



JOB DESCRIPTION: SANITATION WORKER

PAY GROUP: 11 OCCUPATIONAL CATEGORY: Service/Maintenance
JOB TITLE: Sanitation Worker FLSA: Non-exempt; Full Time
WORK STEPS CODE: 955.687-022PDC Level: Very Heavy

OBJECTIVE:

To pick up residential refuse on a designated route four times a week; brush and large items curbside when necessary.

ORGANIZATIONAL RELATIONSHIPS:

1. REPORTS TO: Sanitation Crew leader
2. DIRECTS: Does not supervise any employees
3. OTHER: Contact with the Resource Recovery Facility personnel and the general public.

GENERAL STATEMENT OF DUTIES:

This is a non-supervisory position. Duties include loading garbage into trucks and assisting in clean-up of vehicle on a daily basis.

ESSENTIAL JOB FUNCTIONS:

- Drives residential refuse truck in a safe and efficient manner;
- Maintains vehicle in ready working condition, including fueling, proper lubrication, and cleaning of working parts;
- Works with the public in directing them to appropriate places to off-load;
- Must have the ability to follow oral and written instructions;
- Tests used oil and maintain used oil recycling container;
- Throws and stacks used tires;
- Delivers and stacks garbage bags to City facilities;
- Arrives at work on time;
- Maintains a regular and reliable level of attendance.

CARRYING AND/OR LIFTING: Must be able to lift up to 75 lbs. of refuse into trucks.

CLEANING: Sweep and clean working areas at the Transfer Facility; Maintain grounds at the Transfer Facility including mowing, etc.; Assist with maintenance when needed; Maintain mulching operation grounds, including picking up paper, mowing, etc.

CLIMBING: Climbs up and down on refuse trucks approximately 1,100 times per day; Must be capable of climbing up and down ladders.

CRAWLING: Under vehicles and equipment.

STANDING: Holds onto back of truck while truck is moving.

STOOPING: Stoops continuously while picking up refuse bags.

HOLDING: Holds tools with both hands and all fingers.

PICKING UP: Picks up approximately 2,500 bags of refuse per day; physically picks up brush and loads into trucks; Picks up paper and other debris on road ways to Transfer Facility. Picks up large items at curb sides such as sofas and appliances with assistance.

TOOLS: Use hand tools; Hand shovel dirt, refuse, gravel, and wet ash.

HEARING: Must be able to hear radio transmissions.

SIGHT: Must be capable of seeing equipment and gauges.

WORKING OUTDOORS: Work out doors in extreme types of weather such as rain, cold, and heat.

NOISE: Work in extreme and constant noise.

ODORS: Withstand odors and dust.

SAFETY: Use good judgement to work safely and use safety equipment assigned for duties.

OTHER IMPORTANT JOB FUNCTIONS:

The above statements are not a complete list of all responsibilities, duties, and skills held or performed by employees in this job. Employee may perform other related duties as assigned.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Good knowledge of the safe operation of the equipment used and of the provisions of the Texas Motor Vehicle Code relating to operation of sanitation vehicles and equipment; ability to know safety standards and prevent hazards; ability to work effectively and cooperatively with other employees;

EXPERIENCE AND TRAINING:

Preferred experience in driving large trucks and manual labor.

CONDITIONS OF EMPLOYMENT:

Employees must pass a pre-employment drug screen and Work Steps physical exam. Employees are subject to random drug/alcohol testing throughout their employment (per DOT regulations).

Must have and maintain a satisfactory driving record.

CERTIFICATES AND LICENSES REQUIRED:

A valid Texas CDL (Commercial Drivers License) Class B with Airbrakes.

Revised 12/2008-01

To apply for employment with the City of Cleburne:

In person: 10 N. Robinson Street, Cleburne, TX; (Mon.-Fri.; 8a-5p)

Website: www.cleburne.net

Email resume/applications for open positions to: hr@cleburne.net

The Public Library: Access to the City's website and job openings is available through the Cleburne Public Library.

Phone information: 817-645-0945 or 817-645-0915