

City of Cleburne, Texas 2011-2012 Annual Budget

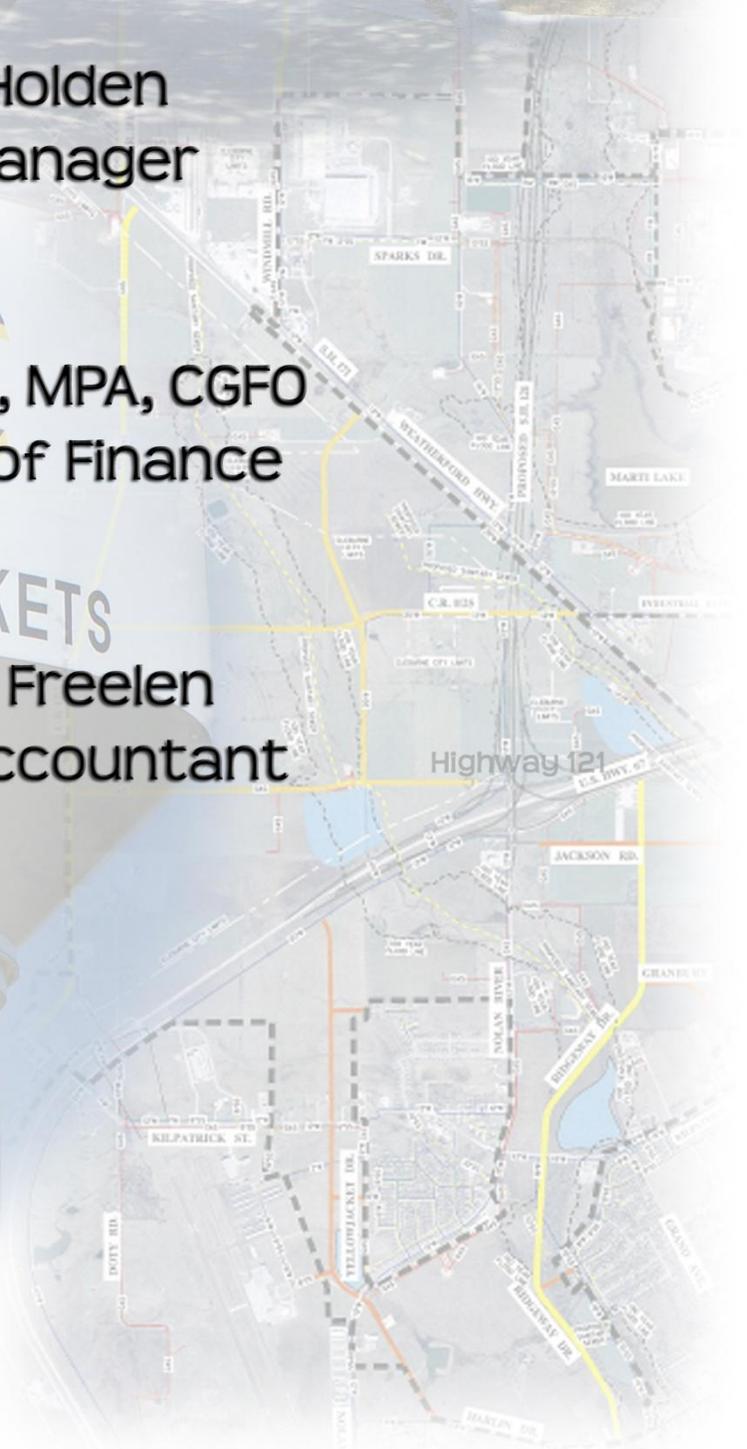
Rick Holden
City Manager



Kim Galvin, MPA, CGFO
Director of Finance

YELLOW JACKETS

Marcie Freelen
Budget Accountant





YELLOW JACKETS



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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Cleburne
Texas**

For the Fiscal Year Beginning

October 1, 2010



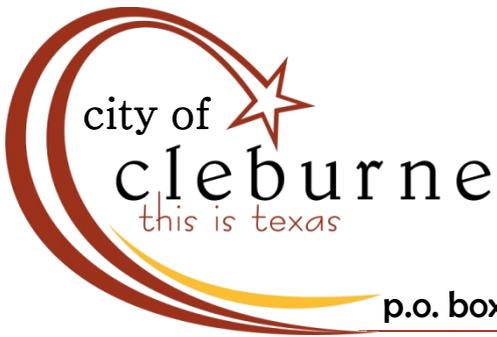
President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of Cleburne for its annual budget for the fiscal year beginning October 1, 2010.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and are submitting it to GFOA to determine its eligibility for another award.



p.o. box 677 10 n. robinson cleburne, texas 76033 (817) 645-0900

Budget Year 2011-2012

Principal Officials

Mayor Justin Hewlett

Mayor Pro-Tem John Warren, District 4

Councilman Dr. Robert O. Kelly, District 1

Councilwoman Gayle White, District 2

Councilman Dale Sturgeon, District 3

Appointed Officials by Council

City Manager, Rick Holden

Municipal Judge, F. Steve McClure

Division Directors

Assistant City Manager/Public Works Director, David Esquivel

Director of Finance, Kim Galvin

Development Services Director, Jody Butler

Police Chief, Terry Powell

Fire Chief, Clint Ishmael

Human Resources Director, Debra Powledge

City Secretary, Shelly Doty

Economic Development Director, Jerry Cash

Principal Officials

City of Cleburne, Texas

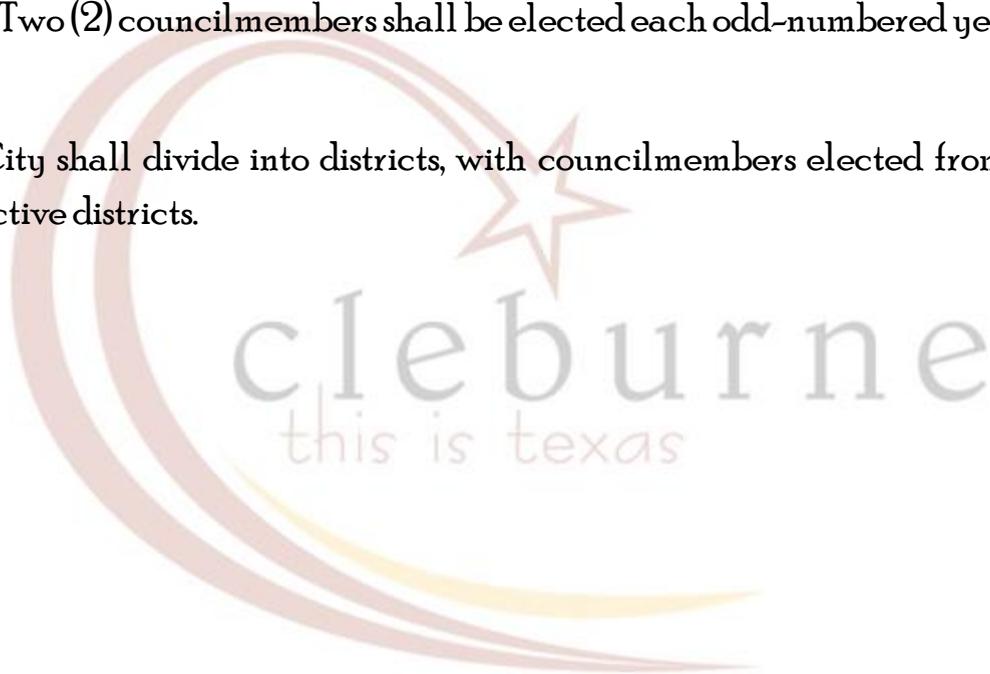
Duties of The Council and Mayor

The municipal government provided by the City Charter shall be known as the "Council-Manager Government". Pursuant to its provisions and subject only to the limitations imposed by the State Constitution and by the City Charter, all power of the City shall be vested in an elective Council, hereafter referred to as "The Council", shall enact local legislation, adopt budgets, determine policies and employ the City Manager, who shall execute the laws and administer the government of the City.

The Council and Mayor shall hold office two (2) years, respectively and until their successors are elected and have been qualified.

Two (2) councilmembers and a mayor shall be elected each even-numbered year. Two (2) councilmembers shall be elected each odd-numbered year.

The City shall divide into districts, with councilmembers elected from their respective districts.



Principal Officials

City of Cleburne, Texas



Mayor
Justin Hewlett

Mayor Pro Tem
Councilman, District 4
John Warren

Councilman, District 1
Dr. Robert Kelly

Councilwoman, District 2
Gayle White

Councilman, District 3
Dale Sturgeon



City Manager
Rick Holden

Assistant City
Manager/Public Works
Director
David Esquivel

City Secretary
Shelly Doty

Director of Finance
Kim Galvin

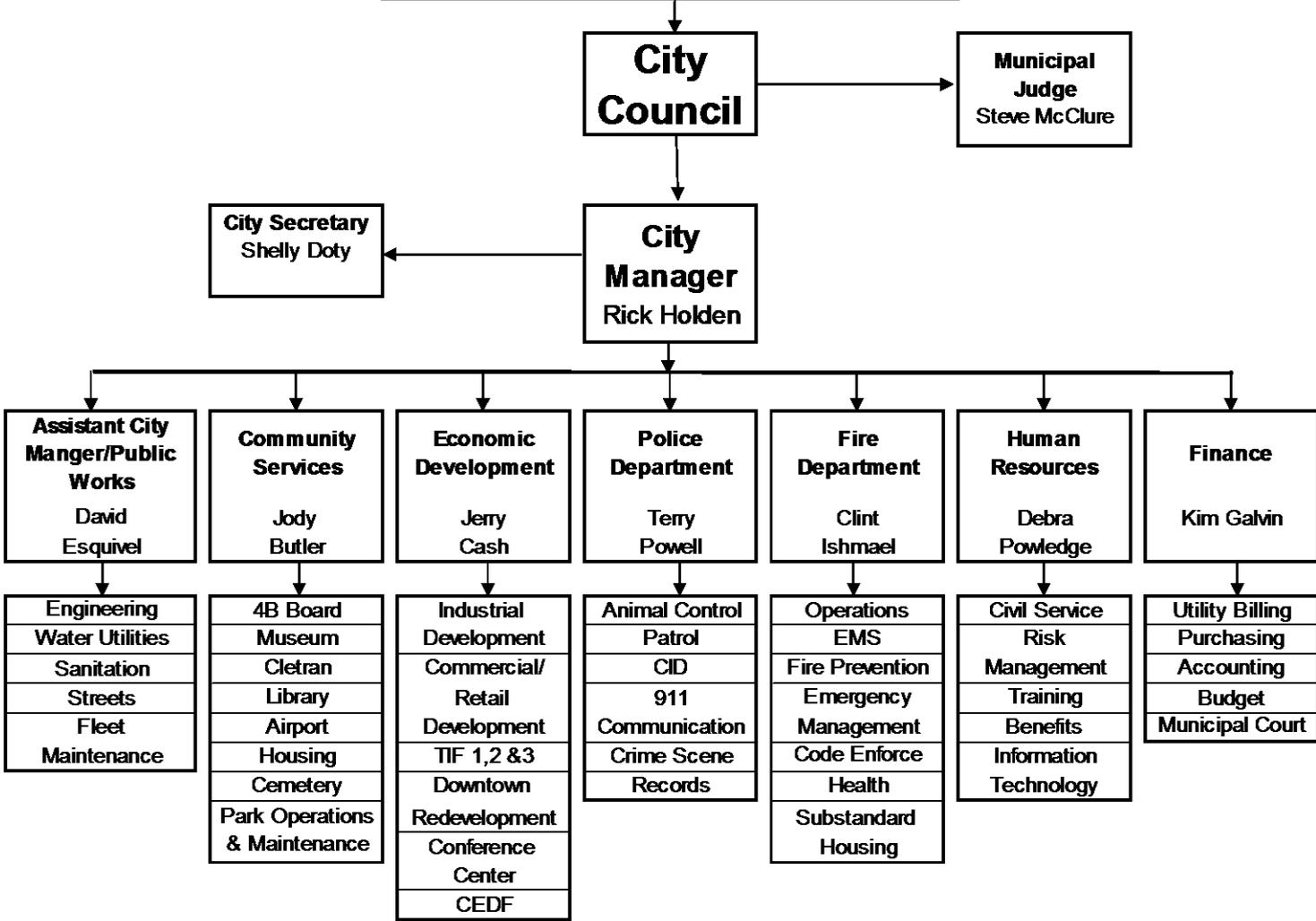
Human Resources Director
Debra Powledge

Fire Chief
Clint Ishmael

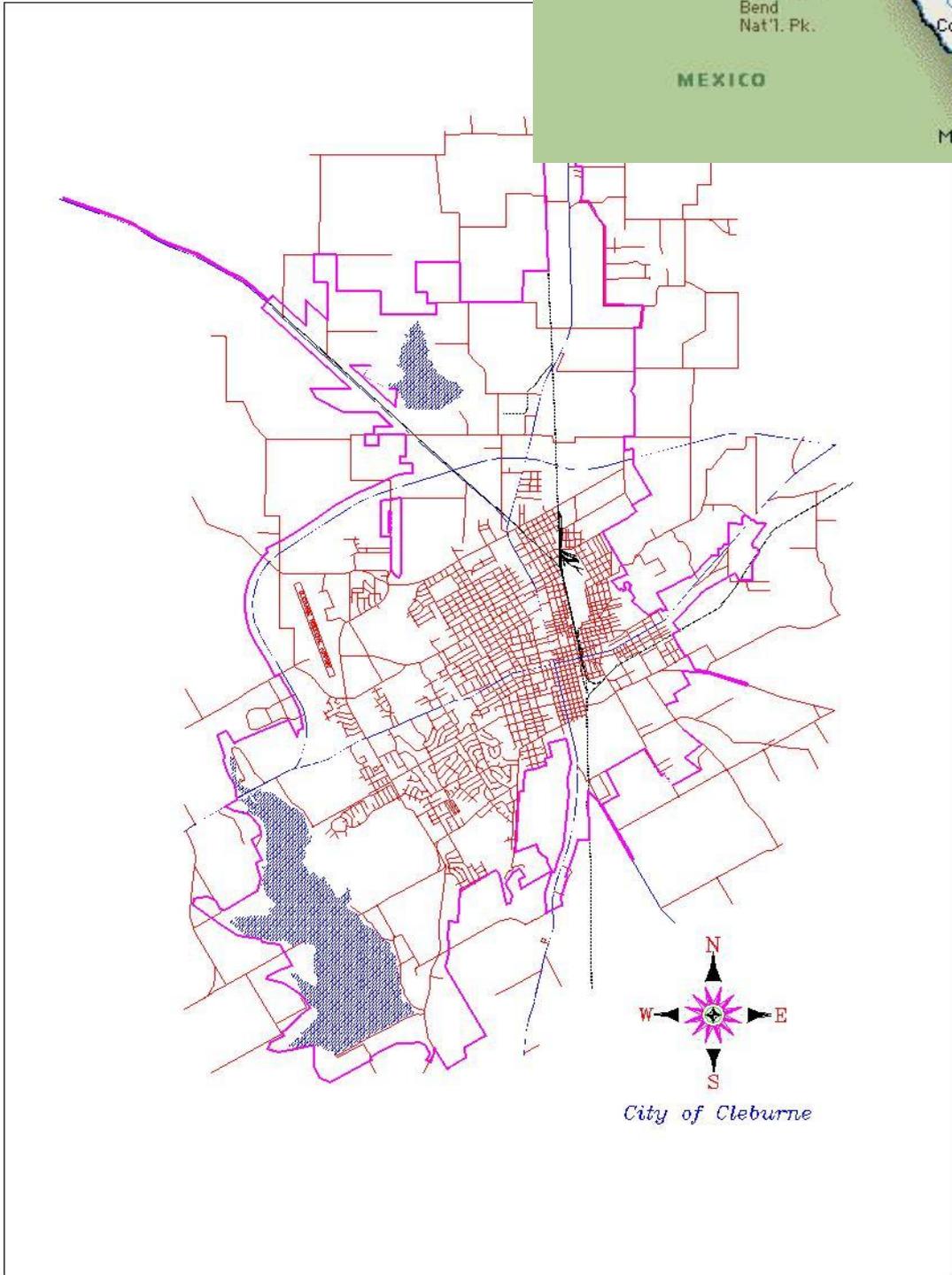
Police Chief
Terry Powell

Park, Recreation &
Community Services Director
Jody Butler

Economic Development
Director
Jerry Cash

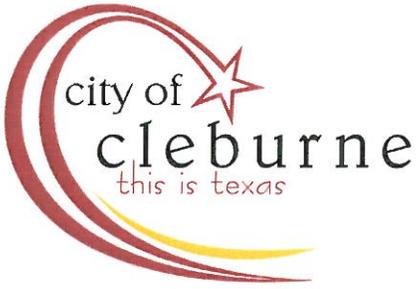


Texas State Map with The City of Cleburne



Cleburne (the blue asterisk above) is located inside the DF/W Metroplex area. The fastest growing area of the state is said to be within the Metroplex Triangle of DF/W, San Antonio-Austin and Houston as shown above.

Budget Message



Branded 1867
re-established daily.

Mayor

Justin Hewlett

Mayor Pro-Tem

John Warren

Councilmembers

Dr. Robert O. Kelly

Gayle White

Dale Sturgeon

City Manager

Rick Holden

Mayor and City Council
City of Cleburne
Cleburne, Texas

Presented herewith is the FY 2011-2012 budget for the City of Cleburne. This budget reflects significant effort by Council and staff members under extremes in the economy.

In spite of the declining economy no services have been impaired and there are no layoffs projected in this budget. Unfortunately however, employee step raises have been curtailed.

This budget has been balanced with a small ad valorem tax increase and with a small increase in water and sewer rates. One significant change from past history is a reduction in the gas royalties that have typically been transferred into the General Fund. The City is beginning to lessen its dependency on those volatile revenues.

Another significant item in this budget is the 90 day fund balance requirement which has been adopted by Council by resolution. This policy helps to establish and maintain the City's favorable bond ratings and capacity for future growth and development.

As we move through challenging times ahead, we will continue to work diligently as a staff to provide a strong and sound financial picture. Much credit already goes to those who have helped in this endeavor.

Our utmost thanks to the Mayor and Council for their insight into this process.

Sincerely,



Rick Holden

BUDGET OVERVIEW

The city has been branded “Cleburne: This is” As the city continues to grow, the needs of the citizens will evolve. Today Cleburne is Texas, growing, exciting, splashy and family. Leaders in the city must be diligent in their quest to remain cognizant of this ever changing environment. With this in mind, the vision is to be a resourceful, safe and vibrant community in which to live, work, play and shop through managed growth and planning. The mission of the City of Cleburne is to facilitate services that enhance “quality of life” and progressive commerce for those who live, work and visit our community through the following core values: to provide responsive, efficient, effective and transparent government, to promote fiscal responsibility, to provide exceptional customer service, and to provide for the health and safety of the general public.

The Budget Overview Message outlines significant changes and highlights policy issues in the 2011-2012 Budget. This document outlines major budget issues, budgetary information, and provides the City Council and citizens of Cleburne with valuable insight and understanding of the 2011-2012 Budget. This Budget reflects the philosophy of retaining the City's fiscal integrity, maintaining existing services, improving the cost-effective delivery of services, while still recommending a conservative balanced budget. The modest increase in property values and projected increase in sales tax will help balance the budget along with the increased property tax rate. In addition, conservative budgeted expenditures will result in slight increases to fund balances. The City has established a formal 90-day operational reserve which has been implemented in this budget.

The Annual Budget is submitted Pursuant to Article 689a 13et. Seq., Vernon's Annotated Texas Civil Statutes and the Charter of the City of Cleburne. The available resources and expenditures allocated comprise a plan for financing city services from October 1, 2011 to September 30, 2012.

BUDGET IN GENERAL

The Budget is a comprehensive plan expressed primarily in financial terms and performance measurements for services to meet the needs of the citizens of Cleburne. The City's Budget is considered to be a combination of a line item and performance budget. The Budget has two main purposes:

- (1) The Budget provides the City staff with the opportunity to present recommendations for levels of service and methods for financing those services in the coming year.
- (2) Secondly, it provides the most effective control possible for the Mayor and Council. The Council has the opportunity to judge the adequacy of the recommended programs and to set the level of City services by comparing the needs of one service with others. The Budget has been built on conservative financial principles. It reflects staff and Council commitment to maintaining necessary services and improving the quality of operations while keeping expenditures at a minimum.

The 2011-2012 Budget has been enhanced by using more charts, graphs and trend information. This format will allow the reader to obtain a better understanding of how their tax dollars and user fees are being spent. The budget document is also available on the internet for all citizens via the city homepage at www.cleburne.net.

Steps taken in preparing the 2011-2012 Budget included:

- (1) Each Department Manager was given directions to submit a budget that reduced costs to the minimum level necessary to maintain current service levels.
- (2) The Capital Improvement Program includes a Leased Equipment Improvement Program and a five-year Capital Improvement Program. All rolling stock and recurring equipment for the general fund will be purchased through the Leased Equipment Improvement Fund. The five year Capital Improvement Program includes projects which have been approved by Council for the current year as well as departmental projections for the next four years which are used for planning purposes only. All projects will be considered in the appropriate budget year.

Procedures followed in budget preparation were:

- (1) Preparation of a budget calendar in January 2011.
- (2) Review budget with City Manager concerning highlights, issues and recommendations from June 2011 to August 2011.
- (3) Submission and discussion of the City Manager's Balanced Budget to the City Council in August 2011.
- (4) Hold a public hearing and adopted the budget on September 13, 2011.

Important Features of Budget Administration:

- (1) The City of Cleburne's budget can be amended by the City Council in any of the following methods: through line item changes at the departmental level, changes between departments or programs, and changes in the total appropriation. The City Manager may start this process at any time, with the approval of the Council, in order to transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department or agency. Another provision in the Charter states that at the request of the City Manager and within the last three months of the budget year, the Council may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one office, department or agency to another.

In addition to the above amendments, staff presents a report of revenue and expenditures to the Council each month. This provides the opportunity for adjustments, if needed, to budgeted revenues and expenditures based on actual results during the fiscal year.

- (2) Appropriations lapse at the end of the fiscal period requiring a budget amendment to account for expenditures budgeted in one fiscal period, but expended in the next fiscal period. If these items are known in advance, the expenditures will be properly allocated in the new Budget.

THE BUDGETARY PROCESS

The City of Cleburne's budgeting process, maintained at the departmental level, began February 15, 2011 with the Director of Finance issuing instructions and dates for the submission of revenue projections, operating budget requests and capital improvement requests. Revenue projections were due on March 18, 2011, with the analysis of projected resources for the coming year. Budget

requests were to be entered into the City budget software by May 6, 2011. The City continues to utilize mBudget, a web based budgeting program by McLain Decision Support Systems. Capital Project Request forms were also due on May 6, 2011. The Budget Manager compiled the department's data and presented it to the City Manager on July 8, 2011. The City Manager reviewed the department requests, and presented the Budget to the Council on August 4, 11 and 17, 2011. On September 13, 2011 a public hearing on the Budget was held with copies of the proposed document available to the public. An ordinance for the budget was on the agenda for approval. Ordinances for the tax rate, and water and sewer rates were on the agenda for approval on September 13, 2011. See the Budget Summary Section for the complete budget process and calendar used for the Fiscal Year 2011-2012 Budget.

OVERVIEW OF ALL CITY FUNDS

This Budget reflects funds available in the amount of \$102,427,545 (\$60,501,203 current revenue and \$41,926,342 beginning balances). Total expenditures amounted to \$74,343,089. This will result in an ending balance of \$8,486,403 in all funds, as compared to \$5,799,229 last year.

The Budget has funded 327 full time positions and 139 part time and seasonal positions in all departments, as compared to 340 and 112 in the previous year. The step plan increase (2 ½%) is not continued in this budget, nor is there a cost of living increase. A stipend may be considered at mid-year.

Major Facilities additions and upgrades in this budget include: Layland Museum rehabilitation, miscellaneous street improvements, a nature trail, animal shelter expansion, downtown parking lot and sidewalk improvements, Waste Water Treatment Plant expansion, Sewer System Rehabilitation, Whitney Water Treatment Plant, and Water Line Rehabilitation.

GENERAL FUND

The General Fund is used to account for all the general revenues of the City not specifically levied or collected for other City funds and for the expenditures relating to the rendering of general services by the City. The General Fund's projected unreserved undesignated ending balance is \$7,898,476. The fund balance policy provides for a 90 day reserve, or \$7,655,937. This minimum unreserved undesignated balance may be used to finance any emergencies such as the May 1989 storm or September 1993 tornado. We will continue to maintain a 90 day reserve to ensure there are funds to accommodate any unforeseen capital or operational expenditures. The operating expenditures are proposed at \$30,423,748 and will be covered by current receipts of \$34,119,162.

Capital outlay for the 2011-2012 fiscal year totals \$102,000

- 2 Land Pride 14' Finish Mowers
- Time Keeping Software Solution
- Library Books
- Museum Artifacts

Ad valorem taxes for General Fund maintenance and operations will account for \$.563334 (78.24%) of the total tax rate of \$.71999 per \$100 valuation, while general debt service will account for \$.156656 (21.76%). This tax rate reflects an increase over the prior year. The effective tax rate is \$.703312. The approved tax rate will fund the 2011-2012 Budget and the current level of services. The net appraised value, less exemptions for the 2011 tax roll, was \$1,737,065,515 compared to \$1,713,419,518 for the previous year. This amounted to a \$23,645,997 increase in the

appraised value of property after tax abatements. New improvements amounted to \$13,148,677, and total tax abatement exemptions were \$46,443,955.

There were 24 new industrial businesses in 2010-2011. Among the new companies is Amtech Petroleum Drilling.

There were also 139 new commercial and retail businesses opened this past year to include: Lonestar Ranch and Outdoors, Sally's Flower Shop, Justice Finance, Salon Gigi, Motel 6 and Massage Works.

Residential growth in Cleburne continues in five major sub divisions; Belle Meadows, Winchester, West Meadow Addition, Bent Creek Estates, and Cross Creek Estates.

Several new restaurants and food establishments began operation this past year. Popular restaurants include FasTaco, Heroes Café, Chicken Express, La Ponderosa Café & Grill and the Thai Garden Cafe.

Of the largest revenue sources in the General Fund, the property tax category accounts for 46.24% (45.44% 2010-2011) of all General Fund estimated revenue while the Charges for Service category accounted for 21.66% (21.97% 2010-2011). The non-property tax and fees category accounts for 28.98% (28.76% 2010-2011). Sales tax receipts are budgeted to increase 2% from 2010-2011 estimates. We have collected 98% or more of the total ad valorem tax receivable for the last ten years.

Total personnel costs for the 2011-2012 General Fund Budget will be 70.93% of the total budgeted expenditures as compared to 71.32% last year. The General Fund decreased the total number of full time positions by 19 and increased the total number of part time positions by 27, or 5.59% and 24.11% respectively.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenues that are legally restricted to expenditures for specified purposes. The following are the main Special Revenue Funds.

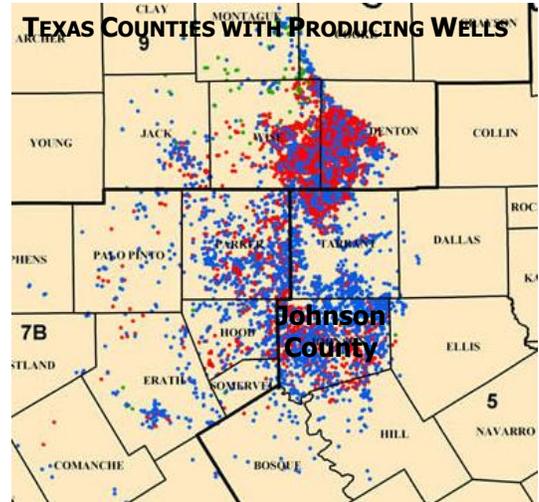
Housing and Urban Development (H.U.D.) Fund (06)

This fund is used to account for the funds received from the Department of Housing and Urban Development that are legally restricted to subsidize rental and utility expenses of low income families. Grant revenue and interest is estimated at \$1,817,661. This program has three employees.

Hotel/Motel Occupancy Tax Fund (07)

This fund is used to account for the receipt of the Hotel/Motel Occupancy Tax of 7% levied against occupants of all motels in the City. The Chamber of Commerce receives 5 ½% of the 7% total. These tax dollars are used in the following areas:

- Chamber of Commerce (operations and tourism),



- Whistle-stop Christmas,
- and public relations

Receipts and interest are estimated at \$320,200, with expenditures of \$307,424 in the following areas: \$251,424 to the Cleburne Chamber of Commerce and \$56,000 for City promotions. The ending balance is projected to be \$47,807.

Cleburne Transportation (CLETRAN) System Fund (08)

This fund is used to account for the revenues and expenses for the operation of the City's transportation system, Cletran. Cletran is funded by federal grants, state grants and local funds that are specifically restricted to capital improvement, administration and operation of the program. Cletran includes City, County and Urbanized transportation systems for Johnson County – population 145,000 and 735 square miles. Current operating hours are Monday through Friday 7:00 AM through 8:00 PM, and Saturdays 8:00 AM through 5:00 PM. Revenues are estimated at \$1,020,530 (\$70,000 from fares, \$786,555 from federal and state grant revenue, \$153,975 from County and City contributions). Expenditures are estimated at \$1,020,530, which includes 11 full time employees, and 12 part time employees. The fee of a one-way trip is \$3.00. There are other payment plans available for frequent riders, senior citizens, and customers with disabilities.

4B Sales Tax Fund (09)

This fund is used to account for the proceeds of the 4B sales tax. On August 11, 2001 the citizens of Cleburne approved a ½ cent sales tax increase, which brought the city rate to 1.5%. The state collection rate is currently 6.25%. Approved projects included a sports complex, aquatics center, community center, railroad museum, park improvements, performing arts center and new convention center. The aquatics center, Splash Station, completed its seventh year of operation and the Sports complex completed its sixth year of operation this fall. The community center, Booker T Washington Community Center, completed its second full year of operation in 2011. While the Convention Center & Theatre Arts facility completed its first year of operations. The remaining project, the railroad museum, is planned to be completed as sales tax collections allow for funding. All maintenance and operation expenses of the completed projects are supported with revenue from this fund.

All Other Special Revenue Funds

These funds are used to track various activities of the City that need to be accounted for separately. These include projects where citizens have donated funds for specific purposes. These Special Revenue Funds include:

- Law Enforcement Officer Standards and Education Fund (10),
- T.I.F. District #1 Fund (11),
- T.I.F. District #2 Fund (12),
- T.I.F. District #3 Fund (13),
- Emergency Management Fund (14),
- Mineral Leases And Royalties Fund (21),
- Disposal Well Fund (22),
- Gas Well Administration Fund (23),
- Insurance Recovery Repairs (26),
- Development Fee Fund (27),
- Federal Emergency Management Assistance Fund (32),
- Miscellaneous Grant Funds (39),
- Court Technology Fund (41),

- Court Fine Fee Fund (42),
- Public Safety Fund (43),
- Child Safety Fund (45),
- Court Security Fund (46),
- Abandoned Vehicle Fund (47),
- Police Forfeiture Fund (48),
- Fire Protection Fund (49),
- 1998 Tenaska, Inc. (Ponderosa Pine) Fund (65),
- Museum Board Fund (81),
- Museum Donation Fund (82),
- Police Donation Fund (83),
- Parks Donation Fund (84),
- Library Board Fund (85),
- Library Donation Fund (86),
- Public Works Donations (87),
- Fire Donation Fund (88),
- and Miscellaneous Donation Fund (89).

CAPITAL PROJECT FUNDS

Capital Project Funds account for the resources used for the construction and acquisition of capital facilities by the City except for those financed by the Enterprise Funds.

2004 Certificate of Obligation Bonds Fund (52)

This fund accounts for the 2004 bond proceeds in the principal amount of \$4,500,000. The purpose was the acquisition, construction and improvement of public works; constructing and improving a City owned golf course; constructing, improving, repairing City streets and gutter systems; purchasing and upgrading geographical information systems, including software and hardware; professional services rendered in connection with the acquisition, construction, renovation, and financing of the foregoing projects.

General Capital Projects Fund (53)

This fund accounts for general capital projects funded primarily through Mineral Lease and Royalty revenues and access general fund balance.

Performance Contract Fund (55)

This fund accounts for proceeds from the State Energy Conservation Office, LoanSTAR program, and bonds secured to fund city wide energy conservation measures. This fund will be used to account for energy savings associated with these projects and repayment of the financing methods secured for funding. Energy savings and revenue recapture associated with this project are guaranteed by Siemens Building Technologies, thereby guaranteeing funds for all financing repayment. At a minimum this project as well as the funding will be budget neutral. All additional savings and recaptured revenue will be absorbed into the associated fund balances.

Capital Improvement Plans

The Capital Improvement Plans account for the resources used for the construction and acquisition of capital facilities and equipment by the City. These programs will be used by the staff and Council to plan for current and future needs of the City. It is set up as two separate plans: The Leased Equipment Improvement Program and the Five-Year Capital Improvement Program. The Leased Equipment Improvement Program will fund all General Fund vehicle and equipment replacements of the City. With the Leased Equipment Improvement Program, we will now be able to know, in advance, what the future needs for capital equipment and vehicles will be. The Leased Equipment Improvement Program has a projected beginning balance of \$750,000. Capital purchases in this fund are funded through General Fund Department lease payments for vehicles. The City will fund the new equipment purchases in the current year of police cruisers, automated trash trucks, and a 25% grant match for a fire ladder truck. This will result in an anticipated ending balance of \$704,500 at September 30, 2012.

The effect of the Leased Equipment Improvement Program on the General Fund has been a leveling out of capital equipment expenditures. The funding of equipment purchases will allow the City to replace equipment as the end of its useful life is reached. The ad valorem tax rate will not fluctuate as much from year to year because we will be spending approximately the same amount each year through the lease payments.

The second plan is the Five-Year Capital Improvement Program that is used to develop future capital projects of the City. This program is funded only in the current year and is used only as a planning tool in future years. This plan includes everything not in the Leased Equipment Improvement Program that will be funded by current and future revenues. Funding for this program includes bond funds, mineral and lease royalties, lease purchases and general funds available after the cost of maintaining existing services has been projected.

GENERAL AND REVENUE DEBT SERVICE FUNDS

General Debt Service Funds are used to account for the payment of principal and interest on the general obligation and certificate of obligation bonds. Revenue Debt Service Funds are used to account for the payment of principal and interest on the revenue bonds of the City. The Rate Mitigation and Capital Improvement Trust Reserve, a reserve fund in the Water-Wastewater Fund, may be used to make up for a severe shortfall in funds due to the volatility of water needs because of weather, pay for catastrophic repair events and to insure payment of principal and interest of the revenue bonds.

Summary Table of Debt Disclosures

	Principal Balance 10-01-2011	Principal and Interest Due				
		2012	2013	2014	2015	2016
General Obligation Bonds	\$ 18,803,413	\$ 1,890,062	\$ 1,891,800	\$ 1,896,400	\$ 1,896,100	\$ 1,895,225
Certificates of Obligation	5,062,000	939,127	852,884	856,202	847,642	847,204
Self-Supporting Certificates of Obligation	17,825,000	2,049,272	2,050,447	1,176,743	1,180,043	1,182,343
Revenue Bonds	71,005,000	5,071,902	6,216,360	6,217,850	6,211,906	6,213,535
Total principal to be Repaid	\$ 112,695,413					
Total Due by Year End (Principal and Interest)		\$ 9,950,363	\$ 11,011,491	\$ 10,147,194	\$ 10,135,690	\$ 10,138,307

General Debt Service Funds

The General Debt Service Fund, which is the interest and sinking fund for the payment of principal and interest on outstanding debt, will require \$4,010,000 for principal, interest and agent fee payments during the 2011-2012 fiscal year. The outstanding balance at October 1, 2011 of all eight issues is \$41,690,413 with an original balance of \$50,240,413. The 2002 Certificates of Obligation bonds and the 2007 Refunding and Improvement Bonds are self-supported taxable issues that are paid for by the 4B Sales Tax. The 2010 taxable bond series is paid for by the mineral and royalty fund. The balance is \$17,825,000 at October 1, 2011. All debt issues, except the self-supported issue, will require a tax distribution of \$.156656 or 21.76% of the current tax rate of \$.71999 per \$100 valuation. As a Home Rule Texas City, the City of Cleburne is not limited by law in the amount of debt it may issue.

The Debt Service Fund is composed of the following outstanding issues:

Year	Title	Original Issue	Balance 10-01-2011
2003	General Obligation Refunding Bonds	4,880,000	1,550,000
2004	Certificates of Obligation	4,500,000	3,060,000
2004	General Obligation Refunding Bond	3,825,005	2,785,000
2008	General Obligation Refunding Bond	10,890,000	10,105,000
2009	Certificates of Obligation	2,297,000	2,297,000
2010	General Obligation Refunding Bonds	5,848,413	5,848,413
	<i>SUB-TOTAL TAX SUPPORTED</i>	32,240,413	23,865,413
2007	Refunding Certificates of Obligation	16,280,000	16,165,000
2010	Taxable Bonds	1,720,000	1,720,000
	<i>SUB-TOTAL SELF-SUPPORTED DEBT</i>	18,000,000	17,825,000
	<i>TOTAL</i>	\$ 50,240,413	\$ 41,690,413

The 2003 General Obligation Refunding Bonds in the amount of \$4,880,000 were issued to refund two prior issues; the 1994 Certificates of Obligation and the 1997 Certificates of Obligation Bonds. The net present value benefit of the transaction amounted to \$242,223.92. The 2004 Certificates of Obligation Bonds were issued to improve a city owned golf course, repair city streets and upgrade the cities geographical information systems. The 2004 General Obligation Refunding Bonds were issued to refund the taxable Brazos Electric Effluent Water Line Improvement Bonds. The 2008 General Obligation Refunding Bonds were issued to refund the 1998 general improvement bonds. The 2009 issue was issued to complete funding for a Energy Conservation Project. This project has guaranteed savings and revenue recapture each year through the Performance Contractor, Siemens Building Technologies, to pay for all associated State Energy Conservation Office LoneSTAR revolving loans and this bond issue. The 2010 Series Refunding Bonds were issued to refund the 2001 General Improvement Bonds.

The self-supporting 2007 Refunding Certificates of Obligation Bonds were a partial refunding of the 2002 issue with an additional 5 million in bond proceeds. These proceeds were used to fund the quality of life projects included in the 4B referendum. This debt will be solely supported by the 4B Sales Tax. The 2010 issue funded the purchase of the new police and municipal court building. This issue is funded with mineral and lease royalty revenues.

The policy of the City has been not to issue any debt that has not been necessary in order to maintain existing services, and when issued to hold the term as short as possible. This policy has allowed the City to issue debt without affecting other City services. The City has maintained an A+ (General) and an AA- (Revenue) rating from Standard & Poor's Corporation, an Aa 3 (General and Revenue) from Moody's Investors Service and an AA- (General and Revenue) rating from Fitch, IBCA. The City's general obligation bonded debt issuances are not subject to any legal limitation; however, the property tax rate is limited to \$2.50 per \$100 of assessed value of real personal property. The current tax rate of \$.71999 per \$100 valuation is broken down as follows: \$.156656 per \$100 valuation for Debt Service (Interest & Sinking) and \$.563334 per \$100 valuation for General Fund (Maintenance & Operating) which is well below the \$2.50 per \$100 valuation limit.

Revenue Debt Service Fund

The Revenue Debt Service Fund will require an expenditure of \$5,071,901.58 for the year. The outstanding balance at October 1, 2011 of all six issues is \$71,005,000 with an original balance of \$80,125,000.

The Revenue Debt Service Fund is composed of the following outstanding issues:

Year	Title	Original Issue	Principal Balance 10-01-2011
2005	Water & Sewer Refunding Bond	41,960,000	34,920,000
2006	Water & Sewer Refunding Bond	12,875,000	10,825,000
2009A	Water & Sewer Revenue Bond	1,180,000	1,180,000
2009B	Water & Sewer Revenue Bond	4,750,000	4,750,000
2010	Water & Sewer Revenue Bond	14,500,000	14,500,000
2010	Water & Sewer Refunding Bond	4,860,000	4,830,000
	TOTAL	\$ 80,125,000	\$ 71,005,000

The 2005 bonds were issued to refund parts of the 1997, 1999, and 2001 debt issues and to pay for costs associated with the refunding. The net present value benefit of the refunding amounted to \$1,787,278. In June 2006 bonds were issued to refund the Series 1997 Waterworks and Sewer System Refunding and Improvement Revenue Bonds in the amount of \$6,595,000. An additional \$6,300,000 was also issued to fund the construction of the infrastructure for three new Cleburne Schools. Also included in this bond issue were funds to complete a master plan review that will enable the City to adequately plan and prepare for anticipated City growth. In 2009 the Texas Water Development Board awarded the City of Cleburne financial assistance through its Water Infrastructure Fund (WIF). This fund enables the city to issue bonds at a more favorable interest rate and defer interest and principal payments for up to ten years or one year after project construction completion. Subsequent to this award the City of Cleburne issued Series 2009A, 2009B, and 2010 bonds for infrastructure improvements to the water delivery system. Series 2009A will fund the design and permitting for a 5.0 MG expansion to the City's existing water treatment plant. Series 2009B will fund the design and permitting for the development of the Lake Whitney Water Supply including the deep water intake valve, a scalping station and water pipe line that will intersect with the existing Lake Aquilla pipe line. Series 2010 will fund the 5.0 MG water treatment plant expansion construction, aluminum domes for the clear wells, and a 20 inch water line from the water treatment plant to the upper pressure plane. Series 2010 Refunding Bonds were issued to refund the Series 2001 System Improvement Bonds.

ENTERPRISE FUNDS

Enterprise Funds are used to account for operations of the City where the intent is to finance or recover through user charges the cost (expenses including depreciation) of providing goods or services to the general public on a continuing basis. The Water/Wastewater Fund, the Airport Fund and the Drainage Utility Fund make up the Enterprise Fund group.

Water/Wastewater Fund (60)

Receipts for the Water/Wastewater Fund are estimated at \$17,864,863. Current expenditures for the Water/Wastewater Fund are estimated at \$16,054,232 which includes \$3,165,000 in one-time capital expenditures. Debt service interest payments of \$2,541,902 are also included in this estimate. Additionally, a debt service principal payment of \$2,690,000 and a \$1,650,000 reimbursement for General Fund administrative services is included in this budget.

The City Council has mandated a minimum of three months (90 days) operating expenditures or \$2,585,583 in the projection or rate mitigation reserve for this fund. This policy will help to ensure there are adequate funds to operate, on a temporary basis, even if emergency conditions existed. A senior lien debt reserve was established in 2010-2011. The ending cash balance of the fund is estimated at \$249,805, and the Water/Wastewater Rate Mitigation Reserve ending balance is estimated at \$2,870,083. The senior lien debt reserve will have a balance of \$335,735. An additional \$1,250,000 capital reserve and a \$100,000 contingency reserve are also included. The combined rate mitigation and ending fund balances provide the city with a total estimated reserve of \$4,805,623 or 167.28 days.

A waste water rate increase of six percent (6%) is included in the 2011-2012 Budget. The service demand charge was increased to \$10.57 per month, a \$0.60 increase over last year's service demand charge of \$9.97. The rate per gallon up to 13,500 gallons will be \$3.24 with a residential maximum of \$54.31. Wastewater revenue is projected to increase from \$6,292,517 in 2010-2011 to \$6,708,833 in 2011-2012.

Water revenues are budgeted to increase from \$9,765,513 in 2010-2011 to \$10,588,630 in 2011-2012. The annual water rate review lead to the adoption of six percent (6%) water rate increase. The service demand charge will increase to \$18.91 per month, a \$1.07 increase over last year's service demand charge of \$17.84. The rate per 1,000 gallons will be \$5.04.

This increase in rates will provide adequate revenue to cover expenditures and to obtain the necessary water and waste water revenue bond coverage. This increase is consistent with our past history of increases. Future increases are expected to average approximately 5% to 7.5% to fund our water system delivery and wastewater system improvements.

Capital expenditures amount to \$3,165,000. An additional \$1,250,000 capital reserve was also funded for future capital improvements to the water and wastewater systems. The current capital improvements include:

- Water Distribution Highway 121 line relocates
- Plant Maintenance service truck
- Wastewater Collection Highway 121 line relocates, backhoe replacement and a bypass pump
- Wastewater Treatment lab and plant data management software

System Rehabilitation expenditures amount to \$895,000.

- Water System \$420,000
- Wastewater System \$475,000

Airport Fund (61)

The Airport Fund was created in order to make the airport self-sustaining. We have continued to make improvements to the Airport with Airport revenue and grant funds. With recent gas well development on Airport property and the opening of a fuel station, receipts have begun to increase. Receipts for the Airport Fund are estimated at \$844,250. Revenue estimates include charges for services at \$140,000, fuel revenue at \$480,000 and Mineral and Lease Royalty revenue of \$220,000. Expenditures for the Airport Fund operations are estimated at \$832,880 with \$450 being transferred to the Debt Service Fund to pay for the Airport's part of General Fund debt and \$70,000 being transferred to the General Fund to pay for administrative costs.

Capital expenditures amount to \$138,000

- GPU Unit for Jets
- Jet A Truck
- Rehab and Remark Runway

Drainage Utility Fund (63)

The Drainage Utility Fund was created in order to have a separate user fee to pay for the drainage needs of the City. This program is charged with the operation and maintenance of the flood management program in accordance with the storm water master plan. Through proper management and adherence to State and Federal regulations we strive to operate and maintain an effective drainage water system to protect the citizens against flooding. This Fund provides for minor drainage installation, maintenance, and operation of the water drainage systems, creek maintenance, and cleaning along the major and lesser water sheds throughout Cleburne. Drainage Utility revenue is budgeted at \$546,500. The minimum residential lot is charged \$2.75/ month. All employees were eliminated through attrition in 2010-2011 to allow for additional funds to be utilized for rehabilitation and improvements to the drainage system. Expenditures are budgeted at \$194,250. A reserve for future projects of \$1,300,000 was allocated in this budget. The ending balance is estimated to be \$11,368.

LONG TERM ISSUES

Since the year 2000, the State of Texas has seen recession, robust growth, national and coastal disaster, drought, and skyrocketing fuel prices. Through these ever changing economic conditions, the City of Cleburne has remained strong and viable. Mineral and Lease royalties have provided funding for capital improvements without increasing taxes since 2004. In 2001 the City created a Tax Increment Finance District (TIF) in our industrial park in order to attract new commercial and industrial businesses. An additional TIF is being considered in the northwestern portion of the community to fund infrastructure and service improvements as the city prepares for the growth associated with the completion of U.S. Highway 121. The city also employees tax abatements and Local Government Code 380 agreements to further stimulate the economy. By continually reviewing our infrastructure, we hope to ensure future industrial and economic success in Cleburne. We are in the process of revisiting the 20 year water and wastewater master plan for the City, as well as implementing previous plans to ensure industrial, residential, and retail customers continue to enjoy unrestricted water use.

In August 2001, the voters of the City approved an additional ½ cent sales tax increase to fund 4B Economic Development projects. To date the 4B Board has completed the aquatics facility, Splash Station, the Youth Sports Complex, the Booker T Washington Community & Recreation Center and many improvements to our City parks. In addition, the Cleburne Convention Center rehabilitation and construction was completed in the Spring of 2010. 4B sales tax dollars pay for the projects as well as the maintenance and operations cost associated with the completed facilities.

Transportation systems to and from the Dallas/Fort Worth Metroplex will directly impact the growth in Cleburne. The extension of U.S. Highway 121 connecting to Highway 67 will give citizens direct access to south Fort Worth. This project is expected to be completed in late 2014. The City of Cleburne, with participation from other cities in the county, has expanded its public bus transportation system to include all of Johnson County. The City of Cleburne must be ready for the growth that the completion of Highway 121 and additional public transportation will provide. We feel that the infrastructure improvements necessary to meet the needs of these additional residential, industrial and retail customers are being currently planned for or implemented.

CONCLUSIONS

The Annual Budget represents the single most important series of decisions made by the City Council in any year. The conclusions reached during the budget process will determine the quality of public service to be provided and, to a significant extent, the quality of life for Cleburne residents. The Annual Budget is a Policy Document, a Financial Plan, an Operations Guide and a Communications Device that is intended to give the citizens of Cleburne a better understanding of the services available to them and the cost of those services.

ORDINANCE

NO. OR09-2011-49

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS ADOPTING AND APPROVING AN ANNUAL BUDGET FOR THE CITY OF CLEBURNE FOR FISCAL YEAR OCTOBER 1, 2011 THROUGH SEPTEMBER 30, 2012; PROVIDING AN EFFECTIVE DATE.

WHEREAS, an annual budget for the fiscal year October 1, 2011 to September 30, 2012 has been prepared by Rick Holden, City Manager for the City of Cleburne, Texas; and

WHEREAS, said budget has been presented by the City Manager along with his budget message in accordance with the City Charter; and

WHEREAS, public notices of the public hearing upon this budget have been duly and legally made as required by law; and

WHEREAS, this proposed budget has been filed with the City Secretary for more than 15 days immediately prior to a public hearing upon such budget; and

WHEREAS, the financial condition and comparative expenditure as filed were duly considered; and

WHEREAS, the budget has been considered at workshops on August 4, 11, 17, 23, 30, and September 2, 2011; and

WHEREAS, in the proposed budget, the City Council will continue to freeze the step increases previously granted to civil services employees, its intent once reinstated is to increase each eligible employee by only one step on their anniversary date unless they are maxed out of their current rank. There will be no across the board and/or retroactive increases for any step increases frozen during fiscal years 2010-2012; and

WHEREAS, in the proposed budget, the City Council will continue to freeze the step increases previously available to non civil service employees based upon performance, its intent once reinstated is to make available only one performance step or merit increase during the budget year the increases are reinstated. There will be no across the board and/or retroactive increases for step increases frozen during fiscal years 2010-2012; and

WHEREAS, after a full and final consideration, the public hearing has been held upon said budget and it is the consensus of opinion that the budget as filed should be approved;

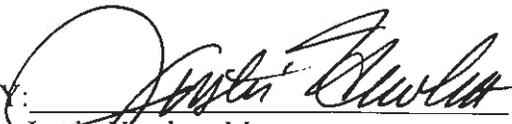
NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS, THAT:

SECTION ONE. The budget, as filed for fiscal year from October 1, 2011 to September 30, 2012, is hereby ratified, adopted and approved.

SECTION TWO. This Ordinance shall be passed and it shall have effect and be in full force from October 1, 2011 forward.

PASSED AND APPROVED this the 13th day of September, 2011 at a Regular Meeting of the City Council of the City of Cleburne, Texas.

CITY OF CLEBURNE

BY: 
Justin Hewlett, Mayor

ATTEST:


Shelly Doty, City Secretary

ORDINANCE

NO. OR09-2011-50

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS SETTING THE 2011 TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF CLEBURNE, TEXAS FOR FISCAL YEAR 2011-2012; THIS TAX LEVY WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE; THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.03 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$17.50; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED; ASSESSING PENALTY AND INTEREST FOR THE NON-PAYMENT OF SUCH TAXES WITHIN THE TIME SET; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council finds that a tax for the year 2011, hereinafter levied for current expenses of the City levied to provide the revenue requirements of the budget for the fiscal year 2011-2012; and

WHEREAS, all required publications and requirements have been met according to the Open Meetings Act and Section 26.05(b) of the Property Tax Code;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS, THAT:

SECTION ONE. For the current expenses of the City and for the general improvement of the City and its property, there is hereby levied and ordered to be assessed and collected for the year 2011 on all property situated within the limits of said City, and not exempt from taxation by valid laws, an Ad Valorem tax at the rate of \$.71999 on the \$100.00 assessed valuation of such property, which exceeds the effective tax rate of \$.703312/\$100 valuation and the same shall be applied to the various funds in the following manner:

\$0.156656 Per \$100.00 Valuation - To Interest & Sinking
\$0.563334 Per \$100.00 Valuation - To General Fund

SECTION TWO. This tax levy will raise more taxes for maintenance and operations than last year's tax rate; the tax rate will effectively be raised by 4.03 percent and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$17.50.

SECTION THREE. That all ad valorem taxes shall be paid before the 1st day of February, 2012, and taxes not paid by that date shall be delinquent and all persons or property owners failing to pay any taxes owing on or before its delinquent date shall be charged interest at

the rate of one percent (1%) for each month or fraction thereof; and in addition, shall be charged a penalty of six percent (6%) of the amount of the tax for the first calendar month it is delinquent plus one percent (1%) for each additional month or fraction thereof the tax remains unpaid prior to July 1st of the year in which it becomes delinquent. However, a tax delinquent on July 1st incurs a total penalty of twelve percent (12%) of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. Such penalties shall not bear interest.

SECTION FOUR. The City Council passed and approved this Ordinance with a vote of four ayes and one nay.

SECTION FIVE. This Ordinance shall become effective and be in full force from October 1, 2011 forward, and it is so ordained.

PASSED AND APPROVED this the 13th day of September, 2011 at a Regular Meeting of the City Council of the City of Cleburne, Texas.

CITY OF CLEBURNE

BY: 
Justin Hewlett, Mayor

ATTEST:


Shelly Doty, City Secretary

ORDINANCE

NO. OR09-2011-51

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS AMENDING TITLE V - PUBLIC WORKS, CHAPTER 51 - WATER AND SEWER, SECTION 51.030 - RATES FOR TREATED WATER SERVICE, SUBSECTIONS (C), (F) AND (H) OF THE CODE OF ORDINANCES; PROVIDING FOR A PENALTY NOT TO EXCEED \$500.00 FOR EACH OFFENSE; PROVIDING FOR PUBLICATION; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the current water rates for the City of Cleburne are based on usage at that particular location each month; and

WHEREAS, the City Council of the City of Cleburne, Texas deems that the amendment of the water and wastewater ordinances hereinafter described is in the best interest of the public in order to reflect actual usage of water;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS, THAT:

SECTION ONE. Section 51.030 - Rates for Treated Water Service, of the Code of Ordinances, City of Cleburne, Texas is hereby amended to read as follows for subsections (C), (F) and (H):

(C) *Rate Tables.* The Utility Manager shall charge customers for treated water service in accordance with the following tables:

(1) For utility accounts inside city limits.

<i>Water Usage</i>	<i>Rate/Month</i>
0 gallons & over	\$5.04 per 1,000 gallons
Service demand charge.....	\$18.91 per month

(2) For utility accounts outside city limits.

<i>Water Usage</i>	<i>Rate/Month</i>
0 gallons and over	\$6.28 per 1,000 gallons
Service demand charge.....	\$24.46 per month

(F) *Multi-family dwelling units.* All multi-family dwelling units of five or more units which are not separately metered shall be charged for services based on meter size and rates in the following tables.

For utility accounts inside city limits:	
Service Demand Charge Each Month	
¾" Meter	\$18.91
1" Meter	31.98
1 ½" Meter	106.69
2" Meter	320.06
2 ½" Meter	320.06
3" Meter and larger	320.06

For utility accounts inside city limits:	
Per 1000 Gallons Charge Each Month	
0 gallons and over, per 1,000 gallons	\$ 5.04

(H) *Reuse Water.* All reuse water will be billed at 75% of the potable water rates as shown in (C) *Rate Tables* above.

SECTION TWO. All other Sections and Subsections of said ordinance shall remain in full force and effect and are not waived, amended or changed in any manner.

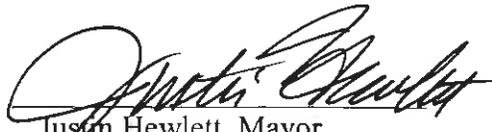
SECTION THREE. Any person, firm, corporation, agent or employee thereof who violates any of the provisions of this Ordinance shall be guilty of a misdemeanor and upon conviction thereof shall be fined not to exceed Five Hundred and No/100 dollars (\$500.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION FOUR. The caption of this Ordinance shall be published twice within ten (10) days of its passage in a newspaper of general circulation in the City of Cleburne, in compliance with the provisions of Article III, Section 51, of the City Charter.

SECTION FIVE. This Ordinance shall become effective and in full force on October 1, 2011 and upon its publication as required by law.

PASSED AND APPROVED this the 13th day of September, 2011 at a Regular Meeting of the City Council of the City of Cleburne, Texas.

CITY OF CLEBURNE

BY: 
Justin Hewlett, Mayor

ATTEST:


Shelly Doty, City Secretary

ORDINANCE

NO. OR09-2011-52

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS AMENDING TITLE V - PUBLIC WORKS, CHAPTER 51 - WATER AND SEWER, SECTION 51.031 - RATES FOR WASTEWATER SERVICE, SUBSECTIONS (C) AND (D) AND SECTION 51.033 - INDUSTRIAL WASTE CHARGE RATE FORMULA OF THE CODE OF ORDINANCES; PROVIDING FOR A PENALTY NOT TO EXCEED \$500.00 FOR EACH OFFENSE; PROVIDING FOR PUBLICATION; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the current wastewater rates for the City of Cleburne are based on water consumption at that particular location each month; and

WHEREAS, the City Council of the City of Cleburne, Texas deems that the amendment of the water and wastewater ordinances hereinafter described is in the best interest of the public;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS, THAT:

SECTION ONE. Subsections (C) and (D) of Section 51.031- Rates for Wastewater Service of the Code of Ordinances, City of Cleburne, Texas are hereby amended to read as follows:

(C) *Rate tables.* The utility manager shall charge a customer for wastewater service based on water used in accordance with the following tables:

(1) *Residential accounts.* There shall be a maximum of thirteen thousand five hundred (13,500) gallons of water usage used to compute a residential wastewater bill.

<i>Water Usage</i>	<i>Rate/Month</i>
0 gallons to 13,500 gallons	\$ 3.24 per 1,000 gallons
	Residential maximum
	\$54.31 at 13,500 gallons

Service demand charge.....\$10.57 per month

(2) *Commercial Accounts.* There shall be no maximum water usage used to compute a commercial sewer account.

<i>Water Usage</i>	<i>Rate/Month</i>
0 gallons and over	\$ 3.24 per 1,000 gallons

Service demand charge.....\$10.57 per month

(3) *Sprinkler accounts.* No sewage charge shall be placed on accounts that strictly use water for a sprinkler system.

(D) *Multi-family dwelling units - rate calculation.* All multi-family dwelling units of five or more units which are not separately metered shall be charged for sewer service based on water meter size and rates in the following tables.

For utility accounts inside and outside city limits:	
Service Demand Charge Each Month	
3/4" Meter	\$10.57
1" Meter	18.25
1 1/2" Meter	41.12
2" Meter	73.07
2 1/2" Meter	114.22
3" Meter and larger	171.32

For utility accounts inside and outside city limits:	
Per 1,000 Gallons Charge Each Month	
0 gallons and over, per 1,000 gallons	\$ 3.24
There shall be no maximum water usage used to compute a Multi-Family unit wastewater account.	

SECTION TWO. Section 51.033 - Industrial Waste Charge Rate Formula of the Code of Ordinances, City of Cleburne, Texas is hereby amended to read as follows:

The person responsible for industrial waste discharge is responsible for the following charges: Service Demand Charge, Volume biological oxygen demand (BOD), total suspended solids (TSS), and total dissolved solids (TDS) in accordance with the following rate table:

Service Demand Charge, per month	\$ 10.57
Volume Charge, per month, per 1,000 gallons	\$ 4.3391
BOD, per lb., per month	\$ 0.4052
TSS, per lb., per month	\$ 0.3778
TDS, per lb., per month	\$ 0.1999

SECTION THREE. All other Sections and Subsections of said ordinance shall remain in full force and effect and are not waived, amended or changed in any manner.

SECTION FOUR. Any person, firm, corporation, agent or employee thereof who violates any of the provisions of this Ordinance shall be guilty of a misdemeanor and upon conviction thereof shall be fined not to exceed Five Hundred and No/100 Dollars (\$500.00) for

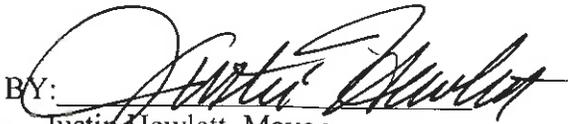
each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION FIVE. The caption of this Ordinance shall be published twice within ten (10) days of its passage in a newspaper of general circulation in the City of Cleburne, in compliance with the provisions of Article III, Section 51, of the City Charter.

SECTION SIX. This Ordinance shall become effective and in full force on October 1, 2011 and upon its publication as required by law.

PASSED AND APPROVED this the 13th day of September, 2011 at a Regular Meeting of the City Council of the City of Cleburne, Texas.

CITY OF CLEBURNE

BY: 
Justin Hewlett, Mayor

ATTEST:


Shelly Doty, City Secretary

Budget Summary

City of Cleburne Budget Summary

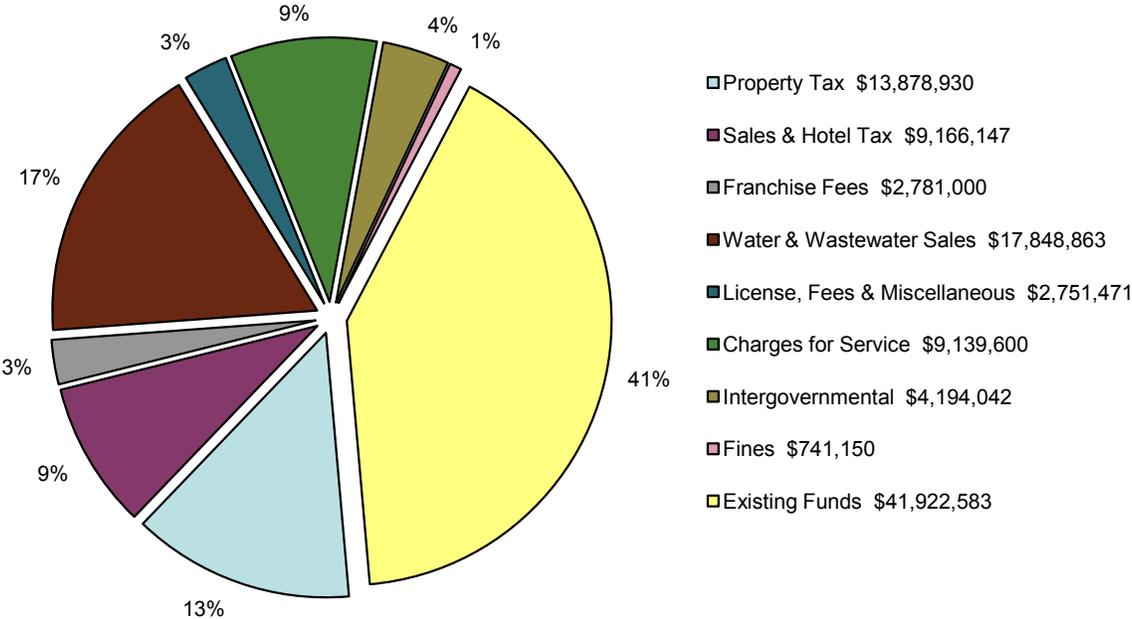
- The 2011-2012 budget for the City of Cleburne is the fiscal plan for this City for the next fiscal year. In this budget, city goals and objectives are set forth, including capital improvement projects.
- The 2011-2012 budget includes funding for the following municipal services
 - Police & Fire Protection
 - Street Maintenance
 - Water & Sewer Services
 - Parks Services
 - Cemetery Services
 - Library & Museum Services
 - Sanitation Services
- The budget includes anticipated revenues and the expenditures for all City departments.
- Revenues are received from a number of sources including property taxes, sales tax, franchise fees, user fees, grants from other governmental entities, water sales, sewer services, and bond proceeds.
 - Total available funds are projected to be \$102,423,786
- Expenditures include personnel costs, supplies, equipment, contractual services, debt service, and capital improvements.
 - Expenditures and disbursements are projected to be \$73,343,089
- Capital Improvements include:
 - Water-Wastewater line improvements & expansion
 - Street Program
 - Downtown Improvements
 - Leased Equipment Improvement Program
 - Facility Improvements
 - Nature Trail
 - Animal Shelter Expansion
 - Smith History Center Renovations

CITY OF CLEBURNE
ALL FUNDS
Summary of Receipts & Disbursements
2011-2012

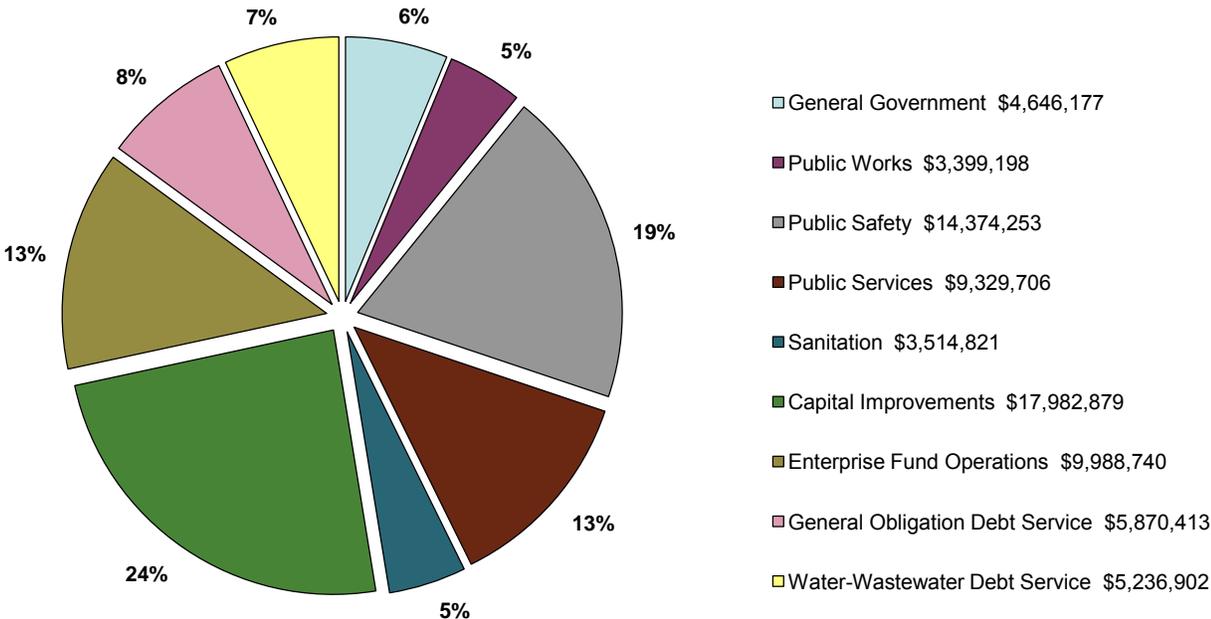
	General & Leased Improvement Funds	Special Revenue Funds	Debt Service Fund	Enterprise Fund	Capital Projects Fund	Total All Fund Types
Revenues	\$ 30,824,559	\$ 10,409,806	\$ 2,000	\$ 19,262,388	\$ 2,450	\$ 60,501,203
Transfers In	<u>4,319,103</u>	<u>519,000</u>	<u>5,976,106</u>	<u>0</u>	<u>988,384</u>	<u>11,802,593</u>
Total Receipts	35,143,662	10,928,806	5,978,106	19,262,388	990,834	72,303,796
Expenditures	31,139,574	6,246,422	6,013,413	29,549,077	1,394,602	74,343,089
Transfers Out	<u>3,945,174</u>	<u>4,179,927</u>	<u>0</u>	<u>2,689,109</u>	<u>988,384</u>	<u>11,802,593</u>
Total Disbursements	<u>35,084,748</u>	<u>10,426,349</u>	<u>6,013,413</u>	<u>32,238,186</u>	<u>2,382,986</u>	<u>86,145,682</u>
Revenues Over/(Under) Expenditure:	<u>58,914</u>	<u>502,457</u>	<u>(35,307)</u>	<u>(12,975,798)</u>	<u>(1,392,152)</u>	<u>(13,841,886)</u>
Beginning Fund Balance	8,544,062	6,854,954	78,368	24,937,100	1,508,098	41,922,583
Projection Reserve	<u>(7,655,937)</u>	<u>(6,082,539)</u>	<u>0</u>	<u>(5,855,818)</u>	<u>0</u>	<u>(19,594,294)</u>
Ending Fund Balance	<u>\$ 947,039</u>	<u>\$ 1,274,872</u>	<u>\$ 43,061</u>	<u>\$ 6,105,484</u>	<u>\$ 115,946</u>	<u>\$ 8,486,403</u>

Current Revenue, Expenditures & Capital

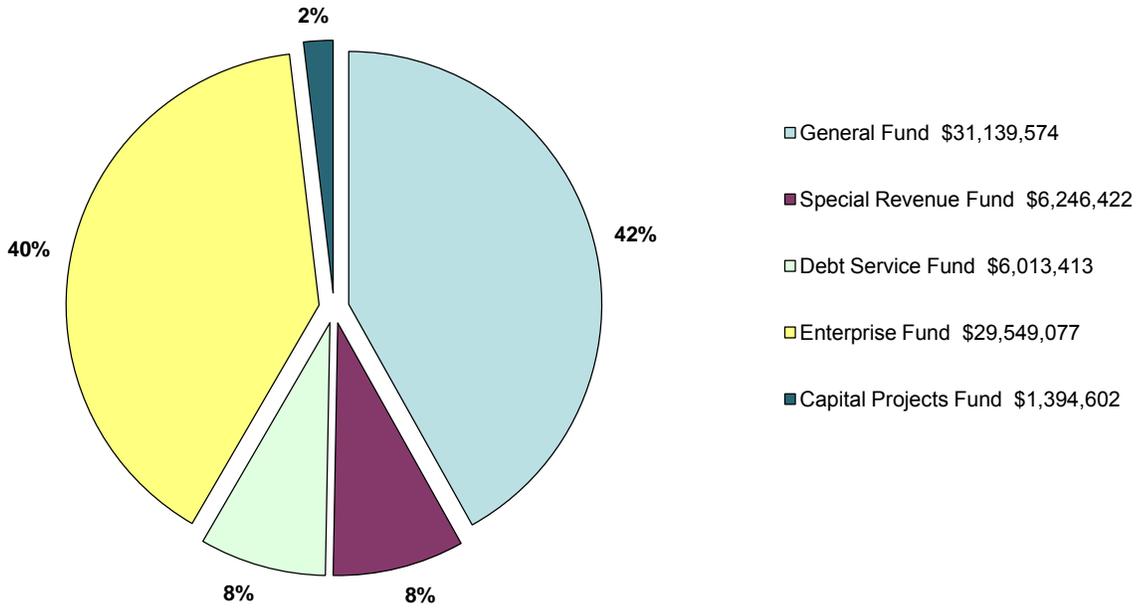
Current Revenue \$102,423,786



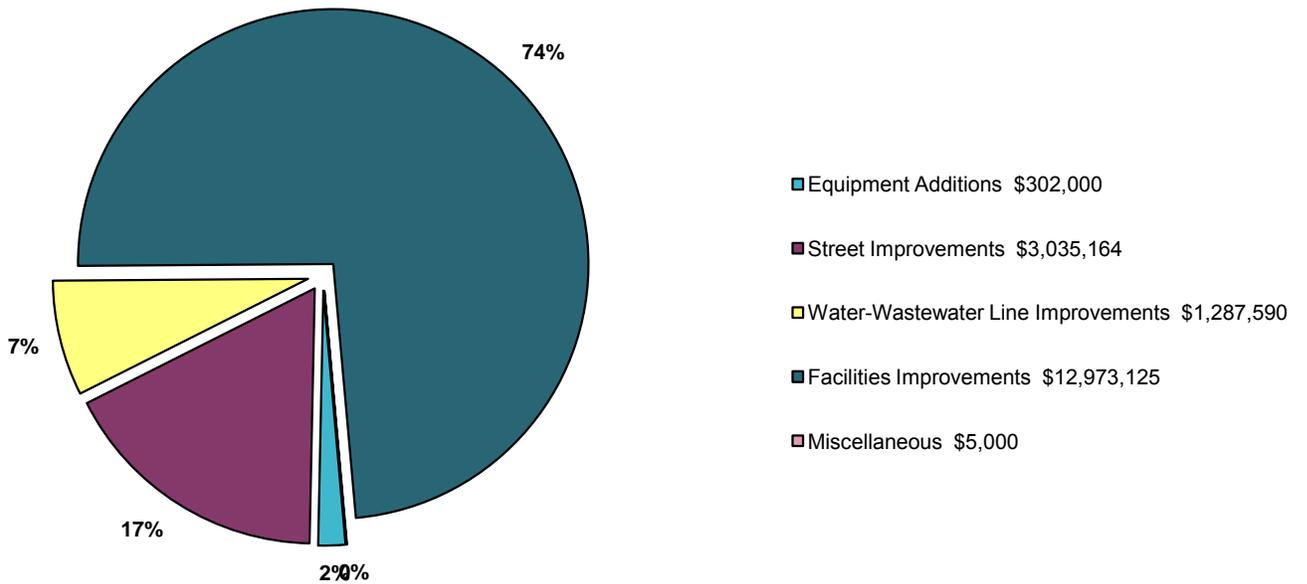
Current Expenditures \$74,343,089



Current Expenditures by Fund \$74,343,089



Current Capital Expenditures & Current M&R Streets & Water Lines \$17,602,879



State of the City. . .Budget Year 2011-2012

FINANCIAL

OPERATING BUDGET

General Fund (Government Services)	\$	31,139,574
Enterprise Funds (Utilities)		29,549,077
Debt Service Fund (Principal & Interest on Debt)		6,013,413
Special Revenue Fund (Specific Projects)		6,246,422
Capital Projects Funds		1,394,602
TOTAL		74,343,089

BONDED INDEBTEDNESS

General Obligation Bonds (Partially Self-Supported), Section E		41,690,413
Bond Ratings: Moody's: Aa 3 Standard & Poor's: A+ Fitch: AA-		
Water and Sewer Bonds, Section H		71,005,000
Bond Ratings: Moody's: Aa 3 Standard & Poor's: AA- Fitch: AA-		

EMPLOYEES

MUNICIPAL EMPLOYEES (Fiscal Year 2010-2011 had 340 Filled Positions)

Uniformed (Police & Fire)		114
Technical/Skill Labor		138
Management/Clerical		75
TOTAL FULL TIME EMPLOYEES		327

DEPARTMENTAL ACTIVITIES

AIRPORT

Airport Arrivals & Departures/Year		20,000
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CEMETERIES

Cemetery Sites (Developed Acres)		101
Cemetery Sites (Undeveloped Acres)		30
Grave Openings & Closings		200
Grave Spaces Sold		100

CITY SECRETARY'S OFFICE

Agenda packets prepared for Council, Directors and Press		55
Official documents scanned, indexed and filed		3,000
Elections held		1
Calls and citizen inquiries handled by receptionist		24,000
Open records requests processed		500

CIVIC CENTER

Events Held		1,200
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State of the City. . .Budget Year 2011-2012

DEPARTMENTAL ACTIVITIES (CONTINUED)

COMMUNITY DEVELOPMENT	
Building Permits Issued (2010-2011)	400
Substandard Housing Inspections	250
Food Service Establishments Inspected	499
Average Number of Houses Per Residential Sanitation Route	725
Tons of Waste Transferred	50,000
Animal Control Service Calls	2,900
LIBRARY	
Circulation	257,000
PARKS AND RECREATION	
Park Sites	15
Public rounds of golf played	29,250
Tennis Courts	4
Swimming Pool Visitors	58,000
PLANNING	
Plats Reviewed	56
Rezoning Applications Reviewed	18
PUBLIC SAFETY	
Calls for Service - Police	35,000
Arrests	2,050
Traffic Citations Issued	11,000
Response Time after Dispatch (Minutes)	
Police	5.00
Fire & Squad #1 Emergency Medical	4.15
SUPPORT SERVICES	
Number of Vehicles Serviced	447
Number of Vehicles Repaired (Mechanical)	710
STREETS	
Miles of streets paved or overlaid	1.50
Miles of street micro surfaced	1.70
Miles of street crack sealed	7.00

Summary of Personnel by Department

(Full Time and Part Time Positions)

Department		2009-2010 Budget		2010-2011 Budget		2011-2012 Budget	
		Full	Part	Full	Part	Full	Part
0131	City Council	0	0	0	0	0	0
0132	City Manager	3	0	3	0	3	0
0133	City Attorney	0	0	0	0	0	0
0134	City Secretary	4	2	4	2	4	2
0135	Finance	7.5	0	7	0	7	0
0136	Human Resources	4.5	0	4	0	4	0
0137	Municipal Court	4	1	4	0	4	0
0138	MIS	5	0	5	0	5	0
0139	Non-Departmental	1	0	1	0	1	0
0140	Economic Development	2	0	2	0	2	0
0141	Police Services	75	2	75	2	73	1
0143	Animal Services	4	0	4	0	4	0
0147	Fire Services	56	0	56	0	55	0
0148	Health	4	0	5	0	5	0
0150	Community Recreation Center	1	2	2	1	2	2
0151	Community Services	2	0	0	0	0	0
0152	Cemetery	7	8	7	0	7	0
0153	Parks and Recreation	11	7	10	1	8	4
0155	Municipal Golf	14	17	12	6	9	7
0156	Municipal Swimming Pools	3	101	2	82	2	99
0157	Sports Complex	7	7	5	0	6	5
0161	Building Services	4	2	3	0	3	0
0162	Civic Center	4	0	0	0	0	0
0163	Library	6	1	6	1	6	1
0165	Museum	2	0	2	1	2	1
0171	Public Works	2	2	2	1	1	1
0172	Engineering	3	0	2	1	2	1
0173	Development Services	2	0	2	0	0	0
0174	Planning & Zoning	1	0	1	0	1	0
0176	Inspections	4	0	2	0	3	0
0178	Fleet Maintenance	7	1	7	0	5	1
0179	Street Maintenance	14	0	13	0	13	0
0191	Sanitation	20	0	20	0	14	0
SUBTOTAL - General Fund		284	153	268	98	251	125
6039	Water/WWater Non-Depart.	0	0	0	0	0	0
6081	Utility Billing & Revenue	11	0	8	0	5	0
6083	Water Distribution	10	0	12	0	14	0
6084	Water Treatment	12	0	12	0	12	0
6090	Treatment Plant Maintenance	4	0	4	0	4	0
6096	Wastewater Collection	7	0	6	0	6	0
6097	Wastewater Treatment	13	0	13	0	13	0
6154	Airport Fund	3	2	3	2	3	2
6398	Drainage Utility	3	0	0	0	0	0
SUBTOTAL - Enterprise Funds		63	2	58	2	57	2
0668	Housing	3	0	3	0	3	0
0858	Cletran County	1	8	1	8	1	8
0859	Cletran	9	0	9	0	9	0
0860	Urbanized	1	4	1	4	1	4
2377	Gas Well Administration	0	0	0	0	5	0
SUBTOTAL - Special Funds		14	12	14	12	19	12
GRAND TOTAL		361	167	340	112	327	139

See the department detail in each fund for position descriptions within each department.

