



**Minutes**

**PARKS, RECREATION, TRAILS & OPEN SPACE MASTER PLAN  
ADVISORY COMMITTEE  
THURSDAY, JANUARY 9, 2020 AT 5:00 PM  
MUNICIPAL SERVICES BUILDING  
418 W. HENDERSON STREET  
CLEBURNE, TEXAS 76033**

**I. ROLL CALL AND CALL TO ORDER BY PRESIDING OFFICER**

Board Members			City Staff		
Chris Boedeker	President	X	Aaron Dobson	Parks and Recreation Director	X
John Warren	Vice President		Chris Fuller	Deputy City Manager	X
Steve Shaffer		X	Kristi Dempsey	Board Secretary	X
Debby Miller		X			
Kim Lively		X			
Brian Goodman		X			

**Invocation was given by President Chris Boedeker**

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**REGULAR MEETING**

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**GUIDELINES:** The Advisory Board invite citizens to address the Board on any topic. Citizens wishing to speak should complete a Registration Card and present it to the Board Secretary before the meeting begins. Each speaker must stand up, sign the Register Sheet and identify themselves for the official record. Speakers are allowed 5 minutes and may speak on posted agenda items either during the item’s consideration or under Citizens Comments. Should you wish to comment on a matter not posted, you may do so during Citizens Comments. Speakers who address the Board through a translator will be given at least twice the allotted time. In accordance with the Texas Open Meetings Act, the Board cannot discuss or take action on an unposted item. However, the Presiding Officer may request the City Manager, or designee, to provide additional information at a future meeting on a matter of general interest to the full Board, the public at large and to the citizen making the comment. Issues may be referred to City Staff for research and possible future action.”

**II. CITIZENS COMMENTS**

An opportunity for the public to make comments or address concerns for any matter whether or not posted on the agenda

### **III. INTRODUCE COMMITTEE MEMBERS AND CITY STAFF**

Committee and staff went around the room and introduced themselves. After the introductions, Aaron read the charge that the City council gave for the advisory committee. He discussed the role of this committee and the goals set forth for them.

### **IV. INTRODUCE MASTER PLAN CONSULTANT, MHS**

Aaron introduced Hunter Rush & Micae Perez from MHS Planning.

### **V. NEW BUSINESS**

#### **A. DISCUSS WHAT IS A MASTER PLAN**

Hunter stated that a master plan is a stepping stone to get to parks on the grounds. A master plan needs to be reasonable and have goals that can actually be obtained. It will give the Parks & Recreation department and the City of Cleburne direction moving forward. Brian asked what is councils Commitment to the Master Plan? Chris Boedeker responded he would like

to

see a plan that is achievable and low maintenance parks. He cannot speak for any other council members but he is onboard with this.

#### **B. DISCUSS MASTER PLAN APPROACH AND TIMELINE; TAKE ANY ACTION AS NEEDED**

Hunter discussed defining “Who is Cleburne” and “What do we want to be”. The exact timeline is still a work in progress but Hunter will update a timeline and present it soon. The goal is to take the final product to council in the October timeframe if at all possible.

#### **C. REVIEW & DISCUSS COMMITTEE MEMBERS MASTER PLAN SURVERY**

Aaron passed out the member surveys that were completed. There was some brief discussion about the responses.

#### **D. DISCUSS CITIZEN SURVEY AND PUBLIC INPUT QUESTIONS**

The committee members looked over a survey that will be used to collect information and data from the public. There were several items that need to be changed, deleted or added to the survey. This was the first draft and Hunter

will make the changes and send it back to staff to send to the committee for

of review. Hunter mentioned they would be adding a map with the 4 quadrants the city so residents could say which one they live in, if any.

There was discussion about who could, should or would complete the survey. A discussion about residents and non-residents completing the the survey as well. How the survey will be distributed was debated too.

word The committee liked several ideas of having it online and available paper copies. Staff will alert the community via social media, mail and city events that surveys are available to be completed. The board can help spread the

as well.

The goal is to have all of the surveys completed by the middle to end of February or first of March. The committee plans to meet after the surveys are completed and results are in and that could be in the late February or March timeframe.

#### **E. DISCUSS FUTURE PUBLIC INPUT MEETINGS**

He more meetings, associations, Hunter mentioned doing some popup meetings at various locations around the City like HEB, Lowe's or another locations with the store's permission. also mentioned doing some at Hulen and Carver Parks. People tend to be comfortable and honest in a setting like that. There will also be public meetings with local civic organizations, the CISD, the local sports and other local groups.

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### **ADJOURNMENT**

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#### **ADJOURNED AT:**

Meeting was adjourned at 6:59pm.