

AIRPORT ADVISORY BOARD – ZOOM MEETING

12:00 p.m. 7/20/20

Airport Terminal Building

MEMBERS PRESENT

Christi Bradley
David Johnson
Karla Carmichael

STAFF

Sharlette Wright
Gayla Harlow

MEMBERS ABSENT

Susan Ford
Brandi Collins

OTHERS ATTENDING

Shane Pace
Russ Gibson

The meeting was called order at 12:11 p.m. by Sharlette Wright. Everyone was welcomed to the meeting. Sharlette introduced Shane Pace, Executive Director of Development Services, to our members.

The minutes of our last meeting were reviewed and discussed. The only problem was Karla Carmichael's name was misspelled and need to be corrected. David Johnson made a motion to approve the minutes and this was seconded by Christi Bradley.

Sharlette reminded the board that we had gone out for bids for a new fuel provided. There were several companies that sent in bids, and AvFuel was the one that was chosen. They have wonderful fuel prices and they will be providing us with a newer Jet A truck and a 100LL truck at no cost. They will also be updating our Siteminder equipment on the self serve pumps. We are looking forward to the new services and should have everything switched over by the end of August.

Ron Russek, one of the tenants at the airport, has bought material to build a hangar beside Hangar 2100. The land lease is finished and he has 180 days to complete the building. Mr. Russek has also inquired about the possibility of building a row of T-hangars in the future.

Sharlette has been working on the rules and regulations for the airport and hope to have them finished before the next board meeting. Once done, she will send them to the board members for any other suggestions.

Since the Covid-19 virus has come around, the City has sent out several mandates about safety in the workplace. At this time, we are not allowing more than 4 people in the terminal building at a time and masks are required if 6ft. social distancing is not possible. At the last Fly In breakfast, we arranged our serving stations, drinks station and the tables and chairs 6ft. apart and wore masks and gloves. All of our visitors were cooperative and understanding of the precautions and thoroughly enjoyed themselves.

Sharlette talked to the Board about the Cares Act funding we'll be receiving at our last meeting. We should be receiving a check for \$69,000 to help pay for payroll, insurance, etc. The Cares Act will also help with the runway/taxiway project coming up in the next month or so. We will receive a refund for the engineering we have paid and we will not have to pay the 10% match on the total price of the project.

Sharlette will soon be holding a pre-bid meeting for the companies that would like to bid on the pavement project. They will be able to look at the pavement to see what actually will be needed. After the meeting, the companies will have a set amount of time to place a bid. Once all the bids have been received, the company that best suits our needs will be chosen and the project will be awarded. The pavement rehab may not be able to start until fall due to the high temperatures at this time.

Aeroparts Group, the company that rented Hangar 1000, has moved to their offices in Mansfield. They were the people that dismantled and parted out the Challenger and Global Express. Luiz Oliveiras, the owner of Hangar 1000, is now looking for new tenants that will actually be flying and buying fuel from us.

A motion for adjournment was made at 12:45 p.m. by David Johnson. The motion was seconded by Karla Carmichael.