



City of Cleburne

REGULAR CITY COUNCIL MEETING AGENDA

FEBRUARY 26, 2008

7:00 PM

CITY HALL COUNCIL CHAMBERS
10 NORTH ROBINSON

I. ROLL CALL AND CALL TO ORDER BY MAYOR @ 7:02PM

City Council:

- ✓ Ted Reynolds, Mayor
- ✓ Kyle Boles, Mayor Pro Tem
- X Sonny Russell, SMD 1
- ✓ Robert Force, SMD 3
- ✓ John Warren, SMD 4

Administration:

- ✓ Chester Nolen, City Manager
- ✓ Adam Miles, Assistant City Manager
- X Shelly Doty, City Secretary
- ✓ Ivy Peterson, Deputy City Secretary
- ✓ Wade Adkins, City Attorney

Division Directors:

- ✓ Jerry Cash, Economic Development
- ✓ Mike Claunch, Public Services
- ✓ Bonita Hall, Human Resources
- ✓ Clint Ishmael, Fire Services
- ✓ Donna Jackson, Development Services
- ✓ Terry Powell, Police Services
- ✓ Max Robertson, Parks & Recreation
- ✓ Russell Schreiber, Public Works
- ✓ Greg Wilmore, Finance

Department Heads:

- X Kim Galvin, Budget & Purchasing
- ✓ Ann Powell, Planning & Zoning

Media:

- ✓ Matt Smith, Times-Review
 - ✓ Teresa Blackwell, Cleburne Eagle
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II. INVOCATION by Rev. Joseph Ardy, Ascension Lutheran Church

III. PLEDGE OF ALLEGIANCE

IV. CEREMONIAL MATTERS

Proclamation Severe Weather Awareness Week, February 24 – March 1, 2008

V. CITY SECRETARY READS THE GUIDELINES TO SPEAK BEFORE COUNCIL

CONSENT ITEMS

All of the following items on the Consent Agenda are considered to be routine and self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member or citizen so request. For a citizen to request removal of an item, a speaker card must be

filled out and submitted to the City Secretary prior to the beginning of the meeting.

C1. MINUTES

APPROVAL OF MINUTES FOR THE FEBRUARY 12, 2008 REGULAR COUNCIL MEETING.

BQ1.

AWARD BID FOR THE HAL INDUSTRIAL PARK SANITARY SEWER PROJECT TO B & L CONSTRUCTION IN THE AMOUNT OF \$632,875.

Person presenting this item: Russell Schreiber, Director of Public Works

BRIEF: Bids were received on February 14, 2008 for the Hal Industrial Park Sanitary Sewer project. Bids were reviewed by Childress Engineers, and it is their opinion that B & L Construction submitted the lowest, most responsible bid.

BQ2.

AWARD BID FOR THE SEALCOAT PROJECT TO JRJ PAVING, LP IN THE AMOUNT OF \$109,920.

Person presenting this item: Russell Schreiber, Director of Public Works

BRIEF: Bids were received on February 13, 2008 for Sealcoat Project. JRJ Paving submitted the lowest responsible bid meeting minimum specifications.

BQ3.

AWARD BID FOR THE TRINITY STREET PAVING & DRAINAGE IMPROVEMENTS TO WMH CONSTRUCTION IN THE AMOUNT OF \$319,679.

Person presenting this item: Russell Schreiber, Director of Public Works

BRIEF: Bids were received on February 14, 2008 for the Trinity Street Paving & Drainage Improvements project. Bids were reviewed by Childress Engineers, and it is their opinion that WMH Construction submitted the lowest, most responsible bid.

RS1. RS02-2008-10

A RESOLUTION APPROVING QUARTERLY INVESTMENT REPORTS FOR QUARTERS ENDING SEPTEMBER 30 AND DECEMBER 31, 2007.

Person presenting this item: Greg Wilmore, Director of Finance

BRIEF: Chapter 2256.023 of the Texas Government Code states that a written quarterly investment report must be prepared by the investment officer and submitted to the governing body. The report should cover investment transactions for all funds covered by the Act for the preceding period.

RS2. RS02-2008-11

A RESOLUTION AUTHORIZING A CONTRACT WITH HARRISON, WALKER & HARPER FOR PROFESSIONAL CONSTRUCTION MANAGER AT RISK SERVICES RELATED TO THE DEVELOPMENT OF THE CLEBURNE CIVIC / CONVENTION CENTER PROJECT AS REQUESTED BY THE CLEBURNE 4B ECONOMIC DEVELOPMENT BOARD OF DIRECTORS.

Person presenting this item: Adam Miles, Assistant City Manager

BRIEF: The City of Cleburne and the Cleburne 4B Economic Development Corporation solicited proposals to provide Construction Manager at Risk and other related professional services for the development and construction of the Cleburne Civic / Convention Center project. Nine firms submitted proposals and three firms were selected for interview. After evaluation and consideration Harrison, Walker & Harper was recommended by the evaluation team. The Cleburne 4B Economic Development Corporation considered this item at their meeting held Thursday, February 21, 2008. Approval is required to authorize the City Manager to negotiate and execute an agreement with HWH and authorize the 4B Corporation to expend funds for these professional services.

RS3. WITHDRAWN FROM CONSIDERATIONN

A RESOLUTION AUTHORIZING AN AGREEMENT WITH TYLER TECHNOLOGIES TO PROVIDE SOFTWARE FOR THE HUMAN RESOURCES DIVISION.

