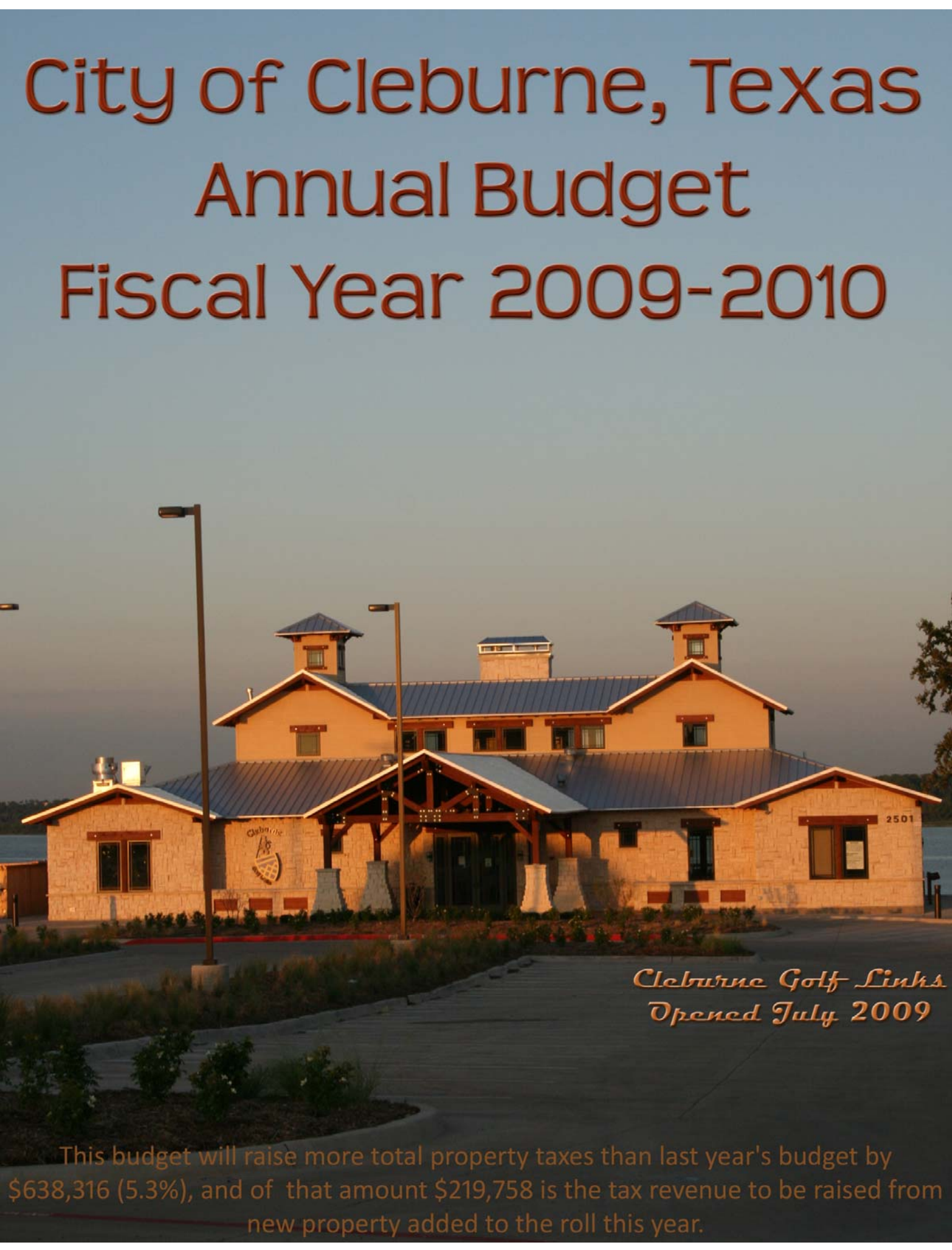
City of Cleburne, Texas
Annual Budget
Fiscal Year 2009-2010



Cleburne Golf Links
Opened July 2009

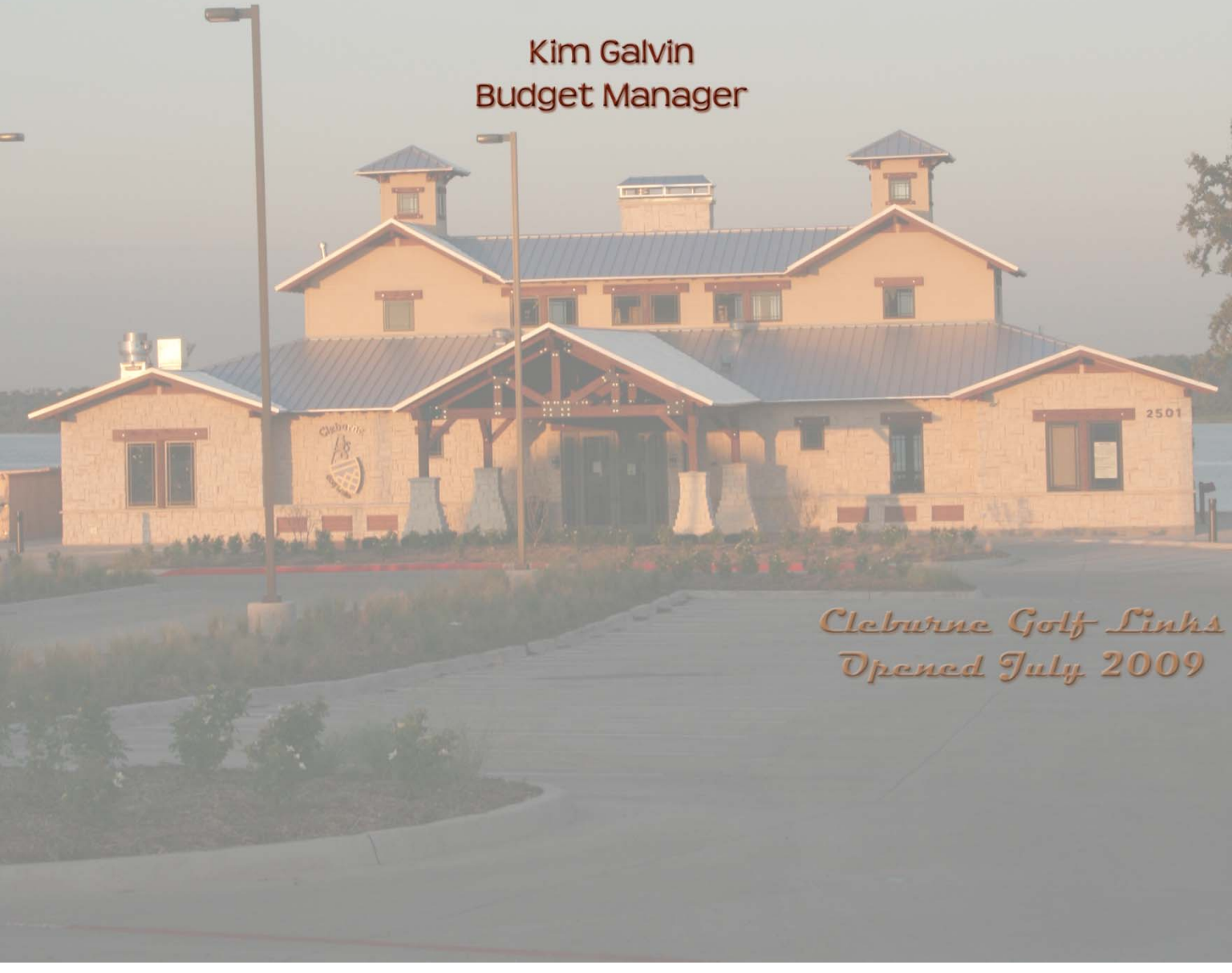
This budget will raise more total property taxes than last year's budget by $638,316 (5.3%), and of that amount $219,758 is the tax revenue to be raised from new property added to the roll this year.

City of Cleburne, Texas
2009-2010 Annual Budget

Chester Nolen, CM, CPM
City Manager

Greg Wilmore, CGFO, CGGM
Director of Finance

Kim Galvin
Budget Manager



Cleburne Golf Links
Opened July 2009

Cleburne Golf Links
Opened July 2009

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Cleburne

Texas

For the Fiscal Year Beginning

October 1, 2008

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of Cleburne for its annual budget for the fiscal year beginning October 1, 2008.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and are submitting it to GFOA to determine its eligibility for another award.

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city of cleburne
this is texas

p.o. box 677 10 n. robinson cleburne, texas 76033 (817) 645-0900

Budget Year 2009-2010

Principal Officials

Mayor Ted Reynolds

Mayor Pro-Tem John Warren, District 4

Councilman Dr. Robert O. Kelly, District 1

Councilwoman Gayle White, District 2

Councilman Dale Sturgeon, District 3

Appointed Officials by Council

City Manager, Chester Nolen

Municipal Judge, F. Steve McClure

Division Directors

Assistant City Manager, Rick Holden

Director of Finance, Greg Wilmore

Public Works Director, David Esquivel

Development Services Director, Donna Jackson

Police Chief, Terry Powell

Fire Chief, Clint Ishmael

Parks and Recreation Director, Max Robertson

Human Resources Director, Debra Powledge

City Secretary, Shelly Doty

Economic Development Director, Jerry Cash

Principal Officials

City of Cleburne, Texas

Duties of The Council and Mayor

The municipal government provided by the City Charter shall be known as the "Council-Manager Government". Pursuant to its provisions and subject only to the limitations imposed by the State Constitution and by the City Charter, all power of the City shall be vested in an elective Council, hereafter referred to as "The Council", shall enact local legislation, adopt budgets, determine policies and employ the City Manager, who shall execute the laws and administer the government of the City.

The Council and Mayor shall hold office two (2) years, respectively and until their successors are elected and have been qualified.

Two (2) councilmembers and a mayor shall be elected each even-numbered year. Two (2) councilmembers shall be elected each off-numbered year.

The City shall divide into districts, with councilmembers elected from their respective districts.

Principal Officials

City of Cleburne, Texas

Mayor
Ted Reynolds

Mayor Pro Tem
Councilman, District 4
John Warren

Councilman, District 1
Dr. Robert Kelly

Councilwoman, District 2
Gayle White

Councilman, District 3
Dale Sturgeon

City Manager
Chester Nolen

Assistant City Manager
Rick Holden

City Secretary
Shelly Doty

Director of Finance
Greg Wilmore

Human Resources Director
Debra Powledge

Fire Chief
Clint Ishmael

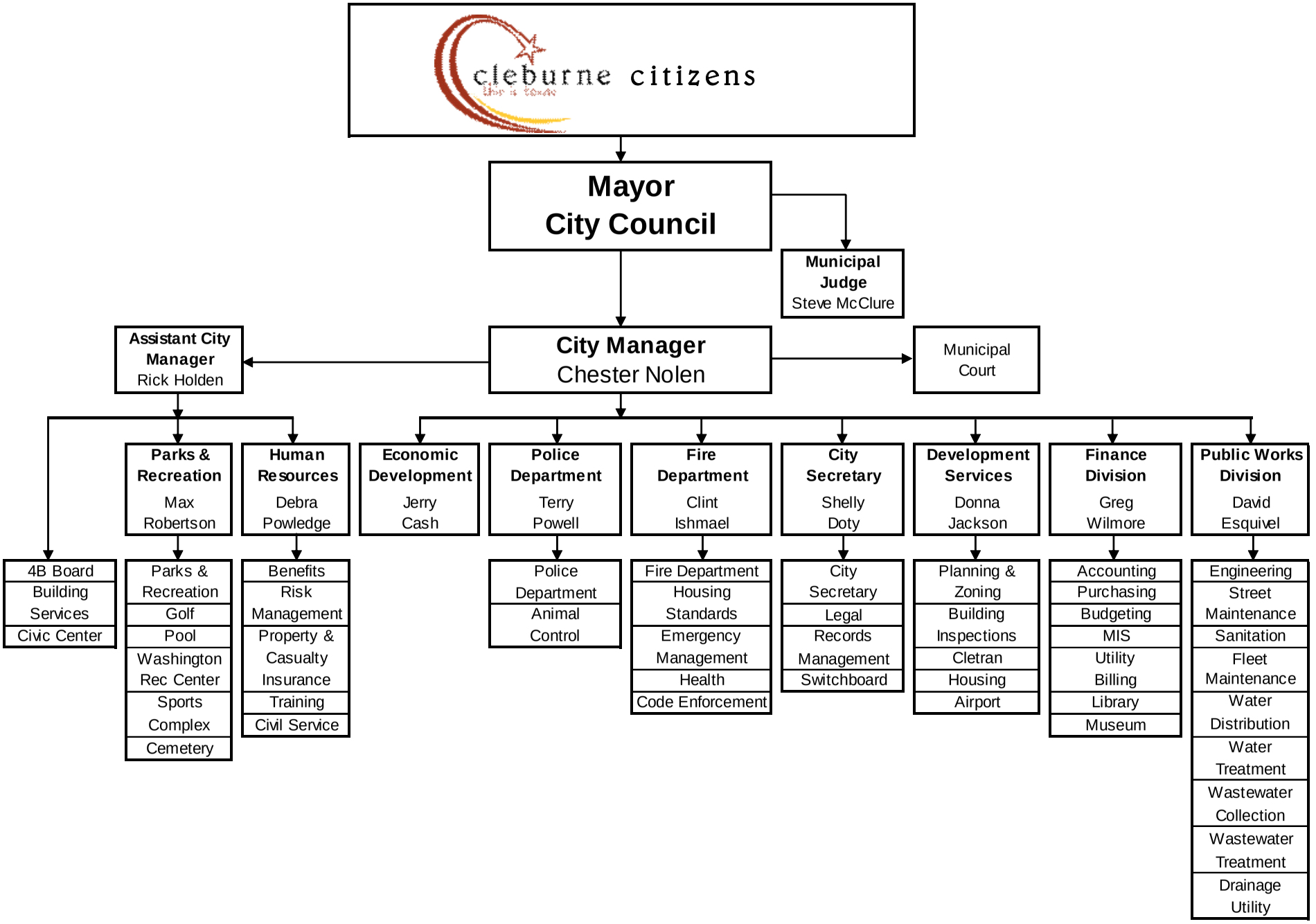
Police Chief
Terry Powell

Parks & Recreation Director
Max Robertson

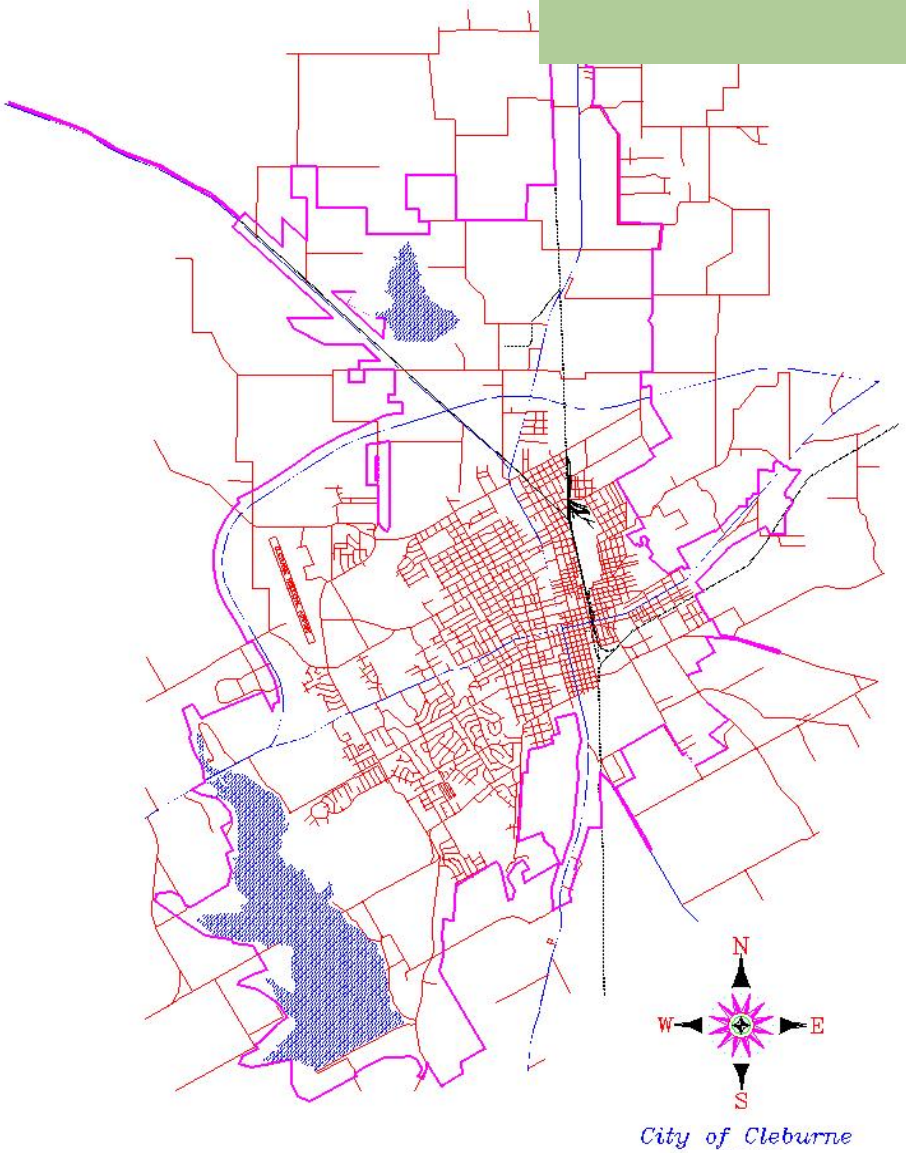
Public Works Director
David Esquivel

Development Services Director
Donna Jackson

Economic Development Director
Jerry Cash


cleburne citizens
Mayor
City Council
Municipal Judge
Steve McClure
City Manager
Chester Nolen
Municipal Court
Assistant City Manager
Rick Holden
Parks & Recreation
Max Robertson
Human Resources
Debra Powledge
Economic Development
Jerry Cash
Police Department
Terry Powell
Fire Department
Clint Ishmael
City Secretary
Shelly Doty
Development Services
Donna Jackson
Finance Division
Greg Wilmore
Public Works Division
David Esquivel
4B Board
Building Services
Civic Center
Parks & Recreation
Golf
Pool
Washington Rec Center
Sports Complex
Cemetery
Benefits
Risk Management
Property & Casualty Insurance
Training
Civil Service
Police Department
Animal Control
Fire Department
Housing Standards
Emergency Management
Health
Code Enforcement
City Secretary
Legal
Records Management
Switchboard
Planning & Zoning
Building Inspections
Cletran
Housing
Airport
Accounting
Purchasing
Budgeting
MIS
Utility Billing
Library
Museum
Engineering
Street Maintenance
Sanitation
Fleet Maintenance
Water Distribution
Water Treatment
Wastewater Collection
Wastewater Treatment
Drainage Utility

Texas State Map with The City of Cleburne



Cleburne (the blue asterisk above) is located inside the DF/W Metroplex area. The fastest growing area of the state is said to be within the Metroplex Triangle of DF/W, San Antonio-Austin and Houston as shown above.

Budget Message

2009-2010

city of cleburne
this is texas

Branded 1867
re-established daily.

Mayor
Ted Reynolds

Mayor Pro-Tem
John Warren

Councilmembers
Dr. Robert O. Kelly
Gayle White
Dale Sturgeon

City Manager
Chester R. Nolen

Mayor and City Council
City of Cleburne
Cleburne, Texas

Greetings:

You are presented herewith the annual budget for the fiscal year 2009- 2010. This budget is the culmination of nine months of work on the part of the Budget Officer, Finance Director and a whole host of other individuals. It represents the tool by which the employees utilize to carry out the requirements, demands for service and the policies of the Citizens of Cleburne as determined by the City Council.

This year represents a difficult financial year due to the recession that has been in progress since January 1, 2009. The gas industry has declined locally and nationwide such that spending in that area which affects sales tax receipts has also declined. These two factors alone have combined to make this budget a fairly austere budget in the sense of new capital projects and has changed all other expenditures to necessities.

Staff recommended and the Council approved an ad valorem tax rate of $0.62 per $100 dollars valuation. This is the same rate as last year due to the fact of an overall increase in the value of property.

We are scheduled to open the newly remodeled and expanded Cleburne Conference Center in the Spring of 2010 and start construction on the new Chamber of Commerce and Economic Development facility in that same time period. The newly rebuilt and constructed Cleburne Golf Links is a fantastic facility for our community and has been under construction for over 3 years. We are so proud of it and hope that the citizens are also.

Cleburne is the best place in the county in a number of areas including diversification in people, jobs and businesses. We, the Staff of the City of Cleburne, are dedicated to making it so and pledge our continued support to the Mayor and Council and thank you for all you do for the City of Cleburne. We are proud of our community and the people that live here.

Sincerely,

Chester Nolen
City Manager

10 n robinson • po box 677 • cleburne, texas 76033 • 817-645-0900

BUDGET OVERVIEW

The city has been branded “Cleburne: This is ….” As the city continues to grow, the needs of the citizens will evolve. Today Cleburne is Texas, growing, exciting, splashy and family. Leaders in the city must be diligent in their quest to remain cognizant of this ever changing environment. With this in mind, the vision is to provide the citizens with excellence in service in a cost effective manner while striving to provide a premier environment in which to live, work and play.

The Budget Overview Message outlines significant changes and highlights policy issues in the 2009-2010 Budget. This document outlines major budget issues, budgetary information, and provides the City Council and citizens of Cleburne with valuable insight and understanding of the 2009-2010 Budget. This Budget reflects the philosophy of retaining the City's fiscal integrity, maintaining existing services, improving the cost-effective delivery of services, while still recommending a conservative balanced budget. The budget was balanced primarily by improved property tax revenue and conservative expenditure forecasts. High fund balances, due to conservative spending and additional sales tax collections in previous years, are expected to be reduced by funding non-recurring expenses and capital projects.

The Annual Budget is submitted Pursuant to Article 689a 13et. Seq., Vernon's Annotated Texas Civil Statutes and the Charter of the City of Cleburne. The available resources and expenditures allocated comprise a plan for financing these services from October 1, 2009 to September 30, 2010.

BUDGET IN GENERAL

The Budget is a comprehensive plan expressed primarily in financial terms and performance measurements for services to meet the needs of the citizens of Cleburne. The City's Budget is considered to be a combination of a line item and performance budget. The Budget has two main purposes:

(1) The Budget provides the City staff with the opportunity to present recommendations for levels of service and methods for financing those services in the coming year.

(2) Secondly, it provides the most effective control possible for the Mayor and Council. The Council has the opportunity to judge the adequacy of the recommended programs and to set the level of City services by comparing the needs of one service with others. The Budget has been built on conservative financial principles. It reflects staff and Council commitment to maintaining necessary services and improving the quality of operations while keeping expenditures at a minimum.

The 2009-2010 Budget has been enhanced by using more charts, graphs and trend information. This format will allow the reader to obtain a better understanding of how their tax dollars and user fees are being spent. We also have a budget summary, as well as the entire budget document, on the Internet for all citizens via our homepage at http://www.cleburne.net.

Steps taken in preparing the 2009-2010 Budget included:

(1) Each Department Manager was given directions to submit a budget that maintained the previous year's level of services.

(2) The Capital Improvement Program includes a Leased Equipment Improvement Program and a five-year Capital Improvement Program. All rolling stock and recurring equipment for the general fund will be purchased through the Leased Equipment Improvement Fund. The five year Capital Improvement Program includes projects which have been approved by Council for the current year as well as departmental projections for the next four years which are used for planning purposes only. All projects will be considered in the appropriate budget year.

Procedures followed in budget preparation were:

(1) Preparation of a budget calendar in January 2009.

(2) Review budget with City Manager concerning highlights, issues and recommendations from June 2009 to August 2009.

(3) Submission and discussion of the City Manager's Balanced Budget to the City Council in August 2009.

(4) Held a public hearing and adopted the budget on September 8, 2009.

Important Features of Budget Administration:

(1) The City of Cleburne’s budget can be amended by the City Council in any of the following methods: through line item changes at the departmental level, changes between departments or programs, and changes in the total appropriation. The City Manager may start this process at any time, with the approval of the Council, in order to transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department or agency. Another provision in the Charter states that at the request of the City Manager and within the last three months of the budget year, the Council may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one office, department or agency to another.

In addition to the above amendments, staff presents a report of revenue and expenditures to the Council each month. This provides the opportunity for adjustments, if needed, to budgeted revenues and expenditures based on actual results during the fiscal year.

(2) Appropriations lapse at the end of the fiscal period requiring a budget amendment to account for expenditures budgeted in one fiscal period, but expended in the next fiscal period. If these items are known in advance, the expenditures will be properly allocated in the new Budget.

THE BUDGETARY PROCESS

The City of Cleburne's budgeting process, maintained at the departmental level, began February 16, 2009 with the Budget Manager issuing instructions and dates for the submission of revenue projections, operating budget requests and capital improvement requests. Revenue projections were due on March 20, 2009, with the analysis of projected resources for the coming year. Budget requests were to be entered into the City budget software by May 6, 2009. The City continues to utilize mBudget, a web based budgeting program by McLain Decision Support Systems. Capital

Project Request forms were also due on May 6, 2009. The Budget Manager compiled the department's data and presented it to the City Manager on June 30, 2009. The City Manager reviewed the department requests, and presented the Budget to the Council in August 2009. On September 8, 2009 a public hearing on the Budget was held with copies of the proposed document available to the public. Ordinances for the tax rate and the budget were on the agenda for approval. Items for rates for treated water and wastewater services were included on the October 13, 2009 agenda. See the Budget Summary Section for the complete budget process and calendar used for the Fiscal Year 2009-2010 Budget.

OVERVIEW OF ALL CITY FUNDS

This Budget reflects funds available in the amount of $104,189,989 ($64,915,644 current revenue and $39,274,345 beginning balances). Total expenditures amounted to $91,608,333. This will result in an ending balance of $5,238,184 in all funds, as compared to $6,332,498 last year. This decrease is due to non-recurring and capital appropriations.

The Budget has funded 360 full time positions and 169 part time and seasonal positions in all departments. The step plan increase (2 ½%) is continued in this budget for all employees on their anniversary date.

One additional part time employee for airport operations was included in the 2009-2010 budget to ensure the new fuel station would be available to customers.

Major Facilities additions and upgrades in this budget include: Smith History Center rehabilitation, 1.3 million dollars in miscellaneous street improvements, Elmo Street and Sparks Drive improvements, Phase II of the Cemetery street improvements, Chamber of Commerce & Economic Development facility construction, GIS Mapping System, Completion of Golf Links, Energy Conservation Project including HVAC replacement, water conservation, lighting retrofit, power correction, aeration improvements at the Waste Water Treatment Plant, and a city wide Automatic Meter Reader System, HWY 174N Interceptor, Locket Branch Interceptor, Sewer System Rehabilitation, Water Line rehabilitation, Rose Street Elevated Tank replacement, Wal-Mart Industrial Loop closure, Links Lift station and Force Main, Airport Terminal Ramp expansion and an Airport Fuel Farm construction.

GENERAL FUND

The General Fund is used to account for all the general revenues of the City not specifically levied or collected for other City funds and for the expenditures relating to the rendering of general services by the City. The General Fund's projected unreserved undesignated ending balance is $3,044,930. The goal of management was to accumulate one month, or $2,807,049, as a minimum unreserved undesignated balance to finance any emergencies such as the May 1989 storm or September 1993 tornado. We will continue to maintain a one month reserve to ensure there are funds to accommodate any unforeseen capital or operational expenditures. The operating expenditures are proposed at $33,237,225 and will be covered by current revenue of $34,252,155.

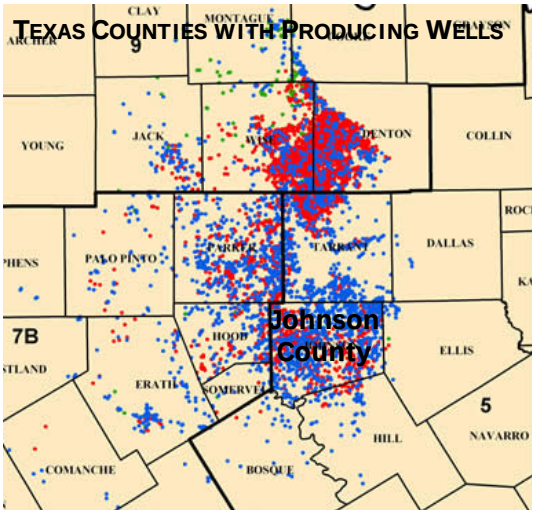
Capital outlay for the 2009-2010 fiscal year totals $370,761 as listed below:

- Data storage device
- City Wide Call Center Software
- Laser Fiche paperless document retrieval and storage
- Fire Department Computers for Emergency Vehicles

- Library Automation System
- Library Books
- Museum Artifacts

Ad valorem taxes for General Fund maintenance and operations will account for $.490128 (79.05%) of the total tax rate of $.62 per $100 valuation, while general debt service will account for $.129872 (20.95%). This tax rate reflects no change from the previous year. The effective tax rate is $.5965. The approved tax rate will fund the 2009-2010 Budget and the current level of services. The net appraised value, less exemptions for the 2009 tax roll, was $1,887,592,221 compared to $1,789,571,323 for the previous year. This amounted to a $98,020,898 increase of the appraised value of property after tax abatements. New improvements amounted to $35,444,777, and total tax abatement exemptions were $149,584.

Cleburne continues to experience some growth in industrial and commercial development. There were new industrial businesses in 2009-2010. Some of these Companies include Sun Drilling Products, Shale Tank Truck, Mercer Well Service, S and S Flowline and Chesapeake Energy.



There were also new commercial and retail businesses opened this past year to include: The Floor Store, The Shoe Department, SOS Staffing, Premiere Gardens, Flower House, Liberty Hotel, Mowing and Sowing, Cleburne Digestive and Texas Oncology.

Residential growth in Cleburne continues in five major sub divisions; Belle Meadows, Winchester, West Meadow Addition, Bent Creek Estates, and Cross Creek Estates.

Several new restaurants and food establishments began operation this past year. Popular restaurants include Fiore Ranch Pizza, Mama Mia's Italian Restaurant, Subz and Spudz and Texas Royal Pizza.

Of the three largest revenue sources in the General Fund, the property tax category accounts for 43.88% (39.91% 2008-2009) of all General Fund estimated revenue while the Charges for Service category accounted for 24.14% (23.64% 2008-2009). The non-property tax and fees category accounts for 28.56% (32.54% 2008-2009). Sales tax receipts are budgeted to decrease 20% from 2008-2009 estimates. We have collected 98% or more of the total current ad valorem tax receivable for the last ten years.

Total personnel costs for the 2009-2010 General Fund Budget will be 68.70% of the total budgeted expenditures as compared to 66.41% last year. The General Fund added no additional positions for the 2009-2010 Budget.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenues that are legally restricted to expenditures for specified purposes. The following are the main Special Revenue Funds.

Housing and Urban Development (H.U.D.) Fund (06)

This fund is used to account for the funds received from the Department of Housing and Urban Development that are legally restricted to subsidize rental and utility expenses of low income families. Grant revenue and interest is estimated at $1,816,689. This program has three employees.

Hotel/Motel Occupancy Tax Fund (07)

This fund is used to account for the receipt of the Hotel/Motel Occupancy Tax of 7% levied against occupants of all motels in the City. The Chamber of Commerce receives 5 ½% of the 7% total. These tax dollars are used in the following areas:

- Chamber of Commerce (operations and tourism),
- Whistle-stop Christmas,
- and public relations

Receipts and interest are estimated at $300,750, with expenditures of $296,710 in the following areas: $235,710 to the Cleburne Chamber of Commerce and $61,000 for City promotion items. The ending balance is estimated to be $77,012.

Cleburne Transportation (CLETRAN) System Fund (08)

This fund is used to account for the revenues and expenses for the operation of the City's transportation system, Cletran. Cletran is funded by federal grants, state grants and local funds that are specifically restricted to capital improvement, administration and operation of the program. Cletran includes City, County and Urbanized transportation systems for Johnson County – population 145,000 and 735 square miles. Current operating hours are Monday through Friday 7:00 AM through 8:00 PM, and Saturdays 8:00 AM through 5:00 PM. Revenues are estimated at $972,912 ($98,700 from fares, $731,956 from federal and state grant revenue, $72,216 from County and City contributions). Expenditures are estimated at $960,077, which includes 11 full time employees, and 12 part time employees. The fee of a one-way trip is $2.00 Monday through Friday and $3.00 on Saturdays. There are other payment plans available for frequent riders, senior citizens, and riders with disabilities. We estimated ending fund balance is $12,835.

4B Sales Tax Fund (09)

This fund is used to account for the proceeds of the 4B sales tax. On August 11, 2001 the citizens of Cleburne approved a ½ cent sales tax increase, which brought the city rate to 1.5%. The state collection rate is currently 6.25%. Approved projects included a sports complex, aquatics center, community center, railroad museum, park improvements, performing arts center and new convention center. The aquatics center, Splash Station, completed its fourth year of operation and the Sports complex completed its third year of operation this fall. The community center, Booker T Washington Community Center, began operations in the spring of 2009. Construction on the Convention Center & Theatre Arts facility began in September 2008 and it is expected to open for operation in the Spring of 2010. The remaining project is planned to be completed as sales tax collections allow for funding. All maintenance and operation expenses of the completed projects are supported with revenue from this fund.

All Other Special Revenue Funds

These funds are used to track various activities of the City that need to be accounted for separately. These include projects where citizens have donated funds for specific purposes. These Special Revenue Funds include:

- Law Enforcement Officer Standards and Education Fund (10),
- T.I.F. – District #1 Fund (11),
- T.I.F. – District #2 (12),
- Emergency Management Fund (14),
- Mineral Leases And Royalties Fund (21),
- Disposal Well Fund (22),
- Insurance Recovery Repairs (26),
- Development Fee Fund (27),
- Federal Emergency Management Assistance Fund (32),
- Miscellaneous Grant Funds (39),
- Court Technology Fund (41),
- Court Fine Fee Fund (42),
- Public Safety Fund (43),
- Child Safety Fund (45),
- Court Security Fund (46),
- Abandoned Vehicle Fund (47),
- Police Forfeiture Fund (48),
- Fire Protection Fund (49),
- 1998 Tenaska, Inc. (Ponderosa Pine) Fund (65),
- Museum Board Fund (81),
- Library Board Fund (85),
- and Miscellaneous Donations Fund (89).

CAPITAL PROJECT FUNDS

Capital Project Funds account for the resources used for the construction and acquisition of capital facilities by the City except for those financed by the Enterprise Funds.

2007 Sales Tax Revenue Certificate of Obligation Bonds Fund (51)

This fund accounts for the 2007 bond proceeds in the amount of $16,280,000, including an additional $5,000,000 for the construction of 4B projects, and $11,280,000 to refund the 2002 Certificates of Obligation Bonds. These projects include a theater, civic center, railroad museum, and all professional services, acquisition, construction, renovation, and financing costs of the projects.

2004 Certificate of Obligation Bonds Fund (52)

This fund accounts for the 2004 bond proceeds in the principal amount of $4,500,000. The purpose was the acquisition, construction and improvement of public works; constructing and improving a City owned golf course; constructing, improving, repairing City streets and gutter systems; purchasing and upgrading geographical information systems, including software and hardware; professional services rendered in connection with the acquisition, construction, renovation, and financing of the foregoing projects.

General Capital Projects Fund (53)

This fund accounts for general capital projects funded primarily through Mineral Lease and Royalty revenues.

Performance Contract Fund (55)

This fund accounts for proceeds from the State Energy Conservation Office, LoanSTAR program, and bonds secured to fund city wide energy conservation measures. This fund will be used to account for energy savings associated with these projects and repayment of the financing methods secured for funding. Energy savings and revenue recapture associated with this project are guaranteed by Siemens Building Technologies, thereby guaranteeing funds for all financing repayment. At a minimum this project as well as the funding will be budget neutral. All additional savings and recaptured revenue will be absorbed into the associated fund balances.

Capital Improvement Plans

The Capital Improvement Plans account for the resources used for the construction and acquisition of capital facilities and equipment by the City. These programs will be used by the staff and Council to plan for current and future needs of the City. It is set up as two separate plans: The Leased Equipment Improvement Program and the Five-Year Capital Improvement Program. The Leased Equipment Improvement Program will fund all General Fund vehicle and equipment replacements of the City. With the Leased Equipment Improvement Program, we will now be able to know, in advance, what the future needs for capital equipment and vehicles will be. The Leased Equipment Improvement Program has a projected beginning balance of $2,195,037. Capital purchases in this fund will be funded through General Fund Department lease payments for vehicles. The City will be funding $1,057,000 in equipment purchases for the current year and a $1,050,000 reserve for fire trucks. This will result in an anticipated ending balance of $1,165,599 at September 30, 2010.

The equipment to be purchased this year is as follows:

- 2 patrol cruisers for Police Department
- Animal Control ½ ton pick-up
- Fire Engine
- Health Department small pick-up
- Parks Department tractor
- Building Services Scissor Lift
- Building Inspections mid-size pick-up
- Engineering Full Size ¾ ton pick-up
- Fleet Maintenance full size SUV
- Street Department Roll-Off Trailer
- 3 Street Department ½ ton pick-ups
- Refuse Collection truck
- Housing Department mid-size Sedan

The effect of the Leased Equipment Improvement Program on the General Fund has been a leveling out of capital equipment expenditures. The funding of equipment purchases will allow the City to replace equipment as the end of its useful life is reached. The ad valorem tax rate will not need to fluctuate as much from year to year because we will be spending approximately the same amount each year through the lease payments.

The second plan is the Five-Year Capital Improvement Program that is used to develop future capital projects of the City. This program is funded only in the current year and is used only as a planning tool in future years. This plan includes everything not in the Leased Equipment Improvement Program that will be funded by current and future revenues. Funding for this program includes bond funds, mineral and lease royalties, lease purchases and general funds available after the cost of maintaining existing services has been projected.

GENERAL AND REVENUE DEBT SERVICE FUNDS

General Debt Service Funds are used to account for the payment of principal and interest on the general obligation and certificate of obligation bonds. Revenue Debt Service Funds are used to account for the payment of principal and interest on the revenue bonds of the City. The Rate Mitigation and Capital Improvement Trust Reserve, a reserve fund in the Water-Wastewater Fund, is used to make up for a severe shortfall in funds due to the volatility of water needs because of weather, pay for catastrophic repair events and to insure payment of principal and interest of the revenue bonds.

Summary Table of Debt Disclosures

		Principal and Interest Due				
	Principal Balance 10-01-2008	**2010**	**2011**	**2012**	**2013**	**2014**
General Obligation Bonds	$ 13,580,000	$ 1,709,392	$ 1,704,672	$ 1,703,712	$ 1,740,800	$ 1,745,400
Certificates of Obligation	12,911,538	1,069,492	1,075,603	1,076,046	1,074,634	1,077,952
Self-Supporting Certificates of Obligation	16,925,000	1,110,402	1,141,814	1,172,243	1,172,443	1,176,743
Revenue Bonds	61,310,000	4,835,745	4,831,263	4,832,950	4,838,714	5,270,563
Total principal to be Repaid	$ 104,726,538					
Total Due by Year End (Principal and Interest)		$ 8,725,031	$ 8,753,352	$ 8,784,951	$ 8,826,591	$ 9,270,658

General Debt Service Funds

The General Debt Service Fund, which is the interest and sinking fund for the payment of principal and interest on outstanding debt, will require $3,793,823 for principal, interest and agent fee payments during the 2009-2010 fiscal year. The outstanding balance at October 1, 2009 of all eight issues is $43,416,538 with an original balance of $60,066,538. The 2002 Certificates of Obligation bonds and the 2007 Refunding and Improvement Bonds are self-supported taxable issues that are paid for by the 4B Sales Tax. The balance is $16,925,000 at October 1, 2009. All debt issues, except the self-supported issue, will require a tax distribution of $.129872 or 20.95% of the current tax rate of $.62 per $100 valuation. As a Home Rule Texas City, the City of Cleburne is not limited by law in the amount of debt it may issue.

The Debt Service Fund is composed of the following outstanding issues:

Year	Title	Original Issue	Balance 10-01-2009
2001	Certificates of Obligation	4,994,538	4,994,538
2003	General Obligation Refunding Bonds	4,880,000	2,295,000
2004	Certificates of Obligation	4,500,000	3,325,000

2004	General Obligation Refunding Bond	3,825,005	3,025,000
2008	General Obligation Refunding Bond	10,890,000	10,555,000
2009	Certificates of Obligation	2,297,000	2,297,000
	SUB-TOTAL TAX SUPPORTED	29,089,538	26,491,538
2002	Certificates of Obligation	12,400,000	700,000
2007	Refunding Certificates of Obligation	16,280,000	16,225,000
	SUB-TOTAL SELF-SUPPORTED DEBT	28,680,000	16,295,000
	TOTAL	$ 60,066,538	$ 43,416,538

The 2001 issue was for the senior citizens center roof, annex and Esquire Theater improvements, Boone Street bridge, airport improvements grant match, Nolan River improvements, parks master plan, East Buffalo Creek storm drainage and other storm drainage, fire stations and incinerator improvements and street maintenance. The 2003 General Obligation Refunding Bonds in the amount of $4,880,000 were issued to refund two prior issues; the 1994 Certificates of Obligation and the 1997 Certificates of Obligation Bonds. The net present value benefit of the transaction amounted to $242,223.92. The 2004 Certificates of Obligation Bonds were issued to improve a city owned golf course, repair city streets and upgrade the cities geographical information systems. The 2004 General Obligation Refunding Bonds were issued to refund the taxable Brazos Electric Effluent Water Line Improvement Bonds. The 2008 General Obligation Refunding Bonds were issued to refund the 1998 general improvement bonds. The 2009 issue was issued to complete funding for a Energy Conservation Project. This project has guaranteed savings and revenue recapture each year through the Performance Contractor, Siemens Building Technologies, to pay for all associated State Energy Conservation Office LoneSTAR revolving loans and this bond issue.

The self-supporting 2002 Taxable Certificates of Obligations Bonds were issued on December 10, 2001. These bonds were sold for the construction and equipping of a sports complex, a convention center, an aquatic center and other facilities that enhance the quality of life for the citizen's of Cleburne. The self-supporting 2007 Refunding Certificates of Obligation Bonds were a partial refunding of the 2002 issue with an additional 5 million in bond proceeds. These additional proceeds will be used to fund the civic center expansion, railroad museum and performing arts facility. This debt will be solely supported by the 4B Sales Tax.

The policy of the City has been not to issue any debt that has not been necessary in order to maintain existing services, and when issued to hold the term as short as possible. This policy has allowed the City to issue debt without affecting other City services. The City has maintained an A+ (General) and an A+ (Revenue) rating from Standard & Poor's Corporation, an A-2 (General) and A-3 (Revenue) from Moody's Investors Service and an A+ (General and Revenue) rating from Fitch, IBCA. The City's general obligation bonded debt issuances are not subject to any legal limitation; however, the property tax rate is limited to $2.50 per $100 of assessed value of real personal property. The current tax rate of $.62 per $100 valuation is broken down as follows: $.129872 per $100 valuation for Debt Service (Interest & Sinking) and $.490128 per $100 valuation for General Fund (Maintenance & Operating) which is well below the $2.50 per $100 valuation limit.

Revenue Debt Service Fund

The Revenue Debt Service Fund will require an expenditure of $4,836,920.02 for the year. The outstanding balance at October 1, 2009 of all three issues is $57,685,000 with an original balance of $72,060,000.
The Revenue Debt Service Fund is composed of the following outstanding issues:

Year	Title	Original Issue	Principal Balance 10-01-2009
2001	Water & Sewer Revenue Bond	17,225,000	5,645,000
2005	Water & Sewer Refunding Bond	41,960,000	37,665,000
2006	Water & Sewer Refunding Bond	12,875,000	12,070,000
2009A	Water & Sewer Revenue Bond	1,180,000	1,180,000
2009B	Water & Sewer Revenue Bond	4,750,000	4,750,000
	TOTAL	$ 77,990,000	$ 61,310,000

The 2001 Waterworks and Sewer System Revenue Bonds were issued to allow completion of a wastewater collection system study, sludge dryer, improvement and expansion at Wastewater Treatment Plant, West Buffalo Creek relief; new wastewater treatment plant, Sparks Drive relief and relocation to Industrial Boulevard, Highway 174 lift station improvements and Highway 174 connect to the new East Buffalo intercept. In March 2005 bonds were issued to refund parts of the 1997, 1999, and 2001 debt issues and to pay for costs associated with the refunding. The net present value benefit of the refunding amounted to $1,787,278. In June 2006 bonds were issued to refund the Series 1997 Waterworks and Sewer System Refunding and Improvement Revenue Bonds in the amount of $6,595,000. An additional $6,300,000 was also issued to fund the construction of the infrastructure for three new Cleburne Schools. Also included in this bond issue were funds to complete a master plan review that will enable the City to adequately plan and prepare for anticipated City growth. In March 2009 the Texas Water Development Board awarded the City of Cleburne financial assistance through its Water Infrastructure Fund (WIF). This fund enables the city to issue bonds at a more favorable interest rate and defer interest and principal payments for up to ten years or one year after project construction. Subsequent to this award the City of Cleburne issued Series 2009A and 2009B bonds for infrastructure improvements to the water delivery system. Series 2009A will fund the design and permitting for a 5.0 MG expansion to the City's existing water treatment plant. Series 2009B will fund the design and permitting for the development of the Lake Whitney Water Supply including the deep water intake valve, a scalping station and water pipe line that will intersect with the existing Lake Aquilla pipe line.

ENTERPRISE FUNDS

Enterprise Funds are used to account for operations of the City where the intent is to finance or recover through user charges the cost (expenses including depreciation) of providing goods or services to the general public on a continuing basis. The Water/Wastewater Fund, the Airport Fund and the Drainage Utility Fund make up the Enterprise Fund group.

Water/Wastewater Fund (60)

Receipts for the Water/Wastewater Fund are estimated at $15,842,318. Current expenditures for the Water/Wastewater Fund are estimated at $16,056,566 which includes $3,516,846 in one-time capital expenditures, $625,000 in one-time system rehabilitation and $550,000 in additional line rehabilitation. Debt service interest payments of $2,430,745 are also included in this estimate.

Additionally, a debt service principal payment of $2,410,000 and a $1,950,000 reimbursement for General Fund administrative services is included in this budget. Total fund expenditures are estimated at $20,631,716 resulting in an estimated ending fund balance of $179,717.

The goal of management is to have a minimum of three months (90 days) operating expenditures or $2,527,244 in reserve for this fund at all times. This policy will help to ensure there are adequate funds to operate, on a temporary basis, even if emergency conditions existed. The ending cash balance of the fund is estimated at $179,717, and the Water/Wastewater Rate Mitigation Reserve ending balance is estimated at $2,874,392. These combined balances will provide the city with a total estimated reserve of $3,054,109 or 102.4 days.

A waste water rate increase of five percent (5%) is included in the 2009-2010 Budget. The service demand charge was increase to $8.88 per month, a $0.42 increase over last year's service demand charge of $8.46. The rate per gallon up to 13,500 gallons will be $2.72 with a residential maximum of $45.60. Wastewater revenue is projected to decrease from $5,747,399 in 2008-2009 to $5,644,158 in 2009-2010.

Water revenues are budgeted to decrease from $10,234,912 in 2008-2009 to $9,818,144 in 2009-2010. A rate analysis was completed after the 2009-2010 Budget was adopted. The analyses lead to the adoption of a five percent (5%) water rate increase. This represents an additional $500,000 that is not included in the budgeted revenues. The service demand charge will increase to $16.67 per month, a $.79 increase over last year's service demand charge of $15.88. The rate per 1,000 gallons will be $4.44.

This increase in rates will provide adequate revenue to cover expenditures and to obtain the necessary water and waste water revenue bond coverage. This increase is consistent with our past policy of increases. Future increases are expected to average approximately 5% to 7.5% for the next several years to pay for our water system delivery and wastewater system improvements.

Capital expenditures amount to $3,516,846.

- Water Distribution Rose Street Elevated Water Storage Tank, Highway 121 line relocates, and the industrial Wal-Mart loop closure
- Water Treatment SCADA system improvements completion, roll-off truck conversion, mower, carbon analyzer, and utility vehicle
- Plant Maintenance replacement lift station pump
- Wastewater Collection liftstation and force main and Highway 121 line relocates
- Wastewater Treatment Oxygen Demand meter

System Rehabilitation expenditures amount to $1,175,000.

- Water System $900,000
- Wastewater System $275,000

Airport Fund (61)

The Airport Fund was created in order to make the airport self-sustaining. We have continued to make improvements to the Airport with Airport revenue and grant funds. With recent gas well development on Airport property and the anticipated opening of a fuel station, receipts have begun to increase. Receipts for the Airport Fund are estimated at $1,146,150. Revenue estimates include charges for services at $177,950, fuel revenue at $600,000 and Mineral and Lease Royalty revenue of $360,000. Expenditures for the Airport Fund operations are estimated at $1,279,521 with $450

being transferred to the Debt Service Fund to pay for the Airport's part of General Fund debt and $100,000 being transferred to the General Fund to pay for administrative costs.

Capital expenditures amount to $325,257

- Terminal Expansion Architecture and Engineering
- Parking Lot Grant Match
- Laser Fiche Documentation Project

Drainage Utility Fund (63)

The Drainage Utility Fund was created in order to have a separate user fee to pay for the drainage needs of the City. This program is charged with the operation and maintenance of the flood management program in accordance with the storm water master plan. Through proper management and adherence to State and Federal regulations we strive to operate and maintain an effective drainage water system to protect the citizens against flooding. This Fund provides for minor drainage installation, maintenance, and operation of the water drainage systems, creek maintenance, and cleaning along the major and lesser water sheds throughout Cleburne. Drainage Utility revenue is budgeted at $542,300. The minimum residential lot is charged $2.75/ month. Expenditures for two employees and related equipment are budgeted at $338,166. A reserve for future projects of $600,000 was allocated in this budget. The ending balance is estimated to be $61,620.

LONG TERM ISSUES

Since the year 2000, the State of Texas has seen recession, robust growth, national and coastal disaster, drought, and skyrocketing fuel prices. Through these ever changing economic conditions, the City of Cleburne has remained strong and viable. Mineral and Lease royalties have provided funding for capital improvements without increasing taxes since 2004. In 2001 the City created a Tax Increment Finance District (TIF) in our industrial park in order to attract new commercial and industrial businesses. The city also employees tax abatements and Local Government Code 380 agreements to further diversify the economy. By continually reviewing our infrastructure, we hope to ensure future industrial and economic success in Cleburne. We are in the process of revisiting the 20 year water and wastewater master plan for the City, as well as implementing previous plans to ensure industrial, residential, and retail customers continue to enjoy unrestricted water use.

In August 2001, the voters of the City approved an additional ½ cent sales tax increase to fund 4B Economic Development projects. To date the 4B Board has completed the aquatics facility, Splash Station, the Youth Sports Complex, the Booker T Washington Community & Recreation Center and many improvements to our City parks. The Cleburne Convention Center rehabilitation and construction is expected to open in the Spring of 2010. 4B sales tax dollars pay for the projects as well as the maintenance and operations cost associated with the completed facilities.

Transportation systems to and from the Dallas/Fort Worth Metroplex will directly impact the growth in Cleburne. The extension of State Highway 121 connecting to Highway 67 will give us direct access to south Fort Worth. This project is expected to be completed in 2013-2014. The City of Cleburne, with participation from other cities in the county, has expanded its public bus transportation system to include all of Johnson County. The City of Cleburne must be ready for the growth that the completion of Highway 121 and additional public transportation will provide. We feel that the infrastructure improvements necessary to meet the needs of these additional residential, industrial and retail customers are being currently planned for or implemented.

CONCLUSIONS

The Annual Budget represents the single most important series of decisions made by the City Council in any year. The conclusions reached during the budget process will determine the quality of public service to be provided and, to a significant extent, the quality of life for Cleburne residents. The Annual Budget is a Policy Document, a Financial Plan, an Operations Guide and a Communications Device that is intended to give the citizens of Cleburne a better understanding of the services available to them and the cost of those services.

ORDINANCE

NO. OR09-2009-54

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS ADOPTING AND APPROVING A BUDGET FOR THE CITY OF CLEBURNE FOR THE FISCAL YEAR OCTOBER 1, 2009 TO SEPTEMBER 30, 2010; PROVIDING AN EFFECTIVE DATE.

WHEREAS, a budget for the fiscal year October 1, 2009 to September 30, 2010 has been prepared by Chester Nolen, City Manager for the City of Cleburne, Texas; and

WHEREAS, said budget has been presented by the City Manager along with his budget message in accordance with the City Charter; and

WHEREAS, public notices of the public hearing upon this budget have been duly and legally made as required by law; and

WHEREAS, this proposed budget has been filed with the City Secretary for more than 10 days immediately prior to a public hearing upon such budget; and

WHEREAS, the financial condition and comparative expenditure as filed were duly considered; and

WHEREAS, after a full and final consideration, the public hearing has been held upon said budget and it is the consensus of opinion that budget as filed should be approved;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS, THAT:

SECTION ONE. The budget as filed for fiscal year from October 1, 2009 to September 30, 2010 is hereby ratified, adopted and approved.

SECTION TWO. This Ordinance shall be passed and it shall have effect and be in full force from October 1, 2009 forward.

PASSED AND APPROVED this the 8th day of September, 2009 at a Regular Meeting of the City Council of the City of Cleburne, Texas.

CITY OF CLEBURNE

BY: _____
Ted Reynolds, Mayor

ATTEST:

_____
Shelly Doty, City Secretary

orl - budget adoption ordinance

ORDINANCE

NO. OR09-2009-55

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS SETTING THE 2009 TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF CLEBURNE FOR FISCAL YEAR 2009/2010; THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S RATE; THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.94 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $0.00; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED; ASSESSING PENALTY AND INTEREST FOR THE NON-PAYMENT OF SUCH TAXES WITHIN THE TIME SET; PROVIDING AN EFFECTIVE DATE.

WHEREAS, two public hearings in relation thereto at which parties in interest and citizens had an opportunity to be heard was held by the City Council of the City of Cleburne on August 25, 2009 and September 1, 2009, after due notice in the manner provided by law;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS, THAT:

SECTION ONE. That there shall be levied and assessed upon all property subject to taxation within the City of Cleburne, Texas for the fiscal year 2009 – 2010, the sum of $0.6200 per one hundred dollars ($100.00) valuation thereof, and the same shall be applied to the various funds in the following manner:

$0.129872 Per $100.00 Valuation - To Interest & Sinking
$0.490128 Per $100.00 Valuation - To General Fund

SECTION TWO. That all ad valorem taxes shall be paid before the 1st day of February, 2010, and taxes not paid by that date shall be delinquent and all persons or property owners failing to pay any taxes owing on or before its delinquent date shall be charged interest at the rate of one percent (1%) for each month or fraction thereof; and in addition, shall be charged a penalty of six percent (6%) of the amount of the tax for the first calendar month it is delinquent plus one percent (1%) for each additional month or fraction thereof the tax remains unpaid prior to July 1st of the year in which it becomes delinquent. However, a tax delinquent on July 1st incurs a total penalty of twelve percent (12%) of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. Such penalties shall not bear interest.

SECTION THREE. This Ordinance shall be passed and it shall have effect and be in full force from October 1, 2009 forward.

PASSED AND APPROVED this the 8th day of September, 2009 at a regular meeting of the City Council of the City of Cleburne, Texas.

CITY OF CLEBURNE

BY: _____
Ted Reynolds, Mayor

ATTEST:

_____
Shelly Doty, City Secretary

or2 - tax rate adoption ordinance

ORDINANCE

NO. OR10-2009-60

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS AMENDING TITLE V - PUBLIC WORKS, CHAPTER 51 - WATER AND SEWER, SECTION 51.030 - RATES FOR TREATED WATER SERVICE, SUBSECTIONS (C),(D),(F), AND (H) OF THE CODE OF ORDINANCES; PROVIDING A PENALTY NOT TO EXCEED $500.00 FOR EACH OFFENSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the current water rates for the City of Cleburne are based on usage at that particular location each month; and

WHEREAS, the City Council of the City of Cleburne, Texas deems that the amendment of the water and wastewater ordinances hereinafter described is in the best interest of the public in order to reflect actual usage of water;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS, THAT:

SECTION ONE. Section 51.030 - Rates for Treated Water Service, of the Code of Ordinances, City of Cleburne, Texas is hereby amended to read as follows for subsections (C),(D),(F)and(H):

(C) *Rate Tables.* The Utility Manager shall charge customers for treated water service in accordance with the following tables:

(1) For utility accounts inside city limits.

Water Usage	***Rate/Month***
0 gallons and over	$ 4.44 per 1,000 gallons

Service demand charge.....$16.67 per month

(2) For utility accounts outside city limits.

Water Usage	***Rate/Month***
0 gallons and over	$ 5.53 per 1,000 gallons

Service demand charge.....$21.57 per month

(D) *Sprinkler system.* Water, separately metered, used solely for lawn sprinkler systems shall be billed according to the rate tables in division (C) of this section. No

service demand charge shall be applied if zero usage is indicated on the meter. The Utility Manager shall charge customers for treated water sprinkler service in accordance with the following tables:

(1) For utility accounts inside city limits.

Water Usage	***Rate/Month***
0 gallons and over	$ 4.44 per 1,000 gallons

Service demand charge.....$ 0.00 per month

(2) For utility accounts outside city limits.

Water Usage	***Rate/Month***
0 gallons and over	$ 5.53 per 1,000 gallons

Service demand charge.....$ 0.00 per month

(F) *Multi-family dwelling units.* All multi-family dwelling units of five or more units which are not separately metered shall be charged for services based on meter size and rates in the following tables.

For utility accounts inside city limits:	
Service Demand Charge Each Month	
¾" Meter	$16.67
1" Meter	28.20
1 ½" Meter	94.07
2" Meter	282.19
2 ½" Meter	282.19
3" Meter and larger	282.19

For utility accounts inside city limits:	
Per 1000 Gallons Charge Each Month	
0 gallons and over, per 1,000 gallons	$ 4.44

(H) *Reuse Water.* All reuse water will be billed at 75% of the potable water rates as shown in (C) *Rate Tables* above.

SECTION TWO. All other Sections and Subsections of said ordinance shall remain in full force and effect and are not waived, amended or changed in any manner.

SECTION THREE. Any person, firm, corporation, agent or employee thereof who violates

any of the provisions of this Ordinance shall be guilty of a misdemeanor and upon conviction thereof shall be fined not to exceed Five Hundred and No/100 dollars ($500.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION FOUR. The caption of this Ordinance shall be published twice within ten (10) days of its passage in a newspaper of general circulation in the City of Cleburne, in compliance with the provisions of Article III, Section 51, of the City Charter.

SECTION FIVE. This Ordinance shall be passed and it shall have effect and be in full force from November 1, 2009, forward, and it is so ordained.

PASSED AND APPROVED this the 13th day of October, 2009 at a Regular Meeting of the City Council of the City of Cleburne, Texas.

CITY OF CLEBURNE

BY: _____
Ted Reynolds, Mayor

ATTEST:

_____
Shelly Doty, City Secretary

or1 - treated water rates ordinance

ORDINANCE

NO. OR10-2009-61

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS AMENDING TITLE V - PUBLIC WORKS, CHAPTER 51 - WATER AND SEWER, SECTION 51.031 - RATES FOR WASTEWATER SERVICE, SUBSECTIONS (C) AND (D) AND SECTION 51.033 - INDUSTRIAL WASTE CHARGE RATE FORMULA, OF THE CODE OF ORDINANCES; PROVIDING A PENALTY NOT TO EXCEED $500.00 FOR EACH OFFENSE; PROVIDING FOR PUBLICATION; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the current wastewater rates for the City of Cleburne are based on water consumption at that particular location each month; and

WHEREAS, the City Council of the City of Cleburne, Texas deems that the amendment of the water and wastewater ordinances hereinafter described is in the best interest of the public.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS, THAT:

SECTION ONE. Subsections (C) and (D) of Section 51.031- Rates for Wastewater Service of the Code of Ordinances, City of Cleburne, Texas are hereby amended to read as follows:

(C) *Rate tables.* The utility manager shall charge a customer for wastewater service based on water used in accordance with the following tables:

(1) *Residential accounts.* There shall be a maximum of thirteen thousand five hundred (13,500) gallons of water usage used to compute a residential wastewater bill.

Water Usage	***Rate/Month***
0 gallons to 13,500 gallons	$ 2.72 per 1,000 gallons
Residential maximum	$45.60 at 13,500 gallons

Service demand charge.....$8.88 per month

(2) *Commercial Accounts.* There shall be no maximum water usage used to compute a commercial sewer account.

Water Usage	***Rate/Month***
0 gallons and over	$ 2.72 per 1,000 gallons

Service demand charge.....$8.88 per month

(3) *Sprinkler accounts.* No sewage charge shall be placed on accounts that strictly use water for a sprinkler system.

(D) *Multi-family dwelling units - rate calculation.* All multi-family dwelling units of five or more units which are not separately metered shall be charged for sewer service based on water meter size and rates in the following tables.

For utility accounts inside and outside city limits:	
Service Demand Charge Each Month	
3/4" Meter	$ 8.88
1" Meter	15.33
1 ½" Meter	34.53
2" Meter	61.35
2 ½" Meter	95.91
3" Meter and larger	143.85

For utility accounts inside and outside city limits:	
Per 1,000 Gallons Charge Each Month	
0 gallons and over, per 1,000 gallons	$ 2.72
There shall be no maximum water usage used to compute a Multi-Family unit wastewater account.	

SECTION TWO. Section 51.033 - Industrial Waste Charge Rate Formula of the Code of Ordinances, City of Cleburne, Texas is hereby amended to read as follows:

The person responsible for industrial waste discharge is responsible for the following charges: Service Demand Charge, Volume biological oxygen demand (BOD), total suspended solids (TSS), and total dissolved solids (TDS) in accordance with the following rate table:

Service Demand Charge, per month	$ 8.8800
Volume Charge, per month, per 1,000 gallons	$ 3.6435
BOD, per lb., per month	$ .3403
TSS, per lb., per month	$ .3172
TDS, per lb., per month	$ .1679

SECTION THREE. All other Sections and Subsections of said ordinance shall remain in full force and effect and are not waived, amended or changed in any manner.

SECTION FOUR. Any person, firm, corporation, agent or employee thereof who violates any of the provisions of this Ordinance shall be guilty of a misdemeanor and upon conviction thereof shall be fined not to exceed Five Hundred and No/100 Dollars ($500.00) for each offense. Each day

that a violation is permitted to exist shall constitute a separate offense.

SECTION FIVE. The caption of this Ordinance shall be published twice within ten (10) days of its passage in a newspaper of general circulation in the City of Cleburne, in compliance with the provisions of Article III, Section 51, of the City Charter.

SECTION SIX. This Ordinance shall be passed and it shall have effect and be in full force from November 1, 2009, forward, and it is so ordained.

This Ordinance shall become effective ten (10) days after the date of its passage and upon its publication as required by law.

PASSED AND APPROVED this the 13th day of October, 2009 at a Regular Meeting of the City Council of the City of Cleburne, Texas.

CITY OF CLEBURNE

BY: _____
Ted Reynolds, Mayor

ATTEST:

_____
Shelly Doty, City Secretary

or2 - waste water rates ordinance

Budget Summary

2009-2010

City of Cleburne
Budget Summary

- The 2009-2010 budget for the City of Cleburne is the fiscal plan for this City for the next fiscal year. In this budget, city goals and objectives are set forth, including capital improvement projects.

- The 2009-2010 budget includes funding for the following municipal services
  - Police & Fire Protection
  - Street Maintenance
  - Water & Sewer Services
  - Parks Services
  - Cemetery Services
  - Library & Museum Services
  - Sanitation Services

- The budget includes anticipated revenues and the expenditures for all City departments.

- Revenues are received from a number of sources including property taxes, sales tax, franchise fees, user fees, grants from other governmental entities, water sales, sewer services, and bond proceeds.
  - Total available funds are projected to be $104,189,989

- Expenditures include personnel costs, supplies, equipment, contractual services, debt service, and capital improvements.
  - Expenditures and disbursements are projected to be $91,608,333

- Capital Improvements include:
  - Water-Wastewater line improvements
  - Street Program
  - Leased Equipment Improvement Program
  - Facility Improvements
    - Chamber of Commerce & Economic Development Facility
    - Animal Shelter Expansion
    - Cleburne Golf Links
    - Cleburne Convention Center
    - Smith History Center Renovations

CITY OF CLEBURNE

ALL FUNDS

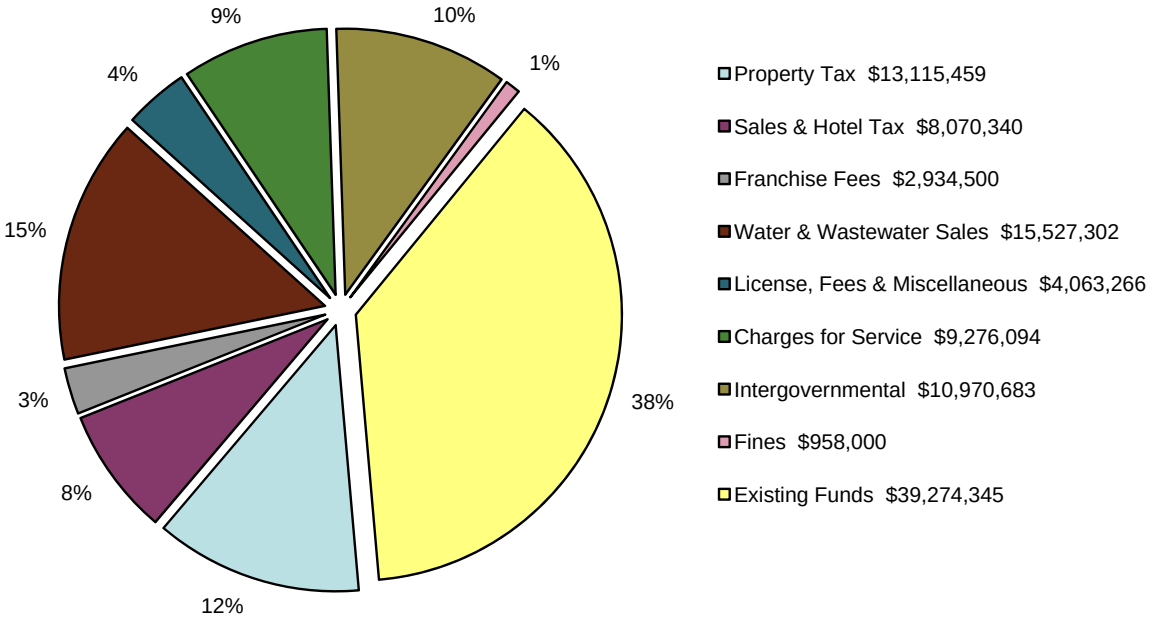
Summary of Receipts & Disbursements

2009-2010

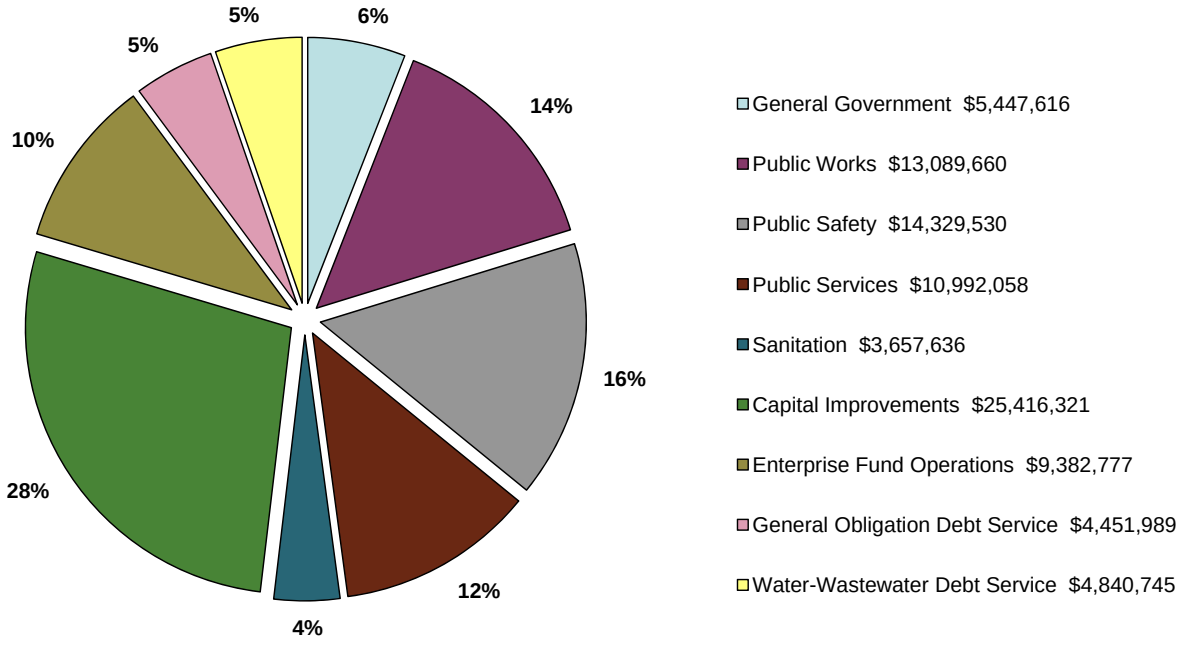
	General & Leased Improvement Funds	Special Revenue Funds	Debt Service Fund	Enterprise Fund	Capital Projects Fund	Total All Fund Types
Revenues	$ 30,433,467	$ 9,353,119	$ 11,000	$ 17,620,468	$ 7,497,590	$ 64,915,644
Transfers In	4,896,250	927,773	4,921,130	0	1,037,166	11,782,319
Total Receipts	35,329,717	10,280,892	4,932,130	17,620,468	8,534,756	76,697,963
Expenditures	34,294,225	7,155,607	4,922,681	29,119,033	16,116,786	91,608,333
Transfers Out	3,821,979	4,231,354	0	2,665,820	1,063,166	11,782,319
Total Disbursements	38,116,204	11,386,961	4,922,681	31,784,853	17,179,952	103,390,652
Revenues Over/(Under) Expenditures	(2,786,487)	(1,106,069)	9,449	(14,164,385)	(8,645,196)	(26,692,689)
Beginning Fund Balance	8,047,017	3,791,749	30,065	18,760,317	8,645,197	39,274,345
Projection Reserve	(3,844,130)	0	0	(3,499,392)	0	(7,343,522)
Ending Fund Balance	$ 1,416,400	$ 2,685,680	$ 39,514	$ 1,096,540	$ 0	$ 5,238,134

Current Revenue, Expenditures & Capital

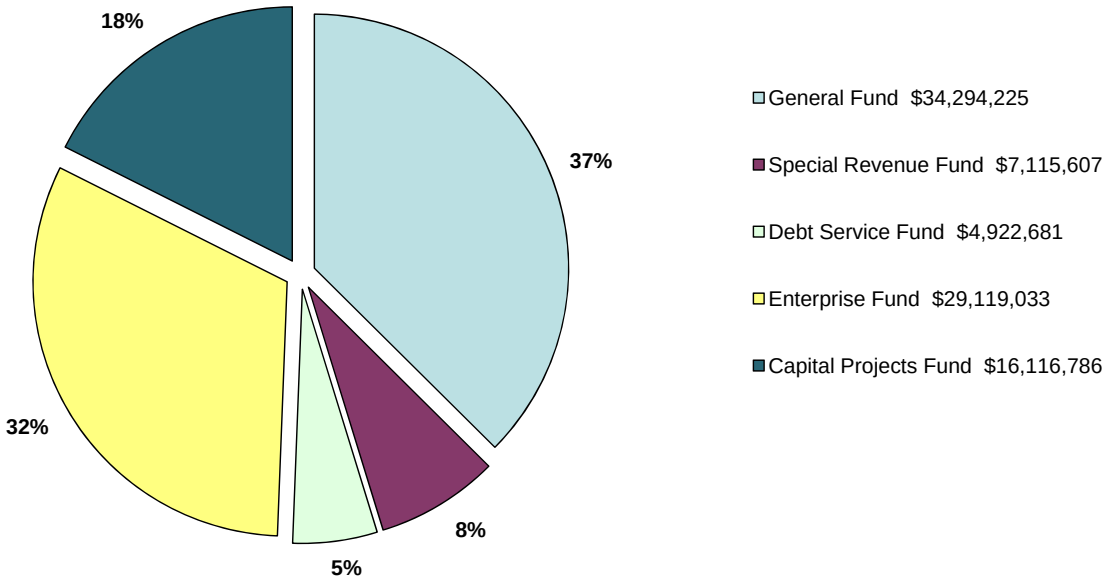
Current Revenue $104,189,989



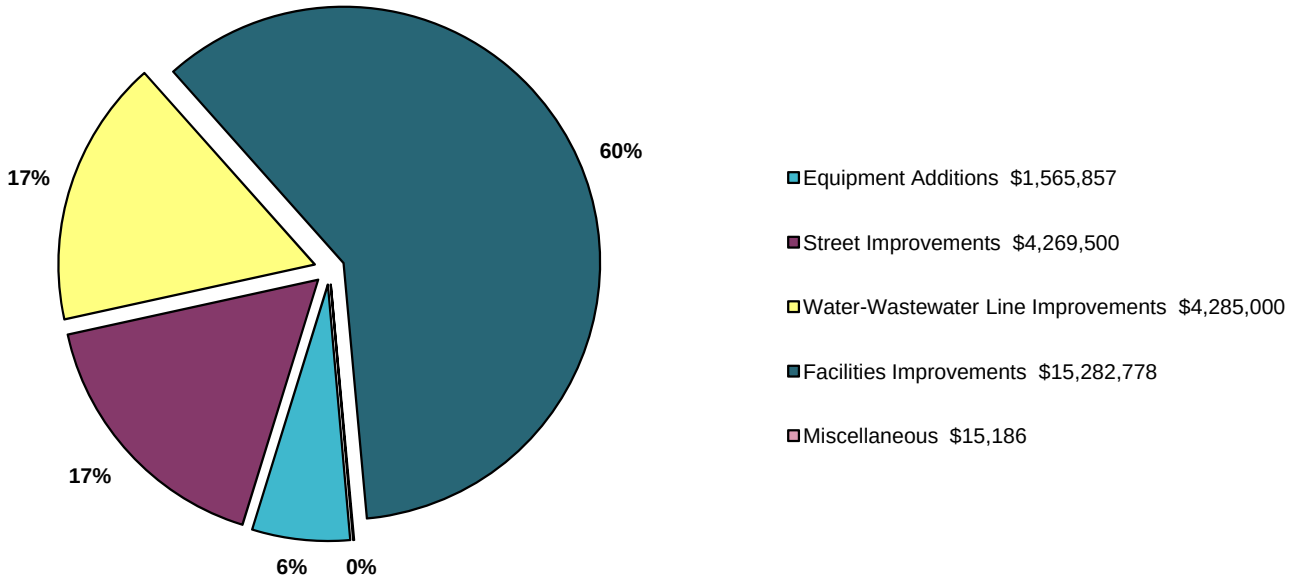
Current Expenditures $91,608,333



Current Expenditures by Fund $91,608,333



Current Capital Expenditures & Current M&R Streets & Water Lines $25,418,321



State of the City. . .Budget Year 2009-2010

FINANCIAL	
OPERATING BUDGET	
General Fund (Government Services)	$ 34,294,225
Enterprise Funds (Utilities)	29,119,033
Debt Service Fund (Principal & Interest on Debt)	4,922,681
Special Revenue Fund (Specific Projects)	7,155,607
Capital Projects Funds	16,116,786
TOTAL	91,608,333
BONDED INDEBTEDNESS	
General Obligation Bonds (Partially Self-Supported), Section E	43,416,538
Bond Ratings: **Moody's:** A-2 **Standard & Poor's:** A+ **Fitch:** A+	
Water and Sewer Bonds, Section H	61,310,000
Bond Ratings: **Moody's:** A-3 **Standard & Poor's:** A+ **Fitch:** A+	
EMPLOYEES	
MUNICIPAL EMPLOYEES (Fiscal Year 2008-2009 had 361 Filled Positions)	
Uniformed (Police & Fire)	114
Technical/Skill Labor	149
Management/Clerical	97
TOTAL FULL TIME EMPLOYEES	360
DEPARTMENTAL ACTIVITIES	
AIRPORT	
Airport Arrivals & Departures/Year	32,800
CEMETERIES	
Cemetery Sites (Developed Acres)	110
Cemetery Sites (Undeveloped Acres)	37
Grave Openings & Closings	224
Grave Spaces Sold	166
CITY SECRETARY'S OFFICE	
Agenda packets prepared for Council, Directors and Press	51
Official documents scanned, indexed and filed	3,736
Elections held	1
Calls and citizen inquiries handled by receptionist	24,000
Open records requests processed	395
CIVIC CENTER	
Events Held (Civic Center closed for rennovations and expansion in September 2008. This number represents Senior Center events only.)	295

State of the City. . .Budget Year 2009-2010

DEPARTMENTAL ACTIVITIES (CONTINUED)	
COMMUNITY DEVELOPMENT	
Building Permits Issued (2008-2009 Year to Date)	333
Substandard Housing Inspections	700
Food Service Establishments Inspected	300
Average Number of Houses Per Residential Sanitation Route	750
Tons of Residential Waste Pickup	10,000
Animal Control Service Calls	3,666
LIBRARY	
Circulation	284,579
PARKS AND RECREATION	
Park Sites	15
Public rounds of golf played	30,000
Tennis Courts	2
Swimming Pool Visitors	56,000
PLANNING	
Plats Reviewed	53
Rezoning Applications Reviewed	27
PUBLIC SAFETY	
Calls for Service - Police	38,000
Arrests	2,250
Traffic Citations Issued	13,000
Response Time after Dispatch (Minutes)	
Police	3.00
Fire & Squad #1 Emergency Medical	4.30
SUPPORT SERVICES	
Number of Vehicles Serviced	850
Number of Vehicles Repaired (Mechanical)	900
STREETS	
Miles of Streets Striped	0.00
Miles of Hot Mix Overlaid	4.90
Tons of Patch Material Used	72
Miles of Streets Swept	7,000
Signs Replaced	1,100

Summary of Personnel by Department

(Full Time and Part Time Positions)

	Department	2007-2008 Budget Full	2007-2008 Budget Part	2008-2009 Budget Full	2008-2009 Budget Part	2009-2010 Budget Full	2009-2010 Budget Part
0131	City Council	0	0	0	0	0	0
0132	City Manager	4	0	3	0	3	0
0133	City Attorney	0	0	0	0	0	0
0134	City Secretary	4	2	4	2	4	2
0135	Finance	7	0	7.5	0	7.5	0
0136	Human Resources	4	0	4.5	0	4.5	0
0137	Municipal Court	4	1	4	1	4	1
0138	MIS	3	0	5	0	5	0
0139	Non-Departmental	0	0	1	0	1	0
0140	Economic Development	2	0	2	0	2	0
0141	Police Services	73	3	75	3	75	3
0143	Animal Services	4	0	4	0	4	0
0147	Fire Services	56	0	56	0	56	0
0148	Health	4	0	4	0	4	0
0150	Community Recreation Center	0	0	1.5	4	1.5	4
0151	Community Services	2	0	2	0	0	0
0152	Cemetery	7	8	7	8	7	8
0153	Parks and Recreation	9	7	10	7	11	7
0155	Municipal Golf	11	10	14	17	14	17
0156	Municipal Swimming Pools	3	101	3.5	101	3.5	101
0157	Sports Complex	7	7	7	7	7	7
0161	Building Services	4	0	4	2	4	2
0162	Civic Center	1	0	4	0	4	0
0163	Library	6	1	6	1	6	1
0165	Museum	2	0	2	0	2	0
0171	Public Works	2	1	2	2	2	2
0172	Engineering	5	0	3	0	3	0
0173	Development Services	1	0	1	0	1	0
0174	Planning & Zoning	1	0	1	0	1	0
0176	Inspections	5	0	5	0	5	0
0178	Fleet Maintenance	7	0	7	1	7	1
0179	Street Maintenance	13	0	14	0	14	0
0191	Sanitation	20	0	20	0	20	0
	SUBTOTAL - General Fund	271	141	284	156	283	156
6039	Water/WWater Non-Depart.	0	0	0	0	0	0
6081	Utility Billing & Revenue	11	0	11	0	11	0
6083	Water Distribution	9	0	10	0	10	0
6084	Water Treatment	16	0	16	0	12	0
6090	Treatment Plant Maintenance	0	0	0	0	4	0
6096	Wastewater Collection	7	0	7	0	7	0
6097	Wastewater Treatment	13	0	13	0	13	0
6154	Airport Fund	3	0	3	0	3	1
6398	Drainage Utility	3	0	3	0	3	0
	SUBTOTAL - Enterprise Funds	62	0	63	0	63	1
0668	Housing	3	0	3	0	3	0
0858	Cletran County	1	10	1	8	1	8
0859	Cletran	9	0	9	0	9	0
0860	Urbanized	1	2	1	4	1	4
	SUBTOTAL - Special Funds	14	12	14	12	14	12
	GRAND TOTAL	347	153	361	168	360	169

See the department detail in each fund for position descriptions within each department.