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CITY OF CLEBURNE
GENERAL, SPECIAL REVENUE, & DEBT SERVICE FUND
 Summary of Receipts & Disbursements
 2011-2012

	General Fund		Special Revenue Funds	
	General Operating Fund 01	Leased Equipment Improvement Program Fund 03	HUD Housing Fund 06	Hotel/Motel Occupancy Tax Fund 07
Revenue:				
Taxes	\$ 22,502,309	\$ 0	\$ 0	\$ 320,000
License & Fees	209,000	0	0	0
Intergovernmental	0	510,000	1,600,000	0
Fines	699,750	0	0	0
Charges for Service	6,480,000	0	0	0
Miscellaneous	29,000	394,500	217,661	200
Total Revenues	29,920,059	904,500	1,817,661	320,200
Expenditures:				
Current				
General Government	4,830,307	0	237,661	0
Public Safety	14,041,106	200,000	0	0
Public Service - Community	2,062,587	0	1,600,000	307,424
Public Service - Parks	3,457,075	0	0	0
Public Works	2,619,852	0	0	0
Sanitation	3,514,821	500,000	0	0
Energy Savings	(86,174)	0	0	0
Eliminated Positions & Retirement Program	0			
Debt Service:				
Principal Retirement	0	0	0	0
Interest and Fiscal Fees	0	0	0	0
Total Expenditures	30,439,574	700,000	1,837,661	307,424
Excess of Revenues Over/(Under) Expenditures	(519,515)	204,500	(20,000)	12,776
Other Financing Sources (Uses):				
Operating Transfers In	4,199,103	120,000	20,000	0
Operating Transfers Out	(3,575,174)	(370,000)	0	0
	623,929	(250,000)	20,000	0
Excess of Revenues and Other Sources Over/Under Expenditures and Other Sources	104,414	(45,500)	0	12,776
Beginning Fund Balance	7,794,062	750,000	0	35,031
Reserves	(7,655,937)	0	0	
Projected Ending Fund Balance	\$ 242,539	\$ 704,500	\$ 0	\$ 47,807

CITY OF CLEBURNE
GENERAL, SPECIAL REVENUE, & DEBT SERVICE FUND
 Summary of Receipts & Disbursements
 2011-2012

Special Revenue Funds (Continued)			Debt Service	Capital Projects	Total Funds
Cleburne Transit System Fund 08	4B Sales Tax Fund 09	All Other Special Revenue Funds	General Debt Service Fund 02	All Capital Project Funds 53 & 55	Total Funds
\$ 0	\$ 2,933,768	\$ 70,000	\$ 0	\$ 0	\$ 25,826,077
0	0	26,750	0	0	235,750
880,530	0	1,203,512	0	0	4,194,042
0	0	41,400	0	0	741,150
80,000	0	1,411,550	0	0	7,971,550
0	1,000	1,623,435	2,000	2,450	2,270,246
960,530	2,934,768	4,376,647	2,000	2,450	41,238,815
0	0	573,096	5,000	781,452	6,427,516
0	0	122,147	0	77,650	14,440,903
1,020,530	85,000	1,323,000	0	310,000	6,708,541
0	0	293,562	0	0	3,750,637
0	0	685,053	1,006,384	225,500	4,536,789
0	0	0	120,000	0	4,134,821
(1,051)	0	0	0	0	(87,225)
0	0	0	2,330,000	0	2,330,000
0	0	0	2,552,030	0	2,552,030
1,019,479	85,000	2,996,858	6,013,413	1,394,602	44,794,012
(58,949)	2,849,768	1,379,789	(6,011,413)	(1,392,152)	(3,555,197)
60,000		439,000	5,976,106	988,384	11,802,593
(1,051)	(2,293,846)	(1,885,030)		(988,384)	(9,113,484)
58,949	(2,293,846)	(1,446,030)	5,976,106	0	2,689,109
0	555,922	(66,241)	(35,307)	(1,392,152)	(866,088)
0	1,821,852	4,998,071	78,368	1,508,098	16,985,483
	(2,359,039)	(3,723,500)	0	0	(13,738,476)
\$ 0	\$ 18,735	\$ 1,208,330	\$ 43,061	\$ 115,946	\$ 2,380,918

CITY OF CLEBURNE
ALL ENTERPRISE FUNDS
Summary of Receipts & Disbursements
2011-2012

	Water and Wastewater Utilities Operating Fund 60	Water and Wastewater Capital Project Funds 66, 71, 72 and 76	Airport Fund 61	Drainage Utility Fund 63	Total Enterprise Funds
<u>Operating Revenues</u>					
Charges for Service	\$ 17,848,863	\$ 0	\$ 622,750	\$ 545,300	\$ 19,016,913
Interest & Non-Operating Income	16,000	6,775	221,500	1,200	245,475
Total Operating Revenues	<u>17,864,863</u>	<u>6,775</u>	<u>844,250</u>	<u>546,500</u>	<u>19,262,388</u>
<u>Operating Expenditures</u>					
Salaries	2,537,299		126,633	0	2,663,932
Benefits	1,206,276		56,855	0	1,263,131
Supplies	2,879,075		43,406	8,250	2,930,731
Maintenance - Building	1,136,325		8,800	150,000	1,295,125
Maintenance - Equipment	450,227		20,060	7,000	477,287
Services	2,133,128		439,126	29,000	2,601,254
Capital - Structures/Improvements	3,150,000	10,215,715	0	0	13,365,715
Capital - Equipment	15,000		0	0	15,000
Total Operating Expenditures	<u>13,507,330</u>	<u>10,215,715</u>	<u>694,880</u>	<u>194,250</u>	<u>24,612,175</u>
Operating Income	<u>4,357,533</u>	<u>(10,208,940)</u>	<u>149,370</u>	<u>352,250</u>	<u>(5,349,787)</u>
<u>Debt Service</u>					
Principal	(2,690,000)	0	0	0	(2,690,000)
Interest and Fiscal Fees	(2,546,902)	0	0	0	(2,546,902)
Income (Loss) Before Operating Transfers	(879,369)	(10,208,940)	149,370	352,250	(10,586,689)
Grants	0	0	0	0	0
Energy Savings	300,000	0	0	0	300,000
Transfer to Debt Service 02 (Out)	0	0	(450)	0	(450)
Payment for Services In (Out)	(2,568,659)	0	(70,000)	(50,000)	(2,688,659)
Net Income (Loss)	(3,148,028)	(10,208,940)	78,920	302,250	(12,975,798)
Beginning Fund Balance	7,953,651	15,147,268	827,063	1,009,118	24,937,100
Reserves	(4,555,818)			(1,300,000)	(5,855,818)
Ending Fund Balance	<u>\$ 249,805</u>	<u>\$ 4,938,328</u>	<u>\$ 905,983</u>	<u>\$ 11,368</u>	<u>6,105,484</u>

CITY OF CLEBURNE
ALL FUNDS
Summary of Receipts Disbursements
Three Year Comparison

	General & Lease Equipment Fund			Special Revenue Funds		
	ACTUAL 2009-2010	ESTIMATED 2010-2011	APPROVED 2011-2012	ACTUAL 2009-2010	ESTIMATED 2010-2011	APPROVED 2011-2012
<u>Revenue</u>						
Taxes	\$ 22,377,914	\$ 22,199,505	\$ 22,502,309	\$ 3,549,061	\$ 3,343,118	\$ 3,323,768
License & Fees	285,143	215,475	209,000	0	0	26,750
Intergovernmental	0	0	0	3,852,772	3,502,445	3,684,042
Fines	834,315	753,000	699,750	686,689	49,931	41,400
Charges for Services	6,563,201	6,479,450	6,480,000	2,160,549	442,000	1,491,550
Miscellaneous	948,604	976,595	933,500	6,146,404	2,464,229	1,842,296
Total Revenue	31,009,177	30,624,025	30,824,559	16,395,475	9,801,723	10,409,806
<u>Expenditures</u>						
General Government	4,324,986	5,340,295	4,830,307	143,157	528,146	810,757
Public Safety	14,464,341	14,118,642	14,154,932	2,135,563	166,400	122,147
Public Service	5,689,059	5,419,893	5,519,662	8,555,725	4,898,442	4,628,466
Public Works	3,358,963	2,760,013	2,619,852	2,248,251	781,900	685,053
Sanitation	3,628,398	3,550,625	4,014,821	36,491	0	0
<u>Debt Service:</u>						
Principal	0	0	0	0	0	0
Interest & Fees	0	0	0	0	0	0
Total Expenditures	31,465,747	31,189,468	31,139,574	13,119,187	6,374,888	6,246,422
Excess Revenue Over/(Under)	(456,570)	(565,443)	(315,015)	3,276,288	3,426,835	4,163,384
<u>Other Financing Sources (Uses)</u>						
Operating Transfers in	4,723,621	7,207,355	4,319,103	741,575	994,500	519,000
Operating Transfers (out)	(3,699,984)	(6,485,132)	(3,945,174)	(5,105,375)	(4,457,287)	(4,179,926)
Prior Period Adjustment	39,147	5,163	0	0	0	0
Contingency Reserve	0	0	(50,000)	0	0	0
Excess Revenues & Other Sources Over/Under Expenditures & Other Sources	606,214	161,943	8,914	(1,087,512)	(35,952)	502,458
Beginning Fund Balance	7,775,905	8,382,119	8,544,062	7,978,418	6,890,906	6,854,954
Projection Reserve	(2,549,024)	(7,761,178)	(7,605,937)	0	0	(6,082,539)
Projected Ending Fund Balance	\$ 5,833,095	\$ 782,884	\$ 947,039	\$ 6,890,906	\$ 6,854,954	\$ 1,274,873

CITY OF CLEBURNE
ALL FUNDS
Summary of Receipts Disbursements
Three Year Comparison

	Debt Service Funds			Enterprise Funds		
	ACTUAL 2009-2010	ESTIMATED 2010-2011	APPROVED 2011-2012	ACTUAL 2009-2010	ESTIMATED 2010-2011	APPROVED 2011-2012
Revenue						
Taxes	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
License & Fees	0	0	0	0	0	0
Intergovernmental	0	0	0	489,828	51,099	0
Fines	0	0	0	0	0	0
Charges for Services	0	0	0	17,709,808	19,824,148	18,962,313
Miscellaneous	4,830	2,000	2,000	817,640	14,781,077	299,950
Total Revenue	4,830	2,000	2,000	19,017,276	34,656,324	19,262,263
Expenditures						
General Government	54,177	615,174	993,384	0	0	0
Public Safety	29,830	75,955	877,030	0	0	0
Public Service	0	0	0	1,600,975	894,163	694,880
Public Works	212,390	212,390	18,000	12,403,823	19,234,746	23,617,170
Sanitation	0	0	120,000	0	0	0
Debt Service:						
Principal	2,085,000	2,190,000	2,330,000	2,410,000	2,545,000	2,690,000
Interest & Fees	1,815,211	1,800,000	1,675,000	2,567,003	2,618,262	2,546,902
Total Expenditures	4,196,608	4,893,519	6,013,414	18,981,801	25,292,171	29,548,952
Excess Revenue Over/(Under)	(4,191,778)	(4,891,519)	(6,011,414)	35,474	9,364,153	(10,286,689)
Other Financing Sources (Uses)						
Operating Transfers in	4,151,569	4,909,801	5,976,106	0	0	0
Operating Transfers (out)	0	0	0	(2,091,337)	(2,503,173)	(2,689,109)
Prior Period Adjustment	0	0	0	128,000	0	0
Contingency Reserve	0	0	0	0	(4,000,000)	(1,350,000)
Excess Revenues & Other Sources Over/Under Expenditures & Other Sources	(40,209)	18,282	(35,308)	(1,927,863)	2,860,980	(14,325,798)
Beginning Fund Balance	100,295	60,086	78,368	20,003,983	18,076,120	24,937,100
Projection Reserve	0	0	0	(2,882,928)	(4,039,210)	(4,505,818)
Projected Ending Fund Balance	\$ 60,086	\$ 78,368	\$ 43,060	\$ 15,193,192	\$ 16,897,890	\$ 6,105,484

CITY OF CLEBURNE
ALL FUNDS
Summary of Receipts Disbursements
Three Year Comparison

	<u>Capital Project Funds</u>			<u>Total All Funds</u>		
	ACTUAL 2009-2010	ESTIMATED 2010-2011	APPROVED 2011-2012	ACTUAL 2009-2010	ESTIMATED 2010-2011	APPROVED 2011-2012
<u>Revenue</u>						
Taxes	\$ 0	\$ 0	\$ 0	\$ 25,926,975	\$ 25,542,623	\$ 25,826,077
License & Fees	0	0	0	285,143	215,475	235,750
Intergovernmental	86,000	0	0	4,428,600	3,553,544	3,684,042
Fines	0	0	0	1,521,004	802,931	741,150
Charges for Services	0	0	0	26,433,558	26,745,598	26,933,863
Miscellaneous	6,201,339	1,298,710	2,450	14,118,817	19,522,611	3,080,196
Total Revenue	<u>6,287,339</u>	<u>1,298,710</u>	<u>2,450</u>	<u>72,714,097</u>	<u>76,382,782</u>	<u>60,501,078</u>
<u>Expenditures</u>						
General Government	685,025	287,661	400,000	5,207,345	6,771,276	7,034,448
Public Safety	0	0	77,650	16,629,734	14,360,997	15,231,759
Public Service	853,964	0	310,000	16,699,723	11,212,498	11,153,008
Public Works	8,735,929	2,219,006	606,952	26,959,356	25,208,055	27,547,027
Sanitation	0	0	0	3,664,889	3,550,625	4,134,821
<u>Debt Service:</u>						
Principal	0	0	0	4,495,000	4,735,000	5,020,000
Interest & Fees	0	0	0	4,382,214	4,418,262	4,221,902
Total Expenditures	<u>10,274,918</u>	<u>2,506,667</u>	<u>1,394,602</u>	<u>78,038,261</u>	<u>70,256,713</u>	<u>74,342,964</u>
Excess Revenue Over/(Under)	<u>(3,987,579)</u>	<u>(1,207,957)</u>	<u>(1,392,152)</u>	<u>(5,324,165)</u>	<u>6,126,069</u>	<u>(13,841,887)</u>
<u>Other Financing Sources (Uses)</u>						
Operating Transfers in	1,279,931	1,157,160	988,384	10,896,696	14,268,816	11,802,593
Operating Transfers (out)	0	(823,224)	(988,384)	(10,896,696)	(14,268,816)	(11,802,593)
Prior Period Adjustment	0	0	0	167,147	5,163	0
Contingency Reserve	0	0	0	0	(4,000,000)	(1,400,000)
Excess Revenues & Other Sources Over/Under Expenditures & Other Sources	<u>(2,707,648)</u>	<u>(874,021)</u>	<u>(1,392,152)</u>	<u>(5,157,018)</u>	<u>2,131,232</u>	<u>(15,241,887)</u>
Beginning Fund Balance	<u>5,089,767</u>	<u>2,382,119</u>	<u>1,508,098</u>	<u>40,948,368</u>	<u>35,791,350</u>	<u>41,922,582</u>
Projection Reserve	<u>0</u>	<u>0</u>	<u>0</u>	<u>(5,431,952)</u>	<u>(11,800,388)</u>	<u>(18,194,294)</u>
Projected Ending Fund Balance	<u>\$ 2,382,119</u>	<u>\$ 1,508,098</u>	<u>\$ 115,946</u>	<u>\$ 30,359,398</u>	<u>\$ 26,122,194</u>	<u>\$ 8,486,401</u>

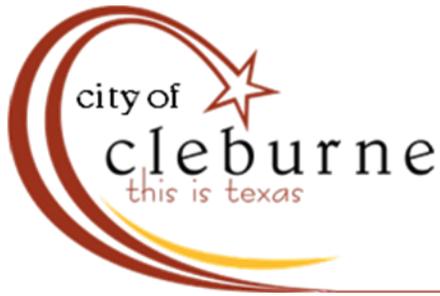
Management & Budget Policies

City of Cleburne's Budget Process

The Fiscal Budget for the City of Cleburne is a document that outlines the services that the City will provide to its residents. Although the Budget is usually expressed in terms of costs, the key ingredient is the output or levels of service that will be provided as a result of those costs. In brief, the Budget is a public information document which provides the residents of Cleburne with information on the levels and types of service which they can expect for their tax dollars.

The Budget process has been devised to provide information that will assist all Managers, Directors, the City Manager, and City Council in making important decisions that will ensure the accomplishment of the City's basic priorities: fiscal integrity, continuity of operations and policies, and the providing of a quality environment for our citizens.

The City of Cleburne's budgeting process, maintained at the departmental level, began on February 15, 2011 with the Director of Finance issuing preliminary instructions and dates for submission of budget requests with forms for revenue projections. Revenue projections were due on March 18 and the analysis of projected resources for the coming year was presented to the City Manager on April 15. Budget operational requests and capital projects requests were to be entered into mBudget no later than May 6. The Director of Finance compiled the department's data and presented it to the City Manager on July 8. The City Manager reviewed the department's requests, presented, and discussed the Budget with the Council during the month of August. On September 6, 2011 a public hearing on the Budget was held with copies of the proposed document available to the public. The budget, tax rate, water rate, sewer rate, and drainage rate ordinances were approved by the City Council at the next regularly scheduled Council meeting on September 13, 2011.



budget calendar

February 15 th	Request revenue projections from all Directors.
March 1 st	Request Capital Improvement Project Request Forms and department budgets from all Directors.
March 18 th	Revenue projections are due in the Finance Department.
April 15 th	Finance Department completes revenue analysis and projects resources for the coming year.
May 6 th	All department budget requests, department narratives, and Leased Equipment Improvement requests must be entered into the mBudget software. Capital Improvement Request forms are due in the Finance Department.
May 6 th	Divisions and Departments will be locked out of mBudget at 5:00 PM
July 8 th	Finance Department presents budget requests to the City Manager and Directors with highlights, issues and recommendations.
July 11 th – August 4 th	City Manager reviews & prepares his budget to go to Council.
August 4 th (Council Meeting)	City Manager and Director of Finance will present proposed 2011-2012 Budget & Five Year Capital Improvements Plan to the City Council at a budget workshop.
August 17 th – September 13 th	Additional budget workshops – as needed
September 13 st	Date of Public Hearing on proposed 2011-2012 Budget – Approval of 2011-2012 Budget and 2011 Tax Rate
October 1 st	New fiscal year begins for the 2011-2012 Budget Year

SUMMARY OF SIGNIFICANT ACCOUNTING, FISCAL, OPERATIONAL AND BUDGETARY POLICIES

As stewards of the city's revenues, including the citizen's tax dollars, staff has the responsibility of accounting for all public funds and managing those funds wisely. All while ensuring that services continue to be provided and that ever growing infrastructure needs are met. The following summary of accounting policies, which conform to GAAP, GASB and GFOA 'Best Practices,' provide the framework through which these responsibilities are fulfilled.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Fund Accounting

The basic accounting and reporting entity is a "fund". A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording resources, related liabilities, obligations, reserves, and equities segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The accounting records of the City are organized on the basis of funds classified for reporting purposes as follows:

Governmental Fund Types

General Fund

The General Fund is the general operating fund of the City. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in the fund. From this fund are paid the general operating expenditures and capital improvement costs which are not paid elsewhere. Some of the departments included in this fund are Police, Fire, City Secretary, Finance, Parks, Inspections, and Sanitation.

Special Revenue Funds

The Special Revenue Funds are used to account for the proceeds from other than general revenue sources, some of which are legally restricted to expenditures for specified purposes. Special Revenue Funds are not used for special assessments, or expendable trusts. The Mineral Lease & Royalties Fund, the Child Safety Fund, and Transportation Fund are just a few of our special revenue funds.

Debt Service Funds

The Debt Service Fund is used to account for the accumulation of resources, and the payment of general fund long-term debt principal, interest, and related costs from governmental resources.

Capital Projects Funds

The Capital Projects Funds account for financial resources used to fund major capital improvement projects. These funds account for bond funds as well as pay as you go project funding.

Proprietary Fund Types

Enterprise Funds

The Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. This occurs where the intent of the City Council is that the cost of providing goods or services to the general public on a continuing basis be

financed or recovered primarily through user charges. Our enterprise funds include the Water-Wasterwater Fund, the Airport Fund, and the Drainage Utility Fund.

Measurement Focus and Basis of Accounting

The City's accounting and budgeting records for governmental fund type (General, Special Revenue, Enterprise, Debt Service, and Capital Projects) operations are maintained and the financial statements are prepared on the modified accrual basis of accounting except for depreciation, compensated absences, and bad debt expense in the Enterprise Funds. Under the modified accrual basis revenues are recorded when measured and available, expenditures are recorded when the liability is incurred. Governmental fund types are accounted for on a current financial resources measurement focus. Accordingly, only current assets and current liabilities are included on their balance sheets. The reported fund balance provides an indication of available, spendable resources. Operating statements for governmental fund types report increases (revenues) and decreases (expenditures) in available spendable resources.

Financial accounting and reporting are done in accordance with methods prescribed by the Governmental Accounting Standards Board and the Government Finance Officers Association. Our reports are available to bond rating agencies and other interested organizations.

Property taxes, hotel/motel occupancy taxes, traffic fines, special assessments, and entitlements held at year-end by an intermediary collecting government are recognized as revenue under the modified accrual basis of accounting. Revenues from the use of money and property are recorded when earned.

Fines other than traffic fines, fees, permits, charges for services, and miscellaneous revenues are recorded as governmental fund revenues when received in cash because they are generally not measurable until actually received.

Internal Accounting Controls

The internal accounting controls are designed to provide reasonable assurance regarding:

- (1) the safeguarding of assets against loss from unauthorized use or disposition, and
- (2) the reliability of financial records for preparation of financial statements and maintaining asset accountability.

The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived. The evaluation of costs and benefits requires estimates and judgments by management. Budgetary control is maintained at the department level by the commitment of estimated amounts prior to releasing purchase orders to vendors.

Compensated Absences

In accordance with GASB, a liability is recorded for unused vacation and similar compensatory leave balances since the employees' entitlement to these balances are attributable to services already rendered. Virtually all of these balances will be liquidated by either paid time off or payments upon termination or retirement.

Also under GASB, a liability is recorded for unused sick leave balances only to the extent that it is probable that the unused balances will result in termination payments. Other amounts of

unused sick leave are excluded from the liability since their payment is contingent solely upon the occurrence of a future event (illness) which is outside the control of the City and the employee.

In governmental funds, compensated absences (unpaid vacation and sick leave) are recorded as expenditures in the year they are paid. The balance of unpaid vacation and vested sick leave at year-end is recorded in the Annual Audit, as these amounts will be liquidated from future resources.

Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in governmental funds. Encumbrances outstanding at year-end are reported as fund balance reserves since they do not constitute expenditures or liabilities. The City tries to minimize encumbrances and will only book encumbrances for a major item.

Accounting for Self-Insurance Activities

The City records a liability for litigation, judgments, and claims (including claims incurred, but not reported) when it is probable that an asset has been impaired or a liability has been incurred prior to year-end and the probable amount of loss (net of any insurance recovery) can be reasonably estimated. Liabilities resulting from self-insurance activities are recorded in the Annual Audit, since they are funded on a “pay-as-you-go” basis and are not payable from currently available financial resources.

SUMMARY OF SIGNIFICANT OPERATIONAL POLICIES

General Operational Policies

It is City policy to provide sufficient working capital in all funds necessary to meet current operating needs.

It is the Cities intent to pass a share of the cost of extending utilities and improvements in subdivisions to property owners of the subdivisions rather than to the general public.

The City will strive to use “pay-as-you-go” financing of capital improvements where feasible while planning for capital improvements on a five-year basis updated annually. The Leased Equipment Improvement Plan, also on a five year basis, will be funded at the required levels in order to maintain the financial integrity of the fund.

Population Growth

As the population continues to grow, it is important to foster economic development, make available quality of life opportunities, as well as improve, sustain and expand infrastructure and services. The development of TIF districts and other incentives continue to assist with commercial and industrial development. The 4B Corporation remains at the forefront of sustaining and developing quality of life projects important to the citizens. Mineral royalties have been appropriated for quality of life development as well as infrastructure expansion and improvement. Operating funds continue to be appropriated for existing services and infrastructure maintenance while continuing to maintain healthy fund balances.

Drainage Utility

To stop the continued flooding problems the City experienced in the 80's and 90's, the City implemented a Drainage Utility Fund. Through this fund, dedicated revenues are collected from property owners to fund drainage projects throughout the City.

Water Fund and Supply

In 1964, Lake Pat Cleburne was constructed and served as the city's sole water supply. In 1997, the city engaged an engineering firm to provide a master water supply plan that would ensure the city would be prepared to meet future demand. This study is updated regularly. Each year, as part of the budget, the staff prepares a five to seven year planning budget. This planning document provides the council with the information necessary to keep the impact to the rate structure at a minimum, while ensuring that bond coverage covenants will be met. While the system expansion will result in some new debt issues, some system improvements will be financed through the current revenues rate increases will create in preparation for the larger supply expansions.

Vehicle and Equipment Replacement

The Leased Equipment Improvement Plan was established in 1991 to systematically replace vehicles and equipment in the General Fund. In 2010 the Council established a special revenue fund for this plan to ensure funds would continue to be available for these replacements. This plan has allowed the city to provide for the timely replacement of vehicles and equipment, through yearly lease payments, without adversely affecting the tax rate when larger equipment replacements are necessary.

SUMMARY OF SIGNIFICANT FISCAL POLICIES

The City of Cleburne adheres to these Financial Policies to ensure prudent financial management. The established long-range policies regarding financial management are as follows:

1. Exercise a discipline which allows the City to retain a sound financial condition
2. Strive to retain the best possible rating on bonds
3. Provide future generations with the ability to borrow capital for the construction of facilities without severe financial burden
4. Give recognition to the community's needs and ability to pay

General Fund Reserves

The city council established a 90 day fund balance policy in 2011. Later in the year, the policy was amended to reflect GASB 54. This 90 day policy should be adequate to handle unexpected decreases in revenues and provide for extraordinary unbudgeted expenditures. Achieving and maintaining this fund balance should provide for unanticipated contingencies such as lawsuits, natural disasters, severe fluctuations in sales tax, and other fiscal emergencies. The fund balance for 2010-2011 and 2011-2012 is estimated to be \$7,794,062 and \$7,898,476 respectively.

Enterprise Funds

The Enterprise Funds will compensate the General Fund for the general and administrative services thereby provided such as management, finance, and personnel. All management personnel are paid from the General Fund.

The City will adopt annual utility and drainage rates which will generate revenues sufficient to cover operating expenses and meet the legal requirements of bond covenants. Rates will also fund adequate capital replacement of water distribution, sewage collection and drainage systems.

Capital Financing and Debt Management

The following is established to provide for the basis of when debt financing may be appropriate for the City of Cleburne and the management of the debt.

1. The City will consider the use of debt financing only for one time capital improvement projects and only under the following circumstances:
 - a. When the projects useful life will exceed the term of the financing.
 - b. When the project revenues or specific resources will be sufficient to service the long term debt.
2. Debt financing will not be considered for any recurring purpose such as current operating and maintenance expenditures. The issuance of short term instruments such as loans or notes is excluded from this limitation.
3. Capital improvements will be financed primarily through user fees, service charges, assessments and developer agreements when the benefits can be specifically attributed to users of the facility. Accordingly, community development permits have been created and implemented at levels sufficient to ensure that new development pays its fair share of the cost of constructing necessary community facilities.
4. The City will use the following criteria to evaluate “pay-as-you-go” vs. long term financing in funding capital projects:
 - a. Factors Favoring “pay-as-you-go” financing:
 - 1) Current revenues and adequate fund balances are available or project phasing can be accomplished.
 - 2) Increasing debt levels would adversely affect the City’s credit rating.
 - 3) Market conditions are unstable or present difficulties in marketing.
 - b. Factors Favoring long term financing:
 - 1) Revenues available for debt service are deemed sufficient and reliable so that long term financings can be marketed with investment grade credit ratings.
 - 2) The project securing the financing is of the type which will support an investment grade credit rating.
 - 3) Market conditions present favorable interest rates and demand for City financing.
 - 4) A project is mandated by state or federal requirements and resources are insufficient or unavailable.
 - 5) The project is immediately required to meet or relieve capacity needs and current resources are insufficient or unavailable.
5. Debt Management:
 - a. The City will not obligate the General Fund to secure long term financings except when marketability can be significantly enhanced.

- b. An internal analysis will be prepared for each long term financing which analyzes the impact on current and future budgets for debt service and operations. This analysis will also address the reliability of revenues to support debt service.
 - c. The City will generally conduct financings on a competitive basis. However, negotiated financings may be used due to market volatility or the use of an unusual or complex financing or security structure.
 - d. The City will seek an investment grade rating on any direct debt and will seek credit enhancements such as insurance when necessary for marketing purposes and cost effectiveness.
 - e. The City will monitor all forms of debt annually with the preparation of the annual budget.
 - f. The City will diligently monitor its compliance with bond covenants and ensure its adherence to federal arbitrage regulations.
 - g. The City will maintain ongoing communications with bond rating agencies regarding its financial condition and follow a policy of full disclosure on every financial report and official statement.
6. Debt Capacity:
- a. General Purpose Debt Capacity. The City will carefully monitor its level of general purpose debt. Even though general purpose debt capacity is not subject to any legal limitation, issuing of debt will only be used for high priority projects where other financing methods cannot be reasonably used.
 - b. Enterprise Fund Debt Capacity. The City will set Enterprise Fund rates at levels needed to fully cover debt service requirements as well as operations, maintenance, administration and capital improvements costs. The ability to afford new debt for enterprise operations will be evaluated as an integral part of the City's rate review and setting process.
7. The City has and will continue to retain a Financial Advisor in connection with any debt issuance.

Financial Reporting and Budget Administration

The City of Cleburne uses the following policies to set procedures for monitoring the financial status of the City's various funds and cash flow.

1. Annual Reporting. The City will prepare annual financial statements as follows:
 - a. The City will contract for an annual audit by a qualified independent certified public accountant. The City will strive for an unqualified auditor's opinion.
 - b. The city will use generally accepted accounting principles in preparing the annual financial statements and will strive to meet the requirements of the GFOA's Award for Excellence in Financial Reporting program.
 - c. The City will issue audited financial statements within 150 days after year-end.
2. Interim Reporting. The city will prepare and issue timely reports on the City's fiscal status to the Council and staff. This includes the following;
 - a. Monthly budget status reports to all Department Heads.
 - b. Quarterly Investment report to the City Council.
 - c. Monthly budget status and Balance Sheet to the City Manager and Council.
 - d. Mid Year status report of major funds.
3. Budget Administration. The City is required by its Charter to submit to the City Council a proposed budget and an explanatory budget message to be adopted no later than the first regular Council meeting of the last month of the current fiscal year.
 - a. A balanced budget must be presented to the Council for adoption.

- b. A budget is deemed balanced when the anticipated revenues exceed or equal the anticipated expenditures for the budget period.
- c. Per the Charter a line item budget for all functions will be developed. This allows for effective management and budgetary control of assets and assists in achieving the objectives that have been decided by the community.
- d. Each department director is held accountable for meeting program objectives and monitoring the use of budget allocations to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council.
- e. The City of Cleburne's budget can be amended by the City Council in any of the following methods: through line item changes at the departmental level, changes between departments or programs, and changes in the total appropriation. The City Manager may start this process at any time, with the approval of the Council, in order to transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department or agency. Another provision in the Charter states that at the request of the City Manager and within the last three months of the budget year, the Council may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one office, department or agency to another.
- f. Generally, appropriations lapse at year-end to the extent they have not been expended or encumbered. Certain expenditures are re-appropriated as part of the following year's budget. Unfinished capital improvement projects are the most significant example of re-appropriated expenditure.

In Conclusion

The City Council and staff take the stewardship of public funds seriously. The budget document serves as a "blueprint" of the City's plan for expenditure of public funds. It identifies what services are to be delivered to the residents during the upcoming fiscal year. The manner in which these services are provided to the City residents is described by this document in that it establishes daily operational funds, staffing levels, and capital improvement expenditures. The goals and objectives for fiscal year 2011-2012 are identified in the narrative sections of the budget document for each department. The accomplishments of the prior years, 2009-2010 and 2010-2011, objectives are also included in those sections.

INVESTMENT POLICIES

The purpose of this document is to set forth-specific investment policy and strategy guidelines for the City of Cleburne (the “City”) in order to achieve the goals of safety, liquidity, public trust, and yield for all investment activity. This policy serves to satisfy the statutory requirement (specifically the Public Funds Investment Act, Chapter 2256, Subchapter A (the “Act”) to define, adopt and review a formal investment strategy and policy.

INVESTMENT STRATEGY

The City maintains portfolios, which utilize four specific investment strategy considerations, designed to address the unique characteristics of the fund groups represented in the portfolios:

- A. Investment strategies for operating funds and commingled pools containing operating funds have as their primary objectives to protect principal and to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure, which will experience minimal volatility during economic cycles. This may be accomplished by purchasing high quality, short- to medium-term securities, which will complement each other in a laddered or barbell maturity structure. The maximum stated final maturity date of any individual investment shall not exceed two years. The dollar weighted average maturity of 365 days or less will be calculated using the stated final maturity date of each security.
- B. Investment strategies for debt service funds shall have as the primary objectives to protect principal and to assure investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall be of high quality and not have a stated final maturity date, which exceeds the next unfunded debt service payment date.
- C. Investment strategies for debt service reserve funds shall have as the primary objectives to protect principal and to generate a dependable revenue stream to the appropriate debt service fund from securities with a low degree of volatility. Securities should be of high quality and, except as may be required by the bond ordinance specific to an individual issue, of short to intermediate-term maturities. Volatility shall be further controlled through the purchase of securities carrying the highest coupon available, within the desired maturity and quality range, without paying a premium, if at all possible. Such securities will tend to hold their value during economic cycles. The maximum stated final maturity date of any individual investment shall not exceed the lesser of three years or the final maturity date of the underlying bond issue.
- D. Investment strategies for special projects or special purpose fund portfolios will have as their primary objectives to protect principal and to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should be of high quality securities and include at least 10% in highly liquid securities to allow for flexibility and unanticipated project outlays. The stated final maturity dates of securities held shall not exceed the lesser of the anticipated cash flows, or the estimated project completion date.

INVESTMENT POLICY

I. SCOPE

This investment policy applies to all financial assets of the City. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include:

- * General Fund
- * Special Revenue Funds

- * Debt Service Funds
- * Capital Projects Funds
- * Enterprise Funds

II. OBJECTIVES

The City shall manage and invest its cash with four objectives, listed in order of priority: Safety, Liquidity, Public Trust, and Yield. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with State and Local law.

The City shall maintain a comprehensive cash management program, which includes collection of accounts receivable, vendor payment in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum yield on short-term investment of pooled idle cash.

Safety

The primary objective of the City's investment activity is the preservation of capital in the overall portfolio. Each investment transaction shall be conducted in a manner to avoid capital losses, whether they are from securities defaults or erosion of market value.

Liquidity

The City's investment portfolio shall be structured such that the City is able to meet all obligations in a timely manner. This shall be achieved by maintaining liquid balances, matching investment maturities with forecasted cash flow requirements, and by investing in securities with active secondary market.

Public Trust

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment officials shall avoid any transaction, which might impair public confidence in the City's ability to govern effectively.

Yield

The City's cash management portfolio shall be designed with the objective of regularly exceeding the average rate of return on three-month U. S. Treasury Bills. The investment program shall seek to augment returns above this threshold consistent with risk limitations identified herein and prudent investment policies.

III. RESPONSIBILITY AND CONTROL

Investment Committee

An Investment Committee, consisting of the City Manager, Director of Finance and the Chief Accountant, shall meet at least quarterly to determine operational strategies and to monitor results. The Investment Committee shall include in its deliberation such topics as: performance reports, economic outlook, portfolio diversification, maturity structure, potential risk to the City's funds, authorized brokers and dealers, independent training sources, and the target rate of return on the investment portfolio.

Delegation of Authority and Training

Authority to manage the City's investment program is derived from this Investment Policy. The City Manager, Director of Finance and Chief Accountant are designated as Investment

Officers of the City and are responsible for investment decisions and activities. The Director of Finance shall establish written procedures for the operation of the investment program, consistent with this Investment Policy. To ensure qualified and capable investment management, each Investment Officer shall attend at least one training session and receive not less than 10 hours relating to the Officer's responsibility under the Act within 12 months after assuming duties, and, thereafter, receive not less than 10 hours of additional instruction every two years. The training provider must be an independent source approved by the City's Investment Committee. Investment training shall include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Act.

Internal Controls

The Director of Finance is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management. Accordingly, the Director of Finance shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

- A. Control of collusion.
- B. Separation of transaction authority from accounting and record keeping.
- C. Custodial safekeeping.
- D. Avoidance of physical delivery securities.
- E. Clear delegation of authority to subordinate staff members.
- F. Written confirmation for telephone (voice) transactions for investments and wire transfers.
- G. Development of a wire transfer agreement with the depository bank or third party custodian.

Prudence

The standard of prudence to be applied by the Investment Officer(s) shall be the "prudent investor" rule, which states: "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probably safety of their capital as well as the probable income to be derived." In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- A. The investment of all funds, or funds under the City's control, over which the Officer had responsibility rather than a consideration as to the prudence of a single investment.

- B. Whether the investment decision was consistent with the written investment policy of the City.

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest

City staff involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. City staff shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the City and they shall further disclose positions that could be related to the performances of the City's portfolio. City staff shall subordinate their personal financial transactions to those of the City, particularly with regard to timing of purchases and sales.

An Investment Officer of the City who has a personal business relationship or who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

An Officer or employee involved in the investment process has a personal business relationship with a business organization if:

- a) The Officer or employee owns 10 percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
- b) Funds received by the officer or employee from the business organization exceed 10 percent of his/her gross income for the previous year; or
- c) The Officer or employee has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for his/her personal account.

IV. REPORTING

Quarterly Reporting

The Investment Officer(s) shall submit a signed quarterly investment report that summarizes current market conditions, economic developments and anticipated investment conditions. The report shall comply with the Act and summarize investment strategies employed in the most recent quarter, and describe the portfolio in terms of investment securities, maturities, risk characteristics, and shall explain the total investment return for the quarter.

Annual Report

Within 60 days of the end of the fiscal year, the Director of Finance shall present an annual report on the investment program and investment activity. This report may be presented as a component of the fourth quarter report to the City Manager and City Council.

Methods

The quarterly investment report shall include a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner, which will allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report will be provided to the City Manager and City Council. The report will include, but not be limited to, the following:

- A. A listing of individual securities held at the end of the reporting period.
- B. Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period.
- C. Additions and changes to the market value during the period.
- D. Average weighted yield to maturity of portfolio on entity investments as compared to applicable benchmarks.
- E. Listing of investments by maturity date.
- F. The percentage of the total portfolio which each type of investment represents.
- G. Statement of compliance of the City's investment portfolio with State Law and the investment strategy and policy approved by the City Council.
- H. Fully accrued interest payable at the end of the reporting period.

Audit Requirement

As part of the annual audit, if the City places funds in any investment other than investment pools or accounts offered by its depository bank, the above reports shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the City Council by that auditor.

Portfolio Pricing

The portfolio shall be valued, at a minimum, on a quarterly basis. Market prices for securities may be provided by an Investment Advisor, or any independent market pricing source including, but not limited to, Bloomberg, the Wall Street Journal or any broker/dealer that is not responsible for selling the security being priced to the City.

V. INVESTMENT PORTFOLIO

Active Portfolio Management

The City shall pursue an active versus a passive portfolio management philosophy. That is, securities may be sold before they mature if market conditions present an opportunity for the City to benefit from the trade. The investment officer will routinely monitor the contents of the portfolio, the available markets, and the relative value of competing instruments, and will adjust the portfolio accordingly.

Investments

Assets of the City may be invested in the following instruments; provided, however, that at no time shall assets of the City be invested in any instrument or security not authorized for

investment under this Investment Policy and the Act, as the Act may from time to time be amended. In the event an authorized investment loses its required minimum credit rating, all prudent measures will be taken to liquidate said investment. Additionally, the City is not required to liquidate investments that were authorized at the time of purchase.

I. Authorized

- A. Obligations of the United States of America, its agencies and instrumentalities.
- B. Direct obligations of the State of Texas and agencies thereof.
- C. Other obligations, the principal of and interest on which are unconditionally guaranteed by the State of Texas or United States of America.
- D. Obligations of the States, agencies thereof, Counties, Cities, and other political subdivisions of any state having been rated as investment quality by a nationally recognized investment rating firm, and having received a rating of not less than "A" or its equivalent.
- E. Deposits in state and national banks with a main office or branch office in Texas guaranteed or insured by the Federal Deposit Insurance or its successor or secured by obligations described in VII. SAFEKEEPING AND CUSTODY. Or, deposits placed through a depository institution that has its main office or branch office in Texas that participates in the Certificate of Deposit Account Registry Service (CDARS) and meets the requirements of the Act.
- F. Fully collateralized direct repurchase agreements with a defined termination date secured by obligations of the United States or its agencies and instrumentalities pledged with a third party, selected by the Director of Finance, other than an agency for the pledgor. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas and governed by a master repurchase agreement acceptable to the City.
- G. Joint pools of political subdivisions in the State of Texas, which invest in instruments and follow practices required by the Act.
- H. Money Market Mutual Funds with an AAAM, or equivalent-rating, without sales load, registered with the Securities and Exchange Commission, having a dollar weighted average maturity of 90 days or less, and with a stable \$1 per share net asset value objective.

II. Not Authorized

The City's authorized investments options are more restrictive than those allowed by State law. State law specifically prohibits investment in the following investment securities.

- A. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pay no principal.

- B. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.
- C. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.
- D. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Holding Period

The City of Cleburne intends to match the holding periods of investment funds with liquidity needs of the City. The maximum final stated maturity of any investment shall not exceed three years.

Investments in all funds shall be managed in such a way that the market price losses resulting from interest rate volatility would be offset by coupon income and current income received from the volume of the portfolio during a twelve-month period.

Risk and Diversification

The City of Cleburne recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification, which shall be achieved by the following general guidelines:

- A. Risk of issuer default is controlled by limiting investments to those instruments allowed by the Act, which are described herein.
- B. Risk of market price changes shall be controlled by avoiding over-concentration of assets in a specific maturity sector, limitation of average maturity of operating funds investments to one year, and avoidance of over-concentration of assets in specific instruments other than U. S. Treasury Securities, insured or collateralized certificates of deposits, or joint pools of political subdivisions in the State of Texas.

VI. SELECTION OF BANKS AND DEALERS

Depository

In accordance with State law, a Depository shall be selected through the City's banking services procurement process, which shall include a formal request for proposal (RFP). In selecting a depository, the credit worthiness of institutions shall be considered, and the Director of Finance shall conduct a comprehensive review of prospective depository's credit characteristics and financial history.

Certificates of Deposit

Banks seeking to establish eligibility for the City's competitive certificate of deposit purchase program shall submit for review annual financial statements, evidence of federal insurance and other information as required by the Director of Finance.

Securities Dealers

For broker/dealers of investment securities, the City shall select only those dealers reporting to the Market Reports Division of the Federal Reserve Board of New York, also known as the "Primary Government Security Dealers", unless an analysis reveals that other firms are

qualified to conduct public business. All Securities dealers shall provide the City with references from public entities, which they are currently serving. All broker/dealers who desire to become qualified bidders for investment transactions must supply the following as appropriate:

- Audited financial statements
- Proof of Financial Industry Regulatory Authority (FINRA) certification
- Proof of state registration
- Completed broker/dealer questionnaire
- Certification of having read the City's investment policy in compliance with the Act and acknowledgement that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the City and the organization.

VII. SAFEKEEPING AND CUSTODY

Insurance or Collateral

All deposits of City funds shall be secured by pledged collateral or letters of credit issued by an agency or instrumentality of the United States. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be a minimum pledged security market value of 102% of the principal and accrued interest on the deposits, less an amount insured by the FDIC. Evidence of the pledged collateral shall be maintained by the Director of Finance. Letters of credit shall be for 100% of the principal and accrued interest on the deposits, less an amount insured by the FDIC, with an expiration date at least two business days after anticipated withdrawal of the deposit. Repurchase agreements shall be documented by a specific agreement noting the collateral pledge in each agreement and maintain a minimum purchased security market value of 102% of the principal and accrued interest on the investment. Collateral shall be reviewed at least monthly to assure that the market value of the pledged securities is adequate.

Safekeeping Agreement

Collateral pledged to secure deposits of the City shall be held by a custodian institution in accordance with a Custodial Agreement which clearly defines the procedural steps for gaining access to the collateral should the City determine that the City's funds are in jeopardy. The custodian institution, or Custodian, shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral.

Collateral Defined

The City of Cleburne shall accept only the following securities as collateral:

- A. FDIC insurance coverage.
- B. A bond, certificate of indebtedness, or note of the United States and its agencies and instrumentalities, or other evidence of indebtedness of the United States agencies and instrumentalities that is guaranteed as to principal and interest by the United States agencies and instrumentalities.
- C. Obligations, the principal and interest on which, are unconditionally guaranteed or insured by the State of Texas.

D. A bond of the State of Texas or of a county, city or other political subdivision of the State of Texas having been rated as investment grade (investment rating no less than "A" or its equivalent) by a nationally recognized rating agency with a remaining maturity of ten (10) years or less.

Subject to Audit

All collateral shall be subject to inspection and audit by the Director of Finance or the City's independent auditors.

Delivery vs. Payment

All securities shall be purchased using the delivery vs. payment method. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the safekeeping agent. The security shall be held in the name of the City or held on behalf of the City. The safekeeping agent's records shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City.

VIII. INVESTMENT POLICY ADOPTION

The City investment policy shall be adopted by resolution of the City Council, at least annually. The policy shall be reviewed for effectiveness on at least annually by the Investment Committee and any modifications will be recommended for approval to the City Council.

General Fund

GENERAL FUND

Operating Budget

2011-2012

Where it comes from. . . .Where it goes

It comes from. . . .

Taxes	65.95%
Current & Delinquent Taxes, Franchise Fees and Sales Taxes	
License & Fees	0.61%
All Permits, Fees & Community Development Licenses	
Fines & Forfeitures	2.05%
Charge For Services	
Sanitation, Golf, Cemetery, Civic Center, Rent & Leases, Aquatics Facility & Miscellaneous	18.99%
Miscellaneous	0.08%
Transfers From Special Revenue, Water & Sewer, Airport, & Drainage Utility Funds	12.31%
	100.00%

It goes to. . . .

Public Safety	46.00%
Police & Fire Protection	
Public Service	18.08%
Golf, Pools, Library, Museum, Civic Center, Cemetery, Community Services, Building Services & Parks & Recreation	
Public Works	20.10%
Street, Inspection, Fleet Maintenance, Engineering, Sanitation, Public Works & Health	
Administration	15.82%
Council, City Manager, City Attorney, Human Resources, Finance, MIS, City Secretary, Municipal Court & Economic Development	
	100.00%

GENERAL FUND

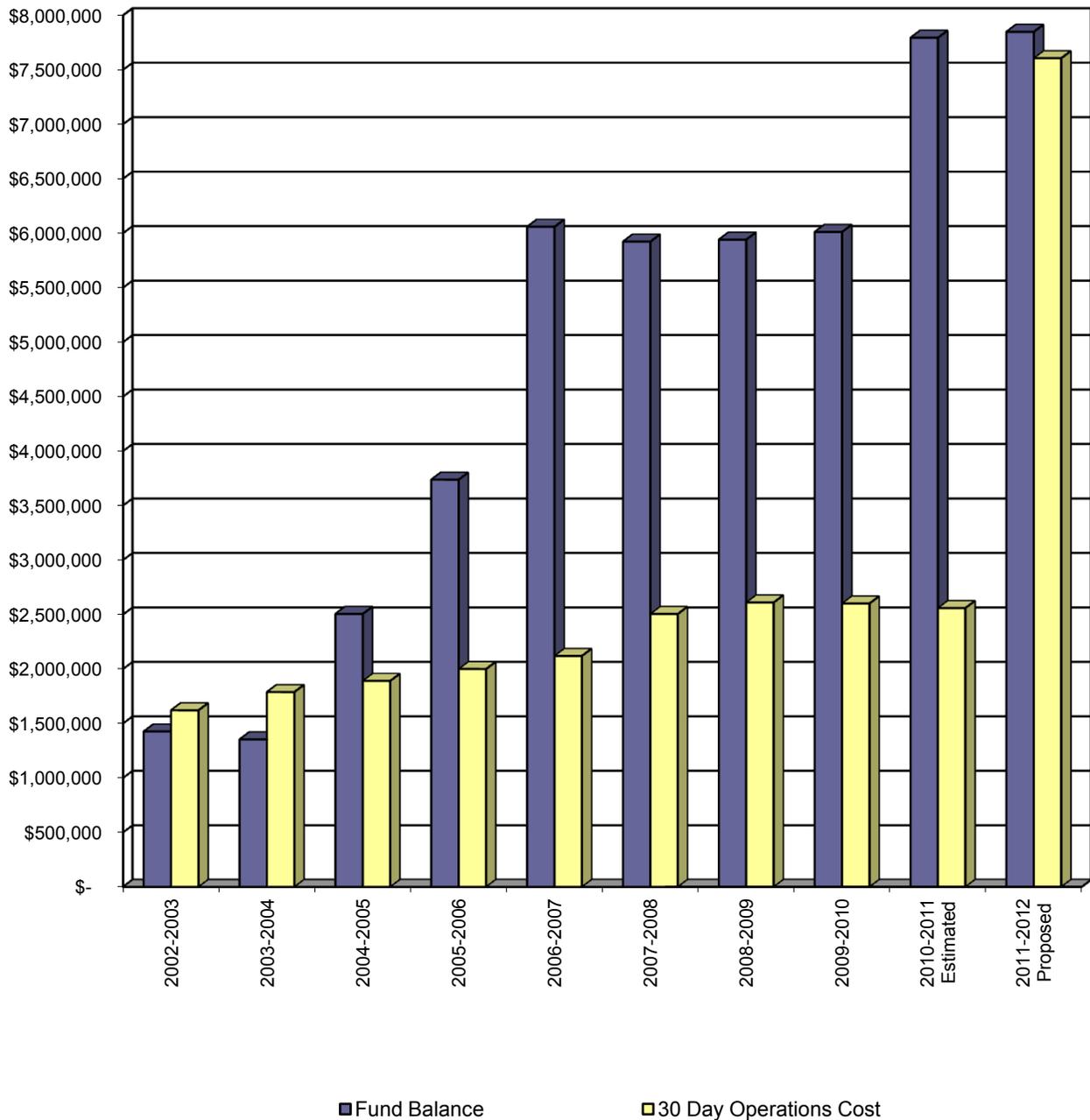
Summary of Receipts & Disbursements

2011-2012

	ACTUAL 2008-2009	ACTUAL 2009-2010	BUDGET 2010-2011	ESTIMATED 2010-2011	PROPOSED 2011-2012
Beginning Unreserved Fund Balance	\$ 5,922,392	\$ 5,940,962	\$ 4,978,242	\$ 6,011,372	\$ 7,794,062
<u>Receipts:</u>					
Ad Valorem Taxes	12,535,776	13,217,769	13,363,305	13,614,555	13,833,930
Non-Property Taxes & Fees	9,538,959	9,160,145	8,458,636	8,584,950	8,668,379
Licenses & Fees	336,007	285,143	243,000	215,475	209,000
Charges for Service	6,341,536	6,563,201	6,462,450	6,479,450	6,480,000
Fines	887,431	834,315	846,500	753,000	699,750
Miscellaneous	141,394	30,156	34,500	43,887	29,000
Total Receipts:	29,781,102	30,090,729	29,408,391	29,691,317	29,920,059
<u>Payment for Services Provided for by</u>					
<u>General Fund:</u>					
Enterprise Funds	1,906,832	1,863,483	1,957,500	1,813,500	1,787,500
Mineral Leases and Royalties	1,500,000	1,500,000	1,500,000	1,500,000	900,000
Special Rev. Funds	1,708,455	1,178,305	1,296,367	1,198,855	1,511,603
Total Transfer In:	5,115,287	4,541,788	4,753,867	4,512,355	4,199,103
Total Current Receipts	34,896,389	34,632,517	34,162,258	34,203,672	34,119,162
TOTAL FUNDS AVAILABLE	40,818,781	40,573,479	39,140,500	40,215,044	41,913,224
<u>Expenditures:</u>					
Salaries and Wages	15,934,781	15,742,849	16,180,306	15,540,783	14,904,465
Benefits	6,374,160	6,508,516	7,137,066	6,702,957	6,745,688
Eliminated Positions/Savings Needed	0	0	(712,500)	0	
Supplies and Materials	2,208,109	2,069,683	2,168,417	2,167,837	2,171,143
Maintenance - Building	1,029,256	802,387	811,333	803,933	790,783
Maintenance - Equipment	690,795	572,191	596,281	647,813	624,838
Contractual and Misc. Services	4,873,378	4,714,872	5,036,451	5,003,290	4,998,981
Miscellaneous Charges	132,082	177,792	178,500	178,100	187,850
Capital - Structures	182,845	0	0	0	0
Capital - Equipment	181,270	282,540	147,496	46,300	102,000
Total Expenditures:	31,606,676	30,870,830	31,543,350	31,091,013	30,525,748
Housing Fund	0	0	20,000	20,000	20,000
Cletrans Fund	0	0	60,000	60,000	60,000
Performance Contract Savings	0	0	(86,174)	0	(86,174)
Transfer to Performance Capital Fund	0	2,055	86,174	86,174	86,174
Sale of Assets	(294,291)	(8,707)	0	(5,163)	0
Donation Fund - Smith Grant Match	10,565	0	0	0	0
Transfer to Fund 03	182,336	181,833	180,000	120,000	120,000
Transfer To Fund 39 - Grant Match	0	25,170	0	0	0
Transfer to Fund 51 - Civic Center	0	209,226	0	0	0
Transfer to Fund 51 - EDC Contribution	113,173	50,000	0	0	0
Transfers from Fund 03	0	0	(3,027,562)	(2,575,000)	0
Debt Service Fund	2,840,204	2,758,247	3,041,584	3,200,000	3,100,000
TIFF Fund	405,929	473,453	419,958	419,958	185,000
Public Safety Fund	0	0	4,000	4,000	4,000
Sales Tax Reserve	0	0	919,872	0	0
Projection Reserve - 90 Days	2,610,120	2,549,024	2,558,952	7,761,178	7,605,937
Total Transfer Out:	5,881,263	6,240,301	5,776,804	9,091,147	11,094,937
Contingency Reserve	0	0	50,000	0	50,000
TOTAL BUDGETED EXPENDITURES	37,487,939	37,111,131	37,370,154	40,182,160	41,670,685
Ending Unreserved Fund Balance	\$ 3,330,842	\$ 3,462,348	\$ 1,770,346	\$ 32,884	\$ 242,539
Days	68	71	50	90	93

General Fund Projection Reserve & Fund Balance

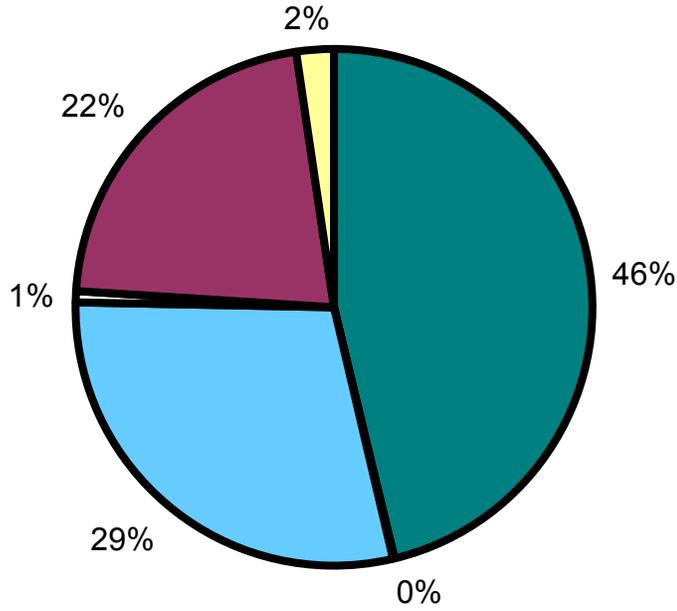
2002-2012



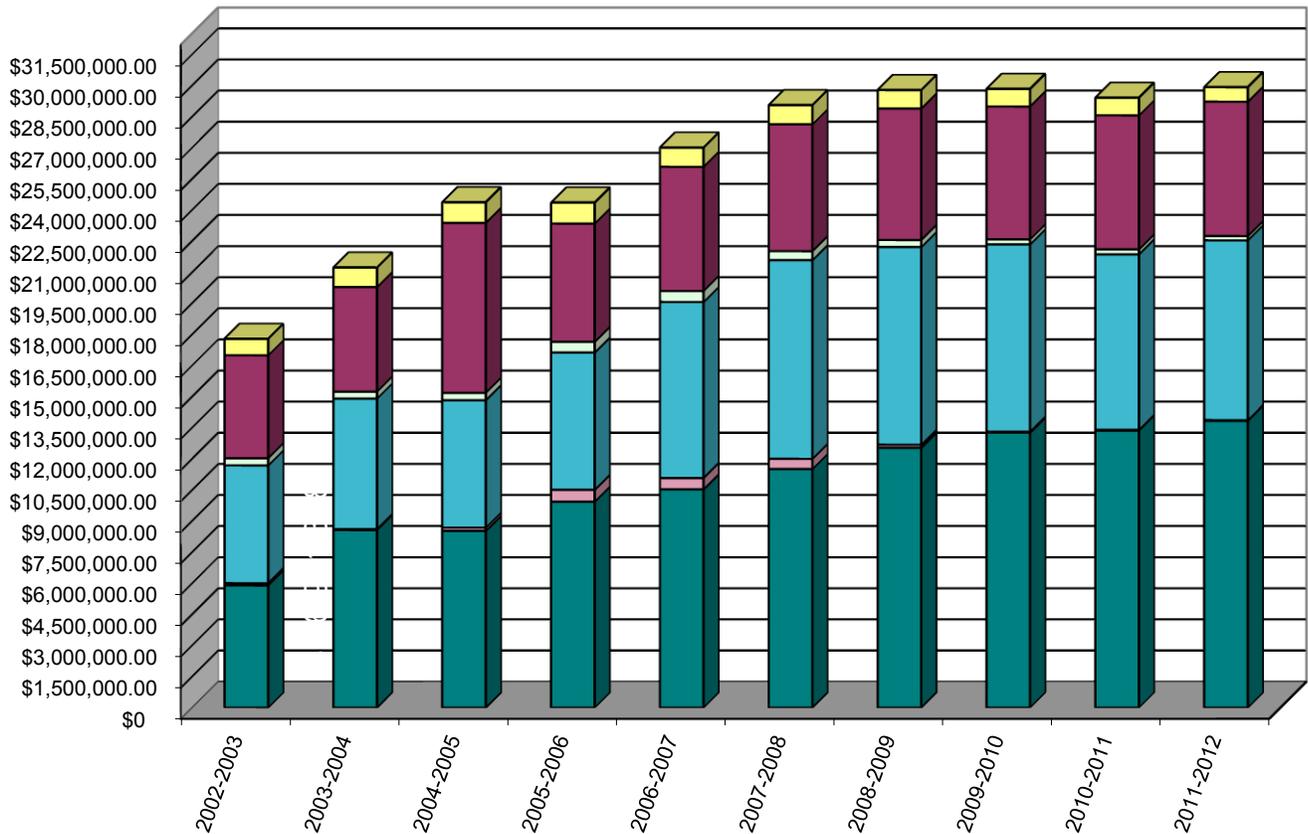
Historical fund balance data was collected from 2003-2010 Annual Financial Reports. The 2011 and 2012 estimated and budgeted data was taken from the current budget document. The projection reserve was established in 1993 to enable the General Fund to continue operations during times of crisis and/or significantly reduced revenue. The level was established to provide 30 days of operations. The projection reserve was changed during the 2010-2011 fiscal year to maintain funds at a level which would provide 90 days of operations.

General Fund Revenues

2011-2012
\$29,920,059



2002-2012



■ Property Tax ■ Miscellaneous ■ Non-Property Tax □ Licenses & Fees ■ Charges for Services ■ Fines & Forfeitures

See General Fund-Revenue By Source for related data.

2003-2004 was the first year property taxes were not reported as a receipt in the General Debt Service Fund. Beginning with the 2003-2004 fiscal year all property taxes were reported as a receipt in the General Fund.

GENERAL FUND

Revenue By Source

2011-2012

Source	ACTUAL 2008-2009	ACTUAL 2009-2010	AMENDED BUDGETED 2010-2011	ESTIMATED 2010-2011	PROPOSED 2011-2012
<u>PROPERTY TAXES</u>					
AD VALOREM TAXES - CURRENT					
0111-6101 Current Taxes	\$ 12,234,237	\$ 12,728,178	\$ 13,093,305	\$ 13,240,000	\$ 13,563,930
0111-6102 Delinquent Taxes	133,592	182,535	125,000	170,000	125,000
0111-6103 Penalty & Interest on Taxes	121,857	249,662	110,000	135,000	110,000
0111-6104 Collection Fees	43,802	56,037	35,000	60,000	35,000
0111-6107 Vehicle Inventory Overage	2,287	1,357	0	9,555	0
Total Property Taxes	12,535,776	13,217,769	13,363,305	13,614,555	13,833,930
<u>NON-PROPERTY TAXES</u>					
0111-6110 City Sales Tax	6,478,301	6,406,133	5,686,136	5,796,450	5,912,379
0111-6121 Bingo Franchise Tax	31,984	35,197	35,000	30,000	30,000
0111-6122 Cable TV Franchise Fee	189,768	177,080	200,000	180,000	180,000
0111-6123 Electrical Franchise Fee	1,754,174	1,519,660	1,509,000	1,523,000	1,495,000
0111-6125 Gas Franchise Fee	743,539	695,795	726,000	747,500	745,000
0111-6127 Sanitation Franchise Tax	102,478	92,164	76,500	90,000	90,000
0111-6128 Telephone Franchise Fee	194,505	196,203	190,000	180,000	180,000
0111-6140 Mixed Beverage Tax	44,210	37,913	36,000	38,000	36,000
Total Non-Property Taxes	9,538,959	9,160,145	8,458,636	8,584,950	8,668,379
<u>LICENSES & PERMITS & GRANTS</u>					
0113-6305 Garage Sale Permits	13,590	13,373	12,000	12,000	12,000
0113-6306 Contractor Registration Fees	41,892	34,353	31,500	32,000	32,000
0113-6308 Building Permits	128,776	137,419	110,000	80,000	80,000
0113-6311 Community Development Permits	0	0	0	1,485	0
0113-6318 Electrical Inspection Permits	30,276	27,194	24,000	18,000	18,000
0113-6329 Health Permits	23,279	23,887	24,000	24,000	24,000
0113-6349 Mechanical Permits	14,416	11,540	10,000	14,000	14,000
0113-6351 Moving Permits	158	200	0	200	0
0113-6362 Plumbing & Gas Permits	32,110	19,977	18,000	18,000	18,000
0113-6397 Zoning Permits	13,637	11,388	10,000	10,000	10,000
0113-6399 Miscellaneous Licenses & Permits	7,872	5,812	3,500	1,000	1,000
0114-6499 Grants	30,000	0	0	4,790	0
Total Licenses and Fees	336,007	285,143	243,000	215,475	209,000
<u>CHARGES FOR SERVICE</u>					
0115-6501 Administrative Fees	95,000	95,000	95,000	95,000	95,000
0115-6503 Garbage Bag Sales	30,376	30,417	30,000	30,000	15,000
0115-6504 Golf Alcohol Sales	8,122	46,551	43,050	45,000	45,000
0115-6505 Golf Restaurant	39,072	78,505	73,500	75,000	72,500
0115-6506 Golf Course Pro Shop	16,262	58,581	58,275	75,000	65,000
0115-6507 Golf Course Revenues	260,502	520,232	485,625	500,000	500,000
0115-6509 Cemetery	294,087	283,329	265,000	200,000	238,000
0115-6531 Ambulance	35,855	35,024	30,000	13,500	13,500
0115-6533 BTW Gift Shop	99	0	0	900	900
0115-6534 BTW Admissions	6,099	10,331	9,500	11,000	9,500
0115-6535 BTW Classes/Programs	49	317	500	2,500	500
0115-6536 BTW Rentals	2,584	5,975	5,500	4,000	4,000

GENERAL FUND

Revenue By Source

2011-2012

Source	ACTUAL 2008-2009	ACTUAL 2009-2010	AMENDED BUDGETED 2010-2011	ESTIMATED 2010-2011	PROPOSED 2011-2012
<u>CHARGES FOR SERVICE (CONTINUED)</u>					
0115-6537 Rental - Civic Center	\$ 735	\$ 55,268	\$ 100,000	\$ 135,000	\$ 135,000
0115-6538 Rental - Senior Center	11,610	10,061	7,500	1,300	1,300
0115-6539 Rental - Other	59,920	133,500	57,000	78,000	70,000
0115-6551 Sani. - Commercial Collection	2,442,150	2,351,934	2,330,000	2,350,000	2,350,000
0115-6552 Sani. - Residential Collection	1,822,543	1,815,884	1,810,000	1,810,000	1,835,000
0115-6556 Transfer Station	583,567	496,684	500,000	520,000	520,000
0115-6559 Landfill	48,790	48,947	48,000	48,000	48,000
0115-6561 Pool Admission	269,629	224,230	242,000	197,500	197,500
0115-6562 Pool Rentals	17,532	16,325	18,700	13,000	13,000
0115-6563 Pool Concession	81,417	66,796	66,100	66,100	66,100
0115-6564 Pool Gift Shop	18,043	15,145	14,650	14,650	14,650
0115-6565 Pool Classes & Programs	16,504	16,130	21,000	19,000	19,000
0115-6568 Sports Complex Fees	26,294	19,307	25,000	25,000	25,000
0115-6587 Penalty Charges	0	0	0	0	0
0115-6599 Other Miscellaneous Services	154,694	128,728	126,550	150,000	126,550
Total Charges for Service	6,341,536	6,563,201	6,462,450	6,479,450	6,480,000
<u>FINES AND FORFEITURES</u>					
0116-6611 Municipal Court Fines	834,580	785,120	800,000	710,000	656,750
0116-6647 Library Fines & Fees	17,157	15,755	15,500	15,500	15,500
0116-6683 Animal Shelter	30,639	26,246	26,000	23,000	23,000
0116-6699 Other Restitution	5,055	7,194	5,000	4,500	4,500
Total Fines	887,431	834,315	846,500	753,000	699,750
<u>MISCELLANEOUS</u>					
0117-6735 Interest - Investments	72,785	14,616	12,500	12,000	12,000
0117-6755 Interest - Notes	0	0	0	0	0
0118-6820 Contributions	0	0	0	0	0
0119-6914 Discounts Earned	1,338	344	0	0	0
0119-6935 Insurance/Damage Recovery	0	0	0	0	0
0119-6946 Lien Release or Payment	35,884	23,422	5,000	13,000	5,000
0119-6963 Prior Year Expenses Refunded	10,823	(6,045)	0	6,887	0
0119-6967 Receipts, Short/ (Long)	668	265	0	0	0
0119-6999 Other - Misc. Revenue	19,896	(2,446)	17,000	12,000	12,000
Total Miscellaneous	141,394	30,156	34,500	43,887	29,000
GRAND TOTALS	\$ 29,781,102	\$ 30,090,729	\$ 29,408,391	\$ 29,691,317	\$ 29,920,059

CITY OF CLEBURNE

General Fund Revenues

2011-2012 Budget

PROPERTY TAXES

0111-6101	CURRENT AD VALOREM TAXES	\$ 13,563,930
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Description:

Current taxes refer to property taxes which are due during the period October 1, 2011 to June 30, 2012. Taxes are due on October 1st of each year and become delinquent on February 1st. Property taxes are assessed upon property, real estate, buildings, and for business equipment and inventory. The City, however, exempts some of the value on residential property. Homeowners receive an exemption of \$5,000 or 10% and homeowners over the age of 65 years receive an additional exemption in the amount of \$6,000, with a 65 & older tax freeze. Disabled veterans receive an exemption based upon the degree of their disability. Property valuations are established by the Central Appraisal District and given to the City Council from which the tax rate is set.

Assumption:

Current taxes have a net assessed value of \$1,737,065,515 with a rate per \$100 valuation of \$.71999. This tax rate reflects an increase of .013544. The 2011-2012 budgeted collection rate is 100%.

0111-6102	DELINQUENT TAXES	\$ 125,000
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Description:

Delinquent taxes are those properties or ad valorem taxes which were due in prior years. The City collects delinquent taxes through a special tax attorney.

Assumption:

Delinquent tax collections are split between the debt service fund and the general fund based on the distribution of the year in which they were due. This revenue is projected to remain the same.

0111-6103	PENALTY AND INTEREST ON TAXES	\$ 110,000
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Description:

Property taxes which are paid after they become delinquent are assessed penalties and interest. The penalty is six (6) percent of the amount of the tax for the first calendar month it is delinquent plus one (1) percent for each additional month or portion of a month the tax remains unpaid prior to July 1st of the year in which it becomes delinquent. A tax delinquent on July 1st incurs a total penalty of twelve (12) percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent.

Assumption:

Penalty and interest collections go to the General Fund. This revenue is projected to remain the same.

0111-6104	COLLECTION FEES	\$ 35,000
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Description:

The collection fees account is used for the 15% tax attorney fee that is applied to all taxes collected after July 1st each year.

Assumption:

This year's estimate remains the same as the previous year's collections.

TOTAL PROPERTY TAXES	\$ 13,833,930
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NON-PROPERTY TAXES

0111-6110 CITY SALES TAX **\$ 5,912,379**

Description:

The sales tax revenue received by the City is the result of both retail and certain industrial purchases. Sales tax revenues are collected by the State Comptroller of Public Accounts and remitted to each city levying the tax on a monthly basis. On January 1, 2002, the City's sales tax rate increased to 1.50 cents as a result of the 4B Sales Tax that was passed in an election held August 11, 2001. The State rate is 6.25 cents for a total of 7.75 cents.

Assumption:

Trend information shows that sales tax collections began to slow in November 2008 as expected. Beginning in May 2010, double digit increases were being realized. Although these double digit increases are not expected to remain, a 2% overall increase is projected for the 2011-2012 fiscal year.

0111-6121 BINGO FRANCHISE FEE **\$ 30,000**

Description:

The City collects a bingo fee from all legalized charity bingo games within the City limits. The fee is 2% of gross receipts of bingo games within the City.

Assumption:

This year's budgeted amount reflects no change in collections based on previous collections.

0111-6122 CABLE TV FRANCHISE FEE **\$ 180,000**

Description:

The City collects a franchise fee from Charter Communications in exchange for use of City alleys and other public right of ways. City collections are based on the Texas franchise agreement which went into effect in October 2008.

Assumption:

Gross sales are estimated at \$3,600,000 with the City receiving 5% of this amount.

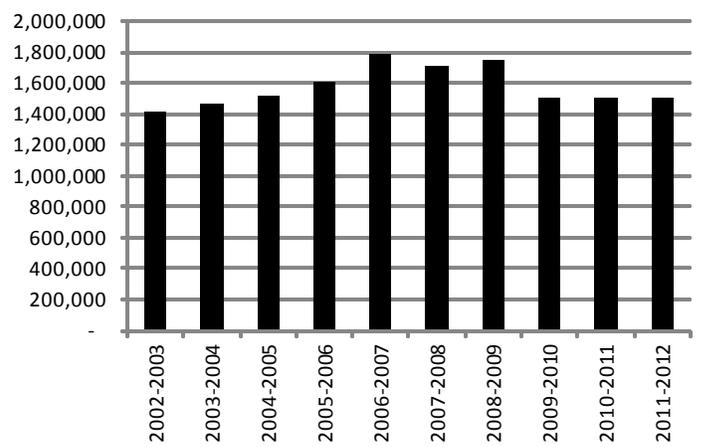
0111-6123 ELECTRICAL FRANCHISE FEE **\$ 1,495,000**

Description:

The City collects a franchise fee from Oncor Electric Delivery and United Cooperative Services from its customers within the corporate limits of the City of Cleburne, in exchange for use of City alleys and right-of-ways. The franchise agreements with Oncor Electric Delivery and United Cooperative Services expires December 31, 2024.

Assumption:

Gross kwh sales of electricity are estimated at 650,000,000 kwhs delivered to the City by Oncor Electric Delivery and United Cooperative Services. Collections are expected to remain steady during this fiscal year.



NON-PROPERTY TAXES (CONTINUED)

0111-6125	GAS FRANCHISE FEE	\$	745,000
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Description:

The City collects a franchise fee on reported sales from Atmos Energy in exchange for use of City alleys and other public right-of-ways. This fee includes domestic, commercial, and industrial consumers within the corporate limits of the City, the current agreement expires in December 2016.

Assumption:

Gross sales of gas are estimated at \$18,625,000 per Atmos with the City receiving 4% of this amount.

0111-6127	SANITATION FRANCHISE FEE	\$	90,000
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Description:

The City collects a franchise fee from any commercial sanitation hauler in the city limits.

Assumption:

This amount does not reflect an increase.

0111-6128	TELEPHONE FRANCHISE FEE	\$	180,000
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Description:

The city collects a franchise fee from all telecommunication providers that use City alleys and right-of-ways. The Texas Legislature, with HB 1777, changed the way a certified telecommunications provider will pay for the use of that right-of-way. Under the new law, all providers will pay based on a fee-per-access line method with 1998 acting as a base year for the fee.

Assumption:

The base fee was set at \$125,000 in 1998. Future collections are adjusted by an estimated growth rate of 2% per year.

0111-6140	MIXED DRINK TAX	\$	36,000
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Description:

The statutes levy a tax of twelve percent (12%) on the gross receipts from the sales of mixed beverages in Texas. Each city is entitled to receive an allocation of twelve and a half percent (12½%) of taxes collected within the City on a quarterly basis.

Assumption:

This year's estimate reflects sales estimated at \$288,000 with the City receiving 12½% of this amount.

TOTAL NON-PROPERTY TAXES		\$	8,668,379
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LICENSE AND FEES

0113-6305	GARAGE SALE PERMITS	\$	12,000
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Description:

Any person desiring to have a garage sale requires a garage sale permit. Each permit is \$7.50.

Assumption:

With four years of declining receipts, this trend is expected to continue.

0113-6306	CONTRACTOR REGISTRATION FEE	\$	32,000
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Description:

Annual registration fee for electricians \$100.

Assumption:

Fees for contractor registration are projected to remain steady.

LICENSE AND FEES (CONTINUED)

0113-6308	BUILDING PERMITS	\$ 80,000
Description: Buildings which undergo structural alterations or new construction require a building permit. Permit fees are based on square footage set forth by the City Council in December 1998.		
Assumption: Collections are expected to remain steady.		
0113-6311	COMMUNITY DEVELOPMENT FEE	\$ -
Description: Revenue received for community development is 2% of the cost of development. This is for new subdivisions only, and used to complete testing necessary to approve new projects.		
Assumption: This estimate depends on the amount of development within the City.		
0113-6318	ELECTRICAL INSPECTION PERMITS	\$ 18,000
Description: Electrical alterations or new construction require an electrical permit. Fees are based on square footage with a minimum fee of \$22.00.		
Assumption: As rehabilitation are expected to remain steady.		
0113-6329	HEALTH PERMITS	\$ 24,000
Description: Any person desiring to operate a food establishment requires a health permit. Annual permit fees depend on square footage of establishment. This is \$62.50 and up.		
Assumption: Health permits are expected to remain the same.		
0113-6349	MECHANICAL PERMITS	\$ 14,000
Description: Permits for installation of heating, air conditioning and ventilation systems in new or remodeled buildings. Fees are based on size and number of units, plus \$22.00 permit fee.		
Assumption: Mechanical permits are expected to remain the same.		
0113-6362	PLUMBING & GAS PERMITS	\$ 18,000
Description: Plumbing alterations or new construction require a plumbing permit. Permit fees are based on fixture count, furnace or burner count with a minimum of a \$22.00 fee for each permit.		
Assumption: Collections are expected to remain steady.		
0113-6397	ZONING FEES	\$ 10,000
Description: In 1996, the City passed a Comprehensive Zoning Ordinance, Title 15 Land Use-Chapter 155. The zoning board of adjustment fee for a rezoning request is \$150. The replat application fee is \$250 plus \$10 per lot. The preliminary plat and final plat fee is \$250. The special use permit fee is \$150.		
Assumption: Collections are expected to remain steady.		

LICENSE AND FEES (CONTINUED)

0113-6399	MISCELLANEOUS FEES	\$ 1,000
Description:		
Miscellaneous licenses include the following: curb/gutter permits - for the inspection of modified curb - \$37.50 (plus a \$20 administration fee); demolition assessment permit - \$37.50 residential and \$62.50 commercial (plus a \$20 administration fee); fire protection license - any person desiring to do fire protection work requires a fire protection license. Annual license fees are based on the work to be done; amusement permit - annual license fee for amusement machine operation. Annual license fee is \$100. Solicitor permit - any person desiring to go door to door to solicit requires a solicitor permit. Fees are \$35 for 90 days, \$70 for 6 months and \$100 for a year.		
Assumption:		
This receipt is expected to remain steady.		
TOTAL LICENSE AND FEES		\$ 209,000
CHARGES FOR SERVICES		
0115-6501	ADMINISTRATIVE FEES	\$ 95,000
Description:		
Administrative fees are collected from the 4B Sales Tax Fund 09, and the Economic Development Corporation.		
Assumption:		
We collect fees from other funds for contributions of employees paid by the General Fund. (\$60,000 from 4B Sales Tax, and \$35,000 from the Economic Development Corporation)		
0115-6503	GARBAGE BAG SALES	\$ 15,000
Description:		
Sale of garbage bags to the public. Bags sell for \$7.65 per a roll of 50 bags.		
Assumption:		
Sales are projected to remain the same.		
0115-6504	GOLF COURSE ALCOHOL SALES	\$ 45,000
Description:		
The municipal golf course opened in July 2009. The clubhouse includes a full service bar and restaurant.		
Assumption:		
Revenues are expected to increase slightly.		
0115-6505	GOLF COURSE RESTAURANT	\$ 72,500
Description:		
The municipal golf course opened in July 2009. The clubhouse includes a full service bar and restaurant.		
Assumption:		
Revenues are expected to remain steady.		

CHARGES FOR SERVICES (CONTINUED)

0115-6506	GOLF COURSE PRO SHOP	\$ 65,000
Description: The new course and club house opened in July 2009. A pro shop is located in the club house where golf equipment, clothing, and other related items are sold.		
Assumption: Revenues are projected to increase slightly.		
0115-6507	GOLF COURSE REVENUES	\$ 500,000
Description: The municipal golf course opened in July 2009. There is an 18 hole course with driving range and practice greens.		
Assumption: Revenues are expected to increase.		
0115-6509	CEMETERY	\$ 238,000
Description: Sale of cemetery lots and interment fees. Lots start at \$750 with a minimum interment fee of \$700.		
Assumption: Revenues are expected to remain steady.		
0115-6531	AMBULANCE	\$ 13,500
Description: The City is the backup to Care-flight, our city wide ambulance service.		
Assumption: Revenues are expected to remain steady. This revenue is cyclical. After several years of growth Care-flight will expand their coverage and thus reduce the need for city services.		
0115-6531	BTW GIFT SHOP	\$ 900
Description: The City recently completed a 14,000 sq ft meeting and recreation facility for the enjoyment of our citizens. Snacks and towels are sold to patrons.		
Assumption: Revenues are expected to increase due to the gift shop is now being utilized.		
0115-6534	BTW ADMISSIONS	\$ 9,500
Description: The City recently completed a 14,000 sq ft meeting and recreation facility for the enjoyment of our citizens. Admissions are charged for patrons utilizing the recreational and exercise facilities.		
Assumption: Revenues are projected to remain steady.		
0115-6535	BTW CLASSES/PROGRAMS	\$ 500
Description: The City recently completed a 14,000 sq ft meeting and recreation facility for the enjoyment of our citizens. Meeting rooms as well as the recreation areas will be available for classes & programs.		
Assumption: Revenues are projected to remain steady.		

CHARGES FOR SERVICES (CONTINUED)

0115-6536 BTW RENTALS **\$ 4,000**

Description:

The City recently completed a 14,000 sq ft meeting and recreation facility for the enjoyment of our citizens. Meeting rooms as well as the recreation areas will be available for rental.

Assumption:

Revenues are projected to remain steady.

0115-6537 RENTAL - CIVIC CENTER **\$ 135,000**

Description:

The Conference Center reopened in the Spring of 2010 after significant renovation and expansion. The new facility includes an exhibit hall, theatre, and an increased number of meeting rooms and halls.

Assumption:

Rental income is expected to remain steady.

0115-6538 RENTAL - SENIOR CENTER **\$ 1,300**

Description:

The City operates a 5,000 sq ft Senior Citizens Center for the enjoyment of our population.

Assumption:

Rental income is expected to remain steady.

0115-6539 RENTAL - OTHER **\$ 70,000**

Description:

Hill Junior College rental for use of the City's library, and other miscellaneous rentals.

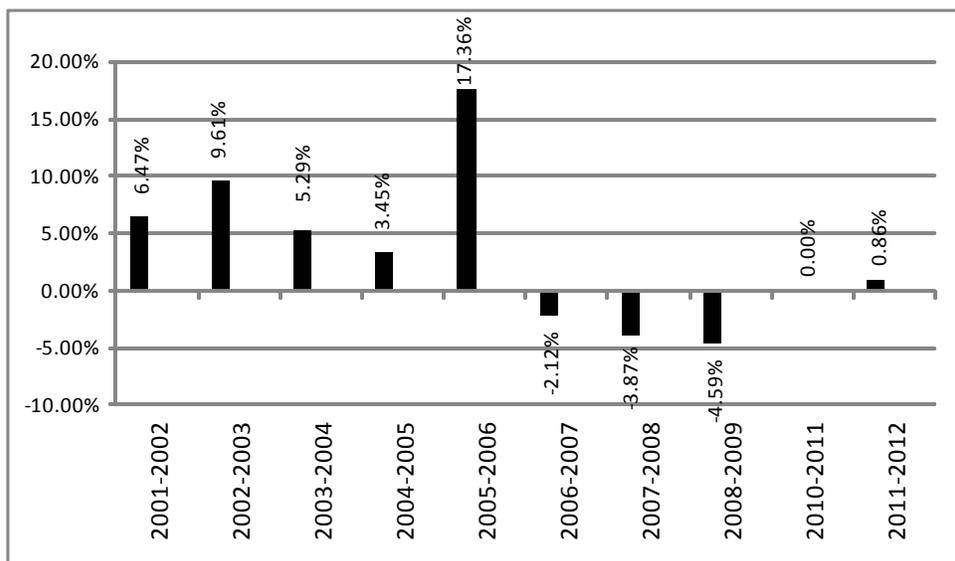
Assumption:

Rental fees are expected to remain steady.

0115-6551 SANITATION COMMERCIAL COLLECTION **\$ 2,350,000**

Description:

Revenue for the collection of commercial and industrial refuse inside the City limits. This service has been contracted out to Waste Management.



Assumption:

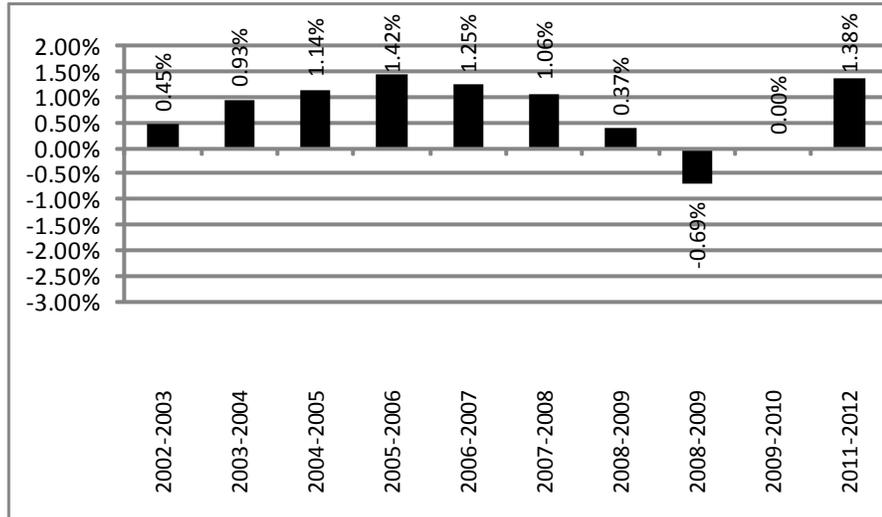
Economic indicators show the local economy entering into a slow recovery period, and these revenues are expected to remain steady.

CHARGES FOR SERVICES (CONTINUED)

0115-6552 SANITATION RESIDENTIAL COLLECTION **\$ 1,835,000**

Description:

Revenue for residential refuse collection inside the City limits. Sanitation rates are \$16.80 per month for each residential customer.



Assumption:

Collections are expected to remain steady.

0115-6556 TRANSFER STATION **\$ 520,000**

Description:

Fees collected at the transfer station for citizens and businesses to dispose of trash.

Assumption:

This revenue is expected to remain steady.

0115-6559 LANDFILL **\$ 48,000**

Description:

Fees collected for landfill use.

Assumption:

Revenue is expected to remain the same.

0115-6561 POOL ADMISSION **\$ 197,500**

Description:

Revenue generated through the operations of our Aquatics Park.

Assumption:

Admissions are expected to remain steady.

0115-6562 POOL BASKETS & RENTALS **\$ 13,000**

Description:

This revenue account tracks all rentals at the Aquatics Park.

Assumption:

Rentals are expected to remain the same.

CHARGES FOR SERVICES (CONTINUED)

0115-6563 POOL CONCESSION **\$ 66,100**

Description:

This revenue account tracks the sale of food items at the new Aquatics Water Park.

Assumption:

Concessions are expected to remain steady.

0115-6564 POOL GIFTSHOP **\$ 14,650**

Description:

This revenue account tracks the sale of gift items at the new Aquatics Water Park.

Assumption:

Giftshop sales are expected to remain steady.

0115-6565 POOL CLASSES & PROGRAMS **\$ 19,000**

Description:

User fees are collected from pool classes and programs.

Assumption:

Collections are expected to remain the same.

0115-6568 SPORTS COMPLEX FEES **\$ 25,000**

Description:

User fees are collected from area sports organizations.

Assumption:

Collections are projected to remain steady.

0115-6599 OTHER MISCELLANEOUS SERVICES **\$ 126,550**

Description:

Fees or charges for items which do not fall under a specific code.

Assumption:

Revenue for this item is projected to remain steady.

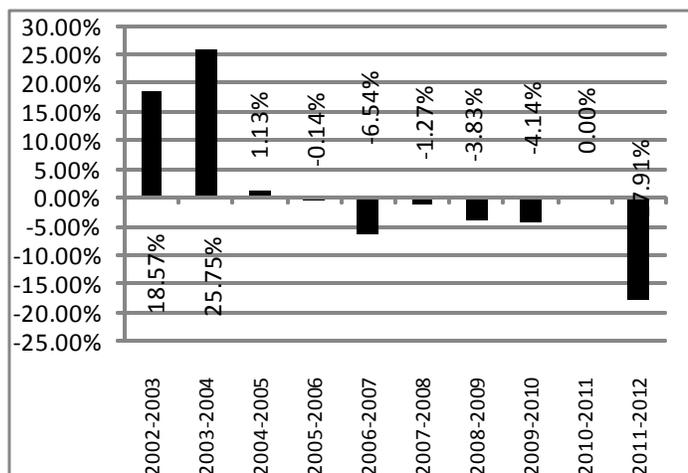
TOTAL CHARGES FOR SERVICES **\$ 6,480,000**

FINES

0116-6611 MUNICIPAL COURT FINES **\$ 656,750**

Description:

The collection of fines for traffic & ordinance violations, Class C misdemeanors, and the forfeiture of bonds.



Assumption:

An officer will be assigned to dispense outstanding warrants. Revenues are expected to remain steady with this attention on collections.

