 2,449.14 | 2,510.37 | 2,573.13 | | |
| Engineer | M | 4,662.26 | 4,778.82 | 4,898.28 | 5,020.74 | 5,146.26 | | |
| | A | 55,947.12 | 57,345.84 | 58,779.36 | 60,248.88 | 61,755.12 | | |
| 2920 HRS | H | **21.679** | **22.221** | **22.776** | **23.346** | **24.055** | | |
| 2080 HRS | | **30.432** | **31.193** | **31.973** | **32.772** | **33.768** | | |
| Fire Lieutenant | S | 2,637.47 | 2,703.40 | 2,770.99 | 2,840.26 | 2,926.53 | | |
| Fire Marshall | M | 5,274.94 | 5,406.80 | 5,541.98 | 5,680.52 | 5,853.06 | | |
| | A | 63,299.28 | 64,881.60 | 66,503.76 | 68,166.24 | 70,236.72 | | |
| 2920 HRS | H | **25.464** | **26.228** | **27.015** | **27.825** | **28.660** | | |
| 2080 HRS | | **35.746** | **36.818** | **37.923** | **39.060** | **40.232** | | |
| | S | 3,097.95 | 3,190.90 | 3,286.64 | 3,385.19 | 3,486.78 | | |
| Battalion Chief | M | 6,195.90 | 6,381.80 | 6,573.28 | 6,770.38 | 6,973.56 | | |
| | A | 74,350.80 | 76,581.60 | 78,879.36 | 81,244.56 | 83,682.72 | | |
| 2080 HRS | H | **41.241** | **42.272** | **43.329** | **44.412** | **45.566** | | |
| Assistant | S | 3,573.95 | 3,663.29 | 3,754.89 | 3,848.74 | 3,948.75 | | |
| Fire Chief | M | 7,147.90 | 7,326.58 | 7,509.78 | 7,697.48 | 7,897.50 | | |
| | A | 85,774.80 | 87,918.96 | 90,117.36 | 92,369.76 | 94,770.00 | | |

# Expenditure Classification Codes

2007-2008

# CITY OF CLEBURNE

Expenditure Classification Codes
2007-2008

| ACCT CODE | ACCOUNT NAME | DESCRIPTION |
|---|---|---|
| **81** | **SALARIES AND WAGES** | **Salary compensation to employees.** |
| 8110 | Personnel | Compensation to full, part-time and temporary employees for regular working hours. |
| 8130 | Overtime | Compensation to employees for hours worked over 40 per week |
| 8150 | Vehicle Allowance | Compensation for employees vehicle used for City business |
| 8190 | Non-Cash Benefits | Compensation to employees for personal use of City vehicles and certain life insurance benefits. |
| **82** | **BENEFITS** | **Benefit programs received by regular, full time employees.** |
| 8210 | Social Security Contributions | Computed by taking 6.2% of each individual's annual salary. |
| 8220 | Medicare Contributions | Computed by taking 1.45% of each individual's annual salary. |
| 8230 | Retirement Contributions | Retirement benefits are computed using a weighted average of 14.165% for TMRS employees and 20.165% for Firemen. |
| 8240 | Health/Life Insurance | After four months, full time employees of the City are provided group health, accident, dental and life insurance. Beginning on the 1st of October following the employees two year service anniversary, the City will pay a portion of an employee's dependent coverage and a portion of coverage for Medicare dependents.. |
| 8250 | Worker's Compensation | Insurance paid by the City for on-the-job injuries. The premium is computed by taking the employee's annual salary times a rate for the employee's classification. |
| 8260 | Unemployment Compensation | Insurance paid by the City for unemployment benefits, if needed. |

| ACCT CODE | ACCOUNT NAME | DESCRIPTION |
|---|---|---|
| **83** | **SUPPLIES AND MATERIALS** | **Supplies are articles that are consumed or show a change in or an appreciable impairment of their physical condition, and articles liable to loss, theft and rapid depreciation.** |
| 8301 | Office Supplies | All supplies necessary for general office work. |
| 8303 | Ammunition | Ammunition for protective services. |
| 8308 | Books and Subscriptions | Books, newspapers and periodicals for departmental use. |
| 8315 | Chemical Supplies | Water treatment, Waste Water treatment, fire fighting and other chemical supplies (large quantities). |
| 8322 | Clothing | Clothing allowance, uniforms and badges. |
| 8323 | Clothing - Protective | HazMat clothing |
| 8336 | Fuel and Lubricants | Gasoline, motor oil and grease associated with the operation of vehicles. |
| 8343 | Laundry and Cleaning Supplies | Laundry and cleaning supplies. |
| 8350 | Library Periodicals | Subscriptions and renewals for public library. |
| 8357 | Medical Supplies | Medical supplies. |
| 8364 | Minor Equipment | Equipment ($500 to $5,000 only). |
| 8371 | Photography Supplies | Film and development. |
| 8378 | Sanitation - Garbage Bags | Purchase of residential garbage bags. |
| 8382 | Utility - Electrical Fees | Electrical utility fees. |
| 8383 | Utility - Street Light Electrical Fees | Electrical utility fees for the street lights. |
| 8385 | Utility - Gas Fees | Gas utility fees. |
| 8388 | Utility - Water and Sewer Fees | Water, Waste Water, Garbage & Drainage fees. |
| 8399 | Other Supplies and Materials | Supplies necessary for departmental operation, but not included in any of the above classifications ( i.e. safety items). |