Person presenting this item: Kim Galvin, Budget and Purchasing Manager

BRIEF: This Human Resources software package will be an extension of the existing payroll and financial software also provided by Tyler Technologies. It will provide tracking and administration of employee data and produce regulatory reports, and it will manage information tracking and administration of benefits, position control, FMLA, and applicants.

OR1. OR02-2008-15

AN ORDINANCE ESTABLISHING A NO PARKING ZONE ON THE SOUTH SIDE OF WEST WARDVILLE STREET FROM THE SOUTHWEST CORNER OF FIELD STREET 275 FEET TO THE WEST.

Person presenting this item: Russell Schreiber, Director of Public Works

BRIEF: The City has received a request from Field Street Baptist Church to establish a no parking zone on West Wardville St. to eliminate a safety hazard of pedestrians crossing the street. The No Parking Zone would be established on the south side of West Wardville Street from the southwest corner of Field Street 275 feet to the west.

OC1.

AUTHORIZE EXPENDITURE OF FUNDS FOR ADDITIONAL ELECTRIC SERVICE TO THE BOOKER T. WASHINGTON COMMUNITY AND RECREATION CENTER SITE; AS REQUESTED BY THE CLEBURNE 4B ECONOMIC DEVELOPMENT BOARD OF

DIRECTORS.

Person presenting this item: Adam Miles, Assistant City Manager

BRIEF: Oncor Electric Delivery has provided a quote for providing additional electrical service for the Booker T. Washington Community and Recreation Center site. The cost is \$25,995.92 and will provide for the 102.7kW load requirement for the new facility. The 4B Corporation considered this item at their meeting held Thursday, February 21, 2008. Approval is required to authorize the 4B Corporation to expend funds for this part of the project.

MOTION: to approve the consent agenda with the exception of RS3 to be entirely withdrawn from consideration

	Motion	Second	Aye	No	Abstain	Absent	Result
Russell						X	Approved as presented
Boles		X	X				X Approved as amended
Force	X		X				Denied
Warren			X				Withdrawn
Reynolds			X				Tabled
							Postponed until:
X	Motion Carried		Motion Failed				Roll Call

OTHER COUNCIL MATTERS

OC2.

APPROVE PRELIMINARY PLAT OF LOT 1, BLOCK 1, BLAKNEY COURTS ADDITION, BEING 9.813 ACRES OF THE CHRISTOPHER CHANEY SURVEY A-124, JOHNSON COUNTY, TEXAS; REQUESTED BY R.J. SIKES, REPRESENTED BY HICKMAN CONSULTING ENGINEERS, INC.

Donna Jackson, Director of Development Services stated that the Planning and Zoning Commission considered this request at its meeting of February 11, 2008. Notice was given as required by State law. We have received no objections. P&Z recommended approval by a vote of 5-0 with the stipulation that there be no waiver of curb, gutter, sidewalk and street improvements as requested by the applicant.

MOTION: to approve

	Motion	Second	Aye	No	Abstain	Absent	Result
Russell						X	X Approved as presented
Boles		X	X				Approved as amended
Force			X				Denied
Warren	X		X				Withdrawn

Reynolds			X					Tabled
								Postponed until:
X	Motion Carried		Motion Failed					Roll Call

OC3.

APPOINTMENTS TO THE LIBRARY ADVISORY BOARD.

Mike Claunch, Director of Public Services stated that the first term of Ms. Mege Smith has expired and Ms. Wanda Rollen's 1st term expires in March. Staff respectfully requests that they both be reappointed to another term. A replacement is needed for Ms. Laura Brown who is unable to accept her appointment. Staff respectfully requests that Ms. Janet Walker-Snider be appointed to replace Ms. Brown.

MOTION: to reappoint Mege Smith and Wanda Rollen and appoint Janet Walker-Snider

	Motion	Second	Aye	No	Abstain	Absent		Result
Russell						X	X	Approved as presented
Boles		X	X					Approved as amended
Force			X					Denied
Warren	X		X					Withdrawn
Reynolds			X					Tabled
								Postponed until:
X	Motion Carried		Motion Failed					Roll Call

OC4.

APPOINTMENT TO THE TAX INCREMENT FINANCING DISTRICT #2 BOARD.

Greg Wilmore, Director of Finance stated that Maxine Ammons' 1st term expires February 28th. Staff requests Council fill this position.

MOTION: to reappoint Maxine Ammons

	Motion	Second	Aye	No	Abstain	Absent		Result
Russell						X	X	Approved as presented
Boles			X					Approved as amended
Force	X		X					Denied
Warren		X	X					Withdrawn
Reynolds			X					Tabled
								Postponed until:
X	Motion Carried		Motion Failed					Roll Call

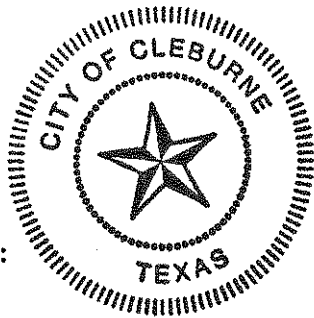
CITIZENS COMMENTS

None

ADJOURNED AT: 7:12PM

APPROVAL OF MINUTES

APPROVED BY MAJORITY VOTE OF COUNCIL ON: March 11, 2008



ATTEST:

CITY OF CLEBURNE

Ted Reynolds, Mayor

Shelly Doty, City Secretary