FINES (CONTINUED)

0116-6647	LIBRARY FINES & FEES	\$	15,500
Description: The collection of fines for overdue or lost books. Cost of a fine is \$.10 per day, per book.			
Assumption: This revenue account has remained the same for the last few years.			
0116-6683	ANIMAL SHELTER	\$	23,000
Description: Animal shelter fees: \$23 for the first 3 days, \$4 per day after and \$2 per year for dog tags.			
Assumption: This revenue account is expected to remain steady.			
0116-6699	OTHER RESTITUTION	\$	4,500
Description: This account is used to account for revenue from fines not processed by municipal court.			
Assumption: Collections are expected to remain the same.			
TOTAL FINES			\$ 699,750

MISCELLANEOUS

0117-6735	INTEREST ON INVESTMENTS	\$	12,000
Description: Interest revenue on the City's invested funds. We currently have accounts in four pools: Local Government Investment Cooperative (LOGIC), Texpool, TexStar and MBIA.			
Assumption: Revenues are expected to remain about the same.			
0119-6946	LIEN RELEASE PAYMENT	\$	5,000
Description: Receipts from property owners for demolition, mowing, or other liens held.			
Assumption: This revenue account varies each year. This estimate is similar to previous years.			
0119-6999	OTHER - MISCELLANEOUS REVENUE	\$	12,000
Description: Revenue not accounted for in any of the categories above..			
Assumption: This revenue account varies each year. This estimate is similar to previous years.			
TOTAL MISCELLANEOUS			\$ 29,000
TOTAL RECEIPTS			\$ 29,920,059

ESTIMATED AD VALOREM TAX

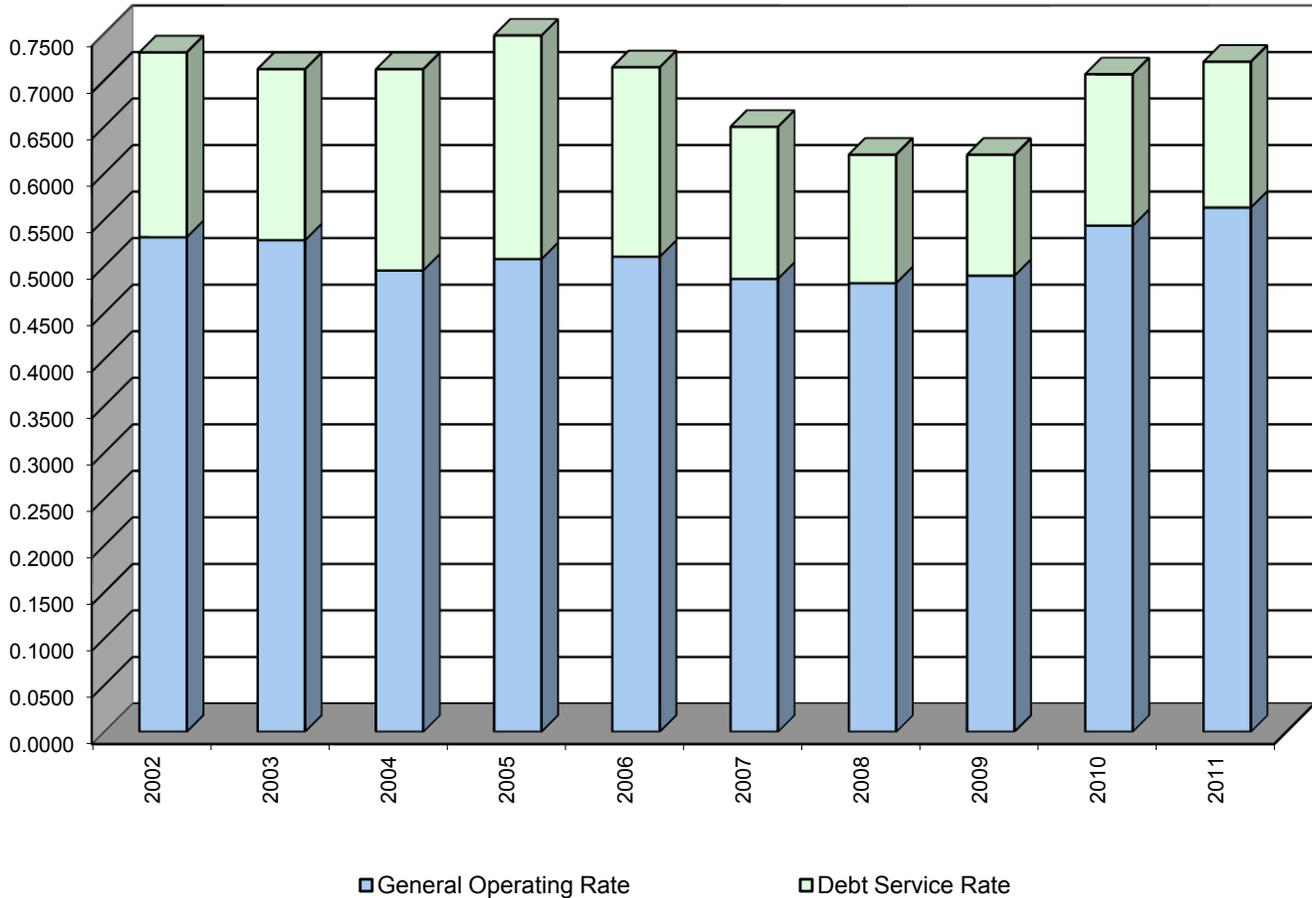
REVENUE AND DISTRIBUTION

2011-2012

1¢ equals \$ 173,700

2011 TAX ROLL	Proposed Rate .71999		
Real Estate Values	\$ 401,283,505		
Improvement Values	1,274,446,649		
Personal Property Values	<u>715,878,939</u>		
Total Appraised Values (100%)	2,391,609,093		
Less: Over 65 Homestead Exemptions (\$6,000/ea.)	11,360,504		
Homestead Cap Loss - (Maximum 10% per year)	6,706,195		
Disabled American Veterans Exemptions (\$1,500/2,000/2,500/3,000) - % Percent Disability w/State	3,658,916		
Total Exempt Property (Cities & Churches)	249,737,685		
General Homestead (\$5,000 or 10% of value, but not less than \$5,000)	61,200,029		
Tax Abatements	46,443,955		
Pollution Control	15,548,637		
Agricultural Productivity Loss	36,344,847		
Taxable Frozen	181,206,033		
Protested Property	15,812,587		
Tax Increment Financing #1	10,545,674		
Tax Increment Financing #2	15,866,332		
Total Exempt Proration	<u>112,184</u>		
Total Exemptions	654,543,578		
Net Assessed Value	1,737,065,515		
Rate Per \$100 Valuation (Effective Rate 0.5965)	0.719990		
Subtotal	12,506,698		
Plus Frozen Taxes	<u>1,057,232</u>		
Total Levy Taxes	13,563,930		
Percent of Collection	100%		
Estimated General Fund Current Tax Collections	13,563,930		
Estimated Delinquent Tax Collections	<u>125,000</u>		
Estimated Total Tax Collections	\$ 13,688,930		
PROPOSED DISTRIBUTION			
<u>GENERAL FUND</u>	<u>Rate</u>	<u>% of Total</u>	
Current Tax			\$ 10,612,679
Delinquent Tax			<u>97,802</u>
Total General Fund	0.563334	78.24%	10,710,482
<u>GENERAL DEBT SERVICE FUND</u>			
Current Tax			2,951,251
Delinquent Tax			<u>27,198</u>
Total General Debt Service	<u>0.156656</u>	<u>21.76%</u>	<u>2,978,448</u>
<u>TOTAL GENERAL & GENERAL DEBT SERVICE</u>	<u>0.719990</u>	<u>100.00%</u>	<u>\$ 13,688,930</u>
TAX INCREMENT FINANCING COLLECTIONS			
	Valuation		Collections
Tax Increment Financing #1	10,545,674		\$ 75,928
Tax Increment Financing #2	15,866,332		\$ 114,236

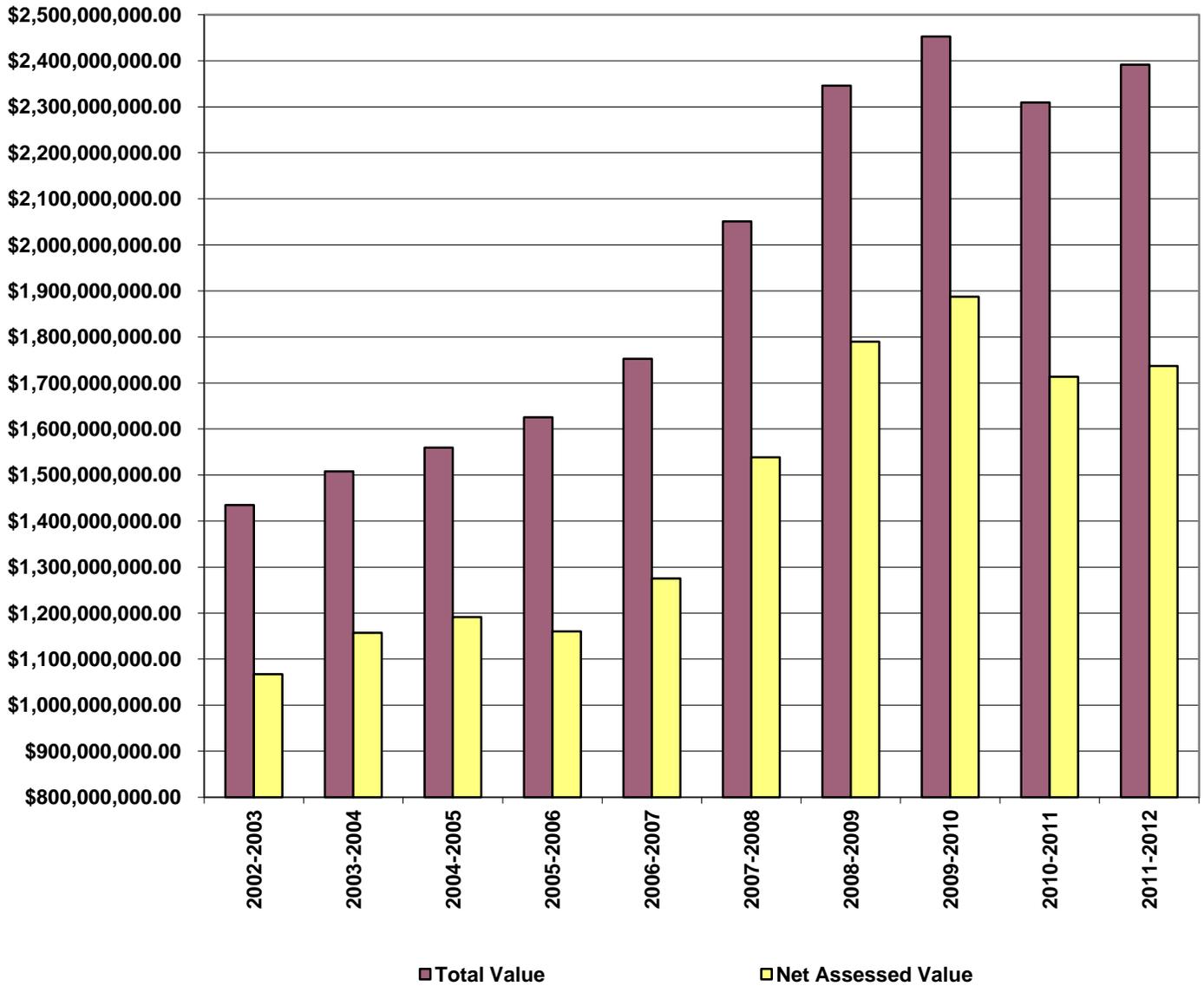
Ad Valorem Tax Tax Rate Per \$100 Valuation General Operating & Debt Service Rate



Tax Rates - 10 Years

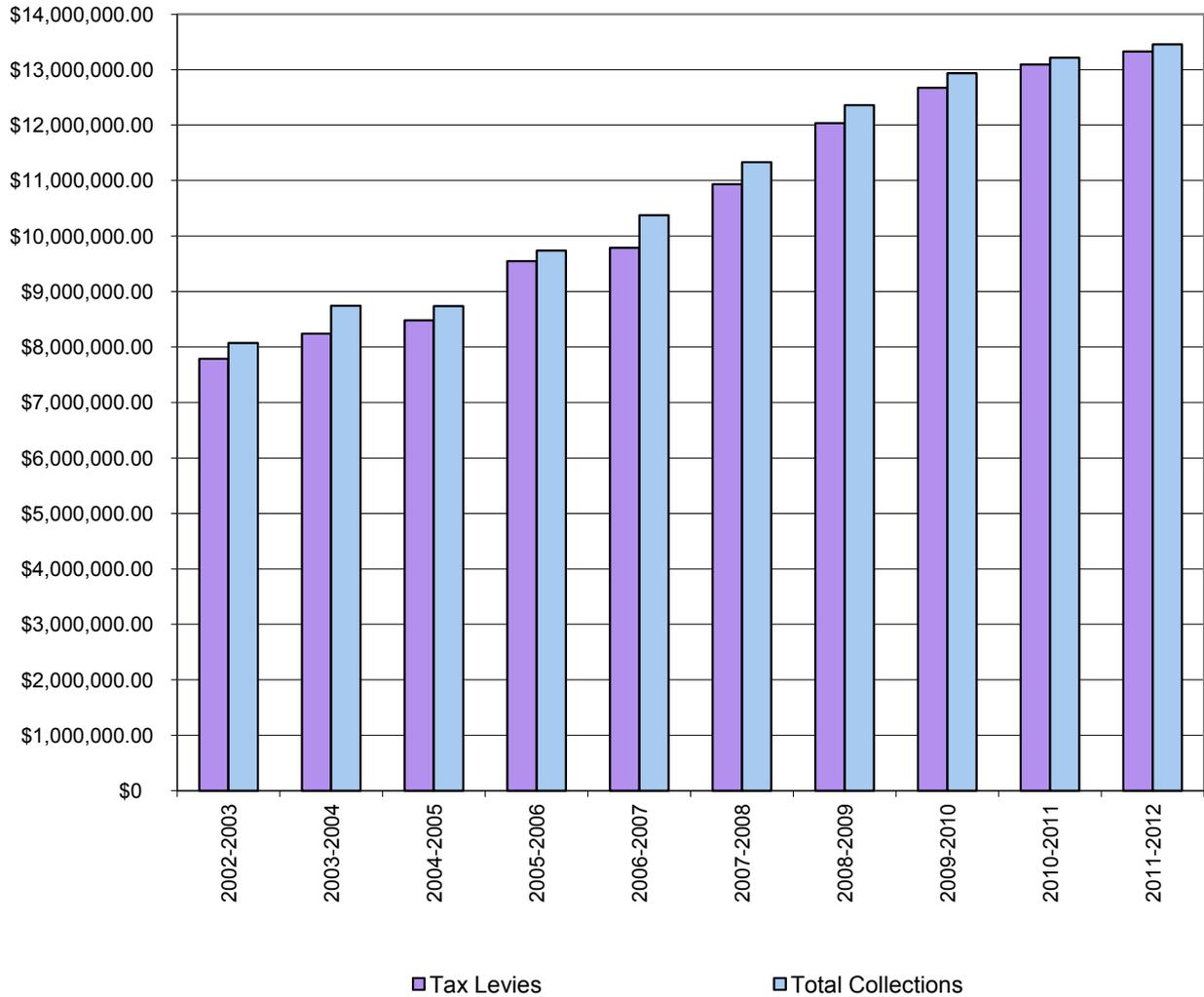
Year	Debt Service Rate	General Operating Rate	Tax Rate
2002	0.198570	0.531430	0.730000
2003	0.183570	0.528330	0.711900
2004	0.216200	0.495700	0.711900
2005	0.240183	0.507925	0.748108
2006	0.203484	0.510516	0.714000
2007	0.163300	0.486700	0.650000
2008	0.138000	0.482000	0.620000
2009	0.129872	0.490128	0.620000
2010	0.162556	0.543890	0.706446
2011	0.156656	0.563334	0.719990

Assessed Property Valuations Ten Year Period



Fiscal Year	Assessed Value Real Property Amount	Assessed Value Personal Property Amount	Total Value	Total Exemption	Total Increment Financing	Net Assessed Value	Percent Increase in Value	Effective Tax Rate Per \$100 Valuation	Approved Tax Rate Per \$100 Valuation
2002-2003	\$ 1,019,664,511	415,271,344	1,434,935,855	(339,592,970)	(28,324,770)	\$ 1,067,018,115	2.9%	0.719292	0.730000
2003-2004	\$ 1,120,509,900	387,517,270	1,508,027,170	(313,127,530)	(37,651,206)	\$ 1,157,248,434	8.5%	0.679005	0.711900
2004-2005	\$ 1,147,080,479	412,219,569	1,559,300,048	(331,643,259)	(36,555,437)	\$ 1,191,101,352	2.9%	0.704047	0.711900
2005-2006	\$ 1,202,307,460	423,353,669	1,625,661,129	(426,614,648)	(38,718,982)	\$ 1,160,327,499	-2.6%	0.748108	0.748108
2006-2007	\$ 1,248,973,312	503,707,775	1,752,681,087	(427,119,031)	(50,210,528)	\$ 1,275,351,528	9.9%	0.690118	0.714000
2007-2008	\$ 1,418,371,211	632,668,853	2,051,040,064	(468,001,453)	(44,633,617)	\$ 1,538,404,994	20.6%	0.607783	0.650000
2008-2009	\$ 1,504,784,933	840,878,896	2,345,663,829	(487,733,700)	(68,358,806)	\$ 1,789,571,323	16.3%	0.582462	0.620000
2009-2010	\$ 1,604,681,999	847,857,310	2,452,539,309	(503,048,192)	(61,898,896)	\$ 1,887,592,221	5.5%	0.596500	0.620000
2010-2011	\$ 1,622,285,209	687,159,008	2,309,444,217	(536,574,140)	(59,450,559)	\$ 1,713,419,518	-9.2%	0.686446	0.706446
2011-2012	\$ 1,675,730,154	715,878,939	2,391,609,093	(628,131,572)	(26,412,006)	\$ 1,737,065,515	1.4%	0.703312	0.719990

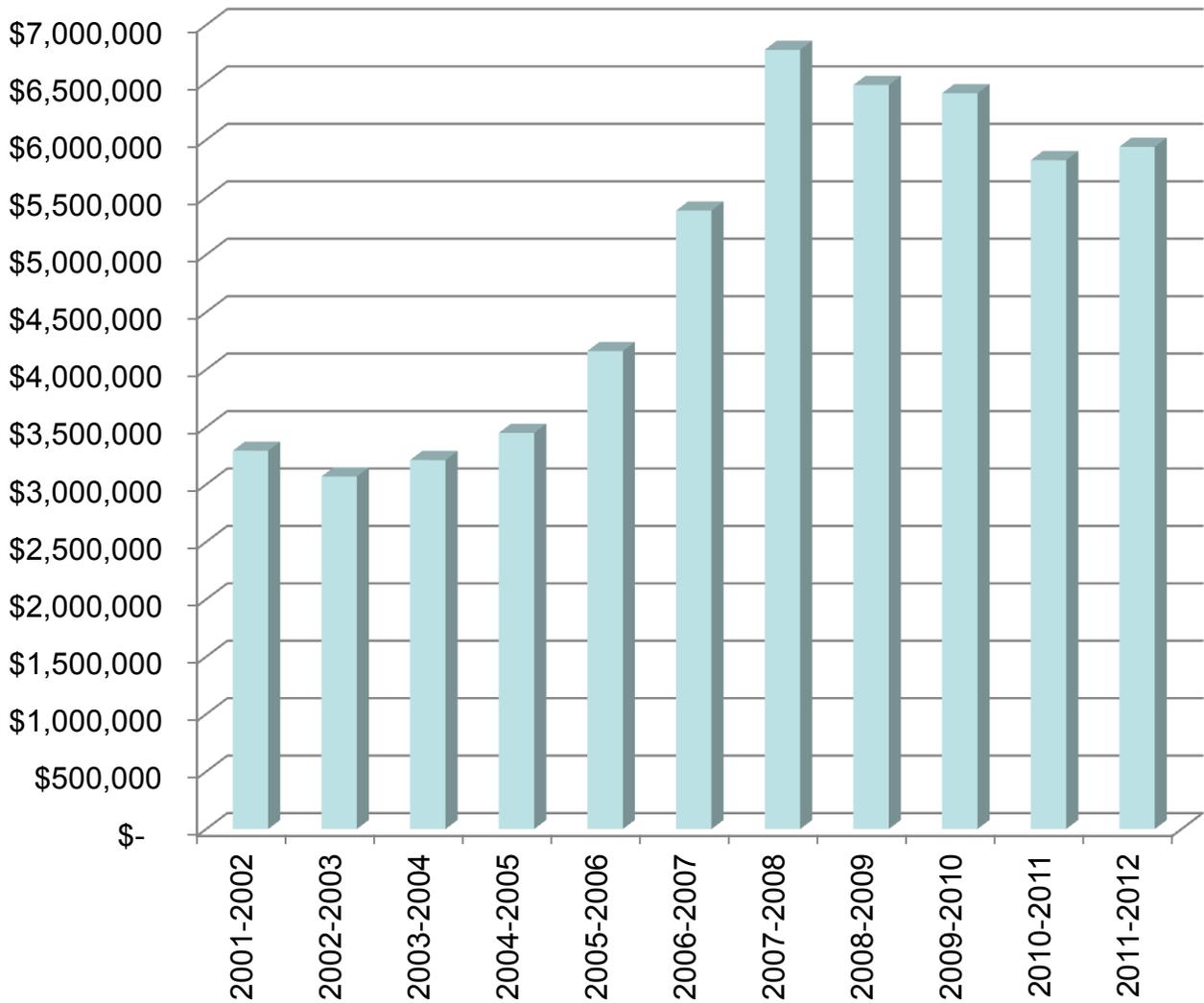
Property Tax Levies & Collections Ten Year Period



Analysis of Budgeted Property Tax Levies & Collections 2002-2012

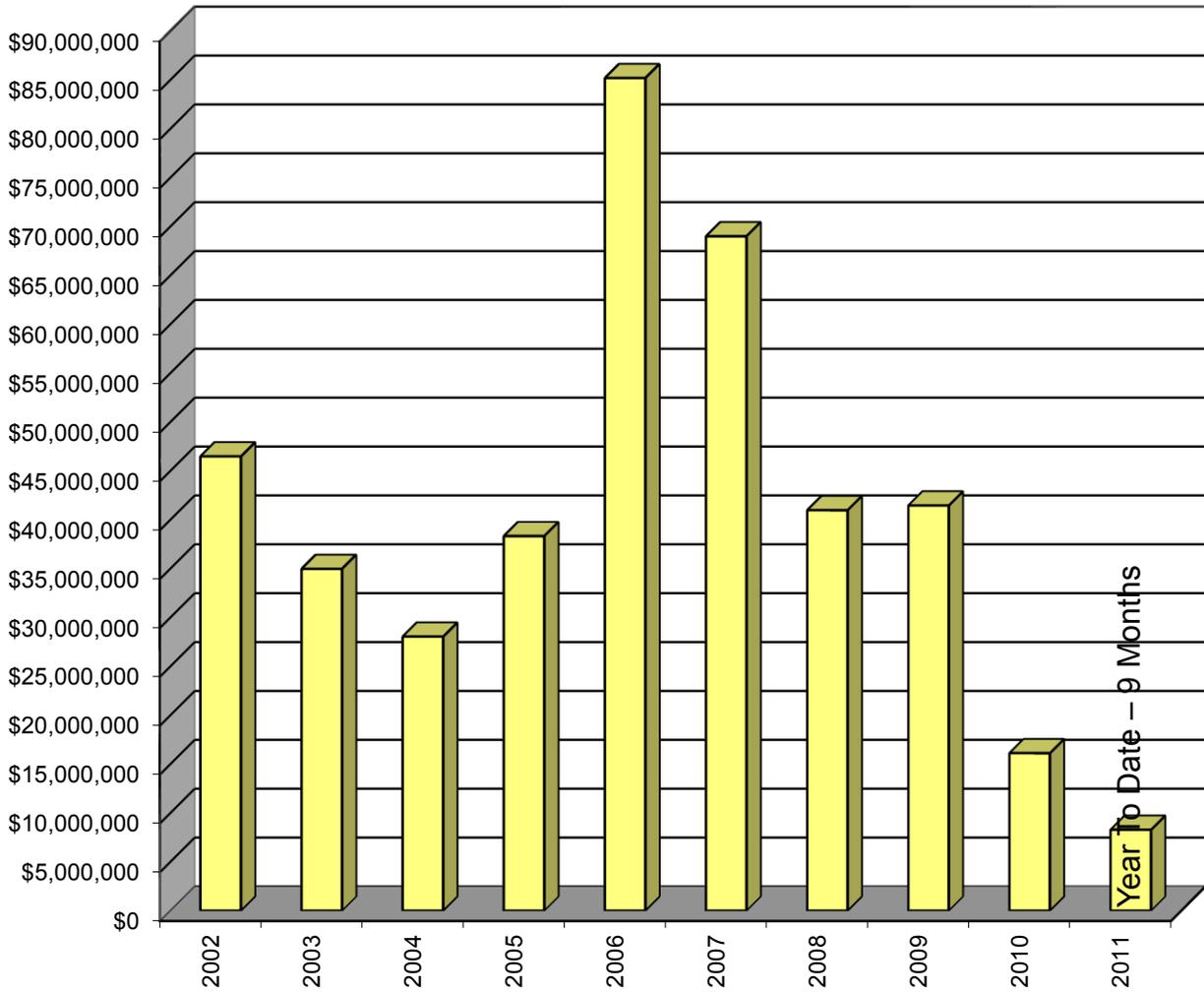
Fiscal Year	Levy	Current Roll Collections	Per Cent Current Collections	Prior Roll Collections	Total Collections
2002-2003	\$ 7,789,232	\$ 7,947,039	102.03%	\$ 126,967	\$ 8,074,006
2003-2004	\$ 8,238,452	\$ 8,621,076	104.64%	\$ 124,472	\$ 8,745,548
2004-2005	\$ 8,479,450	\$ 8,614,443	101.59%	\$ 123,022	\$ 8,737,465
2005-2006	\$ 9,547,946	\$ 9,417,217	98.63%	\$ 323,259	\$ 9,740,476
2006-2007	\$ 9,790,103	\$ 10,245,247	104.65%	\$ 130,653	\$ 10,375,900
2007-2008	\$ 10,936,547	\$ 11,197,814	102.39%	\$ 132,042	\$ 11,329,856
2008-2009	\$ 12,037,643	\$ 12,234,237	101.63%	\$ 125,000	\$ 12,359,237
2009-2010	\$ 12,675,959	\$ 12,812,277	101.08%	\$ 125,000	\$ 12,937,277
2010-2011	\$ 13,093,305	\$ 13,093,305	100.00%	\$ 125,000	\$ 13,218,305
2011-2012	\$ 13,328,662	\$ 13,328,662	100.00%	\$ 125,000	\$ 13,453,662

General Fund Sales Tax



The State of Texas has a 6.25% and the General Fund for the City of Cleburne has 1.50% Sales Tax Rate for a total of 7.75%. The Maximum Sales Tax Rate in the State is currently 8.25%. The years 2002-2010 are actual collections. The 2010-2011 year represents an estimated amount. The 2011-2012 year represents a budgeted amount.

Building Permits Issued Ten Year Period



Building Permits		
Calendar Year	Number	Value
2002	530	\$ 46,475,989
2003	566	\$ 34,959,213
2004	502	\$ 28,040,604
2005	602	\$ 38,311,599
2006	592	\$ 85,177,332
2007	571	\$ 68,988,500
2008	370	\$ 40,965,873
2009	390	\$ 41,451,420
2010	400	\$ 16,111,264
2011 - Through 9/2011	230	\$ 8,282,333

GENERAL FUND

How City Budgets Its Operating Dollar

Department	2010-2011 Cents Out of A Dollar	2011-2012 Cents Out of A Dollar	% Change
Police Services	23.35	23.34	-0.06%
Fire Services	19.47	20.13	3.38%
Refuse Collection	11.96	11.51	-3.73%
Street Maintenance	4.85	4.56	-5.99%
Non-Departmental	4.31	4.97	15.37%
Municipal Golf	3.95	3.57	-9.68%
Parks and Recreation	2.78	2.94	5.62%
Finance	2.34	2.26	-3.58%
Municipal Swimming Pool	2.30	2.41	4.75%
MIS	1.92	1.99	3.64%
Fleet Maintenance	1.85	1.46	-21.05%
Human Resources	1.71	1.73	0.90%
Building Services	1.66	1.78	7.01%
Cemetery	1.64	1.56	-4.68%
Sports Complex	1.54	1.77	14.64%
Health	1.60	1.49	-7.03%
Library	1.53	1.57	2.66%
City Secretary	1.33	1.35	1.50%
City Manager	1.19	0.91	-23.61%
Municipal Court	1.12	1.15	2.38%
Animal Services	1.01	1.05	3.59%
Civic Center	0.93	1.08	15.85%
Museum	0.74	0.77	3.95%
Public Works	0.79	0.68	-13.70%
Economic Development	0.71	0.77	8.65%
Washington Rec Center	0.70	0.65	-7.62%
Engineering	0.68	0.69	1.85%
Development Services	0.64	0.00	-100.00%
Inspections	0.63	0.88	40.32%
City Attorney	0.33	0.58	75.96%
Planning & Zoning	0.31	0.30	-2.00%
City Council	0.12	0.12	1.70%
	100.00	100.00	

GENERAL FUND

Expenditures By Department

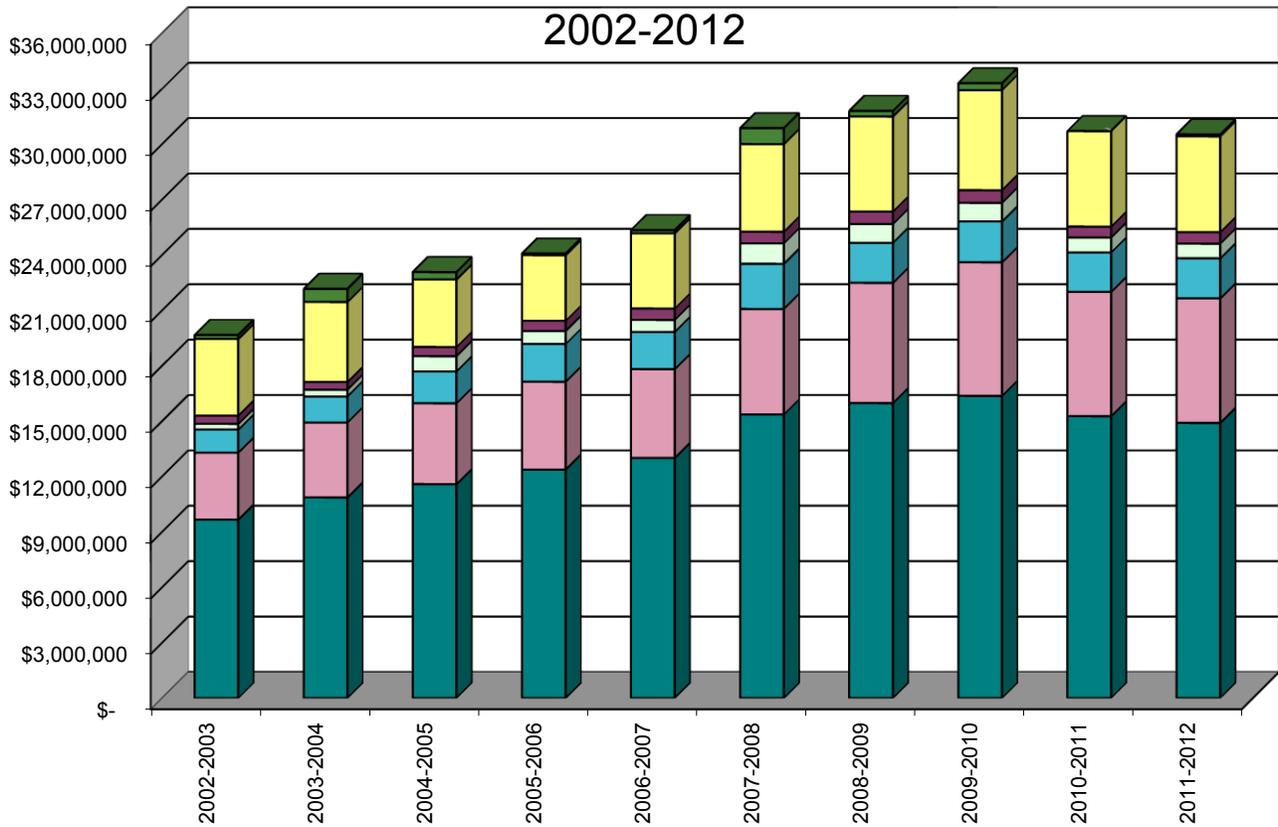
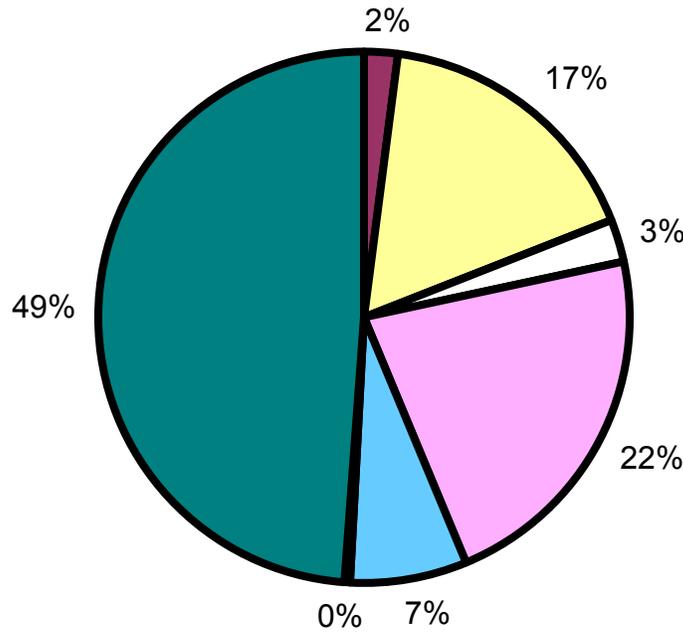
2011-2012

	ACTUAL 2008-2009	ACTUAL 2009-2010	AMENDED BUDGET 2010-2011	ESTIMATED 2010-2011	PROPOSED 2011-2012
<u>GENERAL GOVERNMENT</u>					
0131 City Council	\$ 32,272	\$ 24,291	\$ 36,920	\$ 30,270	\$ 37,255
0132 City Manager	470,936	361,203	375,699	298,374	277,482
0133 City Attorney	156,971	87,664	153,100	153,400	177,250
0134 City Secretary	373,646	367,843	420,775	411,980	412,100
0135 Finance	715,805	695,550	738,456	727,775	688,726
0136 Human Resources	416,421	392,553	541,110	469,623	526,707
0137 Municipal Court	346,704	317,532	353,287	334,110	350,021
0138 MIS	530,729	608,365	606,303	569,136	607,411
0139 Non-Departmental	1,133,500	1,250,070	2,083,849	2,114,982	1,517,877
0140 Economic Development	217,749	219,915	231,784	230,645	235,478
Total General Government	4,394,733	4,324,986	5,541,283	5,340,295	4,830,307
<u>PUBLIC SAFETY</u>					
0141 Police Services	7,377,742	7,146,681	7,372,059	7,157,745	7,123,329
0143 Animal Services	310,098	309,827	318,072	311,857	319,377
0147 Fire Services	6,179,812	6,146,166	6,160,293	6,201,300	6,144,313
0148 Health	367,321	353,248	503,715	430,000	454,087
Total Public Safety	14,234,973	13,955,922	14,354,139	14,100,902	14,041,106
<u>PUBLIC SERVICES - COMMUNITY</u>					
0151 Community Services	21,906	0	0	0	0
0152 Cemetery	552,819	496,186	516,730	455,631	477,185
0161 Building Services	522,343	396,941	524,898	477,733	542,235
0162 Civic Center	113,204	177,044	316,286	335,290	328,890
0163 Library	432,019	501,930	481,815	465,428	479,458
0165 Museum	241,106	397,848	234,082	245,500	234,819
Total Public Services - Community	1,883,397	1,969,949	2,073,811	1,979,582	2,062,587
<u>PUBLIC SERVICES - PARKS</u>					
0150 Washington Rec Center	132,431	181,994	219,570	216,435	197,400
0153 Parks and Recreation	1,141,584	967,387	886,378	848,756	896,331
0155 Municipal Golf	1,122,354	1,336,510	1,246,329	1,181,452	1,088,991
0156 Municipal Swimming Pools	901,251	757,884	727,613	750,003	735,453
0157 Sports Complex	638,850	440,835	487,134	443,665	538,900
Total Public Services - Parks	3,936,470	3,684,610	3,567,024	3,440,311	3,457,075
<u>PUBLIC WORKS</u>					
0171 Public Works	299,775	237,870	249,835	221,562	208,126
0172 Engineering	201,776	240,437	216,053	184,806	211,412
0173 Development Services	162,143	230,551	25,039	24,879	0
0174 Planning & Zoning	83,665	88,692	96,825	91,555	92,737
0176 Inspections	336,114	307,577	239,815	248,737	269,853
0178 Fleet Maintenance	674,186	605,503	585,363	458,444	445,840
0179 Street Maintenance	1,767,022	1,596,335	1,530,642	1,449,315	1,391,884
Total Public Works	3,524,681	3,306,965	2,943,572	2,679,298	2,619,852
<u>SANITATION</u>					
0191 Refuse Collection	3,632,420	3,628,398	3,776,021	3,550,625	3,514,821
0193 Transfer and Disposal Facility	0	0	0	0	0
0194 Landfill	0	0	0	0	0
0195 Shredding Facility	0	0	0	0	0
Total Sanitation	3,632,420	3,628,398	3,776,021	3,550,625	3,514,821
TOTAL	\$ 31,606,674	\$ 30,870,830	\$ 32,255,850	\$ 31,091,013	\$ 30,525,748

General Fund Expenditures

2011-2012

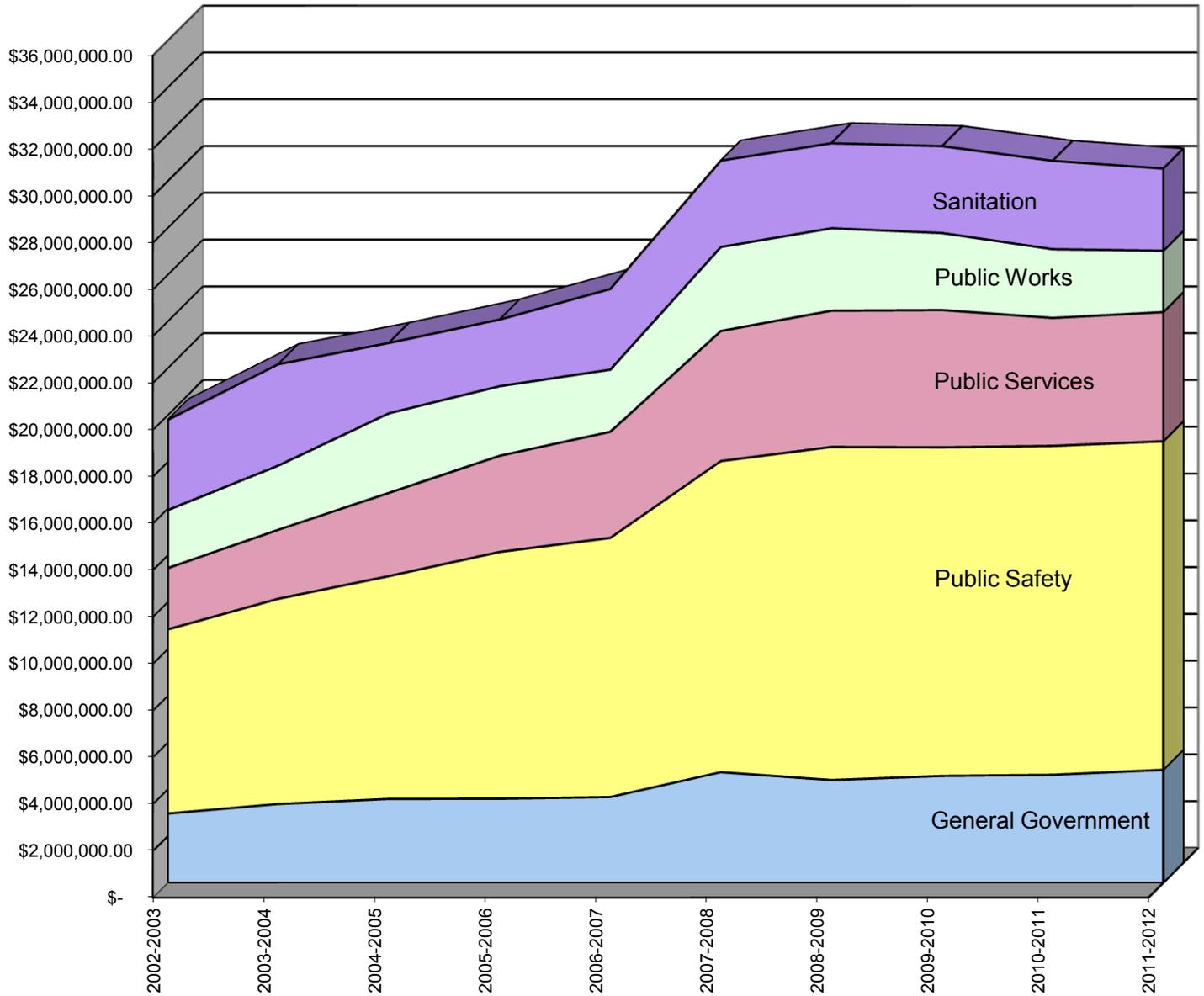
\$30,525,748



■ Salaries
 ■ Benefits
 ■ Supplies
 ■ Maintenance Building
 ■ Maintenance Equipment
 ■ Service & Miscellaneous
 ■ Capital

See General Fund – Summary of Receipts & Disbursements for related data.
 2010-2011 data represent estimated amounts, and 2011-2012 data are budgeted amounts.

General Fund Expenditures By Division 2002-2012



Historical data compiled from Audits. The 2010-2011 data is an estimated amount, and the 2011-2012 data is the budgeted amount.

Department Detail

CITY COUNCIL SUMMARY

DEPARTMENT
City Council

0131

DIVISION
General Government

MISSION STATEMENT

The mission of the City of Cleburne is to facilitate services that enhance “quality of life” and progressive commerce for those who live, work and visit our community.

CORE VALUES

1. To provide responsive, efficient, effective and transparent government
2. To promote fiscal responsibility
3. To provide exceptional customer service
4. To provide for the health and safety of the general public

VISION

We envision Cleburne to be a resourceful, safe and vibrant community in which to live, work, play and shop through managed growth and planning.

PROGRAM DESCRIPTION

Cleburne is a community incorporated in 1871 with a current population of approximately 29,350.

The City of Cleburne is a “home-rule” city operating under the City Charter originally adopted in 1871, with the present charter adopted on March 28, 1950. The City is operated by a Council-Manager form of government with a Mayor, four Council Members and a City Manager. The Council Members are elected from four single-member districts, with the Mayor elected at-large.

The City Council meets in regular sessions at 7:00 p.m. on the 2nd Tuesday and the 4th Tuesday of each month. Additionally, the Council conducts regularly scheduled work sessions with the Professional Staff at 4:30 p.m. prior to the regular sessions.

INDICATORS

	Actual	Estimated	Budgeted
	2009-2010	2010-2011	2011-2012
1. Number of meetings of the City Council	28	28	28
2. Number of meetings with boards/commissions, committees	20	20	20
3. Number of meetings with other bodies of elected officials	10	10	15

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Mayor	N/A	1	1	1
Council Members	N/A	4	4	4
TOTAL		5	5	5

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SUPPLIES & MATERIALS	4,888	8,600	8,875	9,625
M&R - EQUIPMENT & VEHICLES	-	200	-	-
CONTRACTURAL & MISC SERVICES	19,402	28,120	21,395	27,630
TOTAL 01-31	\$ 24,290	\$ 36,920	\$ 30,270	\$ 37,255

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8301 OFFICE SUPPLIES	635	2,750	2,275	2,275
8364 MINOR EQUIPMENT	998	2,500	3,450	4,600
8399 OTHER SUPPLIES	3,255	3,350	3,150	2,750
8559 M&R - OFFICE EQUIPMENT	-	200	-	-
8636 COMMUNICATIONS	7,132	7,500	7,400	7,500
8643 DUES	3,471	1,495	1,495	1,495
8684 TRAINING	-	1,910	1,000	2,070
8690 TRAVEL EXPENSES	(261)	8,015	2,000	7,965
8699 OTHER MISCELLANEOUS SERVICES	9,060	9,200	9,500	8,600
TOTAL 01-31	\$ 24,290	\$ 36,920	\$ 30,270	\$ 37,255

CITY MANAGER SUMMARY

DEPARTMENT
City Manager

0132

DIVISION
General Government

MISSION STATEMENT

Ensure the implementation of policies established by the City Council as fairly, effectively and efficiently as possible. Provide management leadership to the staff and organization, and communicate organizational goals and values to the public.

PROGRAM DESCRIPTION

The City Manager is the Chief Executive Officer of the City. It is his duty, under the City Charter, to execute policies as established by the City Council, coordinate the City's governmental activities, and efficiently operate the City of Cleburne.

OBJECTIVES

1. Provide Council with timely and sufficient information.
2. Maintain up-to-date policies and regulations.
3. Encourage an innovative approach to problems.
4. Efficiently and effectively negotiate contracts for the City.
5. Supervise and coordinate the staff and review all departmental operations.

INDICATORS

	Actual	Estimated	Budgeted
	2009-2010	2010-2011	2011-2012
1 Council Meetings	28	28	28
2 Director's Meetings Held	52	52	52

PERSONNEL SCHEDULE

Elected Officials	PAY GRADE	2009-2010	2010-2011	2011-2012
City Manager	N/A	1	1	1
Assistant City Manager	N/A	1	1	1
Executive Secretary	17	1	1	1
Total		3	3	3
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	264,890	261,978	208,100	181,825
BENEFITS	77,996	91,743	74,175	80,158
SUPPLIES & MATERIALS	3,899	3,300	3,950	3,300
M&R - EQUIPMENT & VEHICLES	199	300	100	300
CONTRACTURAL & MISC SERVICES	14,219	18,380	12,050	11,900
TOTAL 01-32	\$ 361,203	\$ 375,701	\$ 298,375	\$ 277,483

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	244,613	247,078	196,500	172,175
8150 VEHICLE ALLOWANCE	19,800	14,400	10,950	9,000
8190 NON-CASH BENEFITS	477	500	650	650
8210 SOCIAL SECURITY CONTRIBUTIONS	12,550	15,319	10,100	10,675
8220 MEDICARE CONTRIBUTIONS	3,509	3,583	2,875	2,497
8230 RETIREMENT CONTRIBUTIONS	39,378	41,806	34,200	34,534
8240 HEALTH/LIFE INSURANCE	22,559	31,035	27,000	32,452
8301 OFFICE SUPPLIES	1,317	1,400	1,200	1,400
8308 BOOKS & SUBSCRIPTIONS	144	150	250	150
8399 OTHER SUPPLIES	2,438	1,750	2,500	1,750
8559 M&R - OFFICE EQUIPMENT	199	300	100	300
8636 COMMUNICATIONS	6,341	6,580	6,500	6,500
8643 DUES	3,656	2,900	2,900	2,900
8660 POSTAGE	112	150	150	150
8664 PROFESSIONAL SERVICES	-	1,000	200	-
8684 TRAINING	175	1,050	200	600
8690 TRAVEL EXPENSES	3,784	6,450	2,000	1,500
8699 OTHER MISCELLANEOUS SERVICES	151	250	100	250
TOTAL 01-32	\$ 361,203	\$ 375,701	\$ 298,375	\$ 277,483

CITY ATTORNEY SUMMARY

DEPARTMENT
City Attorney

0133

DIVISION
General Government

MISSION STATEMENT

The City contracts out all litigation and legal advisory services.

PROGRAM DESCRIPTION

The contracted attorney provides the City Council and staff legal guidance and assistance, drafts ordinances and resolutions, and represents the City in the event of litigation. This firm also acts as the Chief Legal Advisor for the City Council, all City Departments, boards and commissions. The attorney is responsible for the preparation and prosecution of all cases in Municipal Court, for securing right-of-ways, and for any other legal activities as may be required.

OBJECTIVES

1. Advise Council and staff on program changes needed as a result of Regular and Special Sessions of the Texas Legislature.
2. Provide effective prosecution in Municipal Court.
3. Provide timely preparation of legal documents.
4. Assist all areas of Code Enforcement to develop programs to achieve effective enforcement of ordinances.
5. Aid departments in Environmental Law compliance.
6. Maintain a long-range outlook and provide Council with recommendations for the future.

LINE ITEM BUDGET

CATEGORY	2010 ACTUAL	2011 BUDGET	2011 ESTIMATE	2012 PROPOSED
SUPPLIES & MATERIALS	520	100	100	250
CONTRACTURAL & MISC SERVICES	87,144	153,000	153,300	177,000
TOTAL 01-33	\$ 87,664	\$ 153,100	\$ 153,400	\$ 177,250

ACCOUNT	2010 ACTUAL	2011 BUDGET	2011 ESTIMATE	2012 PROPOSED
8301 OFFICE SUPPLIES	520	100	100	250
8652 FEES & PERMITS	3,116	3,000	3,000	3,000
8664 PROFESSIONAL SERVICES	84,028	150,000	150,300	174,000
TOTAL 01-33	\$ 87,664	\$ 153,100	\$ 153,400	\$ 177,250

CITY SECRETARY SUMMARY

DEPARTMENT
City Secretary

0134

DIVISION
General Government

MISSION STATEMENT

The City Secretary's Department mission is to utilize management practices and stay abreast of the latest laws and the newest technology to ensure the integrity of the records and history of our local government. To prepare, safeguard, and make accessible all public records and documents of the City as required by the City Charter and the laws of the State of Texas. To manage all city elections in a professional and legal manner according to City Charter and the Election Code of the State of Texas. To implement a professional Records Management Program as required by City Code and the laws of the State of Texas. To perform all duties assigned by the City Manager, and work with the City Council, all City Departments, and serve the citizens of Cleburne in all assigned areas.

PROGRAM DESCRIPTION

The City Secretary's Department is responsible for providing legal and proper notice of all official meetings of the City Council as authorized by City Charter. The City Secretary is the official custodian of the City seal and attests all legislative documents and other official records approved by City Council to be executed by the Mayor and attest official documents of other City departments as required. The City Secretary's department is required to attend meetings of the City Council, to make all preparations for the meetings, and to keep a record of the minutes of all City Council meetings, prepare all agendas and packets for the City Council, all City Departments, and all correspondence pertaining thereto. The City Secretary acts as secretary and parliamentary authority for all 4B Economic Development Corporation meetings; prepares all proclamations, all certificates, plaques, and other honorary documents for Office of the Mayor, City Council, and other City Departments. Other duties include: official public record information office for the City, custodian of official City records, preparation and maintenance of a journal of all City Council proceedings and an index of such documents and records. This department prepares all charitable solicitation permits, coordinates citizens' complaints to members of City Council, is responsible for codification of all City ordinances, and the distribution to all City departments and City Council members, accepts all sealed bids and attends all bid openings, schedules meeting rooms for City staff, is responsible for all board and commission applications, and maintains list of same for the City Manager and the City Council, files all bankruptcy claims with the proper courts. The City Secretary is the Elections Administrator for all City elections and is responsible for all election preparation, operation, and documentation as mandated by City Charter and the State of Texas Election Code. The City Secretary is the Records Manager for the implementation and administration of the records retention program for the City of Cleburne as directed by City code and the laws of the State of Texas.

OBJECTIVES

1. Remain knowledgeable of Open Meetings and Public Information laws through continual training and networking with professional municipal clerk organizations; thereby assisting the City Council and City Manager in the legislative process and professional function of City Council meetings.
2. Remain abreast of current records management laws and latest technology insuring the integrity of City records, as well as the history of our local government.
3. Streamline office practices and procedures; improve personnel skills to better serve the City Council, other City departments and the citizens of Cleburne.
4. Maintain a professional and legal municipal election process through election training seminars and education of Cleburne's election judges and clerks.
5. Continue reorganization and implementation of the City's Records Management Program, including in-house training programs for Records Management and Public Information; relocate vital documents to secure off-site records storage facility.
6. Preserve City's historic documents.
7. Prepare information for current and future board and commission members to better prepare them for service.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Annexation Correspondence, Certifications, Dept. of Justice Submissions	0	1	5
2. City Council/Special Meetings, Regular/Special Workshops, Retreats, and Joint Meetings	54	55	55
3. City Council Agenda Packets Prepared (Prepared and distributed electronically beginning in 2010)	55	24	0
4. 4B Economic Development Board Meetings/Workshops	22	24	20
5. Plaques, Certificates, Proclamations Prepared	100	100	100
6. Bid Openings Attended	10	10	15
7. Certificates of Public Convenience (Ambulance and Wrecker Services), Charitable Solicitation Permits	20	20	20
8. Alcoholic Beverage Permit Applications Processed	46	54	65
9. Legal Notices Posted and/or Published	160	160	160
10. Resolutions and Ordinances Written and Processed	170	175	175
11. Penalty Ordinances Published and Codified	75	75	75
12. Official Documents Scanned, Indexed, and Filed	3,000	3,000	3,000
13. Elections Held	1	2	1
14. Open Records Requests Processed	410	440	500
15. Calls and Citizen Inquiries Handled by Receptionist	24,000	24,000	24,000
16. Meals ordered & served for Council/Special Meetings, Regular/Special Workshops, Retreats & Joint Meetings	30	30	30
17. Mowing/Demolition Liens Prepared, Filed, and Released	200	150	160
18. Bankruptcy Claims Processed	6	0	2
19. Translations	30hr	30hr	30hr
20. Other Legal Documents Prepared	20	20	20
21. File Migration/New Documents Scanned & Indexed	1,000hr	1,400 hr	1,400hr

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2009-2010	2010-2011	2011-2012
City Secretary/Records Manager	N/A	1	1	1
Deputy City Secretary	15	1	1	1
Records Coordinator	14	1	1	1
Legal Secretary	14	1	1	1
TOTAL		4	4	4
Part Time		2	2	2

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	235,231	241,310	238,425	242,247
BENEFITS	84,750	92,012	89,900	90,048
SUPPLIES & MATERIALS	5,709	3,935	5,770	4,600
M&R - EQUIPMENT & VEHICLES	1,859	10,906	10,420	10,420
CONTRACTURAL & MISC SERVICES	40,296	72,612	67,465	64,785
TOTAL 01-34	\$ 367,845	\$ 420,775	\$ 411,980	\$ 412,100

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	226,925	232,910	230,000	233,822
8130 OVERTIME	400	500	500	500
8150 VEHICLE ALLOWANCE	7,800	7,800	7,800	7,800
8190 NON-CASH BENEFITS	106	100	125	125
8210 SOCIAL SECURITY CONTRIBUTIONS	14,211	14,471	14,500	14,528
8220 MEDICARE CONTRIBUTIONS	3,323	3,384	3,400	3,398
8230 RETIREMENT CONTRIBUTIONS	35,871	37,663	40,000	44,965
8240 HEALTH/LIFE INSURANCE	31,345	36,494	32,000	27,157
8301 OFFICE SUPPLIES	4,016	2,950	4,500	3,450
8308 BOOKS & SUBSCRIPTIONS	1,583	785	670	850
8364 MINOR EQUIPMENT	-	-	300	300
8399 OTHER SUPPLIES	110	200	300	-
8559 M&R - OFFICE EQUIPMENT	333	600	500	500
8577 M&R - SOFTWARE	1,526	10,306	9,920	9,920
8608 ADVERTISING	23,284	32,000	35,000	32,000
8629 CODIFICATION	3,218	4,200	5,400	4,400
8636 COMMUNICATIONS	3,102	2,915	3,650	3,700
8643 DUES	1,374	1,675	1,675	1,725
8645 ELECTION COSTS	4,416	20,817	12,900	14,750
8660 POSTAGE	742	900	840	870
8664 PROFESSIONAL SERVICES	-	4,000	2,000	2,000
8684 TRAINING	1,345	2,045	2,000	1,630
8690 TRAVEL EXPENSES	2,753	4,060	4,000	3,710
8699 OTHER MISCELLANEOUS SERVICES	62	-	-	-
TOTAL 01-34	\$ 367,845	\$ 420,775	\$ 411,980	\$ 412,100

FINANCE SUMMARY

DEPARTMENT
Finance

0135

DIVISION
General Government

MISSION STATEMENT

The Finance Department provides complete and accurate financial information and advice to the Council, management, the citizens of Cleburne, the investment community, governmental agencies, and others.

PROGRAM DESCRIPTION

The Finance Department is responsible for the financial affairs of the City. Financial management involves the administration of bonded debt, the investment of idle monies, and the preparation and monitoring of an annual budget and audit.

OBJECTIVES

1. Advise the City staff of proper procedures and instructions on financial matters.
2. Be available and willing to answer any question presented by departments.
3. Make provisions for staff development through training seminars which pertain to each staff member's duties.
4. Maintain a computerized database in order to chart monthly revenue and expenditure trends to assist in future budget forecasting.
5. Continue to standardize budget formats, and where possible, enhance readability and clarity of the presentation.
6. Gather statistics and additional facts about the City as a whole, and about revenues and expenditures for each fund, to upgrade the informative nature of the annual program of services.
7. Review departmental expenditures and the general ledger each month.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Dollars Generated Through Investment Return	76,981	70,000	65,000
2. A/P Checks Issued	9,999	9,300	9,300
3. Journal Entries Made	963	925	900
4. Fixed Assets Maintained	840	845	850
5. Bid Openings	15	25	25
6. Grants Received	10	14	14
7. Bond Issues Processed	3	3	1
8. Payroll Checks Issued (Direct Deposit)	9,969	10,000	10,000
9. Number of Funds Maintained	55	60	60

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2009-2010	2010-2011	2011-2012
Director of Finance	N/A	1	1	1
Assistant Director of Finance\Chief Accountant	31	1	1	1
Budget & Purchasing Manager	27	1	1	0
Accountant	25	0	0	2
Office Coordinator	17	1	1	1
Senior Accounting Coordinator	14	3	3	2
Purchasing / Budget Assistant	14	.5	0	0
TOTAL		7.5	7	7
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	471,270	479,354	430,275	415,735
BENEFITS	176,451	192,612	168,800	175,006
SUPPLIES & MATERIALS	6,700	5,600	9,700	7,300
M&R - EQUIPMENT & VEHICLES	12,264	31,600	33,270	31,195
CONTRACTURAL & MISC SERVICES	28,866	29,290	85,730	59,490
TOTAL 01-35	\$ 695,551	\$ 738,456	\$ 727,775	\$ 688,726

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	461,510	469,804	420,000	405,385
8130 OVERTIME	96	-	100	-
8150 VEHICLE ALLOWANCE	9,000	9,000	9,375	9,000
8190 NON-CASH BENEFITS	664	550	800	1,350
8210 SOCIAL SECURITY CONTRIBUTIONS	26,746	29,128	24,000	25,134
8220 MEDICARE CONTRIBUTIONS	6,515	6,812	5,800	5,878
8230 RETIREMENT CONTRIBUTIONS	70,574	79,491	69,000	81,310
8240 HEALTH/LIFE INSURANCE	72,616	77,181	70,000	62,684
8301 OFFICE SUPPLIES	5,215	3,800	4,500	5,000
8308 BOOKS & SUBSCRIPTIONS	182	300	200	300
8399 OTHER SUPPLIES	1,303	1,500	5,000	2,000
8559 M&R - OFFICE EQUIPMENT	1,966	1,300	1,300	1,300
8577 M&R - SOFTWARE	10,298	30,300	31,970	29,895
8636 COMMUNICATIONS	3,521	3,860	3,860	3,890
8643 DUES	1,746	1,830	1,700	1,850
8660 POSTAGE	3,867	6,800	3,500	3,800
8662 PRINTING	3,612	3,000	2,500	2,800
8664 PROFESSIONAL SERVICES	11,684	6,100	63,670	35,025
8684 TRAINING	1,756	2,500	3,000	3,350
8690 TRAVEL EXPENSES	2,680	7,200	6,500	7,775
8699 OTHER MISCELLANEOUS SERVICES	-	1,000	1,000	1,000
TOTAL 01-35	\$ 695,551	\$ 741,456	\$ 727,775	\$ 688,726

HUMAN RESOURCES SUMMARY

DEPARTMENT
Human Resources

0136

DIVISION
General Government

MISSION STATEMENT

To provide timely and effective Human Resources support utilizing professionalism, diligence, innovation and integrity.

PROGRAM DESCRIPTION

Human Resources partners with employees and management in the successful implementation of the following functions: employee relations, recruitment, benefits, employee development, risk management, civil service, and other related areas.

OBJECTIVES

The 2010-2011 objectives were to improve technology utilization to enhance processes; remain up to date on current employment law, practices and trends; provide affordable and necessary training for employees; and audit the current organizational structure in an effort to update position descriptions and identify internal equity issues

The 2011-2012 Objectives for Human Resources include the following:

- A. Improve the utilization of the Human Resource software.
- B. Provide affordable and necessary training to supervisors and employees.
- C. Improve safety awareness and accident prevention for all employees.
- D. Streamline internal processes to improve efficiency.
- E. Remain up to date on current employment law, practices and trends.
- F. Improve employee wellness awareness.
- G. Implement improved time keeping solution.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Applications Received	1143	1285	1026
2. Open Positions	83	117	111
3. Civil Service Tests	2	5	2
4. Grievances	1	2	2

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2009-2010	2010-2011	2011-2012
Human Resources Director	N/A	1	1	1
Risk & Training Coordinator	22	1	1	1
Human Resources Analyst	19	2	2	2
Clerk	14	.5	.5	0
TOTAL		4.5	4.5	4
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	227,962	238,406	239,000	235,993
BENEFITS	76,423	83,566	79,000	87,011
SUPPLIES & MATERIALS	34,095	48,600	52,220	52,200
M&R - EQUIPMENT & VEHICLES	3,764	11,500	11,200	11,250
CONTRACTURAL & MISC SERVICES	50,312	117,538	88,203	98,753
CAPITAL OUTLAY - EQUIPMENT	-	41,500	-	41,500
TOTAL 01-36	\$ 392,556	\$ 541,110	\$ 469,623	\$ 526,707

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	218,814	229,306	230,000	226,993
8150 VEHICLE ALLOWANCE	9,000	9,000	9,000	9,000
8190 NON-CASH BENEFITS	148	100	-	-
8210 SOCIAL SECURITY CONTRIBUTIONS	13,673	14,217	14,250	14,074
8220 MEDICARE CONTRIBUTIONS	3,198	3,325	3,300	3,291
8230 RETIREMENT CONTRIBUTIONS	36,104	38,799	40,500	45,529
8240 HEALTH/LIFE INSURANCE	23,448	27,225	20,950	24,117
8301 OFFICE SUPPLIES	5,628	2,400	7,400	7,400
8308 BOOKS & SUBSCRIPTIONS	1,474	2,450	2,200	2,400
8322 CLOTHING	38	200	170	200
8336 FUEL & LUBRICANTS	256	500	450	500
8357 MEDICAL SUPPLIES	7,804	9,000	9,000	7,700
8399 OTHER SUPPLIES	18,895	34,050	33,000	34,000
8557 M&R - VEHICLES	120	500	500	500
8559 M&R - OFFICE EQUIPMENT	765	1,000	700	750
8577 M&R - SOFTWARE	2,879	10,000	10,000	10,000
8608 ADVERTISING	-	2,000	800	1,000
8636 COMMUNICATIONS	3,079	3,600	4,000	4,200
8643 DUES	1,845	2,885	2,800	2,885
8660 POSTAGE	1,438	1,150	1,200	1,200
8662 PRINTING	25	1,000	500	1,000
8664 PROFESSIONAL SERVICES	37,739	80,000	70,000	62,000
8670 VEHICLE USE FEE	1,903	1,903	1,903	1,468
8684 TRAINING	1,669	3,035	2,000	3,035
8690 TRAVEL EXPENSES	2,492	6,965	3,000	6,965
8699 OTHER MISCELLANEOUS SERVICES	122	15,000	2,000	15,000
8990 CAPITAL - OTHER EXPENDITURES	-	41,500	-	41,500
TOTAL 01-36	\$ 392,556	\$ 541,110	\$ 469,623	\$ 526,707

MUNICIPAL COURT SUMMARY

DEPARTMENT
Municipal Court

0137

DIVISION
General Government

MISSION STATEMENT

The Municipal Court Provides for the fair and impartial disposition of all cases presented to the Municipal Court.

PROGRAM DESCRIPTION

The Municipal Court of the City of Cleburne is responsible for hearing misdemeanor cases and violation of City Ordinances and State Statutes under its jurisdiction.

OBJECTIVES

1. Achieve a conviction and penalty ratio conducive to reducing violations.
2. Achieve case dispositions within 30 days with exception of Defensive Driving Courses and requests for trials.
3. Scheduling trials within 60 days of requests for trials.
4. Issuance of warrants within 10 days of failure to appear for court hearing, and the serving of warrants within 30 days after date of issuance.
5. Assure release of prisoners with jail time served within 24 hours.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Total Cases Filed	11,100	10,000	10,000
2. Total Convictions	5,000	3,700	4,000
3. Total Dismissals	4,800	4,800	4,500
4. Outstanding Warrants	1,300	1,500	1,500
5. Fines Collected	808,720	750,000	760,000

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2009-2010	2010-2011	2011-2012
Municipal Judge	N/A	1	1	1
Municipal Court Clerk	17	1	1	1
Deputy Municipal Court Clerk	12	2	2	2
TOTAL		4	4	4
Part Time		1	1	0

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	173,847	177,975	174,800	178,883
BENEFITS	76,718	92,856	82,150	90,748
SUPPLIES & MATERIALS	3,167	5,050	4,760	4,850
M&R - EQUIPMENT & VEHICLES	11,324	13,285	11,700	12,200
CONTRACTURAL & MISC SERVICES	52,476	64,120	60,700	63,340
TOTAL 01-37	\$ 317,532	\$ 353,286	\$ 334,110	\$ 350,021

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	168,901	173,475	170,000	174,383
8130 OVERTIME	4,941	4,500	4,800	4,500
8190 NON-CASH BENEFITS	5	-	-	-
8210 SOCIAL SECURITY CONTRIBUTIONS	10,339	11,034	10,500	11,091
8220 MEDICARE CONTRIBUTIONS	2,418	2,581	2,400	2,594
8230 RETIREMENT CONTRIBUTIONS	20,813	30,113	22,500	35,879
8240 HEALTH/LIFE INSURANCE	43,148	49,128	46,750	41,184
8301 OFFICE SUPPLIES	3,022	4,700	4,500	4,500
8308 BOOKS & SUBSCRIPTIONS	36	100	-	100
8322 CLOTHING	56	150	110	150
8357 MEDICAL SUPPLIES	39	100	50	100
8399 OTHER SUPPLIES	14	-	100	-
8559 M&R - OFFICE EQUIPMENT	3,182	3,410	3,100	3,200
8577 M&R - SOFTWARE	8,142	9,875	8,600	9,000
8636 COMMUNICATIONS	3,416	3,860	3,600	3,800
8643 DUES	270	235	250	240
8660 POSTAGE	2,947	3,600	3,000	3,000
8662 PRINTING	2,979	4,000	4,000	4,000
8664 PROFESSIONAL SERVICES	40,940	50,000	48,000	50,000
8684 TRAINING	300	550	550	450
8690 TRAVEL EXPENSES	1,276	1,575	1,000	1,550
8699 OTHER MISCELLANEOUS SERVICES	348	300	300	300
TOTAL 01-37	\$ 317,532	\$ 353,286	\$ 334,110	\$ 350,021

MIS SUMMARY

DEPARTMENT
MIS

0138

DIVISION
General Government

MISSION STATEMENT

The Management Information Systems (MIS) Department provides computerized information processing services and support to all departments.

PROGRAM DESCRIPTION

The Management Information Systems (MIS) Department is responsible for maintaining PBX system, network wiring and equipment needed to keep connectivity reliable in all buildings and between buildings; maintaining system servers to keep optimum performance and reliability in software and hardware as needed; maintaining system workstations to keep optimum performance and reliability in software and hardware as needed; maintaining system software such as anti-virus, SharePoint servers, Cable channel, and web servers; investigating new applications to improve workflow and/or efficiency; and investigating, recommending, and implementing solutions for other hardware, such as copiers, visual aids, and portable equipment.

OBJECTIVES

1. Maintain a system uptime of 99%, excluding prearranged system maintenance.
2. Integrate applications City-wide for uniformity and for utilization of network system.
3. Investigate and implement cost reducing technologies.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Number of total computers	267	267	267
2. Number of servers	24	24	24
3. Total network devices	233	233	233
4. Number of new computers	15	10	10
5. Hours on used computer repair	2,000	2,500	2,500
6. Software support - hours	5,000	5,000	5,000
7. New projects - hours	5,000	5,000	5,000
8. Special projects handled	50	50	50
9. Network support hardware - hours	1,500	1,500	1,500
10. Phone system support - hours	120	150	150
11. Software system upgrades - hours	500	500	500

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2009-2010	2010-2011	2011-2012
MIS Manager	30	1	1	1
Network Administrator	25	1	1	1
Web Developer	23	1	1	1
Senior GIS Coordinator	26	1	1	1
Network Support Analyst	20	1	1	1
TOTAL		5	5	5
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	305,012	313,052	307,650	310,076
BENEFITS	114,427	133,188	132,000	138,678
SUPPLIES & MATERIALS	2,465	3,498	2,600	4,338
M&R - LAND, STRUCTURES & STREETS	591	433	433	933
M&R - EQUIPMENT & VEHICLES	60,500	54,122	89,300	109,350
CONTRACTURAL & MISC SERVICES	36,178	42,513	37,153	44,036
CAPITAL OUTLAY - EQUIPMENT	89,192	59,496	-	-
TOTAL 01-38	\$ 608,365	\$ 606,302	\$ 569,136	\$ 607,411

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	304,562	312,002	307,000	309,426
8130 OVERTIME	-	500	500	500
8190 NON-CASH BENEFITS	450	550	150	150
8210 SOCIAL SECURITY CONTRIBUTIONS	18,380	19,375	18,250	19,215
8220 MEDICARE CONTRIBUTIONS	4,299	4,531	4,250	4,494
8230 RETIREMENT CONTRIBUTIONS	48,259	52,875	52,000	62,163
8240 HEALTH/LIFE INSURANCE	43,489	56,407	57,500	52,806
8301 OFFICE SUPPLIES	484	900	600	900
8322 CLOTHING	-	250	250	250
8336 FUEL & LUBRICANTS	1,146	1,200	1,000	1,540
8388 UTILITY - WATER & SEWER FEES	507	648	450	1,148
8399 OTHER SUPPLIES	328	500	300	500
8419 M&R - STRUCTURES	591	433	433	933
8509 M&R - COMPUTERS	22,908	18,500	17,000	25,000
8557 M&R - VEHICLES	93	250	150	500
8559 M&R - OFFICE EQUIPMENT	39	250	150	250
8577 M&R - SOFTWARE	24,056	33,122	30,000	30,100
8599 M&R - OTHER EQUIPMENT	13,404	2,000	42,000	53,500
8636 COMMUNICATIONS	30,275	34,830	32,500	36,142
8643 DUES	100	100	100	100
8660 POSTAGE	51	150	120	150
8664 PROFESSIONAL SERVICES	(1,855)	4,850	1,400	4,850
8670 VEHICLE USE FEE	1,483	1,483	1,483	1,144
8684 TRAINING	4,250	550	550	550
8690 TRAVEL EXPENSES	1,874	550	1,000	1,100
8930 CAPITAL - EQUIPMENT	28,730	-	-	-
8990 CAPITAL - OTHER EXPENDITURES	60,462	59,496	-	-
TOTAL 01-38	\$ 608,365	\$ 606,302	\$ 569,136	\$ 607,411

NON-DEPARTMENTAL SUMMARY

DEPARTMENT
Non-Departmental

0139

DIVISION
General Government

MISSION STATEMENT

To account for those items that benefits all departments.

PROGRAM DESCRIPTION

This program accounts for expenditures not specifically related to any other operating department in the General Fund. Those items are as follows: copier supplies, unemployment, liability and fire insurance, audit and budget.

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Drug Task Force Leader	NA	1	1	1
TOTAL		1	1	1

LINE ITEM DETAIL

CATEGORY	2010 ACTUAL	2011 BUDGET	2011 ESTIMATE	2012 PROPOSED
SALARIES & WAGES	208,906	864,264	905,050	383,264
BENEFITS	286,249	523,364	457,000	386,312
SUPPLIES & MATERIALS	4,124	2,000	2,000	2,000
M&R - EQUIPMENT & VEHICLES	2,710	4,750	3,000	3,000
CONTRACTURAL & MISC SERVICES	679,029	689,470	747,832	743,050
CAPITAL OUTLAY - EQUIPMENT	68,807	-	-	-
TOTAL 01-39	\$ 1,249,825	\$ 2,083,848	\$ 2,114,882	\$ 1,517,626

ACCOUNT	2010 ACTUAL	2011 BUDGET	2011 ESTIMATE	2012 PROPOSED
8110 PERSONNEL	208,867	864,264	905,000	383,264
8190 NON-CASH BENEFITS	39	-	50	-
8210 SOCIAL SECURITY CONTRIBUTIONS	12,443	54,262	42,000	24,162
8220 MEDICARE CONTRIBUTIONS	2,997	12,007	15,000	6,207
8230 RETIREMENT CONTRIBUTIONS	32,770	146,928	160,000	76,701
8240 HEALTH/LIFE INSURANCE	66,300	85,167	65,000	79,242
8250 WORKERS COMPENSATION	152,626	205,000	160,000	190,000
8260 UNEMPLOYMENT COMPENSATION	19,113	20,000	15,000	10,000
8357 MEDICAL SUPPLIES	2,118	-	-	-
8399 OTHER SUPPLIES	2,006	2,000	2,000	2,000
8559 M&R - OFFICE EQUIPMENT	2,710	4,750	3,000	3,000
8615 AUDITS	14,000	14,000	25,225	20,000
8643 DUES	15,011	17,870	20,500	22,450
8650 EMPLOYEE EDUCATIONAL PLAN	16,356	4,800	(3,268)	-
8657 INSURANCE	198,673	225,000	200,500	225,000
8660 POSTAGE	-	-	50	100
8664 PROFESSIONAL SERVICES	405,500	367,500	500,000	471,600
8670 VEHICLE USE FEE	2,167	-	-	-
8684 TRAINING	2,500	-	200	-
8690 TRAVEL EXPENSES	262	-	750	-
8699 OTHER MISCELLANEOUS SERVICES	24,560	60,300	3,875	3,900
8990 CAPITAL - OTHER EXPENDITURES	68,807	-	-	-
TOTAL 01-39	\$ 1,249,825	\$ 2,083,848	\$ 2,114,882	\$ 1,517,626

ECONOMIC DEVELOPMENT SUMMARY

DEPARTMENT
Economic Development

0140

DIVISION
General Government

MISSION STATEMENT

The mission of the Economic Development Office is to actively and progressively retain and locate retail, commercial, and industries in the City of Cleburne.

PROGRAM DESCRIPTION

Cleburne's economic development strategy was adopted to address economic growth, expansion, and issues while providing business development assistance to businesses and industry. Local incentives may include tax abatements, Chapter 380 Incentive Program, utilization of the Enterprise Zones and the Tax Incremental Finance Districts. By contributing to the local economy through local purchases, various taxes, and payroll dollars, these businesses are great assets to the local economy. These businesses and industries are also very active in community service organizations, civic projects, and support worthwhile organizations such as United Way and the Chamber of Commerce.

OBJECTIVES

Our primary objective is to expand Cleburne's tax base and to provide adequate, quality job opportunities for the citizens of the community while maximizing the use of city resources and infrastructure.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Size of annual tax base or investment in Cleburne	2,452,539,309	2,309,444,217	2,391,609,093
2. Total number employed in Cleburne's workforce	13,699	13,679	13,671
3. Total number of unemployed in Cleburne's workforce	1,034	1,194	1,212
4. Community and legislative relations with the public and elected officials.	200	200	200

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2009-2010	2010-2011	2011-2012
Economic Development Director	N/A	1	1	1
Senior Secretary	17	1	1	1
TOTAL		2	2	2
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	149,959	150,599	151,400	151,000
BENEFITS	52,380	54,370	56,450	56,553
SUPPLIES & MATERIALS	957	8,550	8,050	11,900
M&R - LAND, STRUCTURES & STREETS	-	-	1,000	500
M&R - EQUIPMENT & VEHICLES	236	300	360	360
CONTRACTURAL & MISC SERVICES	16,384	17,965	13,385	15,165
TOTAL 01-40	\$ 219,916	\$ 231,784	\$ 230,645	\$ 235,478

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	140,563	141,599	142,000	141,600
8150 VEHICLE ALLOWANCE	9,000	9,000	9,000	9,000
8190 NON-CASH BENEFITS	396	-	400	400
8210 SOCIAL SECURITY CONTRIBUTIONS	8,874	8,779	8,850	8,779
8220 MEDICARE CONTRIBUTIONS	2,107	2,053	2,100	2,053
8230 RETIREMENT CONTRIBUTIONS	23,721	23,959	26,000	28,401
8240 HEALTH/LIFE INSURANCE	17,678	19,579	19,500	17,320
8301 OFFICE SUPPLIES	577	900	750	1,000
8308 BOOKS & SUBSCRIPTIONS	300	800	500	600
8364 MINOR EQUIPMENT	-	-	-	3,500
8382 UTILITY - ELECTRICAL FEES	-	6,600	6,600	6,600
8399 OTHER SUPPLIES	80	250	200	200
8419 M&R - STRUCTURES	-	-	1,000	500
8559 M&R - OFFICE EQUIPMENT	236	300	360	360
8608 ADVERTISING	2,635	5,000	4,000	5,000
8636 COMMUNICATIONS	2,794	2,940	4,000	4,000
8643 DUES	1,851	2,045	2,045	1,945
8660 POSTAGE	105	200	240	240
8662 PRINTING	-	-	-	600
8664 PROFESSIONAL SERVICES	-	500	500	500
8675 RENTAL OF PROPERTY	7,200	4,800	600	-
8684 TRAINING	917	1,050	500	1,050
8690 TRAVEL EXPENSES	425	1,430	500	480
8699 OTHER MISCELLANEOUS SERVICES	457	-	1,000	1,350
TOTAL 01-40	\$ 219,916	\$ 231,784	\$ 230,645	\$ 235,478

POLICE DEPARTMENT SUMMARY

DEPARTMENT
Police Department

0141

DIVISION
Public Safety

MISSION STATEMENT

We, the members of the Cleburne Police Department, with the support of the citizens of this community, will strive to improve the quality of life by enforcing all laws without prejudice or bias, with respect for the rights of all people, to assure a safe and secure community for all. We, the members of the Cleburne Police Department, will provide professional police services by focusing on the Six Core Values of Law Enforcement. These core values are Integrity, Truth, Respect, Honesty, Courage, and Compassion. Together, we can make a difference.

PROGRAM DESCRIPTION

Our goal is to provide effective and efficient service to all citizens while treating them with dignity and respect. We strive to protect individual rights as provided for in Federal, State, and local laws. We provide public safety duties during man-made or natural disasters. We protect, aid, rescue, and restore individual and community safety. We work with other criminal justice agencies, and maintain files and statistics on police-related matters. In order to achieve these ambitions, we shall explore every concept, seek out the latest technology, train a professional force, and promote positive interaction between members of the department and the community. In so doing, we shall effectively and efficiently utilize the resources allocated to us by the City of Cleburne and shall report accurately and honestly our progress toward achieving our mission.

OBJECTIVES

1. To provide our officers with training in the latest techniques available to Law Enforcement.
2. To increase communication and interaction with citizens by providing community education programs.
3. To continue to reduce the crime rate and increase the crime clearance rate through public education and officer training.
4. To decrease the number of traffic accidents through aggressive enforcement activities.
5. To increase our capacity to handle incoming calls for service by adding to our staff of telecommunicators.
6. To continually monitor our sex offender population and ensure that all are in compliance with state and federal law.
7. To provide our officers with all of the equipment and technology necessary to provide the service demanded by our community.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Calls for Service	35,866	35,000	35,000
2. Arrests	2,015	2,000	2,050
3. Traffic Citations Issued	11,109	11,000	11,000
4. U.C.R. Part 1 Offenses	1,992	2,050	3,000
5. Accidents Investigated	1,098	1,000	1,000

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
COMMISSIONED OFFICERS				
Commander	N/A	3	3	3
Sergeants	N/A	6	6	5
Corporals	N/A	14	14	14
Officers	N/A	32	32	32
NON-CIVIL SERVICE PERSONNEL				
Chief	N/A	1	1	1
Telecommunications Supervisor	20	1	1	1
Crime Scene Technician	19	1	1	1
Crime Scene Technician	17	0	1	1
Senior Secretary	17	1	1	1
Telecommunicator	15	11	11	11
Secretary - CID	12	1	1	1
Senior Records Clerk	11	3	3	2
Meter Enforcement Officer	11	1	0	0
TOTAL		75	75	73
Part Time		3	1	1

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	4,539,405	4,617,418	4,451,950	4,415,039
BENEFITS	1,813,978	1,979,925	1,914,600	1,959,803
SUPPLIES & MATERIALS	222,472	190,116	229,670	224,390
M&R - EQUIPMENT & VEHICLES	130,852	145,925	159,625	142,930
CONTRACTURAL & MISC SERVICES	439,975	438,676	401,900	381,167
TOTAL 01-41	\$ 7,146,682	\$ 7,372,060	\$ 7,157,745	\$ 7,123,329

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	4,391,531	4,465,718	4,250,000	4,263,339
8130 OVERTIME	145,987	150,000	200,000	150,000
8190 NON-CASH BENEFITS	1,887	1,700	1,950	1,700
8210 SOCIAL SECURITY CONTRIBUTIONS	273,127	286,175	265,000	273,627
8220 MEDICARE CONTRIBUTIONS	64,112	66,928	61,800	63,993
8230 RETIREMENT CONTRIBUTIONS	719,487	780,980	750,000	885,205
8240 HEALTH/LIFE INSURANCE	757,252	845,842	837,800	736,978
8301 OFFICE SUPPLIES	9,363	8,100	11,000	8,100
8303 AMMUNITION	27,139	20,000	20,000	20,000
8308 BOOKS & SUBSCRIPTIONS	2,932	3,250	3,250	3,250
8322 CLOTHING	36,787	37,000	37,000	32,000
8336 FUEL & LUBRICANTS	106,055	97,000	130,000	136,290
8343 LAUNDRY & CLEANING SUPPLIES	626	750	750	750
8357 MEDICAL SUPPLIES	326	500	500	500
8364 MINOR EQUIPMENT	12,222	-	3,260	-
8371 PHOTOGRAPHY SUPPLIES	2,183	2,500	2,500	2,500
8382 UTILITY - ELECTRICAL FEES	297	416	810	400
8399 OTHER SUPPLIES	24,542	20,600	20,600	20,600
8539 M&R - INSTRUMENTS	3,467	2,500	2,500	2,500
8545 M&R - EQUIPMENT	7,375	5,000	6,200	5,000
8557 M&R - VEHICLES	64,647	50,000	62,000	50,000
8559 M&R - OFFICE EQUIPMENT	9,690	6,000	6,000	5,000
8569 M&R - RADIOS	1,210	1,000	1,500	1,000
8577 M&R - SOFTWARE	44,463	81,425	81,425	79,430
8636 COMMUNICATIONS	60,268	63,000	47,000	44,000
8643 DUES	1,937	1,636	1,800	1,735
8657 INSURANCE	3,170	670	670	670
8660 POSTAGE	5,011	5,000	4,000	5,000
8662 PRINTING	1,706	2,000	2,000	2,000
8664 PROFESSIONAL SERVICES	106,261	100,000	100,000	100,000
8670 VEHICLE USE FEE	199,215	199,430	199,430	180,762
8672 RENTAL OF EQUIPMENT	21,060	19,440	-	-
8684 TRAINING	13,606	19,000	19,000	19,000
8690 TRAVEL EXPENSES	24,105	25,000	25,000	25,000
8699 OTHER MISCELLANEOUS SERVICES	3,636	3,500	3,000	3,000
TOTAL 01-41	\$ 7,146,682	\$ 7,372,060	\$ 7,157,745	\$ 7,123,329

ANIMAL SERVICES SUMMARY

DEPARTMENT
Animal Services

0143

DIVISION
Public Safety

MISSION STATEMENT

We seek to provide for the enhancement of the quality of life within the City of Cleburne through the enforcement of all laws and ordinances regulating the keeping of animals inside the City limits.

PROGRAM DESCRIPTION

This program is responsible for the enforcement of the Animal Control Ordinances of the City of Cleburne. It is designed to investigate animal related complaints, enforce the animal leash law, the state rabies vaccination law, pickup and eradicate the city of stray and unwanted dangerous animals.

OBJECTIVES

1. To respond to animal complaints as promptly as possible.
2. Improve citizen awareness of their responsibilities as pet owners to provide adequate food, water, and shelter for their pets.
3. To decrease the possibility of a rabies outbreak by ensuring dogs and cats are properly vaccinated and the wild animal population is controlled. We work toward this goal by enforcing state and local laws concerning the vaccination of pets.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Requests for service	2,918	2,900	2,900
2. Animals impounded	788	750	750
3. Animals surrendered	1,548	1,200	1,200
4. Animals euthanized	1,219	1,200	1,200
5. Animals adopted	718	600	542

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Animal Services Manager	18	1	1	1
Animal Services Officer	13	2	2	2
Clerk	11	1	1	1
TOTAL		4	4	4
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	171,315	171,468	168,600	170,574
BENEFITS	74,633	80,603	80,100	81,214
SUPPLIES & MATERIALS	28,697	31,768	32,300	34,900
M&R - LAND, STRUCTURES & STREETS	3,635	1,300	1,450	1,300
M&R - EQUIPMENT & VEHICLES	5,350	4,500	4,300	4,500
CONTRACTURAL & MISC SERVICES	26,196	28,432	25,107	26,889
TOTAL 01-43	\$ 309,826	\$ 318,071	\$ 311,857	\$ 319,377

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	163,257	165,768	164,100	164,874
8130 OVERTIME	8,048	5,700	4,500	5,700
8190 NON-CASH BENEFITS	10	-	-	-
8210 SOCIAL SECURITY CONTRIBUTIONS	10,446	10,631	10,200	10,576
8220 MEDICARE CONTRIBUTIONS	2,443	2,486	2,400	2,473
8230 RETIREMENT CONTRIBUTIONS	27,066	29,012	29,000	34,213
8240 HEALTH/LIFE INSURANCE	34,678	38,474	38,500	33,952
8301 OFFICE SUPPLIES	581	1,100	1,000	1,000
8322 CLOTHING	868	1,500	1,500	1,300
8336 FUEL & LUBRICANTS	6,198	6,451	9,500	9,900
8343 LAUNDRY & CLEANING SUPPLIES	4,409	4,500	4,500	4,500
8357 MEDICAL SUPPLIES	1,932	1,800	1,800	1,800
8364 MINOR EQUIPMENT	216	-	-	-
8382 UTILITY - ELECTRICAL FEES	9,727	11,709	9,000	11,700
8388 UTILITY - WATER & SEWER FEES	1,602	1,708	2,000	1,700
8399 OTHER SUPPLIES	3,164	3,000	3,000	3,000
8419 M&R - STRUCTURES	3,370	800	1,200	800
8431 M&R - GROUNDS	265	500	250	500
8557 M&R - VEHICLES	4,889	4,000	4,000	4,000
8559 M&R - OFFICE EQUIPMENT	461	500	300	500
8636 COMMUNICATIONS	4,436	4,450	3,500	3,950
8643 DUES	170	1,000	200	200
8662 PRINTING	774	500	500	500
8664 PROFESSIONAL SERVICES	11,870	14,000	12,000	14,000
8670 VEHICLE USE FEE	8,454	7,407	7,407	7,214
8684 TRAINING	315	500	650	500
8690 TRAVEL EXPENSES	147	375	800	375
8699 OTHER MISCELLANEOUS SERVICES	30	200	50	150
TOTAL 01-43	\$ 309,826	\$ 318,071	\$ 311,857	\$ 319,377

FIRE SERVICES SUMMARY

DEPARTMENT
Fire Services

0147

DIVISION
Public Safety

MISSION STATEMENT

“Preservation of life and property”

PROGRAM DESCRIPTION

The Cleburne Fire Department strives to accomplish its mission by providing fire suppression services, emergency medical services, emergency management operations, specialized rescue services, fire prevention services, investigation of fires, and mitigation of hazardous materials incidents.

The City of Cleburne operates and maintains three (3) fire stations on a 24-hour basis, with Fire Administration offices located in the downtown district. The Fire Department is comprised of an Operations Division, an Emergency Management Division and a Fire Prevention Division.

The Operations Division performs firefighting activities, emergency medical operations, specialized rescue operations, hazardous materials operations, citizen assistance, fire education, pre-fire control inspections, maintenance of fire hydrants and all training activities necessary to become proficient in the delivery of these services.

