City of Cleburne, Texas

2008-2009 Annual Budget

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City Manager

Greg Wilmore, CGFO, CGGM
Director of Finance

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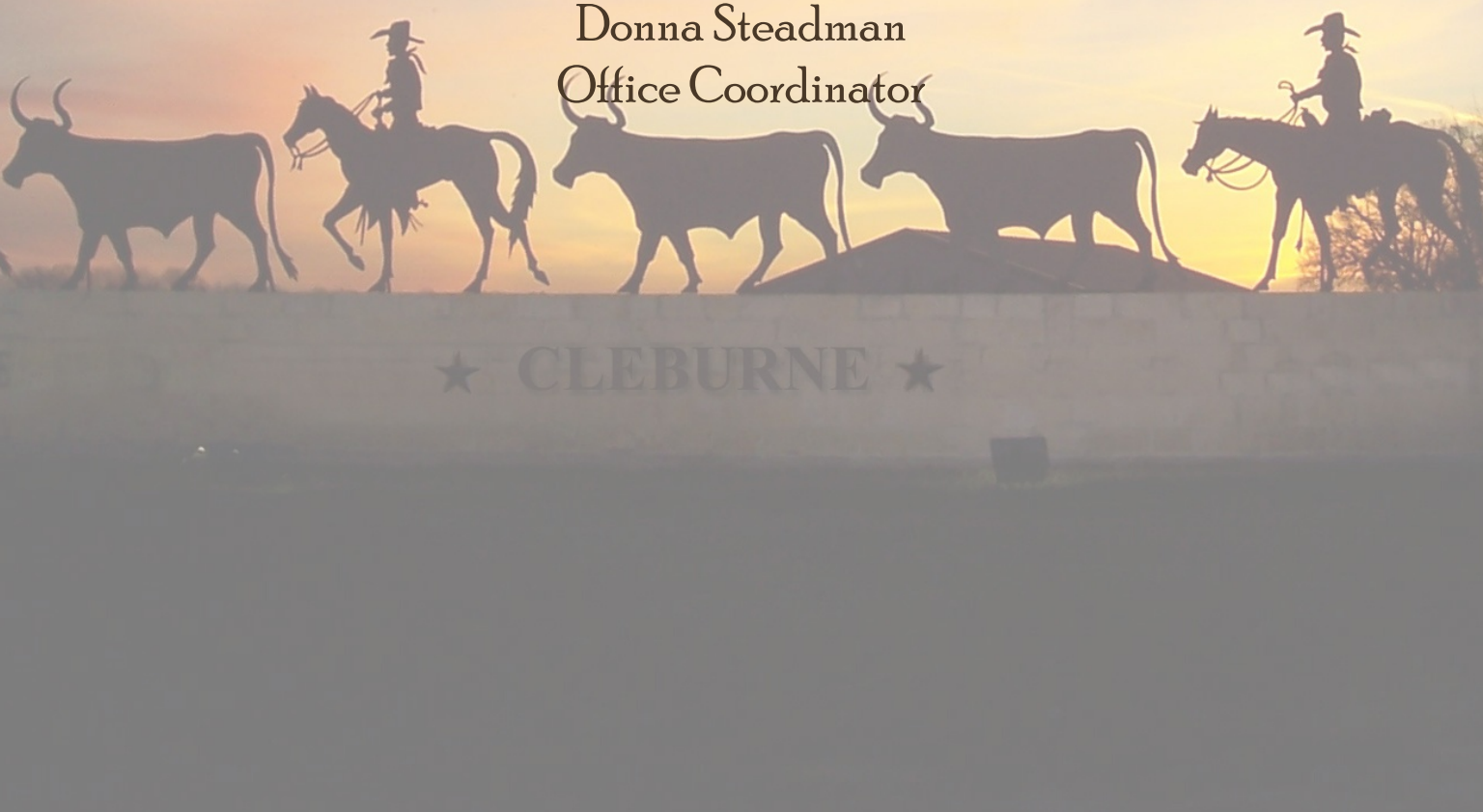

★ CLEBURNE ★

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Cleburne

Texas

For the Fiscal Year Beginning

October 1, 2007

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of Cleburne for its annual budget for the fiscal year beginning October 1, 2007.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and are submitting it to GFOA to determine its eligibility for another award.

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Budget Year 2008-2009

Principal Officials

Mayor Ted Reynolds

Mayor Pro-Tem Kyle Boles, District 2

Councilman Robert Kelly, District 1

Councilman Bob Force, District 3

Councilman John Warren, District 4

Appointed Officials by Council

City Manager, Chester Nolen

Municipal Judge, F. Steve McClure

Division Directors

Assistant City Manager, Adam Miles

Director of Finance, Greg Wilmore

Public Works Director, David Esquivel

Development Services Director, Donna Jackson

Police Chief, Terry Powell

Fire Chief, Clint Ishmael

Public Services Director, Rick Holden

Parks and Recreation Director, Max Robertson

Human Resources Director, Bonita Hall

City Secretary, Shelly Doty

Economic Development Director, Jerry Cash

Principal Officials

City of Cleburne, Texas

Duties of The Council and Mayor

The municipal government provided by the City Charter shall be known as the "Council-Manager Government". Pursuant to its provisions and subject only to the limitations imposed by the State Constitution and by the City Charter, all power of the City shall be vested in an elective Council, hereafter referred to as "The Council", shall enact local legislation, adopt budgets, determine policies and employ the City Manager, who shall execute the laws and administer the government of the City.

The Council and Mayor shall hold office two (2) years, respectively and until their successors are elected and have been qualified.

Two (2) councilmembers and a mayor shall be elected each even-numbered year. Two (2) councilmembers shall be elected each off-numbered year.

The City shall divide into districts, with councilmembers elected from their respective districts.

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Principal Officials

City of Cleburne, Texas

Mayor
Ted Reynolds

Mayor Pro Tem
Councilman, District 2
Kyle Boles

Councilman, District 1
Dr. Robert Kelly

Councilman, District 3
Robert Force

Councilman, District 4
John Warren

City Manager
Chester Nolen

Assistant City Manager
Adam Miles

City Secretary
Shelly Doty

Director of Finance
Greg Wilmore

Human Resources Director
Bonita Hall

Fire Chief
Clint Ishmael

Police Chief
Terry Powell

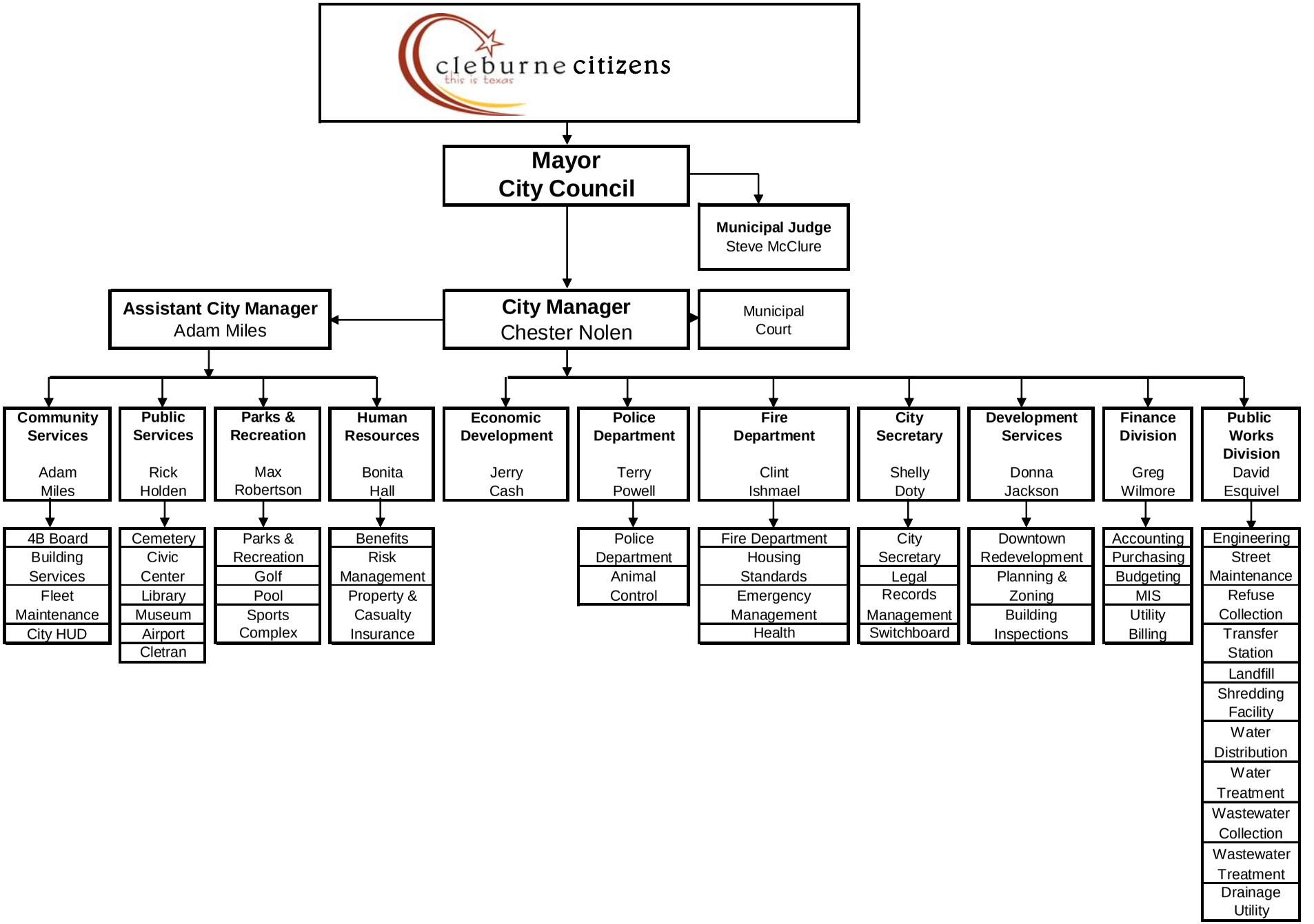
Parks & Recreation Director
Max Robertson

Public Services Director
Rick Holden

Public Works Director
David Esquivel

Development Services Director
Donna Jackson

Economic Development Director
Jerry Cash


cleburne citizens
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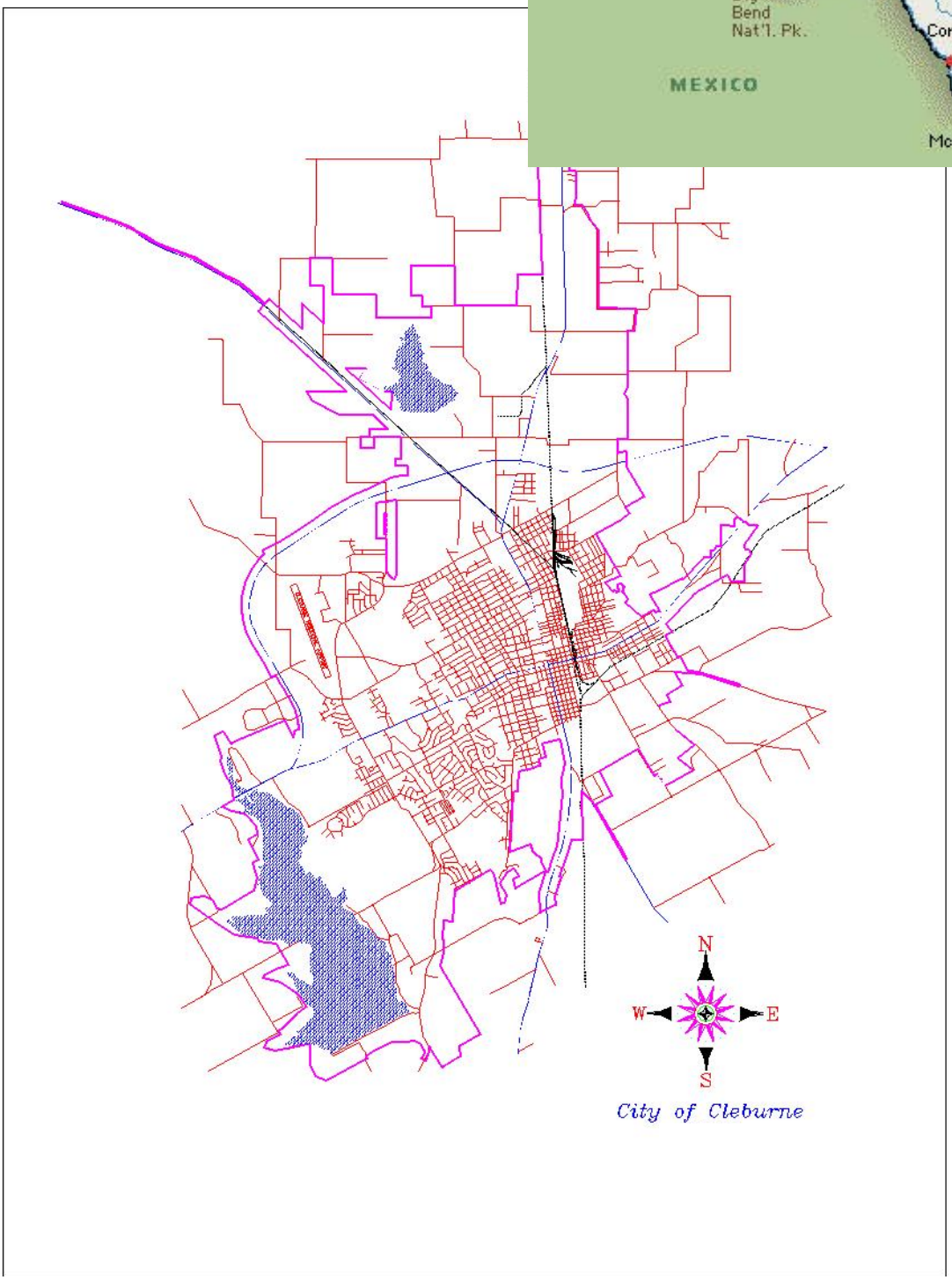
Mayor
City Council
Municipal Judge
Steve McClure
Assistant City Manager
Adam Miles
City Manager
Chester Nolen
Municipal Court
Community Services
Adam Miles
Public Services
Rick Holden
Parks & Recreation
Max Robertson
Human Resources
Bonita Hall
Economic Development
Jerry Cash
Police Department
Terry Powell
Fire Department
Clint Ishmael
City Secretary
Shelly Doty
Development Services
Donna Jackson
Finance Division
Greg Wilmore
Public Works Division
David Esquivel
4B Board
Building Services
Fleet Maintenance
City HUD
Cemetery
Civic Center
Library
Museum
Airport
Cletran
Parks & Recreation
Golf
Pool
Sports Complex
Benefits
Risk Management
Property & Casualty Insurance
Police Department
Animal Control
Fire Department
Housing Standards
Emergency Management
Health
City Secretary
Legal
Records Management
Switchboard
Downtown Redevelopment
Planning & Zoning
Building Inspections
Accounting
Purchasing
Budgeting
MIS
Utility Billing
Engineering
Street Maintenance
Refuse Collection
Transfer Station
Landfill
Shredding Facility
Water Distribution
Water Treatment
Wastewater Collection
Wastewater Treatment
Drainage Utility

Texas State Map with The City of Cleburne



Cleburne (the blue asterisk above) is located inside the DF/W Metroplex area. The fastest growing area of the state is said to be within the Metroplex Triangle of DF/W, San Antonio-Austin and Houston as shown above.

Budget Message

2008-2009

BUDGET OVERVIEW

The city was recently branded “Cleburne: This is ….” As the city continues to grow, the needs of the citizens will evolve. Today Cleburne is Texas, growing, exciting, splashy and family. Leaders in the city must be diligent in their quest to remain cognizant of this ever changing environment. With this in mind, the vision is to provide the citizens with excellence in service in a cost effective manner while striving to provide a premier environment in which to live, work and play.

The Budget Overview Message outlines significant changes and highlights policy issues in the 2008-2009 Budget. This document outlines major budget issues, budgetary information, and provides the City Council and citizens of Cleburne with valuable insight and understanding of the 2008-2009 Budget. This Budget reflects the philosophy of retaining the City's fiscal integrity, maintaining existing services, improving the cost-effective delivery of services, while still recommending a conservative balanced budget. The budget was balanced primarily by improved property and sales tax revenues and conservative expenditure forecasts. High fund balances, due to conservative spending and additional sales tax collections, are expected to be reduced by funding non-recurring expenses and capital projects.

The Annual Budget is submitted Pursuant to Article 689a 13et. Seq., Vernon's Annotated Texas Civil Statutes and the Charter of the City of Cleburne. The available resources and expenditures allocated comprise a plan for financing these services from October 1, 2008 to September 30, 2009.

BUDGET IN GENERAL

The Budget is a comprehensive plan expressed primarily in financial terms and performance measurements for services to meet the needs of the citizens of Cleburne. The City's Budget is considered to be a combination of a line item and performance budget. The Budget has two main purposes:

(1) The Budget provides the City staff with the opportunity to present recommendations for levels of service and methods for financing those services in the coming year.

(2) Secondly, it provides the most effective control possible by the Mayor and Council. The Council has the opportunity to judge the adequacy of the recommended programs and to set the level of City services by comparing the needs of one service with others. The Budget has been built on conservative financial principles. It reflects staff and Council commitment to maintaining necessary services and improving the quality of operations while keeping expenditures at a minimum.

The 2008-2009 Budget has been enhanced by using more charts, graphs, and trend information. This format will allow the reader to obtain a better understanding of how their tax dollars and user fees are being spent. We also have a budget summary, as well as the entire budget document, on the Internet for all citizens via our homepage at http://www.ci.cleburne.tx.us.

Steps taken in preparing the 2008-2009 Budget included:

(1) Each Department Manager was given directions to submit a budget that maintained or improved the previous year's level of services.

(2) The Capital Improvement Program includes a Leased Equipment Improvement Program and a five-year Capital Improvement Program. All rolling stock and recurring equipment for the general fund will be purchased through the Leased Equipment Improvement Fund. The five year Capital Improvement Program includes projects which have been approved by Council for the current year as well as departmental projections for the next four years which are used for planning purposes only. All projects will be considered in the appropriate budget year.

Procedures followed in budget preparation were:

(1) Preparation of a budget calendar in January 2008.

(2) Review budget with City Manager concerning highlights, issues, and recommendations from June to August 2008.

(3) Submission and discussion of the City Manager's Balanced Budget to the City Council in August 2008.

(4) Held a public hearing and adopted the budget on September 9, 2008.

Important Features of Budget Administration:

(1) The City of Cleburne's budget can be amended by the City Council in any of the following methods: through line item changes at the departmental level, changes between departments or programs, and changes in the total appropriation. The City Manager may start this process at any time, with the approval of the Council, in order to transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department, or agency. Another provision in the Charter states that at the request of the City Manager and within the last three months of the budget year, the Council may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one office, department, or agency to another.

In addition to the above amendments, staff presents a report of revenue and expenditures to the Council each month. This provides the opportunity for adjustments, if needed, to budgeted revenues and expenditures based on actual results during the fiscal year.

(2) Appropriations lapse at the end of the fiscal period requiring a budget amendment to account for expenditures budgeted in one fiscal period, but expended in the next fiscal period. If these items are known in advance, the expenditures will be properly allocated in the new Budget.

THE BUDGETARY PROCESS

The City of Cleburne's budgeting process, maintained at the departmental level, began February 12, 2008 with the Budget Manager issuing instructions and dates for the submission of revenue projections, operating budget requests, and capital improvement requests. Revenue projections were due back on March 28, 2008, with the analysis of projected resources for the coming year. Budget requests were to be entered into the City budget software by May 7, 2008. The City continues to utilize mBudget, a web based budgeting program by McLain Decision Support

Systems. Capital Project Request forms were also due on May 7, 2008. The Budget Manager compiled the department's data and presented it to the City Manager on June 30, 2008. The City Manager reviewed the department requests, and presented the Budget to the Council in August 2008. On September 9, 2008 a public hearing on the Budget was held with copies of the proposed document available to the public. Ordinances for the tax rate, the budget, sanitation rates, and rates for treated water, and wastewater services were on the agenda for approval. See the Budget Summary Section for the complete budget process and calendar used for the Fiscal Year 2008-2009 Budget.

OVERVIEW OF ALL CITY FUNDS

This Budget reflects funds available in the amount of $99,602,341 ($66,861,324 current revenue and $32,741,017 beginning balances). Total expenditures amounted to $86,476,356. This will result in an ending balance of $6,332,498 in all funds, as compared to $7,025,338 last year. This decrease is due to increased non-recurring and capital appropriations.

The Budget has funded 361 full time positions and 168 part time and seasonal positions in all departments. The step plan (2 ½%) increase is continued in this budget for all employees on their anniversary date, as well as a cost of living increase of 5% for non-civil service as of October 1, 2008.

Three new or expanded service areas are scheduled to open during the 2008-2009 fiscal year – Booker T Washington Recreation Center, Cleburne Golf Links and Club House and the Convention & Performing Arts Center. A manager, maintenance worker and 4 part time attendants were added for the Booker T Washington Recreation Center operations. Three full time positions were added for the Convention & Performing Arts Center operations. A food service manager, cashier and course specialist were added for the Golf Links operations, as well as 2 part time and 5 seasonal employees. Two additional public safety positions were added in this budget. A telecommunicator was added to the police department due to steadily increasing call volumes in the dispatch center, as well as an additional patrol officer. Internal service departments added two employees. Due to the increased demand of the internal service areas an assistant will be shared by the Human Resources and Purchasing/Budgeting Department, a Network Analyst will be added to the MIS Department, and a part time clerk was added to Fleet Maintenance. Parks and Recreation added an additional maintenance worker to ensure the newly opened Winston Patrick McGregor Botanical Gardens can be adequately maintained. The Street Department added a Traffic Signal Technician to maintain the cities increasing number of signals. With the increase in gas well permitting, a part time clerk was added to the Public Works Department to ensure these permits were completed in a timely manner.

