

AIRPORT ADVISORY BOARD

12:00 P.M.

01/13/2020

Airport Terminal Building

MEMBERS PRESENT

Christi Bradley
David Johnson
Susan Ford
Brandi Collins

MEMBERS ABSENT

Karla Carmichael

STAFF

Sharlette Wright
Gayla Harlow

OTHERS ATTENDING

The meeting was called to order at 12:06 pm by Sharlette Wright. Christi welcomed our new member, Brandi Collins. Brandi works for the FAA in land acquisitions and will be a great help with questions about the airport. Our 2nd new member, Karla Carmichael, was unable to attend today, but will be here for the next meeting in March.

The minutes from the 11/11/19 meeting were reviewed and briefly discussed. David Johnson made a motion to approve the minutes and this was seconded by Susan Ford. The minutes were approved.

The airport has received a CIP (Capital Improvement Program) grant from the FAA for \$5,000,000. This grant will be used for rehab of the taxiways and runways. The portion we pay will be about \$517,000. Our part of the engineering fees will be \$45,000. Sharlette explained the process of choosing an engineering company to the board and offered to help in any way she can. The work to be done will include possibly moving at least one of the taxiways to be in compliance with FAA standards. Sharlette will be going to Austin for a meeting with the new aviation director of TxDot on 2/4/20 and the city engineer will be going with her for the meeting. Unfortunately, the drainage work Sharlette requested has been removed from the project for this year.

This year we will have to go out for bids for a fuel provider. There are quite a few fuel providers we will be contacting, such as Phillips 66, Shell Aviation, AvFuel, and of course, Epic Aviation. In her proposal, Sharlette will be including an update for the 100LL self-serve fuel island and the Jet A truck to be replaced or updated in the proposal. She also will include the rebranding of the fuel if needed. Once Sharlette has a proposal ready, she will share it with the airport board for any questions or suggestions.

The City Manager has asked Sharlette to appoint an airport board member to be a part of the Airport Future Expansion Committee. This committee will be discussing future growth of the airport, such as lengthening of the runway or the possibility of relocating the airport. Brandi Collins volunteered to be part of the committee.

The Minimum Standards and Regulations were briefly discussed with reference made to Hangar 98 and its occupants. They have not followed the agreement put into effect, such as installing a sprinkler system, finishing the inside of the hangar, etc. They have been told to keep the area clean and litter-free which was not done regularly unless Sharlette made them comply. The City has sent them notice that the lease is being cancelled and they need to vacate. They have filed a restraining order to stop the eviction and it has gone into litigation.

The point was brought up that there are airplanes based out here that never fly. The general consensus is that we need to contact the pilots who never fly and encourage them to either fly their airplanes or move on. There should be something in the Minimum Standards and Regulations concerning this problem. David brought a copy of a lease from another airport that addresses the problem and it may be of help to us when we're updating our Minimum Standards. There are a few other problems that need to be addressed concerning hangar issues. Sharlette will be doing hangar inspections this year and anyone who is out of compliance will be given notice. The Minimum Standards discussion will be continued at the next board meeting in March.

Christi Bradley made a motion for adjournment at 1:20 pm and this was seconded by David Johnson.