The Emergency Management Division prepares for coordinated response and recovery activities to mitigate all disasters or large-scale incidents. These activities may involve Federal, State, County and City governmental agencies, as well as local industries and business entities.

The Fire Prevention Division investigates all fire causes; conducts fire code enforcement; coordinates fire education programs in public and private schools, industrial and commercial occupancies, institutional occupancies and day care centers; reviews all building plans for fire safety features for new and rehabilitated structures; inspects all commercial and industrial buildings for fire safety features within the City; inspects and participates in licensing of all institutional occupancies; and participates in the alleviation of substandard structures.

OBJECTIVES

1. Develop and maintain procedures, policies, and an organizational environment that supports critical thinking, problem solving, and customer service.
2. Attract, educate, and retain a qualified workforce to provide superior fire suppression, emergency medical, hazardous materials and rescue services.
3. Maintain excellence in operations by constantly improving skills, researching technological and tactical advancements and implementing continuous quality improvement programs.
4. Provide and maintain reliable equipment necessary to perform all operations and insure safety of firefighters.
5. Establish and provide professional growth and opportunity programs for all personnel.
6. Improve building safety through plan review and code enforcement.
7. Maintain an effective fire-safety education program to educate children and adults on the hazards of fire.
8. Investigate all fires to determine cause and aggressively prosecute suspected arsonist.
9. Improve safety and reduce property loss by completing pre-fire plans on target hazards.
10. Collect, analyze and disseminate information to insure accountability and implementation of changes necessary to improve customer service.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1 Incidents			
a. Fires	127	213	175
b. Explosion / Rupture	4	5	5
c. Emergency Medical Incidents	2,774	2,927	3,150
d. Hazardous Conditions	157	219	200
e. Service Call	328	303	310
f. Good Intent	520	628	600
g. False Call	190	185	200
h. Special Incident	8	10	10
TOTAL INCIDENTS	4,108	4,490	4,650
2 Inspections			
a. Fire Code Inspections	839	940	900
b. Building Standards Inspections	820	882	900
TOTAL INSPECTIONS	1,659	1,822	1,800
3 Tests			
a. Alarm Test	16	17	20
b. Fixed System Test	11	7	15
c. Sprinkler Test	15	21	20
d. Pressure Test	55	50	60
e. Fire Drills	57	65	65
4 Other Significant Indicators			
a. Plan Reviews	89	65	75
b. Number of Employees	57	55	55
c. Training Hours	9,590	9,512	9,500
d. Referral / Complaint / Consultation	357	480	500
5 Public Education			
a. Adults	500	500	550
b. Children	3,750	3,500	3,750

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
COMMISSIONED OFFICERS				
Assistant Chief	N/A	2	2	2
Captains	N/A	4	4	4
Lieutenants	N/A	10	9	10
FF Engineer	N/A	12	13	12
Firefighter	N/A	26	26	24
NON-CIVIL SERVICE PERSONNEL				
Fire Chief	N/A	1	1	1
Fire Inspector	19	0	0	1
Senior Secretary	17	1	1	1
TOTAL		56	56	55

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	4,034,358	4,004,225	4,026,950	3,952,143
BENEFITS	1,590,474	1,651,173	1,688,240	1,726,493
SUPPLIES & MATERIALS	193,697	235,155	232,825	236,700
M&R - LAND, STRUCTURES & STREETS	10,705	8,250	7,500	7,500
M&R - EQUIPMENT & VEHICLES	88,323	67,305	62,800	60,405
CONTRACTURAL & MISC SERVICES	203,058	194,185	182,985	161,072
CAPITAL OUTLAY - EQUIPMENT	25,551	-	-	-
TOTAL 01-47	\$ 6,146,166	\$ 6,160,293	\$ 6,201,300	\$ 6,144,313

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	3,892,654	3,842,425	3,850,000	3,790,143
8130 OVERTIME	139,899	160,000	175,000	160,000
8190 NON-CASH BENEFITS	1,805	1,800	1,950	2,000
8210 SOCIAL SECURITY CONTRIBUTIONS	5,499	5,248	5,240	5,248
8220 MEDICARE CONTRIBUTIONS	44,557	58,035	44,000	57,277
8230 RETIREMENT CONTRIBUTIONS	879,468	869,182	915,000	1,024,230
8240 HEALTH/LIFE INSURANCE	660,950	718,708	724,000	639,738
8301 OFFICE SUPPLIES	5,592	4,000	5,900	5,200
8303 AMMUNITION	-	300	300	300
8308 BOOKS & SUBSCRIPTIONS	3,299	3,525	3,000	3,000
8315 CHEMICAL SUPPLIES	2,498	2,000	1,500	1,500
8322 CLOTHING	17,548	18,525	17,250	18,000
8323 CLOTHING - PROTECTIVE	13,418	17,950	19,700	18,900
8336 FUEL & LUBRICANTS	41,013	57,522	63,000	69,300
8343 LAUNDRY & CLEANING SUPPLIES	5,898	5,200	5,100	5,100
8357 MEDICAL SUPPLIES	29,731	25,000	25,000	25,000
8364 MINOR EQUIPMENT	3,739	11,500	11,500	11,500
8371 PHOTOGRAPHY SUPPLIES	-	-	25	-
8382 UTILITY - ELECTRICAL FEES	35,681	45,741	38,000	40,000
8385 UTILITY - GAS FEE	10,274	8,624	7,300	8,650
8388 UTILITY - WATER & SEWER FEES	7,647	10,268	10,250	10,250
8399 OTHER SUPPLIES	17,359	25,000	25,000	20,000
8419 M&R - STRUCTURES	10,297	7,500	7,000	7,000
8431 M&R - GROUNDS	408	750	500	500
8539 M&R - INSTRUMENTS	2,342	1,000	1,000	1,000
8545 M&R - EQUIPMENT	16,105	14,000	20,000	14,000
8557 M&R - VEHICLES	60,864	40,000	33,500	34,000
8559 M&R - OFFICE EQUIPMENT	1,942	1,200	1,000	1,000
8569 M&R - RADIOS	1,235	1,500	1,500	1,500
8577 M&R - SOFTWARE	4,591	6,405	4,600	6,405
8599 M&R - OTHER EQUIPMENT	1,244	3,200	1,200	2,500
8636 COMMUNICATIONS	16,921	17,300	17,000	17,300
8643 DUES	7,885	7,225	7,225	8,825
8660 POSTAGE	3,326	2,800	3,000	3,200
8664 PROFESSIONAL SERVICES	16,390	33,000	30,800	33,000
8670 VEHICLE USE FEE	51,444	55,060	55,060	70,247
8681 SUBSTANDARD BLDG DEMOLITION	88,584	49,000	40,000	-
8684 TRAINING	10,582	19,300	19,300	18,000
8690 TRAVEL EXPENSES	5,978	9,000	9,100	9,000
8699 OTHER MISCELLANEOUS SERVICES	1,948	1,500	1,500	1,500
8930 CAPITAL - EQUIPMENT	25,551	-	-	-
TOTAL 01-47	\$ 6,146,166	\$ 6,160,293	\$ 6,201,300	\$ 6,144,313

HEALTH SUMMARY

DEPARTMENT
Health

0148

DIVISION
Public Works

MISSION STATEMENT

Provide for the enhancement of the quality of life within the City of Cleburne through the enforcement of State regulations and City ordinances regulating the environmental health codes.

PROGRAM DESCRIPTION

This department is responsible for performing routine inspections of all food establishments, including restaurants, cafeterias, food banks, convenience stores, grocery stores, mobile vendors, carnivals, and temporary food events. Performing routine inspections and investigate all food-borne illness complaints. Insuring compliance of local and state laws governing public swimming and bathing facilities. Perform routine inspections of all daycares, nursing homes, foster homes, and public schools to ensure state requirements are being met. Investigate general sanitation complaints concerning weeded lots, junk debris/refuse, substandard housing, rodent vectors, open sewers and other unsanitary conditions which may exist on private property and to seek compliance of these violations. This department is responsible for location, identification and removal/demolition of junk vehicles on private property. Enforce the Cleburne zoning, sign, and garage sale ordinances.

OBJECTIVES

1. Seek compliance of all State and local health codes through bi-annual inspections of food service and sales establishments.
2. Present, for consideration, revised ordinances governing all health codes, such as nuisance abatement of junk & debris, grass & weeds, junk vehicles, grease traps, unsanitary property conditions, public pool requirements, and food inspections.
3. Respond to code violation complaints within twenty-four hours.
4. Maintain an accurate computerized tracking system of all complaints for more thorough investigations and time efficient follow-ups.
5. Adopt state Public Swimming Pool Code and implement inspection program.
6. Assist Fire Dept. and Building Inspections with posting of substandard structures.
7. Reduce number of abandoned properties by working with tax attorneys.
8. Continue working with Christmas in Action, Habitat for Humanity, and Homeowner Associations who help to revitalize neighborhoods.

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Health Inspector	22	1	1	1
Health Inspector	20	1	1	1
Code Enforcement Officer	19	1	1	2
Clerk	14	1	2	1
TOTAL		4	5	5
Part Time		0	0	0

INDICATORS

City Property Maint.	498	450	450
Day Care	0	0	2
Deteriorated Fences	14	15	10
Deteriorated Structures	39	21	40
Food Services	25	20	30
Graffiti	15	15	20
Grass / Weeds	1402	1220	1300
HH Furniture	132	140	150
Illegal Dumping	37	25	20
Junk Debris Misc.	484	680	550
Junk Vehicles	235	150	200
Junk Vehicle Demo.	182	21	0
Miscellaneous	86	52	90
Pool Complaint	4	6	6
Public Schools	0	0	2
Sewers / Grease Traps	11	4	15
Signs	17	32	30
Unsanitary Conditions	43	50	90
View obstructions	27	25	20
Zoning	31	32	30
Total Complaints	3529	3234	3300

Inspection Trips:

Building Stand. Inspections	249	250	250
Certificate of Occupancy	18	12	20
Code Enforcement Insp.	10587	9702	10000
Day Care Insp.	15	12	30
Food Establishments Insp.	534	564	499
Foster Homes Insp.	11	12	8
Plan Reviews	20	26	30
Public Schools Insp.	25	30	38
Public Pools Insp.	24	29	30
Specific Use Permits	47	50	30
Temp Health Permits	25	28	30
Total Inspections Trips	11555	10715	10935

Community Event Coordination or Inspection

Services - Spring Fest, Taste of Cleburne, Keep Cleburne Beautiful, Food Safety Classes, Christmas in Action, Buffalo Creek Cleanup, Community Health Fairs (Zonta & Walls Hospital), Antique Alley (twice a year).

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	213,544	293,968	257,500	263,364
BENEFITS	102,498	154,898	126,450	128,565
SUPPLIES & MATERIALS	8,462	6,110	5,760	6,010
M&R - EQUIPMENT & VEHICLES	1,402	450	2,700	2,250
CONTRACTURAL & MISC SERVICES	27,342	48,290	37,590	53,898
TOTAL 01-48	\$ 353,248	\$ 503,716	\$ 430,000	\$ 454,087

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	213,494	293,868	257,500	262,764
8130 OVERTIME	-	-	-	600
8190 NON-CASH BENEFITS	50	100	-	-
8210 SOCIAL SECURITY CONTRIBUTIONS	12,726	18,220	15,250	16,329
8220 MEDICARE CONTRIBUTIONS	2,976	4,261	3,600	3,819
8230 RETIREMENT CONTRIBUTIONS	33,782	49,723	43,600	52,824
8240 HEALTH/LIFE INSURANCE	53,014	82,694	64,000	55,593
8301 OFFICE SUPPLIES	2,929	2,500	2,800	2,800
8308 BOOKS & SUBSCRIPTIONS	-	100	-	100
8322 CLOTHING	451	500	500	500
8336 FUEL & LUBRICANTS	1,236	1,800	1,500	1,650
8357 MEDICAL SUPPLIES	2,625	50	-	-
8399 OTHER SUPPLIES	1,221	1,160	960	960
8557 M&R - VEHICLES	1,277	300	750	250
8559 M&R - OFFICE EQUIPMENT	125	150	150	150
8569 M&R - RADIOS	-	-	50	50
8577 M&R - SOFTWARE	-	-	1,750	1,800
8636 COMMUNICATIONS	3,539	4,000	3,800	4,000
8643 DUES	320	1,325	1,325	1,325
8660 POSTAGE	5,804	5,000	4,200	5,000
8662 PRINTING	350	300	300	300
8664 PROFESSIONAL SERVICES	15,322	30,000	20,000	35,000
8670 VEHICLE USE FEE	1,943	2,785	2,785	3,393
8684 TRAINING	-	2,390	2,390	2,390
8690 TRAVEL EXPENSES	52	2,390	2,390	2,390
8699 OTHER MISCELLANEOUS SERVICES	12	100	400	100
TOTAL 01-48	\$ 353,248	\$ 503,716	\$ 430,000	\$ 454,087

WASHINGTON RECREATION CENTER SUMMARY

DEPARTMENT
Community Services

0150

DIVISION
Public Services-Community

MISSION STATEMENT

The mission of Booker T. Washington Community and Recreation Center is to enrich the life of our citizens and guests by offering quality leisure and recreational services, programs and community collaborations.

PROGRAM DESCRIPTION

The Washington Recreation Center department is established to operate and maintain Booker T. Washington Community and Recreation Center year round. Facility usage, membership or daily admission is available to residents and non-residents.

OBJECTIVES

1. Provide exceptional customer service to patrons.
2. Offer quality classes and programs.
3. Provide safe environment for recreational use.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Attendance at Recreation Center	18,228	18,000	18,500
2. Membership Passes (monthly, 3-month, annual)	1,126	400	600
3. Number of Facility Rentals	104	130	110
4. Number of Recreational Classes	6	4	6
5. Number of Recreational Programs	4	8	6
6. Number of Community Events	8	7	4

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Recreation Manager	23	0	0.5	0
Recreation Coordinator	17	1	1	1
Custodian	10	1	1	1
Total Full Time		2	2.5	2
Part Time				
Recreation Aide		2	2	2
Total Part Time		2	2	2
Total		4	4.5	4

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	93,473	113,147	110,700	94,475
BENEFITS	37,283	54,329	56,900	50,130
SUPPLIES & MATERIALS	30,764	32,484	30,975	33,535
M&R - LAND, STRUCTURES & STREETS	8,982	5,500	7,500	6,000
M&R - EQUIPMENT & VEHICLES	2,025	1,600	2,600	3,000
CONTRACTURAL & MISC SERVICES	8,954	10,510	5,760	8,260
MISC & SUNDRY CHARGES	512	2,000	2,000	2,000
TOTAL 01-50	\$ 181,993	\$ 219,570	\$ 216,435	\$ 197,400

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	92,704	112,147	110,700	93,975
8130 OVERTIME	769	1,000	-	500
8210 SOCIAL SECURITY CONTRIBUTIONS	5,738	7,015	6,200	5,857
8220 MEDICARE CONTRIBUTIONS	1,342	1,641	1,450	1,370
8230 RETIREMENT CONTRIBUTIONS	14,771	19,145	18,000	18,949
8240 HEALTH/LIFE INSURANCE	15,432	26,528	31,250	23,954
8301 OFFICE SUPPLIES	937	1,700	1,000	1,000
8308 BOOKS & SUBSCRIPTIONS	-	200	125	125
8322 CLOTHING	620	550	450	600
8343 LAUNDRY & CLEANING SUPPLIES	1,620	2,000	1,750	1,500
8357 MEDICAL SUPPLIES	114	250	150	250
8364 MINOR EQUIPMENT	3,310	-	150	3,000
8382 UTILITY - ELECTRICAL FEES	16,773	20,600	18,000	20,000
8385 UTILITY - GAS FEE	686	824	850	1,200
8388 UTILITY - WATER & SEWER FEES	3,480	3,360	6,000	3,360
8399 OTHER SUPPLIES	3,224	3,000	2,500	2,500
8419 M&R - STRUCTURES	8,972	5,000	6,500	5,000
8431 M&R - GROUNDS	10	500	1,000	1,000
8559 M&R - OFFICE EQUIPMENT	1,719	1,000	2,100	2,500
8577 M&R - SOFTWARE	306	600	500	500
8608 ADVERTISING	1,025	1,500	1,000	1,000
8636 COMMUNICATIONS	2,082	2,000	1,900	3,000
8643 DUES	-	210	160	160
8660 POSTAGE	8	100	-	50
8662 PRINTING	3,310	3,800	1,000	1,000
8664 PROFESSIONAL SERVICES	637	400	400	400
8672 RENTAL OF EQUIPMENT	802	1,100	1,100	1,100
8684 TRAINING	673	250	-	150
8690 TRAVEL EXPENSES	417	1,150	200	1,400
8727 COST OF SALES	512	2,000	2,000	2,000
TOTAL 01-50	\$ 181,993	\$ 219,570	\$ 216,435	\$ 197,400

CEMETERY SUMMARY

DEPARTMENT
Cemetery

0152

DIVISION
Public Services-Community

MISSION STATEMENT

Maintain the City cemeteries in a professional and attractive manner and provide for and develop quality cemeteries for all citizens of Cleburne.

PROGRAM DESCRIPTION

Mowing, weeding, leveling off gravesites, removing old flowers and wreaths from gravesites, and hauling dirt, are among the many jobs performed by these crews. The main City cemetery is Rose Hill Cemetery on the Island Grove Road.

OBJECTIVES

1. Open and close approximately 250 graves each year, and haul dirt away from gravesites.
2. Set up and take down burial tents.
3. Mow and trim 131 acres of cemetery property.
4. Apply herbicides around all tombstones, along with the application of pesticides, particularly for fire ants.
5. Sell cemetery plots, and maintain burial records.
6. Be cost effective and productive with up-to-date equipment.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Grave Openings	191	200	200
2. Spaces Sold	105	100	100

DESIGNATED CEMETERIES LISTED BELOW

Cleburne Memorial	47 acres
Rosehill	40 acres developed 30 acres undeveloped
Greenlawn	2 acres
Chambers Memorial	12 acres

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Manager	17	1	1	1
Clerk	11	1	1	1
Light Equipment Operator	11	2	2	2
Maintenance Worker	10	3	3	3
TOTAL		7	7	7
Part Time		8	0	0

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	272,903	273,656	251,175	266,632
BENEFITS	148,849	160,789	131,400	139,545
SUPPLIES & MATERIALS	30,915	37,004	29,700	32,100
M&R - LAND, STRUCTURES & STREETS	5,160	5,750	5,500	4,500
M&R - EQUIPMENT & VEHICLES	14,095	12,800	11,300	11,400
CONTRACTURAL & MISC SERVICES	24,261	26,731	26,556	23,008
TOTAL 01-52	\$ 496,183	\$ 516,730	\$ 455,631	\$ 477,185

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	266,283	267,956	250,000	263,032
8130 OVERTIME	5,888	5,000	150	2,500
8190 NON-CASH BENEFITS	732	700	1,025	1,100
8210 SOCIAL SECURITY CONTRIBUTIONS	16,184	16,923	14,900	16,463
8220 MEDICARE CONTRIBUTIONS	3,785	3,958	3,500	3,850
8230 RETIREMENT CONTRIBUTIONS	42,942	46,184	42,500	53,259
8240 HEALTH/LIFE INSURANCE	85,938	93,724	70,500	65,973
8301 OFFICE SUPPLIES	1,037	2,200	1,000	1,000
8308 BOOKS & SUBSCRIPTIONS	96	100	100	100
8315 CHEMICAL SUPPLIES	6,374	5,800	4,000	4,000
8322 CLOTHING	1,530	3,350	2,500	3,000
8336 FUEL & LUBRICANTS	11,785	12,890	11,500	12,650
8343 LAUNDRY & CLEANING SUPPLIES	293	400	1,000	400
8357 MEDICAL SUPPLIES	62	150	150	150
8382 UTILITY - ELECTRICAL FEES	3,369	4,790	3,500	4,000
8385 UTILITY - GAS FEE	3,818	3,526	2,500	3,800
8388 UTILITY - WATER & SEWER FEES	2,165	3,398	2,500	2,500
8399 OTHER SUPPLIES	386	400	950	500
8419 M&R - STRUCTURES	2,669	750	2,500	1,500
8431 M&R - GROUNDS	2,491	5,000	3,000	3,000
8545 M&R - EQUIPMENT	3,511	4,000	3,500	3,600
8557 M&R - VEHICLES	8,774	8,000	7,000	7,000
8559 M&R - OFFICE EQUIPMENT	1,461	400	400	400
8577 M&R - SOFTWARE	349	400	400	400
8636 COMMUNICATIONS	2,699	2,600	2,800	2,600
8643 DUES	192	160	25	24
8660 POSTAGE	249	300	200	275
8664 PROFESSIONAL SERVICES	435	400	450	400
8670 VEHICLE USE FEE	20,604	22,901	22,901	19,439
8684 TRAINING	-	145	80	70
8690 TRAVEL EXPENSES	82	225	100	200
TOTAL 01-52	\$ 496,183	\$ 516,730	\$ 455,631	\$ 477,185

PARKS & RECREATION SUMMARY

DEPARTMENT
Parks & Recreation

0153

DIVISION
Public Services - Parks

MISSION STATEMENT

Parks and Recreation strives to maintain the City parks and grounds in an attractive manner and provide for, and develop quality parks and recreational facilities with the hope of improving the quality of life for all citizens of Cleburne.

PROGRAM DESCRIPTION

Mowing, weeding, and maintaining all City facilities and park grounds. To provide the best maintenance possible for 393 acres of dedicated parklands and to improve and offer new recreational programs so as to enrich the quality of life for all citizens of Cleburne.

OBJECTIVES

1. To provide the youth and adult citizens of the community with recreational activities, to continue to develop new programs, and to provide quality areas for these specified activities.
2. To maintain attractive, clean and safe City facilities, parks, playgrounds, athletic fields, playing courts, camping sites, and lake areas within the City limits, and to be cost efficient in the operation of the aforementioned.
3. 12,000 man hours are given to mowing and trimming grass.
4. 1,000 man hours are given to removing trash.
5. 1,500 man hours are spent working out of the department each year.
6. Be cost effective and productive with up-to-date equipment.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Maintaining and mowing of City facilities	1,000	1,000	1,000
2. Mowing - man hours	12,000	12,000	12,000
3. Hauling trash - man hours	1,000	1,000	1,000
4. Herbicide, pesticides, and fertilizing hours	300	300	300
5. Building, maintenance, painting, general repair hours	1,000	1,000	1,000
6. Non-related park hours	1,500	1,500	1,500
7. Winter month hours for tree removal & trimming, general repair and miscellaneous maintenance	4,000	4,000	4,000

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2009-2010	2010-2011	2011-2012
Director Public/Development Services	N/A	1	1	1
Parks & Recreation Manager	25	1	1	1
Secretary	17	1	1	1
Crew Leader	15	1	1	1
Horticulture Specialist	12	1	1	1
Light Equipment Operator	11	1	1	1
Maintenance Worker	10	4	4	2
Maintenance Specialist	13	1	0	0
TOTAL		11	10	8
Part Time		7	1	4

City Parks

Park	Acreage	Location
Hulen	19.36	West Buffalo Creek between Westhill Dr. and Country Club Road <u>Activities:</u> 17 Picnic tables, 21 benches, 3 pavilions, 2 restrooms, 400,000 gallon swimming pool with wading area and concession stand, 4 lighted tennis courts, playground area, physical fitness jogging path, and 1 basketball court
Don Moore Park	15	Walnut Street and Second Street <u>Activities:</u> 1 full size softball field, 2 restrooms, and 7 picnic tables
Carver	19	On the East fork of Buffalo Creek at the East end of Park Street <u>Activities:</u> 7 Picnic tables, 2 covered pavilions, splash pad, playground equipment, activity center, 3 bleachers, lighted baseball field and basketball court
Kirtley	65	On the East side of Lake Pat Cleburne <u>Activities:</u> 12 picnic tables, 2 covered areas, 1 pavilion, 2 boat ramp areas, and 1 boat dock
Buddy Stewart	248	North of Highway 67 West on Lake Pat Cleburne <u>Activities:</u> 12 Soccer fields, 14 picnic tables, 18 bleachers, 2 climbing areas, 2 pavilions, and 8 camping sites
Westhill	1	Crestview Drive in the Westhill Addition <u>Activities:</u> 1 picnic table, 2 swings, playground, 1 half basketball court, and 2 baseball practice fields
Cooke	1	Adjacent to C. C. Cooke Elementary School on Phillips Street <u>Activities:</u> Playground, soccer & baseball practice fields
P. D. Lacewell	1/2	North Granbury Street <u>Activities:</u> 5 benches, activity center, and 1 climbing area.
John S. Butner	1/2	Corner of N. Buffalo Street and W. Wilson Street on the banks of the West fork of Buffalo Creek <u>Activities:</u> Picnic area and barbecue grills
J. E. Stanley	1/4	McAnear Creek on Westhill Drive <u>Activities:</u> 1 picnic table and flower bed
Sports Complex	107	Located on E. Washington Street <u>Activities:</u> 5 lighted baseball fields and 1 pee-pee football field, 1 concession building, 2 restrooms, and 290 1,000 watt lights
Bradshaw	1	308 Robbins <u>Activities:</u> 1 basketball court, 2 picnic benches, 1 horseshoe pit, and 1 rock barbecue grill
Winchester Park	1/8	Hyde Park in Winchester Addition - lot with a tree
Winston Patrick McGregor Park	10	1628 W. Henderson Street <u>Activities:</u> This botanical style park will have walking paths, a pavilion/gazebo, pond, children's area and a variety of educational and recreational activities.
Olive Street Bridge	5	E. Buffalo Creek / Olive Street - borders Carver Park & Santa Fe St.: maintenance of easement

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	475,180	375,739	375,550	405,210
BENEFITS	210,894	180,747	172,250	171,967
SUPPLIES & MATERIALS	147,059	171,742	167,600	166,650
M&R - LAND, STRUCTURES & STREETS	31,444	53,600	37,900	47,500
M&R - EQUIPMENT & VEHICLES	23,301	22,200	15,700	22,200
CONTRACTURAL & MISC SERVICES	79,509	82,349	79,756	82,804
TOTAL 01-53	\$ 967,387	\$ 886,377	\$ 848,756	\$ 896,331

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	455,325	366,739	375,000	402,510
8130 OVERTIME	9,170	5,000	200	2,000
8150 VEHICLE ALLOWANCE	9,000	-	-	-
8190 NON-CASH BENEFITS	1,685	4,000	350	700
8210 SOCIAL SECURITY CONTRIBUTIONS	28,540	22,428	22,500	25,080
8220 MEDICARE CONTRIBUTIONS	6,675	5,245	5,250	5,865
8230 RETIREMENT CONTRIBUTIONS	74,819	61,206	60,500	74,877
8240 HEALTH/LIFE INSURANCE	100,860	91,868	84,000	66,145
8301 OFFICE SUPPLIES	1,212	1,500	1,200	1,200
8308 BOOKS & SUBSCRIPTIONS	96	150	150	150
8315 CHEMICAL SUPPLIES	10,939	6,000	6,000	6,000
8322 CLOTHING	2,886	4,300	2,750	4,300
8336 FUEL & LUBRICANTS	20,011	24,381	23,000	25,300
8343 LAUNDRY & CLEANING SUPPLIES	4,136	4,500	7,000	5,000
8382 UTILITY - ELECTRICAL FEES	43,763	58,469	52,000	58,000
8385 UTILITY - GAS FEE	2,308	4,026	2,500	3,500
8388 UTILITY - WATER & SEWER FEES	57,162	65,266	70,000	60,000
8399 OTHER SUPPLIES	4,546	3,150	3,000	3,200
8419 M&R - STRUCTURES	4,941	8,100	5,400	7,000
8431 M&R - GROUNDS	26,064	45,000	32,000	40,000
8479 M&R - WALKS & FENCES	439	500	500	500
8545 M&R - EQUIPMENT	7,480	8,000	5,400	8,000
8557 M&R - VEHICLES	15,602	14,000	10,000	14,000
8559 M&R - OFFICE EQUIPMENT	219	200	300	200
8636 COMMUNICATIONS	7,229	5,180	7,600	5,600
8643 DUES	821	893	800	596
8660 POSTAGE	268	300	200	200
8664 PROFESSIONAL SERVICES	7,613	4,000	3,000	3,000
8670 VEHICLE USE FEE	39,375	49,066	49,066	52,963
8672 RENTAL OF EQUIPMENT	21,942	20,000	17,500	19,000
8684 TRAINING	415	610	140	445
8690 TRAVEL EXPENSES	255	1,800	950	1,000
8699 OTHER MISCELLANEOUS SERVICES	1,591	500	500	-
TOTAL 01-53	\$ 967,387	\$ 886,377	\$ 848,756	\$ 896,331

MUNICIPAL GOLF SUMMARY

DEPARTMENT
Municipal Golf

0155

DIVISION
Public Services - Parks

MISSION STATEMENT

To provide a golf facility that caters to individuals who want to have fun, fellowship, exercise and have friendly competition. We also strive to be a safe and friendly place to learn the sport of golf and related life lessons.

PROGRAM DESCRIPTION

Cleburne Golf Links is constructed in a manner that makes the golf course most suitable and enjoyable for moderate to beginning skill level players. We believe our primary audience is in the arena of recreational rather than highly competitive golf. We want to provide a quality product and stay in an affordable price range that will allow access to all golfers, and provide revenue necessary to cover the operational expense of providing this service.

OBJECTIVES

1. Provide high quality customer service.
2. Provide adequate personnel and equipment to maintain good quality service and agronomic conditions for our customers.
3. Implement a capital improvement plan for making course improvements within our mission and niche.
4. To develop fees, charges, and policies that provides fair pricing for customers and allows the City to operate in the black.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
Public rounds of golf played	20,390	26,500	29,250

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Golf Course Manager	25	1	1	1
Greens Manager	25	1	1	0
Assistant Manager	17	1	0	0
Assistant Green Manager	18	1	1	1
Maintenance Technician	17	1	1	1
Irrigation Technician	12	1	1	1
Pro Shop Coordinator	11	1	1	1
Maintenance Worker	10	4	4	3
Food & Beverage Svc. Mgr	17	1	0	0
Food & Beverage Crewleader	15	0	1	1
Lead Cashier	11	1	0	0
Lead Golf Course Specialist	11	1	1	0
TOTAL		14	12	9
Part Time		17	6	7

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	577,628	514,834	460,100	379,177
BENEFITS	217,542	218,808	176,950	152,864
SUPPLIES & MATERIALS	143,545	135,678	137,300	144,350
M&R - LAND, STRUCTURES & STREETS	27,947	22,800	26,500	47,000
M&R - EQUIPMENT & VEHICLES	13,868	9,500	10,700	8,500
CONTRACTURAL & MISC SERVICES	228,878	228,209	246,402	231,500
MISC & SUNDRY CHARGES	127,103	116,500	123,500	125,600
TOTAL 01-55	\$ 1,336,511	\$ 1,246,329	\$ 1,181,452	\$ 1,088,991

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	564,983	507,734	455,000	372,077
8130 OVERTIME	12,450	7,000	5,000	7,000
8190 NON-CASH BENEFITS	195	100	100	100
8210 SOCIAL SECURITY CONTRIBUTIONS	35,627	31,914	28,750	23,503
8220 MEDICARE CONTRIBUTIONS	8,332	7,464	6,700	5,497
8230 RETIREMENT CONTRIBUTIONS	87,374	87,093	74,000	70,566
8240 HEALTH/LIFE INSURANCE	86,209	92,337	67,500	53,298
8301 OFFICE SUPPLIES	1,429	1,800	1,600	1,600
8308 BOOKS & SUBSCRIPTIONS	136	150	150	150
8315 CHEMICAL SUPPLIES	45,981	38,500	40,000	38,500
8322 CLOTHING	3,806	4,483	3,000	4,400
8336 FUEL & LUBRICANTS	14,099	17,000	16,000	17,600
8343 LAUNDRY & CLEANING SUPPLIES	5,898	4,000	5,000	4,000
8357 MEDICAL SUPPLIES	-	100	100	100
8364 MINOR EQUIPMENT	-	-	150	-
8382 UTILITY - ELECTRICAL FEES	50,429	44,290	57,000	56,000
8385 UTILITY - GAS FEE	8,115	8,755	5,000	6,500
8388 UTILITY - WATER & SEWER FEES	8,377	12,600	5,800	10,500
8399 OTHER SUPPLIES	5,275	4,000	3,500	5,000
8419 M&R - STRUCTURES	13,475	8,800	12,500	800
8431 M&R - GROUNDS	14,297	12,500	13,500	37,200
8479 M&R - WALKS & FENCES	175	1,500	500	1,000
8545 M&R - EQUIPMENT	12,739	8,000	9,700	7,500
8557 M&R - VEHICLES	523	1,000	500	500
8559 M&R - OFFICE EQUIPMENT	606	500	500	500
8636 COMMUNICATIONS	8,437	6,000	6,400	6,000
8643 DUES	1,560	1,738	1,400	992
8652 FEES & PERMITS	(1,102)	1,000	7,106	-
8664 PROFESSIONAL SERVICES	28,672	7,900	22,000	16,000
8670 VEHICLE USE FEE	12,197	19,471	19,471	18,318
8672 RENTAL OF EQUIPMENT	178,133	188,000	188,000	188,000
8684 TRAINING	-	1,100	325	390
8690 TRAVEL EXPENSES	886	2,000	700	800
8699 OTHER MISCELLANEOUS SERVICES	95	1,000	1,000	1,000
8727 COST OF SALES	41,367	51,000	45,000	54,000
8728 COST OF SALES - GOLF PRO SHOP	64,852	47,000	60,000	47,600
8729 COST OF SALES - GOLF LIQUOR	19,943	18,500	18,500	24,000
8780 RECEIPTS (OVER)/SHORT	941	-	-	-
TOTAL 01-55	\$ 1,336,511	\$ 1,246,329	\$ 1,181,452	\$ 1,080,991

MUNICIPAL SWIMMING POOL SUMMARY

DEPARTMENT
Municipal Swimming Pool

0156

DIVISION
Public Services - Parks

MISSION STATEMENT

The mission of Splash Station is to enhance the quality of life for our citizens and visitors by providing outstanding services in a healthy, enjoyable family environment.

PROGRAM DESCRIPTION

The Municipal Swimming Pools department is established to operate the Splash Station. Hours of operation differ in order to support year round swimming programs. Season Passes are available to both residents and non-residents. A daily admission rate is also available.

OBJECTIVES

1. Provide a high level of customer service to patrons.
2. Conduct ongoing training for all employees concerning life safety of patrons.
3. Regularly clean and sanitize facility for patrons.
4. Conduct regular and preventative maintenance for aquatic facility in an efficient manner.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Attendance at Water Facilities	56,008	53,000	58,000
2. Number of Passes Issued (summer & annual)	1046	910	900
3. Number of Party Rentals	124	100	120
4. Number of Summer Swim Lessons	283	230	175
5. Number of Winter Swim Lessons	9	8	10
6. Number of Summer Classes	7	7	7
7. Number of Winter Classes	2	2	2

PERSONNEL SCHEDULE

	Pay Grade	2009-2010	2010-2011	2011-2012
Full Time				
Recreation Manager	23	0	0.0	0
Aquatics Coordinator	17	1	1	1
Clerk	10	1	1	1
Maintenance Worker	10	1	0	0
TOTAL		3	2	2
Part Time				
Year Round Lifeguard		1	1	1
TOTAL		1	1	1
Seasonal				
Lifeguard		68	51	61
Office Assistant		0	0	2
Facility Attendant		0	0	1
Customer Attendant		44	30	34
TOTAL		112	81	98
TOTAL FULL TIME, PART TIME AND SEASONAL		116	84	101

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	368,862	358,094	353,500	357,065
BENEFITS	67,190	64,658	55,443	50,056
SUPPLIES & MATERIALS	200,382	193,210	242,100	197,900
M&R - LAND, STRUCTURES & STREETS	36,308	18,200	11,600	35,500
M&R - EQUIPMENT & VEHICLES	11,978	7,000	13,800	16,000
CONTRACTURAL & MISC SERVICES	23,236	26,450	21,060	18,932
MISC & SUNDRY CHARGES	49,930	60,000	52,500	60,000
TOTAL 01-56	\$ 757,886	\$ 727,612	\$ 750,003	\$ 735,453

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	364,295	354,594	350,000	355,065
8130 OVERTIME	4,563	3,500	3,500	2,000
8190 NON-CASH BENEFITS	4	-	-	-
8210 SOCIAL SECURITY CONTRIBUTIONS	22,450	22,202	22,202	22,138
8220 MEDICARE CONTRIBUTIONS	5,251	5,192	5,191	5,177
8230 RETIREMENT CONTRIBUTIONS	19,904	18,709	17,250	16,314
8240 HEALTH/LIFE INSURANCE	19,585	18,555	10,800	6,427
8301 OFFICE SUPPLIES	3,313	4,600	3,400	3,400
8315 CHEMICAL SUPPLIES	47,375	25,000	77,000	35,000
8322 CLOTHING	4,624	5,000	3,000	4,000
8336 FUEL & LUBRICANTS	20	219	-	-
8343 LAUNDRY & CLEANING SUPPLIES	2,966	3,500	3,000	3,000
8357 MEDICAL SUPPLIES	1,323	1,800	1,300	1,500
8364 MINOR EQUIPMENT	-	8,000	8,150	5,000
8382 UTILITY - ELECTRICAL FEES	64,980	72,602	62,500	72,000
8385 UTILITY - GAS FEE	27,613	26,005	26,000	28,000
8388 UTILITY - WATER & SEWER FEES	36,468	37,484	48,000	37,000
8399 OTHER SUPPLIES	11,700	9,000	9,750	9,000
8419 M&R - STRUCTURES	19,753	10,000	6,500	28,000
8431 M&R - GROUNDS	11,210	8,000	4,000	6,500
8479 M&R - WALKS & FENCES	5,345	200	1,100	1,000
8545 M&R - EQUIPMENT	5,836	5,000	6,300	6,000
8557 M&R - VEHICLES	(262)	500	-	-
8559 M&R - OFFICE EQUIPMENT	1,326	1,000	1,500	5,000
8577 M&R - SOFTWARE	5,078	500	6,000	5,000
8608 ADVERTISING	4,474	5,000	3,000	3,000
8636 COMMUNICATIONS	5,330	5,800	5,200	5,000
8643 DUES	431	500	160	257
8660 POSTAGE	216	200	200	200
8662 PRINTING	1,071	2,000	2,000	2,000
8664 PROFESSIONAL SERVICES	2,812	4,000	3,000	2,000
8672 RENTAL OF EQUIPMENT	2,666	2,500	2,500	2,500
8684 TRAINING	2,941	3,400	2,500	2,050
8690 TRAVEL EXPENSES	2,744	2,550	2,000	1,425
8699 OTHER MISCELLANEOUS SERVICES	551	500	500	500
8727 COST OF SALES	49,731	60,000	52,500	60,000
8780 RECEIPTS (OVER)/SHORT	199	-	-	-
TOTAL 01-56	\$ 757,886	\$ 727,612	\$ 750,003	\$ 735,453

SPORTS COMPLEX SUMMARY

DEPARTMENT
Sports Complex

0157

DIVISION
Public Services - Parks

MISSION STATEMENT

Provide quality sports and recreational opportunities to children and youth.

PROGRAM DESCRIPTION

The Cleburne Sports Complex offers soccer, baseball and football facilities for use primarily by young people on a 91 acre site in southeast Cleburne. There are twenty soccer fields, seven baseball/softball fields and two football fields. The complex is served by four complexes of restrooms and concession buildings.

OBJECTIVES

1. Develop definitive working agreements with various sport organizations.
2. Maintain facilities through use of resources that prove to be the most beneficial to the City of Cleburne.
3. Review departmental expenditures and the general ledger each month.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Numbers of individuals participating in sports leagues and events	2900	3000	3000
2. Quality of maintenance performed through grading system.	N/A	N/A	N/A
3. Number of events hosted	15	15	15
4. Number of tournament and events stimulating economic development.	15	15	15

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Maintenance Superintendent	26	1	1	1
Maintenance Workers	10	6	4	4
TOTAL		7	5	5
Part Time		7	0	4

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	194,373	179,610	171,500	211,306
BENEFITS	78,457	83,220	82,000	94,079
SUPPLIES & MATERIALS	90,561	120,260	101,600	111,750
M&R - LAND, STRUCTURES & STREETS	34,125	53,500	42,000	46,500
M&R - EQUIPMENT & VEHICLES	6,480	10,700	11,500	11,700
CONTRACTURAL & MISC SERVICES	36,840	39,845	35,065	35,565
CAPITAL OUTLAY - EQUIPMENT	-	-	-	28,000
TOTAL 01-57	\$ 440,836	\$ 487,135	\$ 443,665	\$ 538,900

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	176,802	159,560	170,000	206,306
8130 OVERTIME	17,571	20,000	1,500	5,000
8190 NON-CASH BENEFITS	-	50	-	-
8210 SOCIAL SECURITY CONTRIBUTIONS	11,926	11,133	11,000	13,101
8220 MEDICARE CONTRIBUTIONS	2,789	2,604	2,500	3,064
8230 RETIREMENT CONTRIBUTIONS	27,631	30,382	26,000	36,125
8240 HEALTH/LIFE INSURANCE	36,111	39,101	42,500	41,789
8301 OFFICE SUPPLIES	80	200	300	300
8308 BOOKS & SUBSCRIPTIONS	-	100	-	-
8315 CHEMICAL SUPPLIES	3,904	16,000	11,000	12,500
8322 CLOTHING	1,972	3,900	2,000	2,500
8336 FUEL & LUBRICANTS	7,492	7,200	5,400	5,950
8343 LAUNDRY & CLEANING SUPPLIES	5,072	5,500	4,800	5,500
8364 MINOR EQUIPMENT	-	4,300	-	3,500
8382 UTILITY - ELECTRICAL FEES	65,296	75,895	72,000	75,000
8388 UTILITY - WATER & SEWER FEES	6,172	6,165	5,800	6,000
8399 OTHER SUPPLIES	573	1,000	300	500
8419 M&R - STRUCTURES	3,232	7,500	5,000	5,500
8431 M&R - GROUNDS	30,893	45,000	36,000	40,000
8479 M&R - WALKS & FENCES	-	1,000	1,000	1,000
8545 M&R - EQUIPMENT	5,684	9,700	9,700	9,700
8557 M&R - VEHICLES	796	1,000	1,800	2,000
8636 COMMUNICATIONS	1,585	2,300	1,800	2,000
8643 DUES	75	175	215	75
8672 RENTAL OF EQUIPMENT	35,180	35,750	33,000	33,000
8684 TRAINING	-	430	-	190
8690 TRAVEL EXPENSES	-	1,190	50	300
8930 CAPITAL - EQUIPMENT	-	-	-	28,000
TOTAL 01-57	\$ 440,836	\$ 487,135	\$ 443,665	\$ 538,900

BUILDING SERVICES SUMMARY

DEPARTMENT
Building Services

0161

DIVISION
Public Services-Community

MISSION STATEMENT

To provide regular maintenance and custodial service to City owned and operated facilities in a timely and professional manner.

PROGRAM DESCRIPTION

The Building Services Department provides regular maintenance and professional custodial services to all city owned and operated buildings and facilities. Additionally, staff responds to online maintenance requests. Last year, there were more than 250 such requests initiated and worked by staff.

OBJECTIVES

1. Maintain all buildings and facilities on a regular schedule.
2. Ensure buildings and facilities are kept in a clean and sanitary condition.
3. Respond to requests for service in a safe, timely and efficient manner.

INDICATORS

Estimated number of city buildings and facilities requiring maintenance 27

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Supervisor	17	1	1	1
Custodian	10	3	2	2
TOTAL		4	3	3
Part Time		2	0	0

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	113,960	105,898	103,750	107,068
BENEFITS	48,459	51,801	51,155	52,472
SUPPLIES & MATERIALS	139,813	167,671	133,500	166,740
M&R - LAND, STRUCTURES & STREETS	77,036	176,000	175,500	200,750
M&R - EQUIPMENT & VEHICLES	10,055	13,000	7,000	8,000
CONTRACTURAL & MISC SERVICES	7,619	10,528	6,828	7,205
TOTAL 01-61	\$ 396,942	\$ 524,898	\$ 477,733	\$ 542,235

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	113,817	103,698	103,750	105,068
8130 OVERTIME	143	2,000	-	2,000
8190 NON-CASH BENEFITS	-	200	-	-
8210 SOCIAL SECURITY CONTRIBUTIONS	6,978	6,553	6,325	6,638
8220 MEDICARE CONTRIBUTIONS	1,632	1,533	1,500	1,552
8230 RETIREMENT CONTRIBUTIONS	16,259	17,884	17,530	21,475
8240 HEALTH/LIFE INSURANCE	23,590	25,831	25,800	22,807
8301 OFFICE SUPPLIES	5	100	-	-
8322 CLOTHING	302	2,000	1,800	2,000
8336 FUEL & LUBRICANTS	4,154	4,314	5,400	5,050
8343 LAUNDRY & CLEANING SUPPLIES	15,958	20,000	16,000	18,000
8364 MINOR EQUIPMENT	9,867	-	150	-
8382 UTILITY - ELECTRICAL FEES	93,725	121,240	90,000	121,240
8385 UTILITY - GAS FEE	1,963	1,314	1,550	1,750
8388 UTILITY - WATER & SEWER FEES	13,222	17,203	17,200	17,200
8399 OTHER SUPPLIES	617	1,500	1,400	1,500
8419 M&R - STRUCTURES	76,723	175,000	175,000	200,000
8431 M&R - GROUNDS	313	1,000	500	750
8545 M&R - EQUIPMENT	3,114	3,000	2,000	3,000
8557 M&R - VEHICLES	1,462	3,000	3,000	3,000
8581 M&R - TEMPERATURE CONTROL	5,479	7,000	2,000	2,000
8636 COMMUNICATIONS	1,768	2,200	1,400	200
8664 PROFESSIONAL SERVICES	-	2,000	100	-
8670 VEHICLE USE FEE	5,763	4,943	4,943	4,620
8672 RENTAL OF EQUIPMENT	88	1,000	-	-
8690 TRAVEL EXPENSES	-	385	385	385
TOTAL 01-61	\$ 396,942	\$ 524,898	\$ 477,733	\$ 540,235

CIVIC CENTER SUMMARY

DEPARTMENT
Civic Center

0162

DIVISION
Public Services-Community

MISSION STATEMENT

The department seeks to utilize its buildings to maximum capacity, manage operations in a financially responsible manner, and to meet all Conference Center and Senior Citizen Center needs pertaining to the care of the public and the facilities.

PROGRAM DESCRIPTION

The department operates and maintains the Cleburne Conference Center and Senior Citizen Center. The Cleburne Conference Center hosts conventions, community performing arts, banquets, arts/crafts events, meeting groups and other similar events. Management of the Cleburne Conference Center is contracted through the tourism division of the Chamber of Commerce. The Senior Citizen Center is utilized to promote functions of interest to senior citizens, such as dances, aerobics, craft classes, financial and/or medical seminars, etc.

OBJECTIVES

1. Promote use of Conference Center facilities through advertising and marketing techniques while working closely with the Convention and Visitor's Bureau of the Chamber.
2. Clean both centers daily and maintain grounds.
3. Become one of the most recognized Conference Centers & Senior Citizen Centers in the State.

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Civic Center Coordinator	17	1	0	0
Maintenance Specialist	14	1	0	0
Attendant	10	2	0	0
TOTAL		4	0	0
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	5,664	-	-	-
BENEFITS	2,778	-	-	-
SUPPLIES & MATERIALS	88,504	90,786	99,790	97,290
M&R - LAND, STRUCTURES & STREETS	10,850	10,700	18,700	16,700
M&R - EQUIPMENT & VEHICLES	2,646	8,100	8,600	7,800
CONTRACTURAL & MISC SERVICES	66,604	206,700	208,200	207,100
TOTAL 01-62	\$ 177,046	\$ 316,286	\$ 335,290	\$ 328,890

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	5,615	-	-	-
8130 OVERTIME	49	-	-	-
8210 SOCIAL SECURITY CONTRIBUTIONS	341	-	-	-
8220 MEDICARE CONTRIBUTIONS	80	-	-	-
8230 RETIREMENT CONTRIBUTIONS	837	-	-	-
8240 HEALTH/LIFE INSURANCE	1,520	-	-	-
8301 OFFICE SUPPLIES	375	500	500	500
8343 LAUNDRY & CLEANING SUPPLIES	1,209	2,400	1,260	1,260
8357 MEDICAL SUPPLIES	-	150	150	150
8364 MINOR EQUIPMENT	-	-	500	500
8382 UTILITY - ELECTRICAL FEES	63,541	65,500	72,500	70,000
8385 UTILITY - GAS FEE	7,464	7,686	5,600	5,600
8388 UTILITY - WATER & SEWER FEES	11,314	11,550	16,000	16,000
8399 OTHER SUPPLIES	4,601	3,000	3,280	3,280
8419 M&R - STRUCTURES	10,241	10,000	18,000	16,000
8431 M&R - GROUNDS	609	700	700	700
8545 M&R - EQUIPMENT	936	4,500	4,500	4,500
8559 M&R - OFFICE EQUIPMENT	84	-	-	-
8577 M&R - SOFTWARE	1,401	3,300	3,800	3,000
8581 M&R - TEMPERATURE CONTROL	225	300	300	300
8636 COMMUNICATIONS	4,102	5,500	5,900	5,900
8660 POSTAGE	54	150	100	150
8664 PROFESSIONAL SERVICES	61,846	200,000	200,000	200,000
8684 TRAINING	139	-	-	-
8690 TRAVEL EXPENSES	14	-	-	-
8699 OTHER MISCELLANEOUS SERVICES	449	1,050	2,200	1,050
TOTAL 01-62	\$ 177,046	\$ 316,286	\$ 335,290	\$ 328,890

LIBRARY SUMMARY

DEPARTMENT
Library

0163

DIVISION
Public Services-Community

MISSION STATEMENT

The mission of the Cleburne Public Library is to assist citizens in meeting their differing informational needs through a variety of formats, and to promote lifelong learning, by providing equal access to educational, cultural and recreational materials and programs.

PROGRAM DESCRIPTION

The Cleburne Public Library will provide area residents with materials and programs that will enrich the quality of life, encourage literacy, and foster self-education.

OBJECTIVES

1. To develop a collection that is current and up to date.
2. Provide additional computers for public use.
3. Provide additional programming for children, teens, and adults.
4. Provide adequate personnel to maintain quality customer service.
5. To be visible within all segments of the community.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Circulation	250,000	255,000	257,000
2. Internet Use	41,000	41,500	42,000
3. Interlibrary Loan	1950	1960	1975
4. Registrations	2400	2450	2500
5. Microfilm Usage	2700	2000	2200
6. Materials Added	3500	3700	3500
7. Materials Withdrawn	1650	600	250
8. Programs Attendance	5300	5350	5500

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Library Manager	30	1	1	1
Associate Librarian	18	1	1	1
Library Assistant	12	4	4	4
Library Clerk	10	0	0	0
TOTAL		6	6	6
Part Time		1	1	1

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	253,993	262,789	262,000	263,387
BENEFITS	110,094	128,352	118,450	127,096
SUPPLIES & MATERIALS	25,901	20,550	17,650	19,350
M&R - EQUIPMENT & VEHICLES	8,879	12,428	10,828	10,700
CONTRACTURAL & MISC SERVICES	9,687	12,695	11,500	27,425
CAPITAL OUTLAY - EQUIPMENT	93,377	45,000	45,000	31,500
TOTAL 01-63	\$ 501,931	\$ 481,814	\$ 465,428	\$ 479,458

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	253,958	262,689	262,000	263,287
8130 OVERTIME	-	100	-	100
8190 NON-CASH BENEFITS	35	-	-	-
8210 SOCIAL SECURITY CONTRIBUTIONS	15,313	16,293	15,350	16,330
8220 MEDICARE CONTRIBUTIONS	3,581	3,810	3,600	3,819
8230 RETIREMENT CONTRIBUTIONS	40,203	44,464	44,500	52,829
8240 HEALTH/LIFE INSURANCE	50,997	63,785	55,000	54,118
8301 OFFICE SUPPLIES	7,118	10,400	7,500	10,000
8322 CLOTHING	241	350	350	350
8350 LIBRARY PERIODICALS	7,834	6,000	6,000	5,500
8364 MINOR EQUIPMENT	5,478	-	-	-
8399 OTHER SUPPLIES	5,230	3,800	3,800	3,500
8559 M&R - OFFICE EQUIPMENT	3,046	4,600	3,000	3,200
8577 M&R - SOFTWARE	5,833	7,828	7,828	7,500
8608 ADVERTISING	1,156	1,200	-	500
8636 COMMUNICATIONS	2,332	3,500	2,200	3,000
8643 DUES	380	495	300	525
8660 POSTAGE	1,818	1,800	1,800	1,800
8664 PROFESSIONAL SERVICES	2,578	4,200	6,000	21,100
8684 TRAINING	505	900	500	500
8690 TRAVEL EXPENSES	868	600	700	-
8699 OTHER MISCELLANEOUS SERVICES	50	-	-	-
8910 CAPITAL - LIBRARY BOOKS	43,298	45,000	45,000	31,500
8990 CAPITAL - OTHER EXPENDITURES	50,079	-	-	-
TOTAL 01-63	\$ 501,931	\$ 481,814	\$ 465,428	\$ 479,458

MUSEUM SUMMARY

DEPARTMENT
Museum

0165

DIVISION
Public Services-Community

MISSION STATEMENT

Layland Museum is dedicated to the selective collection, preservation, and interpretation of information and artifacts relating to the culture of American everyday home life in North Central Texas in general, and Johnson County in particular. Museum holdings are maintained for the benefit, education, and enjoyment of the public at large. Management of the Museum bears responsibility for the collections which it holds in trust for the enlightenment of citizens present and future.

PROGRAM DESCRIPTION

The Layland Museum provides educational and cultural enrichment programs and preservation services for regional audiences. Objects documenting everyday home and family life and items of local history are preserved in the Museum.

OBJECTIVES

1. To earn respect as an institution of public-trust contributing to community quality-of-life
2. To increase opportunities for general audience education and enrichment
3. To restore Museum complex to achieve full use
4. To conduct annual fund supplementing program budget
5. To achieve accreditation by American Association of Museums.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Artifact Accessions	7,500	1,200	10,000
2. Visitors/Attendance	12,800	10,000	6,500
3. Special Events	113	130	130
4. Researchers	292	107	75
5. Facility use	200	200	300
6. Volunteer Hours	1,425	1,600	2,615

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Museum Curator	22	1	1	1
Museum Assistant	11	1	1	1
TOTAL		2	2	2
Part Time		0	1	1

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
WAGES	148,340	115,894	124,300	115,674
BENEFITS	56,034	47,873	48,975	49,214
SUPPLIES & MATERIALS	29,440	32,000	30,600	34,000
M&R - LAND, STRUCTURES & STREETS	5,896	4,000	7,000	9,500
M&R - EQUIPMENT & VEHICLES	-	100	40	150
CONTRACTURAL & MISC SERVICES	158,134	32,715	33,285	25,281
CAPITAL OUTLAY - EQUIPMENT	6	1,500	1,300	1,000
TOTAL 01-65	\$ 397,850	\$ 234,082	\$ 245,500	\$ 234,819

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	147,072	114,794	124,000	114,674
8130 OVERTIME	1,268	1,000	300	1,000
8190 NON-CASH BENEFITS	-	100	-	-
8210 SOCIAL SECURITY CONTRIBUTIONS	8,535	7,179	7,600	7,172
8220 MEDICARE CONTRIBUTIONS	1,996	1,679	1,775	1,677
8230 RETIREMENT CONTRIBUTIONS	23,063	19,592	20,400	23,201
8240 HEALTH/LIFE INSURANCE	22,440	19,423	19,200	17,164
8301 OFFICE SUPPLIES	4,981	8,200	3,500	5,200
8308 BOOKS & SUBSCRIPTIONS	545	1,000	1,800	1,000
8343 LAUNDRY & CLEANING SUPPLIES	36	-	500	-
8364 MINOR EQUIPMENT	3,280	-	-	5,000
8371 PHOTOGRAPHY SUPPLIES	21	-	-	-
8382 UTILITY - ELECTRICAL FEES	14,439	18,000	17,000	18,000
8385 UTILITY - GAS FEE	1,661	2,000	1,700	1,500
8388 UTILITY - WATER & SEWER FEES	2,800	2,000	4,300	2,500
8399 OTHER SUPPLIES	1,677	800	1,800	800
8419 M&R - STRUCTURES	5,896	4,000	7,000	6,500
8431 M&R - GROUNDS	-	-	-	3,000
8559 M&R - OFFICE EQUIPMENT	-	100	40	150
8608 ADVERTISING	1,457	1,500	1,700	1,500
8636 COMMUNICATIONS	2,477	3,600	2,700	2,500
8643 DUES	996	1,065	1,065	1,891
8660 POSTAGE	2,317	2,000	1,500	2,000
8662 PRINTING	2,260	1,550	1,600	1,500
8664 PROFESSIONAL SERVICES	142,931	16,500	17,000	8,000
8684 TRAINING	-	-	-	500
8690 TRAVEL EXPENSES	1,292	-	1,720	1,390
8692 TRUCKING	294	500	-	-
8699 OTHER MISCELLANEOUS SERVICES	4,110	6,000	6,000	6,000
8920 CAPITAL - MUSEUM ARTIFACTS	6	1,500	1,300	1,000
TOTAL 01-65	\$ 397,850	\$ 234,082	\$ 245,500	\$ 234,819

PUBLIC WORKS SUMMARY

DEPARTMENT
Public Works

0171

DIVISION
Public Works

MISSION STATEMENT

To support, coordinate and assist the ten operating departments within the Division of Public Works in their efforts to attain and maintain an acceptable level of service to the community. To ensure streets, drainage systems, water and sewer systems, and solid waste facilities are designed and constructed to operate and function properly, safely and efficiently. Manage and control the impact of gas drilling operations around industrial, commercial, and residential areas.

PROGRAM DESCRIPTION

The Public Works Division has the responsibility to provide essential services to the entire community that is utilized every day by every citizen. This includes producing and distributing a safe drinking water supply; collecting and safely treating the generated wastewater; and collecting and safely disposing of all the solid waste generated by the citizens of Cleburne.

The Public Works Division also provides the necessary services of street maintenance, engineering support services for all City operations, storm water drainage, reuse water facilities, permitting and managing gas drilling permits, and administrative assistance to City Council appointed boards and commissions.

OBJECTIVES

To effectively work with developers, industries, drilling operators, and the citizens of Cleburne to resolve problems and complaints in a timely manner and plan for the future growth of the City by long range planning for water, wastewater, solid waste, streets, and storm drainage, in a cost effective manner.

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Administrative Coordinator	17	1	1	1
TOTAL		1	1	1
Part Time		2	1	1

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	164,057	167,956	147,250	128,894
BENEFITS	57,027	61,407	54,450	42,063
SUPPLIES & MATERIALS	5,947	8,070	7,550	7,900
M&R - EQUIPMENT & VEHICLES	580	800	1,200	1,470
CONTRACTURAL & MISC SERVICES	10,260	11,602	11,112	27,799
TOTAL 01-71	\$ 237,871	\$ 249,835	\$ 221,562	\$ 208,126

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	160,532	162,206	142,000	123,644
8130 OVERTIME	3,265	5,000	5,000	5,000
8190 NON-CASH BENEFITS	260	750	250	250
8210 SOCIAL SECURITY CONTRIBUTIONS	9,943	10,367	8,850	7,976
8220 MEDICARE CONTRIBUTIONS	2,325	2,424	2,100	1,865
8230 RETIREMENT CONTRIBUTIONS	24,692	26,576	24,250	25,803
8240 HEALTH/LIFE INSURANCE	20,067	22,040	19,250	6,419
8301 OFFICE SUPPLIES	3,535	4,400	3,200	3,200
8308 BOOKS & SUBSCRIPTIONS	115	100	100	100
8322 CLOTHING	-	100	-	-
8336 FUEL & LUBRICANTS	1,907	1,920	2,900	3,200
8357 MEDICAL SUPPLIES	18	-	-	-
8399 OTHER SUPPLIES	372	1,550	1,350	1,400
8557 M&R - VEHICLES	534	600	700	1,170
8559 M&R - OFFICE EQUIPMENT	46	200	500	300
8636 COMMUNICATIONS	2,082	2,050	2,065	2,070
8643 DUES	421	925	825	825
8660 POSTAGE	170	350	200	8,200
8664 PROFESSIONAL SERVICES	2,210	-	750	9,000
8670 VEHICLE USE FEE	3,856	4,872	4,872	3,984
8684 TRAINING	1,291	1,500	1,100	1,500
8690 TRAVEL EXPENSES	226	1,820	1,200	2,120
8699 OTHER MISCELLANEOUS SERVICES	4	85	100	100
TOTAL 01-71	\$ 237,871	\$ 249,835	\$ 221,562	\$ 208,126

ENGINEERING SUMMARY

DEPARTMENT
Engineering

0172

DIVISION
Public Works

MISSION STATEMENT

To ensure that all public infrastructures are designed and constructed to operate and function properly, safely, and efficiently. Provide the citizens of Cleburne and all other city departments the most up to date information, innovative design and utilize the latest technologies to better serve the public in the most professional manner possible.

PROGRAM DESCRIPTION

1. **Public Works Projects:** This includes the design and development of plans, and specifications, bidding, contract administration, and inspections of streets, water, sewer, landfill, and storm drainage construction projects.
2. **Community Development Projects (New Subdivisions):** This includes review of the plats, engineering plans and inspection of all new community facilities being developed.
3. **Base Mapping:** This includes maintaining all streets, water and sewer lines, subdivisions, lots and blocks, etc. on the computer mapping system.
4. **GIS:** Develop and maintain an accurate GIS for the City.
5. **Thematic Mapping:** Making special use maps from the base maps.
6. **Engineering Records Maintenance:** Plats, construction plans, surveys, etc.
7. **Flood Plan Administration:** This includes enforcing the Flood Damage Prevention Ordinance and providing that information to the public.
8. **Staff Support:** This includes engineering support for the street, water, and sewer departments as needed.
9. **Planning and Zoning (P&Z) Support:** This includes:
 - a. Answering questions from the public on zoning and subdivision ordinance.
 - b. Assisting the P&Z and ZBA Commissions.

OBJECTIVES

1. Update standard construction specifications and construction details so that it reflects the latest technology and construction practice.
2. Place as much valuable information as possible on the computer mapping system, working with the IT Department to expand the GIS database.
3. Place all new plats on the mapping system within one month of being filed.
4. Provide assistance in developing a capital improvements program for streets, water, sewer, and drainage when required.
5. Manage floodplain using FEMA and local guidelines and rules.
6. Provide plan reviews in a timely manner to assist in speeding the development process.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1 Queries from the Public			
a. Storm Drainage	47	60	55
b. Flood Plain Determinations	53	85	70
c. Determining Zoning for the Public	114	130	120
d. General Maps	77	75	80
2 Construction projects	8	7	8
3 Street Projects	4	5	4
4 Storm Drainage Design	4	6	4
5 Water & Sewer Design	5	4	5
6 Surveying	45 hours	55 hours	50 hours
7 Master Plan	30 hours	40 hours	35 hours
8 Flood Plain Administration	80 hours	130 hours	100 hours
9 Mapping Zoning	210 hours	200 hours	215 hours
10 Thematic mapping	315 hours	265 hours	270 hours
11 Map updates	145 hours	150 hours	160 hours

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Senior Engineer	N/A	1	1	1
Engineering Technician	18	1	1	1
TOTAL		2	2	2
Part Time		0	1	1

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	163,567	128,178	115,200	126,298
BENEFITS	56,187	57,928	38,680	50,129
SUPPLIES & MATERIALS	3,584	4,920	4,000	4,900
M&R - EQUIPMENT & VEHICLES	7,516	11,400	13,500	12,900
CONTRACTURAL & MISC SERVICES	9,582	13,626	13,426	17,185
TOTAL 01-72	\$ 240,436	\$ 216,052	\$ 184,806	\$ 211,412

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	162,312	125,178	115,000	126,098
8130 OVERTIME	1,090	2,500	-	-
8190 NON-CASH BENEFITS	165	500	200	200
8210 SOCIAL SECURITY CONTRIBUTIONS	10,037	7,916	6,780	7,818
8220 MEDICARE CONTRIBUTIONS	2,347	1,851	1,600	1,828
8230 RETIREMENT CONTRIBUTIONS	25,886	21,603	19,000	25,292
8240 HEALTH/LIFE INSURANCE	17,917	26,558	11,300	15,191
8301 OFFICE SUPPLIES	513	1,400	1,000	1,150
8308 BOOKS & SUBSCRIPTIONS	38	-	-	100
8322 CLOTHING	195	200	200	100
8336 FUEL & LUBRICANTS	2,793	3,220	2,700	2,950
8364 MINOR EQUIPMENT	-	-	-	500
8399 OTHER SUPPLIES	45	100	100	100
8539 M&R - INSTRUMENTS	-	200	200	200
8545 M&R - EQUIPMENT	-	-	1,550	-
8557 M&R - VEHICLES	968	3,000	1,500	750
8559 M&R - OFFICE EQUIPMENT	2,664	3,000	1,450	3,500
8577 M&R - SOFTWARE	3,884	5,200	8,800	8,450
8636 COMMUNICATIONS	2,104	2,400	2,200	2,800
8643 DUES	320	800	800	690
8652 FEES & PERMITS	312	500	500	500
8660 POSTAGE	12	150	150	150
8664 PROFESSIONAL SERVICES	2,315	3,000	3,000	7,000
8670 VEHICLE USE FEE	3,276	3,276	3,276	2,595
8684 TRAINING	685	2,000	2,000	1,950
8690 TRAVEL EXPENSES	528	1,500	1,500	1,500
8699 OTHER MISCELLANEOUS SERVICES	30	-	-	-
TOTAL 01-72	\$ 240,436	\$ 216,052	\$ 184,806	\$ 211,412

PLANNING & ZONING SUMMARY

DEPARTMENT
Planning & Zoning

0174

DIVISION
Development Services

MISSION STATEMENT

To promote the health, safety and welfare of the citizens of Cleburne by the fair and impartial administration and implementation of the Comprehensive Land Use Plan, Thoroughfare Plan and Subdivision and Zoning Ordinances in order to balance the residential, commercial, industrial, recreational and educational needs of the city.

PROGRAM DESCRIPTION

The Planning and Zoning Department is responsible for answering questions from the public on the Zoning and Subdivision Ordinances; assisting the Planning and Zoning Commission, Zoning Board of Adjustment and Historical Preservation Commission; providing proper notice of all official meetings of the Commissions; making all preparations for the meetings including preparing all agendas and packets for the Commissions; keeping record of the minutes of the meets and all correspondence of the Commissions; preparing and presenting the Action Items for City Council consideration and review of building plan submittals to determine if the property is properly zoned and platted.

GOALS

To provide efficient and timely customer service and review and review and implement procedures to increase public satisfaction and remain in compliance with City and State regulations and procedures.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Rezoning	11	24	18
2. Specific Use Permits	3	2	3
3. Preliminary Plats	1	1	2
4. Final Plats	13	22	26
5. Replats	10	20	20
6. Minor Plats	3	2	8
7. Request for Variances	4	3	4

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Coordinator	25	1	1	1
TOTAL		1	1	1
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2010	2011	2012	
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	55,600	57,265	57,305	57,440
BENEFITS	24,164	26,684	26,200	26,996
SUPPLIES & MATERIALS	3,993	5,050	3,050	3,250
M&R - EQUIPMENT & VEHICLES	457	500	500	500
CONTRACTURAL & MISC SERVICES	4,479	7,325	4,500	4,550
TOTAL 01-74	\$ 88,693	\$ 96,824	\$ 91,555	\$ 92,736

ACCOUNT	2010	2011	2012	
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	55,560	57,265	57,130	57,265
8190 NON-CASH BENEFITS	40	-	175	175
8210 SOCIAL SECURITY CONTRIBUTIONS	3,111	3,550	3,200	3,550
8220 MEDICARE CONTRIBUTIONS	728	830	750	830
8230 RETIREMENT CONTRIBUTIONS	8,796	9,689	9,700	11,486
8240 HEALTH/LIFE INSURANCE	11,529	12,615	12,550	11,130
8301 OFFICE SUPPLIES	3,368	4,800	2,800	3,000
8308 BOOKS & SUBSCRIPTIONS	272	-	-	-
8399 OTHER SUPPLIES	353	250	250	250
8559 M&R - OFFICE EQUIPMENT	457	500	500	500
8636 COMMUNICATIONS	747	800	800	800
8643 DUES	1,242	1,285	1,200	900
8652 FEES & PERMITS	1,344	1,200	1,600	1,500
8660 POSTAGE	817	1,000	900	850
8664 PROFESSIONAL SERVICES	-	2,500	-	-
8699 OTHER MISCELLANEOUS SERVICES	329	540	-	500
TOTAL 01-74	\$ 88,693	\$ 96,824	\$ 91,555	\$ 92,736

INSPECTIONS SUMMARY

DEPARTMENT
Inspections

0176

DIVISION
Development Services

MISSION STATEMENT

The Building Inspection Department strives for excellent public relations while ensuring compliance with all adopted building codes and ordinances. This department continues to ensure the health, safety, and welfare of the public by the enforcement of the codes for all construction and the removal of unsafe structures in order to provide a safe and suitable environment.

PROGRAM DESCRIPTION

1. Review each of the following as it is updated by the major codes: building, electrical, plumbing, mechanical, zoning and various other codes, and make recommendations to the respective boards that oversee them.
2. Encourage preliminary plan review with interested parties with respect to the codes, zoning, and subdivision rules.
3. Administer the permitting procedure, record keeping, legal issues, and the enforcement of the codes.
4. Coordinate all administrative requirements, commission hearings, and court proceedings of the Building & Standards Commission regarding unsafe or dangerous structures.

OBJECTIVES

1. Upgrade computer program to maintain permits and achieve efficient data entry and retrieval.
2. Adopt current codes and keep all ordinances updated as necessary.
3. Acquire professional knowledge through educational seminars regarding legal issues & code changes.
4. Establish a thorough plan review program.
5. Ensure all building codes are enforced through appropriate inspections.
6. Respond to inspections in a timely manner.
7. Ensure enforcement of the zoning ordinance.

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Chief Building Inspector	28	1	1	1
Assistant Building Inspector	20	2	1	1
Permitting Technician	14	1	0	1
Clerk	11	0	0	0
TOTAL		4	2	3
Part Time		0	0	0

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Permits Issued	2049	1888	1816
a. Building	360	257	250
b. Electrical	427	300	293
c. Plumbing	361	319	315
d. Heating and Air Conditioning	197	268	215
e. Other (Signs, Driveways, etc.)	552	568	570
2. Certificates of Occupancy	152	178	173
3. Total Inspection Trips	4538	3450	3438
4. Building Standards Agenda: Total	60	62	59
a. Repaired	23	20	20
b. Condemned	37	15	15
c. In Progress	0	0	0
5. Substandard Structures: Repair Notice	0	0	0
a. Repaired	0	0	0
b. In Progress	0	0	0
Total Trips: Substandard Building	200	250	220
6. Board Meetings Attended - Hours	92	71	74
a. Planning & Zoning Commission	24	24	24
b. Substandard Housing Commission	24	24	24
c. Zoning Board of Adjustments	8	3	4
d. Electrical Board	0	0	0
7. Plan Reviews	540	545	570
8. Specific Use Permit Inspections	21	20	21

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	205,106	155,479	161,600	171,414
BENEFITS	82,393	59,883	62,700	70,683
SUPPLIES & MATERIALS	6,070	5,856	6,650	7,400
M&R - EQUIPMENT & VEHICLES	1,401	2,550	3,200	3,797
CONTRACTURAL & MISC SERVICES	12,606	16,047	14,587	16,559
TOTAL 01-76	\$ 307,576	\$ 239,815	\$ 248,737	\$ 269,853

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	204,481	154,379	161,000	170,814
8130 OVERTIME	-	600	600	600
8190 NON-CASH BENEFITS	625	500	-	-
8210 SOCIAL SECURITY CONTRIBUTIONS	12,316	9,997	9,800	10,628
8220 MEDICARE CONTRIBUTIONS	2,881	2,370	2,350	2,485
8230 RETIREMENT CONTRIBUTIONS	32,446	26,323	27,300	34,381
8240 HEALTH/LIFE INSURANCE	34,750	21,193	23,250	23,189
8301 OFFICE SUPPLIES	1,099	600	650	850
8308 BOOKS & SUBSCRIPTIONS	58	600	600	750
8322 CLOTHING	189	250	250	300
8336 FUEL & LUBRICANTS	4,523	4,006	4,800	5,300
8399 OTHER SUPPLIES	201	400	350	200
8557 M&R - VEHICLES	1,110	1,400	1,000	1,400
8559 M&R - OFFICE EQUIPMENT	291	400	200	400
8577 M&R - SOFTWARE	-	750	2,000	1,997
8636 COMMUNICATIONS	2,856	3,300	3,625	4,300
8643 DUES	1,247	1,105	1,000	1,105
8660 POSTAGE	646	800	600	600
8662 PRINTING	366	400	450	450
8664 PROFESSIONAL SERVICES	1,807	2,200	1,000	1,000
8670 VEHICLE USE FEE	4,820	4,662	4,662	3,974
8684 TRAINING	815	1,695	1,500	2,445
8690 TRAVEL EXPENSES	40	1,885	1,750	2,685
8699 OTHER MISCELLANEOUS SERVICES	9	-	-	-
TOTAL 01-76	\$ 307,576	\$ 239,815	\$ 248,737	\$ 269,853

FLEET MAINTENANCE SUMMARY

DEPARTMENT
Fleet Maintenance

0178

DIVISION
Public Services - Community

MISSION STATEMENT

To keep all city vehicles and equipment in good working condition and to better serve the public in compliance with all state laws and regulations.

PROGRAM DESCRIPTION

The purpose of this program is to maintain and repair city vehicles and equipment. By maintaining these vehicles and equipment, the useful life of the item will be extended. This will ensure that city employees working in the field will have little down time.

OBJECTIVES

1. To make all City equipment as safe and dependable as possible.
2. To do as many in-house repairs as are cost effective and maintain accurate computer records of all services performed.
3. To extend the life of all City vehicles and equipment by 50% of current life expectancy.
4. Maintain a Preventative Maintenance Program to help reduce down time and service calls.
5. Meet all EPA regulations, such as recycling oils, anti-freeze, batteries, freon, and tires.
6. Obtain updated tools and equipment for efficient and precise work.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Number of vehicles serviced	640	415	447
2. Number of vehicles repaired (Mechanical)	706	870	710
3. Number of tires repaired	103	105	105
4. Number of tires replaced	304	301	310
5. After hours and emergency calls	302	305	305

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Fleet Maintenance Supervisor	26	1	1	1
Senior Auto Mechanic	19	1	1	1
Auto Mechanic	16	3	3	2
Mechanic Helper	10	2	2	1
TOTAL		7	7	5
Part Time		1	0	1

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	327,915	325,786	246,700	234,539
BENEFITS	151,104	160,561	120,000	117,072
SUPPLIES & MATERIALS	63,233	40,631	36,850	40,220
M&R - LAND, STRUCTURES & STREETS	3,071	4,000	3,100	5,600
M&R - EQUIPMENT & VEHICLES	29,578	20,810	22,310	20,910
CONTRACTURAL & MISC SERVICES	30,601	33,574	29,484	27,499
TOTAL 01-78	\$ 605,502	\$ 585,362	\$ 458,444	\$ 445,840

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	314,025	311,936	240,000	225,839
8130 OVERTIME	11,752	12,000	6,000	8,000
8190 NON-CASH BENEFITS	2,138	1,850	700	700
8210 SOCIAL SECURITY CONTRIBUTIONS	19,588	20,084	14,500	14,498
8220 MEDICARE CONTRIBUTIONS	4,581	4,697	3,500	3,391
8230 RETIREMENT CONTRIBUTIONS	51,827	54,810	40,500	46,903
8240 HEALTH/LIFE INSURANCE	75,108	80,970	61,500	52,280
8301 OFFICE SUPPLIES	206	400	400	400
8322 CLOTHING	2,417	3,520	2,700	3,520
8336 FUEL & LUBRICANTS	6,658	7,267	7,100	7,800
8343 LAUNDRY & CLEANING SUPPLIES	2,488	600	1,050	700
8357 MEDICAL SUPPLIES	133	100	100	100
8382 UTILITY - ELECTRICAL FEES	8,875	10,086	8,200	9,500
8385 UTILITY - GAS FEE	10,896	10,467	7,600	8,500
8388 UTILITY - WATER & SEWER FEES	1,948	2,191	1,700	1,700
8399 OTHER SUPPLIES	29,612	6,000	8,000	8,000
8419 M&R - STRUCTURES	3,006	3,000	1,500	5,100
8431 M&R - GROUNDS	65	1,000	1,600	500
8545 M&R - EQUIPMENT	16,505	10,000	10,000	10,000
8557 M&R - VEHICLES	7,620	5,000	6,500	5,000
8559 M&R - OFFICE EQUIPMENT	789	500	500	500
8569 M&R - RADIOS	-	-	-	100
8577 M&R - SOFTWARE	4,664	5,310	5,310	5,310
8636 COMMUNICATIONS	5,829	4,320	3,200	3,200
8664 PROFESSIONAL SERVICES	1,500	-	-	-
8670 VEHICLE USE FEE	21,794	24,764	24,764	20,979
8672 RENTAL OF EQUIPMENT	1,315	1,500	1,020	1,020
8684 TRAINING	156	2,000	200	2,000
8690 TRAVEL EXPENSES	-	750	200	200
8699 OTHER MISCELLANEOUS SERVICES	7	240	100	100
TOTAL 01-78	\$ 605,502	\$ 585,362	\$ 458,444	\$ 445,840

STREET DEPARTMENT SUMMARY

DEPARTMENT
Street Department

0179

DIVISION
Public Works

MISSION STATEMENT

To ensure safe and efficient passage on all streets inside Cleburne City limits.

PROGRAM DESCRIPTION

The Street Department provides services to the citizens of Cleburne including:

- Repair, maintain and sweep 175 miles of paved streets
- Maintain 100 acres of drainage right of ways, including 28 miles of storm sewer
- Maintain approximately 3,000 street signs and 7 traffic signals
- Mow rights of ways
- Repair utility cuts

OBJECTIVES

- Continue the city mill and overlay program.
- Continue the city preventative maintenance program with crack sealing and micro surfacing.
- Resume responsibility of water and sewer repair patches.
- Mow right of ways and drainage facilities quarterly.
- Respond to and remedy requests and complaints in a timely and efficient manner.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Miles of streets paved	7.05	1.70	1.50
2. Miles micro surfaced	0.95	0.00	1.70
3. Miles of streets crack sealed	11.30	6.30	7.00

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Street Superintendent	26	1	1	1
Street Foreman	17	1	1	1
Motor Grader Operator	14	1	1	1
Signal Technician	14	1	0	0
Heavy Equipment Operator	13	2	2	2
Sign Technician	12	1	1	1
Light Equipment Operator	11	1	1	1
Clerk	11	1	1	1
Maintenance Worker	10	5	5	5
TOTAL		14	13	13
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	433,345	450,774	390,500	422,203
BENEFITS	207,703	233,991	195,350	197,876
SUPPLIES & MATERIALS	295,343	282,166	281,260	293,350
M&R - LAND, STRUCTURES & STREETS	533,895	440,800	452,500	355,500
M&R - EQUIPMENT & VEHICLES	40,940	38,500	52,320	34,300
CONTRACTURAL & MISC SERVICES	85,110	84,411	77,385	88,655
TOTAL 01-79	\$ 1,596,336	\$ 1,530,642	\$ 1,449,315	\$ 1,391,884

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	425,940	437,874	388,000	412,203
8130 OVERTIME	7,397	10,000	2,500	10,000
8190 NON-CASH BENEFITS	8	2,900	-	-
8210 SOCIAL SECURITY CONTRIBUTIONS	26,179	27,768	23,500	26,177
8220 MEDICARE CONTRIBUTIONS	6,123	6,494	5,600	6,122
8230 RETIREMENT CONTRIBUTIONS	68,563	75,780	66,000	74,358
8240 HEALTH/LIFE INSURANCE	106,838	123,949	100,250	91,219
8301 OFFICE SUPPLIES	297	700	400	200
8308 BOOKS & SUBSCRIPTIONS	19	-	-	-
8322 CLOTHING	7,788	7,000	6,000	7,000
8336 FUEL & LUBRICANTS	39,989	44,294	40,000	44,000
8357 MEDICAL SUPPLIES	141	150	150	150
8364 MINOR EQUIPMENT	1,250	-	800	-
8382 UTILITY - ELECTRICAL FEES	7,523	10,948	7,900	9,600
8383 UTILITY - STREET LIGHT ELECTRICAL FEES	221,210	208,000	216,700	222,000
8385 UTILITY - GAS FEE	5,423	5,233	3,750	4,800
8388 UTILITY - WATER & SEWER FEES	536	841	560	600
8399 OTHER SUPPLIES	11,167	5,000	5,000	5,000
8407 M&R - BRIDGES & DAMS	(500)	-	-	-
8419 M&R - STRUCTURES	681	800	500	500
8467 M&R - STREETS, CURBS & ALLEYS	492,700	400,000	400,000	350,000
8479 M&R - WALKS & FENCES	1,250	-	-	-
8499 M&R - OTHER	39,764	40,000	52,000	5,000
8545 M&R - EQUIPMENT	3,706	3,000	7,200	15,000
8557 M&R - VEHICLES	31,767	30,000	40,000	15,000
8559 M&R - OFFICE EQUIPMENT	150	500	120	300
8575 M&R - SIGNAL LIGHTS	5,317	5,000	5,000	4,000
8636 COMMUNICATIONS	3,402	3,616	3,000	2,870
8643 DUES	236	250	240	240
8660 POSTAGE	143	200	-	-
8664 PROFESSIONAL SERVICES	1,413	10,000	4,000	5,000
8670 VEHICLE USE FEE	75,776	69,370	69,370	79,570
8672 RENTAL OF EQUIPMENT	2,097	-	-	-
8684 TRAINING	1,560	450	350	450
8690 TRAVEL EXPENSES	483	525	425	525
TOTAL 01-79	\$ 1,596,336	\$ 1,530,642	\$ 1,449,315	\$ 1,391,884

SANITATION SUMMARY

DEPARTMENT
Sanitation

0191

DIVISION
Public Works

MISSION STATEMENT

The mission of the Sanitation Department is to provide the citizens of Cleburne with efficient and dependable trash collection services, to provide collection and recycling of yard waste, and to comply with applicable state and federal environmental regulations in an efficient and cost effective manner.

PROGRAM DESCRIPTION

To provide garbage bags to the distribution points as a convenience to the citizens, to aid in the collection and disposal of municipal solid waste in a safe and timely manner for the health and sanitation needs of the citizens that it serves. To offer a bulk/brush pick up curbside. To promote a cleaner community through projects such as special collections, illegal dumpsite cleanup, servicing of the garbage barrels placed in the downtown district, and providing a special porch pickup for the elderly and disabled. To provide a facility which can accept and transfer municipal solid waste generated within the City of Cleburne, and coordinate with other sanitation agencies to assure disposal, in accordance with TCEQ regulations. To operate the 88 acre sanitary landfill, while ensuring compliance with all State and Federal regulations, and to operate a mulching/shredding and recycling drop off facility to reduce the amount of waste being disposed of in landfills for the community. These are just some of the responsibilities of the collection department; in a word our program is "Service".