Major Facilities additions and upgrades in this budget include: Cleburne Golf Links & Club House Construction, Lake Pat Cleburne restroom facilities construction, Smith History Center rehabilitation, Colonial Street extension, HWY 171 turn lane & traffic signal improvement, 1 million dollars in miscellaneous street improvements, E Kilpatrick Street rehabilitation, Downtown parking lot & sidewalk rehabilitation, Animal Shelter Expansion, Land for Fire Station #4, Old Sports Complex improvements, NW Park development, Phase II of the Cemetery street improvements, Chamber of Commerce & Economic Development facility construction, Hal Industrial Park sewer completion, Automatic Water Meter Read System, 2" Water System Rehabilitation, Lake Pat Cleburne water distribution improvements, replace backwash tank, Sewer System rehabilitation, Outfall #3 TDS improvements, replace Rose Street elevated water storage tank, HWY 121 utility relocates, SCADA system improvements, Water treatment plant expansion design, Jackson Road, Nolan River to

HWY 171 water line expansion, 174N Interceptor design and construction, Midway Station Outfall construction, 171N Outfall construction, Public Safety Communication Tower #3, Replace Fire Engine,

GENERAL FUND

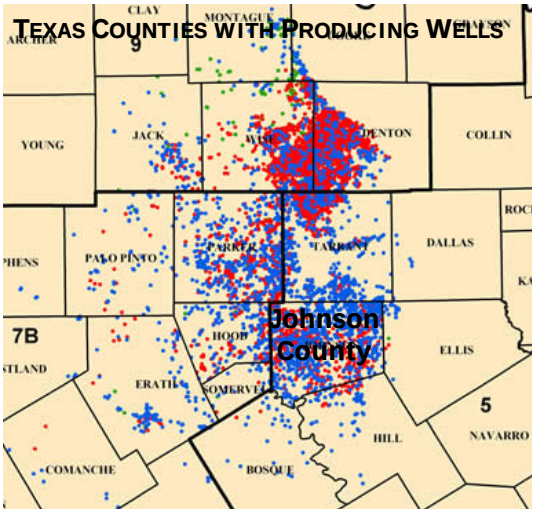
The General Fund is used to account for all the general revenues of the City not specifically levied or collected for other City funds and for the expenditures relating to the rendering of general services by the City. The General Fund's projected unreserved undesignated ending balance is $3,066,331. The goal of management was to accumulate one month, or $2,815,524, as a minimum unreserved undesignated balance to finance any emergencies such as the May 1989 storm or September 1993 tornado. We will continue to maintain a one month reserve to ensure there are funds to accommodate any unforeseen capital or operational expenditures. The operating expenditures are proposed at $34,639,735 and will be covered by current revenue of $36,538,157.

Capital outlay for the 2008-2009 fiscal year totals $853,450 as listed below:

- Human Resources Software
- Network Storage
- Modular Cubicles for MIS Department
- Call Center Software
- Misc Software Improvements
- Fire Department Computers for Emergency Vehicles
- Monitor/Defibrillators
- Fire Gear Washer
- Library Automation Software
- Microfiche Machine
- Library Books
- Museum Artifacts
- Lake Pat Cleburne Restroom Facility
- Shade Structure for Aquatics Facility
- Additional Play Feature for Aquatics Facility
- UV Treatment System for Aquatics Facility
- Fuel Tank & Software Replacement for Fleet
- Concrete Parking for Refuse Trucks
- Ground Water Wells for Landfill
- Parking Facility for Landfill
- GPS Tracking for Refuse Trucks
- Transfer Station Bag Room Renovation

Ad valorem taxes in the General Fund will account for $.482 (or 77.74%) of the total tax rate of $.62 per $100 valuation for the maintenance and operation of the General Fund. This is an decrease of $.03 over last year's rate of $.65 per $100 valuation. The effective tax rate is $.58246. This approved tax rate will fund the 2008-2009 budget and expand the current level of services. The net appraised value, less exemptions for the 2008 tax roll, was $1,789,571,323 compared to $1,538,404,994 for the previous year. This amounted to a $294,623,765 increase of the appraised value of property after tax abatements. New improvements amounted to $40,437,590, and total tax abatement exemptions were $10,267,104.

The City of Cleburne and Johnson County continue to experience a major boom in natural gas drilling activity. New technology has allowed horizontal drilling into the Barnett Shale formations as seen on the map. New well permits issued by the city doubled during the last fiscal year. There were over 31 new industrial and energy related companies in 2007. Some of the Companies are; Pipeline Specialties, Recycle America, Oilfield Contractors, Technical Chemical Co, 4-Star Hose & Supply, Techlight, Redstone Industries, Advantage Aviation, PumpCo, Double C Services, Schlumberger, TSI Supply, and Hay Welding.



Cleburne continues to experience growth in both residential dwellings as well as commercial development. Residential development continues in five major sub divisions; Belle Meadows, Winchester, West Meadow Addition, Bent Creek Estates, and Cross Creek Estates.

Fourteen restaurants and food establishments began operation this past year. Popular restaurants include Pastafina, Blue Marlin Oyster Bar & Grill, Little Caesars, and Tuscany Italian.

There were 94 new commercial and retail businesses opened this past year to include: Rodriguez Audio, Landers Auto Sales, Rowlett Hardware, El Ahorro, Cleburne Auto House, Garcia's Martial Arts, American General, Gwens Upholstery, Gateway Services, Holiday Inn Express, Furniture Direct, Club Nutriational, Home Studio Suites, Dumas Land Surveying, Central National Bank, Top Notch Personnel, Cleburne Villas, Farmers Insurance, LaQuinta Inn & Suites, Affordable Storage, S&S Furniture, Inc, North Texas Hotrods, and N&W Ventures Inc.

Of the three largest revenue sources in the General Fund, the property tax category accounts for 39.91 % (41.44% 2007-2008) of all General Fund estimated revenue while the Charges for Service category accounted for 23.64% (22.06% 2007-2008). The non-property tax and fees category accounts for 32,54% (30.19% 2007-2008). We have collected 98% or more of the total current ad valorem tax receivable for the last ten years.

Total sales tax receipts are conservatively budgeted to remain steady. Total personnel costs for the 2008-2009 General Fund Budget will be 66.41% of the total Budget as compared to 67.45% last year. The General Fund has added fourteen full time positions.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenues that are legally restricted to expenditures for specified purposes. The following are the main Special Revenue Funds.

Housing and Urban Development (H.U.D.) Fund (06)

This fund is used to account for the funds received from the Department of Housing and Urban Development that are legally restricted to subsidize rental and utility expenses of low income families. Grant revenue and interest is estimated at $1,810,900. This program has three employees.

Hotel/Motel Occupancy Tax Fund (07)

This fund is used to account for the receipt of the Hotel/Motel Occupancy Tax of 7% levied against occupants of all motels in the City. The Chamber of Commerce receives 5 ½% of the 7% total. These tax dollars are used in the following areas:

- Chamber of Commerce (tourism),
- Whistle-stop Christmas,
- and public relations

Receipts and interest are estimated at $360,000, with expenditures of $337,652 in the following areas: $282,852 to the Cleburne Chamber of Commerce and $54,800 for City promotion items. The ending balance is estimated to be $68,154.

Cleburne Transportation (CLETRAN) System Fund (08)

This fund is used to account for the revenues and expenses for the operation of the City's transportation system, Cletran. Cletran is funded by federal grants, state grants, and local funds that are specifically restricted to capital improvement, administration and operation of the program. Cletran includes City, County and Urbanized transportation systems for Johnson County – population 145,000 and 735 square miles. Current operating hours are Monday through Friday 7:00 AM through 8:00 PM, and Saturdays 8:00 AM through 5:00 PM. Revenues are estimated at $1,280,267 ($111.638 from fares, $1,026,246 from federal and state grant revenue, $69,383 from County and City contributions). Expenditures are estimated at $1,274,369, which includes 11 full time employees, and 12 part time employees. The fee of a one-way trip is $2.00 Monday through Friday and $3.00 on Saturdays. There are other payment plans available for frequent riders, senior citizens, and riders with disabilities. We expect all funds to be expended by year-end.

4B Sales Tax Fund (09)

This fund is used to account for the proceeds of the 4B sales tax. On August 11, 2001 the citizens of Cleburne approved a ½ cent sales tax increase, which brought the city rate to 1.5%. The state collection rate is currently 6.25%. Approved projects included a sports complex, aquatics center, community center, railroad museum, park improvements, performing arts center, and new convention center. The aquatics center, Splash Station, completed its fourth year of operation and the Sports complex completed its third year of operation this fall. The community center, Booker T Washington Community Center, is expected to begin operations in October 2008. Construction on the on the Civic/Convention Center & Theatre Arts facility will began in September 2008. The remaining projects are planned to be completed during the next few years. All maintenance and operation expenses of the completed projects are paid with revenue from this fund.

All Other Special Revenue Funds

These funds are used to track various activities of the City that need to be accounted for separately. These include projects where citizens have donated funds for specific purposes. The Other Special Revenue Funds include:

- Law Enforcement Officer Standards and Education Fund (10),
- T.I.F. – District #1 Fund (11),
- T.I.F. – District #2 (12),
- Emergency Management Fund (14),
- Mineral Leases And Royalties Fund (21),
- Disposal Well Fund (22),
- Insurance Recovery Repairs (26),
- Development Fee Fund (27),

- Federal Emergency Management Assistance Fund (32),
- Miscellaneous Grant Funds (39),
- Court Technology Fund (41),
- Court Fine Fee Fund (42),
- Public Safety Fund (43),
- Child Safety Fund (45),
- Court Security Fund (46),
- Abandoned Vehicle Fund (47),
- Police Forfeiture Fund (48),
- Fire Protection Fund (49),
- 1998 Tenaska, Inc. (Ponderosa Pine) Fund (65),
- Museum Board Fund (81),
- Library Board Fund (85),
- and Miscellaneous Donations Fund (89).

CAPITAL PROJECT FUNDS

Capital Project Funds account for the resources used for the construction and acquisition of capital facilities by the City except for those financed by the Enterprise Funds.

2007 Sales Tax Revenue Certificate of Obligation Bonds Fund (51)

This fund accounts for the 2007 bond proceeds in the amount of $16,280,000. $5,000,000 for the construction of 4B projects, and $11,280,000 to refund the 2002 Certificates of Obligation Bonds. These projects include a theater, civic center, railroad museum, and all professional services, acquisition, construction, renovation, and financing costs of the projects.

2004 Certificate of Obligation Bonds Fund (52)

This fund accounts for the 2004 bond proceeds in the principal amount of $4,500,000. The purpose was the acquisition, construction and improvement of public works; constructing and improving a City owned golf course; constructing, improving, repairing City streets and gutter systems; purchasing and upgrading geographical information systems, including software and hardware; professional services rendered in connection with the acquisition, construction, renovation, and financing of the foregoing projects. Construction on the new Municipal Golf Course began in October 2006, with an expected completion date of June 2009.

General Capital Projects Fund (53)

This fund accounts for general capital projects funded primarily through Mineral Lease and Royalty revenues.

1997 Certificate of Obligation Bonds Fund (57)

This fund uses 1997 bond proceeds in the amount of $4,195,000 for construction and renovation of public works, purchase of equipment, and professional services rendered in connection with the acquisition and construction of the foregoing projects, and to pay the costs associated with the issuance of the certificates. The beginning balance of $7,600 is expected to be spent for projects by year end. These projects will have little impact on the operating budget of the General Fund as the new equipment will be more efficient than the old.

Capital Improvement Plans

The Capital Improvement Plans account for the resources used for the construction and acquisition of capital facilities by the City. These programs will be used by the staff and Council to plan for current and future needs of the City. It is set up as two separate plans: The Leased Equipment Improvement Program and the Five-Year Capital Improvement Program. The Leased Equipment Improvement Program will fund all General Fund vehicle and equipment replacements of the City. With the Leased Equipment Improvement Program, we will now be able to know, in advance, what the future needs for capital equipment and vehicles will be. The Leased Equipment Improvement Program has a projected beginning balance of $1,400,533. Capital purchases in this fund will be funded through General Fund Department lease payments for vehicles. We will be funding $1,409,155 in equipment purchases for the current year, and a $700,000 reserve for fire trucks which is expected to leave an ending balance of $637,119 at September 30, 2009.

The equipment to be purchased this year is as follows:

- 5 patrol cruisers for Police Department
- Police CID pick-Up
- Police Administrative SUV
- Animal Control ½ ton pick-up
- Fire Department SUV
- Fire Engine
- Health Department small pick-up
- Parks Department pick-up
- Parks Department tractor
- Golf Course sprayer, groomer and blower
- Building Inspections mid-size pick-up
- Fleet Maintenance full size sedan
- 3 Street Department ½ ton pick-ups
- Refuse Collection truck
- Sanitation grapple truck

The effect of the Leased Equipment Improvement Program on the General Fund has been a leveling out of capital equipment expenditures. The funding of equipment purchases will allow the City to replace equipment as its useful life is reached. The ad valorem tax rate will not need to fluctuate as much from year to year because we will be spending approximately the same amount each year through the lease payments.

The second plan is the Five-Year Capital Improvement Program that is used to develop future capital projects of the City. This program is funded only in the current year and is used only as a planning tool in future years. This plan includes everything not in the Leased Equipment Improvement Program that will be funded by current and future revenues. Funding for this program includes bond funds, mineral and lease royalties, lease purchases and general funds available after the cost of maintaining existing services has been projected.

GENERAL AND REVENUE DEBT SERVICE FUNDS

General Debt Service Funds are used to account for the payment of principal and interest on the general obligation and certificate of obligation bonds. Revenue Debt Service Funds are used to account for the payment of principal and interest on the revenue bonds of the City. The Rate

Mitigation and Capital Improvement Trust Reserve, a reserve fund in the Water-Wastewater Fund, is used to make up for a severe shortfall in funds due to the volatility of water needs because of weather, pay for catastrophic repair events, pay for capital improvement projects, and to insure payment of principal and interest of the revenue bonds.

Summary Table of Debt Disclosures

	Principal Balance 10-01-2008	Principal and Interest Due 2009	2010	2011	2012	2013
General Obligation Bonds	$ 17,160,000	$ 2,092,296	$ 2,095,223	$ 2,093,079	$ 2,089,067	$ 2,127,475
Certificate of Obligation Bonds	8,574,538	581,909	583,199	579,238	582,733	580,000
Self-Supporting Certificate of Obligation Bonds	17,265,000	1,081,808	1,110,402	1,141,814	1,172,243	1,172,443
Revenue Bonds	57,685,000	4,836,920	4,835,745	4,831,263	4,832,950	4,838,714
Total principal to be Repaid	$ 100,684,538					
Total Due by Year End (Principal and Interest)		$ 8,592,932	$ 8,624,568	$ 8,645,393	$ 8,676,992	$ 8,718,632

General Debt Service Funds

The General Debt Service Fund, which is the interest and sinking fund for the payment of principal and interest on outstanding debt, will require $3,761,012 for principal, interest and agent fee payments during the 2008-2009 fiscal year. The outstanding balance at October 1, 2008 of all seven issues is $42,999,538 with an original balance of $57,769,538. The 2002 Certificates of Obligation bonds and the 2007 Refunding and Improvement Bonds are self-supported taxable issues that are paid for by the 4B Sales Tax. The balance is $17,265,000 at October 1, 2008. All debt issues, except the self-supported issue, will require a tax distribution of $.138 or 22.26% of the current tax rate of $.62 per $100 valuation. As a Home Rule Texas City, the City of Cleburne is not limited by law in the amount of debt it may issue.

The Debt Service Fund is composed of the following outstanding issues:

Year	Title	Original Issue	Balance 10-01-2008
2001	Certificates of Obligation	4,994,538	4,994,538
2003	General Obligation Refunding Bonds	4,880,000	3,015,000
2004	Certificates of Obligation	4,500,000	3,580,000
2004	General Obligation Refunding Bond	3,825,005	3,255,000
2008	General Obligation Refunding Bond	10,890,000	10,890,000
	SUB-TOTAL TAX SUPPORTED	29,089,538	25,734,538
2002	Certificates of Obligation	12,400,000	985,000
2007	Refunding Certificates of Obligation	16,280,000	16,280,000
	SUB-TOTAL SELF-SUPPORTED DEBT	28,680,000	17,265,000
	TOTAL	$ 57,769,538	$ 42,999,538

The 2001 issue was for the senior citizens center roof, annex and Esquire Theater improvements, Boone Street bridge, airport improvements grant match, Nolan River improvements, parks master

plan, East Buffalo Creek storm drainage and other storm drainage, fire stations and incinerator improvements, street maintenance, and pre-emption devices. The 2003 General Obligation Refunding Bonds in the amount of $4,880,000 were issued to refund two prior issues; the 1994 Certificates of Obligation and the 1997 Certificates of Obligation Bonds. The net present value benefit of the transaction amounted to $242,223.92. The 2004 Certificates of Obligation Bonds were issued to improve a city owned golf course, repair city streets, and upgrade the cities geographical information systems. The 2004 General Obligation Refunding Bonds were issued to refund the taxable Brazos Electric Effluent Water Line Improvement Bonds. The 2008 General Obligation Refunding Bonds were issued to refund the 1998 general improvement bonds.

The self-supporting 2002 Taxable Certificates of Obligations Bonds were issued on December 10, 2001. These bonds were sold for the construction and equipping of a sports complex, a convention center, an aquatic center, and other facilities that enhance the quality of life for the citizen's of Cleburne. The self-supporting 2007 Refunding Certificates of Obligation Bonds were a partial refunding of the 2002 issue with an additional 5 million in bond proceeds. These additional proceeds will be used to fund the civic center expansion, railroad museum, and performing arts facility. This debt will be solely supported by the 4B Sales Tax.

The policy of the City has been not to issue any debt that has not been necessary in order to maintain existing services, and when issued to hold the term as short as possible. This policy has allowed the City to issue debt without affecting other City services. The City was recently upgraded to an A+ (General) and has maintained an A+ (Revenue) rating from Standard & Poor's Corporation, continues to maintain an A-2 (General) and A-3 (Revenue) from Moody's Investors Service and an A+ (General and Revenue) rating from Fitch, IBCA. The City's general obligation bonded debt issuances are not subject to any legal limitation; however, the property tax rate is limited to $2.50 per $100 of assessed value of real personal property. The current tax rate of $.62 per $100 valuation is broken down as follows: $.138 per $100 valuation for Debt Service (Interest & Sinking) and $.482 per $100 valuation for General Fund (Maintenance & Operating) which is well below the $2.50 per $100 valuation limit.

Revenue Debt Service Fund

The Revenue Debt Service Fund will require an expenditure of $4,836,920.02 for the year. The outstanding balance at October 1, 2008 of all three issues is $57,685,000 with an original balance of $72,060,000.
The Revenue Debt Service Fund is composed of the following outstanding issues:

Year	Title	Original Issue	Principal Balance 10-01-2007
2001	Water & Sewer Revenue Bond	17,225,000	6,080,000
2005	Water & Sewer Refunding Bond	41,960,000	38,950,000
2006	Water & Sewer Refunding Bond	12,875,000	12,655,000
	TOTAL	$ 72,060,000	$ 57,685,000

The 2001 Waterworks and Sewer System Revenue Bonds were issued to allow completion of a wastewater collection system study, sludge dryer, improvement and expansion at Wastewater Treatment Plant, West Buffalo Creek relief; new wastewater treatment plant, Sparks Drive relief and relocation to Industrial Boulevard, Highway 174 lift station improvements, and Highway 174 connect to the new East Buffalo intercept. In March 2005 bonds were issued to refund parts of the 1997, 1999, and 2001 debt issues and to pay for costs associated with the refunding. The net present

value benefit of the refunding amounted to $1,787,278. In June 2006 bonds were issued to refund the Series 1997 Waterworks and Sewer System Refunding and Improvement Revenue Bonds in the amount of $6,595,000. An additional $6,300,000 was also issued to fund the construction of the infrastructure for three new Cleburne Schools. Also included in this bond issue were funds to complete a master plan review that will enable the City to adequately plan and prepare for anticipated City growth.

ENTERPRISE FUNDS

Enterprise Funds are used to account for operations of the City where the intent is to finance or recover through user charges the cost (expenses including depreciation) of providing goods or services to the general public on a continuing basis. The Water/Wastewater Fund, the Airport Fund, and the Drainage Utility Fund make up the Enterprise Fund group.

Water/Wastewater Fund (60)

Receipts for the Water/Wastewater Fund are estimated at $17,216,323. Expenditures for the Water/Wastewater Fund are estimated at $19,252,904 with a $25,000 contingency reserve. Included in the estimated expenditures is a General Fund reimbursement for administrative services provided to the fund in the amount of $2,330,000, a principal payment of $2,305,000 on outstanding debt, a $2,536,920 interest payment on outstanding debt and a $2,460,000 in capital projects.

The goal of management is to have a minimum of three months (90 days) operating expenditures or $2,400,871 in reserve for this fund at all times. This policy will help to ensure there are adequate funds to operate, on a temporary basis, even if emergency conditions existed. The ending cash balance of the fund is estimated at $792,297, and the Water/Wastewater Rate Mitigation Reserve ending balance is estimated at $2,902,963. These combined balances will provide the city with a total estimated reserve of $3,695,260 or 108.5 days.

The water rates have been increased five percent (5%) in the 2008-2009 Budget. The service demand charge was increased to $15.88 per month, a $.76 increase over last year's service demand charge of $15.12. The rate per 1,000 gallons will be $4.23. Water revenue is projected to increase from $8,817,716 in 2007-2008 to $8,994,224 in 2008-2009.

Wastewater rates have been increased five percent (5%) on all rate categories. The service demand charge increased to $8.46 per month, a $.40 increase over last year's service demand charge of $8.06. The rate for anyone using 0 gallons to 13,500 gallons will be $2.59 and the residential maximum will be $43.43 per month. Wastewater revenue is projected to increase from $6,394,373 in 2007-2008 to $6,714,092 in the current budget.

This increase in rates will provide adequate revenue to cover expenditures and to obtain the necessary water and waste water revenue bond coverage. This increase is consistent with our past policy of increases. Future increases are expected to average approximately 3% to 7% for the next few years to pay for our water sources and other improvements to the system.

Capital expenditures amount to $2,460,000.

- Water Distribution Rose Street Elevated Water Storage Tank, ¾ ton service body truck and automatic flushing station
- Water Treatment SCADA system improvements, filter media replacement and replacement gearboxes
- Wastewater Collection Highway 171 North Interceptor design

- Wastewater Treatment Oxygen Demand meter

Line Maintenance expenditures amount to $600,000.

- Water distribution lines $300,000
- Wastewater collection lines $300,000

Airport Fund (61)

The Airport Fund was created in order to make the airport self-sustaining. We have continued to make improvements to the Airport with Airport revenue and grant funds. With recent gas well development on Airport property, receipts have begun to significantly increase. Receipts for the Airport Fund are estimated at $1,786,600. Revenue estimates include charges for services at $120,000, fuel revenue at $640,000 and Mineral and Lease Royalty revenue of $1,020,000. Expenditures for the Airport Fund operations are estimated at $1,319,640 with $28,500 being transferred to the Debt Service Fund to pay for the Airport's part of General Fund debt and $50,000 being transferred to the General Fund to pay for administrative costs.

Capital expenditures amount to $363,000

- Fuel Station
- Refueling Truck
- Flex-wing Rotary Mower
- Tractor
- ¾ Ton Pick-Up

Drainage Utility Fund (63)

The Drainage Utility Fund was created in order to have a separate user fee to pay for the drainage needs of the City. This program is charged with the operation and maintenance of the flood management program in accordance with the storm water master plan. Through proper management and adherence to State and Federal regulations we strive to operate and maintain an effective drainage water system to protect the citizens against flooding. This Fund provides for minor drainage installation, maintenance, and operation of the water drainage systems, creek maintenance, and cleaning along the major and lesser water sheds throughout Cleburne. Drainage Utility revenue is budgeted at $517,500. The minimum residential lot is charged $2.75/ month. Expenditures for two employees and related equipment are budgeted at $617,859. Included in this amount are Phase III of the Drainage Study. A reserve for future projects of $300,000 was also allocated in this budget. The ending balance is estimated to be $50,936.