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CITY OF CLEBURNE

GENERAL, SPECIAL REVENUE, & DEBT SERVICE FUND

Summary of Receipts & Disbursements

2009-2010

	General Fund		Special Revenue Funds	
	General Operating Fund 01	Leased Equipment Improvement Program Fund 03	HUD Housing Fund 06	Hotel/Motel Occupancy Tax Fund 07
Revenue:				
Taxes	$ 21,118,301	$ 0	$ 0	$ 300,000
License & Fees	253,500	0	0	0
Intergovernmental	0	521,562	1,600,000	0
Fines	900,500	0	0	0
Charges for Service	7,123,604	0	0	0
Miscellaneous	110,000	406,000	219,189	750
Total Revenues	29,505,905	927,562	1,819,189	300,750
Expenditures:				
Current				
General Government	5,013,178	0	239,189	0
Public Safety	14,206,946	620,000	0	0
Public Service - Community	2,466,139	25,000	1,600,000	296,710
Public Service - Parks	4,450,447	35,000	0	0
Public Works	3,435,972	227,000	0	0
Sanitation	3,727,636	150,000	0	0
Energy Savings	(63,093)			
Debt Service:				
Principal Retirement	0	0	0	0
Interest and Fiscal Fees	0	0	0	0
Total Expenditures	33,237,225	1,057,000	1,839,189	296,710
Excess of Revenues Over/(Under) Expenditures	(3,731,320)	(129,438)	(20,000)	4,040
Other Financing Sources (Uses):				
Operating Transfers In	4,746,250	150,000	20,000	
Operating Transfers Out	(3,821,979)	0	0	
	924,271	150,000	20,000	0
Excess of Revenues and Other Sources Over/Under Expenditures and Other Sources	(2,807,049)	20,562	0	4,040
Beginning Fund Balance	5,851,980	2,195,037	0	72,972
Projection Reserve	(2,794,130)	(1,050,000)	0	
Projected Ending Fund Balance	$ 250,801	$ 1,165,599	$ 0	$ 77,012

CITY OF CLEBURNE

GENERAL, SPECIAL REVENUE, & DEBT SERVICE FUND

Summary of Receipts & Disbursements

2009-2010

Special Revenue Funds (Continued)			Debt Service	Capital Projects	Total Funds
Cleburne Transit System Fund 08	4B Sales Tax Fund 09	All Other Special Revenue Funds	General Debt Service Fund 02	All Capital Project Funds 51,52,53,55	Total Funds
$ 0	$ 2,579,198	$ 169,500	$ 0	$ 0	$ 24,166,999
0	0	26,750	0	0	280,250
804,172	0	315,170	0	7,474,590	10,715,494
0	0	45,000	0	0	945,500
108,740	0	701,750	0	0	7,934,094
0	5,000	2,477,900	11,000	23,000	3,252,839
912,912	2,584,198	3,736,070	11,000	7,497,590	47,295,176
0	0	97,400	30,692	1,126,629	6,507,088
0	0	252,584	0	77,650	15,157,180
960,077	167,000	1,643,000	0	4,238,931	11,396,857
0	0	335,000	0	65,000	4,885,447
0	0	1,566,850	1,002,704	10,608,576	16,841,102
0	0	0	0	0	3,877,636
(2,203)					
					0
					0
0	0	0	2,085,000	0	2,085,000
0	0	0	1,804,285	0	1,804,285
957,874	167,000	3,894,834	4,922,681	16,116,786	62,554,596
(44,962)	2,417,198	(158,764)	(4,911,681)	(8,619,196)	(15,259,420)
60,000		847,773	4,921,130	1,037,166	11,782,319
(2,203)	(2,239,151)	(1,990,000)		(1,063,166)	(9,116,499)
57,797	(2,239,151)	(1,142,227)	4,921,130	(26,000)	2,665,820
12,835	178,047	(1,300,991)	9,449	(8,645,196)	(12,593,600)
0	49,713	3,669,065	30,065	8,645,197	20,514,028
		0	0	0	(3,844,130)
$ 12,835	$ 227,760	$ 2,368,074	$ 39,514	$ 0	$ 4,141,594

CITY OF CLEBURNE
ALL ENTERPRISE FUNDS
Summary of Receipts & Disbursements
2009-2010

	Water and Wastewater Utilities Operating Fund 60	Water and Wastewater Capital Project Funds 71, 72 and 76	Airport Fund 61	Drainage Utility Fund 63	Total Enterprise Funds
Operating Revenues					
Charges for Service	$15,792,318	$ 0	$ 777,950	$ 545,300	$17,115,568
Interest & Non-Operating Income	50,000	30,000	368,200	6,700	454,900
Total Operating Revenues	15,842,318	30,000	1,146,150	552,000	17,570,468
Operating Expenditures					
Salaries	2,451,995		115,216	97,310	2,664,521
Benefits	1,202,832		49,008	50,974	1,302,814
Supplies	2,719,656		51,230	16,480	2,787,366
Maintenance - Building	1,493,025		112,400	100,000	1,705,425
Maintenance - Equipment	348,450		6,175	11,500	366,125
Services	1,893,017		620,235	60,173	2,573,425
Capital - Structures/Improvements	3,308,750	9,435,000	325,257	1,729	13,070,736
Capital - Equipment	208,096		0	0	208,096
Total Operating Expenditures	13,625,821	9,435,000	1,279,521	338,166	24,678,508
Operating Income	2,216,497	(9,405,000)	(133,371)	213,834	(7,108,040)
Debt Service					
Principal	(2,410,000)			0	(2,410,000)
Interest and Fiscal Fees	(2,430,745)			0	(2,430,745)
Income (Loss) Before Operating Transfers	(2,624,248)	(9,405,000)	(133,371)	213,834	(11,948,785)
Grants	0	0	50,000	0	50,000
Energy Savings	399,212		1,008		400,220
Transfer to Debt Service 02 (out)			(450)		(450)
Payment for Services In (Out)	(2,564,362)	0	(101,008)	0	(2,665,370)
Net Income (Loss)	(4,789,398)	(9,405,000)	(183,821)	213,834	(14,164,385)
Beginning Fund Balance	7,868,507	9,405,000	1,039,024	447,786	18,760,317
Contingency Reserve	(2,899,392)			(600,000)	(3,499,392)
Ending Fund Balance	$ 179,717	$ 0	$ 855,203	$ 61,620	1,096,540

CITY OF CLEBURNE

ALL FUNDS

Summary of Receipts Disbursements

Three Year Comparison

	General & Lease Equipment Fund			Special Revenue Funds		
	ACTUAL 2007-2008	ESTIMATED 2008-2009	APPROVED 2009-2010	ACTUAL 2007-2008	ESTIMATED 2008-2009	APPROVED 2009-2010
Revenue						
Taxes	$ 21,087,596	$ 21,944,760	$ 21,118,301	$ 3,821,771	$ 3,643,685	$ 3,048,698
License & Fees	429,993	257,089	253,500	35,675	0	26,750
Intergovernmental	0	0	0	2,797,434	3,624,700	2,719,342
Fines	919,855	900,500	900,500	71,737	275,730	45,000
Charges for Services	6,119,657	6,418,184	7,123,604	2,253,222	780,548	810,490
Miscellaneous	1,487,624	1,298,749	1,037,562	10,032,488	5,663,458	2,702,839
Total Revenue	30,044,725	30,819,282	30,433,467	19,012,327	13,988,120	9,353,119
Expenditures						
General Government	4,749,005	4,518,738	5,058,178	128,412	135,145	336,589
Public Safety	13,535,662	14,659,682	14,826,946	518,338	748,611	252,584
Public Service	5,687,674	5,957,116	6,951,586	3,732,560	4,844,336	4,664,584
Public Works	3,872,895	3,498,898	3,642,972	6,227,969	523,283	335,000
Sanitation	3,832,912	3,887,427	3,877,636	0	0	1,566,850
Debt Service:						
Principal	0	0	0	0	0	0
Interest & Fees	0	0	0	0	0	0
Total Expenditures	31,678,148	32,521,861	34,357,318	10,607,280	6,251,374	7,155,607
Excess Revenue	(1,633,423)	(1,702,579)	(3,923,851)	8,405,047	7,736,746	2,197,512
Other Financing Sources						
Operating Transfers in	6,281,413	5,602,426	4,896,250	1,596,639	1,099,443	927,773
Operating Transfers (out)	(3,798,053)	(3,372,474)	(3,758,886)	(10,246,026)	(12,836,728)	(4,231,354)
Prior Period Adjustment	0	0	0	0	0	0
Contingency Reserve	0	0	(50,000)	0	0	0
Excess Revenues & Other Sources Over/Under Expenditures & Other	849,937	527,373	(2,836,487)	(244,340)	(4,000,539)	(1,106,069)
Beginning Fund Balance	6,669,707	7,519,644	8,047,017	8,036,628	7,792,288	3,791,749
Projection Reserve	(2,504,533)	(2,624,886)	(3,794,130)	0	0	0
Projected Ending Fund Balanc	$ 5,015,111	$ 5,422,131	$ 1,416,400	$ 7,792,288	$ 3,791,749	$ 2,685,680

CITY OF CLEBURNE

ALL FUNDS

Summary of Receipts Disbursements

Three Year Comparison

	Debt Service Funds			Enterprise Funds		
	ACTUAL 2007-2008	ESTIMATED 2008-2009	APPROVED 2009-2010	ACTUAL 2007-2008	ESTIMATED 2008-2009	APPROVED 2009-2010
Revenue						
Taxes	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
License & Fees	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0
Fines	0	0	0	0	0	0
Charges for Services	0	0	0	18,254,598	16,702,219	16,247,552
Miscellaneous	372,497	11,700	11,000	1,921,422	7,025,305	1,372,916
Total Revenue	372,497	11,700	11,000	20,176,020	23,727,524	17,620,468
Expenditures						
General Government	323,329	88,257	0	0	0	0
Public Safety	0	0	0	0	0	0
Public Service	0	0	30,692	292,514	696,474	1,278,513
Public Works	371,906	400,000	1,103,166	9,992,553	11,582,598	22,999,775
Sanitation	0	0	0	0	0	0
Debt Service:						
Principal	2,031,618	1,880,000	2,085,000	1,865,000	2,305,000	2,410,000
Interest & Fees	2,158,508	1,876,012	1,703,823	2,627,070	2,536,920	2,430,745
Total Expenditures	4,885,361	4,244,269	4,922,681	14,777,137	17,120,992	29,119,033
Excess Revenue	(4,512,864)	(4,232,569)	(4,911,681)	5,398,883	6,606,532	(11,498,565)
Other Financing Sources						
Operating Transfers in	3,894,323	3,872,684	4,921,130	510,816	0	0
Operating Transfers (out)	0	0	0	(1,858,809)	(2,005,218)	(2,665,820)
Prior Period Adjustment	0	0	0	4,400	0	0
Contingency Reserve	0	0	0	0	0	(25,000)
Excess Revenues & Other Sources Over/Under Expenditures & Other	(618,541)	(359,885)	9,449	4,055,290	4,601,314	(14,189,385)
Beginning Fund Balance	1,008,491	389,950	30,065	10,103,713	14,159,003	18,760,317
Projection Reserve	0	0	0	(2,829,392)	(3,254,392)	(3,474,392)
Projected Ending Fund Balanc	$ 389,950	$ 30,065	$ 39,514	$ 11,329,611	$ 15,505,925	$ 1,096,540

CITY OF CLEBURNE

ALL FUNDS

Summary of Receipts Disbursements
Three Year Comparison

	Capital Project Funds			Total All Funds		
	ACTUAL 2007-2008	ESTIMATED 2008-2009	APPROVED 2009-2010	ACTUAL 2007-2008	ESTIMATED 2008-2009	APPROVED 2009-2010
Revenue						
Taxes	$ 0	$ 0	$ 0	$ 24,909,367	$ 25,588,445	$ 24,166,999
License & Fees	0	0	0	465,668	257,089	280,250
Intergovernmental	0	0	0	2,797,434	3,624,700	2,719,342
Fines	0	0	0	991,592	1,176,230	945,500
Charges for Services	0	0	0	26,627,477	23,900,951	24,181,646
Miscellaneous	257,486	48,350	2,500	14,071,517	14,047,562	5,126,817
Total Revenue	257,486	48,350	2,500	69,863,055	68,594,976	57,420,554
Expenditures						
General Government	0	0	0	5,200,746	4,742,140	5,394,767
Public Safety	0	0	0	14,054,000	15,408,293	15,079,530
Public Service	713,747	7,931,838	2,935,992	10,426,495	19,429,763	15,861,367
Public Works	0	0	0	20,465,323	16,004,779	28,080,913
Sanitation	0	0	0	3,832,912	3,887,427	5,444,486
Debt Service:						
Principal	0	0	0	3,896,618	4,185,000	4,495,000
Interest & Fees	0	0	0	4,785,578	4,412,932	4,134,568
Total Expenditures	713,747	7,931,838	2,935,992	62,661,672	68,070,334	78,490,632
Excess Revenue	(456,261)	(7,883,488)	(2,933,492)	7,201,383	524,642	(21,070,078)
Other Financing Sources						
Operating Transfers in	0	5,789,552	374,000	12,283,191	16,364,105	11,119,153
Operating Transfers (out)	0	0	0	(15,902,888)	(18,214,420)	(10,656,060)
Prior Period Adjustment	0	0	0	4,400	0	0
Contingency Reserve	0	0	0	0	0	(75,000)
Excess Revenues & Other Sources Over/Under Expenditures & Other	(456,261)	(2,093,936)	(2,559,492)	3,586,086	(1,325,672)	(20,681,985)
Beginning Fund Balance	5,109,688	4,653,428	2,559,492	30,928,227	34,514,313	33,188,640
Projection Reserve	0	0	0	(5,333,925)	(5,879,278)	(7,268,522)
Projected Ending Fund Balanc	$ 4,653,428	$ 2,559,492	$ 0	$ 29,180,388	$ 27,309,362	$ 5,238,134

Management & Budget Policies

2009-2010

City of Cleburne's Budget Process

The Fiscal Budget for the City of Cleburne is a document that outlines the services that the City will provide to its residents. Although the Budget is usually expressed in terms of costs, the key ingredient is the output or levels of service that will be provided as a result of those costs. In brief, the Budget is a public information document which provides the residents of Cleburne with information on the levels and types of service which they can expect for their tax dollars.

The Budget process has been devised to provide information that will assist all Managers, Directors, the City Manager, and City Council in making important decisions that will ensure the accomplishment of the City's basic priorities: fiscal integrity, continuity of operations and policies, and the providing of a quality environment for our citizens.

The City of Cleburne's budgeting process, maintained at the departmental level, began on February 12, 2009 with the Budget Manager issuing preliminary instructions and dates for submission of budget requests with forms for revenue projections. Revenue projections were due back on March 28 and the analysis of projected resources for the coming year was presented to the City Manager on May 7. Budget operational requests and capital projects requests were to be entered into mBudget no later than May 7. The Budget Manager compiled the department's data and presented it to the City Manager on July 2. The City Manager reviewed the department's requests, presented, and discussed the Budget with the Council on August 11, 18 and 25. On September 8, a public hearing on the Budget was held with copies of the proposed document available to the public. The budget, tax rate, water, sewer, and drainage ordinances were approved by the City Council following the public hearing.

budget calendar

February 16th	Request revenue projections from all Directors.
March 2nd	Request Capital Improvement Project Request Forms and department budgets from all Directors.
March 20th	Revenue projections are due in the Budget Department.
April 10th	Budget Department completes revenue analysis and projects resources for the coming year.
May 6th	All department budget requests, department narratives, and Leased Equipment Improvement requests must be entered into the mBudget software. Capital Improvement Request forms are due in the Budget Department.
May 6th	Divisions and Departments will be locked out of mBudget at 5:00 PM
July 7th	Budget Department presents budget requests to the City Manager and Directors with highlights, issues and recommendations.
July 8th – August 5th	City Manager reviews & prepares his budget to go to Council.
August 6th (Council Meeting 11th)	City Manager, Director of Finance and Budget Manager will present proposed 2007-2008 Budget & Five Year Capital Improvements Plan to the City Council at a budget workshop.
August 7th – September 1st	Additional budget workshops – as needed
September 8th	Recommended date of Public Hearing on proposed 2008-2009 Budget – Approval of 2008-2009 Budget and 2008 Tax Rate
October 1st	New fiscal year begins for the 2008-2009 Budget Year

SUMMARY OF SIGNIFICANT ACCOUNTING, FISCAL, OPERATIONAL AND BUDGETARY POLICIES

As stewards of the citizen's tax dollars, staff has the responsibility of accounting for all public funds and managing those funds wisely. All while ensuring that services continue to be provided and that ever growing infrastructure needs are met. The following summary of accounting policies, which conform to GAAP, GASB and GFOA 'Best Practices,' provide the framework through which these responsibilities are fulfilled.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Fund Accounting

The basic accounting and reporting entity is a "fund". A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording resources, related liabilities, obligations, reserves, and equities segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The accounting records of the City are organized on the basis of funds classified for reporting purposes as follows:

Governmental Fund Types

General Fund

The General Fund is the general operating fund of the City. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in the fund. From this fund are paid the general operating expenditures and capital improvement costs which are not paid elsewhere. Some of the departments included in this fund are Police, Fire, City Secretary, Finance, Parks, Inspections, and Sanitation.

Special Revenue Funds

The Special Revenue Funds are used to account for the proceeds from other than general revenue sources, some of which are legally restricted to expenditures for specified purposes. Special Revenue Funds are not used for special assessments, or expendable trusts. The Mineral Lease & Royalties Fund, the Child Safety Fund, and Transportation Fund are just a few of our special revenue funds.

Debt Service Funds

The Debt Service Fund is used to account for the accumulation of resources, and the payment of general fund long-term debt principal, interest, and related costs from governmental resources.

Capital Projects Funds

The Capital Projects Funds account for financial resources used to fund major capital improvement projects. These funds account for bond funds as well as pay as you go project funding.

Proprietary Fund Types

Enterprise Funds

The Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. This occurs where the intent of the City Council is that the cost of providing goods or services to the general public on a continuing basis be

financed or recovered primarily through user charges. Our enterprise funds include the Water-Wasterwater Fund, the Airport Fund, and the Drainage Utility Fund.

Measurement Focus and Basis of Accounting

The City's accounting and budgeting records for governmental fund type (General, Special Revenue, Enterprise, Debt Service, and Capital Projects) operations are maintained and the financial statements are prepared on the modified accrual basis of accounting except for depreciation, compensated absences, and bad debt expense in the Enterprise Funds. Under the modified accrual basis revenues are recorded when measured and available, expenditures are recorded when the liability is incurred. Governmental fund types are accounted for on a current financial resources measurement focus. Accordingly, only current assets and current liabilities are included on their balance sheets. The reported fund balance provides an indication of available, spendable resources. Operating statements for governmental fund types report increases (revenues) and decreases (expenditures) in available spendable resources.

Financial accounting and reporting are done in accordance with methods prescribed by the Governmental Accounting Standards Board and the Government Finance Officers Association. Our reports are available to bond rating agencies and other interested organizations.

Property taxes, hotel/motel occupancy taxes, traffic fines, special assessments, and entitlements held at year-end by an intermediary collecting government are recognized as revenue under the modified accrual basis of accounting. Revenues from the use of money and property are recorded when earned.

Fines other than traffic fines, fees, permits, charges for services, and miscellaneous revenues are recorded as governmental fund revenues when received in cash because they are generally not measurable until actually received.

Internal Accounting Controls

The internal accounting controls are designed to provide reasonable assurance regarding:

(1) the safeguarding of assets against loss from unauthorized use or disposition, and

(2) the reliability of financial records for preparation of financial statements and maintaining asset accountability.

The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived. The evaluation of costs and benefits requires estimates and judgments by management. Budgetary control is maintained at the department level by the commitment of estimated amounts prior to releasing purchase orders to vendors.

Compensated Absences

In accordance with GASB, a liability is recorded for unused vacation and similar compensatory leave balances since the employees' entitlement to these balances are attributable to services already rendered. Virtually all of these balances will be liquidated by either paid time off or payments upon termination or retirement.

Also under GASB, a liability is recorded for unused sick leave balances only to the extent that it is probable that the unused balances will result in termination payments. Other amounts of unused

sick leave are excluded from the liability since their payment is contingent solely upon the occurrence of a future event (illness) which is outside the control of the City and the employee.

In governmental funds, compensated absences (unpaid vacation and sick leave) are recorded as expenditures in the year they are paid. The balance of unpaid vacation and vested sick leave at year-end is recorded in the Annual Audit, as these amounts will be liquidated from future resources.

Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in governmental funds. Encumbrances outstanding at year-end are reported as fund balance reserves since they do not constitute expenditures or liabilities. The City tries to minimize encumbrances and will only book encumbrances for a major item.

Accounting for Self-Insurance Activities

The City records a liability for litigation, judgments, and claims (including claims incurred, but not reported) when it is probable that an asset has been impaired or a liability has been incurred prior to year-end and the probable amount of loss (net of any insurance recovery) can be reasonably estimated. Liabilities resulting from self-insurance activities are recorded in the Annual Audit, since they are funded on a “pay-as-you-go” basis and are not payable from currently available financial resources.

SUMMARY OF SIGNIFICANT OPERATIONAL POLICIES

General Operational Policies

It is City policy to provide sufficient working capital in all funds necessary to meet current operating needs.

It is the Cities intent to pass a share of the cost of extending utilities and improvements in subdivisions to property owners of the subdivisions rather than to the general public.

The City will strive to use “pay-as-you-go” financing of capital improvements where feasible while planning for capital improvements on a five-year basis updated annually. The Leased Equipment Improvement Plan, also on a five year basis, will be funded at the required levels in order to maintain the financial integrity of the fund.

Population Growth

As the population continues to grow, it is important to foster economic development, make available quality of life opportunities, as well as improve and sustain infrastructure and existing services. The development of TIF districts and other incentives continue to assist with commercial and industrial development. The 4B Corporation remains at the forefront of sustaining and developing quality of life projects important to the citizens. Recent mineral royalties have been appropriated for quality of life development as well as infrastructure expansion and improvement. Operating funds continue to be appropriated for existing services and infrastructure maintenance while continuing to maintain healthy fund balances.

Drainage Utility

To stop the continued flooding problems the City experienced in the 80's and 90's, the City implemented a Drainage Utility Fund. Through this fund, dedicated revenues are collected from property owners to fund drainage projects throughout the City.

Water Fund and Supply

After studying water supply options in 1996 and 1997, the City made a commitment with the selling of the first bond issues in 1997 to obtain additional water supplies. Lake Pat Cleburne, the City water supply, was built in 1964 to handle a population of 25,000. This capacity had been reached. Additional debt to address this would mean higher water and wastewater rates so the City had to come up with a way to keep increases in a manageable range of 3 to 7%. First, the City refunded part of our old revenue bond debt and restructured the payments with that issue. Those changes allowed for the new debt load to be funded by current revenue, keeping bond coverage in line with bond covenants, and rate increases at a maximum of 7%. An updated master plan is expected to be completed in early 2010. From this plan the City will continue to move towards ensuring a sustainable water system is developed and maintained for its citizenry. The current rate increase for water and wastewater service is 5%.

Replacement of Worn Out Vehicles and Equipment

The Leased Equipment Improvement Plan was started in 1991 to systematically replace vehicles and equipment in the General Fund. This plan has allowed the City to plan five years into the future and continue to have a level tax rate which was a goal of the City Council. Also, computer equipment and software have been upgraded to continue the philosophy of making employees more efficient by having the right equipment for the job. The City will continue to look at all equipment and vehicles to make operations as efficient as possible.

SUMMARY OF SIGNIFICANT FISCAL POLICIES

The City of Cleburne adheres to these Financial Policies for conducting prudent financial management. The established long-range policies regarding financial management are as follows:

1. Exercise a discipline which allows the City to retain a sound financial condition
2. Strive to retain the best possible rating on bonds
3. Provide future generations with the ability to borrow capital for the construction of facilities without severe financial burden
4. Give recognition to the community's needs and ability to pay

General Fund Reserves

The General Fund unreserved undesignated fund balance should be adequate to handle unexpected decreases in revenues plus a reasonable level for extraordinary unbudgeted expenditures. Achieving and maintaining a fund balance equivalent to one (1) month's operating costs, or $2,744,130, of the general operating budget, at 95% liquidity, is sufficient to provide financing for necessary projects and meet unanticipated contingencies such as lawsuits, natural disasters, severe fluctuations in sales tax, and other fiscal emergencies. The fund balance for 2008-2009 and 2009-2010 is estimated to be $5,851,980 and $2,994,931 respectively.

Enterprise Funds

The Enterprise Fund will compensate the General Fund for the general and administrative services thereby provided such as management, finance, and personnel. All management personnel are paid from the General Fund.

The City will adopt annual utility rates which will generate revenues sufficient to cover operating expenses and meet the legal requirements of bond covenants. Rates will also fund adequate capital replacement of water distribution and sewage collection systems.

Capital Financing and Debt Management

The following is established to provide for the basis of when debt financing may be appropriate for the City of Cleburne and the management of the debt.

1. The City will consider the use of debt financing only for one time capital improvement projects and only under the following circumstances:
    a. When the projects useful life will exceed the term of the financing.
    b. When the project revenues or specific resources will be sufficient to service the long term debt.
2. Debt financing will not be considered for any recurring purpose such as current operating and maintenance expenditures. The issuance of short term instruments such as loans or notes is excluded from this limitation.
3. Capital improvements will be financed primarily through user fees, service charges, assessments, developer agreements when the benefits can be specifically attributed to users of the facility. Accordingly, community development permits have been created and implemented at levels sufficient to ensure that new development pays its fair share of the cost of constructing necessary community facilities.
4. The City will use the following criteria to evaluate “pay-as-you-go” vs. long term financing in funding capital projects:
    a. Factors Favoring “pay-as-you-go” financing:
        1) Current revenues and adequate fund balances are available or project phasing can be accomplished.
        2) Existing debt levels adversely affect the City’s credit rating.
        3) Market conditions are unstable or present difficulties in marketing.
    b. Factors Favoring long term financing:
        1) Revenues available for debt service are deemed sufficient and reliable so that long term financings can be marketed with investment grade credit ratings.
        2) The project securing the financing is of the type which will support an investment grade credit rating.
        3) Market conditions present favorable interest rates and demand for City financing.
        4) A project is mandated by state or federal requirements and resources are insufficient or unavailable.
        5) The project is immediately required to meet or relieve capacity needs and current resources are insufficient or unavailable.
5. Debt Management:
    a. The City will not obligate the General Fund to secure long term financings except when marketability can be significantly enhanced.
    b. An internal analysis will be prepared for each long term financing which analyzes the impact on current and future budgets for debt service and

c. The City will generally conduct financings on a competitive basis. However, negotiated financings may be used due to market volatility or the use of an unusual or complex financing or security structure.
d. The City will seek an investment grade rating on any direct debt and will seek credit enhancements such as insurance when necessary for marketing purposes and cost effectiveness.
e. The City will monitor all forms of debt annually with the preparation of the annual budget.
f. The City will diligently monitor its compliance with bond covenants and ensure its adherence to federal arbitrage regulations.
g. The City will maintain ongoing communications with bond rating agencies about its financial condition and follow a policy of full disclosure on every financial report and official statement.

6. Debt Capacity:
    a. General Purpose Debt Capacity. The City will carefully monitor its level of general purpose debt. Even though general purpose debt capacity is not subject to any legal limitation, issuing of debt will only be used for high priority projects where other financing methods cannot be reasonably used.
    b. Enterprise Fund Debt Capacity. The City will set Enterprise Fund rates at levels needed to fully cover debt service requirements as well as operations, maintenance, administration and capital improvements costs. The ability to afford new debt for enterprise operations will be evaluated as an integral part of the City's rate review and setting process.
7. The City has and will continue to retain a Financial Advisor in connection with any debt issuance.

Financial Reporting and Budget Administration

The City of Cleburne uses the following policies to set procedures for monitoring the financial status of the City's various funds and cash flow.

1. Annual Reporting. The City will prepare annual financial statements as follows:
    a. The City will contract for an annual audit by a qualified independent certified public accountant. The City will strive for an unqualified auditor's opinion.
    b. The city will use generally accepted accounting principles in preparing the annual financial statements and will strive to meet the requirements of the GFOA's Award for Excellence in Financial Reporting program.
    c. The City will issue audited financial statements within 150 days after year-end.
2. Interim Reporting. The city will prepare and issue timely reports on the City's fiscal status to the Council and staff. This includes the following;
    a. Monthly budget status reports to all Department Heads.
    b. Quarterly Investment report to the City Council.
    c. Monthly budget status and Balance Sheet to the City Manager and Council.
    d. Mid Year status report of major funds.
3. Budget Administration. The City is required by its Charter to submit to the City Council a proposed budget and an explanatory budget message to be adopted no later than the first regular Council meeting of the last month of the current fiscal year.
    a. A balanced budget must be presented to the Council for adoption.
    b. A budget is deemed balanced when the anticipated revenues exceed or equal the anticipated expenditures for the budget period.

c. Per the Charter a line item budget for all functions will be developed. This allows for effective management and budgetary control of assets and assists in achieving the objectives that have been decided by the community.
d. Each department director is held accountable for meeting program objectives and monitoring the use of budget allocations to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council.
e. The City of Cleburne's budget can be amended by the City Council in any of the following methods: through line item changes at the departmental level, changes between departments or programs, and changes in the total appropriation. The City Manager may start this process at any time, with the approval of the Council, in order to transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department or agency. Another provision in the Charter states that at the request of the City Manager and within the last three months of the budget year, the Council may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one office, department or agency to another.
f. Generally, appropriations lapse at year-end to the extent they have not been expended or encumbered. Certain expenditures are re-appropriated as part of the following year's budget. Unfinished capital improvement projects are the most significant example of re-appropriated expenditure.

In Conclusion

The City Council and staff take the stewardship of public funds seriously. The budget document serves as a "blueprint" of the City's plan for expenditure of public funds. It identifies what services are to be delivered to the residents during the upcoming fiscal year. The manner in which these services are provided to the City residents is described by this document in that it establishes daily operational funds, staffing levels, and capital improvement expenditures. The goals and objectives for fiscal year 2009-2010 are identified in the narrative sections of the budget document for each department. The accomplishments of the prior years, 2007-2008 and 2008-2009, objectives are also included in those sections.

INVESTMENT POLICIES

The purpose of this document is to set forth-specific investment policy and strategy guidelines for the City of Cleburne (the "City") in order to achieve the goals of safety, liquidity, public trust, and yield for all investment activity. This policy serves to satisfy the statutory requirement (specifically the Public Funds Investment Act, Chapter 2256, Subchapter A (the "Act") to define, adopt and review a formal investment strategy and policy.

INVESTMENT STRATEGY

The City maintains portfolios, which utilize four specific investment strategy considerations, designed to address the unique characteristics of the fund groups represented in the portfolios:

A. Investment strategies for operating funds and commingled pools containing operating funds have as their primary objectives to protect principal and to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure, which will experience minimal volatility during economic cycles. This may be accomplished by purchasing high quality, short- to medium-term securities, which will complement each other in a laddered or barbell maturity structure. The maximum stated final maturity date of any individual investment shall not exceed two years. The dollar weighted average maturity of 365 days or less will be calculated using the stated final maturity date of each security.

B. Investment strategies for debt service funds shall have as the primary objectives to protect principal and to assure investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall be of high quality and not have a stated final maturity date, which exceeds the next unfunded debt service payment date.

C. Investment strategies for debt service reserve funds shall have as the primary objectives to protect principal and to generate a dependable revenue stream to the appropriate debt service fund from securities with a low degree of volatility. Securities should be of high quality and, except as may be required by the bond ordinance specific to an individual issue, of short to intermediate-term maturities. Volatility shall be further controlled through the purchase of securities carrying the highest coupon available, within the desired maturity and quality range, without paying a premium, if at all possible. Such securities will tend to hold their value during economic cycles. The maximum stated final maturity date of any individual investment shall not exceed the lesser of three years or the final maturity date of the underlying bond issue.

D. Investment strategies for special projects or special purpose fund portfolios will have as their primary objectives to protect principal and to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should be of high quality securities and include at least 10% in highly liquid securities to allow for flexibility and unanticipated project outlays. The stated final maturity dates of securities held shall not exceed the lesser of the anticipated cash flows, or the estimated project completion date.

INVESTMENT POLICY

I. SCOPE

This investment policy applies to all financial assets of the City. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include:

* General Fund
* Special Revenue Funds

* Debt Service Funds
* Capital Projects Funds
* Enterprise Funds

II. OBJECTIVES

The City shall manage and invest its cash with four objectives, listed in order of priority: Safety, Liquidity, Public Trust, and Yield. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with State and Local law.

The City shall maintain a comprehensive cash management program, which includes collection of accounts receivable, vendor payment in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum yield on short-term investment of pooled idle cash.

Safety

The primary objective of the City's investment activity is the preservation of capital in the overall portfolio. Each investment transaction shall be conducted in a manner to avoid capital losses, whether they are from securities defaults or erosion of market value.

Liquidity

The City's investment portfolio shall be structured such that the City is able to meet all obligations in a timely manner. This shall be achieved by maintaining liquid balances, matching investment maturities with forecasted cash flow requirements, and by investing in securities with active secondary market.

Public Trust

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment officials shall avoid any transaction, which might impair public confidence in the City's ability to govern effectively.

Yield

The City's cash management portfolio shall be designed with the objective of regularly exceeding the average rate of return on three-month U. S. Treasury Bills. The investment program shall seek to augment returns above this threshold consistent with risk limitations identified herein and prudent investment policies.

III. RESPONSIBILITY AND CONTROL

Investment Committee

An Investment Committee, consisting of the City Manager, Director of Finance and the Chief Accountant, shall meet at least quarterly to determine operational strategies and to monitor results. The Investment Committee shall include in its deliberation such topics as: performance reports, economic outlook, portfolio diversification, maturity structure, potential risk to the City's funds, authorized brokers and dealers, independent training sources, and the target rate of return on the investment portfolio.

Delegation of Authority and Training

Authority to manage the City’s investment program is derived from this Investment Policy. The City Manager, Director of Finance and Chief Accountant are designated as Investment

Officers of the City and are responsible for investment decisions and activities. The Director of Finance shall establish written procedures for the operation of the investment program, consistent with this Investment Policy. To ensure qualified and capable investment management, each Investment Officer shall attend at least one training session and receive not less than 10 hours relating to the Officer's responsibility under the Act within 12 months after assuming duties, and, thereafter, receive not less than 10 hours of additional instruction every two years. The training provider must be an independent source approved by the City's Investment Committee. Investment training shall include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Act.

Internal Controls

The Director of Finance is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management. Accordingly, the Director of Finance shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

A. Control of collusion.

B. Separation of transaction authority from accounting and record keeping.

C. Custodial safekeeping.

D. Avoidance of physical delivery securities.

E. Clear delegation of authority to subordinate staff members.

F. Written confirmation for telephone (voice) transactions for investments and wire transfers.

G. Development of a wire transfer agreement with the depository bank or third party custodian.

Prudence

The standard of prudence to be applied by the Investment Officer(s) shall be the "prudent investor" rule, which states: "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probably safety of their capital as well as the probable income to be derived." In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

A. The investment of all funds, or funds under the City's control, over which the Officer had responsibility rather than a consideration as to the prudence of a single investment.

B. Whether the investment decision was consistent with the written investment policy of the City.

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest

City staff involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. City staff shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the City and they shall further disclose positions that could be related to the performances of the City's portfolio. City staff shall subordinate their personal financial transactions to those of the City, particularly with regard to timing of purchases and sales.

An Investment Officer of the City who has a personal business relationship or who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

An Officer or employee involved in the investment process has a personal business relationship with a business organization if:

a) The Officer or employee owns 10 percent or more of the voting stock or shares of the business organization or owns $5,000 or more of the fair market value of the business organization;
b) Funds received by the officer or employee from the business organization exceed 10 percent of his/her gross income for the previous year; or
c) The Officer or employee has acquired from the business organization during the previous year investments with a book value of $2,500 or more for his/her personal account.

IV. REPORTING

Quarterly Reporting

The Investment Officer(s) shall submit a signed quarterly investment report that summarizes current market conditions, economic developments and anticipated investment conditions. The report shall comply with the Act and summarize investment strategies employed in the most recent quarter, and describe the portfolio in terms of investment securities, maturities, risk characteristics, and shall explain the total investment return for the quarter.

Annual Report

Within 60 days of the end of the fiscal year, the Director of Finance shall present an annual report on the investment program and investment activity. This report may be presented as a component of the fourth quarter report to the City Manager and City Council.

Methods
The quarterly investment report shall include a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner, which will allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report will be provided to the City Manager and City Council. The report will include, but not be limited to, the following:

A. A listing of individual securities held at the end of the reporting period.

B. Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period.

C. Additions and changes to the market value during the period.

D. Average weighted yield to maturity of portfolio on entity investments as compared to applicable benchmarks.

E. Listing of investments by maturity date.

F. The percentage of the total portfolio which each type of investment represents.

G. Statement of compliance of the City's investment portfolio with State Law and the investment strategy and policy approved by the City Council.

H. Fully accrued interest payable at the end of the reporting period.

Audit Requirement
As part of the annual audit, if the City places funds in any investment other than investment pools or accounts offered by its depository bank, the above reports shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the City Council by that auditor.

Portfolio Pricing
The portfolio shall be valued, at a minimum, on a quarterly basis. Market prices for securities may be provided by an Investment Advisor, or any independent market pricing source including, but not limited to, Bloomberg, the Wall Street Journal or any broker/dealer that is not responsible for selling the security being priced to the City.

V. INVESTMENT PORTFOLIO

Active Portfolio Management
The City shall pursue an active versus a passive portfolio management philosophy. That is, securities may be sold before they mature if market conditions present an opportunity for the City to benefit from the trade. The investment officer will routinely monitor the contents of the portfolio, the available markets, and the relative value of competing instruments, and will adjust the portfolio accordingly.

Investments
Assets of the City may be invested in the following instruments; provided, however, that at no time shall assets of the City be invested in any instrument or security not authorized for

investment under this Investment Policy and the Act, as the Act may from time to time be amended. In the event an authorized investment loses its required minimum credit rating, all prudent measures will be taken to liquidate said investment. Additionally, the City is not required to liquidate investments that were authorized at the time of purchase.

I. Authorized

A. Obligations of the United States of America, its agencies and instrumentalities.

B. Direct obligations of the State of Texas and agencies thereof.

C. Other obligations, the principal of and interest on which are unconditionally guaranteed by the State of Texas or United States of America.

D. Obligations of the States, agencies thereof, Counties, Cities, and other political subdivisions of any state having been rated as investment quality by a nationally recognized investment rating firm, and having received a rating of not less than "A" or its equivalent.

E. Deposits in state and national banks with a main office or branch office in Texas guaranteed or insured by the Federal Deposit Insurance or its successor or secured by obligations described in VII. SAFEKEEPING AND CUSTODY. Or, deposits placed through a depository institution that has its main office or branch office in Texas that participates in the Certificate of Deposit Account Registry Service (CDARS) and meets the requirements of the Act.

F. Fully collateralized direct repurchase agreements with a defined termination date secured by obligations of the United States or its agencies and instrumentalities pledged with a third party, selected by the Director of Finance, other than an agency for the pledgor. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas and governed by a master repurchase agreement acceptable to the City.

G. Joint pools of political subdivisions in the State of Texas, which invest in instruments and follow practices required by the Act.

H. Money Market Mutual Funds with an AAAm, or equivalent-rating, without sales load, registered with the Securities and Exchange Commission, having a dollar weighted average maturity of 90 days or less, and with a stable $1 per share net asset value objective.

II. Not Authorized

The City's authorized investments options are more restrictive than those allowed by State law. State law specifically prohibits investment in the following investment securities.

A. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pay no principal.

B. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.

C. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.

D. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Holding Period

The City of Cleburne intends to match the holding periods of investment funds with liquidity needs of the City. The maximum final stated maturity of any investment shall not exceed three years.

Investments in all funds shall be managed in such a way that the market price losses resulting from interest rate volatility would be offset by coupon income and current income received from the volume of the portfolio during a twelve-month period.

Risk and Diversification

The City of Cleburne recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification, which shall be achieved by the following general guidelines:

A. Risk of issuer default is controlled by limiting investments to those instruments allowed by the Act, which are described herein.

B. Risk of market price changes shall be controlled by avoiding over-concentration of assets in a specific maturity sector, limitation of average maturity of operating funds investments to one year, and avoidance of over-concentration of assets in specific instruments other than U. S. Treasury Securities, insured or collateralized certificates of deposits, or joint pools of political subdivisions in the State of Texas.

VI. SELECTION OF BANKS AND DEALERS

Depository

In accordance with State law, a Depository shall be selected through the City's banking services procurement process, which shall include a formal request for proposal (RFP). In selecting a depository, the credit worthiness of institutions shall be considered, and the Director of Finance shall conduct a comprehensive review of prospective depository’s credit characteristics and financial history.

Certificates of Deposit

Banks seeking to establish eligibility for the City's competitive certificate of deposit purchase program shall submit for review annual financial statements, evidence of federal insurance and other information as required by the Director of Finance.

Securities Dealers

For broker/dealers of investment securities, the City shall select only those dealers reporting to the Market Reports Division of the Federal Reserve Board of New York, also known as the "Primary Government Security Dealers", unless an analysis reveals that other firms are

qualified to conduct public business. All Securities dealers shall provide the City with references from public entities, which they are currently serving. All broker/dealers who desire to become qualified bidders for investment transactions must supply the following as appropriate:

- Audited financial statements
- Proof of Financial Industry Regulatory Authority (FINRA) certification
- Proof of state registration
- Completed broker/dealer questionnaire
- Certification of having read the City's investment policy in compliance with the Act and acknowledgement that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the City and the organization.

VII. SAFEKEEPING AND CUSTODY

Insurance or Collateral

All deposits of City funds shall be secured by pledged collateral or letters of credit issued by an agency or instrumentality of the United States. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be a minimum pledged security market value of 102% of the principal and accrued interest on the deposits, less an amount insured by the FDIC. Evidence of the pledged collateral shall be maintained by the Director of Finance. Letters of credit shall be for 100% of the principal and accrued interest on the deposits, less an amount insured by the FDIC, with an expiration date at least two business days after anticipated withdrawal of the deposit. Repurchase agreements shall be documented by a specific agreement noting the collateral pledge in each agreement and maintain a minimum purchased security market value of 102% of the principal and accrued interest on the investment. Collateral shall be reviewed at least monthly to assure that the market value of the pledged securities is adequate.

Safekeeping Agreement

Collateral pledged to secure deposits of the City shall be held by a custodian institution in accordance with a Custodial Agreement which clearly defines the procedural steps for gaining access to the collateral should the City determine that the City's funds are in jeopardy. The custodian institution, or Custodian, shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral.

Collateral Defined

The City of Cleburne shall accept only the following securities as collateral:

A. FDIC insurance coverage.

B. A bond, certificate of indebtedness, or note of the United States and its agencies and instrumentalities, or other evidence of indebtedness of the United States agencies and instrumentalities that is guaranteed as to principal and interest by the United States agencies and instrumentalities.

C. Obligations, the principal and interest on which, are unconditionally guaranteed or insured by the State of Texas.

D. A bond of the State of Texas or of a county, city or other political subdivision of the State of Texas having been rated as investment grade (investment rating no less than "A" or its equivalent) by a nationally recognized rating agency with a remaining maturity of ten (10) years or less.

Subject to Audit

All collateral shall be subject to inspection and audit by the Director of Finance or the City's independent auditors.

Delivery vs. Payment

All securities shall be purchased using the delivery vs. payment method. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the safekeeping agent. The security shall be held in the name of the City or held on behalf of the City. The safekeeping agent’s records shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City.

VIII. INVESTMENT POLICY ADOPTION

The City investment policy shall be adopted by resolution of the City Council, at least annually. The policy shall be reviewed for effectiveness on at least annually by the Investment Committee and any modifications will be recommended for approval to the City Council.

General Fund

2009-2010

GENERAL FUND

Operating Budget

2009-2010

Where it comes from. . . . .Where it goes

It comes from. . . .

Taxes Current & Delinquent Taxes, Franchise Fees and Sales Taxes	61.66%
License & Fees All Permits, Fees & Community Development Licenses	0.74%
Fines & Forfeitures	2.63%
Charge For Service Sanitation, Golf, Cemetery, Civic Center, Rent & Leases, Aquatics Facility & Miscellaneous	20.80%
Miscellaneous	0.32%
Transfers From Special Revenue, Water & Sewer, Airport, & Drainage Utility Funds	13.86%
	100.00%

It goes to. . . .

Public Safety Police & Fire Protection	42.66%
Public Service Golf, Pools, Library, Museum, Civic Center, Cemetery, Community Services, Building Services & Parks & Recreation	20.77%
Public Works Street, Inspection, Fleet Maintenance, Engineering, Sanitation, Public Works & Health	21.51%
Administration Council, City Manager, City Attorney, Human Resources, Finance, MIS, City Secretary, Municipal Court & Economic Development	15.05%
	100.00%

GENERAL FUND

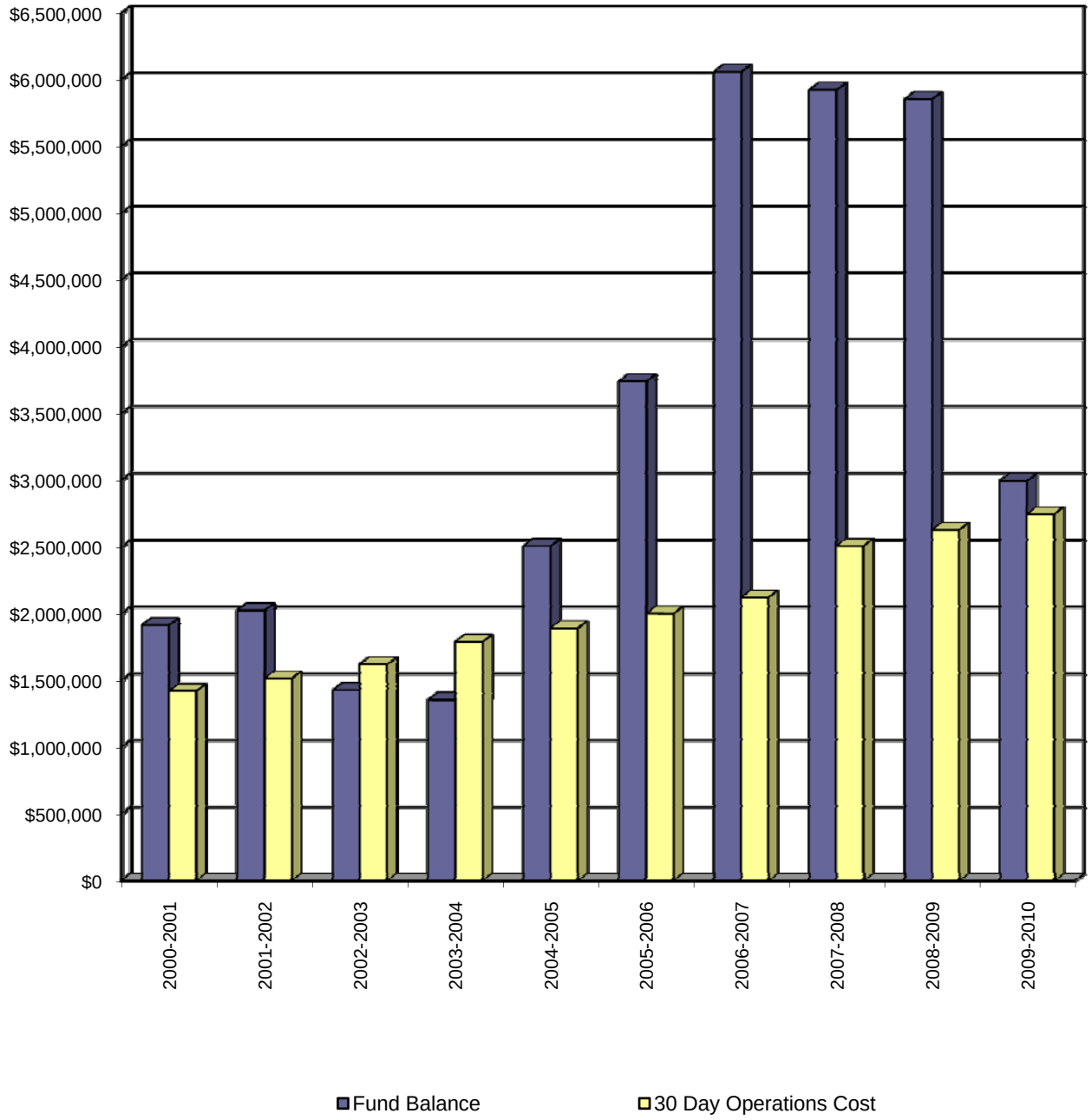
Summary of Receipts & Disbursements

2009-2010

	ACTUAL 2006-2007	ACTUAL 2007-2008	AMENDED BUDGET 2008-2009	ESTIMATED 2008-2009	PROPOSED 2009-2010
Beginning Unreserved Fund Balance	$ 3,701,520	$ 6,058,563	$ 4,657,908	$ 5,922,392	$ 5,851,980
Receipts:					
Ad Valorem Taxes	10,527,775	11,504,940	12,307,643	12,412,813	12,945,959
Non-Property Taxes & Fees	8,487,896	9,582,656	9,584,246	9,531,947	8,172,342
Licenses & Fees	528,859	429,993	451,659	257,089	253,500
Charges for Service	5,987,247	6,119,657	7,290,075	6,418,184	7,123,604
Fines	925,469	919,855	896,561	900,500	900,500
Miscellaneous	545,500	494,327	309,700	137,850	110,000
Total Receipts:	27,002,746	29,051,428	30,839,884	29,658,383	29,505,905
Payment for Services Provided for by General Fund:					
Enterprise Funds	2,059,346	1,922,743	2,397,500	2,227,000	2,067,500
Mineral Leases and Royalties	1,500,000	1,706,422	1,500,000	1,500,000	1,500,000
Special Rev. Funds	871,147	1,835,431	1,807,738	1,708,368	1,178,750
Total Transfer In:	4,430,493	5,464,596	5,705,238	5,435,368	4,746,250
Total Current Receipts	31,433,239	34,516,024	36,545,122	35,093,751	34,252,155
TOTAL FUNDS AVAILABLE	35,134,759	40,574,587	41,203,030	41,016,143	40,104,135
Expenditures:					
Salaries and Wages	13,004,707	15,362,749	16,429,301	15,979,677	16,366,625
Benefits	4,811,615	5,712,490	6,482,921	6,509,201	7,235,829
Supplies and Materials	2,013,273	2,447,973	2,805,806	2,166,437	2,215,245
Maintenance - Building	653,870	1,107,944	1,123,880	1,025,300	1,006,683
Maintenance - Equipment	618,632	628,446	748,874	673,525	684,343
Contractual and Misc. Services	4,034,226	4,677,588	5,901,752	5,009,257	5,067,582
Miscellaneous Charges	69,572	68,688	196,060	135,235	353,250
Capital - Structures	0	145,478	360,757	100,850	70,000
Capital - Equipment	171,984	713,423	376,450	202,800	300,761
Total Expenditures:	25,377,879	30,864,779	34,425,801	31,802,282	33,300,318
Housing Fund	0	0	20,000	20,000	20,000
Cletrans Fund	266,258	130,246	60,000	100,000	60,000
Performance Contract Savings					(63,093)
Transfer to Performance Capital Fund					63,093
Sale of Assets	(3,321)	(56,953)		(280,543)	
Donation Fund	70,907	197,734		1,000	
Donation Fund - Smith Grant Match	10,000	10,000	10,000	10,000	10,000
Transfer to Fund 03	117,732	180,074	180,000	180,000	150,000
Transfer To Fund 39 - Grant Match					50,000
Transfer to Fund 51 - Civic Center					374,000
Transfer to Fund 52 - GIS			113,173	113,173	
Debt Service Fund	2,968,870	2,894,734	2,707,169	2,790,426	2,707,113
TIFF Fund	267,871	286,582	423,825	423,825	383,773
Public Safety Fund	0	145,000	74,000	4,000	4,000
Projection Reserve	2,119,491	2,504,533	2,815,524	2,624,886	2,744,130
Total Transfer Out:	5,817,808	6,291,949	6,403,691	5,986,767	6,503,016
Contingency Reserve	0	0	50,000	0	50,000
TOTAL BUDGETED EXPENDITURES	31,195,687	37,156,728	40,879,492	37,789,049	39,853,334
Ending Unreserved Fund Balance	$ 3,939,072	$ 3,417,859	$ 323,538	$ 3,227,094	$ 250,801

General Fund Projection Reserve & Fund Balance

2000-2010

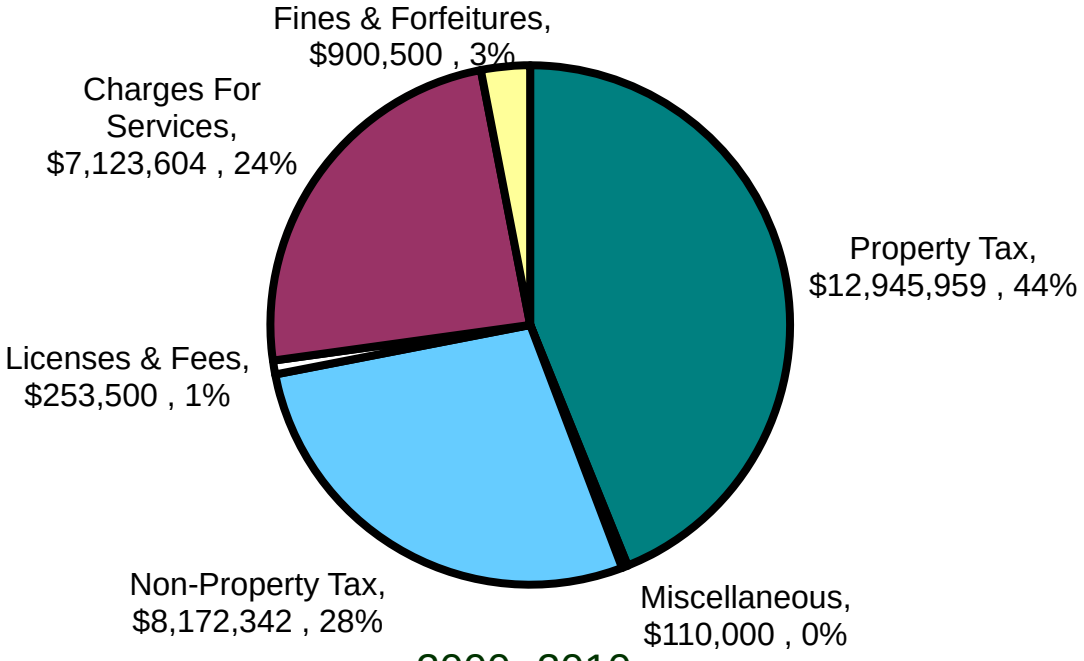


Historical fund balance data was collected from 2000– 2008 Annual Financial Reports. The 2008-2009 and 2009-2010 estimated and budgeted data was taken from the current budget document. The projection reserve was established in 1993 to enable the General Fund to continue operations during times of crisis and/or significantly reduced revenue. It is currently the desire of City Management to maintain funds at a level which would provide 30 days of operations.

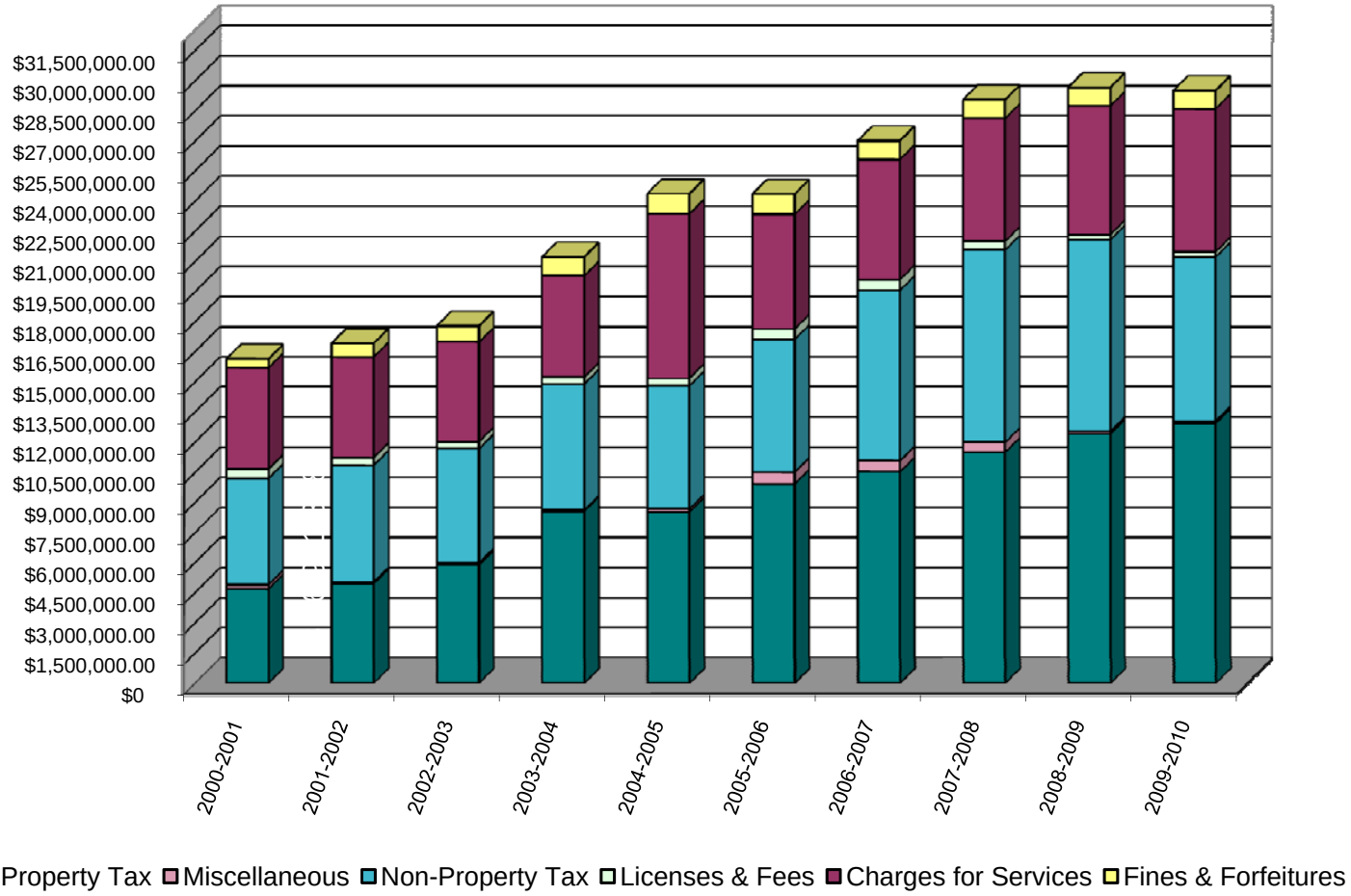
General Fund Revenues

2009-2010

$29,505,905



2000- 2010



See General Fund-Revenue By Source for related data.

2003-2004 was the first year property taxes were not reported as a receipt in the General Debt Service Fund. Beginning with the 2003-2004 fiscal year all property taxes were reported as a receipt in the General Fund.

GENERAL FUND

Revenue By Source

2009-2010

Code No.	Source	ACTUAL 2006-2007	ACTUAL 2007-2008	AMENDED BUDGETED 2008-2009	ESTIMATED 2008-2009	PROPOSED 2009-2010
PROPERTY TAXES						
AD VALOREM TAXES - CURRENT						
0111-6101	Current Taxes	$ 10,245,247	$ 11,197,814	$ 12,037,643	$ 12,140,538	$ 12,675,959
0111-6102	Delinquent Taxes	130,653	132,042	125,000	125,000	125,000
0111-6103	Penalty & Interest on Taxes	102,427	115,537	110,000	110,000	110,000
0111-6104	Collection Fees	41,526	39,891	35,000	35,000	35,000
0111-6107	Vehicle Inventory Overage	7,922	19,658	0	2,275	0
Total Property Taxes		10,527,775	11,504,940	12,307,643	12,412,813	12,945,959
NON-PROPERTY TAXES						
0111-6110	City Sales Tax	5,384,607	6,784,547	6,690,917	6,488,931	5,191,142
0111-6121	Bingo Franchise Tax	17,860	24,858	17,853	29,000	25,000
0111-6122	Cable TV Franchise Fee	154,427	161,270	178,460	177,000	169,500
0111-6123	Electrical Franchise Fee	1,792,075	1,718,266	1,750,000	1,754,000	1,800,000
0111-6125	Gas Franchise Fee	803,632	550,486	600,000	740,000	640,000
0111-6127	Sanitation Franchise Tax	102,159	103,627	100,000	100,000	100,000
0111-6128	Telephone Franchise Fee	196,596	196,251	204,000	200,000	200,000
0111-6140	Mixed Drink Tax	36,540	43,351	43,016	43,016	46,700
Total Non-Property Taxes		8,487,896	9,582,656	9,584,246	9,531,947	8,172,342
LICENSES & PERMITS						
0113-6305	Garage Sale Permits	11,783	12,285	9,544	9,544	9,500
0113-6306	Contractor Registration Fees	30,200	47,563	31,500	31,500	31,500
0113-6308	Building Permits	257,060	203,822	205,648	108,000	108,000
0113-6311	Community Development Permits	1,277	26,209	1,000	1,000	1,000
0113-6318	Electrical Inspection Permits	45,803	39,928	36,642	26,000	23,500
0113-6329	Health Permits	18,096	21,817	24,200	22,000	22,000
0113-6349	Mechanical Permits	35,497	18,913	28,398	11,045	11,000
0113-6351	Moving Permits	0	100	50	0	0
0113-6362	Plumbing & Gas Permits	73,003	39,008	58,402	23,500	23,000
0113-6397	Zoning Permits	16,832	14,020	16,967	10,500	10,000
0113-6399	Miscellaneous Licenses & Permits	39,308	6,328	39,308	14,000	14,000
Total Licenses and Fees		528,859	429,993	451,659	257,089	253,500
CHARGES FOR SERVICE						
0115-6501	Administrative Fees	95,000	95,600	95,000	95,000	95,000
0115-6503	Garbage Bag Sales	32,539	31,142	35,793	35,000	35,000
0115-6504	Golf Alcohol Sales	0	0	0	19,250	70,000
0115-6505	Golf Restaurant	0	0	162,500	48,600	175,000
0115-6506	Golf Course Pro Shop	0	0	91,000	32,400	96,000
0115-6507	Golf Course Revenues	0	0	689,913	394,330	1,000,000
0115-6509	Cemetery	267,634	282,806	283,933	284,000	284,000
0115-6529	Parking Meter Revenue	27,199	3,455	0	0	0
0115-6531	Ambulance	74,230	39,343	49,350	28,000	29,400
0115-6533	BTW Gift Shop	0	0	0	1,100	1,800
0115-6534	BTW Admissions	0	0	0	3,500	5,600
0115-6535	BTW Classes/Programs	0	0	0	1,000	1,700
0115-6536	BTW Rentals	0	0	25,000	1,000	10,100
0115-6537	Rental - Civic Center	55,164	37,625	0	0	65,000
0115-6538	Rental - Senior Center	5,145	5,938	8,000	10,000	5,000

GENERAL FUND

Revenue By Source

2009-2010

Code No.	Source	ACTUAL 2006-2007	ACTUAL 2007-2008	AMENDED BUDGETED 2008-2009	ESTIMATED 2008-2009	PROPOSED 2009-2010
CHARGES FOR SERVICE (CONTINUED)						
0115-6539	Rental - Other	$ 43,844	$ 58,392	$ 45,000	$ 50,000	$ 50,000
0115-6551	Sani. - Commercial Collection	2,595,444	2,540,373	2,861,477	2,400,000	2,270,000
0115-6552	Sani. - Residential Collection	1,796,647	1,815,768	1,832,760	1,820,000	1,820,000
0115-6556	Transfer Station	382,539	565,596	441,833	530,000	445,000
0115-6559	Landfill	48,790	48,790	48,790	48,790	48,790
0115-6561	Pool Admission	286,105	276,206	297,664	297,664	297,664
0115-6562	Pool Rentals	35,528	24,701	36,964	37,000	37,000
0115-6563	Pool Concession	85,290	85,071	88,736	88,000	88,000
0115-6564	Pool Gift Shop	20,735	22,694	21,573	21,500	21,500
0115-6565	Pool Classes & Programs	18,744	20,482	18,744	18,500	18,500
0115-6568	Sports Complex Fees	28,350	28,597	29,495	27,000	27,000
0115-6587	Penalty Charges	0	0	0	0	0
0115-6599	Other Miscellaneous Services	88,320	137,079	126,550	126,550	126,550
	Total Charges for Service	5,987,247	6,119,657	7,290,075	6,418,184	7,123,604
FINES AND FORFEITURES						
0116-6611	Municipal Court Fines	879,003	867,857	850,000	850,000	850,000
0116-6647	Library Fines & Fees	15,461	15,515	15,461	15,500	15,500
0116-6683	Animal Shelter	20,917	26,734	25,000	30,000	30,000
0116-6687	Parking Fines	5,195	2,105	600	0	0
0116-6699	Other Restitution	4,893	7,644	5,500	5,000	5,000
	Total Fines	925,469	919,855	896,561	900,500	900,500
MISCELLANEOUS						
0117-6735	Interest - Investments	465,399	291,812	273,600	80,000	80,000
0117-6755	Interest - Notes	0	0	0	0	0
0118-6820	Contributions	24,597	7,435	0	0	0
0119-6914	Discounts Earned	1,269	1,286	1,100	850	0
0119-6935	Insurance/Damage Recovery	3,926	22,426	0	0	0
0119-6946	Lien Release or Payment	34,948	26,021	5,000	21,100	5,000
0119-6963	Prior Year Expenses Refunded	246	9,890	0	10,100	0
0119-6967	Receipts, Short/ (Long)	954	130	0	800	0
0119-6999	Other - Misc. Revenue	14,161	135,327	30,000	25,000	25,000
	Total Miscellaneous	545,500	494,327	309,700	137,850	110,000
GRAND TOTALS		$ 27,002,746	$ 29,051,428	$ 30,839,884	$ 29,658,383	$ 29,505,905

CITY OF CLEBURNE

General Fund Revenues
2009-2010 Budget

PROPERTY TAXES

0111-6101	CURRENT AD VALOREM TAXES	$ 12,675,959

Description:
Current taxes refer to property taxes which are due during the period Oct. 1, 2006 to June 30, 2007. Property taxes are assessed upon property, real estate, buildings, and for business equipment and inventory. The City, however, exempts some of the value on residential property. Homeowners receive an exemption of $5,000 or 10% and homeowners over the age of 65 years receive an additional exemption in the amount of $6,000, with a 65 & older tax freeze. Disabled veterans receive an exemption based upon the degree of their disability. Property valuations are established by the Central Appraisal District and given to the City Council from which the tax rate is set. Taxes are due on October 1st of each year and become delinquent on February 1st.

Assumption:
Current taxes have a net assessed value of $1,887,592,221 with a rate per $100 valuation of $.62. This tax rate remains unchanged. The 2009-2010 budgeted collection rate is 100%. See pages D-17 through D-20 for detailed analysis.

0111-6102	DELINQUENT TAXES	$ 125,000

Description:
Delinquent taxes are those properties or ad valorem taxes which were due in prior years. The City collects delinquent taxes through a special tax attorney.

Assumption:
Delinquent tax collections are split between the debt service fund and the general fund based on the distribution of the year in which they were due. This revenue is projected to remain the same.

0111-6103	PENALTY AND INTEREST ON TAXES	$ 110,000

Description:
Property taxes which are paid after they become delinquent are assessed penalties and interest. The penalty is six (6) percent of the amount of the tax for the first calendar month it is delinquent plus one (1) percent for each additional month or portion of a month the tax remains unpaid prior to July 1st of the year in which it becomes delinquent. However, a tax delinquent on July 1st incurs a total penalty of twelve (12) percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent.

Assumption:
Penalty and interest collections go to the General Fund. This revenue is projected to remain the same.

0111-6104	COLLECTION FEES	$ 35,000

Description:
The collection fees account is used for the 15% tax attorney fee that is applied to all taxes collected after July 1st each year.

Assumption:
This year's estimate remains the same as the previous year's collections.

TOTAL PROPERTY TAXES	$ 12,945,959

NON-PROPERTY TAXES

0111-6110 CITY SALES TAX — $ 5,191,142

Description:

The sales tax revenue received by the City is the result of both retail and certain industrial purchases. Sales tax revenues are collected by the State Comptroller of Public Accounts and remitted to each city levying the tax on a monthly basis. On January 1, 2002, the City's sales tax rate increased to 1.50 cents as a result of the 4B Sales Tax that was passed in an election held August 11, 2001. The State rate is 6.25 cents for a total of 7.75 cents.

Assumption:

Trend information shows that sales tax collections began to slow in November 2008 as expected. By September 2009 collections were off four percent (4%). This downturn is expected to continue throughout the 2009-2010 fiscal year as reflected in the 20% decrease in budgeted collections. See page D-21 for detailed analysis.

0111-6121 BINGO FRANCHISE FEE — $ 25,000

Description:

The City collects a bingo fee from all legalized charity bingo games within the City limits. The fee is 2% of gross receipts of bingo games within the City.

Assumption:

This year's budgeted amount reflects a slight decrease in collections based on previous collections.

0111-6122 CABLE TV FRANCHISE FEE — $ 169,500

Description:

The City collects a franchise fee from Charter Communications in exchange for use of City alleys and other public right of ways. Charter Communications assumed the present franchise agreement from Marcus Cable, Inc. This contract terminates October 14, 2008 at which time the Texas franchise agreement will take effect.

Assumption:

Gross sales are estimated at $3,390,000 with the City receiving 5% of this amount.

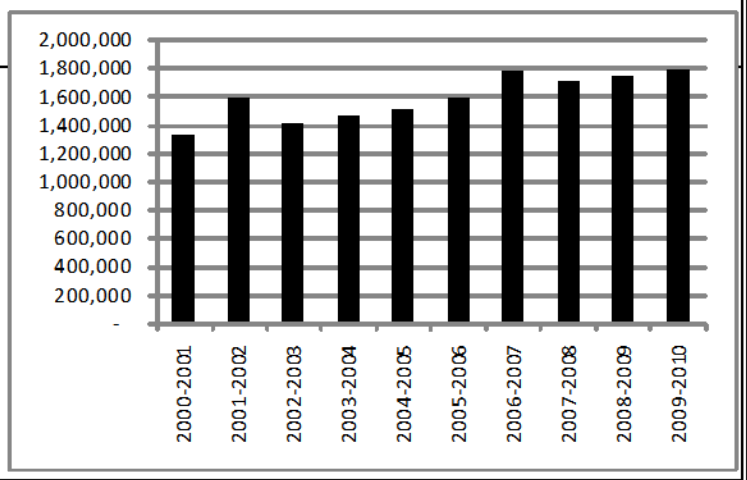
0111-6123 ELECTRICAL FRANCHISE FEE — $ 1,800,000

Description:

The City collects a franchise fee from Oncor Electric Delivery and United Cooperative Services from its customers within the corporate limits of the City of Cleburne, in exchange for use of City alleys and right-of-ways. Oncor Electric Delivery franchise agreement expires December 31, 2024. The United Cooperative Services expired in March 2009. Current negotiations are expected to conclude in a renewal at the the current rates.

Assumption:

Gross kwh sales of electricity are estimated at 650,000,000 kwhs delivered to the City by Oncor Electric Delivery and United Cooperative Services. With an average increase of 3.5% over the previous three years, a 2.6% increase this year is conservative.



NON-PROPERTY TAXES (C0NTINUED)

0111-6125	GAS FRANCHISE FEE	$ 640,000

Description:
The City collects a franchise fee on reported sales from Atmos Energy in exchange for use of City alleys and other public right-of-ways. This fee includes domestic, commercial, and industrial consumers within the corporate limits of the City, the current agreement expires in December 2016.

Assumption:
Gross sales of gas are estimated at $16,000,000 per Atmos with the City receiving 4% of this amount.

0111-6127	SANITATION FRANCHISE FEE	$ 100,000

Description:
The City collects a franchise fee from any commercial sanitation hauler in the city limits.

Assumption:
This amount is equal to the 2009-2010 estimated collections.

0111-6128	TELEPHONE FRANCHISE FEE	$ 200,000

Description:
The city collects a franchise fee from all telecommunication providers that use City alleys and right-of-ways. The Texas Legislature, with HB 1777, changed the way a certified telecommunications provider will pay for the use of that right-of-way. Under the new law, all providers will pay based on a fee-per-access line method with 1998 acting as a base year for the fee.

Assumption:
The base fee was set at $125,000 in 1998. Future collections are adjusted by an estimated growth rate of 6% per year.

0111-6140	MIXED DRINK TAX	$ 46,700

Description:
The statutes levy a tax of twelve percent (12%) on the gross receipts from the sales of mixed beverages in Texas. Each city is entitled to receive an allocation of twelve and a half percent (12½%) of taxes collected within the City on a quarterly basis.

Assumption:
This year's estimate reflects sales estimated at $373,600 with the City receiving 12½% of this amount.

TOTAL NON-PROPERTY TAXES	$ 8,172,342

LICENSE AND FEES

0113-6305	GARAGE SALE PERMITS	$ 9,500

Description:
Any person desiring to have a garage sale requires a garage sale permit. Each permit is $7.50.

Assumption:
With four years of declining receipts, this trend is expected to continue.

0113-6306	CONTRACTOR REGISTRATION FEE	$ 31,500

Description:
Annual registration fee for electricians $100.

Assumption:
This fee was established in 2006-2007. This is a conservative average of previous collections.

LICENSE AND FEES (C0NTINUED)

0113-6308	BUILDING PERMITS	$ 108,000

Description:
Buildings which undergo structural alterations or new construction require a building permit. Permit fees are based on square footage set forth by the City Council in December 1998.

Assumption:
Collections are expected to decrease 47% with the housing market. See D-22 for detailed analysis.

0113-6311	COMMUNITY DEVELOPMENT FEE	$ 1,000

Description:
Revenue received for community development is 2% of the cost of development. This is for new subdivisions only, and used to complete testing necessary to approve new projects.

Assumption:
This estimate depends on the amount of development within the City.

0113-6318	ELECTRICAL INSPECTION PERMITS	$ 23,500

Description:
Electrical alterations or new construction require an electrical permit. Fees are based on square footage with a minimum fee of $22.00.

Assumption:
As rehabilitation are expected to decrease only slightly,this revenue is expected to follow.

0113-6329	HEALTH PERMITS	$ 22,000

Description:
Any person desiring to operate a food establishment requires a health permit. Annual permit fees depend on square footage of establishment. This is $62.50 and up.

Assumption:
Health permits are projected to decrease slightly along with commercial businesss.

0113-6349	MECHANICAL PERMITS	$ 11,000

Description:
Permits for installation of heating, air conditioning and ventilation systems in new or remodeled buildings. Fees are based on size and number of units, plus $22.00 permit fee.

Assumption:
Mechanical permits are expected to remain the same.

0113-6362	PLUMBING & GAS PERMITS	$ 23,000

Description:
Plumbing alterations or new construction require a plumbing permit. Permit fees are based on fixture count, furnace or burner count with a minimum of a $22.00 fee for each permit.

Assumption:
Collections are expected to remain steady.

0113-6397	ZONING FEES	$ 10,000

Description:
In 1996, the City passed a Comprehensive Zoning Ordinance, Title 15 Land Use-Chapter 155. The zoning board of adjustment fee for a rezoning request is $150. The replat application fee is $250 plus $10 per lot. The preliminary plat and final plat fee is $250. The special use permit fee is $150.

Assumption:
Collections are projected todecrease slightly based on current economic trends.

LICENSE AND FEES (CONTINUED)

0113-6399	MISCELLANEOUS FEES	$ 14,000

Description:
Miscellaneous licenses include the following: curb/gutter permits - for the inspection of modified curb - $37.50 (plus a $20 administration fee); demolition assessment permit - $37.50 residential and $62.50 commercial (plus a $20 administration fee); fire protection license - any person desiring to do fire protection work requires a fire protection license. Annual license fees are based on the work to be done; amusement permit - annual license fee for amusement machine operation. Annual license fee is $100. Solicitor permit - any person desiring to go door to door to solicit requires a solicitor permit. Fees are $35 for 90 days, $70 for 6 months and $100 for a year.

Assumption:
This receipt is expected to remain steady.

TOTAL LICENSE AND FEES	$ 253,500

CHARGES FOR SERVICES

0115-6501	ADMINISTRATIVE FEES	$ 95,000

Description:
Administrative fees are collected from the 4B Sales Tax Fund 09, and the Economic Development Corporation.

Assumption:
We collect fees from other funds for contributions of employees paid by the General Fund. ($60,000 from 4B Sales Tax, and $35,000 from the Economic Development Corporation)

0115-6503	GARBAGE BAG SALES	$ 35,000

Description:
Sale of garbage bags to the public. Bags sell for $7.65 per a roll of 50 bags.

Assumption:
Sales are projected to remain the same.

0115-6504	GOLF COURSE ALCOHOL SALES	$ 70,000

Description:
The municipal golf course has been undergoing significant changes over the previous two years. The new course and club house are opened in July 2009, which includes a full service bar and restaurant.

Assumption:
Revenues are expected to be in line with projections established in the business plan.

0115-6505	GOLF COURSE RESTAURANT	$ 175,000

Description:
The municipal golf course has been undergoing significant changes over the previous two years. The new course and club house are opened in July 2009, which includes a full service bar and restaurant.

Assumption:
Revenues are expected to be in line with projections established in the business plan.

CHARGES FOR SERVICES (CONTINUED)

0115-6506	GOLF COURSE PRO SHOP	$ 96,000

Description:
The municipal golf course has been undergoing significant changes over the previous two years. The new course and club house are opened in July 2009. A pro shop is located in the club house where golf equipment, clothing, and other related items will be sold.

Assumption:
Revenues are expected to be in line with projections established in the business plan.

0115-6507	GOLF COURSE REVENUES	$ 1,000,000

Description:
The municipal golf course has been undergoing significant changes over the previous two years. The new course and club house are opened in July 2009.

Assumption:
Revenues are expected to be in line with projections established in the business plan.

0115-6509	CEMETERY	$ 284,000

Description:
Sale of cemetery lots and interment fees. Lots start at $750 with a minimum interment fee of $700.

Assumption:
Revenues are expected to remain steady.

0115-6531	AMBULANCE	$ 29,400

Description:
The City is the backup to Care-flight, our city wide ambulance service.

Assumption:
Revenues are expected to increase slightly. This revenue is cyclical. After several years of growth Care-flight will expand their coverage and thus reduce the need for city services.

0115-6531	BTW GIFT SHOP	$ 1,800

Description:
The City recently completed a 14,000 sq ft meeting and recreation facility for the enjoyment of our citizens. Snacks and towel are sold to patrons.

Assumption:
This is the first full year of operation.

0115-6534	BTW ADMISSIONS	$ 5,600

Description:
The City recently completed a 14,000 sq ft meeting and recreation facility for the enjoyment of our citizens. Admissions are charged for patrons utilizing the recreational and exercise facilities.

Assumption:
This is the first full year of operation.

0115-6535	BTW CLASSES/PROGRAMS	$ 1,700

Description:
The City recently completed a 14,000 sq ft meeting and recreation facility for the enjoyment of our citizens. Meeting rooms as well as the recreation areas will be available for classes & programs.

Assumption:
This is the first full year of operation.

CHARGES FOR SERVICES (CONTINUED)

0115-6536	BTW RENTALS	$ 10,100

Description:
The City recently completed a 14,000 sq ft meeting and recreation facility for the enjoyment of our citizens. Meeting rooms as well as the recreation areas will be available for rental.

Assumption:
This is the first year of operation.

0115-6537	RENTAL - CIVIC CENTER	$ 65,000

Description:
The Civic Center is expected to reopen after the rehabilitation and expansion in the Spring of 2010.

Assumption:
Rental income is based on prior trend informaiton as well as proposed rates.

0115-6538	RENTAL - SENIOR CENTER	$ 5,000

Description:
The City operates a 5,000 sq ft Senior Citizens Center for the enjoyment of our population.

Assumption:
Rental income is expected to decrease to previous levels with the opening of the Civic Center.

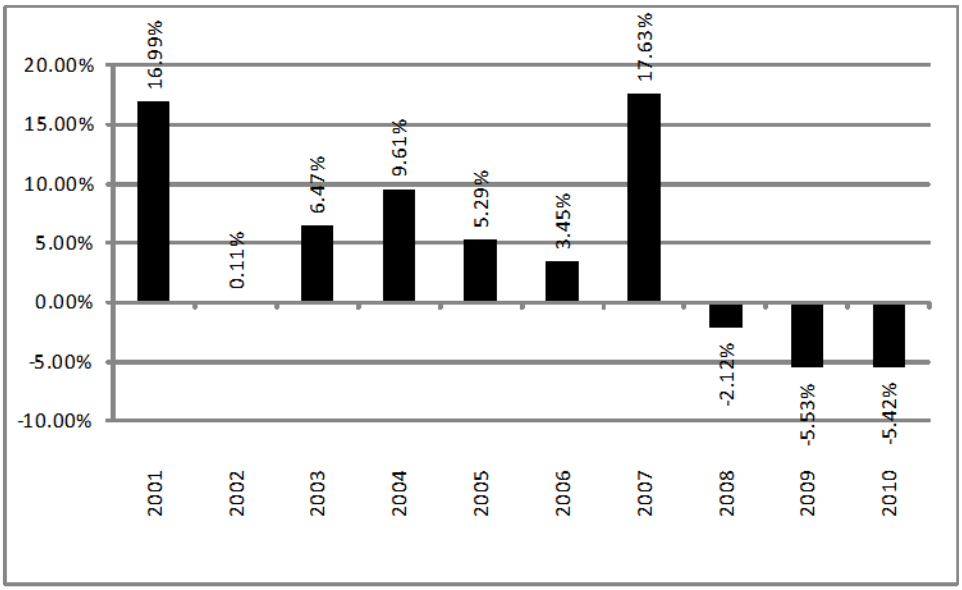
0115-6539	RENTAL - OTHER	$ 50,000

Description:
Hill Junior College rental for use of the City's library, and other miscellaneous rentals.

Assumption:
Rental fees are expected to remain the same as the 2008-2009 estimate.

0115-6551	SANITATION COMMERCIAL COLLECTION	$ 2,270,000

Description:
Revenue for the collection of commercial and industrial refuse inside the City limits. This service has been contracted out to Waste Management.

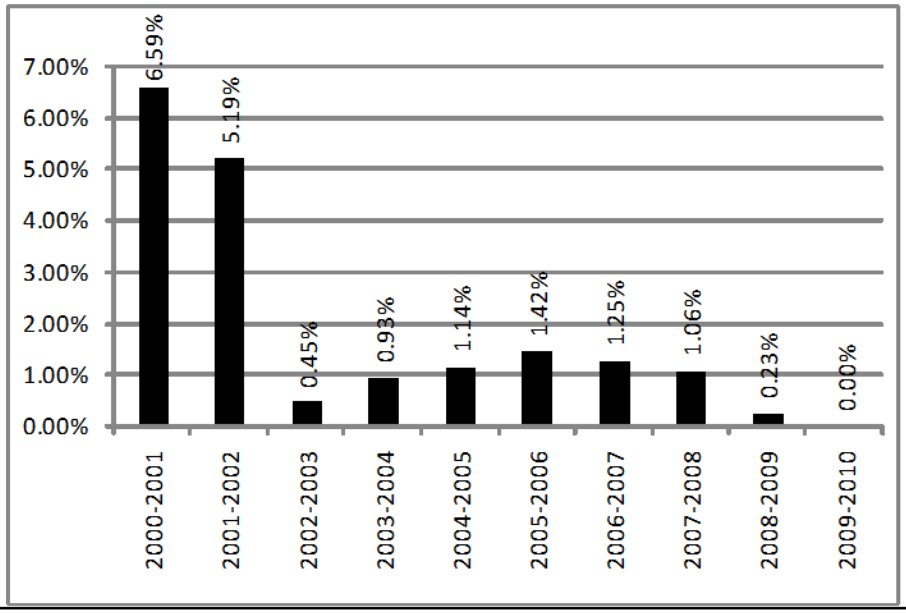


Assumption:
Collections have decreased the previous 2 years as industry and gas related business slow production. This decrease is expected to continue at the current rate during the 2009-2010 fiscal year.

CHARGES FOR SERVICES (CONTINUED)

0115-6552	SANITATION RESIDENTIAL COLLECTION	$ 1,820,000

Description:
Revenue for residential refuse collection inside the City limits. Sanitation rates are $16.80 per month for each residential customer.



Assumption:
Collections are expected to remain steady.

0115-6556	TRANSFER STATION	$ 445,000

Description:
Fees collected at the transfer station for citizens and businesses to dispose of trash.

Assumption:
One of the two landfills closed in recent years is expected to reopen, thereby decreasing the need for disposal at this location.

0115-6559	LANDFILL	$ 48,790

Description:
Fees collected for landfill use.

Assumption:
Revenue is expected to remain the same.

0115-6561	POOL ADMISSION	$ 297,664

Description:
Revenue generated through the operations of our Aquatics Park.

Assumption:
Admissions are expected to remain steady.

0115-6562	POOL BASKETS & RENTALS	$ 37,000

Description:
This revenue account tracks all rentals at the Aquatics Park.

Assumption:
Rentals are expected to remain the same.

CHARGES FOR SERVICES (CONTINUED)

0115-6563	POOL CONCESSION	$ 88,000

Description:
This revenue account tracks the sale of food items at the new Aquatics Water Park.

Assumption:
Concessions are expected to remain steady.

0115-6564	POOL GIFTSHOP	$ 21,500

Description:
This revenue account tracks the sale of food items at the new Aquatics Water Park.

Assumption:
Giftshop sales are expected to remain steady.

0115-6565	POOL CLASSES & PROGRAMS	$ 18,500

Description:
User fees are collected from pool classes and programs.

Assumption:
Collections are expected to remain the same.

0115-6568	SPORTS COMPLEX FEES	$ 27,000

Description:
User fees are collected from area sports organizations.

Assumption:
Collections are projected to remain steady.

0115-6599	OTHER MISCELLANEOUS SERVICES	$ 126,550

Description:
Fees or charges for items which do not fall under a specific code.

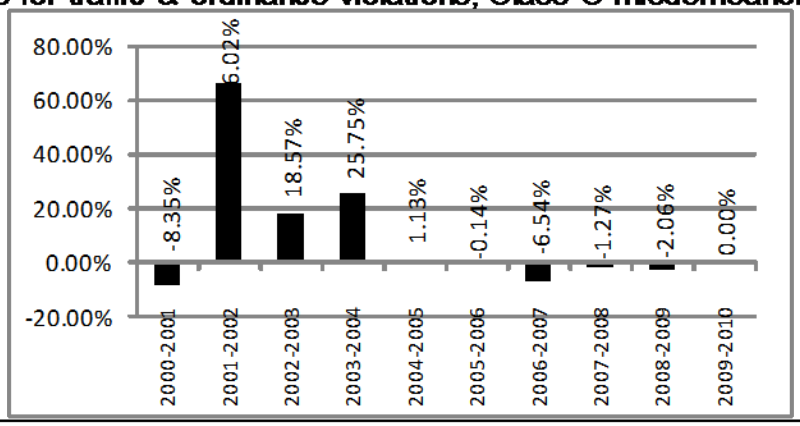
Assumption:
Revenue for this item is projected to remain steady.

TOTAL CHARGES FOR SERVICES	$ 7,123,604

FINES

0116-6611	MUNICIPAL COURT FINES	$ 850,000

Description:
The collection of fines for traffic & ordinance violations, Class C misdemeanors, and the forfeiture of bonds.



Assumption:
An officer will be assigned to dispense outstanding warrants. Revenues are expected to remain steady with this attention on collections.

FINES (CONTINUED)

0116-6647	LIBRARY FINES & FEES	$ 15,500

Description:
The collection of fines for overdue or lost books. Cost of a fine is $.10 per day, per book.

Assumption:
This revenue account has remained the same for the last few years.

0116-6683	ANIMAL SHELTER	$ 30,000

Description:
Animal shelter fees: $23 for the first 3 days, $4 per day after and $2 per year for dog tags.

Assumption:
This revenue account is expected to remain steady.

0116-6699	OTHER RESTITUTION	$ 5,000

Description:
This account is used to account for revenue from fines not processsed by municipal court.

Assumption:
Collections are expected to remain the same.

TOTAL FINES	$ 900,500

MISCELLANEOUS

0117-6735	INTEREST ON INVESTMENTS	$ 80,000

Description:
Interest revenue on the City's invested funds. We currently have accounts in four pools: Local Government Investment Cooperative (LOGIC), Texpool, TexStar and MBIA.

Assumption:
Revenues are expected to remain the same.

0119-6946	LIEN RELEASE PAYMENT	$ 5,000

Description:
Receipts from property owners for demolition, mowing, or other liens held.

Assumption:
This revenue account varies each year. This estimate is similar to previous years.

0119-6999	OTHER - MISCELLANEOUS REVENUE	$ 25,000

Description:
Revenue not accounted for in any of the catagories above..

Assumption:
This revenue account varies each year. This estimate is similar to previous years.