OBJECTIVES

1. Pick up residential and small commercial solid waste twice weekly.
2. Transfer and dispose of City of Cleburne solid waste.
3. Save taxpayers money by reducing the amount of waste going to Landfill.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Average houses per residential route	710	725	725
2. Average tons per residential route	9	9	9
3. Tons of commercial industrial waste	22,760	30,000	30,000
4. Tons of Waste Transferred	47,664	50,000	50,000
5. Transfer Revenues	498,747	445,000	445,000
6. Number of Individual Pickup/Trailer	29,706	28,000	30,000
7. Cubic Yards to Landfill	5,200	5,000	5,000

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Sanitation Superintendent	26	1	1	1
Foreman	17	1	1	1
Crewleader	13	1	1	1
Heavy Equipment Operator	13	3	3	3
Sanitation Worker	11	13	14	8
Solid Waste Worker	11	1	0	0
TOTAL		20	20	14
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	723,590	766,137	634,900	663,540
BENEFITS	367,877	406,281	353,750	352,856
SUPPLIES & MATERIALS	244,158	267,911	239,000	208,095
M&R - LAND, STRUCTURES & STREETS	12,740	6,500	5,750	5,500
M&R - EQUIPMENT & VEHICLES	79,611	79,150	73,940	63,351
CONTRACTURAL & MISC SERVICES	2,200,420	2,250,043	2,243,285	2,221,479
CAPITAL OUTLAY - LAND & STRUCTURES	5,609	-	-	-
TOTAL 01-91	\$ 3,634,005	\$ 3,776,022	\$ 3,550,625	\$ 3,514,821

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	702,437	732,237	610,000	631,640
8130 OVERTIME	19,987	31,000	24,000	31,000
8190 NON-CASH BENEFITS	1,166	2,900	900	900
8210 SOCIAL SECURITY CONTRIBUTIONS	43,392	47,321	38,000	41,084
8220 MEDICARE CONTRIBUTIONS	10,148	11,067	8,750	9,608
8230 RETIREMENT CONTRIBUTIONS	114,404	129,140	108,000	132,909
8240 HEALTH/LIFE INSURANCE	199,933	218,753	199,000	169,255
8301 OFFICE SUPPLIES	469	900	800	900
8315 CHEMICAL SUPPLIES	1,116	1,100	900	1,000
8322 CLOTHING	11,193	12,800	10,500	10,445
8336 FUEL & LUBRICANTS	82,577	82,513	108,000	110,800
8343 LAUNDRY & CLEANING SUPPLIES	523	1,500	1,100	1,200
8357 MEDICAL SUPPLIES	575	600	450	500
8378 SANITATION - GARBAGE BAGS	126,225	140,000	95,000	56,250
8382 UTILITY - ELECTRICAL FEES	18,204	25,594	17,000	23,000
8388 UTILITY - WATER & SEWER FEES	2,045	904	3,250	2,000
8399 OTHER SUPPLIES	1,231	2,000	2,000	2,000
8419 M&R - STRUCTURES	12,283	3,500	5,000	3,500
8431 M&R - GROUNDS	457	3,000	750	2,000
8545 M&R - EQUIPMENT	372	10,000	5,000	10,000
8557 M&R - VEHICLES	77,883	67,500	67,500	51,851
8559 M&R - OFFICE EQUIPMENT	516	650	600	650
8577 M&R - SOFTWARE	840	1,000	840	850
8636 COMMUNICATIONS	3,151	3,200	2,800	3,000
8643 DUES	191	1,158	850	1,158
8652 FEES & PERMITS	1,662	1,500	1,500	1,500
8664 PROFESSIONAL SERVICES	2,121,889	2,161,600	2,156,500	2,159,650
8670 VEHICLE USE FEE	62,371	66,415	66,415	38,001
8672 RENTAL OF EQUIPMENT	1,447	1,620	1,620	1,620
8684 TRAINING	726	2,750	2,000	2,750
8690 TRAVEL EXPENSES	587	2,800	600	2,800
8699 OTHER MISCELLANEOUS SERVICES	8,396	9,000	11,000	11,000
8880 CAPITAL - IMPROVEMENTS	5,609	-	-	-
TOTAL 01-91	\$ 3,634,005	\$ 3,776,022	\$ 3,550,625	\$ 3,514,821

General Debt Service Fund

GENERAL DEBT SERVICE

Fund 02

Summary of Receipts & Disbursements

2011-2012

	Actual 2009-2010	Estimated 2010-2011	Proposed 2011-2012
Beginning Fund Balance	\$ 100,295	\$ 60,086	\$ 78,368
Receipts:			
Tax Receipts	0	3,200,000	3,100,000
Proceeds from Bonds	0	0	0
Interest on Investments	4,830	2,000	2,000
TOTAL RECEIPTS	4,830	3,202,000	3,102,000
Transfer from Other Funds	3,939,179	1,003,219	1,869,723
Transfer from Performance Capital Fund	0	494,192	988,384
Transfer from TIF	212,390	212,390	18,000
TOTAL FUNDS AVAILABLE	4,256,694	4,971,887	6,056,474
Expenditures:			
Trash Truck Lease Payment	0	0	120,000
TIF Payments	212,390	212,390	18,000
Debt Financing	25,553	0	0
Performance Contract SECO Payments	0	494,192	988,384
PD-Muni Court Bond Payments	29,830	75,955	877,030
Principal Requirements	2,085,000	2,190,000	2,330,000
Interest Requirements	1,815,211	1,800,000	1,675,000
Agent Fees-Bond Costs	28,624	120,982	5,000
TOTAL BUDGETED EXPENDITURES	4,196,608	4,893,519	6,013,413
Ending Fund Balance	\$ 60,086	\$ 78,368	\$ 43,061

GENERAL DEBT SERVICE

Statement of Bond Indebtedness

2011-2012

Title, Issue Year and Purpose	Term (Years)	Original Issue Amount	Retired in Previous Years	Debt Balance 10/1/2011
General Obligation Refunding Bonds, Series 2003 Refunding \$480,000 of 94 Certificate of Obligation Refunding \$4,060,000 of 97 Certificate of Obligation	9	4,880,000	4,095,000	785,000
Waterworks and Sewer System Revenue Certificates of Obligation, Series 2004 Constructing and Improving a City Golf Course, City Streets, and Gutter Systems. Purchasing & Upgrading Geographical Information Systems - Including Software and Hardware. Professional Services Rendered in Connection with Financing Foregoing Projects & Items	20	4,500,000	1,735,000	2,765,000
General Obligation Taxable Refunding Bonds, Series 2004 (Ponderosa Power-Tenaska-Brazos Electric) Refunding \$3,825,000 of Series 1996 Certificate Of Obligation Improvements & Extensions to Water and Sewer Lines	15	3,825,000	1,295,000	2,530,000
General Obligation Refunding Bonds, Series 2008 Refunding \$7,065,055 of 98 Certificate of Obligation	10	10,890,000	1,250,000	9,640,000
Certificates of Obligation, Series 2009 Performance Contract Financing supported by operational savings.	12	2,297,000	0	2,297,000
General Obligation Refunding Bonds, Series 2010 Refunding of General Obligation Series 2001 Sr. Citizens Roof, Annex Bldg., & Esquire Theater Improvements Boone Street Bridge, Airport Improvements, Nolan River Grant Match Kilpatrick Street, Highway 67, & Parks Improvements, Master Plan East Buffalo Creek & Miscellaneous Storm Drainage, Fire Stations, Incinerator Improvements, Street Maintenance, & Preemption Devices	12	\$ 5,848,413	\$ 0	\$ 5,848,413
		\$ 32,240,413	\$ 8,375,000	\$ 23,865,413
4B Sales Tax				
Refunding and Improvements Bonds, Series 2007 (SELF-SUPPORTED DEBT) Including an additional 5,000,000 Refunding Series 2002 \$12,400,000 Certificate of Obligation	25	\$ 16,280,000	\$ 175,000	\$ 16,105,000
Mineral & Lease Royalty Taxable Bonds, Series 2010 (SELF-SUPPORTED DEBT) Purchase of facilities for Police Department & Municipal Court	25	\$ 1,720,000	\$ 0	\$ 1,720,000
		\$ 18,000,000	\$ 175,000	\$ 17,825,000
		\$ 50,240,413	\$ 8,550,000	\$ 41,690,413

GENERAL DEBT SERVICE

Debt Service Requirements

2011-2012

Issue Year	Title and Purpose	Outstanding 10/1/2011	Current Requirements		
			Principal	Interest	Total
2003	General Obligation Refunding Bonds ('94 and '97) Certificates of Obligation	785,000	785,000	12,325	797,325
2004	Tax & Wastewater & Sewer System (Limited Pledge) Revenue Certificates of Obligation	2,765,000	275,000	170,814	445,814
2004	General Obligation Taxable Refunding 1996 Bonds Ponderosa Power (Tenaska)	2,530,000	265,000	120,355	385,355
2008	General Obligation Refunding 1998 Bonds	9,640,000	485,000	421,388	906,388
2009	Certificates of Obligation Series 2009	2,297,000	-	107,959	107,959
2010	General Obligation Refunding Bonds Series 2010 (refunded General Obligation Series 2001)	5,848,413	35,000	151,350	186,350
Budget Requirement 2011-2012		23,865,413	1,845,000	984,189	2,829,189
2007	4B Sales Tax Revenue Refunding and Improvements Bonds, Refunding 2002 & additional 5,000,000	16,105,000	485,000	687,243	1,172,243
2010	Mineral & Lease Royalty Taxable Bonds Series 2010	1,720,000	850,000	27,030	877,030
Total Self-Supporting Debt		17,825,000	1,335,000	714,272	2,049,272
GRAND TOTAL - Current Requirement			3,180,000	1,698,461	4,878,461
TOTAL BONDS OUTSTANDING		41,690,413			

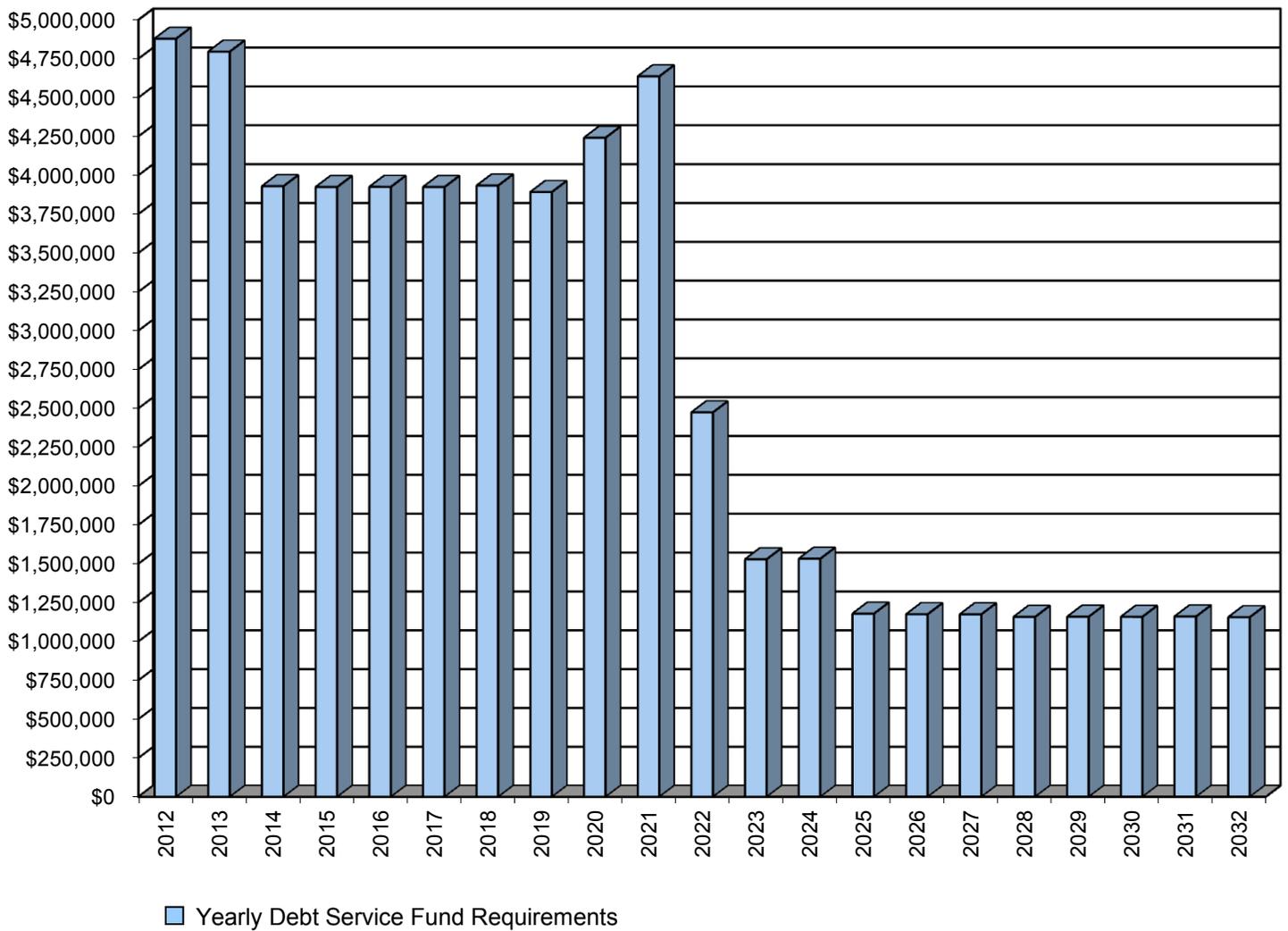
GENERAL DEBT SERVICE

Schedule of Requirements

2011-2012

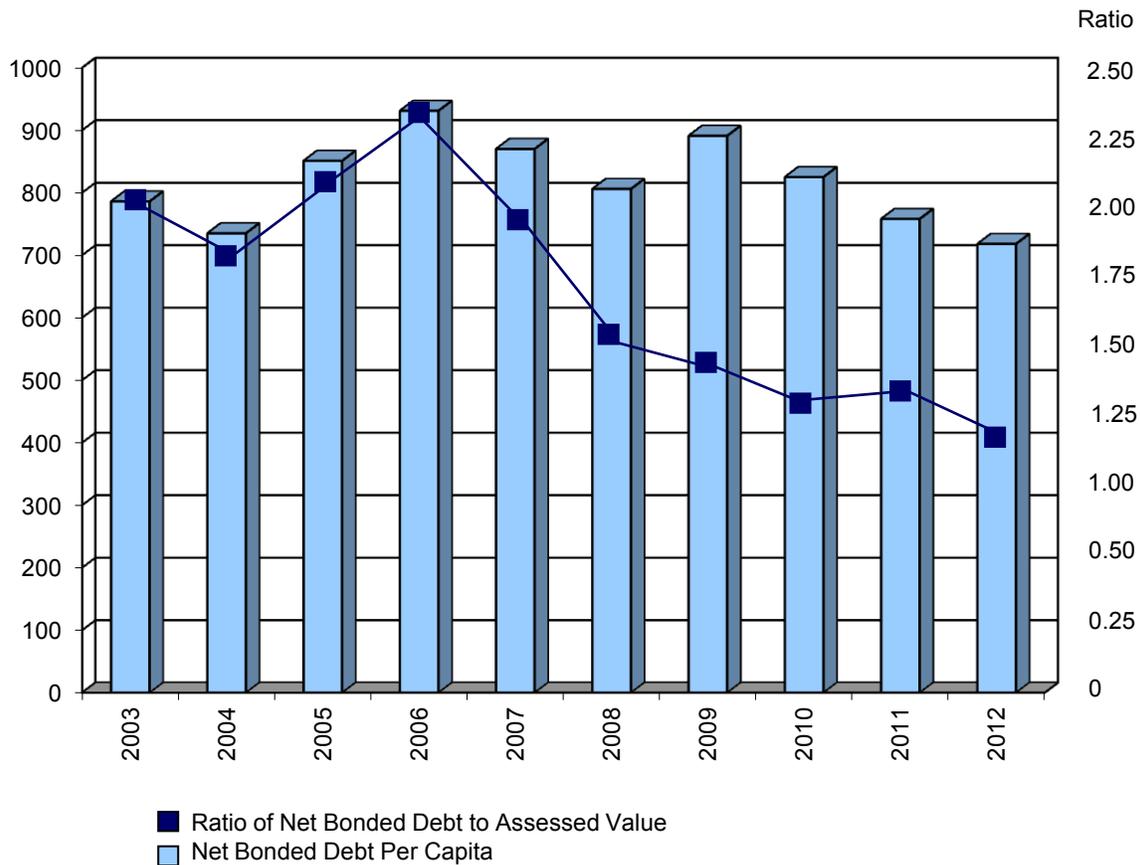
Fiscal Year	Principal	Self-Supported Principal	Interest	Self-Supported Interest	Total
2011-2012	1,845,000	1,335,000	984,189	714,272	4,878,461
2012-2013	1,750,000	1,375,000	994,684	675,447	4,795,131
2013-2014	1,840,000	530,000	912,602	646,743	3,929,344
2014-2015	1,925,000	555,000	818,742	625,043	3,923,784
2015-2016	2,030,000	580,000	712,429	602,343	3,924,772
2016-2017	2,140,000	605,000	599,989	578,643	3,923,631
2017-2018	2,260,000	630,000	489,495	553,943	3,933,437
2018-2019	2,312,881	655,000	395,922	527,915	3,891,718
2019-2020	2,712,532	685,000	343,809	499,760	4,241,101
2020-2021	3,220,000	715,000	231,425	469,660	4,636,085
2021-2022	1,195,000	745,000	95,650	437,991	2,473,641
2022-2023	300,000	775,000	48,500	404,741	1,528,241
2023-2024	335,000	810,000	16,750	370,069	1,531,819
2024-2025	0	845,000	0	333,338	1,178,338
2025-2026	0	880,000	0	294,525	1,174,525
2026-2027	0	920,000	0	254,025	1,174,025
2027-2028	0	945,000	0	212,063	1,157,063
2028-2029	0	990,000	0	168,525	1,158,525
2029-2030	0	1,035,000	0	122,963	1,157,963
2030-2031	0	1,085,000	0	75,263	1,160,263
2031-2032	0	1,130,000	0	25,425	1,155,425
	\$ 23,865,413	\$ 17,825,000	\$ 6,644,184	\$ 8,592,691	\$ 56,927,288

General Debt Service Fund Schedule of Requirements



The Principal and Interest requirement on all General Obligation Debt includes Self-Supported 4B Sales Tax issues with an outstanding balance of \$16,105,000 and \$1,720,000 supported by mineral and lease royalties. The outstanding balance at October 1, 2011 of all General Obligation Debt is \$41,690,413.

General Debt Service Ratios & History



Fiscal Year	Estimated Population (1)	Net Assessed Value (2)	Net General Bond Debt (3)	Ratio of Net Bonded Debt to Assessed Value	Net Bonded Debt Per Capita
2003	28,054	1,067,018,115	22,040,030	2.07	786
2004	28,106	1,157,248,434	20,655,866	1.78	735
2005	28,252	1,191,101,352	24,048,062	2.02	851
2006	28,368	1,160,327,499	26,417,527	2.28	931
2007	28,425	1,275,351,528	24,725,070	1.94	870
2008	28,639	1,538,404,994	23,069,593	1.50	806
2009	28,895	1,789,571,323	25,743,538	1.44	891
2010	29,337	1,887,592,221	24,194,538	1.28	825
2011	29,693	1,713,419,518	22,494,538	1.31	758
2012	30,053	1,737,065,515	21,568,413	1.24	718

Sources:

- 1) U.S. Bureau of Census Estimates
- 2) Central Appraisal District
- 3) Includes General Obligation and Certificates of Obligation Bonds which are supported by tax revenue (gross and net debt). Does not include \$ 17,825,000 in self-supported bond debt., or the performance contract supported debt of \$2,297,000.

Municipal Bonds Comparison 2011 Debt Survey

<i>General Obligation & Cert. of Obligation Bond Indebtedness</i>	<i>City(Population)</i>	<i>Revenue Bond Indebtedness</i>
148,650,000	<i>Waxahachie (28,300)*</i>	0
83,271,784	<i>Rockwall (37,490)</i>	10,775,000
74,260,000	<i>Burleson (35,050)**</i>	9,560,000
72,900,000	<i>Leander (27,650)**</i>	92,815,000
61,421,167	<i>West University Place (15,613)</i>	6,610,000
56,837,895	<i>Cedar Hill (46,300)</i>	10,250,000
40,805,000	<i>Coppell (39,750)</i>	0
38,621,087	<i>Southlake (27,282)</i>	31,905,215
36,335,002	<i>Lancaster (36,600)</i>	530,000
33,820,000	<i>Marble Falls (7,485)</i>	12,920,000
30,550,000	<i>Greenville (27,200)</i>	34,650,000
30,535,000	<i>Addison (15,737)</i>	0
24,105,000	<i>Keller (40,450)</i>	405,000
21,568,413	<i>Cleburne (30,053)</i>	71,005,000
20,458,100	<i>Lake Worth (4,889)</i>	210,000
16,720,408	<i>Ennis (19,795)</i>	17,669,592
12,365,000	<i>Watauga (24,350)**</i>	1,340,000
11,870,000	<i>Saginaw (20,783)</i>	5,510,000
10,215,000	<i>Weatherford (27,437)</i>	43,265,000
10,175,000	<i>Brownwood (20,402)</i>	0
5,880,000	<i>Farmers Branch (31,300)</i>	0
5,718,400	<i>Paris (26,539)</i>	15,093,800

Source: Texas Town and City Magazine, Annual Taxation and Debt Survey, 2011, www.tml.org.

*Data from 2009 was used as the above source did not have the 2011 information.

**Data from 2010 was used as the above source did not have the 2011 information.

CITY OF CLEBURNE

\$4,880,000

General Obligation Refunding Bonds

Series 2003

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-12	785,000.00	3.14%	2-15-12	12,324.50	8-15-12	0	797,324.50
	\$ 785,000.00			\$ 12,324.50		-	\$ 797,324.50

Interest Rate: 3.140%

Amount Issued: \$4,880,000.00

Amount Outstanding: \$785,000.00

Term (Years): 9 years

Paying Agent: The Bank of America #265

Pay Date: Principal 2/15
Interest 2/15 and 8/15

CITY OF CLEBURNE

\$4,500,000

Certificates of Obligation

Series 2004

Waterworks and Sewer System Revenue

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-12	275,000.00	3.350%	2-15-12	46,313.75	8-15-12	124,500.00	445,813.75
2-15-13	115,000.00	10.000%	2-15-13	124,500.00	8-15-13	118,750.00	358,250.00
2-15-14	130,000.00	10.000%	2-15-14	118,750.00	8-15-14	112,250.00	361,000.00
2-15-15	140,000.00	10.000%	2-15-15	112,250.00	8-15-15	105,250.00	357,500.00
2-15-16	155,000.00	10.000%	2-15-16	105,250.00	8-15-16	97,500.00	357,750.00
2-15-17	170,000.00	10.000%	2-15-17	97,500.00	8-15-17	89,000.00	356,500.00
2-15-18	190,000.00	10.000%	2-15-18	89,000.00	8-15-18	79,500.00	358,500.00
2-15-19	205,000.00	10.000%	2-15-19	79,500.00	8-15-19	69,250.00	353,750.00
2-15-20	225,000.00	10.000%	2-15-20	69,250.00	8-15-20	58,000.00	352,250.00
2-15-21	250,000.00	10.000%	2-15-21	58,000.00	8-15-21	45,500.00	353,500.00
2-15-22	275,000.00	10.000%	2-15-22	45,500.00	8-15-22	31,750.00	352,250.00
2-15-23	300,000.00	10.000%	2-15-23	31,750.00	8-15-23	16,750.00	348,500.00
2-15-24	335,000.00	10.000%	2-15-24	16,750.00	8-15-24	0	351,750.00
	\$ 2,765,000.00			\$ 994,313.75		\$ 948,000.00	\$ 4,707,313.75

Interest Rate: 3.350% - 10.000%

Amount Issued: \$4,500,000.00

Amount Outstanding: \$2,765,000.00

Term (Years): 20 years

Paying Agent: The Bank of America #273

Pay Date: Principal 2/15
Interest 2/15 and 8/15

CITY OF CLEBURNE

\$3,825,000

Certificates of Obligation Taxable Refunding

Series 2004

Ponderosa Power (TENASKA - Brazos Electric)

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date		
2-15-12	265,000.00	5.02%	2-15-12	63,503.00	8-15-12	56,851.50	385,354.50
2-15-13	280,000.00	5.02%	2-15-13	56,851.50	8-15-13	49,823.50	386,675.00
2-15-14	295,000.00	5.02%	2-15-14	49,823.50	8-15-14	42,419.00	387,242.50
2-15-15	305,000.00	5.02%	2-15-15	42,419.00	8-15-15	34,763.50	382,182.50
2-15-16	320,000.00	5.02%	2-15-16	34,763.50	8-15-16	26,731.50	381,495.00
2-15-17	335,000.00	5.02%	2-15-17	26,731.50	8-15-17	18,323.00	380,054.50
2-15-18	355,000.00	5.02%	2-15-18	18,323.00	8-15-18	9,412.50	382,735.50
2-15-19	375,000.00	5.02%	2-15-19	9,412.50	8-15-19	0	384,412.50
	\$ 2,530,000.00			\$ 301,827.50		\$ 238,324.50	\$ 3,070,152.00

Interest Rate: 5.02%

Amount Issued: \$3,825,000.00

Amount Outstanding: \$2,530,000.00

Term (Years): 15 years

Paying Agent: Bank of America #281

Pay Date: Principal 2/15
Interest 2/15 and 8/15

CITY OF CLEBURNE

\$10,890,000

General Obligation Refunding Bonds

Series 2008

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-12	485,000.00	4.00%	2-15-12	214,937.50	8-15-12	206,450.00	906,387.50
2-15-13	1,355,000.00	4.00%	2-15-13	206,450.00	8-15-13	179,350.00	1,740,800.00
2-15-14	1,415,000.00	4.00%	2-15-14	179,350.00	8-15-14	151,050.00	1,745,400.00
2-15-15	1,480,000.00	4.00%	2-15-15	151,050.00	8-15-15	114,050.00	1,745,100.00
2-15-16	1,555,000.00	4.00%	2-15-16	114,050.00	8-15-16	75,175.00	1,744,225.00
2-15-17	1,635,000.00	4.00%	2-15-17	75,175.00	8-15-17	34,300.00	1,744,475.00
2-15-18	1,715,000.00	4.00%	2-15-18	34,300.00			1,749,300.00
	\$ 9,640,000.00			\$ 975,312.50		\$ 760,375.00	\$ 11,375,687.50

Interest Rate: 3.5% - 5.0%

Amount Issued: \$10,890,000.00

Amount Outstanding: \$9,640,000.00

Term (Years): 10 years

Paying Agent: The Bank of New York Trust Company of Florida, N.A.
(formerly U. S. Trust Company of Texas)

Pay Date: Principal 2/15
Interest 2/15 and 8/15

CITY OF CLEBURNE

\$2,297,000

Certificates of Obligation

Series 2009

Combination Tax & Revenue

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
8-15-12	0	0.000%	2-15-12	53,979.50	8-15-12	53,979.50	107,959.00
8-15-13	0	0.000%	2-15-13	53,979.50	8-15-13	53,979.50	107,959.00
8-15-14	0	0.000%	2-15-14	53,979.50	8-15-14	53,979.50	107,959.00
8-15-15	0	0.000%	2-15-15	53,979.50	8-15-15	53,979.50	107,959.00
8-15-16	0	0.000%	2-15-16	53,979.50	8-15-16	53,979.50	107,959.00
8-15-17	0	0.000%	2-15-17	53,979.50	8-15-17	53,979.50	107,959.00
8-15-18	0	0.000%	2-15-18	53,979.50	8-15-18	53,979.50	107,959.00
8-15-19	0	0.000%	2-15-19	53,979.50	8-15-19	53,979.50	107,959.00
8-15-20	1,122,000.00	4.700%	2-15-20	53,979.50	8-15-20	53,979.50	1,229,959.00
8-15-21	1,175,000.00	4.700%	2-15-21	27,612.50	8-15-21	27,612.50	1,230,225.00
	\$ 2,297,000.00			\$ 513,428.00		\$ 513,428.00	\$ 3,323,856.00

Interest Rate: 4.700%

Amount Issued: \$2,297,000.00

Amount Outstanding: \$2,297,000.00

Term (Years): 12 years

Paying Agent: The Bank of New York Mellon Trust Company

Pay Date: Principal 8/15
Interest 2/15 and 8/15

CITY OF CLEBURNE

\$16,280,000

4B Sales Tax Revenue Refunding and Improvement Bonds, Series 2007 Self-Supported Debt

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-12	485,000.00	4.00%	2-15-12	348,471.25	8-15-12	338,771.25	1,172,242.50
2-15-13	505,000.00	4.00%	2-15-13	338,771.25	8-15-13	328,671.25	1,172,442.50
2-15-14	530,000.00	4.00%	2-15-14	328,671.25	8-15-14	318,071.25	1,176,742.50
2-15-15	555,000.00	4.00%	2-15-15	318,071.25	8-15-15	306,971.25	1,180,042.50
2-15-16	580,000.00	4.00%	2-15-16	306,971.25	8-15-16	295,371.25	1,182,342.50
2-15-17	605,000.00	4.00%	2-15-17	295,371.25	8-15-17	283,271.25	1,183,642.50
2-15-18	630,000.00	4.00%	2-15-18	283,271.25	8-15-18	270,671.25	1,183,942.50
2-15-19	655,000.00	4.10%	2-15-19	270,671.25	8-15-19	257,243.75	1,182,915.00
2-15-20	685,000.00	4.30%	2-15-20	257,243.75	8-15-20	242,516.25	1,184,760.00
2-15-21	715,000.00	4.30%	2-15-21	242,516.25	8-15-21	227,143.75	1,184,660.00
2-15-22	745,000.00	4.38%	2-15-22	227,143.75	8-15-22	210,846.88	1,182,990.63
2-15-23	775,000.00	4.38%	2-15-23	210,846.88	8-15-23	193,893.75	1,179,740.63
2-15-24	810,000.00	4.38%	2-15-24	193,893.75	8-15-24	176,175.00	1,180,068.75
2-15-25	845,000.00	4.50%	2-15-25	176,175.00	8-15-25	157,162.50	1,178,337.50
2-15-26	880,000.00	4.50%	2-15-26	157,162.50	8-15-26	137,362.50	1,174,525.00
2-15-27	920,000.00	4.50%	2-15-27	137,362.50	8-15-27	116,662.50	1,174,025.00
2-15-28	945,000.00	4.50%	2-15-28	116,662.50	8-15-28	95,400.00	1,157,062.50
2-15-29	990,000.00	4.50%	2-15-29	95,400.00	8-15-29	73,125.00	1,158,525.00
2-15-30	1,035,000.00	4.50%	2-15-30	73,125.00	8-15-30	49,837.50	1,157,962.50
2-15-31	1,085,000.00	4.50%	2-15-31	49,837.50	8-15-31	25,425.00	1,160,262.50
2-15-32	1,130,000.00	4.50%	2-15-32	25,425.00	8-15-32		1,155,425.00
	\$ 16,105,000.00			\$ 4,453,064.38		\$ 4,104,593.13	\$ 24,662,657.51

Interest Rate: 4.00% - 4.50%

Amount Issued: \$16,280,000.00

Amount Outstanding: \$16,105,000.00

Term (Years): 25 years

Paying Agent: The Bank of New York Trust Company of Florida, N.A.
(formerly U. S. Trust Company of Texas)

Pay Date: Principal 2/15
Interest 2/15 and 8/15

CITY OF CLEBURNE

\$1,720,000

Police & Municipal Court
Improvement Bonds, Series 2010
Self-Supported Debt

PRINCIPAL			INTEREST		TOTAL
Date	Amount	Rate	Date	Amount	
2-15-12	850,000.00	2.208%	2011-2012	27,029.60	877,029.60
2-15-13	870,000.00	2.208%	2012-2013	8,004.00	878,004.00
	\$ 1,720,000.00			\$ 35,033.60	\$ 1,755,033.60

Interest Rate: 2.208%
Amount Issued: \$1,720,000.00
Amount Outstanding: \$1,720,000.00
Term (Years): 2 Years, 7 Months
Paying Agent: The Bank of New York Trust Company
Pay Date: Principal 2/15/12 & 2/15/13
Interest Monthly on the 15th

CITY OF CLEBURNE

\$5,848,413.30

General Obligation Refunding Bonds

Series 2010

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-12	35,000.00	2.000%	2-15-12	75,850.00	8-15-12	75,500.00	186,350.00
2-15-13	0	0.000%	2-15-13	75,500.00	8-15-13	75,500.00	151,000.00
2-15-14	0	0.000%	2-15-14	75,500.00	8-15-14	75,500.00	151,000.00
2-15-15	0	0.000%	2-15-15	75,500.00	8-15-15	75,500.00	151,000.00
2-15-16	0	0.000%	2-15-16	75,500.00	8-15-16	75,500.00	151,000.00
2-15-17	0	0.000%	2-15-17	75,500.00	8-15-17	75,500.00	151,000.00
2-15-18	0	0.000%	2-15-18	75,500.00	8-15-18	75,500.00	151,000.00
2-15-19	1,732,881.30	0.000%	2-15-19	75,500.00	8-15-19	54,300.00	1,862,681.30
2-15-20	1,365,532.00	4.000%	2-15-20	54,300.00	8-15-20	54,300.00	1,474,132.00
2-15-21	1,795,000.00	4.000%	2-15-21	54,300.00	8-15-21	18,400.00	1,867,700.00
2-15-22	920,000.00	4.000%	2-15-22	18,400.00	8-15-22	0	938,400.00
	\$ 5,848,413.30			\$ 731,350.00		\$ 655,500.00	\$ 7,235,263.30

Interest Rate: 2.000% - 4.000%

Amount Issued: \$5,848,413.30

Amount Outstanding: \$5,848,413.30

Term (Years): 12 years

Paying Agent: The Bank of New York

Pay Date: Principal 2/15
Interest 2/15 and 8/15

Special Revenue Funds

Housing Fund

Hotel/Motel Fund

Transit System Fund

4B Sales Tax Fund

All Other Special Revenue Funds

SPECIAL REVENUE FUND
Housing and Urban Development Fund
Fund 06
Summary of Receipts & Expenditures
2011-2012

A grant fund using grant and local revenue for Housing and Urban Development (HUD) program expenditures. The Section 8 Housing Agency is a federally funded program designed to assist the elderly, handicapped and families of very low income to obtain reasonable living quarters that are safe, decent and sanitary. Applications are taken and applicants are placed on a waiting list in order of date, time and federal preference. Funds are expended the first of every month directly to the landlord. In some cases, the complete rental amount is paid by the HUD office, along with a portion of the tenant's utilities.

	Proposed 2011-2012
Beginning Fund Balance	\$ 0
Revenues:	
Transfer from General Fund	20,000
Fines	946
Interest Revenue	800
Grant Revenue - TX 495 - HAP (0614-6427)	1,600,000
Grant Revenue - TX 495 - Administrative (0614-6426)	215,915
Total Revenue	1,837,661
TOTAL FUNDS AVAILABLE	1,837,661
Expenditures:	
Departmental Expenditures (0668-SEE DETAIL)	237,661
Housing Expenditures (0668-SEE DETAIL)	1,600,000
TOTAL EXPENDITURES	1,837,661
Ending Fund Balance	\$ 0

CITY HUD SUMMARY

DEPARTMENT
Housing

0668

DIVISION
Public Services-Community

MISSION STATEMENT

It is the goal of the City of Cleburne Housing Department to assist the very low income with rental payments and promote affordable, safe, sanitary, and decent housing choices without discrimination.

PROGRAM DESCRIPTION

Federally funded by U. S. Department of Housing and Urban Development, the Housing Choice Voucher Program operates within the city limits of Cleburne. The program is designed to assist the very low income, elderly, and disabled with housing that they could not otherwise afford.

OBJECTIVES

1. Administer the program in a manner consistent with HUD regulations and local goals and objectives;
2. Comply fully with federal, state, and local non-discrimination laws governing fair housing and equal opportunity;
3. Maintain good relationships with landlord/property managers and encourage new participation in the program;

DEMOGRAPHICS

Average number of family members per household				1.67		
Average number of Male Head of Household				69		
Average number of Female Head of Household				201		
Average number of Couples assisted				26		
Average number of Children assisted				134		
Average number of Male Children assisted				70		
Average number of Female Children assisted				64		
Average age of Children				7		
Race:	93.7% White	5.93% Black	.37% Indian/ Alaskan	Ethnicity:	91.11% Non- Hispanic	8.89% Hispanic

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
Average Participating Families	266	257	280
Average Applicants on Waiting List	371	325	500
Terminated Participants Annually	50	65	50
Inspections Conducted Annually	475	456	480
Monthly Recertification's Conducted	22.5	24.6	25
Briefings Conducted Annually	8	10	12
Hearings Conducted Annually	14	10	12

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Housing Manager	25	1	1	1
Case Worker	13	2	2	2
TOTAL		3	3	3
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2010	2011	2012	
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	120,401	121,923	121,500	121,803
BENEFITS	45,958	50,582	50,350	51,753
SUPPLIES & MATERIALS	7,579	9,531	8,500	8,855
M&R - EQUIPMENT & VEHICLES	2,319	4,850	4,000	4,950
CONTRACTURAL & MISC SERVICES	1,508,473	1,649,570	1,646,656	1,650,301
CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
TOTAL 06-68	\$ 1,684,730	\$ 1,836,456	\$ 1,831,006	\$ 1,837,662

ACCOUNT	2010	2011	2012	
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	120,250	121,573	121,500	121,453
8130 OVERTIME	134	350	-	350
8190 NON-CASH BENEFITS	17	-	-	-
8210 SOCIAL SECURITY CONTRIBUTIONS	7,378	7,559	7,500	7,552
8220 MEDICARE CONTRIBUTIONS	1,725	1,768	1,800	1,766
8230 RETIREMENT CONTRIBUTIONS	19,055	20,629	20,750	24,431
8240 HEALTH/LIFE INSURANCE	17,659	20,126	20,100	17,804
8250 WORKERS COMPENSATION	141	500	200	200
8301 OFFICE SUPPLIES	3,450	3,700	3,700	3,900
8308 BOOKS & SUBSCRIPTIONS	857	950	950	1,020
8322 CLOTHING	104	-	-	-
8336 FUEL & LUBRICANTS	350	385	300	350
8364 MINOR EQUIPMENT	-	750	750	500
8382 UTILITY - ELECTRICAL FEES	2,419	3,446	2,500	2,750
8399 OTHER SUPPLIES	399	300	300	335
8557 M&R - VEHICLES	91	1,000	100	500
8559 M&R - OFFICE EQUIPMENT	155	1,000	500	800
8577 M&R - SOFTWARE	2,073	2,850	2,100	2,200
8599 M&R - OTHER EQUIPMENT	-	-	1,300	1,450
8601 ADMINISTRATIVE FEES	1,936	4,000	2,000	4,000
8615 AUDITS	4,750	5,050	6,940	5,050
8636 COMMUNICATIONS	931	900	610	900
8643 DUES	110	395	110	395
8657 INSURANCE	639	850	850	850
8660 POSTAGE	2,333	2,750	2,750	2,500
8662 PRINTING	504	500	-	-
8664 PROFESSIONAL SERVICES	3,026	4,275	2,900	3,625
8670 VEHICLE USE FEE	3,600	3,600	3,600	3,600
8676 RENTAL OF PROPERTY (HUD)	1,456,896	1,600,000	1,600,000	1,600,000
8677 RENTAL OF PROPERTY-PORTABLE	(6,924)	-	-	-
8679 RENTAL OF PROPERTY-OTHER	24,000	24,000	24,000	24,000
8684 TRAINING	1,670	1,500	1,500	2,000
8690 TRAVEL EXPENSES	2,078	1,500	1,046	2,830
8699 OTHER MISCELLANEOUS SERVICES	12,924	250	350	551
TOTAL 06-68	\$ 1,684,730	\$ 1,836,456	\$ 1,831,006	\$ 1,837,662

SPECIAL REVENUE FUND

Hotel Occupancy Tax Fund

Fund 07

Summary of Receipts & Expenditures

2011-2012

The City of Cleburne has a 7% Hotel Occupancy Tax levied against its customers. That revenue is used for Chamber of Commerce expenses, City of Cleburne promotional and advertising expenses, as well as travel brochures.

	Proposed 2011-2012
Beginning Fund Balance	\$ 35,031
Revenues:	
Hotel/Motel Tax Revenue (0711-6150)	320,000
Interest Revenue (0717-6735)	200
TOTAL FUNDS AVAILABLE	355,231
Expenditures:	
City Promotion Items (0769-8399)	56,000
Chamber of Commerce (0769-8699)	251,424
(78.57 % or 5 1/2 Cents of the 7 Cent Total Tax)	
TOTAL EXPENDITURES	307,424
Ending Fund Balance	\$ 47,807

City Promotion Items: (8399)

Cleburne Quilter's Guild	\$ 750
Chamber of Commerce (Whistlestop Promotion)	12,500
Whistlestop Christmas (Decorations)	4,000
Promotion Items	5,000
Advertising for City Events and Programs	20,000
Antique Alley	500
Community Matters	1,550
Popular Reporting Printing	6,700
Johnson County Sheriff's Posse Rodeo Advertising	5,000
	\$ 56,000

SPECIAL REVENUE FUND

Transportation Fund

Fund 08

Summary of Receipts & Expenditures 2011-2012

Fund 08 is a State/Local Rural Public Transportation Grant Fund using grant and local revenue for Cleburne and Johnson County Transportation System (Bus) expenditures. This grant will provide mobility to the citizens of Cleburne and Johnson County and enhance the access of such persons for purposes such as health care, shopping, education, recreation, public services and employment. Currently there are no other means of public transportation within the City or Johnson County. Cletran now provides public transportation to a community of 28,862 and servicing 31 square miles, and all of Johnson County, population of 129,000, servicing 704 square miles.

	Proposed 2011-2012
Beginning Fund Balance	\$ 0
Revenues:	
Grant Revenue (Federal-5307 Grant) (0814-6431)	117,810
Grant Revenue (State-5309 Grant) (0814-6432)	0
Grant Revenue (Federal-5310 Grant) (0814-6432)	9,600
Grant Revenue (Federal-5311 Grant) (0814-6436)	375,744
Grant Revenue (State-5311 Grant) (0814-6474)	283,401
Fares (0815-6570)	70,000
Other Services (0815-6599)	10,000
County & City Contributions (0818-6820)	93,975
General Fund Subsidy (Transfer) (0821-7101)	60,000
Performance Contract Savings	1,051
Transfer to Performance Capital Fund (0822-7255)	(1,051)
TOTAL FUNDS AVAILABLE	1,020,530
Expenditures:	
County (0858-SEE DETAIL)	276,781
City (0859-SEE DETAIL)	566,673
Urbanized (0860-SEE DETAIL)	177,076
TOTAL EXPENDITURES	1,020,530
Ending Fund Balance	\$ 0

COUNTY TRANSIT SUMMARY

DEPARTMENT
County Transit

DIVISION
0858 Development and Transportation Services

MISSION STATEMENT

It is the goal of City/County transportation to meet the transportation needs of the citizens in the unincorporated areas, as well as within the cities of Johnson County. It is our objective to provide an efficient means of transportation for medical trips, work, school, and entertainment to the elderly, disabled, and general public.

PROGRAM DESCRIPTION

Service is provided to the unincorporated area, as well as the cities of Johnson County. Total population, including each city but excluding Cleburne, is 121,597 servicing 704 square miles. A demand response system provides transportation to the elderly, disabled, and the general public.

Demand Response – Operates Monday-Friday, 6:00 am – 6:00 pm. There is no service on Saturday or Sunday. Reservations may be made up to seven days in advance; however same day reservations are accepted if space is available. Eight part-time employees operate four full-time buses in all of Johnson County, excluding the city limits of Cleburne. Fares are \$3.00 for a one-way trip within each city. If a passenger travels throughout the county the fare is \$3.00 for every 5 miles traveled. Passes may be used on city or county rides: regular passes cost \$55.00 and include 20 punches (\$60 value); reduced passes cost \$30.00 and include 20 punches (\$60 value). Reduced passes are available to students under 18 years of age, seniors 60 years and older, and the disabled with a note on doctors letterhead.

OBJECTIVES

1. To keep our response time to a timely manner.
2. Operate in a safe and courteous manner as possible.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
Annual/One-Way Passenger Trips:			
1. Number of Riders	6,857	9,085	10,250
2. Number of Miles	99,028	137,085	151,000
3. Cost per Trip	\$39.74	\$29.52	\$27.37

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Transportation Manager	23	1	1	1
TOTAL		1	1	1
Part Time		8	8	8

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	151,830	147,822	169,000	147,356
BENEFITS	51,182	55,132	58,606	54,556
SUPPLIES & MATERIALS	46,301	38,002	48,419	47,919
M&R - LAND, STRUCTURES & STREETS	1,301	1,000	800	500
M&R - EQUIPMENT & VEHICLES	5,944	3,000	14,050	7,500
CONTRACTURAL & MISC SERVICES	15,952	23,200	18,315	18,950
CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
TOTAL 08-58	\$ 272,510	\$ 268,156	\$ 309,190	\$ 276,781

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	151,514	146,722	168,000	146,356
8130 OVERTIME	316	1,000	1,000	1,000
8190 NON-CASH BENEFITS	0	100	0	0
8210 SOCIAL SECURITY CONTRIBUTIONS	9,306	9,159	10,200	9,136
8220 MEDICARE CONTRIBUTIONS	2,176	2,142	2,400	2,137
8230 RETIREMENT CONTRIBUTIONS	24,013	24,995	28,750	29,556
8240 HEALTH/LIFE INSURANCE	13,035	15,536	15,000	13,727
8250 WORKERS COMPENSATION	2,652	3,300	2,256	0
8301 OFFICE SUPPLIES	22	100	100	0
8322 CLOTHING	249	1,533	1,550	1,550
8336 FUEL & LUBRICANTS	32,089	34,800	45,500	45,100
8364 MINOR EQUIPMENT	12,724	0	0	0
8382 UTILITY - ELECTRICAL FEES	983	1,069	1,069	1,069
8399 OTHER SUPPLIES	234	500	200	200
8419 M&R - STRUCTURES	1,301	1,000	800	500
8557 M&R - VEHICLES	4,868	3,000	7,000	4,500
8569 M&R - RADIOS	0	0	4,500	0
8577 M&R - SOFTWARE	1,076	0	0	0
8599 M&R - OTHER EQUIPMENT	0	0	2,550	3,000
8608 ADVERTISING	0	500	529	0
8615 AUDITS	750	750	750	750
8636 COMMUNICATIONS	1,438	4,600	4,000	3,760
8643 DUES	599	600	520	0
8657 INSURANCE	11,121	14,000	10,130	13,000
8660 POSTAGE	1	0	10	15
8662 PRINTING	65	200	0	100
8664 PROFESSIONAL SERVICES	1,329	1,200	1,015	675
8684 TRAINING	469	500	0	0
8690 TRAVEL EXPENSES	160	850	1,350	650
8699 OTHER MISCELLANEOUS SERVICES	20	0	11	0
TOTAL 08-58	\$ 272,510	\$ 268,156	\$ 309,190	\$ 276,781

CLETRAN SUMMARY

DEPARTMENT
Cletran

0859

DIVISION
Public Services - Community

MISSION STATEMENT

To provide professional, cost-effective coordinated transportation services to the citizens of Cleburne through the Section 18 Grant Program. It is our objective to provide an efficient means of transportation for medical trips, work, school, and entertainment to the elderly, disabled, and general public.

PROGRAM DESCRIPTION

Cletran offers public transportation service Monday-Friday, 5:00 am – 8:00 pm and Saturday from 8:00 am until 5:00 pm, there is no regular service on Sunday. Trip requests may be scheduled up to seven days in advance with same day requests accepted if space is available. All of our vehicles are ADA accessible. Regular passes are \$55.00 (20 one-way trips); Reduced Passes are \$30.00 (20 one-way trips) and are available to disabled individuals, seniors over the age of 60 or students under the age of 18; cost of each one way trip is \$3.00.

OBJECTIVES

1. To keep our response time 15 minutes to 30 minutes.
2. Operate in as safe and courteous manner as possible.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
Annual/One-Way Passenger Trips:			
1. Number of Riders	18,454	20,304	21,500
2. Number of Miles	91,007	98,651	100,000
3. Cost per Trip	\$26.67	\$28.87	\$26.63

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Transportation Supervisor	14	1	1	1
Mechanic	16	1	1	1
Clerk	11	1	1	1
Bus Driver	10	6	6	6
TOTAL		9	9	9
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	276,093	292,621	261,000	290,514
BENEFITS	139,484	155,182	145,850	146,690
SUPPLIES & MATERIALS	91,847	67,633	86,828	94,309
M&R - LAND, STRUCTURES & STREETS	3,752	14,000	19,502	2,000
M&R - EQUIPMENT & VEHICLES	10,285	7,140	27,700	10,300
CONTRACTURAL & MISC SERVICES	26,112	54,850	22,750	22,860
CAPITAL OUTLAY - LAND & STRUCTURES	184,123	0	4,913	0
CAPITAL OUTLAY - EQUIPMENT	604,138	0	12,460	0
TOTAL 08-59	\$ 1,335,834	\$ 591,426	\$ 581,003	\$ 566,673

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	274,480	285,621	260,000	283,514
8130 OVERTIME	1,613	7,000	1,000	7,000
8210 SOCIAL SECURITY CONTRIBUTIONS	16,775	18,142	15,600	18,012
8220 MEDICARE CONTRIBUTIONS	3,923	4,243	3,650	4,212
8230 RETIREMENT CONTRIBUTIONS	43,696	49,511	44,000	58,270
8240 HEALTH/LIFE INSURANCE	69,685	77,436	78,000	66,196
8250 WORKERS COMPENSATION	5,405	5,850	4,600	0
8301 OFFICE SUPPLIES	1,711	1,100	1,100	600
8322 CLOTHING	675	2,029	2,029	1,750
8336 FUEL & LUBRICANTS	48,037	52,051	72,850	80,150
8364 MINOR EQUIPMENT	30,216	0	(1,851)	0
8382 UTILITY - ELECTRICAL FEES	7,850	9,665	8,300	10,172
8388 UTILITY - WATER & SEWER FEES	2,120	1,788	2,800	1,281
8399 OTHER SUPPLIES	1,238	1,000	1,600	356
8419 M&R - STRUCTURES	3,752	14,000	19,502	2,000
8557 M&R - VEHICLES	7,780	4,000	9,000	7,500
8559 M&R - OFFICE EQUIPMENT	2,505	3,140	2,700	2,800
8569 M&R - RADIOS	0	0	16,000	0
8608 ADVERTISING	0	500	625	0
8615 AUDITS	750	750	750	750
8636 COMMUNICATIONS	12,824	6,500	9,100	8,425
8643 DUES	599	600	520	0
8657 INSURANCE	10,531	13,000	10,089	13,000
8660 POSTAGE	120	100	45	35
8662 PRINTING	65	200	(4)	200
8664 PROFESSIONAL SERVICES	246	32,200	625	450
8684 TRAINING	95	500	0	0
8690 TRAVEL EXPENSES	100	500	1,000	0
8699 OTHER MISCELLANEOUS SERVICES	782	0	0	0
8820 CAPITAL - STRUCTURES	0	0	4,913	0
8860 CAPITAL - WALKS & FENCES	184,123	0	0	0
8930 CAPITAL - EQUIPMENT	8,839	0	12,460	0
8950 CAPITAL - VEHICLES	314,722	0	0	0
8990 CAPITAL - OTHER EXPENDITURES	280,577	0	0	0
TOTAL 08-59	\$ 1,335,834	\$ 591,426	\$ 581,003	\$ 566,673

URBANIZED TRANSPORTATION SUMMARY

DEPARTMENT
Urban Transit

DIVISION
0860 Development and Transportation Services

MISSION STATEMENT

It is the goal of City/County transportation to meet the transportation needs of the citizens in the urbanized area of Johnson County. It is our objective to provide an efficient means of transportation for medical trips, work, school, and entertainment to the elderly, disabled, and general public.

PROGRAM DESCRIPTION

Service is provided to the urbanized area of Johnson County, Burleson and the surrounding area. The total estimated population of Burleson is 36,690. A demand response system and commuter bus service provides transportation to the elderly, disabled, and general public.

Demand Response – A demand response system provides transportation to the elderly, disabled, and the general public of Burleson. The hours of operation are Monday-Friday, 8:00 am – 5:00 pm. There is no service on Saturday or Sunday. Reservations may be made up to seven days in advance; however same day reservations are accepted if space is available. Two part-time employees and one full time employee operate two full-time buses within the city limits of Burleson. Fares are \$3.00 for a one-way trip. Passes may be used on city and county rides: regular passes cost \$55.00 and include 20 punches (\$60 value); reduced passes cost \$30.00 and include 20 punches (\$60 value). Reduced passes are available to students under 18 years of age, seniors 60 years and older, disabled with a note on doctors letterhead.

Commuter Bus Service – Operates Monday-Friday with routes departing Cleburne 3 times daily. There is no commuter bus service on Saturday or Sunday. A bus departs from Cleburne’s Intermodal Depot, with stops in Joshua’s downtown area, the Wal-Mart in Burleson, the Park & Ride lot in Burleson, the Veteran’s Clinic in downtown Fort Worth and a final destination at the Intermodal Transportation Center in downtown Fort Worth.

OBJECTIVES

1. To keep our response time to a timely manner.
2. Operate in a safe and courteous manner as possible.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
Annual/One-Way Passenger Trips:			
1. Number of Riders	6,307	6,318	6,500
2. Number of Miles	71,063	63,671	65,000
3. Cost per Trip	\$24.30	\$28.95	\$27.30

PERSONNEL SCHEDULE

	Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Driver		10	1	1	1
TOTAL			1	1	1
Part Time			4	4	4

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	81,287	98,337	80,500	85,049
BENEFITS	34,679	41,658	36,430	36,927
SUPPLIES & MATERIALS	24,682	27,638	37,178	39,650
M&R - EQUIPMENT & VEHICLES	4,891	1,500	9,000	4,000
CONTRACTURAL & MISC SERVICES	7,748	13,760	15,708	11,450
CAPITAL OUTLAY - EQUIPMENT	0	205,186	205,186	0
TOTAL 08-60	\$ 153,287	\$ 388,079	\$ 384,002	\$ 177,076

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	80,999	96,837	80,250	83,549
8130 OVERTIME	288	1,500	250	1,500
8210 SOCIAL SECURITY CONTRIBUTIONS	4,901	6,097	4,800	5,273
8220 MEDICARE CONTRIBUTIONS	1,146	1,426	1,200	1,233
8230 RETIREMENT CONTRIBUTIONS	12,875	16,639	13,750	17,059
8240 HEALTH/LIFE INSURANCE	13,665	15,246	14,900	13,362
8250 WORKERS COMPENSATION	2,092	2,250	1,780	0
8301 OFFICE SUPPLIES	0	100	0	0
8322 CLOTHING	0	1,038	1,200	1,200
8336 FUEL & LUBRICANTS	24,671	26,400	34,950	38,450
8364 MINOR EQUIPMENT	0	0	1,028	0
8399 OTHER SUPPLIES	11	100	0	0
8557 M&R - VEHICLES	4,891	1,500	9,000	4,000
8608 ADVERTISING	0	500	529	0
8615 AUDITS	750	750	750	750
8636 COMMUNICATIONS	212	2,750	2,750	2,800
8657 INSURANCE	6,490	9,000	6,200	7,500
8662 PRINTING	0	100	60	0
8664 PROFESSIONAL SERVICES	296	660	400	400
8699 OTHER MISCELLANEOUS SERVICES	0	0	5,019	0
8950 CAPITAL - VEHICLES	0	205,186	205,186	0
TOTAL 08-60	\$ 153,287	\$ 388,079	\$ 384,002	\$ 177,076

SPECIAL REVENUE FUND

4B Sales Tax

Fund 09

Summary of Receipts & Expenditures

2011-2012

This fund will be used to account for the proceeds of the 4B sales tax. On August 11, 2001, the citizens of Cleburne approved a 1/2 cent increase, to 7.75%. This sales tax has funded construction of Splash Station, the Cleburne Sports Complex, Cleburne Conference Center and Theatre, Community Center, and several parks improvements throughout the city. Of the original projects only the Railroad Museum remains. 4B Sales Tax funds are also used to fund the maintenance and operation expenses of these projects.

	Proposed 2011-2012
Beginning Fund Balance	\$ 1,821,852
Revenues:	
Taxes, Sales and Use (0911-6110)	2,933,768
Interest Earnings (0917-6735)	1,000
TOTAL FUNDS AVAILABLE	4,756,620
Expenditures:	
Supplies (0939-8399)	10,000
Administrative Contract (0939-8601)	60,000
Contractual & Miscellaneous (0939-8699)	15,000
Operating Contingency	250,000
Sales Tax Reserve	459,039
Capital Reserve	1,650,000
Debt Service Transfer (0922-7201, 7202)	1,172,243
**Operation Cost Transfer to General Fund (0922-7201)	1,121,603
TOTAL EXPENDITURES	4,737,885
Ending Fund Balance	\$ 18,735

**The net cost of operating the completed 4B projects is transferred to the General Fund to reimburse the fund for expenditures made throughout the year to operate the 4B Projects.

SPECIAL REVENUE FUND
Law Enforcement Officer Standards
Fund 10
Summary of Receipts & Expenditures
2011-2012

The Law Enforcement Officer Standards and Education (L.E.O.S.E.) Fund is used as necessary for continuing education and training, as determined by the agency head, for full time law enforcement support personnel.

	Proposed 2011-2012
Beginning Fund Balance	\$ 16,889
Revenues:	
Police L.E.O.S.E. Funding (1014-6451)	4,200
Fire L.E.O.S.E. Funding (1014-6451)	750
TOTAL FUNDS AVAILABLE	21,839
Expenditures:	
Police Services or Supplies (1041-8X99)	8,000
Fire Services or Supplies (1047-8X99)	1,000
TOTAL EXPENDITURES	9,000
Ending Fund Balance	\$ 12,839

SPECIAL REVENUE FUND

T.I.F. - District #1

Fund 11

Summary of Receipts & Expenditures

2011-2012

The Tax Increment Financing (TIF) District was created to fund infrastructure improvements (streets, water and sewer lines, etc.) in our industrial park.

	Proposed 2011-2012
Beginning Fund Balance	\$ 0
Revenues:	
Taxes, Ad Valorem - Current City (1121-7101)	75,000
Taxes, Ad Valorem - Current County (1119-6999)	35,000
TOTAL REVENUE	110,000
Expenditures:	
Transfer to Fund 02 - Smithfield Bio (1122-7202)	18,000
Supplies (1139-8399)	100
Services (1139-8699)	7,300
TOTAL EXPENDITURES	25,400
Ending Fund Balance	\$ 84,600

T.I.F. - District #2

Fund 12

Summary of Receipts & Expenditures

2011-2012

The Tax Increment Financing (TIF) District was created to fund infrastructure improvements (lighting, curbing, seating, etc.) in our downtown area.

	Proposed 2011-2012
Beginning Fund Balance	\$ 139,071
Revenues:	
Taxes, Ad Valorem - Current City (1221-7101)	110,000
Taxes, Ad Valorem - Current County (1219-6999)	10,000
TOTAL REVENUE	259,071
Expenditures:	
Supplies (1239-8399)	100
Services (1239-8699)	2,000
Grant Match - Downtown Master Plan (1273-8699)	40,000
Downtown Rehabilitation - Central Core 50% (1273-8699)	129,536
Downtown Rehabilitation - Surrounding Area 25% (1273-8699)	64,768
TOTAL EXPENDITURES	236,403
Ending Fund Balance	\$ 161,739

SPECIAL REVENUE FUND

Emergency Management

Fund 14

Summary of Receipts & Expenditures

2011-2012

This fund uses revenues from a service agreement with Texas Utilities to fund emergency disaster assistance. This agreement was made with TU Electric in order for the City to be equipped as a relocation site for citizens in the fallout area of the Comanche Peak Nuclear Power Plant.

	Proposed 2011-2012
Beginning Fund Balance	\$ 68,586
Revenues:	
TU Electric Contract Revenue (1415-6599)	21,750
Interest Revenue (1417-6735)	125
TOTAL FUNDS AVAILABLE	90,461
Expenditures:	
Supplies and Materials (1449-83XX)	5,537
M&R - Equipment & Vehicles (1449-85XX)	10,050
Contractual & Miscellaneous Services (1449-86XX)	7,660
Contractual Services - Code Red (1449-86XX)	23,500
TOTAL EXPENDITURES	46,747
Ending Fund Balance	\$ 43,714

SPECIAL REVENUE FUND

Certificate of Franchise

Fund 15

Summary of Receipts & Expenditures

2011-2012

This fund was created to be used for network wiring costs. These funds are to be used from revenue that was generated from taxes for cable services.

	Proposed 2011-2012
Beginning Fund Balance	\$ 29,021
Revenues:	
Franchise Tax - Cable (1511-6122)	25,000
Interest Revenue (1517-6735)	50
TOTAL FUNDS AVAILABLE	54,071
Expenditures:	
Equipment (1538-8364)	1,000
TOTAL EXPENDITURES	1,000
Ending Fund Balance	\$ 53,071

SPECIAL REVENUE FUND

Mineral Leases and Royalties

Fund 21

Amended Summary of Receipts & Expenditures

2011-2012

This fund uses mineral lease and royalty revenue received from online gas wells and mineral development leases to fund various city projects.

	Proposed 2011-2012
Beginning Fund Balance	\$ 2,319,692
Revenues:	
Interest Revenue (2117-6735)	4,500
Rent Revenue	9,300
Mineral Leases and Royalties (2119-6950)	1,440,000
TOTAL FUNDS AVAILABLE	3,773,492
Expenditures:	
Street Projects (2179-8467)	0
Transfers:	
Transfer to General Fund (2122-7201)	900,000
Transfer to 02 Principal Payment (2122-7202)	850,000
Transfer to 02 Interest Payment (2122-7202)	27,030
Reserve for PD-Muni Court Building Principle	507,500
Reserve Fund 21	1,006,000
TOTAL EXPENDITURES	3,290,530
Ending Fund Balance	\$ 482,962

SPECIAL REVENUE FUND

Disposal Well

Fund 22

Summary of Receipts & Expenditures

2011-2012

This fund uses disposal well royalty revenues to fund disposal well related expenditures, the reuse distribution system and other waste water collection costs.

	Proposed 2011-2012
Beginning Fund Balance	\$ 1,760,678
Revenues:	
Disposal Well Royalties (2215-6585)	365,000
Interest Revenue (2217-6735)	1,000
TOTAL FUNDS AVAILABLE	2,126,678
Expenditures:	
Supplies (2296-8399)	25,000
Services (2296-8669)	75,000
Reserve For Drainage Projects (2296-8830)	2,020,000
TOTAL EXPENDITURES	2,120,000
Ending Fund Balance	\$ 6,678

SPECIAL REVENUE FUND

Gas Well Administration

Fund 23

Summary of Receipts & Disbursements

2011-2012

	PROPOSED 2011-2012
Beginning Fund Balance	\$ 0
Receipts:	
Gas Well Inspections	700,000
Interest Income	1,000
Total Receipts:	701,000
TOTAL FUNDS AVAILABLE	701,000
Expenditures:	
Salaries	224,326
Benefits	104,230
Supplies	49,000
Maintenance - Equipment	1,500
Services	30,040
Capital Land, Structures & Equipment	55,000
Total Expenditures:	464,096
Other (Sources) Uses of Funds:	
Transfer to General Fund	40,000
Reserve for infrastructure repair	190,000
Total (In)/Out:	230,000
TOTAL USES OF FUNDS	694,096
Ending Fund Balance	\$ 6,904

GAS WELL ADMINISTRATION SUMMARY

DEPARTMENT
Gas Well Administration

2377

DIVISION
Public Works

MISSION STATEMENT

The mission of the Gas Well Administration Department is to provide the residents of Cleburne with a means of monitoring and assuring the public that the natural gas industry is being developed, operated and maintained as required by city ordinance, state and federal rules and guidelines that will protect the residents safety, quality of life and property values.

PROGRAM DESCRIPTION

To provide oversight on compliance with the various gas well permits issued by the city and state. To provide oversight during the construction of new pad sites as to adhere to the issued permits. To provide inspections to those items detailed in the special conditions of the well permit. To provide inspections to the well facilities tying into the existing infrastructure of the city. To provide interpretations of the city ordinance to the drillers, lease owners, lease developers and residents of Cleburne. To provide management of all documentation regarding the gas well leases and pipeline easements. Provide tracking of the development of gas wells new and existing thru geographic and digital and hard copy formats. Provide an avenue for residences to file and express complaints or concerns over the gas well operations and to help resolve those issues. To provide routine inspections of developed, producing or not, gas wells for issues dealing with air quality, general safety of the public, storm water quality issues, noise and aesthetics.

OBJECTIVES

1. Manage and document all activities of the gas well development through geographic, digital and hard copy formats.
2. Provide inspections of new pad sited and newly drilled wells for compliance to local and state rules and guidelines.
3. Provide inspections of the new and existing pad sites and the gas well activity to ensure the safety of the public by inspecting and helping to resolve storm water issues, noise, air quality and offsite issues.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Number of Permits	0	0	269
2. Number of Permits Inspected	0	0	134

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Engineer	31	0	0	1
Environmental Coordinator	25	0	0	1
Records & Software Analyst	14	0	0	1
Technician-Engineering	18	0	0	1
Clerk	11	0	0	1
TOTAL		0	0	5
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2010	BUDGET	2011	ESTIMATE	2012
	ACTUAL				PROPOSED
SALARIES & WAGES	-		-	-	224,326.00
BENEFITS	-		-	-	104,230.00
SUPPLIES & MATERIALS	-		-	-	49,000.00
M&R - EQUIPMENT & VEHICLES	-		-	-	1,500.00
CONTRACTURAL & MISC SERVICES	-		-	-	30,040.00
CAPITAL OUTLAY - EQUIPMENT	-		-	-	55,000.00
TOTAL 23-77	\$ -	\$ -	\$ -	\$ -	\$ 464,096.00

ACCOUNT	2010	BUDGET	2011	ESTIMATE	2012
	ACTUAL				PROPOSED
8110 PERSONNEL	-		-	-	224,326.00
8210 SOCIAL SECURITY CONTRIBUTIONS	-		-	-	13,908.00
8220 MEDICARE CONTRIBUTIONS	-		-	-	3,253.00
8230 RETIREMENT CONTRIBUTIONS	-		-	-	44,994.00
8240 HEALTH/LIFE INSURANCE	-		-	-	42,075.00
8301 OFFICE SUPPLIES	-		-	-	1,000.00
8322 CLOTHING	-		-	-	500.00
8336 FUEL & LUBRICANTS	-		-	-	2,000.00
8364 MINOR EQUIPMENT	-		-	-	11,000.00
8399 OTHER SUPPLIES	-		-	-	34,500.00
8599 M&R - OTHER EQUIPMENT	-		-	-	1,500.00
8615 AUDITS	-		-	-	1,500.00
8636 COMMUNICATIONS	-		-	-	5,000.00
8643 DUES	-		-	-	540.00
8657 INSURANCE	-		-	-	5,000.00
8660 POSTAGE	-		-	-	1,000.00
8662 PRINTING	-		-	-	1,000.00
8664 PROFESSIONAL SERVICES	-		-	-	5,000.00
8684 TRAINING	-		-	-	2,000.00
8690 TRAVEL EXPENSES	-		-	-	9,000.00
8950 CAPITAL - VEHICLES	-		-	-	55,000.00
TOTAL 23-77	\$ -	\$ -	\$ -	\$ -	\$ 464,096.00

SPECIAL REVENUE FUND

Insurance Recovery Repairs

Fund 26

Summary of Receipts & Expenditures

2011-2012

Insurance reimbursement revenue used to fund the repair of insured damaged property of the City.

	Proposed 2011-2012
Beginning Fund Balance	\$ 40,300
Revenues:	
Interest Revenue (2617-6735)	100
Insurance Reimbursement Revenue (2619-6935)	20,000
TOTAL FUNDS AVAILABLE	60,400
Expenditures:	
Insured Repairs (2639-XXX)	20,400
Other Repairs (2639-XXX)	40,000
TOTAL EXPENDITURES	60,400
Ending Fund Balance	\$ 0

Development Fee

Fund 27

Summary of Receipts & Expenditures

2011-2012

This fund handles all community development fees from developers. The revenue will be used to test and inspect expenditures of the development.

	Proposed 2011-2012
Beginning Fund Balance	\$ 31,069
Revenues:	
Community Development Fees (2% to 3% Fee)(2713-6311)	5,000
Interest Revenue (2717-6735)	50
TOTAL FUNDS AVAILABLE	36,119
Expenditures:	
Development Expenditures (2771-8664)	20,000
TOTAL EXPENDITURES	20,000
Ending Fund Balance	\$ 16,119

SPECIAL REVENUE FUND

Federal Emergency Management Assistance (FEMA)

Fund 32

Summary of Receipts & Expenditures

2011-2012

Grant revenue in this fund is used to pay a portion of the salaries for two employees working for the program. The purpose of this fund is to provide for emergency operations in the City of Cleburne, utilizing the existing organization of local government in cooperation with the State and Federal governments. The government of the City of Cleburne is responsible to its citizens for saving lives, minimizing damage, alleviating suffering, and helping to restore and rehabilitate property and society in the event of natural disaster or national emergency, including nuclear attack or the threat thereof.

	Proposed 2011-2012
Beginning Fund Balance	\$ 0
Revenues:	
Grant Revenue (3214-6418)	50,000
TOTAL FUNDS AVAILABLE	50,000
Expenditures:	
F.E.M.A. Salary Reimbursements to General Fund (Emergency Management Coordinator and Fire Department Secretary) (3222-7201)	50,000
TOTAL EXPENDITURES	50,000
Ending Fund Balance	\$ 0

SPECIAL REVENUE FUND

Miscellaneous Grant Funds

Fund 39

Summary of Receipts & Expenditures

2011-2012

Minor grant revenue from various Texas Agencies. These funds are used for the purposes so designated by the grant.

	Proposed 2011-2012
Beginning Fund Balance	\$ 230,174
Revenues:	
Parks & Wildlife Grant (3914-6499)	240,562
Public Safety Grant (3914-6499)	750,000
Save America's Treasures Grant (3914-6499)	150,000
Public Safety Grant Match (3921-7121)	250,000
Interest on Investments (3917-6735)	100
TOTAL FUNDS AVAILABLE	1,620,836
Expenditures:	
Miscellaneous Supplies (39XX-8399)	100
Parks - Nature Trail (3953-88XX)	290,562
SAT Museum Updates (3965-8419)	300,000
Public Safety Ladder Truck (3947-8950)	1,000,000
TOTAL EXPENDITURES	1,590,662
Ending Fund Balance	\$ 30,174

Court Technology

Fund 41

Summary of Receipts & Expenditures

2010-2011

Any person convicted in a trial in the City of Cleburne Municipal Court shall pay a \$4.00 fee as a cost of the court. The fund shall be used only to finance the purchase of technology enhancements for the City of Cleburne Municipal Court.

	Proposed 2011-2012
Beginning Fund Balance	\$ 77,902
Revenues:	
Fines (4116-6611)	20,000
Interest on Investments (4117-6735)	100
TOTAL FUNDS AVAILABLE	98,002
Expenditures:	
Court Technology Supplies (4137-8399)	7,000
Court Technology Services (4137-8699)	4,000
TOTAL EXPENDITURES	11,000
Ending Fund Balance	\$ 87,002

SPECIAL REVENUE FUND

Court Fine Fee

Fund 42

Summary of Receipts & Expenditures

2011-2012

This fund is derived from one-half of a \$25 fee charged when paying court-related costs. 1/5 of the City's share of the fees shall be used to improve the efficiency of the administration of justice and the balance will be deposited into the general fund.

	Proposed 2011-2012
Beginning Fund Balance	\$ 45,008
Revenues:	
Fines (4216-6611)	2,600
Interest on Investments (4217-6735)	50
TOTAL FUNDS AVAILABLE	47,658
Expenditures:	
Miscellaneous Court Supplies (4237-8399)	3,000
TOTAL EXPENDITURES	3,000
Ending Fund Balance	\$ 44,658

Public Safety Fund

Fund 43

Summary of Receipts & Expenditures

2011-2012

The purpose of this fund is to support the communication towers for select Fire Departments throughout Johnson County. Each entity will provide proportionate funding for all expenses.

	Proposed 2011-2012
Beginning Fund Balance	\$ 0
Revenues:	
Contribution - Emergency Services District	4,000
Contribution - Johnson County	4,000
Transfer - General Fund (4301-7101)	4,000
TOTAL FUNDS AVAILABLE	12,000
Expenditures:	
Miscellaneous Supplies (4347-8399)	5,000
M&R - Other Systems (4347-8499)	2,500
M&R - Other Equipment (4347-8599)	2,000
Miscellaneous Services (4347-86XX)	2,500
TOTAL EXPENDITURES	12,000
Ending Fund Balance	\$ 0

SPECIAL REVENUE FUND

Child Safety

Fund 45

Summary of Receipts & Expenditures

2011-2012

This fund was a State mandated fund to be used for municipal school crossing guard programs and other child safety programs. These funds are to be used from revenue that was generated from fines for traffic violations within a school zone.

	Proposed 2011-2012
Beginning Fund Balance	\$ 5,094
Revenues:	
Fines (4516-6611)	2,800
Interest Revenue (4517-6735)	50
TOTAL FUNDS AVAILABLE	7,944
Expenditures:	
Child Safety Expenditures (Vests, Signs, Lights) (4541-8XXX)	5,000
TOTAL EXPENDITURES	5,000
Ending Fund Balance	\$ 2,944

SPECIAL REVENUE FUND

Court Security Fund

Fund 46

Summary of Receipts & Expenditures

2011-2012

This fund may only be used for providing security services for the court. A \$3.00 security fee is paid by a convicted defendant for a misdemeanor offense as a court cost.

	Proposed 2011-2012
Beginning Fund Balance	\$ 16,338
Revenues:	
Court Fines (4616-6611)	16,000
Interest on Investments (4617-6735)	25
TOTAL FUNDS AVAILABLE	32,363
Expenditures:	
Court Security Officer * (4637-8699)	21,000
TOTAL EXPENDITURES	21,000
Ending Fund Balance	\$ 11,363

* General Fund charges Court Security for providing police security

Abandoned Vehicle Fund

Fund 47

Summary of Receipts & Expenditures

2011-2012

This fund is a state mandated fund that uses revenue for administrative expenses in the processing of abandoned vehicles. All revenue comes from the sale of abandoned vehicles with excess funds being transferred to the general fund.

	Proposed 2011-2012
Beginning Fund Balance	\$ 1,000
Revenues:	
Abandoned Vehicle Sales (4716-6601)	1,000
TOTAL FUNDS AVAILABLE	2,000
Expenditures:	
Administrative Supplies (4741-8399)	1,000
TOTAL EXPENDITURES	1,000
Ending Fund Balance	\$ 1,000

SPECIAL REVENUE FUND

Police Forfeiture Fund

Fund 48

Summary of Receipts & Expenditures

2011-2012

This is a State mandated fund that uses revenue from forfeited property to fund drug-related law enforcement expenditures.

	Proposed 2011-2012
Beginning Fund Balance	\$ 1,689
Revenues:	
Forfeited Funds (4816-6663)	1,200
TOTAL FUNDS AVAILABLE	2,889
Expenditures:	
Miscellaneous Supplies (4841-8399)	900
TOTAL EXPENDITURES	900
Ending Fund Balance	\$ 1,989

Fire Protection Fund

Fund 49

Summary of Receipts & Expenditures

2011-2012

This fund was created to account for the City's portion of the rural fire tax that the county collects for all fire departments within the district.

	Proposed 2011-2012
Beginning Fund Balance	\$ 36,946
Revenues:	
Interest Revenue (4917-6735)	50
TOTAL FUNDS AVAILABLE	36,996
Expenditures:	
Other Supplies (4947-8399)	15,000
TOTAL EXPENDITURES	15,000
Ending Fund Balance	\$ 21,996

SPECIAL REVENUE FUND

Brazos Electric Coop Inc

Fund 65

Summary of Receipts & Expenditures

2011-2012

This fund uses Brazos Electric Coop proceeds for covering the City's expense operating the reuse water line.

	Proposed 2011-2012
Beginning Fund Balance	\$ 0
Revenues:	
Brazos Electric Payments (6519-6999)	329,750
TOTAL FUNDS AVAILABLE	329,750
Operating Reuse Line Expenditures:	
Chemical Supplies (6583-8315)	140,000
Fuel & Lubricants (6583-8336)	1,500
Minor Equipment and Tools (6583-8364)	1,000
Utility - Electrical Fees (6583-8382)	101,750
Other Supplies & Materials (6583-8399)	2,000
M&R - Structures (6583-8419)	7,500
M&R - Instruments (6583-8539)	2,200
M&R - Machinery (6583-8545)	7,500
M&R - Office Equipment (6583-8559)	500
M&R - Radios (6583-8569)	500
Administrative Charge (6583-8601)	60,000
Professional Services (6583-8664)	5,000
Training (6583-8684)	300
TOTAL EXPENDITURES	329,750
Ending Fund Balance	\$ 0

SPECIAL REVENUE FUND

Museum Board Fund

Fund 81

Summary of Receipts & Expenditures

2011-2012

This fund is used by the Museum Board to handle donations that are used to fund Museum expenditures.

	Proposed 2011-2012
Beginning Fund Balance	\$ 18,771
Revenues:	
Interest Revenue (8117-6735)	30
Museum Store, Tours and Booth Sales (8115-6599)	5,000
Donation Revenue (8118-6820)	5,000
TOTAL FUNDS AVAILABLE	28,801
Expenditures:	
Miscellaneous Supplies (8165-8399)	500
Miscellaneous Services (8165-8699)	500
Cost of Sales - Museum Store (8165-8727)	6,000
Artifacts (8165-8920)	2,000
TOTAL EXPENDITURES	9,000
Ending Fund Balance	\$ 19,801

Museum Donations Fund

Fund 82

Summary of Receipts & Expenditures

2011-2012

This fund is used by the Museum to handle donations that are used to fund Museum expenditures.

	Proposed 2011-2012
Beginning Fund Balance	\$ 3,778
Revenues:	
Interest Revenue (8217-6735)	150
Donation Revenue (8218-6820)	5,000
TOTAL FUNDS AVAILABLE	8,928
Expenditures:	
Miscellaneous Supplies (8265-8399)	3,000
Miscellaneous Services (8265-8699)	1,000
Artifacts (8265-8920)	1,000
TOTAL EXPENDITURES	5,000
Ending Fund Balance	\$ 3,928

SPECIAL REVENUE FUND

Police Donations Fund

Fund 83

Summary of Receipts & Expenditures

2011-2012

This fund revenue comes from donations by the community and is used by the Police Department for expenditures.

	Proposed 2011-2012
Beginning Fund Balance	\$ 24,800
Revenues:	
Interest Revenue (8317-6735)	25
Donation Revenue (8318-6820)	35,000
TOTAL FUNDS AVAILABLE	59,825
Expenditures:	
Miscellaneous Supplies (8341-8399)	7,000
Miscellaneous Services (83XX-8699)	8,000
Capital Expenditures (8341-8930)	10,000
TOTAL EXPENDITURES	25,000
Ending Fund Balance	\$ 34,825

Parks Donation Fund

Fund 84

Summary of Receipts & Expenditures

2011-2012

This fund revenue comes from donations by the community and is used by the Parks Department for expenditures.

	Proposed 2011-2012
Beginning Fund Balance	\$ 8,786
Revenues:	
Interest Revenue (8417-6735)	10
Donation Revenue (8418-6820)	10,000
TOTAL FUNDS AVAILABLE	18,796
Expenditures:	
Miscellaneous Supplies (84XX-8399)	500
Miscellaneous Services (84XX-8699)	2,500
TOTAL EXPENDITURES	3,000
Ending Fund Balance	\$ 15,796

SPECIAL REVENUE FUND

Library Board Fund

Fund 85

Summary of Receipts & Expenditures 2011-2012

This fund revenue comes from donations by the community and is used by the Library Board for Library expenditures.

	Proposed 2011-2012
Beginning Fund Balance	\$ 12,349
Revenues:	
Service Revenue (8515-6599)	2,500
Donation Revenue (8518-6820)	500
TOTAL FUNDS AVAILABLE	15,349
Expenditures:	
Miscellaneous Supplies (8563-8399)	2,500
Miscellaneous Services (8563-8699)	500
TOTAL EXPENDITURES	3,000
Ending Fund Balance	\$ 12,349

Library Donations Fund

Fund 86

Summary of Receipts & Expenditures 2011-2012

This fund revenue comes from donations by the community and is used by the library for expenditures.

	Proposed 2011-2012
Beginning Fund Balance	\$ 8,115
Revenues:	
Interest Revenue (8617-6735)	10
Donation Revenue (8618-6820)	8,000
TOTAL FUNDS AVAILABLE	16,125
Expenditures:	
Miscellaneous Supplies (8663-8399)	500
Miscellaneous Services (8663-8699)	500
Books (8663-8910)	2,000
TOTAL EXPENDITURES	3,000
Ending Fund Balance	\$ 13,125

SPECIAL REVENUE FUND

Public Works Donations

Fund 87

Summary of Receipts & Expenditures

2011-2012

This fund revenue comes from donations by the community and is used by the Public Works Department for expenditures.

	Proposed 2011-2012
Beginning Fund Balance	\$ 2,258
Revenues:	
Interest Revenue (8717-6735)	10
Donation Revenue (8718-6820)	50
TOTAL FUNDS AVAILABLE	2,318
Expenditures:	
Miscellaneous Supplies (8771-8399)	500
Miscellaneous Services (8771-8699)	500
TOTAL EXPENDITURES	1,000
Ending Fund Balance	\$ 1,318

Fire Donation Fund

Fund 88

Summary of Receipts & Expenditures

2011-2012

This fund revenue comes from donations by the community and is used by the Fire Department for expenditures.

	Proposed 2011-2012
Beginning Fund Balance	\$ 90,158
Revenues:	
Interest Revenue (8817-6735)	50
Donation Revenue (8818-6820)	90,000
TOTAL FUNDS AVAILABLE	180,208
Expenditures:	
Miscellaneous Supplies (8847-8399)	4,000
Miscellaneous Services (8847-8699)	500
TOTAL EXPENDITURES	4,500
Ending Fund Balance	\$ 175,708

SPECIAL REVENUE FUND

Miscellaneous Donations Fund

Fund 89

Summary of Receipts & Expenditures

2011-2012

This fund will handle various donations used for the benefit of the various designated departments of the City.

	Proposed 2011-2012
Beginning Fund Balance	\$ 9,600
Revenues:	
Interest Revenue (8917-6735)	200
Miscellaneous Donations (8918-6820)	0
TOTAL FUNDS AVAILABLE	9,800
Expenditures:	
MIS Supplies (8937-8399)	3,000
Animal Shelter Supplies (8943-8399)	3,000
Conference Center (8962-8399)	3,000
TOTAL EXPENDITURES	9,000
Ending Fund Balance	\$ 800

Enterprise Funds

Water – Wastewater Fund

Airport Fund

Drainage Utility Fund

Water-Wastewater Fund

ENTERPRISE FUND

WATER - WASTEWATER

Fund 60

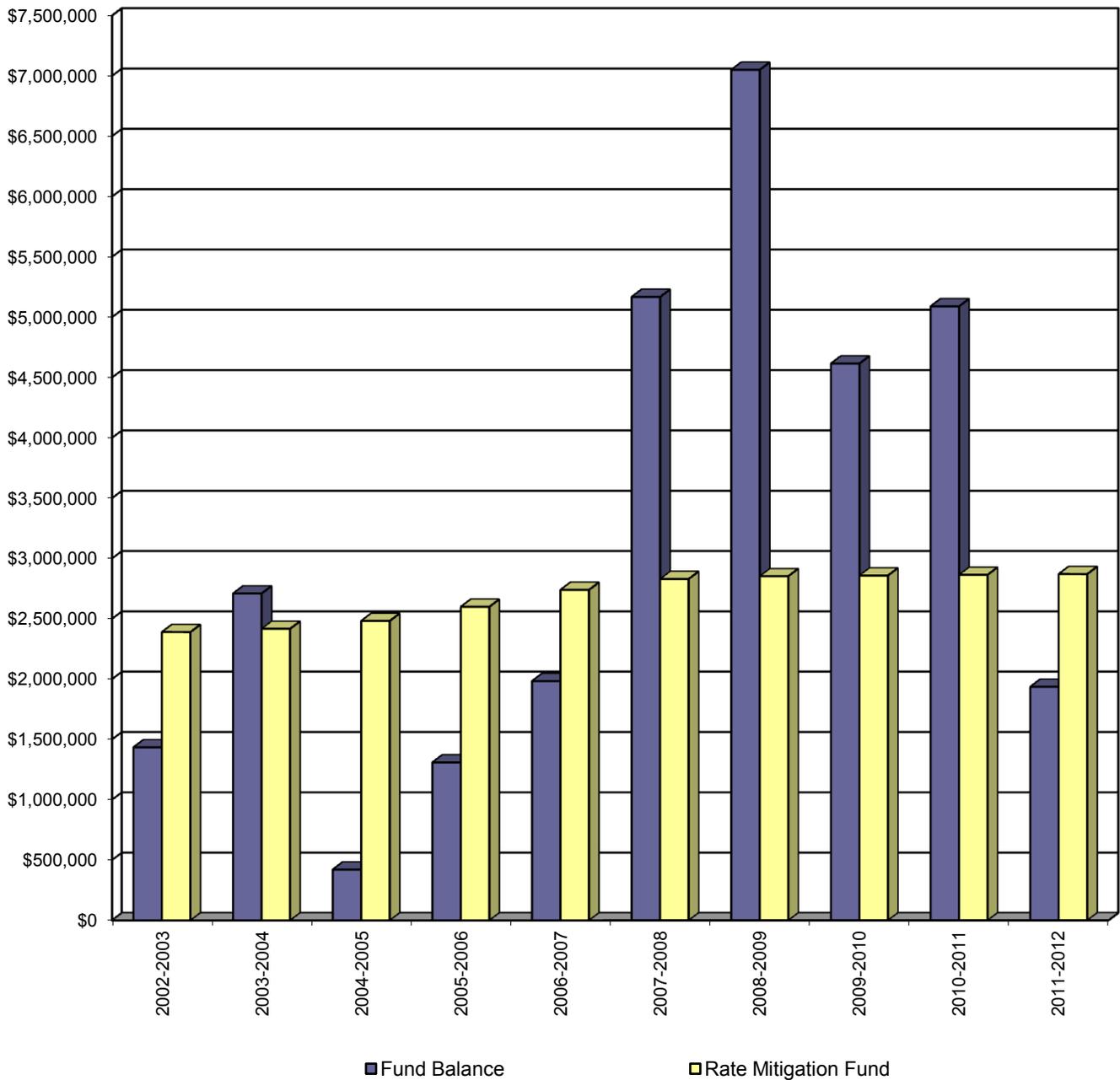
Summary of Receipts & Disbursements 2011-2012

		AMENDED		
	ACTUAL	BUDGET	ESTIMATED	PROPOSED
	2009-2010	2010-2011	2010-2011	2011-2012
Beginning Cash Balance	\$ 7,612,908	\$ 6,261,488	\$ 7,473,564	\$ 7,953,651
Receipts:				
Water Revenue	10,635,848	9,974,313	11,528,389	10,833,430
Wastewater Revenue	5,919,436	6,292,517	6,856,876	6,708,833
Utility Taps Income	59,260	52,442	38,619	36,000
Disposal Royalties	0	0	0	0
Penalty Charges	220,092	201,514	259,764	216,000
Interest on Investments	16,700	10,000	16,000	16,000
Miscellaneous	70,201	62,396	66,277	54,600
Total Receipts:	<u>16,921,537</u>	<u>16,593,182</u>	<u>18,765,925</u>	<u>17,864,863</u>
TOTAL FUNDS AVAILABLE	<u>24,534,445</u>	<u>22,854,670</u>	<u>26,239,489</u>	<u>25,818,514</u>
Expenditures:				
Salaries	2,443,131	2,718,342	2,526,500	2,537,299
Benefits	1,108,983	1,283,514	1,202,950	1,206,276
Supplies	2,289,775	2,741,969	2,395,235	2,879,075
Maintenance - Building	678,395	969,275	1,077,750	1,136,325
Maintenance - Equipment	536,001	441,358	430,650	450,227
Services	1,726,051	1,971,086	1,971,268	2,133,128
Debt Interest & Fiscal Fees	2,567,003	2,321,262	2,618,262	2,546,902
Capital - Structures	1,433,082	802,461	1,109,500	3,150,000
Capital - Equipment	10,646	189,000	52,000	15,000
Total Expenditures:	<u>12,793,067</u>	<u>13,438,267</u>	<u>13,384,115</u>	<u>16,054,232</u>
Other (Sources) Uses of Funds:				
Transfer to General Fund - 01 (Adm.)	1,709,293	1,850,000	1,650,000	1,650,000
Transfer to General Fund - 01 (Hazmat)	17,500	17,500	17,500	17,500
W&WW Debt Principal Payments	2,410,000	2,821,917	2,545,000	2,690,000
Performance Contract Savings	0	(489,223)	0	(300,000)
Transfer to Performance Contract Fund	227,771	689,223	689,223	901,159
Sale of Assets	(96,750)	0	0	0
Total Out:	<u>4,267,814</u>	<u>4,889,417</u>	<u>4,901,723</u>	<u>4,958,659</u>
Rate Mitigation Reserve Balance	2,858,083	2,894,392	2,864,083	2,870,083 *
Senior Lien Debt Reserve	24,845		175,127	335,735
Capital Reserve			4,000,000	1,250,000
Contingency Reserve	0	100,000	0	100,000
TOTAL USES OF FUNDS	<u>19,943,809</u>	<u>21,322,076</u>	<u>25,325,048</u>	<u>25,568,709</u>
Ending Cash Balance	<u>\$ 4,590,636</u>	<u>\$ 1,532,594</u>	<u>\$ 914,441</u>	<u>\$ 249,805</u>

* Rate Mitigation Reserve Balance is expected to be 107.4 days at September 30, 2011, and 99.9 days at September 30, 2012. 90 days is required.