LONG TERM ISSUES

Since the year 2000, the State of Texas has seen recession, robust growth, national and coastal disaster, drought, and skyrocketing fuel prices. Through these ever changing economic conditions, the City of Cleburne has remained strong and viable. For the third year we have been able to reduce our ad valorem tax rate. The three year reduction has been for a total of 12.8 cents per $100 valuation with the current rate of 62 cents per $100 valuation. Mineral and Lease royalties have provided funding for much needed capital improvements without increasing taxes since 2004. In 2001 the City created a Tax Increment Finance District (TIF) in our industrial park in order to attract new commercial and industrial businesses. The city also employees tax abatements and Local Government Code 380 agreements to further diversify the economy. By continually reviewing our infrastructure, we help to ensure future industrial and economic success in Cleburne. We are in

the process of revisiting the 20 year water and wastewater master plan for the City, as well as implementing previous plans to ensure industrial, residential, and retail customers continue to enjoy unrestricted water use.

In August 2001, the voters of the City approved an additional ½ cent sales tax increase to fund 4B Economic Development projects. To date the 4B Board has completed the aquatics facility, Splash Station, the Youth Sports Complex, and many improvements to our City parks. The Booker T Washing Community and Recreation Center is scheduled to open in October 2008, and the Convention & Performing Arts facility rehabilitation and construction began in September 2008. 4B sales tax dollars pay for the projects as well as the maintenance and operations cost associated with the completed facilities.

Transportation systems to and from the Dallas/Fort Worth Metroplex will directly impact the growth in Cleburne. The extension of State Highway 121 connecting to Highway 67 will give us direct access to south Fort Worth. This project is expected to be completed in 2010-2011. A commuter railroad to Cleburne is currently being studied by the North Texas Regional Transportation Council. The City of Cleburne, with participation from other cities in the county, has expanded its public bus transportation system to include all of Johnson County. The City of Cleburne must be ready for the growth that the completion of Highway 121 and additional public transportation will provide. We feel that the infrastructure improvements necessary to meet the needs of these additional residential, industrial, and retail customers are being currently planned for or implemented.

CONCLUSIONS

The Annual Budget represents the single most important series of decisions made by the City Council in any year. The conclusions reached during the budget process will determine the quality of public service to be provided and, to a significant extent, the quality of life for Cleburne residents. The Annual Budget is a Policy Document, a Financial Plan, an Operations Guide, and a Communications Device that is intended to give the citizens of Cleburne a better understanding of the services available to them and the cost of those services.

ORDINANCE

NO. OR09-2008-54

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS ADOPTING AND APPROVING A BUDGET FOR THE CITY OF CLEBURNE FOR THE FISCAL YEAR OCTOBER 1, 2008 TO SEPTEMBER 30, 2009; PROVIDING AN EFFECTIVE DATE.

WHEREAS, a budget for the fiscal year October 1, 2008 to September 30, 2009 has been prepared by Chester Nolen, City Manager for the City of Cleburne, Texas; and

WHEREAS, said budget has been presented by the City Manager along with his budget message in accordance with the City Charter; and

WHEREAS, public notices of the public hearing upon this budget have been duly and legally made as required by law; and

WHEREAS, this proposed budget has been filed with the City Secretary for more than 10 days immediately prior to a public hearing upon such budget; and

WHEREAS, the financial condition and comparative expenditure as filed were duly considered; and

WHEREAS, after a full and final consideration, the public hearing has been held upon said budget and it is the consensus of opinion that budget as filed should be approved;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS, THAT:

SECTION ONE. The budget as filed for fiscal year from October 1, 2008 to September 30, 2009 is hereby ratified, adopted and approved.

SECTION TWO. This Ordinance shall be passed and it shall have effect and be in full force from October 1, 2008 forward.

PASSED AND APPROVED this the 9th day of September, 2008 at a Regular Meeting of the City Council of the City of Cleburne, Texas.

CITY OF CLEBURNE

BY: _____
Ted Reynolds, Mayor

ATTEST:

_____
Shelly Doty, City Secretary

or2 - annual budget ordinance

ORDINANCE

NO. OR09-2008-55

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF CLEBURNE FOR FISCAL YEAR 2008-2009; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED; AND ASSESSING PENALTY AND INTEREST FOR THE NON-PAYMENT OF SUCH TAXES WITHIN THE TIME SET; PROVIDING AN EFFECTIVE DATE.

WHEREAS, two public hearings in relation thereto at which parties in interest and citizens had an opportunity to be heard was held by the City Council of the City of Cleburne on August 26, 2008 and September 2, 2008, after due notice in the manner provided by law;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS, THAT:

SECTION ONE. That there shall be levied and assessed upon all property subject to taxation within the City of Cleburne, Texas for the fiscal year 2008-2009, the sum of $0.6200 per one hundred dollars ($100.00) valuation thereof, and the same shall be applied to the various funds in the following manner:

$0.138 Per $100.00 Valuation - To Interest & Sinking
$0.482 Per $100.00 Valuation - To General Fund

SECTION TWO. That all ad valorem taxes shall be paid before the 1st day of February, 2009, and taxes not paid by that date shall be delinquent and all persons or property owners failing to pay any taxes owing on or before its delinquent date shall be charged interest at the rate of one percent (1%) for each month or fraction thereof; and in addition, shall be charged a penalty of six percent (6%) of the amount of the tax for the first calendar month it is delinquent plus one percent (1%) for each additional month or fraction thereof the tax remains unpaid prior to July 1st of the year in which it becomes delinquent. However, a tax delinquent on July 1st incurs a total penalty of twelve percent (12%) of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. Such penalties shall not bear interest.

SECTION THREE. This Ordinance shall be passed and it shall have effect and be in full force from October 1, 2008 forward.

PASSED AND APPROVED this the 9th day of September, 2008 at a regular meeting of the City Council of the City of Cleburne, Texas.

CITY OF CLEBURNE

BY: _____
Ted Reynolds, Mayor

ATTEST:

_____
Shelly Doty, City Secretary

or3 - tax rate ordinance

ORDINANCE

NO. OR09-2008-56

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS AMENDING TITLE V - PUBLIC WORKS, CHAPTER 51 - WATER AND SEWER, SECTION 51.030 - RATES FOR TREATED WATER SERVICE, SUBSECTIONS (C),(D),(F), AND (H) OF THE CODE OF ORDINANCES; PROVIDING A PENALTY NOT TO EXCEED $500.00 FOR EACH OFFENSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the current water rates for the City of Cleburne are based on usage at that particular location each month; and

WHEREAS, the City Council of the City of Cleburne, Texas deems that the amendment of the water and wastewater ordinances hereinafter described is in the best interest of the public in order to reflect actual usage of water;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS, THAT:

SECTION ONE. Section 51.030 - Rates for Treated Water Service, of the Code of Ordinances, City of Cleburne, Texas is hereby amended to read as follows for subsections (C),(D),(F)and(H):

(C) *Rate Tables.* The Utility Manager shall charge customers for treated water service in accordance with the following tables:

(1) For utility accounts inside city limits.

Water Usage	***Rate/Month***
0 gallons and over	$ 4.23 per 1,000 gallons

Service demand charge.....$15.88 per month

(2) For utility accounts outside city limits.

Water Usage	***Rate/Month***
0 gallons and over	$ 5.27 per 1,000 gallons

Service demand charge.....$20.54 per month

(D) *Sprinkler system.* Water, separately metered, used solely for lawn sprinkler systems shall be billed according to the rate tables in division (C) of this section. No

service demand charge shall be applied if zero usage is indicated on the meter. The Utility Manager shall charge customers for treated water sprinkler service in accordance with the following tables:

(1) For utility accounts inside city limits.

Water Usage	***Rate/Month***
0 gallons and over	$ 4.23 per 1,000 gallons

Service demand charge.....$ 0.00 per month

(2) For utility accounts outside city limits.

Water Usage	***Rate/Month***
0 gallons and over	$ 5.27 per 1,000 gallons

Service demand charge.....$ 0.00 per month

(F) *Multi-family dwelling units.* All multi-family dwelling units of five or more units which are not separately metered shall be charged for services based on meter size and rates in the following tables.

For utility accounts inside city limits:	
Service Demand Charge Each Month	
¾" Meter	$15.88
1" Meter	26.86
1 ½" Meter	89.59
2" Meter	268.75
2 ½" Meter	268.75
3" Meter and larger	268.75

For utility accounts inside city limits:	
Per 1000 Gallons Charge Each Month	
0 gallons and over, per 1,000 gallons	$ 4.23

(H) *Reuse Water*. All reuse water will be billed at 75% of the potable water rates as shown in (C) *Rate Tables* above.

SECTION TWO. All other Sections and Subsections of said ordinance shall remain in full force and effect and are not waived, amended or changed in any manner.

SECTION THREE. Any person, firm, corporation, agent or employee thereof who violates

any of the provisions of this Ordinance shall be guilty of a misdemeanor and upon conviction thereof shall be fined not to exceed Five Hundred and No/100 dollars ($500.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION FOUR. The caption of this Ordinance shall be published twice within ten (10) days of its passage in a newspaper of general circulation in the City of Cleburne, in compliance with the provisions of Article III, Section 51, of the City Charter.

SECTION FIVE. This Ordinance shall become effective October 1, 2008 upon its passage.

PASSED AND APPROVED this the 9th day of September, 2008 at a Regular Meeting of the City Council of the City of Cleburne, Texas.

CITY OF CLEBURNE

BY: _____
Ted Reynolds, Mayor

ATTEST:

_____
Shelly Doty, City Secretary

or4 - water rates ordinance

ORDINANCE

NO. OR09-2008-57

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS AMENDING TITLE V - PUBLIC WORKS, CHAPTER 51 - WATER AND SEWER, SECTION 51.031 - RATES FOR WASTEWATER SERVICE, SUBSECTIONS (C) AND (D) AND SECTION 51.033 - INDUSTRIAL WASTE CHARGE RATE FORMULA, OF THE CODE OF ORDINANCES; PROVIDING A PENALTY NOT TO EXCEED $500.00 FOR EACH OFFENSE; PROVIDING FOR PUBLICATION; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the current wastewater rates for the City of Cleburne are based on water consumption at that particular location each month; and

WHEREAS, the City Council of the City of Cleburne, Texas deems that the amendment of the water and wastewater ordinances hereinafter described is in the best interest of the public.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS, THAT:

SECTION ONE. Subsections (C) and (D) of Section 51.031- Rates for Wastewater Service of the Code of Ordinances, City of Cleburne, Texas are hereby amended to read as follows:

(C) *Rate tables.* The utility manager shall charge a customer for wastewater service based on water used in accordance with the following tables:

(1) *Residential accounts.* There shall be a maximum of thirteen thousand five hundred (13,500) gallons of water usage used to compute a residential wastewater bill.

Water Usage	***Rate/Month***
0 gallons to 13,500 gallons	$ 2.59 per 1,000 gallons
Residential maximum	$43.43 at 13,500 gallons

Service demand charge.....$8.46 per month

(2) *Commercial Accounts.* There shall be no maximum water usage used to compute a commercial sewer account.

Water Usage	***Rate/Month***
0 gallons and over	$ 2.59 per 1,000 gallons

Service demand charge.....$8.46 per month

(3) *Sprinkler accounts.* No sewage charge shall be placed on accounts that strictly use water for a sprinkler system.

(D) *Multi-family dwelling units - rate calculation.* All multi-family dwelling units of five or more units which are not separately metered shall be charged for sewer service based on water meter size and rates in the following tables.

For utility accounts inside and outside city limits:	
Service Demand Charge Each Month	
3/4" Meter	$ 8.46
1" Meter	14.60
1 ½" Meter	32.89
2" Meter	58.43
2 ½" Meter	91.34
3" Meter and larger	137.00

For utility accounts inside and outside city limits:	
Per 1,000 Gallons Charge Each Month	
0 gallons and over, per 1,000 gallons	$ 2.59
There shall be no maximum water usage used to compute a Multi-Family unit wastewater account.	

SECTION TWO. Section 51.033 - Industrial Waste Charge Rate Formula of the Code of Ordinances, City of Cleburne, Texas is hereby amended to read as follows:

The person responsible for industrial waste discharge is responsible for the following charges: Service Demand Charge, Volume biological oxygen demand (BOD), total suspended solids (TSS), and total dissolved solids (TDS) in accordance with the following rate table:

Service Demand Charge, per month	$ 8.4600
Volume Charge, per month, per 1,000 gallons	$ 3.4700
BOD, per lb., per month	$ .3241
TSS, per lb., per month	$ .3021
TDS, per lb., per month	$ .1599

SECTION THREE. All other Sections and Subsections of said ordinance shall remain in full force and effect and are not waived, amended or changed in any manner.

SECTION FOUR. Any person, firm, corporation, agent or employee thereof who violates any of the provisions of this Ordinance shall be guilty of a misdemeanor and upon conviction thereof shall be fined not to exceed Five Hundred and No/100 Dollars ($500.00) for each offense. Each day

that a violation is permitted to exist shall constitute a separate offense.

SECTION FIVE. The caption of this Ordinance shall be published twice within ten (10) days of its passage in a newspaper of general circulation in the City of Cleburne, in compliance with the provisions of Article III, Section 51, of the City Charter.

SECTION SIX. This Ordinance shall be passed and it shall have effect and be in full force from October 1, 2008, forward, and it is so ordained.

PASSED AND APPROVED this the 9th day of September, 2008 at a Regular Meeting of the City Council of the City of Cleburne, Texas.

CITY OF CLEBURNE

BY: _____
Ted Reynolds, Mayor

ATTEST:

_____
Shelly Doty, City Secretary

or5 - waste water rates ordinance

Budget Summary

2008-2009

City of Cleburne
Budget Summary

- The 2008-2009 budget for the City of Cleburne is the fiscal plan for this City for the next fiscal year. In this budget, city goals and objectives are set forth, including capital improvement projects.

- The 2008-2009 budget includes funding for the following municipal services
  - Police & Fire Protection
  - Street Maintenance
  - Water & Sewer Services
  - Parks Services
  - Cemetery Services
  - Library & Museum Services
  - Sanitation Services

- The budget includes anticipated revenues and the expenditures for all City departments.

- Revenues are received from a number of sources including property taxes, sales tax, franchise fees, user fees, grants from other governmental entities, water sales, sewer services, and bond proceeds.
  - Total available funds are projected to be $99,602,341

- Expenditures include personnel costs, supplies, equipment, contractual services, debt service, and capital improvements.
  - Expenditures and disbursements are projected to be $86,476,356

- Capital Improvements include:
  - Water-Wastewater line improvements
  - Street Program
  - Leased Equipment Improvement Program
  - Facility Improvements
    - Chamber of Commerce & Economic Development Facility
    - Animal Shelter Expansion
    - Communication Tower #3
    - NW Cleburne Park
    - Lake Pat Park Improvements
    - Golf Club House
    - Convention & Performing Arts Center
    - Smith History Center Renovations

CITY OF CLEBURNE

ALL FUNDS

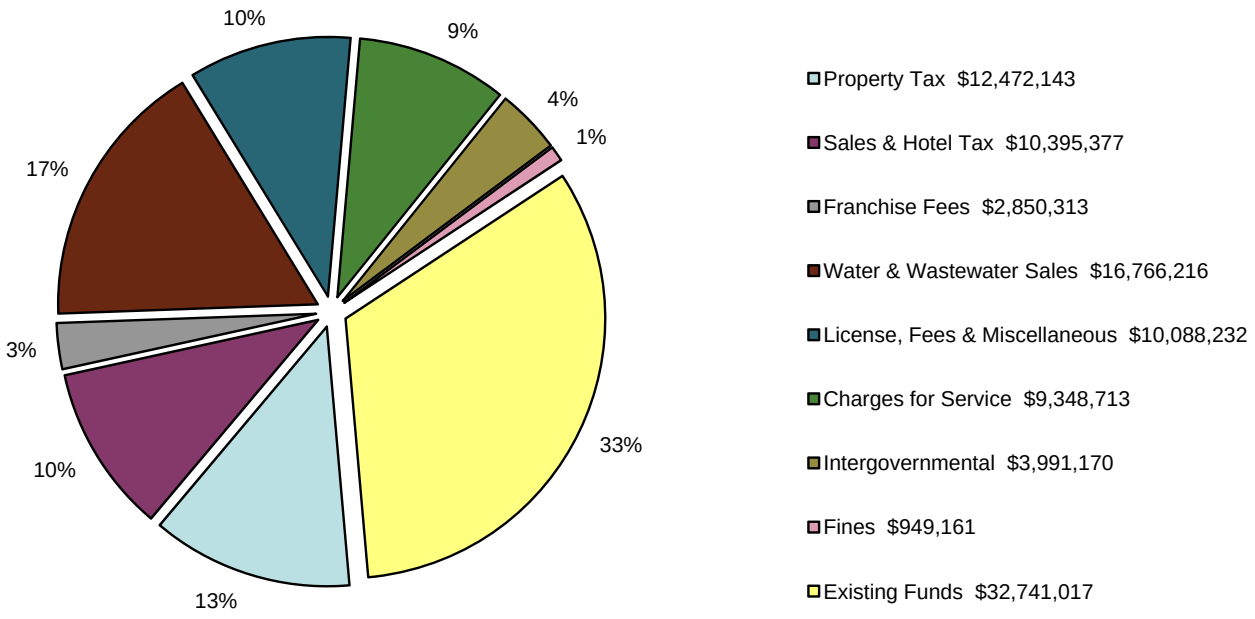
Summary of Receipts & Disbursements

2008-2009

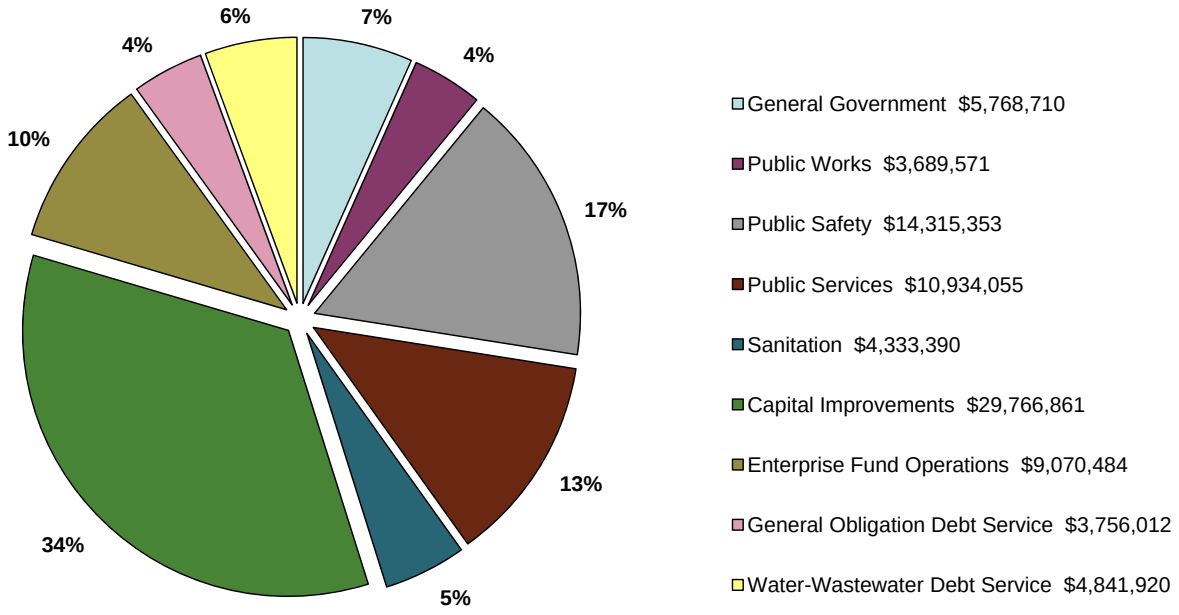
	General & Leased Improvement Funds	Special Revenue Funds	Debt Service Fund	Enterprise Fund	Capital Projects Fund	Total All Fund Types
Revenues	$ 32,005,624	$ 14,901,177	$ 20,000	$ 19,609,423	$ 325,100	$ 66,861,324
Transfers In	5,878,274	2,088,825	3,947,477	0	7,009,732	18,924,308
Total Receipts	37,883,898	16,990,002	3,967,477	19,609,423	7,334,832	85,785,632
Expenditures	36,048,890	7,568,119	4,196,744	22,065,903	16,596,700	86,476,356
Transfers Out	3,475,994	13,022,314	0	2,426,000	0	18,924,308
Total Disbursements	39,524,884	20,590,433	4,196,744	24,491,903	16,596,700	105,400,664
Revenues Over/(Under) Expenditures	(1,640,985)	(3,600,431)	(229,267)	(4,882,480)	(9,261,868)	(19,615,032)
Beginning Fund Balance	6,058,441	6,872,626	276,259	9,891,823	9,641,868	32,741,017
Projection Reserve	(3,565,524)	0	0	(3,227,963)	0	(6,793,487)
Ending Fund Balance	$ 851,932	$ 3,272,195	$ 46,992	$ 1,781,380	$ 380,000	$ 6,332,498