| Acct Code | Account Name | Description |
|---|---|---|
| **84** | **Maintenance & Repair of Land, Structures, Streets, and Infrastructure** | **Materials and Contractual Services for the maintenance and repair of grounds, structures, streets and infrastructures.** |
| 8407 | M&R-Bridges and Dams | The maintenance and repair of bridges and dams. |
| 8419 | M&R-Structures | The maintenance and repair of structures. |
| 8431 | M&R-Grounds | The maintenance and repair of grounds. |
| 8443 | M&R-Sanitary Sewer Systems | The maintenance and repair of sanitary sewer lines. |
| 8455 | M&R-Storm Sewer Systems | The maintenance and repair of storm sewer lines. |
| 8467 | M&R-Streets, Curbs, and Alleys | The maintenance and repair of streets, curbs, and alleys. |
| 8479 | M&R-Walks and Fences | The maintenance and repair of sidewalks, gutters and fences. |
| 8491 | M&R-Water Mains | The maintenance and repair of water mains and lines. |
| 8499 | M&R-Other | Other maintenance and repair of structures not included in any of the above classifications. |
| **85** | **Maintenance & Repair of Equipment** | **Materials, small tools, and contracted services for the maintenance and repair of equipment.** |
| 8509 | M&R-Computers | The maintenance and repair of computers. |
| 8515 | M&R-Copiers | The maintenance and repair of copiers. |
| 8539 | M&R-Instruments | The maintenance and repair of instruments. |
| 8545 | M&R-Equipment | The maintenance and repair of machinery. |
| 8551 | M&R-Meters and Settings | The maintenance and repair of meters and settings. |
| 8557 | M&R-Vehicles | The maintenance and repair of all motorized vehicles. |
| 8559 | M&R-Office Equipment | The maintenance and repair of all office equipment. |
| 8569 | M&R-Radios | The maintenance and repair of all radios. |
| 8574 | M&R-Street Lights | The maintenance and repair of all street lights. |

| Acct Code | Account Name | Description |
|---|---|---|
| 8575 | M&R-Signal Lights | The maintenance and repair of all signal lights. |
| 8577 | M&R-Software Packages | The maintenance and repair of all software packages. |
| 8581 | M&R-Temperature Control | The maintenance and repair of all temperature controls. |
| 8599 | M&R-Other Equipment | The maintenance and repair of other equipment not included in any of the above classifications. |
| **86** | **Contractual and Miscellaneous Services** | **Individuals or Companies contracted for a specific service for the City.** |
| 8601 | Administrative Fees | Administrative fees. |
| 8608 | Advertising | Advertising fees. |
| 8615 | Audits | Contractual annual audit cost. |
| 8629 | Codification | Recodification of all City ordinances. |
| 8636 | Communications | Telephone, fax equipment, cell phones, pagers, and long distance expenditures. |
| 8640 | Depreciation/Amortization | Depreciation and amortization charges. |
| 8643 | Dues | Professional association's dues. |
| 8650 | Employee Educational Plan | Educational assistance to aid regular City employees in improving their professional skills. |
| 8652 | Fees & Permits | Fees and permits. |
| 8657 | Insurance | Premiums or payments on property, general liability and errors and omissions insurance. |
| 8660 | Postage | Postage fees. |
| 8662 | Printing | Purchased printing services. |
| 8664 | Professional Services | Contractual services with individuals or companies for general professional services. |
| 8670 | Vehicle Use Fee | Used to fund the Vehicle Capital Improvements Program. |

| Acct Code | Account Name | Description |
|---|---|---|
| 8672 | Rental of Equipment | Rental of specialized equipment and non-capitalized lease payment on other equipment |
| 8675 | Rental of Property | Rental of property. |
| 8676 | Rental of Property(HUD) | HUD rental payments of property. |
| 8684 | Training | Registration for short schools, police & fire academies and seminars. |
| 8690 | Travel Expenses | Expenditures of training or business trips. |
| 8699 | Other Miscellaneous Services | Services for departmental operations not included in any of the above classifications. |
| **87** | **Miscellaneous and Sundry Charges** | **Non-operating expenditures.** |
| 8711 | Bad Debt Expense | Cost of uncollectible receivables. |
| 8727 | Cost of Sales | Cost of goods for resale. |
| 8732 | Debt Principal Retirement | Debt principal payments. |
| 8735 | Debt Interest Expense | Debt interest payments. |
| 8738 | Debt Service Charges | Fees or charges expended on debt service. |
| 8768 | Penalties and Fines | Penalties and fines. |
| 8798 | Other Miscellaneous and Sundry Charges | Miscellaneous and sundry charges. |
| **88** | **Capital Outlay – Land and Structures** | **Cost, freight, installation and acquisition of land and structural properties.** |
| 8810 | Capital-Land | Capital outlay expenditures on land. |
| 8820 | Capital-Structures | Capital outlay expenditures on buildings and other structures. |
| 8830 | Capital-Sanitary Sewer Systems | Capital outlay expenditures on the sanitary sewer systems. |
| 8840 | Capital-Drainage Systems | Capital outlay expenditures on the drainage systems. |

| ACCT CODE | ACCOUNT NAME | DESCRIPTION |
|---|---|---|
| 8850 | Capital-Streets and Curbs | Capital outlay expenditures on streets and curbs. |
| 8860 | Capital-Walks and Fences | Capital outlay expenditures on walks and fences. |
| 8870 | Capital-Water Mains | Capital outlay expenditures on water systems. |
| 8880 | Capital - Improvements | Capital costs related to non-building improvements (i.e. Sports Complex) |
| **89** | **CAPITAL OUTLAY – EQUIPMENT** | **All expenditures to cover original cost, freight and installation of equipment. (Must have value over $5,000 and have a useful life greater than 3 years). Also included are library books and museum artifacts.** |
| 8910 | Capital-Library Books | Purchase of library books. |
| 8910 | Capital-Museum Artifacts | Purchase of museum artifacts. |
| 8930 | Capital-Equipment | Payments for machinery and tools costing $5,000 or more and having a service life greater than three years. |
| 8950 | Capital-Vehicles | Purchase of Vehicles. |
| 8990 | Capital-Other Expenditures | Other specific equipment expenditures costing $5,000 or more that are not applicable to any of the above classifications. |