Water-Wastewater Fund Rate Mitigation & Fund Balance

2002-2012



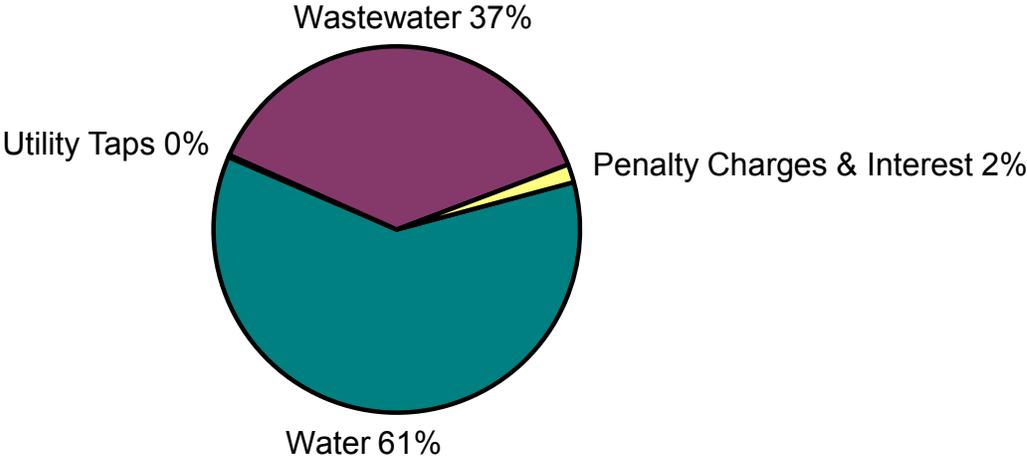
Historical fund balance data was collected from 2002–2010 Annual Financial Reports. 2011 and 2012 estimated data was taken from the current budget document. The projection reserve was established in 1993 to enable the Water-Wastewater Fund to continue operations during times of crisis and/or significantly reduced revenue. The establishment of this reserve mandates that a minimum 90 day reserve be maintained.

The fluctuations in fund balance are due to a build up of funds and a subsequent draw down of those funds for one time, non-recurring capital improvements to the water system.

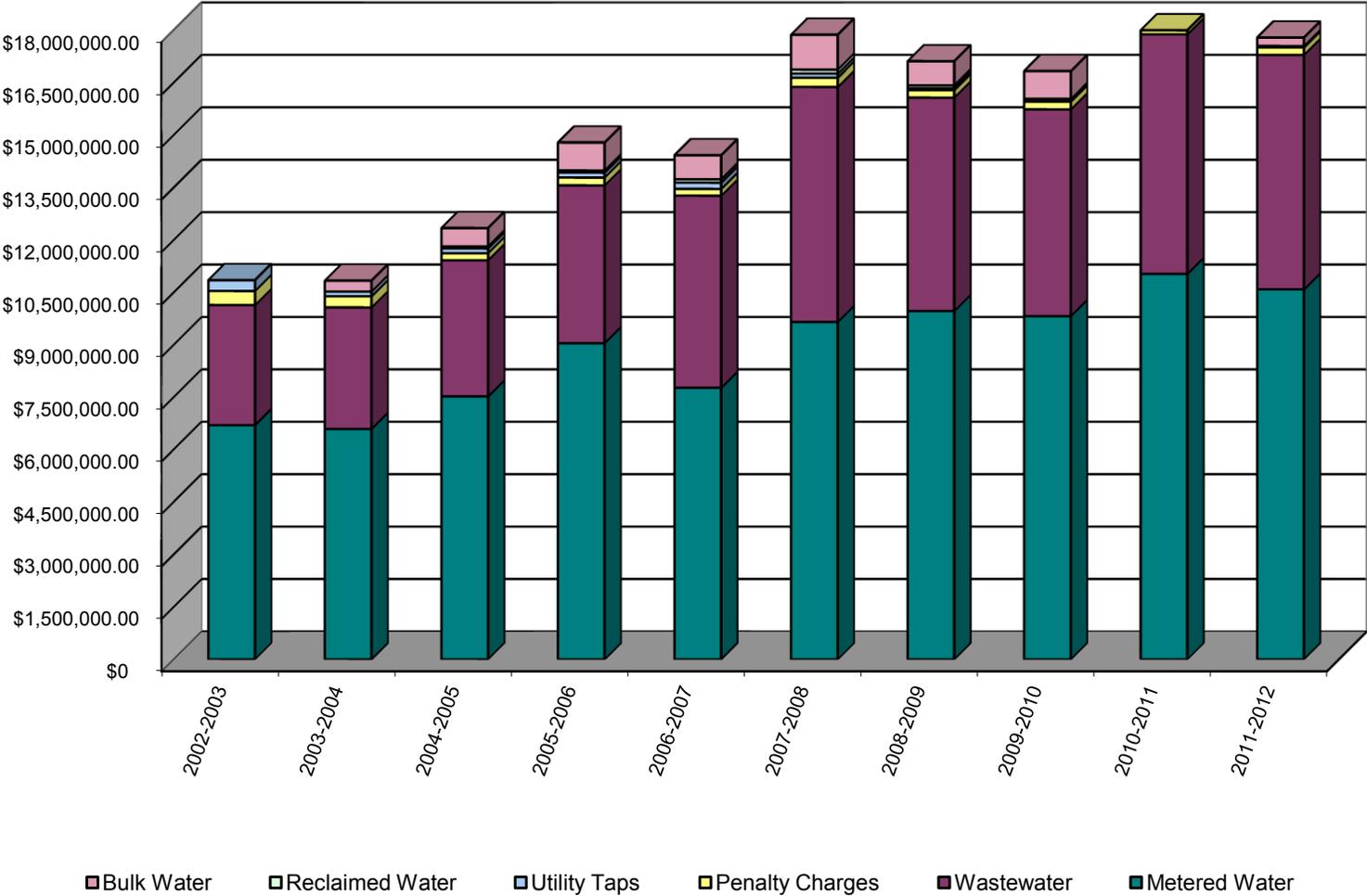
Water-Wastewater Fund Revenues

2011-2012

\$17,864,863



2002-2012



Historical data comes from Annual Audits. The 2011 data is an estimated amount, and the 2012 data is the budgeted amount.

See Water-Wastewater Fund-Revenue By Source for related data.

ENTERPRISE FUND
WATER - WASTEWATER
Fund 60
Revenue By Source
2011-2012

Code No.	Source	ACTUAL 2009-2010	BUDGETED 2010-2011	ESTIMATED 2010-2011	PROPOSED 2011-2012
<u>CHARGES FOR SERVICES</u>					
6015-6578	Reclaimed Water Revenue	\$ 22,744	\$ 4,800	\$ 69,155	\$ 4,800
6015-6579	Bulk Water Revenue	791,816	204,000	427,381	240,000
6015-6580	Water Metered Sales	9,821,288	9,765,513	11,031,853	10,588,630
6015-6581	Wastewater Sales	5,919,436	6,292,517	6,856,876	6,708,833
6015-6582	Taps and Connections	59,260	52,442	38,619	36,000
6015-6585	Disposal Royalty	0	0	0	0
	Total Charges for Services	16,614,544	16,319,272	18,423,884	17,578,263
<u>CHARGES - OTHER</u>					
6015-6587	Penalty Charge to Customer	220,092	201,514	259,764	216,000
6015-6599	Miscellaneous Income	60,440	55,129	66,060	54,000
6016-6699	Fines, Fees, Restitution	0	0	0	0
	Total Charges - Other	280,532	256,643	325,824	270,000
<u>INTEREST</u>					
6017-6735	Interest on Investments	16,700	10,000	16,000	16,000
	Total Interest	16,700	10,000	16,000	16,000
<u>NON-OPERATING</u>					
6019-XXXX	Non-Operating	9,761	7,267	217	600
	Total Non-Operating	9,761	7,267	217	600
GRAND TOTALS		\$ 16,921,537	\$ 16,593,182	\$ 18,765,925	\$ 17,864,863

CITY OF CLEBURNE
 Water/Wastewater Fund Revenues
 2011-2012 Budget

RECEIPTS																							
6015-6578 RECLAIMED WATER	\$ 4,800																						
Description: Includes sales of sewer affluent through the treatment plant.																							
6015-6579 BULK WATER SERVICE	\$ 240,000																						
Description: Includes sales through fire hydrants or pumped directly from the lake. Rates are as follows. Service Demand Charge - 75% Metered Water Sales or \$18.91 per month 0 gallons and over - 75% Metered Water Sales or \$5.04 per 1000 gallons																							
6015-6580 METERED WATER SALES	\$ 10,588,630																						
Description: Includes the sale of treated water through the distribution system. Residential and commercial rates for:																							
Inside City Limits: Service Demand Charge - \$18.91 per month 0 gallons and over - \$5.04 per 1000 gallons																							
Outside City Limits: Service Demand Charge - \$24.46 per month 0 gallons and over - \$6.28 per 1000 gallons																							
Assumption: This estimate represents an average of three years collections. A 6% rate increase was passed by Council after the completion of a rate analysis and after the budget was adopted. Industrial use is expected to remain steady throughout the fiscal year as the economy continues to show signs of restraint.																							
<table border="1" style="margin: 10px auto; border-collapse: collapse;"> <caption>Metered Water Sales Collections & % Increase 2011-2012</caption> <thead> <tr> <th>Fiscal Year</th> <th>% Increase</th> </tr> </thead> <tbody> <tr><td>2002-2003</td><td>8.76%</td></tr> <tr><td>2003-2004</td><td>1.07%</td></tr> <tr><td>2004-2005</td><td>18.57%</td></tr> <tr><td>2005-2006</td><td>12.65%</td></tr> <tr><td>2006-2007</td><td>-14.08%</td></tr> <tr><td>2007-2008</td><td>21.80%</td></tr> <tr><td>2008-2009</td><td>5.29%</td></tr> <tr><td>2009-2010</td><td>-4.41%</td></tr> <tr><td>2010-2011</td><td>2.47%</td></tr> <tr><td>2011-2012</td><td>7.65%</td></tr> </tbody> </table>		Fiscal Year	% Increase	2002-2003	8.76%	2003-2004	1.07%	2004-2005	18.57%	2005-2006	12.65%	2006-2007	-14.08%	2007-2008	21.80%	2008-2009	5.29%	2009-2010	-4.41%	2010-2011	2.47%	2011-2012	7.65%
Fiscal Year	% Increase																						
2002-2003	8.76%																						
2003-2004	1.07%																						
2004-2005	18.57%																						
2005-2006	12.65%																						
2006-2007	-14.08%																						
2007-2008	21.80%																						
2008-2009	5.29%																						
2009-2010	-4.41%																						
2010-2011	2.47%																						
2011-2012	7.65%																						

RECEIPTS (CONTINUED)

6015-6581 WASTEWATER SALES

\$ 6,708,833

Description:

The monthly rates or charges for services furnished by the City's sanitary sewer system shall be as follows:

Residential & Commercial Accounts:

Residential - Service Demand Charge - \$10.57 per month

0 to 13,500 gallons - \$3.24 per 1000 gallons

Residential Maximum - \$54.31 for 13,500 gallons

Commercial - Service Demand Charge - \$10.57 per month

Commercial - 0 gallons and over - \$3.24 per 1000 gallons

Industrial Accounts:

Service Demand Charge - \$10.57 Per month

Volume Charge, per month, per 1000 gallons - \$4.3391

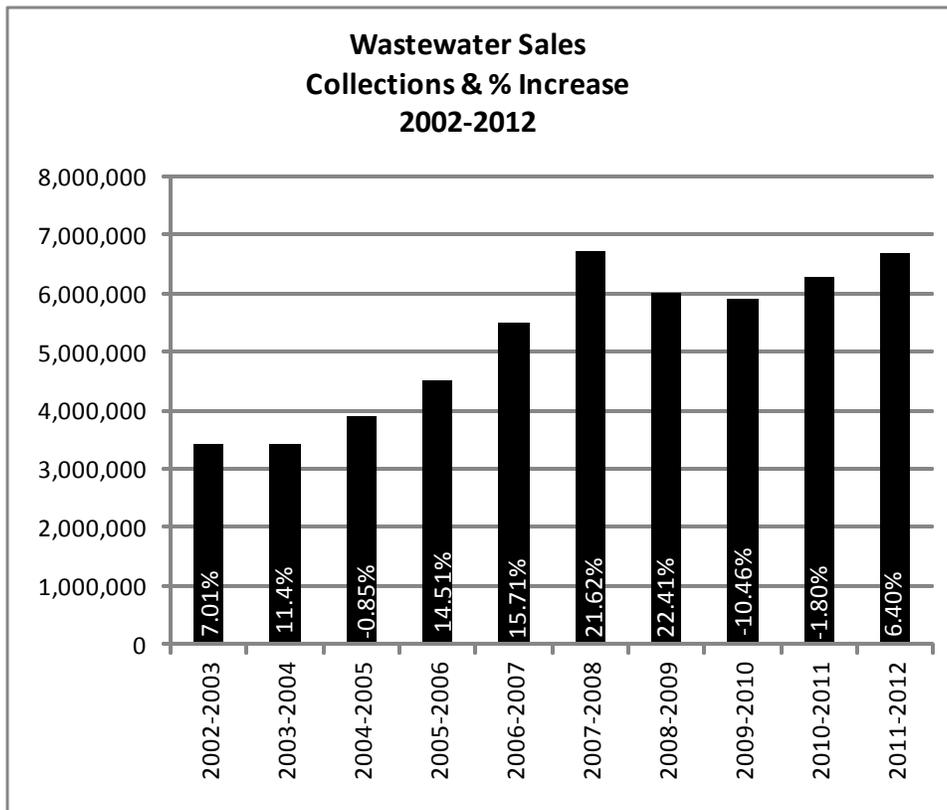
BOD, per pound, per month - 0.4052

TSS, per pound, per month - 0.3778

TDS, per pound, per month - 0.1999

Assumption:

This estimate represents a rate increase of 6% based on steady residential and continued decreasing industrial and commercial use due to the current economy.



RECEIPTS (CONTINUED)**6015-6582 TAPS AND CONNECTIONS****\$ 36,000****Description:**

Fees are charged to persons desiring to tap onto City water or wastewater lines as follows:

Water Taps:

Size of Connection	Cost of Tap
Any tie on	\$300.00
3/4 inch	\$925.00
1 inch	\$948.00
1 1/2 inch	\$975.00
2 inch	\$1,145.00

Wastewater Taps:

Size of Connection	Cost of Tap
Tie-on Fee	\$150.00
4 inch	\$860.00
6 inch	\$895.00
8 inch	\$920.00

Assumption:

This account decreased over the previous year and is expected to stabilize.

6015-6587 PENALTY CHARGE TO CUSTOMER**\$ 216,000****Description:**

Bills are due and payable on the date shown on the bill or a penalty of ten (10) per cent of the total bill will be assessed on all bills not paid on or before the due date.

Assumption:

This account has reflected slight growth over the past several years, and this estimate reflects a conservative stabilization of receipts.

6015-6599 MISCELLANEOUS INCOME**\$ 54,600****Description:**

This account includes sewer dump charges, service charges of \$5.00, insufficient check charges of \$20.00, connection charges of \$10.00 and other fees that are not contained in the above accounts.

Assumption:

This amount reflects a relative steady collection rate.

6017-6735 INTEREST ON INVESTMENTS**\$ 16,000****Description:**

Interest earnings as a result of investing idle funds and deposits.

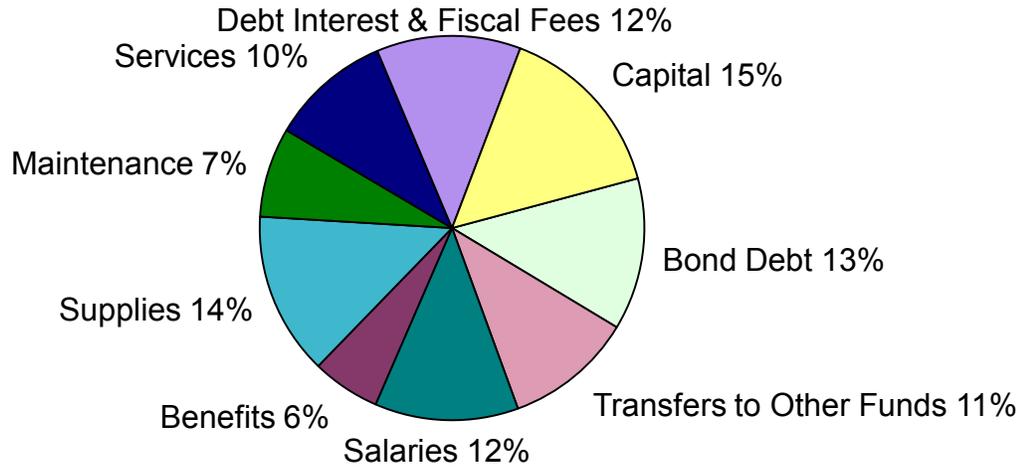
Assumption:

This estimate reflects a decrease in collections, as the fund balance is expected to decrease as capital projects are completed and interest rates continue to decline.

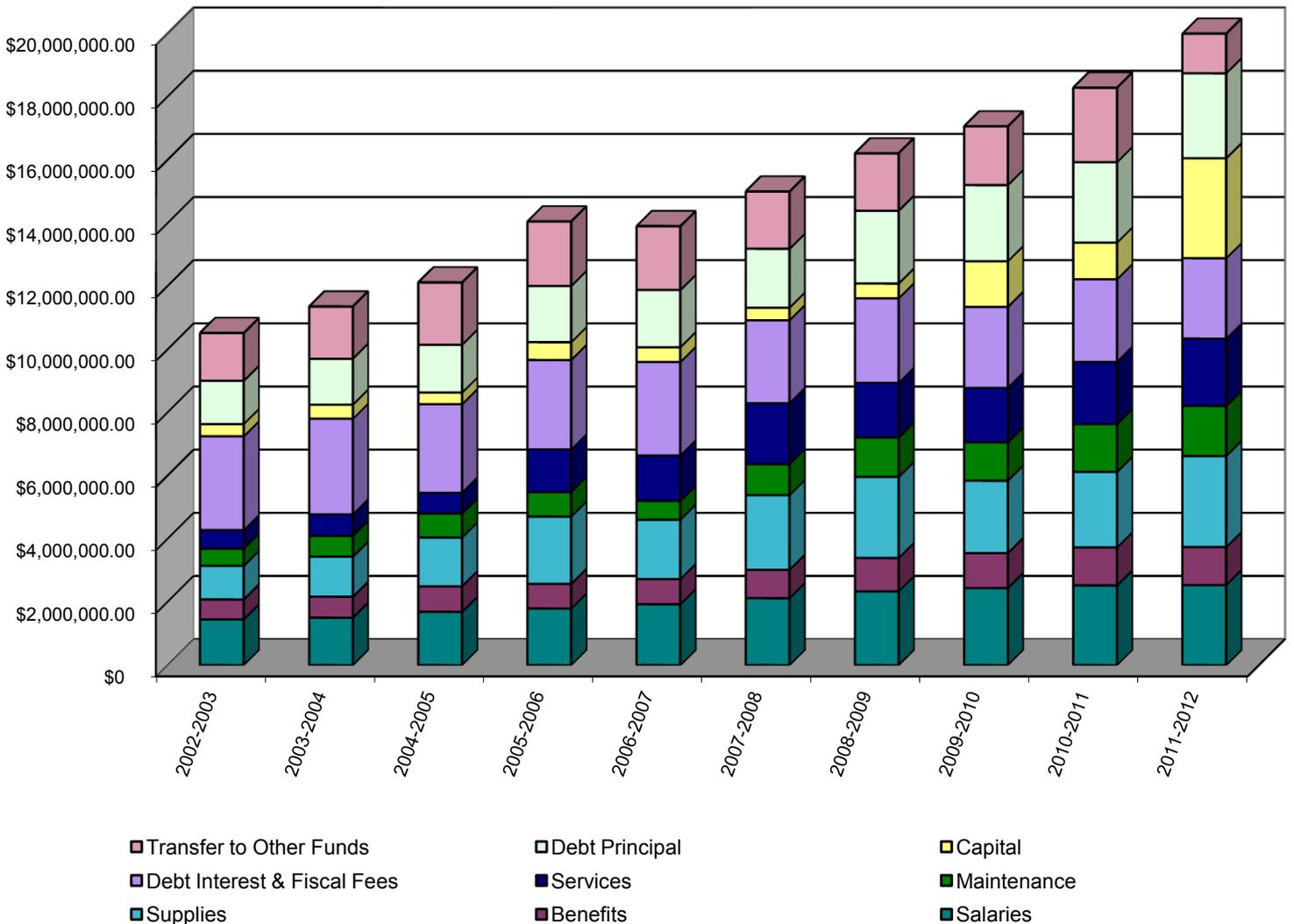
TOTAL WATER AND WASTEWATER REVENUE**\$ 17,864,863**

Water-Wastewater Fund Expenditures

2011-2012
\$21,012,891



2002-2012



Historical Data is collected from the Annual Audits. The 2011 data is estimated, and the 2012 data is the budgeted amount. See Water – Wastewater Summary of Receipts & Disbursements for related data. The increase in services is due to the cost of Total Dissolved Solids. There is an offsetting revenue for this expense.

NON-DEPARTMENTAL SUMMARY

DEPARTMENT
Non-Departmental

6039

DIVISION
Water-Wastewater

MISSION STATEMENT

This department is used to account for those items that benefit all water/wastewater departments.

PROGRAM DESCRIPTION

This program accounts for expenditures not specifically related to any other operating department in the water/wastewater fund. Those items are as follows: unemployment, workman's compensation and casualty insurance, debt service payments, Brazos River Authority payments, master plan, audit charges, and administrative charges.

GOALS

To maintain an accounting of the insurance, audit, and services provided for all water/wastewater departments.

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	10,276	100,000	75,000	100,000
BENEFITS	25,498	62,650	56,750	61,650
SUPPLIES & MATERIALS	141	0	0	0
M&R - EQUIPMENT & VEHICLES	2,176	0	10,200	7,500
CONTRACTURAL & MISC SERVICES	976,089	983,500	987,200	1,075,000
MISC & SUNDRY CHARGES	2,408,195	2,401,262	2,618,262	2,546,902
TOTAL 60-39	\$ 3,422,375	\$ 3,547,412	\$ 3,747,412	\$ 3,791,052

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	10,276	100,000	75,000	100,000
8210 SOCIAL SECURITY CONTRIBUTIONS	637	6,200	4,650	6,200
8220 MEDICARE CONTRIBUTIONS	149	1,450	1,100	1,450
8230 RETIREMENT CONTRIBUTIONS	1,660	20,000	14,000	17,000
8240 HEALTH/LIFE INSURANCE	0	0	2,000	2,000
8250 WORKERS COMPENSATION	23,052	30,000	35,000	30,000
8260 UNEMPLOYMENT COMPENSATION	0	5,000	0	5,000
8399 OTHER SUPPLIES	141	0	0	0
8559 M&R - OFFICE EQUIPMENT	2,176	0	0	0
8557 M&R - SOFTWARE	0	0	2,700	0
8599 M&R - OTHER EQUIPMENT	0	0	7,500	7,500
8615 AUDITS	10,000	10,000	12,500	20,000
8657 INSURANCE	28,428	36,000	36,000	40,000
8664 PROFESSIONAL SERVICES	937,661	937,500	937,500	1,012,500
8699 OTHER MISCELLANEOUS SERVICES	0	0	1,200	2,500
8735 DEBT INTEREST EXPENSE	2,402,560	2,396,262	2,321,262	2,381,902
8738 DEBT SERVICE CHARGES	5,635	5,000	137,000	5,000
TOTAL 60-39	\$ 3,422,375	\$ 3,547,412	\$ 3,587,412	\$ 3,631,052

UTILITY BILLING SUMMARY

DEPARTMENT
Utility Billing

6081

DIVISION
Water-Wastewater

MISSION STATEMENT

To record, bill, and collect for water, sewer, drainage utility, and sanitation services rendered by the City thereby providing adequate operating funds.

PROGRAM DESCRIPTION

This revenue collecting office is the local point for the collecting of revenue for water, sewer, drainage utility, and sanitation services, including deposits, payments, delinquent notices, customer inquiries, drafts, and account adjustments. Additionally, it collects garage sale and amusement licenses/fees. Computer support is provided by the M.I.S. department.

OBJECTIVES

1. Establish policies for dealing consistently with customers.
2. Maintain non-reread efficiency of 99%.
3. Continue to emphasize collections of delinquent accounts through all means possible.
4. To continue to audit the operation of the department to improve services to our customers wherever possible.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Percent of rereads	2	2	2
2. Number of bank drafts	930	950	1043
3. Percent of Internet payments	N/A	3.75	4.5

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Office Manager	22	1	1	1
Senior Clerk	14	1	2	2
Clerk - Utility Billing	11	2	1	2
TOTAL		4	4	5

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	335,508	306,574	290,500	188,923
BENEFITS	166,979	159,193	149,150	93,127
SUPPLIES & MATERIALS	41,013	38,366	37,550	21,275
M&R - LAND, STRUCTURES & STREETS	456	500	1,000	1,000
M&R - EQUIPMENT & VEHICLES	27,630	55,158	53,000	47,727
CONTRACTURAL & MISC SERVICES	119,026	217,772	200,900	342,850
CAPITAL OUTLAY - LAND & STRUCTURES	42,475	-	-	-
TOTAL 60-81	\$ 733,087	\$ 777,563	\$ 732,100	\$ 694,902

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	330,200	301,574	287,000	183,923
8130 OVERTIME	5,255	5,000	3,500	5,000
8190 NON-CASH BENEFITS	53	0	0	0
8210 SOCIAL SECURITY CONTRIBUTIONS	20,148	19,008	17,500	11,713
8220 MEDICARE CONTRIBUTIONS	4,712	4,445	4,150	2,739
8230 RETIREMENT CONTRIBUTIONS	52,794	51,872	50,000	37,893
8240 HEALTH/LIFE INSURANCE	89,325	83,867	77,500	40,782
8301 OFFICE SUPPLIES	5,383	8,000	8,000	8,000
8308 BOOKS & SUBSCRIPTIONS	0	0	100	100
8315 CHEMICAL SUPPLIES	2,126	4,000	0	0
8322 CLOTHING	1,339	2,250	2,250	250
8336 FUEL & LUBRICANTS	13,232	5,850	14,000	0
8357 MEDICAL SUPPLIES	0	150	0	0
8364 MINOR EQUIPMENT	(745)	0	0	0
8382 UTILITY - ELECTRICAL FEES	6,224	8,095	6,000	5,425
8385 UTILITY - GAS FEE	2,683	1,180	1,800	0
8388 UTILITY - WATER & SEWER FEES	345	341	400	0
8399 OTHER SUPPLIES	10,426	8,500	5,000	7,500
8419 M&R - STRUCTURES	456	500	1,000	1,000
8509 M&R - COMPUTERS	0	0	0	3,000
8551 M&R - METERS & SETTINGS	7,614	10,000	10,000	0
8557 M&R - VEHICLES	5,803	5,000	5,000	0
8559 M&R - OFFICE EQUIPMENT	2,293	3,000	3,000	3,000
8577 M&R - SOFTWARE	11,920	37,158	35,000	41,727
8636 COMMUNICATIONS	8,655	8,300	7,000	6,250
8643 DUES	111	400	400	0
8660 POSTAGE	46,397	57,000	50,000	56,000
8662 PRINTING	0	3,500	3,500	3,500
8664 PROFESSIONAL SERVICES	60,682	145,000	135,000	270,000
8684 TRAINING	2,332	1,510	500	1,000
8690 TRAVEL EXPENSES	1,103	1,463	500	2,100
8699 OTHER MISCELLANEOUS SERVICES	(254)	600	4,000	4,000
8870 CAPITAL - WATER MAINS	42,475	0	0	0
TOTAL 60-81	\$ 733,087	\$ 777,563	\$ 732,100	\$ 694,902

WATER DISTRIBUTION SUMMARY

DEPARTMENT
Water Distribution

6083

DIVISION
Water-Wastewater

MISSION STATEMENT

The Water Distribution Department distributes to the citizens of Cleburne potable water throughout the distribution system with as few interruptions as possible, while maintaining a uniform flow at a constant pressure to meet the demands of our citizens and the City Fire Protection system.

PROGRAM DESCRIPTION

This program is responsible for the maintenance and construction of all water lines and appurtenances within the City's water system. This involves the maintenance of over 225 miles of water lines and over 1400 fire hydrants.

To meet its needs, the City maintains 6 million gallons in ground storage tanks and 3.5 million gallons in elevated tanks, which when full, contains 9.5 million gallons of treated water. The distribution system from the treatment plant can accommodate up to 15 million gallons per day. Stand-by crews provide for 24 hour emergency repairs which assures continuous water service with little delay.

OBJECTIVES

1. To make repairs to all waterline breaks as soon as possible so as to maintain service and conserve water.
2. To flush water system through fire hydrants, to clean system and observe workability of hydrants.
3. Replace small diameter water lines.
4. To add new connects to system, bring on new customers.
5. Add new waterline extensions to system as needed.
6. Add new fire hydrants to system as needed.
7. Relocate water meter and fire hydrants.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Water Leaks (Line Repairs)	407	400	550
2. Line Locates	2976	3500	3500
3. Fire hydrants installed	2	5	10
4. Fire hydrants repaired	45	75	50
5. Valves changed / repaired	211	200	150
6. Water taps made	22	30	40
7. Water tie-ons made	28	35	40

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Water Superintendent	27	1	1	1
Water & Wastewater Line Supervisor	20	1	1	1
Meter Reader Supervisor	15	1	1	1
Crewleader	15	2	2	2
Meter Service Technician	12	1	1	1
Right of Way Technician	12	1	1	1
Meter Reader	13	4	2	1
Water Line Operator	11	0	0	3
Water Line Operator	10	5	5	3
TOTAL		16	14	14
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	554,541	658,273	580,850	698,231
BENEFITS	235,725	289,632	260,500	325,697
SUPPLIES & MATERIALS	48,233	49,594	64,450	131,000
M&R - LAND, STRUCTURES & STREETS	191,889	444,525	435,750	497,000
M&R - EQUIPMENT & VEHICLES	26,863	18,100	28,800	29,600
CONTRACTURAL & MISC SERVICES	7,946	42,185	41,930	47,630
CAPITAL OUTLAY - LAND & STRUCTURES	1,271,075	320,961	628,000	2,650,000
CAPITAL OUTLAY - EQUIPMENT	0	0	0	15,000
TOTAL 60-83	\$ 2,336,272	\$ 1,823,270	\$ 2,040,280	\$ 4,394,158

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	521,816	620,423	550,000	665,731
8130 OVERTIME	32,717	32,000	30,000	28,000
8150 VEHICLE ALLOWANCE	0	5,400	750	4,500
8190 NON-CASH BENEFITS	8	450	100	0
8210 SOCIAL SECURITY CONTRIBUTIONS	31,365	40,450	35,000	43,011
8220 MEDICARE CONTRIBUTIONS	7,837	9,460	8,000	10,059
8230 RETIREMENT CONTRIBUTIONS	87,894	110,390	97,500	139,145
8240 HEALTH/LIFE INSURANCE	108,629	129,331	120,000	133,482
8301 OFFICE SUPPLIES	931	800	800	475
8308 BOOKS & SUBSCRIPTIONS	1,303	250	450	800
8322 CLOTHING	6,467	6,700	7,000	11,400
8336 FUEL & LUBRICANTS	23,600	24,000	42,000	84,300
8357 MEDICAL SUPPLIES	7	400	400	1,050
8364 MINOR EQUIPMENT	1,801	2,200	2,200	7,500
8382 UTILITY - ELECTRICAL FEES	5,522	8,011	5,600	10,375
8385 UTILITY - GAS FEE	5,423	5,233	4,000	8,500
8388 UTILITY - WATER & SEWER FEES	0	0	0	600
8399 OTHER SUPPLIES	3,179	2,000	2,000	6,000
8419 M&R - STRUCTURES	512	9,525	750	2,000
8467 M&R - STREETS, CURBS & ALLEYS	60,826	75,000	75,000	75,000
8491 M&R - WATER MAINS	130,551	360,000	360,000	420,000
8539 M&R - INSTRUMENTS	69	500	800	3,000
8545 M&R - EQUIPMENT	1,636	1,500	1,500	3,000
8557 M&R - VEHICLES	25,073	16,000	26,000	23,500
8559 M&R - OFFICE EQUIPMENT	85	100	500	100
8636 COMMUNICATIONS	2,847	2,900	2,750	6,500
8643 DUES	976	680	680	880
8652 FEES & PERMITS	45	0	0	0
8662 PRINTING	0	0	0	600
8664 PROFESSIONAL SERVICES	1,931	31,500	31,500	31,500
8672 RENTAL OF EQUIPMENT	0	1,000	1,000	1,000
8684 TRAINING	901	3,645	3,000	4,250
8690 TRAVEL EXPENSES	1,246	2,460	2,000	2,900
8699 OTHER MISCELLANEOUS SERVICES	0	0	1,000	0
8810 CAPITAL - LAND	11,100	0	0	0
8820 CAPITAL - STRUCTURES	1,259,975	0	308,000	2,250,000
8870 CAPITAL - WATER MAINS	0	320,962	320,000	400,000
8930 CAPITAL - EQUIPMENT	0	0	0	15,000
TOTAL 60-83	\$ 2,336,272	\$ 1,823,270	\$ 2,040,280	\$ 4,394,158

WATER TREATMENT SUMMARY

DEPARTMENT
Water Treatment

6084

DIVISION
Water-Wastewater

MISSION STATEMENT

The Water Treatment Department's mission is to provide adequate State/Federal approved potable water to meet residential, commercial, reserve, and firefighting demands.

PROGRAM DESCRIPTION

The City's water supply is inspected annually by the state and has a Superior rating from the TCEQ. To meet its needs, the City has the right to 5.14 million gallons of water a day from Lake Pat Cleburne. The City also has available 4.73 MGD from Lake Aquilla and 8.6 MGD from Lake Whitney. We have 7 wells that are used as additional water sources which have a 2 million gallon capacity. The Water Treatment Plant is capable of treating 15 million gallons a day. Peak demand for treatment is approximately 12.5 million gallons normally required in the month of August.

OBJECTIVES

1. Maintain an on-going daily chemical analysis of processed water.
2. Monitor and maintain pumps, mechanical and electrical systems.
3. Provide for routine maintenance and stay informed regarding latest technologies and innovations.
4. Monitor and maintain standards required in State and Federal permits.
5. Insure a minimum of twenty (20) hours of classroom training per employee.
6. Take measures to comply with EPA mandated lead and copper rule that was effective July 1992.
7. Take measures to modify water treatment plant to meet the rules of the Safe Drinking Water Act.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Average daily water pumped (MGD)	7.3	7.75	8.00
2. Total gallons pumped (MG)	2323	2400	2500
a. Plant (MG)	2264	2360	2450
b. Wells (MG)	59	40	50
3. Bacteriological samples taken	400	400	400
4. Chlorine Residuals taken	1300	1300	1300
5.			
Number of certificaion training hours completed	450	450	450

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Water Plant Supervisor	23	1	1	1
Sludge Technician	13	1	0	0
Water Plant Operator - Certified	17	0	0	1
Water Plant Operator - Certified	12	10	11	10
TOTAL		12	12	12

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	529,871	564,794	545,000	531,910
BENEFITS	234,987	262,250	249,000	250,905
SUPPLIES & MATERIALS	1,389,394	1,736,383	1,499,385	1,767,400
M&R - LAND, STRUCTURES & STREETS	49,025	140,500	141,000	94,000
M&R - EQUIPMENT & VEHICLES	243,133	219,000	219,000	219,000
CONTRACTURAL & MISC SERVICES	153,250	160,678	148,388	154,118
CAPITAL OUTLAY - EQUIPMENT	113,182	158,000	0	0
TOTAL 60-84	\$ 2,712,842	\$ 3,241,605	\$ 2,801,773	\$ 3,017,333

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	446,571	489,694	475,000	456,910
8130 OVERTIME	83,208	75,000	70,000	75,000
8190 NON-CASH BENEFITS	92	100	0	0
8210 SOCIAL SECURITY CONTRIBUTIONS	31,913	35,011	32,500	32,978
8220 MEDICARE CONTRIBUTIONS	7,463	8,188	7,500	7,713
8230 RETIREMENT CONTRIBUTIONS	83,790	95,546	89,000	106,688
8240 HEALTH/LIFE INSURANCE	111,821	123,505	120,000	103,526
8301 OFFICE SUPPLIES	704	1,800	1,400	1,500
8315 CHEMICAL SUPPLIES	627,158	698,685	700,985	720,650
8322 CLOTHING	7,863	6,400	7,400	7,500
8336 FUEL & LUBRICANTS	12,123	10,320	15,000	41,350
8343 LAUNDRY & CLEANING SUPPLIES	3,540	3,000	4,600	4,600
8357 MEDICAL SUPPLIES	1,279	500	1,000	800
8364 MINOR EQUIPMENT	0	4,000	4,000	0
8382 UTILITY - ELECTRICAL FEES	725,455	981,154	750,000	981,500
8385 UTILITY - GAS FEE	166	22,524	1,000	1,000
8399 OTHER SUPPLIES	11,106	8,000	14,000	8,500
8419 M&R - STRUCTURES	34,901	60,500	61,000	14,000
8431 M&R - GROUNDS	14,124	80,000	80,000	80,000
8539 M&R - INSTRUMENTS	7,551	12,500	12,500	12,500
8545 M&R - EQUIPMENT	230,351	200,000	200,000	200,000
8557 M&R - VEHICLES	4,731	6,000	6,000	6,000
8559 M&R - OFFICE EQUIPMENT	500	500	500	500
8636 COMMUNICATIONS	2,359	2,350	2,600	2,450
8643 DUES	150	340	450	340
8652 FEES & PERMITS	28,696	28,618	28,618	28,618
8660 POSTAGE	3,692	5,000	3,750	5,000
8662 PRINTING	2,205	2,500	2,500	2,500
8664 PROFESSIONAL SERVICES	61,984	62,500	50,000	55,000
8672 RENTAL OF EQUIPMENT	0	4,000	5,100	4,000
8675 RENTAL OF PROPERTY	600	600	600	600
8684 TRAINING	3,644	4,080	4,080	4,600
8690 TRAVEL EXPENSES	784	1,900	1,900	1,000
8692 TRUCKING	48,790	48,790	48,790	50,010
8699 OTHER MISCELLANEOUS SERVICES	346	0	0	0
8930 CAPITAL - EQUIPMENT	113,182	0	0	0
8950 CAPITAL - VEHICLES	0	158,000	0	0
TOTAL 60-84	\$ 2,712,842	\$ 3,241,605	\$ 2,801,773	\$ 3,017,333

TREATMENT PLANT MAINTENANCE SUMMARY

DEPARTMENT
Treatment Plant Maintenance

6090

DIVISION
Water-Wastewater

MISSION STATEMENT

The Treatment Plant Maintenance Department ensures peak performance at both the water and wastewater treatment plants, keeping all plant equipment operating at design specifications.

PROGRAM DESCRIPTION

Perform routing and emergency repairs to all plant equipment including pumps, motors, gear boxes, compressors and other installed equipment. Pipe system welding repairs and scheduled preventative maintenance is also performed by this department.

OBJECTIVES

1. Ensure routine scheduled maintenance is performed.
2. Remove and repair pumps.
3. Remove and repair gear boxes.
4. Provide logistic support for all plant systems.
5. Perform all welding repairs and pipe fitting at plants.

INDICATORS

	Actual	Estimated	Budgeted
	2009-2010	2010-2011	2011-2012
1. Pump and motor repairs	25	25	30
2. Gear box repairs	5	5	15
3. Electrical repairs	70	75	45
4. Weld repairs	50	55	50
5. Structure and ground work	25	30	20
6. Lift station repairs	10	10	25

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Maintenance Supervisor	20	1	1	1
Senior Maintenance Technician	19	1	1	1
Maintenance Technician	15	2	2	2
TOTAL		4	4	4
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	232,254	269,610	235,150	225,806
BENEFITS	100,047	115,858	102,300	100,955
SUPPLIES & MATERIALS	28,825	19,250	21,850	33,800
M&R - LAND, STRUCTURES & STREETS	556	500	500	500
M&R - EQUIPMENT & VEHICLES	22,846	16,500	11,000	17,000
CONTRACTURAL & MISC SERVICES	2,425	3,695	3,795	3,495
CAPITAL OUTLAY - EQUIPMENT	0	27,000	32,000	0
TOTAL 60-90	\$ 386,953	\$ 452,413	\$ 406,595	\$ 381,556

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	213,371	257,110	220,000	213,306
8130 OVERTIME	18,883	12,500	15,000	12,500
8190 NON-CASH BENEFITS	0	0	150	0
8210 SOCIAL SECURITY CONTRIBUTIONS	13,766	16,716	14,000	14,000
8220 MEDICARE CONTRIBUTIONS	3,219	3,909	3,300	3,274
8230 RETIREMENT CONTRIBUTIONS	36,781	45,618	40,000	45,291
8240 HEALTH/LIFE INSURANCE	46,281	49,615	45,000	38,390
8301 OFFICE SUPPLIES	104	100	200	100
8322 CLOTHING	2,720	2,200	3,200	2,750
8336 FUEL & LUBRICANTS	9,532	8,000	10,500	22,000
8343 LAUNDRY & CLEANING SUPPLIES	567	750	500	500
8357 MEDICAL SUPPLIES	717	500	250	250
8364 MINOR EQUIPMENT	6,150	0	0	0
8385 UTILITY - GAS FEE	2,750	2,700	1,200	2,700
8399 OTHER SUPPLIES	6,285	5,000	6,000	5,500
8419 M&R - STRUCTURES	556	500	500	500
8545 M&R - EQUIPMENT	21,357	13,500	7,000	13,500
8557 M&R - VEHICLES	1,489	3,000	4,000	3,500
8636 COMMUNICATIONS	2,104	1,700	1,700	1,500
8643 DUES	70	100	100	100
8664 PROFESSIONAL SERVICES	0	0	100	0
8684 TRAINING	0	1,220	1,220	1,220
8690 TRAVEL EXPENSES	251	675	675	675
8950 CAPITAL - VEHICLES	0	27,000	32,000	0
TOTAL 60-90	\$ 386,953	\$ 452,413	\$ 406,595	\$ 381,556

WASTEWATER COLLECTION SUMMARY

DEPARTMENT
Wastewater Collection

6096

DIVISION
Water-Wastewater

MISSION STATEMENT

Furnish the citizens of Cleburne a sanitary wastewater collection system with as few interruptions as possible. The Texas Commission on Environmental Quality (TCEQ) responds to health complaints and wastewater spills.

PROGRAM DESCRIPTION

This program is responsible for maintenance and construction of wastewater lines and appurtenance within the City wastewater system. This involves maintenance of over 250 miles of lines within the City.

OBJECTIVES

1. To respond to customer calls and complaints as soon as possible.
2. Institute a preventive maintenance program to clean chronic problem mains.
3. To rehabilitate manholes as needed.
4. To rehabilitate lines as needed.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Sewer work orders	1,427	1,850	2,500
2. Sewer service lines ran	1071	1000	1000
3. Manholes changed/repared	113	95	50
4. Main stoppages	326	350	200
5. Mains ran - preventative maintenance	2,971	3,000	3,000
6. Line repairs made	53	50	100
7. Sewer taps made	15	20	50
8. Sewer tie-ons made	23	35	75

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Crew Leader	15	1	2	2
Heavy Equipment Operator	13	1	0	0
Wastewater Line Worker	10	5	4	4
TOTAL		7	6	6
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	234,550	236,696	225,000	230,110
BENEFITS	106,317	115,674	120,250	114,450
SUPPLIES & MATERIALS	24,710	24,481	31,800	30,675
M&R - LAND, STRUCTURES & STREETS	431,247	425,500	490,500	535,500
M&R - EQUIPMENT & VEHICLES	19,491	24,700	20,750	21,500
CONTRACTURAL & MISC SERVICES	15,765	16,370	15,820	15,800
CAPITAL OUTLAY - LAND & STRUCTURES	6,350	481,500	481,500	500,000
CAPITAL OUTLAY - EQUIPMENT	10,646	142,000	0	0
TOTAL 60-96	\$ 849,076	\$ 1,466,921	\$ 1,385,620	\$ 1,448,035

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	199,318	199,696	195,000	200,110
8130 OVERTIME	35,227	37,000	30,000	30,000
8190 NON-CASH BENEFITS	5	0	0	0
8210 SOCIAL SECURITY CONTRIBUTIONS	14,106	14,675	14,000	14,267
8220 MEDICARE CONTRIBUTIONS	3,299	3,432	3,250	3,337
8230 RETIREMENT CONTRIBUTIONS	37,089	40,049	40,000	46,154
8240 HEALTH/LIFE INSURANCE	51,823	57,518	63,000	50,692
8301 OFFICE SUPPLIES	0	100	100	100
8315 CHEMICAL SUPPLIES	0	200	2,500	500
8322 CLOTHING	3,867	4,100	4,500	4,725
8336 FUEL & LUBRICANTS	18,868	16,381	19,500	21,450
8357 MEDICAL SUPPLIES	0	100	100	400
8364 MINOR EQUIPMENT	0	2,100	2,100	2,000
8399 OTHER SUPPLIES	1,975	1,500	3,000	1,500
8419 M&R - STRUCTURES	150	500	500	500
8443 M&R - SANITARY SEWER SYSTEM	388,820	365,000	430,000	475,000
8467 M&R - STREETS, CURBS & ALLEYS	42,277	60,000	60,000	60,000
8545 M&R - EQUIPMENT	608	2,200	7,000	3,500
8557 M&R - VEHICLES	18,883	22,500	13,750	18,000
8636 COMMUNICATIONS	1,184	1,500	950	1,250
8643 DUES	150	320	320	0
8652 FEES & PERMITS	300	300	300	300
8657 INSURANCE	11,447	10,500	10,500	10,500
8664 PROFESSIONAL SERVICES	1,273	1,500	1,500	1,500
8684 TRAINING	911	1,500	1,500	1,500
8690 TRAVEL EXPENSES	448	750	750	750
8699 OTHER MISCELLANEOUS SERVICES	52	0	0	0
8830 SANITARY SEWER SYSTEMS	6,350	481,500	481,500	500,000
8930 CAPITAL - EQUIPMENT	10,646	142,000	0	0
TOTAL 60-96	\$ 849,076	\$ 1,466,921	\$ 1,385,620	\$ 1,448,035

WASTEWATER TREATMENT SUMMARY

DEPARTMENT
Wastewater Treatment

6097

DIVISION
Water-Wastewater

MISSION STATEMENT

The Wastewater Treatment mission is to remove the pollution from the wastewater required by Federal and State standards and to prevent polluting of our rivers and streams.

PROGRAM DESCRIPTION

The City's current Wastewater Treatment process consists of two single stage nitrification plants with a capacity of 7.5 million gallons per day followed by a dechlorination facility for our direct discharge. Our effluent is regulated by permit from EPA and TCEQ. We are capable of supplying 1.5 million gallons per day of reuse water.

OBJECTIVES

1. Maintain ongoing daily operation records.
2. Monitor and maintain pumps, mechanical, and electrical systems.
3. Provide for scheduled routine maintenance of pumps and mechanical equipment.
4. Monitor and maintain standards required in State and Federal permits.
5. Require our operators receive classroom training hours and stay informed of latest technologies and innovations.
6. Modify ordinances and industrial pretreatment program to keep us in compliance with EPA mandates.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Average daily water pumped (MGD)	5.9	5	5
2. Total gallons treated (MGD)	2165	2000	2000
3. Total discharged	1696	1800	1800
4. Total pumped to Reuse Facility (*Brazos Elec. reading)	469	400	400
5. BOD & TSS samples - Influent	520	520	520
BOD & TSS samples - Effluent	520	520	520
6. Number of certification training hours completed	320	360	400

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Environmental Coordinator	25	1	1	1
Plant Supervisor	23	1	1	1
Water Utilities Secretary	17	1	1	1
Plant Operator - Certified	17	0	0	2
Plant Operator - Certified	12	10	10	6
Plant Operator - Non-Certified	11	0	0	2
TOTAL		13	13	13

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	546,131	582,395	575,000	562,319
BENEFITS	239,430	278,257	265,000	259,490
SUPPLIES & MATERIALS	757,462	873,895	740,200	894,925
M&R - LAND, STRUCTURES & STREETS	5,222	8,250	9,000	8,325
M&R - EQUIPMENT & VEHICLES	193,861	107,900	87,900	107,900
CONTRACTURAL & MISC SERVICES	451,800	636,885	573,235	494,235
CAPITAL OUTLAY - EQUIPMENT	0	20,000	20,000	0
TOTAL 60-97	\$ 2,193,906	\$ 2,507,582	\$ 2,270,335	\$ 2,327,194

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	492,094	530,295	500,000	510,319
8130 OVERTIME	53,979	52,000	75,000	52,000
8190 NON-CASH BENEFITS	58	100	0	0
8210 SOCIAL SECURITY CONTRIBUTIONS	32,524	36,102	35,000	34,864
8220 MEDICARE CONTRIBUTIONS	7,606	8,443	8,000	8,154
8230 RETIREMENT CONTRIBUTIONS	86,223	98,524	97,000	112,787
8240 HEALTH/LIFE INSURANCE	113,077	135,188	125,000	103,685
8301 OFFICE SUPPLIES	1,060	1,600	1,600	1,600
8308 BOOKS & SUBSCRIPTIONS	1,283	250	250	0
8315 CHEMICAL SUPPLIES	124,041	129,600	129,600	133,025
8322 CLOTHING	10,633	6,400	7,500	6,750
8336 FUEL & LUBRICANTS	11,387	7,985	15,000	16,500
8343 LAUNDRY & CLEANING SUPPLIES	1,909	1,750	2,000	2,300
8357 MEDICAL SUPPLIES	994	500	250	250
8382 UTILITY - ELECTRICAL FEES	585,655	721,673	550,000	722,000
8388 UTILITY - WATER & SEWER FEES	14,172	637	27,000	8,000
8399 OTHER SUPPLIES	6,328	3,500	7,000	4,500
8419 M&R - STRUCTURES	3,067	2,500	7,500	2,575
8431 M&R - GROUNDS	2,155	5,750	1,500	5,750
8539 M&R - INSTRUMENTS	4,113	5,000	5,000	5,000
8545 M&R - EQUIPMENT	187,513	100,000	80,000	100,000
8557 M&R - VEHICLES	1,643	2,400	2,400	2,400
8559 M&R - OFFICE EQUIPMENT	592	500	500	500
8636 COMMUNICATIONS	2,738	2,500	2,500	2,500
8643 DUES	630	635	635	635
8652 FEES & PERMITS	36,740	61,500	61,500	61,500
8660 POSTAGE	2,871	2,600	2,600	2,600
8662 PRINTING	0	1,500	1,500	1,500
8664 PROFESSIONAL SERVICES	119,196	152,650	198,000	200,000
8684 TRAINING	4,744	4,000	4,500	4,000
8690 TRAVEL EXPENSES	1,250	1,500	2,000	1,500
8692 TRUCKING	283,631	360,000	250,000	170,000
8698 DISPOSAL RELATED COSTS	0	50,000	50,000	50,000
8990 CAPITAL - OTHER EXPENDITURES	0	20,000	20,000	0
TOTAL 60-97	\$ 2,193,906	\$ 2,507,582	\$ 2,270,335	\$ 2,327,194

Airport Fund

ENTERPRISE FUND
MUNICIPAL AIRPORT
Fund 61
Summary of Receipts & Disbursements
2011-2012

	ACTUAL 2009-2010	AMENDED BUDGET 2010-2011	ESTIMATED 2010-2011	PROPOSED 2011-2012
Beginning Fund Balance	\$ 1,010,344	\$ 456,371	\$ 848,978	\$ 827,063
Receipts:				
Airport Rent	168,664	138,000	133,000	140,000
Mineral Lease & Royalty Revenue	711,718	360,000	310,000	220,000
Fuel Revenue	162,397	393,750	460,000	480,000
Merchandise Sales	2,478	3,300	3,000	2,750
Insurance Recovery	663		0	0
Interest on Investments	2,249	2,200	1,600	1,500
Total Receipts	<u>1,048,170</u>	<u>897,250</u>	<u>907,600</u>	<u>844,250</u>
Transfers In:				
Contributions	16,560		2,569	
TxDOT Grant	458,166	203,900	48,530	0
Total Transfers In	<u>474,726</u>	<u>203,900</u>	<u>51,099</u>	<u>0</u>
TOTAL FUNDS AVAILABLE	2,533,240	1,557,521	1,807,677	1,671,313
Expenditures:				
Salaries	113,781	129,975	125,000	126,633
Benefits	43,797	52,942	60,200	56,855
Supplies	38,170	35,349	37,591	43,406
Maintenance - Building	20,974	59,600	7,200	8,800
Maintenance - Equipment	20,692	18,275	25,500	20,060
Services	59,598	80,313	69,673	61,126
Miscellaneous Services	141,786	378,000	400,000	378,000
Capital Land, Structures & Equipment	1,162,177	286,000	169,000	138,000
Total Expenditures:	<u>1,600,975</u>	<u>1,040,454</u>	<u>894,164</u>	<u>832,880</u>
Other (Sources) Uses of Funds:				
Transfer for Debt Service		450	450	450
Sale of Assets	(1,250)			
Accounts Payable				
Transfer to General Fund - 01	84,537	90,000	86,000	70,000
Total Out:	<u>83,287</u>	<u>90,450</u>	<u>86,450</u>	<u>70,450</u>
TOTAL USES OF FUNDS	<u>1,684,262</u>	<u>1,130,904</u>	<u>980,614</u>	<u>903,330</u>
Ending Fund Balance	<u>\$ 848,978</u>	<u>\$ 426,617</u>	<u>\$ 827,063</u>	<u>\$ 767,983</u>

MUNICIPAL AIRPORT SUMMARY

DEPARTMENT
Airport

6154

DIVISION
Public Service - Community

MISSION STATEMENT

Hazlewood Fields provides facilities and services consistent with the operations of a general aviation airport. The City provides management, operations and maintenance, and support services for airport runways, taxiways, terminal building, and field lighting and weather systems.

PROGRAM DESCRIPTION

This department program accounts for the management, operations/maintenance and utilities at the airport. Some airport facilities are currently leased to private aviation concerns which are available for general aviation purposes. The City will continue maintenance on the aprons, runways, taxiways and municipally owned hangars and buildings.

INDICATORS

	Actual 2009-2010	Estimated 2010-2011	Budgeted 2011-2012
1. Airport arrivals and departures	21,200	22,000	20,000

PERSONNEL SCHEDULE

Full Time	Pay Grade	2009-2010	2010-2011	2011-2012
Airport Manager	23	1	1	1
Airport Clerk	11	1	1	1
Maintenance Worker	11	1	1	1
TOTAL		3	3	3
Part Time		2	2	2

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	113,781	129,975	125,000	126,633
BENEFITS	43,798	52,942	60,200	56,854
SUPPLIES & MATERIALS	38,170	35,348	37,591	43,406
M&R - LAND, STRUCTURES & STREETS	20,974	59,600	7,200	8,800
M&R - EQUIPMENT & VEHICLES	20,692	18,275	25,500	20,060
CONTRACTURAL & MISC SERVICES	56,100	80,313	69,673	61,126
MISC & SUNDRY CHARGES	141,786	378,000	400,000	378,000
CAPITAL OUTLAY - LAND & STRUCTURES	1,111,796	286,000	169,000	0
CAPITAL OUTLAY - EQUIPMENT	50,382	0	0	138,000
TOTAL 61-54	\$ 1,597,479	\$ 1,040,453	\$ 894,164	\$ 832,879

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	110,707	126,975	120,000	123,633
8130 OVERTIME	3,074	3,000	5,000	3,000
8210 SOCIAL SECURITY CONTRIBUTIONS	6,980	8,058	7,500	7,851
8220 MEDICARE CONTRIBUTIONS	1,633	1,885	1,700	1,836
8230 RETIREMENT CONTRIBUTIONS	16,917	21,992	20,000	23,313
8240 HEALTH/LIFE INSURANCE	17,557	20,157	30,000	22,854
8250 WORKERS COMPENSATION	711	850	1,000	1,000
8301 OFFICE SUPPLIES	730	1,000	1,000	950
8308 BOOKS & SUBSCRIPTIONS	449	2,710	3,251	4,288
8315 CHEMICAL SUPPLIES	501	1,000	150	500
8322 CLOTHING	589	600	1,540	1,168
8336 FUEL & LUBRICANTS	3,481	4,601	4,000	4,400
8343 LAUNDRY & CLEANING SUPPLIES	133	250	100	100
8357 MEDICAL SUPPLIES	43	450	150	200
8364 MINOR EQUIPMENT	9,594	0	0	4,300
8382 UTILITY - ELECTRICAL FEES	13,667	15,717	18,000	18,500
8388 UTILITY - WATER & SEWER FEES	2,202	2,520	2,900	2,000
8399 OTHER SUPPLIES	6,781	6,500	6,500	7,000
8419 M&R - STRUCTURES	4,923	2,500	3,700	3,300
8431 M&R - GROUNDS	1,905	6,100	3,500	5,500
8467 M&R - STREETS, CURBS & ALLEYS	14,146	51,000	0	0
8539 M&R - INSTRUMENTS	5,959	6,500	2,500	5,200
8545 M&R - EQUIPMENT	1,487	2,500	11,500	5,400
8557 M&R - VEHICLES	4,125	4,900	3,000	3,960
8559 M&R - OFFICE EQUIPMENT	1,393	1,000	1,000	500
8569 M&R - RADIOS	2,088	3,375	7,500	5,000
8574 M&R - STREET LIGHTS	5,320	0	0	0
8581 M&R - TEMPERATURE CONTROL	320	0	0	0
8608 ADVERTISING	6,626	15,545	7,100	8,275
8615 AUDITS	2,500	2,500	2,500	2,500
8636 COMMUNICATIONS	4,425	4,250	5,800	6,000
8643 DUES	135	600	1,660	1,800
8657 INSURANCE	4,125	12,500	12,000	10,000
8660 POSTAGE	355	500	500	500
8664 PROFESSIONAL SERVICES	19,020	20,200	15,000	10,000
8672 RENTAL OF EQUIPMENT	13,793	16,516	16,863	15,516
8684 TRAINING	387	4,652	3,650	3,210
8690 TRAVEL EXPENSES	3,264	3,050	4,600	3,325
8699 OTHER MISCELLANEOUS SERVICES	1,470	0	0	0
8727 COST OF SALES	141,786	378,000	400,000	378,000
8820 CAPITAL - STRUCTURES	524,362	90,000	30,000	0
8850 CAPITAL - STREETS, CURBS & ALLEYS	95,829	186,000	64,500	0
8860 CAPITAL - WALKS & FENCES	0	10,000	74,500	0
8880 CAPITAL - IMPROVEMENTS	491,605	0	0	0
8930 CAPITAL - EQUIPMENT	42,144	0	0	28,000
8950 CAPITAL - VEHICLES	8,238	0	0	60,000
8990 CAPITAL - OTHER EXPENDITURES	0	0	0	50,000
TOTAL 61-54	\$ 1,597,479	\$ 1,040,453	\$ 894,164	\$ 832,879

Drainage Utility Fund

ENTERPRISE FUND

UTILITY DRAINAGE

Fund 63

Summary of Receipts & Disbursements 2011-2012

	ACTUAL 2009-2010	AMENDED BUDGET 2010-2011	ESTIMATED 2010-2011	PROPOSED 2011-2012
Beginning Fund Balance	\$ 620,665	\$ 825,455	\$ 753,518	\$ 1,009,118
Receipts:				
Drainage Utility Revenue	537,048	542,300	537,000	542,300
Penalty Charges	4,585	3,000	7,500	3,000
Non-Operating Revenues			0	0
Interest on Investments	1,415	1,500	1,300	1,200
Total Receipts:	<u>543,048</u>	<u>546,800</u>	<u>545,800</u>	<u>546,500</u>
TOTAL FUNDS AVAILABLE	<u>1,163,713</u>	<u>1,372,255</u>	<u>1,299,318</u>	<u>1,555,618</u>
Expenditures:				
Salaries	78,908			0
Benefits	36,165			0
Supplies	13,403	12,600	7,700	8,250
Maintenance - Building	111,194	100,000	150,000	150,000
Maintenance - Equipment	5,587	7,000	3,500	7,000
Services	84,335	62,069	69,000	29,000
Misc Charges				
Capital Land, Structures & Equipment	73,470			
Total Expenditures:	<u>403,062</u>	<u>181,669</u>	<u>230,200</u>	<u>194,250</u>
Other (Sources) Uses of Funds:				
Contributions - Developers	(15,102)			
Transfer to General Fund	52,236		60,000	50,000
Sale of Assets	(30,000)			
Reserve for Projects		1,000,000	1,000,000	1,300,000
Total (In)/Out:	<u>7,134</u>	<u>1,000,000</u>	<u>1,060,000</u>	<u>1,350,000</u>
TOTAL USES OF FUNDS	<u>410,195</u>	<u>1,181,669</u>	<u>1,290,200</u>	<u>1,544,250</u>
Ending Fund Balance	<u>\$ 753,518</u>	<u>\$ 190,586</u>	<u>\$ 9,118</u>	<u>\$ 11,368</u>

DRAINAGE UTILITY SUMMARY

DEPARTMENT
Drainage Utility

6398

DIVISION
Public Works

MISSION STATEMENT

Drainage Utility promotes public health, safety, and general welfare by reducing loss and property damage caused by drainage problems.

PROGRAM DESCRIPTION

Funding provides for the maintenance, rehabilitation and installation to the storm drainage system to minimize degradation, erosion, sedimentation and to ensure the orderly growth of the storm drainage system for the City of Cleburne.

OBJECTIVES

1. Facilitate proper cleaning and maintenance of all drainage easements and right of ways.
2. Continue the Vegetative Management Program.
3. Continue and expand the drainage system through capital improvement projects.

INDICATORS

	<u>Actual</u> <u>2009-2010</u>	<u>Estimated</u> <u>2010-2011</u>	<u>Budgeted</u> <u>2011-2012</u>
Acres of drainage right of ways	67	80	100
Miles of storm sewer	28.2	28.2	28.2

	Lot Size Acres	Monthly Rate
Residential	0 – .5	\$ 2.75
Residential	.5 – 1	\$ 3.63
Residential	Over 1	\$ 4.85
Commercial	0 – .3	\$ 3.19
Commercial	.3 – .5	\$ 6.71
Commercial	.5 – 1	\$ 15.00
Commercial	1 – 3	\$ 20.65
Commercial	3 – 5	\$ 47.13
Commercial	Over 5	\$ 93.00
Multi-Family Units	Per Unit	\$ 1.88

LINE ITEM DETAIL

CATEGORY	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SALARIES & WAGES	78,908	0	0	0
BENEFITS	36,166	0	0	0
SUPPLIES & MATERIALS	13,403	12,600	7,700	8,250
M&R - LAND, STRUCTURES & STREETS	111,194	100,000	150,000	150,000
M&R - EQUIPMENT & VEHICLES	5,587	7,000	3,500	7,000
CONTRACTURAL & MISC SERVICES	84,335	62,069	69,000	29,000
CAPITAL OUTLAY - LAND & STRUCTURES	53,128	0	0	0
CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
	\$ 382,721	\$ 181,669	\$ 230,200	\$ 194,250

ACCOUNT	2010	2011		2012
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
8110 PERSONNEL	78,075	0	0	0
8130 OVERTIME	833	0	0	0
8210 SOCIAL SECURITY CONTRIBUTIONS	4,834	0	0	0
8220 MEDICARE CONTRIBUTIONS	1,131	0	0	0
8230 RETIREMENT CONTRIBUTIONS	12,424	0	0	0
8240 HEALTH/LIFE INSURANCE	16,862	0	0	0
8250 WORKERS COMPENSATION	915	0	0	0
8301 OFFICE SUPPLIES	27	100	0	0
8322 CLOTHING	1,495	0	0	0
8336 FUEL & LUBRICANTS	10,652	12,000	7,500	8,250
8364 MINOR EQUIPMENT	0	0	200	0
8399 OTHER SUPPLIES	1,229	500	0	0
8455 M&R - STORM SEWER SYSTEMS	111,194	100,000	150,000	150,000
8557 M&R - VEHICLES	5,587	7,000	3,500	7,000
8615 AUDITS	2,500	2,500	2,500	2,500
8657 INSURANCE	5,525	6,500	6,500	6,500
8664 PROFESSIONAL SERVICES	75,902	50,069	60,000	20,000
8672 RENTAL OF EQUIPMENT	408	3,000	0	0
8840 CAPITAL - DRAINAGE SYSTEMS	53,128	0	0	0
TOTAL 63-98	\$ 382,721	\$ 181,669	\$ 230,200	\$ 194,250

Revenue Debt Service Funds

REVENUE DEBT SERVICE

Statement of Bond Indebtedness

2011-2012

Title, Issue Year and Purpose	Term (Years)	Original Issue Amount	Retired In Previous Years	Debt Balance 10-01-2011
Waterworks and Sewer System Refunding Bonds, Series 2005 Proceeds used to refund the City's outstanding Waterworks and Sewer System Revenue Refunding Bonds, Series 1997, 1999, and 2001 and pay the costs associated with the issuance of the bonds.	25	\$ 41,960,000.00	\$ 7,040,000.00	\$ 34,920,000.00
Waterworks and Sewer System Revenue Refunding and Improvements Bonds, Series 2006 Proceeds used to refund \$6,595,000 of Waterworks Revenue and Refunding Bond Series 1997, Improvements & Extensions to Utility Billing Meters, Streets, Water Distribution, Water Treatment, and Wastewater Treatment	20	\$ 12,875,000.00	\$ 2,050,000.00	\$ 10,825,000.00
Waterworks and Sewer System Revenue Bonds, Series 2009A Engineering development for the water inlet to Lake Pat Cleburne from the new water treatment plant.	20	\$ 1,180,000.00	\$ 0	\$ 1,180,000.00
Waterworks and Sewer System Revenue Bonds, Series 2009B Engineering development for additional water treatment plant located at Lake Whitney.	20	\$ 4,750,000.00	\$ 0	\$ 4,750,000.00
Waterworks and Sewer System Revenue Bonds, Series 2010 Construction for expansion of the Cleburne Water Treatment Plant.	20	\$ 14,500,000.00	\$ 0	\$ 14,500,000.00
Waterworks and Sewer System Revenue Refunding Bonds, Series 2010 Proceeds used to refund the City's outstanding Waterworks and Sewer System Revenue Bonds, Series 2001 and pay the costs associated with the issuance of the bonds.	15	\$ 4,860,000.00	\$ 30,000.00	\$ 4,830,000.00
		\$ 80,125,000.00	\$ 9,120,000.00	\$ 71,005,000.00

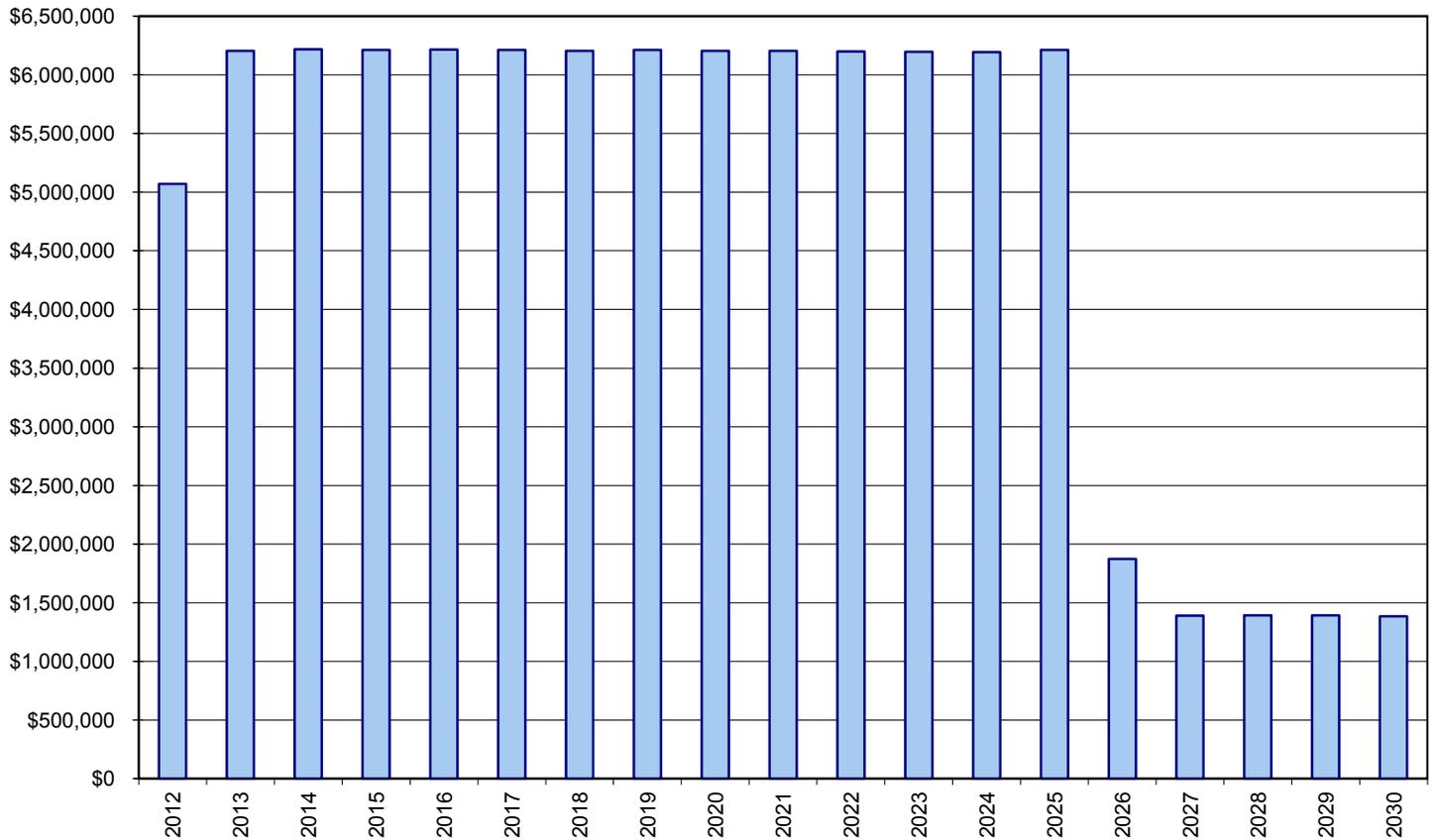
REVENUE DEBT SERVICE

Debt Service Requirements

2011-2012

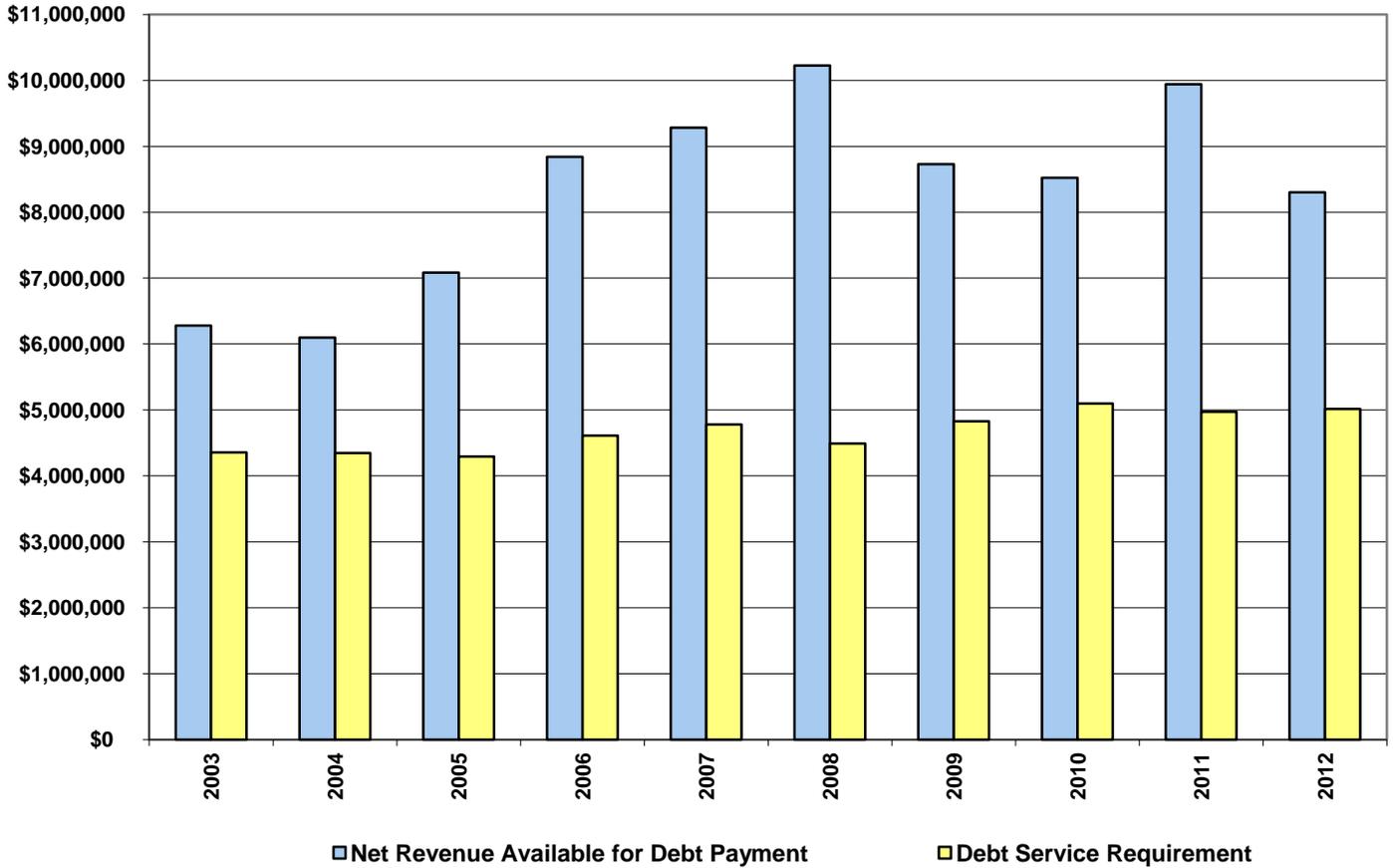
Issue Year	Title and Purpose	Outstanding 10/1/2011	Current Requirements		
			Principal	Interest	Total
2005	Waterworks and Sewer System Revenue Bonds	34,920,000.00	1,470,000.00	1,521,232.50	2,991,232.50
2006	Waterworks and Sewer System Revenue Bonds	10,825,000.00	660,000.00	459,918.76	1,119,918.76
2009A	Waterworks and Sewer System Revenue Bonds	1,180,000.00	0	0	0
2009B	Waterworks and Sewer System Revenue Bonds	4,750,000.00	0	0	0
2010	Waterworks and Sewer System Revenue Bonds	14,500,000.00	0	242,656.56	242,656.56
2010	Waterworks and Sewer System Refunding Revenue Bonds	4,830,000.00	560,000.00	158,093.76	718,093.76
Budget Requirements 2011-2012			\$ 2,690,000.00	\$ 2,381,901.58	\$ 5,071,901.58
TOTAL BONDS OUTSTANDING		\$ 71,005,000.00			

Enterprise Debt Outstanding Schedule of Debt Requirements



Fiscal Year Ending 09-30	Principal	Interest	Total
2012	2,690,000.00	2,381,901.58	5,071,901.58
2013	3,830,000.00	2,375,378.29	6,205,378.29
2014	3,945,000.00	2,273,038.51	6,218,038.51
2015	4,065,000.00	2,147,683.21	6,212,683.21
2016	4,205,000.00	2,009,969.34	6,214,969.34
2017	4,350,000.00	1,863,071.91	6,213,071.91
2018	4,500,000.00	1,706,089.91	6,206,089.91
2019	4,675,000.00	1,538,308.36	6,213,308.36
2020	4,845,000.00	1,360,008.51	6,205,008.51
2021	5,035,000.00	1,170,968.29	6,205,968.29
2022	5,230,000.00	971,241.42	6,201,241.42
2023	5,435,000.00	762,398.14	6,197,398.14
2024	5,650,000.00	543,940.20	6,193,940.20
2025	5,900,000.00	312,474.79	6,212,474.79
2026	1,705,000.00	166,791.54	1,871,791.54
2027	1,265,000.00	124,175.00	1,389,175.00
2028	1,300,000.00	90,723.04	1,390,723.04
2029	1,335,000.00	55,417.45	1,390,417.45
2030	1,365,000.00	18,638.22	1,383,638.22
	\$ 71,325,000.00	\$ 21,872,217.71	\$ 93,197,217.71

Revenue Debt Service Fund Bond Coverage 2002 - 2011



Fiscal Year Ended	Gross Revenue	Direct Operating Expenses	Net Revenue Available for Debt Service	Debt Service Principal	Debt Service Interest	Debt Service Total	Coverage
1997	6,261,668	3,016,092	3,245,576	975,000	787,339	1,762,339	1.84
1999	8,475,543	3,685,124	4,790,419	855,000	1,713,001	2,568,001	1.87
2000	10,618,222	3,940,290	6,677,932	895,000	2,300,631	3,195,631	2.09
2001	10,374,531	4,364,092	6,010,439	930,000	2,388,863	3,318,863	1.81
2002	10,128,935	4,618,376	5,510,559	1,525,000	3,205,534	4,730,534	1.16
2003	10,774,178	4,492,198	6,281,980	1,370,000	2,989,011	4,359,011	1.44
2004	10,872,750	4,775,753	6,096,997	1,455,000	2,892,635	4,347,635	1.40
2005	12,543,974	5,460,935	7,083,039	1,515,000	2,780,466	4,295,466	1.65
2006	15,351,317	6,512,264	8,839,053	1,780,000	2,569,149	4,349,149	2.03
2007	15,462,922	6,178,818	9,284,104	1,815,000	2,896,679	4,711,679	1.97
2008	18,142,912	7,898,642	10,244,270	1,865,000	2,627,070	4,492,070	2.28
2009	17,181,436	8,454,314	8,727,122	2,305,000	2,525,063	4,830,063	1.81
2010	16,904,837	8,383,740	\$ 8,521,097	2,410,000	2,688,526	5,098,526	1.67
Estimated							
2011	\$ 18,765,925	\$ 8,826,853	\$ 9,939,072	\$ 2,515,000	\$ 2,458,262	\$ 4,973,262	2.00
Budgeted							
2012	\$ 17,864,863	\$ 9,564,829	\$ 8,300,034	\$ 2,630,000	\$ 2,386,902	\$ 5,016,902	1.65

The Estimated 2011 Coverage Ratio will be covered by a rate mitigation fund and fund balance which will be approximately \$2,864,083 on September 30, 2011.