Current Revenue, Expenditures & Capital

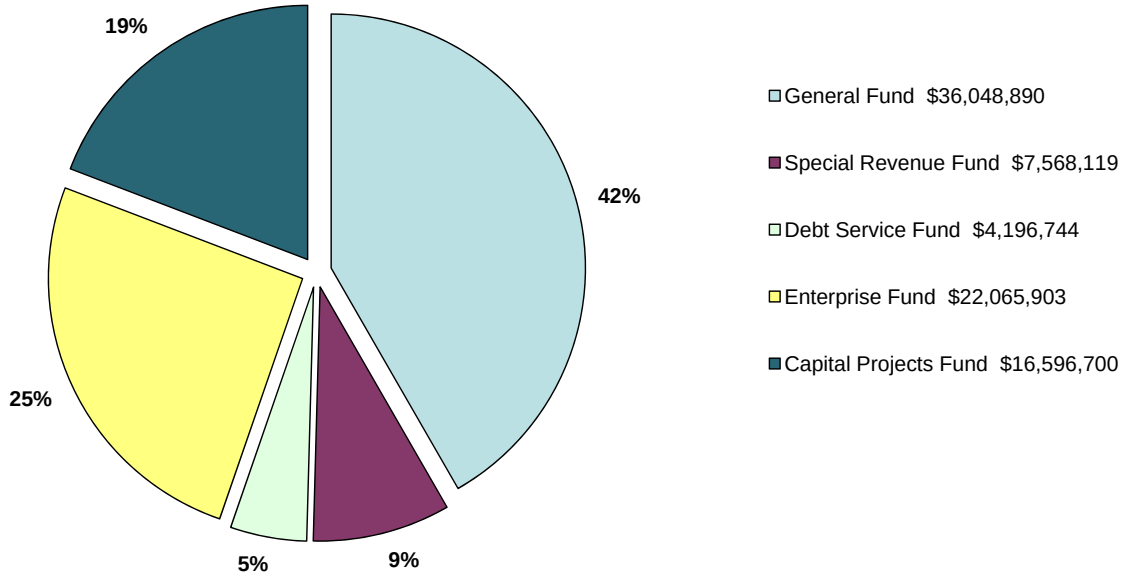
Current Revenue $99,602,341



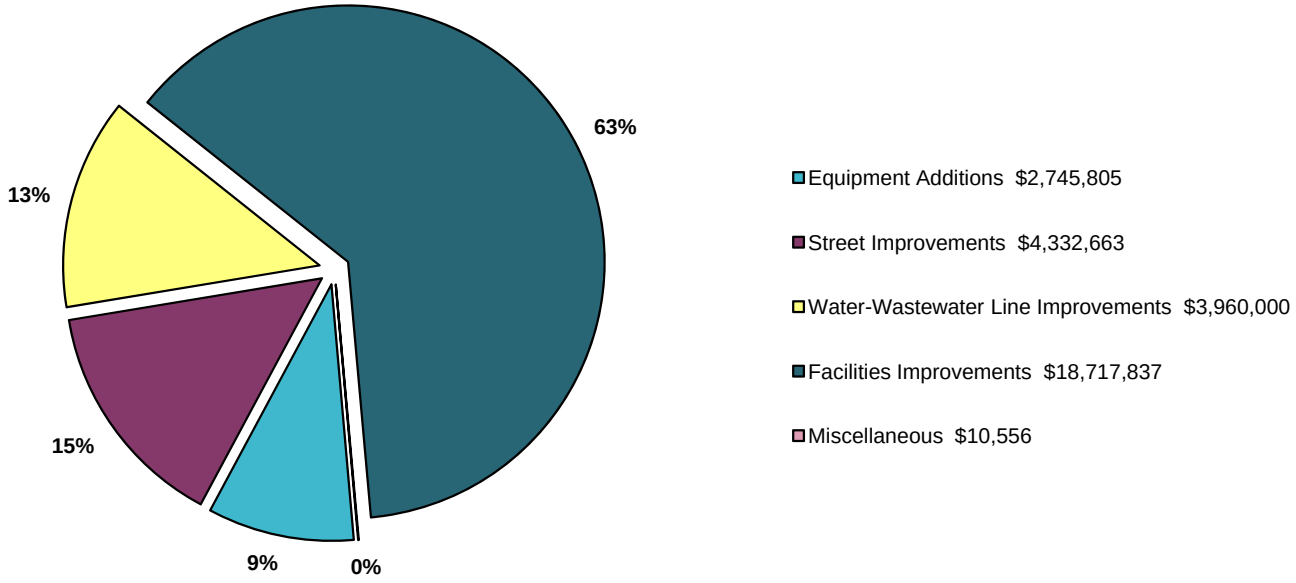
Current Expenditures $86,476,356



Current Expenditures by Fund $86,476,356



Current Capital Expenditures & Current M&R Streets & Water Lines $29,766,861



State of the City. . .Budget Year 2008-2009

FINANCIAL	
OPERATING BUDGET	
General Fund (Government Services)	$ 36,048,890
Enterprise Funds (Utilities)	22,065,903
Debt Service Fund (Principal & Interest on Debt)	4,196,744
Special Revenue Fund (Specific Projects)	7,568,119
Capital Projects Funds	16,596,700
TOTAL	86,476,356
BONDED INDEBTEDNESS	
General Obligation Bonds (Partially Self-Supported), Section E	42,999,538
Bond Ratings: **Moody's:** A-2 **Standard & Poor's:** A+ **Fitch:** A+	
Water and Sewer Bonds, Section H	57,685,000
Bond Ratings: **Moody's:** A-3 **Standard & Poor's:** A+ **Fitch:** A+	
EMPLOYEES	
MUNICIPAL EMPLOYEES (Fiscal Year 2007-2008 had 346 Filled Positions)	
Uniformed (Police & Fire)	115
Technical/Skill Labor	149
Management/Clerical	97
TOTAL FULL TIME EMPLOYEES	361
DEPARTMENTAL ACTIVITIES	
AIRPORT	
Airport Arrivals & Departures/Year	32,800
CEMETERIES	
Cemetery Sites (Developed Acres)	101
Cemetery Sites (Undeveloped Acres)	30
Grave Openings & Closings	350
Grave Spaces Sold	300
CITY SECRETARY'S OFFICE	
Agenda packets prepared for Council, Directors and Press	50
Official documents scanned, indexed and filed	3,000
Elections held	1
Calls and citizen inquiries handled by receptionist	24,000
Open records requests processed	400
CIVIC CENTER	
Events Held (Civic Center closed for rennovations and expansion in September 2008. This number represents Senior Center events only.)	275

State of the City. . .Budget Year 2008-2009

DEPARTMENTAL ACTIVITIES (CONTINUED)

COMMUNITY DEVELOPMENT	
Building Permits Issued (2007-2008 Year to Date)	338
Substandard Housing Inspections	700
Food Service Establishments Inspected	300
Average Number of Houses Per Residential Sanitation Route	776
Tons of Residential Waste Pickup	11,400
Animal Control Service Calls	5,200
LIBRARY	
Circulation	245,000
PARKS AND RECREATION	
Park Sites	15
Public rounds of golf played	19,500
Tennis Courts	4
Swimming Pool Visitors	60,000
PLANNING	
Plats Reviewed	45
Rezoning Applications Reviewed	30
PUBLIC SAFETY	
Calls for Service - Police	37,500
Arrests	2,250
Traffic Citations Issued	13,500
Response Time after Dispatch (Minutes)	
Police	4.50
Fire & Squad #1 Emergency Medical	4.05
SUPPORT SERVICES	
Number of Vehicles Serviced	3,325
Number of Vehicles Repaired (Mechanical)	3,100
STREETS	
Miles of Streets Striped	8.90
Miles of Hot Mix Overlaid	2.50
Tons of Patch Material Used	50
Miles of Streets Swept	6,000
Signs Replaced	940

CITY OF CLEBURNE

GENERAL, SPECIAL REVENUE, & DEBT SERVICE FUND

Summary of Receipts & Disbursements

2008-2009

	General Fund		Special Revenue Funds	
	General Operating Fund 01	Leased Equipment Improvement Program Fund 03	HUD Housing Fund 06	Hotel/Motel Occupancy Tax Fund 07
Revenue:				
Taxes	$ 21,891,889	$ 0	$ 0	$ 360,000
License & Fees	451,659	0	0	0
Intergovernmental	0	741,741	1,600,000	0
Fines	896,561	0	0	0
Charges for Service	7,290,075	0	0	0
Miscellaneous	309,700	424,000	210,900	2,500
Total Revenues	30,839,883	1,165,741	1,810,900	362,500
Expenditures:				
Current				
General Government	5,143,683	0	227,529	0
Public Safety	14,317,920	853,000	0	0
Public Service - Community	2,589,551	0	1,600,000	337,652
Public Service - Parks	4,302,814	126,155	0	0
Public Works	3,952,377	120,000	0	0
Sanitation	4,333,390	310,000	0	0
Debt Service:				
Principal Retirement	0	0	0	0
Interest and Fiscal Fees	0	0	0	0
Total Expenditures	34,639,735	1,409,155	1,827,529	337,652
Excess of Revenues Over/(Under) Expenditures	(3,799,852)	(243,414)	(16,629)	24,848
Other Financing Sources (Uses):				
Operating Transfers In	5,698,274	180,000	20,000	
Operating Transfers Out	(3,475,994)	0	0	
	2,222,280	180,000	20,000	0
Excess of Revenues and Other Sources Over/Under Expenditures and Other Sources	(1,577,571)	(63,414)	3,371	24,848
Beginning Fund Balance	4,657,908	1,400,533	0	43,306
Projection Reserve	(2,865,524)	(700,000)	0	
Projected Ending Fund Balance	$ 214,813	$ 637,119	$ 3,371	$ 68,154

CITY OF CLEBURNE

GENERAL, SPECIAL REVENUE, & DEBT SERVICE FUND

Summary of Receipts & Disbursements

2008-2009

Special Revenue Funds (Continued)			Debt Service	Capital Projects	Total Funds
Cleburne Transit System Fund 08	4B Sales Tax Fund 09	All Other Special Revenue Funds	General Debt Service Fund 02	All Capital Project Funds 51,52,53,57	Total Funds
$ 0	$ 3,344,460	$ 164,500	$ 0	$ 0	$ 25,760,849
0	0	31,750	0	0	483,409
1,095,629	0	512,800	0	150,000	4,100,170
0	0	47,700	0	0	944,261
124,638	0	634,750	0	0	8,049,463
0	100,000	6,671,550	20,000	175,100	7,913,750
1,220,267	3,444,460	8,063,050	20,000	325,100	47,251,901
0	0	131,666	15,732	951,700	6,470,310
0	0	449,683	0	240,000	15,860,603
1,274,369	225,000	1,555,456	0	10,660,000	18,242,028
0	0	3,000	0	3,036,837	7,468,806
0	0	1,763,764	425,000	1,708,163	7,969,304
0	0	0	0	0	4,643,390
					0
					0
0	0	0	1,880,000	0	1,880,000
0	0	0	1,876,012	0	1,876,012
1,274,369	225,000	3,903,569	4,196,744	16,596,700	64,410,453
(54,102)	3,219,460	4,159,481	(4,176,744)	(16,271,600)	(17,158,552)
60,000		2,008,825	3,947,477	7,009,732	18,924,308
	(5,238,314)	(7,784,000)		0	(16,498,308)
60,000	(5,238,314)	(5,775,175)	3,947,477	7,009,732	2,426,000
5,898	(2,018,854)	(1,615,694)	(229,267)	(9,261,868)	(14,732,552)
0	2,060,509	4,768,811	276,259	9,641,868	22,849,194
		0	0	0	(3,565,524)
$ 5,898	$ 41,655	$ 3,153,117	$ 46,992	$ 380,000	$ 4,551,118

CITY OF CLEBURNE

ALL ENTERPRISE FUNDS

Summary of Receipts & Disbursements

2008-2009

	Water and Wastewater Utilities Operating Fund 60	Water and Wastewater Capital Project Fund 66	Water and Wastewater Capital Project Fund 76	Airport Fund 61	Drainage Utility Fund 63	Total Enterprise Funds
Operating Revenues:						
Charges for Service	$ 17,066,323	$ 0	$ 0	$ 760,000	$ 520,500	$ 18,346,823
Total Operating Revenues	17,066,323	0	0	760,000	520,500	18,346,823
Operating Expenditures:						
Salaries	2,418,453			101,819	94,767	2,615,039
Benefits	1,076,898			40,326	49,142	1,166,366
Supplies	2,566,541			43,825	11,790	2,622,156
Maintenance - Building	981,275			172,440	100,000	1,253,715
Maintenance - Equipment	569,763			6,375	11,500	587,638
Services	1,990,554			591,855	178,660	2,761,069
Capital - Structures/Improvements	2,075,000	60,000	3,165,000	363,000	170,000	5,833,000
Capital - Equipment	385,000			0	0	385,000
Total Operating Expenditures	12,063,484	60,000	3,165,000	1,319,640	615,859	17,223,983
Operating Income	5,002,839	(60,000)	(3,165,000)	(559,640)	(95,359)	1,122,840
Nonoperating Revenues (Expenses)						
Interest & Non-Operating Income	150,000	1,000	70,000	1,026,600	15,000	1,262,600
Principal	(2,305,000)				0	(2,305,000)
Interest and Fiscal Fees	(2,536,920)				0	(2,536,920)
Income (Loss) Before Operating Transfers	310,919	(59,000)	(3,095,000)	466,960	(80,359)	(2,456,480)
Fund 21 - In	0			0	0	0
Transfer to Debt Service 02 (out)				(28,500)		(28,500)
Payment for Services In (Out)	(2,347,500)	0	0	(50,000)	0	(2,397,500)
Net Income (Loss)	(2,036,581)	(59,000)	(3,095,000)	388,460	(80,359)	(4,882,480)
Beginning Fund Balance	5,756,841	59,000	3,095,000	549,687	431,295	9,891,823
Contingency Reserve	(2,927,963)				(300,000)	(3,227,963)
Ending Fund Balance	$ 792,297	$ 0	$ 0	$ 938,147	$ 50,936	1,781,380

CITY OF CLEBURNE

ALL FUNDS

Summary of Receipts Disbursements
Three Year Comparison

	General & Lease Equipment Fund			Special Revenue Funds		
	ACTUAL 2006-2007	ESTIMATED 2007-2008	APPROVED 2008-2009	ACTUAL 2006-2007	ESTIMATED 2007-2008	APPROVED 2008-2009
Revenue						
Taxes	$ 19,015,671	$ 20,817,410	$ 21,891,889	$ 2,970,074	$ 3,704,460	$ 3,868,960
License & Fees	528,859	451,242	451,659	16,158	0	31,750
Intergovernmental	0	0	0	3,459,674	3,187,667	3,208,429
Fines	925,469	896,282	896,561	90,255	63,278	47,700
Charges for Services	5,987,247	6,164,754	7,290,074	960,409	686,165	759,388
Miscellaneous	989,245	1,225,438	1,475,441	7,560,654	8,771,461	6,984,950
Total Revenue	27,446,491	29,555,126	32,005,624	15,057,224	16,413,031	14,901,178
Expenditures						
General Government	3,708,128	4,637,713	5,143,683	72,798	40,845	359,195
Public Safety	11,466,595	13,775,266	15,170,920	565,175	663,664	449,683
Public Service	4,697,413	5,913,883	7,038,520	4,279,647	6,465,765	4,995,477
Public Works	2,898,203	3,994,457	4,052,377	1,927,059	1,198,089	1,763,764
Sanitation	3,950,214	4,097,260	4,643,390	0	0	0
Debt Service:						
Principal	0	0	0	0	0	0
Interest & Fees	0	0	0	0	0	0
Total Expenditures	26,720,553	32,418,579	36,048,890	6,844,679	8,368,363	7,568,119
Excess Revenue	725,938	(2,863,453)	(4,043,266)	8,212,545	8,044,668	7,333,059
Other Financing Sources						
Operating Transfers in	5,072,240	6,552,096	5,878,274	801,291	1,557,616	2,088,825
Operating Transfers (out)	(3,770,598)	(4,254,566)	(3,475,993)	(9,568,839)	(9,577,162)	(13,022,315)
Prior Period Adjustment	0	0	0	3,777	0	0
Contingency Reserve	0	0	(50,000)	0	0	0
Excess Revenues & Other Sources Over/Under Expenditures & Other	2,027,580	(565,923)	(1,690,985)	(551,226)	25,122	(3,600,431)
Beginning Fund Balance	4,596,784	6,624,364	6,058,441	7,398,730	6,847,504	6,872,626
Projection Reserve	(2,119,491)	(3,362,842)	(3,515,524)	0	0	0
Projected Ending Fund Balanc	$ 4,504,873	$ 2,695,599	$ 851,932	$ 6,847,504	$ 6,872,626	$ 3,272,195

CITY OF CLEBURNE

ALL FUNDS

Summary of Receipts Disbursements
Three Year Comparison

	Debt Service Funds			Enterprise Funds		
	ACTUAL 2006-2007	ESTIMATED 2007-2008	APPROVED 2008-2009	ACTUAL 2006-2007	ESTIMATED 2007-2008	APPROVED 2008-2009
Revenue						
Taxes	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
License & Fees	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0
Fines	0	0	0	0	0	0
Charges for Services	0	0	0	14,933,296	17,141,210	17,641,716
Miscellaneous	18,598	50,000	20,000	1,648,424	1,160,627	1,967,707
Total Revenue	18,598	50,000	20,000	16,581,720	18,301,837	19,609,423
Expenditures						
General Government	0	0	0	0	0	0
Public Safety	0	0	0	0	0	0
Public Service	0	15,732	15,732	100,562	338,105	1,319,640
Public Works	399,699	400,000	425,000	11,042,790	13,019,542	15,904,343
Sanitation	0	0	0	0	0	0
Debt Service:						
Principal	1,472,454	2,031,618	1,880,000	1,815,000	1,865,000	2,305,000
Interest & Fees	1,865,722	2,153,922	1,876,012	2,963,156	2,631,235	2,536,920
Total Expenditures	3,737,875	4,601,272	4,196,744	15,921,508	17,853,882	22,065,903
Excess Revenue	(3,719,277)	(4,551,272)	(4,176,744)	660,212	447,955	(2,456,480)
Other Financing Sources						
Operating Transfers in	4,017,814	3,819,040	3,947,477	107,000	375,688	0
Operating Transfers (out)	0	0	0	(2,086,968)	(2,256,500)	(2,426,000)
Prior Period Adjustment	0	0	0	4,250	4,400	0
Contingency Reserve	0	0	0	0	0	(25,000)
Excess Revenues & Other Sources Over/Under Expenditures & Other	298,537	(732,232)	(229,267)	(1,315,506)	(1,428,457)	(4,907,480)
Beginning Fund Balance	709,954	1,008,491	276,259	12,635,786	11,320,280	9,891,823
Projection Reserve	0	0	0	(3,039,240)	(3,127,963)	(3,202,963)
Projected Ending Fund Balanc	$ 1,008,491	$ 276,259	$ 46,992	$ 8,281,040	$ 6,763,860	$ 1,781,380

CITY OF CLEBURNE

ALL FUNDS

Summary of Receipts Disbursements
Three Year Comparison

	Capital Project Funds			Total All Funds		
	ACTUAL 2006-2007	ESTIMATED 2007-2008	APPROVED 2008-2009	ACTUAL 2006-2007	ESTIMATED 2007-2008	APPROVED 2008-2009
Revenue						
Taxes	$ 0	$ 0	$ 0	$ 21,985,745	$ 24,521,870	$ 25,760,849
License & Fees	0	0	0	545,017	451,242	483,409
Intergovernmental	527,720	803,604	150,000	3,987,394	3,991,271	3,358,429
Fines	0	0	0	1,015,724	959,560	944,261
Charges for Services	0	0	0	21,880,952	23,992,129	25,691,178
Miscellaneous	5,323,137	302,100	175,100	15,540,058	11,509,626	10,623,198
Total Revenue	5,850,857	1,105,704	325,100	64,954,890	65,425,698	66,861,325
Expenditures						
General Government		68,619	951,700	3,780,926	4,747,177	6,454,578
Public Safety		0	240,000	12,031,770	14,438,930	15,860,603
Public Service	3,000,482	2,678,075	13,696,837	12,078,104	15,411,560	27,066,207
Public Works	2,218,977	1,971,448	1,708,163	18,486,728	20,583,536	23,853,647
Sanitation		0		3,950,214	4,097,260	4,643,390
Debt Service:						
Principal	0	0	0	3,287,454	3,896,618	4,185,000
Interest & Fees	0	0	0	4,828,878	4,785,157	4,412,932
Total Expenditures	5,219,459	4,718,142	16,596,701	58,444,074	67,960,238	86,476,357
Excess Revenue	631,398	(3,612,438)	(16,271,601)	6,510,816	(2,534,540)	(19,615,033)
Other Financing Sources						
Operating Transfers in	5,428,060	3,783,788	7,009,732	15,426,405	16,088,228	18,924,308
Operating Transfers (out)	0	0	0	(15,426,405)	(16,088,228)	(18,924,308)
Prior Period Adjustment	0			8,027	4,400	0
Contingency Reserve	0	0	0	0	0	(75,000)
Excess Revenues & Other Sources Over/Under Expenditures & Other	6,059,458	171,350	(9,261,869)	6,518,843	(2,530,140)	(19,690,033)
Beginning Fund Balance	3,411,061	9,470,519	9,641,869	28,752,315	35,271,158	32,741,018
Projection Reserve	0	0	0	(5,158,731)	(6,490,805)	(6,718,487)
Projected Ending Fund Balanc	$ 9,470,519	$ 9,641,869	$ 380,000	$ 30,112,427	$ 26,250,213	$ 6,332,498

Management & Budget Policies

2008-2009

City of Cleburne's Budget Process

The Fiscal Budget for the City of Cleburne is a document that outlines the services that the City will provide to its residents. Although the Budget is usually expressed in terms of costs, the key ingredient is the output or levels of service that will be provided as a result of those costs. In brief, the Budget is a public information document which provides the residents of Cleburne with information on the levels and types of service which they can expect for their tax dollars.

The Budget process has been devised to provide information that will assist all Managers, Directors, the City Manager, and City Council in making important decisions that will ensure the accomplishment of the City's basic priorities: fiscal integrity, continuity of operations and policies, and the providing of a quality environment for our citizens.

The City of Cleburne's budgeting process, maintained at the departmental level, began on February 12, 2008 with the Budget Manager issuing preliminary instructions and dates for submission of budget requests with forms for revenue projections. Revenue projections were due back on March 28 and the analysis of projected resources for the coming year was presented to the City Manager on May 7. Budget operational requests and capital projects requests were to be entered into mBudget no later than May 7. The Budget Manager compiled the department's data and presented it to the City Manager on June 30. The City Manager reviewed the department's requests, presented, and discussed the Budget with the Council on August 7 and 14. On September 9, a public hearing on the Budget was held with copies of the proposed document available to the public. The budget, tax rate, water, sewer, and drainage ordinances were approved by the City Council following the public hearing.

budget calendar

February 12th	Request revenue projections and Personnel changes from all Directors.
March 3rd	Request Capital Improvement Project Request Forms and department budgets from all Directors.
March 4th	Budget Workshop to receive Council direction
March 28th	Revenue projections are due back to the Budget Department.
April 11th	Budget Department completes revenue analysis and projects resources for the coming year.
May 7th	All department budget requests, department narratives, and Leased Equipment Improvement requests must be entered into the mBudget software. Capital Improvement Request forms are due in the Budget Department.
May 7th	Divisions and Departments will be locked out of mBudget at 5:00 PM
July 2nd	Budget Department presents budget requests to the City Manager and Directors with highlights, issues and recommendations.
July 3rd – August 6th	City Manager reviews & prepares his budget to go to Council.
August 7th (Council Meeting 12th)	City Manager, Director of Finance and Budget Manager will present proposed 2007-2008 Budget & Five Year Capital Improvements Plan to the City Council at a budget workshop.
August 8th – September 3rd	Additional budget workshops – as needed
September 9th	Recommended date of Public Hearing on proposed 2008-2009 Budget – Approval of 2008-2009 Budget and 2008 Tax Rate
October 1st	New fiscal year begins for the 2008-2009 Budget Year

SUMMARY OF SIGNIFICANT ACCOUNTING, FISCAL, OPERATIONAL AND BUDGETARY POLICIES

As stewards of the citizen's tax dollars, staff has the responsibility of accounting for all public funds and managing those funds wisely. All while ensuring that services continue to be provided and that ever growing infrastructure needs are met. The following summary of accounting policies, which conform to GAAP, GASB and GFOA 'Best Practices,' provide the framework through which these responsibilities are fulfilled.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Fund Accounting

The basic accounting and reporting entity is a "fund". A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording resources, related liabilities, obligations, reserves, and equities segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The accounting records of the City are organized on the basis of funds classified for reporting purposes as follows:

Governmental Fund Types

General Fund

The General Fund is the general operating fund of the City. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in the fund. From this fund are paid the general operating expenditures and capital improvement costs which are not paid elsewhere. Some of the departments included in this fund are Police, Fire, City Secretary, Finance, Parks, Inspections, and Sanitation.