TOTAL MISCELLANEOUS	$ 110,000

TOTAL RECEIPTS	$ 29,505,905

ESTIMATED AD VALOREM TAX

REVENUE AND DISTRIBUTION

2009-2010

1¢ equals $ 204,451

2009 TAX ROLL	Proposed Rate .62
Real Estate Values	$ 370,225,133
Improvement Values	1,234,456,866
Personal Property Values	847,857,310
Total Appraised Values (100%)	2,452,539,309
Less: Over 65 Homestead Exemptions ($6,000/ea.)	11,449,940
Homestead Cap Loss - (Maximum 10% per year)	11,905,488
Disabled American Veterans Exemptions ($1,500/2,000/2,500/3,000) - % Percent Disability w/State	2,295,634
Total Exempt Property (Cities & Churches)	172,980,959
General Homestead ($5,000 or 10% of value, but not less than $5,000)	60,968,299
Tax Abatements	149,584
Pollution Control	19,961,432
Agricultural Productivity Loss	31,486,620
Taxable Frozen	170,609,323
Protested Property	20,907,482
Tax Increment Financing #1	47,322,318
Tax Increment Financing #2	14,576,578
Total Exempt Proration	326,659
Portability	6,772
Total Exemptions	564,947,088
Net Assessed Value	1,887,592,221
Rate Per $100 Valuation (Effective Rate 0.5965)	0.620000
Subtotal	11,703,072
Plus Frozen Taxes	972,887
Total Levy Taxes	12,675,959
Percent of Collection	100%
Estimated General Fund Current Tax Collections	12,675,959
Estimated Deliquent Tax Collections	125,000
Estimated Total Tax Collections	$ 12,800,959

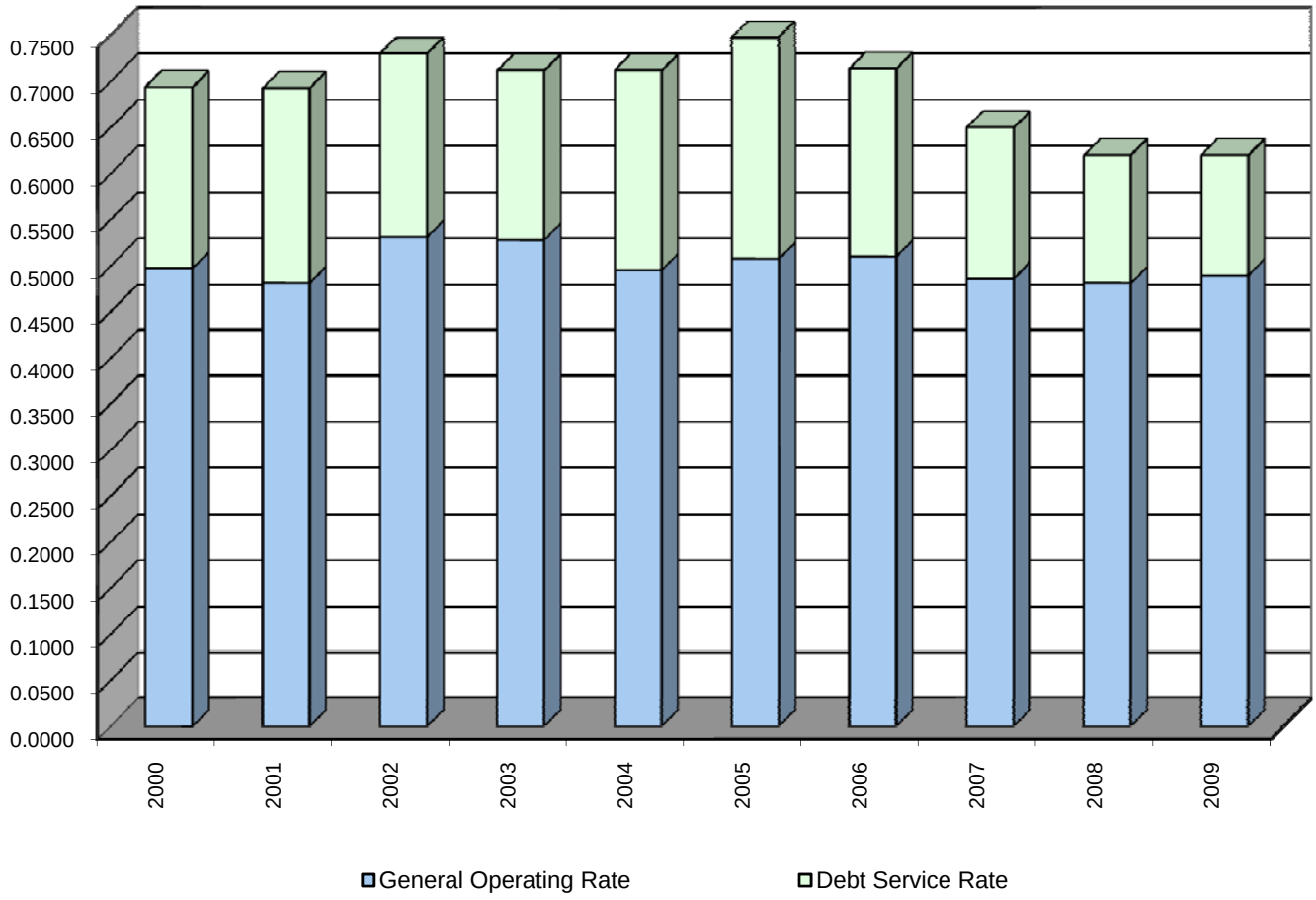
PROPOSED DISTRIBUTION

GENERAL FUND	Rate	% of Total	
Current Tax			$ 10,020,722
Deliquent Tax			98,816
Total General Fund	0.490128	79.05%	10,119,538
GENERAL DEBT SERVICE FUND			
Current Tax			2,655,237
Deliquent Tax			26,184
Total General Debt Service	0.129872	20.95%	2,681,421
TOTAL GENERAL & GENERAL DEBT SERVICE	0.620000	100.00%	$ 12,800,959

TAX INCREMENT FINANCING COLLECTIONS

	Valuation	Collections
Tax Increment Financing #1	47,322,318	$ 293,398
Tax Increment Financing #2	14,576,578	$ 90,375

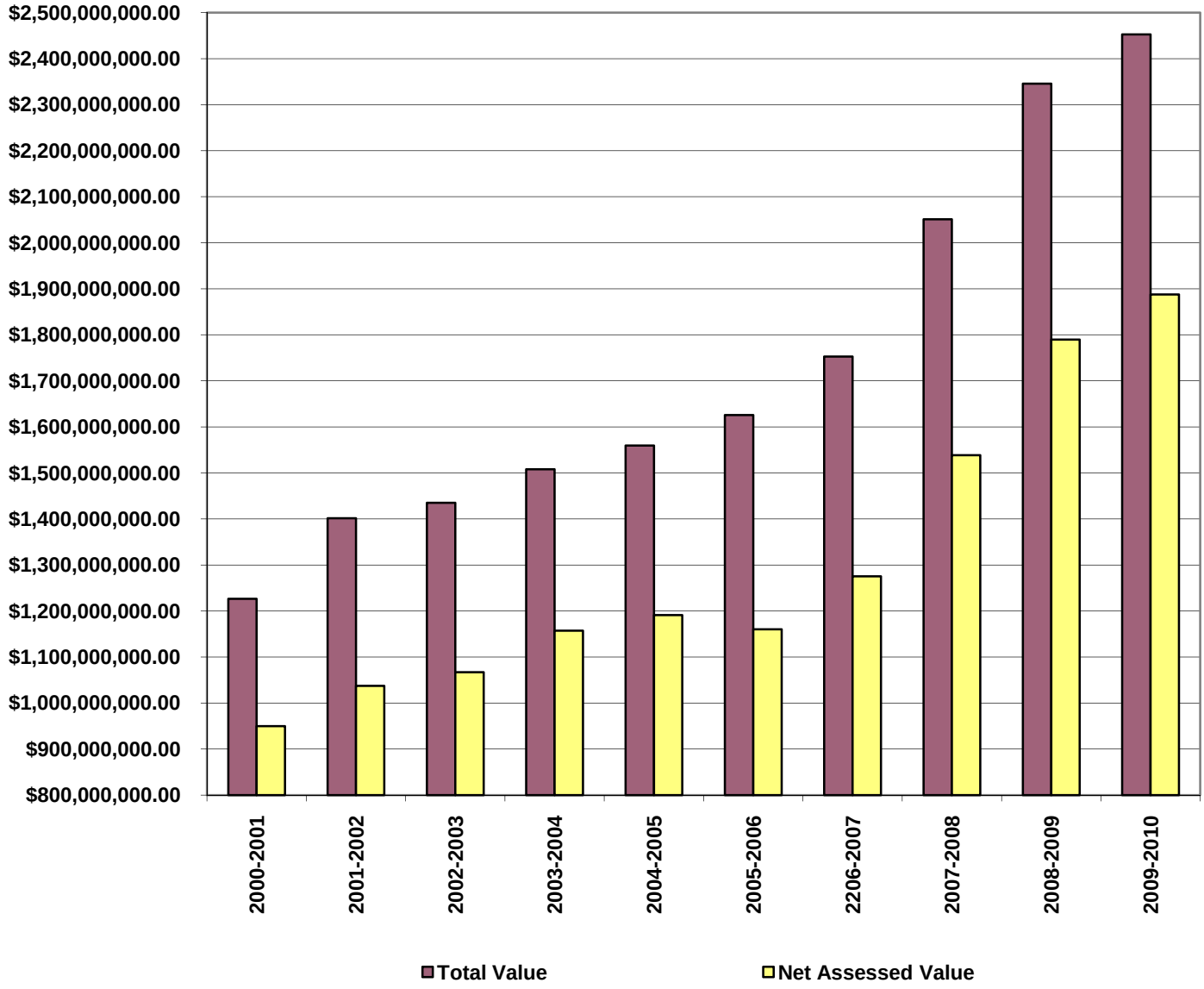
Ad Valorem Tax
Tax Rate Per $100 Valuation
General Operating & Debt Service Rate



Tax Rates - 10 Years

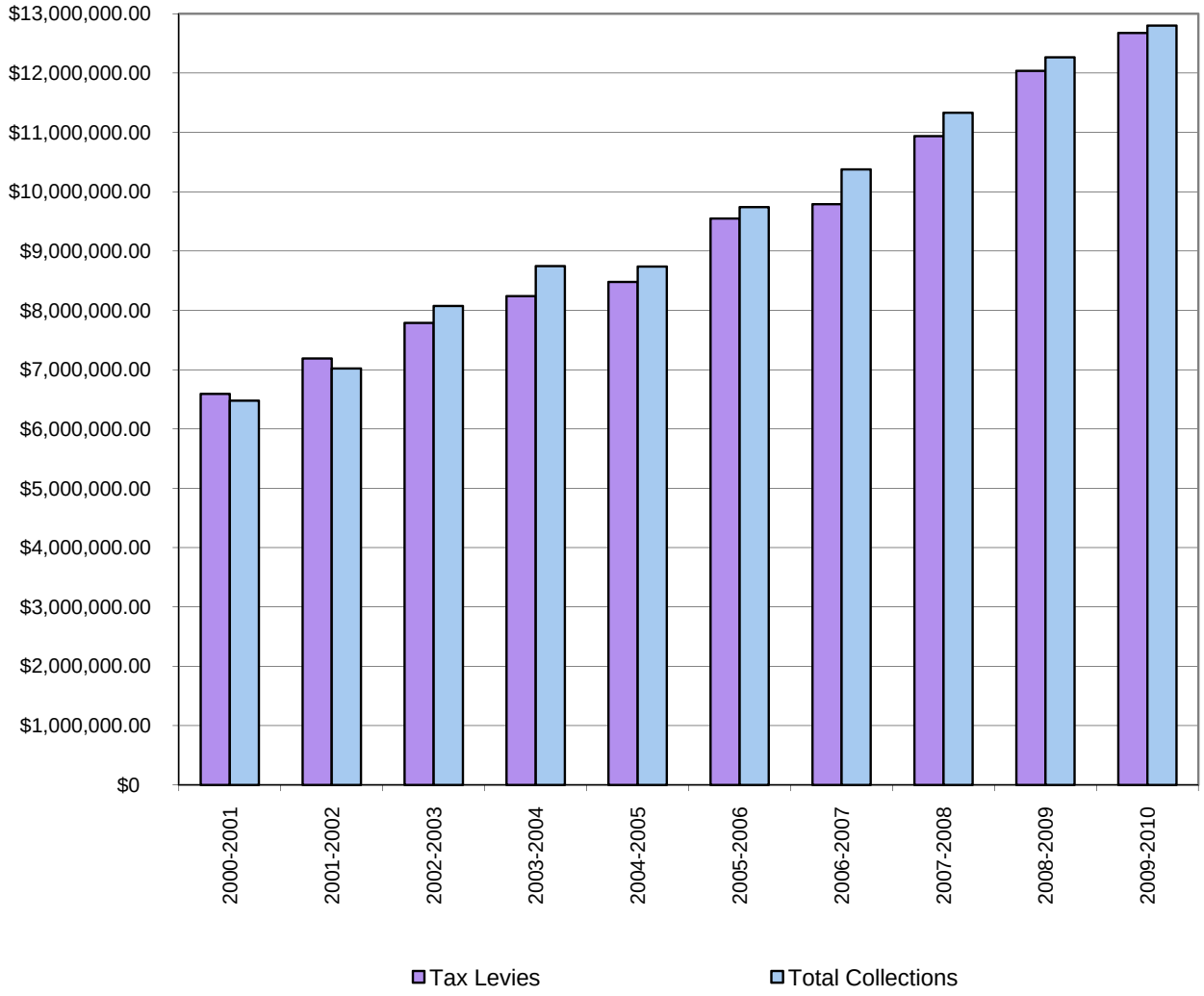
Year	Debt Service Rate	General Operating Rate	Tax Rate
2000	0.196400	0.497600	0.694000
2001	0.211020	0.481980	0.693000
2002	0.198570	0.531430	0.730000
2003	0.183570	0.528330	0.711900
2004	0.216200	0.495700	0.711900
2005	0.240183	0.507925	0.748108
2006	0.203484	0.510516	0.714000
2007	0.163300	0.486700	0.650000
2008	0.138000	0.482000	0.620000
2009	0.129872	0.490128	0.620000

Assessed Property Valuations
Ten Year Period



Fiscal Year	Assessed Value Real Property Amount	Assessed Value Personal Property Amount	Total Value	Total Exemption	Total Increment Financing	Net Assessed Value	Percent Increase in Value	Effective Tax Rate Per $100 Valuation	Approved Tax Rate Per $100 Valuation
2000-2001	$ 844,520,205	421,999,535	1,266,519,740	(316,637,556)	-	$ 949,882,184	6.1%	0.658604	0.694000
2001-2002	$ 944,026,979	457,484,599	1,401,511,578	(364,300,145)	-	$ 1,037,211,433	9.2%	0.659521	0.693000
2002-2003	$ 1,019,664,511	415,271,344	1,434,935,855	(339,592,970)	(28,324,770)	$ 1,067,018,115	2.9%	0.719292	0.730000
2003-2004	$ 1,120,509,900	387,517,270	1,508,027,170	(313,127,530)	(37,651,206)	$ 1,157,248,434	8.5%	0.679005	0.711900
2004-2005	$ 1,147,080,479	412,219,569	1,559,300,048	(331,643,259)	(36,555,437)	$ 1,191,101,352	2.9%	0.704047	0.711900
2005-2006	$ 1,202,307,460	423,353,669	1,625,661,129	(426,614,648)	(38,718,982)	$ 1,160,327,499	-2.6%	0.748108	0.748108
2006-2007	$ 1,248,973,312	503,707,775	1,752,681,087	(427,119,031)	(50,210,528)	$ 1,275,351,528	9.9%	0.690118	0.714000
2007-2008	$ 1,418,371,211	632,668,853	2,051,040,064	(468,001,453)	(44,633,617)	$ 1,538,404,994	20.6%	0.607783	0.650000
2008-2009	$ 1,504,784,933	840,878,896	2,345,663,829	(487,733,700)	(68,358,806)	$ 1,789,571,323	16.3%	0.582462	0.620000
2009-2010	$ 1,604,681,999	847,857,310	2,452,539,309	(503,048,192)	(61,898,896)	$ 1,887,592,221	5.5%	0.596500	0.620000

Property Tax Levies & Collections
Ten Year Period

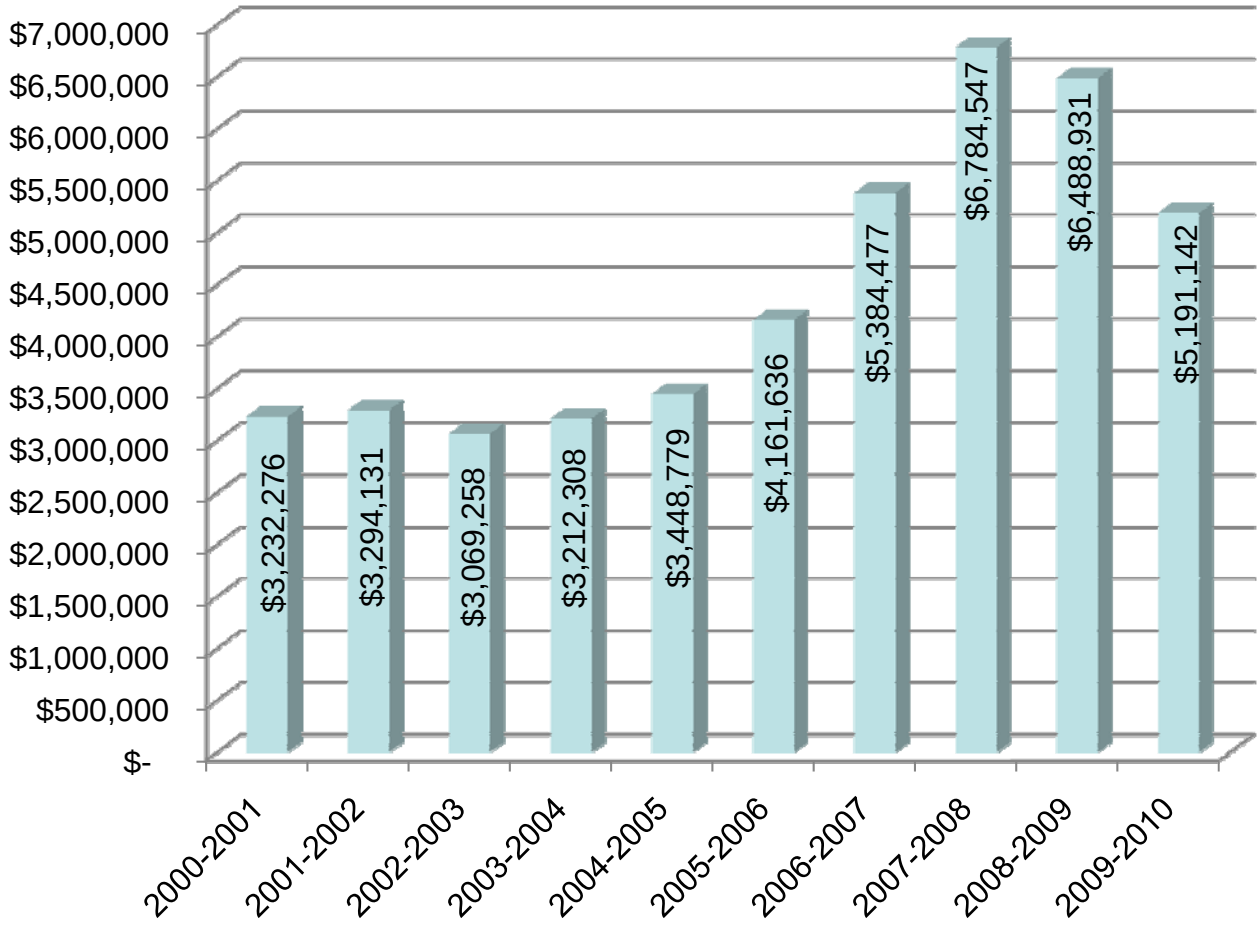


Analysis of Budgeted Property Tax Levies & Collections
2000-2010

Fiscal Year	Levy	Current Roll Collections	Per Cent Current Collections	Prior Roll Collections	Total Collections
2000-2001	$ 6,592,182	$ 6,395,494	97.02%	$ 82,886	$ 6,478,380
2001-2002	$ 7,187,875	$ 6,899,446	95.99%	$ 119,793	$ 7,019,239
2002-2003	$ 7,789,232	$ 7,947,039	102.03%	$ 126,967	$ 8,074,006
2003-2004	$ 8,238,452	$ 8,621,076	104.64%	$ 124,472	$ 8,745,548
2004-2005	$ 8,479,450	$ 8,614,443	101.59%	$ 123,022	$ 8,737,465
2005-2006	$ 9,547,946	$ 9,417,217	98.63%	$ 323,259	$ 9,740,476
2006-2007	$ 9,790,103	$ 10,245,247	104.65%	$ 130,653	$ 10,375,900
2007-2008	$ 10,936,547	$ 11,197,814	102.39%	$ 132,042	$ 11,329,856
2008-2009	$ 12,037,643	$ 12,140,538	100.85%	$ 125,000	$ 12,265,538
2009-2010	$ 12,675,959	$ 12,675,959	100.00%	$ 125,000	$ 12,800,959

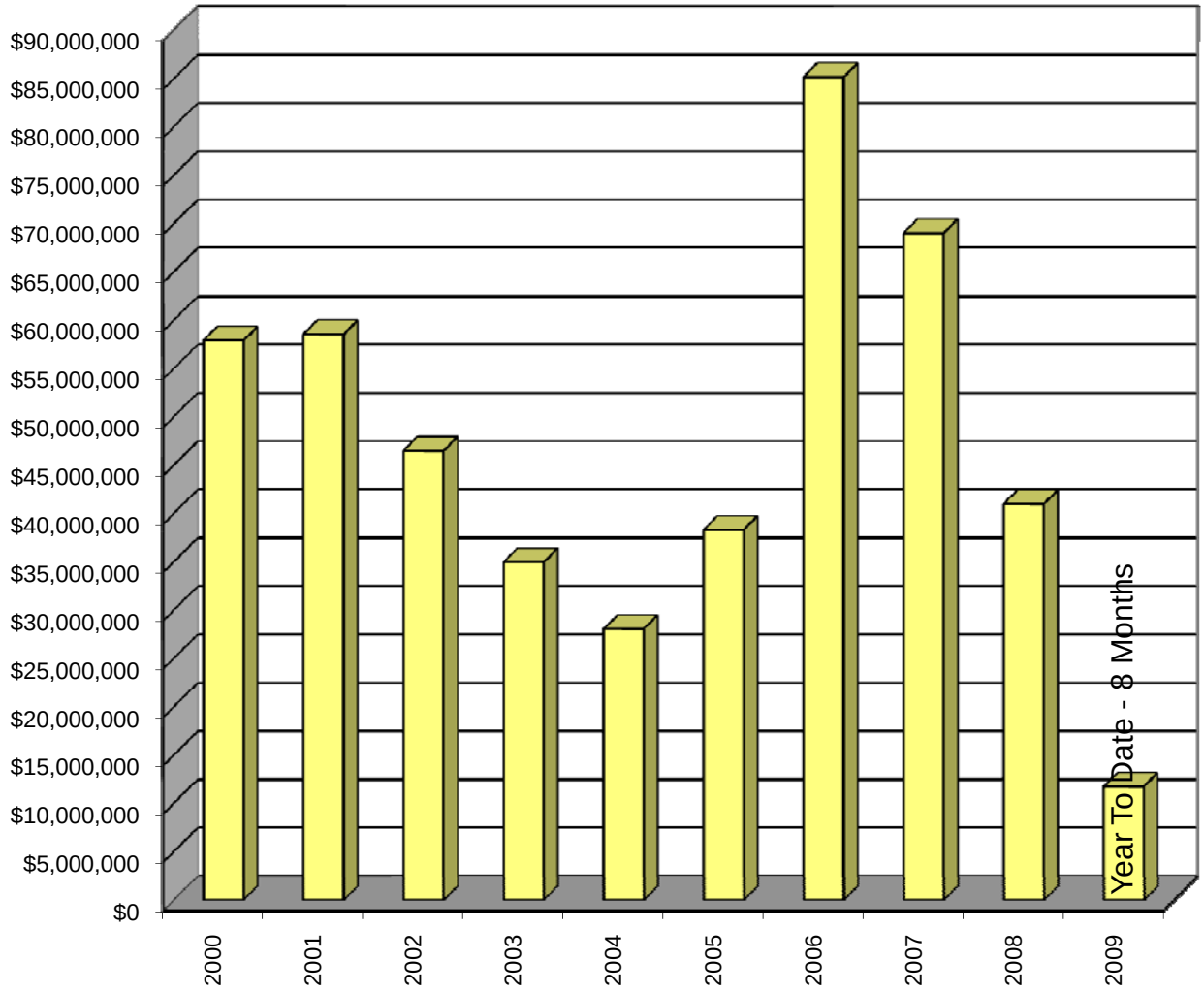
General Fund Sales Tax

Sales Tax Receipts



The State of Texas has a 6.25% and the General Fund for the City of Cleburne has 1.50% Sales Tax Rate for a total of 7.75%. The Maximum Sales Tax Rate in the State is currently 8.25%. The years 2000-2001 through 2007-2008 are actual collections. The 2008-2009 year represents an estimated amount. The 2009-2010 year represents a budgeted amount.

Building Permits Issued
Ten Year Period



Building Permits

Calendar Year	Number	Value
2000	545	$57,914,913
2001	533	$58,546,728
2002	530	$46,475,989
2003	566	$34,959,213
2004	502	$28,040,604
2005	602	$38,311,599
2006	592	$85,177,332
2007	571	$68,988,500
2008	370	$40,965,873
2009 - Through 8/2009	227	$11,727,741

GENERAL FUND

How City Budgets Its Operating Dollar

Department	2008-2009 Cents Out of A Dollar	2009-2010 Cents Out of A Dollar	% Change
Police Services	21.14	21.63	2.32%
Fire Services	18.17	18.95	4.31%
Refuse Collection	12.51	11.19	-10.52%
Municipal Golf	3.59	5.15	43.49%
Street Maintenance	5.73	5.06	-11.70%
Non-Departmental	4.16	3.99	-4.12%
Parks and Recreation	3.27	3.30	0.78%
Municipal Swimming Pools	2.85	2.34	-18.07%
Finance	2.13	2.32	8.76%
Building Services	1.84	1.97	7.07%
Sports Complex	2.02	1.92	-5.13%
MIS	1.98	1.98	-0.07%
Cemetery	1.68	1.87	11.53%
Fleet Maintenance	2.16	1.85	-14.26%
City Manager	1.41	1.56	10.75%
Library	1.52	1.55	2.27%
Human Resources	1.61	1.54	-4.26%
City Secretary	1.22	1.27	3.85%
Museum	1.16	1.23	6.16%
Civic Center	0.71	0.78	9.27%
Health	1.11	1.14	2.72%
Municipal Court	1.06	1.06	-0.36%
Animal Services	0.92	0.94	2.10%
Inspections	1.02	0.92	-9.78%
Public Works	1.04	0.80	-23.17%
Engineering	0.81	0.79	-3.00%
Economic Development	0.64	0.69	7.68%
Washington Rec Center	0.70	0.67	-4.83%
Development Services	0.53	0.62	17.28%
City Attorney	0.56	0.55	-1.22%
Planning & Zoning	0.39	0.28	-28.19%
City Council	0.27	0.10	-62.17%
	100.00	100.00	

GENERAL FUND

Expenditures By Department

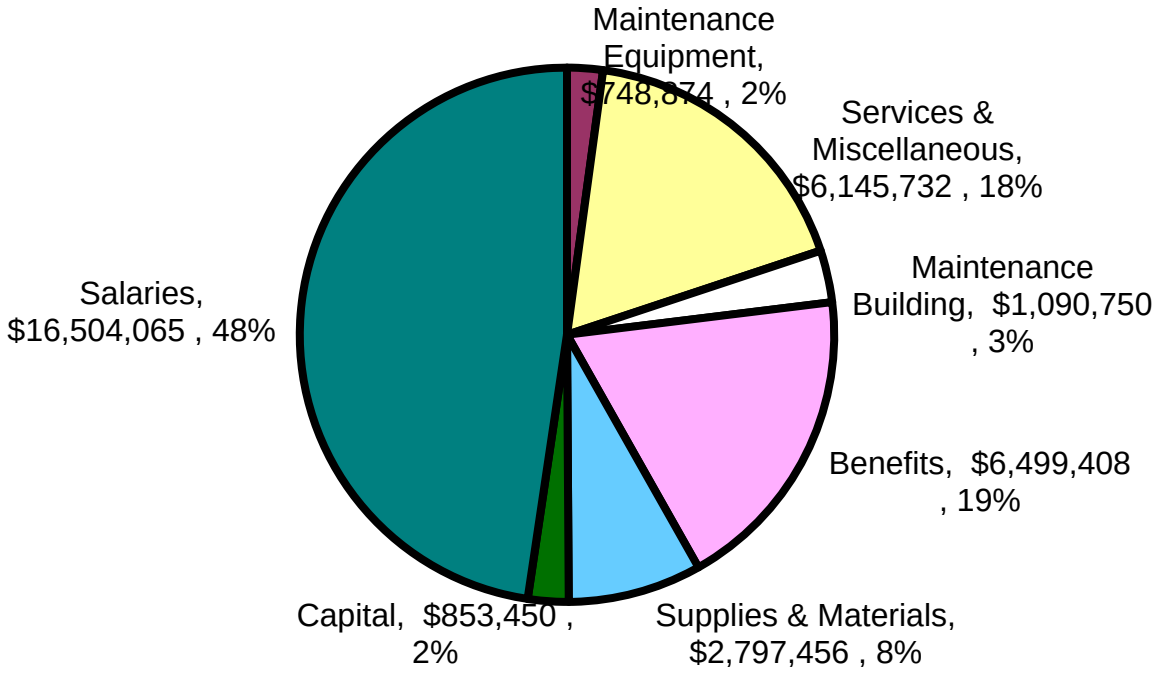
2009-2010

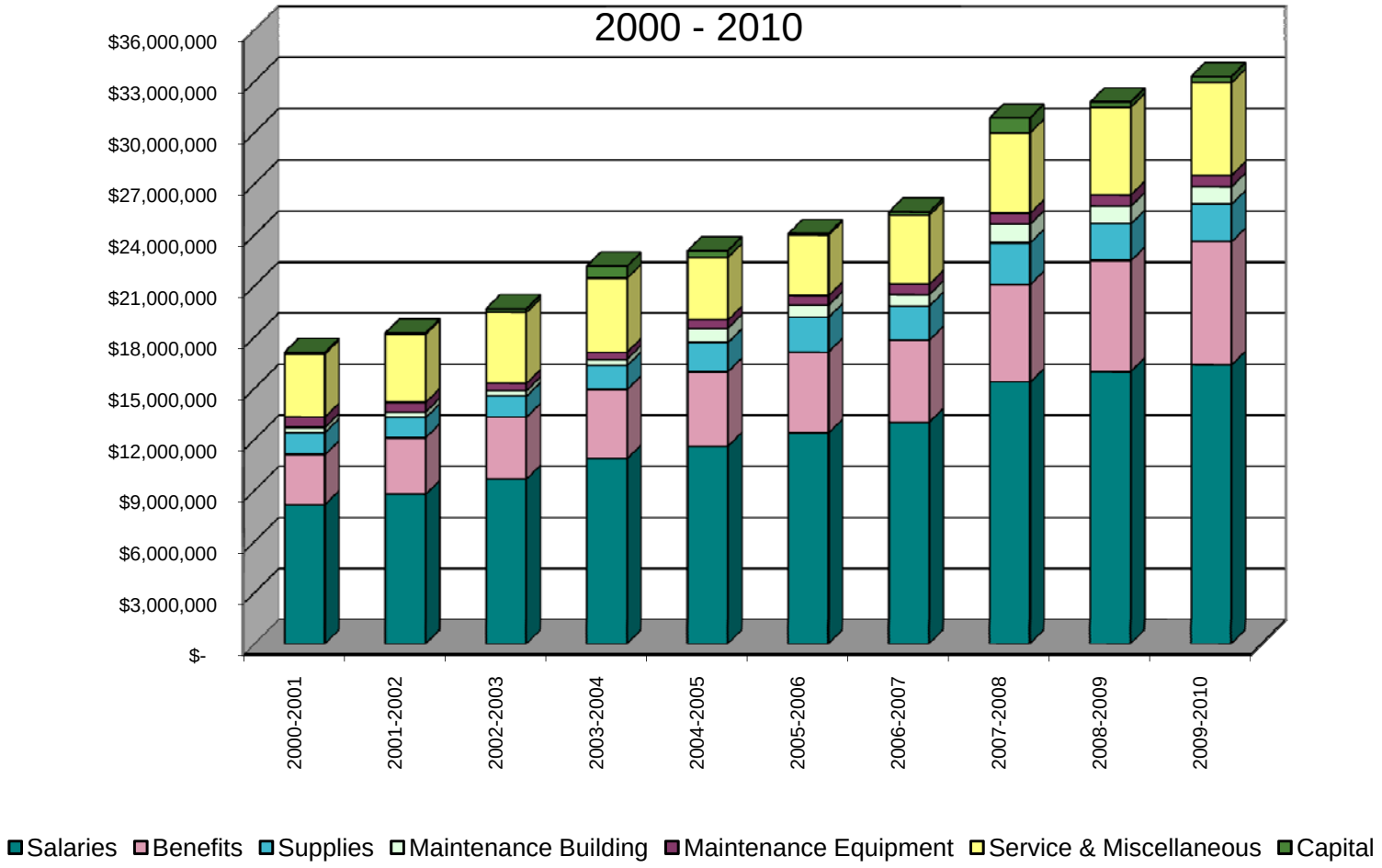
	ACTUAL 2006-2007	ACTUAL 2007-2008	AMENDED BUDGET 2008-2009	ESTIMATED 2008-2009	PROPOSED 2009-2010
GENERAL GOVERNMENT					
0131 City Council	$ 29,624	$ 22,189	$ 37,040	$ 37,895	$ 34,015
0132 City Manager	604,246	559,082	514,069	470,002	519,988
0133 City Attorney	222,269	161,753	184,200	144,200	184,200
0134 City Secretary	335,421	365,820	423,708	393,795	421,902
0135 Finance	588,755	663,677	775,506	735,700	771,452
0136 Human Resources	383,445	429,063	573,736	466,898	513,307
0137 Municipal Court	303,157	340,889	366,403	349,880	351,702
0138 MIS	356,560	394,980	586,611	536,405	658,890
0139 Non-Departmental	664,467	1,601,667	1,442,055	1,160,913	1,328,233
0140 Economic Development	180,602	191,396	220,181	223,050	229,489
Total General Government	3,668,546	4,730,516	5,123,509	4,518,738	5,013,178
PUBLIC SAFETY					
0141 Police Services	5,514,260	6,841,813	7,328,234	7,393,019	7,202,743
0143 Animal Services	220,669	289,095	317,669	316,153	312,796
0147 Fire Services	5,029,416	5,808,842	6,295,689	6,124,077	6,311,724
0148 Health	309,072	354,716	383,292	384,987	379,683
Total Public Safety	11,073,417	13,294,466	14,324,884	14,218,236	14,206,946
PUBLIC SERVICES - COMMUNITY					
0151 Community Services	197,251	194,565	23,600	23,422	0
0152 Cemetery	429,252	541,602	580,407	545,350	623,974
0161 Building Services	558,379	657,130	671,233	561,326	656,072
0162 Civic Center	158,497	161,498	247,520	123,850	258,347
0163 Library	415,233	461,533	534,550	485,825	517,677
0165 Museum	223,145	242,783	401,410	251,768	410,069
Total Public Services - Communit	1,981,757	2,259,111	2,458,720	1,991,541	2,466,139
PUBLIC SERVICES - PARKS					
0150 Washington Rec Center	0	0	243,266	143,800	221,839
0153 Parks and Recreation	703,677	1,003,010	1,177,478	1,093,015	1,097,426
0155 Municipal Golf	553,762	832,203	1,242,736	1,055,797	1,715,407
0156 Municipal Swimming Pools	729,103	828,211	987,288	949,581	777,586
0157 Sports Complex	564,519	636,666	712,153	661,251	638,189
Total Public Services - Parks	2,551,061	3,300,090	4,362,921	3,903,444	4,450,447
PUBLIC WORKS					
0171 Public Works	317,874	234,216	360,190	301,737	266,087
0172 Engineering	425,931	388,335	279,931	208,344	261,636
0173 Development Services	0	125,556	135,020	170,760	206,991
0174 Planning & Zoning	0	81,813	92,080	86,741	93,258
0176 Inspections	236,593	328,555	354,503	328,718	306,439
0178 Fleet Maintenance	509,356	600,732	617,276	604,305	616,747
0179 Street Maintenance	1,165,484	1,829,571	1,983,377	1,735,511	1,684,814
Total Public Works	2,655,238	3,588,778	3,822,377	3,436,116	3,435,972
SANITATION					
0191 Refuse Collection	1,452,293	3,691,818	4,333,390	3,734,207	3,727,636
0193 Transfer and Disposal Facility	1,533,198	0	0	0	0
0194 Landfill	205,697	0	0	0	0
0195 Shredding Facility	256,672	0	0	0	0
Total Sanitation	3,447,860	3,691,818	4,333,390	3,734,207	3,727,636
TOTAL	$ 25,377,879	$ 30,864,779	$ 34,425,801	$ 31,802,282	$ 33,300,318

General Fund Expenditures

2009-2010

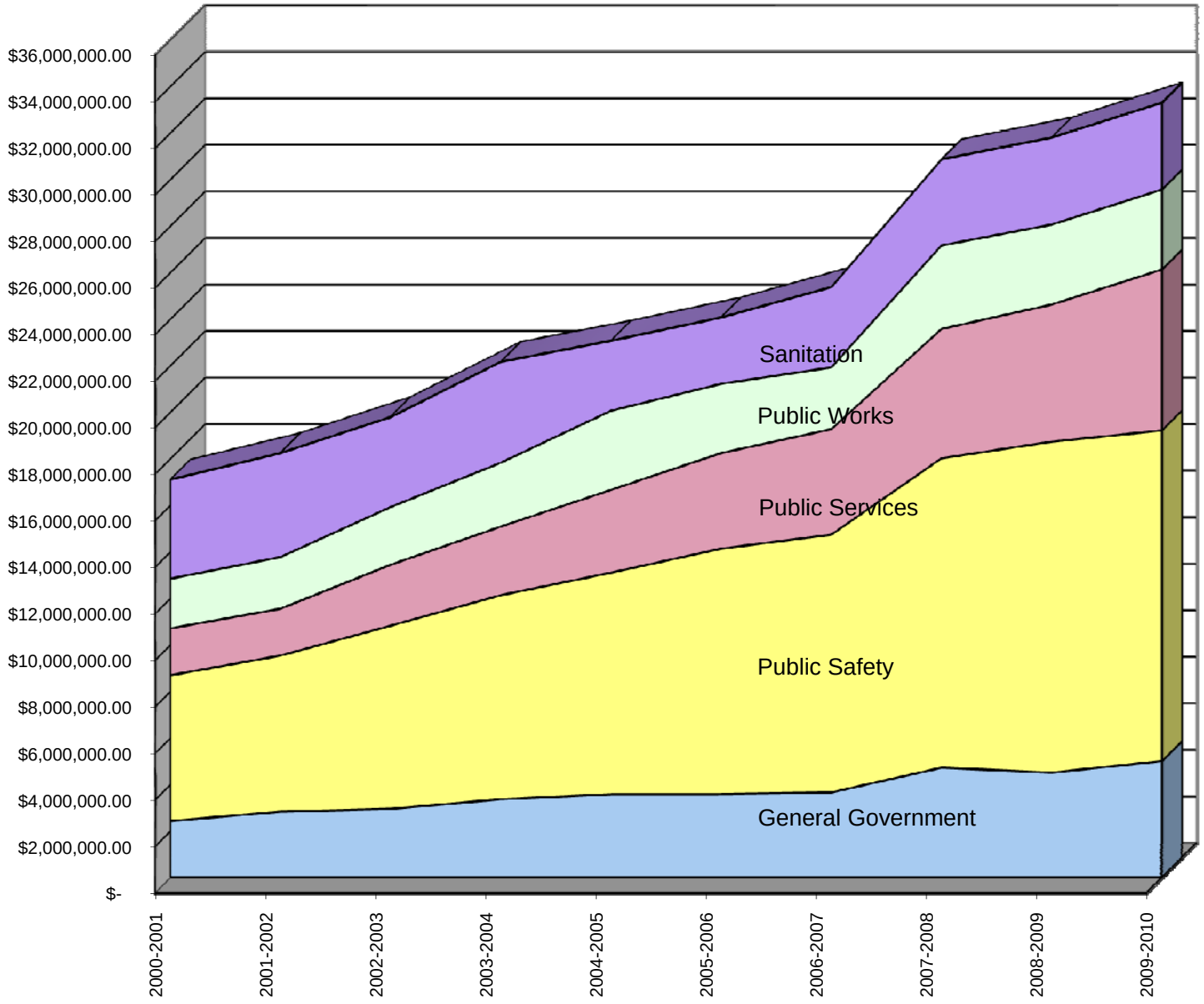
$33,300,318





See General Fund – Summary of Receipts & Disbursements for related data.
2008-2009 data represent estimated amounts, and 2009-2010 data are budgeted amounts.

General Fund
Expenditures By Division
2000-2010



Historical data compiled from Audits. The 2008-2009 data is an estimated amount, and the 2009-2010 data is the budgeted amount.

Department Detail

2009-2010

CITY COUNCIL SUMMARY

DEPARTMENT		DIVISION
City Council	0131	General Government

MISSION STATEMENT

The City of Cleburne is primarily responsible for maintaining a safe, pleasant environment within the community by providing effective governance and the efficient delivery of public services.

PROGRAM DESCRIPTION

Cleburne is a community incorporated in 1871 with a current population of approximately 29,500 persons.

The City of Cleburne is a "home-rule" city operating under the City Charter originally adopted in 1871, with the present charter adopted on March 28, 1950. The City is operated by a Council-Manager form of government with a Mayor, four Council Members and a City Manager. The Council Members are elected from four single-member districts, with the Mayor elected at-large.

The City Council meets in regular sessions at 7:00 p.m. on the 2nd Tuesday and the 4th Tuesday of each month. Additionally, the Council conducts regularly scheduled work sessions with the Professional Staff at 4:30 p.m. prior to the regular sessions.

GOALS

1. Delivery of critical public services in an efficient, professional, and timely manner.
2. The preservation of community physical and aesthetic assets.
3. Provide for the efficient management and equitable allocation of community fiscal resources.
4. Identify and anticipate the delivery of critical public services in an efficient, professional, and timely manner.
5. Cultivate a healthy business climate within the community through encouragement of business expansion, retention, and development.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Number of meetings of the City Council	28	28	28
2. Number of meetings with the various boards/commissions	30	30	30
3. Number of meetings with other bodies of elected officials	12	12	12

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Mayor	N/A	1	1	1
Council Members	N/A	4	4	4
TOTAL		5	5	5

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SUPPLIES & MATERIALS	4,614	10,300	4,725	8,995
M&R - EQUIPMENT & VEHICLES	40	500	2,000	500
CONTRACTURAL & MISC SERVICES	17,536	26,240	31,170	24,520
CAPITAL OUTLAY - EQUIPMENT	-	-	-	-
TOTAL 01-31	**$ 22,189**	**$ 37,040**	**$ 37,895**	**$ 34,015**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8301 OFFICE SUPPLIES	302	3,000	725	2,945
8364 MINOR EQUIPMENT	1,267	3,600	1,000	2,500
8399 OTHER SUPPLIES	3,044	3,700	3,000	3,550
8559 M&R - OFFICE EQUIPMENT	40	500	2,000	500
8636 COMMUNICATIONS	3,764	6,300	2,630	3,140
8643 DUES	400	840	840	465
8684 TRAINING	155	2,200	2,200	2,190
8690 TRAVEL EXPENSES	1,135	6,250	12,000	5,225
8699 OTHER MISCELLANEOUS SERVICES	12,082	10,650	13,500	13,500
8930 CAPITAL - EQUIPMENT	-	-	0	0
TOTAL 01-31	**$ 22,189**	**$ 37,040**	**$ 37,895**	**$ 34,015**

CITY MANAGER SUMMARY

DEPARTMENT		DIVISION
City Manager	0132	General Government

MISSION STATEMENT

Ensure the implementation of policies established by the City Council as fairly, effectively and efficiently as possible. Provide management leadership to the staff and organization, and communicate organizational goals and values to the public.

PROGRAM DESCRIPTION

The City Manager is the Chief Executive Officer of the City. It is his duty, under the City Charter, to execute policies as established by the City Council, coordinate the City's governmental activities, and efficiently operate the City of Cleburne.

OBJECTIVES

1. Provide Council with timely and sufficient information.
2. Maintain up-to-date policies and regulations.
3. Encourage an innovative approach to problems.
4. Efficiently and effectively negotiate contracts for the City.
5. Supervise and coordinate the staff and review all departmental operations.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1 Council Meetings	28	28	28
2 Director's Meetings Held	52	52	52

PERSONNEL SCHEDULE

Elected Officials	PAY GRADE	2007-2008	2008-2009	2009-2010
City Manager	N/A	1	1	1
Assistant City Manager	N/A	1	1	1
Drug Task Force Leader	N/A	1	0	0
Executive Secretary	17	1	1	1
Total		4	3	3
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	419,067	403,074	403,074	346,483
BENEFITS	120,736	120,453	125,649	105,630
SUPPLIES & MATERIALS	6,713	5,500	5,250	5,050
M&R - EQUIPMENT & VEHICLES	520	500	250	500
CONTRACTURAL & MISC SERVICES	57,135	25,837	26,337	31,380
TOTAL 01-32	**$ 604,171**	**$ 555,364**	**$ 560,560**	**$ 489,043**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	400,647	384,574	384,574	326,683
8150 VEHICLE ALLOWANCE	18,000	18,000	18,000	19,800
8190 NON-CASH BENEFITS	420	500	500	-
8210 SOCIAL SECURITY CONTRIBUTIONS	21,066	23,536	23,536	21,482
8220 MEDICARE CONTRIBUTIONS	5,921	5,577	5,577	5,024
8230 RETIREMENT CONTRIBUTIONS	56,455	54,475	54,875	47,598
8240 HEALTH/LIFE INSURANCE	37,294	36,865	41,661	31,526
8301 OFFICE SUPPLIES	2,052	2,500	2,500	2,800
8308 BOOKS & SUBSCRIPTIONS	476	500	250	250
8336 FUEL & LUBRICANTS	-	-	-	-
8364 MINOR EQUIPMENT	2,398	1,500	1,500	1,000
8399 OTHER SUPPLIES	1,787	1,000	1,000	1,000
8559 M&R - OFFICE EQUIPMENT	520	500	250	500
8569 M&R - RADIOS	-	-	-	-
8636 COMMUNICATIONS	7,625	7,200	7,200	7,480
8643 DUES	7,218	5,877	5,877	6,500
8660 POSTAGE	165	125	125	150
8664 PROFESSIONAL SERVICES	32,000	5,000	5,000	5,000
8670 VEHICLE USE FEE	-	-	-	-
8684 TRAINING	2,078	750	750	2,000
8690 TRAVEL EXPENSES	6,831	6,385	6,385	10,000
8699 OTHER MISCELLANEOUS SERVICES	1,218	500	1,000	250
TOTAL 01-32	**$ 604,171**	**$ 555,364**	**$ 560,560**	**$ 489,043**

CITY ATTORNEY SUMMARY

DEPARTMENT		DIVISION
City Attorney	0133	General Government

MISSION STATEMENT

The City contracts out all litigation and legal advisory services.

PROGRAM DESCRIPTION

The contracted attorney provides the City Council and staff legal guidance and assistance, drafts ordinances and resolutions, and represents the City in the event of litigation. This firm also acts as the Chief Legal Advisor for the City Council, all City Departments, boards and commissions. The attorney is responsible for the preparation and prosecution of all cases in Municipal Court, for securing right-of-ways, and for any other legal activities as may be required.

OBJECTIVES

1. Advise Council and staff on program changes needed as a result of Regular and Special Sessions of the Texas Legislature.
2. Provide effective prosecution in Municipal Court.
3. Provide timely preparation of legal documents.
4. Assist all areas of Code Enforcement to develop programs to achieve effective enforcement of ordinances.
5. Aid departments in Environmental Law compliance.
6. Maintain a long-range outlook and provide Council with recommendations for the future.

LINE ITEM BUDGET

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SUPPLIES & MATERIALS	1,277	1,200	1,200	1,200
M&R - EQUIPMENT & VEHICLES	0	0	0	0
CONTRACTURAL & MISC SERVICES	160,476	183,000	143,000	183,000
TOTAL 01-33	**$ 161,752**	**$ 184,200**	**$ 144,200**	**$ 184,200**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8301 OFFICE SUPPLIES	1,277	1,200	1,200	1,200
8652 FEES & PERMITS	2,252	3,000	3,000	3,000
8664 PROFESSIONAL SERVICES	158,223	180,000	140,000	180,000
TOTAL 01-33	**$ 161,752**	**$ 184,200**	**$ 144,200**	**$ 184,200**

CITY SECRETARY SUMMARY

DEPARTMENT		DIVISION
City Secretary	0134	General Government

MISSION STATEMENT

The City Secretary's Department mission is to utilize management practices and stay abreast of the latest laws and the newest technology to ensure the integrity of the records and history of our local government. To prepare, safeguard, and make accessible all public records and documents of the City as required by the City Charter and the laws of the State of Texas. To manage all city elections in a professional and legal manner according to the City Charter and the Election Code of the State of Texas. To implement a professional Records Management Program as required by the City Code and the laws of the State of Texas. To perform all duties assigned by the City Manager, and work with the City Council, all City Departments, and serve the citizens of Cleburne in all assigned areas.

PROGRAM DESCRIPTION

The City Secretary's Department is responsible for providing legal and proper notice of all official meetings of the City Council as authorized by the City Charter. The City Secretary is the official custodian of the City seal and attests all legislative documents and other official records approved by City Council to be executed by the Mayor and attest official documents of other City departments as required. The City Secretary's department is required to attend meetings of the City Council, to make all preparations for the meetings, and to keep a record of the minutes of all City Council meetings, prepare all agendas and packets for the City Council, all City Departments, and all correspondence pertaining thereto. The City Secretary acts as parliamentary authority for all 4B Economic Development Corporation meetings. Prepares all proclamations, all certificates, plaques, and other honorary documents for Office of the Mayor, City Council, and other City Departments. Other duties include: official public record information office for the City, custodian of official City records, prepare and maintains a journal of all City Council proceedings and an index of such documents and records. This department prepares all charitable solicitation permits, coordinates citizens' complaints to members of City Council, is responsible for codification of all City ordinances, and the distribution to all City departments and City Council members, accepts all sealed bids and attends all bid openings, schedules meeting rooms for City staff, is responsible for all board and commission applications, and maintains list of same for the City Manager and the City Council. The City Secretary is the Elections Administrator for all City elections and is responsible for all election preparation, operation, and documentation as mandated by the Charter of the City of Cleburne and the State of Texas Election Code. The City Secretary is the Records Manager for the implementation and administration of the records retention program for the City of Cleburne as directed by the City code and the laws of the State of Texas.

OBJECTIVES

1. Remain knowledgeable of Open Meetings and Public Information laws through continual training and networking with professional municipal clerk organizations; thereby assisting the City Council and City Manager in the legislative process and professional function of City Council meetings.
2. Remain abreast of current records management laws and latest technology insuring the integrity of City records, as well as the history of our local government.
3. Streamline office practices and procedures; improve personnel skills to better serve the City Council, other City departments and the citizens of Cleburne.
4. Maintain a professional and legal municipal election process through election training seminars and education of Cleburne's election judges and clerks.
5. Continue reorganization and implementation the City's Records Management Program, including in-house training programs for Records Management and Public Information; relocate vital documents to secure off-site records storage facility.
6. Preserve City's historic documents.
7. Prepare information for current and future board and commission members to better prepare them for service.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Annexation Correspondence & Certifications, Deptartment of Justice Submissions	6	6	6
2. Council/Special Meetings, Regular/Special Workshops, Retreats, Joint Meetings	50	50	50
3. Agenda Packets prepared for Council, Directors & Press	50	50	50
4. Plaques, Certificates and Proclamations Prepared	100	100	100
5. Bid Openings Attended	45	40	40
6. Specific Use Permits, Certificates of Public Convenience Conveniences (Ambulance and Wrecker Service), Charitable Solicitation Permits	69	50	30
7. Legal Notices Posted and/or Published	160	160	160
8. Resolutions and Ordinances Written and Processed	160	160	160
9. Penalty Ordinances Written and Processed	75	75	75
10. Official Documents Scanned, Indexed, and Filed	3000	3,000	3000
11. Elections Held	0	0	2
12. Open Records Requests Processed	400	300	300
13. Calls and Citizen Inquiries Handled by Receptionist	24000	24,000	24000
14. Meals ordered & served for Council/Special Meetings, Regular/Special Workshops, Retreats, & Joint Meetings	30	30	30
15. Mowing/Demolition Liens Prepared, Filed, and Released	200	140	140
16. Bankruptcy Claims Processed	20	50	50
17. Translations	24hr	30hr	N/A
18. Other Legal Documents Prepared	20	20	20
19. File Migration/New Documents Scanned & Indexed	1,000hr	1,000 hr	1,000 hr
20. 4B Economic Development Meetings (Agendas Prepared, , Meetings Attended)	20	24	25

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2007-2008	2008-2009	2009-2010
City Secretary/Records Manager	N/A	1	1	1
Deputy City Secretary	17	1	1	1
Records Coordinator	12	1	1	1
Legal Secretary	14	0	1	1
TOTAL		4	4	4
Part Time		2	2	2

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	230,373	249,113	241,500	247,101
BENEFITS	70,212	78,012	77,400	85,336
SUPPLIES & MATERIALS	8,482	9,745	9,370	8,165
M&R - EQUIPMENT & VEHICLES	1,891	2,000	1,850	3,860
CONTRACTURAL & MISC SERVICES	54,862	84,838	63,675	77,440
CAPITAL OUTLAY - EQUIPMENT	-	-	-	-
TOTAL 01-34	**$ 365,820**	**$ 423,708**	**$ 393,795**	**$ 421,902**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	220,116	237,613	230,000	238,701
8130 OVERTIME	3,605	3,600	3,600	500
8150 VEHICLE ALLOWANCE	6,600	7,800	7,800	7,800
8190 NON-CASH BENEFITS	51	100	100	100
8210 SOCIAL SECURITY CONTRIBUTIONS	14,125	15,439	15,000	15,314
8220 MEDICARE CONTRIBUTIONS	3,304	3,611	3,400	3,582
8230 RETIREMENT CONTRIBUTIONS	31,612	30,826	34,000	40,422
8240 HEALTH/LIFE INSURANCE	21,172	28,136	25,000	26,018
8301 OFFICE SUPPLIES	5,871	5,195	5,000	6,450
8308 BOOKS & SUBSCRIPTIONS	460	1,000	1,070	1,015
8364 MINOR EQUIPMENT	1,071	2,600	2,000	0
8399 OTHER SUPPLIES	1,080	950	1,300	700
8559 M&R - OFFICE EQUIPMENT	534	700	550	600
8577 M&R - SOFTWARE	1,358	1,300	1,300	3,260
8608 ADVERTISING	32,851	40,000	31,500	38,000
8629 CODIFICATION	4,832	7,000	5,200	5,400
8636 COMMUNICATIONS	2,652	3,220	3,100	3,270
8643 DUES	1,518	1,553	1,475	1,715
8645 ELECTION COSTS	7,040	15,340	15,000	15,340
8660 POSTAGE	1,283	1,450	800	900
8664 PROFESSIONAL SERVICES	0	8,000	1,800	4,000
8684 TRAINING	2,005	3,120	2,350	3,430
8690 TRAVEL EXPENSES	2,330	4,905	2,200	5,135
8699 OTHER MISCELLANEOUS SERVICES	350	250	250	250
8990 CAPITAL - OTHER EXPENDITURES	0	0	0	0
TOTAL 01-34	**$ 365,820**	**$ 423,708**	**$ 393,795**	**$ 421,902**

FINANCE SUMMARY

DEPARTMENT		DIVISION
Finance	0135	General Government

MISSION STATEMENT

The Finance Department provides complete and accurate financial information and advice to the Council, management, the citizens of Cleburne, the investment community, governmental agencies, and others.

PROGRAM DESCRIPTION

The Finance Department is responsible for the financial affairs of the City. Financial management involves the administration of bonded debt, the investment of idle monies, and the preparation and monitoring of an annual budget and audit.

OBJECTIVES

1. Advise the City staff of proper procedures and instructions on financial matters.
2. Be available and willing to answer any question presented by departments.
3. Make provisions for staff development through training seminars which pertain to each staff member's duties.
4. Maintain a computerized database in order to chart monthly revenue and expenditure trends to assist in future budget forecasting.
5. Continue to standardize budget formats, and where possible, enhance readability and clarity of the presentation.
6. Gather statistics and additional facts about the City as a whole, and about revenues and expenditures for each fund, to upgrade the informative nature of the annual program of services.
7. Review departmental expenditures and the general ledger each month.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Dollars Generated Through Investment Return	1,318,740	1,150,000	1,300,000
2. A/P Checks Issued	9,605	10,000	10,000
3. Journal Entries Made	874	930	970
4. Fixed Assets Maintained	781	792	803
5. Bid Openings	27	40	40
6. Special Projects Handled	21	21	22
7. Grants Received	16	16	18
8. Bond Issues Processed	1	5	1
9. Payroll Checks Issued (Direct Deposit)	9,561	9,650	9,750
10. Number of Funds Maintained	58	61	58

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2007-2008	2008-2009	2009-2010
Director of Finance	N/A	1	1	1
Chief Accountant	27	1	1	1
Budget & Purchasing Manager	27	1	1	1
Office Coordinator	17	1	1	1
Senior Accounting Coordinator	14	2	3	3
Accounting Coordinator	12	1	0	0
Purchasing / Budget Assistant	14	0	.5	.5
TOTAL		7	7.5	7.5
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	444,818	486,141	469,600	491,780
BENEFITS	156,215	176,065	177,500	201,827
SUPPLIES & MATERIALS	8,353	7,900	7,600	7,000
M&R - EQUIPMENT & VEHICLES	24,095	28,500	28,000	31,500
CONTRACTURAL & MISC SERVICES	30,196	76,900	53,000	39,345
TOTAL 01-35	**$ 663,677**	**$ 775,506**	**$ 735,700**	**$ 771,452**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	436,385	476,341	460,000	482,230
8130 OVERTIME	106	250	0	0
8150 VEHICLE ALLOWANCE	7,800	9,000	9,000	9,000
8190 NON-CASH BENEFITS	527	550	600	550
8210 SOCIAL SECURITY CONTRIBUTIONS	25,473	30,090	28,000	30,456
8220 MEDICARE CONTRIBUTIONS	6,194	7,038	6,500	7,123
8230 RETIREMENT CONTRIBUTIONS	61,879	69,406	68,000	93,324
8240 HEALTH/LIFE INSURANCE	62,669	69,531	75,000	70,924
8301 OFFICE SUPPLIES	6,519	5,200	5,000	5,200
8308 BOOKS & SUBSCRIPTIONS	395	600	600	300
8364 MINOR EQUIPMENT	100	600	0	0
8399 OTHER SUPPLIES	1,339	1,500	2,000	1,500
8559 M&R - OFFICE EQUIPMENT	1,495	1,500	1,500	1,200
8577 M&R - SOFTWARE	22,600	27,000	26,500	30,300
8636 COMMUNICATIONS	3,504	3,400	4,600	4,100
8643 DUES	3,844	2,350	2,350	2,045
8660 POSTAGE	3,163	3,800	3,100	3,400
8662 PRINTING	5,956	5,000	3,500	3,000
8664 PROFESSIONAL SERVICES	2,219	47,000	30,000	15,000
8684 TRAINING	3,428	5,200	2,200	3,600
8690 TRAVEL EXPENSES	7,047	9,100	6,500	7,200
8699 OTHER MISCELLANEOUS SERVICES	1,035	1,050	750	1,000
TOTAL 01-35	**$ 663,677**	**$ 775,506**	**$ 735,700**	**$ 771,452**

HUMAN RESOURCES SUMMARY

DEPARTMENT		DIVISION
Human Resources	0136	General Government

MISSION STATEMENT

To provide timely and effective Human Resources support utilizing professionalism, diligence, innovation and integrity.

PROGRAM DESCRIPTION

Human Resources partners with employees and management in the successful implementation of the following functions: recruitment, benefits, employee development, risk management, civil service, and other related areas.

OBJECTIVES

The 2008-2009 objectives were to implement new technology to enhance processes; remain up to date on current employment law, practices and trends; provide affordable and necessary training for employees; and audit the current organizational structure in an effort to update position descriptions and identify internal equity issues

The 2009-2010 Objectives for Human Resources include the following:

A. Improve the utilization of the Human Resource software.
B. Provide affordable and necessary training to supervisors and employees.
C. Improve safety awareness and accident prevention for all employees.
D. Streamline internal processes to improve efficiency.
E. Remain up to date on current employment law, practices and trends.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Applications Received	1450	1532	1500
2. Open Positions	140	169	150
3. Civil Service Tests	9	2	4
4. Grievances	0	1	2

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2007-2008	2008-2009	2009-2010
Human Resources Director	N/A	1	1	1
Risk Manager	22	1	1	1
Human Resources Analyst	19	2	2	2
Clerk	14	0	.5	.5
TOTAL		4	4.5	4.5
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	235,445	256,718	214,690	246,905
BENEFITS	71,810	80,370	68,900	87,568
SUPPLIES & MATERIALS	32,160	63,175	53,425	53,575
M&R - EQUIPMENT & VEHICLES	5,051	9,500	7,500	8,436
CONTRACTURAL & MISC SERVICES	80,610	143,973	111,883	116,823
CAPITAL OUTLAY - EQUIPMENT	3,988	20,000	10,500	0
TOTAL 01-36	**$ 429,063**	**$ 573,736**	**$ 466,898**	**$ 513,307**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	223,070	247,468	207,140	237,805
8130 OVERTIME	4,516	250	250	0
8150 VEHICLE ALLOWANCE	7,800	9,000	7,200	9,000
8190 NON-CASH BENEFITS	59	0	100	100
8210 SOCIAL SECURITY CONTRIBUTIONS	14,449	15,900	13,750	15,302
8220 MEDICARE CONTRIBUTIONS	3,379	3,719	3,150	3,579
8230 RETIREMENT CONTRIBUTIONS	33,342	36,056	32,000	46,021
8240 HEALTH/LIFE INSURANCE	20,640	24,695	20,000	22,666
8301 OFFICE SUPPLIES	11,293	8,800	8,800	8,800
8308 BOOKS & SUBSCRIPTIONS	1,656	2,675	2,675	2,675
8322 CLOTHING	712	500	350	250
8336 FUEL & LUBRICANTS	61	1,200	600	800
8357 MEDICAL SUPPLIES	3,311	15,500	7,000	7,000
8364 MINOR EQUIPMENT	848	500	0	0
8399 OTHER SUPPLIES	14,279	34,000	34,000	34,050
8557 M&R - VEHICLES	531	2,000	500	500
8559 M&R - OFFICE EQUIPMENT	1,201	1,000	1,000	1,000
8577 M&R - SOFTWARE	3,319	6,500	6,000	6,936
8608 ADVERTISING	7,024	10,000	3,000	2,000
8636 COMMUNICATIONS	2,456	3,000	2,700	3,000
8643 DUES	1,660	3,780	3,700	2,720
8660 POSTAGE	1,173	1,500	1,200	1,200
8662 PRINTING	3,571	1,000	1,000	1,000
8664 PROFESSIONAL SERVICES	48,206	88,000	71,200	80,000
8670 VEHICLE USE FEE	0	2,083	2,083	1,903
8684 TRAINING	5,432	6,450	5,500	3,310
8690 TRAVEL EXPENSES	4,606	13,160	6,500	6,690
8699 OTHER MISCELLANEOUS SERVICES	6,481	15,000	15,000	15,000
8990 CAPITAL - OTHER EXPENDITURES	3,988	20,000	10,500	0
TOTAL 01-36	**$ 429,063**	**$ 573,736**	**$ 466,898**	**$ 513,307**

MUNICIPAL COURT SUMMARY

DEPARTMENT		DIVISION
Municipal Court	0137	General Government

MISSION STATEMENT

The Municipal Court Provides for the fair and impartial disposition of all cases presented to the Municipal Court.

PROGRAM DESCRIPTION

The Municipal Court of the City of Cleburne is responsible for hearing misdemeanor cases and violation of City Ordinances and State Statutes under its jurisdiction.

OBJECTIVES

1. Achieve a conviction and penalty ratio conducive to reducing violations.
2. Achieve case dispositions within 30 days with exception of Defensive Driving Courses and requests for trials.
3. Scheduling trials within 60 days of requests for trials.
4. Issuance of warrants within 10 days of failure to appear for court hearing, and the serving of warrants within 30 days after date of issuance.
5. Assure release of prisoners with jail time served within 24 hours.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Total Cases Filed	13,000	14,000	14,500
2. Total Convictions	7,500	8,700	8,700
3. Total Dismissals	3,500	3,500	4,000
4. Outstanding Warrants	2,000	1,800	1,800
5. Fines Collected	1,200,000	1,100,000	1,000,000

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2007-2008	2008-2009	2009-2010
Municipal Judge	N/A	1	1	1
Municipal Court Clerk	16	1	1	1
Deputy Municipal Court Clerk	12	2	2	2
TOTAL		4	4	4
Part Time		1	1	1

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	190,962	194,690	185,000	176,947
BENEFITS	74,729	90,768	87,800	94,004
SUPPLIES & MATERIALS	3,480	3,400	3,460	2,580
M&R - EQUIPMENT & VEHICLES	11,134	15,425	11,800	13,800
CONTRACTURAL & MISC SERVICES	60,585	62,120	61,820	64,371
TOTAL 01-37	**$ 340,889**	**$ 366,403**	**$ 349,880**	**$ 351,702**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	178,511	184,690	175,000	172,447
8130 OVERTIME	12,451	10,000	10,000	4,500
8210 SOCIAL SECURITY CONTRIBUTIONS	11,393	12,071	12,000	10,971
8220 MEDICARE CONTRIBUTIONS	2,665	2,823	2,800	2,566
8230 RETIREMENT CONTRIBUTIONS	19,739	26,378	24,000	34,244
8240 HEALTH/LIFE INSURANCE	40,932	49,496	49,000	46,223
8301 OFFICE SUPPLIES	2,417	2,200	2,200	2,200
8308 BOOKS & SUBSCRIPTIONS	50	100	100	100
8322 CLOTHING	951	1,000	750	180
8357 MEDICAL SUPPLIES	14	100	100	100
8399 OTHER SUPPLIES	47	0	310	0
8559 M&R - OFFICE EQUIPMENT	2,734	2,700	2,700	2,700
8569 M&R - RADIOS	0	0	0	0
8577 M&R - SOFTWARE	8,400	12,725	9,100	11,100
8636 COMMUNICATIONS	2,980	2,825	2,825	2,825
8643 DUES	331	220	220	341
8660 POSTAGE	3,710	3,600	3,600	3,600
8662 PRINTING	4,187	5,250	4,000	4,750
8664 PROFESSIONAL SERVICES	48,068	45,000	48,000	50,000
8684 TRAINING	500	1,550	925	700
8690 TRAVEL EXPENSES	652	3,275	1,850	1,755
8699 OTHER MISCELLANEOUS SERVICES	157	400	400	400
TOTAL 01-37	**$ 340,889**	**$ 366,403**	**$ 349,880**	**$ 351,702**

MIS SUMMARY

DEPARTMENT		DIVISION
MIS	0138	General Government

MISSION STATEMENT

The Management Information Systems (MIS) Department provides computerized information processing services and support to all departments.

PROGRAM DESCRIPTION

The Management Information Systems (MIS) Department is responsible for maintaining network wiring and equipment needed to keep connectivity reliable in all buildings and between buildings; maintaining system servers to keep optimum performance and reliability in software and hardware as needed; maintaining system workstations to keep optimum performance and reliability in software and hardware as needed; maintaining system software such as anti-virus, form servers, and web servers; investigating new applications to improve workflow and/or efficiency; and investigating, recommending, and implementing solutions for other hardware, such as copiers, visual aids, and portable equipment.

OBJECTIVES

1. Maintain a system uptime of 99%, excluding prearranged system maintenance.
2. Integrate applications City-wide for uniformity and for utilization of network system.
3. Investigate and implement cost reducing technologies.

INDICATORS

		Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1.	Number of total computers	225	230	245
2.	Number of servers	17	25	29
3.	Total network devices	233	268	233
4.	Number of new computers	6	6	15
5.	Hours on used computer repair	1,000	1,000	2,000
6.	Software support - hours	3,000	4,000	5,000
7.	New projects - hours	3,000	7,500	5,000
8.	Special projects handled	120	50	50
9.	Network support hardware - hours	200	500	1,500
10.	Phone system support - hours	160	180	120
11.	Software system upgrades - hours	220	500	500

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2007-2008	2008-2009	2009-2010
MIS Manager	N/A	1	1	1
MIS Senior Analyst	25	1	1	1
Web Developer	23	1	1	1
GIS Coordinator	26	0	1	1
Network Support Analyst	20	0	1	1
TOTAL		3	5	5
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	208,081	291,427	298,050	301,488
BENEFITS	72,300	104,979	107,960	123,010
SUPPLIES & MATERIALS	9,421	10,555	12,495	5,610
M&R - EQUIPMENT & VEHICLES	0	0	750	433
M&R - EQUIPMENT & VEHICLES	58,555	70,444	76,250	66,933
CONTRACTURAL & MISC SERVICES	46,624	39,406	40,900	51,920
CAPITAL OUTLAY - EQUIPMENT	0	69,800	0	109,496
TOTAL 01-38	**$ 394,980**	**$ 586,611**	**$ 536,405**	**$ 658,890**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	207,271	290,927	297,000	300,438
8130 OVERTIME	291	500	500	500
8190 NON-CASH BENEFITS	519	0	550	550
8210 SOCIAL SECURITY CONTRIBUTIONS	11,581	18,070	18,500	18,658
8220 MEDICARE CONTRIBUTIONS	2,919	4,226	4,500	4,364
8230 RETIREMENT CONTRIBUTIONS	29,372	42,461	42,460	58,239
8240 HEALTH/LIFE INSURANCE	28,428	40,222	42,500	41,749
8301 OFFICE SUPPLIES	537	800	800	800
8308 BOOKS & SUBSCRIPTIONS	0	750	200	200
8322 CLOTHING	714	880	780	250
8336 FUEL & LUBRICANTS	880	1,500	500	500
8364 MINOR EQUIPMENT	5,668	5,000	8,850	2,785
8388 UTILITY - WATER & SEWER FEES	267	375	375	375
8399 OTHER SUPPLIES	1,355	1,250	990	700
8509 M&R - COMPUTERS	0	0	750	433
8557 M&R - VEHICLES	36,478	39,900	35,000	21,900
8559 M&R - OFFICE EQUIPMENT	41	250	100	250
8569 M&R - RADIOS	914	500	300	500
8577 M&R - SOFTWARE	15,015	26,109	35,000	33,122
8599 M&R - OTHER EQUIPMENT	6,107	3,685	5,850	11,161
8636 COMMUNICATIONS	10,891	15,097	13,760	32,527
8643 DUES	0	300	100	100
8660 POSTAGE	143	150	150	150
8662 PRINTING	35	75	0	0
8664 PROFESSIONAL SERVICES	13,781	7,350	15,500	6,350
8670 VEHICLE USE FEE	15,685	1,625	1,625	1,483
8684 TRAINING	3,200	9,058	7,915	7,810
8690 TRAVEL EXPENSES	2,888	5,751	1,850	3,500
8930 CAPITAL - EQUIPMENT	0	25,000	0	25,000
8990 CAPITAL - OTHER EXPENDITURES	0	44,800	0	84,496
TOTAL 01-38	**$ 394,980**	**$ 586,611**	**$ 536,405**	**$ 658,890**

NON-DEPARTMENTAL SUMMARY

DEPARTMENT		DIVISION
Non-Departmental	0139	General Government

MISSION STATEMENT

To account for those items that benefits all departments.

PROGRAM DESCRIPTION

This program accounts for expenditures not specifically related to any other operating department in the General Fund. Those items are as follows: copier supplies, unemployment, liability and fire insurance, audit and budget.

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Drug Task Force Leader	NA	0	1	1
TOTAL		0	1	1

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	637,010	384,328	138,050	282,880
BENEFITS	373,789	475,814	497,500	384,751
SUPPLIES & MATERIALS	10,449	3,500	3,850	2,500
M&R - EQUIPMENT & VEHICLES	4,509	5,000	5,000	5,000
CONTRACTURAL & MISC SERVICES	575,854	572,413	515,513	612,337
MISC & SUNDRY CHARGES	55	1,000	1,000	1,000
CAPITAL OUTLAY - EQUIPMENT	0	0	0	39,765
TOTAL 01-39	**$ 1,601,666**	**$ 1,442,055**	**$ 1,160,913**	**$ 1,328,233**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	637,010	384,328	138,000	282,880
8190 NON-CASH BENEFITS	0	0	50	0
8210 SOCIAL SECURITY CONTRIBUTIONS	20,875	23,828	14,000	17,379
8220 MEDICARE CONTRIBUTIONS	8,015	5,573	3,500	4,102
8230 RETIREMENT CONTRIBUTIONS	72,575	55,997	33,000	54,744
8240 HEALTH/LIFE INSURANCE	67,228	79,505	85,000	98,526
8250 WORKERS COMPENSATION	183,046	290,911	342,000	190,000
8260 UNEMPLOYMENT COMPENSATION	22,051	20,000	20,000	20,000
8301 OFFICE SUPPLIES	0	0	1,350	0
8399 OTHER SUPPLIES	10,449	3,500	2,500	2,500
8559 M&R - OFFICE EQUIPMENT	4,509	5,000	5,000	5,000
8615 AUDITS	11,755	12,000	9,900	19,000
8643 DUES	13,294	16,750	16,750	17,870
8650 EMPLOYEE EDUCATIONAL PLAN	4,641	7,500	12,000	12,500
8657 INSURANCE	165,664	260,000	190,000	215,000
8660 POSTAGE	(5)	0	0	0
8664 PROFESSIONAL SERVICES	369,376	243,500	253,500	315,500
8670 VEHICLE USE FEE	0	2,363	2,363	2,167
8684 TRAINING	5,818	0	0	0
8699 OTHER MISCELLANEOUS SERVICES	5,312	30,300	31,000	30,300
8711 BAD DEBT EXPENSE	55	1,000	1,000	1,000
8990 CAPITAL - OTHER EXPENDITURES	0	0	0	39,765
TOTAL 01-39	**$ 1,601,668**	**$ 1,442,055**	**$ 1,160,913**	**$ 1,328,233**

ECONOMIC DEVELOPMENT SUMMARY

DEPARTMENT		DIVISION
Economic Development	**0140**	**General Government**

MISSION STATEMENT

The mission of the Economic Development Office is to actively and progressively retain and locate businesses and industries in the City of Cleburne.

PROGRAM DESCRIPTION

Cleburne's economic development strategy was adopted to address economic growth, expansion, and issues while providing business development assistance to businesses and industry. Local incentives may include tax abatements, Chapter 380 Incentive Program, utilization of the Enterprise Zones and the Tax Incremental Finance Districts. By contributing to the local economy through local purchases, various taxes, and payroll dollars, these businesses are great assets to the local economy. These businesses and industries are also very active in community service organizations, civic projects, and support worthwhile organizations such as United Way and the Chamber of Commerce.

OBJECTIVES

Our primary objective is to expand Cleburne's tax base and to provide adequate, quality job opportunities for the citizens of the community while maximizing the use of city resources and infrastructure.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Size of annual tax base or investment in Cleburne	1,752,681,087	2,051,040,064	2,345,663,829
2. Total number employed in Cleburne's workforce	13,326	13,854	13,699
3. Total number of unemployed in Cleburne's workforce	748	509	1,034
4. Community and legislative relations with the public and elected officials.	30	125	200

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2007-2008	2008-2009	2009-2010
Economic Development Director	N/A	1	1	1
Senior Secretary	13	1	1	1
TOTAL		2	2	2
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	129,956	142,678	147,400	149,518
BENEFITS	41,604	47,173	51,900	55,441
SUPPLIES & MATERIALS	3,049	2,700	2,000	1,900
M&R - EQUIPMENT & VEHICLES	325	400	300	300
CONTRACTURAL & MISC SERVICES	16,462	27,230	21,450	22,330
TOTAL 01-40	**$ 191,396**	**$ 220,181**	**$ 223,050**	**$ 229,489**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	121,748	132,858	138,000	140,198
8130 OVERTIME	91	500	0	0
8150 VEHICLE ALLOWANCE	7,800	9,000	9,000	9,000
8190 NON-CASH BENEFITS	317	320	400	320
8210 SOCIAL SECURITY CONTRIBUTIONS	7,834	8,826	9,000	9,250
8220 MEDICARE CONTRIBUTIONS	1,854	2,064	2,200	2,163
8230 RETIREMENT CONTRIBUTIONS	18,395	19,430	23,000	27,132
8240 HEALTH/LIFE INSURANCE	13,521	16,853	17,700	16,896
8301 OFFICE SUPPLIES	998	700	1,000	700
8308 BOOKS & SUBSCRIPTIONS	788	1,400	800	800
8364 MINOR EQUIPMENT	0	0	0	0
8399 OTHER SUPPLIES	1,263	600	200	400
8559 M&R - OFFICE EQUIPMENT	325	400	300	300
8608 ADVERTISING	4,223	6,000	3,750	6,000
8636 COMMUNICATIONS	4,182	4,500	4,100	3,500
8643 DUES	1,933	2,270	2,000	2,200
8660 POSTAGE	166	400	300	300
8662 PRINTING	510	0	0	0
8664 PROFESSIONAL SERVICES	175	500	400	500
8675 RENTAL OF PROPERTY	3,600	0	7,200	7,200
8684 TRAINING	0	2,600	1,200	1,000
8690 TRAVEL EXPENSES	1,611	3,760	2,500	1,630
8699 OTHER MISCELLANEOUS SERVICES	62	7,200	0	0
TOTAL 01-40	**$ 191,396**	**$ 220,181**	**$ 223,050**	**$ 229,489**

POLICE DEPARTMENT SUMMARY

DEPARTMENT		DIVISION
Police Department	**0141**	**Public Safety**

MISSION STATEMENT

We, the members of the Cleburne Police Department, with the support of the citizens of this community, will strive to improve the quality of life by enforcing all laws without prejudice or bias, with respect for the rights of all people, to assure a safe and secure community for all. We, the members of the Cleburne Police Department, will provide professional police services by focusing on the Six Core Values of Law Enforcement. These core values are Integrity, Truth, Respect, Honesty, Courage, and Compassion. Together, we can make a difference.

PROGRAM DESCRIPTION

Our goal is to provide effective and efficient service to all citizens while treating them with dignity and respect. We strive to protect individual rights as provided for in Federal, State, and local laws. We provide public safety duties during man-made or natural disasters. We protect, aid, rescue, and restore individual and community safety. We work with other criminal justice agencies, and maintain files and statistics on police-related matters. In order to achieve these ambitions, we shall explore every concept, seek out the latest technology, train a professional force, and promote positive interaction between members of the department and the community. In so doing, we shall effectively and efficiently utilize the resources allocated to us by the City of Cleburne and shall report accurately and honestly our progress toward achieving our mission.

OBJECTIVES

1. To provide our officers with training in the latest techniques available to Law Enforcement.
2. To increase communication and interaction with citizens by providing community education programs.
3. To continue to reduce the crime rate and increase the crime clearance rate through public education and officer training.
4. To decrease the number of traffic accidents through aggressive enforcement activities.
5. To increase our capacity to handle incoming calls for service by adding to our staff of telecommunicators.
6. To continually monitor our sex offender population and ensure that all are in compliance with state and federal law.
7. To provide our officers with all of the equipment and technology necessary to provide the service demanded by our community.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Calls for Service	36,056	37,800	38,000
2. Arrests	2,942	2,500	2,750
3. Traffice Citations Issued	12,627	13,000	13,500
4. U.C.R. Part 1 Offenses	1,783	1,550	1,600
5. Accidents Investigated	1,466	1,375	1,400

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
COMMISSIONED OFFICERS				
Commander	N/A	3	3	3
Sergeants	N/A	5	6	6
Corporals	N/A	14	14	14
Officers	N/A	30	32	32
NON-CIVIL SERVICE PERSONNEL				
Chief	N/A	1	1	1
Telecommunications Supervisor	20	1	1	1
Crime Scene Technician	19	1	1	1
Senior Secretary	17	1	1	1
Telecommunicator	15	9	11	11
Secretary - CID	12	1	1	1
Senior Records Clerk	11	3	3	3
Meter Enforcement Officer	11	1	1	1
TOTAL		70	75	75
Part Time		3	3	3

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	4,157,256	4,520,785	4,551,700	4,446,544
BENEFITS	1,527,932	1,714,633	1,752,000	1,941,048
SUPPLIES & MATERIALS	298,026	298,275	232,500	214,520
M&R - EQUIPMENT & VEHICLES	81,711	155,823	143,600	144,890
CONTRACTURAL & MISC SERVICES	397,305	638,719	634,019	455,741
CAPITAL OUTLAY - LAND & STRUCTURES	11,601	0	0	0
CAPITAL OUTLAY - EQUIPMENT	367,982	0	79,200	0
TOTAL 01-41	**$ 6,841,813**	**$ 7,328,234**	**$ 7,393,019**	**$ 7,202,743**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	3,957,548	4,362,621	4,360,000	4,294,844
8130 OVERTIME	198,550	156,964	190,000	150,000
8190 NON-CASH BENEFITS	1,158	1,200	1,700	1,700
8210 SOCIAL SECURITY CONTRIBUTIONS	250,446	279,782	276,000	275,580
8220 MEDICARE CONTRIBUTIONS	58,775	65,432	66,000	64,450
8230 RETIREMENT CONTRIBUTIONS	591,462	655,185	670,000	859,463
8240 HEALTH/LIFE INSURANCE	627,249	714,233	740,000	741,555
8301 OFFICE SUPPLIES	10,204	11,000	11,000	11,000
8303 AMMUNITION	21,949	20,000	20,000	20,000
8308 BOOKS & SUBSCRIPTIONS	3,537	3,500	1,800	1,500
8322 CLOTHING	47,251	44,205	42,000	39,220
8336 FUEL & LUBRICANTS	124,167	148,020	84,000	84,000
8343 LAUNDRY & CLEANING SUPPLIES	713	1,000	750	750
8357 MEDICAL SUPPLIES	242	750	750	550
8364 MINOR EQUIPMENT	56,536	37,500	35,000	20,000
8371 PHOTOGRAPHY SUPPLIES	3,149	2,700	2,700	2,500
8382 UTILITY - ELECTRICAL FEES	85			
8399 OTHER SUPPLIES	30,193	29,600	34,500	35,000
8539 M&R - INSTRUMENTS	2,453	7,500	7,000	3,500
8545 M&R - EQUIPMENT	7,704	4,000	5,500	5,000
8557 M&R - VEHICLES	61,586	60,000	50,000	50,000
8559 M&R - OFFICE EQUIPMENT	7,853	8,500	8,100	6,000
8569 M&R - RADIOS	833	5,000	2,000	1,000
8577 M&R - SOFTWARE	1,282	70,823	71,000	79,390
8636 COMMUNICATIONS	55,450	66,200	64,000	66,200
8643 DUES	2,368	2,646	2,646	1,636
8657 INSURANCE	444	1,070	670	750
8660 POSTAGE	5,715	6,500	4,800	5,000
8662 PRINTING	2,748	3,400	2,000	2,000
8664 PROFESSIONAL SERVICES	82,081	105,150	105,150	105,000
8670 VEHICLE USE FEE	160,154	375,813	375,813	199,215
8672 RENTAL OF EQUIPMENT	22,280	19,440	19,440	19,440
8684 TRAINING	26,419	26,000	22,500	24,000
8690 TRAVEL EXPENSES	32,610	25,000	30,000	29,000
8699 OTHER MISCELLANEOUS SERVICES	7,036	7,500	7,000	3,500
8860 CAPITAL - WALKS & FENCES	11,601	0	0	0
8930 CAPITAL - EQUIPMENT	15,863	0	0	0
8960 CAPITAL - OFFICE EQUIPMENT	36,165	0	0	0
8990 CAPITAL - OTHER EXPENDITURES	315,954	0	79,200	0
TOTAL 01-41	**$ 6,841,813**	**$ 7,328,234**	**$ 7,393,019**	**$ 7,202,743**

ANIMAL SERVICES SUMMARY

DEPARTMENT		DIVISION
Animal Services	**0143**	**Public Safety**

MISSION STATEMENT

We seek to provide for the enhancement of the quality of life within the City of Cleburne through the enforcement of all laws and ordinances regulating the keeping of animals inside the City limits.

PROGRAM DESCRIPTION

This program is responsible for the enforcement of the Animal Control Ordinances of the City of Cleburne. It is designed to investigate animal related complaints, enforce the animal leash law, the state rabies vaccination law, pickup and eradicate the city of stray and unwanted dangerous animals.

OBJECTIVES

1. To respond to animal complaints as promptly as possible.
2. Improve citizen awareness of their responsibilities as pet owners to provide adequate food, water, and shelter for their pets.
3. To decrease the possibility of a rabies outbreak by ensuring dogs and cats are properly vaccinated and the wild animal population is controlled. We work toward this goal by enforcing state and local laws concerning the vaccination of pets.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Requests for service	4,178	3,700	4,000
2. Animals impounded	1,033	800	900
3. Animals surrendered	1,628	1,400	1,500
4. Animals euthanized	1,414	1,100	1,100
5. Animals adopted	838	750	800
6. Animals spayed/neutered	1,128	1,000	1,100

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Animal Services Manager	18	1	1	1
Animal Services Officer	13	2	2	2
Clerk	11	1	1	1
TOTAL		4	4	4
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	153,032	162,509	166,000	166,399
BENEFITS	65,425	72,107	75,400	81,003
SUPPLIES & MATERIALS	37,217	44,650	37,100	29,040
M&R - LAND, STRUCTURES & STREETS	980	1,600	1,750	1,100
M&R - EQUIPMENT & VEHICLES	5,097	4,500	8,300	4,500
CONTRACTURAL & MISC SERVICES	27,344	32,303	27,603	30,754
TOTAL 01-43	**$ 289,095**	**$ 317,669**	**$ 316,153**	**$ 312,796**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	147,688	156,509	160,000	160,699
8130 OVERTIME	5,321	6,000	6,000	5,700
8190 NON-CASH BENEFITS	23	0	0	0
8210 SOCIAL SECURITY CONTRIBUTIONS	9,285	10,075	10,000	10,317
8220 MEDICARE CONTRIBUTIONS	2,172	2,356	2,400	2,413
8230 RETIREMENT CONTRIBUTIONS	21,661	23,691	25,000	32,202
8240 HEALTH/LIFE INSURANCE	32,307	35,985	38,000	36,071
8301 OFFICE SUPPLIES	378	500	500	500
8322 CLOTHING	820	900	1,500	1,740
8336 FUEL & LUBRICANTS	9,605	12,750	6,000	6,000
8343 LAUNDRY & CLEANING SUPPLIES	5,292	4,000	6,000	4,500
8357 MEDICAL SUPPLIES	2,200	1,800	2,100	1,800
8364 MINOR EQUIPMENT	0	8,000	5,500	0
8382 UTILITY - ELECTRICAL FEES	11,535	10,000	10,000	10,000
8388 UTILITY - WATER & SEWER FEES	1,453	1,700	1,500	1,500
8399 OTHER SUPPLIES	5,934	5,000	4,000	3,000
8419 M&R - STRUCTURES	980	600	1,500	600
8431 M&R - GROUNDS	0	1,000	250	500
8557 M&R - VEHICLES	4,742	4,000	8,000	4,000
8559 M&R - OFFICE EQUIPMENT	355	500	300	500
8636 COMMUNICATIONS	4,855	5,950	5,200	5,400
8643 DUES	771	150	200	200
8662 PRINTING	638	500	300	500
8664 PROFESSIONAL SERVICES	14,099	12,000	14,000	14,000
8670 VEHICLE USE FEE	5,041	6,553	6,553	8,454
8684 TRAINING	250	2,000	100	500
8690 TRAVEL EXPENSES	1,474	2,500	600	1,500
8699 OTHER MISCELLANEOUS SERVICES	216	2,650	650	200
TOTAL 01-43	**$ 289,095**	**$ 317,669**	**$ 316,153**	**$ 312,796**

FIRE SERVICES SUMMARY

DEPARTMENT		DIVISION
Fire Services	0147	Public Safety

MISSION STATEMENT

"Preservation of life and property"

PROGRAM DESCRIPTION

The Cleburne Fire Department strives to accomplish its mission by providing fire suppression services, emergency medical services, emergency management operations, specialized rescue services, fire prevention services, investigation of fires, and mitigation of hazardous materials incidents.