CITY OF CLEBURNE

\$41,960,000.00

Waterworks & Sewer System Refunding Bonds

Series 2005

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-12	1,470,000.00	4.450%	2-15-12	776,970.00	8-15-12	744,262.50	2,991,232.50
2-15-13	1,535,000.00	4.450%	2-15-13	744,262.50	8-15-13	710,108.75	2,989,371.25
2-15-14	1,610,000.00	4.450%	2-15-14	710,108.75	8-15-14	674,286.25	2,994,395.00
2-15-15	2,115,000.00	4.450%	2-15-15	674,286.25	8-15-15	627,227.50	3,416,513.75
2-15-16	2,210,000.00	4.450%	2-15-16	627,227.50	8-15-16	578,055.00	3,415,282.50
2-15-17	2,315,000.00	4.450%	2-15-17	578,055.00	8-15-17	526,546.25	3,419,601.25
2-15-18	2,415,000.00	4.450%	2-15-18	526,546.25	8-15-18	472,812.50	3,414,358.75
2-15-19	2,535,000.00	4.450%	2-15-19	472,812.50	8-15-19	416,408.75	3,424,221.25
2-15-20	2,640,000.00	4.450%	2-15-20	416,408.75	8-15-20	357,668.75	3,414,077.50
2-15-21	2,765,000.00	4.450%	2-15-21	357,668.75	8-15-21	296,147.50	3,418,816.25
2-15-22	2,890,000.00	4.450%	2-15-22	296,147.50	8-15-22	231,845.00	3,417,992.50
2-15-23	3,015,000.00	4.450%	2-15-23	231,845.00	8-15-23	164,761.25	3,411,606.25
2-15-24	3,155,000.00	4.450%	2-15-24	164,761.25	8-15-24	94,562.50	3,414,323.75
2-15-25	4,250,000.00	4.450%	2-15-25	94,562.50	8-15-25	0	4,344,562.50
	\$ 34,920,000.00			\$ 6,671,662.50		\$ 5,894,692.50	\$ 47,486,355.00

Interest Rate: 4.450% - 4.528%

Amount Issued: \$41,960,000.00

Amount Outstanding: \$34,920,000.00

Term (Years): 25 years

Paying Agent: The Bank of America #299

Pay Date: Principal 2/15
Interest 2/15 and 8/15

CITY OF CLEBURNE

\$12,875,000

Waterworks and Sewer System Revenue

Refunding and Improvement Bonds

Series 2006

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-12	660,000.00	4.250%	2-15-12	236,971.88	8-15-12	222,946.88	1,119,918.76
2-15-13	695,000.00	4.250%	2-15-13	222,946.88	8-15-13	208,178.13	1,126,125.01
2-15-14	720,000.00	4.000%	2-15-14	208,178.13	8-15-14	193,778.13	1,121,956.26
2-15-15	750,000.00	4.125%	2-15-15	193,778.13	8-15-15	178,309.38	1,122,087.51
2-15-16	785,000.00	4.250%	2-15-16	178,309.38	8-15-16	161,628.13	1,124,937.51
2-15-17	815,000.00	4.250%	2-15-17	161,628.13	8-15-17	144,309.38	1,120,937.51
2-15-18	850,000.00	4.375%	2-15-18	144,309.38	8-15-18	125,715.63	1,120,025.01
2-15-19	885,000.00	4.500%	2-15-19	125,715.63	8-15-19	105,803.13	1,116,518.76
2-15-20	930,000.00	4.500%	2-15-20	105,803.13	8-15-20	84,878.13	1,120,681.26
2-15-21	970,000.00	4.500%	2-15-21	84,878.13	8-15-21	63,053.13	1,117,931.26
2-15-22	1,010,000.00	4.500%	2-15-22	63,053.13	8-15-22	40,328.13	1,113,381.26
2-15-23	410,000.00	4.500%	2-15-23	40,328.13	8-15-23	31,103.13	481,431.26
2-15-24	430,000.00	4.625%	2-15-24	31,103.13	8-15-24	21,159.38	482,262.51
2-15-25	445,000.00	4.625%	2-15-25	21,159.38	8-15-25	10,868.75	477,028.13
2-15-26	470,000.00	4.625%	2-15-26	10,868.75	8-15-26		480,868.75
	\$ 10,825,000.00			\$ 1,829,031.32		\$ 1,592,059.44	\$ 14,246,090.76

Interest Rate: 4.250% - 4.625%

Amount Issued: \$12,875,000.00

Amount Outstanding: \$10,825,000.00

Term (Years): 20 years

Paying Agent: Bank of New York

Pay Date: Principal 2/15
Interest 2/15 and 8/15

CITY OF CLEBURNE

\$1,180,000.00

Waterworks & Sewer System Revenue Bonds

Series 2009A

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-13	65,000.00	0.000%	2-15-13	10,981.35	8-15-13	10,981.35	86,962.70
2-15-14	65,000.00	0.148%	2-15-14	10,981.35	8-15-14	10,981.35	86,962.70
2-15-15	65,000.00	0.338%	2-15-15	10,933.25	8-15-15	10,823.40	86,756.65
2-15-16	65,000.00	0.558%	2-15-16	10,823.40	8-15-16	10,642.05	86,465.45
2-15-17	65,000.00	0.798%	2-15-17	10,642.05	8-15-17	10,382.70	86,024.75
2-15-18	65,000.00	1.038%	2-15-18	10,382.70	8-15-18	10,045.35	85,428.05
2-15-19	65,000.00	1.452%	2-15-19	10,045.35	8-15-19	9,573.45	84,618.80
2-15-20	65,000.00	1.812%	2-15-20	9,573.45	8-15-20	8,984.55	83,558.00
2-15-21	65,000.00	2.139%	2-15-21	8,984.55	8-15-21	8,289.38	82,273.93
2-15-22	70,000.00	2.267%	2-15-22	8,289.38	8-15-22	7,495.93	85,785.31
2-15-23	70,000.00	2.532%	2-15-23	7,495.93	8-15-23	6,609.73	84,105.66
2-15-24	70,000.00	2.695%	2-15-24	66,093.73	8-15-24	5,666.48	141,760.21
2-15-25	75,000.00	2.814%	2-15-25	5,666.48	8-15-25	4,611.23	85,277.71
2-15-26	75,000.00	2.885%	2-15-26	4,611.23	8-15-26	3,529.38	83,140.61
2-15-27	80,000.00	2.931%	2-15-27	3,529.35	8-15-27	2,356.95	85,886.30
2-15-28	80,000.00	3.018%	2-15-28	2,356.95	8-15-28	1,149.75	83,506.70
2-15-29	75,000.00	3.066%	2-15-29	1,149.75	8-15-29	0	76,149.75
	\$ 1,180,000.00			\$ 192,540.25		\$ 122,123.03	\$ 1,494,663.28

Interest Rate: 0% - 3.066%

Amount Issued: \$1,180,000.00

Amount Outstanding: \$1,180,000.00

Term (Years): 20 years

Paying Agent: The Bank of New York

Pay Date: Principal 2/15
Interest 2/15 and 8/15

CITY OF CLEBURNE

\$4,750,000.00

Waterworks & Sewer System Revenue Bonds

Series 2009B

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-13	255,000.00		2-15-13	44,650.18	8-15-13	44,650.18	344,300.36
2-15-14	255,000.00	0.148%	2-15-14	44,650.18	8-15-14	44,461.48	344,111.66
2-15-15	255,000.00	0.338%	2-15-15	44,461.48	8-15-15	44,030.53	343,492.01
2-15-16	255,000.00	0.558%	2-15-16	44,030.53	8-15-16	43,319.08	342,349.61
2-15-17	255,000.00	0.798%	2-15-17	43,319.08	8-15-17	42,301.63	340,620.71
2-15-18	260,000.00	1.038%	2-15-18	42,301.63	8-15-18	40,952.23	343,253.86
2-15-19	260,000.00	1.452%	2-15-19	40,952.23	8-15-19	39,064.63	340,016.86
2-15-20	265,000.00	1.812%	2-15-20	39,064.63	8-15-20	36,663.73	340,728.36
2-15-21	270,000.00	2.139%	2-15-21	36,663.73	8-15-21	33,776.08	340,439.81
2-15-22	275,000.00	2.267%	2-15-22	33,776.08	8-15-22	30,658.95	339,435.03
2-15-23	280,000.00	2.532%	2-15-23	30,658.95	8-15-23	27,114.15	337,773.10
2-15-24	290,000.00	2.695%	2-15-24	27,114.15	8-15-24	23,206.40	340,320.55
2-15-25	295,000.00	2.814%	2-15-25	23,206.40	8-15-25	19,055.75	337,262.15
2-15-26	305,000.00	2.885%	2-15-26	19,055.75	8-15-26	14,656.13	338,711.88
2-15-27	315,000.00	2.931%	2-15-27	14,656.13	8-15-27	10,039.80	339,695.93
2-15-28	325,000.00	3.018%	2-15-28	10,039.80	8-15-28	5,135.55	340,175.35
2-15-29	335,000.00	3.066%	2-15-29	5,135.55	8-15-29	0	340,135.55
	\$ 4,750,000.00			\$ 543,736.48		\$ 499,086.30	\$ 5,792,822.78

Interest Rate: 0% - 3.066%

Amount Issued: \$4,750,000.00

Amount Outstanding: \$4,750,000.00

Term (Years): 20 years

Paying Agent: The Bank of New York

Pay Date: Principal 2/15
Interest 2/15 and 8/15

CITY OF CLEBURNE

\$14,500,000.00

Waterworks & Sewer System Revenue Bonds

Series 2010

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-12	0	2.000%	2-15-12	121,328.28	8-15-12	121,328.28	242,656.56
2-15-13	725,000.00	2.000%	2-15-13	121,328.28	8-15-13	121,328.28	967,656.56
2-15-14	725,000.00	3.000%	2-15-14	121,328.28	8-15-14	121,252.15	967,580.43
2-15-15	725,000.00	3.000%	2-15-15	121,252.15	8-15-15	119,834.78	966,086.93
2-15-16	730,000.00	3.000%	2-15-16	119,834.78	8-15-16	117,422.13	967,256.91
2-15-17	735,000.00	3.000%	2-15-17	117,422.13	8-15-17	113,927.20	966,349.33
2-15-18	745,000.00	4.000%	2-15-18	113,927.20	8-15-18	109,639.73	968,566.93
2-15-19	755,000.00	4.000%	2-15-19	109,639.73	8-15-19	104,652.95	969,292.68
2-15-20	765,000.00	4.000%	2-15-20	104,652.95	8-15-20	98,567.38	968,220.33
2-15-21	780,000.00	4.000%	2-15-21	98,567.38	8-15-21	91,473.28	970,040.66
2-15-22	795,000.00	4.000%	2-15-22	91,473.28	8-15-22	83,586.88	970,060.16
2-15-23	810,000.00	4.125%	2-15-23	83,586.88	8-15-23	75,094.03	968,680.91
2-15-24	825,000.00	4.250%	2-15-24	75,094.03	8-15-24	66,468.65	966,562.68
2-15-25	845,000.00	4.250%	2-15-24	66,468.68	8-15-24	56,818.75	968,287.43
2-15-26	865,000.00	4.250%	2-15-24	56,818.75	8-15-24	46,564.18	968,382.93
2-15-27	885,000.00	4.250%	2-15-24	46,564.18	8-15-24	35,758.33	967,322.51
2-15-28	905,000.00	4.250%	2-15-24	35,758.33	8-15-24	24,382.48	965,140.81
2-15-29	930,000.00	4.250%	2-15-24	24,382.48	8-15-24	12,352.93	966,735.41
2-15-30	955,000.00	4.250%	2-15-24	12,352.93	8-15-24	0	967,352.93
	\$ 14,500,000.00			\$ 1,641,780.70		\$ 1,520,452.39	\$ 17,662,233.09

Interest Rate: 0.021% - 2.587%

Amount Issued: \$14,500,000.00

Amount Outstanding: \$14,500,000.00

Term (Years): 20 years

Paying Agent: The Bank of New York

Pay Date: Principal 2/15
Interest 2/15 and 8/15

CITY OF CLEBURNE

\$4,860,000.00

Waterworks & Sewer System Revenue Refunding Bonds

Series 2010

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-12	560,000.00	2.000%	2-15-12	81,846.88	8-15-12	76,246.88	718,093.76
2-15-13	555,000.00	2.000%	2-15-13	76,246.88	8-15-13	70,696.88	701,943.76
2-15-14	570,000.00	3.000%	2-15-14	70,696.88	8-15-14	62,146.88	702,843.76
2-15-15	155,000.00	3.000%	2-15-15	62,146.88	8-15-15	59,821.88	276,968.76
2-15-16	160,000.00	3.000%	2-15-16	59,821.88	8-15-16	57,421.88	277,243.76
2-15-17	165,000.00	3.000%	2-15-17	57,421.88	8-15-17	54,946.88	277,368.76
2-15-18	170,000.00	4.000%	2-15-18	54,946.88	8-15-18	51,546.88	276,493.76
2-15-19	175,000.00	4.000%	2-15-19	51,546.88	8-15-19	48,046.88	274,593.76
2-15-20	185,000.00	4.000%	2-15-20	48,046.88	8-15-20	44,346.88	277,393.76
2-15-21	190,000.00	4.000%	2-15-21	44,346.88	8-15-21	40,546.88	274,893.76
2-15-22	200,000.00	4.000%	2-15-22	40,546.88	8-15-22	36,546.88	277,093.76
2-15-23	855,000.00	4.125%	2-15-23	36,546.88	8-15-23	18,912.50	910,459.38
2-15-24	890,000.00	4.250%	2-15-24	18,912.50	8-15-24	0	908,912.50
	\$ 4,830,000.00			\$ 703,075.06		\$ 621,228.18	\$ 6,154,303.24

Interest Rate: 2.000% - 4.250%

Amount Issued: \$4,860,000.00

Amount Outstanding: \$4,830,000.00

Term (Years): 15 years

Paying Agent: The Bank of New York

Pay Date: Principal 2/15
Interest 2/15 and 8/15

Capital Improvements

Five Year Capital Improvement Program

Leased Equipment Improvement Fund

Capital Project Funds

Enterprise Capital Project Funds

CITY OF CLEBURNE

Recapitulation of Capital Outlay

2011-2012

Department Number	Department Name	Item	Amount
GENERAL FUND - Items Funded in the Department Budgets			
0136	Human Resources	Automated Time Keeping System	41,500
0157	Sports Complex	2 Land Pride 14' Finish Mowers	28,000
0163	Library	Library Books	31,500
0165	Museum	Artifacts	1,000
TOTAL CAPITAL OUTLAY - GENERAL FUND			60,500

GENERAL FUND - Items Funded by the Capital Project Funds			
5279	Street	Street Improvements	381,452
5373	Development Services	Downtown Parking Lot	140,500
5373	Development Services	Downtown Sidewalks	85,000
5343	Animal Services	Animal Shelter Expansion	77,650
5352	Engineering	Annexation	310,000
5379	Street	Street Improvements	400,000
TOTAL CAPITAL OUTLAY - CAPITAL PROJECTS FUNDS			1,013,150

ENTERPRISE FUND - Items Funded in the Department Budgets			
6083	Water Distribution	Mulberry Elevated Tank Replacement	2,250,000
6083	Water Distribution	16" Main to the Rose Ave. Tank	400,000
6096	Wastewater Collection	Extension of sewer service to annexed areas	500,000
Water/Wastewater Fund Total			3,150,000
6154	Airport	GPU unit	28,000
		Jet A Truck	60,000
		Rehab and remark runway	50,000
Airport Fund Total			138,000
TOTAL CAPITAL OUTLAY - ALL ENTERPRISE FUNDS			3,288,000

ENTERPRISE FUND - Items Funded by the Enterprise Capital Project Funds			
6696	Water Treatment	Plant Expansion Planning & Engineering	53,590
7184	Water Treatment	Plant Expansion Planning & Engineering	6,436,193
7284	Water Treatment	Whitney Water Treatment Plant	2,057,609
7284	Water Treatment	Whitney Water Supply Line	1,329,323
7696	Wastewater Collection	174 North Interceptor	135,000
7696	Wastewater Collection	Locket Branch Interceptor	184,000
TOTAL CAPITAL OUTLAY - ENTERPRISE FUND - CURRENT FUNDS			10,142,125

CITY OF CLEBURNE

Recapitulation of Capital Outlay

2011-2012

Department Number	Department Name	Item	Amount
SPECIAL REVENUE FUNDS			
0341	Police	Cruisers	200,000
0391	Sanitation	Automated trash trucks	500,000
2377	Gas Well Administration	Vehicle	25,000
2377	Gas Well Administration	Pneumatic Road Roller	30,000
3953	Parks	Nature Trail	290,562
3965	Museum	Save America's Treasures Museum Updates	300,000
3947	Fire	Ladder Truck	1,000,000
8165	Museum	Artifacts	2,000
8265	Museum	Artifacts	1,000
8341	Police	Miscellaneous	10,000
8663	Library	Library Books	2,000
TOTAL - SPECIAL REVENUE FUND			2,160,562

TOTAL CAPITAL OUTLAY - CURRENT FUNDS	16,664,337
---------------------------------------------	-------------------

CAPITAL IMPROVEMENT PROGRAMS

The City of Cleburne's Capital Improvement Programs include the Five-Year Capital Improvement Program and the Leased Equipment Improvement Program. These programs assist us in monitoring our capital equipment and capital projects needs. At the end of the Five-Year Capital Improvement Program is the recapitulation of capital outlay for the current fiscal year for the General Fund, Enterprise Fund and Special Revenue Funds.

The Leased Equipment Improvement Program was created to provide the City with a self-sustaining fund to purchase capital equipment, thereby eliminating fluctuations in the General Fund operating budgets from year to year that would adversely affect the tax rate. Through this fund, the general fund operating budgets pay for the vehicles over their useful life.

The Five-Year Capital Improvement Program is used to provide management with the information necessary to plan for future capital needs through fund reserves, investments, and bond issues. This program provides for the current approved capital expenditures as well as management's projection of the capital needs for the future. Each year council will approve only the current year's expenditures.

With the recent discovery of natural gas in Johnson County, the City of Cleburne is in a unique position. Through gas royalties, expected to be \$1,440,000 this fiscal year, the city will be able to complete capital improvements without incurring additional debt. These funds will also be used to finance unplanned, non-routine capital expenditures thereby reducing the possibility of those expenditures negatively impacting the operating budget.

Through these planning tools, the City believes that the Capital needs of Cleburne will be met with a minimal monetary impact on the citizens. It is the belief of City Management that its Capital Improvement Programs are prudent long term planning tools that will ensure the continued success of the City of Cleburne.

LEASED EQUIPMENT IMPROVEMENT PROGRAM

Fund 03

Summary of Receipts & Expenditures
2011-2012

The Capital Improvements Fund will be used for vehicle replacements in the General Fund.

	Proposed 2011-2012
Estimated Beginning Balance	\$ 750,000
Revenues:	
Vehicle Lease Payments (0315-6539)	510,000
Brazos Revenue (0319-6999)	390,000
Interest Revenue (0317-6735)	4,500
Garbage Truck Transfer (0321-7101)	120,000
TOTAL FUNDS AVAILABLE	1,774,500
Expenditures:	
Transfer to Fund 39 for Fire Truck Grant Match	250,000
Police cruisers	200,000
Automated trash trucks	500,000
Trash truck lease payment	120,000
TOTAL EXPENDITURES	1,070,000
Ending Balance	\$ 704,500

CITY OF CLEBURNE

Leased Equipment Five Year Improvement Program General Fund 2011-2012

DEPARTMENT	FUND-DEPT	YEAR MAKE	UNIT	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
HR	0136	09 Dodge Durango	1701					
Total Five Year HR				0	0	0	0	0
MIS	0138	07 Dodge Caravan	1702					
Total Five Year MIS				0	0	0	0	0
Police	0141	1998 Ford 1/2 Ton Ranger Pickup	1203		15,000	15,000		
		99 Box Trailer	2001					
		99 Supreme Trailer	2002					
		RT50-Radar Trailer	2003					
		02 Ford Explorer XLT 4X2	2004				35,000	
		94 International Armored Van	2005					
		06 Dodge Durango	2007					
		04 Toyota Prius Hybrid	2008					
		06 BMW R15 CHP Motorcycle	2009					
		05 Ford F250 P/IU	2010					30,000
		07 Dodge Charger	2012	50,000			50,000	
		02 Chevrolet Impala	2013		30,000	30,000		
		02 Chevrolet Tahoe	2014			45,000		
		09 Dodge Ram	2015					
		09 Dodge Durango	2016					
		08 Dodge Charger	2017					50,000
		03 Chevrolet Impala	2018				30,000	
		04 Ford Expedition	2020					
		03 Chevrolet Impala	2021				30,000	
		08 Dodge Charger	2022					50,000
		08 Dodge Charger	2023					50,000
		05 BMW Motorcycle	2052					
		05 BMW Motorcycle	2053					
		04 BMW Motorcycle	2024					35,000
		09 Dodge Charger	2025					
		09 Dodge Charger	2026					
		04 Ford Expedition	2027					40,000
		09 Dodge Charger	2028					
		03 Chevrolet Tahoe	2029				50,000	
		98 GMC C1500 1/2 Ton Pickup	2030		30,000	30,000		
		07 Dodge Charger	2031				50,000	
		05 BMW Motorcycle	2032					
		01 Dodge Ram Wagon	2033		30,000	30,000		
		03 Chevrolet Impala	2034		30,000	30,000		
		02 Chevrolet Tahoe	2035		50,000	50,000		
		07 Dodge Charger	2036	50,000				
		09 Dodge Charger	2037					
		05 Ford Crown Victoria	2038		45,000			
		07 Dodge Charger	2040					
		07 Dodge Charger	2041					
		07 Dodge Charger	2042	50,000				
		02 Ford Explorer XLT 4X2	2043					40,000
		07 Dodge Charger	2044	50,000				
		07 Dodge Charger	2045					50,000

CITY OF CLEBURNE

Leased Equipment Five Year Improvement Program General Fund 2011-2012

DEPARTMENT	FUND-DEPT	YEAR MAKE	UNIT	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
Police (Con't)	0141	08 Dodge Charger	2046					
		09 Dodge Charger	2047					
Total Five Year Police Department				200,000	230,000	230,000	245,000	345,000
Animal Control	0143	01 16' Utility Trailer	2101					
		96 John Deere 455 Tractor Mower	2102					
		09 Dodge Ram	2104					
		01 Ford 1/2 Ton Ext. Cab	2105		30,000			
		07 Dodge Ram	2105					
Total Five Year Animal Control				0	30,000	0	0	0
Fire Department	0147	2000 Ford 550 4x4 Truck	2501					
		09 Dodge Ram	2502				45,000	45,000
		03 Ford Ambulance	2504					
		01 Ford 550	2505					
		08 Dodge Pick-Up	2506					
		2002 Ford Explorer XLT	2507				30,000	30,000
		08 Dodge Pick-Up	2508					
		2003 Chevrolet Tahoe	2509			35,000		
		96 Sutphen 70' Aerial Ladder	2511	250,000				
		00 Spartan 2142 Pumper Truck	2512					
		00 Spartan 2142 Pumper Truck	2515		450,000			
		1992 Ford F-800	2516					
		2004 Ford F-250 Crew Cab	2517				35,000	
		06 Sutphen Fire Truck	2518					
		2000 Chevrolet 3/4 Ton Pickup	2521		30,000			
		05 Spartan Haz-Mat Truck	2524					
Total Five Year Fire Department				250,000	480,000	35,000	110,000	75,000
Health	0148	07 Dodge Dakota	4355					
		00 Chev S-10	4356		20,000			
		08 Dodge Dakota	4357					
Total Five Year Health				0	20,000	0	0	0
Cemetery	0152	01 John Deere 5410 Tractor	3201					
		01 18' Utility Trailer	3203					
		03 Lesco 60" Zero Turning Mower	3204		8,000			
		03 Lesco 60" Zero Turning Mower	3205		8,000			
		03 Case Skid Steerloader M#40XT	3206					
		04 Pace 14' Cargo Trailer	3207					
		07 Dodge Ram 1500	3211					
		Gator Utility Vehicle	3280					
		00 Chev 3/4 Ton Pickup	3260			35,000		
		04 Ford 1 1/2 Ton Dsl Dump Truck	3261					
		99 JDeere Loader/Backhoe	3263					
		02 Ford 1/2 Ton Pickup 4X2	3264					35,000
		08 Radius Mower	3266					
		08 Mower W/Deck	3269			9,000		
		07 Z Turn	3270					
		07 Z Turn	3271					
		07 Z Turn	3274			9,000		
		00 Steiner Mower Deck	3275					
		98 Ford F-800 Dump Truck	3278					
		08 Mower Deck	3279					

CITY OF CLEBURNE

Leased Equipment Five Year Improvement Program General Fund 2011-2012

DEPARTMENT	FUND-DEPT	YEAR MAKE	UNIT	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
		Total Five Year Cemetery		0	16,000	53,000	0	35,000
Parks	0153	95 John Deere Tractor	3906					
		03 Ford 1/2 T Diesel Dump Truck	3907					
		01 Ford 3/4 Ton Pickup	3910		35,000			
		16' Smoke Craft Boat	3911					
		03 Ford 1 Ton Flat Bed Truck	3912					
		03 Chevrolet 3/4 T Crew Cab PU	3913				35,000	
		08 Dodge Pick-Up	3914					
		08 Backhoe	3916					
		09 John Deere Tractor	3917					
		00 Chev. 1 Ton Diesel 4x4 P/U	3927			25,000		
		New Holland Skid Loader	3928					
		03 Freightliner 13 Yard Dump Truck	3935					
		94 Vermeer Tree Spade	3949					
		08 Ford F-250	3951					
		08 Ford 3/4 Ton Diesel PU	3955		30,760			
		08 John Deere Tractor	3958					
		09 Dodge Ram	3959					
		Wood Chipper	3960					
Total Five Year Parks Department				0	65,760	25,000	35,000	0
Golf	0155	07 Deere Core Harvester	3101					
		01 Ryan Greens Aerator	3102					
		09 Spray Rig	3111					
		07 Deere 4500 Tractor	3115					
		07 Tycorp 85800 Topdresser	3116					
		00 Turfco 85800 Topdresser	3166					
		97 John Deere 5200 Tractor	3170					
		07 Dodge Ram 1500	3182					
		Groomer & Brush Attachments	3183					
		Blower	3184					
Total Five Year Golf				0	0	0	0	0
Building Services	0161	04 Ford F150 Reg Cab XLT	1601					
		08 Dodge Pickup	1603					
		02 Ford 3/4 Ton Pickup	1610			35,000		
		10 Scissor Lift	1611					
Total Five Year Building Services				0	0	35,000	0	0
Public Works	0171	98 Ford Expedition 4X2 - Pool Car	4202					
		04 Chevrolet Tahoe	4203					
Five Year Public Works				0	0	0	0	0
Engineering	0172	07 Dodge Durango	4601					
		07 Dodge Dakota	4602					
		10 Dodge Dakota	4603				35,000	
Total Five Year Engineering				0	0	0	35,000	0
Inspections	0176	08 Dodge Dakota	4701					
		05 Chevrolet 1/2 Ton Colorado	4702					
		Mid Size Truck	4706		25,000			
Total Five Year Inspections				0	25,000	0	0	0
Fleet Maintenance	0178	95 Miller Welder/Generator	4404					
		00 Chev 1 Ton Pickup	4417			35,000		
		08 Dodge Dakota	4418					

CITY OF CLEBURNE

Leased Equipment Five Year Improvement Program General Fund 2011-2012

DEPARTMENT	FUND- DEPT	YEAR MAKE	UNIT	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
Total Five Year Cemetery				0	50,000	105,000	70,000	0
Fleet (con't)	0178	03 Ford 1 Ton Pickup	4419					
		02 Ford Explorer XLT 4X2	4455				35,000	
		08 Dodge Dakota	4490					
		96 Ford 3/4 Ton Pickup	4493					
		04 Ford 1 1/2 ton diesel XL	4495					
		08 Peterbilt 335 Wrecker	4496					
		68 Anthony Fork Lift	4497					
		1996 Sedan	4498		50,000			
Total Five Year Fleet Maintenance				0	100,000	140,000	105,000	0
Street Maintenance	0179	10 Etnyre Lowboy Trailer	4901					
		02 Ford 1/2 Ton Pickup	4910			30,000		
		08 Budket Truck	4911					
		01 Jdeere 6310 Tractor	4912					
		02 Ingersoll Rand Air Compressor	4913					
		Solar-tech MB3-2248 Trailer	4915					
		04 Ford 1/2 Ton Pickup	4930				30,000	
		81 Ford 2 Ton Patch Truck	4931					
		10 Dodge Pick-Up	4932					
		95 JDeere Maintainer	4933					
		08 Dump Truck	4935					
		82 Mack Truck Trailer/5th Wheel	4937					
		08 Dodge Pick-Up	4938					
		98 Ford LT9511 Dump Truck	4939					
		10 Dodge Pick-Up	4940					
		96 Case 621B Loader	4942					
		01 Mack 12 Yard 5 T Dump Truck	4943					
		04 Ford Rebuilt Asphalt Truck	4944					
		01 Mack Dump Truck	4945					
		86 Steel vibrating roller	4947					
		95 Ingersoll Rand Paving Machine	4951					
		98 Ferguson Pneumatic Roller	4955					
		86 Mauldin Asphalt Paver	4956					
		83 Wisconsin Trailer	4957		14,000			
		86 Am. Gen. Water Tank Truck	4958					
		04 Sterling/Elgin Sweeper	4963					
		02 Case Loader/Backhoe	4964					
		01 Ford Diesel 4 Yd. Dump Truck	4965					
		01 Elgin Street Sweeper	4966			175,000		
		08 Dodge Pick-Up	4967					
		99 Hamm Asphalt Roller	4968					
		10 Dodge Pick-Up	4970				30,000	
		99 Swenson Box Spreader	4971		17,000			
Total Five Year Street Department				0	31,000	205,000	60,000	0
Sanitation	0191	07 Dodge Ram 1500	8180					
		05 Volvo Sanitation Truck	8181	200,000				
		04 Volvo Sanitation Truck	8182	220,000				
		09 Volvo Sanitation Truck	8183					
		06 Volvo Sanitation Truck	8185	200,000				
		07 Volvo Sanitation Truck	8186					

CITY OF CLEBURNE

Leased Equipment Five Year Improvement Program General Fund 2011-2012

DEPARTMENT	FUND- DEPT	YEAR MAKE	UNIT	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
Sanitation (Con't)	0191	03 Volvo Sanitation Truck	8187		150,000			
		08 Volvo Sanitation Truck	8188					
		07 Volvo Sanitation Truck	8189					
		02 Ford 1/2 T Full Size Pickup	8190					
		06 GMC Grapple Truck	8191					
		07 Dodge Ram 1500	8201					
		00 Sullair Foam Unit	8202					
		02 John Deere TrackLoader	8203					
		07 John Deere Tractor	8204					
		07 John Deere Bat Wing Mower	8205					
		95 John Deere Scraper	8292					
		83 Caterpillar Grader	8293					
		90 John Deere Loader	8295					
		00 Jdeere skid steer loader	8801					
		93 Bobcat 943 Loader	8802		45,000			
		07 JDeere 60" Mower	8803					
		97 Trommel Screen	8805					
		97 Case 4-Wheel Loader	8806					
		98 Duratech Tub Grinder	8808					
Total Five Year Sanitation				620,000	195,000	0	0	0
Housing	0668	95 SUV	6001		15,000			
Total Five Year Sanitation				0	405,000	0	0	0
Total Lease Equipment Improvement Fund				1,070,000	1,192,760	723,000	590,000	455,000

FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

CAPITALIZATION POLICY

Items will be capitalized as follows:

1. The expected normal useful life is three years or more; and
2. The items unit cost is \$5,000 or more. Exceptions to this dollar limit include, but are not limited to books that are part of a library and museum artifacts; and
3. The item belongs to one of the classes of property which are usually considered fixed assets, i.e. land, streets, structures, heavy equipment, vehicles.
4. Items used only in sets, or multiple units, which as a collective unit have a total value in excess of \$5,000, and meet all other capitalization requirements.
5. Improvements and upgrades to existing fixed assets which exceed \$5,000 and extend the useful life of a fixed asset by more than three years.
6. The item is not consumed, altered, or materially reduced in value immediately after use, and meets all other capitalization requirements.

Items that will NOT be capitalized are as follows:

1. Items which are installed or added to an existing fixed asset which merely return the asset to a functioning product, i.e. roof repair, utility cut. These items will be considered maintenance expense.
2. Items that require regular replacement due to rapid wear, i.e. items with a useful life of less than three years.
3. Items whose usefulness is destroyed after one time use, i.e. items with a useful life of less than three years.
4. The item has such a nominal value that inclusion as a fixed asset would result in administrative costs which exceed the value of the article.

FIVE YEAR CAPITAL IMPROVEMENT PROGRAM INCLUSION POLICY

Capital infrastructure, facilities, and equipment require substantial amounts of the cities limited resources to reach fruition. Limited resources make it crucial that special planning, financing and management are implemented to ensure the best package of capital needs the city can afford is provided to the citizens. The Capital Improvement Plan is a long term planning tool used to provide management with a blueprint that establishes the public infrastructure needed to support the city's development. This will ensure that the most needed projects are addressed and completed in a fiscally responsible and timely manner.

The Capital Improvement Plan identifies the capital needs of the city and the revenues and other fund types needed to finance the projects. The Leased Equipment Improvement Program will continue to be utilized to fund replacement vehicles and copiers. To be included in the Capital Improvement Plan, a project must:

1. Qualify as a capital expenditure under the city's Capitalization Policy, other than replacement vehicles and copiers;
2. have a useful life of not less than three years;
3. and exceed \$25,000.

The Capital Improvement Plan is the basis for the current fiscal year's Capital Budget. The Capital Budget represents the first year of the plan, and establishes projects that will be started, continued, or completed in the current fiscal year. The Capital Budget differs from the Operating Budget in that the funds for capital projects are appropriated through the completion of the project even if the construction extends beyond the current fiscal year.

CITY OF CLEBURNE
Five Year Capital Improvement Program
2011-2012

Department	2011-2012	2012-2013	2013-2014	2014-2015	2015 to Completion	2011-2012 Funding	Council Districts
General Fund Departments							
Human Resources							
Automated Time Keeping System	41,500					01	All
Police Department							
Police Department Renovation		150,000	1,500,000			21	1
Animal Control							
Animal Shelter Expansion	77,650					53	3
Parks and Recreation							
Lake Pat Cleburne Restroom at East Boat Ramp		85,000					2
Lake Pat Cleburne East Park Improvements		300,000	3,000,000	2,000,000	7,000,000	39	2
Playground Upgrades for Westhill & PD Lacewell Parks			35,000				2,3
Hulen Park Improvements			40,000	450,000			2
Skateboard Park				20,000	300,000		
Children's Safety City				10,000	130,000		
Buddy Stewart Park Improvements					430,000		All
Multi-Function & Education Building at McGregor Park					380,000		1
Westhill Park Improvements					98,000		2
Northwest Linear Park-Hwy 121 & Ridgeway connection					2,575,000		3
Splash Station							
Major Water Feature		20,000	325,000			09	2
Sports Complex							
Leveling Soccer & Football Fields		150,000					4
Library							
Library Books	31,500	50,000	50,000	50,000	50,000	01	2
Library Renovation		75,000	750,000			21	1
Museum							
Layland Museum Renovations	300,000	2,000,000		2,000,000		01	4
Railroad Museum			100,000	750,000		09	4
Development Services							
Downtown Parking Lot & Sidewalk Improvements	225,500	100,000	100,000	100,000	100,000	53	3,4
Totals - General Fund Departments	676,150	2,930,000	5,900,000	5,380,000	11,063,000		

Water-Wastewater Departments							
Water Distribution *							
5MG Water Treatment Plant Expansion Design & Construction	3,150,000				11,650,000	WIF Bonds	2
Water Master Plan	60,000						All
Lake Whitney Treatment Plant Phase I		2,029,000	2,029,000	4,425,000	33,925,000	WIF Bonds	All
HWY 121 Utility Re-Locates		802,461				State	3
East Lake Marti Loop Closure					160,000		3
East Loop 16" Phase II					918,000		4
Lake Pat Cleburne Dam Probably Max Flood Improvements					3,500,000		All

CITY OF CLEBURNE
Five Year Capital Improvement Program
2011-2012

Department	2011-2012	2012-2013	2013-2014	2014-2015	2015 to Completion	2011-2012 Funding	Council Districts
Water-Wastewater Departments Continued							
Wastewater Treatment							
174 Interceptor - Design & Construction	135,000					76	3,4
Locket Branch Interceptor	184,000					76	3,4
Westside Re-Use Loop					14,572,000		3
171 N Outfall					1,170,000	New Bonds	3
Total - Water-Wastewater Departments - Current Funds	379,000	2,831,461	2,029,000	4,425,000	54,245,000		

Airport							
Terminal Building		90,000	900,000			61	1
Perimeter Fencing	10,000	20,000	20,000	500,000		61	1
Total - Airport	10,000	110,000	920,000	500,000	0		

CAPITAL FUND
General Capital Projects
Fund 53
Summary of Receipts & Disbursements
2011-2012

This fund is for general capital projects. Funding sources include Gas Lease & Royalty revenue and General Fund revenues.

	Proposed 2011-2012
Beginning Fund Balance	\$ 1,508,098
Revenues:	
Interest Revenue (5317-6735)	2,450
TOTAL FUNDS AVAILABLE	1,510,548
Expenditures:	
Downtown - Parking Lot (5373-8890)	140,500
Downtown - Sidewalks (5373-88XX)	85,000
Animal Shelter Expansion (5343-88XX)	77,650
Annexation (5371-8XXX)	310,000
Street Improvement (5379-88XX)	781,452
TOTAL EXPENDITURES	1,394,602
Ending Fund Balance	\$ 115,946

CAPITAL PROJECT FUND
Performance Contract Capital Fund
Fund 55
Summary of Receipts & Expenditures
2011-2012

This fund was developed to tract savings and costs associated with the 2009 Performance Contract. Savings and increased revenues from the General Fund, Cletran Fund, Airport Fund and Water-Wastewater Fund are transferred to this fund to provide for the payment of SECO Revolving Loans and the 2009 Combination Tax and Revenue Bonds.

	Proposed 2011-2012
Beginning Fund Balance	\$ 0
Revenues:	
Transfer from General Fund (5521-7101)	86,174
Transfer from Cletran Fund (5521-7108)	1,051
Transfer from Water-Wastewater Fund (5521-7160)	901,159
TOTAL FUNDS AVAILABLE	988,384
Expenditures:	
Transfer to Debt Service Fund (5522-7202)	988,384
TOTAL EXPENDITURES	988,384
Ending Fund Balance	\$ 0

ENTERPRISE CAPITAL PROJECT FUND

WATER - WASTEWATER

1997, 1999, & 2001 REVENUE BOND FUND

Fund 66

Summary of Receipts & Disbursements

2011-2012

In July of 1997 the City of Cleburne issued \$14,905,000 in Water and Wastewater Revenue Bonds. This was the first step in getting future water supplies for our citizens. That sale included \$6,550,000 which was used to refund old higher cost debt and \$8,355,000 which was new construction money needed to start the \$45 Million project. The 1999 issue in the amount of \$22,190,000 and the 2001 issue in the amount of \$16,664,000 was used to build the water line from Lake Aquilla to Lake Pat Cleburne, well improvements, water distribution study and improvements, ground storage, wastewater study and improvements, and wastewater treatment plant improvements.

	Proposed 2011-2012
Beginning Fund Balance	\$ 53,465
Revenues:	
Interest Revenue (6617-6735)	125
TOTAL FUNDS AVAILABLE	53,590
Expenditures - Wastewater Projects that we are working on:	
Capital Expenditures (6696-8830)	53,590
TOTAL EXPENDITURES	53,590
Ending Fund Balance	\$ 0

ENTERPRISE CAPITAL PROJECT FUND
WATER - WASTEWATER
2009 REVENUE BOND FUND
FUND 71
 Summary of Receipts and Expenditures
 2011-2012

In April 2009 the City of Cleburne issued \$1,180,000 in Water and Wastewater Revenue Bonds. This was the first step in expanding the Water Treatment Plant to ensure future water supplies are sufficient to meet the demands of our residential, commercial and industrial customers. This bond issue will fund the design, surveying, geotechnical and permitting fees associated with this plant expansion. These bonds are supported by the Texas Water Development Board and are deferred through 2012.

	Proposed 2011-2012
Beginning Fund Balance	\$ 11,374,471
Interest Income (7117-6735)	50
TOTAL FUNDS AVAILABLE	11,374,521
Expenditures - Wastewater Projects that we are working on:	
W57 Water Treatment Plant Expansion (7184-8820)	6,436,193
TOTAL WATER PROJECTS	6,436,193
TOTAL EXPENDITURES	6,436,193
Ending Fund Balance	\$ 4,938,328

ENTERPRISE CAPITAL PROJECT FUND

WATER - WASTEWATER 2009 REVENUE BOND FUND FUND 72

Summary of Receipts and Expenditures 2011-2012

In April 2009 the City of Cleburne issued \$4,750,000 in Water and Wastewater Revenue Bonds. This was the first step in the development of the Whitney Water Supply to ensure future water supplies are sufficient to meet the demands of our residential, commercial and industrial customers. This bond issue will fund the design, surveying, geotechnical and permitting fees associated with this development. These bonds are supported by the Texas Water Development Board and are deferred through 2012.

	Proposed 2011-2012
Beginning Fund Balance	\$ 3,383,332
Interest Income (7217-6735)	3,600
TOTAL FUNDS AVAILABLE	3,386,932
Expenditures - Wastewater Projects that we are working on:	
W56 Whitney Water Treatment Plant (7284-8820)	2,057,609
W56 Whitney Water Supply Line (7284-8870)	1,329,323
TOTAL WATER PROJECTS	3,386,932
TOTAL EXPENDITURES	3,386,932
Ending Fund Balance	\$ 0

ENTERPRISE CAPITAL PROJECT FUND

WATER - WASTEWATER 2006 REVENUE BOND FUND

Fund 76

Summary of Receipts and Expenditures 2011-2012

In April of 2006 the City of Cleburne issued \$12,875,000 in Water and Wastewater Revenue Bonds. This will ensure utilities and streets necessary to support the additional schools in the City of Cleburne will be completed. This sale included \$6,595,000 which was used to refund old higher cost debt, and \$6,280,000 to use in the construction of the infrastructure for the new City of Cleburne schools.

	Proposed 2011-2012
Beginning Fund Balance	\$ 336,000
Interest Income (7617-6735)	3,000
TOTAL FUNDS AVAILABLE	339,000
Expenditures - Water Projects that we are working on:	
W25 Improvements to Lake Pat Cleburne (7683-8880)	20,000
TOTAL WATER PROJECTS	20,000
Expenditures - Wastewater Projects that we are working on:	
S07 HWY 174N Interceptor (7696-8830)	135,000
S09 Locket Branch Interceptor (7696-8830)	184,000
TOTAL WASTEWATER PROJECTS	319,000
TOTAL EXPENDITURES	339,000
Ending Fund Balance	\$ 0

PAGE NO: 2	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 1			
RESPONSIBLE DEPARTMENT Police Department			PROJECT TITLE Police Station Purchase & Renovation				PROJECT NO	ACCOUNT NO(S) 2141-8820			
PROJECT JUSTIFICATION Place and X by the most accurate ranking of the project Mandatory _____ Essential <u> X </u> Desirable _____ Defferable _____			The Cleburne Police Department is in dire need of additional space. We have repeatedly had to add office space to allow us to grow. The building that we are currently in has no space left available for additional expansion. We propose that the library be moved to a new location in order to allow the Cleburne Police Department to expand into that part of the building. During that expansion, the building can be remodeled to meet our needs as well as those of the citizens of Cleburne.					FUNDING TOTAL COST <u> \$ </u> 3,466,429 TOTAL FUNDED <u> \$ </u> 1,816,429 TOTAL UNFUNDED <u> \$ </u> 1,650,000			
IMPACT ON OPERATING BUDGET <input checked="" type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact Annual Cost/(Savings) Personnel _____ Operations _____ Capital _____ Total <u> \$ </u> - # Positions _____			IMPACT EXPLANATION This construction project could increase the cost of utilities for the police department. The use of energy efficient utility systems throughout the building could however result in a cost savings or no increase in costs. Building maintenance costs should decrease in the initial years of operation. No additional personnel will be necessary with this new facility.								
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE	
Design				\$ 150,000					\$ 150,000		Number of Months
Construction					\$ 1,250,000				\$ 1,250,000	Design	6
Equip & Furnishings					\$ 250,000				\$ 250,000	Land/Right of Way	6
Other		\$ 1,816,429							\$ 1,816,429	Construction	9
TOTAL COSTS		\$ 1,816,429	\$ -	\$ 150,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 3,466,429	Other	3
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	
Current Funds									\$ -	24	
GO Issued									\$ -		
GO Unissued									\$ -		
Certificates of Obligation		\$ 1,720,000							\$ 1,720,000		
Revenue Bonds Issued									\$ -		
Revenue Bonds Unissued									\$ -		
Fund 21		\$ 96,429							\$ 96,429		
Other									\$ -		
Unfunded				\$ 150,000	\$ 1,500,000				\$ 1,650,000		
TOTAL SOURCES		\$ 1,816,429	\$ -	\$ 150,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 3,466,429		

PAGE NO: 3	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 3			
RESPONSIBLE DEPARTMENT Animal Control			PROJECT TITLE Animal Control Facility Expansion				PROJECT NO	ACCOUNT NO(S) 5343-88XX			
PROJECT JUSTIFICATION Place and X by the most accurate ranking of the project Mandatory _____ Essential <u> X </u> Desirable _____ Defferable _____			The City of Cleburne Animal Shelter is small and does not have adequate space to humanely hold the large number of animals that pass through the facility. We would like to expand the existing building to provide more space to hold animals. The space would also provide a better environment for the public to view the animals for adoption.					FUNDING TOTAL COST <u> \$ 100,000</u> TOTAL FUNDED <u> \$ 100,000</u> TOTAL UNFUNDED <u> \$ -</u>			
IMPACT ON OPERATING BUDGET <input checked="" type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact # Positions _____			IMPACT EXPLANATION The expansion of the current facility is expected to increase utility and maintenance costs. However, conservation efforts are being employed to keep those costs as low as possible. No additional personnel will be needed for this project.								
			Annual Cost/(Savings) Personnel _____ Operations <u> \$ 9,000</u> Capital _____ Total <u> \$ 9,000</u>								
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE	
Design									\$ -		Number of Months
Construction		\$ 22,350	\$ 77,650						\$ 100,000.00	Design	6
Equip & Furnishings									\$ -	Land/Right of Way	0
Other									\$ -	Construction	6
TOTAL COSTS		\$ 22,350	\$ 77,650	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	Other	1
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	
Current Funds									\$ -		13
GO Issued									\$ -		
GO Unissued									\$ -		
Certificates of Obligation									\$ -		
Revenue Bonds Issued									\$ -		
Revenue Bonds Unissued									\$ -		
Fund 21									\$ -		
Other		\$ 22,350	\$ 77,650						\$ 100,000.00		
Unfunded									\$ -		
TOTAL SOURCES		\$ 22,350	\$ 77,650	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00		

PAGE NO: 4	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 2			
RESPONSIBLE DEPARTMENT Parks and Recreation			PROJECT TITLE Lake Pat Cleburne Restroom at East Boat Ramp				PROJECT NO	ACCOUNT NO(S) 0153-8820			
PROJECT JUSTIFICATION Place and X by the most accurate ranking of the project Mandatory _____ Essential <u> x </u> Desirable _____ Defferable _____ This request is to place a restroom facility in the vicinity of the east boat ramp at Lake Pat Cleburne. For many years we have utilized port-a-potties with very poor results. This project is intended to use prefabricated restrooms similar to those placed at the golf course.										FUNDING TOTAL COST <u> \$ 85,000</u> TOTAL FUNDED <u> \$ -</u> TOTAL UNFUNDED <u> \$ 85,000</u>	
IMPACT ON OPERATING BUDGET <input checked="" type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact # Positions _____			IMPACT EXPLANATION Additional personnel will not be necessary for this project. Operating budget impact will relate to cleaning supplies, maintenance, water and sewer charges.								
Annual Cost/(Savings) _____ Personnel _____ Operations <u> 2,500</u> Capital _____ Total <u> \$ 2,500</u>											
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE	
Design									\$ -		Number of Months
Construction				85,000					\$ 85,000	Design	
Equip & Furnishings									\$ -	Land/Right of Way	
Other									\$ -	Construction	2
TOTAL COSTS		\$ -	\$ -	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ 85,000	Other	
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	
Current Funds									\$ -		
GO Issued									\$ -		
GO Unissued									\$ -		
Certificates of Obligation									\$ -		
Revenue Bonds Issued									\$ -		
Revenue Bonds Unissued									\$ -		
Fund 21									\$ -		
Other									\$ -		
Unfunded				85,000					\$ 85,000		
TOTAL SOURCES		\$ -	\$ -	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ 85,000		2

PAGE NO: 5	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 2					
RESPONSIBLE DEPARTMENT Parks and Recreation			PROJECT TITLE Lake Pat Cleburne Park Improvements				PROJECT NO	ACCOUNT NO(S) Unknown					
PROJECT JUSTIFICATION Place and X by the most accurate ranking of the project Mandatory _____ Essential <u> x </u> Desirable _____ Defferable _____										Currently planning is being accomplished for a plan for recreation improvements to Lake Pat Cleburne areas. It is anticipated that the first improvements will be targeted for the East side of the lake between the main boat ramp and the dam. These improvements will include such items as walking trails, fishing access improvements, landscaping, irrigation, lighting, utility relocations (overhead electrical), etc. This request is for a multi-year project for improving Cleburne's most important recreational asset. Besides the recreational value, this is an investment in the quality of life that will help distinguish Cleburne from competing cities such as Burleson. Cleburne is unique in that we have a resource such as the Lake and improvements will return the investment many times over.		FUNDING TOTAL COST <u> \$ 12,300,000</u> TOTAL FUNDED <u> \$ -</u> TOTAL UNFUNDED <u> \$ 12,300,000</u>	
IMPACT ON OPERATING BUDGET <input checked="" type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact # Positions <u> 1.5 </u>			IMPACT EXPLANATION Additional personnel will be necessary to maintain the new parks and facilities. Plans for the improvements will not be available until the 08-09 mid-year. Therefore actual operating budget impacts are unknown. The impact numbers provided are based on one part time and one full time employee and operating costs of established parks within the city.				Annual Cost/(Savings) Personnel <u> 50,000</u> Operations <u> 20,000</u> Capital _____ Total <u> \$ 70,000</u>						
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE			
Design				30,000	150,000				\$ 180,000		Number of Months		
Construction				270,000	2,850,000	2,000,000	2,000,000	5,000,000	\$ 12,120,000	Design	6		
Equip & Furnishings									\$ -	Land/Right of Way			
Other									\$ -	Construction	48		
TOTAL COSTS		\$ -	\$ -	\$ 300,000	\$ 3,000,000	\$ 2,000,000	\$ 2,000,000	\$ 5,000,000	\$ 12,300,000	Other			
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS			
Current Funds									\$ -				
GO Issued									\$ -				
GO Unissued									\$ -				
Certificates of Obligation									\$ -				
Revenue Bonds Issued									\$ -				
Revenue Bonds Unissued									\$ -				
Fund 21									\$ -				
Other									\$ -				
Unfunded				300,000	3,000,000	2,000,000	2,000,000	5,000,000	\$ 12,300,000				
TOTAL SOURCES		\$ -	\$ -	\$ 300,000	\$ 3,000,000	\$ 2,000,000	\$ 2,000,000	\$ 5,000,000	\$ 12,300,000				

PAGE NO: 6	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 2,3			
RESPONSIBLE DEPARTMENT Parks and Recreation			PROJECT TITLE Playground Upgrades for Westhill and P.D. Lacewell Parks				PROJECT NO	ACCOUNT NO(S) Unknown			
PROJECT JUSTIFICATION Place and X by the most accurate ranking of the project Mandatory _____ Essential _____ Desirable _____ Defferable _____ X _____			Both of these playgrounds require replacement of fall zone material. In doing so, a retaining sidewalk and shade structures are advisable similar to those installed at Hulen and Carver Parks.					FUNDING TOTAL COST \$ 35,000 TOTAL FUNDED \$ - TOTAL UNFUNDED \$ 35,000			
IMPACT ON OPERATING BUDGET <input checked="" type="checkbox"/> Will Impact Annual Cost/(Savings) <input type="checkbox"/> Will Not Impact Personnel _____ Operations 1,000 # Positions _____ Capital _____ Total \$ 1,000			IMPACT EXPLANATION Annual replacement of fall zone material for the playground due to wear and deterioration will be required as normal maintenance.								
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE	
Design									\$ -		Number of Months
Construction					35,000				\$ 35,000	Design	2
Equip & Furnishings									\$ -	Land/Right of Way	0
Other									\$ -	Construction	4
TOTAL COSTS		\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000	Other	0
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	6
Current Funds									\$ -		
GO Issued									\$ -		
GO Unissued									\$ -		
Certificates of Obligation									\$ -		
Revenue Bonds Issued									\$ -		
Revenue Bonds Unissued									\$ -		
Fund 21									\$ -		
Other									\$ -		
Unfunded					35,000				\$ 35,000		
TOTAL SOURCES		\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000		

PAGE NO: 7	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 2			
RESPONSIBLE DEPARTMENT Parks and Recreation			PROJECT TITLE Hulen Park Improvements				PROJECT NO	ACCOUNT NO(S) Unknown			
PROJECT JUSTIFICATION Place and X by the most accurate ranking of the project Mandatory _____ Essential <u> x </u> Desirable _____ Defferable _____ This request is for general improvements to Hulen Park to include pathway lighting, pavilion improvements, irrigation and pond aerification improvements. Lighting would be installed along the walking path, irrigation in select areas, replacement of outdated picnic pavilion and a major water feature that would provide beautification and water quality enhancement.								FUNDING TOTAL COST <u> \$ 490,000 </u> TOTAL FUNDED <u> \$ - </u> TOTAL UNFUNDED <u> \$ 490,000 </u>			
IMPACT ON OPERATING BUDGET <input checked="" type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact # Positions _____			IMPACT EXPLANATION Operational expense would be increased due to this project. Utilites would possibly be increased through lighting and water for irrigation. The exact increase is unknown at this time as plans have not been developed. Upon completion of plans these cost can be estimated. The impact numbers are based on other parks within the city.								
			Annual Cost/(Savings) Personnel _____ Operations <u> 20,000 </u> Capital _____ Total <u> \$ 20,000 </u>								
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE	
Design					40,000				\$ 40,000		Number of Months
Construction						450,000			\$ 450,000	Design	6
Equip & Furnishings									\$ -	Land/Right of Way	
Other									\$ -	Construction	18
TOTAL COSTS		\$ -	\$ -	\$ -	\$ 40,000	\$ 450,000	\$ -	\$ -	\$ 490,000	Other	
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	24
Current Funds									\$ -		
GO Issued									\$ -		
GO Unissued									\$ -		
Certificates of Obligation									\$ -		
Revenue Bonds Issued									\$ -		
Revenue Bonds Unissued									\$ -		
Fund 21									\$ -		
Other									\$ -		
Unfunded					40,000	450,000			\$ 490,000		
TOTAL SOURCES		\$ -	\$ -	\$ -	\$ 40,000	\$ 450,000	\$ -	\$ -	\$ 490,000		

PAGE NO: 8	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED Unknown		
RESPONSIBLE DEPARTMENT Parks and Recreation			PROJECT TITLE Skate Board Park				PROJECT NO	ACCOUNT NO(S) Unknown		
PROJECT JUSTIFICATION Place and X by the most accurate ranking of the project Mandatory _____ Essential _____ Desirable <u> x </u> Defferable _____ This project will serve a neglected segment of our youth and move this activity to a central location off the streets and areas these children are continually asked to leave. Currently the participants must use sidewalks or streets and are not welcomed. They are displaced and sometimes placed in situations that are not safe. Little is heard from this segment of the population for they lack a voice in the community.										
							FUNDING			
							TOTAL COST		\$ 320,000	
							TOTAL FUNDED		\$ -	
							TOTAL UNFUNDED		\$ 320,000	
IMPACT ON OPERATING BUDGET			IMPACT EXPLANATION							
<input checked="" type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact			We do not anticipate extra personnel. The expenses will involve electrical and water expenses, with some general maintenance. Estimates are based on similar facilities within the city.							
Annual Cost/(Savings)										
Personnel _____										
Operations <u> 5,000 </u>										
# Positions _____										
Capital _____										
Total <u> \$ 5,000 </u>										
PROJECT COSTS										
	THRU						2016 to			
	09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Completion	TOTAL	PROJECT SCHEDULE	
Design					20,000			\$ 20,000	Number of Months	
Construction						300,000		\$ 300,000	Design 4	
Equip & Furnishings								\$ -	Land/Right of Way	
Other								\$ -	Construction 6	
TOTAL COSTS	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 300,000	\$ -	\$ 320,000	Other	
SOURCE OF FUNDS										
	THRU						2016 to			
	09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Completion	TOTAL	TOTAL MONTHS	
Current Funds								\$ -	10	
GO Issued								\$ -		
GO Unissued								\$ -		
Certificates of Obligation								\$ -		
Revenue Bonds Issued								\$ -		
Revenue Bonds Unissued								\$ -		
Fund 21								\$ -		
Other								\$ -		
Unfunded					20,000	300,000		\$ 320,000		
TOTAL SOURCES	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 300,000	\$ -	\$ 320,000		

PAGE NO: 9	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED Unknown				
RESPONSIBLE DEPARTMENT Parks and Recreation			PROJECT TITLE Children's Safety City				PROJECT NO	ACCOUNT NO(S) Unknown				
Place and X by the most accurate ranking of the project Mandatory _____ Essential _____ Desirable _____ Defferable _____ X _____							Parks Board members have received input from the community that indicates a need for a safety city for children. The purpose would be several fold including teaching children laws and regulations related to bicycles, automobiles and fire safety. It would be a tool used by schools, our police and fire department to benefit the community.				FUNDING TOTAL COST \$ 140,000 TOTAL FUNDED \$ - TOTAL UNFUNDED \$ 140,000	
IMPACT ON OPERATING BUDGET <input checked="" type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact # Positions _____			IMPACT EXPLANATION Annual Cost/(Savings) _____ Personnel _____ Operations 8,500 Capital _____ Total \$ 8,500 If has been discussed placing the facility near a fire station. This would reduce the need for additional personnel. There may be grant funding that would assist in operation and construction of the facility.									
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE		
Design						10,000			\$ 10,000		Number of Months	
Construction							130,000		\$ 130,000	Design	2	
Equip & Furnishings									\$ -	Land/Right of Way	0	
Other									\$ -	Construction	9	
TOTAL COSTS		\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 130,000	\$ -	\$ 140,000	Other	0	
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	11	
Current Funds									\$ -			
GO Issued									\$ -			
GO Unissued									\$ -			
Certificates of Obligation									\$ -			
Revenue Bonds Issued									\$ -			
Revenue Bonds Unissued									\$ -			
Fund 21									\$ -			
Other									\$ -			
Unfunded						10,000	130,000		\$ 140,000			
TOTAL SOURCES		\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 130,000	\$ -	\$ 140,000			

PAGE NO: 10	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 1 - Serving All			
RESPONSIBLE DEPARTMENT Parks and Recreation			PROJECT TITLE Buddy Stewart Park Improvements				PROJECT NO	ACCOUNT NO(S) Unknown			
PROJECT JUSTIFICATION Place and X by the most accurate ranking of the project Mandatory _____ Essential _____ Desirable <u> X </u> Defferable _____ This project will provide planning and improvements for Buddy Stewart Park. This park area has a tremendous potential for serving Cleburne and Cleburne visitors. The park has developed a negative reputation that can only be corrected by developing positive activities for people with good intentions. This project should eventually connect with other planned recreational activities anticipated around Lake Pat Cleburne. Planning must be completed to fully determine the needs and possibilities. Carter and Burgess is currently in the process of master planning and results should be available in the Fall of 2008. Initially we have some concerns for control of traffic in areas that have been destructive. We would like to place fencing in strategic locations and introduce some activities such as disk golf, model airplane field and improved fishing facilities and trails.								FUNDING TOTAL COST <u> \$ </u> 430,000 TOTAL FUNDED <u> \$ </u> - TOTAL UNFUNDED <u> \$ </u> 430,000			
IMPACT ON OPERATING BUDGET <input checked="" type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact # Positions _____ Annual Cost/(Savings) Personnel <u> </u> 40,000 Operations <u> </u> 10,000 Capital _____ Total <u> </u> \$ 50,000			IMPACT EXPLANATION Expenses will include full-time maintenance personnel, herbicides, chemicals and utilities.								
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE	
Design							30,000		\$ 30,000		Number of Months
Construction								400,000	\$ 400,000	Design	6
Equip & Furnishings									\$ -	Land/Right of Way	
Other									\$ -	Construction	18
TOTAL COSTS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 400,000	\$ 430,000	Other	
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	24
Current Funds									\$ -		
GO Issued									\$ -		
GO Unissued									\$ -		
Certificates of Obligation									\$ -		
Revenue Bonds Issued									\$ -		
Revenue Bonds Unissued									\$ -		
Fund 21									\$ -		
Other									\$ -		
Unfunded							30,000	400,000	\$ 430,000		
TOTAL SOURCES		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 400,000	\$ 430,000		

PAGE NO: 11		CITY OF CLEBURNE - CAPITAL PROJECT REQUEST						COUNCIL DISTRICTS AFFECTED 1			
RESPONSIBLE DEPARTMENT Parks and Recreation			PROJECT TITLE Multi-function and Education Building at Winston McGregor Park				PROJECT NO	ACCOUNT NO(S) Unknown			
PROJECT JUSTIFICATION Place and X by the most accurate ranking of the project Mandatory _____ Essential _____ Desirable <u> x </u> Defferable _____			McGregor Park promises to be a highly utilized park for recreational and educational activities. We already have indications that the park will be a popular location for weddings, school outings, concerts and educational events. The renovated house will accommodate some of the smaller events, but a larger facility would expand the options and viability of the park considerably. The concept of this request is to place a structure due north of the house that would be approximately 4,000 to 5,000 square feet. It is envisioned that it would have one large open space suitable for receptions, education events, family reunions, meetings, etc. The building would also have restrooms, caterer kitchen and storage for tables and chairs. We would need audio visual capabilities. The facility would serve smaller events no appropriate for the Civic Center.						FUNDING TOTAL COST <u> \$ 380,000</u> TOTAL FUNDED <u> \$ -</u> TOTAL UNFUNDED <u> \$ 380,000</u>		
IMPACT ON OPERATING BUDGET <input checked="" type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact # Positions <u> 0.5 </u>			IMPACT EXPLANATION Expenses would include part time or contract labor to maintain the facility, supplies, utilities. It is believed that revenue will off-set the anticipated expenses.								
Annual Cost/(Savings) Personnel <u> 15,000</u> Operations <u> 6,000</u> Capital _____ Total <u> \$ 21,000</u>											
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE	
Design							10,000		\$ 10,000		Number of Months
Construction								350,000	\$ 350,000	Design	3
Equip & Furnishings								20,000	\$ 20,000	Land/Right of Way	
Other									\$ -	Construction	12
TOTAL COSTS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 370,000	\$ 380,000	Other	
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	15
Current Funds									\$ -		
GO Issued									\$ -		
GO Unissued									\$ -		
Certificates of Obligation									\$ -		
Revenue Bonds Issued									\$ -		
Revenue Bonds Unissued									\$ -		
Fund 21									\$ -		
Other									\$ -		
Unfunded							10,000	370,000	\$ 380,000		
TOTAL SOURCES		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 370,000	\$ 380,000		

PAGE NO: 12	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 2			
RESPONSIBLE DEPARTMENT Parks and Recreation			PROJECT TITLE Westhill Park Improvements				PROJECT NO	ACCOUNT NO(S) Unknown			
PROJECT JUSTIFICATION Place and X by the most accurate ranking of the project Mandatory _____ Essential _____ Desirable <u> x </u> Defferable _____			This project will include irrigation, lighting, landscaping and walking path upgrades					FUNDING TOTAL COST <u> \$ 98,000</u> TOTAL FUNDED <u> \$ -</u> TOTAL UNFUNDED <u> \$ 98,000</u>			
IMPACT ON OPERATING BUDGET <input checked="" type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact # Positions _____			IMPACT EXPLANATION Expenses will involve electrical and water utilities. Additional maintenance will be required for irrigation and improved fertilization and herbicide program.								
			Annual Cost/(Savings) Personnel _____ Operations <u> 6,500</u> Capital _____ Total <u> \$ 6,500</u>								
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE	
Design							8,000		\$ 8,000		Number of Months
Construction								90,000	\$ 90,000	Design	3
Equip & Furnishings									\$ -	Land/Right of Way	
Other									\$ -	Construction	6
TOTAL COSTS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ 90,000	\$ 98,000	Other	
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	
Current Funds									\$ -		9
GO Issued									\$ -		
GO Unissued									\$ -		
Certificates of Obligation									\$ -		
Revenue Bonds Issued									\$ -		
Revenue Bonds Unissued									\$ -		
Fund 21									\$ -		
Other									\$ -		
Unfunded							8,000	90,000	\$ 98,000		
TOTAL SOURCES		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ 90,000	\$ 98,000		

PAGE NO: 13	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 3					
RESPONSIBLE DEPARTMENT Parks and Recreation			PROJECT TITLE Northwest Linear Park-Hwy 121 and Ridgeway connection				PROJECT NO	ACCOUNT NO(S) Unknown					
PROJECT JUSTIFICATION										FUNDING			
Place and X by the most accurate ranking of the project Mandatory _____ Essential _____ Desirable _____ Defferable <u> X </u>										This park would serve as a major entry way to Cleburne to connect the proposed Hwy 121 with North Ridgeway Street. The development of this park would make McAnear Park a useable park and provide a major regional recreation facility for the Cleburne Area. Most of the proposed area is in the flood plain and could likely be aquired at a reasonalbe cost. The installation of the roadway between West Kilpatrick and Woodard Avenue would open access to a major undeveloped area of our community and would have major tax implications of a very positive nature.		TOTAL COST <u> \$ 2,575,000</u>	
										TOTAL FUNDED <u> \$ -</u>			
										TOTAL UNFUNDED <u> \$ 2,575,000</u>			
IMPACT ON OPERATING BUDGET					IMPACT EXPLANATION								
<input checked="" type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact					This would be a major park that we anticipate requiring a combination of full and part-time personnel. As this project has not entered the planning stages the true impact on the operating budget is unknown.								
Annual Cost/(Savings)													
Personnel <u> 120,000</u>													
Operations <u> 20,000</u>													
# Positions <u> 3</u> Capital													
Total <u> \$ 140,000</u>													
PROJECT COSTS										PROJECT SCHEDULE			
	THRU	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to	TOTAL					
	09-2011						Completion						
Design						75,000		\$ 75,000	Design	Number of Months			
Construction							2,000,000	\$ 2,000,000	Land/Right of Way	6			
Equip & Furnishings								\$ -	Construction	12			
Other Land Acquisition						500,000		\$ 500,000	Other	18			
TOTAL COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 575,000	\$ 2,000,000	\$ 2,575,000					
SOURCE OF FUNDS										TOTAL MONTHS			
	THRU	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to	TOTAL					
	09-2011						Completion						
Current Funds								\$ -					
GO Issued								\$ -					
GO Unissued								\$ -					
Certificates of Obligation								\$ -					
Revenue Bonds Issued								\$ -					
Revenue Bonds Unissued								\$ -					
Fund 21								\$ -					
Other								\$ -					
Unfunded						575,000	2,000,000	\$ 2,575,000					
TOTAL SOURCES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 575,000	\$ 2,000,000	\$ 2,575,000			36		

PAGE NO: 14	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 2																								
RESPONSIBLE DEPARTMENT Splash Station			PROJECT TITLE Major Water Feature				PROJECT NO	ACCOUNT NO(S) Unknown																								
PROJECT JUSTIFICATION Place and X by the most accurate ranking of the project Mandatory _____ Essential _____ Desirable <u> x </u> Defferable _____			As with attractions such as Six Flags, it is indicated that upgrades and improvements help keep the excitement of an attraction more appealing. Studies show that revenue is more likely to keep an upward trend when new features are added. This request is to add a feature that is intended to increase attendance and revenue. The feature being proposed is called a "bowl slide". It works much the same as a giant toilet bowl. The user enters the slide from a high point and swirls around and is eventually dumped at the bottom of the slide into a pool. The City of Rowlett installed such a slide and their attendance increased by 15,000 in the first year.					FUNDING TOTAL COST <u> \$ 345,000</u> TOTAL FUNDED <u> \$ -</u> TOTAL UNFUNDED <u> \$ 345,000</u>																								
IMPACT ON OPERATING BUDGET <input checked="" type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact # Positions <u> 2 </u>			<table style="width:100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align:center;">Annual Cost/(Savings)</td> <td colspan="6" rowspan="4" style="vertical-align: top;"> IMPACT EXPLANATION The expenses will involve two seasonal employees and utilities. </td> </tr> <tr> <td>Personnel</td> <td style="text-align:right;">10,000</td> </tr> <tr> <td>Operations</td> <td style="text-align:right;">8,000</td> </tr> <tr> <td>Capital</td> <td style="text-align:right;">-</td> </tr> <tr> <td colspan="2">Total</td> <td colspan="6" style="text-align:right;">\$ 18,000</td> </tr> </table>								Annual Cost/(Savings)		IMPACT EXPLANATION The expenses will involve two seasonal employees and utilities.						Personnel	10,000	Operations	8,000	Capital	-	Total		\$ 18,000					
Annual Cost/(Savings)		IMPACT EXPLANATION The expenses will involve two seasonal employees and utilities.																														
Personnel	10,000																															
Operations	8,000																															
Capital	-																															
Total		\$ 18,000																														
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE																						
Design				20,000					\$ 20,000		Number of Months																					
Construction					325,000				\$ 325,000	Design	6																					
Equip & Furnishings									\$ -	Land/Right of Way																						
Other									\$ -	Construction	8																					
TOTAL COSTS		\$ -	\$ -	\$ 20,000	\$ 325,000	\$ -	\$ -	\$ -	\$ 345,000	Other																						
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	14																					
Current Funds									\$ -																							
GO Issued									\$ -																							
GO Unissued									\$ -																							
Certificates of Obligation									\$ -																							
Revenue Bonds Issued									\$ -																							
Revenue Bonds Unissued									\$ -																							
Fund 21									\$ -																							
Other									\$ -																							
Unfunded				20,000	325,000				\$ 345,000																							
TOTAL SOURCES		\$ -	\$ -	\$ 20,000	\$ 325,000	\$ -	\$ -	\$ -	\$ 345,000																							

PAGE NO: 15	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 4			
RESPONSIBLE DEPARTMENT Sports Complex			PROJECT TITLE Leveling of Sports Complex fields				PROJECT NO	ACCOUNT NO(S) Unknown			
PROJECT JUSTIFICATION Place and X by the most accurate ranking of the project Mandatory _____ Essential _____ Desirable _____ Defferable _____			Continue process of leveling fields at the Youth Sports Complex as a result of settling and construction deficiencies.					FUNDING TOTAL COST \$ 150,000 TOTAL FUNDED \$ - TOTAL UNFUNDED \$ 150,000			
IMPACT ON OPERATING BUDGET <input checked="" type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact # Positions _____			IMPACT EXPLANATION The leveling will have a positive effect on the budget as the fields will be more presentable for tournament play.								
			Annual Cost/(Savings) Personnel _____ - Operations _____ - Capital _____ - Total \$ _____ -								
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE	
Design									\$ -		Number of Months
Construction				150,000					\$ 150,000	Design	
Equip & Furnishings									\$ -	Land/Right of Way	
Other									\$ -	Construction	6
TOTAL COSTS		\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000	Other	
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	
Current Funds									\$ -		
GO Issued									\$ -		
GO Unissued									\$ -		
Certificates of Obligation									\$ -		
Revenue Bonds Issued									\$ -		
Revenue Bonds Unissued									\$ -		
Fund 21									\$ -		
Other									\$ -		
Unfunded				150,000					\$ 150,000		
TOTAL SOURCES		\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000		6

PAGE NO: 16	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 2					
RESPONSIBLE DEPARTMENT Library			PROJECT TITLE Library Books				PROJECT NO	ACCOUNT NO(S) 0163-8910					
PROJECT JUSTIFICATION Place and X by the most accurate ranking of the project Mandatory <u> X </u> Essential <u> </u> Desirable <u> </u> Defferable <u> </u> For the Cleburne Library to remain certified by the State of Texas ten percent of the operating budget must be for library materials.													
FUNDING TOTAL COST <u> \$ 231,500</u> TOTAL FUNDED <u> \$ 31,500</u> TOTAL UNFUNDED <u> \$ 200,000</u>													
IMPACT ON OPERATING BUDGET <input type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact Annual Cost/(Savings) Personnel <u> </u> Operations <u> </u> # Positions <u> </u> Capital <u> </u> Total <u> </u> \$ <u> </u> -				IMPACT EXPLANATION These items will not impact the operating budget.									
PROJECT COSTS													
	THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE				
Design								\$ -		Number of Months			
Construction								\$ -	Design				
Equip & Furnishings		31,500	50,000	50,000	50,000	50,000		\$ 231,500	Land/Right of Way				
Other								\$ -	Construction				
TOTAL COSTS	\$ -	\$ 31,500	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 231,500	Other				
SOURCE OF FUNDS													
	THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	0			
Current Funds		31,500						\$ 31,500					
GO Issued								\$ -					
GO Unissued								\$ -					
Certificates of Obligation								\$ -					
Revenue Bonds Issued								\$ -					
Revenue Bonds Unissued								\$ -					
Fund 21								\$ -					
Other								\$ -					
Unfunded			50,000	50,000	50,000	50,000		\$ 200,000					
TOTAL SOURCES	\$ -	\$ 31,500	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 231,500					

PAGE NO: 17	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 1			
RESPONSIBLE DEPARTMENT Library			PROJECT TITLE Library Renovation				PROJECT NO	ACCOUNT NO(S)			
PROJECT JUSTIFICATION Place an X by the most accurate ranking of the project Mandatory _____ Essential <u> X </u> Desirable _____ Defferable _____ The Cleburne Library is in need of additional space. Currently half of the building is occupied by the Police Department which is scheduled to move to a new facility in 2012-2013. This will allow the library to add space for additional programs and materials.											
								FUNDING			
								TOTAL COST		\$ 825,000	
								TOTAL FUNDED		\$ -	
								TOTAL UNFUNDED		\$ 825,000	
IMPACT ON OPERATING BUDGET			IMPACT EXPLANATION								
<input checked="" type="checkbox"/> Will Impact			This construction project could increase the cost of utilities for the library. The use of energy efficient utility systems throughout the building could however result in a cost savings or no increase in costs. Building maintenance costs should decrease in the initial years of operation. No additional personnel will be necessary with this new facility.								
<input type="checkbox"/> Will Not Impact											
Annual Cost/(Savings)											
Personnel _____											
Operations _____											
# Positions _____											
Capital _____											
Total \$ -											
PROJECT COSTS											
	THRU									PROJECT SCHEDULE	
	09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to	TOTAL		Number of Months	
Design			\$ 75,000					\$ 75,000			
Construction				\$ 750,000				\$ 750,000	Design	6	
Equip & Furnishings								\$ -	Land/Right of Way	6	
Other								\$ -	Construction	9	
TOTAL COSTS	\$ -	\$ -	\$ 75,000	\$ 750,000	\$ -	\$ -	\$ -	\$ 825,000	Other	3	
SOURCE OF FUNDS											
	THRU										
	09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to	TOTAL	TOTAL MONTHS		
Current Funds								\$ -			
GO Issued								\$ -			
GO Unissued								\$ -			
Certificates of Obligation								\$ -			
Revenue Bonds Issued								\$ -			
Revenue Bonds Unissued								\$ -			
Fund 21								\$ -			
Other								\$ -			
Unfunded			\$ 75,000	\$ 750,000				\$ 825,000			
TOTAL SOURCES	\$ -	\$ -	\$ 75,000	\$ 750,000	\$ -	\$ -	\$ -	\$ 825,000		24	

PAGE NO: 18		CITY OF CLEBURNE - CAPITAL PROJECT REQUEST						COUNCIL DISTRICTS AFFECTED 4			
RESPONSIBLE DEPARTMENT Museum			PROJECT TITLE Layland Museum Renovations			PROJECT NO	ACCOUNT NO(S) 0163-8990 Unknown				
PROJECT JUSTIFICATION Place and X by the most accurate ranking of the project Mandatory _____ Essential _____ Desirable <u>X</u> Defferable _____ A Preservation Master Plan for both the Museum and Smith History Center was prepared by ArchiTexas in 2006 and paid for with \$45,000 from SHC Capital Campaign funds. In 2007 \$180,000 was allocated by the City of Cleburne for preparation of construction documents for the Museum project only. A \$350,000 Kresge grant request (materials and labor for 2 structures) will be confirmed 1 June 2008. A \$250,000 Meadows grant request (for 2 structures) will be submitted summer 2008. When completed the restoration of the 1905 Museum building and new elevator / restroom addition will permit improved essential community services including: redesigned interactive exhibits, theatre / lyceum rentals, installation of an ADA elevator and compliant restrooms. Construction of the elevator / restroom atrium ensures ADA access to the two-story structure. A 3- year planning period, full Board and Friends of the Museum support, and completion of the Master Plan brought encouragement from the Texas Historical Commission, which oversees state and national register properties. This is a 12-month project, when restoration and construction are complete an important historic structure will be restored to the desired "maintenance-stage," and all interior spaces will be fully functioning with existing staff.			FUNDING TOTAL COST \$ 4,300,000 TOTAL FUNDED \$ 300,000 TOTAL UNFUNDED \$ 4,000,000								
IMPACT ON OPERATING BUDGET <input checked="" type="checkbox"/> Will Impact Annual Cost/(Savings) _____ <input type="checkbox"/> Will Not Impact Operations _____ # Positions Capital _____ Total \$ -			IMPACT EXPLANATION Rental revenue for the theatre lyceum are estimated at \$30,000 after the renovations are compled. However Council has not been presented with the fee structure to date. The general operation cost of the museum are expected to remain the same after renovation. "Green" construction will be used which may result in some utility cost savings.								
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE	
Design									\$ -		Number of Months
Construction			300,000	2,000,000		2,000,000			\$ 4,300,000	Design	completd
Equip & Furnishings									\$ -	Land/Right of Way	
Other									\$ -	Construction	12
TOTAL COSTS		\$ -	\$ 300,000	\$ 2,000,000	\$ -	\$ 2,000,000	\$ -	\$ -	\$ 4,300,000	Other	
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	12
Current Funds			150,000						\$ 150,000		
GO Issued									\$ -		
GO Unissued									\$ -		
Certificates of Obligation									\$ -		
Revenue Bonds Issued									\$ -		
Revenue Bonds Unissued									\$ -		
Fund 21									\$ -		
Other			150,000						\$ 150,000		
Unfunded				2,000,000		2,000,000			\$ 4,000,000		
TOTAL SOURCES		\$ -	\$ 300,000	\$ 2,000,000	\$ -	\$ 2,000,000	\$ -	\$ -	\$ 4,300,000		

PAGE NO: 19	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 4			
RESPONSIBLE DEPARTMENT Museum			PROJECT TITLE Railroad Museum				PROJECT NO	ACCOUNT NO(S) 0965-88XX			
PROJECT JUSTIFICATION Place and X by the most accurate ranking of the project Mandatory _____ Essential _____ Desirable <u> X </u> Defferable _____ This is a 4B project that was approved in the 4B referendum. This project will provide a railroad museum for the citizens.								FUNDING TOTAL COST <u> \$ 850,000</u> TOTAL FUNDED <u> \$ 850,000</u> TOTAL UNFUNDED <u> \$ -</u>			
IMPACT ON OPERATING BUDGET <input checked="" type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact Annual Cost/(Savings) Personnel <u> 42,000</u> Operations <u> 45,000</u> # Positions <u> 1</u> Capital _____ Total <u> \$ 87,000</u>			IMPACT EXPLANATION Additional personnel will be necessary, as well as increased maintenance and operations costs. This is a 4B project and all maintenance and operations will be funded through the 4B corporation.								
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE	
Design						60,000			\$ 60,000		Number of Months
Construction						615,000			\$ 615,000	Design	6
Equip & Furnishings						75,000			\$ 75,000	Land/Right of Way	6
Other					100,000				\$ 100,000	Construction	8
TOTAL COSTS		\$ -	\$ -	\$ -	\$ 100,000	\$ 750,000	\$ -	\$ -	\$ 850,000	Other	
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	20
Current Funds									\$ -		
GO Issued									\$ -		
GO Unissued									\$ -		
Certificates of Obligation									\$ -		
Revenue Bonds Issued									\$ -		
Revenue Bonds Unissued									\$ -		
Fund 21									\$ -		
Other					100,000	750,000			\$ 850,000		
Unfunded									\$ -		
TOTAL SOURCES		\$ -	\$ -	\$ -	\$ 100,000	\$ 750,000	\$ -	\$ -	\$ 850,000		

PAGE NO: 20	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 3 & 4					
RESPONSIBLE DEPARTMENT Development Services			PROJECT TITLE Downtown Drainage, Curb, Gutter, & Sidewalk Improvements				PROJECT NO	ACCOUNT NO(S) 5373-8850, 5373-8860					
PROJECT JUSTIFICATION Place and X by the most accurate ranking of the project Mandatory _____ Essential <u> X </u> Desirable _____ Defferable _____										The reconstruction of sidewalks and curbs are essential for the restoration and redevelopment of the downtown district. The sidewalks and curbs are in major disrepair and there is a need for reconstruction costs as well as design costs.		FUNDING TOTAL COST <u> \$ 625,500</u> TOTAL FUNDED <u> \$ 225,500</u> TOTAL UNFUNDED <u> \$ 400,000</u>	
IMPACT ON OPERATING BUDGET <input type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact # Positions _____					IMPACT EXPLANATION This construction project will have no impact on the operating budget.								
Annual Cost/(Savings) _____ Personnel _____ Operations _____ Capital _____ Total <u> \$ -</u>													
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE			
Design			20,000						\$ 20,000		Number of Months		
Construction			205,500	100,000	100,000	100,000	100,000		\$ 605,500	Design	18		
Equip & Furnishings									\$ -	Land/Right of Way			
Other									\$ -	Construction	42		
TOTAL COSTS		\$ -	\$ 225,500	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 625,500	Other			
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	60		
Current Funds									\$ -				
GO Issued									\$ -				
GO Unissued									\$ -				
Certificates of Obligation									\$ -				
Revenue Bonds Issued									\$ -				
Revenue Bonds Unissued									\$ -				
Fund 21			225,500						\$ 225,500				
Other									\$ -				
Unfunded				100,000	100,000	100,000	100,000		\$ 400,000				
TOTAL SOURCES		\$ -	\$ 225,500	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 625,500				

PAGE NO: 21	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 2					
RESPONSIBLE DEPARTMENT Water Distribution			PROJECT TITLE 5MG Water Treatment Plant Expansion Design				PROJECT NO	ACCOUNT NO(S) Unknown					
PROJECT JUSTIFICATION Place an X by the most accurate ranking of the project Mandatory _____ Essential _____ Desirable <u> x </u> Defferable _____ Freeze and Nichols Water study indicates the requirement to expand our current treatment plant to meet near term demand for potable water. Funding will be provided through the Water Infrastructure Funding, part of the Texas Water Development Board.										FUNDING			
										TOTAL COST		\$ 16,187,500	
										TOTAL FUNDED		\$ 16,187,500	
										TOTAL UNFUNDED		\$ -	
IMPACT ON OPERATING BUDGET <input checked="" type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact # Positions _____ Annual Cost/(Savings) _____ Personnel _____ Operations _____ Capital _____ Total \$ -					IMPACT EXPLANATION This project will impact operational costs. However, at this time the costs increases are unknown. The design will provide the information necessary to determine what personnel, utility, and supplies costs this expansion will need to be supported. The WIF funding will have to be repaid through operations and can be deferred up to eight years.								
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE			
Design		1,387,500							\$ 1,387,500		Number of Months		
Construction			3,150,000				4,500,000	7,150,000	\$ 14,800,000	Design	12		
Equip & Furnishings									\$ -	Land/Right of Way			
Other									\$ -	Construction	18		
TOTAL COSTS		\$ 1,387,500	\$ 3,150,000	\$ -	\$ -	\$ -	\$ 4,500,000	\$ 7,150,000	\$ 16,187,500	Other			
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	30		
Current Funds									\$ -				
GO Issued									\$ -				
GO Unissued									\$ -				
Certificates of Obligation									\$ -				
Revenue Bonds Issued									\$ -				
Revenue Bonds Unissued									\$ -				
Fund 21									\$ -				
Other		1,387,500	3,150,000				4,500,000	7,150,000	\$ 16,187,500				
Unfunded									\$ -				
TOTAL SOURCES		\$ 1,387,500	\$ 3,150,000	\$ -	\$ -	\$ -	\$ 4,500,000	\$ 7,150,000	\$ 16,187,500				

PAGE NO: 22	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED All			
RESPONSIBLE DEPARTMENT Water Distribution			PROJECT TITLE Water Master Plan				PROJECT NO	ACCOUNT NO(S) Unknown			
PROJECT JUSTIFICATION Place an X by the most accurate ranking of the project Mandatory _____ Essential <u> X </u> Desirable _____ Defferable _____			This will provide the city with a long range water use plan. These plans are essential to the viability of the city's water.					FUNDING TOTAL COST <u> \$ 60,000</u> TOTAL FUNDED <u> \$ 60,000</u> TOTAL UNFUNDED <u> \$ -</u>			
IMPACT ON OPERATING BUDGET <input type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact # Positions _____			Annual Cost/(Savings) Personnel _____ Operations _____ Capital _____ Total <u> \$ -</u>		IMPACT EXPLANATION This project is not expected to impact the operational budget.						
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE	
Design			60,000						\$ 60,000		Number of Months
Construction									\$ -	Design	18
Equip & Furnishings									\$ -	Land/Right of Way	
Other									\$ -	Construction	
TOTAL COSTS		\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000	Other	
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	18
Current Funds									\$ -		
GO Issued									\$ -		
GO Unissued									\$ -		
Certificates of Obligation									\$ -		
Revenue Bonds Issued									\$ -		
Revenue Bonds Unissued			60,000						\$ 60,000		
Fund 21									\$ -		
Other									\$ -		
Unfunded									\$ -		
TOTAL SOURCES		\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000		

PAGE NO: 23	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED All			
RESPONSIBLE DEPARTMENT Water Treatment			PROJECT TITLE Lake Whitney Treatment Plant Phase I				PROJECT NO	ACCOUNT NO(S) Unknown			
PROJECT JUSTIFICATION											
Place an X by the most accurate ranking of the project Mandatory _____ Essential <u> X </u> Desirable _____ Defferable _____											
Phase I will begin development of our Lake Whitney water, this phase will provide 1.8MGD of the available 4.2 MGD. The design will be for TDS scalping and blending with Lake Aquilla water. Site Study.....FY10 Permitting.....FY10 Easements / Land.....FY10 Pilot Plant Testing.....FY10 Design / CM Services.....FY10 Construction.....FY12											
FUNDING											
TOTAL COST <u> \$ 47,158,000</u>											
TOTAL FUNDED <u> \$ 51,908,000</u>											
TOTAL UNFUNDED <u> \$ -</u>											
IMPACT ON OPERATING BUDGET			IMPACT EXPLANATION								
<input checked="" type="checkbox"/> Will Impact			This project will increase personnel, supplies, services and maintenance costs. These operational increases are unknown at this time. As the project moves forward more will be learned about the operational needs of the facility.								
<input type="checkbox"/> Will Not Impact											
Annual Cost/(Savings)											
Personnel _____											
Operations _____											
# Positions _____											
Capital _____											
Total <u> \$ -</u>											
PROJECT COSTS											
	THRU	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to	TOTAL	PROJECT SCHEDULE		
	09-2011						Completion			Number of Months	
Design	4,750,000							\$ 4,750,000			
Construction				2,029,000	4,425,000	4,425,000	29,500,000	\$ 40,379,000	Design	30	
Equip & Furnishings								\$ -	Land/Right of Way	12	
Other			2,029,000					\$ 2,029,000	Construction	18	
TOTAL COSTS	\$ 4,750,000	\$ -	\$ 2,029,000	\$ 2,029,000	\$ 4,425,000	\$ 4,425,000	\$ 29,500,000	\$ 47,158,000	Other		
SOURCE OF FUNDS											
	THRU	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to	TOTAL	TOTAL MONTHS		
	09-2011						Completion			60	
Current Funds								\$ -			
GO Issued								\$ -			
GO Unissued								\$ -			
Certificates of Obligation								\$ -			
Revenue Bonds Issued	4,750,000							\$ 4,750,000			
Revenue Bonds Unissued		4,750,000	2,029,000	2,029,000	4,425,000	4,425,000	29,500,000	\$ 47,158,000			
Fund 21								\$ -			
Other								\$ -			
Unfunded								\$ -			
TOTAL SOURCES	\$ 4,750,000	\$ 4,750,000	\$ 2,029,000	\$ 2,029,000	\$ 4,425,000	\$ 4,425,000	\$ 29,500,000	\$ 51,908,000			

