



**REGULAR CITY COUNCIL MEETING MINUTES**  
**NOVEMBER 11, 2008**  
**7:00 PM**  
**CITY HALL COUNCIL CHAMBERS**  
**10 NORTH ROBINSON**

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**I. ROLL CALL AND CALL TO ORDER BY MAYOR @ 7:01 PM**

**City Council:**

- ✓ Ted Reynolds, Mayor
- ✓ Kyle Boles, Mayor Pro Tem
- ✓ Dr. Bob Kelly, SMD 1
- ✓ Robert Force, SMD 3
- ✓ John Warren, SMD 4

**Administration:**

- ✓ Chester Nolen, City Manager
- ✓ Rick Holden, Assistant City Manager
- ✓ Shelly Doty, City Secretary
- ✓ Ivy Peterson, Deputy City Secretary
- ✓ Wade Adkins, City Attorney

**Division Directors:**

- ✓ Jerry Cash, Economic Development
- ✓ David Esquivel, Public Works
- ✓ Bonita Hall, Human Resources
- ✓ Clint Ishmael, Fire Services
- ✓ Donna Jackson, Development Services
- ✓ Terry Powell, Police Services
- ✓ Max Robertson, Parks & Recreation
- ✓ Greg Wilmore, Finance

**Department Heads:**

- ✓ Kim Galvin, Budget & Purchasing
- ✓ Ann Powell, Planning & Zoning

**Media:**

- ✓ Matt Smith, Times-Review

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- II. INVOCATION by Dr. Joe Stephens, Chaplain and Veteran, Retired U. S. Military**
- III. PLEDGE OF ALLEGIANCE**
- IV. CEREMONIAL MATTERS**
- V. CITY SECRETARY READ THE GUIDELINES TO SPEAK BEFORE COUNCIL**

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**CONSENT ITEMS**

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- C1. MINUTES**  
**APPROVAL OF MINUTES FOR THE OCTOBER 28, 2008 REGULAR COUNCIL MEETING.**

BQ1.

**AUTHORIZE PURCHASE OF ONE (1) FULLY EQUIPPED ADMINISTRATIVE FIRE VEHICLE AND ONE (1) FULLY EQUIPPED ANIMAL CONTROL VEHICLE FROM DALLAS DODGE IN THE AMOUNT OF \$54,875.**

Person presenting this item: Kim Galvin, Budget and Purchasing Manager

**BRIEF:** These vehicles are replacement vehicles and are included in the current budget. Each unit will be fully equipped with all public safety equipment. Dallas Dodge is a Houston-Galveston Area Council (H-GAC) vendor. By utilizing the contract through H-GAC the City has fulfilled all of the competitive bidding requirements established by the State of Texas.

RS1. RS11-2008-71

**A RESOLUTION APPROVING THE SECTION 8 MANAGEMENT ASSESSMENT PROGRAM (SEMAP) CERTIFICATION FOR FISCAL YEAR ENDING SEPTEMBER 30, 2008.**

Person presenting this item: Rick Holden, Assistant City Manager

**BRIEF:** SEMAP provides policies and procedures for the Department of Housing and Urban Development's use in identifying Section 8 Housing Agency Management capabilities and deficiencies. In accordance with 24 CFR 985, Section 8 Housing Agencies shall provide certification as to data on indicators by submitting a certified questionnaire [form HUD-52648, Section 8 Management Assessment Program (SEMAP)] within 60 calendar days after the end of its fiscal year to the HUD Field Office. The certification must be approved by Board Resolution, signed by the Chairman of the Board of Commissioners and attested by the Executive Director. The Housing Authority is a division of the Community Development Program of the City of Cleburne and therefore the City Council of Cleburne serves as the Board of Commissioners of the Housing Authority.

OC1.

**APPROVAL OF ACCOUNTS PAYABLE FOR THE MONTH OF OCTOBER 2008.**

Person presenting this item: Greg Wilmore, Director of Finance

OC2.

**APPROVE FINAL PLAT OF LOTS 1 - 3, BLOCK 1, S.M. BERKLEY ADDITION, AN ADDITION TO THE EXTRATERRITORIAL JURISDICTION (ETJ) OF THE CITY OF CLEBURNE (LOCATED AT 1543 FM 2135), REQUESTED BY STANLEY MACK AND SHELLY DENISE BERKLEY, REPRESENTED BY DUMAS LAND SURVEYING, INC.**

Person presenting this item: Donna Jackson, Director of Development Services

**Brief:** The Planning and Zoning Commission considered this request at its meeting of October 13, 2008. Notice was given as required by State law. We have received no inquiries or objections. P&Z

recommended approval by a vote of 5-0.