The City of Cleburne operates and maintains three (3) fire stations on a 24-hour basis, with Fire Administration offices located in the downtown district. The Fire Department is comprised of an Operations Division, an Emergency Management Division and a Fire Prevention Division.

The Operations Division performs firefighting activities, emergency medical operations, specialized rescue operations, hazardous materials operations, citizen assistance, fire education, pre-fire control inspections, maintenance of fire hydrants and all training activities necessary to become proficient in the delivery of these services.

The Emergency Management Division prepares for coordinated response and recovery activities to mitigate all disasters or large-scale incidents. These activities may involve Federal, State, County and City governmental agencies, as well as local industries and business entities.

The Fire Prevention Division investigates all fire causes; conducts fire code enforcement; coordinates fire education programs in public and private schools, industrial and commercial occupancies, institutional occupancies and day care centers; reviews all building plans for fire safety features for new and rehabilitated structures; inspects all commercial and industrial buildings for fire safety features within the City; inspects and participates in licensing of all institutional occupancies; and participates in the alleviation of substandard structures.

OBJECTIVES

1. Develop and maintain procedures, policies, and an organizational environment that supports critical thinking, problem solving, and customer service.
2. Attract, educate, and retain a qualified workforce to provide superior fire suppression, emergency medical, hazardous materials and rescue services.
3. Maintain excellence in operations by constantly improving skills, researching technological and tactical advancements and implementing continuous quality improvement programs.
4. Provide and maintain reliable equipment necessary to perform all operations and insure safety of firefighters.
5. Establish and provide professional growth and opportunity programs for all personnel.
6. Improve building safety through plan review and code enforcement.
7. Maintain an effective fire-safety education program to educate children and adults on the hazards of fire.
8. Investigate all fires to determine cause and aggressively prosecute suspected arsonist.
9. Improve safety and reduce property loss by completing pre-fire plans on target hazards.
10. Collect, analyze and disseminate information to insure accountability and implementation of changes necessary to improve customer service.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1 **Incidents**			
a. Fires	205	190	200
b. Explosion / Rupture	8	10	12
c. Emergency Medical Incidents	2,519	2,650	2,725
d. Hazardous Conditions	271	230	255
e. Service Call	299	365	375
f. Good Intent	702	625	650
g. False Call	191	185	195
h. Special Incident	11	12	14
TOTAL INCIDENTS	4,206	4,267	4,426
2 **Inspections**			
a. Fire Code Inspections	477	500	500
b. Building Standards Inspections	620	700	700
TOTAL INSPECTIONS	1,097	1,200	2,297
3 **Tests**			
a. Alarm Test	9	11	11
b. Fixed System Test	8	11	11
c. Sprinkler Test	9	11	11
d. Pressure Test	8	11	11
e. Fire Drills	52	57	57
4 **Other Significant Indicators**			
a. Plan Reviews	55	66	67
b. Number of Employees	56	56	57
c. Training Hours	3,743	4,610	4,610
d. Referral / Complaint / Consultation	340	360	357
5 **Public Education**			
a. Adults	770	820	820
b. Children	3,540	3,630	3,640

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
COMMISSIONED OFFICERS				
Assistant Chief	N/A	2	2	2
Captains	N/A	4	4	4
Lieutenants	N/A	10	10	10
FF Engineer	N/A	12	12	12
Firefighter	N/A	24	26	26
NON-CIVIL SERVICE PERSONNEL				
Fire Chief	N/A	1	1	1
Senior Secretary	14	1	1	1
Fire Clerk	11	1	0	0
TOTAL		55	56	56
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	3,749,337	4,035,132	4,111,800	3,939,406
BENEFITS	1,353,997	1,508,755	1,533,500	1,689,094
SUPPLIES & MATERIALS	273,276	275,950	228,525	222,750
M&R - LAND, STRUCTURES & STREETS	36,413	13,000	9,400	9,000
M&R - EQUIPMENT & VEHICLES	70,116	73,100	73,750	73,205
CONTRACTURAL & MISC SERVICES	209,025	253,502	159,602	313,269
CAPITAL OUTLAY - EQUIPMENT	116,679	136,250	7,500	65,000
TOTAL 01-47	**$ 5,808,843**	**$ 6,295,689**	**$ 6,124,077**	**$ 6,311,724**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	3,591,812	3,885,132	3,910,000	3,777,606
8130 OVERTIME	156,436	150,000	200,000	160,000
8190 NON-CASH BENEFITS	1,089	0	1,800	1,800
8210 SOCIAL SECURITY CONTRIBUTIONS	4,628	11,251	5,500	5,071
8220 MEDICARE CONTRIBUTIONS	39,524	58,509	46,000	57,095
8230 RETIREMENT CONTRIBUTIONS	752,582	817,938	830,000	993,374
8240 HEALTH/LIFE INSURANCE	557,263	621,057	652,000	633,554
8301 OFFICE SUPPLIES	6,998	7,000	6,000	6,000
8303 AMMUNITION	0	400	475	400
8308 BOOKS & SUBSCRIPTIONS	3,699	4,300	4,300	4,100
8315 CHEMICAL SUPPLIES	2,259	3,500	3,000	3,000
8322 CLOTHING	22,750	22,650	22,650	18,650
8323 CLOTHING - PROTECTIVE	21,755	21,000	21,000	18,000
8336 FUEL & LUBRICANTS	60,737	67,500	38,000	38,000
8343 LAUNDRY & CLEANING SUPPLIES	5,290	6,000	5,000	5,200
8357 MEDICAL SUPPLIES	35,241	30,500	25,000	25,000
8364 MINOR EQUIPMENT	17,267	22,650	4,000	12,500
8371 PHOTOGRAPHY SUPPLIES	89	300	100	100
8382 UTILITY - ELECTRICAL FEES	46,428	45,000	45,000	45,000
8385 UTILITY - GAS FEES	12,241	13,000	8,900	9,800
8388 UTILITY - WATER & SEWER FEES	9,257	6,500	11,100	8,500
8399 OTHER SUPPLIES	29,265	25,650	34,000	28,500
8419 M&R - STRUCTURES	35,874	12,000	8,000	8,000
8431 M&R - GROUNDS	539	1,000	1,400	1,000
8539 M&R - INSTRUMENTS	5,935	1,900	6,300	1,900
8545 M&R - EQUIPMENT	9,642	14,000	9,800	14,000
8557 M&R - VEHICLES	44,417	45,000	45,000	44,500
8559 M&R - OFFICE EQUIPMENT	0	1,000	500	900
8569 M&R - RADIOS	352	3,000	2,000	2,000
8577 M&R - SOFTWARE	3,335	4,700	6,650	6,405
8599 M&R - OTHER EQUIPMENT	6,434	3,500	3,500	3,500
8636 COMMUNICATIONS	16,603	19,500	18,500	18,900
8643 DUES	7,519	7,300	7,300	7,225
8660 POSTAGE	2,490	4,000	2,000	2,200
8664 PROFESSIONAL SERVICES	28,214	39,000	31,500	36,000
8670 VEHICLE USE FEE	41,255	53,202	53,202	51,544
8681 SUBSTANDARD BLDG DEMOLITION	80,108	95,000	12,600	162,400
8684 TRAINING	20,738	22,500	23,000	22,500
8690 TRAVEL EXPENSES	8,860	11,500	10,000	11,000
8699 OTHER MISCELLANEOUS SERVICES	3,239	1,500	1,500	1,500
8930 CAPITAL - EQUIPMENT	110,551	136,250	7,500	0
8990 CAPITAL - OTHER EXPENDITURES	6,128	0	0	65,000
TOTAL 01-47	**$ 5,808,843**	**$ 6,295,689**	**$ 6,124,077**	**$ 6,311,724**

HEALTH SUMMARY

DEPARTMENT		DIVISION
Health	0148	Public Works

MISSION STATEMENT

Provide for the enhancement of the quality of life within the City of Cleburne through the enforcement of State regulations and City ordinances regulating the environmental health codes.

PROGRAM DESCRIPTION

This department is responsible for performing routine inspections of all food establishments, including restaurants, cafeterias, food banks, convenience stores, grocery stores, mobile vendors, carnivals, and temporary food events. Performing routine inspections and investigate all food-borne illness complaints. Insuring compliance of local and state laws governing public swimming and bathing facilities. Perform routine inspections of all daycares, nursing homes, foster homes, and public schools to ensure state requirement are being met. Investigate general sanitation complaints concerning weeded lots, junk debris/refuse, substandard housing, rodent vectors, open sewers and other unsanitary conditions which may exist on private property and to seek compliance of these violations. This department is responsible for location, identification and removal/demolition of junk vehicles on private property. Enforce the Cleburne zoning, sign, and garage sale ordinances.

OBJECTIVES

1. Seek compliance of all State and local health codes through bi-annual inspections of food service and sales establishments.
2. Present, for consideration, revised ordinances governing all health codes, such as nuisance abatement of junk & debris, grass & weeds, junk vehicles, grease traps, unsanitary property conditions, public pool requirements, and food inspections.
3. Respond to code violation complaints within twenty-four hours.
4. Maintain an accurate computerized tracking system of all complaints for more thorough investigations and time efficient follow-ups.
5. Adopt state Public Swimming Pool Code and implement inspection program.
6. Assist Fire Dept. and Building Inspections with posting of substandard structures.
7. Reduce number of abandoned properties by working with tax attorneys.
8. Continue working with Christmas in Action, Habitat for Humanity, and Homeowner Associations who help to revitalize neighborhoods.

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Health Inspector	22	1	1	1
Health Inspector	20	1	1	1
Code Enforcement Officer	19	1	1	1
Clerk	14	1	1	1
TOTAL		4	4	4
Part Time		0	0	0

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
Complaints:			
Day Care	0	1	0
Food Services	34	30	20
Grass & Weed	841	800	900
Illegal Dumping	21	19	20
Junk Debris	947	850	900
Junk Vehicles	505	300	400
Junk Vehicles Demolished	59	60	70
Public Schools	3	2	2
Signs	54	50	50
Swimming Pools	9	11	10
Substandard Structures (Total)	54	70	81
Building Standards Cases (38)			
Misc. Deteriorated Structures (16)			
Unsanitary Conditions (Sewers & Misc. Complaints)	130	140	140
Zoning	54	48	50
Total Complaints	**2711**	**2381**	**2643**
Inspections:			
Code Enforcement	8067	8125	8200
Building Standards	146	153	180
Certificate of Occupancy	14	20	25
Day Care	12	24	24
Food Establishments	291	300	350
Foster Homes	7	5	5
Nursing Homes	7	8	8
Plan Reviews	26	30	35
Public Schools	25	32	32
Public Swimming Pools	29	30	35
Specific Use Permits	48	50	50
Temp Food events	26	20	30
Total Inspection Trips	**8698**	**8797**	**8974**

Community Event Coordination or Inspection Services - Spring Fest, Taste of Cleburne, Keep Cleburne Beautiful, Food Safety Classes, Christmas in Action, Buffalo Creek Cleanup, Community Health Fairs (Zonta & Walls Hospital), Antique Alley (twice a year), July 4th Celebration, Household Hazardous Waste Event, Electronic Recycling Event, Cinco De Mayo Celebration, Whistle Stop

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	202,502	209,818	225,625	215,443
BENEFITS	91,507	100,622	105,200	109,937
SUPPLIES & MATERIALS	14,925	13,610	6,250	6,160
M&R - EQUIPMENT & VEHICLES	1,236	2,400	1,000	250
CONTRACTURAL & MISC SERVICES	44,547	56,842	46,912	47,893
CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
TOTAL 01-48	**$ 354,716**	**$ 383,292**	**$ 384,987**	**$ 379,683**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	201,500	208,318	225,000	214,743
8130 OVERTIME	558	1,500	575	600
8190 NON-CASH BENEFITS	443	0	50	100
8210 SOCIAL SECURITY CONTRIBUTIONS	12,052	13,009	14,500	13,351
8220 MEDICARE CONTRIBUTIONS	2,819	3,042	3,200	3,122
8230 RETIREMENT CONTRIBUTIONS	28,674	30,571	34,500	41,674
8240 HEALTH/LIFE INSURANCE	47,962	54,000	53,000	51,790
8301 OFFICE SUPPLIES	3,743	2,800	2,800	2,800
8308 BOOKS & SUBSCRIPTIONS	316	600	0	300
8322 CLOTHING	543	1,000	500	550
8336 FUEL & LUBRICANTS	2,477	4,100	1,000	1,000
8357 MEDICAL SUPPLIES	45	100	50	100
8364 MINOR EQUIPMENT	1,752	3,600	0	0
8371 PHOTOGRAPHY SUPPLIES	29	0	0	0
8399 OTHER SUPPLIES	6,020	1,410	1,900	1,410
8557 M&R - VEHICLES	1,236	2,000	1,000	250
8559 M&R - OFFICE EQUIPMENT	0	400	0	0
8636 COMMUNICATIONS	2,525	6,180	4,020	4,020
8643 DUES	120	910	910	710
8660 POSTAGE	3,782	8,000	4,800	5,300
8662 PRINTING	228	500	0	500
8664 PROFESSIONAL SERVICES	32,288	30,000	30,000	30,000
8670 VEHICLE USE FEE	3,504	4,852	4,852	1,943
8684 TRAINING	860	1,980	1,230	1,980
8690 TRAVEL EXPENSES	765	4,270	1,100	3,290
8699 OTHER MISCELLANEOUS SERVICES	475	150	0	150
TOTAL 01-48	**$ 354,716**	**$ 383,292**	**$ 384,987**	**$ 379,683**

WASHINGTON RECREATION CENTER SUMMARY

DEPARTMENT		DIVISION
Community Services	0150	Public Services-Community

MISSION STATEMENT

The mission of Booker T. Washington Community and Recreation Center is to enrich the life of our citizens and guests by offering quality leisure and recreational services, programs and community collaborations.

PROGRAM DESCRIPTION

The Washington Recreation Center department is established to operate and maintain Booker T. Washington Community and Recreation Center year round. Facility usage, membership or daily admission is available to residents and non-residents.

OBJECTIVES

1. Provide exceptional customer service to patrons.
2. Offer quality classes and programs.
3. Provide safe environment for recreational use.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Attendance at Recreation Center	n/a	8500	20,000
2. Membership Passes (monthly, 3-month, annual)	n/a	175	350
3. Number of Facility Rentals	n/a	35	70
4. Number of Recreational Classes	n/a	8	11
5. Number of Recreational Programs	n/a	3	5
6. Number of Community Events	n/a	3	7

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2007-2008	2008-2009	2009-2010
Manager	20	0	0	1
Maintenance Worker	10	0	0	.5
TOTAL		0	0	1.5
Part Time		0	0	4

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	0	92,918	64,700	107,713
BENEFITS	0	26,318	21,630	49,146
SUPPLIES & MATERIALS	0	61,890	42,120	44,200
M&R - LAND, STRUCTURES & STREETS	0	6,000	3,500	5,500
M&R - EQUIPMENT & VEHICLES	0	4,200	1,500	2,420
CONTRACTURAL & MISC SERVICES	0	51,940	7,550	9,860
MISC & SUNDRY CHARGES	0	0	2,800	3,000
TOTAL 01-50	**$ -**	**$ 243,266**	**$ 143,800**	**$ 221,839**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	0	92,210	64,000	107,213
8130 OVERTIME	0	708	700	500
8210 SOCIAL SECURITY CONTRIBUTIONS	0	5,718	3,900	6,678
8220 MEDICARE CONTRIBUTIONS	0	1,338	930	1,562
8230 RETIREMENT CONTRIBUTIONS	0	13,622	9,500	20,845
8240 HEALTH/LIFE INSURANCE	0	5,640	7,300	20,061
8301 OFFICE SUPPLIES	0	1,400	1,800	700
8308 BOOKS & SUBSCRIPTIONS	0	250	250	250
8322 CLOTHING	0	540	540	550
8343 LAUNDRY & CLEANING SUPPLIES	0	4,200	4,200	3,500
8357 MEDICAL SUPPLIES	0	500	500	500
8364 MINOR EQUIPMENT	0	9,000	9,000	0
8382 UTILITY - ELECTRICAL FEES	0	25,000	15,580	28,500
8385 UTILITY - GAS FEES	0	15,000	850	1,200
8388 UTILITY - WATER & SEWER FEES	0	4,000	4,000	6,000
8399 OTHER SUPPLIES	0	2,000	5,400	3,000
8419 M&R - STRUCTURES	0	5,000	3,000	5,000
8431 M&R - GROUNDS	0	1,000	500	500
8559 M&R - OFFICE EQUIPMENT	0	1,200	1,200	1,820
8577 M&R - SOFTWARE	0	3,000	300	600
8608 ADVERTISING	0	7,500	1,500	1,500
8636 COMMUNICATIONS	0	6,000	2,000	3,200
8643 DUES	0	640	350	210
8660 POSTAGE	0	1,000	150	150
8662 PRINTING	0	3,500	3,000	3,000
8664 PROFESSIONAL SERVICES	0	29,500	200	400
8672 RENTAL OF EQUIPMENT	0	1,200	0	0
8684 TRAINING	0	450	200	250
8690 TRAVEL EXPENSES	0	2,150	150	1,150
8690 TRAVEL EXPENSES	0	0	2,800	3,000
TOTAL 01-50	**$ -**	**$ 243,266**	**$ 143,800**	**$ 221,839**

CEMETERY SUMMARY

DEPARTMENT		DIVISION
Cemetery	0152	Public Services-Community

MISSION STATEMENT

Maintain the City cemeteries in a professional and attractive manner and provide for and develop quality cemeteries for all citizens of Cleburne.

PROGRAM DESCRIPTION

Mowing, weeding, leveling off gravesites, removing old flowers and wreaths from gravesites, and hauling dirt, are among the many jobs performed by these crews. The main City cemetery is Rose Hill Cemetery on the Island Grove Road.

OBJECTIVES

1. Open and close approximately 250 graves each year, and haul dirt away from gravesites.
2. Set up and take down burial tents.
3. Mow and trim 131 acres of cemetery property.
4. Apply herbicides around all tombstones, along with the application of pesticides, particularly for fire ants.
5. Sell cemetery plots, and maintain burial records.
6. Be cost effective and productive with up-to-date equipment.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Grave Openings	226	250	250
2. Spaces Sold	293	300	300

DESIGNATED CEMETERIES LISTED BELOW

Cleburne Memorial	47 acres
Rosehill	40 acres developed
	30 acres undeveloped
Greenlawn	2 acres
Chambers Memorial	12 acres

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Manager	21	1	1	1
Clerk	11	1	1	1
Light Equipment Operator	11	2	2	2
Maintenance Worker	10	3	3	3
TOTAL		7	7	7
Part Time		5	5	8

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	304,904	335,767	319,700	380,434
BENEFITS	126,587	138,393	140,414	164,527
SUPPLIES & MATERIALS	50,953	47,175	36,850	33,860
M&R - LAND, STRUCTURES & STREETS	9,418	10,700	5,000	6,000
M&R - EQUIPMENT & VEHICLES	14,676	15,000	15,000	13,499
CONTRACTURAL & MISC SERVICES	26,065	33,372	28,386	25,654
CAPITAL OUTLAY - EQUIPMENT	8,999	0	0	0
TOTAL 01-52	**$ 541,602**	**$ 580,407**	**$ 545,350**	**$ 623,974**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	283,764	314,067	300,000	364,734
8130 OVERTIME	20,473	21,000	19,000	15,000
8190 NON-CASH BENEFITS	667	700	700	700
8210 SOCIAL SECURITY CONTRIBUTIONS	18,266	18,230	18,230	20,976
8220 MEDICARE CONTRIBUTIONS	4,272	4,858	4,858	5,506
8230 RETIREMENT CONTRIBUTIONS	38,787	43,326	43,326	65,910
8240 HEALTH/LIFE INSURANCE	65,262	71,979	74,000	72,135
8301 OFFICE SUPPLIES	4,733	2,500	1,000	1,000
8308 BOOKS & SUBSCRIPTIONS	126	150	150	150
8315 CHEMICAL SUPPLIES	8,560	5,800	6,500	5,800
8322 CLOTHING	2,376	2,200	2,000	2,810
8336 FUEL & LUBRICANTS	16,907	18,375	10,750	10,750
8343 LAUNDRY & CLEANING SUPPLIES	854	1,200	850	850
8357 MEDICAL SUPPLIES	66	500	300	300
8364 MINOR EQUIPMENT	7,227	0	2,400	0
8371 PHOTOGRAPHY SUPPLIES	162	150	100	0
8382 UTILITY - ELECTRICAL FEES	4,493	5,000	4,800	5,000
8385 UTILITY - GAS FEES	2,351	4,500	3,400	3,500
8388 UTILITY - WATER & SEWER FEES	2,484	4,800	3,000	3,200
8399 OTHER SUPPLIES	613	2,000	1,600	500
8419 M&R - STRUCTURES	2,475	1,000	1,000	1,000
8431 M&R - GROUNDS	6,943	7,200	4,000	5,000
8467 M&R - STREETS, CURBS & ALLEYS	0	2,000	0	0
8479 M&R - WALKS & FENCES	0	500	0	0
8545 M&R - EQUIPMENT	8,298	4,500	6,000	4,000
8557 M&R - VEHICLES	5,329	9,000	8,000	8,000
8559 M&R - OFFICE EQUIPMENT	1,049	1,500	1,000	1,000
8577 M&R - SOFTWARE	0	0	0	499
8636 COMMUNICATIONS	2,804	3,500	3,500	3,500
8643 DUES	298	200	200	200
8660 POSTAGE	304	350	350	350
8664 PROFESSIONAL SERVICES	647	600	1,400	400
8670 VEHICLE USE FEE	21,786	28,322	21,786	20,604
8684 TRAINING	210	250	775	300
8690 TRAVEL EXPENSES	17	150	375	300
8930 CAPITAL - EQUIPMENT	8,999	0	0	0
TOTAL 01-52	**$ 541,602**	**$ 580,407**	**$ 545,350**	**$ 623,974**

PARKS & RECREATION SUMMARY

DEPARTMENT		DIVISION
Parks & Recreation	0153	Public Services - Parks

MISSION STATEMENT

Parks and Recreation strives to maintain the City parks and grounds in an attractive manner and provide for, and develop quality parks and recreational facilities with the hope of improving the quality of life for all citizens of Cleburne.

PROGRAM DESCRIPTION

Mowing, weeding, and maintaining all City facilities and park grounds. To provide the best maintenance possible for 393 acres of dedicated parklands and to improve and offer new recreational programs so as to enrich the quality of life for all citizens of Cleburne.

OBJECTIVES

1. To provide the youth and adult citizens of the community with recreational activities, to continue to develop new programs, and to provide quality areas for these specified activities.
2. To maintain attractive, clean and safe City facilities, parks, playgrounds, athletic fields, playing courts, camping sites, and lake areas within the City limits, and to be cost efficient in the operation of the aforementioned.
3. 7,000 man hours are given to mowing and trimming grass.
4. 600 man hours are given to removing trash.
5. 1,200 man hours are spent working out of the department each year.
6. Be cost effective and productive with up-to-date equipment.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Maintaining and mowing of City facilities	1,000	1,000	1,000
2. Mowing - man hours	12,000	12,000	12,000
3. Hauling trash - man hours	1,000	1,000	1,000
4. Herbicide, pesticides, and fertilizing hours	300	300	300
5. Building, maintenance, painting, general repair hours	1,000	1,000	1,000
6. Non-related park hours	1,500	1,500	1,500
7. Winter month hours for tree removal & trimming, general repair and miscellaneous maintenance	4,000	4,000	4,000

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2007-2008	2008-2009	2009-2010
Director of Parks & Recreation	N/A	1	1	1
Parks Superintendent	24	1	1	1
Secretary	17	0	1	1
Crew Leader	12	1	1	1
Horticulture Specialist	12	0	0	1
Light Equipment Operator	12	0	0	1
Maintenance Worker	10	4	4	4
TOTAL		8	8	10
Part Time		6	7	7

City Parks		
Park	**Acreage**	**Location**
Hulen	19.36	**West Buffalo Creek between Westhill Dr. and Country Club Road** Activities: 17 Picnic tables, 21 benches, 3 pavilions, 2 restrooms, 400,000 gallon swimming pool with wading area and concession stand, 4 lighted tennis courts, playground area, physical fitness jogging path, and 1 basketball court
Don Moore Park	15	**Walnut Street and Second Street** Activities: 1 full size softball field, 2 restrooms, and 7 picnic tables
Carver	19	**On the East fork of Buffalo Creek at the East end of Park Street** Activities: 7 Picnic tables, 2 covered pavilions, splash pad, playground equipment, activity center, 3 bleachers, lighted baseball field and basketball court
Kirtley	65	**On the East side of Lake Pat Cleburne** Activities: 12 picnic tables, 2 covered areas, 1 pavilion, 2 boat ramp areas, and 1 boat dock
Buddy Stewart	248	**North of Highway 67 West on Lake Pat Cleburne** Activities: 12 Soccer fields, 14 picnic tables, 18 bleachers, 2 climbing areas, 2 pavilions, and 8 camping sites
Westhill	1	**Crestview Drive in the Westhill Addition** Activities: 1 picnic table, 2 swings, playground, 1 half basketball court, and 2 baseball practice fields
Cooke	1	**Adjacent to C. C. Cooke Elementary School** on Phillips Street Activities: Playground, soccer & baseball practice fields
P. D. Lacewell	1/2	**North Granbury Street** Activities: 5 benches, activity center, and 1 climbing area.
John S. Butner	1/2	**Corner of N. Buffalo Street and W. Wilson Street on the banks of the West fork of Buffalo Creek** Activities: Picnic area and barbecue grills
J. E. Stanley	1/4	**McAnear Creek on Westhill Drive** Activities: 1 picnic table and flower bed
Sports Complex	107	**Located on E. Washington Street** Activities: 5 lighted baseball fields and 1 pee-wee football field, 1 concession building, 2 restrooms, and 290 1,000 watt lights
Bradshaw	1	**308 Robbins** Activities: 1 basketball court, 2 picnic benches, 1 horseshoe pit, and 1 rock barbeque grill
Winchester Park	1/8	**Hyde Park in Winchester Addition** - lot with a tree
Winston Patrick McGregor Park	10	**1628 W. Henderson Street – UNDER CONSTRUCTION** Activities: This botanical style park will have walking paths, a pavilion/gazebo, pond, children's area and a variety of educational and recreational activities.
Olive Street Bridge	5	**E. Buffalo Creek / Olive Street** - borders Carver Park & Santa Fe St.: maintenance of easement

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	426,627	513,968	517,968	531,436
BENEFITS	152,298	185,511	206,013	221,492
SUPPLIES & MATERIALS	191,504	197,900	159,790	166,380
M&R - LAND, STRUCTURES & STREETS	74,564	74,000	67,000	64,500
M&R - EQUIPMENT & VEHICLES	37,813	24,500	24,200	22,200
CONTRACTURAL & MISC SERVICES	120,204	96,599	118,044	91,418
CAPITAL OUTLAY - LAND & STRUCTURES	0	85,000	0	0
TOTAL 01-53	**$ 1,003,010**	**$ 1,177,478**	**$ 1,093,015**	**$ 1,097,426**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	397,167	481,667	481,667	495,436
8130 OVERTIME	18,804	23,301	23,301	23,000
8150 VEHICLE ALLOWANCE	7,800	9,000	9,000	9,000
8190 NON-CASH BENEFITS	2,857	0	4,000	4,000
8210 SOCIAL SECURITY CONTRIBUTIONS	25,904	30,531	30,531	32,701
8220 MEDICARE CONTRIBUTIONS	6,058	7,482	7,482	7,648
8230 RETIREMENT CONTRIBUTIONS	55,591	64,092	71,000	87,592
8240 HEALTH/LIFE INSURANCE	64,746	83,406	97,000	93,551
8301 OFFICE SUPPLIES	1,298	2,100	2,000	2,100
8308 BOOKS & SUBSCRIPTIONS	0	150	150	150
8315 CHEMICAL SUPPLIES	10,471	12,000	12,000	12,000
8322 CLOTHING	3,432	3,300	3,300	3,830
8336 FUEL & LUBRICANTS	33,659	37,000	22,500	22,500
8343 LAUNDRY & CLEANING SUPPLIES	5,979	6,000	5,500	5,500
8357 MEDICAL SUPPLIES	0	300	0	0
8364 MINOR EQUIPMENT	20,701	4,250	0	3,800
8382 UTILITY - ELECTRICAL FEES	54,151	70,000	55,000	55,000
8385 UTILITY - GAS FEES	6,031	7,000	3,840	6,000
8388 UTILITY - WATER & SEWER FEES	52,244	52,000	52,000	52,000
8399 OTHER SUPPLIES	3,538	3,800	3,500	3,500
8419 M&R - STRUCTURES	7,930	9,000	10,000	9,000
8431 M&R - GROUNDS	55,384	55,000	57,000	55,000
8479 M&R - WALKS & FENCES	11,249	10,000	0	500
8545 M&R - EQUIPMENT	7,758	8,000	8,000	8,000
8557 M&R - VEHICLES	30,054	16,000	16,000	14,000
8559 M&R - OFFICE EQUIPMENT	0	500	200	200
8636 COMMUNICATIONS	6,191	7,160	7,100	7,200
8643 DUES	810	2,065	2,065	1,700
8660 POSTAGE	291	300	300	300
8664 PROFESSIONAL SERVICES	50,215	8,000	47,000	8,000
8670 VEHICLE USE FEE	29,497	40,489	30,029	39,375
8672 RENTAL OF EQUIPMENT	26,414	26,750	26,750	26,768
8684 TRAINING	674	1,270	1,600	1,435
8690 TRAVEL EXPENSES	4,450	6,765	2,200	4,840
8699 OTHER MISCELLANEOUS SERVICES	1,662	3,800	1,000	1,800
8820 CAPITAL - STRUCTURES	0	85,000	0	0
TOTAL 01-53	**$ 1,003,010**	**$ 1,177,478**	**$ 1,093,015**	**$ 1,097,426**

MUNICIPAL GOLF SUMMARY

DEPARTMENT		DIVISION
Municipal Golf	0155	Public Services - Parks

MISSION STATEMENT

To provide a golf facility that caters to individuals who want to have fun, fellowship, exercise and have friendly competition. We also strive to be a safe and friendly place to learn the sport of golf and related life lessons.

PROGRAM DESCRIPTION

Cleburne Golf Links is constructed in a manner that makes the golf course most suitable and enjoyable for moderate to beginning skill level players. We believe our primary audience is in the arena of recreational rather than highly competitive golf. We want to provide a quality product and stay in an affordable price range that will allow access to all golfers, and provide revenue necessary to cover the operational expense of providing this service.

OBJECTIVES

1. Provide high quality customer service.
2. Provide adequate personnel and equipment to maintain good quality service and agronomic conditions for our customers.
3. Implement a capital improvement plan for making course improvements within our mission and niche.
4. To develop fees, charges, and policies that provides fair pricing for customers and allows the City to operate in the black.

FEE STRUCTURE

Cleburne Golf Links will be closed for most of this fiscal year for continuing course renovations with possible opening in June 2009. The fee structure for the new course will not be set by the City Council until the fall of 2008.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
Public rounds of golf played	closed	15,000	30,000

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Golf Course Manager	27	1	1	1
Greens Manager	25	1	1	1
Assistant Manager	17	2	1	1
Assistant Green Manager	15	0	1	1
Maintenance Technician	17	0	1	1
Irrigation Technician	12	0	1	1
Pro Shop Coordinator	11	1	1	1
Maintenance Worker	10	2	4	4
Food & Beverage Svc. Mgr	17	0	0	1
Lead Cashier	11	0	0	1
Lead Golf Course Specialist	11	0	0	1
TOTAL		2	10	14
Part Time		9	21	17

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	403,231	541,358	514,400	712,807
BENEFITS	137,326	179,666	166,500	271,708
SUPPLIES & MATERIALS	126,423	163,375	127,350	152,060
M&R - LAND, STRUCTURES & STREETS	34,104	21,100	24,200	22,800
M&R - EQUIPMENT & VEHICLES	22,983	23,000	22,250	26,500
CONTRACTURAL & MISC SERVICES	108,135	189,177	139,662	250,282
MISC & SUNDRY CHARGES	0	125,060	61,435	279,250
CAPITAL OUTLAY - EQUIPMENT	-	-	-	-
TOTAL 01-55	**$ 832,203**	**$ 1,242,736**	**$ 1,055,797**	**$ 1,715,407**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	370,246	517,591	490,000	693,707
8130 OVERTIME	32,875	23,667	24,000	19,000
8190 NON-CASH BENEFITS	110	100	400	100
8210 SOCIAL SECURITY CONTRIBUTIONS	24,695	31,915	30,000	46,438
8220 MEDICARE CONTRIBUTIONS	5,776	7,833	7,500	10,884
8230 RETIREMENT CONTRIBUTIONS	53,062	67,181	64,000	119,381
8240 HEALTH/LIFE INSURANCE	53,793	72,737	65,000	95,005
8301 OFFICE SUPPLIES	508	2,200	2,200	2,200
8308 BOOKS & SUBSCRIPTIONS	27	150	150	150
8315 CHEMICAL SUPPLIES	45,800	38,500	38,500	38,500
8322 CLOTHING	2,611	7,150	2,400	4,460
8336 FUEL & LUBRICANTS	22,838	19,500	13,000	13,000
8343 LAUNDRY & CLEANING SUPPLIES	1,764	3,500	3,500	2,300
8357 MEDICAL SUPPLIES	0	375	200	250
8364 MINOR EQUIPMENT	5,540	3,500	0	0
8382 UTILITY - ELECTRICAL FEES	45,333	80,000	60,000	80,000
8385 UTILITY - GAS FEES	957	2,000	1,000	2,000
8388 UTILITY - WATER & SEWER FEES	0	1,500	1,400	4,200
8399 OTHER SUPPLIES	1,047	5,000	5,000	5,000
8419 M&R - STRUCTURES	1,781	3,600	2,200	5,300
8431 M&R - GROUNDS	31,772	15,000	21,000	15,000
8479 M&R - WALKS & FENCES	550	2,500	1,000	2,500
8545 M&R - EQUIPMENT	21,946	8,000	12,000	8,000
8557 M&R - VEHICLES	1,037	1,000	1,500	1,000
8559 M&R - OFFICE EQUIPMENT	0	500	250	500
8577 M&R - SOFTWARE	0	13,500	8,500	17,000
8636 COMMUNICATIONS	3,467	7,700	4,500	6,000
8643 DUES	1,163	1,965	1,580	1,764
8660 POSTAGE	0	0	0	0
8664 PROFESSIONAL SERVICES	2,400	30,100	18,000	36,250
8670 VEHICLE USE FEE	9,382	12,197	9,382	13,618
8672 RENTAL OF EQUIPMENT	88,439	132,400	103,000	188,700
8684 TRAINING	815	915	1,600	1,500
8690 TRAVEL EXPENSES	1,061	2,900	600	1,450
8699 OTHER MISCELLANEOUS SERVICES	1,408	1,000	1,000	1,000
8727 COST OF SALES	0	125,060	61,435	279,250
8930 CAPITAL - EQUIPMENT	-	-	-	-
TOTAL 01-55	**$ 832,203**	**$ 1,242,736**	**$ 1,055,797**	**$ 1,715,407**

MUNICIPAL SWIMMING POOL SUMMARY

DEPARTMENT		DIVISION
Municipal Swimming Pool	**0156**	**Public Services - Parks**

MISSION STATEMENT

The mission of Splash Station is to enhance the quality of life for our citizens and visitors by providing outstanding services in a healthy, enjoyable family environment.

PROGRAM DESCRIPTION

The Municipal Swimming Pools department is established to operate the Splash Station. Hours of operation differ in order to support year round swimming programs. Season Passes are available to both residents and non-residents. A daily admission rate is also available.

OBJECTIVES

1. Provide a high level of customer service to patrons.
2. Conduct ongoing training for all employees concerning life safety of patrons.
3. Regularly clean and sanitize facility for patrons.
4. Conduct regular and preventative maintenance for aquatic facility in an efficient manner.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Attendance at Water Facilities	56,300	65,000	68,000
2. Number of Passes Issued (summer & annual)	882	900	940
3. Number of Party Rentals	174	136	150
4. Number of Summer Swim Lessons	139	144	148
5. Number of Winter Swim Lessons	13	13	15
6. Number of Summer Classes	5	3	7
7. Number of Winter Classes	8	1	3

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Aquatic Facility Manager	23	1	1	1
Assistant Manager	17	0	1	1
Clerk	10	0	1	1
Maintenance Worker	10	0	0	0.5
TOTAL		1	3	3.5
Part Time				
Year Round Lifeguard	$8.00/hr.	4	2	2
Building Supervisor	$10.50/hr.	1	1	0
Concession Clerk	7.50/hr.	0	1	1
TOTAL		5	4	3
Seasonal				
Front Desk	$7.50/hr.	1	12	19
Summer Lifeguard	$7.50/hr.	27	50	60
Concession Clerk	$7.50/hr.	4	11	19
TOTAL		32	73	98
TOTAL FULL TIME, PART TIME AND SEASONAL		38	80	104.5

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	397,687	445,099	447,599	389,898
BENEFITS	67,947	80,919	80,818	74,558
SUPPLIES & MATERIALS	197,140	191,390	187,119	170,150
M&R - LAND, STRUCTURES & STREETS	29,756	19,200	44,200	19,200
M&R - EQUIPMENT & VEHICLES	14,694	18,755	21,900	18,800
CONTRACTURAL & MISC SERVICES	47,055	44,725	35,895	34,980
MISC & SUNDRY CHARGES	68,633	70,000	70,000	70,000
CAPITAL OUTLAY - LAND & STRUCTURES	0	102,000	62,050	0
CAPITAL OUTLAY - EQUIPMENT	5,300	15,200	0	0
TOTAL 01-56	**$ 828,211**	**$ 987,288**	**$ 949,581**	**$ 777,586**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	386,534	440,099	440,099	386,398
8130 OVERTIME	11,153	5,000	7,500	3,500
8210 SOCIAL SECURITY CONTRIBUTIONS	24,060	27,270	27,270	24,174
8220 MEDICARE CONTRIBUTIONS	5,627	6,548	6,548	5,654
8230 RETIREMENT CONTRIBUTIONS	19,171	23,995	22,000	21,026
8240 HEALTH/LIFE INSURANCE	19,089	23,106	25,000	23,704
8301 OFFICE SUPPLIES	3,869	3,450	3,450	3,450
8308 BOOKS & SUBSCRIPTIONS	88	100	144	100
8315 CHEMICAL SUPPLIES	29,009	27,500	16,000	14,000
8322 CLOTHING	6,181	6,000	6,000	5,000
8336 FUEL & LUBRICANTS	601	750	400	400
8343 LAUNDRY & CLEANING SUPPLIES	5,626	4,000	4,000	4,000
8357 MEDICAL SUPPLIES	1,379	1,800	1,400	1,000
8364 MINOR EQUIPMENT	15,696	20,065	17,000	8,000
8382 UTILITY - ELECTRICAL FEES	69,671	70,000	70,000	70,000
8385 UTILITY - GAS FEES	30,331	35,000	25,000	25,000
8388 UTILITY - WATER & SEWER FEES	16,318	8,000	29,000	30,000
8399 OTHER SUPPLIES	18,371	14,725	14,725	9,200
8419 M&R - STRUCTURES	18,069	10,000	35,000	10,000
8431 M&R - GROUNDS	10,889	9,000	9,000	9,000
8479 M&R - WALKS & FENCES	798	200	200	200
8545 M&R - EQUIPMENT	5,732	5,000	8,600	5,000
8557 M&R - VEHICLES	8	500	500	500
8559 M&R - OFFICE EQUIPMENT	1,398	1,200	1,200	1,200
8577 M&R - SOFTWARE	7,556	12,055	11,600	12,100
8608 ADVERTISING	16,704	18,600	13,000	13,100
8636 COMMUNICATIONS	6,669	7,200	7,200	6,680
8643 DUES	620	795	795	500
8660 POSTAGE	2,347	300	200	200
8662 PRINTING	2,050	4,650	5,000	4,000
8664 PROFESSIONAL SERVICES	1,719	3,000	2,000	2,000
8672 RENTAL OF EQUIPMENT	1,118	3,000	2,500	2,500
8684 TRAINING	12,652	4,230	2,400	3,200
8690 TRAVEL EXPENSES	2,624	2,950	2,800	2,800
8699 OTHER MISCELLANEOUS SERVICES	551	0	0	0
8727 COST OF SALES	68,471	70,000	70,000	70,000
8780 RECEIPTS (OVER)/SHORT	162	0	0	0
8820 CAPITAL - STRUCTURES	0	102,000	62,050	0
8990 CAPITAL - OTHER EXPENDITURES	5,300	15,200	0	0
TOTAL 01-56	**$ 828,211**	**$ 987,288**	**$ 949,581**	**$ 777,586**

SPORTS COMPLEX SUMMARY

DEPARTMENT		DIVISION
Sports Complex	0157	Public Services - Parks

MISSION STATEMENT

Provide quality sports and recreational opportunities to children and youth.

PROGRAM DESCRIPTION

The Cleburne Sports Complex offers soccer, baseball and football facilities for use primarily by young people on a 91 acre site in southeast Cleburne. There are twenty soccer fields, seven baseball/softball fields and two football fields. The complex is served by four complexes of restrooms and concession buildings.

OBJECTIVES

1. Develop definitive working agreements with various sport organizations.
2. Maintain facilities through use of resources that prove to be the most beneficial to the City of Cleburne.
3. Review departmental expenditures and the general ledger each month.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Numbers of individuals participating in sports leagues and events	3500	3500	3500
2. Quality of maintenance performed through grading system.	N/A	N/A	N/A
3. Number of events hosted	22	25	25
4. Number of tournament and events stimulating economic development.	22	25	25

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Sports Complex Manager	17	0	1	1
Irrigation Technician	15	0	1	1
Crew Leader	12	2	0	0
Maintenance workers	10	4	5	5
TOTAL		6	7	7
Part Time		0	7	7

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	230,282	279,614	274,114	273,666
BENEFITS	80,703	97,067	97,067	112,467
SUPPLIES & MATERIALS	128,401	181,675	126,725	129,110
M&R - LAND, STRUCTURES & STREETS	64,457	56,350	71,000	68,650
M&R - EQUIPMENT & VEHICLES	15,708	10,000	12,500	11,700
CONTRACTURAL & MISC SERVICES	37,792	53,990	39,945	42,596
CAPITAL OUTLAY - LAND & STRUCTURES	60,536	23,757	23,800	0
CAPITAL OUTLAY - EQUIPMENT	18,787	9,700	16,100	0
TOTAL 01-57	**$ 636,666**	**$ 712,153**	**$ 661,251**	**$ 638,189**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	199,988	249,064	249,064	248,616
8130 OVERTIME	30,246	30,500	25,000	25,000
8190 NON-CASH BENEFITS	49	50	50	50
8210 SOCIAL SECURITY CONTRIBUTIONS	14,240	15,442	15,442	16,964
8220 MEDICARE CONTRIBUTIONS	3,330	4,054	4,054	3,967
8230 RETIREMENT CONTRIBUTIONS	30,156	34,727	34,727	42,983
8240 HEALTH/LIFE INSURANCE	32,977	42,844	42,844	48,553
8301 OFFICE SUPPLIES	257	700	250	250
8308 BOOKS & SUBSCRIPTIONS	81	300	100	100
8315 CHEMICAL SUPPLIES	19,159	25,050	25,050	25,050
8322 CLOTHING	2,647	3,325	3,325	3,410
8336 FUEL & LUBRICANTS	14,268	21,700	9,000	9,000
8343 LAUNDRY & CLEANING SUPPLIES	4,779	6,000	5,000	5,000
8357 MEDICAL SUPPLIES	0	300	0	0
8364 MINOR EQUIPMENT	8,337	6,800	0	3,300
8382 UTILITY - ELECTRICAL FEES	71,582	75,000	75,000	75,000
8388 UTILITY - WATER & SEWER FEES	5,110	40,000	6,000	6,000
8399 OTHER SUPPLIES	2,181	2,500	3,000	2,000
8419 M&R - STRUCTURES	4,470	5,000	12,000	7,500
8431 M&R - GROUNDS	57,092	46,350	56,000	57,650
8479 M&R - WALKS & FENCES	2,895	5,000	3,000	3,500
8539 M&R - INSTRUMENTS	0	500	0	0
8545 M&R - EQUIPMENT	13,569	7,500	10,000	9,700
8557 M&R - VEHICLES	2,140	2,000	2,500	2,000
8636 COMMUNICATIONS	1,918	2,000	2,800	2,900
8643 DUES	145	905	195	350
8664 PROFESSIONAL SERVICES	0	7,000	0	0
8672 RENTAL OF EQUIPMENT	32,390	36,400	36,400	35,746
8684 TRAINING	365	1,960	500	1,260
8690 TRAVEL EXPENSES	1,582	5,725	50	2,340
8699 MISCELLANEOUS SERVICES	1,391	0	0	0
8820 CAPITAL - STRUCTURES	0	23,757	23,800	0
8880 CAPITAL - OTHER IMPROVEMENTS	60,536	0	0	0
8930 CAPITAL - EQUIPMENT	18,787	9,700	16,100	0
8950 CAPITAL - VEHICLES	0	0	0	0
TOTAL 01-57	**$ 636,667**	**$ 712,153**	**$ 661,251**	**$ 638,189**

BUILDING SERVICES SUMMARY

DEPARTMENT		DIVISION
Building Services	**0161**	**Public Services-Community**

MISSION STATEMENT

To provide regular maintenance and custodial service to City owned and operated facilities in a timely and professional manner.

PROGRAM DESCRIPTION

The Building Services Department provides regular maintenance and professional custodial services to all city owned and operated buildings and facilities.

OBJECTIVES

1. Maintain all buildings and facilities on a regular schedule.
2. Ensure buildings and facilities are kept in a clean and sanitary condition.
3. Respond to requests for service in a safe, timely and efficient manner.

INDICATORS

Estimated number of city buildings and facilities requiring maintenance 21

A new online scheduling system allows all employees to make requests for service through the city's intranet site. This feature sends real-time messages to maintenance personnel ensuring a better use of time and resources. Since its inception in FY 08-09 over 160 requests have been processed. Requests are prioritized and the average number of days for completion of routine, non-emergency service orders is 2.4.

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Crew Leader	17	1	1	1
Custodian	10	3	3	3
TOTAL		4	4	4
Part Time		0		2

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	137,936	154,074	147,670	148,326
BENEFITS	59,632	65,088	64,650	72,198
SUPPLIES & MATERIALS	171,424	182,450	161,450	171,400
M&R - LAND, STRUCTURES & STREETS	232,839	227,630	162,000	221,000
M&R - EQUIPMENT & VEHICLES	37,523	25,750	14,500	21,000
CONTRACTURAL & MISC SERVICES	17,776	16,241	11,056	22,148
CAPITAL OUTLAY - LAND & STRUCTURES	0	0	0	0
TOTAL 01-61	**$ 657,130**	**$ 671,233**	**$ 561,326**	**$ 656,072**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	133,797	139,874	143,720	144,376
8130 OVERTIME	3,969	14,000	3,750	3,750
8190 NON-CASH BENEFITS	170	200	200	200
8210 SOCIAL SECURITY CONTRIBUTIONS	8,396	9,137	8,850	9,215
8220 MEDICARE CONTRIBUTIONS	1,964	2,137	2,100	2,155
8230 RETIREMENT CONTRIBUTIONS	18,683	20,127	20,000	27,056
8240 HEALTH/LIFE INSURANCE	30,589	33,687	33,700	33,772
8301 OFFICE SUPPLIES	14	100	50	100
8308 BOOKS & SUBSCRIPTIONS	40	100	0	0
8322 CLOTHING	1,244	1,800	1,000	1,850
8336 FUEL & LUBRICANTS	5,642	8,000	4,000	4,000
8343 LAUNDRY & CLEANING SUPPLIES	29,431	28,500	18,000	24,000
8357 MEDICAL SUPPLIES	0	200	0	0
8364 MINOR EQUIPMENT	4,991	6,850	2,600	1,650
8382 UTILITY - ELECTRICAL FEES	115,684	120,000	120,000	120,000
8385 UTILITY - GAS FEES	(1,200)	2,250	1,300	1,800
8388 UTILITY - WATER & SEWER FEES	15,464	14,150	14,000	15,300
8399 OTHER SUPPLIES	115	500	500	2,700
8419 M&R - STRUCTURES	229,859	225,630	160,000	220,000
8431 M&R - GROUNDS	2,980	2,000	2,000	1,000
8545 M&R - EQUIPMENT	2,920	2,750	3,000	3,000
8557 M&R - VEHICLES	3,522	3,000	1,500	3,000
8581 M&R - TEMPERATURE CONTROL	31,081	20,000	10,000	15,000
8636 COMMUNICATIONS	1,748	2,000	1,500	2,500
8664 PROFESSIONAL SERVICES	5,244	4,500	200	500
8670 VEHICLE USE FEE	6,428	8,356	8,356	5,763
8672 RENTAL OF EQUIPMENT	1,049	1,000	1,000	1,000
8675 RENTAL OF PROPERTY	0	0	0	12,000
8684 TRAINING	0	0	0	0
8690 TRAVEL EXPENSES	243	385	0	385
8699 MISCELLANEOUS SERVICES	3,063	0	0	0
8820 CAPITAL - STRUCTURES	0	0	0	0
TOTAL 01-61	**$ 657,130**	**$ 671,233**	**$ 561,326**	**$ 656,072**

CIVIC CENTER SUMMARY

DEPARTMENT		DIVISION
Civic Center	0162	Public Services-Community

MISSION STATEMENT

The department seeks to utilize its buildings to maximum capacity, manage operations in a financially responsible manner, and to meet all Civic Center and Senior Citizen Center needs pertaining to the care of the public and the facilities.

PROGRAM DESCRIPTION

The department operates and maintains the Civic Center and Senior Citizen Center. The Civic Center hosts conventions, banquets, arts/crafts events, small meeting groups and other similar events. The Senior Citizen Center is utilized to promote functions of interest to senior citizens, such as dances, aerobics, craft classes, financial and/or medical seminars, etc.

OBJECTIVES

1. Promote use of Civic Center facilities through advertising and marketing techniques while working closely with the Convention and Visitor's Bureau of the Chamber.
2. Clean both centers daily and maintain grounds.
3. Properly train the staff for use of the new Civic Center equipment.
4. Become one of the most recognized Civic Centers/Senior Citizen Centers in the State.

INDICATORS

The Civic Center has been closed since October 08. During the interim, the Sr. Citizen Center has received much of the overflow including civic club meetings, Chamber luncheons, and other private rentals while trying to work around the scheduled senior events. Almost 900 events have been scheduled during the first 3 quarters of FY 08-09 with well over 1000 estimated for FY 09-10.

The new civic/conference center is slated for completion by the end of December 2009. It is anticipated to open for normal business during the first quarter of 2010.

**** The Civic Center was closed due to construction during FY 08-09.**

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Civic Center Coordinator	17	1	1	1
Maintenance Specialist	14	0	0	1
Attendant	10	0	0	2
TOTAL		1	1	4
Part Time		0	0	2

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	51,620	73,322	45,000	84,955
BENEFITS	19,399	28,223	19,350	48,942
SUPPLIES & MATERIALS	66,649	123,100	48,150	104,200
M&R - LAND, STRUCTURES & STREETS	18,470	10,500	7,000	7,200
M&R - EQUIPMENT & VEHICLES	2,364	3,875	1,250	4,750
CONTRACTURAL & MISC SERVICES	2,995	8,500	3,100	8,300
TOTAL 01-62	**$ 161,497**	**$ 247,520**	**$ 123,850**	**$ 258,347**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	42,444	69,822	44,000	83,955
8130 OVERTIME	9,176	3,500	1,000	1,000
8210 SOCIAL SECURITY CONTRIBUTIONS	3,147	4,546	2,800	5,267
8220 MEDICARE CONTRIBUTIONS	736	1,064	650	1,232
8230 RETIREMENT CONTRIBUTIONS	7,307	10,793	6,600	16,441
8240 HEALTH/LIFE INSURANCE	8,209	11,820	9,300	26,002
8301 OFFICE SUPPLIES	713	1,000	300	1,000
8308 BOOKS & SUBSCRIPTIONS	0	0	0	100
8322 CLOTHING	0	0	0	650
8343 LAUNDRY & CLEANING SUPPLIES	1,141	2,500	2,000	4,800
8357 MEDICAL SUPPLIES	446	500	150	200
8364 MINOR EQUIPMENT	1,082	28,000	3,000	2,000
8382 UTILITY - ELECTRICAL FEES	43,861	25,000	30,000	75,000
8385 UTILITY - GAS FEES	9,646	3,500	2,100	3,650
8388 UTILITY - WATER & SEWER FEES	7,024	3,500	8,100	11,100
8399 OTHER SUPPLIES	2,736	59,100	2,500	5,700
8419 M&R - STRUCTURES	17,267	8,000	6,000	6,500
8431 M&R - GROUNDS	1,203	2,500	1,000	700
8545 M&R - EQUIPMENT	466	2,000	1,000	1,500
8559 M&R - OFFICE EQUIPMENT	0	0	0	0
8577 M&R - SOFTWARE	0	625	250	2,000
8581 M&R - TEMPERATURE CONTROL	1,898	1,250	0	1,250
8636 COMMUNICATIONS	2,498	3,000	2,000	4,500
8660 POSTAGE	92	500	100	500
8664 PROFESSIONAL SERVICES	405	1,000	1,000	1,000
8672 RENTAL OF EQUIPMENT	0	2,000	0	0
8684 TRAINING	0	1,000	0	1,400
8690 TRAVEL EXPENSES	0	1,000	0	900
TOTAL 01-62	**$ 161,497**	**$ 247,520**	**$ 123,850**	**$ 258,347**

LIBRARY SUMMARY

DEPARTMENT		DIVISION
Library	0163	Public Services-Community

MISSION STATEMENT

The mission of the Cleburne Public Library is to assist citizens in meeting their differing informational needs through a variety of formats, and to promote lifelong learning, by providing equal access to educational, cultural and recreational materials and programs.

PROGRAM DESCRIPTION

The Cleburne Public Library will provide area residents with materials and programs that will enrich the quality of life, encourage literacy, and foster self-education.

OBJECTIVES

1. To develop a collection that is current and up to date.
2. Provide additional computers for public use.
3. Provide additional programming for children, teens, and adults.
4. Provide adequate personnel to maintain quality customer service.
5. To be visible within all segments of the community.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Circulation	240,000	245,000	250,000
2. Internet Use	38,000	41,000	41,000
3. Interlibrary Loan	1,700	1,900	1950
4. Registrations	2,400	2,400	2400
5. Microfilm Usage	2,500	2,700	2700
6. Materials Added	3,500	3,800	3500
7. Materials Withdrawn	2,200	780	1650
8. Programs Attendance	5,100	5,200	5300

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Library Manager	29	1	1	1
Associate Librarian	18	1	1	1
Library Assistant	12	3	4	4
Library Clerk	10	1	0	0
TOTAL		6	6	6
Part Time		0	1	1

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	241,553	251,704	245,150	263,102
BENEFITS	97,476	104,366	100,150	119,600
SUPPLIES & MATERIALS	24,403	33,500	33,100	20,280
M&R - LAND, STRUCTURES & STREETS	28,927	0	0	0
M&R - EQUIPMENT & VEHICLES	5,113	8,100	7,000	15,000
CONTRACTURAL & MISC SERVICES	12,878	15,880	12,425	14,695
CAPITAL OUTLAY - LAND & STRUCTURES	0	0	0	0
CAPITAL OUTLAY - EQUIPMENT	51,184	121,000	88,000	85,000
TOTAL 01-63	**$ 461,533**	**$ 534,550**	**$ 485,825**	**$ 517,677**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	241,471	251,604	245,000	263,002
8130 OVERTIME	61	100	100	100
8190 NON-CASH BENEFITS	21	0	50	0
8210 SOCIAL SECURITY CONTRIBUTIONS	14,604	15,605	15,000	16,312
8220 MEDICARE CONTRIBUTIONS	3,415	3,650	3,650	3,815
8230 RETIREMENT CONTRIBUTIONS	33,974	36,684	36,000	50,917
8240 HEALTH/LIFE INSURANCE	45,483	48,427	45,500	48,556
8301 OFFICE SUPPLIES	6,373	7,900	7,900	7,000
8322 CLOTHING	749	1,000	600	380
8350 LIBRARY PERIODICALS	4,792	7,500	7,500	7,500
8364 MINOR EQUIPMENT	5,648	12,500	12,500	800
8399 OTHER SUPPLIES	6,841	4,600	4,600	4,600
8419 M&R - STRUCTURES	13,932	0	0	0
8431 M&R - GROUNDS	14,995	0	0	0
8559 M&R - OFFICE EQUIPMENT	4,058	6,500	6,500	6,500
8577 M&R - SOFTWARE	1,055	1,600	500	8,500
8608 ADVERTISING	1,056	2,000	1,200	1,200
8636 COMMUNICATIONS	3,289	3,500	3,600	3,500
8643 DUES	625	580	625	495
8660 POSTAGE	3,249	3,000	3,000	3,000
8664 PROFESSIONAL SERVICES	3,201	4,600	3,000	4,600
8684 TRAINING	392	1,200	500	900
8690 TRAVEL EXPENSES	760	1,000	500	1,000
8699 OTHER MISCELLANEOUS SERVICES	305	0	0	0
8910 CAPITAL - LIBRARY BOOKS	51,184	45,000	45,000	45,000
8990 CAPITAL - OTHER EXPENDITURES	0	76,000	43,000	40,000
TOTAL 01-63	**$ 461,533**	**$ 534,550**	**$ 485,825**	**$ 517,677**

MUSEUM SUMMARY

DEPARTMENT		DIVISION
Museum	0165	Public Services-Community

MISSION STATEMENT

Layland Museum is dedicated to the selective collection, preservation, and interpretation of information and artifacts relating to the culture of American everyday home life in North Central Texas in general, and Johnson County in particular. Museum holdings are maintained for the benefit, education, and enjoyment of the public at large. Management of the Museum bears responsibility for the collections which it holds in trust for the enlightenment of citizens present and future.

PROGRAM DESCRIPTION

The Layland Museum provides educational and cultural enrichment programs and preservation services for regional audiences. Objects documenting everyday home and family life and items of local history are preserved in the Museum.

OBJECTIVES

1. Achieve accreditation by American Association of Museums.
2. Restore Museum complex to achieve full use.
3. Increase professional staff to include collections manager and educator (2007-08).
4. Raise $75,000 annually through special events, grants, fees, dues, and sales.
5. Improve opportunities for learning and enrichment for general audiences.
6. Recognition as a trusted institution and major contributor to Cleburne's status.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Artifact Accessions	6,982	7,331	7500
2. Visitors/Attendance	11,500	12,075	12800
3. Special Events	100	110	113
4. Researchers	214	224	292
5. Facility use	200	210	200
6. Volunteer Hours	1,500	1,575	1425

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Museum Curator	22	1	1	1
Museum Assistant	11	1	1	1
TOTAL		2	2	2
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	94,795	98,022	123,600	146,955
BENEFITS	35,948	38,605	46,200	62,209
SUPPLIES & MATERIALS	25,287	27,200	20,050	32,750
M&R - LAND, STRUCTURES & STREETS	5,745	3,000	4,000	10,000
M&R - EQUIPMENT & VEHICLES	973	2,000	1,000	1,000
CONTRACTURAL & MISC SERVICES	78,834	228,083	55,418	155,655
CAPITAL OUTLAY - EQUIPMENT	1,201	4,500	1,500	1,500
TOTAL 01-65	**$ 242,783**	**$ 401,410**	**$ 251,768**	**$ 410,069**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	91,555	93,922	122,000	145,855
8130 OVERTIME	3,177	4,000	1,500	1,000
8190 NON-CASH BENEFITS	63	100	100	100
8210 SOCIAL SECURITY CONTRIBUTIONS	5,728	6,071	7,450	9,105
8220 MEDICARE CONTRIBUTIONS	1,340	1,420	1,750	2,129
8230 RETIREMENT CONTRIBUTIONS	13,415	14,267	18,500	28,420
8240 HEALTH/LIFE INSURANCE	15,465	16,847	18,500	22,555
8301 OFFICE SUPPLIES	4,587	3,000	3,000	3,000
8308 BOOKS & SUBSCRIPTIONS	1,300	1,000	1,400	1,000
8343 LAUNDRY & CLEANING SUPPLIES	27	100	200	100
8364 MINOR EQUIPMENT	1,496	3,700	0	3,700
8371 PHOTOGRAPHY SUPPLIES	47	1,000	100	100
8382 UTILITY - ELECTRICAL FEES	11,840	14,000	12,000	20,000
8385 UTILITY - GAS FEES	1,376	2,500	1,100	2,000
8388 UTILITY - WATER & SEWER FEES	1,132	1,100	1,250	2,000
8399 OTHER SUPPLIES	3,482	800	1,000	800
8419 M&R - STRUCTURES	5,745	3,000	4,000	10,000
8559 M&R - OFFICE EQUIPMENT	973	2,000	1,000	1,000
8608 ADVERTISING	951	1,500	1,500	1,500
8636 COMMUNICATIONS	1,306	1,700	1,500	1,700
8643 DUES	1,728	1,693	1,693	1,065
8660 POSTAGE	1,831	2,300	2,300	2,000
8662 PRINTING	1,924	1,500	1,500	1,500
8664 PROFESSIONAL SERVICES	61,658	210,500	40,000	139,500
8684 TRAINING	605	1,000	250	500
8690 TRAVEL EXPENSES	468	1,390	675	1,390
8692 TRUCKING	0	500	0	500
8699 OTHER MISCELLANEOUS SERVICES	8,363	6,000	6,000	6,000
8920 CAPITAL - MUSEUM ARTIFACTS	1,201	1,500	1,500	1,500
8930 CAPITAL - EQUIPMENT	0	3,000	0	0
TOTAL 01-65	**$ 242,783**	**$ 401,410**	**$ 251,768**	**$ 410,019**

PUBLIC WORKS SUMMARY

DEPARTMENT **DIVISION**
Public Works **0171** **Public Works**

MISSION STATEMENT

To support, coordinate and assist the ten operating departments within the Division of Public Works in their efforts to attain and maintain an acceptable level of service to the community. To ensure streets, drainage systems, water and sewer systems, and solid waste facilities are designed and constructed to operate and function properly, safely and efficiently. Manage and control the impact of gas drilling operations around industrial, commercial, and residential areas.

PROGRAM DESCRIPTION

The Public Works Division has the responsibility to provide essential services to the entire community that is utilized every day by every citizen. This includes producing and distributing a safe drinking water supply; collecting and safely treating the generated wastewater; and collecting and safely disposing of all the solid waste generated by the citizens of Cleburne.

The Public Works Division also provides the necessary services of street maintenance, engineering support services for all City operations, storm water drainage, reuse water facilities, permitting and managing gas drilling permits, and administrative assistance to City Council appointed boards and commissions.

OBJECTIVES

To effectively work with developers, industries, drilling operators, and the citizens of Cleburne to resolve problems and complaints in a timely manner and plan for the future growth of the City by long range planning for water, wastewater, solid waste, streets, and storm drainage, in a cost effective manner.

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Director of Public Works	N/A	1	1	1
Administrative Coordinator	17	1	1	1
TOTAL		2	2	2
Part Time		1	2	2

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	160,976	196,845	157,750	170,372
BENEFITS	49,387	61,323	55,800	63,034
SUPPLIES & MATERIALS	9,335	10,450	8,100	8,280
M&R - EQUIPMENT & VEHICLES	791	1,600	1,525	1,500
CONTRACTURAL & MISC SERVICES	13,728	89,972	78,562	22,901
TOTAL 01-71	**$ 234,216**	**$ 360,190**	**$ 301,737**	**$ 266,087**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	150,735	191,095	150,000	164,622
8130 OVERTIME	9,135	5,000	7,500	5,000
8190 NON-CASH BENEFITS	1,106	750	250	750
8210 SOCIAL SECURITY CONTRIBUTIONS	9,268	12,158	10,000	10,517
8220 MEDICARE CONTRIBUTIONS	2,288	2,844	2,300	2,460
8230 RETIREMENT CONTRIBUTIONS	22,063	27,168	23,500	30,864
8240 HEALTH/LIFE INSURANCE	15,768	19,153	20,000	19,193
8301 OFFICE SUPPLIES	2,369	2,500	2,400	2,500
8308 BOOKS & SUBSCRIPTIONS	130	200	100	200
8322 CLOTHING	196	350	300	230
8336 FUEL & LUBRICANTS	3,388	4,250	3,000	3,000
8357 MEDICAL SUPPLIES	28	100	50	100
8364 MINOR EQUIPMENT	0	800	0	0
8399 OTHER SUPPLIES	3,224	2,250	2,250	2,250
8557 M&R - VEHICLES	288	800	1,025	900
8559 M&R - OFFICE EQUIPMENT	503	700	500	600
8569 M&R - RADIOS	0	100	0	0
8636 COMMUNICATIONS	2,103	2,710	2,450	2,400
8643 DUES	912	995	960	885
8652 FEES & PERMITS	0	100	0	0
8660 POSTAGE	259	450	450	450
8664 PROFESSIONAL SERVICES	2,343	71,000	62,000	11,000
8670 VEHICLE USE FEE	5,848	7,602	7,602	3,856
8684 TRAINING	509	2,495	2,000	1,865
8690 TRAVEL EXPENSES	1,733	4,595	3,000	2,345
8699 OTHER MISCELLANEOUS SERVICES	20	25	100	100
TOTAL 01-71	**$ 234,216**	**$ 360,190**	**$ 301,737**	**$ 266,087**

ENGINEERING SUMMARY

DEPARTMENT		DIVISION
Engineering	0172	Public Works

MISSION STATEMENT

To ensure that all public infrastructures are designed and constructed to operate and function properly, safely, and efficiently. Provide the citizens of Cleburne and all other city departments the most up to date information, innovative design and utilize the latest technologies to better serve the public in the most professional manner possible.

PROGRAM DESCRIPTION

1. **Public Works Projects:** This includes the design and development of plans, and specifications, bidding, contract administration, and inspections of streets, water, sewer, landfill, and storm drainage construction projects.
2. **Community Development Projects (New Subdivisions):** This includes review of the plats, engineering plans and inspection of all new community facilities being developed.
3. **Base Mapping:** This includes maintaining all streets, water and sewer lines, subdivisions, lots and blocks, etc. on the computer mapping system.
4. **GIS:** Develop and maintain an accurate GIS for the City.
5. **Thematic Mapping:** Making special use maps from the base maps.
6. **Engineering Records Maintenance:** Plats, construction plans, surveys, etc.
7. **Flood Plan Administration:** This includes enforcing the Flood Damage Prevention Ordinance and providing that information to the public.
8. **Staff Support:** This includes engineering support for the street, water, and sewer departments as needed.
9. **Planning and Zoning (P&Z):** This includes:
   a. Answering questions from the public on zoning and subdivision ordinance.
   b. Assisting the P&Z and ZBA Commissions.
   c. Setting up the P&Z and ZBA meetings.

OBJECTIVES

1. Update standard construction specifications and construction details so that it reflects the latest technology and construction practice.
2. Place as much valuable information as possible on the computer mapping system, working with the IT Department to expand the GIS database.
3. Develop new macros which produce thematic maps which will assist other departments.
4. Place all new plats on the mapping system within one month of being filed.
5. Provide assistance in developing a capital improvements program for streets, water, sewer, and drainage when required.
6. Manage floodplain using FEMA and local guidelines and rules.
7. Provide plan reviews in a timely manner to assist in speeding the development process.

INDICATORS

		Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1	Queries from the Public			
	a. Storm Drainage	25	30	30
	b. Flood Plain Determinations	50	60	65
	c. Determining Zoning for the Public	110	120	120
	d. General Maps	85	80	80
2	Construction projects	8	7	5
3	Street Projects	6	5	3
4	Storm Drainage Design	3	4	3
5	Water & Sewer Design	7	6	4
6	Surveying	55 hours	50 hours	55 hours
7	Master Plan	20 hours	25 hours	20 hours
8	Flood Plain Administration	65 hours	70 hours	70 hours
9	Mapping Zoning	190 hours	200 hours	200 hours
10	Thematic mapping	285 hours	275 hours	275 hours
11	Map updates	115 hours	100 hours	110 hours

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Senior Engineer	N/A	1	1	1
Engineering Associate	26	1	1	0
Construction Inspector	20	1	1	1
Engineering Technician	18	1	1	1
Right of Way Technician	12	1	1	0
Clerk	11	1	0	0
TOTAL		6	5	3
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	236,331	170,423	124,600	164,288
BENEFITS	83,428	57,364	43,500	63,422
SUPPLIES & MATERIALS	7,691	9,200	10,200	5,800
M&R - EQUIPMENT & VEHICLES	19,447	14,302	7,900	8,200
CONTRACTURAL & MISC SERVICES	23,192	28,642	22,144	19,926
CAPITAL OUTLAY - EQUIPMENT	18,245	0	0	0
TOTAL 01-72	**$ 388,335**	**$ 279,931**	**$ 208,344**	**$ 261,636**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	234,147	169,423	123,000	161,288
8130 OVERTIME	1,688	500	1,600	2,500
8190 NON-CASH BENEFITS	496	500	0	500
8210 SOCIAL SECURITY CONTRIBUTIONS	14,301	10,659	7,700	10,155
8220 MEDICARE CONTRIBUTIONS	3,345	2,492	1,800	2,375
8230 RETIREMENT CONTRIBUTIONS	33,444	25,050	20,000	31,697
8240 HEALTH/LIFE INSURANCE	32,338	19,163	14,000	19,195
8301 OFFICE SUPPLIES	788	1,900	1,900	1,900
8308 BOOKS & SUBSCRIPTIONS	0	100	100	200
8322 CLOTHING	484	100	350	500
8336 FUEL & LUBRICANTS	6,193	6,000	2,200	2,200
8357 MEDICAL SUPPLIES	0	100	0	0
8364 MINOR EQUIPMENT	0	0	4,800	0
8399 OTHER SUPPLIES	227	1,000	850	1,000
8539 M&R - INSTRUMENTS	292	250	250	250
8557 M&R - VEHICLES	8,069	667	1,250	1,250
8559 M&R - OFFICE EQUIPMENT	2,266	2,400	2,100	2,400
8577 M&R - SOFTWARE	8,821	10,985	4,300	4,300
8636 COMMUNICATIONS	2,596	2,100	2,200	2,600
8643 DUES	143	700	850	800
8652 FEES & PERMITS	388	1,000	250	1,000
8660 POSTAGE	262	500	300	300
8662 PRINTING	18	100	0	0
8664 PROFESSIONAL SERVICES	10,210	15,000	7,000	7,000
8670 VEHICLE USE FEE	4,507	4,144	4,144	3,276
8684 TRAINING	3,544	2,067	750	2,650
8690 TRAVEL EXPENSES	1,523	3,031	1,650	2,300
8699 MISCELLANEOUS SERVICES	0	0	5,000	0
8930 CAPITAL - EQUIPMENT	18,245	0	0	0
TOTAL 01-72	**$ 388,335**	**$ 279,931**	**$ 208,344**	**$ 261,636**

DEVELOPMENT SERVICES SUMMARY

DEPARTMENT		DIVISION
Development Services	0173	Development Services

MISSION STATEMENT

To provide the highest level services and leadership in urban and strategic planning, historical and architectural preservation, zoning, design, development and capital budgeting to promote the sustained economic, social and community development.

PROGRAM DESCRIPTION

1. Provide assistance to community development by encouraging new growth and vitality while complying with the zoning and subdivision ordinances
2. Encouraging restoration and rehabilitation of the existing community
3. Provide assistance to Historical Preservation Commission: prepare agenda, meeting packets, minutes, and public notice of all meetings

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Development Services Director	N/A	1.0	1.0	1.0
TOTAL		1.0	1.0	1.0
Part Time		0.0	0.0	0.0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	93,879	100,882	124,100	147,681
BENEFITS	25,990	26,733	39,800	55,005
SUPPLIES & MATERIALS	1,049	1,200	600	630
M&R - EQUIPMENT & VEHICLES	47	100	100	100
CONTRACTURAL & MISC SERVICES	4,591	6,105	6,160	3,575
TOTAL 01-73	**$ 125,556**	**$ 135,020**	**$ 170,760**	**$ 206,991**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	86,018	91,782	115,000	138,581
8150 VEHICLE ALLOWANCE	7,800	9,000	9,000	9,000
8190 NON-CASH BENEFITS	61	100	100	100
8210 SOCIAL SECURITY CONTRIBUTIONS	5,821	6,249	7,600	9,150
8220 MEDICARE CONTRIBUTIONS	1,361	1,461	1,800	2,140
8230 RETIREMENT CONTRIBUTIONS	13,295	13,373	18,200	26,819
8240 HEALTH/LIFE INSURANCE	5,513	5,650	12,200	16,896
8301 OFFICE SUPPLIES	392	750	350	350
8308 BOOKS & SUBSCRIPTIONS	0	350	0	0
8322 CLOTHING	306	100	100	130
8399 OTHER SUPPLIES	351	0	150	150
8559 M&R - OFFICE EQUIPMENT	47	100	100	100
8636 COMMUNICATIONS	812	1,300	1,200	1,550
8643 DUES	405	435	435	435
8660 POSTAGE	61	100	100	100
8684 TRAINING	2,785	3,095	3,000	765
8690 TRAVEL EXPENSES	521	1,175	1,425	725
8699 MISCELLANEOUS SERVICES	7	0	0	0
TOTAL 01-73	**$ 125,556**	**$ 135,020**	**$ 170,760**	**$ 206,991**

PLANNING & ZONING SUMMARY

DEPARTMENT		DIVISION
Planning & Zoning	0174	Development Services

MISSION STATEMENT

To promote the health, safety and welfare of the citizens through fair and impartial administration and implementation of the Comprehensive Land Use Plan and Subdivision and Zoning Ordinances in order to balance the residential, commercial, industrial, recreational and educational needs of the city.

PROGRAM DESCRIPTION

1. Provide support to public concerning all zoning and subdivision ordinances
2. Assist Planning & Zoning Commission and the Zoning Board of Adjustments
3. Prepare for and maintain all records of meetings of the above boards
4. Review building plans to determine if they meet landscaping and parking requirements.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Rezoning	27	30	30
2. Specific Use Permits	1	1	1
3. Preliminary Plats	13	15	15
4. Final Plats	6	5	5
5. Replats	11	10	10
6. Minor Plats	14	15	15
7. Request for Variances	3	5	5

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Planner	25	1.0	1.0	1.0
TOTAL		1.0	1.0	1.0
Part Time		0.0	0.0	0.0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	51,496	53,580	53,580	55,516
BENEFITS	21,369	23,111	23,111	26,217
SUPPLIES & MATERIALS	2,995	1,800	1,650	1,260
M&R - EQUIPMENT & VEHICLES	0	100	1,000	1,000
CONTRACTURAL & MISC SERVICES	5,952	13,489	7,400	9,265
TOTAL 01-74	**$ 81,813**	**$ 92,080**	**$ 86,741**	**$ 93,258**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	51,496	53,580	53,580	55,516
8210 SOCIAL SECURITY CONTRIBUTIONS	3,115	3,322	3,322	3,442
8220 MEDICARE CONTRIBUTIONS	728	777	777	805
8230 RETIREMENT CONTRIBUTIONS	7,291	7,807	7,807	10,744
8240 HEALTH/LIFE INSURANCE	10,235	11,205	11,205	11,226
8301 OFFICE SUPPLIES	1,077	800	750	500
8308 BOOKS & SUBSCRIPTIONS	211	250	200	200
8322 CLOTHING	200	100	100	60
8364 MINOR EQUIPMENT	0	0	0	0
8399 OTHER SUPPLIES	1,507	650	600	500
8559 M&R - OFFICE EQUIPMENT	0	100	1,000	1,000
8636 COMMUNICATIONS	221	250	400	400
8643 DUES	1,078	1,250	1,300	1,285
8652 FEES & PERMITS	2,033	2,500	2,200	2,250
8660 POSTAGE	1,164	1,450	1,000	1,250
8662 PRINTING	19	100	0	0
8664 PROFESSIONAL SERVICES	1,350	5,000	2,500	2,500
8684 TRAINING	40	869	0	520
8690 TRAVEL EXPENSES	48	1,070	0	60
8699 OTHER MISCELLANEOUS SERVICES	0	1,000	0	1,000
TOTAL 01-74	**$ 81,813**	**$ 92,080**	**$ 86,741**	**$ 93,258**

INSPECTIONS SUMMARY

DEPARTMENT		DIVISION
Inspections	0176	Development Services

MISSION STATEMENT

The Building Inspection Department strives for excellent public relations while ensuring compliance with all adopted building codes and ordinances. This department continues to ensure the health, safety, and welfare of the public by the enforcement of the codes for all construction and the removal of unsafe structures in order to provide a safe and suitable environment.

PROGRAM DESCRIPTION

1. Review each of the following as it is updated by the major codes: building, electrical, plumbing, mechanical, zoning and various other codes, and make recommendations to the respective boards that oversee them.
2. Encourage preliminary plan review with interested parties with respect to the codes, zoning, and subdivision rules.
3. Administer the permitting procedure, record keeping, legal issues, and the enforcement of the codes.
4. Coordinate all administrative requirements, commission hearings, and court proceedings of the Building & Standards Commission regarding unsafe or dangerous structures.

OBJECTIVES

1. Upgrade computer program to maintain permits and achieve efficient data entry and retrieval.
2. Adopt current codes and keep all ordinances updated as necessary.
3. Acquire professional knowledge through educational seminars regarding legal issues & code changes.
4. Establish a thorough plan review program.
5. Ensure all building codes are enforced through appropriate inspections.
6. Respond to inspections in a timely manner.
7. Ensure enforcement of the zoning ordinance.

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Chief Building Inspector	27	1	1	1
Assistant Building Inspector	20	2	2	2
Permitting Technician	14	0	0	2
Clerk	11	1	1	0
TOTAL		4	4	5
Part Time		0	0	0

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Permits Issued	2,050	2,052	2,055
a. Building	420	421	422
B. Electrical	498	481	481
c. Plumbing	435	440	441
d. Heating and Air Conditioning	233	238	239
e. Other (Signs, Driveways, etc.)	248	250	250
2. Certificates of Occupancy	216	222	222
3. Total Inspection Trips	4,531	4,532	4,538
4. Building Standards Agenda: Total	28	32	36
a. Repaired	4	10	12
b. Condemned	21	18	20
c. In Progress	3	4	4
5. Substandard Structures: Repair Notice	n/a	n/a	n/a
a. Repaired	n/a	n/a	n/a
b. In Progress	n/a	n/a	n/a
Total Trips: Substandard Building	163	175	180
6. Board Meetings Attended - Hours	57	58	63
a. Planning & Zoning Commission	30	31	32
b. Substandard Housing Commission	24	25	26
c. Zoning Board of Adjustments	3	5	5
d. Electrical Board	0	0	0
7. Plan Reviews	600	650	700
8. Specific Use Permit Inspections	0	20	22

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	220,271	232,269	219,600	201,786
BENEFITS	77,548	85,331	78,100	77,013
SUPPLIES & MATERIALS	10,647	13,485	9,900	7,200
M&R - EQUIPMENT & VEHICLES	3,236	2,800	2,950	2,550
CONTRACTURAL & MISC SERVICES	16,853	20,618	18,168	17,890
TOTAL 01-76	**$ 328,555**	**$ 354,503**	**$ 328,718**	**$ 306,439**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	218,643	230,769	218,000	200,686
8130 OVERTIME	1,157	1,000	1,000	600
8190 NON-CASH BENEFITS	471	500	600	500
8210 SOCIAL SECURITY CONTRIBUTIONS	13,216	14,370	13,500	12,480
8220 MEDICARE CONTRIBUTIONS	3,091	3,361	3,100	2,919
8230 RETIREMENT CONTRIBUTIONS	31,184	33,786	32,000	38,954
8240 HEALTH/LIFE INSURANCE	30,057	33,814	29,500	22,660
8301 OFFICE SUPPLIES	1,484	1,500	1,500	1,200
8308 BOOKS & SUBSCRIPTIONS	1,139	1,300	900	1,000
8322 CLOTHING	906	1,000	750	500
8336 FUEL & LUBRICANTS	5,135	7,425	3,400	3,400
8357 MEDICAL SUPPLIES	0	110	0	0
8364 MINOR EQUIPMENT	0	0	1,850	0
8399 OTHER SUPPLIES	1,983	2,150	1,500	1,100
8557 M&R - VEHICLES	2,033	1,500	1,800	1,400
8559 M&R - OFFICE EQUIPMENT	403	500	400	400
8577 M&R - SOFTWARE	800	800	750	750
8636 COMMUNICATIONS	3,051	3,650	4,400	3,800
8643 DUES	1,493	1,550	1,550	1,210
8652 FEES & PERMITS	0	100	0	0
8660 POSTAGE	711	1,100	800	800
8662 PRINTING	617	700	400	400
8664 PROFESSIONAL SERVICES	2,667	2,475	2,600	1,800
8670 VEHICLE USE FEE	2,761	3,518	3,518	4,820
8684 TRAINING	3,991	4,225	2,800	2,820
8690 TRAVEL EXPENSES	1,562	3,300	2,100	2,240
TOTAL 01-76	**$ 328,555**	**$ 354,503**	**$ 328,718**	**$ 306,439**

FLEET MAINTENANCE SUMMARY

DEPARTMENT		DIVISION
Fleet Maintenance	0178	Public Services - Community

MISSION STATEMENT

To keep all city vehicles and equipment in good working condition and to better serve the public in compliance with all state laws and regulations.

PROGRAM DESCRIPTION

The purpose of this program is to maintain and repair city vehicles and equipment. By maintaining these vehicles and equipment, the useful life of the item will be extended. This will ensure that city employees working in the field will have little down time.

OBJECTIVES

1. To make all City equipment as safe and dependable as possible.
2. To do as many in-house repairs as are cost effective and maintain accurate computer records of all services performed.
3. To extend the life of all City vehicles and equipment by 50% of current life expectancy.
4. Maintain a Preventative Maintenance Program to help reduce down time and service calls.
5. Meet all EPA regulations, such as recycling oils, anti-freeze, batteries, freon, and tires.
6. Obtain updated tools and equipment for efficient and precise work.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Number of vehicles serviced	3,285	3,300	3,325
2. Number of vehicles repaired (Mechanical)	3,000	3,100	3,150
3. Number of tires repaired	2,400	2,450	2,500
4. Number of tires changed	1,650	1,675	1,700
5. After hours and emergency calls	500	500	500

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Fleet Maintenance Supervisor	26	1	1	1
Senior Auto Mechanic	19	1	1	1
Auto Mechanic	16	3	3	3
Mechanic's Helper	10	2	2	2
TOTAL		7	7	7
Part Time		0	0	1

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	320,680	340,984	342,850	342,121
BENEFITS	136,704	155,578	152,828	171,782
SUPPLIES & MATERIALS	66,492	52,950	41,498	43,910
M&R - LAND, STRUCTURES & STREETS	3,507	3,500	5,500	4,000
M&R - EQUIPMENT & VEHICLES	26,477	27,500	23,500	22,600
CONTRACTURAL & MISC SERVICES	39,946	36,764	38,129	32,334
CAPITAL OUTLAY - LAND & STRUCTURES	0	0	0	0
CAPITAL OUTLAY - EQUIPMENT	6,926	0	0	0
TOTAL 01-78	**$ 600,732**	**$ 617,276**	**$ 604,305**	**$ 616,747**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	305,271	326,984	327,000	326,271
8130 OVERTIME	13,964	14,000	14,000	14,000
8190 NON-CASH BENEFITS	1,445	0	1,850	1,850
8210 SOCIAL SECURITY CONTRIBUTIONS	19,341	21,141	21,141	21,097
8220 MEDICARE CONTRIBUTIONS	4,523	4,944	4,944	4,934
8230 RETIREMENT CONTRIBUTIONS	45,396	49,743	49,743	65,851
8240 HEALTH/LIFE INSURANCE	67,444	79,750	77,000	79,900
8301 OFFICE SUPPLIES	751	1,000	300	750
8308 BOOKS & SUBSCRIPTIONS	0	0	0	0
8322 CLOTHING	2,801	3,500	3,048	3,510
8336 FUEL & LUBRICANTS	11,146	13,200	6,000	6,000
8343 LAUNDRY & CLEANING SUPPLIES	996	1,000	600	600
8357 MEDICAL SUPPLIES	258	500	300	300
8364 MINOR EQUIPMENT	17,963	0	0	0
8371 PHOTOGRAPHY SUPPLIES	0	0	0	0
8382 UTILITY - ELECTRICAL FEES	10,159	12,000	9,500	11,000
8385 UTILITY - GAS FEES	9,743	10,000	10,000	10,000
8388 UTILITY - WATER & SEWER FEES	2,155	1,750	1,750	1,750
8399 OTHER SUPPLIES	10,520	10,000	10,000	10,000
8419 M&R - STRUCTURES	3,325	3,000	4,000	3,000
8431 M&R - GROUNDS	182	500	1,500	1,000
8515 M&R - COPIES	0	0	0	0
8545 M&R - EQUIPMENT	6,672	10,000	11,000	10,000
8557 M&R - VEHICLES	15,460	13,000	8,000	8,000
8559 M&R - OFFICE EQUIPMENT	817	1,000	1,000	1,000
8569 M&R - RADIOS	470	500	500	500
8577 M&R - SOFTWARE	3,023	3,000	3,000	3,100
8599 M&R - OTHER EQUIPMENT	35	0	0	0
8636 COMMUNICATIONS	6,009	3,600	6,900	6,800
8652 FEES & PERMITS	78	200	0	0
8662 PRINTING	70	100	0	0
8664 PROFESSIONAL SERVICES	0	0	550	0
8670 VEHICLE USE FEE	23,124	29,264	29,264	21,794
8672 RENTAL OF EQUIPMENT	1,143	750	1,000	750
8684 TRAINING	0	2,000	175	2,000
8690 TRAVEL EXPENSES	0	750	0	750
8699 OTHER MISCELLANEOUS SERVICES	9,522	100	240	240
8820 CAPITAL - STRUCTURES	0	0	0	0
8860 CAPITAL - WALKS & FENCES	0	0	0	0
8930 CAPITAL - EQUIPMENT	6,926	0	0	0
TOTAL 01-78	**$ 600,732**	**$ 617,276**	**$ 604,305**	**$ 616,747**

STREET DEPARTMENT SUMMARY

DEPARTMENT		DIVISION
Street Department	**0179**	**Public Works**

MISSION STATEMENT

To ensure safe and efficient passage on all streets and roads inside Cleburne City limits.