PAGE NO: 24	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 3			
RESPONSIBLE DEPARTMENT Water Distribution			PROJECT TITLE HWY 121 Utility Relocate				PROJECT NO	ACCOUNT NO(S) 6083-88XX 6096-88XX			
PROJECT JUSTIFICATION Place and X by the most accurate ranking of the project Mandatory _____ Essential <u> X </u> Desirable _____ Defferable _____			Funding to support utility re-locates in support of HWY. 121 project.					FUNDING TOTAL COST <u> \$ 802,461</u> TOTAL FUNDED <u> \$ 850,000</u> TOTAL UNFUNDED <u> \$ -</u>			
IMPACT ON OPERATING BUDGET <input type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact # Positions _____			IMPACT EXPLANATION Annual Cost/(Savings) _____ Personnel _____ Operations _____ Capital _____ Total <u> \$ -</u>				No operational impact is expected due to this project. All funding for this project will be reimbursed by the state upon completion.				
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE	
Design				320,961					\$ 320,961		Number of Months
Construction				481,500					\$ 481,500	Design	6
Equip & Furnishings									\$ -	Land/Right of Way	
Other									\$ -	Construction	12
TOTAL COSTS		\$ -	\$ -	\$ 802,461	\$ -	\$ -	\$ -	\$ -	\$ 802,461	Other	
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	18
Current Funds				850,000					\$ 850,000		
GO Issued									\$ -		
GO Unissued									\$ -		
Certificates of Obligation									\$ -		
Revenue Bonds Issued									\$ -		
Revenue Bonds Unissued									\$ -		
Fund 21									\$ -		
Other									\$ -		
Unfunded									\$ -		
TOTAL SOURCES		\$ -	\$ -	\$ 850,000	\$ -	\$ -	\$ -	\$ -	\$ 850,000		

PAGE NO: 25	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 3				
RESPONSIBLE DEPARTMENT Water Distribution			PROJECT TITLE East Lake Marti Loop Closure				PROJECT NO	ACCOUNT NO(S) Unknown				
PROJECT JUSTIFICATION Place an X by the most accurate ranking of the project Mandatory _____ Essential <u> X </u> Desirable _____ Defferable _____								1700' water line from Sparks Drive north to Vaughn Road. Closes loop to provide more stable and reliable supply to Industrial users, currently two major customers are on a dead-end line on Sparks Drive.		FUNDING TOTAL COST <u> \$ 160,000</u> TOTAL FUNDED <u> \$ -</u> TOTAL UNFUNDED <u> \$ 160,000</u>		
IMPACT ON OPERATING BUDGET <input checked="" type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact # Positions _____					Annual Cost/(Savings) Personnel _____ Operations _____ Capital _____ Total <u> \$ -</u>		IMPACT EXPLANATION With the closure of the loop additional customers are anticipated, therefore increasing revenues.					
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE		
Design								30,000	\$ 30,000		Number of Months	
Construction								130,000	\$ 130,000	Design	6	
Equip & Furnishings									\$ -	Land/Right of Way	6	
Other									\$ -	Construction	6	
TOTAL COSTS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,000	\$ 160,000	Other		
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	18	
Current Funds									\$ -			
GO Issued									\$ -			
GO Unissued									\$ -			
Certificates of Obligation									\$ -			
Revenue Bonds Issued									\$ -			
Revenue Bonds Unissued									\$ -			
Fund 21									\$ -			
Other									\$ -			
Unfunded								160,000	\$ 160,000			
TOTAL SOURCES		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,000	\$ 160,000			

PAGE NO: 26	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 4					
RESPONSIBLE DEPARTMENT Water Distribution			PROJECT TITLE East Loop 16" Phase II				PROJECT NO	ACCOUNT NO(S) Unknown					
PROJECT JUSTIFICATION Place an X by the most accurate ranking of the project Mandatory _____ Essential _____ Desirable <u> X </u> Defferable _____										8500' of 16" water line to close loop on the east side distribution main. Phase I North and South completed in 2007 in support of CISD projects. Closure provides more reliable supply for future growth.		FUNDING TOTAL COST <u> \$ 918,000</u> TOTAL FUNDED <u> \$ -</u> TOTAL UNFUNDED <u> \$ 918,000</u>	
IMPACT ON OPERATING BUDGET <input checked="" type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact # Positions _____					IMPACT EXPLANATION With the loop closure additional customers are anticipated. This project has the ability to increase revenue.								
Annual Cost/(Savings) _____ Personnel _____ Operations _____ Capital _____ Total <u> \$ -</u>													
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE			
Design								148,000	\$ 148,000		Number of Months		
Construction								670,000	\$ 670,000	Design	6		
Equip & Furnishings									\$ -	Land/Right of Way	3		
Other								100,000	\$ 100,000	Construction	12		
TOTAL COSTS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 918,000	\$ 918,000	Other			
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS			
Current Funds									\$ -		21		
GO Issued									\$ -				
GO Unissued									\$ -				
Certificates of Obligation									\$ -				
Revenue Bonds Issued									\$ -				
Revenue Bonds Unissued									\$ -				
Fund 21									\$ -				
Other									\$ -				
Unfunded								918,000	\$ 918,000				
TOTAL SOURCES		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 918,000	\$ 918,000				

PAGE NO: 28	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 3,4			
RESPONSIBLE DEPARTMENT Wastewater Treatment			PROJECT TITLE 174 Interceptor				PROJECT NO	ACCOUNT NO(S) 6083-88XX Unknown			
PROJECT JUSTIFICATION Place an X by the most accurate ranking of the project Mandatory _____ Essential <u> X </u> Desirable _____ Defferable _____			30,000' of collection lines along Hwy 174 between Lane Prairie and Vaughn roads, to connect to existing east side interceptor near Hwy 67. Provides service to approx. 40 tracts zoned C-3 or M-1, supports development and increased sewer revenue.					FUNDING TOTAL COST <u> \$ 620,000</u> TOTAL FUNDED <u> \$ 620,000</u> TOTAL UNFUNDED <u> \$ -</u>			
IMPACT ON OPERATING BUDGET <input checked="" type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact # Positions _____			Annual Cost/(Savings) Personnel _____ Operations _____ Capital _____ Total <u> \$ -</u>		IMPACT EXPLANATION This project will increase maintenance costs in future years, and is expected to increase revenues through new customers upon completion.						
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE	
Design		294,000							\$ 294,000		Number of Months
Construction									\$ -	Design	6
Equip & Furnishings									\$ -	Land/Right of Way	
Other		191,000	135,000						\$ 326,000	Construction	12
TOTAL COSTS		\$ 485,000	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 620,000	Other	
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	18
Current Funds									\$ -		
GO Issued									\$ -		
GO Unissued									\$ -		
Certificates of Obligation									\$ -		
Revenue Bonds Issued		485,000	135,000						\$ 620,000		
Revenue Bonds Unissued									\$ -		
Fund 21									\$ -		
Other									\$ -		
Unfunded									\$ -		
TOTAL SOURCES		\$ 485,000	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 620,000		

PAGE NO: 29	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 3,4			
RESPONSIBLE DEPARTMENT Wastewater Collection			PROJECT TITLE Locket Branch Interceptor				PROJECT NO	ACCOUNT NO(S) 6096-88XX			
PROJECT JUSTIFICATION Place an X by the most accurate ranking of the project Project will provide service to areas not yet served by the the wastewater system. Mandatory _____ Essential <u> X </u> Desirable _____ Defferable _____										FUNDING TOTAL COST <u> \$ 1,418,000</u> TOTAL FUNDED <u> \$ 1,418,000</u> TOTAL UNFUNDED <u> \$ -</u>	
IMPACT ON OPERATING BUDGET <input checked="" type="checkbox"/> Will Impact Annual Cost/(Savings) _____ <input type="checkbox"/> Will Not Impact Personnel _____ Operations _____ # Positions _____ Capital _____ Total \$ -			IMPACT EXPLANATION This project will increase maintenance costs in future years, and is expected to increase revenues through new customers upon completion.								
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE	
Design		150,000							\$ 150,000		Number of Months
Construction		1,084,000	184,000						\$ 1,268,000	Design	6
Equip & Furnishings									\$ -	Land/Right of Way	
Other									\$ -	Construction	6
TOTAL COSTS		\$ 1,234,000	\$ 184,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,418,000	Other	
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	12
Current Funds									\$ -		
GO Issued									\$ -		
GO Unissued									\$ -		
Certificates of Obligation									\$ -		
Revenue Bonds Issued		1,234,000	184,000						\$ 1,418,000		
Revenue Bonds Unissued									\$ -		
Fund 21									\$ -		
Other									\$ -		
Unfunded									\$ -		
TOTAL SOURCES		\$ 1,234,000	\$ 184,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,418,000		

PAGE NO: 30	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 3			
RESPONSIBLE DEPARTMENT Wastewater Treatment			PROJECT TITLE Westside Re-Use Loop				PROJECT NO	ACCOUNT NO(S) Unknown			
PROJECT JUSTIFICATION											
Place an X by the most accurate ranking of the project											
Phase 1 of new West Side Reuse Loop. 16" line to extend from Wastewater Plant to eastern shore of Lake Pat Cleburne, then Northward along lake to a point near U.S. 67 bridge..											
Phase 2 of West Side Reuse Loop. 16" line will extend from U.S.67 near Lake Pat Cleburne North and East generally following the Hwy 67 alignment then North along the proposed Hwy 121 route to join with existing East Side Reuse Loop at its termination.											
FUNDING											
Mandatory _____											
Essential <u> X </u>											
Desirable _____											
Defferable _____											
							TOTAL COST	\$ 14,572,000			
							TOTAL FUNDED	\$ -			
							TOTAL UNFUNDED	\$ 14,572,000			
IMPACT ON OPERATING BUDGET					IMPACT EXPLANATION						
<input checked="" type="checkbox"/> Will Impact					This project will have the potential to increase revenues through an increased customer base.						
Annual Cost/(Savings) _____											
<input type="checkbox"/> Will Not Impact											
Personnel _____											
Operations _____											
# Positions _____											
Capital _____											
Total \$ -											
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE	
Design							1,500,000		\$ 1,500,000		Number of Months
Construction								13,072,000	\$ 13,072,000	Design	6
Equip & Furnishings									\$ -	Land/Right of Way	
Other									\$ -	Construction	18
TOTAL COSTS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 13,072,000	\$ 14,572,000	Other	
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	
Current Funds									\$ -	24	
GO Issued									\$ -		
GO Unissued									\$ -		
Certificates of Obligation									\$ -		
Revenue Bonds Issued									\$ -		
Revenue Bonds Unissued									\$ -		
Fund 21									\$ -		
Other									\$ -		
Unfunded							1,500,000	13,072,000	\$ 14,572,000		
TOTAL SOURCES		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 13,072,000	\$ 14,572,000		

PAGE NO: 31	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 3			
RESPONSIBLE DEPARTMENT Wastewater Treatment			PROJECT TITLE 171 North Outfall				PROJECT NO	ACCOUNT NO(S) Unknown			
PROJECT JUSTIFICATION Place an X by the most accurate ranking of the project Mandatory _____ Essential <u> X </u> Desirable _____ Defferable _____			13,000' of collection lines to serve future growth upon completion of S.H. 121					FUNDING TOTAL COST <u> \$ 1,170,000</u> TOTAL FUNDED <u> \$ -</u> TOTAL UNFUNDED <u> \$ 1,170,000</u>			
IMPACT ON OPERATING BUDGET <input checked="" type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact # Positions _____			IMPACT EXPLANATION Revenues are expected to increase as new customer are brought on line after project completion.								
			Annual Cost/(Savings) Personnel _____ Operations _____ Capital _____ Total <u> \$ -</u>								
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE	
Design								200,000	\$ 200,000		Number of Months
Construction								820,000	\$ 820,000	Design	6
Equip & Furnishings									\$ -	Land/Right of Way	3
Other								150,000	\$ 150,000	Construction	12
TOTAL COSTS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,170,000	\$ 1,170,000	Other	
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	
Current Funds									\$ -		21
GO Issued									\$ -		
GO Unissued									\$ -		
Certificates of Obligation									\$ -		
Revenue Bonds Issued									\$ -		
Revenue Bonds Unissued									\$ -		
Fund 21									\$ -		
Other									\$ -		
Unfunded								1,170,000	\$ 1,170,000		
TOTAL SOURCES		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,170,000	\$ 1,170,000		

PAGE NO: 32	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 1			
RESPONSIBLE DEPARTMENT Municipal Airport			PROJECT TITLE Terminal Building				PROJECT NO	ACCOUNT NO(S) 6154-8820			
PROJECT JUSTIFICATION Place and X by the most accurate ranking of the project Mandatory _____ Essential <u> X </u> Desirable _____ Defferable _____			The recently completed Airport Master Plan includes a renovation and expansion of the existing terminal. This will ensure customers are served as business increases.					FUNDING TOTAL COST <u> \$ 990,000</u> TOTAL FUNDED <u> \$ 90,000</u> TOTAL UNFUNDED <u> \$ 900,000</u>			
IMPACT ON OPERATING BUDGET <input type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact # Positions _____			IMPACT EXPLANATION No additional personnel will be needed.								
			Annual Cost/(Savings) _____ Personnel _____ Operations _____ Capital _____ Total <u> \$ -</u>								
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE	
Design				90,000					\$ 90,000		Number of Months
Construction					900,000				\$ 900,000	Design	9
Equip & Furnishings									\$ -	Land/Right of Way	
Other									\$ -	Construction	6
TOTAL COSTS		\$ -	\$ -	\$ 90,000	\$ 900,000	\$ -	\$ -	\$ -	\$ 990,000	Other	2
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	
Current Funds									\$ -		17
GO Issued									\$ -		
GO Unissued									\$ -		
Certificates of Obligation									\$ -		
Revenue Bonds Issued									\$ -		
Revenue Bonds Unissued									\$ -		
Fund 21									\$ -		
Other				90,000					\$ 90,000		
Unfunded					900,000				\$ 900,000		
TOTAL SOURCES		\$ -	\$ -	\$ 90,000	\$ 900,000	\$ -	\$ -	\$ -	\$ 990,000		

PAGE NO: 33	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST							COUNCIL DISTRICTS AFFECTED 1			
RESPONSIBLE DEPARTMENT Municipal Airport			PROJECT TITLE Perimeter Fencing				PROJECT NO	ACCOUNT NO(S) 6154-8820			
PROJECT JUSTIFICATION Place and X by the most accurate ranking of the project Perimeter is required by the Federal Aviaion Administration. Mandatory _____ Essential <u> X </u> Desirable _____ Defferable _____								FUNDING TOTAL COST <u> \$ 550,000</u> TOTAL FUNDED <u> \$ 10,000</u> TOTAL UNFUNDED <u> \$ 540,000</u>			
IMPACT ON OPERATING BUDGET <input type="checkbox"/> Will Impact <input type="checkbox"/> Will Not Impact # Positions _____			Annual Cost/(Savings) _____ Personnel _____ Operations _____ Capital _____ Total <u> \$ -</u>				IMPACT EXPLANATION No additional personnel will be needed.				
PROJECT COSTS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	PROJECT SCHEDULE	
Design			10,000	20,000	20,000				\$ 50,000		Number of Months
Construction						500,000			\$ 500,000	Design	9
Equip & Furnishings									\$ -	Land/Right of Way	
Other									\$ -	Construction	6
TOTAL COSTS		\$ -	\$ 10,000	\$ 20,000	\$ 20,000	\$ 500,000	\$ -	\$ -	\$ 550,000	Other	2
SOURCE OF FUNDS		THRU 09-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016 to Completion	TOTAL	TOTAL MONTHS	
Current Funds			10,000						\$ 10,000		17
GO Issued									\$ -		
GO Unissued									\$ -		
Certificates of Obligation									\$ -		
Revenue Bonds Issued									\$ -		
Revenue Bonds Unissued									\$ -		
Fund 21									\$ -		
Other									\$ -		
Unfunded				20,000	20,000	500,000			\$ 540,000		
TOTAL SOURCES		\$ -	\$ 10,000	\$ 20,000	\$ 20,000	\$ 500,000	\$ -	\$ -	\$ 550,000		

Supplemental
&
Statistical Section

HISTORICAL HIGHLIGHTS – CLEBURNE, TEXAS



Patrick R. Cleburne, a major general in the Confederate Army, led many men in battle. Some of those men settled in Camp Henderson, Texas near the banks of Buffalo Creek. With the Civil War still fresh on their minds, these citizens renamed our community Cleburne at an 1867 July Fourth picnic. Incorporation came in 1871.

Cleburne obtained her first contact with the iron rails October 21, 1881 when a stretch of the Gulf, Colorado, and Santa Fe line was completed. This major industry nourished the community with money and jobs for generations.

Many buying and selling businesses sprang up during the 1870's and 1880's near the courthouse and market square. There were also several industries engaged in processing and manufacturing, including grist mills, saw mills and brick making.

Agriculture in Cleburne and the surrounding communities has always had an impact on local business. In 1879 as many as 50 wagons of cotton a day were brought in and sold to local buyers. Wheat, oats, and corn were also popular.

The county seat of Johnson County, Cleburne is 29 miles south of Fort Worth and 55 miles southwest of Dallas. Although Cleburne is located only an hour from DFW Airport, and at the southwest edge of a Metroplex area, we have retained the qualities of a small home town community. Today over 40 manufacturing plants in Cleburne turn out a variety of products. Agriculture still plays a large part in the local economy.

Cleburne was built through generations of hard working, progressive people who took pride in their community; and the building process is not over.

Cleburne is home to approximately 30,000 people and the County seat of Johnson County. We have seven neighborhood schools, including two Middle Schools and one High School. Hill College, a two year school, has blended into the educational and cultural aspects of our community. Their programs include data and word processing, L.V.N., electronics, secretarial, drafting, machine shop, management, emergency medical, welding, auto mechanic, auto body, real estate, law enforcement, child care and development and cosmetology. Cleburne is within a 60 minute drive of Cowboys Stadium (Arlington), American Airlines Center (Dallas), Fair Park and the Cotton Bowl (Dallas), Rangers Ballpark (Arlington), The Stockyards (north Fort Worth), Lake Whitney, Texas Rangers Hall of Fame (Waco), several State Parks (Cleburne, Glen Rose, Whitney), a large variety of shopping malls, and dozens of annual educational and cultural events.

CITY OF CLEBURNE

Miscellaneous Statistical Data
As of September 30, 2011

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Date of Incorporation</td> <td style="text-align: right;">1871</td> </tr> <tr> <td>Present Charter Adopted</td> <td style="text-align: right;">1950</td> </tr> <tr> <td>Form of Government</td> <td style="text-align: right;">Council-Manager</td> </tr> <tr> <td colspan="2">AREA: 31 Square Miles</td> </tr> <tr> <td style="padding-left: 20px;">Miles of Paved Streets</td> <td style="text-align: right;">138</td> </tr> <tr> <td style="padding-left: 20px;">Miles of Storm Sewers</td> <td style="text-align: right;">25</td> </tr> <tr> <td style="padding-left: 20px;">Miles of Sanitary Sewers</td> <td style="text-align: right;">250</td> </tr> <tr> <td style="padding-left: 20px;">Number of Street Lights</td> <td style="text-align: right;">1,160</td> </tr> <tr> <td colspan="2">PUBLIC SAFETY: (Police and Fire)</td> </tr> <tr> <td style="padding-left: 20px;">No. of Employees - 10/01/11</td> <td style="text-align: right;">124</td> </tr> <tr> <td style="padding-left: 20px;">Vehicular Patrol Units</td> <td style="text-align: right;">33</td> </tr> <tr> <td colspan="2">RECREATION:</td> </tr> <tr> <td style="padding-left: 20px;">Youth Sports Complex (107 acres)</td> <td style="text-align: right;">1</td> </tr> <tr> <td style="padding-left: 20px;">Number of Parks (total of 493 acres)</td> <td style="text-align: right;">15</td> </tr> <tr> <td style="padding-left: 20px;">Number of Playgrounds</td> <td style="text-align: right;">7</td> </tr> <tr> <td style="padding-left: 20px;">Number of Aquatics Facilities</td> <td style="text-align: right;">1</td> </tr> <tr> <td style="padding-left: 20px;">Number of Splash Pads</td> <td style="text-align: right;">1</td> </tr> <tr> <td style="padding-left: 20px;">Number of Tennis Courts</td> <td style="text-align: right;">4</td> </tr> <tr> <td colspan="2">EDUCATION: (Cleburne I.S.D.)</td> </tr> <tr> <td colspan="2">Number of Schools:</td> </tr> <tr> <td style="padding-left: 20px;">Elementary Schools</td> <td style="text-align: right;">7</td> </tr> <tr> <td style="padding-left: 20px;">Middle School</td> <td style="text-align: right;">2</td> </tr> <tr> <td style="padding-left: 20px;">High School</td> <td style="text-align: right;">2</td> </tr> <tr> <td style="padding-left: 20px;">College</td> <td style="text-align: right;">1</td> </tr> <tr> <td style="padding-left: 20px;">Private Schools</td> <td style="text-align: right;">2</td> </tr> <tr> <td style="padding-left: 20px;">Number of Students</td> <td style="text-align: right;">6906</td> </tr> <tr> <td colspan="2">Student to Teacher Ratio</td> </tr> <tr> <td style="padding-left: 20px;">Elementary</td> <td style="text-align: right;">14.4 to 1</td> </tr> <tr> <td style="padding-left: 20px;">Secondary</td> <td style="text-align: right;">14.4 to 1</td> </tr> </table>	Date of Incorporation	1871	Present Charter Adopted	1950	Form of Government	Council-Manager	AREA: 31 Square Miles		Miles of Paved Streets	138	Miles of Storm Sewers	25	Miles of Sanitary Sewers	250	Number of Street Lights	1,160	PUBLIC SAFETY: (Police and Fire)		No. of Employees - 10/01/11	124	Vehicular Patrol Units	33	RECREATION:		Youth Sports Complex (107 acres)	1	Number of Parks (total of 493 acres)	15	Number of Playgrounds	7	Number of Aquatics Facilities	1	Number of Splash Pads	1	Number of Tennis Courts	4	EDUCATION: (Cleburne I.S.D.)		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Salary Schedules

City of Cleburne

Salary Schedule As of October 1, 2011

Pay Grade	Pay Basis	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
10	H	11.899	12.197	12.502	12.815	13.135	13.463	13.800
	S	1,031.25	1,057.08	1,083.51	1,110.63	1,138.37	1,166.79	1,195.99
	M	2,062.50	2,114.16	2,167.02	2,221.26	2,276.74	2,333.58	2,391.98
	A	24,750.00	25,369.92	26,004.24	26,655.12	27,320.88	28,002.96	28,703.76
11	H	12.502	12.815	13.135	13.463	13.800	14.145	14.499
	S	1,083.51	1,110.63	1,138.37	1,166.79	1,195.99	1,225.89	1,256.57
	M	2,167.02	2,221.26	2,276.74	2,333.58	2,391.98	2,451.78	2,513.14
	A	26,004.24	26,655.12	27,320.88	28,002.96	28,703.76	29,421.36	30,157.68
12	H	13.135	13.463	13.800	14.145	14.499	14.862	15.234
	S	1,138.37	1,166.79	1,195.99	1,225.89	1,256.57	1,288.03	1,320.27
	M	2,276.74	2,333.58	2,391.98	2,451.78	2,513.14	2,576.06	2,640.54
	A	27,320.88	28,002.96	28,703.76	29,421.36	30,157.68	30,912.72	31,686.48
13	H	13.800	14.145	14.499	14.862	15.234	15.615	16.005
	S	1,195.99	1,225.89	1,256.57	1,288.03	1,320.27	1,353.28	1,387.08
	M	2,391.98	2,451.78	2,513.14	2,576.06	2,640.54	2,706.56	2,774.16
	A	28,703.76	29,421.36	30,157.68	30,912.72	31,686.48	32,478.72	33,289.92
14	H	14.499	14.862	15.234	15.615	16.005	16.405	16.815
	S	1,256.57	1,288.03	1,320.27	1,353.28	1,387.08	1,421.74	1,457.27
	M	2,513.14	2,576.06	2,640.54	2,706.56	2,774.16	2,843.48	2,914.54
	A	30,157.68	30,912.72	31,686.48	32,478.72	33,289.92	34,121.76	34,974.48
15	H	15.234	15.615	16.005	16.405	16.815	17.235	17.666
	S	1,320.27	1,353.28	1,387.08	1,421.74	1,457.27	1,493.67	1,531.02
	M	2,640.54	2,706.56	2,774.16	2,843.48	2,914.54	2,987.34	3,062.04
	A	31,686.48	32,478.72	33,289.92	34,121.76	34,974.48	35,848.08	36,744.48
16	H	16.005	16.405	16.815	17.235	17.666	18.108	18.561
	S	1,387.08	1,421.74	1,457.27	1,493.67	1,531.02	1,569.33	1,608.58
	M	2,774.16	2,843.48	2,914.54	2,987.34	3,062.04	3,138.66	3,217.16
	A	33,289.92	34,121.76	34,974.48	35,848.08	36,744.48	37,663.92	38,605.92
17	H	16.815	17.235	17.666	18.108	18.561	19.025	19.500
	S	1,457.27	1,493.67	1,531.02	1,569.33	1,608.58	1,648.79	1,690.04
	M	2,914.54	2,987.34	3,062.04	3,138.66	3,217.16	3,297.58	3,380.08
	A	34,974.48	35,848.08	36,744.48	37,663.92	38,605.92	39,570.96	40,560.96
18	H	17.666	18.108	18.561	19.025	19.500	19.988	20.488
	S	1,531.02	1,569.33	1,608.58	1,648.79	1,690.04	1,732.33	1,775.66
	M	3,062.04	3,138.66	3,217.16	3,297.58	3,380.08	3,464.66	3,551.32
	A	36,744.48	37,663.92	38,605.92	39,570.96	40,560.96	41,575.92	42,615.84
19	H	18.561	19.025	19.500	19.988	20.488	21.000	21.525
	S	1,608.58	1,648.79	1,690.04	1,732.33	1,775.66	1,820.03	1,865.53
	M	3,217.16	3,297.58	3,380.08	3,464.66	3,551.32	3,640.06	3,731.06
	A	38,605.92	39,570.96	40,560.96	41,575.92	42,615.84	43,680.72	44,772.72
20	H	19.500	19.988	20.488	21.000	21.525	22.063	22.615
	S	1,690.04	1,732.33	1,775.66	1,820.03	1,865.53	1,912.15	1,959.99
	M	3,380.08	3,464.66	3,551.32	3,640.06	3,731.06	3,824.30	3,919.98
	A	40,560.96	41,575.92	42,615.84	43,680.72	44,772.72	45,891.60	47,039.76
21	H	20.488	21.000	21.525	22.063	22.615	23.180	23.760
	S	1,775.66	1,820.03	1,865.53	1,912.15	1,959.99	2,008.95	2,059.21
	M	3,551.32	3,640.06	3,731.06	3,824.30	3,919.98	4,017.90	4,118.42
	A	42,615.84	43,680.72	44,772.72	45,891.60	47,039.76	48,214.80	49,421.04

STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14	STEP 15
14.145	14.499	14.862	15.234	15.615	16.005	16.405	16.815
1,225.89	1,256.57	1,288.03	1,320.27	1,353.28	1,387.08	1,421.74	1,457.27
2,451.78	2,513.14	2,576.06	2,640.54	2,706.56	2,774.16	2,843.48	2,914.54
29,421.36	30,157.68	30,912.72	31,686.48	32,478.72	33,289.92	34,121.76	34,974.48
14.862	15.234	15.615	16.005	16.405	16.815	17.235	17.666
1,288.03	1,320.27	1,353.28	1,387.08	1,421.74	1,457.27	1,493.67	1,531.02
2,576.06	2,640.54	2,706.56	2,774.16	2,843.48	2,914.54	2,987.34	3,062.04
30,912.72	31,686.48	32,478.72	33,289.92	34,121.76	34,974.48	35,848.08	36,744.48
15.615	16.005	16.405	16.815	17.235	17.666	18.108	18.561
1,353.28	1,387.08	1,421.74	1,457.27	1,493.67	1,531.02	1,569.33	1,608.58
2,706.56	2,774.16	2,843.48	2,914.54	2,987.34	3,062.04	3,138.66	3,217.16
32,478.72	33,289.92	34,121.76	34,974.48	35,848.08	36,744.48	37,663.92	38,605.92
16.405	16.815	17.235	17.666	18.108	18.561	19.025	19.500
1,421.74	1,457.27	1,493.67	1,531.02	1,569.33	1,608.58	1,648.79	1,690.04
2,843.48	2,914.54	2,987.34	3,062.04	3,138.66	3,217.16	3,297.58	3,380.08
34,121.76	34,974.48	35,848.08	36,744.48	37,663.92	38,605.92	39,570.96	40,560.96
17.235	17.666	18.108	18.561	19.025	19.500	19.988	20.488
1,493.67	1,531.02	1,569.33	1,608.58	1,648.79	1,690.04	1,732.33	1,775.66
2,987.34	3,062.04	3,138.66	3,217.16	3,297.58	3,380.08	3,464.66	3,551.32
35,848.08	36,744.48	37,663.92	38,605.92	39,570.96	40,560.96	41,575.92	42,615.84
18.108	18.561	19.025	19.500	19.988	20.488	21.000	21.525
1,569.33	1,608.58	1,648.79	1,690.04	1,732.33	1,775.66	1,820.03	1,865.53
3,138.66	3,217.16	3,297.58	3,380.08	3,464.66	3,551.32	3,640.06	3,731.06
37,663.92	38,605.92	39,570.96	40,560.96	41,575.92	42,615.84	43,680.72	44,772.72
19.025	19.500	19.988	20.488	21.000	21.525	22.063	22.615
1,648.79	1,690.04	1,732.33	1,775.66	1,820.03	1,865.53	1,912.15	1,959.99
3,297.58	3,380.08	3,464.66	3,551.32	3,640.06	3,731.06	3,824.30	3,919.98
39,570.96	40,560.96	41,575.92	42,615.84	43,680.72	44,772.72	45,891.60	47,039.76
19.988	20.488	21.000	21.525	22.063	22.615	23.180	23.760
1,732.33	1,775.66	1,820.03	1,865.53	1,912.15	1,959.99	2,008.95	2,059.21
3,464.66	3,551.32	3,640.06	3,731.06	3,824.30	3,919.98	4,017.90	4,118.42
41,575.92	42,615.84	43,680.72	44,772.72	45,891.60	47,039.76	48,214.80	49,421.04
21.000	21.525	22.063	22.615	23.180	23.760	24.354	24.963
1,820.03	1,865.53	1,912.15	1,959.99	2,008.95	2,059.21	2,110.69	2,163.47
3,640.06	3,731.06	3,824.30	3,919.98	4,017.90	4,118.42	4,221.38	4,326.94
43,680.72	44,772.72	45,891.60	47,039.76	48,214.80	49,421.04	50,656.56	51,923.28
22.063	22.615	23.180	23.760	24.354	24.963	25.587	26.227
1,912.15	1,959.99	2,008.95	2,059.21	2,110.69	2,163.47	2,217.54	2,273.01
3,824.30	3,919.98	4,017.90	4,118.42	4,221.38	4,326.94	4,435.08	4,546.02
45,891.60	47,039.76	48,214.80	49,421.04	50,656.56	51,923.28	53,220.96	54,552.24
23.180	23.760	24.354	24.963	25.587	26.227	26.883	27.555
2,008.95	2,059.21	2,110.69	2,163.47	2,217.54	2,273.01	2,329.85	2,388.09
4,017.90	4,118.42	4,221.38	4,326.94	4,435.08	4,546.02	4,659.70	4,776.18
48,214.80	49,421.04	50,656.56	51,923.28	53,220.96	54,552.24	55,916.40	57,314.16
24.354	24.963	25.587	26.227	26.883	27.555	28.244	28.950
2,110.69	2,163.47	2,217.54	2,273.01	2,329.85	2,388.09	2,447.80	2,508.98
4,221.38	4,326.94	4,435.08	4,546.02	4,659.70	4,776.18	4,895.60	5,017.96
50,656.56	51,923.28	53,220.96	54,552.24	55,916.40	57,314.16	58,747.20	60,215.52

City of Cleburne

Salary Schedule As of October 1, 2011

Pay Grade	Pay Basis	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
22	H	21.525	22.063	22.615	23.180	23.760	24.354	24.963
	S	1,865.53	1,912.15	1,959.99	2,008.95	2,059.21	2,110.69	2,163.47
	M	3,731.06	3,824.30	3,919.98	4,017.90	4,118.42	4,221.38	4,326.94
	A	44,772.72	45,891.60	47,039.76	48,214.80	49,421.04	50,656.56	51,923.28
23	H	22.615	23.180	23.760	24.354	24.963	25.587	26.227
	S	1,959.99	2,008.95	2,059.21	2,110.69	2,163.47	2,217.54	2,273.01
	M	3,919.98	4,017.90	4,118.42	4,221.38	4,326.94	4,435.08	4,546.02
	A	47,039.76	48,214.80	49,421.04	50,656.56	51,923.28	53,220.96	54,552.24
24	H	23.760	24.354	24.963	25.587	26.227	26.883	27.555
	S	2,059.21	2,110.69	2,163.47	2,217.54	2,273.01	2,329.85	2,388.09
	M	4,118.42	4,221.38	4,326.94	4,435.08	4,546.02	4,659.70	4,776.18
	A	49,421.04	50,656.56	51,923.28	53,220.96	54,552.24	55,916.40	57,314.16
25	H	24.963	25.587	26.227	26.883	27.555	28.244	28.950
	S	2,163.47	2,217.54	2,273.01	2,329.85	2,388.09	2,447.80	2,508.98
	M	4,326.94	4,435.08	4,546.02	4,659.70	4,776.18	4,895.60	5,017.96
	A	51,923.28	53,220.96	54,552.24	55,916.40	57,314.16	58,747.20	60,215.52
26	H	26.227	26.883	27.555	28.244	28.950	29.674	30.416
	S	2,273.01	2,329.85	2,388.09	2,447.80	2,508.98	2,571.72	2,636.02
	M	4,546.02	4,659.70	4,776.18	4,895.60	5,017.96	5,143.44	5,272.04
	A	54,552.24	55,916.40	57,314.16	58,747.20	60,215.52	61,721.28	63,264.48
27	H	27.555	28.244	28.950	29.674	30.416	31.176	31.955
	S	2,388.09	2,447.80	2,508.98	2,571.72	2,636.02	2,701.89	2,769.39
	M	4,776.18	4,895.60	5,017.96	5,143.44	5,272.04	5,403.78	5,538.78
	A	57,314.16	58,747.20	60,215.52	61,721.28	63,264.48	64,845.36	66,465.36
28	H	28.950	29.674	30.416	31.176	31.955	32.753	33.572
	S	2,508.98	2,571.72	2,636.02	2,701.89	2,769.39	2,838.63	2,909.61
	M	5,017.96	5,143.44	5,272.04	5,403.78	5,538.78	5,677.26	5,819.22
	A	60,215.52	61,721.28	63,264.48	64,845.36	66,465.36	68,127.12	69,830.64
29	H	30.416	31.176	31.955	32.753	33.572	34.411	35.271
	S	2,636.02	2,701.89	2,769.39	2,838.63	2,909.61	2,982.32	3,056.84
	M	5,272.04	5,403.78	5,538.78	5,677.26	5,819.22	5,964.64	6,113.68
	A	63,264.48	64,845.36	66,465.36	68,127.12	69,830.64	71,575.68	73,364.16
30	H	31.955	32.753	33.572	34.411	35.271	36.153	37.057
	S	2,769.39	2,838.63	2,909.61	2,982.32	3,056.84	3,133.28	3,211.62
	M	5,538.78	5,677.26	5,819.22	5,964.64	6,113.68	6,266.56	6,423.24
	A	66,465.36	68,127.12	69,830.64	71,575.68	73,364.16	75,198.72	77,078.88
31	H	33.572	34.411	35.271	36.153	37.057	37.984	38.934
	S	2,909.61	2,982.32	3,056.84	3,133.28	3,211.62	3,291.95	3,374.28
	M	5,819.22	5,964.64	6,113.68	6,266.56	6,423.24	6,583.90	6,748.56
	A	69,830.64	71,575.68	73,364.16	75,198.72	77,078.88	79,006.80	80,982.72
32	H	35.271	36.153	37.057	37.984	38.934	39.907	40.905
	S	3,056.84	3,133.28	3,211.62	3,291.95	3,374.28	3,458.60	3,545.09
	M	6,113.68	6,266.56	6,423.24	6,583.90	6,748.56	6,917.20	7,090.18
	A	73,364.16	75,198.72	77,078.88	79,006.80	80,982.72	83,006.40	85,082.16
33	H	37.057	37.984	38.934	39.907	40.905	41.928	42.976
	S	3,211.62	3,291.95	3,374.28	3,458.60	3,545.09	3,633.74	3,724.56
	M	6,423.24	6,583.90	6,748.56	6,917.20	7,090.18	7,267.48	7,449.12
	A	77,078.88	79,006.80	80,982.72	83,006.40	85,082.16	87,209.76	89,389.44

STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14	STEP 15
25.587	26.227	26.883	27.555	28.244	28.950	29.674	30.416
2,217.54	2,273.01	2,329.85	2,388.09	2,447.80	2,508.98	2,571.72	2,636.02
4,435.08	4,546.02	4,659.70	4,776.18	4,895.60	5,017.96	5,143.44	5,272.04
53,220.96	54,552.24	55,916.40	57,314.16	58,747.20	60,215.52	61,721.28	63,264.48
26.883	27.555	28.244	28.950	29.674	30.416	31.176	31.955
2,329.85	2,388.09	2,447.80	2,508.98	2,571.72	2,636.02	2,701.89	2,769.39
4,659.70	4,776.18	4,895.60	5,017.96	5,143.44	5,272.04	5,403.78	5,538.78
55,916.40	57,314.16	58,747.20	60,215.52	61,721.28	63,264.48	64,845.36	66,465.36
28.244	28.950	29.674	30.416	31.176	31.955	32.753	33.572
2,447.80	2,508.98	2,571.72	2,636.02	2,701.89	2,769.39	2,838.63	2,909.61
4,895.60	5,017.96	5,143.44	5,272.04	5,403.78	5,538.78	5,677.26	5,819.22
58,747.20	60,215.52	61,721.28	63,264.48	64,845.36	66,465.36	68,127.12	69,830.64
29.674	30.416	31.176	31.955	32.753	33.572	34.411	35.271
2,571.72	2,636.02	2,701.89	2,769.39	2,838.63	2,909.61	2,982.32	3,056.84
5,143.44	5,272.04	5,403.78	5,538.78	5,677.26	5,819.22	5,964.64	6,113.68
61,721.28	63,264.48	64,845.36	66,465.36	68,127.12	69,830.64	71,575.68	73,364.16
31.176	31.955	32.753	33.572	34.411	35.271	36.153	37.057
2,701.89	2,769.39	2,838.63	2,909.61	2,982.32	3,056.84	3,133.28	3,211.62
5,403.78	5,538.78	5,677.26	5,819.22	5,964.64	6,113.68	6,266.56	6,423.24
64,845.36	66,465.36	68,127.12	69,830.64	71,575.68	73,364.16	75,198.72	77,078.88
32.753	33.572	34.411	35.271	36.153	37.057	37.984	38.934
2,838.63	2,909.61	2,982.32	3,056.84	3,133.28	3,211.62	3,291.95	3,374.28
5,677.26	5,819.22	5,964.64	6,113.68	6,266.56	6,423.24	6,583.90	6,748.56
68,127.12	69,830.64	71,575.68	73,364.16	75,198.72	77,078.88	79,006.80	80,982.72
34.411	35.271	36.153	37.057	37.984	38.934	39.907	40.905
2,982.32	3,056.84	3,133.28	3,211.62	3,291.95	3,374.28	3,458.60	3,545.09
5,964.64	6,113.68	6,266.56	6,423.24	6,583.90	6,748.56	6,917.20	7,090.18
71,575.68	73,364.16	75,198.72	77,078.88	79,006.80	80,982.72	83,006.40	85,082.16
36.153	37.057	37.984	38.934	39.907	40.905	41.928	42.976
3,133.28	3,211.62	3,291.95	3,374.28	3,458.60	3,545.09	3,633.74	3,724.56
6,266.56	6,423.24	6,583.90	6,748.56	6,917.20	7,090.18	7,267.48	7,449.12
75,198.72	77,078.88	79,006.80	80,982.72	83,006.40	85,082.16	87,209.76	89,389.44
37.984	38.934	39.907	40.905	41.928	42.976	44.050	45.151
3,291.95	3,374.28	3,458.60	3,545.09	3,633.74	3,724.56	3,817.63	3,913.05
6,583.90	6,748.56	6,917.20	7,090.18	7,267.48	7,449.12	7,635.26	7,826.10
79,006.80	80,982.72	83,006.40	85,082.16	87,209.76	89,389.44	91,623.12	93,913.20
39.907	40.905	41.928	42.976	44.050	45.151	46.279	47.436
3,458.60	3,545.09	3,633.74	3,724.56	3,817.63	3,913.05	4,010.88	4,111.15
6,917.20	7,090.18	7,267.48	7,449.12	7,635.26	7,826.10	8,021.76	8,222.30
83,006.40	85,082.16	87,209.76	89,389.44	91,623.12	93,913.20	96,261.12	98,667.60
41.928	42.976	44.050	45.151	46.279	47.436	48.622	49.838
3,633.74	3,724.56	3,817.63	3,913.05	4,010.88	4,111.15	4,213.93	4,319.31
7,267.48	7,449.12	7,635.26	7,826.10	8,021.76	8,222.30	8,427.86	8,638.62
87,209.76	89,389.44	91,623.12	93,913.20	96,261.12	98,667.60	101,134.32	103,663.44
44.050	45.151	46.279	47.436	48.622	49.838	51.084	52.361
3,817.63	3,913.05	4,010.88	4,111.15	4,213.93	4,319.31	4,427.29	4,537.95
7,635.26	7,826.10	8,021.76	8,222.30	8,427.86	8,638.62	8,854.58	9,075.90
91,623.12	93,913.20	96,261.12	98,667.60	101,134.32	103,663.44	106,254.96	108,910.80

City of Cleburne

Salary Schedule As of October 1, 2011

Pay Grade	Pay Basis	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
34	H	38.934	39.907	40.905	41.928	42.976	44.050	45.151
	S	3,374.28	3,458.60	3,545.09	3,633.74	3,724.56	3,817.63	3,913.05
	M	6,748.56	6,917.20	7,090.18	7,267.48	7,449.12	7,635.26	7,826.10
	A	80,982.72	83,006.40	85,082.16	87,209.76	89,389.44	91,623.12	93,913.20
35	H	40.905	41.928	42.976	44.050	45.151	46.279	47.436
	S	3,545.09	3,633.74	3,724.56	3,817.63	3,913.05	4,010.88	4,111.15
	M	7,090.18	7,267.48	7,449.12	7,635.26	7,826.10	8,021.76	8,222.30
	A	85,082.16	87,209.76	89,389.44	91,623.12	93,913.20	96,261.12	98,667.60
36	H	42.976	44.050	45.151	46.279	47.436	48.622	49.838
	S	3,724.56	3,817.63	3,913.05	4,010.88	4,111.15	4,213.93	4,319.31
	M	7,449.12	7,635.26	7,826.10	8,021.76	8,222.30	8,427.86	8,638.62
	A	89,389.44	91,623.12	93,913.20	96,261.12	98,667.60	101,134.32	103,663.44

STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14	STEP 15
46.279	47.436	48.622	49.838	51.084	52.361	53.670	55.012
4,010.88	4,111.15	4,213.93	4,319.31	4,427.29	4,537.95	4,651.39	4,767.69
8,021.76	8,222.30	8,427.86	8,638.62	8,854.58	9,075.90	9,302.78	9,535.38
96,261.12	98,667.60	101,134.32	103,663.44	106,254.96	108,910.80	111,633.36	114,424.56
48.622	49.838	51.084	52.361	53.670	55.012	56.387	57.797
4,213.93	4,319.31	4,427.29	4,537.95	4,651.39	4,767.69	4,886.84	5,009.03
8,427.86	8,638.62	8,854.58	9,075.90	9,302.78	9,535.38	9,773.68	10,018.06
101,134.32	103,663.44	106,254.96	108,910.80	111,633.36	114,424.56	117,284.16	120,216.72
51.084	52.361	53.670	55.012	56.387	57.797	59.241	60.722
4,427.29	4,537.95	4,651.39	4,767.69	4,886.84	5,009.03	5,134.26	5,262.60
8,854.58	9,075.90	9,302.78	9,535.38	9,773.68	10,018.06	10,268.52	10,525.20
106,254.96	108,910.80	111,633.36	114,424.56	117,284.16	120,216.72	123,222.24	126,302.40

City of Cleburne Salary Schedule As of October 1, 2011

Police Dept Job Titles	Pay Basis	1	2	3	4	5	6	7
Officer 2080 HRS	H	22.716	23.772	24.365	26.308	26.834	27.370	27.917
	S	1,968.72	2,060.26	2,111.67	2,280.01	2,325.60	2,372.10	2,419.50
	M	3,937.44	4,120.52	4,223.34	4,560.02	4,651.20	4,744.20	4,839.00
	A	47,249.28	49,446.24	50,680.08	54,720.24	55,814.40	56,930.40	58,068.00
Corporal 2080 HRS	H	29.039	29.764	30.563	31.828			
	S	2,516.68	2,579.56	2,648.81	2,758.45			
	M	5,033.36	5,159.12	5,297.62	5,516.90			
	A	60,400.32	61,909.44	63,571.44	66,202.80			
Sergeant 2080 HRS	H	32.623	33.439	34.276	35.132	36.222		
	S	2,827.33	2,898.04	2,970.56	3,044.81	3,139.26		
	M	5,654.66	5,796.08	5,941.12	6,089.62	6,278.52		
	A	67,855.92	69,552.96	71,293.44	73,075.44	75,342.24		
Deputy Chief 2080 HRS	H	37.643	38.880	40.130	41.379			
	S	3,262.37	3,369.56	3,477.93	3,586.22			
	M	6,524.74	6,739.12	6,955.86	7,172.44			
	A	78,296.88	80,869.44	83,470.32	86,069.28			
Deputy Chief 2080 HRS	H	42.880	44.117	45.354	46.591	47.829		
	S	3,716.25	3,823.43	3,930.72	4,037.91	4,145.19		
	M	7,432.50	7,646.86	7,861.44	8,075.82	8,290.38		
	A	89,190.00	91,762.32	94,337.28	96,909.84	99,484.56		

City of Cleburne Salary Schedule As of October 1, 2011

Fire Dept. Job Titles	Pay Basis	1	2	3	4	5	6	7
2920 HRS 2080 HRS Firefighter	H	15.843	16.721	17.139	18.496	18.865	19.242	19.628
	S	1,927.51	2,034.44	2,085.28	2,250.32	2,295.29	2,341.15	2,388.03
	M	3,855.02	4,068.88	4,170.56	4,500.64	4,590.58	4,682.30	4,776.06
	A	46,260.24	48,826.56	50,046.72	54,007.68	55,086.96	56,187.60	57,312.72
2920 HRS 2080 HRS Firefighter Engineer	H	20.118	20.621	21.136	21.665	22.206		
	S	2,447.68	2,508.88	2,571.60	2,635.89	2,701.78		
	M	4,895.36	5,017.76	5,143.20	5,271.78	5,403.56		
	A	58,744.32	60,213.12	61,718.40	63,261.36	64,842.72		
2920 HRS 2080 HRS Fire Lieutenant Fire Marshall	H	22.762	23.331	23.914	24.512	25.256		
	S	2,769.34	2,838.57	2,909.54	2,982.28	3,072.86		
	M	5,538.68	5,677.14	5,819.08	5,964.56	6,145.72		
	A	66,464.16	68,125.68	69,828.96	71,574.72	73,748.64		
2920 HRS 2080 HRS Battalion Chief	H	26.736	27.538	28.364	29.215	30.091		
	S	3,252.85	3,350.44	3,450.98	3,554.45	3,661.11		
	M	6,505.70	6,700.88	6,901.96	7,108.90	7,322.22		
	A	78,068.40	80,410.56	82,823.52	85,306.80	87,866.64		
2080 HRS Assistant Fire Chief	H	43.300	44.382	45.492	46.629	47.841		
	S	3,752.64	3,846.46	3,942.64	4,041.18	4,146.19		
	M	7,505.28	7,692.92	7,885.28	8,082.36	8,292.38		
	A	90,063.36	92,315.04	94,623.36	96,988.32	99,508.56		

Expenditure Classification Codes

CITY OF CLEBURNE

Expenditure Classification Codes 2011-2012

ACCT CODE	ACCOUNT NAME	DESCRIPTION
81	SALARIES AND WAGES	Salary compensation to employees.
8110	Personnel	Compensation to full, part-time and temporary employees for regular working hours.
8130	Overtime	Compensation to employees for hours worked over 40 per week
8150	Vehicle Allowance	Compensation for employees vehicle used for City business
8190	Non-Cash Benefits	Compensation to employees for personal use of City vehicles and certain life insurance benefits.
82	BENEFITS	Benefit programs received by regular, full time employees.
8210	Social Security Contributions	Computed by taking 6.2% of each individual's annual salary.
8220	Medicare Contributions	Computed by taking 1.45% of each individual's annual salary.
8230	Retirement Contributions	Retirement benefits are computed using a weighted average of 19.56% for TMRS employees and 25.56% for Firemen.
8240	Health/Life Insurance	On the 1 st day of the month following sixty days of employment, full time employees of the City are provided group health, accident, dental and life insurance. Beginning on the 1 st of October following the employees two year service anniversary, the City will pay a portion of an employee's dependent coverage and a portion of coverage for Medicare dependents.
8250	Worker's Compensation	Insurance paid by the City for on-the-job injuries. The premium is computed by taking the employee's annual salary times a rate for the employee's classification.
8260	Unemployment Compensation	Insurance paid by the City for unemployment benefits, if needed.

ACCT CODE	ACCOUNT NAME	DESCRIPTION
83	SUPPLIES AND MATERIALS	Supplies are articles that are consumed or show a change in or an appreciable impairment of their physical condition, and articles liable to loss, theft and rapid depreciation.
8301	Office Supplies	All supplies necessary for general office work.
8303	Ammunition	Ammunition for protective services.
8308	Books and Subscriptions	Books, newspapers and periodicals for departmental use.
8315	Chemical Supplies	Water treatment, Waste Water treatment, fire fighting and other chemical supplies (large quantities).
8322	Clothing	Clothing allowance, uniforms and badges.
8323	Clothing - Protective	HazMat clothing.
8336	Fuel and Lubricants	Gasoline, motor oil and grease associated with the operation of vehicles.
8343	Laundry and Cleaning Supplies	Laundry and cleaning supplies.
8350	Library Periodicals	Subscriptions and renewals for public library.
8357	Medical Supplies	Medical supplies.
8364	Minor Equipment	Equipment (\$500 to \$5,000 only).
8371	Photography Supplies	Film and development.
8378	Sanitation - Garbage Bags	Purchase of residential garbage bags.
8382	Utility - Electrical Fees	Electrical utility fees.
8383	Utility - Street Light Electrical Fees	Electrical utility fees for the street lights.
8385	Utility - Gas Fees	Gas utility fees.
8388	Utility - Water and Sewer Fees	Water, Waste Water, Garbage & Drainage fees.
8399	Other Supplies and Materials	Supplies necessary for departmental operation, but not included in any of the above classifications (i.e. safety items).

ACCT CODE	ACCOUNT NAME	DESCRIPTION
84	MAINTENANCE & REPAIR OF LAND, STRUCTURES, STREETS, AND INFRASTRUCTURE	Materials and Contractual Services for the maintenance and repair of grounds, structures, streets and infrastructures.
8407	M&R-Bridges and Dams	The maintenance and repair of bridges and dams.
8419	M&R-Structures	The maintenance and repair of structures.
8431	M&R-Grounds	The maintenance and repair of grounds.
8443	M&R-Sanitary Sewer Systems	The maintenance and repair of sanitary sewer lines.
8455	M&R-Storm Sewer Systems	The maintenance and repair of storm sewer lines.
8467	M&R-Streets, Curbs, and Alleys	The maintenance and repair of streets, curbs and alleys.
8479	M&R-Walks and Fences	The maintenance and repair of sidewalks, gutters and fences.
8491	M&R-Water Mains	The maintenance and repair of water mains and lines.
8499	M&R-Other	Other maintenance and repair of structures not included in any of the above classifications.
85	MAINTENANCE & REPAIR OF EQUIPMENT	Materials, small tools and contracted services for the maintenance and repair of equipment.
8509	M&R-Computers	The maintenance and repair of computers.
8515	M&R-Copiers	The maintenance and repair of copiers.
8539	M&R-Instruments	The maintenance and repair of instruments.
8545	M&R-Equipment	The maintenance and repair of machinery.
8551	M&R-Meters and Settings	The maintenance and repair of meters and settings.
8557	M&R-Vehicles	The maintenance and repair of all motorized vehicles.
8559	M&R-Office Equipment	The maintenance and repair of all office equipment.
8569	M&R-Radios	The maintenance and repair of all radios.
8574	M&R-Street Lights	The maintenance and repair of all street lights.

ACCT CODE	ACCOUNT NAME	DESCRIPTION
8575	M&R-Signal Lights	The maintenance and repair of all signal lights.
8577	M&R-Software Packages	The maintenance and repair of all software packages.
8581	M&R-Temperature Control	The maintenance and repair of all temperature controls.
8599	M&R-Other Equipment	The maintenance and repair of other equipment not included in any of the above classifications.
86	CONTRACTUAL AND MISCELLANEOUS SERVICES	Individuals or Companies contracted for a specific service for the City.
8601	Administrative Fees	Administrative fees.
8608	Advertising	Advertising fees.
8615	Audits	Contractual annual audit cost.
8629	Codification	Recodification of all City ordinances.
8636	Communications	Telephone, fax equipment, cell phones, pagers and long distance expenditures.
8640	Depreciation/Amortization	Depreciation and amortization charges.
8643	Dues	Professional association's dues.
8650	Employee Educational Plan	Educational assistance to aid regular City employees in improving their professional skills.
8652	Fees & Permits	Fees and permits.
8657	Insurance	Premiums or payments on property, general liability and errors and omissions insurance.
8660	Postage	Postage fees.
8662	Printing	Purchased printing services.
8664	Professional Services	Contractual services with individuals or companies for general professional services.
8670	Vehicle Use Fee	Used to fund the Leased Equipment Fund.

ACCT CODE	ACCOUNT NAME	DESCRIPTION
8672	Rental of Equipment	Rental of specialized equipment and non-capitalized lease payment on other equipment
8675	Rental of Property	Rental of property.
8676	Rental of Property(HUD)	HUD rental payments of property.
8684	Training	Registration for short schools, police & fire academies and seminars.
8690	Travel Expenses	Expenditures of training or business trips.
8699	Other Miscellaneous Services	Services for departmental operations not included in any of the above classifications.
87	MISCELLANEOUS AND SUNDRY CHARGES	Non-operating expenditures.
8711	Bad Debt Expense	Cost of uncollectible receivables.
8727	Cost of Sales	Cost of goods for resale.
8732	Debt Principal Retirement	Debt principal payments.
8735	Debt Interest Expense	Debt interest payments.
8738	Debt Service Charges	Fees or charges expended on debt service.
8768	Penalties and Fines	Penalties and fines.
8798	Other Miscellaneous and Sundry Charges	Miscellaneous and sundry charges.
88	CAPITAL OUTLAY – LAND AND STRUCTURES	Cost, freight, installation and acquisition of land and structural properties.
8810	Capital-Land	Capital outlay expenditures on land.
8820	Capital-Structures	Capital outlay expenditures on buildings and other structures.
8830	Capital-Sanitary Sewer Systems	Capital outlay expenditures on the sanitary sewer systems.
8840	Capital-Drainage Systems	Capital outlay expenditures on the drainage systems.

ACCT CODE	ACCOUNT NAME	DESCRIPTION
8850	Capital-Streets and Curbs	Capital outlay expenditures on streets and curbs.
8860	Capital-Walks and Fences	Capital outlay expenditures on walks and fences.
8870	Capital-Water Mains	Capital outlay expenditures on water systems.
8880	Capital - Improvements	Capital costs related to non-building improvements (i.e. Sports Complex)
89	CAPITAL OUTLAY – EQUIPMENT	All expenditures to cover original cost, freight and installation of equipment. (Must have value over \$5,000 and have a useful life greater than 3 years). Also included are library books and museum artifacts.
8910	Capital-Library Books	Purchase of library books.
8920	Capital-Museum Artifacts	Purchase of museum artifacts.
8930	Capital-Equipment	Payments for machinery and tools costing \$5,000 or more and having a service life greater than three years.
8950	Capital-Vehicles	Purchase of vehicles.
8990	Capital-Other Expenditures	Other specific equipment expenditures costing \$5,000 or more that are not applicable to any of the above classifications.

Boards & Commissions

BOARD & COMMISSION MEMBERS

4B ECONOMIC DEVELOPMENT CORPORATION – Jody Butler Seven Members Serving Three 2-Year Terms

<u>NAME</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>	<u>TERM</u>
Barnes, E J	1007 Hilandale Ct	10-26-10	10-26-12	1
Frost, Robert	601 Forrest	3-08-11	03-08-13	1
James, Guy N	1244 Wedgewood Dr	09-22-09	09-22-13	2
Kretz, Lori	1611 Bent Creek Dr	09/08	09/12	2
Marsh, Max F	802 Shady Creek Ct	10-26-10	10-26-12	1
Parker, Larry N	1025 Janehaven Lakes	09-22-09	09-22-13	2
Parnell, Ron	1001 Cherrywood	09-22-09	09-22-13	2

AIRPORT BOARD – Sharlette Bain Five Members Serving Two 2-Year Terms

<u>NAME</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>	<u>TERM</u>
Holden, Cliff	1000 Berkley	10-13-09	10-13-11	1
Kennon, Michelle	838 S Ridgeway	09-27-11	09-27-13	1
Lance, Herschel, Jr.	1504 Berry	09-27-11	09-27-13	1
Pollock, John M	1612 Hyde Park Blvd	09-23-08	09-23-12	2
Raines, Arthur L	706 Stone Lake Dr	01-26-10	01-26-12	1

ANIMAL SHELTER ADVISORY COMMITTEE – Terry Powell Seven Members Serving Two 2-Year Terms

<u>NAME</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>	<u>TERM</u>
Andrews, William E	838 S Ridgeway	04-12-11	04-12-13	1
Dean, Jerry	Animal Shelter	03-25-08	03-25-12	2
McClellan, Kathy	1803 Grand Avenue	03-23-10	03-23-12	1
Morse, Becky	PO Box 1353 Cleburne	04-12-11	04-12-13	1
Raper, Danette, DVM	105 Country Club Rd	03-25-08	03-25-12	2
Roe, Bill E	1619 Hyde Park Blvd	04-12-11	04-12-13	1
Tucker, Lisa	3548 CR 1227	03-25-08	03-25-12	2

ANNEXATION ADVISORY COMMITTEE – David Esquivel Seven Members Serving Two 2-Year Terms – Established OC5 – April 12, 2011

<u>NAME</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>	<u>TERM</u>
Barkman, Larry	840 S. Ridgeway Dr	04-12-11	04-12-13	1
Cain, Scott	1611 Chaucer	04-12-11	04-12-13	1
Marti, Michelle	1110 Canton Rd	04-12-11	04-12-13	1
Miller, Tim Dr	1002 Canyon	05-24-11	05-24-13	1
Pedigo, Roger	607 Hyde Park	04-12-11	04-12-13	1
Ward, Billy E	1110 Janehaven Lakes	04-12-11	04-12-13	1
Witte, Amber	620 Rockdale	04-12-11	04-12-13	1

BOARD & COMMISSION MEMBERS

BUILDING AND STANDARDS COMMISSION – Clint Ishmael Seven Members Serving Two 2-Year Terms

<u>NAME</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>	<u>TERM</u>
Banton, Mark	1303 Westhill	5-24-11	5-24-13	1
Fuller, Nadia	922 Country Club Rd.	5-24-11	5-24-13	1
Mims, Kathleen	1003 Hemphill	8-09-11	8-09-13	1
Owens, Tommy	917 S. Nolan River Rd	7-22-08	7-22-12	2
Rollen, John	2501 Lakeshore	4-08-08	4-27-12	2
Rudzavice, Robert Sr	226 Cleveland St	8-11-09	8-11-13	2
Ward, Luanna	503 Sunset	1-11-11	1-11-13	1

CIVIL SERVICE COMMISSION – Debra Powledge Three Members Serving 3-Year Terms, Expiring in December - LGC 143.006

<u>NAME</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>	<u>TERM</u>
Boulware, Dan	711 Stonelake Dr	04-08-03	12/11	3
Mason, William	901 S Colonial	12-08-09	12/12	1
Wilson, Terri	508 Prairie	12-14-04	12/13	3

HISTORIC PRESERVATION COMMISSION – Ann Powell Five members serving 2-year terms; Established OR10-2005-71

<u>NAME</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>	<u>TERM</u>
Buker, Lynn	100 S. Pendell	06-23-09	06-23-13	2
Hill, Ruth Ann	2313 Lakeshore	07-26-11	07-26-13	1
Shaw, Gary	604 Featherston	04-13-10	04-13-12	1
Wagner, Okey, II	1105 N Douglas	04-08-08	04-08-12	2
Williams, Sandra	808 S Anglin	08-09-11	08-09-13	1

LIBRARY ADVISORY BOARD – Tina Williams Nine Members Serving Two 2-Year Terms

<u>NAME</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>	<u>TERM</u>
Baird, Linda	6 Hill Terrace	03-10-09	03-10-13	2
Bell, Elaine	404 Lariat Lane	07-12-11	07-12-13	1
Boughton, Elizabeth	802 Phillips	10-28-08	10-28-12	2
Dooley, Lora	2137 Malone Rd	03-22-11	03-22-13	1
Griffith, Martin L	1616 Hemphill	03-22-11	03-22-13	1
Grigsby, Larry	1013 W Lone Star	04-13-10	04-13-12	1
Hazlewood, Gail	929 Highland Dr	01-26-10	01-26-12	1
McCartney, Sandra	6300 Annahill	11-09-10	06-09-12	1
Nichols, Tammy	1210 Glenhaven Dr	01-26-10	01-26-12	1

BOARD & COMMISSION MEMBERS

MUSEUM ADVISORY BOARD – Julie Baker Nine Members Serving Two 2-Year Terms

<u>NAME</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>	<u>TERM</u>
Bell, Charles	404 Lariat	09-14-10	09-14-12	1
Chayer, Barbara	1504 Hemphill	09-14-10	09-14-12	1
Gilker, Cherryl	704 Prairie Ave	04-22-08	04-22-12	2
Hadley, Linda	1207 Crestview Dr	08-26-08	08-26-12	2
McPherson, Phyllis J	2108 Country Club Rd	08-23-11	08-23-13	1
Murphy, Kathryn “Ann”	1201 Greenbriar Ln	04-22-08	04-22-12	2
Sewell, Betty	2274 Cedar Grove Dr	03-08-11	03-08-13	1
Strange, Eli	1605 Browning Ln	09-14-10	09-14-12	1
Webber, Cheryl	914 Highland Dr	08-23-11	08-23-13	1

PARKS AND RECREATION BOARD – Jody Butler Seven Members Serving Two 2-Year Terms

<u>NAME</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>	<u>TERM</u>
Cain, Scott	1611 Chaucer	08-10-10	08-10-12	1
Evans, Brad	1711 Westhill	04-12-11	04-12-13	1
LeClair, Jeff L	10 N Caddo #210	06-27-08	06-27-12	2
Parks, John	621 Odell St	06-22-10	06-22-12	1
Powell, Burt E	1213 W Westhill Dr	08-11-09	08-11-13	2
Stone, Randy L	2219 Nottaway	08-11-09	08-11-13	2
Wheatley, Mary Ann	4 Edgebrook Ct	11-27-07	11-27-11	2

PLANNING AND ZONING COMMISSION – Ann Powell Seven Members Serving Two 2-Year Terms

<u>NAME</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>	<u>TERM</u>
Ardy, Joseph M	1623 Hummingbird Ln	09-08-09	09-08-13	2
Bosworth, Carolyn E	1601 Bent Creek Dr	06-23-09	06-23-13	2
Corder, Sharon	1203 Hemphill	09-13-11	09-13-13	1
Ellis, Sid M	1106 Janehaven Lakes	08-12-10	08-12-12	1
Sullivan, Dean	1607 Danny Ray	08-15-10	08-15-12	1
Ward, William	911 W Westhill Dr	01-11-11	01-11-13	1
Wileman, Rosemarie	809 Meadow View Dr	10-28-08	10-28-12	2

BOARD & COMMISSION MEMBERS

TIF DISTRICT #1 (Industrial Park) – Jerry Cash
Five members serving Two 2-year terms; Est. RS04-2001-34

<u>NAME</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>	<u>TERM</u>
Beeson, Don	Johnson County unexpired term	06-22-09	06-12-12	2
Kelly, Robert	City Council	08-25-09	08-25-13	2
Harmon, Roger	County Judge	06-12-06	06-12-12	4
Warren, John	City Council	03-10-09	03-10-13	2
White, Gayle	City Council	08-25-09	08-25-13	2

TIF DISTRICT #2 (Downtown) – Jerry Cash
Five members serving Two 2-year terms; Est. RS01-2003-15

<u>NAME</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>	<u>TERM</u>
Wells, Charles	503W Chambers	04-28-11	04-28-13	1
Beeson, Don	County Commissioner	04-13-07	04-13-13	3
Harmon, Roger	Johnson County	06-22-09	06-22-13	2
Hewlett, Justin	Mayor	06-22-10	06-22-12	1
Sturgeon, Dale	City Council	08-25-09	08-25-13	2

ZONING BOARD OF ADJUSTMENT – Ann Powell
Nine Members (5 and up to 4 Alternates) Serving Two 2-Year Terms

<u>NAME</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>	<u>TERM</u>
Castles, Vance	1018 Janehaven	05-13-08	05-13-12	2
Chandler, Lisa	501 Honeysuckle	10-28-08	10-28-12	2
Curlee, Jim	816 Meadowview	09-28-09	09-28-13	2
Hazlewood, Tom	929 Highland	06-28-11	06-28-13	1
Potts, Brannon	801 Bentwood Ln	07-28-09	07-28-13	2
Shaffer, Steven E	1616 Wordsworth Dr	08-30-10	08-30-12	1
Turman, John	1127 Berkley Dr.	07-12-11	07-12-13	1

Glossary

GLOSSARY

ACCOUNT A term used to identify an individual asset, liability, expenditure control, revenue control or fund balance.

ACCOUNTING PERIOD A period of time, at the end of which, and for which financial statements are prepared.

ACCOUNTING SYSTEM The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds.

ACCRUAL ACCOUNTING A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred.

AD VALOREM TAXES Local property taxes that are assessed upon tangible property: land, improvements, and inventory.

AGENCY FUNDS Funds used to account for assets held by the City, acting as a trustee or agent for individuals, organizations, other governmental entities, and other funds of the City.

APPRAISED VALUE A value given to an asset for the purpose of taxation. (Property values are established by the Johnson County Appraisal District).

APPROPRIATION An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.

ASSESSED VALUATION A valuation set upon real estate or other property, by a government body, as the basis for levying taxes.

ASSETS Resources, owned or held by a government, which have monetary value.

AUDIT A methodical examination of the utilization of resources. It concluded in a written report of its findings. It is a test of management's accounting system to determine the extent to which internal accounting controls are both available and being enforced.

BALANCE SHEET A basic financial statement which discloses the assets, liabilities, and equities of an entity at a specific date in conformity with Generally Accepted Accounting Principles.

BALANCED An equality between the total of revenues and expenses.

BALANCED BUDGET When the anticipated revenues exceed or equal the anticipated expenditures for a budget period.

BOND A written promise, generally under seal, to pay a specified sum of money called the face value, at a fixed time in the future called the maturity date, and carrying interest at a fixed rate

payable periodically. Note: The difference between a note and a bond is that the latter usually runs for a longer period of time and requires greater legal formality.

BOND FUND A fund used to account for the proceeds of a bond issue. Such proceeds are accounted for in a Capital Projects Fund.

BONDED DEBT That portion of indebtedness represented by outstanding bonds.

BONDS AUTHORIZED AND UNISSUED Bonds which have been legally authorized, but not issued and which can be issued and sold without further authorization. Note: This term should not be confused with the term "margin of borrowing power," or "legal debt margin," either one of which represents the difference between the legal debt limit of a governmental unit and the debt outstanding against it.

BOND ISSUED Bonds sold.

BUDGET A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary or whether it has been approved by the appropriating body.

BUDGET MESSAGE A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body.

BUDGET ORDINANCE An official act by the City Council to legally authorize City staff to obligate and expend resources.

BUDGETING (APPROPRIATING) The City prepares its budget in conformity with practices prescribed or permitted by the applicable Statutes of the State of Texas. As prescribed by the Statutes, the City in its budgeting process includes as a resource (amount available for current expenditures), a portion of the fund balance that has been accumulated in prior years. This process minimizes tax levies and utilizes all available resources to the fullest extent.

CAD Central Appraisal District

CAFR Comprehensive Annual Financial Report

CAPITAL BUDGET A plan of proposed capital outlay and the means of financing the specified outlay for the stated fiscal period.

CAPITAL EXPENDITURE See Capital Outlay

CAPITAL IMPROVEMENT Value added to capital property, plant, and equipment.

CAPITAL OUTLAY Expenditures which result in the acquisition of or addition to fixed assets.

CAPITAL PROJECTS Established to account for all resources, principally bond proceeds and construction grants, which are used for the acquisition of capital facilities.

CENTRAL APPRAISAL DISTRICT (CAD) A special government district established by state law to appraise and determine fair market values on real property.

CERTIFICATE OF OBLIGATION (CO's) General Obligation Debt issued that is approved by the City Council.

CHART OF ACCOUNTS The classification system used by a City to organize the accounting for various funds.

CITY CHARTER The document of a home rule City similar to a constitution, which establishes the City's government structure and provides for the distribution of powers and duties among the various branches of government.

COMMUNITY SERVICE DIVISION A division within the City that contains all departments that provide quality of life services to the residents of the city.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) The official annual financial report of a government entity which presents revenues, expenses, assets, liabilities, and equity for all entity funds.

CONTINGENCY RESERVE An asset whose existence will be confirmed only by the occurrence or non occurrence of one or more uncertain future events not wholly within the control of the City.

DEBT SERVICE FUND A fund established to finance and account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

DEBT SERVICE FUND REQUIREMENTS The amount of revenue which must be provided to the Debt Service Fund so that all principal and interest payments can be made in full on schedule.

DEBT SERVICE REQUIREMENTS The amount of money required to pay the interest on outstanding debt, serial maturities of principal for serial bonds, and required contributions to a Debt Service Fund for term bonds.

DEFICIT The excess of liabilities of a fund over its assets, or the excess of expenditures over revenues during a specified accounting period. For enterprise funds, it is the excess of expenses over income during the accounting period.

DEPARTMENT A unit of the City organization. All Departments report to one of the eleven Divisions.

DEPRECIATION (1) Expiration in service life of fixed assets other than wasting assets attributable to wear and tear through use and lapse of time, obsolescence, inadequacy or other physical or functional cause. (2) The portion of the cost of a fixed asset charged as an expense during a particular period. Note: The cost of a fixed asset is prorated over the estimated

service life of such asset and each accounting period is charged a portion of such cost so that ultimately the entire cost of the asset is charged off as an expense.

DISBURSEMENTS The paying out of money to satisfy a debt or an expense.

DIVISION The City Departments are divided among eleven Divisions that report directly to the City manager.

EFFECTIVE TAX RATE State law in Texas prescribes a formula for calculating the effective tax rate for cities. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation or a growing tax base. The intent is to generate a rate that produces approximately the same revenue as the year before. The formula does make adjustments for newly annexed property and newly constructed property. If it is raised by three percent or more in a year, State law requires that special notices must be posted and published.

ENCUMBRANCE A recorded expenditure commitment representing a contract to purchase goods or services.

ENTERPRISE FUND A fund established to finance and account for operations (1) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Examples of Enterprise Funds are those funds created for water and sewer utilities, airports, and solid waste services.

EXPENDITURES If the accounts are kept on the accrual basis, this term designates total charges incurred, whether paid or unpaid. This includes expenses and a provision for retirement of debt not reported as a liability of the fund from which retired, as well as capital outlay. If they are kept on the cash basis, the term covers only actual disbursements for these purposes. Note: Encumbrances are not considered expenditures.

EXPENSES Charges incurred, whether paid or unpaid for operation, maintenance, interest and other charges which are presumed to benefit the current fiscal period. Note: Legal provisions sometimes make it necessary to treat as an expense, charges whose benefits extend over several periods.

FIREMAN'S RETIREMENT RELIEF (FRR) Retirement fund for the City Fire Department. This fund is owned by the local firemen, controlled and managed by a member retirement board, and regulated by the State of Texas.

FISCAL PERIOD Any period at the end of which a governmental unit determines its financial condition, the results of its operations and closes its books. Note: It is usually a year, though not necessarily a calendar year.

FISCAL YEAR A twelve-month period of time to which the annual budget applies and at the end of which a city determines its financial position and results of operations.

FIXED ASSETS Assets of long-term character in which the intent is to continue to hold or use an asset such as land, buildings, machinery, furniture and other equipment for a long term period. Note: The term does not indicate the immobility of an asset, which is the distinctive characteristic of "fixture."

FIXED CHARGES Those amounts that are considered more or less fixed. Examples are interest, insurance and contributions to Pension Funds.

FOUR (4) B FUND Fund used to account for the proceeds of the 4B Sales Tax.

FOUR (4) B SALES TAX An amendment to state law in 1989 that allows Texas cities, if approved by their voters, to impose an additional sales tax, from 1/8 to 1 cent, to raise funds for economic development projects and/or quality of life issues such as parks, stadiums, and swimming pools.

FRANCHISE FEE A fee paid by public service utilities for use of the public right-of-way or other public property in providing their services to the citizens of the community.

FRR Fireman' Retirement Relief

FUNCTION A group of related activities aimed at accomplishing a major service or regulatory program for which the City is responsible. For example, public safety is a function.

FUND An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources, together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

FUND ACCOUNTS All accounts necessary to set forth the financial operations and financial condition of a fund. Note: Sometimes the term is used to denote budgetary accounts as distinguished from proprietary accounts, but such usage is not recommended.

FUND BALANCE The cumulative excess of revenues over/under expenditures in a fund at a point in time.

GAAC Government Accounting and Auditing Committee

GAAP Generally Accepted Accounting Principles

GAO General Accounting Office

GAS Government Accounting Standards

GASB Government Accounting Standards Board

GENERAL FUND The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. The General Fund is used to finance the ordinary operations of a governmental unit.

GENERAL DEBT SERVICE FUND Fund used to manage debt acquired by the General Fund.

GENERAL OBLIGATION BONDS A debt instrument of the city for whose payments the full faith and credit of the issuing body is pledged. More commonly, but not necessarily, general obligation bonds are considered to be those payable from taxes and other general revenues.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) Uniform minimum standards and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules and procedures necessary to define accepted accounting practices at a particular time.

GFOA Government Finance Officers Association

GOAL A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless; that is, it is not concerned with a specific achievement in a given period.

GOVERNMENTAL ACCOUNTING A type of accounting using different funds to analyze, record, and summarize the financial transactions of governmental units and agencies.

GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB) A non-profit organization responsible for establishing & improving accounting & financial reporting standards for governmental units.

GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) Professional association of finance officers dedicated to the sound management of government financial resources.

GOVERNMENTAL FUNDS Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

GRANT A contribution of an asset from one governmental agency to another. The contribution is usually made to aid in the support of a specified function (for example, education), but it is sometimes also for general purposes.

HOTEL/MOTEL OCCUPANCY TAX A seven (7) percent charge levied against the occupants of local Hotels and Motels.

HOTEL/MOTEL OCCUPANCY FUND Fund used to account for the proceeds of the Hotel/Motel Occupancy Tax.

HUD Housing & Urban Development

HOUSING & URBAN DEVELOPMENT US Government Agency whose mission is to increase home ownership, support community development, and increase access to affordable housing.

HUD FUND Fund used to account for, and administer the grant revenue from HUD.

INCOME This term is used in accounting for governmental enterprises and represents the excess of the revenues earned over the expenses incurred in carrying on particular phases of

an enterprise's activities. As indicated elsewhere, the excess of the total revenues over the total expenses of the enterprise for a particular accounting period is called "net income".

INTEREST A charge for borrowing money; usually a percentage of the outstanding principal over a specified period of time.

INTEREST EXPENSE Charges incurred as a cost of borrowing funds.

INFRASTRUCTURE Long-lived capital assets that are normally stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, tunnels, drainage systems, water and sewer systems, dams, and lighting systems.

INTERNAL SERVICE FUND A fund established to finance and account for services and commodities furnished by a designated department or agency to other departments or agencies within a single governmental unit or to other governmental units. Amounts expended by the fund are restored thereto, either from operating earnings or by transfers from other funds, so that the original fund capital is kept intact.

INVENTORY LIST A detailed list showing quantities, descriptions, and values of property, units of measure, and unit prices. Note: The term is often confined to consumable supplies, but may also cover fixed assets.

INVENTORY OF SUPPLIES The cost value of supplies on hand.

INVESTMENTS Securities and real estate held for the production of income usually in the form of interests, dividends, rentals, or lease payments. The term does not include fixed assets used in City operations.

LAND A fixed asset account which reflects the value of land owned by a governmental unit. If land is purchased, this account shows the purchase price and costs such as legal fees, filing and excavation costs, and the likes which are incurred to put the land in condition for its intended use. If land is acquired by gift, the account reflects the estimated fair market value at the time of acquisition.

LEASED EQUIPMENT FUND Fund used to account for proceeds reserved for the replacement of capital equipment.

LEGAL DEBT MARGIN The difference between legal debt limit of a governmental entity and the debt outstanding against it.

LIABILITIES Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.

LINE ITEM A specific program end item with its own identity.

MARGIN OF BORROWING POWER The difference between legal debt limit of a governmental entity and the debt outstanding against it.

MODIFIED ACCRUAL ACCOUNTING A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

NCTCOG North Central Texas Council of Governments

NON-OPERATING Income of a governmental enterprise which is not derived from the operation of such enterprises. Examples are interest on investments or on bank deposits.

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS (NCTCOG) a voluntary association of, by and for local governments, and was established to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development. NCTCOG's purpose is to strengthen both the individual and collective power of local governments and to help them recognize regional opportunities, eliminate unnecessary duplication, and make joint decisions.

OBJECT As used in expenditure classification, this term applies to a more specific arrangement of expenditures for services or commodities purchased. An example would be salaries, retirement contributions, or social security accounts. As used in revenue classifications, this term applies to a more specific arrangement of revenue sources; for example, ad valorem taxes, building permits, general sales and use tax, hotel/motel occupancy tax, etc.

OBJECTIVE Desired output oriented accomplishments which can be measured and achieved within a given time frame. Achievement of the objective advances the activity and organization toward a corresponding goal.

OPERATING (1) As used in the accounts of governmental enterprises of a business character, the term means such costs as are necessary for the maintenance of the enterprises, the rendering of services for which the enterprise is operated, the sale of merchandise, the production and disposition of commodities produced and the collection of the revenues. (2) The term is sometimes used to describe expenses for general governmental purposes.

OPERATING EXPENSES Cost of day-to-day operations such as wages, maintenance, office supplies, etc.

OPERATING INCOME Operating revenue less operating expenses that are applied to the daily operating activities of the entity.

OPERATING REVENUE Revenue earned from the day-to-day operations of the entity.

ORDINANCE A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

PER CAPITA COSTS The cost of service per person. Per capita costs are based on a population estimate provided of 29,500 by the North Texas Council of Governments.

PERFORMANCE BUDGET A budget wherein expenditures are based primarily upon measurable performance of activities and work programs.

PERFORMANCE MEASURES Specific quantitative measures of work performed within an activity or program. They may also measure results obtained through an activity or program.

PRINCIPAL The amount of funds borrowed, or the part of the amount borrowed which remains unpaid.

PROGRAM A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible.

PROPERTY TAXES Taxes levied on both real and personal property according to the property's valuation and tax rate. It describes all revenues received in a period from current taxes, delinquent taxes, penalties, and interest on delinquent taxes.

PROPRIETARY FUNDS Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

RECEIPTS Cash received.

RESERVE (or Projection Reserve) An account used to earmark a portion of a fund balance to indicate that it is not appropriate for expenditures or an account used to earmark a portion of fund equity as legally use.

REVENUE The taxes, fees, or other monetary resources that the City collects and receives into the treasury for public use. For those revenues which are recorded on the accrual basis, this term designates additions to assets which: (a) do not increase any liability (b) do not represent the recovery of an expenditure (c) do not represent the cancellation of certain liabilities without a corresponding increase in other liabilities or a decrease in assets, and (d) do not represent contributions of fund capital in enterprise and internal service funds. The same definition applies to those cases where revenues are recorded on the modified accrual or cash basis, except that additions would be partially or entirely recorded to cash.

REVENUE BONDS Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source prior to issuance.

BOND COVERAGE A calculation of an entity's ability to meet its principal and interest payments on outstanding bond debt. It is equal to gross revenue, less operating expense, divided by the current interest & principal payment.

ROYALTY A share of a product or profit (as of a gas or oil well) received by the owner for allowing another person or business to use the property.

SELF-SUPPORTED DEBT Debt that has a specified revenue source, other than ad valorem taxes, which will be used to support the entire debt.

SERVICE CHARGES A fee paid for the use of a particular service. The fee can be a standard amount such as an admission to the swimming pool or a charge based on consumption such as water charges per 1,000 gallons.

SPECIAL REVENUE FUND A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or for major capital projects) that are legally restricted to expenditures for specified purposes. An example is the Child Safety Fund, which restricts expenditures to child safety programs and municipal school crossing guard programs.

SURPLUS The excess of the assets of a fund over its liabilities; or if the fund has other resources and obligations, the excess of resources over the obligations. The term should not be used without a properly descriptive adjective unless its meaning is apparent from the context. See also Fund Balance.

TAX ABATEMENT The full or partial exemption from ad valorem taxes of eligible properties in a reinvestment zone designated as such for economic development purposes.

TAX BASE The total value of all real and personal property in the City as of January 1st of each year, as certified by the Appraisal Review Board. The tax base represents net value after all exemptions.

TAX INCREMENT FINANCING DISTRICT (TIF) A district created to fund infrastructure improvements (streets, water and sewer lines, etc.) in our city that allows for the incremental ad valorem tax to be set aside to pay for those improvements. Creating a TIF district would allow the City of Cleburne to use property tax money from the new district to make infrastructure improvements to that area.

TAX LEVY The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance. The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

TAX RATE The amount of tax levied for each \$100 of assessed valuation. The maximum tax rate shall not exceed \$2.50 per \$100 of assessed value of real and personal property. Total tax rate is set by Council and is made up of two components: debt service and operations rates.

TAX RATE (EFFECTIVE) An effective tax rate is one that will (1) produce sufficient revenue to meet the taxing unit's debt payments for the coming fiscal year, plus (2) produces approximately the same amount of operating revenue from property taxes last year (that remain taxable this year) as was produced last year.

TAX ROLL The official list showing the amount of taxes levied against each taxpayer or property.

TAXES Compulsory charges levied by a governmental unit for the purpose of financing services performed for common benefit. Note: The term does not include specific charges made against particular persons or property for current or permanent benefits such as a special assessment. Neither does the term include charges. For example, licenses and permits.

TEXAS MUNICIPAL RETIREMENT SYSTEM (TMRS) The retirement system for the employees of the City. TMRS was established in 1948 and administer and manages funds in accordance with the Texas Municipal Retirement System Act (Texas Government Code, Title 8, Subtitle G).

TMRS Texas Municipal Retirement System

TRANSFERS Amounts transferred from one fund to another to assist in financing the services, programs, or to reimburse the recipient fund for services rendered.

TRANSPORTATION FUND Fund used to account for grant revenue, operating revenue generated, and expenses incurred by Cletran, the City and County Transportation system.

TRIAL BALANCE A list of the balances and the accounts in a ledger kept by double entry with the debit and credit balances shown in separate columns. If the totals of the debit and credit columns are equal or their net balance agrees with a control account, the ledger from which the figures are taken is said to be "in balance".

TRUST AND AGENCY A fund used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These include (1) Expendable Trust Funds (2) Non-Expendable Trust Funds (3) Pension Trust Funds and (4) Agency Funds.

UNENCUMBERED The amount of undesignated funds that is available for allocation for any purpose.

UNRESERVED FUND BALANCE A measure of financial resources set aside and unencumbered to mitigate current and future risks.

USER CHARGES The payment of a fee for the direct receipt of a public service by the party benefiting from the service.

WORKING CAPITAL An amount of funds that is calculated as the excess of current assets over current liabilities.