# Boards & Commissions

2007-2008

# BOARD & COMMISSION MEMBERS

## 4B ECONOMIC DEVELOPMENT CORPORATION – Adam Miles
### Seven Members Serving Three 2-Year Terms, Expiring in September

| NAME | ADDRESS | APPOINTED | EXPIRES | TERM |
|---|---|---|---|---|
| Banton, Mark | 1303 Westhill Dr | 08-22-06 | 09/08 | 1 |
| Dugger, Jeff | 1901 Lakecrest Ct. | 10-24-07 | 09/09 | 2 |
| Hannah, Dale | 1610 Hemphill | 09-13-07 | 09/09 | 2 |
| Hill, Ruth Ann | 2313 Lakeshore Dr | 09-13-07 | 09/09 | 2 |
| McKinney, Randy | 1503 Leaning Oak Lane | 08-22-06 | 09/08 | 1 |
| Sikes, Richard | 1235 Hilltop Dr | 09-13-07 | 09/09 | 2 |
| Wilson, Don | 707 N. Anglin | 03-14-06 | 09/08 | 2 |

## AIRPORT BOARD – Mike Claunch
### Five Members Serving Two 2-Year Terms

| NAME | ADDRESS | APPOINTED | EXPIRES | TERM |
|---|---|---|---|---|
| Hewlett, Justin | 1107 Westhill | 07-12-05 | 07-12-09 | 2 |
| Mann, Mike | 1221 CR 1125 | 11-23-04 | 11-23-08 | 2 |
| Sherwood, Andrew | 1608 Shelley Ln | 01-23-07 | 01-23-09 | 1 |
| Strange, Eli | 303 Forrest Ave. | 08-09-05 | 08-09-09 | 2 |
| Vacancy | | | | |

## ANIMAL SHELTER ADVISORY COMMITTEE – Terry Powell
### Seven Members Serving Two 2-Year Terms

| NAME | ADDRESS | APPOINTED | EXPIRES | TERM |
|---|---|---|---|---|
| Darling, Harold | 2515 Lakeshore Dr | 03-13-07 | 03-13-09 | 1 |
| Jeffcoat, Elizabeth | PO Box 116 | 03-13-07 | 03-13-09 | 1 |
| Jones, Craig, DVM | 2420 N. Main | 12-13-05 | 12-05-07 | 1 |
| Masters, Ashlee | 1517 Hwy 174 S., Rio Vista | 01-27-04 | 01-27-08 | 2 |
| Miller, Bill | 116 S Main | 03-13-07 | 03-13-09 | 1 |
| Wray, Carol | 1211 Crestwood | 01-27-04 | 01-27-08 | 2 |
| Yanes, Sandra | Police Department | 03-13-07 | 03-13-09 | 1 |

## BUILDING AND STANDARDS COMMISSION – Clint Ishmael
### Seven Members Serving Two 2-Year Terms

| NAME | ADDRESS | APPOINTED | EXPIRES | TERM |
|---|---|---|---|---|
| Bush, Charles | 1102 Belmont | 04-10-07 | 04-10-09 | 1 |
| McAfee, Clara | 200 Olive St | 06-22-04 | 06-22-08 | 2 |
| Shaw, Mike | 1302 Belvon Place | 02-13-07 | 02-13-09 | 1 |
| Sigler, Gerald | 418 W. Wilson | 06-22-04 | 06-22-08 | 2 |
| Torres, Juana | 1006 Spell Ave | 09-13-07 | 09-13-09 | 2 |
| White, Wendell | 1717 Pipeline Rd | 06-28-05 | 06-28-09 | 2 |
| Williams, Kent E. | 807 Shady Creek Court | 09-11-07 | 09-11-09 | 1 |

# BOARD & COMMISSION MEMBERS

## CIVIL SERVICE COMMISSION – Human Resources Director
### Three Members Serving 3-Year Terms, Expiring in December - LGC 143.006

| NAME | ADDRESS | APPOINTED | EXPIRES | TERM |
|---|---|---|---|---|
| Boulware, Dan | 711 Stonelake Dr | 04-08-03 | 12/08 | 2 |
| Young, Brad | 1209 W. Westhill/PO Box 176 | 01-24-06 | 12/09 | 1 |
| Wilson, Terri | 16 N. Mill | 12-14-04 | 12/07 | 1 |

## HISTORIC PRESERVATION COMMISSION – Ann Powell
### Five members serving 2-year terms; Established

| NAME | ADDRESS | APPOINTED | EXPIRES | TERM |
|---|---|---|---|---|
| Bullard, Linda S M I | 708 N Anglin | 11-14-06 | 11-14-08 | 1 |
| Ewart, Gary M I | 405 S Walnut | 04-11-06 | 04-11-08 | 1 |
| Ricker, Dan M | 619 N Anglin St | 04-11-06 | 04-11-08 | 1 |
| Williams, Saundra M I | 808 S Anglin | 04-11-06 | 04-11-08 | 1 |
| Vacancy | | | | |