**MOTION: to approve in its entirety**

	Motion	Second	Aye	No	Abstain	Absent	Result
Kelly			X				X Approved as presented
Boles			X				Approved as amended
Force	X		X				Denied
Warren		X	X				Withdrawn
Reynolds			X				Postponed until:
X	<i>Motion Carried</i>		<i>Motion Failed</i>				<i>Roll Call</i>

## RESOLUTIONS

**RS2. RS11-2008-72**

**A RESOLUTION APPROVING AN INTERIM MANAGEMENT PLAN FOR BOOKER T. WASHINGTON COMMUNITY AND RECREATION CENTER, AS REQUESTED BY THE CLEBURNE 4B ECONOMIC DEVELOPMENT CORPORATION.**

Rick Holden, Assistant City Manager stated that at their meeting of November 3, 2008, the 4B Board of Directors unanimously approved an interim management plan for the Booker T. Washington Community and Recreation Center that calls for a 6-9 month transition period allowing the City to showcase the new facility. This will give the staff and 4B Board time to completely furnish the building, to pilot possible community programs and to allow other civic and community groups to use the facility while the new Civic/Conference Center is under construction. After the transition period the 4B Board will consider proposals from the East Cleburne Community Center and others that might be interested in becoming tenants of the facility. During this transition period every effort will be made to accommodate such program requests/opportunities on a scheduled basis.

**MOTION: to approve as presented**

	Motion	Second	Aye	No	Abstain	Absent	Result
Kelly			X				X Approved as presented
Boles			X				Approved as amended
Force		X	X				Denied
Warren	X		X				Withdrawn
Reynolds			X				Postponed until:
X	<i>Motion Carried</i>		<i>Motion Failed</i>				<i>Roll Call</i>

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**ORDINANCES**


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**OR1. OR11-2008-77****AN ORDINANCE REDUCING THE SPEED LIMIT ON WESTMEADOW DRIVE FROM ROBIN PLACE TO TURTLEDOVE DRIVE TO 25 MPH.**

David Esquivel, Director of Public Works stated that Staff has received a request to lower the speed limit from 30 MPH to 25 MPH on Westmeadow Drive from the intersection of Westmeadow Drive and Robin Place to Westmeadow Drive and Turtle dove Drive.

**MOTION: to approve as presented**

	Motion	Second	Aye	No	Abstain	Absent	Result
Kelly		X	X				X Approved as presented
Boles	X		X				Approved as amended
Force			X				Denied
Warren			X				Withdrawn
Reynolds			X				Postponed until:
X	<i>Motion Carried</i>		<i>Motion Failed</i>				<i>Roll Call</i>

**OR2. OR11-2008-78****AN ORDINANCE APPROVING PLACEMENT OF THREE-WAY STOP SIGNS AT THE T-INTERSECTION OF TURTLEDOVE DRIVE AND WESTMEADOW DRIVE.**

David Esquivel, Director of Public Works stated that City staff has received a request for placement of 3-way stop signs at the T-intersection of Turtle dove Drive and Westmeadow Drive. This will require all vehicles to stop at the intersection regardless of direction of travel.

**MOTION: to approve as presented**

	Motion	Second	Aye	No	Abstain	Absent	Result
Kelly			X				X Approved as presented
Boles				X			Approved as amended
Force		X	X				Denied
Warren	X		X				Withdrawn
Reynolds				X			Postponed until:
X	<i>Motion Carried</i>		<i>Motion Failed</i>				<i>Roll Call</i>

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**OTHER COUNCIL MATTERS**


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**OC3.****APPOINTMENT TO THE AIRPORT ADVISORY BOARD.**

Rick Holden, Assistant City Manager stated that Staff is requesting Council fill a vacancy left by Andy Sherwood. Mr. Sherwood submitted his resignation because he is moving to Ft. Worth. Cliff Holden and Gail White have submitted an application and are willing to serve on the Board if appointed.

**MOTION: to appoint Gail White**

	Motion	Second	Aye	No	Abstain	Absent	Result
Kelly			X				X Approved as presented
Boles		X	X				Approved as amended
Force			X				Denied
Warren	X		X				Withdrawn
Reynolds			X				Postponed until:
X	<i>Motion Carried</i>		<i>Motion Failed</i>				<i>Roll Call</i>

**OC4.**

**APPROVAL OF REVISED ORGANIZATIONAL CHART.**

Chester Nolen, City Manager stated that the City Council recently approved the promotion of Rick Holden to Assistant City Manager. Doing so left a vacancy in the staff that oversaw five departments of the Public Services Division. Mr. Holden and the City Manager had a number of conversations since that time regarding the hiring of personnel to fill the vacancy. The outcome of their discussions has been that with some modification to the organizational structure, he recommended to the Council that the position be eliminated and the Division be parceled out and absorbed within the organization.

**MOTION: to approve as presented**

	Motion	Second	Aye	No	Abstain	Absent	Result
Kelly		X	X				X Approved as presented
Boles			X				Approved as amended
Force	X		X				Denied
Warren			X				Withdrawn
Reynolds			X				Postponed until:
X	<i>Motion Carried</i>		<i>Motion Failed</i>				<i>Roll Call</i>

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**CITIZENS COMMENTS**

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None

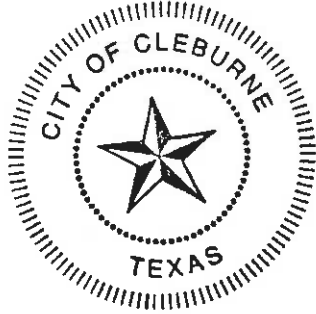
**ADJOURNED AT: 7:13 p.m.**

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**APPROVAL OF MINUTES**

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**APPROVED BY MAJORITY VOTE OF COUNCIL ON: November 25, 2008**



**ATTEST:**

**CITY OF CLEBURNE**

**Ted Reynolds, Mayor**

**Shelly Doty, City Secretary**