Special Revenue Funds

The Special Revenue Funds are used to account for the proceeds from other than general revenue sources, some of which are legally restricted to expenditures for specified purposes. Special Revenue Funds are not used for special assessments, or expendable trusts. The Mineral Lease & Royalties Fund, the Child Safety Fund, and Transportation Fund are just a few of our special revenue funds.

Debt Service Funds

The Debt Service Fund is used to account for the accumulation of resources, and the payment of general fund long-term debt principal, interest, and related costs from governmental resources.

Capital Projects Funds

The Capital Projects Funds account for financial resources used to fund major capital improvement projects. These funds account for bond funds as well as pay as you go project funding.

Proprietary Fund Types

Enterprise Funds

The Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. This occurs where the intent of the City Council is that the cost of providing goods or services to the general public on a continuing basis be

financed or recovered primarily through user charges. Our enterprise funds include the Water-Wasterwater Fund, the Airport Fund, and the Drainage Utility Fund.

Measurement Focus and Basis of Accounting

The City's accounting and budgeting records for governmental fund type (General, Special Revenue, Enterprise, Debt Service, and Capital Projects) operations are maintained and the financial statements are prepared on the modified accrual basis of accounting except for depreciation, compensated absences, and bad debt expense in the Enterprise Funds. Under the modified accrual basis revenues are recorded when measured and available, expenditures are recorded when the liability is incurred. Governmental fund types are accounted for on a current financial resources measurement focus. Accordingly, only current assets and current liabilities are included on their balance sheets. The reported fund balance provides an indication of available, spendable resources. Operating statements for governmental fund types report increases (revenues) and decreases (expenditures) in available spendable resources.

Financial accounting and reporting are done in accordance with methods prescribed by the Governmental Accounting Standards Board and the Government Finance Officers Association. Our reports are available to bond rating agencies and other interested organizations.

Property taxes, hotel/motel occupancy taxes, traffic fines, special assessments, and entitlements held at year-end by an intermediary collecting government are recognized as revenue under the modified accrual basis of accounting. Revenues from the use of money and property are recorded when earned.

Fines other than traffic fines, fees, permits, charges for services, and miscellaneous revenues are recorded as governmental fund revenues when received in cash because they are generally not measurable until actually received.

Internal Accounting Controls

The internal accounting controls are designed to provide reasonable assurance regarding:

(1) the safeguarding of assets against loss from unauthorized use or disposition, and

(2) the reliability of financial records for preparation of financial statements and maintaining asset accountability.

The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived. The evaluation of costs and benefits requires estimates and judgments by management. Budgetary control is maintained at the department level by the commitment of estimated amounts prior to releasing purchase orders to vendors.

Compensated Absences

In accordance with GASB, a liability is recorded for unused vacation and similar compensatory leave balances since the employees' entitlement to these balances are attributable to services already rendered. Virtually all of these balances will be liquidated by either paid time off or payments upon termination or retirement.

Also under GASB, a liability is recorded for unused sick leave balances only to the extent that it is probable that the unused balances will result in termination payments. Other amounts of unused

sick leave are excluded from the liability since their payment is contingent solely upon the occurrence of a future event (illness) which is outside the control of the City and the employee.

In governmental funds, compensated absences (unpaid vacation and sick leave) are recorded as expenditures in the year they are paid. The balance of unpaid vacation and vested sick leave at year-end is recorded in the Annual Audit, as these amounts will be liquidated from future resources.

Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in governmental funds. Encumbrances outstanding at year-end are reported as fund balance reserves since they do not constitute expenditures or liabilities. The City tries to minimize encumbrances and will only book encumbrances for a major item.

Accounting for Self-Insurance Activities

The City records a liability for litigation, judgments, and claims (including claims incurred, but not reported) when it is probable that an asset has been impaired or a liability has been incurred prior to year-end and the probable amount of loss (net of any insurance recovery) can be reasonably estimated. Liabilities resulting from self-insurance activities are recorded in the Annual Audit, since they are funded on a “pay-as-you-go” basis and are not payable from currently available financial resources.

SUMMARY OF SIGNIFICANT OPERATIONAL POLICIES

General Operational Policies

It is City policy to provide sufficient working capital in all funds necessary to meet current operating needs.

It is the Cities intent to pass a share of the cost of extending utilities and improvements in subdivisions to property owners of the subdivisions rather than to the general public.

The City will strive to use “pay-as-you-go” financing of capital improvements where feasible while planning for capital improvements on a five-year basis updated annually. The Leased Equipment Improvement Plan, also on a five year basis, will be funded at the required levels in order to maintain the financial integrity of the fund.

Population Growth

As the population continues to grow, it is important to foster economic development, make available quality of life opportunities, as well as improve and sustain infrastructure and existing services. The development of TIF districts and other incentives continue to assist with commercial and industrial development. The 4B Corporation remains at the forefront of sustaining and developing quality of life projects important to the citizens. Recent mineral royalties have been appropriated for quality of life development as well as infrastructure expansion and improvement. Operating funds continue to be appropriated for existing services and infrastructure maintenance while continuing to maintain healthy fund balances.

Drainage Utility

To stop the continued flooding problems the City experienced in the 80's and 90's, the City implemented a Drainage Utility Fund. Through this fund, dedicated revenues are collected from property owners to fund drainage projects throughout the City.

Water Fund and Supply

After studying water supply options in 1996 and 1997, the City made a commitment with the selling of the first bond issues in 1997 to obtain additional water supplies. Lake Pat Cleburne, the City water supply, was built in 1964 to handle a population of 25,000. This capacity had been reached. Additional debt to address this would mean higher water and wastewater rates so the City had to come up with a way to keep increases in a manageable range of 3 to 7%. First, the City refunded part of our old revenue bond debt and restructured the payments with that issue. Those changes allowed for the new debt load to be funded by current revenue, keeping bond coverage in line with bond covenants, and rate increases at a maximum of 7%. An updated master plan is expected to be completed in late 2008. From this plan the City will continue to move towards ensuring a sustainable water system is developed and maintained for its citizenery. The current rate increase for water and wastewater service is 5%.

Replacement of Worn Out Vehicles and Equipment

The Leased Equipment Improvement Plan was started in 1991 to systematically replace vehicles and equipment in the General Fund. This plan has allowed the City to plan five years into the future and continue to have a level tax rate which was a goal of the City Council. Also, computer equipment and software have been upgraded to continue the philosophy of making employees more efficient by having the right equipment for the job. The City will continue to look at all equipment and vehicles to make operations as efficient as possible.

SUMMARY OF SIGNIFICANT FISCAL POLICIES

The City of Cleburne adheres to these Financial Policies for conducting prudent financial management. The established long-range policies regarding financial management are as follows:

1. Exercise a discipline which allows the City to retain a sound financial condition
2. Strive to retain the best possible rating on bonds
3. Provide future generations with the ability to borrow capital for the construction of facilities without severe financial burden
4. Give recognition to the community's needs and ability to pay

General Fund Reserves

The General Fund unreserved undesignated fund balance should be adequate to handle unexpected decreases in revenues plus a reasonable level for extraordinary unbudgeted expenditures. Achieving and maintaining a fund balance equivalent to one (1) month's operating costs, or $2,815,524, of the general operating budget, at 95% liquidity, is sufficient to provide financing for necessary projects and meet unanticipated contingencies such as lawsuits, natural disasters, severe fluctuations in sales tax, and other fiscal emergencies. The fund balance for 2007-2008 and 2008-2009 is estimated to be $4,657,908 and $3,030337 respectively.

Enterprise Funds

The Enterprise Fund will compensate the General Fund for the general and administrative services thereby provided such as management, finance, and personnel. All management personnel are paid from the General Fund.

The City will adopt annual utility rates which will generate revenues sufficient to cover operating expenses and meet the legal requirements of bond covenants. Rates will also fund adequate capital replacement of water distribution and sewage collection systems.

Capital Financing and Debt Management

The following is established to provide for the basis of when debt financing may be appropriate for the City of Cleburne and the management of the debt.

1. The City will consider the use of debt financing only for one time capital improvement projects and only under the following circumstances:
    a. When the projects useful life will exceed the term of the financing.
    b. When the project revenues or specific resources will be sufficient to service the long term debt.
2. Debt financing will not be considered for any recurring purpose such as current operating and maintenance expenditures. The issuance of short term instruments such as loans or notes is excluded from this limitation.
3. Capital improvements will be financed primarily through user fees, service charges, assessments, developer agreements when the benefits can be specifically attributed to users of the facility. Accordingly, community development permits have been created and implemented at levels sufficient to ensure that new development pays its fair share of the cost of constructing necessary community facilities.
4. The City will use the following criteria to evaluate “pay-as-you-go” vs. long term financing in funding capital projects:
    a. Factors Favoring “pay-as-you-go” financing:
        1) Current revenues and adequate fund balances are available or project phasing can be accomplished.
        2) Existing debt levels adversely affect the City’s credit rating.
        3) Market conditions are unstable or present difficulties in marketing.
    b. Factors Favoring long term financing:
        1) Revenues available for debt service are deemed sufficient and reliable so that long term financings can be marketed with investment grade credit ratings.
        2) The project securing the financing is of the type which will support an investment grade credit rating.
        3) Market conditions present favorable interest rates and demand for City financing.
        4) A project is mandated by state or federal requirements and resources are insufficient or unavailable.
        5) The project is immediately required to meet or relieve capacity needs and current resources are insufficient or unavailable.
5. Debt Management:
    a. The City will not obligate the General Fund to secure long term financings except when marketability can be significantly enhanced.
    b. An internal analysis will be prepared for each long term financing which analyzes the impact on current and future budgets for debt service and operations. This analysis will also address the reliability of revenues to support debt service.

c. The City will generally conduct financings on a competitive basis. However, negotiated financings may be used due to market volatility or the use of an unusual or complex financing or security structure.
d. The City will seek an investment grade rating on any direct debt and will seek credit enhancements such as insurance when necessary for marketing purposes and cost effectiveness.
e. The City will monitor all forms of debt annually with the preparation of the annual budget.
f. The City will diligently monitor its compliance with bond covenants and ensure its adherence to federal arbitrage regulations.
g. The City will maintain ongoing communications with bond rating agencies about its financial condition and follow a policy of full disclosure on every financial report and official statement.

6. Debt Capacity:
    a. General Purpose Debt Capacity. The City will carefully monitor its level of general purpose debt. Even though general purpose debt capacity is not subject to any legal limitation, issuing of debt will only be used for high priority projects where other financing methods cannot be reasonably used.
    b. Enterprise Fund Debt Capacity. The City will set Enterprise Fund rates at levels needed to fully cover debt service requirements as well as operations, maintenance, administration and capital improvements costs. The ability to afford new debt for enterprise operations will be evaluated as an integral part of the City's rate review and setting process.
7. The City has and will continue to retain a Financial Advisor in connection with any debt issuance.

Financial Reporting and Budget Administration

The City of Cleburne uses the following policies to set procedures for monitoring the financial status of the City's various funds and cash flow.

1. Annual Reporting. The City will prepare annual financial statements as follows:
    a. The City will contract for an annual audit by a qualified independent certified public accountant. The City will strive for an unqualified auditor's opinion.
    b. The city will use generally accepted accounting principles in preparing the annual financial statements and will strive to meet the requirements of the GFOA's Award for Excellence in Financial Reporting program.
    c. The City will issue audited financial statements within 150 days after year-end.
2. Interim Reporting. The city will prepare and issue timely reports on the City's fiscal status to the Council and staff. This includes the following;
    a. Monthly budget status reports to all Department Heads.
    b. Quarterly Investment report to the City Council.
    c. Monthly budget status and Balance Sheet to the City Manager and Council.
    d. Mid Year status report of major funds.
3. Budget Administration. The City is required by its Charter to submit to the City Council a proposed budget and an explanatory budget message to be adopted no later than the first regular Council meeting of the last month of the current fiscal year.
    a. A balanced budget must be presented to the Council for adoption.
    b. A budget is deemed balanced when the anticipated revenues exceed or equal the anticipated expenditures for the budget period.

c. Per the Charter a line item budget for all functions will be developed. This allows for effective management and budgetary control of assets and assists in achieving the objectives that have been decided by the community.
d. Each department director is held accountable for meeting program objectives and monitoring the use of budget allocations to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council.
e. Generally, appropriations lapse at year-end to the extent they have not been expended or encumbered. Certain expenditures are re-appropriated as part of the following year's budget. Unfinished capital improvement projects are the most significant example of re-appropriated expenditure.

In Conclusion

The City Council and staff take the stewardship of public funds seriously. The budget document serves as a "blueprint" of the City's plan for expenditure of public funds. It identifies what services are to be delivered to the residents during the upcoming fiscal year. The manner in which these services are provided to the City residents is described by this document in that it establishes daily operational funds, staffing levels, and capital improvement expenditures. The goals and objectives for fiscal year 2008-2009 are identified in the narrative sections of the budget document for each department. The accomplishments of the prior years, 2006-2007 and 2007-2008, objectives are also included in those sections.

General Fund

2008-2009

GENERAL FUND

Operating Budget

2008-2009

Where it comes from. . . . .Where it goes

It comes from. . . .

Taxes Current & Delinquent Taxes, Franchise Fees and Sales Taxes	59.92%
License & Fees All Permits, Fees & Community Development Licenses	1.24%
Fines & Forfeitures	2.45%
Charge For Service Sanitation, Golf, Cemetery, Civic Center, Rent & Leases, Aquatics Facility & Miscellaneous	19.95%
Miscellaneous	0.85%
Transfers From Special Revenue, Water & Sewer, Airport, & Drainage Utility Funds	15.60%
	100.00%

It goes to. . . .

Public Safety Police & Fire Protection	41.33%
Public Service Golf, Pools, Library, Museum, Civic Center, Cemetery, Community Services, Building Services & Parks & Recreation	19.90%
Public Works Street, Inspection, Fleet Maintenance, Engineering, Sanitation, Public Works & Health	23.92%
Administration Council, City Manager, City Attorney, Human Resources, Finance, MIS, City Secretary, Municipal Court & Economic Development	14.85%
	100.00%

GENERAL FUND

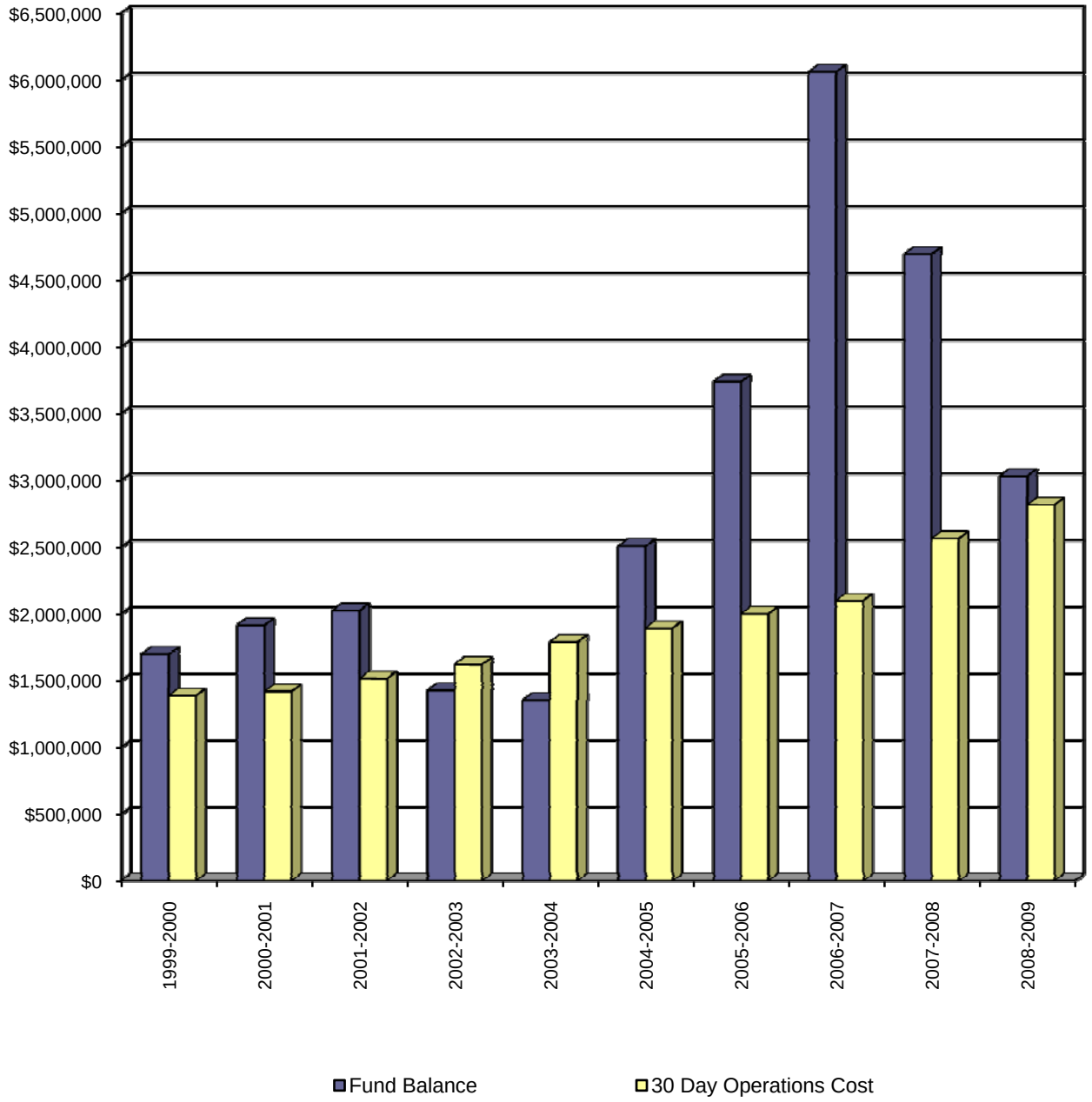
Summary of Receipts & Disbursements

2008-2009

	ACTUAL 2005-2006	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	ESTIMATED 2007-2008	PROPOSED 2008-2009
Beginning Unreserved Fund Balance	$ 2,505,320	$ 3,737,808	$ 5,134,901	$ 6,022,570	$ 4,657,908
Receipts:					
Ad Valorem Taxes	9,927,892	10,527,775	11,206,547	11,358,581	12,307,643
Non-Property Taxes & Fees	6,620,815	8,487,896	9,739,882	9,458,829	9,584,246
Licenses & Fees	519,939	528,859	465,200	451,242	451,659
Charges for Service	5,700,048	5,987,247	5,965,393	6,164,754	7,290,075
Fines	1,009,598	925,469	954,500	896,283	896,561
Miscellaneous	576,989	545,500	286,100	346,799	309,700
Total Receipts:	24,355,281	27,002,746	28,617,622	28,676,487	30,839,883
Payment for Services Provided for by General Fund:					
Enterprise Funds	2,078,445	2,059,346	2,227,000	2,227,000	2,397,500
Mineral Leases and Royalties	1,814,198	1,500,000	1,706,422	1,706,422	1,500,000
Special Rev. Funds	717,193	871,147	1,892,213	1,888,674	1,800,774
Total Transfer In:	4,609,836	4,430,493	5,825,635	5,822,096	5,698,274
Total Current Receipts	28,965,117	31,433,239	34,443,257	34,498,583	36,538,157
TOTAL FUNDS AVAILABLE	31,470,437	35,171,047	39,578,158	40,521,153	41,196,065
Expenditures:					
Salaries and Wages	12,375,814	13,004,707	15,258,296	15,579,646	16,504,065
Benefits	4,755,931	4,811,615	5,756,072	5,797,528	6,499,408
Supplies and Materials	2,049,023	2,013,273	2,367,663	2,407,360	2,797,456
Maintenance - Building	700,601	653,870	1,038,200	1,069,360	1,090,750
Maintenance - Equipment	554,860	618,632	668,297	732,239	748,874
Contractual and Misc. Services	3,496,778	4,034,226	5,626,916	5,098,966	5,949,672
Miscellaneous Charges	56,962	69,572	56,000	69,000	196,060
Capital - Structures	15,000	0	199,000	199,000	347,000
Capital - Equipment	65,567	171,984	757,553	655,580	506,450
Total Expenditures:	24,070,536	25,377,879	31,727,997	31,608,679	34,639,735
Housing Fund	0	0	20,000	20,000	20,000
Cletrans Fund	81,122	266,258	60,000	73,737	60,000
Sale of Assets	3,435	3,321		1,930	
Water-Wastwater Fund & Donation Fund		70,907	197,735	197,735	
Donation Fund - Smith Grant Match		10,000	10,000	10,000	10,000
Transfer to Fund 03	118,306	117,732	730,000	730,000	180,000
Grant Match - Recycling Program					1,000
Debt Service Fund	3,175,532	3,034,509	2,763,097	2,779,743	2,707,169
TIFF Fund	283,698	267,871	290,118	290,118	423,825
Public Safety Fund		0	6,303	151,303	74,000
Projection Reserve	1,807,460	2,119,491	2,581,152	2,562,842	2,815,524
Total Transfer Out:	5,469,553	5,890,089	6,658,405	6,817,408	6,291,517
Contingency Reserve	0	0	50,000	0	50,000
TOTAL BUDGETED EXPENDITURES	29,540,089	31,267,968	38,436,402	38,426,087	40,981,252
Ending Unreserved Fund Balance	$ 1,930,348	$ 3,903,079	$ 1,141,756	$ 2,095,066	$ 214,813

General Fund Projection Reserve & Fund Balance

1999-2009

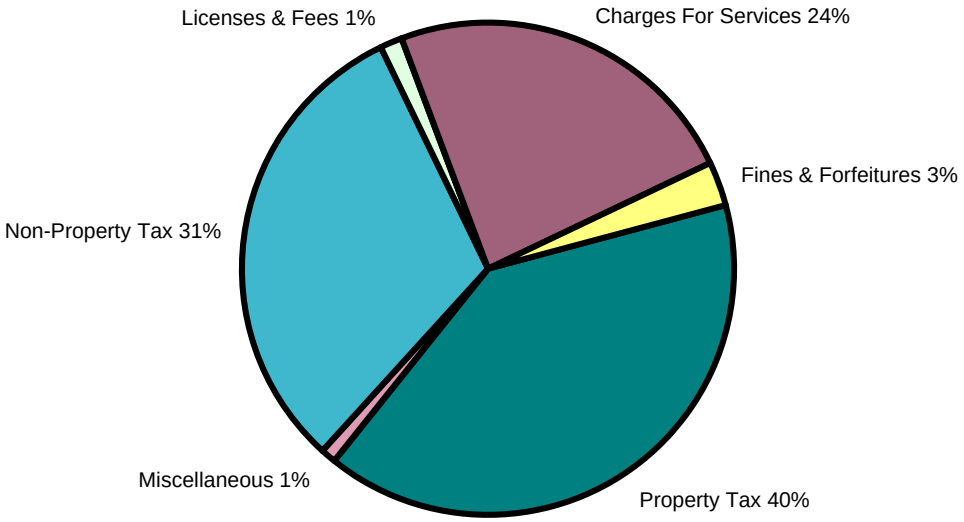


Historical fund balance data was collected from 1999 – 2007 Annual Financial Reports. The 2007-2008 and 2008-2009 estimated and budgeted data was taken from the current budget document. The projection reserve was established in 1993 to enable the General Fund to continue operations during times of crisis and/or significantly reduced revenue. It is currently the desire of City Management to maintain funds at a level which would provide 30 days of operations.

