



MINUTES FROM PREVIOUS MEETING

Cleburne Parks and Recreation
Advisory Board Meeting

October 7, 2019
12:00 pm
Municipal Services Building
418 W. Henderson Street
Cleburne, Texas 76033

I. CALL TO ORDER

Meeting called to order by: Kim at 12:10pm.

II. ROLL CALL

Board Members		City Staff	
Shane Atkins	A	Aaron Dobson	P
Betty Cook	P	Kristi Dempsey	P
Brian Goodman	P	Rodney Carlock	A
Jonathan Laureles	P		
Kim Lively	P		
Kyle May	P		
Karrie Wallace	A		

III. WELCOME OF GUESTS

Maxine Ammons was a guest

IV. APPROVE MINUTES OF JUNE 3, 2019 MEETING

Comments: Motion to approve as written

MOTION: Kyle			SECOND: Brian	
APPROVED X	DENIED	WITHDRAWN	TABLED	POSTPONED

IV. REVIEW AND APPROVE SPECIAL EVENT FOR HULEN PARK BY CLEBURNE PERFORMING ARTS

Comments: A motion made to approve the Cleburne Performing Arts Fundraiser also called Plaza’s Springfest Carnival at Hulen Park for the dates of May 26, 2020 thru June 1, 2020 with the following restrictions: All noise must be turned off by 8pm during the onsite preparation; noise must be turned off by 10pm each night of the event. Onsite electricity will not be available for this event. The sale of glass containers are prohibited, as will any games/activities that utilize glass containers. In the event there are any leaks from the carnival equipment, they must be cleaned by proper OSHA standards. A \$2,500 deposit must be delivered to the Parks Administrative office one (1) week prior to the on-site preparation. Barring a natural event, the park should be cleaned and placed in the same condition it was found by June 2, 2020 at 5:00pm. A \$1,000 charge per day will be deducted from the deposit for each day the park is not ready. Additional charges may be applied for further delays or damage. If not discussed above, this event must comply with all other City of Cleburne Parks & Recreation Ordinances.

MOTION: Kyle			SECOND: Brian	
APPROVED X	DENIED	WITHDRAWN	TABLED	POSTPONED

V. UPDATE CAPITAL IMPROVEMENTS FY2020

Aaron gave a brief update on the FY2020 capital items approved for Parks & Recreation

VI. CONSIDER REQUEST FOR QUALIFICATIONS BY MHS PLANNING AND DESIGN, LLC AND RECOMMEND AWARDED CONTRACT TO MHS PLANNING AND DESIGN, LLC FOR THE PARKS, RECREATION, TRAILS AND OPEN SPACE MASTER PLAN

Comments: Motion to recommend and award the contract to MHS Planning and Design, LLC for the Parks & Recreation Master Plan

MOTION: Kyle			SECOND: Brian	
APPROVED X	DENIED	WITHDRAWN	TABLED	POSTPONED

VII. ADJOURNMENT Motion to adjourn meeting at 12:50pm

MOTION: Kyle			SECOND: Betty	
APPROVED X	DENIED	WITHDRAWN	TABLED	POSTPONED