

**THIS IS NOT A VERBATIM TRANSCRIPTION
CITY OF CLEBURNE
PLANNING AND ZONING COMMISSION
MINUTES OF THE JUNE 8, 2020 MEETING**

The Planning and Zoning Commission (P&Z) of the City of Cleburne held a Public Hearing on Monday, June 8, 2020, at 6:30 p.m. in the Council Chambers of City Hall located at 10 N. Robinson.

Planning and Zoning Commission meetings have reopened and social distancing protocols will be in effect.

COMMISSION MEMBERS PRESENT:

Dena Day – Chairwoman
Albert Archer, Sr. – Vice-Chairman
Summerly Sherlock
Robert Walker
Stephanie Philips

Bradley Anderle, City Attorney
Shane Pace, Executive Director of
Development Services
Danielle Castillo, Planning Manager
Colt Friedrich, Project Engineer

CITY STAFF ABSENT:

None

COMMISSION MEMBERS ABSENT:

None

CITY STAFF PRESENT:

MEETING FORMAT:

Mr. Pace and Mrs. Castillo were present at the meeting in the Council Chambers and the rest of staff members present tuned into the meeting remotely.

Chairwoman Day, Vice-Chairman Archer, Commissioner Walker, and Commissioner Philips were present at the meeting in the Council Chambers. Commissioner Sherlock also tuned into the meeting remotely.

CALL TO ORDER:

The meeting was called to order by Chairwoman Day at 6:30 p.m. It was established that a quorum was present.

CITIZEN COMMENTS:

There were no citizen comments at this meeting.

APPROVAL OF MINUTES:

The minutes of the May 18, 2020 Planning and Zoning Commission meeting were considered.

Commissioner Walker made a motion to approve the minutes of the May 18, 2020 meeting and the motion was seconded by Vice-Chairman Archer. **The motion to approve the minutes carried by a vote of 5-0.**

SECTION I: ZONNING:

CONDUCT A PUBLIC HEARING TO CONSIDER A REQUEST TO REZONE ±0.316 ACRES FROM SF-4 (SINGLE-FAMILY DWELLING DISTRICT) TO C3 (COMMERCIAL DISTRICT), GENERALLY LOCATED ON THE NORTH SIDE OF E. FM 4, ON THE SOUTH SIDE OF E. SECOND STREET AND APPROXIMATELY 460 FEET WEST OF BOYD STREET, AS

REQUESTED BY TERRY MANGRUM, REPRESENTED BY TRANS TEXAS SURVEYING,
CASE ZC20-006

Mrs. Castillo presented the case and briefed the Commission on the request.

Commissioner Walker questioned staff if the property would be used as an extension of the adjacent business and whether a building permit would be issued.

Mrs. Castillo stated that no building permit would be issued until the change in zoning has been approved.

Chairwoman Day opened the public hearing.

The applicant, Terry Mangrum, was present and briefed the Commission on the request.

Mr. Mangrum stated that the property would be used as an extension of the adjacent business.

There being no other questions or items for discussion, Chairwoman Day closed the public hearing and called for a motion. Vice-Chairman Archer made a motion to approve the request as presented and Commissioner Philips seconded the motion. **The motion to approve carried by a vote of 5-0.**

CONDUCT A PUBLIC HEARING TO CONSIDER A REQUEST TO REZONE ±0.17 ACRES FROM C1 (LOCAL BUSINESS DISTRICT) TO SF-4 (SINGLE-FAMILY DWELLING DISTRICT), LOCATED AT 1102 S. HILLSBORO STREET, AS REQUESTED BY JOSE F. SIGALA, **CASE ZC20-007**

Mrs. Castillo presented the case and briefed the Commission on the request.

Commissioner Walker questioned staff about readdressing the property to be in conformance with the adjacent properties given that there are odd numbered addresses along that side of Hillsboro Street.

Mr. Pace stated that staff would readdress the property if the owner has no objections.

Chairwoman Day opened the public hearing.

The applicant's daughter, Emily Hernandez, was present to represent her father, Jose Sigala, who was also present at the meeting.

There being no questions or items for discussion, Chairwoman Day closed the public hearing and called for a motion. Commissioner Philips made a motion to approve the request as presented and Commissioner Walker seconded the motion. **The motion to approve carried by a vote of 5-0.**

SECTION II: OTHER BUSINESS:

Update on actions taken by the City Council at their last meeting on Planning and Zoning Cases:

- i. PC20-012 – Cleburne Station Preliminary Plat

Mrs. Castillo briefed the Commission on actions taken by the City Council at the May 26, 2020 meeting on the above listed Planning and Zoning cases.

THERE BEING NO OTHER BUSINESS, THE MEETING WAS ADJOURNED AT 6:51 PM.