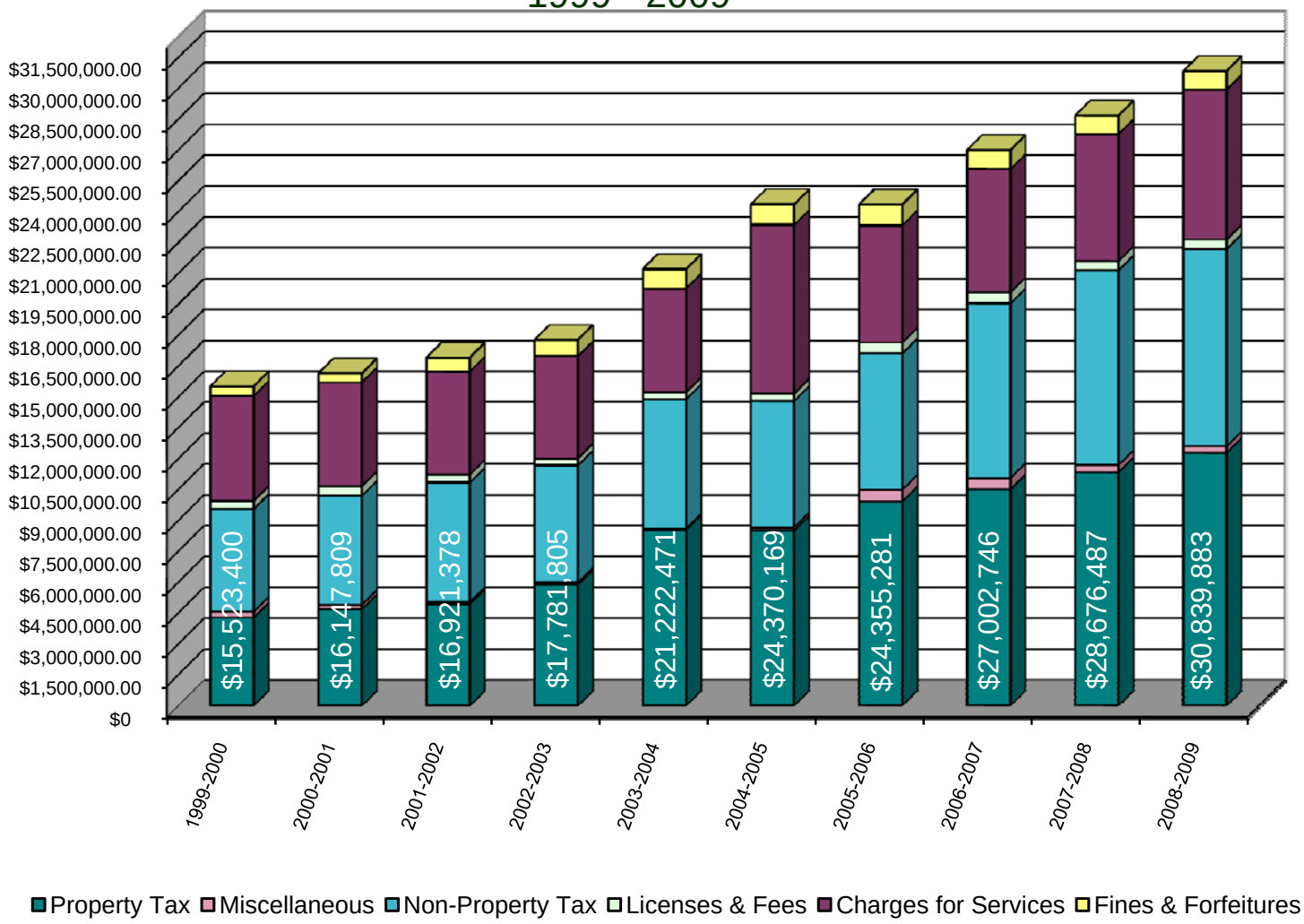
General Fund Revenues

2008-2009

$30,839,883



1999 - 2009



See General Fund-Revenue By Source for related data.

2003-2004 was the first year property taxes were not reported as a receipt in the General Debt Service Fund. Beginning with the 2003-2004 fiscal year all property taxes were reported as a receipt in the General Fund.

GENERAL FUND

Revenue By Source

2008-2009

Code No.	Source	ACTUAL 2005-2006	ACTUAL 2006-2007	AMENDED BUDGETED 2007-2008	ESTIMATED 2007-2008	PROPOSED 2008-2009
PROPERTY TAXES						
AD VALOREM TAXES - CURRENT						
0111-6101	Current Taxes	$ 9,594,254	$ 10,245,247	$ 10,936,547	$ 11,068,923	$ 12,037,643
0111-6102	Delinquent Taxes	146,222	130,653	125,000	125,000	125,000
0111-6103	Penalty & Interest on Taxes	132,080	102,427	110,000	110,000	110,000
0111-6104	Collection Fees	46,964	41,526	35,000	35,000	35,000
0111-6107	Vehicle Inventory Overage	8,372	7,922	0	19,658	0
Total Property Taxes		9,927,892	10,527,775	11,206,547	11,358,581	12,307,643
NON-PROPERTY TAXES						
0111-6110	City Sales Tax	4,161,636	5,384,607	6,690,882	6,690,917	6,690,917
0111-6121	Bingo Franchise Tax	19,406	17,860	19,000	18,217	17,853
0111-6122	Cable TV Franchise Fee	149,311	154,427	155,000	166,009	178,460
0111-6123	Electrical Franchise Fee	1,609,836	1,792,075	1,750,000	1,703,055	1,750,000
0111-6125	Gas Franchise Fee	372,243	803,632	800,000	540,985	600,000
0111-6127	Sanitation Franchise Tax	81,737	102,159	90,000	100,000	100,000
0111-6128	Telephone Franchise Fee	194,905	196,596	200,000	200,000	204,000
0111-6140	Mixed Drink Tax	31,741	36,540	35,000	39,646	43,016
Total Non-Property Taxes		6,620,815	8,487,896	9,739,882	9,458,829	9,584,246
LICENSES & PERMITS						
0113-6305	Garage Sale Permits	13,088	11,783	13,000	10,605	9,544
0113-6306	Contractor Registration Fees	9,982	30,200	16,000	35,000	31,500
0113-6308	Building Permits	295,486	257,060	200,000	205,648	205,648
0113-6311	Community Development Permits	883	1,277	5,000	1,000	1,000
0113-6318	Electrical Inspection Permits	50,354	45,803	45,000	36,642	36,642
0113-6329	Health Permits	18,283	18,096	25,000	22,000	24,200
0113-6349	Mechanical Permits	26,614	35,497	30,000	28,398	28,398
0113-6351	Moving Permits	50	0	200	100	50
0113-6362	Plumbing & Gas Permits	60,250	73,003	70,000	58,402	58,402
0113-6397	Zoning Permits	20,203	16,832	16,000	14,139	16,967
0113-6399	Miscellaneous Licenses & Permits	24,746	39,308	45,000	39,308	39,308
Total Licenses and Fees		519,939	528,859	465,200	451,242	451,659
CHARGES FOR SERVICE						
0115-6501	Administrative Fees	95,060	95,000	95,000	95,000	95,000
0115-6503	Garbage Bag Sales	30,390	32,539	35,000	35,793	35,793
0115-6505	Golf Restaurant	0	0	0	0	162,500
0115-6506	Golf Course Pro Shop	0	0	0	0	91,000
0115-6507	Golf Course Revenues	262,191	0	0	0	689,913
0115-6509	Cemetery	235,623	267,634	254,000	275,663	283,933
0115-6527	Oil & Gas Lease Revenue	0	0	0	0	0
0115-6529	Parking Meter Revenue	25,361	27,199	27,720	2,803	0
0115-6531	Ambulance	63,882	74,230	70,000	47,000	49,350
0115-6536	Rental - Washing Rec Center	0	0	0	0	25,000
0115-6537	Rental - Civic Center	54,677	55,164	55,000	38,000	0
0115-6538	Rental - Senior Center	4,320	5,145	4,000	5,660	8,000
0115-6539	Rental - Other	52,068	43,844	40,000	45,000	45,000
0115-6551	Sani. - Commercial Collection	2,206,368	2,595,444	2,500,000	2,725,216	2,861,477
0115-6552	Sani. - Residential Collection	1,774,507	1,796,647	1,885,000	1,814,613	1,832,760

GENERAL FUND

Revenue By Source

2008-2009

Code No.	Source	ACTUAL 2005-2006	ACTUAL 2006-2007	AMENDED BUDGETED 2007-2008	ESTIMATED 2007-2008	PROPOSED 2008-2009
CHARGES FOR SERVICE (CONTINUED)						
0115-6556	Transfer Station	$ 281,423	$ 382,539	$ 375,000	$ 420,793	$ 441,833
0115-6559	Landfill	48,790	48,790	50,000	48,790	48,790
0115-6561	Pool Admission	283,018	286,105	269,110	291,827	297,664
0115-6562	Pool Baskets	16,528	35,528	25,000	36,239	36,964
0115-6563	Pool Concession	87,515	85,290	87,163	86,996	88,736
0115-6564	Pool Gift Shop	17,235	20,735	22,000	21,150	21,573
0115-6565	Pool Classes & Programs	0	18,744	20,000	18,744	18,744
0115-6568	Sports Complex Fees	22,281	28,350	26,000	28,917	29,495
0115-6587	Penalty Charges	0	0	0	0	0
0115-6599	Other Miscellaneous Services	138,811	88,320	125,400	126,550	126,550
Total Charges for Service		5,700,048	5,987,247	5,965,393	6,164,754	7,290,075
FINES AND FORFEITURES						
0116-6611	Municipal Court Fines	940,540	879,003	900,000	848,122	850,000
0116-6647	Library Fines & Fees	18,411	15,461	17,500	15,461	15,461
0116-6683	Animal Shelter	26,270	20,917	25,000	25,000	25,000
0116-6687	Parking Fines	4,910	5,195	4,000	2,200	600
0116-6699	Other Restitution	19,467	4,893	8,000	5,500	5,500
Total Fines		1,009,598	925,469	954,500	896,283	896,561
MISCELLANEOUS						
0117-6735	Interest - Investments	252,112	465,399	250,000	288,000	273,600
0117-6755	Interest - Notes	0	0	0	0	0
0118-6820	Contributions	200	24,597	0	7,435	0
0119-6914	Discounts Earned	1,184	1,269	1,100	1,100	1,100
0119-6935	Insurance/Damage Recovery	552	3,926	0	0	0
0119-6946	Lien Release or Payment	5,875	34,948	5,000	12,110	5,000
0119-6963	Prior Year Expenses Refunded	1,982	246	0	9,106	0
0119-6967	Receipts, Short/ (Long)	448	954	0	(952)	0
0119-6999	Other - Misc. Revenue	314,636 [1]	14,161	30,000	30,000	30,000
Total Miscellaneous		576,989	545,500	286,100	346,799	309,700
GRAND TOTALS		$ 24,355,281	$ 27,002,746	$ 28,617,622	$ 28,676,487	$ 30,839,883

[1] Reimbursement for the construction of the Boone Street Bridge was received from the State.

CITY OF CLEBURNE

General Fund Revenues
2008-2009 Budget

PROPERTY TAXES

0111-6101	CURRENT AD VALOREM TAXES	$ 12,037,643

Description:

Current taxes refer to property taxes which are due during the period Oct. 1, 2006 to June 30, 2007. Property taxes are assessed upon property, real estate, buildings, and for business equipment and inventory. The City, however, exempts some of the value on residential property. Homeowners receive an exemption of $5,000 or 10% and homeowners over the age of 65 years receive an additional exemption in the amount of $6,000, with a 65 & older tax freeze. Disabled veterans receive an exemption based upon the degree of their disability. Property valuations are established by the Central Appraisal District and given to the City Council from which the tax rate is set. Taxes are due on October 1st of each year and become delinquent on February 1st.

Assumption:

Current taxes have a net assessed value of $1,789,571,323 with a rate per $100 valuation of $.62. This tax rate is a decrease of $.03 per $100 valuation. The 2008-2009 budgeted collection rate is 100%. See pages D-17 through D-20 for detailed analysis.

0111-6102	DELINQUENT TAXES	$ 125,000

Description:

Delinquent taxes are those properties or ad valorem taxes which were due in prior years. The City collects delinquent taxes through a special tax attorney.

Assumption:

Delinquent tax collections are split between the debt service fund and the general fund based on the distribution of the year in which they were due. This revenue is projected to remain the same.

0111-6103	PENALTY AND INTEREST ON TAXES	$ 110,000

Description:

Property taxes which are paid after they become delinquent are assessed penalties and interest. The penalty is six (6) percent of the amount of the tax for the first calendar month it is delinquent plus one (1) percent for each additional month or portion of a month the tax remains unpaid prior to July 1st of the year in which it becomes delinquent. However, a tax delinquent on July 1st incurs a total penalty of twelve (12) percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent.

Assumption:

Penalty and interest collections go to the General Fund. This revenue is projected to remain the

0111-6104	COLLECTION FEES	$ 35,000

Description:

The collection fees account is used for the 15% tax attorney fee that is applied to all taxes collected after July 1st each year.

Assumption:

This year's estimate remains the same as the previous year's collections.

TOTAL PROPERTY TAXES	$ 12,307,643

NON-PROPERTY TAXES

0111-6110 CITY SALES TAX — $ 6,690,917

Description:

The sales tax revenue received by the City is the result of both retail and certain industrial purchases. Sales tax revenues are collected by the State Comptroller of Public Accounts and remitted to each city levying the tax on a monthly basis. On January 1, 2002, the City's sales tax rate increased to 1.50 cents as a result of the 4B Sales Tax that was passed in an election held August 11, 2001. The State rate is 6.25 cents for a total of 7.75 cents.

Assumption:

Trend information shows that sales tax has increased over 20% in the previous three years. However, economic indicators and other trend data reflects an economic slowdown. The 2008-2009 amount reflects that slowdown to continue through the year. See page D-21 for detailed analysis.

0111-6121 BINGO FRANCHISE FEE — $ 17,853

Description:

The City collects a bingo fee from all legalized charity bingo games within the City limits. The fee is 2% of gross receipts of bingo games within the City.

Assumption:

This year's budgeted amount reflects a slight decrease in collections based on previous collections.

0111-6122 CABLE TV FRANCHISE FEE — $ 178,460

Description:

The City collects a franchise fee from Charter Communications in exchange for use of City alleys and other public right of ways. Charter Communications assumed the present franchise agreement from Marcus Cable, Inc. This contract terminates October 14, 2008 at which time the Texas franchise agreement will take effect.

Assumption:

Gross sales are estimated at $3,569,200 with the City receiving 5% of this amount.

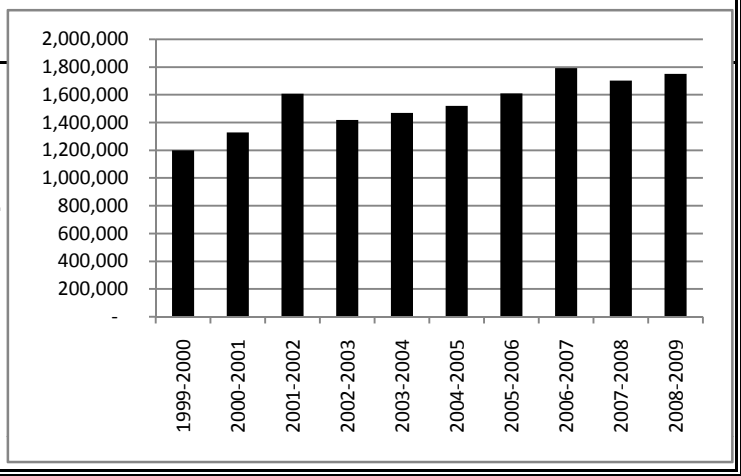
0111-6123 ELECTRICAL FRANCHISE FEE — $ 1,750,000

Description:

The City collects a franchise fee from TXU Electric Delivery and United Cooperative Services from its customers within the corporate limits of the City of Cleburne, in exchange for use of City alleys and right-of-ways. TXU Electric Delivery franchise agreement expires on December 2008 and United Cooperative Services expires on March 1, 2009. Both of these agreements are expected to be renewed at the current rates.

Assumption:

Gross kwh sales of electricity are estimated at 637,213,254 kwhs delivered to the City by TXU Electric Delivery and United Cooperative Services. With an average increase of 4.1% over the previous three years, a 2.7% increase this year is conservative.



NON-PROPERTY TAXES (C0NTINUED)

0111-6125	GAS FRANCHISE FEE	$ 600,000

Description:
The City collects a franchise fee on reported sales from Atmos Energy in exchange for use of City alleys and other public right-of-ways. This fee includes domestic, commercial, and industrial consumers within the corporate limits of the City, the current agreement expires in December 2016.

Assumption:
Gross sales of gas are estimated at $15,000,000 per Atmos with the City receiving 4% of this

0111-6127	SANITATION FRANCHISE FEE	$ 100,000

Description:
The City collects a franchise fee from any commercial sanitation hauler in the city limits.

Assumption:
This amount is equal to the 2007-2008 estimated collections.

0111-6128	TELEPHONE FRANCHISE FEE	$ 204,000

Description:
The city collects a franchise fee from all telecommunication providers that use City alleys and right-of-ways. The Texas Legislature, with HB 1777, changed the way a certified telecommunications provider will pay for the use of that right-of-way. Under the new law, all providers will pay based on a fee-per-access line method with 1998 acting as a base year for the fee.

Assumption:
The base fee was set at $125,000 in 1998. Future collections are adjusted by an estimated growth rate of 6% per year.

0111-6140	MIXED DRINK TAX	$ 43,016

Description:
The statutes levy a tax of twelve percent (12%) on the gross receipts from the sales of mixed beverages in Texas. Each city is entitled to receive an allocation of twelve and a half percent (12½%) of taxes collected within the City on a quarterly basis.

Assumption:
This year's estimate reflects sales estimated at $344,128 with the City receiving 12½% of this amount.

TOTAL NON-PROPERTY TAXES	$ 9,584,246

LICENSE AND FEES

0113-6305	GARAGE SALE PERMITS	$ 9,544

Description:
Any person desiring to have a garage sale requires a garage sale permit. Each permit is $7.50.

Assumption:
With four years of declining receipts, this trend is expected to continue.

0113-6306	CONTRACTOR REGISTRATION FEE	$ 31,500

Description:
Annual registration fee for electricians $100.

Assumption:
This fee was established in 2006-2007. This is a conservative average of previous collections.

LICENSE AND FEES (C0NTINUED)

0113-6308	BUILDING PERMITS	$ 205,648

Description:
Buildings which undergo structural alterations or new construction require a building permit. Permit fees are based on square footage set forth by the City Council in December 1998.

Assumption:
Collections are expected to remain the same as 2007-2008. See D-22 for detailed analysis.

0113-6311	COMMUNITY DEVELOPMENT FEE	$ 1,000

Description:
Revenue received for community development is 2% of the cost of development. This is for new subdivisions only, and used to complete testing necessary to approve new projects.

Assumption:
This estimate depends on the amount of development within the City.

0113-6318	ELECTRICAL INSPECTION PERMITS	$ 36,642

Description:
Electrical alterations or new construction require an electrical permit. Fees are based on square footage with a minimum fee of $22.00.

Assumption:
This revenue source is projected to decline due to fewer new housing starts.

0113-6329	HEALTH PERMITS	$ 24,200

Description:
Any person desiring to operate a food establishment requires a health permit. Annual permit fees depend on square footage of establishment. This is $62.50 and up.

Assumption:
Health permits are expected to rise along with increasing numbers of commercial businesses.

0113-6349	MECHANICAL PERMITS	$ 28,398

Description:
Permits for installation of heating, air conditioning and ventilation systems in new or remodeled buildings. Fees are based on size and number of units, plus $22.00 permit fee.

Assumption:
Mechanical permits are expected to remain the same.

0113-6351	MOVING PERMITS	$ 50

Description:
Fee for the moving of houses. The fee is used for notifying property owners and for police escorts.

Assumption:
Moving permits are expected to remain the same.

0113-6362	PLUMBING & GAS PERMITS	$ 58,402

Description:
Plumbing alterations or new construction require a plumbing permit. Permit fees are based on fixture count, furnace or burner count with a minimum of a $22.00 fee for each permit.

Assumption:
Collections are expected to remain steady.

LICENSE AND FEES (CONTINUED)

0113-6397	ZONING FEES	$ 16,967

Description:
In 1996, the City passed a Comprehensive Zoning Ordinance, Title 15 Land Use - Chapter 155. The zoning board of adjustment fee for a rezoning request is $150. The replat application fee is $250 plus $10 per lot. The preliminary plat and final plat fee is $250. The special use permit fee is $150.

Assumption:
Collections are projected to increase slightly based on historical trend data.

0113-6399	MISCELLANEOUS FEES	$ 39,308

Description:
Miscellaneous licenses include the following: curb/gutter permits - for the inspection of modified curb - $37.50 (plus a $20 administration fee); demolition assessment permit - $37.50 residential and $62.50 commercial (plus a $20 administration fee); fire protection license - any person desiring to do fire protection work requires a fire protection license. Annual license fees are based on the work to be done; amusement permit - annual license fee for amusement machine operation. Annual license fee is $100. Solicitor permit - any person desiring to go door to door to solicit requires a solicitor permit. Fees are $35 for 90 days, $70 for 6 months and $100 for a year.

Assumption:
This receipt is expected to remain steady.

TOTAL LICENSE AND FEES	$ 451,659

CHARGES FOR SERVICES

0115-6501	ADMINISTRATIVE FEES	$ 95,000

Description:
Administrative fees are collected from the 4B Sales Tax Fund 09, and the Economic Development Corporation.

