

Layland Museum Advisory Board Meeting Minutes---August 20, 2019

Roll Call and call to order by Tammy Miller @ 5:05 pm.

Advisory Members

P Patsy Downing	P Ron Layland	P Sandra Tinley
P Guy James	P Tammy Miller	A JoAnn Ellis
P Trish Kilburn	P Chloe Northrop	

Administration from Museum

P Stephanie Montero – Museum Manager
P Crista Cagney – Secretary

Approval of Minutes for June 2019. Tammy Miller stated for the record that there was no meeting in July due to not reaching quorum.

	Motion	Second	Aye	No	Abstain	Absent		Result
Downing	X						X	Approved as presented
Ellis						X		Approved as amended
James			X					
Kilburn			X					
Layland			X					
Miller			X					
Northrop			X					
Tinley		X						
X	<i>Motion Carried</i>		<i>Motion Failed</i>					

Approval of Treasurer’s Report for April, May, and June 2019. July did not close in time to be placed on the agenda.

	Motion	Second	Aye	No	Abstain	Absent		Result
Downing			X				X	Approved as presented
Ellis						X		Approved as amended
James			X					
Kilburn	X							
Layland		X						
Miller			X					
Northrop			X					
Tinley			X					
X	<i>Motion Carried</i>		<i>Motion Failed</i>					

PRESIDENT’S REPORT

Fund 81 \$ 65,433.53
Fund 82 \$157,448.85

Fundraiser Discussion

Patsy Downing recommends moving the car show to spring 2020 due to problems finding a manager. Chloe Northrop suggests that the board can still raise funds during the Engine 3417 event, and that those funds might support the expansion project. Train Crew Club President, Guy James, states the group has

previously shown interest in working with the Layland Board. Montero points out that the Train Crew Club is a 501(c)3, so care must be taken due to the different board structures.

Motion to raise funds with sponsorships, t-shirt sales etc. during the Engine 3417 100th Birthday.

	Motion	Second	Aye	No	Abstain	Absent		Result
Downing			X				X	Approved as presented
Ellis						X		Approved as amended
James			X					
Kilburn			X					
Layland		X						
Miller			X					
Northrop	X							
Tinley			X					
X	<i>Motion Carried</i>		<i>Motion Failed</i>					

Long Term Goals

Before the meeting, board members viewed the updated Fossil exhibit. Board funds provided a large new sign, paint and repairs to cases, and custom glass to protect the large fossils. This is a prime example of what a modest budget can achieve with careful planning, and staff plans to continue updating exhibits going forward.

New track lights will be installed in the exhibit galleries between September 1st and September 15th.

Three storage buildings have been installed offsite.

We will be hiring a new part-time Railroad Museum Assistant.

MANAGER’S MONTHLY REPORT

JUNE - Layland Museum
 Visitors: 366 total; 239 individuals
 Researchers: 9
 Volunteers: 1
 Programs: 8; 117 people in attendance

JULY - Layland Museum
 Visitors: 844 total; 256 individuals
 Researchers: 7
 Volunteers: 1
 Programs: 6; 580 people in attendance

JUNE - Railroad Museum
 Visitors: 136 total; 151 individuals
 Volunteers: 12
 Programs: None

JULY - Railroad Museum
 Visitors: 321 total; 213 individuals
 Volunteers: 14
 Programs: 3; 94 people in attendance

The Legacy of East Cleburne is a series of six talks at Booker T. Washington Rec Center. Cleburne ISD and Hill College will promote to students and faculty.

The next exhibit will be **Antique Arms: Weapons of the 19th Century** from November 2 – January 4.

Texas law requires open meetings and public information training for those on city/governmental boards. Montero will email those who need to complete one or both online classes. Once completed, email the certificates of completion to museum@cleburne.net.

Adjourn 6:19 pm.