

**Layland Museum Advisory Board Meeting
Minutes – July 21, 2020**

In the absence of Tammy Miller, Roll Call and call to order by Chloe Northrop @ 5:02 pm.

Advisory Board

P Sherri Bell
A JoAnn Ellis
P Teresa Ferens
P Trish Kilburn
P Ron Layland
P Tammy Miller, President
P Chloe Northrop, Treasurer
A Sandra Tinley
P Linda Wallace

Museum Staff

P Stephanie Montero, Museum Manager
A Crista Cagney, Secretary

Guest

Minutes – Approval of Minutes, February and June 2020

	Motion	Second	Aye	No	Abstain	Absent		Result
Bell		X					X	Approved as presented
Ellis						X		Approved as amended
Ferens			X					
Kilburn			X					
Layland			X					
Miller						X		
Northrop	X							
Tinley						X		
Wallace			X					
X	<i>Motion Carried</i>		<i>Motion Failed</i>					
	Motion	Second	Aye	No	Abstain	Absent		Result
Bell			X				X	Approved as presented
Ellis						X		Approved as amended
Ferens			X					
Kilburn		X						
Layland	X							
Miller						X		
Northrop			X					
Tinley						X		
Wallace			X					
X	<i>Motion Carried</i>		<i>Motion Failed</i>					

Treasurer's Report – Approval of Treasurer's Report, May and June 2020.

	Motion	Second	Aye	No	Abstain	Absent		Result
Bell			X				X	Approved as presented
Ellis						X		Approved as amended
Ferens			X					
Kilburn		X						
Layland	X							
Miller						X		
Northrop			X					

Tinley						X		
Wallace			X					
X	<i>Motion Carried</i>		<i>Motion Failed</i>					
	Motion	Second	Aye	No	Abstain	Absent		Result
Bell			X				X	Approved as presented
Ellis						X		Approved as amended
Ferens			X					
Kilburn	X							
Layland		X						
Miller						X		
Northrop			X					
Tinley						X		
Wallace			X					
X	<i>Motion Carried</i>		<i>Motion Failed</i>					

New Business

Fundraiser plans are moving ahead. Title suggestions are History on Wheels, History and Wheels. Stephanie Montero will work with Patsy Downing to finalize a title and choose an award that will appeal to car show audiences. A list of potential sponsors including car-related businesses will be emailed and board members are asked to suggest more names and indicate anyone they would like to contact. Once this is done, packets will be printed and ready for pickup at the museum.

Tammy Miller joined the meeting in progress.

President's Report

Long Term Goals

- Updates to Layland interior and exhibits
 - 19th c Pistol display
 - In coming weeks: Front door restoration
 - In process: changes to NA display in first peoples gallery
- RR Expansion
 - Plan is complete, and goes to council 7/28 for approval, then on public purchase for 30 days for contractors to bid for the job

MANAGER'S MONTHLY REPORT

Layland	JUN		Railroad	JUN	
Individuals	280		Individuals	174	
Information	144				
Researchers	12				
Volunteers	0	0 hours	Volunteers	4	16 hours
Programs	40	2 programs	Programs	0	0 programs
Total Guests	<u>476</u>		Total Guests	<u>178</u>	

Social Media	<u>Likes/Follows</u>	<u>Views</u>	<u>Reach</u>	<u>Engagement</u>	<u>Video Views</u>
June	3,356	347	15,703	801	4,700

Recent Events

Scavenger hunt together with other city facilities – 45 over about 6 weeks
 ZOOM Potions Class, chemistry workshop with Harry Potter theme – 5

Current/Upcoming Events

Cardboard Cleburne at Home through July 31
 August 1-22 Graffiti Bash Railroad Museum

Motion to adjourn

	Motion	Second	Aye	No	Abstain	Absent		Result
Bell			X				X	Approved as presented
Ellis						X		Approved as amended
Ferens	X							
Kilburn		X						
Layland		X						
Miller			X					
Northrop			X					
Tinley						X		
Wallace			X					
X	<i>Motion Carried</i>		<i>Motion Failed</i>					

Adjourn 5:55 pm.