Assumption:
We collect fees from other funds for contributions of employees paid by the General Fund. ($60,000 from 4B Sales Tax, and $35,000 from the Economic Development Corporation)

0115-6503	GARBAGE BAG SALES	$ 35,793

Description:
Sale of garbage bags to the public. Bags sell for $7.65 per a roll of 50 bags.

Assumption:
Sales are projected to remain the same.

0115-6505	GOLF COURSE RESTAURANT	$ 162,500

Description:
The municipal golf course has been undergoing significant changes over the previous two years. The new course and club house are expected to open in June 2009, which includes a full service bar and restaurant.

Assumption:
Revenues are expected to be 65% of projections established in the business plan.

CHARGES FOR SERVICES (CONTINUED)

0115-6506	GOLF COURSE PRO SHOP	$ 91,000

Description:
The municipal golf course has been undergoing significant changes over the previous two years. The new course and club house are expected to open in June 2009. A pro shop will be included in the club house where golf equipment, clothing, and other related items will be sold.

Assumption:
Revenues are expected to be 65% of projections established in the business plan.

0115-6507	GOLF COURSE REVENUES	$ 689,913

Description:
The municipal golf course has been undergoing significant changes over the previous two years. The new course and club house are expected to open in June 2009.

Assumption:
Revenues are expected to be 65% of projections established in the business plan.

0115-6509	CEMETERY	$ 283,933

Description:
Sale of cemetery lots and interment fees. Lots start at $750 with a minimum interment fee of $700.

Assumption:
An increase in revenue is based on historical trend data.

0115-6531	AMBULANCE	$ 49,350

Description:
The City is the backup to Care-flight, our city wide ambulance service.

Assumption:
Revenues are expected to increase slightly. This revenue is cyclical. After several years of growth Care-flight will expand their coverage and thus reduce the need for city services.

0115-6537	RENTAL - WASHINGTON REC CENTER	$ 25,000

Description:
The City recently completed a 14,000 sq ft meeting and recreation facility for the enjoyment of our citizens. Meeting rooms as well as the recreation areas will be available for rental.

Assumption:
This is the first year of operation.

0115-6537	RENTAL - CIVIC CENTER	$ -

Description:
The Civic Center will be closed for rehabilitation and expansion to include a convention center and theatre arts facilities.

Assumption:
The Civic Center will be closed this fiscal year for rehabilitation and expansion.

0115-6538	RENTAL - SENIOR CENTER	$ 8,000

Description:
The City operates a 5,000 sq ft Senior Citizens Center for the enjoyment of our population.

Assumption:
Rental income is expected to increase due to the closing of the Civic Center.

0115-6539	RENTAL - OTHER	$ 45,000

Description:

Hill Junior College rental for use of the City's library, and other miscellaneous rentals.

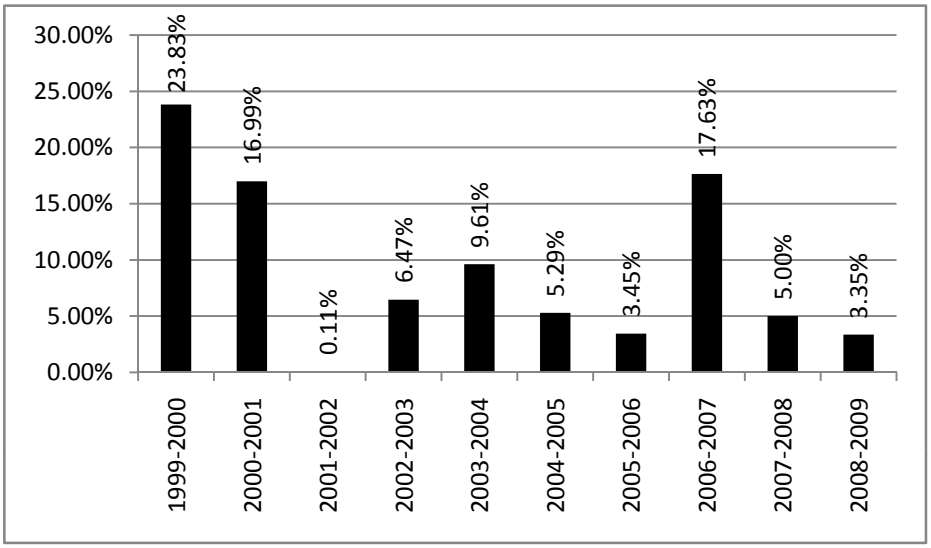
Assumption:

Rental fees are expected to remain the same as the 2007-2008 estimate.

0115-6551	SANITATION COMMERCIAL COLLECTION	$ 2,861,477

Description:

Revenue for the collection of commercial and industrial refuse inside the City limits. This service has been contracted out to Waste Management.



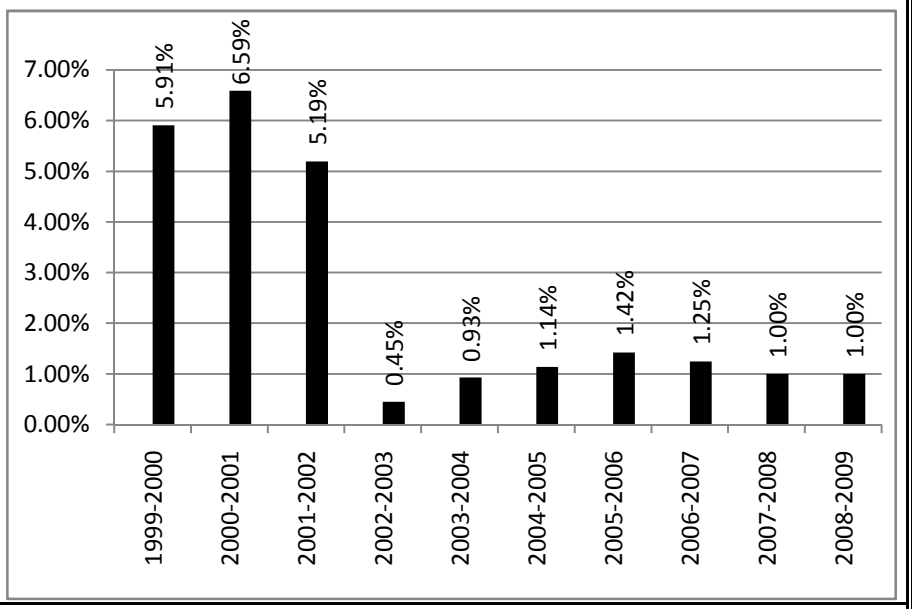
Assumption:

Collections have increased an average of 6% over the previous six years, excluding 2006-2007. The current increase is a conservative 3.35% over the previous years estimate.

0115-6552	SANITATION RESIDENTIAL COLLECTION	$ 1,832,760

Description:

Revenue for residential refuse collection inside the City limits. Sanitation rates are $16.80 per month for each residential customer.



Assumption:

With 5 years of 1% growth, the projected revenue is expected to continue this growth pattern.

CHARGES FOR SERVICES (CONTINUED)

0115-6556	TRANSFER STATION	$ 441,833

Description:
Fees collected at the transfer station for citizens and businesses to dispose of trash.

Assumption:
Revenues are projected to increase 5% in the current year. Two landfills in the surrounding area are scheduled to close, thereby increasing the need for disposal at this location.

0115-6559	LANDFILL	$ 48,790

Description:
Fees collected for landfill use.

Assumption:
Revenue is expected to remain the same.

0115-6561	POOL ADMISSION	$ 297,664

Description:
Revenue generated through the operations of our Aquatics Park.

Assumption:
Admissions are expected to remain steady.

0115-6562	POOL BASKETS & RENTALS	$ 36,964

Description:
This revenue account tracks all rentals at the Aquatics Park.

Assumption:
Rentals are expected to remain the same as 2007-2008 collections.

0115-6563	POOL CONCESSION	$ 88,736

Description:
This revenue account tracks the sale of food items at the new Aquatics Water Park.

Assumption:
Concessions are expected to remain steady.

0115-6564	POOL GIFTSHOP	$ 21,573

Description:
This revenue account tracks the sale of food items at the new Aquatics Water Park.

Assumption:
Giftshop sales are expected to remain steady.

0115-6565	POOL CLASSES & PROGRAMS	$ 18,744

Description:
User fees are collected from pool classes and programs.

Assumption:
Collections are expected to remain the same.

CHARGES FOR SERVICES (CONTINUED)

0115-6568	SPORTS COMPLEX FEES	$ 29,495

Description:
User fees are collected from area sports organizations.

Assumption:
Collections are projected to remain steady.

0115-6599	OTHER MISCELLANEOUS SERVICES	$ 126,550

Description:
Fees or charges for items which do not fall under a specific code.

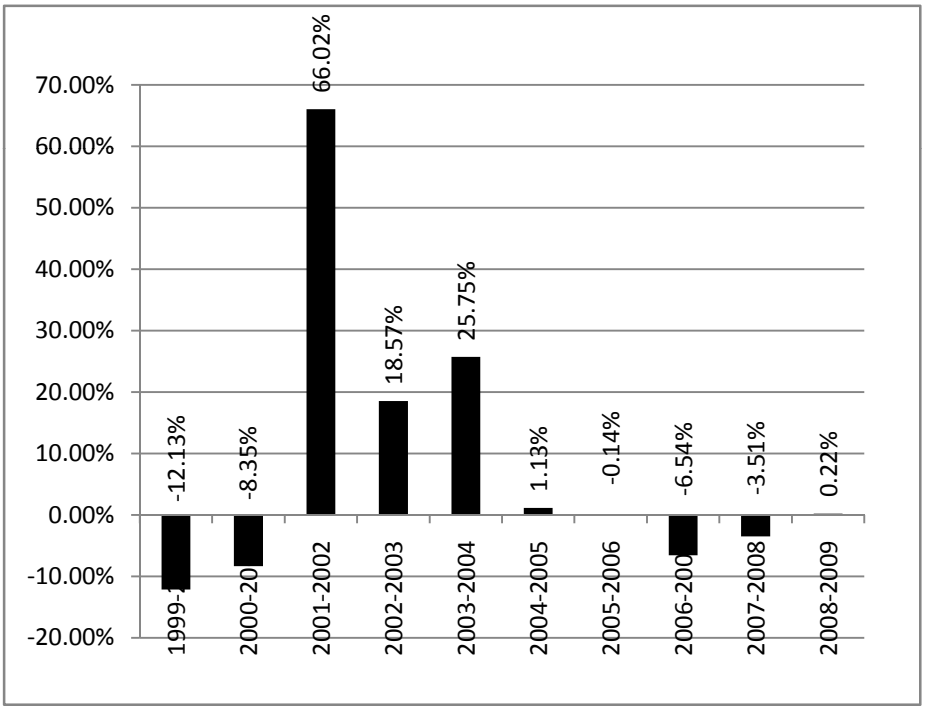
Assumption:
Revenue for this item is projected to remain steady.

TOTAL CHARGES FOR SERVICES	$ 7,290,075

FINES

0116-6611	MUNICIPAL COURT FINES	$ 850,000

Description:
The collection of fines for traffic & ordinance violations, Class C misdemeanors, and the forfeiture of bonds.



Assumption:
An officer will be assigned to dispense outstanding warrants. Revenues are projected to increase slightly with this added attention to collections.

0116-6647	LIBRARY FINES & FEES	$ 15,461

Description:
The collection of fines for overdue or lost books. Cost of a fine is $.10 per day, per book.

Assumption:
This revenue account has remained the same for the last few years.

FINES (CONTINUED)

0116-6683	ANIMAL SHELTER	$ 25,000

Description:
Animal shelter fees: $23 for the first 3 days, $4 per day after and $2 per year for dog tags.

Assumption:
This revenue account is expected to remain steady.

0116-6687	PARKING FINES	$ 600

Description:
Parking is regulated along side streets in the downtown area.

Assumption:
Collections will decrease due to removal of parking meters in the immediate downtown area.

0116-6699	OTHER RESTITUTION	$ 5,500

Description:
This account is used to account for revenue from fines not processsed by municipal court.

Assumption:
Collections are expected to remain the same as the 2007-2008 estimate.

TOTAL FINES	$ 896,561

MISCELLANEOUS

0117-6735	INTEREST ON INVESTMENTS	$ 273,600

Description:
Interest revenue on the City's invested funds. We currently have accounts in four pools: Local Government Investment Cooperative (LOGIC), Texpool, TexStar and MBIA.

Assumption:
Revenues are expected to decrease due to a reduction in fund balance.

0117-6914	DISCOUNTS EARNED	$ 1,100

Description:
Discounts earned on accounts, notes, and bonds payable.

Assumption:
Revenues have remained the same for several years.

0119-6946	LIEN RELEASE PAYMENT	$ 5,000

Description:
Receipts from property owners for demolition, mowing, or other liens held.

Assumption:
This revenue account varies each year. This estimate is similar to previous years.

0119-6999	OTHER - MISCELLANEOUS REVENUE	$ 30,000

Description:
Revenue not accounted for in any of the catagories above..

Assumption:
This revenue account varies each year. This estimate is similar to previous years.

TOTAL MISCELLANEOUS	$ 309,700

TOTAL RECEIPTS	$ 30,839,883

ESTIMATED AD VALOREM TAX

REVENUE AND DISTRIBUTION

2008-2009

2008 TAX ROLL	Approved Rate .62
Real Estate Values	$ 318,041,907
Improvement Values	1,186,743,026
Personal Property Values	840,878,896
Total Appraised Values (100%)	2,345,663,829
Less: Over 65 Homestead Exemptions ($6,000/ea.)	11,331,631
Homestead Cap Loss - (Maximum 10% per year)	18,624,396
Disabled American Veterans Exemptions ($5,000/7,500/10,000/12,000)	1,768,023
- % Percent Disability w/State	
Total Exempt Property (Cities & Churches)	155,174,789
General Homestead ($5,000 or 10% of value, but not less than $5,000)	58,540,788
Tax Abatements	10,267,104
Pollution Control	24,850,712
Agricultural Productivity Loss	27,343,417
Taxable Frozen	159,169,755
Protested Property	20,577,576
Tax Increment Financing #1	61,687,773
Tax Increment Financing #2	6,671,033
Total Exempt Pro Ration	6,340
Portability	79,169
Total Exemptions	556,092,506
Net Assessed Value	1,789,571,323
Rate Per $100 Valuation (Effective Rate 0.582462)	0.620000
Subtotal	11,095,342
Plus Frozen Taxes	942,301
Total Levy Taxes	12,037,643
Percent of Collection	100%
Estimated General Fund Current Tax Collections	12,037,643
Estimated Deliquent Tax Collections	125,000
Estimated Total Tax Collections	$ 12,162,643

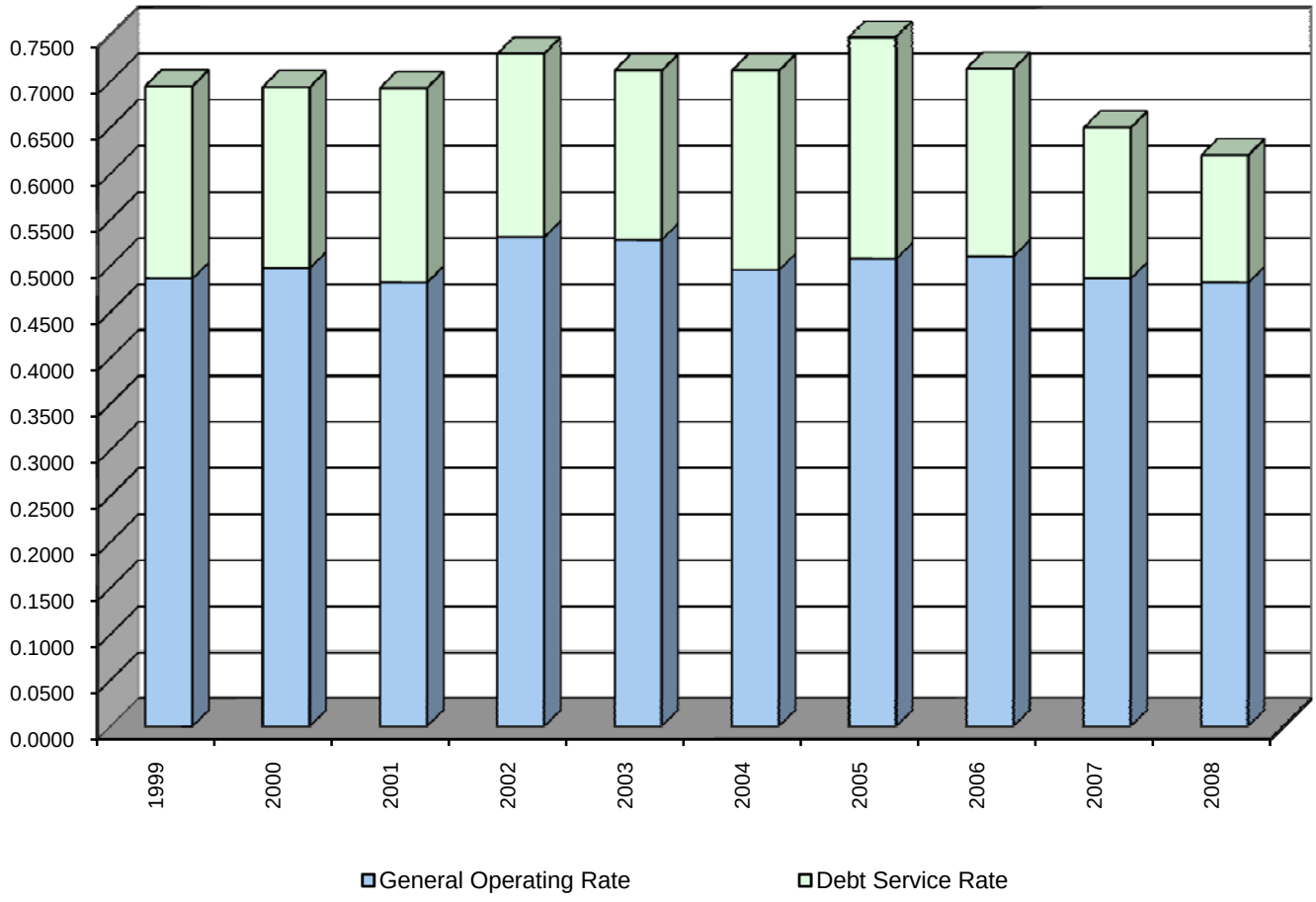
PROPOSED DISTRIBUTION

GENERAL FUND	Rate	% of Total	
Current Tax			$ 9,358,297
Deliquent Tax			97,177
Total General Fund	0.482000	77.74%	9,455,474
GENERAL DEBT SERVICE FUND			
Current Tax			2,679,346
Deliquent Tax			27,823
Total General Debt Service	0.138000	22.26%	2,707,169
TOTAL GENERAL & GENERAL DEBT SERVICE	0.620000	100.00%	$ 12,162,643

TAX INCREMENT FINANCING COLLECTIONS

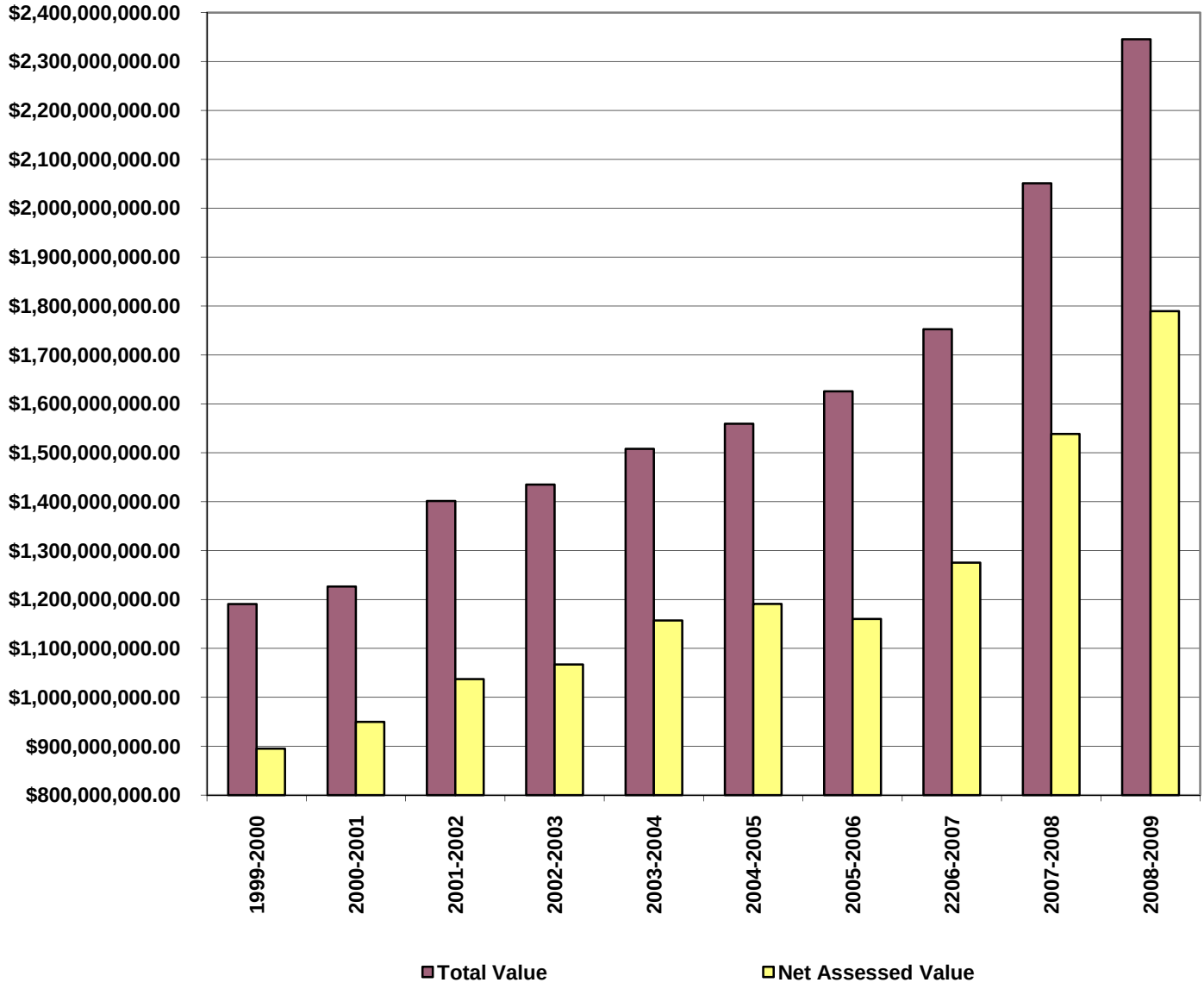
	Valuation	Collections
Tax Increment Financing #1	61,687,773	$ 382,464
Tax Increment Financing #2	6,671,033	$ 41,360