PROGRAM DESCRIPTION

The purpose of this program is the maintenance of all streets, and city traffic installations. The following meanings for maintenance shall apply:

1. The preservation of a street and all of its elements as nearly as practicable in its original, as constructed or subsequently improved condition.
2. The process of keeping streets at their maximum utility, at a minimum cost, and with the least inconvenience to traffic.

OBJECTIVES

1. Continue the cities overlay program and in house rehabilitation of streets.
2. Continue and expand crack sealing for preventative maintenance.
3. Contract out street stripping.
4. Initiate the first phase of the master Thoroughfare Plan.
5. Begin maintenance of all city owned signal lights.
6. Create a bridge replacement program to eliminate old narrow bridges and low water crossings.
7. Eliminate view obstruction within 24 hours of receiving complaint.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Miles of streets paved	1.5	2.3	2.4
2. Miles of streets chip sealed	5.2	2.6	3.6
3. Miles of streets crack sealed	5.8	11.4	10.0
4. Signs replaced			
a. Street name signs	269	480	600
b. Regulatory signs	124	400	480

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Street Superintendent	26	1	1	1
Street Foreman	15	1	1	1
Maintainer Operator	14	1	1	1
Signal Technician	14	0	1	1
Heavy Equipment Operator	13	2	2	2
Sign Technician	12	1	1	1
Light Equipment Operator	11	1	1	1
Clerk	11	1	1	1
Maintenance Worker	10	5	5	5
TOTAL		13	14	14
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	411,679	475,781	405,950	437,793
BENEFITS	186,439	231,366	185,250	215,585
SUPPLIES & MATERIALS	345,126	381,206	303,360	299,910
M&R - LAND, STRUCTURES & STREETS	560,977	660,300	613,500	550,800
M&R - EQUIPMENT & VEHICLES	88,424	79,150	74,000	78,500
CONTRACTURAL & MISC SERVICES	108,252	155,574	153,451	102,226
CAPITAL OUTLAY - LAND & STRUCTURES	71,241	0	0	0
CAPITAL OUTLAY - EQUIPMENT	57,435	0	0	0
TOTAL 01-79	**$ 1,829,572**	**$ 1,983,377**	**$ 1,735,511**	**$ 1,684,814**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	400,407	465,581	393,200	424,893
8130 OVERTIME	8,370	10,150	10,150	10,000
8190 NON-CASH BENEFITS	2,903	50	2,600	2,900
8210 SOCIAL SECURITY CONTRIBUTIONS	23,044	29,491	25,350	26,963
8220 MEDICARE CONTRIBUTIONS	5,845	6,901	5,900	6,306
8230 RETIREMENT CONTRIBUTIONS	58,249	69,297	61,000	84,163
8240 HEALTH/LIFE INSURANCE	99,300	125,677	93,000	98,153
8301 OFFICE SUPPLIES	997	750	500	650
8308 BOOKS & SUBSCRIPTIONS	154	300	300	300
8315 CHEMICAL SUPPLIES	152	150	0	0
8322 CLOTHING	7,860	9,480	9,480	7,860
8336 FUEL & LUBRICANTS	56,112	95,851	42,000	42,000
8357 MEDICAL SUPPLIES	271	300	300	300
8364 MINOR EQUIPMENT	6,457	11,300	11,000	0
8382 UTILITY - ELECTRICAL FEES	13,566	16,500	12,000	13,500
8383 UTILITY - STREET LIGHT ELECTRICAL FEES	244,475	226,300	210,000	220,500
8385 UTILITY - GAS FEES	4,898	5,375	5,000	5,000
8388 UTILITY - WATER & SEWER FEES	657	700	780	800
8399 OTHER SUPPLIES	9,527	14,200	12,000	9,000
8407 M&R - BRIDGES & DAMS	5,452	5,000	6,500	5,000
8419 M&R - STRUCTURES	6,114	300	2,000	800
8467 M&R - STREETS, CURBS & ALLEYS	504,208	515,000	510,000	465,000
8479 M&R - WALKS & FENCES	6,722	100,000	55,000	50,000
8499 M&R - OTHER	38,480	40,000	40,000	30,000
8545 M&R - EQUIPMENT	3,629	3,500	3,500	3,000
8557 M&R - VEHICLES	65,734	70,000	65,000	70,000
8559 M&R - OFFICE EQUIPMENT	625	650	500	500
8575 M&R - SIGNAL LIGHTS	18,436	5,000	5,000	5,000
8636 COMMUNICATIONS	2,856	4,548	3,150	4,000
8643 DUES	462	850	850	850
8660 POSTAGE	39	100	100	100
8664 PROFESSIONAL SERVICES	6,290	20,000	20,000	20,000
8670 VEHICLE USE FEE	97,874	128,051	128,051	75,776
8684 TRAINING	249	975	700	450
8690 TRAVEL EXPENSES	483	1,050	600	1,050
8880 CAPITAL - OTHER IMPROVEMENTS	71,241	0	0	0
8930 CAPITAL - EQUIPMENT	12,844	0	0	0
8950 CAPITAL - VEHICLES	44,590	0	0	0
TOTAL 01-79	**$ 1,829,572**	**$ 1,983,377**	**$ 1,735,511**	**$ 1,684,814**

SANITATION SUMMARY

DEPARTMENT		DIVISION
Sanitation	0191	Public Works

MISSION STATEMENT

The mission of the Sanitation Department is to provide the citizens of Cleburne with efficient and dependable trash collection services, to provide collection and recycling of yard waste, and to comply with applicable state and federal environmental regulations in an efficient and cost effective manner.

PROGRAM DESCRIPTION

To provide garbage bags to the distribution points as a convenience to the citizens, to aid in the collection and disposal of municipal solid waste in a safe and timely manner for the health and sanitation needs of the citizens that it serves. To promote a cleaner community through projects such as special collections, illegal dumpsite cleanup, servicing of the garbage barrels placed in the downtown district, and providing a special porch pickup for the elderly and disabled. To provide a facility which can accept and transfer municipal solid waste generated within the City of Cleburne, and coordinate with other sanitation agencies to assure disposal, in accordance with TCEQ regulations. To operate the 88 acre sanitary landfill, while ensuring compliance with all State and Federal regulations, and to operate a mulching/shredding facility to handle yard waste and wood waste for the community. These are just some of the responsibilities of the collection department; in a word our program is “Service”.

OBJECTIVES

1. Pick up residential and small commercial solid waste twice weekly.
2. Transfer and dispose of City of Cleburne solid waste.
3. Save taxpayers money by reducing the amount of waste going to Landfill.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Tons of residential waste pickup	11,481	11,000	11,000
2. Average houses per residential route	721	725	725
3. Average tons per residential route	9	9	9
4. Tons of commercial industrial waste	30,011	30,000	30,000
5. Tons of Waste Transferred	52,423	50,000	50,000
6. Transfer Revenues	441,833	480,000	445,000
7. Number of Individual Pickup/Trailer	24,958	26,000	30,000
8. Cubic Yards to Landfill	5,056	5,000	5,000
9. Tons of brush shredded	3,891	3,500	4,000

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Sanitation Superintendent	26	1	1	1
Foreman	17	1	1	1
Crewleader	13	1	1	1
Heavy Equipment Operator	13	3	3	3
Sanitation Worker	10	13	13	13
Clerk	12	0	0	0
Solid Waste Worker	11	1	1	1
TOTAL		20	20	20

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	693,744	759,870	739,900	783,459
BENEFITS	289,526	329,155	348,500	389,098
SUPPLIES & MATERIALS	288,196	375,750	240,450	254,820
M&R - LAND, STRUCTURES & STREETS	7,789	17,000	6,500	16,500
M&R - EQUIPMENT & VEHICLES	74,052	120,050	81,850	79,350
CONTRACTURAL & MISC SERVICES	2,255,096	2,581,565	2,302,007	2,134,409
CAPITAL OUTLAY - LAND & STRUCTURES	0	150,000	15,000	70,000
CAPITAL OUTLAY - EQUIPMENT	83,415	0	0	0
TOTAL 01-91	**$ 3,691,819**	**$ 4,333,390**	**$ 3,734,207**	**$ 3,727,636**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	664,219	722,070	710,000	749,559
8130 OVERTIME	27,102	35,300	27,000	31,000
8190 NON-CASH BENEFITS	2,423	2,500	2,900	2,900
8210 SOCIAL SECURITY CONTRIBUTIONS	42,196	46,957	45,000	48,395
8220 MEDICARE CONTRIBUTIONS	9,869	10,982	10,500	11,318
8230 RETIREMENT CONTRIBUTIONS	98,120	110,349	108,000	151,058
8240 HEALTH/LIFE INSURANCE	139,341	160,867	185,000	178,327
8301 OFFICE SUPPLIES	940	700	700	700
8308 BOOKS & SUBSCRIPTIONS	0	100	0	0
8315 CHEMICAL SUPPLIES	1,013	1,000	1,000	1,100
8322 CLOTHING	9,675	12,600	12,600	12,320
8336 FUEL & LUBRICANTS	124,554	183,000	70,000	70,000
8343 LAUNDRY & CLEANING SUPPLIES	1,589	1,500	1,500	1,500
8357 MEDICAL SUPPLIES	758	600	600	600
8364 MINOR EQUIPMENT	1,164	1,500	750	0
8378 SANITATION - GARBAGE BAGS	120,731	146,250	125,000	140,000
8382 UTILITY - ELECTRICAL FEES	22,568	21,500	25,000	25,000
8388 UTILITY - WATER & SEWER FEES	3,582	4,800	1,300	1,400
8399 OTHER SUPPLIES	1,622	2,200	2,000	2,200
8419 M&R - STRUCTURES	4,378	13,000	3,500	13,000
8431 M&R - GROUNDS	3,411	4,000	3,000	3,500
8545 M&R - EQUIPMENT	6,460	32,500	5,000	10,000
8557 M&R - VEHICLES	66,165	50,500	75,000	67,500
8559 M&R - OFFICE EQUIPMENT	588	850	650	650
8569 M&R - RADIOS	0	0	0	0
8577 M&R - SOFTWARE	840	36,200	1,200	1,200
8636 COMMUNICATIONS	4,504	5,100	4,500	4,300
8643 DUES	514	1,158	900	1,158
8652 FEES & PERMITS	1,327	2,000	1,500	1,500
8660 POSTAGE	6	100	0	0
8664 PROFESSIONAL SERVICES	2,205,856	2,524,000	2,250,000	2,050,000
8670 VEHICLE USE FEE	23,559	33,307	33,307	62,371
8672 RENTAL OF EQUIPMENT	2,815	2,440	1,600	1,620
8684 TRAINING	1,136	2,210	800	2,210
8690 TRAVEL EXPENSES	1,251	2,250	400	2,250
8699 OTHER MISCELLANEOUS SERVICES	14,128	9,000	9,000	9,000
8880 CAPITAL - OTHER IMPROVEMENTS	0	150,000	15,000	70,000
8930 CAPITAL - EQUIPMENT	58,800	0	0	0
8990 CAPITAL - OTHER EXPENDITURES	24,615	0	0	0
TOTAL 01-91	**$ 3,691,819**	**$ 4,333,390**	**$ 3,734,207**	**$ 3,727,636**

General Debt Service Fund

2009-2010

GENERAL DEBT SERVICE

Fund 02

Summary of Receipts & Disbursements

2009-2010

	Actual 2007-2008	Estimated 2008-2009	Approved 2009-2010
Beginning Fund Balance	$ 1,008,491	$ 389,950	$ 30,065
Receipts:			
Proceeds from Bonds	319,689	0	0
Interest on Investments	52,808	11,700	11,000
TOTAL RECEIPTS	372,497	11,700	11,000
Transfer from General Fund	3,522,417	3,472,684	3,817,964
Transfer from Performance Capital Fund	0	0	663,166
Transfer from TIF #1	371,906	400,000	440,000
TOTAL FUNDS AVAILABLE	5,275,311	4,274,334	4,962,195
Expenditures:			
TIF #1 Payments	371,906	400,000	440,000
Debt Financing	33,411	83,257	25,692
Performance Contract SECO Payments	0	0	562,704
Performance Contract Interest Requirements	0	0	100,462
Principal Requirements	2,031,618	1,880,000	2,085,000
Interest Requirements	2,158,508	1,876,012	1,703,823
Agent Fees	289,918	5,000	5,000
TOTAL BUDGETED EXPENDITURES	4,885,361	4,244,269	4,922,681
Ending Fund Balance	$ 389,950	$ 30,065	$ 39,514

GENERAL DEBT SERVICE

Statement of Bond Indebtedness

2009-2010

Title, Issue Year and Purpose	Term (Years)	Original Issue Amount	Retired in Previous Years	Debt Balance 10/1/2009
Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation, Series 2001 Sr. Citizens Roof, Annex Bldg., & Esquire Theater Improvements Boone Street Bridge, Airport Improvements, Nolen River Grant Match Kilpatrick Street, Highway 67, & Parks Improvements, Master Plan East Buffalo Creek & Miscellaneous Storm Drainage, Fire Stations, Incinerator Improvements, Street Maintenance, & Preemption Devices	20	4,994,538	0	4,994,538
General Obligation Refunding Bonds, Series 2003 Refunding $480,000 of 94 Certificate of Olbligation Refunding $4,060,000 of 97 Certificate of Obligation	9	4,880,000	2,585,000	2,295,000
Waterworks and Sewer System Revenue Certificates of Obligation, Series 2004 Constructing and Improving a City Golf Course, City Streets, and Gutter Systems. Purchasing & Upgrading Geographical Information Systems - Including Software and Hardware. Professional Services Rendered in Connection with Financing Foregoing Projects & Items	20	4,500,000	1,175,000	3,325,000
General Obligation Taxable Refunding Bonds, Series 2004 (Ponderosa Power-Tenaska-Brazos Electric) Refunding $3,825,000 of Series 1996 Certificate Of Obligation Improvements & Extensions to Water and Sewer Lines	15	3,825,000	800,000	3,025,000
General Obligation Refunding Bonds, Series 2008 Refunding $7,065,055 of 98 Certificate of Obligation	10	10,890,000	335,000	10,555,000
Combination Tax & Revenue, Series 2009 Certificates of Obligation partial funding of Energy Conservation Performance Contract	10	2,297,000	0	2,297,000
		$ 31,386,538	**$ 4,560,000**	**$ 26,491,538**
4B Sales Tax Certificates of Obligation, Series 2002 (SELF-SUPPORTED DEBT) Construction projects related to 4B sales tax	25	$ 12,400,000	$ 11,170,000	$ 700,000
4B Sales Tax Refunding and Improvements Bonds, Series 2007 (SELF-SUPPORTED DEBT) Including an additional 5,000,000 Refunding Series 2002 $12,400,000 Certificate of Obligation	25	$ 16,280,000	$ 0	$ 16,225,000
		$ 60,066,538	**$ 15,730,000**	**$ 43,416,538**

GENERAL DEBT SERVICE

Debt Service Requirements

2009-2010

Issue Year	Title and Purpose	Outstanding 10/01/2009	Current Requirements		
			Principal	Interest	Total
2001	Tax & Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation	4,994,538	-	211,250	211,250
2003	General Obligation Refunding Bonds ('94 and '97) Certificates of Obligation	2,295,000	745,000	60,367	805,367
2004	Tax & Wastewater & Sewer System (Limited Pledge) Revenue Certificates of Obligation	3,325,000	265,000	106,949	371,949
2004	General Obligation Taxable Refunding 1996 Bonds Ponderosa Power (Tenaska)	3,025,000	240,000	145,831	385,831
2008	General Obligation Refunding 1998 Bonds	10,555,000	450,000	454,025	904,025
2009	Certificates of Obligation Series 2009	2,297,000	-	100,462	100,462
Budget Requirement 2009-2010		26,491,538	1,700,000	1,078,883	2,778,883
2002	4B Sales Tax Revenue Certificates of Obligation Self-Supported Debt - 4B	700,000	325,000	24,859	349,859
2007	4B Sales Tax Revenue Refunding and Improvements Bonds, Refunding 2002 & additional 5,000,000	16,225,000	60,000	700,543	760,543
Total Self-Supporting Debt		16,925,000	385,000	725,402	1,110,402
GRAND TOTAL - Current Requirement			**2,085,000**	**1,804,285**	**3,889,285**
TOTAL BONDS OUTSTANDING		**43,416,538**			

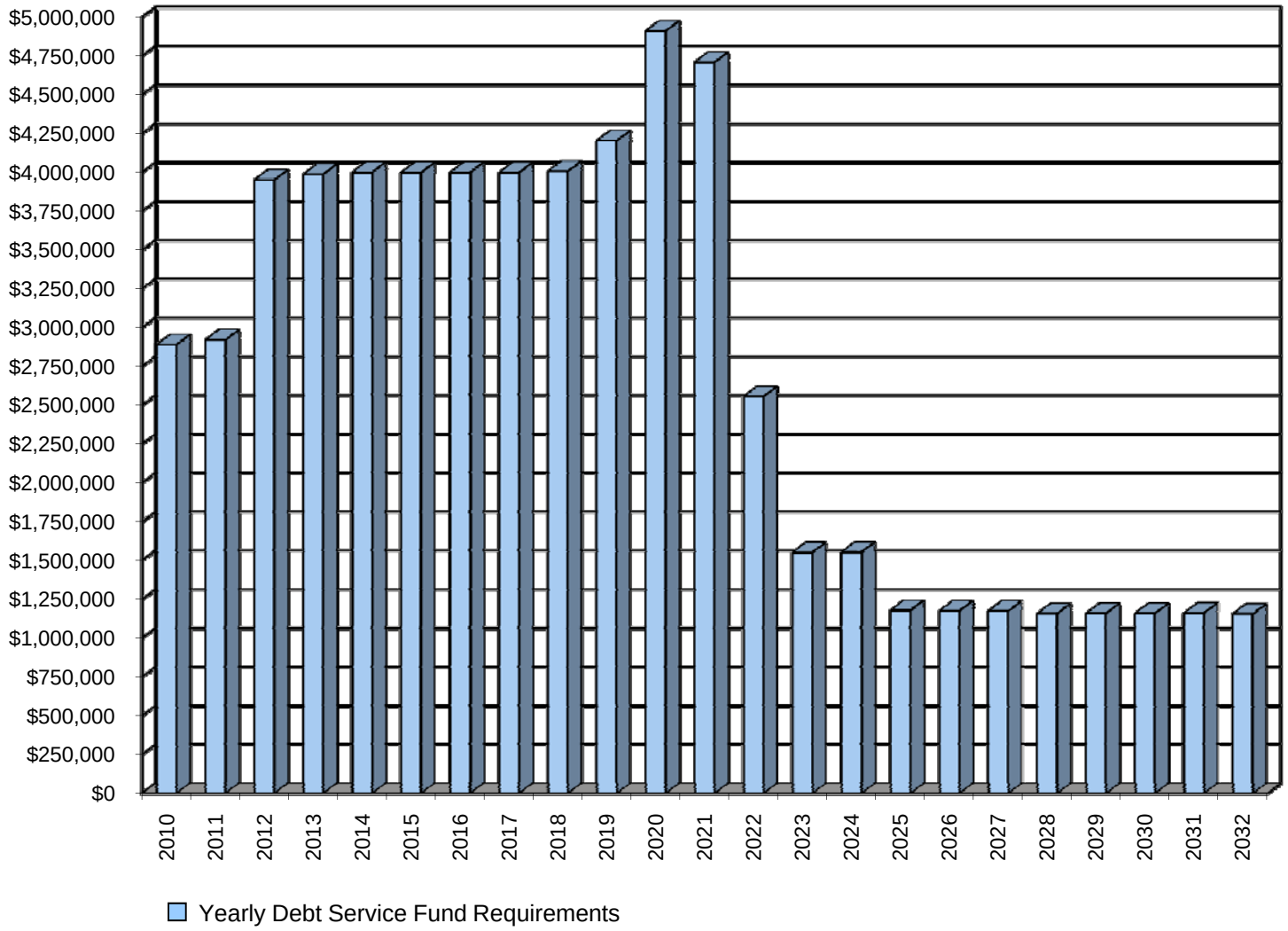
GENERAL DEBT SERVICE

Schedule of Requirements

2009-2010

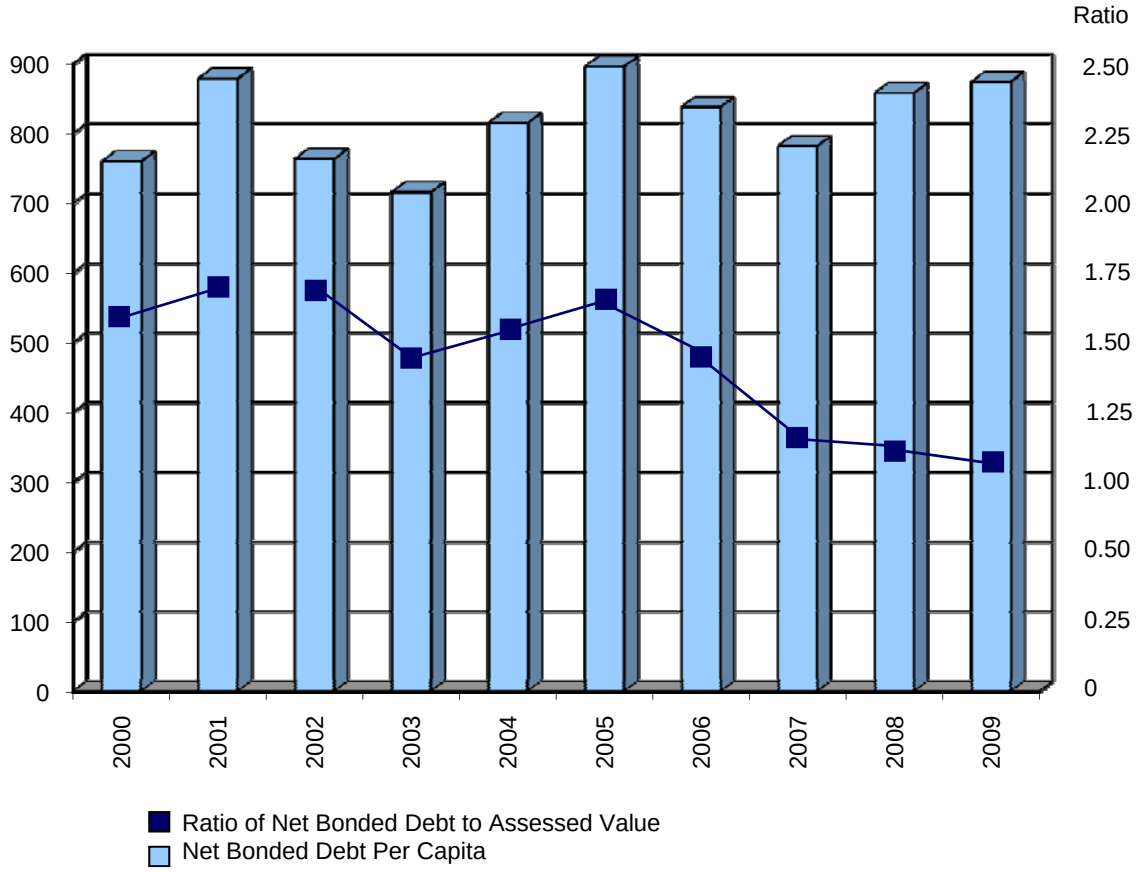
Fiscal Year Ending 09-30	Principal	Self-Supported Principal	Interest	Self-Supported Interest	Total
2010	1,700,000	385,000	1,078,883	725,402	3,889,285
2011	1,755,000	435,000	1,025,275	706,814	3,922,089
2012	1,730,000	485,000	1,049,758	687,243	3,952,001
2013	1,750,000	505,000	1,065,434	667,443	3,987,877
2014	1,840,000	530,000	983,352	646,743	4,000,094
2015	1,930,000	555,000	889,242	625,043	3,999,284
2016	2,035,000	580,000	782,429	602,343	3,999,772
2017	2,145,000	605,000	669,489	578,643	3,998,131
2018	2,265,000	630,000	558,495	553,943	4,007,437
2019	2,590,000	655,000	431,622	527,915	4,204,537
2020	3,432,000	685,000	294,084	499,760	4,910,844
2021	2,053,098	715,000	1,471,627	469,660	4,709,385
2022	591,440	745,000	780,560	437,991	2,554,991
2023	320,000	775,000	51,500	404,741	1,551,241
2024	355,000	810,000	17,750	370,069	1,552,819
2025	0	845,000	0	333,338	1,178,338
2026	0	880,000	0	294,525	1,174,525
2027	0	920,000	0	254,025	1,174,025
2028	0	945,000	0	212,063	1,157,063
2029	0	990,000	0	168,525	1,158,525
2030	0	1,035,000	0	122,963	1,157,963
2031	0	1,085,000	0	75,263	1,160,263
2032	0	1,130,000	0	25,425	1,155,425
	$ 26,491,538	$ 16,925,000	$ 11,149,497	$ 9,989,874	$ 64,555,909

General Debt Service Fund
Schedule of Requirements



The Principal and Interest requirement on all General Obligation Debt includes Self-Supported 4 Sales Tax issues with an outstanding balance of $16,925,000. The outstanding balance at October 1, 2009 of all General Obligation Debt is $43,416,538.

General Debt Service
Ratios & History



Fiscal Year	Estimated Population (1)	Total Assessed Value (2)	Net General Bond Debt (3)	Ratio of Net Bonded Debt to Assessed Value	Net Bonded Debt Per Capita
1999	26,005	1,190,770,284	21,044,057	1.77	809
2000	26,005	1,266,519,740	19,754,057	1.56	760
2001	26,604	1,401,511,578	23,388,595	1.67	879
2002	28,862	1,434,935,855	24,040,030	1.68	833
2003	28,862	1,508,027,170	20,655,866	1.37	716
2004	29,500	1,559,300,048	24,048,062	1.54	815
2005	29,500	1,625,661,129	26,417,527	1.63	896
2006	29,500	1,752,681,087	24,725,070	1.41	838
2007	29,500	2,051,040,064	23,069,593	1.12	782
2008	30,000	2,345,663,829	25,734,538	1.10	858
2009	30,300	2,452,539,309	26,491,538	1.08	874

Sources:
1) U.S. Bureau of Census Estimates
2) Central Appraisal District
3) Includes General Obligation and Certificates of Obligation Bonds which are supported by tax revenue (gross and net debt). Does not include $ 16,925,000 in self-supported bond debt.

Municipal Bonds Comparison
2009 Debt Survey

General Obligation & Cert. of Obligation Bond Indebtedness	*City(Population)*	*Revenue Bond Indebtedness*
148,650,000	*Waxahachie (28,300)*	*0*
108,481,134	*Southlake (26,224)*	*0*
94,095,362	*Rockwall (33,826)*	*12,530,000*
82,805,231	*Addison (15,250)*	*0*
76,920,000	*Leander (27,650)*	*4,675,345*
75,413,000	*Keller (38,400)*	*660,000*
69,665,000	*Weatherford (25,950)*	*47,670,000*
66,355,000	*Cedar Hill (45,000)*	*33,265,000*
62,085,008	*Coppell (39,550)*	*6,240,000*
61,360,000	*West University Place (15,427)*	*13,225,000*
54,860,000	*Lancaster (36,225)*	*635,000*
51,407,000	*Burleson (33,359)*	*25,035,000*
32,067,826	*Ennis (19,251)*	*20,752,173*
25,515,000	*Marble Falls (7,291)*	*21,305,000*
24,640,000	*Saginaw (18,980)**	*6,795,000*
23,069,593	*Cleburne (30,300)*	*59,550,000*
23,015,000	*Watauga (24,230)*	*1,515,000*
21,991,600	*Paris (26,539)**	*23,733,400*
21,778,811	*Highland Village (15,738)**	*2,495,388*
21,035,171	*Royce City (9,300)**	*377,129*
20,880,000	*Brownwood (20,402)*	*0*
17,210,000	*Farmers Branch (28,750)*	*0*
14,470,000	*Lake Worth (4,850)**	*0*
14,060,000	*Benbrook (22,850)**	*0*

Source: Texas Town and City Magazine, Annual Taxation and Debt Survey, 2008, www.tml.org.

* Data from 2008 was used as the above source did not have the 2009 information.

CITY OF CLEBURNE

$4,994,538.25

Tax and Waterworks and Sewer System (Limited Pledge) Revenue

Certificates of Obligation

Series 2001

PRINCIPAL			INTEREST					TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount		
2-15-10	0	5.375%	2-15-10	105,625.00	8-15-10	105,625.00		211,250.00
2-15-11	0	5.375%	2-15-11	105,625.00	8-15-11	105,625.00		211,250.00
2-15-12	0	5.375%	2-15-12	105,625.00	8-15-12	105,625.00		211,250.00
2-15-13	0	5.375%	2-15-13	105,625.00	8-15-13	105,625.00		211,250.00
2-15-14	0	5.375%	2-15-14	105,625.00	8-15-14	105,625.00		211,250.00
2-15-15	0	5.375%	2-15-15	105,625.00	8-15-15	105,625.00		211,250.00
2-15-16	0	5.375%	2-15-16	105,625.00	8-15-16	105,625.00		211,250.00
2-15-17	0	5.375%	2-15-17	105,625.00	8-15-17	105,625.00		211,250.00
2-15-18	0	5.375%	2-15-18	105,625.00	8-15-18	105,625.00		211,250.00
2-15-19	2,000,000.00	5.375%	2-15-19	105,625.00	8-15-19	51,875.00		2,157,500.00
2-15-20	2,075,000.00	5.000%	2-15-20	51,875.00	8-15-20	0		2,126,875.00
2-15-21	618,098.25	5.790%	2-15-21	1,306,901.75	8-15-21	0		1,925,000.00
2-15-22	301,440.00	5.820%	2-15-22	698,560.00	8-15-22	0		1,000,000.00
	$ 4,994,538.25			$ 3,113,586.75		$ 1,002,500.00		$ 9,110,625.00

Interest Rate:	5.000% - 5.820%
Amount Issued:	$4,994,538.25
Amount Outstanding:	$4,994,538.25
Term (Years):	20 years
Paying Agent:	The Bank of New York Trust Company of Florida, N.A. (formerly U. S. Trust Co. of Texas)
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

CITY OF CLEBURNE

$4,880,000

General Obligation Refunding Bonds

Series 2003

PRINCIPAL			INTEREST					TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount		
2-15-10	745,000.00	3.14%	2-15-10	36,031.50	8-15-10	24,335.00		805,366.50
2-15-11	765,000.00	3.14%	2-15-11	24,335.00	8-15-11	12,324.50		801,659.50
2-15-12	785,000.00	3.14%	2-15-12	12,324.50	8-15-12	0		797,324.50
	$ 2,295,000.00			$ 72,691.00		$ 36,659.50		$ 2,404,350.50

Interest Rate:	3.140%
Amount Issued:	$4,880,000.00
Amount Outstanding:	$2,295,000.00
Term (Years):	9 years
Paying Agent:	The Bank of America #265
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

CITY OF CLEBURNE

$4,500,000

Certificates of Obligation

Series 2004

Waterworks and Sewer System Revenue

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-09	255,000.00	3.350%	2-15-09	59,965.00	8-15-09	55,693.75	370,658.75
2-15-10	265,000.00	3.350%	2-15-10	55,693.75	8-15-10	51,255.00	371,948.75
2-15-11	270,000.00	3.350%	2-15-11	51,255.00	8-15-11	46,732.50	367,987.50
2-15-12	195,000.00	3.350%	2-15-12	46,732.50	8-15-12	43,466.25	285,198.75
2-15-13	115,000.00	10.000%	2-15-13	43,466.25	8-15-13	124,000.00	282,466.25
2-15-14	130,000.00	10.000%	2-15-14	124,000.00	8-15-14	117,500.00	371,500.00
2-15-15	145,000.00	10.000%	2-15-15	117,500.00	8-15-15	110,250.00	372,750.00
2-15-16	160,000.00	10.000%	2-15-16	110,250.00	8-15-16	102,250.00	372,500.00
2-15-17	175,000.00	10.000%	2-15-17	102,250.00	8-15-17	93,500.00	370,750.00
2-15-18	195,000.00	10.000%	2-15-18	93,500.00	8-15-18	83,750.00	372,250.00
2-15-19	215,000.00	10.000%	2-15-19	83,750.00	8-15-19	73,000.00	371,750.00
2-15-20	235,000.00	10.000%	2-15-20	73,000.00	8-15-20	61,250.00	369,250.00
2-15-21	260,000.00	10.000%	2-15-21	61,250.00	8-15-21	48,250.00	369,500.00
2-15-22	290,000.00	10.000%	2-15-22	48,250.00	8-15-22	33,750.00	372,000.00
2-15-23	320,000.00	10.000%	2-15-23	33,750.00	8-15-23	17,750.00	371,500.00
2-15-24	355,000.00	10.000%	2-15-24	17,750.00	8-15-24	0	372,750.00
	$ 3,580,000.00			$ 1,208,646.30		$ 1,148,681.30	$ 5,937,327.50

Interest Rate:	3.350% - 10.000%
Amount Issued:	$4,500,000.00
Amount Outstanding:	$3,580,000.00
Term (Years):	20 years
Paying Agent:	The Bank of America #273
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

CITY OF CLEBURNE

$3,825,000

Certificates of Obligation Taxable Refunding

Series 2004

Ponderosa Power (TENASKA - Brazos Electric)

PRINCIPAL			INTEREST					TOTAL
Date	Amount	Rate	Date	Amount	Date			
2-15-10	240,000.00	5.02%	2-15-10	75,927.50	8-15-10	69,903.60		385,831.10
2-15-11	255,000.00	5.02%	2-15-11	69,903.50	8-15-11	63,503.00		388,406.50
2-15-12	265,000.00	5.02%	2-15-12	63,503.00	8-15-12	56,851.50		385,354.50
2-15-13	280,000.00	5.02%	2-15-13	56,851.50	8-15-13	49,823.50		386,675.00
2-15-14	295,000.00	5.02%	2-15-14	49,823.50	8-15-14	42,419.00		387,242.50
2-15-15	305,000.00	5.02%	2-15-15	42,419.00	8-15-15	34,763.50		382,182.50
2-15-16	320,000.00	5.02%	2-15-16	34,763.50	8-15-16	26,731.50		381,495.00
2-15-17	335,000.00	5.02%	2-15-17	26,731.50	8-15-17	18,323.00		380,054.50
2-15-18	355,000.00	5.02%	2-15-18	18,323.00	8-15-18	9,412.50		382,735.50
2-15-19	375,000.00	5.02%	2-15-19	9,412.50	8-15-19	0		384,412.50
	$ 3,025,000.00			$ 447,658.50		$ 371,731.10		$ 3,844,389.60

Interest Rate:	5.02%
Amount Issued:	$3,825,000.00
Amount Outstanding:	$3,025,000.00
Term (Years):	15 years
Paying Agent:	Bank of America #281
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

CITY OF CLEBURNE

$10,890,000

General Obligation Refunding Bonds

Series 2008

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-10	450,000.00	4.00%	2-15-10	230,950.00	8-15-10	223,075.00	904,025.00
2-15-11	465,000.00	4.00%	2-15-11	223,075.00	8-15-11	214,937.50	903,012.50
2-15-12	485,000.00	4.00%	2-15-12	214,937.50	8-15-12	206,450.00	906,387.50
2-15-13	1,355,000.00	4.00%	2-15-13	206,450.00	8-15-13	179,350.00	1,740,800.00
2-15-14	1,415,000.00	4.00%	2-15-14	179,350.00	8-15-14	151,050.00	1,745,400.00
2-15-15	1,480,000.00	4.00%	2-15-15	151,050.00	8-15-15	114,050.00	1,745,100.00
2-15-16	1,555,000.00	4.00%	2-15-16	114,050.00	8-15-16	75,175.00	1,744,225.00
2-15-17	1,635,000.00	4.00%	2-15-17	75,175.00	8-15-17	34,300.00	1,744,475.00
2-15-18	1,715,000.00	4.00%	2-15-18	34,300.00			1,749,300.00
	$ 10,555,000.00			$ 1,429,337.50		$ 1,198,387.50	$ 13,182,725.00

Interest Rate:	3.5% - 5.0%
Amount Issued:	$10,890,000.00
Amount Outstanding:	$10,555,000.00
Term (Years):	10 years
Paying Agent:	The Bank of New York Trust Company of Florida, N.A. (formerly U. S. Trust Company of Texas)
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

CITY OF CLEBURNE

$2,297,000

Certificates of Obligation

Series 2009

Combination Tax & Revenue

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
8-15-10	0	0.000%	2-15-10	46,482.35	8-15-10	53,979.50	100,461.85
8-15-11	0	0.000%	2-15-11	53,979.50	8-15-11	53,979.50	107,959.00
8-15-12	0	0.000%	2-15-12	53,979.50	8-15-12	53,979.50	107,959.00
8-15-13	0	0.000%	2-15-13	53,979.50	8-15-13	53,979.50	107,959.00
8-15-14	0	0.000%	2-15-14	53,979.50	8-15-14	53,979.50	107,959.00
8-15-15	0	0.000%	2-15-15	53,979.50	8-15-15	53,979.50	107,959.00
8-15-16	0	0.000%	2-15-16	53,979.50	8-15-16	53,979.50	107,959.00
8-15-17	0	0.000%	2-15-17	53,979.50	8-15-17	53,979.50	107,959.00
8-15-18	0	0.000%	2-15-18	53,979.50	8-15-18	53,979.50	107,959.00
8-15-19	0	0.000%	2-15-19	53,979.50	8-15-19	53,979.50	107,959.00
8-15-20	1,122,000.00	4.700%	2-15-20	53,979.50	8-15-20	53,979.50	1,229,959.00
8-15-21	1,175,000.00	4.700%	2-15-21	27,612.50	8-15-21	27,612.50	1,230,225.00
	$ 2,297,000.00			$ 613,889.85		$ 621,387.00	$ 3,532,276.85

Interest Rate:	4.700%
Amount Issued:	$2,297,000.00
Amount Outstanding:	$2,297,000.00
Term (Years):	12 years
Paying Agent:	The Bank of New York Mellon Trust Company
Pay Date:	Principal 8/15 Interest 2/15 and 8/15

CITY OF CLEBURNE

$12,400,000

Certificates of Obligation

Series 2002

Self-Supported Debt - 4B Sales Tax

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-10	325,000.00	4.625%	2-15-10	16,187.50	8-15-10	8,671.88	349,859.38
2-15-11	375,000.00	4.625%	2-15-11	8,671.88	8-15-11	-	383,671.88
	$ 700,000.00			$ 24,859.38		$ 8,671.88	$ 733,531.26

Interest Rate:	4.625% - 5.625%
Amount Issued:	$12,400,000.00
Amount Outstanding:	$700,000.00
Term (Years):	25 years
Paying Agent:	The Bank of New York Trust Company of Florida, N.A. (formerly U. S. Trust Company of Texas)
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

CITY OF CLEBURNE

$16,280,000

4B Sales Tax Revenue Refunding and

Improvement Bonds, Series 2007

Self-Supported Debt

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-10	60,000.00	4.00%	2-15-10	350,871.25	8-15-10	349,671.25	760,542.50
2-15-11	60,000.00	4.00%	2-15-11	349,671.25	8-15-11	348,471.25	758,142.50
2-15-12	485,000.00	4.00%	2-15-12	348,471.25	8-15-12	338,771.25	1,172,242.50
2-15-13	505,000.00	4.00%	2-15-13	338,771.25	8-15-13	328,671.25	1,172,442.50
2-15-14	530,000.00	4.00%	2-15-14	328,671.25	8-15-14	318,071.25	1,176,742.50
2-15-15	555,000.00	4.00%	2-15-15	318,071.25	8-15-15	306,971.25	1,180,042.50
2-15-16	580,000.00	4.00%	2-15-16	306,971.25	8-15-16	295,371.25	1,182,342.50
2-15-17	605,000.00	4.00%	2-15-17	295,371.25	8-15-17	283,271.25	1,183,642.50
2-15-18	630,000.00	4.00%	2-15-18	283,271.25	8-15-18	270,671.25	1,183,942.50
2-15-19	655,000.00	4.10%	2-15-19	270,671.25	8-15-19	257,243.75	1,182,915.00
2-15-20	685,000.00	4.30%	2-15-20	257,243.75	8-15-20	242,516.25	1,184,760.00
2-15-21	715,000.00	4.30%	2-15-21	242,516.25	8-15-21	227,143.75	1,184,660.00
2-15-22	745,000.00	4.38%	2-15-22	227,143.75	8-15-22	210,846.88	1,182,990.63
2-15-23	775,000.00	4.38%	2-15-23	210,846.88	8-15-23	193,893.75	1,179,740.63
2-15-24	810,000.00	4.38%	2-15-24	193,893.75	8-15-24	176,175.00	1,180,068.75
2-15-25	845,000.00	4.50%	2-15-25	176,175.00	8-15-25	157,162.50	1,178,337.50
2-15-26	880,000.00	4.50%	2-15-26	157,162.50	8-15-26	137,362.50	1,174,525.00
2-15-27	920,000.00	4.50%	2-15-27	137,362.50	8-15-27	116,662.50	1,174,025.00
2-15-28	945,000.00	4.50%	2-15-28	116,662.50	8-15-28	95,400.00	1,157,062.50
2-15-29	990,000.00	4.50%	2-15-29	95,400.00	8-15-29	73,125.00	1,158,525.00
2-15-30	1,035,000.00	4.50%	2-15-30	73,125.00	8-15-30	49,837.50	1,157,962.50
2-15-31	1,085,000.00	4.50%	2-15-31	49,837.50	8-15-31	25,425.00	1,160,262.50
2-15-32	1,130,000.00	4.50%	2-15-32	25,425.00	8-15-32		1,155,425.00
	$ 16,225,000.00			$ 5,153,606.88		$ 4,802,735.63	$ 26,181,342.51

Interest Rate:	4.00% - 4.50%
Amount Issued:	$16,280,000.00
Amount Outstanding:	$16,225,000.00
Term (Years):	25 years
Paying Agent:	The Bank of New York Trust Company of Florida, N.A. (formerly U. S. Trust Company of Texas)
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

Special Revenue Funds

Housing Fund
Hotel/Motel Fund
Transit System Fund
4B Sales Tax Fund
All Other Special Revenue Funds

2009-2010

SPECIAL REVENUE FUND

Housing and Urban Development Fund

Fund 06

Summary of Receipts & Expenditures
2009-2010

A grant fund using grant and local revenue for Housing and Urban Development (HUD) program expenditures. The Section 8 Housing Agency is a federally funded program designed to assist the elderly, handicapped and families of very low income to obtain reasonable living quarters that are safe, decent and sanitary. Applications are taken and applicants are placed on a waiting list in order of date, time and federal preference. Funds are expended the first of every month directly to the landlord. In some cases, the complete rental amount is paid by the HUD office, along with a portion of the tenant's utilities.

		Proposed 2009-2010
Beginning Fund Balance		$ 0
Revenues:		
Transfer from General Fund		20,000
Fines		12,500
Interest Revenue		1,500
Grant Revenue - TX 495 - HAP	(0614-6427)	1,600,000
Grant Revenue - TX 495 - Administrative	(0614-6426)	205,189
Total Revenue		1,839,189
TOTAL FUNDS AVAILABLE		1,839,189
Expenditures:		
Departmental Expenditures	(0668-SEE DETAIL)	239,189
Housing Expenditures	(0668-SEE DETAIL)	1,600,000
TOTAL EXPENDITURES		1,839,189
Ending Fund Balance		$ 0

CITY HUD SUMMARY

DEPARTMENT		DIVISION
Housing	0668	Public Services-Community

MISSION STATEMENT

It is the goal of the City of Cleburne Housing Department's Section 8, housing choice voucher rental assistance program to assist the very low income, elderly and disabled families with rental payments; to promote affordable, safe, sanitary and decent housing without discrimination.

PROGRAM DESCRIPTION

Federally funded by U. S. Department of Housing and Urban Development, the Section 8 Program, operating within the city limits of Cleburne, is a housing choice voucher rental assistance program designed to assist the very low-income, elderly and disabled families in acquiring safe, sanitary and decent housing that they could not otherwise afford.

OBJECTIVES

1. Update waiting lists and lease-up regularly.
2. Review tenant files and other records for completeness and accuracy.
3. Gather all information needed to accurately calculate tenant rent.
4. Maintain the quality of housing available to enable program participants a greater choice in determining the location and type of housing that their income would normally permit.
5. Foster spacial deconcentration in the city.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Current participating familes	304	325	325
2. Applicants on waiting list	269	285	300
3. Terminated tenants - yearly	120	150	100
4. Tenant turnovers processed - monthly	35	35	30
5. Inspections conducted - yearly	800	850	750
6. Monthly recertifications	30	30	30
7. Phone calls answered	13,000	13,000	10,000
8. Briefings conducted	10	10	5

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Housing Manager	25	1.0	1.0	1.0
Case Worker	13	1.0	2.0	2.0
Clerk	11	1.0	0.0	0.0
TOTAL		3.0	3.0	3.0
Part Time		0.0	0.0	0.0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	118,450	121,852	162,931	114,637
BENEFITS	41,642	44,297	57,681	49,445
SUPPLIES & MATERIALS	8,381	10,750	7,775	7,125
M&R - EQUIPMENT & VEHICLES	3,927	5,000	4,000	4,500
CONTRACTURAL & MISC SERVICES	1,613,280	1,645,630	1,644,907	1,660,025
CAPITAL OUTLAY - EQUIPMENT	0	0	0	3,457
TOTAL 06-68	**$ 1,785,680**	**$ 1,827,529**	**$ 1,877,294**	**$ 1,839,189**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	118,223	121,477	162,551	114,287
8130 OVERTIME	216	350	350	350
8190 NON-CASH BENEFITS	10	25	30	0
8210 SOCIAL SECURITY CONTRIBUTIONS	7,328	7,553	10,113	7,108
8220 MEDICARE CONTRIBUTIONS	1,714	1,766	2,365	1,662
8230 RETIREMENT CONTRIBUTIONS	16,767	17,750	24,003	22,185
8240 HEALTH/LIFE INSURANCE	15,677	16,928	18,200	16,990
8250 WORKERS COMPENSATION	156	300	3,000	1,500
8301 OFFICE SUPPLIES	1,669	2,000	2,500	2,000
8308 BOOKS & SUBSCRIPTIONS	563	600	600	600
8322 CLOTHING	132	400	200	150
8336 FUEL & LUBRICANTS	515	750	375	375
8364 MINOR EQUIPMENT	1,958	0	0	0
8382 UTILITY - ELECTRICAL FEES	3,376	3,500	3,000	3,500
8399 OTHER SUPPLIES	168	3,500	1,100	500
8557 M&R - VEHICLES	1,353	1,500	500	1,000
8559 M&R - OFFICE EQUIPMENT	590	1,000	1,000	1,000
8577 M&R - SOFTWARE	1,984	2,500	2,500	2,500
8601 ADMINISTRATIVE FEES	0	0	1,000	4,000
8615 AUDITS	4,285	4,285	4,000	4,750
8636 COMMUNICATIONS	1,050	1,000	1,000	1,000
8643 DUES	577	395	207	395
8657 INSURANCE	536	800	550	850
8660 POSTAGE	2,803	2,750	2,450	2,750
8664 PROFESSIONAL SERVICES	4,362	4,300	4,000	4,300
8670 VEHICLE USE FEE	3,600	3,600	3,600	3,600
8676 RENTAL OF PROPERTY (HUD)	1,571,865	1,600,000	1,600,000	1,600,000
8677 RENTAL OF PROPERTY - PORTABLE	0	0	0	8,500
8679 RENTAL OF PROPERTY-OTHER	24,000	24,000	24,000	24,000
8684 TRAINING	82	2,000	2,000	2,700
8690 TRAVEL EXPENSES	58	2,400	2,000	3,080
8699 OTHER MISCELLANEOUS SERVICES	60	100	100	100
8990 CAPITAL - OTHER EXPENDITURES	0	0	0	3,457
TOTAL 06-68	**$ 1,785,677**	**$ 1,827,529**	**$ 1,877,294**	**$ 1,839,189**

SPECIAL REVENUE FUND

Hotel/Motel Occupancy Tax Fund

Fund 07

Summary of Receipts & Expenditures
2009-2010

The City of Cleburne has a 7% Hotel/Motel Occupancy Tax levied against its customers. That revenue is used for Chamber of Commerce expenses, City of Cleburne promotional and advertising expenses, as well as travel brochures.

		Proposed 2009-2010
Beginning Fund Balance		$ 72,972
Revenues:		
Hotel/Motel Tax Revenue	(0711-6150)	300,000
Interest Revenue	(0717-6735)	750
TOTAL FUNDS AVAILABLE		373,722
Expenditures:		
City Promotion Items	(0769-8399)	61,000
Chamber of Commerce	(0769-8699)	235,710
(78.6 % or 5 1/2 Cents of the 7 Cent Total Tax)		
TOTAL EXPENDITURES		296,710
Ending Fund Balance		$ 77,012

City Promotion Items: (8399)

Cleburne Quilter's Guild	$ 750
Chamber of Commerce (Whistlestop Promotion)	12,500
Whistlestop Christmas (Decorations)	4,000
Promotion Items	5,000
Advertising for City Events and Programs	20,000
Antique Alley	500
Christmas Market Advertising	5,000
Community Matters	1,550
Popular Reporting Printing	6,700
Johnson County Sheriff's Posse Rodeo Advertising	5,000
	$ 61,000

SPECIAL REVENUE FUND

Transportation Fund

Fund 08

Summary of Receipts & Expenditures

2009-2010

Fund 08 is a State/Local Rural Public Transportation Grant Fund using grant and local revenue for Cleburne and Johnson County Transportation System (Bus) expenditures. This grant will provide mobility to the citizens of Cleburne and Johnson County and enhance the access of such persons for purposes such as health care, shopping, education, recreation, public services and employment. Currently there are no other means of public transportation within the City or Johnson County. Cletran now provides public transportation to a community of 28,862 and servicing 31 square miles, and all of Johnson County, population of 129,000, servicing 704 square miles.

		Proposed 2009-2010
Beginning Fund Balance		$ 0
Revenues:		
Grant Revenue (Federal-5307 Grant)	(0814-6431)	77,000
Grant Revenue (State-5309 Grant)	(0814-6432)	0
Grant Revenue (Federal-5310 Grant)	(0814-6432)	47,440
Grant Revenue (Federal-5311 Grant)	(0814-6436)	319,262
Grant Revenue (State-5311 Grant)	(0814-6474)	288,254
Fares	(0815-6570)	98,700
Other Services	(0815-6599)	10,040
County & City Contributions	(0818-6820)	72,216
General Fund Subsidy (Transfer)	(0821-7101)	60,000
Performance Contract Savings		(2,203)
Transfer to Performance Capital Fund	(0822-7255)	2,203
TOTAL FUNDS AVAILABLE		972,912
Expenditures:		
County	(0858-SEE DETAIL)	263,951
City	(0859-SEE DETAIL)	522,905
Urbanized	(0860-SEE DETAIL)	173,221
TOTAL EXPENDITURES		960,077
Ending Fund Balance		$ 12,835

COUNTY TRANSIT SUMMARY

DEPARTMENT		DIVISION
Cletran	0858	Public Services - Community

MISSION STATEMENT

It is the goal of City/County transportation to meet the transportation needs of the citizens in the unincorporated areas, as well as within the cities of Johnson County. It is our objective to provide an efficient means of transportation for medical trips, work, school, and entertainment to the elderly, disabled, and general public.

PROGRAM DESCRIPTION

Service is provided to the unincorporated area, as well as the cities of Johnson County. Total population, including each city but excluding Cleburne, is 126,150 servicing 704 square miles. A demand response system provides transportation to the elderly, disabled, and the general public.

Demand Response – Operates Monday-Friday, 6:00 am – 6:00 pm. There is no service on Saturday or Sunday. We request a 24 hour advance reservation, however same day reservations are accepted if space is available. Eight part-time employees operate four full-time buses in all of Johnson County, excluding the city limits of Cleburne. Fares are $3.00 for a one-way trip within each city. If a passenger travels throughout the county the fare is $3.00 for every 5 miles traveled. Passes may be used on city or county rides: regular passes cost $55.00 and include 20 punches ($60 value); reduced passes cost $30.00 and include 20 punches ($60 value). Reduced passes are available to students under 18 years of age, seniors 60 years and older, and the disabled with a note on doctors letterhead.

OBJECTIVES

1. To keep our response time to a timely manner.
2. Operate in a safe and courteous manner as possible.

INDICATORS

	Actual 2007-2008	Actual 2008-2009*	Budgeted 2009-2010*
1. Number of Riders	12,817	6,367	6,700
2. Number of Miles	164,873	100,367	105,000
3. Cost per trip	$24.29	$47.97	$35.22

*Moved the Interurban route from County to Urban

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Transportation Manager	23	1.0	1.0	1.0
TOTAL		1.0	1.0	1.0
Part Time		10.0	8.0	8.0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	183,567	147,668	175,000	151,297
BENEFITS	47,195	47,880	50,665	49,804
SUPPLIES & MATERIALS	26,831	58,585	31,185	30,350
M&R - LAND, STRUCTURES & STREETS	1,776	500	500	500
M&R - EQUIPMENT & VEHICLES	19,044	50,344	26,500	12,800
CONTRACTURAL & MISC SERVICES	32,718	22,898	37,898	19,200
CAPITAL OUTLAY - EQUIPMENT	0	60,000	112,000	0
TOTAL 08-58	**$ 311,131**	**$ 387,875**	**$ 433,748**	**$ 263,951**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	179,852	146,268	172,250	150,197
8130 OVERTIME	3,315	1,000	2,750	1,000
8190 NON-CASH BENEFITS	400	400	0	100
8210 SOCIAL SECURITY CONTRIBUTIONS	11,346	9,131	11,500	9,374
8220 MEDICARE CONTRIBUTIONS	2,653	2,135	2,550	2,192
8230 RETIREMENT CONTRIBUTIONS	25,931	21,457	24,790	29,260
8240 HEALTH/LIFE INSURANCE	5,553	5,657	5,575	5,678
8250 WORKERS COMPENSATION	1,712	9,500	6,250	3,300
8301 OFFICE SUPPLIES	500	400	100	0
8322 CLOTHING	1,352	1,185	1,485	550
8336 FUEL & LUBRICANTS	22,768	55,000	28,000	28,000
8364 MINOR EQUIPMENT	0	0	0	200
8382 UTILITY - ELECTRICAL FEES	549	1,500	1,100	1,100
8385 UTILITY - WATER & SEWER FEES	12	0	0	0
8399 OTHER SUPPLIES	1,650	500	500	500
8419 M&R - STRUCTURES	1,776	500	500	500
8557 M&R - VEHICLES	18,577	50,000	26,500	12,800
8577 M&R - SOFTWARE	467	344	0	0
8601 ADMINISTRATIVE FEES	12,099	0	19,000	0
8608 ADVERTISING	0	500	1,100	500
8615 AUDITS	1,000	500	500	750
8636 COMMUNICATIONS	2,488	2,500	2,200	1,700
8643 DUES	747	750	350	400
8652 FEES & PERMITS	888	888	888	0
8657 INSURANCE	11,799	13,500	11,000	13,750
8660 POSTAGE	60	60	60	0
8662 PRINTING	228	200	200	200
8664 PROFESSIONAL SERVICES	620	1,500	1,000	500
8684 TRAINING	496	900	300	500
8690 TRAVEL EXPENSES	2,187	1,500	1,200	900
8699 OTHER MISCELLANEOUS SERVICES	106	100	100	0
8950 CAPITAL - VEHICLES	0	60,000	112,000	0
TOTAL 08-58	**$ 311,131**	**$ 387,875**	**$ 433,748**	**$ 263,951**

CLETRAN SUMMARY

DEPARTMENT		DIVISION
Cletran	0859	Public Services - Community

MISSION STATEMENT

To provide professional, cost-effective coordinated transportation services to the citizens of Cleburne through the Section 18 Grant Program. It is our objective to provide an efficient means of transportation for medical trips, work, school, and entertainment to the elderly, disabled, and general public.

PROGRAM DESCRIPTION

Cletran offers public transportation service Monday-Friday, 7:00 am – 8:00 pm and Saturday from 8:00 am until 5:00 pm, there is no regular service on Sunday. All appointments are scheduled the same day with the exception of medical trips, which may be scheduled a day in advance. This system is offered to all citizens of Cleburne and also provides service to those in wheelchairs and those on Medicaid. Regular passes are $55.00 (20 one-way trips); Senior Citizen Passes are $30.00 (20 one-way trips); cost of each one way trip is $3.00.

OBJECTIVES

1. To keep our response time 15 minutes to 30 minutes.
2. Operate in as safe and courteous manner as possible.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
Annual/One-Way Passenger Trips:			
1. Other Riders	8,282	2,818	3,500
2. Elderly	9,930	7,867	7,950
3. Youth	7,494	5,708	1,500
4. Disabled	5,653	7,638	7,800
5. Medicaid*	836	400	500
6. Number of Miles	117,752	96,165	90,000
7. Cost per Trip	$18.09	$21.08	$24.55

* these are also totaled in 1,2, & 3

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Transportation Supervisor	14	1.0	1.0	1.0
Mechanic	16	1.0	1.0	1.0
Clerk	10	1.0	1.0	1.0
Bus Driver	10	6.0	6.0	6.0
TOTAL		9.0	9.0	9.0
Part Time		0.0	0.0	0.0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	269,046	273,790	284,241	282,927
BENEFITS	111,718	137,477	129,698	147,686
SUPPLIES & MATERIALS	101,652	84,246	48,620	48,301
M&R - LAND, STRUCTURES & STREETS	1,186	800	800	1,000
M&R - EQUIPMENT & VEHICLES	31,004	29,186	17,830	14,964
CONTRACTURAL & MISC SERVICES	50,054	24,442	50,950	24,570
MISC & SUNDRY CHARGES	0	0	0	0
CAPITAL OUTLAY - EQUIPMENT	0	180,000	120,200	3,457
TOTAL 08-59	**$ 564,660**	**$ 729,941**	**$ 652,339**	**$ 522,905**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	261,910	266,790	277,241	275,927
8130 OVERTIME	7,136	7,000	7,000	7,000
8210 SOCIAL SECURITY CONTRIBUTIONS	16,536	16,975	17,396	17,541
8220 MEDICARE CONTRIBUTIONS	3,867	3,970	4,122	4,102
8230 RETIREMENT CONTRIBUTIONS	38,071	39,891	40,262	54,753
8240 HEALTH/LIFE INSURANCE	51,006	61,891	56,818	65,440
8250 WORKERS COMPENSATION	2,239	14,750	11,100	5,850
8301 OFFICE SUPPLIES	466	500	700	700
8322 CLOTHING	1,542	1,215	1,450	920
8336 FUEL & LUBRICANTS	79,247	67,500	35,000	35,000
8364 MINOR EQUIPMENT	8,282	3,750	0	0
8382 UTILITY - ELECTRICAL FEES	9,777	9,250	9,250	9,500
8388 UTILITY - WATER & SEWER FEES	1,373	1,281	1,220	1,281
8399 OTHER SUPPLIES	965	750	1,000	900
8419 M&R - STRUCTURES	1,186	800	800	1,000
8557 M&R - VEHICLES	29,307	28,000	16,000	12,000
8559 M&R - OFFICE EQUIPMENT	1,231	500	1,830	2,964
8569 M&R - RADIOS	0	0	0	0
8577 M&R - SOFTWARE	467	686	0	0
8601 ADMINISTRATIVE FEES	28,477	0	27,702	0
8608 ADVERTISING	0	500	300	500
8615 AUDITS	750	500	500	750
8636 COMMUNICATIONS	7,068	8,500	8,700	10,200
8643 DUES	747	750	350	350
8652 FEES & PERMITS	1,332	1,332	888	0
8657 INSURANCE	9,120	10,000	10,500	10,500
8660 POSTAGE	68	60	60	70
8662 PRINTING	294	200	200	200
8664 PROFESSIONAL SERVICES	588	1,500	300	500
8684 TRAINING	733	500	200	500
8690 TRAVEL EXPENSES	626	500	1,000	1,000
8699 OTHER MISCELLANEOUS SERVICES	250	100	250	0
8950 CAPITAL - VEHICLES	0	180,000	120,200	0
8990 CAPITAL - OTHER EXPENDITURES	0	0	0	3,457
TOTAL 08-59	**$ 564,661**	**$ 729,941**	**$ 652,339**	**$ 522,905**

URBANIZED TRANSPORTATION SUMMARY

DEPARTMENT		DIVISION
Cletran	0860	Public Services - Community

MISSION STATEMENT

It is the goal of City/County transportation to meet the transportation needs of the citizens in the urbanized area of Johnson County. It is our objective to provide an efficient means of transportation for medical trips, work, school, and entertainment to the elderly, disabled, and general public.

PROGRAM DESCRIPTION

Service is provided to the urbanized area of Johnson County, Burleson and the surrounding area. The total estimated population of Burleson is 31,600. A demand response system and commuter bus service provides transportation to the elderly, disabled, and general public.

Demand Response – A demand response system provides transportation to the elderly, disabled, and the general public of Burleson. The hours of operation are Monday-Friday, 8:00 am – 5:00 pm. There is no service on Saturday or Sunday. We request a 24 hour advance reservation, however same day reservations are accepted if space is available. Two part-time employees, and one full time employee operate two full-time buses within the city limits of Burleson. Fares are $3.00 for a one-way trip. Passes may be used on city and county rides: regular passes cost $55.00 and include 20 punches ($60 value); reduced passes cost $30.00 and include 20 punches ($60 value). Reduced passes are available to students under 18 years of age, seniors 60 years and older, disabled with a note on doctors letterhead.

Commuter Bus Service – Operates Monday-Friday with routes departing Cleburne 3 times daily. There is no commuter bus service on Saturday or Sunday. A bus departs from Cleburne's Intermodal Depot, with stops in Joshua's downtown area, the Wal-Mart in Burleson, the Park & Ride lot in Burleson, the Veteran's Clinic in downtown Fort Worth and a final destination at the Intermodal Transportation Center in downtown Fort Worth.

OBJECTIVES

1. To keep our response time to a timely manner.
2. Operate in a safe and courteous manner as possible.

INDICATORS

	Actual 2007-2008	Actual 2008-2009*	Budgeted 2009-2010
Annual/One-Way Passenger Trips:			
1. Number of riders	3,074	7,894	8,100
2. Number of Miles	31,677	79,157	82,500
3. Cost per trip	$35.63	$18.67	$21.39

*Moved Interurban route from County to Urban

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Driver	10	1.0	1.0	1.0
TOTAL		1.0	1.0	1.0
Part Time		2.0	4.0	4.0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	52,016	80,616	54,300	97,881
BENEFITS	23,555	35,867	27,775	47,580
SUPPLIES & MATERIALS	21,772	26,100	13,600	13,560
M&R - EQUIPMENT & VEHICLES	1,262	5,170	2,700	2,500
CONTRACTURAL & MISC SERVICES	8,140	8,800	10,800	11,700
TOTAL 08-60	**$ 106,746**	**$ 156,553**	**$ 109,175**	**$ 173,221**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	51,767	79,116	52,800	96,381
8130 OVERTIME	249	1,500	1,500	1,500
8210 SOCIAL SECURITY CONTRIBUTIONS	3,102	4,998	3,140	6,069
8220 MEDICARE CONTRIBUTIONS	725	1,169	744	1,419
8230 RETIREMENT CONTRIBUTIONS	7,364	11,746	7,491	18,942
8240 HEALTH/LIFE INSURANCE	12,091	13,504	12,100	18,900
8250 WORKERS COMPENSATION	273	4,450	4,300	2,250
8322 CLOTHING	443	1,000	500	460
8336 FUEL & LUBRICANTS	21,289	25,000	13,000	13,000
8399 OTHER SUPPLIES	40	100	100	100
8557 M&R - VEHICLES	1,262	5,000	2,700	2,500
8577 M&R - SOFTWARE	0	170	0	0
8601 ADMINISTRATIVE FEES	2,016	0	4,500	0
8608 ADVERTISING	18	500	600	500
8615 AUDITS	0	500	500	750
8636 COMMUNICATIONS	0	600	600	600
8657 INSURANCE	5,070	6,000	4,000	8,500
8662 PRINTING	0	50	100	100
8664 PROFESSIONAL SERVICES	467	500	100	500
8684 TRAINING	0	250	0	250
8699 OTHER MISCELLANEOUS SERVICES	570	400	400	500
TOTAL 08-60	**$ 106,746**	**$ 156,553**	**$ 109,175**	**$ 173,221**

SPECIAL REVENUE FUND

4B Sales Tax

Fund 09

Summary of Receipts & Expenditures

2009-2010

This fund will be used to account for the proceeds of the 4B sales tax. On August 11, 2001, the citizens of Cleburne approved a 1/2 cent increase, to 7.75%. This sales tax has funded construction of Splash Station, the Cleburne Sports Complex, and several parks improvements throughout the city. Future projects include development of a civic/convention center, a performing arts center, a rail museum, and a community center. 4B Sales Tax funds are also used to fund the maintenance and operation expenses of these projects.

		Proposed 2009-2010
Beginning Fund Balance		$ 49,713
Revenues:		
Taxes, Sales and Use	(0911-6110)	2,579,198
Interest Earnings	(0917-6735)	5,000
TOTAL FUNDS AVAILABLE		2,633,911
Expenditures:		
Supplies	(0939-8399)	1,000
Administrative Contract	(0939-8601)	60,000
Contractual & Miscellaneous	(0939-8699)	6,000
Railroad Museum	(0965-88XX)	100,000
	(0922-7251)	
Debt Service Transfer	(0922-7202)	1,110,401
**Operation Cost Transfer to General Fund	(0922-7201)	1,128,750
TOTAL EXPENDITURES		2,406,151
Ending Fund Balance		$ 227,760

**The net cost of operating the completed 4B projects is transferred to the General Fund to reimburse the fund for expenditures made throughout the year to operate the 4B Projects.

SPECIAL REVENUE FUND

Law Enforcement Officer Standards

Fund 10

Summary of Receipts & Expenditures

2009-2010

The Law Enforcement Officer Standards and Education (L.E.O.S.E.) Fund is used as necessary for continuing education and training, as determined by the agency head, for full time law enforcement support personnel.

		Proposed 2009-2010
Beginning Fund Balance		$ 19,561
Revenues:		
Police L.E.O.S.E. Funding	(1014-6451)	4,300
Fire L.E.O.S.E. Funding	(1014-6451)	870
TOTAL FUNDS AVAILABLE		24,731
Expenditures:		
Police Services or Supplies	(1041-8X99)	19,700
Fire Services or Supplies	(1047-8X99)	900
TOTAL EXPENDITURES		20,600
Ending Fund Balance		$ 4,131

SPECIAL REVENUE FUND

T.I.F. - District #1

Fund 11

Summary of Receipts & Expenditures

2009-2010

The Tax Increment Financing (TIF) District was created to fund infrastructure improvements (streets, water and sewer lines, etc.) in our industrial park.

		Proposed 2009-2010
Beginning Fund Balance		$ 0
Revenues:		
Taxes, Ad Valorem - Current City	(1121-7101)	293,398
Taxes, Ad Valorem - Current County	(1119-6999)	159,500
TOTAL REVENUE		452,898
Expenditures:		
Transfer to Fund 02 - Wal-Mart & Smithfield Bio	(1122-7202)	440,000
Supplies	(1139-8399)	100
Services	(1139-8699)	5,000
TOTAL EXPENDITURES		445,100
Ending Fund Balance		$ 7,798

T.I.F. - District #2

Fund 12

Summary of Receipts & Expenditures

2009-2010

The Tax Increment Financing (TIF) District was created to fund infrastructure improvements (lighting, curbing, seating, etc.) in our downtown area.

		Proposed 2009-2010
Beginning Fund Balance		$ 72,320
Revenues:		
Taxes, Ad Valorem - Current City	(1221-7101)	90,375
Taxes, Ad Valorem - Current County	(1219-6999)	10,000
TOTAL REVENUE		172,695
Expenditures:		
Supplies	(1239-8399)	500
Services	(1239-8699)	2,500
Grant Match - Downtown Master Plan	(1273-8699)	40,000
Downtown Rehabilitation - Central Core 50%	(1273-8699)	86,000
Downtown Rehabilitation - Surrounding Area 25%	(1273-8699)	43,000
TOTAL EXPENDITURES		172,000
Ending Fund Balance		$ 695

SPECIAL REVENUE FUND

Emergency Management

Fund 14

Summary of Receipts & Expenditures

2009-2010

This fund uses revenues from a service agreement with Texas Utilities to fund emergency disaster assistance. This agreement was made with TU Electric in order for the City to be equipped as a relocation site for citizens in the fallout area of the Comanche Peak Nuclear Power Plant.

		Proposed 2009-2010
Beginning Fund Balance		$ 44,476
Revenues:		
TU Electric Contract Revenue	(1415-6599)	21,750
Interest Revenue	(1417-6735)	2,000
TOTAL FUNDS AVAILABLE		68,226
Expenditures:		
Supplies and Materials	(1449-8399)	8,534
M&R - Equipment & Vehicles	(1449-8599)	9,860
Contractual & Miscellaneous Services	(1449-8699)	9,340
Contractual Services - Code Red	(1449-8699)	23,500
TOTAL EXPENDITURES		51,234
Ending Fund Balance		$ 16,992

SPECIAL REVENUE FUND

Mineral Leases and Royalties

Fund 21

Amended Summary of Receipts & Expenditures

2009-2010

This fund uses mineral lease and royalty revenue received from online gas wells and mineral

		Estimated 2009-2010
Beginning Fund Balance		$ 214,543
Revenues:		
Interest Revenue	(2117-6735)	7,500
Mineral Leases and Royalties	(2119-6950)	2,400,000
TOTAL FUNDS AVAILABLE		2,622,043
Expenditures:		
Street Projects	(2179-8467)	1,000,000
Transfers:		
Transfer to General Fund	(2122-7201)	1,500,000
TOTAL EXPENDITURES		2,500,000
Ending Fund Balance		$ 122,043

Fund 21 Reserve

Summary of Receipts & Expenditures

2009-2010

This fund is used as a long term investment account for mineral and lease royalties. Funds are transferred from Fund 21 to this Fund.

		Proposed 2009-2010
Beginning Fund Balance		$ 750,000
Revenues:		
Interest Revenue	(XX17-6735)	3,500
TOTAL FUNDS AVAILABLE		753,500
Expenditures:		0
TOTAL EXPENDITURES		0
Ending Fund Balance		$ 753,500

SPECIAL REVENUE FUND

Disposal Well

Fund 22

Summary of Receipts & Expenditures

2009-2010

This fund uses disposal well royalty revenues to fund disposal well related expenditures, the reuse distribution system and other waste water collection costs.

		Proposed 2009-2010
Beginning Fund Balance		$ 1,014,740
Revenues:		
Disposal Well Royalties	(2215-6585)	362,000
Interest Revenue	(2217-6735)	6,000
TOTAL FUNDS AVAILABLE		1,382,740
Expenditures:		
Supplies	(2296-8399)	10,000
Services	(2296-8669)	50,000
Sanitary Sewer Systems	(2296-8830)	0
TOTAL EXPENDITURES		60,000
Ending Fund Balance		$ 1,322,740

SPECIAL REVENUE FUND

Insurance Recovery Repairs

Fund 26

Summary of Receipts & Expenditures

2009-2010

Insurance reimbursement revenue used to fund the repair of insured damaged property of the City.

		Proposed 2009-2010
Beginning Fund Balance		$ 30,000
Revenues:		
Interest Revenue	(2617-6735)	100
Insurance Reimbursement Revenue	(2619-6935)	20,000
TOTAL FUNDS AVAILABLE		50,100
Expenditures:		
Insured Repairs	(2639-XXX)	20,000
Other Repairs	(2639-XXX)	30,100
TOTAL EXPENDITURES		50,100
Ending Fund Balance		$ 0

Development Fee

Fund 27

Summary of Receipts & Expenditures

2009-2010

This fund handles all community development fees from developers. The revenue will be used to test and inspect expenditures of the development.

		Proposed 2009-2010
Beginning Fund Balance		$ 27,000
Revenues:		
Community Development Fees (2% to 3% Fee)	(2713-6311)	5,000
Interest Revenue	(2717-6735)	100
TOTAL FUNDS AVAILABLE		32,100
Expenditures:		
Development Expenditures	(2771-8664)	20,000
TOTAL EXPENDITURES		20,000
Ending Fund Balance		$ 12,100

SPECIAL REVENUE FUND

Federal Emergency Management Assistance (FEMA)

Fund 32

Summary of Receipts & Expenditures

2009-2010

Grant revenue in this fund is used to pay a portion of the salaries for two employees working for the program. The purpose of this fund is to provide for emergency operations in the City of Cleburne, utilizing the existing organization of local government in cooperation with the State and Federal governments. The government of the City of Cleburne is responsible to its citizens for saving lives, minimizing damage, alleviating suffering, and helping to restore and rehabilitate property and society in the event of natural disaster or national emergency, including nuclear attack or the threat thereof.

		Proposed 2009-2010
Beginning Fund Balance		$ 0
Revenues:		
Grant Revenue	(3214-6418)	50,000
TOTAL FUNDS AVAILABLE		50,000
Expenditures:		
F.E.M.A. Salary Reimbursements to General Fund (Emergency Management Coordinator and Fire Department Secretary)	(3222-7201)	50,000
TOTAL EXPENDITURES		50,000
Ending Fund Balance		$ 0

SPECIAL REVENUE FUND

Miscellaneous Grant Funds

Fund 39

Summary of Receipts & Expenditures

2009-2010

Minor grant revenue from various Texas Agencies. These funds are used for the purposes so designated by the grant.

		Proposed 2009-2010
Beginning Fund Balance		$ 16,300
Revenues:		
NCTTRAC Grant	(3914-6499)	2,000
Parks & Wildlife Grant	(3914-6499)	250,000
Parks & Wildlife Grant Match from General Fund	(3921-7101)	50,000
Interest on Investments	(3917-6735)	100
TOTAL FUNDS AVAILABLE		318,400
Expenditures:		
Miscellaneous Supplies	(39XX-8399)	16,400
Parks - Nature Trail	(3953-88XX)	300,000
TOTAL EXPENDITURES		316,400
Ending Fund Balance		$ 2,000

Court Technology

Fund 41

Summary of Receipts & Expenditures

2009-2010

Any person convicted in a trial in the City of Cleburne Municipal Court shall pay a $4.00 fee as a cost of the court. The fund shall be used only to finance the purchase of technology enhancements for the City of Cleburne Municipal Court.

		Proposed 2009-2010
Beginning Fund Balance		$ 63,000
Revenues:		
Fines	(4116-6611)	20,000
Interest on Investments	(4117-6735)	500
TOTAL FUNDS AVAILABLE		83,500
Expenditures:		
Court Technology Supplies	(4137-8399)	35,000
Court Technology Services	(4137-8699)	20,000
TOTAL EXPENDITURES		55,000
Ending Fund Balance		$ 28,500

SPECIAL REVENUE FUND

Court Fine Fee
Fund 42

Summary of Receipts & Expenditures
2009-2010

This fund is derived from one-half of a $25 fee charged when paying court-related costs. 1/5 of the City's share of the fees shall be used to improve the efficiency of the administration of justice and the balance will be deposited into the general fund.

		Proposed 2009-2010
Beginning Fund Balance		$ 23,000
Revenues:		
Fines	(4216-6611)	3,000
Interest on Investments	(4217-6735)	250
TOTAL FUNDS AVAILABLE		26,250
Expenditures:		
Miscellaneous Court Supplies	(4237-8399)	10,000
TOTAL EXPENDITURES		10,000
Ending Fund Balance		$ 16,250

Public Safety Fund
Fund 43

Summary of Receipts & Expenditures
2009-2010

The purpose of this fund is to support the communication towers for select Fire Departments throughout Johnson County. Each entity will provide proportionate funding for all expenses.

		Proposed 2009-2010
Beginning Fund Balance		$ 0
Revenues:		
Contribution - Emergency Services District		4,000
Contribution - Johnson County		4,000
Transfer - General Fund		4,000
TOTAL FUNDS AVAILABLE		12,000
Expenditures:		
Miscellaneous Supplies	(4347-8399)	5,000
M&R - Other Systems	(4347-8499)	2,500
M&R - Other Equipment	(4347-8599)	2,000
Miscellaneous Services	(4347-86XX)	2,500
TOTAL EXPENDITURES		12,000
Ending Fund Balance		$ 0

SPECIAL REVENUE FUND

Child Safety
Fund 45

Summary of Receipts & Expenditures
2009-2010

This fund was a State mandated fund to be used for municipal school crossing guard programs and other child safety programs. These funds are to be used from revenue that was generated from fines for traffic violations within a school zone.

		Proposed 2009-2010
Beginning Fund Balance		$ 4,475
Revenues:		
Fines	(4516-6611)	6,000
Interest Revenue	(4517-6735)	50
TOTAL FUNDS AVAILABLE		10,525
Expenditures:		
Child Safety Expenditures		
(Vests, Signs, Lights)	(4541-8XXX)	5,000
TOTAL EXPENDITURES		5,000
Ending Fund Balance		$ 5,525

SPECIAL REVENUE FUND

Court Security Fund

Fund 46

Summary of Receipts & Expenditures
2009-2010

This fund may only be used for providing security services for the court. A $3.00 security fee is paid by a convicted defendant for a misdemeanor offense as a court cost.

		Proposed 2009-2010
Beginning Fund Balance		$ 26,200
Revenues:		
Court Fines	(4616-6611)	16,000
Interest on Investments	(4617-6735)	300
TOTAL FUNDS AVAILABLE		42,500
Expenditures:		
Court Security Officer *	(4637-8699)	21,000
TOTAL EXPENDITURES		21,000
Ending Fund Balance		$ 21,500

* General Fund charges Court Security for providing police security

Abandoned Vehicle Fund

Fund 47

Summary of Receipts & Expenditures
2009-2010

This fund is a state mandated fund that uses revenue for administrative expenses in the processing of abandoned vehicles. All revenue comes from the sale of abandoned vehicles with excess funds being transferred to the general fund.

		Proposed 2009-2010
Beginning Fund Balance		$ 1,000
Revenues:		
Abandoned Vehicle Sales	(4716-6601)	5,000
TOTAL FUNDS AVAILABLE		6,000
Expenditures:		
Administrative Supplies	(4741-8399)	5,000
TOTAL EXPENDITURES		5,000
Ending Fund Balance		$ 1,000

SPECIAL REVENUE FUND

Police Forfeiture Fund

Fund 48

Summary of Receipts & Expenditures

2009-2010

This is a State mandated fund that uses revenue from forfeited property to fund drug-related law enforcement expenditures.

		Proposed 2009-2010
Beginning Fund Balance		$ 1,500
Revenues:		
Forfeited Funds	(4816-6663)	10,000
TOTAL FUNDS AVAILABLE		11,500
Expenditures:		
Miscellaneous Supplies	(4841-8399)	10,000
TOTAL EXPENDITURES		10,000
Ending Fund Balance		$ 1,500

Fire Protection Fund

Fund 49

Summary of Receipts & Expenditures

2009-2010

This fund was created to account for the City's portion of the rural fire tax that the county collects for all fire departments within the district.

		Proposed 2009-2010
Beginning Fund Balance		$ 44,800
Revenues:		
Fire Services - Rural Fire Allocation 2¢ of 3¢	(4916-6599)	0
Interest Revenue	(4917-6735)	400
TOTAL FUNDS AVAILABLE		45,200
Expenditures:		
Other Supplies	(4947-8399)	15,000
TOTAL EXPENDITURES		15,000
Ending Fund Balance		$ 30,200

SPECIAL REVENUE FUND

Brazos Electric Coop Inc

Fund 65

Summary of Receipts & Expenditures

2009-2010

This fund uses Brazos Electric Coop proceeds for covering the City's expense operating the reuse water line.

		Proposed 2009-2010
Beginning Fund Balance		$ 0
Revenues:		
Brazos Electric Payments	(6519-6999)	329,750
TOTAL FUNDS AVAILABLE		329,750
Operating Reuse Line Expenditures:		
Chemical Supplies	(6583-8315)	140,000
Fuel & Lubricants	(6583-8336)	1,500
Minor Equipment and Tools	(6583-8364)	1,000
Utility - Electrical Fees	(6583-8382)	101,750
Other Supplies & Materials	(6583-8399)	2,000
M&R - Structures	(6583-8419)	7,500
M&R - Instruments	(6583-8539)	2,200
M&R - Machinery	(6583-8545)	7,500
M&R - Office Equipment	(6583-8559)	500
M&R - Radios	(6583-8569)	500
Administrative Charge	(6583-8601)	60,000
Professional Services	(6583-8664)	5,000
Training	(6583-8684)	300
TOTAL EXPENDITURES		329,750
Ending Fund Balance		$ 0

SPECIAL REVENUE FUND

Museum Board Fund

Fund 81

Summary of Receipts & Expenditures
2009-2010

This fund is used by the Museum Board to handle donations that are used to fund Museum expenditures.

		Proposed 2009-2010
Beginning Fund Balance		$ 17,000
Revenues:		
Museum Store, Tours and Booth Sales	(8115-6599)	9,000
Donation Revenue	(8118-6820)	100
TOTAL FUNDS AVAILABLE		26,100
Expenditures:		
Miscellaneous Supplies	(8165-8399)	500
Miscellaneous Services	(8165-8699)	500
Cost of Sales - Museum Store	(8165-8727)	4,000
Artifacts	(8165-8920)	2,000
TOTAL EXPENDITURES		7,000
Ending Fund Balance		$ 19,100

Library Board Fund

Fund 85

Summary of Receipts & Expenditures
2009-2010

This fund revenue comes from donations by the community and is used by the Library Board for Library expenditures.

		Proposed 2009-2010
Beginning Fund Balance		$ 4,500
Revenues:		
Service Revenue	(8515-6599)	1,000
Donation Revenue	(8518-6820)	1,000
TOTAL FUNDS AVAILABLE		6,500
Expenditures:		
Miscellaneous Supplies	(8563-8399)	500
Miscellaneous Services	(8563-8699)	500
Books	(8563-8910)	3,000
TOTAL EXPENDITURES		4,000
Ending Fund Balance		$ 2,500

SPECIAL REVENUE FUND

Miscellaneous Donations Fund

Fund 89

Summary of Receipts & Expenditures

2009-2010

This fund will handle various donations used for the benefit of the various designated departments of the City.