## LIBRARY ADVISORY BOARD – Tina Williams
### Eleven Members Serving Two 2-Year Terms

| NAME | ADDRESS | APPOINTED | EXPIRES | TERM |
|---|---|---|---|---|
| Brown, Laura S. | 815 Stonelake Dr. | 07-24-07 | 07-24-09 | 1 |
| Grigsby, Larry | 1013 W. Lone Star | 02-22-05 | 02-22-09 | 2 |
| Hazlewood, Gail | 929 Highland Dr | 02-22-05 | 02-22-09 | 2 |
| Kandt, Shirley | 915 Surry Place | 11-23-04 | 11-23-08 | 2 |
| Leonard, Diana | 818 N. Anglin | 07-24-07 | 07-24-09 | 1 |
| Martyniuk, Teddy | 1503 Baystore Rd. | 07-24-07 | 07-24-09 | 1 |
| Parker, Barbara “Alice” | 1800 Yellow Jacket Dr. | 02-27-07 | 02-28-09 | 1 |
| Rollen, Wanda | 2501 Lakeshore | 03-14-06 | 03-14-08 | 1 |
| Smith, Mege | 1211 Westhill Drive | 11-08-05 | 11-08-07 | 1 |
| Shaffer, Gayanne | 1616 Wordsworth Dr | 09-26-06 | 09-26-08 | 1 |
| Wilmore, Elaine L. | 911 Hemphill Dr | 02-27-07 | 02-27-09 | 1 |

## MUSEUM ADVISORY BOARD – Julie Baker
### Nine Members Serving Two 2-Year Terms

| NAME | ADDRESS | APPOINTED | EXPIRES | TERM |
|---|---|---|---|---|
| Billings, Bill | 413 So Ridgeway Dr | 09-12-06 | 09-12-08 | 1 |
| Jones, Karen | 811 Phillips St | 12-14-04 | 12-14-08 | 2 |
| Langford, Floyd | 521 Woodard | 08-22-06 | 08-22-08 | 2 |
| McClellan, Paul | 505 N Anglin St. | 09-11-07 | 09-11-09 | |
| Read, Aquilla | 102 Bluebonnet Trail Keene | 08-22-06 | 08-22-08 | 1 |
| Theimer, Robert | 915 W Westhill Dr | 08-22-06 | 08-22-08 | 1 |
| Watson, Randy D | 701 Scudder | 09-11-07 | 09-11-09 | 1 |
| Wilmart, Diann | P.O. Box 675, Keene | 07-26-05 | 07-26-09 | 2 |
| Billings, Ann | 413 So Ridgeway Dr | 09-12-06 | 09-12-08 | 1 |

# BOARD & COMMISSION MEMBERS

## PARKS AND RECREATION BOARD – Max Robertson
### Seven Members Serving Two 2-Year Terms

| NAME | ADDRESS | APPOINTED | EXPIRES | TERM |
|---|---|---|---|---|
| Dugger, Casey | 1200 Center Ct | 06-27-06 | 06-27-08 | 1 |
| Oefinger, Ben | 1111 Westhill | 06-27-06 | 06-27-08 | 1 |
| Pedigo, Lori | 1010 Hemphill | 10-14-03 | 10-25-07 | 2 |
| Stone, Randy | 1510 Leaning Oak Ln | 04-27-04 | 04-27-08 | 2 |
| Watson, Lonnie | 1207 Cindy Ln | 07-10-07 | 07-10-09 | 1 |
| Wylie, Garey | 306 Red Oak Drive | 07-12-05 | 07-12-09 | 2 |
| Yanez, Nanette | 410 Myers Ave. | 02-28-06 | 02-28-08 | 1 |

## PLANNING AND ZONING COMMISSION – Ann Powell
### Seven Members Serving Two 2-Year Terms

| NAME | ADDRESS | APPOINTED | EXPIRES | TERM |
|---|---|---|---|---|
| Chandler, Lisa | 501 Honeysuckle | 11-23-04 | 11-23-08 | 2 |
| Curlee, Jim | 816 Meadowview | 08-23-07 | 08-23-09 | 2 |
| Corder, Sharon L | 1203 Hemphill Dr | 02-26-07 | 02-26-09 | 1 |
| Holden, Cliff | 1000 Berkley | 08-08-06 | 08-08-08 | 2 |
| Potts, Brannon | 801 Bentwood Ln | 06-28-05 | 06-28-09 | 2 |
| Vasquez, Joseph | 102 S. Washington | 09-25-07 | 09-25-09 | 1 |
| White, Gayle | 1223 Surry Pl. Dr | 11-23-04 | 11-23-08 | 2 |

## TIF DISTRICT #1 (Industrial Park) – Adam Miles
### Five members serving 2-year terms; Est. RS04-2001-34

| NAME | ADDRESS | APPOINTED | EXPIRES | TERM |
|---|---|---|---|---|
| Boles, Kyle | City Council | 12-13-05 | 12-31-07 | 1 |
| Force, Bob | City Council | 02-14-06 | 02-14-08 | 1 |
| Harmon, Roger | County Judge | 06-12-06 | 06-12-08 | 2 |
| McFall, R.C. | County Commissioner | 06-12-06 | 06-12-08 | 2 |
| Russell, Sonny | City Council | 01-09-06 | 01-09-08 | 1 |

