

AIRPORT ADVISORY BOARD – ZOOM MEETING

12:00 P.M. 05/18/2020

Airport Terminal Building

MEMBERS PRESENT

Christi Bradley
David Johnson
Karla Carmichall
Susan Ford

MEMBERS ABSENT

Brandi Collins

STAFF

Sharlette Wright
Gayla Harlow

OTHERS ATTENDING

Mark Haberer
Tessa Haslett

The meeting was called to order at 12:04 by Sharlette Wright. She welcomed everyone to our ZOOM meeting and introduced Mark Haberer and Tessa Haslett to the board. They are engineers from Parkhill, Smith and Cooper, the company chosen to do the updates on our runway and taxiways.

The minutes from our last meeting in January were reviewed and David Johnson made a motion to approve the minutes as written. Susan Ford seconded the motion.

The TxDot meeting was held on 2/4/20 to discuss the consultant selection for the runway project. As you know, Parkhill, Smith and Cooper was chosen out of all the entries. Sharlette asked Mark Haberer if he would like to speak to the board at this time.

Mark Haberer thanked the board for choosing his company for this project. He is an engineer with PSC as well as the Director of Aviation for the company. He is looking forward to working with the City of Cleburne on our runway project.

Sharlette participated in a Youtube “In the Hangar” interview on February 23, 2020 talking about the importance of small airports. She and Brad Stanford from Dublin Airport discussed the importance in safety, getting more people interested in aviation, etc. It is very interesting and they did a good job. She has posted the interview on our Facebook page if anyone would like to see it.

Our Finance Department has adopted a new method for collecting hangar rent each month. They are doing a direct draft from the tenant's bank accounts. This will make it much easier for us in the long run for us and save time since we won't have to send out invoices each month.

Sharlette has sent out requests to Fuel providers for proposals since it is time to renew our contract with Epic. We may stay with Epic, but we'll wait and see what other companies can offer us. The Jet A truck we have now is the original truck we got 10 years ago. One of the things we are looking for would be a new or newer Jet A truck with dual over wing hoses and better displays. We may also look into getting a truck for 100LL. We will have more information on the proposals before our next meeting.

The Cares Act for Aviation has 2 grants that will help our airport. The first grant will be for \$69,000 which will go towards payroll, insurance, maintenance, etc. The grant will also help us with the RAMP grant and it will be funded 100% instead of 50%. The 2nd grant will help with the runway and taxiway project and we will not have to pay the 10% match. We have already paid our part of the engineering and we will receive a refund for approx. \$30,000 which will go back into our account and we will not have to pay the \$500,000 match.

The Taxiway Relocation and Pavement Project is being worked on by Parkhill, Smith and Cooper. TxDot wants to move Taxiway Delta north to a spot that would interfere with drainage and the PAPI lights. Sharlette disagreed with that and suggested the section connecting the taxiway just be reworked. The second section of Taxiway Delta leads to the apron and the first row of hangars. The FAA doesn't like the way the taxiway is laid out because of the possibility of airplane incursion. Sharlette has suggested Delta be removed completely or just moved to another location, but she isn't sure how that would affect drainage.

Parkhill, Smith and Cooper had a full survey of the airport done and got bore samples of the pavement. This was done to test the asphalt condition to determine how the pavement is aging and holding up to various airplane weights. At this time, they are studying these reports to check on the impact of moving the taxiway to the north and will be making the recommendations very soon. TxDot has set aside close to \$5,000,000 for this project and will be meeting with Sharlette in the next week or so to decide on the final steps for this project.

The EAA 1555 chapter here at the airport had a Pancake Breakfast and Young Eagle rally on 2/29/20 and it went very well. There was about 150 people served and left happy. They flew about 50 kids that day, some for their first flight. The kids thoroughly enjoyed the rides.

Unfortunately, the Spring Break Scavenger Hunt was cancelled due to the Covid-19 pandemic. Cruz Enriquez from Booker T. is planning to figure out how to have a scavenger hunt remotely.

Susan Ford made a motion for adjournment at 12:45 p.m. This was seconded by David Johnson.