		Proposed 2009-2010
Beginning Fund Balance		$1,294,650
Revenues:		
Interest Revenue	(8917-6735)	1,000
Transfer from General Fund - Smith Match	(8921-7101)	10,000
Transfer from Fund 53 - SHC	(8921-7153)	400,000
Miscellaneous Donations	(8918-6820)	20,000
TOTAL FUNDS AVAILABLE		1,725,650
Expenditures:		
MIS Supplies	(8937-8399)	10,900
Police Supplies	(8941-8399)	24,000
Animal Shelter Supplies	(8943-8399)	9,300
Fire Supplies	(8947-8399)	14,450
Parks & Recreation	(8953-8399)	4,000
Parks - WPM Park	(8953-8399)	31,000
Library Supplies	(8963-8399)	2,000
Library Books	(8963-8910)	5,000
Museum Supplies	(8965-8399)	32,000
Smith History Center	(8962-8820)	1,593,000
TOTAL EXPENDITURES		1,725,650
Ending Fund Balance		$ 0

Enterprise Funds

Water – Wastewater Fund
Airport Fund
Drainage Utility Fund

2009-2010

Water-Wastewater Fund

2009-2010

ENTERPRISE FUND

WATER - WASTEWATER

Fund 60

Summary of Receipts & Disbursements

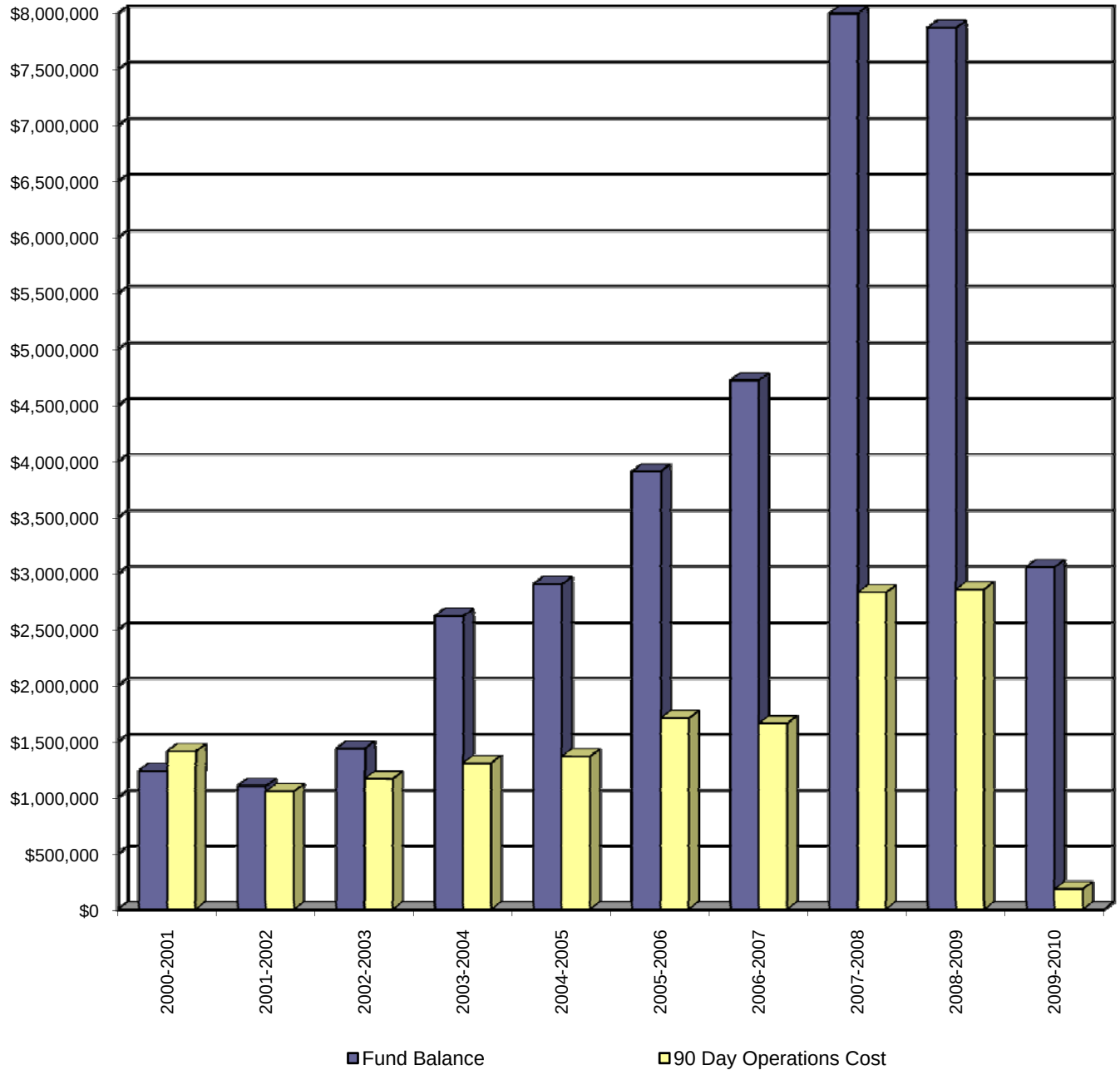
2009-2010

	ACTUAL 2007-2008	AMENDED BUDGET 2008-2009	ESTIMATED 2008-2009	PROPOSED 2009-2010
Beginning Cash Balance	$ 4,722,222	$ 7,997,291	$ 7,997,291	$ 7,868,507
Receipts:				
Water Revenue	10,766,731	9,912,124	10,234,912	9,818,144
Wastewater Revenue	6,726,564	6,714,092	5,747,399	5,644,158
Utility Taps Income	117,453	140,000	59,658	65,000
Disposal Royalties	0	0	0	0
Penalty Charges	264,008	235,000	201,000	200,000
Interest on Investments	192,363	150,000	48,000	50,000
Miscellaneous	134,229	65,107	55,082	65,016
Total Receipts:	18,201,348	17,216,323	16,346,051	15,842,318
TOTAL FUNDS AVAILABLE	22,923,570	25,213,614	24,343,342	23,710,825
Expenditures:				
Salaries	2,122,493	2,418,453	2,304,198	2,451,995
Benefits	898,314	1,076,898	963,770	1,202,832
Supplies	2,367,115	2,566,541	2,700,038	2,719,656
Maintenance - Building	540,175	981,275	1,003,925	1,493,025
Maintenance - Equipment	437,446	569,763	411,510	348,450
Services	1,931,960	1,840,554	1,774,974	1,893,017
Debt Interest & Fiscal Fees	2,627,070	2,536,920	2,536,920	2,430,745
Capital - Structures	105,793	3,075,000	305,000	3,308,750
Capital - Equipment	292,167	385,000	252,000	208,096
Total Expenditures:	11,322,533	15,450,404	12,252,335	16,056,566
Other (Sources) Uses of Funds:				
Transfer to General Fund - 01 (Adm.)	1,795,830	2,330,000	1,900,000	1,950,000
Transfer to General Fund - 01 (Hazmat)	17,500	17,500	17,500	17,500
W&WW Debt Principal Payments	1,865,000	2,305,000	2,305,000	2,410,000
Performance Contract Savings	0	0	0	(399,212)
Transfer to Performance Contract Fund	0	0	0	596,862
Sale of Assets	(4,400)	0	0	0
Transfer from Fund 21	(70,184)	0	0	0
Total Out:	3,603,746	4,652,500	4,222,500	4,575,150
Rate Mitigation Reserve Balance	2,829,392	2,902,963	2,854,392	2,874,392
Contingency Reserve	0	25,000	0	25,000
TOTAL USES OF FUNDS	17,755,671	23,030,867	19,329,227	23,531,108
Ending Cash Balance	$ 5,167,899	$ 2,182,747	$ 5,014,115	$ 179,717

* Rate Mitigation Reserve Balance is expected to be 112.2 days at September 30, 2009, and 102.5 days at September 30, 2010. 90 days is required.

Water-Wastewater Fund Rate Mitigation & Fund Balance

2000-2010



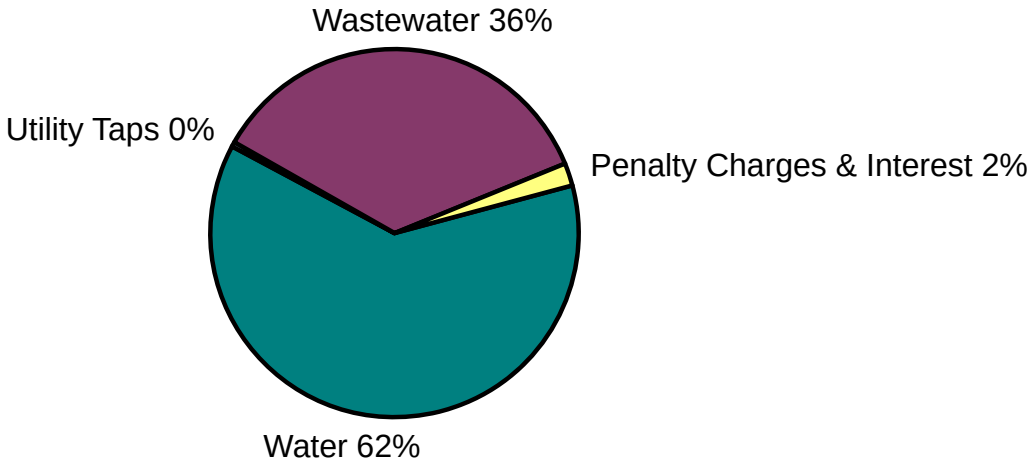
Historical fund balance data was collected from 2000–2008 Annual Financial Reports. 2009 and 2010 estimated data was taken from the current budget document. The projection reserve was established in 1993 to enable the Water-Wastewater Fund to continue operations during times of crisis and/or significantly reduced revenue. It is currently the desire of City Management to maintain funds at a level which would provide 90 days of operations.

Fund balance from previous years are being utilized to fund capital, one time projects for the proposed fiscal year.

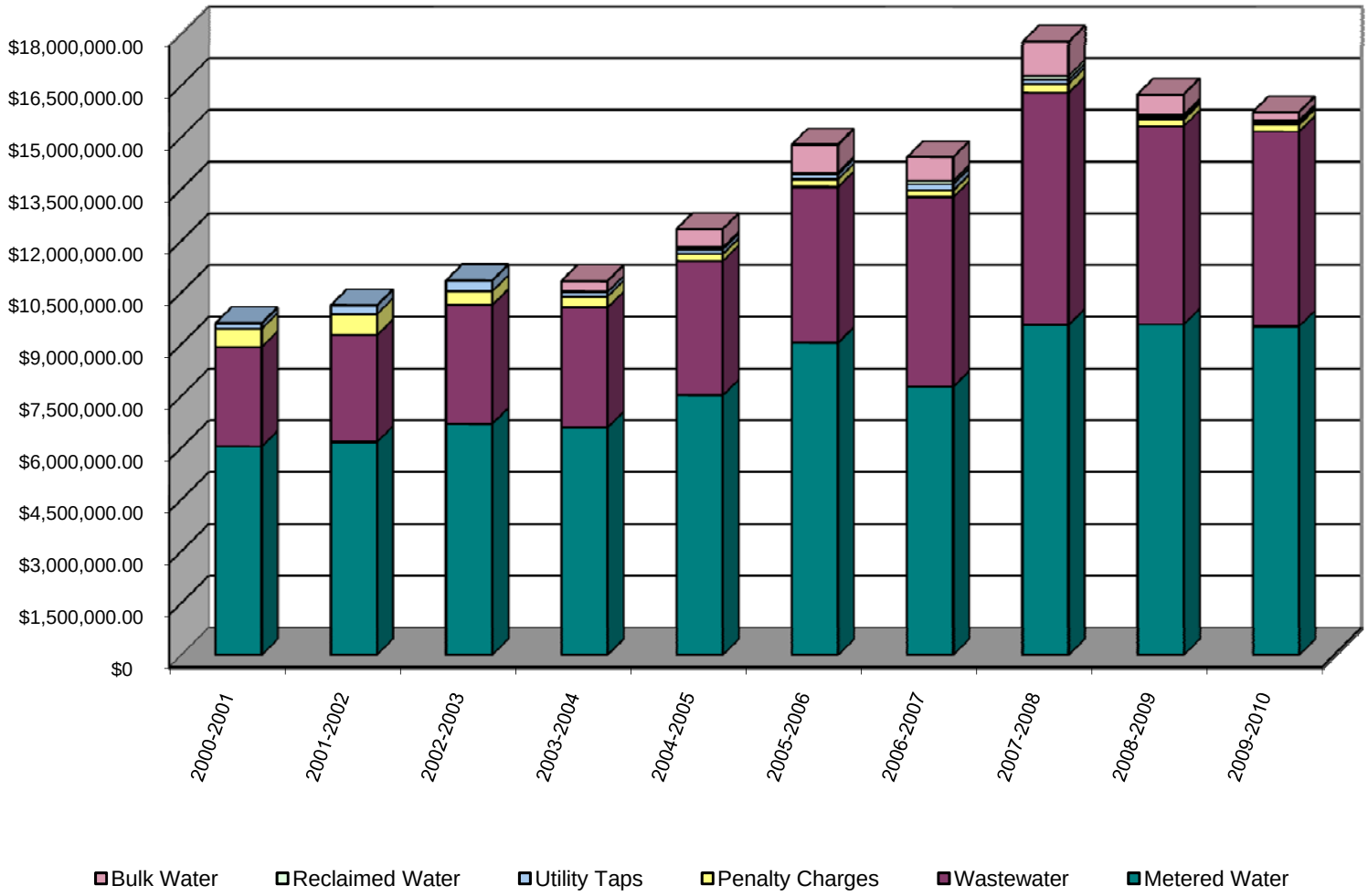
Water-Wastewater Fund Revenues

2009-2010

$15,842,318



2000- 2010



Historical data comes from Annual Audits. The 2008-2009 data is an estimated amount, and the 2009-2010 data is the budgeted amount.

See Water-Wastewater Fund-Revenue By Source for related data.

ENTERPRISE FUND
WATER - WASTEWATER
Fund 60
Revenue By Source
2009-2010

Code No.	Source	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGETED 2008-2009	ESTIMATED 2008-2009	PROPOSED 2009-2010
CHARGES FOR SERVICES						
6015-6578	Reclaimed Water Revenue	$ 97,666	$ 112,734	$ 167,940	$ 69,059	$ 54,000
6015-6579	Bulk Water Revenue	684,982	997,996	749,960	586,684	240,000
6015-6580	Water Metered Sales	7,774,107	9,656,001	8,994,224	9,579,169	9,524,144
6015-6581	Wastewater Sales	5,495,071	6,726,564	6,714,092	5,747,399	5,644,158
6015-6582	Taps and Connections	178,916	117,453	140,000	59,658	65,000
6015-6585	Disposal Royalty	0	0	0	0	0
Total Charges for Services		14,230,742	17,610,748	16,766,216	16,041,969	15,527,302
CHARGES - OTHER						
6015-6587	Penalty Charge to Customer	195,648	264,008	235,000	201,000	200,000
6015-6599	Miscellaneous Income	30,851	52,462	65,107	53,103	65,016
6016-6699	Fines, Fees, Restitution	21,440	57,035	0	0	0
Total Charges - Other		247,939	373,505	300,107	254,103	265,016
INTEREST						
6017-6735	Interest on Investments	232,163	192,363	150,000	48,000	50,000
Total Interest		232,163	192,363	150,000	48,000	50,000
NON-OPERATING						
6019-XXXX	Non-Operating	2,025	24,732	0	1,979	0
Total Non-Operating		2,025	24,732	0	1,979	0
GRAND TOTALS		$ 14,712,868	$ 18,201,348	$ 17,216,323	$ 16,346,051	$ 15,842,318

CITY OF CLEBURNE
Water/Wastewater Fund Revenues
2009-2010 Budget

RECEIPTS

6015-6578	RECLAIMED WATER	$ 54,000

Description:
Includes sales of sewer affluent through the treatment plant.

6015-6579	BULK WATER SERVICE	$ 240,000

Description:
Includes sales through fire hydrants or pumped directly from the lake. Rates are as follows.

Service Demand Charge - 75% Metered Water Sales or $11.91 per month
0 gallons and over - 75% Metered Water Sales or $3.17 per 1000 gallons

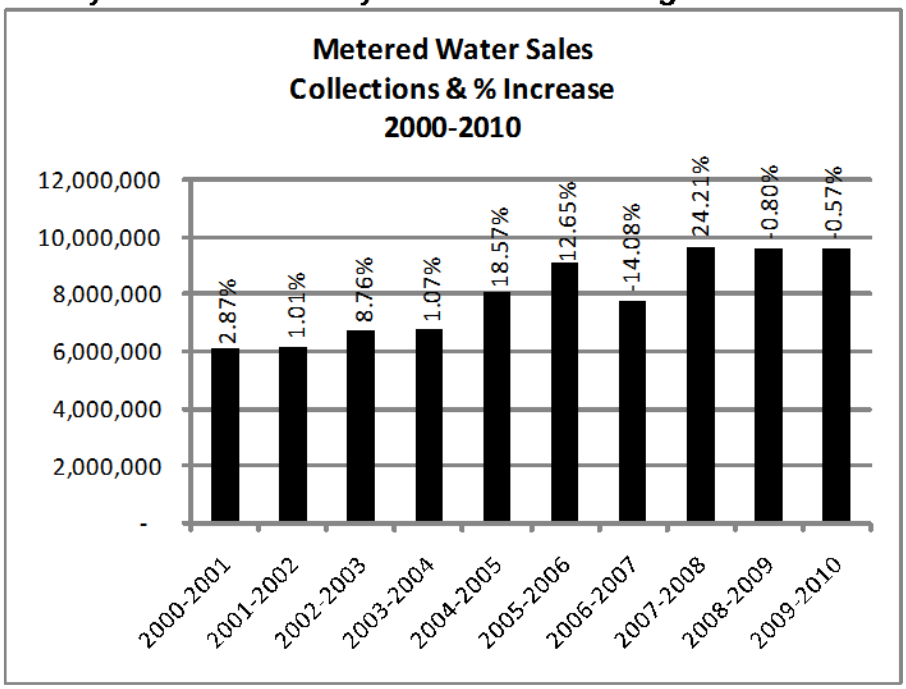
6015-6580	METERED WATER SALES	$ 9,524,144

Description:
Includes the sale of treated water through the distribution system. Residential and commercial rates for:

Inside City Limits:
Service Demand Charge - $15.88 per month
0 gallons and over - $4.23 per 1000 gallons

Outside City Limits:
Service Demand Charge - $20.54 per month
0 gallons and over - $5.27 per 1000 galons

Assumption:
This estimate represents a collection rate increase of 10% over the previous average three years collections from April to September due to the complete automatic meter read system scheduled to go on line in April. A 5% rate increase was passed by Council after the completion of a rate analysis and after the budget was adopted. Industrial use is expected to remain steady throughout the fiscal year as the economy continues to show signs of restraint.



RECEIPTS (CONTINUED)

6015-6581	WASTEWATER SALES	$ 5,644,158

Description:

The monthly rates or charges for services furnished by the City's sanitary sewer system shall be as follows:

Residential & Commercial Accounts:

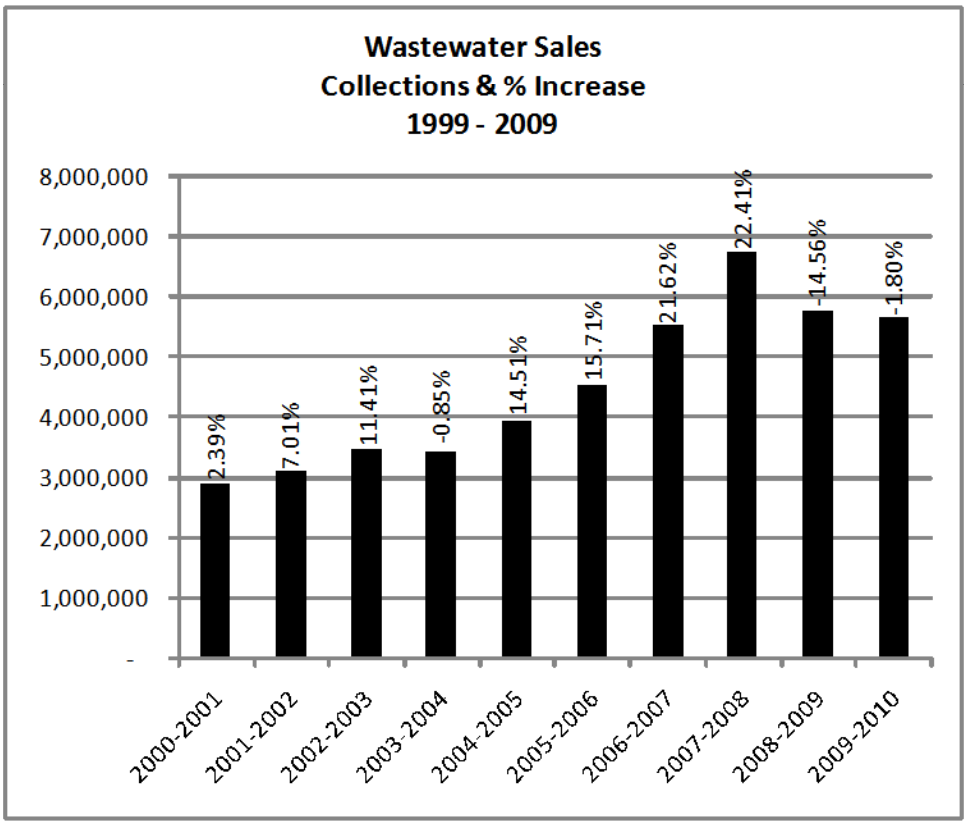
Residential - Service Demand Charge - $8.886 per month
0 to 13,500 gallons - $2.72 per 1000 gallons
Residential Maximum - $45.60 for 13,500 gallons
Commercial - Service Demand Charge - $8.88 per month
Commercial - 0 gallons and over - $2.72 per 1000 gallons

Industrial Accounts:

Service Demand Charge - $8.88 Per month
Volume Charge, per month, per 1000 gallons - $3.6435
BOD, per pound, per month - 0.3403
TSS, per pound, per month - 0.3172
TDS, per pound, per month - 0.1679

Assumption:

This estimate represents a rate increase of 5% based on steady residential and continued decreasing industrial and commercial use due to the current economy.



RECEIPTS (CONTINUED)

6015-6582	TAPS AND CONNECTIONS	$ 65,000

Description:

Fees are charged to persons desiring to tap onto City water or wastewater lines are follows:

Water Taps:

Size of Connection	Cost of Tap
Any tie on	$300.00
3/4 inch	$925.00
1 inch	$948.00
1 1/2 inch	$975.00
2 inch	$1,145.00

Wastewater Taps:

Size of Connection	Cost of Tap
Tie-on Fee	$150.00
4 inch	$860.00
6 inch	$895.00
8 inch	$920.00

Assumption:

This account decreased over the previous year and is expected to stabilize.

6015-6587	PENALTY CHARGE TO CUSTOMER	$ 200,000

Description:

Bills are due and payable on the date shown on the bill or a penalty of ten (10) per cent of the total bill will be assessed on all bills not paid on or before the due date.

Assumption:

This account has reflected slight growth over the past several years, and this estimate reflects a conservative stabilization of receipts.

6015-6599	MISCELLANEOUS INCOME	$ 65,016

Description:

This account includes sewer dump charges, service charges of $5.00, insufficient check charges of $20.00, connection charges of $10.00 and other fees that are not contained in the above accounts.

Assumption:

This amount reflects a relative steady collection rate.

6017-6735	INTEREST ON INVESTMENTS	$ 50,000

Description:

Interest earnings as a result of investing idle funds and deposits.

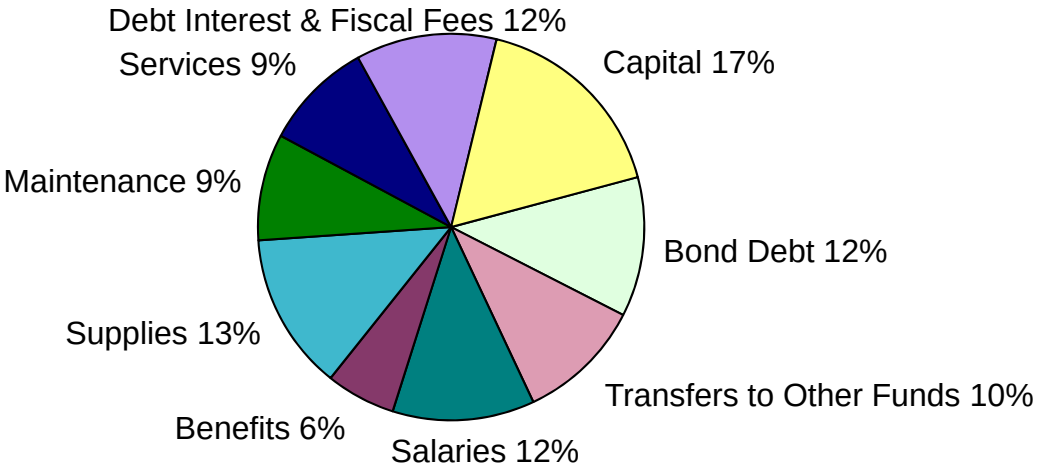
Assumption:

This estimate reflects a decrease in collections, as the fund balance is expected to decrease as capital projects are completed.

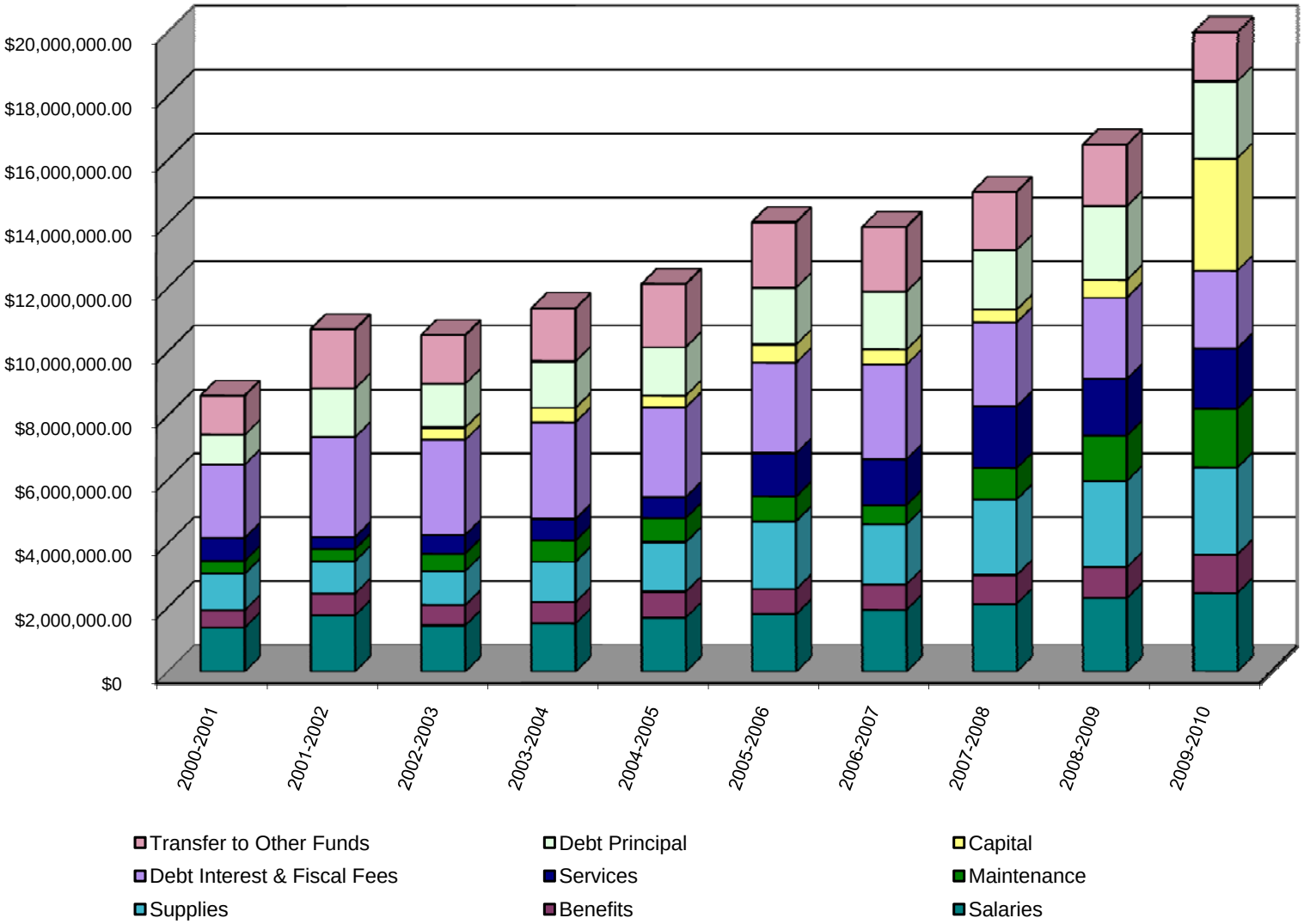
TOTAL WATER AND WASTEWATER REVENUE	$ 15,842,318

Water-Wastewater Fund Expenditures

2008-2009
$19,252,904



1999 - 2009



Historical Data is collected from the Annual Audits. The 2007-2008 data is estimated, and the 2008-2009 data is the budgeted amount. See page G-1 for related data.
The increase in services is due to the cost of Total Dissolved Solids. There is an offsetting revenue for this expense.

NON-DEPARTMENTAL SUMMARY

DEPARTMENT		DIVISION
Non-Departmental	6039	Water-Wastewater

MISSION STATEMENT

This department is used to account for those items that benefit all water/wastewater departments.

PROGRAM DESCRIPTION

This program accounts for expenditures not specifically related to any other operating department in the water/wastewater fund. Those items are as follows: unemployment, workman's compensation and casualty insurance, debt service payments, Brazos River Authority payments, master plan, audit charges, and administrative charges.

GOALS

To maintain an accounting of the insurance, audit, and services provided for all water/wastewater departments.

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	3,703	100,000	50,000	100,000
BENEFITS	33,453	82,888	63,350	61,850
M&R - EQUIPMENT & VEHICLES	840	800	750	800
CONTRACTURAL & MISC SERVICES	961,939	893,000	918,800	961,000
MISC & SUNDRY CHARGES	2,627,070	2,536,920	2,536,920	2,430,745
CAPITAL OUTLAY - EQUIPMENT	0	0	0	17,289
TOTAL 60-39	**$ 3,627,005**	**$ 3,613,608**	**$ 3,569,820**	**$ 3,571,684**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	3,703	100,000	50,000	100,000
8210 SOCIAL SECURITY CONTRIBUTIONS	230	6,200	3,100	6,200
8220 MEDICARE CONTRIBUTIONS	54	1,450	750	1,450
8230 RETIREMENT CONTRIBUTIONS	522	18,238	7,500	20,000
8250 WORKERS COMPENSATION	27,833	52,000	52,000	29,200
8260 UNEMPLOYMENT COMPENSATION	4,814	5,000	0	5,000
8557 M&R - VEHICLES	125	0	0	0
8559 M&R - OFFICE EQUIPMENT	715	800	750	800
8615 AUDITS	8,000	8,000	8,000	10,000
8657 INSURANCE	23,500	30,000	24,000	36,000
8664 PROFESSIONAL SERVICES	930,439	855,000	886,800	915,000
8735 DEBT INTEREST EXPENSE	2,626,235	2,531,920	2,531,920	2,425,745
8738 DEBT SERVICE CHARGES	835	5,000	5,000	5,000
8990 CAPITAL - OTHER EXPENDITURES	0	0	0	17,289
TOTAL 60-39	**$ 3,627,005**	**$ 3,613,608**	**$ 3,569,820**	**$ 3,571,684**

UTILITY BILLING SUMMARY

DEPARTMENT		DIVISION
Utility Billing	6081	Water-Wastewater

MISSION STATEMENT

To record, bill, and collect for water, sewer, drainage utility, and sanitation services rendered by the City thereby providing adequate operating funds.

PROGRAM DESCRIPTION

This revenue collecting office is the local point for the collecting of revenue for water, sewer, drainage utility, and sanitation services, including deposits, payments, delinquent notices, customer inquiries, drafts, and account adjustments. Additionally, it collects garage sale and amusement licenses/fees. Computer support is provided by the M.I.S. department.

OBJECTIVES

1. Establish policies for dealing consistently with customers.
2. To continue the meter change-out program by installing approximately 300 new meters per year.
3. Maintain non-reread efficiency of 99%.
4. Continue to emphasize collections of delinquent accounts through all means possible.
5. To continue to audit the operation of the department to improve services to our customers wherever possible.

INDICATORS

	2007-2008	2008-2009	2009-2010
1. Percent of rereads	3	2	2
2. Number of bank drafts	735	775	930
3. Number of meters changed	325	425	849

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Office Manager	22	1	1	1
Senior Clerk	14	1	1	1
Meter Supervisor	20	1	1	1
Lead Utility Billing Clerk	13	1	1	1
Clerk - Utility Billing	11	2	2	2
Meter Service Technician	12	1	1	1
Meter Reader	11	4	4	4
TOTAL		11	11	11
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	410,645	419,072	417,316	413,127
BENEFITS	166,744	177,503	166,716	212,957
SUPPLIES & MATERIALS	63,975	70,900	39,700	39,660
M&R - LAND, STRUCTURES & STREETS	790	850	500	500
M&R - EQUIPMENT & VEHICLES	104,517	188,700	96,200	51,550
CONTRACTURAL & MISC SERVICES	102,676	96,248	119,333	130,233
CAPITAL OUTLAY - EQUIPMENT	44,793	0	0	0
TOTAL 60-81	**$ 894,140**	**$ 953,273**	**$ 839,765**	**$ 848,027**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	399,725	409,022	405,266	405,127
8130 OVERTIME	10,909	10,000	12,000	8,000
8190 NON-CASH BENEFITS	11	50	50	0
8210 SOCIAL SECURITY CONTRIBUTIONS	24,808	25,979	25,261	25,614
8220 MEDICARE CONTRIBUTIONS	5,802	6,076	5,985	5,990
8230 RETIREMENT CONTRIBUTIONS	58,111	61,051	58,470	79,950
8240 HEALTH/LIFE INSURANCE	78,023	84,397	77,000	101,403
8301 OFFICE SUPPLIES	6,427	5,000	5,000	5,000
8315 CHEMICAL SUPPLIES	3,816	5,500	4,000	4,000
8322 CLOTHING	2,166	2,750	2,750	3,010
8336 FUEL & LUBRICANTS	19,121	31,500	12,500	12,500
8357 MEDICAL SUPPLIES	116	300	150	150
8364 MINOR EQUIPMENT	6,899	4,500	700	0
8382 UTILITY - ELECTRICAL FEES	7,826	7,600	7,000	7,600
8385 UTILITY - GAS FEES	2,943	3,250	1,250	2,000
8388 UTILITY - WATER & SEWER FEES	346	500	350	400
8399 OTHER SUPPLIES	14,315	10,000	6,000	5,000
8419 M&R - STRUCTURES	790	750	500	500
8431 M&R - GROUNDS	0	100	0	0
8539 M&R - INSTRUMENTS	45	0	0	0
8545 M&R - EQUIPMENT	0	0	500	0
8551 M&R - METERS & SETTINGS	75,560	150,000	55,000	20,000
8557 M&R - VEHICLES	8,825	7,000	9,000	7,000
8559 M&R - OFFICE EQUIPMENT	3,012	3,700	3,700	4,400
8569 M&R - RADIOS	0	0	0	0
8577 M&R - SOFTWARE	17,076	28,000	28,000	20,150
8636 COMMUNICATIONS	5,940	8,240	7,400	7,400
8643 DUES	302	733	733	733
8660 POSTAGE	43,000	48,300	52,500	55,000
8662 PRINTING	5,964	3,500	3,500	3,500
8664 PROFESSIONAL SERVICES	39,786	28,000	50,000	52,000
8684 TRAINING	3,702	3,425	2,250	4,900
8690 TRAVEL EXPENSES	3,681	4,050	2,650	6,400
8699 OTHER MISCELLANEOUS SERVICES	300	0	300	300
8930 CAPITAL - EQUIPMENT	11,750	0	0	0
8950 CAPITAL - VEHICLES	0	0	0	0
8990 CAPITAL - OTHER EXPENDITURES	33,043	0	0	0
TOTAL 60-81	**$ 894,140**	**$ 953,273**	**$ 839,765**	**$ 848,027**

WATER DISTRIBUTION SUMMARY

DEPARTMENT		DIVISION
Water Distribution	6083	Water-Wastewater

MISSION STATEMENT

The Water Distribution Department distributes to the citizens of Cleburne potable water throughout the distribution system with as few interruptions as possible, while maintaining a uniform flow at a constant pressure to meet the demands of our citizens and the City Fire Protection system.

PROGRAM DESCRIPTION

This program is responsible for the maintenance and construction of all water lines and appurtenances within the City's water system. This involves the maintenance of over 225 miles of water lines and over 1400 fire hydrants.

To meet its needs, the City maintains 6 million gallons in ground storage tanks and 3.5 million gallons in elevated tanks, which when full, contains 9.5 million gallons of treated water. The distribution system from the treatment plant can accommodate up to 15 million gallons per day. Stand-by crews provide for 24 hour emergency repairs which assures continuous water service with little delay.

OBJECTIVES

1. To make repairs to all waterline breaks as soon as possible so as to maintain service and conserve water.
2. To flush water system through fire hydrants, to clean system and observe workability of hydrants.
3. Replace small diameter water lines.
4. To add new connects to system, bring on new customers.
5. Add new waterline extensions to system as needed.
6. Add new fire hydrants to system as needed.
7. Relocate water meter and fire hydrants.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Water Leaks (Line Repairs)	428	354	550
2. Line Locates	4344	3525	4000
3. Fire hydrants installed	5	12	20
4. Fire hydrants repaired	55	91	50
5. Valves changed / repaired	20	164	50
6. Water taps made	57	18	40
7. Water tie-ons made	117	96	130

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Water Superintendent	27	1	1	1
Water & Wastewater Line Supervisor	20	1	1	1
Crewleader	13	2	2	2
Right of Way Technician	12	0	1	1
Water Line Operator	10	5	5	5
TOTAL		9	10	10
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	332,832	417,093	361,892	420,783
BENEFITS	138,722	183,323	148,141	210,478
SUPPLIES & MATERIALS	46,854	71,800	51,050	44,875
M&R - LAND, STRUCTURES & STREETS	396,580	483,925	483,925	560,525
M&R - EQUIPMENT & VEHICLES	16,220	20,093	23,500	19,000
CONTRACTURAL & MISC SERVICES	9,094	15,895	13,200	13,285
CAPITAL OUTLAY - LAND & STRUCTURES	400	2,554,800	250,000	2,703,550
CAPITAL OUTLAY - EQUIPMENT	63,035	52,500	23,000	0
TOTAL 60-83	**$ 1,003,737**	**$ 3,799,429**	**$ 1,354,708**	**$ 3,972,496**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	308,306	379,593	331,442	391,833
8130 OVERTIME	24,084	37,000	30,000	28,500
8190 NON-CASH BENEFITS	442	500	450	450
8210 SOCIAL SECURITY CONTRIBUTIONS	20,169	25,704	22,121	26,061
8220 MEDICARE CONTRIBUTIONS	4,717	6,012	5,244	6,095
8230 RETIREMENT CONTRIBUTIONS	47,128	60,406	51,128	81,345
8240 HEALTH/LIFE INSURANCE	66,708	91,201	69,648	96,977
8301 OFFICE SUPPLIES	719	525	450	475
8308 BOOKS & SUBSCRIPTIONS	0	200	200	1,200
8322 CLOTHING	3,765	5,600	6,500	6,200
8336 FUEL & LUBRICANTS	27,324	39,000	19,000	19,000
8357 MEDICAL SUPPLIES	0	100	150	900
8364 MINOR EQUIPMENT	0	11,000	10,000	600
8382 UTILITY - ELECTRICAL FEES	7,655	7,800	7,500	7,800
8385 UTILITY - GAS FEES	5,005	5,325	5,000	5,000
8399 OTHER SUPPLIES	2,386	2,250	2,250	3,700
8419 M&R - STRUCTURES	269	525	525	525
8467 M&R - STREETS, CURBS & ALLEYS	44,333	88,400	88,400	75,000
8491 M&R - WATER MAINS	351,978	395,000	395,000	485,000
8539 M&R - INSTRUMENTS	893	1,000	1,000	500
8545 M&R - EQUIPMENT	551	2,500	2,500	2,500
8557 M&R - VEHICLES	14,567	16,093	20,000	16,000
8559 M&R - OFFICE EQUIPMENT	210	500	0	0
8636 COMMUNICATIONS	2,140	5,670	2,900	4,000
8643 DUES	337	800	800	680
8652 FEES & PERMITS	0	0	500	0
8662 PRINTING	115	0	0	0
8664 PROFESSIONAL SERVICES	1,420	2,500	3,000	1,500
8672 RENTAL OF EQUIPMENT	0	1,000	1,000	1,000
8684 TRAINING	3,066	3,645	3,000	3,645
8690 TRAVEL EXPENSES	2,015	2,280	2,000	2,460
8820 CAPITAL - STRUCTURES	0	2,208,000	200,000	2,008,000
8870 CAPITAL - WATER MAINS	400	346,800	50,000	695,550
8930 CAPITAL - EQUIPMENT	12,922	0	0	0
8950 CAPITAL - VEHICLES	50,113	52,500	23,000	0
TOTAL 60-83	**$ 1,003,737**	**$ 3,799,429**	**$ 1,354,708**	**$ 3,972,496**

WATER TREATMENT SUMMARY

DEPARTMENT		DIVISION
Water Treatment	6084	Water-Wastewater

MISSION STATEMENT

The Water Treatment Department's mission is to provide adequate State/Federal approved potable water to meet residential, commercial, reserve, and firefighting demands.

PROGRAM DESCRIPTION

The City's water supply is inspected annually by the state and has a Superior rating from the TCEQ. To meet its needs, the City has the right to 5.14 million gallons of water a day from Lake Pat Cleburne. The City also has available 4.73 MGD from Lake Aquilla and 8.6 MGD from Lake Whitney. We have 7 wells that are used as additional water sources which have a 2 million gallon capacity. The Water Treatment Plant is capable of treating 15 million gallons a day. Peak demand for treatment is approximately 12.5 million gallons normally required in the month of August.

OBJECTIVES

1. Maintain an on-going daily chemical analysis of processed water.
2. Monitor and maintain pumps, mechanical and electrical systems.
3. Provide for routine maintenance and stay informed regarding latest technologies and innovations.
4. Monitor and maintain standards required in State and Federal permits.
5. Insure a minimum of twenty (20) hours of classroom training per employee.
6. Take measures to comply with EPA mandated lead and copper rule that was effective July 1992.
7. Take measures to modify water treatment plant to meet the rules of the Safe Drinking Water Act.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Average daily water pumped (MGD)	6.82	7.27	6.70
2. Total gallons pumped (MGD)	2600	2837	2400
a. Plant (MG)	2489	2655	2500
b. Wells	111	182	200
3. Bacteriological samples taken	400	400	400
4. Bacteriological samples which exceed TDH standard - Total Gallons	0	0	0
5. Chlorine Residuals taken	1300	1300	1300
6. Number of certificaiton training hours completed	450	450	450

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Water Plant Supervisor	20	1	1	1
Sludge Technician	13	1	1	1
Water Plant Operator - Certified	12	10	10	10
TOTAL		12	12	12
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	654,511	701,022	695,381	486,287
BENEFITS	270,367	303,162	271,385	226,944
SUPPLIES & MATERIALS	1,403,145	1,554,218	1,759,993	1,737,208
M&R - LAND, STRUCTURES & STREETS	82,508	65,000	89,000	523,500
M&R - EQUIPMENT & VEHICLES	162,805	206,250	187,500	165,500
CONTRACTURAL & MISC SERVICES	165,584	151,710	154,680	142,660
CAPITAL OUTLAY - EQUIPMENT	76,887	326,500	225,000	165,750
TOTAL 60-84	**$ 2,815,806**	**$ 3,307,862**	**$ 3,382,939**	**$ 3,447,849**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	603,165	646,947	641,281	451,387
8130 OVERTIME	51,293	54,000	54,000	34,800
8190 NON-CASH BENEFITS	53	75	100	100
8210 SOCIAL SECURITY CONTRIBUTIONS	39,445	43,459	41,228	30,144
8220 MEDICARE CONTRIBUTIONS	9,225	10,164	9,763	7,050
8230 RETIREMENT CONTRIBUTIONS	92,695	102,128	95,279	94,089
8240 HEALTH/LIFE INSURANCE	129,002	147,411	125,115	95,661
8301 OFFICE SUPPLIES	1,349	1,000	1,000	700
8315 CHEMICAL SUPPLIES	459,453	703,243	703,243	710,943
8322 CLOTHING	8,411	9,275	10,500	7,665
8336 FUEL & LUBRICANTS	21,548	25,500	17,500	6,150
8343 LAUNDRY & CLEANING SUPPLIES	4,304	2,500	3,250	2,000
8357 MEDICAL SUPPLIES	0	100	600	250
8364 MINOR EQUIPMENT	4,881	0	0	0
8382 UTILITY - ELECTRICAL FEES	877,445	800,000	1,010,000	1,000,000
8385 UTILITY - GAS FEES	3,580	2,600	2,400	0
8399 OTHER SUPPLIES	22,174	10,000	11,500	9,500
8419 M&R - STRUCTURES	80,963	47,500	47,500	518,500
8431 M&R - GROUNDS	1,545	17,500	15,000	5,000
8499 M&R - OTHER	0	0	26,500	0
8539 M&R - INSTRUMENTS	22,157	30,000	25,000	22,500
8545 M&R - EQUIPMENT	130,269	167,500	153,000	136,500
8557 M&R - VEHICLES	9,432	8,000	9,000	6,000
8559 M&R - OFFICE EQUIPMENT	388	750	500	500
8569 M&R - RADIOS	0	0	0	0
8577 M&R - SOFTWARE	558	0	0	0
8636 COMMUNICATIONS	6,270	3,280	4,650	1,200
8643 DUES	185	440	440	340
8652 FEES & PERMITS	6,624	7,000	7,000	6,700
8660 POSTAGE	3,930	6,600	5,300	5,400
8662 PRINTING	2,007	2,000	2,100	2,150
8664 PROFESSIONAL SERVICES	86,115	71,300	71,000	67,500
8672 RENTAL OF EQUIPMENT	4,512	3,825	4,000	4,000
8675 RENTAL OF PROPERTY	600	600	600	600
8684 TRAINING	4,741	5,300	9,000	4,080
8690 TRAVEL EXPENSES	1,810	2,575	1,800	1,900
8692 TRUCKING	48,790	48,790	48,790	48,790
8820 CAPITAL - STRUCTURES	0	0	0	0
8930 CAPITAL - EQUIPMENT	9,819	326,500	225,000	100,750
8950 CAPITAL - VEHICLES	67,068	0	0	65,000
TOTAL 60-84	**$ 2,815,806**	**$ 3,307,862**	**$ 3,382,939**	**$ 3,447,849**

TREATMENT PLANT MAINTENANCE SUMMARY

DEPARTMENT		DIVISION
Treatment Plant Maintenance	6090	Water-Wastewater

MISSION STATEMENT

The Treatment Plant Maintenance Department ensures peak performance at both the water and wastewater treatment plants, keeping all plant equipment operating at design specifications.

PROGRAM DESCRIPTION

Perform routing and emergency repairs to all plant equipment including pumps, motors, gear boxes, compressors and other installed equipment. Pipe system welding repairs and scheduled preventative maintenance is also performed by this department.

OBJECTIVES

1. Ensure routine scheduled maintenance is performed.
2. Remove and repair pumps.
3. Remove and repair gear boxes.
4. Provide logistic support for all plant systems.
5. Perform all welding repairs and pipe fitting at plants.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Pump and motor repairs	0	0	25
2. Gear box repairs	0	0	5
3. Electrical repairs	0	0	40
4. Weld repairs	0	0	40
5. Structire and ground work	0	0	15
6. Lift station repairs	0	0	10

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Maintenance Supervisor	19	0	0	1
Senior Maintenance Technician	19	0	0	1
Maintenance Technician	15	0	0	2
TOTAL		0	0	4
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	0	0	0	226,433
BENEFITS	0	0	0	107,372
SUPPLIES & MATERIALS	0	0	0	27,555
M&R - LAND, STRUCTURES & STREETS	0	0	0	500
M&R - EQUIPMENT & VEHICLES	0	0	0	8,000
CONTRACTURAL & MISC SERVICES	0	0	0	5,595
CAPITAL OUTLAY - EQUIPMENT	0	0	0	25,057
TOTAL 60-90	**$ -**	**$ -**	**$ -**	**$ 400,512**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	0	0	0	214,933
8130 OVERTIME	0	0	0	11,500
8210 SOCIAL SECURITY CONTRIBUTIONS	0	0	0	14,039
8220 MEDICARE CONTRIBUTIONS	0	0	0	3,283
8230 RETIREMENT CONTRIBUTIONS	0	0	0	43,821
8240 HEALTH/LIFE INSURANCE	0	0	0	46,229
8301 OFFICE SUPPLIES	0	0	0	400
8322 CLOTHING	0	0	0	2,555
8336 FUEL & LUBRICANTS	0	0	0	11,350
8343 LAUNDRY & CLEANING SUPPLIES	0	0	0	500
8357 MEDICAL SUPPLIES	0	0	0	150
8364 MINOR EQUIPMENT	0	0	0	5,000
8385 UTILITY - GAS FEE	0	0	0	2,600
8399 OTHER SUPPLIES	0	0	0	5,000
8419 M&R - STRUCTURES	0	0	0	500
8545 M&R - EQUIPMENT	0	0	0	5,000
8557 M&R - VEHICLES	0	0	0	3,000
8636 COMMUNICATIONS	0	0	0	3,600
8643 DUES	0	0	0	100
8684 TRAINING	0	0	0	1,220
8690 TRAVEL EXPENSES	0	0	0	675
8930 CAPITAL - EQUIPMENT	0	0	0	25,057
TOTAL 60-90	**$ -**	**$ -**	**$ -**	**$ 400,512**

WASTEWATER COLLECTION SUMMARY

DEPARTMENT		DIVISION
Wastewater Collection	6096	Water-Wastewater

MISSION STATEMENT

Furnish the citizens of Cleburne a sanitary wastewater collection system with as few interruptions as possible. The Texas Commission on Environmental Quality (TCEQ) responds to health complaints and wastewater spills.

PROGRAM DESCRIPTION

This program is responsible for maintenance and construction of wastewater lines and appurtenance within the City wastewater system. This involves maintenance of over 250 miles of lines within the City.

OBJECTIVES

1. To respond to customer calls and complaints as soon as possible.
2. Institute a preventive maintenance program to clean chronic problem mains.
3. To rehabilitate manholes as needed.
4. To rehabilitate lines as needed.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Sewer work orders	3,300	1,481	3,500
2. Sewer service lines ran	650	875	750
3. Manholes changed/repaired	40	83	50
4. Main stoppages	140	286	200
5. Mains ran - preventative maintenance	2,500	2,878	2,500
6. Line repairs made	35	38	100
7. Sewer taps made	48	19	50
8. Sewer tie-ons made	92	67	100

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Crew leader	13	1	1	1
Heavy Equipment Operator	13	1	1	1
Wastewater Line Worker	10	5	5	5
TOTAL		7	7	7
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	218,711	258,059	257,564	258,549
BENEFITS	87,705	110,247	103,251	126,227
SUPPLIES & MATERIALS	26,862	34,800	22,150	19,000
M&R - LAND, STRUCTURES & STREETS	57,193	425,500	425,500	400,500
M&R - EQUIPMENT & VEHICLES	24,315	34,560	26,200	26,200
CONTRACTURAL & MISC SERVICES	14,524	6,570	5,400	6,360
CAPITAL OUTLAY - LAND & STRUCTURES	72,750	520,200	55,000	605,200
CAPITAL OUTLAY - EQUIPMENT	112,635	0	0	0
TOTAL 60-96	**$ 614,695**	**$ 1,389,936**	**$ 895,065**	**$ 1,442,036**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	184,823	218,059	219,564	222,449
8130 OVERTIME	33,888	40,000	38,000	36,100
8210 SOCIAL SECURITY CONTRIBUTIONS	13,227	16,000	15,885	16,030
8220 MEDICARE CONTRIBUTIONS	3,093	3,742	3,764	3,749
8230 RETIREMENT CONTRIBUTIONS	30,942	37,599	36,768	50,036
8240 HEALTH/LIFE INSURANCE	40,442	52,906	46,834	56,412
8315 CHEMICAL SUPPLIES	0	500	0	200
8322 CLOTHING	4,356	4,000	4,700	4,200
8336 FUEL & LUBRICANTS	21,419	27,000	13,000	13,000
8357 MEDICAL SUPPLIES	29	100	150	100
8364 MINOR EQUIPMENT	0	2,200	2,300	0
8399 OTHER SUPPLIES	1,059	1,000	2,000	1,500
8419 M&R - STRUCTURES	687	500	500	500
8443 M&R - SANITARY SEWER SYSTEM	13,047	340,000	340,000	315,000
8467 M&R - STREETS, CURBS & ALLEYS	43,459	85,000	85,000	85,000
8539 M&R - INSTRUMENTS	60	0	0	0
8545 M&R - EQUIPMENT	944	2,200	2,200	2,200
8557 M&R - VEHICLES	23,311	32,360	24,000	24,000
8636 COMMUNICATIONS	379	600	630	1,890
8643 DUES	170	320	320	320
8652 FEES & PERMITS	234	400	400	400
8664 PROFESSIONAL SERVICES	8,294	2,500	1,300	1,500
8672 RENTAL OF EQUIPMENT	0	500	500	0
8684 TRAINING	2,692	1,500	1,500	1,500
8690 TRAVEL EXPENSES	1,079	750	750	750
8699 OTHER MISCELLANEOUS SERVICES	1,676	0	0	0
8820 CAPITAL - STRUCTURES	0	0	0	0
8830 SANITARY SEWER SYSTEMS	72,750	520,200	55,000	605,200
8930 CAPITAL - EQUIPMENT	112,635	0	0	0
8950 CAPITAL - VEHICLES	0	0	0	0
8990 CAPITAL - OTHER EXPENDITURES	0	0	0	0
TOTAL 60-96	**$ 614,695**	**$ 1,389,936**	**$ 895,065**	**$ 1,442,036**

WASTEWATER TREATMENT SUMMARY

DEPARTMENT		DIVISION
Wastewater Treatment	6097	Water-Wastewater

MISSION STATEMENT

The Wastewater Treatment mission is to remove the pollution from the wastewater required by Federal and State standards and to prevent polluting of our rivers and streams.

PROGRAM DESCRIPTION

The City's current Wastewater Treatment process consists of two single stage nitrification plants with a capacity of 7.5 million gallons per day followed by a dechlorination facility for our direct discharge. Our effluent is regulated by permit from EPA and TCEQ. We are capable of supplying 1.5 million gallons per day of reuse water.

OBJECTIVES

1. Maintain ongoing daily operation records.
2. Monitor and maintain pumps, mechanical, and electrical systems.
3. Provide for scheduled routine maintenance of pumps and mechanical equipment.
4. Monitor and maintain standards required in State and Federal permits.
5. Require our operators receive classroom training hours and stay informed of latest technologies and innovations.
6. Modify ordinances and industrial pretreatment program to keep us in compliance with EPA mandates.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Average daily water pumped (MGD)	4.19	3.6	5
2. Total gallons treated (MGD)	1816	1371	1500
3. Total discharged	1273	1250	1300
4. Total pumped to Reuse Facility (*Brazos Elec. reading)	256	112	140
5. BOD & TSS samples - Influent	520	520	520
BOD & TSS samples - Effluent	520	520	520
6. Number of certificaiton training hours completed	320	320	320

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Environmental Coordinator	25	1	1	1
Plant Supervisor	21	1	1	1
Water Utilities Secretary	14	1	1	1
Plant Operator - Certified	12	10	10	10
TOTAL		13	13	13
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	502,091	523,207	522,045	546,816
BENEFITS	201,323	219,775	210,927	257,004
SUPPLIES & MATERIALS	826,279	834,823	827,145	851,358
M&R - LAND, STRUCTURES & STREETS	3,104	6,000	5,000	7,500
M&R - EQUIPMENT & VEHICLES	128,749	119,360	77,360	77,400
CONTRACTURAL & MISC SERVICES	677,745	677,131	563,561	633,884
CAPITAL OUTLAY - LAND & STRUCTURES	0	0	0	0
CAPITAL OUTLAY - EQUIPMENT	27,860	6,000	4,000	0
TOTAL 60-97	**$ 2,367,150**	**$ 2,386,296**	**$ 2,210,038**	**$ 2,373,962**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	478,937	498,107	496,995	522,966
8130 OVERTIME	23,130	25,000	25,000	23,750
8190 NON-CASH BENEFITS	25	100	50	100
8210 SOCIAL SECURITY CONTRIBUTIONS	30,612	32,433	31,640	33,896
8220 MEDICARE CONTRIBUTIONS	7,159	7,585	7,496	7,927
8230 RETIREMENT CONTRIBUTIONS	71,093	76,217	73,232	105,803
8240 HEALTH/LIFE INSURANCE	92,458	103,540	98,559	109,378
8301 OFFICE SUPPLIES	1,935	550	550	200
8308 BOOKS & SUBSCRIPTIONS	0	500	500	1,200
8315 CHEMICAL SUPPLIES	78,987	112,628	115,000	121,878
8322 CLOTHING	6,064	8,095	8,095	7,730
8336 FUEL & LUBRICANTS	13,526	11,500	4,300	4,300
8343 LAUNDRY & CLEANING SUPPLIES	2,348	1,300	2,000	1,500
8357 MEDICAL SUPPLIES	0	100	200	400
8364 MINOR EQUIPMENT	1,235	2,400	2,400	0
8382 UTILITY - ELECTRICAL FEES	715,040	690,000	690,000	708,000
8388 UTILITY - WATER & SEWER FEES	2,596	5,250	600	650
8399 OTHER SUPPLIES	4,547	2,500	3,500	5,500
8419 M&R - STRUCTURES	1,908	2,500	2,500	5,000
8431 M&R - GROUNDS	1,196	3,500	2,500	2,500
8539 M&R - INSTRUMENTS	4,887	9,000	5,000	5,000
8545 M&R - EQUIPMENT	127,376	108,000	70,000	70,000
8557 M&R - VEHICLES	(3,869)	2,360	2,360	2,400
8559 M&R - OFFICE EQUIPMENT	356	0	0	0
8577 M&R - SOFTWARE	0	0	0	0
8636 COMMUNICATIONS	2,001	2,500	2,200	2,500
8643 DUES	224	506	536	634
8652 FEES & PERMITS	35,288	36,000	36,000	36,000
8660 POSTAGE	2,462	2,625	2,625	2,600
8662 PRINTING	0	500	2,000	2,000
8664 PROFESSIONAL SERVICES	145,408	149,000	149,000	184,650
8684 TRAINING	3,157	4,000	5,000	4,000
8690 TRAVEL EXPENSES	1,514	2,000	1,200	1,500
8692 TRUCKING	336,759	380,000	340,000	350,000
8698 DISPOSAL RELATED COSTS	150,931	100,000	25,000	50,000
8930 CAPITAL - EQUIPMENT	13,770	6,000	4,000	0
8950 CAPITAL - VEHICLES	14,090	0	0	0
TOTAL 60-97	**$ 2,367,150**	**$ 2,386,296**	**$ 2,210,038**	**$ 2,373,962**

Airport Fund

2009-2010

ENTERPRISE FUND
MUNICIPAL AIRPORT
Fund 61
Summary of Receipts & Disbursements
2009-2010

	ACTUAL 2007-2008	AMENDED BUDGET 2008-2009	ESTIMATED 2008-2009	PROPOSED 2009-2010
Beginning Fund Balance	$ 124,455	$ 549,687	$ 964,692	$ 1,039,024
Receipts:				
Airport Revenue	122,624	120,000	117,950	177,950
Mineral Lease & Royalty Revenue	1,023,198	1,020,000	665,000	360,000
Fuel Revenue		640,000	0	600,000
Insurance Recovery		0	8,935	0
Interest on Investments	7,694	6,600	8,200	8,200
Total Receipts	1,153,516	1,786,600	800,085	1,146,150
Transfers In:				
TxDOT Grant	23,338		58,439	50,000
Fund 21 - Mineral & Lease Royalty	1,376			0
Total Transfers In	24,714	0	58,439	50,000
TOTAL FUNDS AVAILABLE	1,302,685	2,336,287	1,823,216	2,235,174
Expenditures:				
Salaries	42,723	101,819	102,500	115,216
Benefits	14,786	40,326	41,924	49,008
Supplies	37,585	43,825	37,950	51,230
Maintenance - Building	50,988	172,440	60,000	112,400
Maintenance - Equipment	10,104	6,375	7,200	6,175
Services	33,521	19,855	77,900	39,235
Miscellaneous Services	578	572,000	0	581,000
Capital Land, Structures & Equipment	102,229	363,000	369,000	325,257
Total Expenditures:	292,514	1,319,640	696,474	1,279,521
Other (Sources) Uses of Funds:				
Transfer for Debt Service	4,781	28,500	450	450
Performance Contract Savings				(1,008)
Transfer to Performance Contract Fund				1,008
Transfer to General Fund - 01	40,698	50,000	87,268	100,000
Total Out:	45,479	78,500	87,718	100,450
TOTAL USES OF FUNDS	337,993	1,398,140	784,192	1,379,971
Ending Fund Balance	$ 964,692	$ 938,147	$ 1,039,024	$ 855,203

MUNICIPAL AIRPORT SUMMARY

DEPARTMENT		DIVISION
Airport	6154	Public Service - Community

MISSION STATEMENT

Hazlewood Fields provides facilities and services consistent with the operations of a general aviation airport. The City provides management, operations and maintenance, and support services for airport runways, taxiways, terminal building, and field lighting and weather systems.

PROGRAM DESCRIPTION

This department program accounts for the management, operations/maintenance and utilities at the airport. Some airport facilities are currently leased to private aviation concerns which are available for general aviation purposes. The City will continue maintenance on the aprons, runways, taxiways and municipally owned hangars and buildings.

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Airport Manager	23	1	1	1
Airport Clerk	10	1	1	1
Maintenance Worker	10	1	1	1
TOTAL		3	3	3
Part Time		0	0	1

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	42,723	101,819	102,500	115,216
BENEFITS	14,786	40,326	41,924	49,008
SUPPLIES & MATERIALS	37,585	43,825	37,950	51,230
M&R - LAND, STRUCTURES & STREETS	50,988	172,440	60,000	112,400
M&R - EQUIPMENT & VEHICLES	10,104	6,375	7,200	6,175
CONTRACTURAL & MISC SERVICES	34,919	19,855	77,900	39,235
MISC & SUNDRY CHARGES	578	572,000	0	581,000
CAPITAL OUTLAY - LAND & STRUCTURES	83,300	235,000	300,000	321,800
CAPITAL OUTLAY - EQUIPMENT	18,929	128,000	69,000	3,457
TOTAL 61-54	**$ 293,912**	**$ 1,319,640**	**$ 696,474**	**$ 1,279,521**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	40,813	99,319	100,500	112,716
8130 OVERTIME	1,909	2,500	2,000	2,500
8210 SOCIAL SECURITY CONTRIBUTIONS	2,649	6,313	6,313	7,149
8220 MEDICARE CONTRIBUTIONS	619	1,477	1,477	1,680
8230 RETIREMENT CONTRIBUTIONS	6,063	14,841	14,998	22,340
8240 HEALTH/LIFE INSURANCE	5,147	16,925	17,536	16,989
8250 WORKERS COMPENSATION	308	770	1,600	850
8301 OFFICE SUPPLIES	1,010	1,000	1,000	1,000
8308 BOOKS & SUBSCRIPTIONS	0	150	1,300	1,300
8315 CHEMICAL SUPPLIES	949	3,000	2,500	2,500
8322 CLOTHING	605	1,000	800	1,630
8336 FUEL & LUBRICANTS	5,246	8,250	4,000	4,000
8343 LAUNDRY & CLEANING SUPPLIES	45	500	700	500
8357 MEDICAL SUPPLIES	0	300	100	200
8364 MINOR EQUIPMENT	5,292	10,075	8,000	7,150
8382 UTILITY - ELECTRICAL FEES	17,402	16,500	16,500	28,000
8388 UTILITY - WATER & SEWER FEES	2,277	2,000	2,000	2,000
8399 OTHER SUPPLIES	4,760	1,050	1,050	2,950
8419 M&R - STRUCTURES	31,410	10,000	45,000	17,500
8431 M&R - GROUNDS	15,301	57,440	10,000	6,300
8467 M&R - STREETS, CURBS & ALLEYS	4,277	5,000	5,000	88,600
8479 M&R - WALKS & FENCES	0	100,000	0	0
8539 M&R - INSTRUMENTS	148	500	500	500
8545 M&R - EQUIPMENT	7,690	2,500	3,500	2,500
8557 M&R - VEHICLES	2,189	3,000	3,000	2,500
8569 M&R - RADIOS	77	275	100	575
8574 M&R - STREET LIGHTS	0	0	0	0
8581 M&R - TEMPERATURE CONTROL	0	100	100	100
8615 AUDITS	2,500	2,500	2,500	2,500
8636 COMMUNICATIONS	4,387	6,000	4,500	6,000
8643 DUES	223	220	400	500
8657 INSURANCE	5,277	7,000	8,500	7,500
8660 POSTAGE	346	500	500	500
8664 PROFESSIONAL SERVICES	21,542	2,700	60,000	4,120
8672 RENTAL OF EQUIPMENT	0	0	0	15,600
8684 TRAINING	35	235	300	435
8690 TRAVEL EXPENSES	318	700	1,200	2,080
8699 OTHER MISCELLANEOUS SERVICES	291	0	0	0
8726 COMPENSATED ABSENCES	0	0	0	0
8727 COST OF SALES	578	572,000	0	581,000
8820 CAPITAL - STRUCTURES	83,300	235,000	235,000	200,000
8850 CAPITAL - STREETS, CURBS & ALLEYS	0	0	65,000	21,800
8860 CAPITAL - WALKS & FENCES	0	0	0	100,000
8930 CAPITAL - EQUIPMENT	18,929	128,000	13,000	0
8950 CAPITAL - VEHICLES	0	0	56,000	0
8990 CAPITAL - OTHER EXPENDITURES	0	0	0	3,457
TOTAL 61-54	**$ 293,912**	**$ 1,319,640**	**$ 640,474**	**$ 1,276,064**

Drainage Utility Fund

2009-2010

ENTERPRISE FUND
UTILITY DRAINAGE
Fund 63
Summary of Receipts & Disbursements
2009-2010

	ACTUAL 2007-2008	AMENDED BUDGET 2008-2009	ESTIMATAED 2008-2009	PROPOSED 2009-2010
Beginning Fund Balance	$ 437,965	$ 811,649	$ 811,649	$ 447,786
Receipts:				
Drainage Utility Revenue	521,226	517,500	542,300	542,300
Penalty Charges	7,313	3,000	4,200	3,000
Non-Operating Revenues	0		15,000	
Interest on Investments	18,471	15,000	6,700	6,700
Total Receipts:	547,010	535,500	568,200	552,000
TOTAL FUNDS AVAILABLE	984,975	1,347,149	1,379,849	999,786
Expenditures:				
Salaries	88,784	94,767	85,000	97,310
Benefits	43,191	49,142	40,578	50,974
Supplies	10,896	11,790	11,500	16,480
Maintenance - Building	98,536	100,000	100,000	100,000
Maintenance - Equipment	19,133	11,500	8,200	11,500
Services	163,049 [1]	178,660 [2]	157,585 [2]	60,173
Misc Charges	0	0	0	0
Capital Land, Structures & Equipment	193,618	720,000	529,200	1,729
Total Expenditures:	617,207	1,165,859	932,063	338,166
Other (Sources) Uses of Funds:				
Transfer from Mineral Lease & Royalties	(439,256)	0	0	0
Sale of Assets	(4,625)			
Reserve for Projects		0	400,000	600,000
Total (In)/Out:	(443,881)	0	400,000	600,000
TOTAL USES OF FUNDS	173,326	1,165,859	1,332,063	938,166
Ending Fund Balance	$ 811,649	$ 181,290	$ 47,786	$ 61,620

1 Phase 2 of the Drainage Study
2 Phase 3 of the Drainage Study

DRAINAGE UTILITY SUMMARY

DEPARTMENT		DIVISION
Drainage Utility	6398	Public Works

MISSION STATEMENT

The Drainage Utility department is charged with the operation and maintenance of the flood management program in accordance with the storm water master plan and through proper management and adherence to State and Federal regulations. We strive to operate and remain an effective storm water system to protect Cleburne citizens against flooding.

PROGRAM DESCRIPTION

The Drainage Utility department provides for minor installation, maintenance, and operation of the storm water drainage systems and water shed throughout the City of Cleburne.

OBJECTIVES

1. Continue the cleaning and maintenance of all storm drainage easements and right –of-ways.
2. Continue the Vegetative Maintenance Program.
3. Initiate the first phase of the Master Drainage Plan.

INDICATORS

	Actual 2007-2008	Estimated 2008-2009	Budgeted 2009-2010
1. Miles of drainage water ways cleaned	2.6	2.6	3
2. Miles of ditches sprayed	13.5	14.25	14.9
3. Miles of streets swept	6,640	10,000	10,000

PERSONNEL SCHEDULE

Full Time	Pay Grade	2007-2008	2008-2009	2009-2010
Heavy Equipment Operator	13	2	2	2
Light Equipment Operator	11	1	1	1
TOTAL		3	3	3
Part Time		0	0	0

	Lot Size Acres	Monthly Rate
Residential	0 –.5	$ 2.75
Residential	.5 – 1	$ 3.63
Residential	Over 1	$ 4.85
Commercial	0 – .3	$ 3.19
Commercial	.3 – .5	$ 6.71
Commercial	.5 – 1	$ 15.00
Commercial	1 – 3	$ 20.65
Commercial	3 – 5	$ 47.13
Commercial	Over 5	$ 93.00
Multi-Family Units	Per Unit	$ 1.88

LINE ITEM DETAIL

CATEGORY	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
SALARIES & WAGES	88,784	94,767	85,000	97,310
BENEFITS	43,191	49,142	40,578	50,974
SUPPLIES & MATERIALS	10,896	11,790	11,500	16,480
M&R - LAND, STRUCTURES & STREETS	98,536	100,000	100,000	100,000
M&R - EQUIPMENT & VEHICLES	19,133	11,500	8,200	11,500
CONTRACTURAL & MISC SERVICES	163,049	178,660	157,585	60,173
MISC & SUNDRY CHARGES	0	0	0	0
CAPITAL OUTLAY - EQUIPMENT	30,945	550,000	375,000	0
TOTAL 63-98	0	170,000	154,200	1,729
	$ 454,534	**$ 1,165,859**	**$ 932,063**	**$ 338,166**

ACCOUNT	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 PROPOSED
8110 PERSONNEL	87,188	92,767	83,000	95,310
8130 OVERTIME	1,596	2,000	2,000	2,000
8210 SOCIAL SECURITY CONTRIBUTIONS	5,409	5,876	5,222	6,033
8220 MEDICARE CONTRIBUTIONS	1,265	1,374	1,221	1,411
8230 RETIREMENT CONTRIBUTIONS	12,556	13,808	12,525	18,832
8240 HEALTH/LIFE INSURANCE	20,360	22,484	18,210	22,548
8250 WORKERS COMPENSATION	3,600	5,600	3,400	2,150
8301 OFFICE SUPPLIES	153	150	200	100
8322 CLOTHING	1,329	2,040	1,800	1,880
8336 FUEL & LUBRICANTS	8,386	8,700	8,000	8,000
8357 MEDICAL SUPPLIES	16	100	0	0
8364 MINOR EQUIPMENT	0	0	0	6,000
8399 OTHER SUPPLIES	1,013	800	1,500	500
8455 M&R - STORM SEWER SYSTEMS	98,536	100,000	100,000	100,000
8545 M&R - EQUIPMENT	0	0	0	0
8557 M&R - VEHICLES	19,133	11,500	8,200	11,500
8615 AUDITS	2,500	2,500	2,500	2,500
8643 DUES	0	0	0	0
8657 INSURANCE	4,667	5,600	5,000	7,500
8664 PROFESSIONAL SERVICES	155,851	150,060	150,060	50,073
8672 RENTAL OF EQUIPMENT	0	20,000	0	0
8684 TRAINING	0	200	0	0
8690 TRAVEL EXPENSES	31	300	25	100
8840 CAPITAL - DRAINAGE SYSTEMS	30,945	550,000	375,000	0
8930 CAPITAL - EQUIPMENT	0	0	0	0
8950 CAPITAL - VEHICLES	0	170,000	154,200	0
8990 CAPITAL - OTHER EXPENDITURES	0	0	0	1,729
TOTAL 63-98	**$ 454,534**	**$ 1,165,859**	**$ 932,063**	**$ 336,437**

Revenue Debt Service Funds

2009-2010

REVENUE DEBT SERVICE

Statement of Bond Indebtedness

2009-2010

Title, Issue Year and Purpose	Term (Years)	Original Issue Amount	Retired In Previous Years	Debt Balance 10-01-2008
Waterworks and Sewer System Revenue Bonds, Series 2001 Wastewater collection system study, sludge dryer, improvements and expansion at WWTP, West Buffalo Creek relief, new Wastewater Treatment Plant (Northeast), Sparks Drive relief and relocation to Industrial Boulevard, Highway 174 Lift Station improvements and Highway 174 connect to New East Buffalo.	25	$ 17,225,000.00	$ 11,580,000.00	$ 5,645,000.00
Waterworks and Sewer System Refunding Bonds, Series 2005 Proceeds used to refund the City's outstanding Waterworks and Sewer System Revenue Refunding Bonds, Series 1997, 1999, and 2001 and pay the costs associated with the issuance of the bonds.	25	$ 41,960,000.00	$ 4,295,000.00	$ 37,665,000.00
Waterworks and Sewer System Revenue Refunding and Improvements Bonds, Series 2006 Proceeds used to refund $6,595,000 of Waterworks Revenue and Refunding Bond Series 1997, Improvements & Extensions to Utility Billing Meters, Streets, Water Distribution, Water Treatment, and Wastewater Treatment	20	$ 12,875,000.00	$ 805,000.00	$ 12,070,000.00
Waterworks and Sewer System Revenue Bonds, Series 2009A Engineering development for the water inlet to Lake Pat Cleburne from the new water treatment plant.	20	$ 1,180,000.00	$ 0	$ 1,180,000.00
Waterworks and Sewer System Revenue Bonds, Series 2009B Engineering development for additional water treatment plant located at Lake Whiteney.	20	$ 4,750,000.00	$ 0	$ 4,750,000.00
		$ 77,990,000.00	**$ 16,680,000.00**	**$ 61,310,000.00**

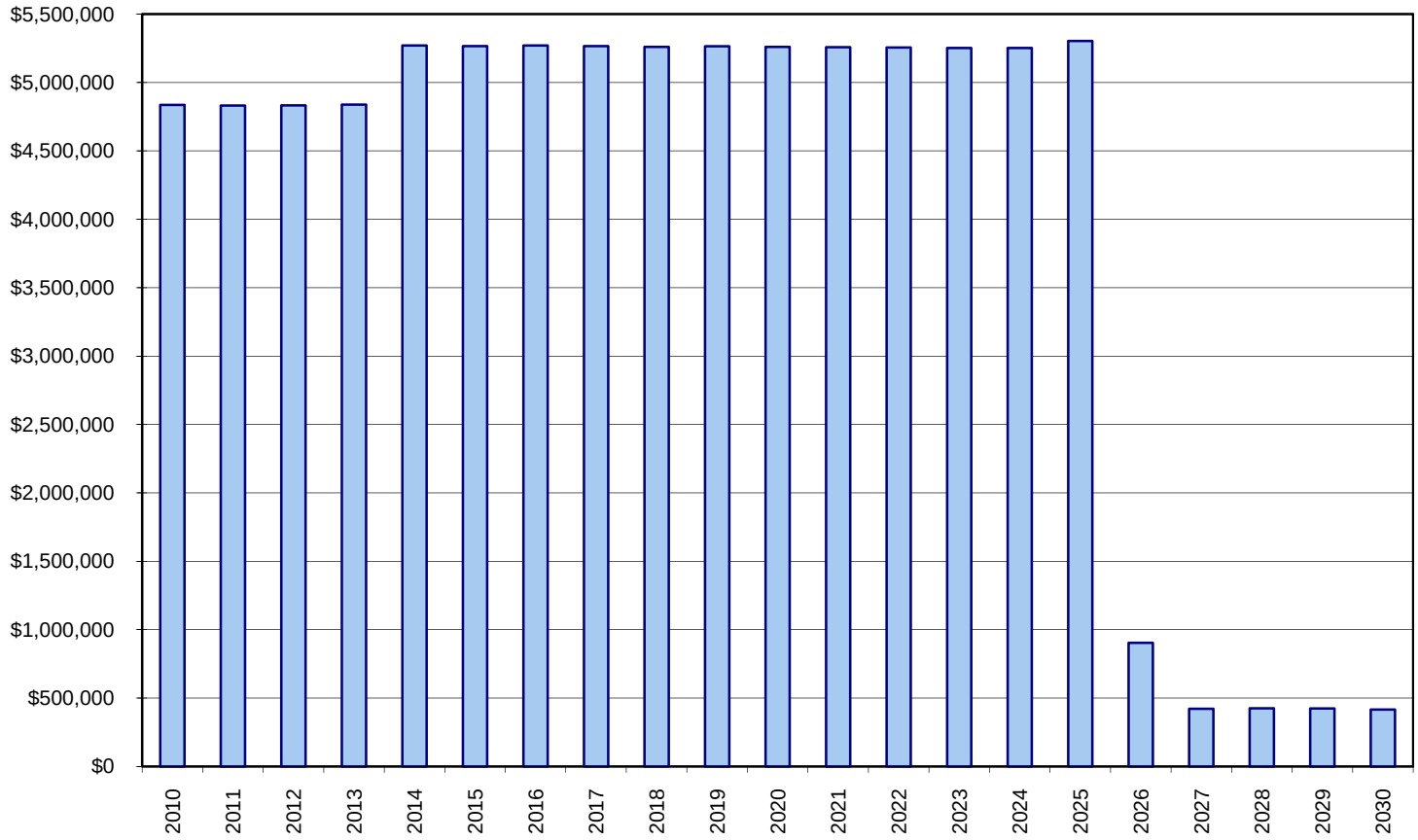
REVENUE DEBT SERVICE

Debt Service Requirements

2009-2010

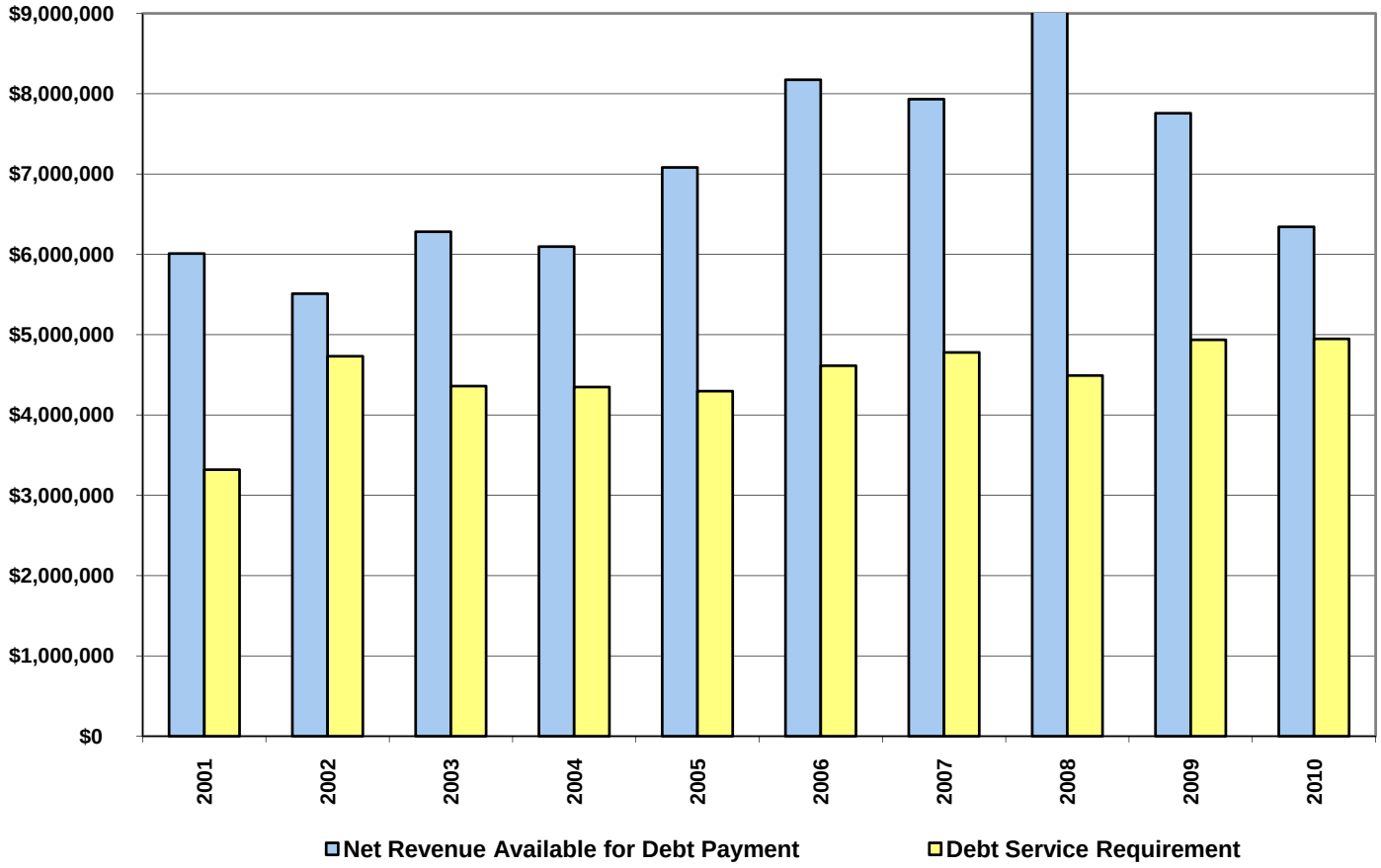
Issue Year	Title and Purpose	Outstanding 10/01/2008	Current Requirements Principal	Interest	Total
2001	Waterworks and Sewer System Revenue Bonds	$ 5,645,000.00	$ 460,000.00	$ 265,573.76	$ 725,573.76
2005	Waterworks and Sewer System Revenue Bonds	37,665,000.00	1,340,000.00	1,646,277.50	2,986,277.50
2006	Waterworks and Sewer System Revenue Bonds	12,070,000.00	610,000.00	513,893.76	1,123,893.76
2009A	Waterworks and Sewer System Revenue Bonds	1,180,000.00	0	0	0
2009B	Waterworks and Sewer System Revenue Bonds	4,750,000.00	0	0	0
Budget Requirements 2009-2010			**$ 2,410,000.00**	**$ 2,425,745.02**	**$ 4,835,745.02**
TOTAL BONDS OUTSTANDING		**$ 61,310,000.00**			

Enterprise Debt Outstanding
Schedule of Debt Requirements



Fiscal Year Ending 09-30	Principal	Interest	Total
2010	2,410,000.00	2,425,745.02	4,835,745.02
2011	2,515,000.00	2,316,262.52	4,831,262.52
2012	2,630,000.00	2,202,950.02	4,832,950.02
2013	2,755,000.00	2,083,713.77	4,838,713.77
2014	3,200,000.00	2,070,563.08	5,270,563.08
2015	3,325,000.00	1,941,118.78	5,266,118.78
2016	3,465,000.00	1,804,852.43	5,269,852.43
2017	3,605,000.00	1,661,150.08	5,266,150.08
2018	3,750,000.00	1,509,742.98	5,259,742.98
2019	3,915,000.00	1,349,593.18	5,264,593.18
2020	4,080,000.00	1,180,490.05	5,260,490.05
2021	4,255,000.00	1,002,448.87	5,257,448.87
2022	4,440,000.00	815,309.38	5,255,309.38
2023	4,635,000.00	617,060.98	5,252,060.98
2024	4,845,000.00	406,783.77	5,251,783.77
2025	5,055,000.00	189,187.39	5,244,187.39
2026	840,000.00	63,408.61	903,408.61
2027	380,000.00	41,852.49	421,852.49
2028	395,000.00	30,582.23	425,582.23
2029	405,000.00	18,682.05	423,682.05
2030	410,001.00	6,285.30	416,286.30
	$ 61,310,001.00	$ 23,737,782.98	$ 85,047,783.98

Revenue Debt Service Fund
Bond Coverage
2001 - 2010



Fiscal Year Ended	Gross Revenue	Direct Operating Expenses	Net Revenue Available for Debt Service	Debt Service Principal	Debt Service Interest	Debt Service Total	Coverage
1993	4,160,476	2,167,277	1,993,199	520,000	695,232	1,215,232	1.64
1994	4,551,847	2,368,619	2,183,228	625,000	675,305	1,300,305	1.68
1995	5,157,375	2,304,811	2,852,564	700,000	869,638	1,569,638	1.82
1996	5,673,246	2,668,455	3,004,791	725,000	832,660	1,557,660	1.93
1997	6,261,668	3,016,092	3,245,576	975,000	787,339	1,762,339	1.84
1999	8,475,543	3,685,124	4,790,419	855,000	1,713,001	2,568,001	1.87
2000	10,618,222	3,940,290	6,677,932	895,000	2,300,631	3,195,631	2.09
2001	10,374,531	4,364,092	6,010,439	930,000	2,388,863	3,318,863	1.81
2002	10,128,935	4,618,376	5,510,559	1,525,000	3,205,534	4,730,534	1.16
2003	10,774,178	4,492,198	6,281,980	1,370,000	2,989,011	4,359,011	1.44
2004	10,872,750	4,775,753	6,096,997	1,455,000	2,892,635	4,347,635	1.40
2005	12,543,974	5,460,935	7,083,039	1,515,000	2,780,466	4,295,466	1.65
2006	15,351,317	6,512,264	8,839,053	1,780,000	2,569,149	4,349,149	2.03
2007	15,462,922	5,178,818	10,284,104	1,815,000	2,846,579	4,661,579	2.21
2008	18,201,348	7,752,503	10,448,845	1,865,000	2,627,070	4,492,070	2.33
Estimated 2009	$ 16,390,878	$ 8,588,415	$ 7,802,463	$ 2,305,000	$ 2,536,920	$ 4,841,920	1.61
Budgeted 2010	$ 15,864,818	$ 9,498,975	$ 6,365,843	$ 2,410,000	$ 2,430,745	$ 4,840,745	1.32

The Estimated 2009 Coverage Ratio will be covered by a rate mitigation fund and fund balance which will be approximately $7,997,291 on September 30, 2009.