## TIF DISTRICT #2 (Downtown) – Greg Wilmore
### Five members serving 2-year terms; Est. RS01-2003-15

| NAME | ADDRESS | APPOINTED | EXPIRES | TERM |
|---|---|---|---|---|
| Ammons, Maxine | 415 N. Anglin | 02-28-06 | 02-28-08 | 1 |
| Beeson, Don | County Commissioner | 01-10-07 | 01-10-09 | 1 |
| Force, Bob | City Council | 01-25-05 | 01-25-09 | 2 |
| McFall, R.C. | County Commissioner | 01-10-05 | 01-10-09 | 3 |
| Reynolds, Ted (chair) | City Council | 01-25-05 | 01-25-09 | 2 |

# BOARD & COMMISSION MEMBERS

**ZONING BOARD OF ADJUSTMENT – Ann Powell**
**Nine Members Serving Two 2-Year Terms**

| NAME | ADDRESS | APPOINTED | EXPIRES | TERM |
|---|---|---|---|---|
| Kelly, Robert | 702 Hyde Park | 04-10-07 | 04-10-09 | 1 |
| Mattix, Shawn | 106 Bellevue Dr. | 07-24-07 | 07-24-09 | 1 |
| Moss, Jean | 1606 Longfellow | 06-25-07 | 06-25-09 | 1 |
| Nelson, Wesley | 1200 Crestwood Dr | 09-12-06 | 09-12-08 | 1 |
| Shaffer, Steve | 1616 Wordsworth | 09-27-05 | 09-27-09 | 2 |
| Turman, John | 1127 Berkley Dr | 11-09-04 | 11-09-08 | 2 |
| White, Curtis | 1223 Curry Place | 07-24-07 | 07-24-09 | 1 |
| Williams, Dale | 1201 Prairie | 07-24-07 | 07-24-09 | 1 |
| Kelly, Robert | 702 Hyde Park | 04-10-07 | 04-10-09 | 1 |

# Glossary

2007-2008

# GLOSSARY

**ACCOUNT** A term used to identify an individual asset, liability, expenditure control, revenue control or fund balance.

**ACCOUNTING PERIOD** A period of time, at the end of which, and for which financial statements are prepared.

**ACCOUNTING SYSTEM** The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds.

**ACCRUAL ACCOUNTING** A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred.

**AD VALOREM TAXES** Local property taxes that are assessed upon tangible property: land, improvements, and inventory.

**AGENCY FUNDS** Funds used to account for assets held by the City, acting as a trustee or agent for individuals, organizations, other governmental entities, and other funds of the City.

**APPRAISED VALUE** A value given to an asset for the purpose of taxation. (Property values are established by the Johnson County Appraisal District).

**APPROPRIATION** An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.

**ASSESSED VALUATION** A valuation set upon real estate or other property, by a government body, as the basis for levying taxes.

**ASSETS** Resources, owned or held by a government, which have monetary value.

**AUDIT** A methodical examination of the utilization of resources. It concluded in a written report of its findings. It is a test of management's accounting system to determine the extent to which internal accounting controls are both available and being enforced.

**BALANCE SHEET** A basic financial statement which discloses the assets, liabilities, and equities of an entity at a specific date in conformity with Generally Accepted Accounting Principles.

**BALANCED** An equality between the total of revenues and expenses.

**BALANCED BUDGET** When the anticipated revenues exceed or equal the anticipated expenditures for a budget period.

**BOND** A written promise, generally under seal, to pay a specified sum of money called the face value, at a fixed time in the future called the maturity date, and carrying interest at a fixed rate payable periodically. Note: The difference between a note and a bond is that the latter usually runs for a longer period of time and requires greater legal formality.

**BOND FUND** A fund used to account for the proceeds of a bond issue. Such proceeds are accounted for in a Capital Projects Fund.

**BONDED DEBT** That portion of indebtedness represented by outstanding bonds.

**BONDS AUTHORIZED AND UNISSUED** Bonds which have been legally authorized, but not issued and which can be issued and sold without further authorization. Note: This term should not be confused with the term "margin of borrowing power," or "legal debt margin," either one of which represents the difference between the legal debt limit of a governmental unit and the debt outstanding against it.

**BOND ISSUED** Bonds sold.

**BUDGET** A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary or whether it has been approved by the appropriating body.

**BUDGET MESSAGE** A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body.

**BUDGET ORDINANCE** An official act by the City Council to legally authorize City staff to obligate and expend resources.

**BUDGETING (APPROPRIATING)** The City prepares its budget in conformity with practices prescribed or permitted by the applicable Statutes of the State of Texas. As prescribed by the Statutes, the City in its budgeting process includes as a resource (amount available for current expenditures), a portion of the fund balance that has been accumulated in prior years. This process minimizes tax levies and utilizes all available resources to the fullest extent.

**CAD** Central Appraisal District

**CAFR** Comprehensive Annual Financial Report

**CAPITAL BUDGET** A plan of proposed capital outlay and the means of financing the specified outlay for the stated fiscal period.

**CAPITAL EXPENDITURE** See Capital Outlay

**CAPITAL IMPROVEMENT** Value added to capital property, plant, and equipment.

**CAPITAL OUTLAY** Expenditures which result in the acquisition of or addition to fixed assets.

**CAPITAL PROJECTS** Established to account for all resources, principally bond proceeds and construction grants, which are used for the acquisition of capital facilities.

**CENTRAL APPRAISAL DISTRICT (CAD)** A special government district established by state law to appraise and determine fair market values on real property.

**CERTIFICATE OF OBLIGATION (CO's)** General Obligation Debt issued that is approved by the City Council.

**CHART OF ACCOUNTS** The classification system used by a City to organize the accounting for various funds.

**CITY CHARTER** The document of a home rule City similar to a constitution, which establishes the City's government structure and provides for the distribution of powers and duties among the various branches of government.

**COMMUNITY SERVICE DIVISION** A division within the City that contains all departments that provide quality of life services to the residents of the city.

**COMPREHENSIVE ANNUAL FINANCIAL REPORT** (CAFR) The official annual financial report of a government entity which presents revenues, expenses, assets, liabilities, and equity for all entity funds.

**CONTIGENCY RESERVE** An asset whose existence will be confirmed only by the occurrence or non occurrence of one or more uncertain future events not wholly within the control of the City.

**DEBT SERVICE FUND** A fund established to finance and account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**DEBT SERVICE FUND REQUIREMENTS** The amount of revenue which must be provided to the Debt Service Fund so that all principal and interest payments can be made in full on schedule.

**DEBT SERVICE REQUIREMENTS** The amount of money required to pay the interest on outstanding debt, serial maturities of principal for serial bonds, and required contributions to a Debt Service Fund for term bonds.

**DEFICIT** The excess of liabilities of a fund over its assets, or the excess of expenditures over revenues during a specified accounting period. For enterprise funds, it is the excess of expenses over income during the accounting period.

**DEPARTMENT** A unit of the City organization. All Departments report to one of the eleven Divisions.

**DEPRECIATION** (1) Expiration in service life of fixed assets other than wasting assets attributable to wear and tear through use and lapse of time, obsolescence, inadequacy or other physical or functional cause. (2) The portion of the cost of a fixed asset charged as an expense during a particular period. Note: The cost of a fixed asset is prorated over the estimated service life of such asset and each accounting period is charged a portion of such cost so that ultimately the entire cost of the asset is charged off as an expense.

**DISBURSEMENTS** The paying out of money to satisfy a debt or an expense.

**DIVISION** The City Departments are divided among eleven Divisions that report directly to the City manager.

**EFFECTIVE TAX RATE** State law in Texas prescribes a formula for calculating the effective tax rate for cities. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation or a growing tax base. The intent is to generate a rate that produces approximately the same revenue as the year before. The formula does make adjustments for newly annexed property and newly constructed property. If it is raised by three percent or more in a year, State law requires that special notices must be posted and published.

**ENCUMBRANCE** A recorded expenditure commitment representing a contract to purchase goods or services.

**ENTERPRISE FUND** A fund established to finance and account for operations (1) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Examples of Enterprise Funds are those funds created for water and sewer utilities, airports, and solid waste services.

**EXPENDITURES** If the accounts are kept on the accrual basis, this term designates total charges incurred, whether paid or unpaid. This includes expenses and a provision for retirement of debt not reported as a liability of the fund from which retired, as well as capital outlay. If they are kept on the cash basis, the term covers only actual disbursements for these purposes. Note: Encumbrances are not considered expenditures.

**EXPENSES** Charges incurred, whether paid or unpaid for operation, maintenance, interest and other charges which are presumed to benefit the current fiscal period. Note: Legal provisions sometimes make it necessary to treat as an expense, charges whose benefits extend over several periods.

**FIREMAN'S RETIREMENT RELIEF (FRR)** Retirement fund for the City Fire Department. This fund is owned by the local firemen, controlled and managed by a member retirement board, and regulated by the State of Texas.

**FISCAL PERIOD** Any period at the end of which a governmental unit determines its financial condition, the results of its operations and closes its books. Note: It is usually a year, though not necessarily a calendar year.

**FISCAL YEAR** A twelve-month period of time to which the annual budget applies and at the end of which a city determines its financial position and results of operations.

**FIXED ASSETS** Assets of long-term character in which the intent is to continue to hold or use an asset such as land, buildings, machinery, furniture and other equipment for a long term period.

Note: The term does not indicate the immobility of an asset, which is the distinctive characteristic of "fixture."

**FIXED CHARGES** Those amounts that are considered more or less fixed. Examples are interest, insurance and contributions to Pension Funds.

**FOUR (4) B FUND** Fund used to account for the proceeds of the 4B Sales Tax.

**FOUR (4) B SALES TAX** An amendment to state law in 1989 that allows Texas cities, if approved by their voters, to impose an additional sales tax, from 1/8 to 1 cent, to raise funds for economic development projects and/or quality of life issues such as parks, stadiums, and swimming pools.

**FRANCHISE FEE** A fee paid by public service utilities for use of the public right-of-way or other public property in providing their services to the citizens of the community.

**FRR** Fireman' Retirement Relief

**FUNCTION** A group of related activities aimed at accomplishing a major service or regulatory program for which the City is responsible. For example, public safety is a function.

**FUND** An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources, together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

**FUND ACCOUNTS** All accounts necessary to set forth the financial operations and financial condition of a fund. Note: Sometimes the term is used to denote budgetary accounts as distinguished from proprietary accounts, but such usage is not recommended.

**FUND BALANCE** The cumulative excess of revenues over/under expenditures in a fund at a point in time.

**GAAC** Government Accounting and Auditing Committee

**GAAP** Generally Accepted Accounting Principles

**GAO** General Accounting Office

**GAS** Government Accounting Standards

**GASB** Government Accounting Standards Board

**GENERAL FUND** The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. The General Fund is used to finance the ordinary operations of a governmental unit.