A rate analysis was concluded in October 2009 and a Water Rate Increase of 5% not included in the budget was passed by the City Council. These additional current revenues would increase the budgeted Coverage to 1.38

CITY OF CLEBURNE

$17,225,000.00

Waterworks & Sewer System Revenue Bonds

Series 2001

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-10	460,000.00	5.000%	2-15-10	138,536.88	8-15-10	127,036.88	725,573.76
2-15-11	475,000.00	4.400%	2-15-11	127,036.88	8-15-11	116,586.88	718,623.76
2-15-12	500,000.00	4.550%	2-15-12	116,586.88	8-15-12	105,211.88	721,798.76
2-15-13	525,000.00	4.650%	2-15-13	105,211.88	8-15-13	93,005.63	723,217.51
2-15-14	550,000.00	4.750%	2-15-14	93,005.63	8-15-14	79,943.13	722,948.76
2-15-15	140,000.00	4.850%	2-15-15	79,943.13	8-15-15	76,548.13	296,491.26
2-15-16	150,000.00	4.950%	2-15-16	76,548.13	8-15-16	72,835.63	299,383.76
2-15-17	155,000.00	5.000%	2-15-17	72,835.63	8-15-17	68,960.63	296,796.26
2-15-18	165,000.00	5.100%	2-15-18	68,960.63	8-15-18	64,753.13	298,713.76
2-15-19	170,000.00	5.100%	2-15-19	64,753.13	8-15-19	60,418.13	295,171.26
2-15-20	185,000.00	5.125%	2-15-20	60,418.13	8-15-20	55,677.50	301,095.63
2-15-21	190,000.00	5.200%	2-15-21	55,677.50	8-15-21	50,737.50	296,415.00
2-15-22	205,000.00	5.125%	2-15-22	50,737.50	8-15-22	45,484.38	301,221.88
2-15-23	865,000.00	5.125%	2-15-23	45,484.38	8-15-23	23,318.75	933,803.13
2-15-24	910,000.00	5.125%	2-15-24	23,318.75	8-15-24	0	933,318.75
	$ 5,645,000.00			$ 1,179,055.06		$ 1,040,518.18	$ 7,864,573.24

Interest Rate:	4.400% - 5.200%
Amount Issued:	$17,225,000.00
Amount Outstanding:	$5,645,000.00
Term (Years):	25 years
Paying Agent:	The Bank of New York
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

CITY OF CLEBURNE

$41,960,000.00

Waterworks & Sewer System Refunding Bonds

Series 2005

PRINCIPAL			INTEREST					TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount		
2-15-10	1,340,000.00	4.450%	2-15-10	838,046.25	8-15-10	808,231.25		2,986,277.50
2-15-11	1,405,000.00	4.450%	2-15-11	808,231.25	8-15-11	776,970.00		2,990,201.25
2-15-12	1,470,000.00	4.450%	2-15-12	776,970.00	8-15-12	744,262.50		2,991,232.50
2-15-13	1,535,000.00	4.450%	2-15-13	744,262.50	8-15-13	710,108.75		2,989,371.25
2-15-14	1,610,000.00	4.450%	2-15-14	710,108.75	8-15-14	674,286.25		2,994,395.00
2-15-15	2,115,000.00	4.450%	2-15-15	674,286.25	8-15-15	627,227.50		3,416,513.75
2-15-16	2,210,000.00	4.450%	2-15-16	627,227.50	8-15-16	578,055.00		3,415,282.50
2-15-17	2,315,000.00	4.450%	2-15-17	578,055.00	8-15-17	526,546.25		3,419,601.25
2-15-18	2,415,000.00	4.450%	2-15-18	526,546.25	8-15-18	472,812.50		3,414,358.75
2-15-19	2,535,000.00	4.450%	2-15-19	472,812.50	8-15-19	416,408.75		3,424,221.25
2-15-20	2,640,000.00	4.450%	2-15-20	416,408.75	8-15-20	357,668.75		3,414,077.50
2-15-21	2,765,000.00	4.450%	2-15-21	357,668.75	8-15-21	296,147.50		3,418,816.25
2-15-22	2,890,000.00	4.450%	2-15-22	296,147.50	8-15-22	231,845.00		3,417,992.50
2-15-23	3,015,000.00	4.450%	2-15-23	231,845.00	8-15-23	164,761.25		3,411,606.25
2-15-24	3,155,000.00	4.450%	2-15-24	164,761.25	8-15-24	94,562.50		3,414,323.75
2-15-25	4,250,000.00	4.450%	2-15-25	94,562.50	8-15-25	0		4,344,562.50
	$ 37,665,000.00			$ 8,317,940.00		$ 7,479,893.75		$ 53,462,833.75

Interest Rate:	4.450% - 4.528%
Amount Issued:	$41,960,000.00
Amount Outstanding:	$37,665,000.00
Term (Years):	25 years
Paying Agent:	The Bank of America #299
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

CITY OF CLEBURNE

$12,875,000

Waterworks and Sewer System Revenue

Refunding and Improvement Bonds

Series 2006

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-10	610,000.00	4.250%	2-15-10	263,428.13	8-15-10	250,465.63	1,123,893.76
2-15-11	635,000.00	4.250%	2-15-11	250,465.63	8-15-11	236,971.88	1,122,437.51
2-15-12	660,000.00	4.250%	2-15-12	236,971.88	8-15-12	222,946.88	1,119,918.76
2-15-13	695,000.00	4.250%	2-15-13	222,946.88	8-15-13	208,178.13	1,126,125.01
2-15-14	720,000.00	4.000%	2-15-14	208,178.13	8-15-14	193,778.13	1,121,956.26
2-15-15	750,000.00	4.125%	2-15-15	193,778.13	8-15-15	178,309.38	1,122,087.51
2-15-16	785,000.00	4.250%	2-15-16	178,309.38	8-15-16	161,628.13	1,124,937.51
2-15-17	815,000.00	4.250%	2-15-17	161,628.13	8-15-17	144,309.38	1,120,937.51
2-15-18	850,000.00	4.375%	2-15-18	144,309.38	8-15-18	125,715.63	1,120,025.01
2-15-19	885,000.00	4.500%	2-15-19	125,715.63	8-15-19	105,803.13	1,116,518.76
2-15-20	930,000.00	4.500%	2-15-20	105,803.13	8-15-20	84,878.13	1,120,681.26
2-15-21	970,000.00	4.500%	2-15-21	84,878.13	8-15-21	63,053.13	1,117,931.26
2-15-22	1,010,000.00	4.500%	2-15-22	63,053.13	8-15-22	40,328.13	1,113,381.26
2-15-23	410,000.00	4.500%	2-15-23	40,328.13	8-15-23	31,103.13	481,431.26
2-15-24	430,000.00	4.625%	2-15-24	31,103.13	8-15-24	21,159.38	482,262.51
2-15-25	445,000.00	4.625%	2-15-25	21,159.38	8-15-25	10,868.75	477,028.13
2-15-26	470,000.00	4.625%	2-15-26	10,868.75	8-15-26		480,868.75
	$ 12,070,000.00			$ 2,342,925.08		$ 2,079,496.95	$ 16,492,422.03

Interest Rate:	4.250% - 4.625%
Amount Issued:	$12,875,000.00
Amount Outstanding:	$12,070,000.00
Term (Years):	20 years
Paying Agent:	Bank of New York
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

CITY OF CLEBURNE

$1,180,000.00

Waterworks & Sewer System Revenue Bonds

Series 2009A

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-13	65,000.00	0.000%	2-15-13	10,981.35	8-15-13	10,981.35	86,962.70
2-15-14	65,000.00	0.148%	2-15-14	10,981.35	8-15-14	10,981.35	86,962.70
2-15-15	65,000.00	0.338%	2-15-15	10,933.25	8-15-15	10,823.40	86,756.65
2-15-16	65,000.00	0.558%	2-15-16	10,823.40	8-15-16	10,642.05	86,465.45
2-15-17	65,000.00	0.798%	2-15-17	10,642.05	8-15-17	10,382.70	86,024.75
2-15-18	65,000.00	1.038%	2-15-18	10,382.70	8-15-18	10,045.35	85,428.05
2-15-19	65,000.00	1.452%	2-15-19	10,045.35	8-15-19	9,573.45	84,618.80
2-15-20	65,000.00	1.812%	2-15-20	9,573.45	8-15-20	8,984.55	83,558.00
2-15-21	65,000.00	2.139%	2-15-21	8,984.55	8-15-21	8,289.38	82,273.93
2-15-22	70,000.00	2.267%	2-15-22	8,289.38	8-15-22	7,495.93	85,785.31
2-15-23	70,000.00	2.532%	2-15-23	7,495.93	8-15-23	6,609.73	84,105.66
2-15-24	70,000.00	2.695%	2-15-24	66,093.73	8-15-24	5,666.48	141,760.21
2-15-25	75,000.00	2.814%	2-15-25	5,666.48	8-15-25	4,611.23	85,277.71
2-15-26	75,000.00	2.885%	2-15-26	4,611.23	8-15-26	3,529.38	83,140.61
2-15-27	80,000.00	2.931%	2-15-27	3,529.35	8-15-27	2,356.95	85,886.30
2-15-28	80,000.00	3.018%	2-15-28	2,356.95	8-15-28	1,149.75	83,506.70
2-15-29	75,000.00	3.066%	2-15-29	1,149.75	8-15-29	0	76,149.75
	$ 1,180,000.00			$ 192,540.25		$ 122,123.03	$ 1,494,663.28

Interest Rate:	0% - 3.066%
Amount Issued:	$1,180,000.00
Amount Outstanding:	$1,180,000.00
Term (Years):	20 years
Paying Agent:	The Bank of New York
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

CITY OF CLEBURNE

$4,750,000.00

Waterworks & Sewer System Revenue Bonds

Series 2009B

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-13	255,000.00		2-15-13	44,650.18	8-15-13	44,650.18	344,300.36
2-15-14	255,000.00	0.148%	2-15-14	44,650.18	8-15-14	44,461.48	344,111.66
2-15-15	255,000.00	0.338%	2-15-15	44,461.48	8-15-15	44,030.53	343,492.01
2-15-16	255,000.00	0.558%	2-15-16	44,030.53	8-15-16	43,319.08	342,349.61
2-15-17	255,000.00	0.798%	2-15-17	43,319.08	8-15-17	42,301.63	340,620.71
2-15-18	260,000.00	1.038%	2-15-18	42,301.63	8-15-18	40,952.23	343,253.86
2-15-19	260,000.00	1.452%	2-15-19	40,952.23	8-15-19	39,064.63	340,016.86
2-15-20	265,000.00	1.812%	2-15-20	39,064.63	8-15-20	36,663.73	340,728.36
2-15-21	270,000.00	2.139%	2-15-21	36,663.73	8-15-21	33,776.08	340,439.81
2-15-22	275,000.00	2.267%	2-15-22	33,776.08	8-15-22	30,658.95	339,435.03
2-15-23	280,000.00	2.532%	2-15-23	30,658.95	8-15-23	27,114.15	337,773.10
2-15-24	290,000.00	2.695%	2-15-24	27,114.15	8-15-24	23,206.40	340,320.55
2-15-25	295,000.00	2.814%	2-15-25	23,206.40	8-15-25	19,055.75	337,262.15
2-15-26	305,000.00	2.885%	2-15-26	19,055.75	8-15-26	14,656.13	338,711.88
2-15-27	315,000.00	2.931%	2-15-27	14,656.13	8-15-27	10,039.80	339,695.93
2-15-28	325,000.00	3.018%	2-15-28	10,039.80	8-15-28	5,135.55	340,175.35
2-15-29	335,000.00	3.066%	2-15-29	5,135.55	8-15-29	0	340,135.55
	$ 4,750,000.00			$ 543,736.48		$ 499,086.30	$ 5,792,822.78

Interest Rate:	0% - 3.066%
Amount Issued:	$4,750,000.00
Amount Outstanding:	$4,750,000.00
Term (Years):	20 years
Paying Agent:	The Bank of New York
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

Capital Improvements

Five Year Capital Improvement Program
Leased Equipment Improvement Fund
Capital Project Funds
Enterprise Capital Project Funds

2009-2010

CITY OF CLEBURNE

Recapitulation of Capital Outlay

2009-2010

Department Number	Department Name	Item	Amount
GENERAL FUND - Items Funded in the Department Budgets			
0138	MIS	Network Storage Device	25,000
		Fiber Network Expansion	59,496
		Call Center Software	25,000
0139	Non-Departmental	Laserfiche Project	39,765
0147	Fire Department	Fire ApparatusComputers	65,000
0163	Library	Library Books	45,000
		Microfiche Machine	10,000
		Library Automation Software - Project Completion	30,000
0165	Museum	Artifacts	1,500
0191	Sanitation	Ground Water Wells	55,000
		Covered Parking Landfill	15,000
TOTAL CAPITAL OUTLAY - GENERAL FUND			**370,761**
GENERAL FUND - Items Funded by the Capital Project Funds			
5238	MIS	GIS Mapping System	205,000
5340	Economic Development	EDC & Chamber of Commerce Building	857,129
5379	Street Department	Elmo Street	899,000
		Sparks Drive	550,000
5279		Street Improvements	330,000
5373	Development Services	Downtown Parking Lot	140,500
		Downtown Sidewalks	85,000
5343	Animal Shelter	Shelter Expansion	77,650
5352	Cemetery	Cemetery Roads - Phase II	410,000
5255	Municipal Golf	Golf Links Course & Club House	65,000
5539	Non-Departmental	Energy Audit	64,500
5561	Building Services	HVAC Replacement	605,035
		Lighting & Water Conservation	287,904
5583	Water Distribution	Powerfactor Correction	21,187
5581	Utility Billing	Water Meter Replacement	6,292,326
5597	Wastewater Treatment	Aeration Improvements	2,290,563
TOTAL CAPITAL OUTLAY - CAPITAL PROJECTS FUNDS			**13,180,794**
LEASE EQUIPMENT FUND - Vehicle Replacements for General Fund			
0341	Police Department	2 Cruisers	90,000
0343	Animal Control	1/2 Ton Pick-Up Replacement	30,000
0347	Fire Department	Fire Engine Replacement	480,000
0348	Health Department	Small Pick-Up Replacement	20,000
0353	Parks & Recreation	Tractor Replacement	35,000
0361	Building Servcies	Scissor Lift	10,000
0372	Engineering	Full Size Pick-Up Replacement	30,000

CITY OF CLEBURNE

Recapitulation of Capital Outlay

2009-2010

Department Number	Department Name	Item	Amount
0376	Building Inspections	Mid Size Pick Up	20,000
0378	Fleet Maintenance	Full Size SUV	50,000
0379	Street Department	3 Pick-Up Replacements	75,000
		Low Boy Trailer	52,000
0391	Sanitation	Garbage Truck Replacement	150,000
0668	Housing	Replacement 1995 Blazer	15,000
TOTAL CAPITAL OUTLAY - LEASED EQUIPMENT FUND			**1,057,000**
4B CAPITAL PROJECTS FUND			
0962	Museum	Railroad Museum	100,000
5161		Civic Center Rehabilitation & Expansion	2,935,992
TOTAL CAPITAL OUTLAY - 4B CAPITAL PROJECTS FUND			**3,035,992**
ENTERPRISE FUND - Items Funded in the Department Budgets			
6039	Non-Departmental	Laserfiche Project	17,289
6083	Water Distribution	Rose Street Elevated Storage Tank	2,008,000
		HWY 121 Utility Relocates	270,550
		Wal-Mart Loop Closure	425,000
6084	Water Treatment	Gearboxes	26,500
		SCADA System	65,000
		Roll Off Truck Rebuild	65,000
		Zero Turn Mower	9,750
		Total Organic Carbon Analyzer	15,500
		Utililty Vehicle	6,000
6090	Treatment Plant Maint	Lift Station Pumps	25,057
6096	Wastewater Collection	HWY 121 Utility Relocates	465,200
		Liftstation and Force Main	140,000
Water/Wastewater Fund Total			**3,538,846**
Department Number	**Department Name**	**Item**	**Amount**
6154	Airport	Terminal Expansion Engineering & Architecture	200,000
		Parking Lot	21,800
		Fence Improvements	100,000
		Laserfiche Project	3,457
Airport Fund Total			**325,257**
6398	Drainage	Laserfiche Project	1,729
Drainage Fund Total			**1,729**
TOTAL CAPITAL OUTLAY - ALL ENTERPRISE FUNDS			**3,865,832**
ENTERPRISE FUND - Items Funded by the Enterprise Capital Project Funds			
7184	Water Treatment	Plant Expansion Planning & Engineering	1,185,000
7284	Water Treatment	Whitney Water Supply Planning & Engineering	4,750,000

CITY OF CLEBURNE

Recapitulation of Capital Outlay

2009-2010

Department Number	Department Name	Item	Amount
7683	Water Distribution	2" Water System Rehab	455,000
		Lake Pat Cleburne Improvements	192,000
		Replace STP Backwash Tank	500,000
7696	Wastewater Collection	Sewer System Rehab	300,000
		Locket Branch Interceptor	1,418,000
		HWY 174 Interceptor	620,000
TOTAL CAPITAL OUTLAY - ENTERPRISE FUND - CURRENT FUNDS			**9,420,000**
SPECIAL REVENUE FUNDS			
1449	Emergency Management	Public Notification System	23,500
0859	Cletran	Laserfiche Project	3,457
8165	Museum	Artifacts	2,000
8563	Library	Library Books	3,000
8963	LIbrary	Library Books	5,000
8965	Museum	Smith History Center Rehabilitation	1,593,000
TOTAL - SPECIAL REVENUE FUND			**1,629,957**
TOTAL CAPITAL OUTLAY - CURRENT FUNDS			**32,560,336**

CAPITAL IMPROVEMENT PROGRAMS

The City of Cleburne's Capital Improvement Programs include the Five-Year Capital Improvement Program and the Leased Equipment Improvement Program. These programs assist us in monitoring our capital equipment and capital projects needs. At the end of the Five-Year Capital Improvement Program is the recapitulation of capital outlay for the current fiscal year for the General Fund, Enterprise Fund and Special Revenue Funds.

The Leased Equipment Improvement Program was created to provide the City with a self-sustaining fund to purchase capital equipment, thereby eliminating fluctuations in the General Fund operating budgets from year to year that would adversely affect the tax rate. Through this fund, the general fund operating budgets pay for the vehicles over their useful life.

The Five-Year Capital Improvement Program is used to provide management with the information necessary to plan for future capital needs through fund reserves, investments, and bond issues. This program provides for the current approved capital expenditures as well as management's projection of the capital needs for the future. Each year council will approve only the current year's expenditures.

With the recent discovery of natural gas in Johnson County, the City of Cleburne is in a unique position. Through gas royalties, expected to be $6,500,000 this fiscal year, the city will be able to complete much needed capital improvements without increasing the tax rate or incurring additional debt. These funds will also be used to finance unplanned, non-routine capital expenditures thereby reducing the possibility of those expenditures negatively impacting the operating budget.

Through these planning tools, the City believes that the Capital needs of Cleburne will be met with a minimal monetary impact on the citizens. It is the belief of City Management that its Capital Improvement Programs are prudent long term planning tools that will ensure the continued success of the City of Cleburne.

LEASED EQUIPMENT IMPROVEMENT PROGRAM

Fund 03

Summary of Receipts & Expenditures

2009-2010

The Capital Improvements Fund will be used for vehicle replacements in the General Fund.

		Proposed 2009-2010
Estimated Beginning Balance		$ 2,195,037
Revenues:		
Vehicle Lease Payments	(0315-6539)	521,562
Brazos Revenue	(0319-6999)	390,000
Interest Revenue	(0317-6735)	16,000
Garbage Truck Transfer	(0321-7101)	150,000
TOTAL FUNDS AVAILABLE		3,272,599
Expenditures:		
Reserve for Fire Trucks		1,050,000
Departmental Vehicle Expenditures	(0321-7101)	1,057,000
TOTAL EXPENDITURES		2,107,000
Ending Balance		$ 1,165,599

1. Police Department	**Item Cost**	**Dept Total**
2 Patrol Cruisers - Replacement	90,000	90,000
2. Animal Control		
1/2 Ton Pick-up - Replacement 2001 (Unit 2105)	30,000	30,000
3. Fire Department		
Replace 2000 Sutphen Fire Engine	480,000	480,000
4. Health		
Small Pick-up - Replacement 2000 (Unit 4356)	20,000	20,000
5. Parks Department		
Tractor - Replace 2 Existing Tractors (Units 3917 & 3918)	35,000	35,000
6. Building Services		
Scissor Lift	10,000	10,000
7. Building Inspections		
Mid Size Pickup - Replacement 2003 (Unit 4706)	20,000	20,000
8. Engineering		
Full Size 3/4 Pickup - Replacement Mid Size HD Suspension	30,000	30,000
9. Fleet Maintenance		
Suburban - Replace 1998 & 1996 Cars, Van & Suburban	50,000	50,000
10. Street Department		
Roll-Off Low Boy Trailer - Replacement 4901	52,000	
1/2 Ton Pick-up - Replacement - 1995 (Unit 4932)	25,000	
1/2 Ton Pick-up - Replacement - 1995 (Unit 4938)	25,000	
1/2 Ton Pick-up - Replacement - 1998 (Unit 4970)	25,000	127,000
11. Sanitation		
Garbage Truck - Replacement - 2003 (Unit 8187)	150,000	150,000
12. Housing		
Sedan - Replacement 1995 Blazer	15,000	15,000
Total		$ 1,057,000

CITY OF CLEBURNE

Leased Equipment Five Year Improvement Program
General Fund
2009-2010

DEPARTMENT	FUND-DEPT	YEAR MAKE	UNIT	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
HR	0136	09 Dodge Durango	1701					
Total Five Year HR				0	0	0	0	0
MIS	0138	07 Dodge Caravan	1702					
Total Five Year MIS				0	0	0	0	0
Police	0141	1998 Ford 1/2 Ton Ranger Pickup	1203		15,000			
		99 Box Trailer	2001					
		99 Supreme Trailer	2002					
		RT50-Radar Trailer	2003					
		02 Ford Explorer XLT 4X2	2004			35,000		
		94 International Armored Van	2005					
		06 Dodge Durango	2007					
		04 Toyota Prius Hybrid	2008					
		06 BMW R15 CHP Motorcycle	2009					
		05 Ford F250 P/IU	2010				30,000	
		07 Dodge Charger	2012			50,000		
		02 Chevrolet Impala	2013		30,000			
		02 Chevrolet Tahoe	2014	45,000				
		09 Dodge Ram	2015					
		09 Dodge Durango	2016					
		08 Dodge Charger	2017				50,000	
		03 Chevrolet Impala	2018			30,000		
		04 Ford Expedition	2020					
		03 Chevrolet Impala	2021			30,000		
		08 Dodge Charger	2022				50,000	
		08 Dodge Charger	2023				50,000	
		05 BMW Motorcycle	2052					35,000
		05 BMW Motorcycle	2053					35,000
		04 BMW Motorcycle	2024				35,000	
		09 Dodge Charger	2025					50,000
		09 Dodge Charger	2026					50,000
		04 Ford Expedition	2027				40,000	
		09 Dodge Charger	2028					50,000
		03 Chevrolet Tahoe	2029			50,000		
		98 GMC C1500 1/2 Ton Pickup	2030		30,000			
		07 Dodge Charger	2031			50,000		
		05 BMW Motorcycle	2032					35,000
		01 Dodge Ram Wagon	2033		30,000			
		03 Chevrolet Impala	2034		30,000			
		02 Chevrolet Tahoe	2035		50,000			
		07 Dodge Charger	2036			50,000		
		09 Dodge Charger	2037					50,000
		05 Ford Crown Victoria	2038	45,000				
		07 Dodge Charger	2040					50,000
		07 Dodge Charger	2041					50,000
		07 Dodge Charger	2042			50,000		
		02 Ford Explorer XLT 4X2	2043				40,000	
		07 Dodge Charger	2044				50,000	

CITY OF CLEBURNE

Leased Equipment Five Year Improvement Program
General Fund
2009-2010

DEPARTMENT	FUND-DEPT	YEAR MAKE	UNIT	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Police (Con't)	0141	07 Dodge Charger	2045				50,000	
		08 Dodge Charger	2046					
		09 Dodge Charger	2047					50,000
Total Five Year Police Department				90,000	185,000	345,000	395,000	455,000
Animal Control	0143	01 16' Utility Trailer	2101					
		96 John Deere 455 Tractor Mower	2102					
		09 Dodge Ram	2104					
		01 Ford 1/2 Ton Ext. Cab	2105	30,000				
		07 Dodge Ram	2105					
Total Five Year Animal Control				30,000	0	0	0	0
Fire Department	0147	2000 Ford 550 4x4 Truck	2501					
		09 Dodge Ram	2502				45,000	45,000
		03 Ford Ambulance	2504					
		01 Ford 550	2505					
		08 Dodge Pick-Up	2506					
		2002 Ford Explorer XLT	2507				30,000	30,000
		08 Dodge Pick-Up	2508					
		2003 Chevrolet Tahoe	2509			35,000		
		96 Sutphen 70' Aerial Ladder	2511			1,000,000		
		00 Spartan 2142 Pumper Truck	2512	480,000				
		00 Spartan 2142 Pumper Truck	2515		450,000			
		1992 Ford F-800	2516					
		2004 Ford F-250 Crew Cab	2517				35,000	
		06 Sutphen Fire Truck	2518					
		2000 Chevrolet 3/4 Ton Pickup	2521		30,000			
		05 Spartan Haz-Mat Truck	2524					
Total Five Year Fire Department				480,000	480,000	1,035,000	110,000	75,000
Health	0148	07 Dodge Dakota	4355					
		00 Chev S-10	4356	20,000				
		08 Dodge Dakota	4357					
Total Five Year Health				20,000	0	0	0	0
Cemetery	0152	01 John Deere 5410 Tractor	3201					
		01 18' Utility Trailer	3203					
		03 Lesco 60" Zero Turning Mower	3204		8,000			
		03 Lesco 60" Zero Turning Mower	3205		8,000			
		03 Case Skid Steerloader M#40XT	3206					
		04 Pace 14' Cargo Trailer	3207					
		07 Dodge Ram 1500	3211					
		Gator Utility Vehicle	3280					
		00 Chev 3/4 Ton Pickup	3260			35,000		
		04 Ford 1 1/2 Ton Dsl Dump Truck	3261					
		99 JDeere Loader/Backhoe	3263					
		02 Ford 1/2 Ton Pickup 4X2	3264					35,000
		08 Radius Mower	3266					
		08 Mower W/Deck	3269			9,000		
		07 Z Turn	3270					
		07 Z Turn	3271					
		07 Z Turn	3274			9,000		
		00 Steiner Mower Deck	3275					

CITY OF CLEBURNE

Leased Equipment Five Year Improvement Program
General Fund
2009-2010

DEPARTMENT	FUND-DEPT	YEAR MAKE	UNIT	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Cemetery (Con't)	0152	98 Ford F-800 Dump Truck	3278					
		08 Mower Deck	3279					
Total Five Year Cemetery				0	16,000	53,000	0	35,000
Parks	0153	95 John Deere Tractor	3906					
		03 Ford 1/2 T Diesel Dump Truck	3907					
		01 Ford 3/4 Ton Pickup	3910		35,000			
		16' Smoke Craft Boat	3911					
		03 Ford 1 Ton Flat Bed Truck	3912					
		03 Chevrolet 3/4 T Crew Cab PU	3913				35,000	
		08 Dodge Pick-Up	3914					
		08 Backhoe	3916					
		99 Massey Ferguson 4245 Tractor	3917	35,000				
		00 Chev. 1 Ton Diesel 4x4 P/U	3927			25,000		
		New Holland Skid Loader	3928					
		03 Freightliner 13 Yard Dump Truck	3935					
		94 Vermeer Tree Spade	3949					
		08 Ford F-250	3951					
		08 Ford 3/4 Ton Diesel PU	3955		30,760			
		08 John Deere Tractor	3958					
		09 Dodge Ram	3959					
		Wood Chipper	3960					
Total Five Year Parks Department				35,000	65,760	25,000	35,000	0
Golf	0155	07 Deere Core Harvester	3101					
		01 Ryan Greens Aerator	3102					
		09 Spray Rig	3111					
		07 Deere 4500 Tractor	3115					
		07 Tycorp 85800 Topdresser	3116					
		00 Turfco 85800 Topdresser	3166					
		97 John Deere 5200 Tractor	3170					
		07 Dodge Ram 1500	3182					
		Groomer &Brush Attachments	3183					
		Blower	3184					
Total Five Year Golf				0	0	0	0	0
Building Services	0161	04 Ford F150 Reg Cab XLT	1601					
		08 Dodge Pickup	1603					
		02 Ford 3/4 Ton Pickup	1610			35,000		
		Scissor Lift	1611	10,000		35,000		
Total Five Year Building Services				10,000	0	35,000	0	0
Public Works	0171	98 Ford Expedition 4X2 - Pool Car	4202					
		04 Chevrolet Tahoe	4203					
Five Year Public Works				0	0	0	0	0
Engineering	0172	07 Dodge Durango	4601					
		07 Dodge Dakota	4602					
		01 Ford Econoline Wagon	4603	30,000			35,000	
Total Five Year Engineering				30,000	0	0	35,000	0
Inspections	0176	08 Dodge Dakota	4701					
		05 Chevrolet 1/2 Ton Colorado	4702					
		Mid Size Truck	4706	20,000				

CITY OF CLEBURNE

Leased Equipment Five Year Improvement Program
General Fund
2009-2010

DEPARTMENT	FUND-DEPT	YEAR MAKE	UNIT	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Total Five Year Inspections				20,000	0	0	0	0
Fleet Maintenance	0178	95 Miller Welder/Generator	4404					
		00 Chev 1 Ton Pickup	4417			35,000		
		08 Dodge Dakota	4418					
		03 Ford 1 Ton Pickup	4419					
		02 Ford Explorer XLT 4X2	4455				35,000	
		08 Dodge Dakota	4490					
		96 Ford 3/4 Ton Pickup	4493					
		04 Ford 1 1/2 ton diesel XL	4495					
		08 Peterbilt 335 Wrecker	4496					
		68 Anthony Fork Lift	4497					
		1996 Sedan	4498	50,000				
Total Five Year Fleet Maintenance				50,000	0	35,000	35,000	0
Street Maintenance	0179	92 Etnyre Lowboy Trailer	4901	52,000				
		02 Ford 1/2 Ton Pickup	4910			30,000		
		08 Budket Truck	4911					
		01 Jdeere 6310 Tractor	4912					
		02 Ingersoll Rand Air Compressor	4913					
		Solar-tech MB3-2248 Trailer	4915					
		04 Ford 1/2 Ton Pickup	4930				30,000	
		81 Ford 2 Ton Patch Truck	4931					
		95 Ford F150 1/2 Ton Pickup	4932	25,000				
		95 JDeere Maintainer	4933					
		08 Dump Truck	4935					
		82 Mack Truck Trailer/5th Wheel	4937					
		08 Dodge Pick-Up	4938	25,000				
		98 Ford LT9511 Dump Truck	4939					
		03 Ford 3/4 Ton Utility Bed PU	4940		35,000			
		96 Case 621B Loader	4942					
		01 Mack 12 Yard 5 T Dump Truck	4943					
		04 Ford Rebuilt Asphalt Truck	4944					
		01 Mack Dump Truck	4945					
		86 Steel vibrating roller	4947					
		95 Ingersoll Rand Paving Machine	4951					
		98 Ferguson Pneumatic Roller	4955					
		86 Mauldin Asphalt Paver	4956					
		83 Wisconsin Trailer	4957		14,000			
		86 Am. Gen. Water Tank Truck	4958					
		04 Sterling/Elgin Sweeper	4963					
		02 Case Loader/Backhoe	4964					
		01 Ford Diesel 4 Yd. Dump Truck	4965					
		01 Elgin Street Sweeper	4966			175,000		
		08 Dodge Pick-Up	4967					
		99 Hamm Asphalt Roller	4968					
		01 Ford 1/2 Ton Pickup	4970	25,000			30,000	
		99 Swenson Box Spreader	4971		17,000			
Total Five Year Street Department				127,000	66,000	205,000	60,000	0
Sanitation	0191	07 Dodge Ram 1500	8180					
		05 Volvo Sanitation Truck	8181			190,000		

CITY OF CLEBURNE

Leased Equipment Five Year Improvement Program
General Fund
2009-2010

DEPARTMENT	FUND-DEPT	YEAR MAKE	UNIT	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Sanitation (Con't)	0191	04 Volvo Sanitation Truck	8182		185,000			
		09 Volvo Sanitation Truck	8183					
		06 Volvo Sanitation Truck	8185				190,000	
		07 Volvo Sanitation Truck	8186					
		03 Volvo Sanitation Truck	8187	150,000				
		08 Volvo Sanitation Truck	8188					
		07 Volvo Sanitation Truck	8189					190,000
		02 Ford 1/2 T Full Size Pickup	8190					
		06 GMC Grapple Truck	8191					
		07 Dodge Ram 1500	8201					
		00 Sullair Foam Unit	8202					
		02 John Deere TrackLoader	8203					
		07 John Deere Tractor	8204					
		07 John Deere Bat Wing Mower	8205					
		95 John Deere Scraper	8292					
		83 Caterpiller Grader	8293					
		90 John Deere Loader	8295					
		00 Jdeere skid steer loader	8801					
		93 Bobcat 943 Loader	8802		45,000			
		07 JDeere 60" Mower	8803					
		97 Trommel Screen	8805					
		97 Case 4-Wheel Loader	8806					
		98 Duratech Tub Grinder	8808					
Total Five Year Sanitation				150,000	230,000	190,000	190,000	190,000
Housing	0668	95 SUV	6001	15,000				
Total Five Year Sanitation				15,000	460,000	190,000	380,000	380,000
Total Lease Equipment Improvement Fund				1,057,000	1,042,760	1,923,000	860,000	755,000

FIVE YEAR CAPITAL IMPROVEMENT PROGRAM
CAPITALIZATION POLICY

Items will be capitalized as follows:

1. The expected normal useful life is three years or more; and

2. The items unit cost is $5,000 or more. Exceptions to this dollar limit include, but are not limited to books that are part of a library and museum artifacts; and

3. The item belongs to one of the classes of property which are usually considered fixed assets, i.e. land, streets, structures, heavy equipment, vehicles.

4. Items used only in sets, or multiple units, which as a collective unit have a total value in excess of $5,000, and meet all other capitalization requirements.

5. Improvements and upgrades to existing fixed assets which exceed $5,000 and extend the useful life of a fixed asset by more than three years.

6. The item is not consumed, altered, or materially reduced in value immediately after use, and meets all other capitalization requirements.

Items that will NOT be capitalized are as follows:

1. Items which are installed or added to an existing fixed asset which merely return the asset to a functioning product, i.e. roof repair, utility cut. These items will be considered maintenance expense.

2. Items that require regular replacement due to rapid wear, i.e. items with a useful life of less than three years.

3. Items whose usefulness is destroyed after one time use, i.e. items with a useful life of less than three years.

4. The item has such a nominal value that inclusion as a fixed asset would result in administrative costs which exceed the value of the article.

Five Year Capital Improvement Program Inclusion Policy

Capital infrastructure, facilities, and equipment require substantial amounts of the cities limited resources to reach fruition. Limited resources make it crucial that special planning, financing and management are implemented to ensure the best package of capital needs the city can afford is provided to the citizens. The Capital Improvement Plan is a long term planning tool used to provide management with a blueprint that establishes the public infrastructure needed to support the city's development. This will ensure that the most needed projects are addressed and completed in a fiscally responsible and timely manner.

The Capital Improvement Plan identifies the capital needs of the city and the revenues and other fund types needed to finance the projects. The Leased Equipment Improvement Program will continue to be utilized to fund replacement vehicles and copiers. To be included in the Capital Improvement Plan, a project must:

1. Qualify as a capital expenditure under the city's Capitalization Policy, other than replacement vehicles and copiers;

2. have a useful life of not less than three years;

3. and exceed $25,000.

The Capital Improvement Plan is the basis for the current fiscal year's Capital Budget. The Capital Budget represents the first year of the plan, and establishes projects that will be started, continued, or completed in the current fiscal year. The Capital Budget differs from the Operating Budget in that the funds for capital projects are appropriated through the completion of the project even if the construction extends beyond the current fiscal year.

CITY OF CLEBURNE

Five Year Capital Improvement Program
2009-2010

Department	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	2009-2010 Funding	Council Districts
General Fund Departments							
MIS							
Network Storage Device	25,000					01	All
GIS Mapping System	205,000					52	All
Economic Development							
Chamber/Economic Development Facility	944,000					53	All
Police Department							
Police Department Renovation			3,500,000				1
Animal Control							
Animal Shelter Expansion	90,000					53	3
Fire Services							
Fire Apparatus Computers	68,750					01	All
Fire Station # 4	150,000			1,250,000	2,250,000	53	1
Communication Tower #3			210,000				4
Emergency Operations Center			150,000	2,000,000			All
Cemetery							
Street Paving & Drainage Improvements - Phase II	410,000					53	4
Parks and Recreation							
Hulen Park Improvements		40,000	450,000				2
Lake Pat Cleburne East Park Improvements			3,000,000	2,000,000	7,000,000		2
Skateboard Park		20,000	300,000				
Westhill Park Improvements		8,000	90,000				2
Buddy Stewart Park Improvements			30,000	400,000			3
NW Linear Park-HWY 121 and Ridgeway Connection				575,000	2,000,000		3
Multi-Function & Education Building at McGregor Park				10,000	370,000		1
Lake Pat Cleburne Restroom at East Boat Ramp		85,000					2
Playground Upgrades for Westhill & PD Lacewell Parks		35,000					2,3
Children's Safety City				10,000	130,000		
Municipal Golf Course							
Course & Clubhouse Construction	65,000					52	2
Splash Station							
Major Water Feature		20,000	325,000				2
Sports Complex							
Leveling Soccer & Football Fields		150,000					4
Building Servcies							
HVAC Replacement - Conservation Project	605,035					55	1
Civic Center							
Civic Center Improvements	2,935,992					51	1
Library							
Library Books	45,000	50,000	50,000	55,000	55,000	01	1

CITY OF CLEBURNE

Five Year Capital Improvement Program
2009-2010

Department	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	2009-2010 Funding	Council Districts
General Fund Departments - Continued							
Museum							
Layland Museum Renovations	180,000	2,000,000	2,000,000			01	1
Smith History Center Renovations	1,593,000					89	1
Railroad Museum	100,000	750,000				09	
Development Services							
Downtown drainage, curb, gutter, sidewalk improvements	205,500	100,000	100,000	100,000	100,000	53	3,4
Street Maintenance							
Sparks Drive Improvements	550,000					53	3
Elmo Street Improvements	899,000					53	3
Totals - General Fund Departments	9,071,277	3,258,000	10,205,000	6,400,000	11,905,000		

Water-Wastewater Departments							
Utility Billing							
Wireless Meter Read System - Conservation Project	6,292,326					55	All
Water Distribution *							
Replace Backwash Tank - 15 MG Est	550,000					76	All
Water Master Plan		52,500					All
Replace Rose Street .5MG Elevated Storage Tank with 1MG	2,008,000					60	3
5MG Water Treatment Plant Expansion Design & Construction	1,387,500	14,500,000				WIF Bonds	All
Wal-Mart Loop Closure	425,000					60	3
HWY 121 Utility Re-Locates	850,000					State	3
Lake Pat Cleburne Improvements	192,000					60	All
Lake Whitney Treatment Plant Phase I	4,750,000	2,029,000	2,029,000	4,425,000	33,925,000		All
East Lake Marti Loop Closure					142,800		3
East Loop 16" Phase II					918,000		4
Lake Pat Cleburne Dam Probably Max Flood Improvements					2,900,000		All
Wastewater Treatment *							
174 Interceptor - Design & Construction	620,000				3,500,000	76	3,4
Locket Branch Interceptor	1,418,000					76	3,4
Plant Aeration Improvements - Conservation Project	2,290,563					55	4
171 N Outfall					1,170,000	New Bonds	3
Westside Re-Use Loop					14,572,000		3
Total - Water-Wastewater Departments - Current Funds	20,783,389	16,581,500	2,029,000	4,425,000	57,127,800		

Airport							
Fuel Station	235,000					61	4
Total - Airport	235,000	0	0	0	0		

4B CAPITAL PROJECT FUND

2007 CO BOND FUND

Fund 51

Summary of Receipts & Expenditures
2009-2010

		Proposed 2009-2010
Beginning Fund Balance		2,559,493
Revenues:		
Transfer From General Fund	(5121-7101)	374,000
Interest Revenue	(5117-6735)	2,500
TOTAL FUNDS AVAILABLE		2,935,993
Expenditures:		
Convention & Performing Arts Center	(5161-8820)	2,935,992
TOTAL EXPENDITURES		2,935,992
Ending Fund Balance		0

CAPITAL PROJECT FUND

2004 CO BOND FUND

Fund 52

Summary of Receipts & Expenditures
2009-2010

This fund accounts for the 2004 bond proceeds in the principal amount of $4,500,000. The purpose was the acquisition, construction and improving of public works; constructing and improving a City owned golf course; constructing, improving, repairing City streets, and gutter systems; purchasing and upgrading geographical information systems, including software and hardware; professional services rendered in connection with the acquisition, construction, renovation, and financing of the foregoing projects.

		Proposed 2009-2010
Beginning Fund Balance		$ 594,000
Revenues:		
Interest Revenue	(5217-6735)	6,000
TOTAL FUNDS AVAILABLE		600,000
Expenditures:		
GIS Mapping System	(5238-89XX)	205,000
Golf Links	(5255-88XX)	65,000
Street Improvements	(5279-8467)	330,000
TOTAL EXPENDITURES		600,000
Ending Fund Balance		$ 0

CAPITAL FUND

General Capital Projects

Fund 53

Summary of Receipts & Disbursements
2009-2010

This fund is for general capital projects. Funding sources include Gas Lease & Royalty revenue and General Fund revenues.

		Proposed 2009-2010
Beginning Fund Balance		$ 3,254,779
Revenues:		
Interest Revenue	(5317-6735)	14,500
Contribution - Chamber $100,000 & EDC $50,000	(5318-6820)	150,000
TOTAL FUNDS AVAILABLE		3,419,279
Transfer Out - Smith History Center Donation Fund		400,000
Expenditures:		
Elmo Street	(5379-8851)	899,000
Sparks Drive	(5379-8850)	550,000
Downtown - Parking Lot	(5373-8890)	140,500
Downtown - Sidewalks	(5373-88XX)	85,000
Animal Shelter Expansion	(5343-88XX)	77,650
Cemetery - Phase II	(5352-8890)	410,000
Chamber of Commerce & EDC Building	(5340-8820)	857,129
TOTAL EXPENDITURES		3,419,279
Ending Fund Balance		$ 0

CAPITAL PROJECT FUND

Performance Contract Capital Fund

Fund 55

Summary of Receipts & Expenditures

2009-2010

This fund was developed to tract savings and costs associated with the 2009 Performance Contract. Savings and increased revenues from the General Fund, Cletran Fund, Airport Fund and Water-Wastewater Fund are transferred to this fund to provide for the payment of SECO Revolving Loans and the 2009 Combination Tax and Revenue Bonds.

		Proposed 2009-2010
Beginning Fund Balance		$ 2,236,925
Revenues:		
Transfer from General Fund	(5521-7101)	63,093
Transfer from Cletran Fund	(5521-7108)	2,203
Transfer from Airport Fund	(5521-7161)	1,008
Transfer from Water-Wastewater Fund	(5521-7160)	596,862
Proceeds from SECO Loan #1	(5524-7440)	5,000,000
Proceeds from SECO Loan #2	(5524-7440)	2,324,590
TOTAL FUNDS AVAILABLE		10,224,681
Expenditures:		
Transfer to Debt Service Fund	(5522-7202)	663,166
Performance Contract - Energy Audit	(5539-8699)	64,500
Performance Contract - HVAC Replacement	(5561-8820)	605,035
Performance Contract - Lighting & Water Conservation	(5561-8499)	287,904
Performance Contract - Powerfactor Correction	(5583-8820)	21,187
Performance Contract - Meter Replacement	(5581-8870)	6,292,326
Performance Contract - Wastewater Treatment	(5597-8820)	2,290,563
TOTAL EXPENDITURES		10,224,681
Ending Fund Balance		$ 0

ENTERPRISE CAPITAL PROJECT FUND

WATER - WASTEWATER

2009 REVENUE BOND FUND

FUND 71

Summary of Receipts and Expenditures

2009-2010

In April 2009 the City of Cleburne issued $1,180,000 in Water and Wastewater Revenue Bonds. This was the first step in expanding the Water Treatment Plant to ensure future water supplies are sufficient to meet the demands of our residential, commercial and industrial customers. This bond issue will fund the design, surveying, geotechnical and permitting fees associated with this plant expansion. These bonds are supported by the Texas Water Development Board and are deferred through 2012.

		Proposed 2008-2009
Beginning Fund Balance		$ 1,180,000
		-
Interest Income	(7117-6735)	5,000
TOTAL FUNDS AVAILABLE		1,185,000
Expenditures - Wastewater Projects that we are working on:		
W57 Water Treatment Plant Expansion	(7184-8820)	1,185,000
TOTAL WATER PROJECTS		1,185,000
TOTAL EXPENDITURES		1,185,000
Ending Fund Balance		$ 0

ENTERPRISE CAPITAL PROJECT FUND

WATER - WASTEWATER

2009 REVENUE BOND FUND

FUND 72

Summary of Receipts and Expenditures

2009-2010

In April 2009 the City of Cleburne issued $4,750,000 in Water and Wastewater Revenue Bonds. This was the first step in the development of the Whitney Water Supply to ensure future water supplies are sufficient to meet the demands of our residential, commercial and industrial customers. This bond issue will fund the design, surveying, geotechnical and permitting fees associated with this development. These bonds are supported by the Texas Water Development Board and are deferred through 2012.

		Proposed 2008-2009
Beginning Fund Balance		$ 4,750,000
		-
Interest Income	(7217-6735)	15,000
TOTAL FUNDS AVAILABLE		4,765,000
Expenditures - Wastewater Projects that we are working on:		
W56 Whitney Water Supply	(7284-8820)	4,765,000
TOTAL WATER PROJECTS		4,765,000
TOTAL EXPENDITURES		4,765,000
Ending Fund Balance		$ 0

ENTERPRISE CAPITAL PROJECT FUND

WATER - WASTEWATER

2006 REVENUE BOND FUND

Fund 76

Summary of Receipts and Expenditures

2009-2010

In April of 2006 the City of Cleburne issued $12,875,000 in Water and Wastewater Revenue Bonds. This will ensure utilities and streets necessary to support the additional schools in the City of Cleburne will be completed. This sale included $6,595,000 which was used to refund old higher cost debt, and $6,280,000 to use in the construction of the infrastructure for the new City of Cleburne schools.

		Proposed 2009-2010
Beginning Fund Balance		$ 3,475,000
Interest Income	(7617-6735)	10,000
TOTAL FUNDS AVAILABLE		3,485,000
Expenditures - Water Projects that we are working on:		
W32 2" Water System Rehab	(7683-8870)	455,000
W25 Improvements to Lake Pat Cleburne	(7683-8880)	192,000
W29 Replace STP Backwash Tank	(7683-8880)	500,000
TOTAL WATER PROJECTS		1,147,000
Expenditures - Wastewater Projects that we are working on:		
S07 HWY 174N Interceptor	(7696-8830)	620,000
S09 Locket Branch Interceptor	(7696-8830)	1,418,000
S18 Sewer System Capital Rehabilitation	(7696-8830)	300,000
TOTAL WASTEWATER PROJECTS		2,338,000
TOTAL EXPENDITURES		3,485,000
Ending Fund Balance		$ 0

PAGE NO: 1	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: ALL

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
MIS	Network Storage Device		0138-8930

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

This device will allow the ability to consolidate servers and provide additional backup for the Police Department video. Currently on 1.6 terabytes are available for storage. This device would increase the storage to 11 terabytes.

FUNDING

TOTAL COST	$ 25,000
TOTAL FUNDED	$ 25,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

The additional and replacement servers will not impact the operating budgets.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design								$ -
Construction								$ -
Equip & Furnishings		25,000						$ 25,000
Other								$ -
TOTAL COSTS	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ 25,000

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds		25,000						$ 25,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ 25,000

PROJECT SCHEDULE	Number of Months
Design	0
Land/Right of Way	0
Construction	0
Other	1
TOTAL MONTHS	1

PAGE NO: 2	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: ALL

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
MIS	Geographical Information System Mapping System		5238-8990

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

This project provided the city with a comprehensive and up to date Geographical Information System (GIS). This global information system provides all city departments with much needed information concerning all locational aspects of public and private facilities located in the city limits.

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 633,000
TOTAL FUNDED	$ 633,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This project will not impact the operating budget as no additional city personnel or resources will be required.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design								$ -
Construction								$ -
Equip & Furnishings	428,000	205,000						$ 633,000
Other								$ -
TOTAL COSTS	$ 428,000	$ 205,000	$ -	$ -	$ -	$ -	$ -	$ 633,000

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation	428,000	205,000						$ 633,000
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ 428,000	$ 205,000	$ -	$ -	$ -	$ -	$ -	$ 633,000

PROJECT SCHEDULE	Number of Months
Design	0
Land/Right of Way	0
Construction	0
Other	12
TOTAL MONTHS	12

PAGE NO: 3	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: ALL

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Economic Development	Chamber of Commerce/Economic Development Facility		5340-8820

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

This project will be a partnership between the Chamber of Commerce, Cleburne Economic Development Foundation and the City. It is the intent of this project to provide these agencies with a ccintral location in which to provide support for economic devleopment, current business and tourism.The existing Chamber of Commerce building is currently too small to provide the space necessary for the Chamber of Commerce to conduct their support functions, and an expansion of the current building is not cost effective. A new facility will provide the space necessary to conduct the business of the agencies, more efficient utiltity systems, and parking for customers.

FUNDING

TOTAL COST	$ 944,000
TOTAL FUNDED	$ 944,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -
# Positions	

IMPACT EXPLANATION

The conservation efforts intended to be put in place in this new facility are expected to provide a utility cost savings for the city's portion of those costs. However, the dollar value of these savings is not known at this time. No additional personnel or staff will be necessary for the city.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design								$ -
Construction	86,871	857,129						$ 944,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ 86,871	$ 857,129	$ -	$ -	$ -	$ -	$ -	$ 944,000

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds	86,871	707,129						$ 794,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other		150,000						$ 150,000
Unfunded								$ -
TOTAL SOURCES	$ 86,871	$ 857,129	$ -	$ -	$ -	$ -	$ -	$ 944,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	0
Construction	12
Other	2
TOTAL MONTHS	20

PAGE NO: 4	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 1

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Police Department	Police Station Renovation		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

The Cleburne Police Department is in dire need of additional space. We have repeatedly had to add office space to allow us to grow. The building that we are currently in has no space left available for additional expansion. We propose that the library be moved to a new location in order to allow the Cleburne Police Department to expand into that part of the building. During that expansion, the building can be remodeled to meet our needs as well as those of the citizens of Cleburne.

FUNDING

TOTAL COST	$ 3,500,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 3,500,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

# Positions	

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This construction project could increase the cost of utilities for the police department. The use of energy efficient utility systems throughout the building could however result in a cost savings or no increase in costs. Building maintenance costs should decrease in the initial years of operation. No additional personnel will be necessary with this new facility.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design				$ 50,000				$ 50,000
Construction				$ 3,150,000				$ 3,150,000
Equip & Furnishings				$ 300,000				$ 300,000
Other								$ -
TOTAL COSTS	$ -	$ -	$ -	$ 3,500,000	$ -	$ -	$ -	$ 3,500,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	6
Construction	9
Other	3
TOTAL MONTHS	24

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded				$ 3,500,000				$ 3,500,000
TOTAL SOURCES	$ -	$ -	$ -	$ 3,500,000	$ -	$ -	$ -	$ 3,500,000

PAGE NO:	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED
5		3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Animal Control	Animal Control Facility Expansion		5343-88XX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

The City of Cleburne Animal Shelter is small and does not have adequate space to humanely hold the large number of animals that pass through the facility. We would like to expand the existing building to provide more space to hold animals. The space would also provide a better environment for the public to view the animals for adoption.

FUNDING

TOTAL COST	$ 100,000
TOTAL FUNDED	$ 100,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	$ 9,000
Capital	
Total	$ 9,000

IMPACT EXPLANATION

The expansion of the current facility is expected to increase utility and maintenance costs. However, conservation efforts are being employed to keep those costs as low as possible. No additional personnel will be needed for this project.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design								$ -
Construction	$ 22,350	$ 77,650						$ 100,000.00
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ 22,350	$ 77,650	$ -	$ -	$ -	$ -	$ -	$ 100,000.00

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	0
Construction	6
Other	1
TOTAL MONTHS	13

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other	$ 22,350	$ 77,650						$ 100,000.00
Unfunded								$ -
TOTAL SOURCES	$ 22,350	$ 77,650	$ -	$ -	$ -	$ -	$ -	$ 100,000.00

PAGE NO: 6	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: ALL

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Fire Departmnet	Fire Apparatus Computers		0147-8990

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

The City of Cleburne purchased new computer aided dispatch (CAD) software in 2008 for emergency service communications. The new software has the capability to interface with in-vehicle mobile computers to provide additional response information and improve emergency response for fire apparatus. The Fire Department is requesting mobile computers for all front line equipment to interface with and maximize the new CAD software capabilities.

FUNDING

TOTAL COST	$ 65,000
TOTAL FUNDED	$ 65,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	$ 3,500
Capital	
Total	$ 3,500

IMPACT EXPLANATION

Air cards will be necessary to provide internet access to these computers. The impact costs reflect only one year of operationa costs for the systems. No other costs are associated with this project.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design								$ -
Construction								$ -
Equip & Furnishings		65,000						$ 65,000
Other								$ -
TOTAL COSTS	$ -	$ 65,000	$ -	$ -	$ -	$ -	$ -	$ 65,000

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds		65,000						$ 65,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 65,000	$ -	$ -	$ -	$ -	$ -	$ 65,000

PROJECT SCHEDULE	
	Number of Months
Design	0
Land/Right of Way	0
Construction	0
Other	3
TOTAL MONTHS	3

PAGE NO:	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED
7		1

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Fire Department	Fire Station #4		0147-8930 Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

The City Of Cleburne currently provides fire and emergency services from three fire stations in the City. Fire Stations are located geographically to reduce response times for fires and medical responses. With some planned overlap of districts, the standard response area for a fire station is approximately eight square miles.The three existing fire stations can satisfactorily protect approximately twenty-four to twenty-six square miles of the City. The problem is that the corporate limits of the City encompasses nearly thirty-five square miles, which leaves approximately ten square miles of property with reduced fire and medical protection. The Insurance Services Office confirmed this during the City's last public protection survey by assigning all properties greater than five miles from a fire station a Class 10 PPC, which is the worst rating they can assign. The industrial district, which contributes a large portion of tax revenue to the City, is located in the area that would be covered by the fourth fire station. The City allocated funds in 2008 to purchase land for the fourth fire station and construction would be the next phase of the project. The fourth station would provide adequate coverage for the City today, but would not provide for any growth in the north-west section of the City. A fifth fire station should be evaluated for the projected growth that will come with the completion of Highway 121 and the continual growth of the industrial district to the north and west of the City.

FUNDING

TOTAL COST	$ 3,650,000
TOTAL FUNDED	$ 150,000
TOTAL UNFUNDED	$ 3,500,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Annual Cost/(Savings-Enter Negative)	
Personnel	$ 733,800
Operations	$ 55,000
Capital	
Total	$ 788,800

Positions 6

IMPACT EXPLANATION

An additional fire station will require funds for maintenance and operaiton of the station. In addition, equipment will have to be purchased and personnel will have to be hired to staff the new station. This information is based on exisiting fire station operational costs, and current personnel costs. Two fireman have already been hired in anticipation of this new facility. Six additional firemen will be necessary, as well as the promotion of existing personnel to Fire Engineer, and Battalion Chief.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design								$ -
Construction				$ 1,250,000	$ 2,000,000			$ 3,250,000
Equip & Furnishings					$ 250,000			$ 250,000
Other	$ 150,000							$ 150,000
TOTAL COSTS	$ 150,000	$ -	$ -	$ 1,250,000	$ 2,250,000	$ -	$ -	$ 3,650,000
SOURCE OF FUNDS	**THRU 09-2008**	**2008-2009**	**2009-2010**	**2010-2011**	**2011-2012**	**2011-2012**	**2013 to Completion**	**TOTAL**
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21	$ 150,000							$ 150,000
Other								$ -
Unfunded					$ 1,250,000	$ 2,250,000		$ 3,500,000
TOTAL SOURCES	$ 150,000	$ -	$ -	$ -	$ 1,250,000	$ 2,250,000	$ -	$ 3,650,000

PROJECT SCHEDULE	Number of Months
Design	1
Land/Right of Way	12
Construction	8
Other	1
TOTAL MONTHS	22

PAGE NO: 8	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Fire Departmnet	Communication Tower #3		4347-8820

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

The City of Cleburne, Johnson County and the Johnson County Emergency Service District #1 entered into an interlocal agreement to construct and maintain communication infrastructure for emergency service communications in Johnson County. The original agreement included two tower sites with a third site in future plans. The first two sites have been completed and are operational. The land for the third site has been acquired at no cost and a grant for the radio equipment has been approved by State Homeland Security. Staff is requesting approval of funds to construct and maintain infrastructure for the third communication tower. As with the existing two sites, the City will share in one-third of the cost of the site.

FUNDING

TOTAL COST	$ 210,000
TOTAL FUNDED	$ 140,000
TOTAL UNFUNDED	$ 70,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	$ 3,000
Capital	
Total	$ 3,000

IMPACT EXPLANATION

Maintenance and utility costs of this structure will be shared between the county and emergency services district. This city portion is based on the two existing structures.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design								$ -
Construction			210,000					$ 210,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ 210,000	$ -	$ -	$ -	$ -	$ 210,000

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other			140,000					$ 140,000
Unfunded			70,000					$ 70,000
TOTAL SOURCES	$ -	$ -	$ 210,000	$ -	$ -	$ -	$ -	$ 210,000

PROJECT SCHEDULE	Number of Months
Design	0
Land/Right of Way	0
Construction	6
Other	0
TOTAL MONTHS	6

PAGE NO: 9	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: ALL

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Fire Departmnet	Emergency Operations Center		4347-8820

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory _____

Essential X

Desirable _____

Defferable _____

The City of Cleburne does not have a dedicated Emergency Operations Center to coordinate large emergency incidents or disasters impacting the City. Emergency Management currently operates out of the shared office of the building inspector and utilizes one adjoining room for a conference room if multiple city officials become involved in the operation. The present facility was not designed for coordination of emergency operations and is ill suited for conducting anything more than a small weather related event. A large scale disaster within or adjacent to the city of Cleburne will overwhelm the current small EOC and hamper effective mitigation of the incident.

One option is to construct a new Emergency Operation Center at a dedicated location. This would allow the facility to be designed to meet the needs of the city and anticipated future growth. Another option is to explore the possibility of combining a new EOC with other critical city functions such as 911 dispatch and information technology. Both departments should be located in hardened facilities, are in need of additional space and are integral elements to an emergency operation center.

FUNDING

TOTAL COST	$ 2,150,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 2,150,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	$ 45,000
Capital	
Total	$ 45,000

IMPACT EXPLANATION

This facility will be a new building for the City and willl require operational expenses for utility costs and annual mainatenance. These costs are based on current facility informaiton. No additional personnel will be needed for this project.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design				150,000				$ 150,000
Construction					2,000,000			$ 2,000,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ -	$ 150,000	$ 2,000,000	$ -	$ -	$ 2,150,000

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded				150,000	2,000,000			$ 2,150,000
TOTAL SOURCES	$ -	$ -	$ -	$ 150,000	$ 2,000,000	$ -	$ -	$ 2,150,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	6
Construction	8
Other	0
TOTAL MONTHS	20

PAGE NO:	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED
10		4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Cemetery	Street Paving & Drainage Improvements - Phase II		5352-8890

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	X
Defferable	

City Council authorized engineering and design for Phase 2 of the cemetery project which will include approximately 7250 linear feet of pavement reconstruction, misc curb replacement, concrete valley, culvert and headwall improvements.

FUNDING

TOTAL COST	$ 473,000
TOTAL FUNDED	$ 473,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This project will have no oprational impact as there will be no associated maintenance or personnel costs.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design	63,000							$ 63,000
Construction		410,000						$ 410,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ 63,000	$ 410,000	$ -	$ -	$ -	$ -	$ -	$ 473,000

PROJECT SCHEDULE	Number of Months
Design	3
Land/Right of Way	0
Construction	3
Other	0
TOTAL MONTHS	6

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21	63,000	410,000						$ 473,000
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ 63,000	$ 410,000	$ -	$ -	$ -	$ -	$ -	$ 473,000

PAGE NO: 11	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 2

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Hulen Park Improvements		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	x
Desirable	
Defferable	

This request is for general improvements to Hulen Park to include pathway lighting, pavilion improvements, irrigation and pond aerification improvements. Lighting would be installed along the walking path, irrigation in select areas, replacement of outdated picnic pavilion and a major water feature that would provide beautification and water quality enhancement.

FUNDING

TOTAL COST	$ 490,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 490,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

	Annual Cost/(Savings-Enter Negative)
Personnel	
Operations	20,000
Capital	
Total	$ 20,000

Positions

IMPACT EXPLANATION

Operational expense would be increased due to this project. Utilites would possibly be increased through lighting and water for irrigation. The exact increase is unknown at this time as plans have not been developed. Upon completion of plans these cost can be estimated. The impact numbers are based on other parks within the city.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design			40,000					$ 40,000
Construction				450,000				$ 450,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ 40,000	$ 450,000	$ -	$ -	$ -	$ 490,000
SOURCE OF FUNDS	**THRU 09-2009**	**2009-2010**	**2010-2011**	**2011-2012**	**2012-2013**	**2013-2014**	**2014 to Completion**	**TOTAL**
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded			40,000	450,000				$ 490,000
TOTAL SOURCES	$ -	$ -	$ 40,000	$ 450,000	$ -	$ -	$ -	$ 490,000

PROJECT SCHEDULE	
	Number of Months
Design	6
Land/Right of Way	
Construction	18
Other	
TOTAL MONTHS	24

PAGE NO: 12	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 2

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Lake Pat Cleburne Park Improvements		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	x
Desirable	
Defferable	

Currently planning is being accomplished for a plan for recreation improvements to Lake Pat Cleburne areas. It is anticipated that the first improvements will be targeted for the East side of the lake between the main boat ramp and the dam. These improvements will include such items as walking trails, fishing access improvements, landscaping, irrigation, lighting, utility relocations (overhead electrical), etc. This request is for a multi-year project for improving Cleburne's most important recreational asset. Besides the recreational value, this is an investment in the quality of life that will help distinguish Cleburne from competing cities such as Burleson. Cleburne is unique in that we have a resource such as the Lake and improvements will return the investment many times over.

FUNDING

TOTAL COST	$ 12,000,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 12,000,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

	Annual Cost/(Savings-Enter Negative)
Personnel	50,000
Operations	20,000
Capital	
Total	$ 70,000

Positions 1.5

IMPACT EXPLANATION

Additional personnel will be necessary to maintain the new parks and facilities. Plans for the improvements will not be available until the 08-09 mid-year. Therefore actual operatiing budget impacts are unknown. The impact numbers provided are based on one part time and one full time employee and operating costs of established parks within the city.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design				150,000				$ 150,000
Construction				2,850,000	2,000,000	2,000,000	5,000,000	$ 11,850,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ -	$ 3,000,000	$ 2,000,000	$ 2,000,000	$ 5,000,000	$ 12,000,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	48
Other	
TOTAL MONTHS	54

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded				3,000,000	2,000,000	2,000,000	5,000,000	$ 12,000,000
TOTAL SOURCES	$ -	$ -	$ -	$ 3,000,000	$ 2,000,000	$ 2,000,000	$ 5,000,000	$ 12,000,000

PAGE NO: 13	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: Unknown

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Skate Board Park		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	x
Defferable	

This project will serve a neglected segment of our youth and move this activity to a central location off the streets and areas these children are continually asked to leave. Currently the participants must use sidewalks or streets and are not welcomed. They are displaced and sometimes placed in situations that are not safe. Little is heard from this segment of the population for they lack a voice in the community.

FUNDING

TOTAL COST	$ 320,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 320,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	5,000
Capital	
Total	$ 5,000

IMPACT EXPLANATION

We do not anticipate extra personnel. The expenses will involve electrical and water expenses, with some general maintenance. Estimates are based on similar facitilities within the city.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design			20,000					$ 20,000
Construction				300,000				$ 300,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ 20,000	$ 300,000	$ -	$ -	$ -	$ 320,000

PROJECT SCHEDULE	Number of Months
Design	4
Land/Right of Way	
Construction	6
Other	
TOTAL MONTHS	10

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded			20,000	300,000				$ 320,000
TOTAL SOURCES	$ -	$ -	$ 20,000	$ 300,000	$ -	$ -	$ -	$ 320,000

PAGE NO: 14	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 2

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Westhill Park Improvements		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

This project will include irrigation, lighting, landscaping and walking path upgrades

Mandatory	
Essential	
Desirable	x
Defferable	

FUNDING

TOTAL COST	$ 98,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 98,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	6,500
Capital	
Total	$ 6,500

IMPACT EXPLANATION

Expenses will involve electrical and water utilities. Additional maintenance will be required for irrigation and improved fertilzation and herbicide program.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design			8,000					$ 8,000
Construction				90,000				$ 90,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ 8,000	$ 90,000	$ -	$ -	$ -	$ 98,000
SOURCE OF FUNDS	**THRU 09-2009**	**2009-2010**	**2010-2011**	**2011-2012**	**2012-2013**	**2013-2014**	**2014 to Completion**	**TOTAL**
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded			8,000	90,000				$ 98,000
TOTAL SOURCES	$ -	$ -	$ 8,000	$ 90,000	$ -	$ -	$ -	$ 98,000

PROJECT SCHEDULE	Number of Months
Design	3
Land/Right of Way	
Construction	6
Other	
TOTAL MONTHS	9

PAGE NO: 15	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 1 - Serving All

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Buddy Stewart Park Improvements		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	X
Defferable	

This project will provide planning and improvements for Buddy Stewart Park. This park area has a tremendous potential for serving Cleburne and Cleburne visitors. The park has developed a negative reputation that can only be corrected by developing positive activities for people with good intentions. This project should eventually connect with other planned recreational activities anticipated around Lake Pat Cleburne. Planning must be completed to fully determine the needs and possibilties. Carter and Burgess is currently in the process of master planning and results should be available in the Fall of 2008. Initially we have some concerns for control of traffic in areas that have been distructive. We would like to place fencing in stratigic locations and introduce some acitivities such as disk golf, model airplane field and improved fishing facilities and trails.

FUNDING

TOTAL COST	$ 430,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 430,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	40,000
Operations	10,000
Capital	
Total	$ 50,000

IMPACT EXPLANATION

Expenses will include full-time maintenance personnel, herbicides, chemicals and utilities.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design				30,000				$ 30,000
Construction					400,000			$ 400,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ -	$ 30,000	$ 400,000	$ -	$ -	$ 430,000
SOURCE OF FUNDS	**THRU 09-2009**	**2009-2010**	**2010-2011**	**2011-2012**	**2012-2013**	**2013-2014**	**2014 to Completion**	**TOTAL**
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded				30,000	400,000			$ 430,000
TOTAL SOURCES	$ -	$ -	$ -	$ 30,000	$ 400,000	$ -	$ -	$ 430,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	18
Other	
TOTAL MONTHS	24

PAGE NO:	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED
16		3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Northwest Linear Park-Hwy 121 and Ridgeway connection		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	
Defferable	X

This park would serve as a major entry way to Cleburne to connect the proposed Hwy 121 with North Ridgeway Street. The development of this park would make McAnear Park a useable park and provide a major regional recreation facility for the Cleburne Area. Most of the proposed area is in the flood plain and could llikely be aquired at a reasonalbe cost. The installation of the roadway between West Kilpatrick and Woodard Avenue would open access to a major undeveloped area of our community and would have major tax implications of a very positive nature.

FUNDING

TOTAL COST	$ 2,575,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 2,575,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Annual Cost/(Savings-Enter Negative)	
Personnel	120,000
Operations	20,000
Capital	
Total	$ 140,000

Positions 3

IMPACT EXPLANATION

This would be a major park that we anticipate requiring a combination of full and part-time personnel. As this project has not entered the planning stages the true impact on the operating budget is unknown.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design						75,000		$ 75,000
Construction							2,000,000	$ 2,000,000
Equip & Furnishings								$ -
Other Land Acquisition						500,000		$ 500,000
TOTAL COSTS	$ -	$ -	$ -	$ -	$ -	$ 575,000	$ 2,000,000	$ 2,575,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	12
Construction	18
Other	
TOTAL MONTHS	36

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded						575,000	2,000,000	$ 2,575,000
TOTAL SOURCES	$ -	$ -	$ -	$ -	$ -	$ 575,000	$ 2,000,000	$ 2,575,000

PAGE NO: 17	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 1

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Multi-function and Education Building at Winston McGregor Park		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	x
Defferable	

McGregor Park promises to be a highly utilized park for recreational and educational activities. We already have indications that the park will be a popular location for weddings, school outings, concerts and educational events. The renovated house will accomodate some of the smaller events, but a larger facility would expand the options and viability of the park considerably. The concept of this request is to place a structure due north of the house that would be approximately 4,000 to 5,000 square feet. It is invisioned that it would have one large open space suitable for receptions, education events, family reunions, meetings, etc. The building would also have restrooms, caterer kitchen and storage for tables and chairs. We would need audio visual capabilities. The facility would serve smaller events no appropriate for the Civic Center.

FUNDING

TOTAL COST	$ 380,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 380,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

	Annual Cost/(Savings-Enter Negative)
Personnel	15,000
Operations	6,000
Capital	
Total	$ 21,000

Positions 0.5

IMPACT EXPLANATION

Expenses would include part time or contract labor to maintain the facility, supplies, utilities. It is believed that revenue will off-set the anticipated expenses.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design						10,000		$ 10,000
Construction							350,000	$ 350,000
Equip & Furnishings							20,000	$ 20,000
Other								$ -
TOTAL COSTS	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ 370,000	$ 380,000
SOURCE OF FUNDS	**THRU 09-2009**	**2009-2010**	**2010-2011**	**2011-2012**	**2012-2013**	**2013-2014**	**2014 to Completion**	**TOTAL**
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded						10,000	370,000	$ 380,000
TOTAL SOURCES	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ 370,000	$ 380,000

PROJECT SCHEDULE	Number of Months
Design	3
Land/Right of Way	
Construction	12
Other	
TOTAL MONTHS	15

PAGE NO: 18	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 2

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Lake Pat Cleburne Restroom at East Boat Ramp		0153-8820

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	x
Desirable	
Defferable	

This request is to place a restroom facliity in the vacinity of the east boat ramp at Lake Pat Cleburne. For many years we have utilized port-a-potties with very poor results. This project is intended to use prefabricated restrooms similar to those placed at the golf course.

FUNDING

TOTAL COST	$ 85,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 85,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	2,500
Capital	
Total	$ 2,500

IMPACT EXPLANATION

Additional personnel will not be necessary for this project. Operating budget impact will relate to cleaning supplies, maintenance, water and sewer charges.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design								$ -
Construction			85,000					$ 85,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ 85,000	$ -	$ -	$ -	$ -	$ 85,000

PROJECT SCHEDULE	Number of Months
Design	
Land/Right of Way	
Construction	2
Other	
TOTAL MONTHS	2

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded			85,000					$ 85,000
TOTAL SOURCES	$ -	$ -	$ 85,000	$ -	$ -	$ -	$ -	$ 85,000

PAGE NO: 19	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 2,3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Playground Upgrades for Westhill and P.D. Lacewell Parks		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory
Essential
Desirable
Defferable X

Both of these playgrounds require replacement of fall zone material. In doing so, a retaining sidewalk and shade structures are advisable similar to those installed at Hulen and Carver Parks.

FUNDING

TOTAL COST	$ 35,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 35,000

IMPACT ON OPERATING BUDGET

☑ Will Impact
☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	1,000
Capital	
Total	$ 1,000

IMPACT EXPLANATION

Annual replacement of fall zone material for the playground due to wear and deterioration will be required as normal maintenance.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design								$ -
Construction			35,000					$ 35,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ 35,000	$ -	$ -	$ -	$ -	$ 35,000

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded			35,000					$ 35,000
TOTAL SOURCES	$ -	$ -	$ 35,000	$ -	$ -	$ -	$ -	$ 35,000

PROJECT SCHEDULE	Number of Months
Design	2
Land/Right of Way	0
Construction	4
Other	0
TOTAL MONTHS	6

PAGE NO: 20	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: Unknown

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Children's Safety City		Unknown

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	
Defferable	X

Parks Board members have received input from the community that indicates a need for a safety city for children. The purpose would be several fold including teaching children laws and regulations related to bicycles, automobiles and fire safety. It would be a tool used by schools, our police and fire department to benefit the community.

FUNDING

TOTAL COST	$ 140,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 140,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	8,500
Capital	
Total	$ 8,500

IMPACT EXPLANATION

If has been discussed placing the facility near a fire station. This would reduce the need for additional personnel. There may be grant funding that would assist in operation and construction of the facility.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design					10,000			$ 10,000
Construction						130,000		$ 130,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ -	$ -	$ 10,000	$ 130,000	$ -	$ 140,000

PROJECT SCHEDULE	Number of Months
Design	2
Land/Right of Way	0
Construction	9
Other	0
TOTAL MONTHS	11

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded					10,000	130,000		$ 140,000
TOTAL SOURCES	$ -	$ -	$ -	$ -	$ 10,000	$ 130,000	$ -	$ 140,000

PAGE NO: 21	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 2

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Municipal Golf	Course & Club House Construction		5255-88XX 5255-89XX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	X
Defferable	

This project began in 2004 with the issuance of bond funds. Actual construction began in 2006 and the couse and club house ares expected to open in June 2009.

FUNDING

TOTAL COST	$ 6,906,818
TOTAL FUNDED	$ 6,906,818
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

	Annual Cost/(Savings-Enter Negative)
Personnel	325,000
Operations	233,152
Capital	
Total	$ 558,152

Positions 15

IMPACT EXPLANATION

Utilities, supplies, services, personnel costs and costs of goods sold are expected to increase significantly when the course opens. Ten additional personnel are included in this years budget, and five positions not previously filled will be filled in May 2009. The business plan forcasted revenues at $1.4 million dollars for a full year of operations. For the initial five months of operations anticipated during this fiscal year a loss of approximately $300,000 is expected. During the first full year of operations, fiscal year 2009-2010, the course is expected to break even. However, the green fee schedule has not been submitted to Council, and so all revenues are subject to Council approval of the fee structure.

PROJECT COSTS	THRU 09-2007	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design	188,000							$ 188,000
Construction	5,953,818	65,000						$ 6,018,818
Equip & Furnishings	700,000							$ 700,000
Other								$ -
TOTAL COSTS	$ 6,841,818	$ 65,000	$ -	$ -	$ -	$ -	$ -	$ 6,906,818

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	36
Other	
TOTAL MONTHS	42

SOURCE OF FUNDS	THRU 09-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation	3,100,000							$ 3,100,000
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21	3,218,788	65,000						$ 3,283,788
Other	523,030							$ 523,030
Unfunded								$ -
TOTAL SOURCES	$ 6,841,818	$ 65,000	$ -	$ -	$ -	$ -	$ -	$ 6,906,818

PAGE NO: 22	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 2

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Splash Station	Major Water Feature		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	x
Defferable	

As with attractions such as Six Flags, it is indicated that upgrades and improvements help keep the excitement of an attraction more appealing. Studies show that revenue is more likely to keep an upward trend when new features are added. This request is to add a feature that is intended to increase attendance and revenue. The feature being proposed is called a "bowl slide". It works much the same as a giant toilet bowl. The user enters the slide from a high point and swirls around and is eventually dumped at the bottom of the slide into a pool. The City of Rowlett installed such a slide and their attendance increased by 15,000 in the first year.

FUNDING

TOTAL COST	$ 345,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 345,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions 2

Annual Cost/(Savings-Enter Negative)	
Personnel	10,000
Operations	8,000
Capital	-
Total	$ 18,000

IMPACT EXPLANATION

The expenses will involve two seasonal employees and utilities.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design			20,000					$ 20,000
Construction				325,000				$ 325,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ 20,000	$ 325,000	$ -	$ -	$ -	$ 345,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	8
Other	
TOTAL MONTHS	14

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded			20,000	325,000				$ 345,000
TOTAL SOURCES	$ -	$ -	$ 20,000	$ 325,000	$ -	$ -	$ -	$ 345,000

PAGE NO: 23	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Sports Complex	Leveling of Sports Complex fields		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Continue process of leveling fields at the Youth Sports Complex as a result of settling and construction deficiencies.

Mandatory _____

Essential _____

Desirable _____

Defferable _____

FUNDING

TOTAL COST	$ 150,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 150,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	-
Operations	-
Capital	-
Total	$ -

IMPACT EXPLANATION

The leveling will have a positive effect on the budget as the fields will be more presentable for tournament play.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design								$ -
Construction			150,000					$ 150,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded			150,000					$ 150,000
TOTAL SOURCES	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000

PROJECT SCHEDULE	Number of Months
Design	
Land/Right of Way	
Construction	6
Other	
TOTAL MONTHS	6

PAGE NO: 24	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Building Services	HVAC Replacement		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Project will replace all old and inefficient HVAC units.

Mandatory _____

Essential _____

Desirable _____

Defferable _____

FUNDING

TOTAL COST	$ 605,035
TOTAL FUNDED	$ 605,035
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	-
Operations	-
Capital	-
Total	$ -

IMPACT EXPLANATION

Units will be replaced to increase efficiency and energy savings.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design								$ -
Construction		605,035						$ 605,035
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 605,035	$ -	$ -	$ -	$ -	$ -	$ 605,035

PROJECT SCHEDULE	Number of Months
Design	1
Land/Right of Way	
Construction	2
Other	
TOTAL MONTHS	3

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other		605,035						$ 605,035
Unfunded								$ -
TOTAL SOURCES	$ -	$ 605,035	$ -	$ -	$ -	$ -	$ -	$ 605,035

PAGE NO: 25	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Civic Center	Convention Center & Performing Arts Center		5162-XXXX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

This is a 4B project that was approved in the 4B referrendum. This project will provide an additional 14,000 square feet of space to the existing civic center structure. The general fund will fund roof and basic renovations to the existing structure. This facility will also provide the community with a performing arts facility.

FUNDING

TOTAL COST	$ 10,437,000
TOTAL FUNDED	$ 10,437,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

	Annual Cost/(Savings-Enter Negative)
Personnel	60,000
Operations	65,000
Capital	
Total	$ 125,000

Positions 3

IMPACT EXPLANATION

Three additional personnel are included in the current budget. Maintenance and utility costs will also increase with the expanded facility opens. These increased costs include supplies, utilities, services and maintenance. There will also be an increase in revenues as rents for the facility are collected. These rental fees have not been determined to date and not presented to Council for approval and so the total operational impact can not be known. This is a 4B project and all maintenance and operations are refunded to the General Fund.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design	400,000							$ 400,000
Construction	7,101,008	2,435,992						$ 9,537,000
Equip & Furnishings		500,000						$ 500,000
Other								$ -
TOTAL COSTS	$ 7,501,008	$ 2,935,992	$ -	$ -	$ -	$ -	$ -	$ 10,437,000

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation	5,000,000							$ 5,000,000
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21	414,008	2,935,992						$ 3,350,000
Other	2,087,000							$ 2,087,000
Unfunded								$ -
TOTAL SOURCES	$ 7,501,008	$ 2,935,992	$ -	$ -	$ -	$ -	$ -	$ 10,437,000

PROJECT SCHEDULE	Number of Months
Design	12
Land/Right of Way	
Construction	12
Other	
TOTAL MONTHS	24

PAGE NO: 26	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 2

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Library	Library Books		0163-8910

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

For the Cleburne Library to remain certified by the State of Texas ten percent of the operating budget must be for library materials.

Mandatory	X
Essential	
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 245,000
TOTAL FUNDED	$ 45,000
TOTAL UNFUNDED	$ 200,000

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -
# Positions	

IMPACT EXPLANATION

These items will not impact the operating budget.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design								$ -
Construction								$ -
Equip & Furnishings		45,000	50,000	50,000	50,000	50,000		$ 245,000
Other								$ -
TOTAL COSTS	$ -	$ 45,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ -	$ 245,000

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds		45,000						$ 45,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded			50,000	50,000	50,000	50,000		$ 200,000
TOTAL SOURCES	$ -	$ 45,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ -	$ 245,000

PROJECT SCHEDULE	Number of Months
Design	
Land/Right of Way	
Construction	
Other	
TOTAL MONTHS	0

PAGE NO: 27	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Museum	Layland Museum Renovations		0163-8990 Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	X
Defferable	

A Preservation Master Plan for both the Museum and Smith History Center was prepared by ArchiTexas in 2006 and paid for with $45,000 from SHC Capital Campaign funds. In 2007 $180,000 was allocated by the City of Cleburne for preparation of construction documents for the Museum project only. A $350,000 Kresge grant request (materials and labor for 2 structures) will be confirmed 1 June 2008. A $250,000 Meadows grant request (for 2 structures) will be submitted summer 2008.

When completed the restoration of the 1905 Museum building and new elevator / restroom addition will permit improved essential community services including: redesigned interactive exhibits, theatre / lyceum rentals, installation of an ADA elevator and compliant restrooms. Construction of the elevator / restroom atrium ensures ADA access to the two-story structure.

A 3- year planning period, full Board and Friends of the Museum support, and completion of the Master Plan brought encouragement from the Texas Historical Commission, which oversees state and national register properties. This is a 12-month project, when restoration and construction are complete an important historic structure will be restored to the desired "maintenance-stage," and all interior spaces will be fully funtioning with existing staff.

FUNDING

TOTAL COST	$ 4,180,000
TOTAL FUNDED	$ 180,000
TOTAL UNFUNDED	$ 4,000,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

	Annual Cost/(Savings-Enter Negative)
Operations	
Capital	
Total	$ -

Positions

IMPACT EXPLANATION

Rental revenue for the theatre lyceum are estimated at $30,000 after the renovations are compled. However Council has not been presented with the fee structure to date. The general operation cost of the museum are expected to remain the same after renovation. "Green" construction will be used which may result in some utility cost savings.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design		180,000						$ 180,000
Construction			2,000,000	1,700,000				$ 3,700,000
Equip & Furnishings				200,000				$ 200,000
Other				100,000				$ 100,000
TOTAL COSTS	$ -	$ 180,000	$ 2,000,000	$ 2,000,000	$ -	$ -	$ -	$ 4,180,000

PROJECT SCHEDULE	Number of Months
Design	completd
Land/Right of Way	
Construction	12
Other	
TOTAL MONTHS	12

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds		180,000						$ 180,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded			2,000,000	2,000,000				$ 4,000,000
TOTAL SOURCES	$ -	$ 180,000	$ 2,000,000	$ 2,000,000	$ -	$ -	$ -	$ 4,180,000

PAGE NO: 28	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 1

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Museum	Smith History Center Renovations		8963-XXXX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

The Preservation Master Plan, prepared by ArchiTexas in 2006 for both the Layland Museum and Smith Center structures, was paid for with Capital Campaign funds raised throughout the community. The SHC will expand essential community services such as: preservation-level artifact care, research, exhibits, and classes, as well as relieving overcrowding in the main Museum.

The 2-year capital campaign secured $800,000 from businesses and individuals, auctions and sales, markets, and dinner dances. The City of Cleburne matched a $50,000 pledge from Lowell Smith. Individual gifts of $50,000 each were received from the Forrest family, Roberts family, and Gillespie family. A $350,000 Kresge grant request (materials and labor for 2 structures) will be confirmed June 1, 2008. A $250,000 Meadows grant request (for 2 structures) will be submitted summer 2008.

Twelve years of planning secured a complete architectural design package and the required construction documents. Three separate Museum Boards and 106 Friends of the Museum actively support the rehabiltation project.

This is a 10-month project, meaning within the year 2009 rehabilitation is complete, a historic structure is stabilized to the desired "maintenance-stage," and all interior spaces are fully functioning with existing staff.

FUNDING

TOTAL COST	$ 1,668,000
TOTAL FUNDED	$ 1,668,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	21,500
Capital	
Total	$ 21,500

Positions

IMPACT EXPLANATION

Increased maintenance and operations costs are expected to increase. These increased costs include utilities, security services, and minor communication fees. Though "green" construction utilities are expected to be lower than initially expected. Supplies and other routine departmental services are covered in the Museum general operating request and are not expected to be impacted by this project. Revenue are also expected to increase upon completion of the project. However fees have not been established by the Council to date.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design	75,000							$ 75,000
Construction		1,593,000						$ 1,593,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ 75,000	$ 1,593,000	$ -	$ -	$ -	$ -	$ -	$ 1,668,000

PROJECT SCHEDULE	Number of Months
Design	18
Land/Right of Way	
Construction	10
Other	
TOTAL MONTHS	28

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21		1,400,000						$ 1,400,000
Other	75,000	193,000						$ 268,000
Unfunded								$ -
TOTAL SOURCES	$ 75,000	$ 1,593,000	$ -	$ -	$ -	$ -	$ -	$ 1,668,000

PAGE NO: 29	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Museum	Railroad Museum		0965-88XX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	X
Defferable	

This is a 4B project that was approved in the 4B referrendum. This project will provide a railroad museum for the citizens.

FUNDING

TOTAL COST	$ 850,000
TOTAL FUNDED	$ 850,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

	Annual Cost/(Savings-Enter Negative)
Personnel	42,000
Operations	45,000
Capital	
Total	$ 87,000

Positions 1

IMPACT EXPLANATION

Additional personnel wil be necessary, as well as increased maintenance and operations costs. This is a 4B project and all maintenance and operations will be funded through the 4B corporation.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design			60,000					$ 60,000
Construction			615,000					$ 615,000
Equip & Furnishings			75,000					$ 75,000
Other		100,000						$ 100,000
TOTAL COSTS	$ -	$ 100,000	$ 750,000	$ -	$ -	$ -	$ -	$ 850,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	6
Construction	8
Other	
TOTAL MONTHS	20

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other		100,000	750,000					$ 850,000
Unfunded								$ -
TOTAL SOURCES	$ -	$ 100,000	$ 750,000	$ -	$ -	$ -	$ -	$ 850,000

PAGE NO: 30	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3 & 4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Development Services	Downtown Drainage, Curb, Gutter, & Sidewalk Improvements		5373-8850, 5373-8860

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

The reconstruction of sidewalks and curbs are essential for the restoration and redevelopment of the downtown district. The sidewalks and curbs are in major disrepair and there is a need for reconstruction costs as well as design costs.

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 605,500
TOTAL FUNDED	$ 205,500
TOTAL UNFUNDED	$ 400,000

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This construction project will have no impact on the operating budget.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design		20,000						$ 20,000
Construction		185,500	100,000	100,000	100,000	100,000		$ 585,500
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 205,500	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ -	$ 605,500

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21		205,500						$ 205,500
Other								$ -
Unfunded			100,000	100,000	100,000	100,000		$ 400,000
TOTAL SOURCES	$ -	$ 205,500	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ -	$ 605,500

PROJECT SCHEDULE	Number of Months
Design	18
Land/Right of Way	
Construction	42
Other	
TOTAL MONTHS	60

PAGE NO: 31	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Street Department	Sparks Drive Improvements		5379-88XX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

The road improvements in this area will provide adequate infrastructure support for the developing area.

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 550,000
TOTAL FUNDED	$ 550,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design		50,000						$ 50,000
Construction		500,000						$ 500,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 550,000		$ -	$ -	$ -	$ -	$ 550,000
SOURCE OF FUNDS	**THRU 09-2009**	**2009-2010**	**2010-2011**	**2011-2012**	**2012-2013**	**2013-2014**	**2014 to Completion**	**TOTAL**
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21		**550,000**						$ 550,000
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 550,000	$ -	$ -	$ -	$ -	$ -	$ 550,000

PROJECT SCHEDULE	
	Number of Months
Design	3
Land/Right of Way	
Construction	3
Other	
TOTAL MONTHS	6

PAGE NO: 32	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Street Maintenance	Elmo Street Improvements		5379-8990

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

With the growth in this area, this project will provide the traffic flow regulation necessary to ensure the safety of the citizens.

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 899,000
TOTAL FUNDED	$ 899,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design		90,000						$ 90,000
Construction		809,000						$ 809,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 899,000	$ -	$ -	$ -	$ -	$ -	$ 899,000

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21		899,000						$ 899,000
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 899,000	$ -	$ -	$ -	$ -	$ -	$ 899,000

PROJECT SCHEDULE	Number of Months
Design	3
Land/Right of Way	
Construction	3
Other	
TOTAL MONTHS	6

PAGE NO: 33	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: All

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Utility Billing	Automatic Meter Read System		7681-8870

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

This project will provide the city with a meter reading system that will collect meter readings quickly and accurately from an Absolute Encoded register, directly into an automated meter reading system utilizing the latest radio fixed point and drive-by technology. The Automatic Meter Reading (AMR) system will be installed over the next few years, and will complete the conversion from cubic feet to gallons.

FUNDING

TOTAL COST	$ 6,292,236
TOTAL FUNDED	$ 6,292,236
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Annual Cost/(Savings-Enter Negative)	
Personnel	-
Operations	-
Capital	-
Total	$ -

Positions

IMPACT EXPLANATION

This project should decrease the lost revenues due to the age of many of the meters presently being utilized by the customer base. As meters age the amount of lost revenue due to wear and tear on the meters increases. This project will also reduce the need for meter readers, and allow those employees to be utilized for increased demand for meter installation and service.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design								$ -
Construction								$ -
Equip & Furnishings		6,292,236						$ 6,292,236
Other								$ -
TOTAL COSTS	$ -	$ 6,292,236	$ -	$ -	$ -	$ -	$ -	$ 6,292,236

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation		2,297,000						$ 2,297,000
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other		3,995,236						$ 3,995,236
Unfunded								$ -
TOTAL SOURCES	$ -	$ 6,292,236	$ -	$ -	$ -	$ -	$ -	$ 6,292,236

PROJECT SCHEDULE	Number of Months
Design	1
Land/Right of Way	
Construction	8
Other	
TOTAL MONTHS	9

PAGE NO: 34	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: All

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	Replace Backwash Tank		7681-8870

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

The existing .15MG EST was installed in 1964 and is utilized for filter backwash water. Tank is undersized for current plant operations and is in need of repair. Replacement with a larger capacity is required to support upcoming plant expansions and to improve operational efficiency.

FUNDING

TOTAL COST	$ 620,000
TOTAL FUNDED	$ 620,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	-
Operations	-
Capital	-
Total	$ -

IMPACT EXPLANATION

This project is not expected to impact the operational budget.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design	20,000							$ 20,000
Construction	50,000	550,000						$ 600,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ 70,000	$ 550,000	$ -	$ -	$ -	$ -	$ -	$ 620,000

PROJECT SCHEDULE	Number of Months
Design	3
Land/Right of Way	
Construction	6
Other	
TOTAL MONTHS	9

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued	70,000	550,000						$ 620,000
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ 70,000	$ 550,000	$ -	$ -	$ -	$ -	$ -	$ 620,000

PAGE NO: 35	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: All

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	Water Master Plan		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

This will provide the city with a long range water use plan. These plans are essential to the viability of the city's water.

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 52,500
TOTAL FUNDED	$ 52,500
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	-
Operations	-
Capital	-
Total	$ -

IMPACT EXPLANATION

This project is not expected to impact the operational budget.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design			52,500					$ 52,500
Construction								$ -
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ 52,500	$ -	$ -	$ -	$ -	$ 52,500

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued			52,500					$ 52,500
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ -	$ 52,500	$ -	$ -	$ -	$ -	$ 52,500

PROJECT SCHEDULE	Number of Months
Design	18
Land/Right of Way	
Construction	
Other	
TOTAL MONTHS	18

PAGE NO:	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED
36		3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	Replace Rose Street Elevated Tank		6083-8820

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory
Essential X
Desirable
Defferable

Rose Street EST was built in 1957, and has a capacity of 0.5MG. This 50 year old tank is critical to overall distribution system operations, and is in deteriorated condition. Replacement with a new higher capacity EST will greatly improve overall relaibility and support future growth in the area. TCEQ has issued a notice of violation on this tank. Cost based on $1.80/gal.

FUNDING

TOTAL COST	$ 2,188,101
TOTAL FUNDED	$ 2,188,101
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☐ Will Impact
☑ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This project will have no impact on operation costs.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design	180,101							$ 180,101
Construction		2,008,000						$ 2,008,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ 180,101	$ 2,008,000	$ -	$ -	$ -	$ -	$ -	$ 2,188,101

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds	180,101	2,008,000						$ 2,188,101
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ 180,101	$ 2,008,000	$ -	$ -	$ -	$ -	$ -	$ 2,188,101

PROJECT SCHEDULE	Number of Months
Design	0
Land/Right of Way	0
Construction	0
Other	1
TOTAL MONTHS	1

PAGE NO: 37	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 2

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	5MG Water Treatment Plant Expansion Design		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory
Essential
Desirable x
Defferable

Freese and Nichols Water study indicates the requirement to expand our current treatment plant to meet near term demand for potable water. Funding will be provided through the Water Infrastructure Funding, part of the Texas Water Development Board.

FUNDING

TOTAL COST	$ 15,887,500
TOTAL FUNDED	$ 15,887,500
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact
☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This project will impact operational costs. However, at this time the costs increases are unknow. The design will provide the informaiton necessary to determine what personnel, utility, and supplies costs this expansion will need to be supported. The WIF funding will have to be repaid through operations and can be deferred up to eight years.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design		1,387,500						$ 1,387,500
Construction			14,500,000					$ 14,500,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 1,387,500	$ 14,500,000	$ -	$ -	$ -	$ -	$ 15,887,500
SOURCE OF FUNDS	**THRU 09-2009**	**2009-2010**	**2010-2011**	**2011-2012**	**2012-2013**	**2013-2014**	**2014 to Completion**	**TOTAL**
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other		1,387,500	14,500,000					$ 15,887,500
Unfunded								$ -
TOTAL SOURCES	$ -	$ 1,387,500	$ 14,500,000	$ -	$ -	$ -	$ -	$ 15,887,500

PROJECT SCHEDULE	Number of Months
Design	12
Land/Right of Way	
Construction	18
Other	
TOTAL MONTHS	30

PAGE NO: 38	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: All

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	Wal-Mart Loop Closure		7683-88XX Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

8300' water line from Industrial north along Hwy 171 to Windmill Road, along Windmill Road to Sparks Drive. Provide more stability in flow and pressure and better segregation ability for exisitng and future industrial customers.

FUNDING

TOTAL COST	$ 425,000
TOTAL FUNDED	$ 425,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This project will allow additional customers the opportunity to access city water, thereby increasing revenues. Maintenance costs will also increase as a result of the additional lines in future years.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design		40,000						$ 40,000
Construction		385,000						$ 385,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 425,000	$ -	$ -	$ -	$ -	$ -	$ 425,000

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds		425,000						$ 425,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 425,000	$ -	$ -	$ -	$ -	$ -	$ 425,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	12
Other	
TOTAL MONTHS	18

PAGE NO: 39	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	HWY 121 Utility Relocate		6083-88XX 6096-88XX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Funding to support utility re-locates in support of HWY. 121 project.

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 850,000
TOTAL FUNDED	$ 850,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

No operational impact is expected due to this project. All funding for this project will be reimbursed by the state upon completion.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design		255,000						$ 255,000
Construction		595,000						$ 595,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 850,000	$ -	$ -	$ -	$ -	$ -	$ 850,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	12
Other	
TOTAL MONTHS	18

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds		850,000						$ 850,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 850,000	$ -	$ -	$ -	$ -	$ -	$ 850,000

PAGE NO: 40	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: All

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	Lake Pat Cleburne Improvements Design		7683-XXXX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Completion of study and permitting to bring Lake Pat Cleburne Dam up to current state requirements.

Mandatory	X
Essential	
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 265,000
TOTAL FUNDED	$ 265,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

No operational impact is expected due to this project.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design	73,000	192,000						$ 265,000
Construction		-						$ -
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ 73,000	$ 192,000	$ -	$ -	$ -	$ -	$ -	$ 265,000

PROJECT SCHEDULE	Number of Months
Design	18
Land/Right of Way	
Construction	
Other	
TOTAL MONTHS	18

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued	73,000	192,000						$ 265,000
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ 73,000	$ 192,000	$ -	$ -	$ -	$ -	$ -	$ 265,000

PAGE NO: 41	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: All

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	Lake Whitney Treatment Plant Phase I		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

Phase I will begin development of our Lake Whitney water, this phase will provide 1.8MGD of the available 4.2 MGD. The design will be for TDS scalping and blending with Lake Aquilla water.

Site Study.....FY10
Permitting.....FY10
Easements / Land.....FY10
Pilot Plant Testing.....FY10
Design / CM Services.....FY10
Construction.....FY12

FUNDING

TOTAL COST	$ 47,158,000
TOTAL FUNDED	$ 47,158,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact
☐ Will Not Impact

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

Positions

IMPACT EXPLANATION

This project will increase personnel, supplies, services and maintenance costs. These operational increases are unknown at this time. As the project moves forward more will be learned about the operational needs of the facility.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design		4,750,000						$ 4,750,000
Construction					2,029,000	4,425,000	33,925,000	$ 40,379,000
Equip & Furnishings								$ -
Other				2,029,000				$ 2,029,000
TOTAL COSTS	$ -	$ 4,750,000	$ -	$ 2,029,000	$ 2,029,000	$ 4,425,000	$ 33,925,000	$ 47,158,000
SOURCE OF FUNDS	**THRU 09-2009**	**2009-2010**	**2010-2011**	**2011-2012**	**2012-2013**	**2013-2014**	**2014 to Completion**	**TOTAL**
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued		4,750,000		42,408,000				$ 47,158,000
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 4,750,000	$ -	$ 42,408,000	$ -	$ -	$ -	$ 47,158,000

PROJECT SCHEDULE	Number of Months
Design	30
Land/Right of Way	12
Construction	18
Other	
TOTAL MONTHS	60

PAGE NO: 42	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	East Lake Marti Loop Closure		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

1700' water line from Sparks Drive north to Vaughn Road. Closes loop to provide more stable and reliable supply to Industrial users, currently two major customers are on a dead-end line on Sparks Drive.

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 142,800
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 142,800

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

With the closure of the loop additional customers are anticipated, therefore increasing revenues.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design							24,000	$ 24,000
Construction							118,800	$ 118,800
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ -	$ -	$ -	$ -	$ 142,800	$ 142,800

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	6
Construction	6
Other	
TOTAL MONTHS	18

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded							142,800	$ 142,800
TOTAL SOURCES	$ -	$ -	$ -	$ -	$ -	$ -	$ 142,800	$ 142,800

PAGE NO: 43	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	East Loop 16" Phase II		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	X
Defferable	

8500' of 16" water line to close loop on the east side distribution main. Phase I North and South completed in 2007 in support of CISD projects. Closure provides more reliable supply for future growth.

FUNDING

TOTAL COST	$ 918,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 918,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

With the loop closure additional customers are anticipated. This project has the ability to increase revenue.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design							148,000	$ 148,000
Construction							670,000	$ 670,000
Equip & Furnishings								$ -
Other							100,000	$ 100,000
TOTAL COSTS	$ -	$ -	$ -	$ -	$ -	$ -	$ 918,000	$ 918,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded							918,000	$ 918,000
TOTAL SOURCES	$ -	$ -	$ -	$ -	$ -	$ -	$ 918,000	$ 918,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	3
Construction	12
Other	
TOTAL MONTHS	21

PAGE NO: 44	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: All

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	Lake Pat Cleburne Dam		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Lake Pat Cleburne Dam is not capable of safely passing 100% of the probable maximum flood as required by TCEQ. Modification to the dam and spillway will be required to meet exisitng TCEQ mandate.

Mandatory	
Essential	
Desirable	X
Defferable	

FUNDING

TOTAL COST	$ 2,900,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 2,900,000

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This project will have no effect on the operational budget.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design							300,000	$ 300,000
Construction								$ -
Equip & Furnishings								$ -
Other							2,600,000	$ 2,600,000
TOTAL COSTS	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,900,000	$ 2,900,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	12
Other	
TOTAL MONTHS	18

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded							2,900,000	$ 2,900,000
TOTAL SOURCES	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,900,000	$ 2,900,000

PAGE NO: 45	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3,4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Wastewater Treatment	174 Interceptor		6083-88XX Unknnown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

30,000' of collection lines along Hwy 174 between Lane Prairie and Vaughn roads, to connect to existing east side interceptor near Hwy 67. Provides service to approx. 40 tracts zoned C-3 or M-1, supports development and increased sewer revenue.

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 620,000
TOTAL FUNDED	$ 620,000
TOTAL UNFUNDED	$ 3,500,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This project will increase maintenance costs in future years, and is expected to increase revenues through new customers upon completion.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design		620,000						$ 620,000
Construction								$ -
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 620,000	$ -	$ -	$ -	$ -	$ -	$ 620,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	12
Other	
TOTAL MONTHS	18

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued		620,000						$ 620,000
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded							3,500,000	$ 3,500,000
TOTAL SOURCES	$ -	$ 620,000	$ -	$ -	$ -	$ -	$ 3,500,000	$ 4,120,000

PAGE NO: 46	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3,4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Wastewater Treatment	Locket Branch Interceptor		6096-88XX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Project will provide service to areas not yet served by the the wastewater system.

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 1,418,000
TOTAL FUNDED	$ 1,418,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This project will increase maintenance costs in future years, and is expected to increase revenues through new customers upon completion.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design		150,000						$ 150,000
Construction		1,268,000						$ 1,268,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 1,418,000	$ -	$ -	$ -	$ -	$ -	$ 1,418,000

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued		1,418,000						$ 1,418,000
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 1,418,000	$ -	$ -	$ -	$ -	$ -	$ 1,418,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	6
Other	
TOTAL MONTHS	12

PAGE NO: 47	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: ALL

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Wastewater Treatment	Plant Aeration Improvements		6096-88XX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Project will increase the efficiency of the aeration system at the plant.

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 2,290,563
TOTAL FUNDED	$ 2,290,563
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This project will reduce electrical costs and increase plant efficiency.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design								$ -
Construction		2,290,563						$ 2,290,563
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 2,290,563	$ -	$ -	$ -	$ -	$ -	$ 2,290,563

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other		2,290,563						$ 2,290,563
Unfunded								$ -
TOTAL SOURCES	$ -	$ 2,290,563	$ -	$ -	$ -	$ -	$ -	$ 2,290,563

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	6
Other	
TOTAL MONTHS	12

PAGE NO: 48	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Wastewater Treatment	171 North Outfall		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

13,000' of collection lines to serve future growth upon completion of S.H. 121

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 1,170,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 1,170,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

Revenues are expected to increase as new customer are brought on line after project completion.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design							200,000	$ 200,000
Construction							820,000	$ 820,000
Equip & Furnishings								$ -
Other							150,000	$ 150,000
TOTAL COSTS	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,170,000	$ 1,170,000

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded							1,170,000	$ 1,170,000
TOTAL SOURCES	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,170,000	$ 1,170,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	3
Construction	12
Other	
TOTAL MONTHS	21

PAGE NO: 49	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Wastewater Treatment	Westside Re-Use Loop		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

Phase 1 of new West Side Reuse Loop. 16" line to extend from Wastewater Plant to eastern shore of Lake Pat Cleburne, then Northward along lake to a point near U.S. 67 bridge..
Phase 2 of West Side Reuse Loop. 16" line will extend from U.S.67 near Lake Pat Cleburne North and East generally following the Hwy 67 alignment then North along the proposed Hwy 121 route to join with existing East Side Reuse Loop at its termination.

FUNDING

TOTAL COST	$ 14,572,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 14,572,000

IMPACT ON OPERATING BUDGET

☑ Will Impact
☐ Will Not Impact

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

Positions

IMPACT EXPLANATION

This project will have the potential to increase revenues through an increased customer base.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design						1,500,000		$ 1,500,000
Construction							13,072,000	$ 13,072,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ -	$ -	$ -	$ 1,500,000	$ 13,072,000	$ 14,572,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	18
Other	
TOTAL MONTHS	24

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded						1,500,000	13,072,000	$ 14,572,000
TOTAL SOURCES	$ -	$ -	$ -	$ -	$ -	$ 1,500,000	$ 13,072,000	$ 14,572,000

PAGE NO: 50	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 1

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Municipal Airport	Fueling Station		6154-8820

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

As the city recently took over all airport operations, it will be necessary to provide fuel to customers.

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 235,000
TOTAL FUNDED	$ 235,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

Profits from fuel sales are expected to be approximately $70,000. No additional personnel will be needed.

PROJECT COSTS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Design								$ -
Construction								$ -
Equip & Furnishings		235,000						$ 235,000
Other								$ -
TOTAL COSTS	$ -	$ 235,000	$ -	$ -	$ -	$ -	$ -	$ 235,000

SOURCE OF FUNDS	THRU 09-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014 to Completion	TOTAL
Current Funds		235,000						$ 235,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 235,000	$ -	$ -	$ -	$ -	$ -	$ 235,000

PROJECT SCHEDULE	Number of Months
Design	9
Land/Right of Way	
Construction	6
Other	2
TOTAL MONTHS	17

Supplemental
&
Statistical Section

2009-2010

HISTORICAL HIGHLIGHTS – CLEBURNE, TEXAS

Patrick R. Cleburne, a major general in the Confederate Army, led many men in battle. Some of those men settled in Camp Henderson, Texas near the banks of Buffalo Creek. With the Civil War still fresh on their minds, these citizens renamed our community Cleburne at an 1867 July Fourth picnic. Incorporation came in 1871.

Cleburne obtained her first contact with the iron rails October 21, 1881 when a stretch of the Gulf, Colorado, and Santa Fe line was completed. This major industry nourished the community with money and jobs for generations.

Many buying and selling businesses sprang up during the 1870's and 1880's near the courthouse and market square. There were also several industries engaged in processing and manufacturing, including grist mills, saw mills and brick making.

Agriculture in Cleburne and the surrounding communities has always had an impact on local business. In 1879 as many as 50 wagons of cotton a day were brought in and sold to local buyers. Wheat, oats, and corn were also popular.

The county seat of Johnson County, Cleburne is 29 miles south of Fort Worth and 55 miles southwest of Dallas. Although Cleburne is located only an hour from DFW Airport, and at the southwest edge of a Metroplex area, we have retained the qualities of a small home town community. Today over 40 manufacturing plants in Cleburne turn out a variety of products. Agriculture still plays a large part in the local economy.

Cleburne was built through generations of hard working, progressive people who took pride in their community; and the building process is not over.

Cleburne is home to approximately 30,000 people and the County seat of Johnson County. We have eight neighborhood schools, including two Middle Schools and one High School. Hill College, a four year school, has blended into the educational and cultural aspects of our community. Their programs include data and word processing, L.V.N., electronics, secretarial, drafting, machine shop, management, emergency medical, welding, auto mechanic, auto body, real estate, law enforcement, child care and development and cosmetology. Cleburne is within 60 minutes drive of Texas Stadium (Irving), American Airlines Center (Dallas), Fair Park and the Cotton Bowl (Dallas), Ameriquest Field in Arlington, The Stockyards (north Fort Worth), Lake Whitney, Texas Ranger Hall of Fame (Waco), several State Parks (Cleburne, Glen Rose, Whitney), a large variety of shopping malls, and dozens of annual educational and cultural events.

CITY OF CLEBURNE

Miscellaneous Statistical Data
As of September 30, 2008

Date of Incorporation	1871
Present Charter Adopted	1950
Form of Government	Council-Manager
AREA: 31 Square Miles	
Miles of Paved Streets	138
Miles of Storm Sewers	25
Miles of Sanitary Sewers	250
Number of Street Lights	1,160
PUBLIC SAFETY: (Police and Fire)	
No. of Employees - 9/30/09	139
Vehicular Patrol Units	33
RECREATION:	
Youth Sports Complex (107 acres)	1
Number of Parks (total of 493 acres)	15
Number of Playgrounds	7
Number of Aquatics Facilities	1
Number of Splash Pads	1
Number of Tennis Courts	4
EDUCATION: (Cleburne I.S.D.)	
Number of Schools:	
Elementary Schools	7
Middle School	2
High School	2
Collete	1
Private Schools	2
Number of Students	6884
Student to Teacher Ratio	
Elementary	14.1 to 1
Secondary	14.1 to 1

BUILDING PERMITS:

Calendar Year	Number	Value
2000	545	57,914,913
2001	533	58,546,728
2002	530	46,475,989
2003	566	34,959,213
2004	502	28,040,604
2005	602	38,311,599
2006	592	85,177,332
2007	571	68,988,500
2008	370	40,965,873
2009 - Through 8/2009	227	11,727,741

ENTERPRISES:	
(Combined Waterworks & Waste Water System)	
Number of Active Accounts	11,667
Average Daily Consumption	
(Gallons/Day - Water Plant)	7.0 MGD
Wastewater Treatment Capacity	7.5 MGD
Max Water Production Capacity	15 MGD
Water Mains (Miles)	225
EMPLOYEES: **(Full Time as of 9/30/09)**	
Civil Service	114
Non-Civil Service	246
Total	360
ELECTIONS:	
Number of Registered Voters - City Wide	14,377
Total valid votes cast in City's General Election (5/08)	
Single Member District 1	143
Single Member District 4	206
Mayor	1120
POPULATION STATISTICS: Census	
1970	15,016
1980	19,218
1990	22,205
2000	26,005
2009 Estimated	30,300

TOP TEN TAXPAYERS:

	Total Value
Chesapeake Operating Inc	105,726,446
Wal-Mart Stores East	83,909,975
Brazos Electric Power	85,498,921
James Hardie Building Prod Inc	81,573,650
Johns Manville Corp	77,583,640
Well Service Div of STC	62,053,000
Pumpco Services Inc	34,836,440
Key Energy Services Inc	26,184,410
Air Liquide America Corp	19,623,970
Sachem Inc	19,146,670
	$ 596,137,122

Salary Schedules

2009-2010

City of Cleburne — **Salary Scedule for 2009-2010 - October 1, 2009**

Pay Grade	Pay Basis	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14	STEP 15
10	H	11.900	12.198	12.503	12.816	13.136	13.464	13.801	14.146	14.500	14.863	15.235	15.616	16.006	16.406	16.816
	S	1,031.25	1,057.08	1,083.51	1,110.63	1,138.37	1,166.79	1,195.99	1,225.89	1,256.57	1,288.03	1,320.27	1,353.28	1,387.08	1,421.74	1,457.27
	M	2,062.50	2,114.16	2,167.02	2,221.26	2,276.74	2,333.58	2,391.98	2,451.78	2,513.14	2,576.06	2,640.54	2,706.56	2,774.16	2,843.48	2,914.54
	A	24,750.00	25,369.92	26,004.24	26,655.12	27,320.88	28,002.96	28,703.76	29,421.36	30,157.68	30,912.72	31,686.48	32,478.72	33,289.92	34,121.76	34,974.48
11	H	12.503	12.816	13.136	13.464	13.801	14.146	14.500	14.863	15.235	15.616	16.006	16.406	16.816	17.236	17.667
	S	1,083.51	1,110.63	1,138.37	1,166.79	1,195.99	1,225.89	1,256.57	1,288.03	1,320.27	1,353.28	1,387.08	1,421.74	1,457.27	1,493.67	1,531.02
	M	2,167.02	2,221.26	2,276.74	2,333.58	2,391.98	2,451.78	2,513.14	2,576.06	2,640.54	2,706.56	2,774.16	2,843.48	2,914.54	2,987.34	3,062.04
	A	26,004.24	26,655.12	27,320.88	28,002.96	28,703.76	29,421.36	30,157.68	30,912.72	31,686.48	32,478.72	33,289.92	34,121.76	34,974.48	35,848.08	36,744.48
12	H	13.136	13.464	13.801	14.146	14.500	14.863	15.235	15.616	16.006	16.406	16.816	17.236	17.667	18.109	18.562
	S	1,138.37	1,166.79	1,195.99	1,225.89	1,256.57	1,288.03	1,320.27	1,353.28	1,387.08	1,421.74	1,457.27	1,493.67	1,531.02	1,569.33	1,608.58
	M	2,276.74	2,333.58	2,391.98	2,451.78	2,513.14	2,576.06	2,640.54	2,706.56	2,774.16	2,843.48	2,914.54	2,987.34	3,062.04	3,138.66	3,217.16
	A	27,320.88	28,002.96	28,703.76	29,421.36	30,157.68	30,912.72	31,686.48	32,478.72	33,289.92	34,121.76	34,974.48	35,848.08	36,744.48	37,663.92	38,605.92
13	H	13.801	14.146	14.500	14.863	15.235	15.616	16.006	16.406	16.816	17.236	17.667	18.109	18.562	19.026	19.502
	S	1,195.99	1,225.89	1,256.57	1,288.03	1,320.27	1,353.28	1,387.08	1,421.74	1,457.27	1,493.67	1,531.02	1,569.33	1,608.58	1,648.79	1,690.04
	M	2,391.98	2,451.78	2,513.14	2,576.06	2,640.54	2,706.56	2,774.16	2,843.48	2,914.54	2,987.34	3,062.04	3,138.66	3,217.16	3,297.58	3,380.08
	A	28,703.76	29,421.36	30,157.68	30,912.72	31,686.48	32,478.72	33,289.92	34,121.76	34,974.48	35,848.08	36,744.48	37,663.92	38,605.92	39,570.96	40,560.96
14	H	14.500	14.863	15.235	15.616	16.006	16.406	16.816	17.236	17.667	18.109	18.562	19.026	19.502	19.990	20.490
	S	1,256.57	1,288.03	1,320.27	1,353.28	1,387.08	1,421.74	1,457.27	1,493.67	1,531.02	1,569.33	1,608.58	1,648.79	1,690.04	1,732.33	1,775.66
	M	2,513.14	2,576.06	2,640.54	2,706.56	2,774.16	2,843.48	2,914.54	2,987.34	3,062.04	3,138.66	3,217.16	3,297.58	3,380.08	3,464.66	3,551.32
	A	30,157.68	30,912.72	31,686.48	32,478.72	33,289.92	34,121.76	34,974.48	35,848.08	36,744.48	37,663.92	38,605.92	39,570.96	40,560.96	41,575.92	42,615.84
15	H	15.235	15.616	16.006	16.406	16.816	17.236	17.667	18.109	18.562	19.026	19.502	19.990	20.490	21.002	21.527
	S	1,320.27	1,353.28	1,387.08	1,421.74	1,457.27	1,493.67	1,531.02	1,569.33	1,608.58	1,648.79	1,690.04	1,732.33	1,775.66	1,820.03	1,865.53
	M	2,640.54	2,706.56	2,774.16	2,843.48	2,914.54	2,987.34	3,062.04	3,138.66	3,217.16	3,297.58	3,380.08	3,464.66	3,551.32	3,640.06	3,731.06
	A	31,686.48	32,478.72	33,289.92	34,121.76	34,974.48	35,848.08	36,744.48	37,663.92	38,605.92	39,570.96	40,560.96	41,575.92	42,615.84	43,680.72	44,772.72
16	H	16.006	16.406	16.816	17.236	17.667	18.109	18.562	19.026	19.502	19.990	20.490	21.002	21.527	22.065	22.617
	S	1,387.08	1,421.74	1,457.27	1,493.67	1,531.02	1,569.33	1,608.58	1,648.79	1,690.04	1,732.33	1,775.66	1,820.03	1,865.53	1,912.15	1,959.99
	M	2,774.16	2,843.48	2,914.54	2,987.34	3,062.04	3,138.66	3,217.16	3,297.58	3,380.08	3,464.66	3,551.32	3,640.06	3,731.06	3,824.30	3,919.98
	A	33,289.92	34,121.76	34,974.48	35,848.08	36,744.48	37,663.92	38,605.92	39,570.96	40,560.96	41,575.92	42,615.84	43,680.72	44,772.72	45,891.60	47,039.76
17	H	16.816	17.236	17.667	18.109	18.562	19.026	19.502	19.990	20.490	21.002	21.527	22.065	22.617	23.182	23.762
	S	1,457.27	1,493.67	1,531.02	1,569.33	1,608.58	1,648.79	1,690.04	1,732.33	1,775.66	1,820.03	1,865.53	1,912.15	1,959.99	2,008.95	2,059.21
	M	2,914.54	2,987.34	3,062.04	3,138.66	3,217.16	3,297.58	3,380.08	3,464.66	3,551.32	3,640.06	3,731.06	3,824.30	3,919.98	4,017.90	4,118.42
	A	34,974.48	35,848.08	36,744.48	37,663.92	38,605.92	39,570.96	40,560.96	41,575.92	42,615.84	43,680.72	44,772.72	45,891.60	47,039.76	48,214.80	49,421.04
18	H	17.667	18.109	18.562	19.026	19.502	19.990	20.490	21.002	21.527	22.065	22.617	23.182	23.762	24.356	24.965
	S	1,531.02	1,569.33	1,608.58	1,648.79	1,690.04	1,732.33	1,775.66	1,820.03	1,865.53	1,912.15	1,959.99	2,008.95	2,059.21	2,110.69	2,163.47
	M	3,062.04	3,138.66	3,217.16	3,297.58	3,380.08	3,464.66	3,551.32	3,640.06	3,731.06	3,824.30	3,919.98	4,017.90	4,118.42	4,221.38	4,326.94
	A	36,744.48	37,663.92	38,605.92	39,570.96	40,560.96	41,575.92	42,615.84	43,680.72	44,772.72	45,891.60	47,039.76	48,214.80	49,421.04	50,656.56	51,923.28
19	H	18.562	19.026	19.502	19.990	20.490	21.002	21.527	22.065	22.617	23.182	23.762	24.356	24.965	25.589	26.229
	S	1,608.58	1,648.79	1,690.04	1,732.33	1,775.66	1,820.03	1,865.53	1,912.15	1,959.99	2,008.95	2,059.21	2,110.69	2,163.47	2,217.54	2,273.01
	M	3,217.16	3,297.58	3,380.08	3,464.66	3,551.32	3,640.06	3,731.06	3,824.30	3,919.98	4,017.90	4,118.42	4,221.38	4,326.94	4,435.08	4,546.02
	A	38,605.92	39,570.96	40,560.96	41,575.92	42,615.84	43,680.72	44,772.72	45,891.60	47,039.76	48,214.80	49,421.04	50,656.56	51,923.28	53,220.96	54,552.24
20	H	19.502	19.990	20.490	21.002	21.527	22.065	22.617	23.182	23.762	24.356	24.965	25.589	26.229	26.885	27.557
	S	1,690.04	1,732.33	1,775.66	1,820.03	1,865.53	1,912.15	1,959.99	2,008.95	2,059.21	2,110.69	2,163.47	2,217.54	2,273.01	2,329.85	2,388.09
	M	3,380.08	3,464.66	3,551.32	3,640.06	3,731.06	3,824.30	3,919.98	4,017.90	4,118.42	4,221.38	4,326.94	4,435.08	4,546.02	4,659.70	4,776.18
	A	40,560.96	41,575.92	42,615.84	43,680.72	44,772.72	45,891.60	47,039.76	48,214.80	49,421.04	50,656.56	51,923.28	53,220.96	54,552.24	55,916.40	57,314.16
21	H	20.490	21.002	21.527	22.065	22.617	23.182	23.762	24.356	24.965	25.589	26.229	26.885	27.557	28.246	28.952
	S	1,775.66	1,820.03	1,865.53	1,912.15	1,959.99	2,008.95	2,059.21	2,110.69	2,163.47	2,217.54	2,273.01	2,329.85	2,388.09	2,447.80	2,508.98
	M	3,551.32	3,640.06	3,731.06	3,824.30	3,919.98	4,017.90	4,118.42	4,221.38	4,326.94	4,435.08	4,546.02	4,659.70	4,776.18	4,895.60	5,017.96
	A	42,615.84	43,680.72	44,772.72	45,891.60	47,039.76	48,214.80	49,421.04	50,656.56	51,923.28	53,220.96	54,552.24	55,916.40	57,314.16	58,747.20	60,215.52

City of Cleburne — **Salary Scedule for 2009-2010 - October 1, 2009**

Pay Grade	Pay Basis	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14	STEP 15
22	H	21.527	22.065	22.617	23.182	23.762	24.356	24.965	25.589	26.229	26.885	27.557	28.246	28.952	29.676	30.418
	S	1,865.53	1,912.15	1,959.99	2,008.95	2,059.21	2,110.69	2,163.47	2,217.54	2,273.01	2,329.85	2,388.09	2,447.80	2,508.98	2,571.72	2,636.02
	M	3,731.06	3,824.30	3,919.98	4,017.90	4,118.42	4,221.38	4,326.94	4,435.08	4,546.02	4,659.70	4,776.18	4,895.60	5,017.96	5,143.44	5,272.04
	A	44,772.72	45,891.60	47,039.76	48,214.80	49,421.04	50,656.56	51,923.28	53,220.96	54,552.24	55,916.40	57,314.16	58,747.20	60,215.52	61,721.28	63,264.48
23	H	22.617	23.182	23.762	24.356	24.965	25.589	26.229	26.885	27.557	28.246	28.952	29.676	30.418	31.178	31.957
	S	1,959.99	2,008.95	2,059.21	2,110.69	2,163.47	2,217.54	2,273.01	2,329.85	2,388.09	2,447.80	2,508.98	2,571.72	2,636.02	2,701.89	2,769.39
	M	3,919.98	4,017.90	4,118.42	4,221.38	4,326.94	4,435.08	4,546.02	4,659.70	4,776.18	4,895.60	5,017.96	5,143.44	5,272.04	5,403.78	5,538.78
	A	47,039.76	48,214.80	49,421.04	50,656.56	51,923.28	53,220.96	54,552.24	55,916.40	57,314.16	58,747.20	60,215.52	61,721.28	63,264.48	64,845.36	66,465.36
24	H	23.762	24.356	24.965	25.589	26.229	26.885	27.557	28.246	28.952	29.676	30.418	31.178	31.957	32.756	33.575
	S	2,059.21	2,110.69	2,163.47	2,217.54	2,273.01	2,329.85	2,388.09	2,447.80	2,508.98	2,571.72	2,636.02	2,701.89	2,769.39	2,838.63	2,909.61
	M	4,118.42	4,221.38	4,326.94	4,435.08	4,546.02	4,659.70	4,776.18	4,895.60	5,017.96	5,143.44	5,272.04	5,403.78	5,538.78	5,677.26	5,819.22
	A	49,421.04	50,656.56	51,923.28	53,220.96	54,552.24	55,916.40	57,314.16	58,747.20	60,215.52	61,721.28	63,264.48	64,845.36	66,465.36	68,127.12	69,830.64
25	H	24.965	25.589	26.229	26.885	27.557	28.246	28.952	29.676	30.418	31.178	31.957	32.756	33.575	34.414	35.274
	S	2,163.47	2,217.54	2,273.01	2,329.85	2,388.09	2,447.80	2,508.98	2,571.72	2,636.02	2,701.89	2,769.39	2,838.63	2,909.61	2,982.32	3,056.84
	M	4,326.94	4,435.08	4,546.02	4,659.70	4,776.18	4,895.60	5,017.96	5,143.44	5,272.04	5,403.78	5,538.78	5,677.26	5,819.22	5,964.64	6,113.68
	A	51,923.28	53,220.96	54,552.24	55,916.40	57,314.16	58,747.20	60,215.52	61,721.28	63,264.48	64,845.36	66,465.36	68,127.12	69,830.64	71,575.68	73,364.16
26	H	26.229	26.885	27.557	28.246	28.952	29.676	30.418	31.178	31.957	32.756	33.575	34.414	35.274	36.156	37.060
	S	2,273.01	2,329.85	2,388.09	2,447.80	2,508.98	2,571.72	2,636.02	2,701.89	2,769.39	2,838.63	2,909.61	2,982.32	3,056.84	3,133.28	3,211.62
	M	4,546.02	4,659.70	4,776.18	4,895.60	5,017.96	5,143.44	5,272.04	5,403.78	5,538.78	5,677.26	5,819.22	5,964.64	6,113.68	6,266.56	6,423.24
	A	54,552.24	55,916.40	57,314.16	58,747.20	60,215.52	61,721.28	63,264.48	64,845.36	66,465.36	68,127.12	69,830.64	71,575.68	73,364.16	75,198.72	77,078.88
27	H	27.557	28.246	28.952	29.676	30.418	31.178	31.957	32.756	33.575	34.414	35.274	36.156	37.060	37.987	38.937
	S	2,388.09	2,447.80	2,508.98	2,571.72	2,636.02	2,701.89	2,769.39	2,838.63	2,909.61	2,982.32	3,056.84	3,133.28	3,211.62	3,291.95	3,374.28
	M	4,776.18	4,895.60	5,017.96	5,143.44	5,272.04	5,403.78	5,538.78	5,677.26	5,819.22	5,964.64	6,113.68	6,266.56	6,423.24	6,583.90	6,748.56
	A	57,314.16	58,747.20	60,215.52	61,721.28	63,264.48	64,845.36	66,465.36	68,127.12	69,830.64	71,575.68	73,364.16	75,198.72	77,078.88	79,006.80	80,982.72
28	H	28.952	29.676	30.418	31.178	31.957	32.756	33.575	34.414	35.274	36.156	37.060	37.987	38.937	39.910	40.908
	S	2,508.98	2,571.72	2,636.02	2,701.89	2,769.39	2,838.63	2,909.61	2,982.32	3,056.84	3,133.28	3,211.62	3,291.95	3,374.28	3,458.60	3,545.09
	M	5,017.96	5,143.44	5,272.04	5,403.78	5,538.78	5,677.26	5,819.22	5,964.64	6,113.68	6,266.56	6,423.24	6,583.90	6,748.56	6,917.20	7,090.18
	A	60,215.52	61,721.28	63,264.48	64,845.36	66,465.36	68,127.12	69,830.64	71,575.68	73,364.16	75,198.72	77,078.88	79,006.80	80,982.72	83,006.40	85,082.16
29	H	30.418	31.178	31.957	32.756	33.575	34.414	35.274	36.156	37.060	37.987	38.937	39.910	40.908	41.931	42.979
	S	2,636.02	2,701.89	2,769.39	2,838.63	2,909.61	2,982.32	3,056.84	3,133.28	3,211.62	3,291.95	3,374.28	3,458.60	3,545.09	3,633.74	3,724.56
	M	5,272.04	5,403.78	5,538.78	5,677.26	5,819.22	5,964.64	6,113.68	6,266.56	6,423.24	6,583.90	6,748.56	6,917.20	7,090.18	7,267.48	7,449.12
	A	63,264.48	64,845.36	66,465.36	68,127.12	69,830.64	71,575.68	73,364.16	75,198.72	77,078.88	79,006.80	80,982.72	83,006.40	85,082.16	87,209.76	89,389.44
30	H	31.957	32.756	33.575	34.414	35.274	36.156	37.060	37.987	38.937	39.910	40.908	41.931	42.979	44.053	45.154
	S	2,769.39	2,838.63	2,909.61	2,982.32	3,056.84	3,133.28	3,211.62	3,291.95	3,374.28	3,458.60	3,545.09	3,633.74	3,724.56	3,817.63	3,913.05
	M	5,538.78	5,677.26	5,819.22	5,964.64	6,113.68	6,266.56	6,423.24	6,583.90	6,748.56	6,917.20	7,090.18	7,267.48	7,449.12	7,635.26	7,826.10
	A	66,465.36	68,127.12	69,830.64	71,575.68	73,364.16	75,198.72	77,078.88	79,006.80	80,982.72	83,006.40	85,082.16	87,209.76	89,389.44	91,623.12	93,913.20
31	H	33.575	34.414	35.274	36.156	37.060	37.987	38.937	39.910	40.908	41.931	42.979	44.053	45.154	46.283	47.440
	S	2,909.61	2,982.32	3,056.84	3,133.28	3,211.62	3,291.95	3,374.28	3,458.60	3,545.09	3,633.74	3,724.56	3,817.63	3,913.05	4,010.88	4,111.15
	M	5,819.22	5,964.64	6,113.68	6,266.56	6,423.24	6,583.90	6,748.56	6,917.20	7,090.18	7,267.48	7,449.12	7,635.26	7,826.10	8,021.76	8,222.30
	A	69,830.64	71,575.68	73,364.16	75,198.72	77,078.88	79,006.80	80,982.72	83,006.40	85,082.16	87,209.76	89,389.44	91,623.12	93,913.20	96,261.12	98,667.60
32	H	35.274	36.156	37.060	37.987	38.937	39.910	40.908	41.931	42.979	44.053	45.154	46.283	47.440	48.626	49.842
	S	3,056.84	3,133.28	3,211.62	3,291.95	3,374.28	3,458.60	3,545.09	3,633.74	3,724.56	3,817.63	3,913.05	4,010.88	4,111.15	4,213.93	4,319.31
	M	6,113.68	6,266.56	6,423.24	6,583.90	6,748.56	6,917.20	7,090.18	7,267.48	7,449.12	7,635.26	7,826.10	8,021.76	8,222.30	8,427.86	8,638.62
	A	73,364.16	75,198.72	77,078.88	79,006.80	80,982.72	83,006.40	85,082.16	87,209.76	89,389.44	91,623.12	93,913.20	96,261.12	98,667.60	101,134.32	103,663.44
33	H	37.060	37.987	38.937	39.910	40.908	41.931	42.979	44.053	45.154	46.283	47.440	48.626	49.842	51.088	52.365
	S	3,211.62	3,291.95	3,374.28	3,458.60	3,545.09	3,633.74	3,724.56	3,817.63	3,913.05	4,010.88	4,111.15	4,213.93	4,319.31	4,427.29	4,537.95
	M	6,423.24	6,583.90	6,748.56	6,917.20	7,090.18	7,267.48	7,449.12	7,635.26	7,826.10	8,021.76	8,222.30	8,427.86	8,638.62	8,854.58	9,075.90
	A	77,078.88	79,006.80	80,982.72	83,006.40	85,082.16	87,209.76	89,389.44	91,623.12	93,913.20	96,261.12	98,667.60	101,134.32	103,663.44	106,254.96	108,910.80

City of Cleburne — **Salary Scedule for 2009-2010 - October 1, 2009**

Pay Grade	Pay Basis	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14	STEP 15
34	H	38.937	39.910	40.908	41.931	42.979	44.053	45.154	46.283	47.440	48.626	49.842	51.088	52.365	53.674	55.016
	S	3,374.28	3,458.60	3,545.09	3,633.74	3,724.56	3,817.63	3,913.05	4,010.88	4,111.15	4,213.93	4,319.31	4,427.29	4,537.95	4,651.39	4,767.69
	M	6,748.56	6,917.20	7,090.18	7,267.48	7,449.12	7,635.26	7,826.10	8,021.76	8,222.30	8,427.86	8,638.62	8,854.58	9,075.90	9,302.78	9,535.38
	A	80,982.72	83,006.40	85,082.16	87,209.76	89,389.44	91,623.12	93,913.20	96,261.12	98,667.60	101,134.32	103,663.44	106,254.96	108,910.80	111,633.36	114,424.56
35	H	40.908	41.931	42.979	44.053	45.154	46.283	47.440	48.626	49.842	51.088	52.365	53.674	55.016	56.391	57.801
	S	3,545.09	3,633.74	3,724.56	3,817.63	3,913.05	4,010.88	4,111.15	4,213.93	4,319.31	4,427.29	4,537.95	4,651.39	4,767.69	4,886.84	5,009.03
	M	7,090.18	7,267.48	7,449.12	7,635.26	7,826.10	8,021.76	8,222.30	8,427.86	8,638.62	8,854.58	9,075.90	9,302.78	9,535.38	9,773.68	10,018.06
	A	85,082.16	87,209.76	89,389.44	91,623.12	93,913.20	96,261.12	98,667.60	101,134.32	103,663.44	106,254.96	108,910.80	111,633.36	114,424.56	117,284.16	120,216.72
36	H	42.979	44.053	45.154	46.283	47.440	48.626	49.842	51.088	52.365	53.674	55.016	56.391	57.801	59.246	60.727
	S	3,724.56	3,817.63	3,913.05	4,010.88	4,111.15	4,213.93	4,319.31	4,427.29	4,537.95	4,651.39	4,767.69	4,886.84	5,009.03	5,134.26	5,262.60
	M	7,449.12	7,635.26	7,826.10	8,021.76	8,222.30	8,427.86	8,638.62	8,854.58	9,075.90	9,302.78	9,535.38	9,773.68	10,018.06	10,268.52	10,525.20
	A	89,389.44	91,623.12	93,913.20	96,261.12	98,667.60	101,134.32	103,663.44	106,254.96	108,910.80	111,633.36	114,424.56	117,284.16	120,216.72	123,222.24	126,302.40

City of Cleburne Salary Scedule for 2009-2010 - October 1, 2009

Police Dept Job Titles	Pay Basis	1 Entry	2 1 Year	3 2 Years	4 3 Years	5 4 Years	6 5 Years	7 6 Years
Officer	H	22.718	23.774	24.367	26.310	26.836	27.372	27.920
	S	1,968.72	2,060.26	2,111.67	2,280.01	2,325.60	2,372.10	2,419.50
	M	3,937.44	4,120.52	4,223.34	4,560.02	4,651.20	4,744.20	4,839.00
2080 HRS	A	47,249.28	49,446.24	50,680.08	54,720.24	55,814.40	56,930.40	58,068.00
Corporal	H	29.041	29.766	30.566	31.831			
	S	2,516.68	2,579.56	2,648.81	2,758.45			
	M	5,033.36	5,159.12	5,297.62	5,516.90			
2080 HRS	A	60,400.32	61,909.44	63,571.44	66,202.80			
Sergeant	H	32.626	33.441	34.278	35.135	36.225		
	S	2,827.33	2,898.04	2,970.56	3,044.81	3,139.26		
	M	5,654.66	5,796.08	5,941.12	6,089.62	6,278.52		
2080 HRS	A	67,855.92	69,552.96	71,293.44	73,075.44	75,342.24		
	H	37.646	38.883	40.133	41.383			
	S	3,262.37	3,369.56	3,477.93	3,586.22			
	M	6,524.74	6,739.12	6,955.86	7,172.44			
2080 HRS	A	78,296.88	80,869.44	83,470.32	86,069.28			
Deputy Chief	H	42.883	44.120	45.358	46.595	47.833		
	S	3,716.25	3,823.43	3,930.72	4,037.91	4,145.19		
	M	7,432.50	7,646.86	7,861.44	8,075.82	8,290.38		
2080 HRS	A	89,190.00	91,762.32	94,337.28	96,909.84	99,484.56		

City of Cleburne Salary Scedule for 2009-2010 - October 1, 2009

Fire Dept. Job Titles	Pay Basis	1 Entry	2 1 Year	3 2 Years	4 3 Years	5 4 Years	6 5 Years	7 6 Years
2920 HRS	H	15.843	16.722	17.140	18.497	18.866	19.243	19.629
2080 HRS		22.241	23.474	24.061	25.965	26.484	27.013	27.554
Firefighter	S	1,927.51	2,034.44	2,085.28	2,250.32	2,295.29	2,341.15	2,388.03
	M	3,855.02	4,068.88	4,170.56	4,500.64	4,590.58	4,682.30	4,776.06
	A	46,260.24	48,826.56	50,046.72	54,007.68	55,086.96	56,187.60	57,312.72
2920 HRS	H	20.119	20.622	21.138	21.666	22.208		
Firefighter	S	2,447.68	2,508.88	2,571.60	2,635.89	2,701.78		
Engineer	M	4,895.36	5,017.76	5,143.20	5,271.78	5,403.56		
	A	58,744.32	60,213.12	61,718.40	63,261.36	64,842.72		
2920 HRS	H	22.763	23.332	23.915	24.513	25.258		
2080 HRS		31.954	32.753	33.572	34.411	35.456		
Fire Lieutenant	S	2,769.34	2,838.57	2,909.54	2,982.28	3,072.86		
Fire Marshall	M	5,538.68	5,677.14	5,819.08	5,964.56	6,145.72		
	A	66,464.16	68,125.68	69,828.96	71,574.72	73,748.64		
2920 HRS	H	26.737	27.539	28.366	29.216	30.093		
2080 HRS		37.533	38.659	39.819	41.013	42.244		
	S	3,252.85	3,350.44	3,450.98	3,554.45	3,661.11		
Battalion Chief	M	6,505.70	6,700.88	6,901.96	7,108.90	7,322.22		
	A	78,068.40	80,410.56	82,823.52	85,306.80	87,866.64		
2080 HRS	H	43.303	44.386	45.495	46.633	47.844		
Assistant	S	3,752.64	3,846.46	3,942.64	4,041.18	4,146.19		
Fire Chief	M	7,505.28	7,692.92	7,885.28	8,082.36	8,292.38		
	A	90,063.36	92,315.04	94,623.36	96,988.32	99,508.56		

Expenditure Classification Codes

2009-2010

CITY OF CLEBURNE

Expenditure Classification Codes
2009-2010

ACCT CODE	ACCOUNT NAME	DESCRIPTION
81	**SALARIES AND WAGES**	**Salary compensation to employees.**
8110	Personnel	Compensation to full, part-time and temporary employees for regular working hours.
8130	Overtime	Compensation to employees for hours worked over 40 per week
8150	Vehicle Allowance	Compensation for employees vehicle used for City business
8190	Non-Cash Benefits	Compensation to employees for personal use of City vehicles and certain life insurance benefits.
82	**BENEFITS**	**Benefit programs received by regular, full time employees.**
8210	Social Security Contributions	Computed by taking 6.2% of each individual's annual salary.
8220	Medicare Contributions	Computed by taking 1.45% of each individual's annual salary.
8230	Retirement Contributions	Retirement benefits are computed using a weighted average of 14.57% for TMRS employees and 20.57% for Firemen.
8240	Health/Life Insurance	On the 1st day of the month following sixty days of employment, full time employees of the City are provided group health, accident, dental and life insurance. Beginning on the 1st of October following the employees two year service anniversary, the City will pay a portion of an employee's dependent coverage and a portion of coverage for Medicare dependents..
8250	Worker's Compensation	Insurance paid by the City for on-the-job injuries. The premium is computed by taking the employee's annual salary times a rate for the employee's classification.
8260	Unemployment Compensation	Insurance paid by the City for unemployment benefits, if needed.

ACCT CODE	ACCOUNT NAME	DESCRIPTION
83	**SUPPLIES AND MATERIALS**	**Supplies are articles that are consumed or show a change in or an appreciable impairment of their physical condition, and articles liable to loss, theft and rapid depreciation.**
8301	Office Supplies	All supplies necessary for general office work.
8303	Ammunition	Ammunition for protective services.
8308	Books and Subscriptions	Books, newspapers and periodicals for departmental use.
8315	Chemical Supplies	Water treatment, Waste Water treatment, fire fighting and other chemical supplies (large quantities).
8322	Clothing	Clothing allowance, uniforms and badges.
8323	Clothing - Protective	HazMat clothing
8336	Fuel and Lubricants	Gasoline, motor oil and grease associated with the operation of vehicles.
8343	Laundry and Cleaning Supplies	Laundry and cleaning supplies.
8350	Library Periodicals	Subscriptions and renewals for public library.
8357	Medical Supplies	Medical supplies.
8364	Minor Equipment	Equipment ($500 to $5,000 only).
8371	Photography Supplies	Film and development.
8378	Sanitation - Garbage Bags	Purchase of residential garbage bags.
8382	Utility - Electrical Fees	Electrical utility fees.
8383	Utility - Street Light Electrical Fees	Electrical utility fees for the street lights.
8385	Utility - Gas Fees	Gas utility fees.
8388	Utility - Water and Sewer Fees	Water, Waste Water, Garbage & Drainage fees.
8399	Other Supplies and Materials	Supplies necessary for departmental operation, but not included in any of the above classifications (i.e. safety items).

Acct Code	Account Name	Description
84	**Maintenance & Repair of Land, Structures, Streets, and Infrastructure**	**Materials and Contractual Services for the maintenance and repair of grounds, structures, streets and infrastructures.**
8407	M&R-Bridges and Dams	The maintenance and repair of bridges and dams.
8419	M&R-Structures	The maintenance and repair of structures.
8431	M&R-Grounds	The maintenance and repair of grounds.
8443	M&R-Sanitary Sewer Systems	The maintenance and repair of sanitary sewer lines.
8455	M&R-Storm Sewer Systems	The maintenance and repair of storm sewer lines.
8467	M&R-Streets, Curbs, and Alleys	The maintenance and repair of streets, curbs and alleys.
8479	M&R-Walks and Fences	The maintenance and repair of sidewalks, gutters and fences.
8491	M&R-Water Mains	The maintenance and repair of water mains and lines.
8499	M&R-Other	Other maintenance and repair of structures not included in any of the above classifications.
85	**Maintenance & Repair of Equipment**	**Materials, small tools and contracted services for the maintenance and repair of equipment.**
8509	M&R-Computers	The maintenance and repair of computers.
8515	M&R-Copiers	The maintenance and repair of copiers.
8539	M&R-Instruments	The maintenance and repair of instruments.
8545	M&R-Equipment	The maintenance and repair of machinery.
8551	M&R-Meters and Settings	The maintenance and repair of meters and settings.
8557	M&R-Vehicles	The maintenance and repair of all motorized vehicles.
8559	M&R-Office Equipment	The maintenance and repair of all office equipment.
8569	M&R-Radios	The maintenance and repair of all radios.
8574	M&R-Street Lights	The maintenance and repair of all street lights.

Acct Code	Account Name	Description
8575	M&R-Signal Lights	The maintenance and repair of all signal lights.
8577	M&R-Software Packages	The maintenance and repair of all software packages.
8581	M&R-Temperature Control	The maintenance and repair of all temperature controls.
8599	M&R-Other Equipment	The maintenance and repair of other equipment not included in any of the above classifications.
86	**Contractual and Miscellaneous Services**	**Individuals or Companies contracted for a specific service for the City.**
8601	Administrative Fees	Administrative fees.
8608	Advertising	Advertising fees.
8615	Audits	Contractual annual audit cost.
8629	Codification	Recodification of all City ordinances.
8636	Communications	Telephone, fax equipment, cell phones, pagers and long distance expenditures.
8640	Depreciation/Amortization	Depreciation and amortization charges.
8643	Dues	Professional association's dues.
8650	Employee Educational Plan	Educational assistance to aid regular City employees in improving their professional skills.
8652	Fees & Permits	Fees and permits.
8657	Insurance	Premiums or payments on property, general liability and errors and omissions insurance.
8660	Postage	Postage fees.
8662	Printing	Purchased printing services.
8664	Professional Services	Contractual services with individuals or companies for general professional services.
8670	Vehicle Use Fee	Used to fund the Vehicle Capital Improvements Program.

Acct Code	Account Name	Description
8672	Rental of Equipment	Rental of specialized equipment and non-capitalized lease payment on other equipment
8675	Rental of Property	Rental of property.
8676	Rental of Property(HUD)	HUD rental payments of property.
8684	Training	Registration for short schools, police & fire academies and seminars.
8690	Travel Expenses	Expenditures of training or business trips.
8699	Other Miscellaneous Services	Services for departmental operations not included in any of the above classifications.
87	**Miscellaneous and Sundry Charges**	**Non-operating expenditures.**
8711	Bad Debt Expense	Cost of uncollectible receivables.
8727	Cost of Sales	Cost of goods for resale.
8732	Debt Principal Retirement	Debt principal payments.
8735	Debt Interest Expense	Debt interest payments.
8738	Debt Service Charges	Fees or charges expended on debt service.
8768	Penalties and Fines	Penalties and fines.
8798	Other Miscellaneous and Sundry Charges	Miscellaneous and sundry charges.
88	**Capital Outlay – Land and Structures**	**Cost, freight, installation and acquisition of land and structural properties.**
8810	Capital-Land	Capital outlay expenditures on land.
8820	Capital-Structures	Capital outlay expenditures on buildings and other structures.
8830	Capital-Sanitary Sewer Systems	Capital outlay expenditures on the sanitary sewer systems.
8840	Capital-Drainage Systems	Capital outlay expenditures on the drainage systems.

ACCT CODE	ACCOUNT NAME	DESCRIPTION
8850	Capital-Streets and Curbs	Capital outlay expenditures on streets and curbs.
8860	Capital-Walks and Fences	Capital outlay expenditures on walks and fences.
8870	Capital-Water Mains	Capital outlay expenditures on water systems.
8880	Capital - Improvements	Capital costs related to non-building improvements (i.e. Sports Complex)
89	**CAPITAL OUTLAY – EQUIPMENT**	**All expenditures to cover original cost, freight and installation of equipment. (Must have value over $5,000 and have a useful life greater than 3 years). Also included are library books and museum artifacts.**
8910	Capital-Library Books	Purchase of library books.
8910	Capital-Museum Artifacts	Purchase of museum artifacts.
8930	Capital-Equipment	Payments for machinery and tools costing $5,000 or more and having a service life greater than three years.
8950	Capital-Vehicles	Purchase of Vehicles.
8990	Capital-Other Expenditures	Other specific equipment expenditures costing $5,000 or more that are not applicable to any of the above classifications.

Boards & Commissions

2009-2010

BOARD & COMMISSION MEMBERS

4B ECONOMIC DEVELOPMENT CORPORATION – Shelly Doty
Seven Members Serving Three 2-Year Terms, Expiring in September

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Dugger, Jeff	1901 Lakecrest Ct	10-24-06	10-24-10	2
James, Guy N	1244 Wedgewood Dr.	09-22-09	09-22-11	1
Kretz, Lori	1509 Leaning Oaks Ln	09/08	09/10	1
McKinney, Randy	1503 Leaning Oaks Ln	08-22-06	09/10	2
Parker, Larry N.	1025 Janehaven Lakes	09-22-09	09-22-11	1
Parnell, Ron	1001 Cherrywood	09-22-09	09-22-11	1
Wilson, Don	707 N. Anglin	03-14-06	03/10	2

AIRPORT BOARD – Sarah Herring
Five Members Serving Two 2-Year Terms

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Holden, Cliff	1000 Berkley	10-13-09	10-13-11	1
Hunt, Daniel Alan	921 Surry Place Dr	09-23-08	09-23-10	1
Nielson, Frances	1202 Stone Lake Dr	07-28-09	07-28-11	1
Pfeiffer, William (Bill) C	1105 Lena St	07-28-09	07-28-11	1
Pollock, John M	1612 Hyde Park Blvd	09-23-08	09-23-10	1

ANIMAL SHELTER ADVISORY COMMITTEE – Terry Powell
Seven Members Serving Two 2-Year Terms

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Brisco, Pat	723 N. Anglin	03-25-08	03-25-10	1
Darling, Harold	2515 Lakeshore Dr	03-13-07	03-13-11	2
Dean, Jerry	Animal Shelter	03-25-08	03-25-10	1
Masters, Stephanie	1909 Starling Ct	03-25-08	03-25-10	1
Raper, Danette, DVM	105 Country Club Rd	03-25-08	03-25-10	1
Tucker, Lisa	3548 CR 1227	03-25-08	03-25-10	1
Yanes, Sandra	Police Department	03-13-07	03-13-11	2

BUILDING AND STANDARDS COMMISSION – Clint Ishmael
Seven Members Serving Two 2-Year Terms

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Bush, Charles	1102 Belmont	04-10-07	04-10-11	2
Owens, Tommy	917 S. Nolan River Rd	07-22-08	07-22-10	1
Rollen, John	2501 Lakeshore	04-08-08	04-08-10	1
Rudzavice, Robert Sr	226 Cleveland St	08-11-09	08-11-11	1
Shaw, Mike	1302 Belvon Place	02-13-07	02-13-11	2
Sims, Doris	1409 S. Brazos St	07-22-08	07-22-10	1
Williams, Kent E	807 Shady Creek Ct	09-11-07	09-11-11	2

BOARD & COMMISSION MEMBERS

CIVIL SERVICE COMMISSION – Debra Powledge
Three Members Serving 3-Year Terms, Expiring in December - LGC 143.006

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Boulware, Dan M I	711 Stonelake Dr	04-08-03	12/08	2
Young, Brad M I	1209 W Westhill/PO Box 176	01-24-06	12/09	1
Wilson, Terri I	508 Prairie	12-14-04	12/10	2

HISTORIC PRESERVATION COMMISSION – Donna Jackson Zimmerman
Five members serving 2-year terms; Established OR10-2005-71

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Buker, Lynn	100 S. Pendell	06-23-09	06-23-11	1
Bullard, Linda S	708 N Anglin	11-14-06	11-14-10	2
Ricker, Dan M	619 N Anglin St	04-11-06	04-11-10	2
Wagner, Okey , II	1105 N Douglas	04-08-08	04-08-10	1
Williams, Saundra	808 S Anglin	04-11-06	04-11-10	2

LIBRARY ADVISORY BOARD – Tina Williams
Eleven Members Serving Two 2-Year Terms

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Baird, Linda	6 Hill Terrace	03-10-09	03-10-11	1
Boughton, Elizabeth	802 Phillips	10-28-08	10-28-10	1
Johnson, Jeaniv	707 Country Club Rd	03-10-09	03-10-11	1
Leonard, Diana	818 N. Anglin	07-24-07	07-24-11	2
Parker, Barbara “Alice”	1800 Yellow Jacket Dr	03-10-09	03-10-11	2
Rollen, Wanda	2501 Lakeshore	03-14-06	03-14-10	2
Shaffer, Gayanne	1616 Wordsworth Dr	09-26-06	09-26-10	2
Smith, Mege M I	1211 Westhill Drive	11-08-05	02-28-10	2
Walker, Janet	1603 Shelley Lane	02-26-08	02-26-10	1
Baird, Linda	6 Hill Terrace	03-10-09	03-10-11	1
Boughton, Elizabeth	802 Phillips	10-28-08	10-28-10	1

MUSEUM ADVISORY BOARD – Julie Baker
Nine Members Serving Two 2-Year Terms

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Billings, Bill Ann	413 So Ridgeway Dr	09-12-06	09-12-10	1
Gilker, Cherryl	704 Prairie Ave	04-22-08	04-22-10	1
Hadley, Linda	1207 Crestview Dr	08-26-08	08-26-10	1
McCoy, Gary D	1217 Bradley Dr	08-11-09	08-11-11	1
Murphy, Kathryn “Ann”	1201 Greenbriar Ln	04-22-08	04-22-10	1
Pauly, O’Ferrall	PO Box 926 Keene	02-13-07	02-24-11	2
Read, Aquila	102 Bluebonnet Trail, Keene	08-22-06	08-22-10	2
Theimer, Robert	915 W Westhill Dr	08-22-06	08-22-10	2
Walden, Linda	1632 East FM 4	02-24-09	02-24-11	1

BOARD & COMMISSION MEMBERS

PARKS AND RECREATION BOARD – Max Robertson
Seven Members Serving Two 2-Year Terms

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Dugger, Casey	1200 Center Ct	06-27-06	06-27-10	2
LeClair, Jeff L.	1910 Nolan Ridge	06-27-08	06-27-10	1
Oefinger, Ben	1111 Westhill	06-27-06	06-27-10	2
Powell, Burt E	1213 W Westhill Dr	08-11-09	08-11-11	1
Robinson, Barbara	821 S Ridgeway Dr	11-27-07	11-27-09	1
Stone, Randy L	2219 Nottaway	08-11-09	08-11-11	1
Wheatley, Mary Ann	4 Edgebrook Ct	11-27-07	11-27-09	1

PLANNING AND ZONING COMMISSION – Ann Powell
Seven Members Serving Two 2-Year Terms

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Ardy, Joseph M.	1623 Hummingbird Ln	09-08-09	09-08-11	1
Bosworth, Carolyne E	1601 Bent Creek Dr	06-23-09	06-23-11	1
Corder, Sharon L	1203 Hemphill Dr	02-26-07	02-26-11	2
Duke, B. Wayne	813 Turner	08-12-08	08-12-10	1
Mangrum, Terry	1611 Bent Creek Dr	10-28-08	10-28-10	1
Pedigo, Lori	1010 Hemphill Dr	05-27-08	05-27-10	1
Wileman, Rosemarie	809 Meadow View Dr	10-28-08	10-28-10	1

TIF DISTRICT #1 (Industrial Park) – Greg Wilmore
Five members serving 2-year terms; Est. RS04-2001-34

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Beeson, Don	Johnson County unexpired term	06-22-09	06-12-10	1
Kelly, Robert	City Council	08-25-09	08-25-11	1
Harmon, Roger	County Judge	06-12-06	06-12-10	3
Warren, John	City Council	03-10-09	03-10-11	1
White, Gayle	City Council	08-25-09	08-25-11	1

TIF DISTRICT #2 (Downtown) – Greg Wilmore
Five members serving 2-year terms; Est. RS01-2003-15

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Ammons, Maxine	415 N. Anglin	02-28-06	02-28-10	2
Beeson, Don	County Commissioner	04-13-07	04-13-11	2
Harmon, Roger	Johnson County	06-22-09	06-22-11	1
Reynolds, Ted (chair)	City Council	08-25-09	08-25-11	3
Sturgeon, Dale	City Council	08-25-09	08-25-11	1

BOARD & COMMISSION MEMBERS

ZONING BOARD OF ADJUSTMENT – Ann Powell
Nine Members Serving Two 2-Year Terms

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Castles, Vance	1018 Janehaven	05-13-08	05-13-10	1
Chandler, Lisa	501 Honeysuckle	10-28-08	10-28-10	1
Curlee, Jim	816 Meadowview	09-28-09	09-28-11	1
Force, Robert T	1111 Bales	06-09-09	06-09-11	1
Mattix, Shaun	106 Bellevue Dr	07-24-07	07-28-11	2
Moss, Jean	1606 Longfellow	06-25-07	06-25-11	2
Nelson, Wesley	1200 Crestwood Dr	09-12-06	09-12-10	2
Potts, Brannon	801 Bentwood Ln	07-28-09	07-28-11	1
Stephens, Orvil Joe, Dr	1223 Hilltop Dr	07-28-09	07-28-11	1

Glossary

2009-2010

GLOSSARY

ACCOUNT A term used to identify an individual asset, liability, expenditure control, revenue control or fund balance.

ACCOUNTING PERIOD A period of time, at the end of which, and for which financial statements are prepared.

ACCOUNTING SYSTEM The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds.

ACCRUAL ACCOUNTING A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred.

AD VALOREM TAXES Local property taxes that are assessed upon tangible property: land, improvements, and inventory.

AGENCY FUNDS Funds used to account for assets held by the City, acting as a trustee or agent for individuals, organizations, other governmental entities, and other funds of the City.

APPRAISED VALUE A value given to an asset for the purpose of taxation. (Property values are established by the Johnson County Appraisal District).

APPROPRIATION An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.

ASSESSED VALUATION A valuation set upon real estate or other property, by a government body, as the basis for levying taxes.

ASSETS Resources, owned or held by a government, which have monetary value.

AUDIT A methodical examination of the utilization of resources. It concluded in a written report of its findings. It is a test of management's accounting system to determine the extent to which internal accounting controls are both available and being enforced.

BALANCE SHEET A basic financial statement which discloses the assets, liabilities, and equities of an entity at a specific date in conformity with Generally Accepted Accounting Principles.

BALANCED An equality between the total of revenues and expenses.

BALANCED BUDGET When the anticipated revenues exceed or equal the anticipated expenditures for a budget period.

BOND A written promise, generally under seal, to pay a specified sum of money called the face value, at a fixed time in the future called the maturity date, and carrying interest at a fixed rate

payable periodically. Note: The difference between a note and a bond is that the latter usually runs for a longer period of time and requires greater legal formality.

BOND FUND A fund used to account for the proceeds of a bond issue. Such proceeds are accounted for in a Capital Projects Fund.

BONDED DEBT That portion of indebtedness represented by outstanding bonds.

BONDS AUTHORIZED AND UNISSUED Bonds which have been legally authorized, but not issued and which can be issued and sold without further authorization. Note: This term should not be confused with the term "margin of borrowing power," or "legal debt margin," either one of which represents the difference between the legal debt limit of a governmental unit and the debt outstanding against it.

BOND ISSUED Bonds sold.

BUDGET A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary or whether it has been approved by the appropriating body.

BUDGET MESSAGE A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body.

BUDGET ORDINANCE An official act by the City Council to legally authorize City staff to obligate and expend resources.

BUDGETING (APPROPRIATING) The City prepares its budget in conformity with practices prescribed or permitted by the applicable Statutes of the State of Texas. As prescribed by the Statutes, the City in its budgeting process includes as a resource (amount available for current expenditures), a portion of the fund balance that has been accumulated in prior years. This process minimizes tax levies and utilizes all available resources to the fullest extent.

CAD Central Appraisal District

CAFR Comprehensive Annual Financial Report

CAPITAL BUDGET A plan of proposed capital outlay and the means of financing the specified outlay for the stated fiscal period.

CAPITAL EXPENDITURE See Capital Outlay

CAPITAL IMPROVEMENT Value added to capital property, plant, and equipment.

CAPITAL OUTLAY Expenditures which result in the acquisition of or addition to fixed assets.

CAPITAL PROJECTS Established to account for all resources, principally bond proceeds and construction grants, which are used for the acquisition of capital facilities.

CENTRAL APPRAISAL DISTRICT (CAD) A special government district established by state law to appraise and determine fair market values on real property.

CERTIFICATE OF OBLIGATION (CO's) General Obligation Debt issued that is approved by the City Council.

CHART OF ACCOUNTS The classification system used by a City to organize the accounting for various funds.

CITY CHARTER The document of a home rule City similar to a constitution, which establishes the City's government structure and provides for the distribution of powers and duties among the various branches of government.

COMMUNITY SERVICE DIVISION A division within the City that contains all departments that provide quality of life services to the residents of the city.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) The official annual financial report of a government entity which presents revenues, expenses, assets, liabilities, and equity for all entity funds.

CONTIGENCY RESERVE An asset whose existence will be confirmed only by the occurrence or non occurrence of one or more uncertain future events not wholly within the control of the City.

DEBT SERVICE FUND A fund established to finance and account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

DEBT SERVICE FUND REQUIREMENTS The amount of revenue which must be provided to the Debt Service Fund so that all principal and interest payments can be made in full on schedule.

DEBT SERVICE REQUIREMENTS The amount of money required to pay the interest on outstanding debt, serial maturities of principal for serial bonds, and required contributions to a Debt Service Fund for term bonds.

DEFICIT The excess of liabilities of a fund over its assets, or the excess of expenditures over revenues during a specified accounting period. For enterprise funds, it is the excess of expenses over income during the accounting period.

DEPARTMENT A unit of the City organization. All Departments report to one of the eleven Divisions.

DEPRECIATION (1) Expiration in service life of fixed assets other than wasting assets attributable to wear and tear through use and lapse of time, obsolescence, inadequacy or other physical or functional cause. (2) The portion of the cost of a fixed asset charged as an expense during a particular period. Note: The cost of a fixed asset is prorated over the estimated

service life of such asset and each accounting period is charged a portion of such cost so that ultimately the entire cost of the asset is charged off as an expense.

DISBURSEMENTS The paying out of money to satisfy a debt or an expense.

DIVISION The City Departments are divided among eleven Divisions that report directly to the City manager.

EFFECTIVE TAX RATE State law in Texas prescribes a formula for calculating the effective tax rate for cities. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation or a growing tax base. The intent is to generate a rate that produces approximately the same revenue as the year before. The formula does make adjustments for newly annexed property and newly constructed property. If it is raised by three percent or more in a year, State law requires that special notices must be posted and published.

ENCUMBRANCE A recorded expenditure commitment representing a contract to purchase goods or services.

ENTERPRISE FUND A fund established to finance and account for operations (1) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Examples of Enterprise Funds are those funds created for water and sewer utilities, airports, and solid waste services.

EXPENDITURES If the accounts are kept on the accrual basis, this term designates total charges incurred, whether paid or unpaid. This includes expenses and a provision for retirement of debt not reported as a liability of the fund from which retired, as well as capital outlay. If they are kept on the cash basis, the term covers only actual disbursements for these purposes. Note: Encumbrances are not considered expenditures.

EXPENSES Charges incurred, whether paid or unpaid for operation, maintenance, interest and other charges which are presumed to benefit the current fiscal period. Note: Legal provisions sometimes make it necessary to treat as an expense, charges whose benefits extend over several periods.

FIREMAN'S RETIREMENT RELIEF (FRR) Retirement fund for the City Fire Department. This fund is owned by the local firemen, controlled and managed by a member retirement board, and regulated by the State of Texas.

FISCAL PERIOD Any period at the end of which a governmental unit determines its financial condition, the results of its operations and closes its books. Note: It is usually a year, though not necessarily a calendar year.

FISCAL YEAR A twelve-month period of time to which the annual budget applies and at the end of which a city determines its financial position and results of operations.

FIXED ASSETS Assets of long-term character in which the intent is to continue to hold or use an asset such as land, buildings, machinery, furniture and other equipment for a long term period. Note: The term does not indicate the immobility of an asset, which is the distinctive characteristic of "fixture."

FIXED CHARGES Those amounts that are considered more or less fixed. Examples are interest, insurance and contributions to Pension Funds.

FOUR (4) B FUND Fund used to account for the proceeds of the 4B Sales Tax.

FOUR (4) B SALES TAX An amendment to state law in 1989 that allows Texas cities, if approved by their voters, to impose an additional sales tax, from 1/8 to 1 cent, to raise funds for economic development projects and/or quality of life issues such as parks, stadiums, and swimming pools.

FRANCHISE FEE A fee paid by public service utilities for use of the public right-of-way or other public property in providing their services to the citizens of the community.

FRR Fireman' Retirement Relief

FUNCTION A group of related activities aimed at accomplishing a major service or regulatory program for which the City is responsible. For example, public safety is a function.

FUND An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources, together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

FUND ACCOUNTS All accounts necessary to set forth the financial operations and financial condition of a fund. Note: Sometimes the term is used to denote budgetary accounts as distinguished from proprietary accounts, but such usage is not recommended.

FUND BALANCE The cumulative excess of revenues over/under expenditures in a fund at a point in time.

GAAC Government Accounting and Auditing Committee

GAAP Generally Accepted Accounting Principles

GAO General Accounting Office

GAS Government Accounting Standards

GASB Government Accounting Standards Board

GENERAL FUND The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. The General Fund is used to finance the ordinary operations of a governmental unit.

GENERAL DEBT SERVICE FUND Fund used to manage debt acquired by the General Fund.

GENERAL OBLIGATION BONDS A debt instrument of the city for whose payments the full faith and credit of the issuing body is pledged. More commonly, but not necessarily, general obligation bonds are considered to be those payable from taxes and other general revenues.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) Uniform minimum standards and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules and procedures necessary to define accepted accounting practices at a particular time.

GFOA Government Finance Officers Association

GOAL A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless; that is, it is not concerned with a specific achievement in a given period.

GOVERNMENTAL ACCOUNTING A type of accounting using different funds to analyze, record, and summarize the financial transactions of governmental units and agencies.

GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB) A non-profit organization responsible for establishing & improving accounting & financial reporting standards for governmental units.

GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) Professional association of finance officers dedicated to the sound management of government financial resources.

GOVERNMENTAL FUNDS Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

GRANT A contribution of an asset from one governmental agency to another. The contribution is usually made to aid in the support of a specified function (for example, education), but it is sometimes also for general purposes.

HOTEL/MOTEL OCCUPANCY TAX A seven (7) percent charge levied against the occupants of local Hotels and Motels.

HOTEL/MOTEL OCCUPANCY FUND Fund used to account for the proceeds of the Hotel/Motel Occupancy Tax.

HUD Housing & Urban Development

HOUSING & URBAN DEVELOPMENT US Government Agency whose mission is to increase home ownership, support community development, and increase access to affordable housing.

HUD FUND Fund used to account for, and administer the grant revenue from HUD.

INCOME This term is used in accounting for governmental enterprises and represents the excess of the revenues earned over the expenses incurred in carrying on particular phases of

an enterprise's activities. As indicated elsewhere, the excess of the total revenues over the total expenses of the enterprise for a particular accounting period is called "net income".

INTEREST A charge for borrowing money; usually a percentage of the outstanding principal over a specified period of time.

INTEREST EXPENSE Charges incurred as a cost of borrowing funds.

INFRASTRUCTURE Long-lived capital assets that are normally stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, tunnels, drainage systems, water and sewer systems, dams, and lighting systems.

INTERNAL SERVICE FUND A fund established to finance and account for services and commodities furnished by a designated department or agency to other departments or agencies within a single governmental unit or to other governmental units. Amounts expended by the fund are restored thereto, either from operating earnings or by transfers from other funds, so that the original fund capital is kept intact.

INVENTORY LIST A detailed list showing quantities, descriptions, and values of property, units of measure, and unit prices. Note: The term is often confined to consumable supplies, but may also cover fixed assets.

INVENTORY OF SUPPLIES The cost value of supplies on hand.

INVESTMENTS Securities and real estate held for the production of income usually in the form of interests, dividends, rentals, or lease payments. The term does not include fixed assets used in City operations.

LAND A fixed asset account which reflects the value of land owned by a governmental unit. If land is purchased, this account shows the purchase price and costs such as legal fees, filing and excavation costs, and the likes which are incurred to put the land in condition for its intended use. If land is acquired by gift, the account reflects the estimated fair market value at the time of acquisition.

LEASED EQUIPMENT FUND Fund used to account for proceeds reserved for the replacement of capital equipment.

LEGAL DEBT MARGIN The difference between legal debt limit of a governmental entity and the debt outstanding against it.

LIABILITIES Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.

LINE ITEM A specific program end item with its own identity.

MARGIN OF BORROWING POWER The difference between legal debt limit of a governmental entity and the debt outstanding against it.

MODIFIED ACCRUAL ACCOUNTING A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

NCTCOG North Central Texas Council of Governments

NON-OPERATING Income of a governmental enterprise which is not derived from the operation of such enterprises. Examples are interest on investments or on bank deposits.

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS (NCTCOG) a voluntary association of, by and for local governments, and was established to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development. NCTCOG's purpose is to strengthen both the individual and collective power of local governments and to help them recognize regional opportunities, eliminate unnecessary duplication, and make joint decisions.

OBJECT As used in expenditure classification, this term applies to a more specific arrangement of expenditures for services or commodities purchased. An example would be salaries, retirement contributions, or social security accounts. As used in revenue classifications, this term applies to a more specific arrangement of revenue sources; for example, ad valorem taxes, building permits, general sales and use tax, hotel/motel occupancy tax, etc.

OBJECTIVE Desired output oriented accomplishments which can be measured and achieved within a given time frame. Achievement of the objective advances the activity and organization toward a corresponding goal.

OPERATING (1) As used in the accounts of governmental enterprises of a business character, the term means such costs as are necessary for the maintenance of the enterprises, the rendering of services for which the enterprise is operated, the sale of merchandise, the production and disposition of commodities produced and the collection of the revenues. (2) The term is sometimes used to describe expenses for general governmental purposes.

OPERATING EXPENSES Cost of day-to-day operations such as wages, maintenance, office supplies, etc.

OPERATING INCOME Operating revenue less operating expenses that are applied to the daily operating activities of the entity.

OPERATING REVENUE Revenue earned from the day-to-day operations of the entity.

ORDINANCE A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

PER CAPITA COSTS The cost of service per person. Per capita costs are based on a population estimate provided of 29,500 by the North Texas Council of Governments.

PERFORMANCE BUDGET A budget wherein expenditures are based primarily upon measurable performance of activities and work programs.

PERFORMANCE MEASURES Specific quantitative measures of work performed within an activity or program. They may also measure results obtained through an activity or program.

PRINCIPAL The amount of funds borrowed, or the part of the amount borrowed which remains unpaid.

PROGRAM A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible.

PROPERTY TAXES Taxes levied on both real and personal property according to the property's valuation and tax rate. It describes all revenues received in a period from current taxes, delinquent taxes, penalties, and interest on delinquent taxes.

PROPRIETARY FUNDS Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

RECEIPTS Cash received.

RESERVE (or Projection Reserve) An account used to earmark a portion of a fund balance to indicate that it is not appropriate for expenditures or an account used to earmark a portion of fund equity as legally use.

REVENUE The taxes, fees, or other monetary resources that the City collects and receives into the treasury for public use. For those revenues which are recorded on the accrual basis, this term designates additions to assets which: (a) do not increase any liability (b) do not represent the recovery of an expenditure (c) do not represent the cancellation of certain liabilities without a corresponding increase in other liabilities or a decrease in assets, and (d) do not represent contributions of fund capital in enterprise and internal service funds. The same definition applies to those cases where revenues are recorded on the modified accrual or cash basis, except that additions would be partially or entirely recorded to cash.

REVENUE BONDS Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source prior to issuance.

BOND COVERAGE A calculation of an entity’s abaility to meet its principal and interest payments on outstanding bond debt. It is equal to gross revenue, less operating expense, divided by the current interest & principal payment.

ROYALTY A share of a product or profit (as of a gas or oil well) received by the owner for allowing another person or business to use the property.

SELF-SUPPORTED DEBT Debt that has a specified revenue source, other than ad valorem taxes, which will be used to support the entire debt.

SERVICE CHARGES A fee paid for the use of a particular service. The fee can be a standard amount such as an admission to the swimming pool or a charge based on consumption such as water charges per 1,000 gallons.

SPECIAL REVENUE FUND A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or for major capital projects) that are legally restricted to expenditures for specified purposes. An example is the Child Safety Fund, which restricts expenditures to child safety programs and municipal school crossing guard programs.

SURPLUS The excess of the assets of a fund over its liabilities; or if the fund has other resources and obligations, the excess of resources over the obligations. The term should not be used without a properly descriptive adjective unless its meaning is apparent from the context. See also Fund Balance.

TAX ABATEMENT The full or partial exemption from ad valorem taxes of eligible properties in a reinvestment zone designated as such for economic development purposes.

TAX BASE The total value of all real and personal property in the City as of January 1st of each year, as certified by the Appraisal Review Board. The tax base represents net value after all exemptions.

TAX INCREMENT FINANCING DISTRICT (TIF) A district created to fund infrastructure improvements (streets, water and sewer lines, etc.) in our city that allows for the incremental ad valorem tax to be set aside to pay for those improvements. Creating a TIF district would allow the City of Cleburne to use property tax money from the new district to make infrastructure improvements to that area.

TAX LEVY The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance. The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

TAX RATE The amount of tax levied for each $100 of assessed valuation. The maximum tax rate shall not exceed $2.50 per $100 of assessed value of real and personal property. Total tax rate is set by Council and is made up of two components: debt service and operations rates. The 2005 tax rate for the City of Cleburne is $.748108 per $100.00 valuation.

TAX RATE (EFFECTIVE) An effective tax rate is one that will (1) produce sufficient revenue to meet the taxing unit's debt payments for the coming fiscal year, plus (2) produces approximately the same amount of operating revenue from property taxes last year (that remain taxable this year) as was produced last year.

TAX ROLL The official list showing the amount of taxes levied against each taxpayer or property.

TAXES Compulsory charges levied by a governmental unit for the purpose of financing services performed for common benefit. Note: The term does not include specific charges made against particular persons or property for current or permanent benefits such as a special assessment. Neither does the term include charges. For example, licenses and permits.

TEXAS MUNICIPAL RETIREMENT SYSTEM (TMRS) The retirement system for the employees of the City. TMRS was established in 1948 and administer and manages funds in accordance with the Texas Municipal Retirement System Act (Texas Government Code, Title 8, Subtitle G).

TMRS Texas Municipal Retirement System

TRANSFERS Amounts transferred from one fund to another to assist in financing the services, programs, or to reimburse the recipient fund for services rendered.

TRANSPORTATION FUND Fund used to account for grant revenue, operating revenue generated, and expenses incurred by Cletran, the City and County Transportation system.

TRIAL BALANCE A list of the balances and the accounts in a ledger kept by double entry with the debit and credit balances shown in separate columns. If the totals of the debit and credit columns are equal or their net balance agrees with a control account, the ledger from which the figures are taken is said to be "in balance".

TRUST AND AGENCY A fund used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These include (1) Expendable Trust Funds (2) Non-Expendable Trust Funds (3) Pension Trust Funds and (4) Agency Funds.

UNENCUMBERED The amount of undesignated funds that is available for allocation for any purpose.

UNRESERVED FUND BALANCE A measure of financial resources set aside and unencumbered to mitigate current and future risks.

USER CHARGES The payment of a fee for the direct receipt of a public service by the party benefiting from the service.

WORKING CAPITAL An amount of funds that is calculated as the excess of current assets over current liabilities.