**GENERAL DEBT SERVICE FUND** Fund used to manage debt acquired by the General Fund.

**GENERAL OBLIGATION BONDS** A debt instrument of the city for whose payments the full faith and credit of the issuing body is pledged. More commonly, but not necessarily, general obligation bonds are considered to be those payable from taxes and other general revenues.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)** Uniform minimum standards and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules and procedures necessary to define accepted accounting practices at a particular time.

**GFOA** Government Finance Officers Association

**GOAL** A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless; that is, it is not concerned with a specific achievement in a given period.

**GOVERNMENTAL ACCOUNTING** A type of accounting using different funds to analyze, record, and summarize the financial transactions of governmental units and agencies.

**GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB)** A non-profit organization responsible for establishing & improving accounting & financial reporting standards for governmental units.

**GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA)** Professional association of finance officers dedicated to the sound management of government financial resources.

**GOVERNMENTAL FUNDS** Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

**GRANT** A contribution of an asset from one governmental agency to another. The contribution is usually made to aid in the support of a specified function (for example, education), but it is sometimes also for general purposes.

**HOTEL/MOTEL OCCUPANCY TAX** A seven (7) percent charge levied against the occupants of local Hotels and Motels.

**HOTEL/MOTEL OCCUPANCY FUND** Fund used to account for the proceeds of the Hotel/Motel Occupancy Tax.

**HUD** Housing & Urban Development

**HOUSING & URBAN DEVELOPMENT** US Government Agency whose mission is to increase home ownership, support community development, and increase access to affordable housing.

**HUD FUND** Fund used to account for, and administer the grant revenue from HUD.

**INCOME** This term is used in accounting for governmental enterprises and represents the excess of the revenues earned over the expenses incurred in carrying on particular phases of an

enterprise's activities. As indicated elsewhere, the excess of the total revenues over the total expenses of the enterprise for a particular accounting period is called "net income".

**INTEREST** A charge for borrowing money; usually a percentage of the outstanding principal over a specified period of time.

**INTEREST EXPENSE** Charges incurred as a cost of borrowing funds.

**INFRASTRUCTURE** Long-lived capital assets that are normally stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, tunnels, drainage systems, water and sewer systems, dams, and lighting systems.

**INTERNAL SERVICE FUND** A fund established to finance and account for services and commodities furnished by a designated department or agency to other departments or agencies within a single governmental unit or to other governmental units. Amounts expended by the fund are restored thereto, either from operating earnings or by transfers from other funds, so that the original fund capital is kept intact.

**INVENTORY LIST** A detailed list showing quantities, descriptions, and values of property, units of measure, and unit prices. Note: The term is often confined to consumable supplies, but may also cover fixed assets.

**INVENTORY OF SUPPLIES** The cost value of supplies on hand.

**INVESTMENTS** Securities and real estate held for the production of income usually in the form of interests, dividends, rentals, or lease payments. The term does not include fixed assets used in City operations.

**LAND** A fixed asset account which reflects the value of land owned by a governmental unit. If land is purchased, this account shows the purchase price and costs such as legal fees, filing and excavation costs, and the likes which are incurred to put the land in condition for its intended use. If land is acquired by gift, the account reflects the estimated fair market value at the time of acquisition.

**LEASED EQUIPMENT FUND** Fund used to account for proceeds reserved for the replacement of capital equipment.

**LEGAL DEBT MARGIN** The difference between legal debt limit of a governmental entity and the debt outstanding against it.

**LIABILITIES** Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.

**LINE ITEM** A specific program end item with its own identity.

**MARGIN OF BORROWING POWER** The difference between legal debt limit of a governmental entity and the debt outstanding against it.

**MODIFIED ACCRUAL ACCOUNTING** A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

**NCTCOG** North Central Texas Council of Governments

**NON-OPERATING** Income of a governmental enterprise which is not derived from the operation of such enterprises. Examples are interest on investments or on bank deposits.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS (NCTCOG)** a voluntary association of, by and for local governments, and was established to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development. NCTCOG's purpose is to strengthen both the individual and collective power of local governments and to help them recognize regional opportunities, eliminate unnecessary duplication, and make joint decisions.

**OBJECT** As used in expenditure classification, this term applies to a more specific arrangement of expenditures for services or commodities purchased. An example would be salaries, retirement contributions, or social security accounts. As used in revenue classifications, this term applies to a more specific arrangement of revenue sources; for example, ad valorem taxes, building permits, general sales and use tax, hotel/motel occupancy tax, etc.

**OBJECTIVE** Desired output oriented accomplishments which can be measured and achieved within a given time frame. Achievement of the objective advances the activity and organization toward a corresponding goal.

**OPERATING** (1) As used in the accounts of governmental enterprises of a business character, the term means such costs as are necessary for the maintenance of the enterprises, the rendering of services for which the enterprise is operated, the sale of merchandise, the production and disposition of commodities produced and the collection of the revenues. (2) The term is sometimes used to describe expenses for general governmental purposes.

**OPERATING EXPENSES** Cost of day-to-day operations such as wages, maintenance, office supplies, etc.

**OPERATING INCOME** Operating revenue less operating expenses that are applied to the daily operating activities of the entity.

**OPERATING REVENUE** Revenue earned from the day-to-day operations of the entity.

**ORDINANCE** A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

**PER CAPITA COSTS** The cost of service per person. Per capita costs are based on a population estimate provided of 29,500 by the North Texas Council of Governments.

**PERFORMANCE BUDGET** A budget wherein expenditures are based primarily upon measurable performance of activities and work programs.

**PERFORMANCE MEASURES** Specific quantitative measures of work performed within an activity or program. They may also measure results obtained through an activity or program.

**PRINCIPAL** The amount of funds borrowed, or the part of the amount borrowed which remains unpaid.

**PROGRAM** A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible.

**PROPERTY TAXES** Taxes levied on both real and personal property according to the property's valuation and tax rate. It describes all revenues received in a period from current taxes, delinquent taxes, penalties, and interest on delinquent taxes.

**PROPRIETARY FUNDS** Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

**RECEIPTS** Cash received.

**RESERVE** (or Projection Reserve) An account used to earmark a portion of a fund balance to indicate that it is not appropriate for expenditures or an account used to earmark a portion of fund equity as legally use.

**REVENUE** The taxes, fees, or other monetary resources that the City collects and receives into the treasury for public use. For those revenues which are recorded on the accrual basis, this term designates additions to assets which: (a) do not increase any liability (b) do not represent the recovery of an expenditure (c) do not represent the cancellation of certain liabilities without a corresponding increase in other liabilities or a decrease in assets, and (d) do not represent contributions of fund capital in enterprise and internal service funds. The same definition applies to those cases where revenues are recorded on the modified accrual or cash basis, except that additions would be partially or entirely recorded to cash.

**REVENUE BONDS** Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source prior to issuance.

**BOND COVERAGE** A calculation of an entity’s abaility to meet its principal and interest payments on outstanding bond debt. It is equal to gross revenue, less operating expense, divided by the current interest & principal payment.

**ROYALTY** A share of a product or profit (as of a gas or oil well) received by the owner for allowing another person or business to use the property.

**SELF-SUPPORTED DEBT** Debt that has a specified revenue source, other than ad valorem taxes, which will be used to support the entire debt.

**SERVICE CHARGES** A fee paid for the use of a particular service. The fee can be a standard amount such as an admission to the swimming pool or a charge based on consumption such as water charges per 1,000 gallons.

**SPECIAL REVENUE FUND** A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or for major capital projects) that are legally restricted to expenditures for specified purposes. An example is the Child Safety Fund, which restricts expenditures to child safety programs and municipal school crossing guard programs.

**SURPLUS** The excess of the assets of a fund over its liabilities; or if the fund has other resources and obligations, the excess of resources over the obligations. The term should not be used without a properly descriptive adjective unless its meaning is apparent from the context. See also Fund Balance.

**TAX ABATEMENT** The full or partial exemption from ad valorem taxes of eligible properties in a reinvestment zone designated as such for economic development purposes.

**TAX BASE** The total value of all real and personal property in the City as of January 1st of each year, as certified by the Appraisal Review Board. The tax base represents net value after all exemptions.

**TAX INCREMENT FINANCING DISTRICT (TIF)** A district created to fund infrastructure improvements (streets, water and sewer lines, etc.) in our city that allows for the incremental ad valorem tax to be set aside to pay for those improvements. Creating a TIF district would allow the City of Cleburne to use property tax money from the new district to make infrastructure improvements to that area.

**TAX LEVY** The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance. The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

**TAX RATE** The amount of tax levied for each $100 of assessed valuation. The maximum tax rate shall not exceed $2.50 per $100 of assessed value of real and personal property. Total tax rate is set by Council and is made up of two components: debt service and operations rates. The 2005 tax rate for the City of Cleburne is $.748108 per $100.00 valuation.

**TAX RATE (EFFECTIVE)** An effective tax rate is one that will (1) produce sufficient revenue to meet the taxing unit's debt payments for the coming fiscal year, plus (2) produces approximately the same amount of operating revenue from property taxes last year (that remain taxable this year) as was produced last year.

**TAX ROLL** The official list showing the amount of taxes levied against each taxpayer or property.

**TAXES** Compulsory charges levied by a governmental unit for the purpose of financing services performed for common benefit. Note: The term does not include specific charges made against particular persons or property for current or permanent benefits such as a special assessment. Neither does the term include charges. For example, licenses and permits.

**TEXAS MUNICIPAL RETIREMENT SYSTEM (TMRS)** The retirement system for the employees of the City. TMRS was established in 1948 and administer and manages funds in accordance with the Texas Municipal Retirement System Act (Texas Government Code, Title 8, Subtitle G).

**TMRS** Texas Municipal Retirement System

**TRANSFERS** Amounts transferred from one fund to another to assist in financing the services, programs, or to reimburse the recipient fund for services rendered.

**TRANSPORTATION FUND** Fund used to account for grant revenue, operating revenue generated, and expenses incurred by Cletran, the City and County Transportation system.

**TRIAL BALANCE** A list of the balances and the accounts in a ledger kept by double entry with the debit and credit balances shown in separate columns. If the totals of the debit and credit columns are equal or their net balance agrees with a control account, the ledger from which the figures are taken is said to be "in balance".

**TRUST AND AGENCY** A fund used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These include (1) Expendable Trust Funds (2) Non-Expendable Trust Funds (3) Pension Trust Funds and (4) Agency Funds.

**UNENCUMBERED** The amount of undesignated funds that is available for allocation for any purpose.

**UNRESERVED FUND BALANCE** A measure of financial resources set aside and unencumbered to mitigate current and future risks.

**USER CHARGES** The payment of a fee for the direct receipt of a public service by the party benefiting from the service.

**WORKING CAPITAL** An amount of funds that is calculated as the excess of current assets over current liabilities.