Ad Valorem Tax
Tax Rate Per $100 Valuation
General Operating & Debt Service Rate



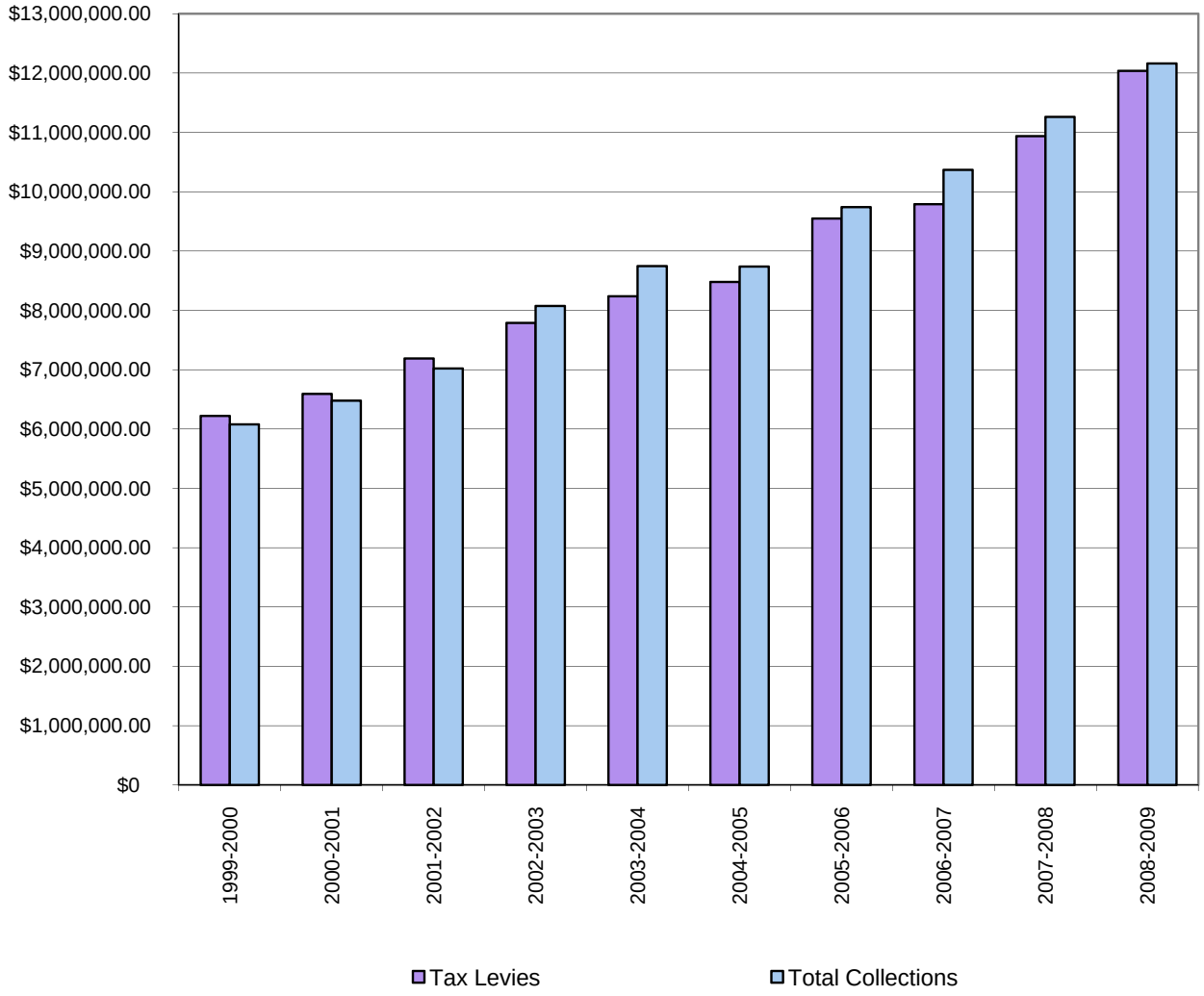
Tax Year	Debt Service Rate	General Operating Rate	Tax Rate
1999	0.209070	0.485930	0.695000
2000	0.196400	0.497600	0.694000
2001	0.211020	0.481980	0.693000
2002	0.198570	0.531430	0.730000
2003	0.183570	0.528330	0.711900
2004	0.216200	0.495700	0.711900
2005	0.240183	0.507925	0.748108
2006	0.203484	0.510516	0.714000
2007	0.163300	0.486700	0.650000
2008	0.482000	0.138000	0.620000

Assessed Property Valuations
Ten Year Period



Fiscal Year	Assessed Value Real Property Amount	Assessed Value Personal Property Amount	Total Value	Total Exemption	Total Increment Financing	Net Assessed Value	Effective Tax Rate Per $100 Valuation	Approved Tax Rate Per $100 Valuation
1999-2000	$ 797,372,556	393,397,728	1,190,770,284	(295,611,106)	-	$ 895,159,178	0.650471	0.695000
2000-2001	$ 844,520,205	421,999,535	1,266,519,740	(316,637,556)	-	$ 949,882,184	0.658604	0.694000
2001-2002	$ 944,026,979	457,484,599	1,401,511,578	(364,300,145)	-	$ 1,037,211,433	0.659521	0.693000
2002-2003	$ 1,019,664,511	415,271,344	1,434,935,855	(339,592,970)	(28,324,770)	$ 1,067,018,115	0.719292	0.730000
2003-2004	$ 1,120,509,900	387,517,270	1,508,027,170	(313,127,530)	(37,651,206)	$ 1,157,248,434	0.679005	0.711900
2004-2005	$ 1,147,080,479	412,219,569	1,559,300,048	(331,643,259)	(36,555,437)	$ 1,191,101,352	0.704047	0.711900
2005-2006	$ 1,202,307,460	423,353,669	1,625,661,129	(426,614,648)	(38,718,982)	$ 1,160,327,499	0.748108	0.748108
2006-2007	$ 1,248,973,312	503,707,775	1,752,681,087	(438,400,284)	(38,929,275)	$ 1,275,351,528	0.690118	0.714000
2007-2008	$ 1,418,371,211	632,668,853	2,051,040,064	(468,001,453)	(44,633,617)	$ 1,538,404,994	0.607783	0.650000
2008-2009	$ 1,504,784,933	840,878,896	2,345,663,829	(487,733,700)	(68,358,806)	$ 1,789,571,323	0.582462	0.620000

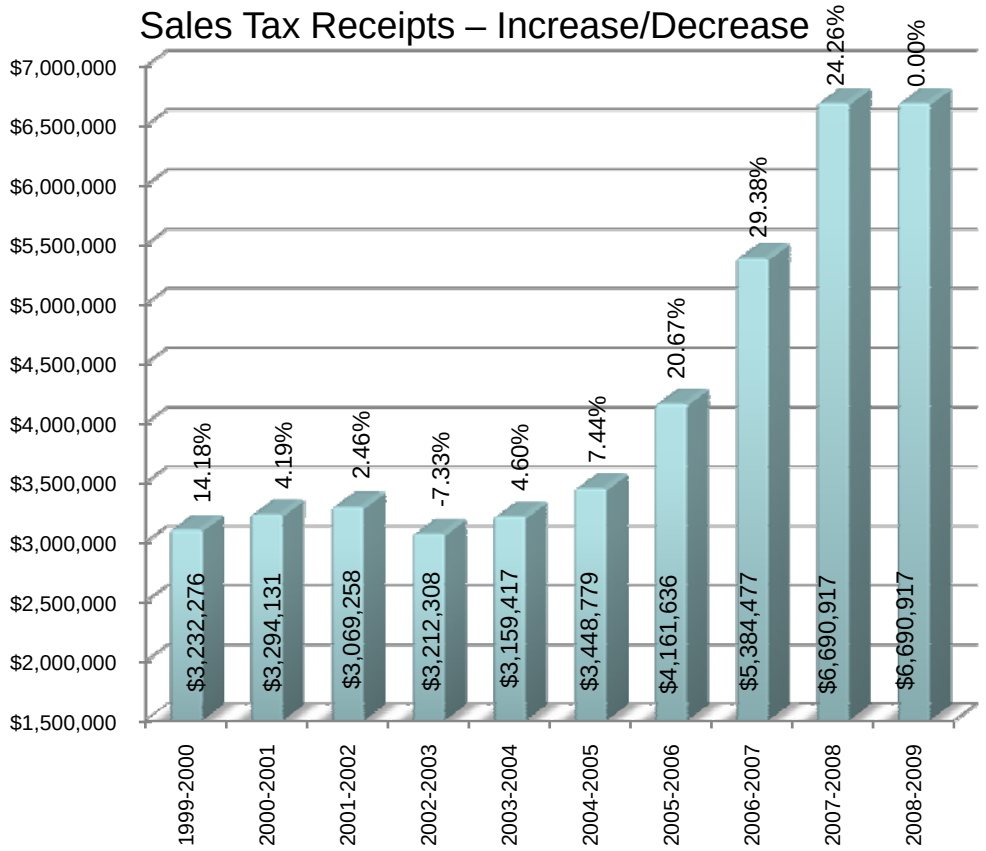
Property Tax Levies & Collections
Ten Year Period

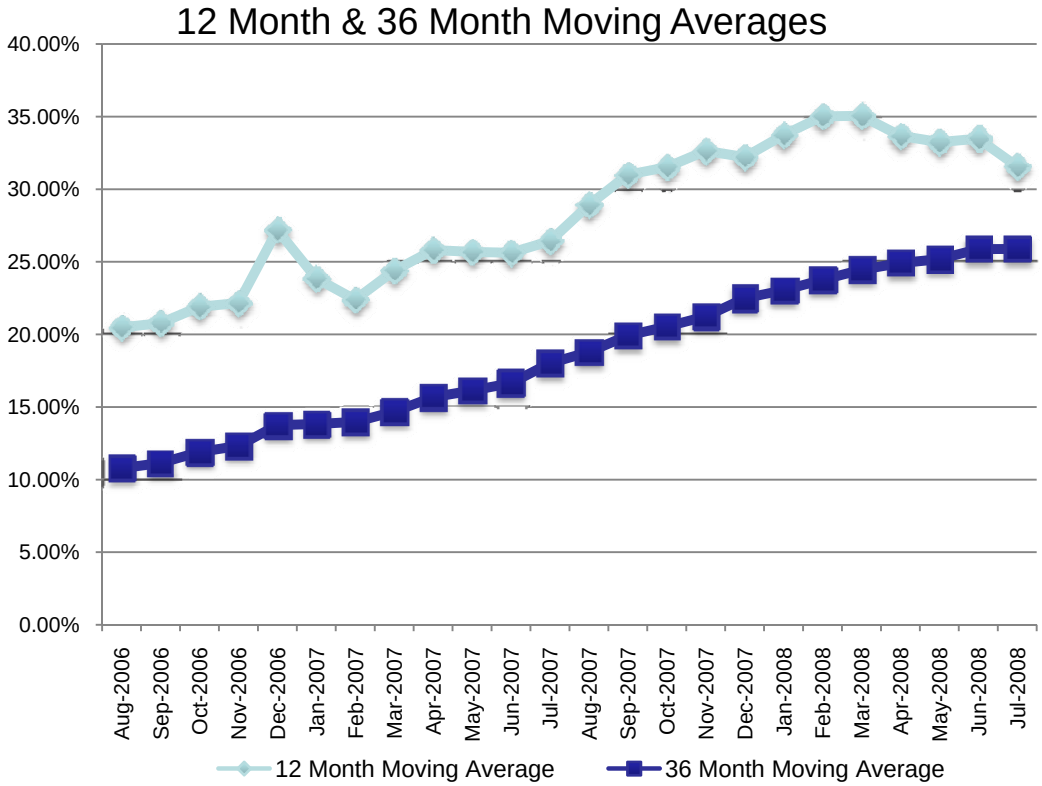


Analysis of Budgeted Property Tax Levies & Collections
1999 - 2008

Fiscal Year	Levy	Current Roll Collections	Per Cent Current Collections	Prior Roll Collections	Total Collections
1999-2000	$ 6,221,356	$ 5,993,947	96.34%	$ 84,816	$ 6,078,763
2000-2001	$ 6,592,182	$ 6,395,494	97.02%	$ 82,886	$ 6,478,380
2001-2002	$ 7,187,875	$ 6,899,446	95.99%	$ 119,793	$ 7,019,239
2002-2003	$ 7,789,232	$ 7,947,039	102.03%	$ 126,967	$ 8,074,006
2003-2004	$ 8,238,452	$ 8,621,076	104.64%	$ 124,472	$ 8,745,548
2004-2005	$ 8,479,450	$ 8,614,443	101.59%	$ 123,022	$ 8,737,465
2005-2006	$ 9,547,946	$ 9,417,217	98.63%	$ 323,259	$ 9,740,476
2006-2007	$ 9,790,103	$ 10,180,826	103.99%	$ 188,410	$ 10,369,236
2007-2008	$ 10,936,547	$ 11,133,612	101.80%	$ 128,442	$ 11,262,054
2008-2009	$ 12,037,643	$ 12,037,643	100.00%	$ 125,000	$ 12,162,643

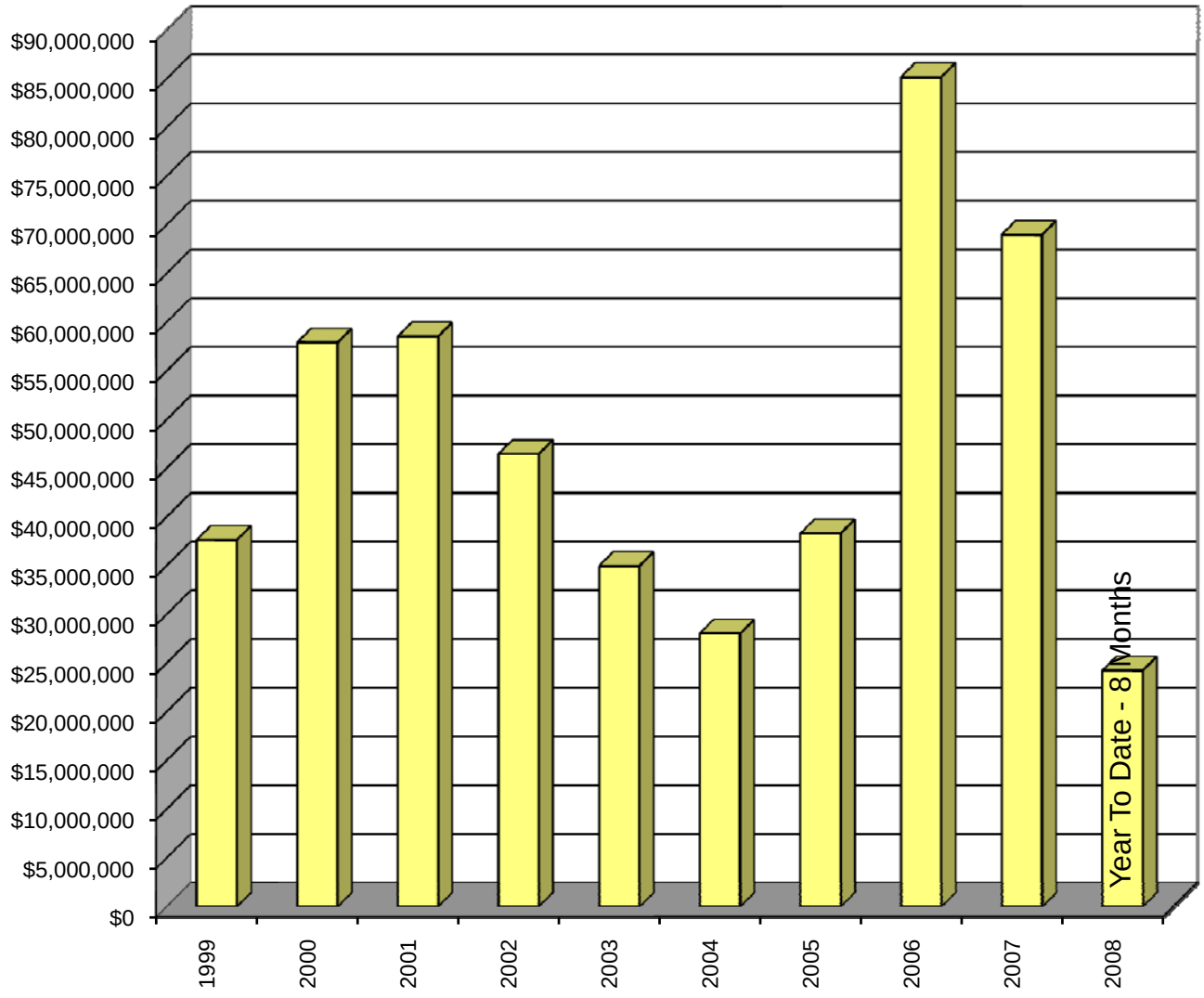
General Fund Sales Tax





The State of Texas has a 6.25% and the General Fund for the City of Cleburne has 1.50% Sales Tax Rate for a total of 7.75%. The Maximum Sales Tax Rate in the State is currently 8.25%. The years 1999-2000 through 2006-2007 are actual collections. The 2007-2008 year represents an estimated amount. The 2008-2009 year represents a budgeted amount.

Building Permits Issued
Ten Year Period



BUILDING PERMITS:		
Calendar Year	**Number**	**Value**
1999	523	37,634,306
2000	545	57,914,913
2001	533	58,546,728
2002	530	46,475,989
2003	566	34,959,213
2004	502	28,040,604
2005	602	38,311,599
2006	592	85,177,332
2007	571	68,988,500
2008 - Through 8/2008	338	24,228,731

GENERAL FUND

How City Budgets Its Operating Dollar

Department	2007-2008 Cents Out of A Dollar	2008-2009 Cents Out of A Dollar	% Change
Police Services	21.38	21.14	-1.14%
Fire Services	18.65	18.17	-2.54%
Refuse Collection	12.68	12.51	-1.37%
Street Maintenance	5.99	5.73	-4.35%
Non-Departmental	3.80	4.16	9.65%
Municipal Golf	2.55	3.59	40.79%
Parks and Recreation	3.54	3.27	-7.85%
Municipal Swimming Pools	2.61	2.85	9.28%
Fleet Maintenance	1.91	2.16	13.23%
Finance	2.15	2.13	-1.08%
Sports Complex	2.18	2.02	-7.48%
MIS	1.24	1.98	59.73%
Building Services	2.09	1.84	-11.96%
Cemetery	1.82	1.68	-7.98%
Human Resources	1.72	1.61	-6.61%
Library	1.51	1.52	0.86%
City Manager	1.78	1.41	-20.80%
City Secretary	1.28	1.22	-4.69%
Museum	1.33	1.16	-12.75%
Health	1.18	1.11	-6.31%
Municipal Court	1.08	1.06	-1.77%
Public Works	0.88	1.04	18.78%
Inspections	1.11	1.02	-8.19%
Animal Services	0.89	0.92	3.36%
Engineering	1.36	0.81	-40.42%
Civic Center	0.52	0.71	36.97%
Washington Rec Center	0.00	0.70	100.00%
Economic Development	0.64	0.64	-0.29%
Community Services	0.70	0.56	-19.26%
City Attorney	0.59	0.53	-10.06%
Development Services	0.40	0.39	-3.54%
Planning & Zoning	0.32	0.27	-17.73%
City Council	0.12	0.11	-13.23%
	100.00	100.00	

GENERAL FUND

Expenditures By Department

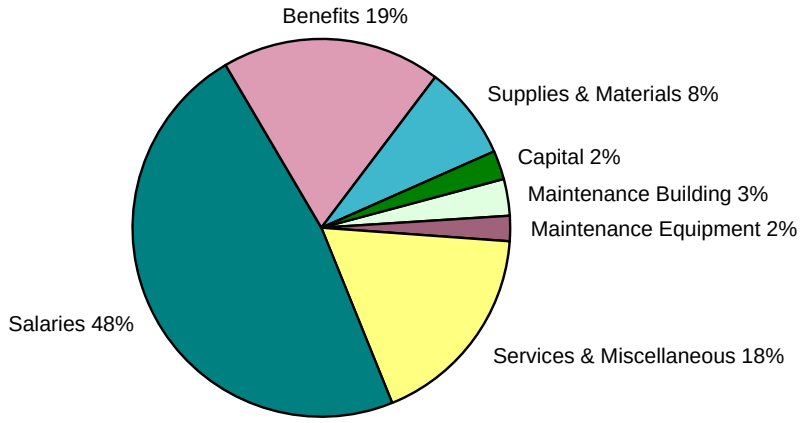
2008-2009

	ACTUAL 2005-2006	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	ESTIMATED 2007-2008	PROPOSED 2008-2009
GENERAL GOVERNMENT					
0131 City Council	$ 22,459	$ 29,624	$ 38,390	$ 25,943	$ 37,040
0132 City Manager	465,975	604,246	555,364	560,560	489,043
0133 City Attorney	284,502	222,269	184,200	184,200	184,200
0134 City Secretary	333,437	335,421	399,832	397,764	423,708
0135 Finance	613,304	588,755	670,562	673,129	737,506
0136 Human Resources	409,537	383,445	536,361	481,998	556,936
0137 Municipal Court	316,902	303,157	335,462	351,600	366,403
0138 MIS	365,408	356,560	386,596	437,837	686,611
0139 Non-Departmental	637,211	664,467	1,232,850	1,301,524	1,442,055
0140 Economic Development	147,863	180,602	198,599	203,158	220,181
Total General Government	3,596,598	3,668,546	4,538,216	4,617,713	5,143,683
PUBLIC SAFETY					
0141 Police Services	5,357,410	5,514,260	7,175,603	7,032,247	7,321,270
0143 Animal Services	215,245	220,669	276,405	291,331	317,669
0147 Fire Services	4,756,909	5,029,416	5,818,427	5,839,922	6,295,689
0148 Health	215,519	309,072	367,935	372,337	383,292
Total Public Safety	10,545,083	11,073,417	13,638,370	13,535,837	14,317,920
PUBLIC SERVICES - COMMUNITY					
0151 Community Services	186,623	197,251	218,001	205,193	195,711
0152 Cemetery	463,580	429,252	567,279	570,399	580,407
0161 Building Services	481,547	558,379	651,876	642,418	638,103
0162 Civic Center	140,748	158,497	162,526	155,528	247,520
0163 Library	365,916	415,233	469,404	473,096	526,400
0165 Museum	160,596	223,145	413,772	299,035	401,410
Total Public Services - Community	1,799,010	1,981,757	2,482,858	2,345,669	2,589,551
PUBLIC SERVICES - PARKS					
0150 Washington Rec Center	0	0	0	0	243,266
0153 Parks and Recreation	664,772	703,677	1,104,005	1,092,881	1,131,128
0155 Municipal Golf	534,368	553,762	793,875	843,179	1,242,736
0156 Municipal Swimming Pools	635,270	729,103	812,568	820,607	987,288
0157 Sports Complex	474,529	564,519	678,918	702,518	698,396
Total Public Services - Parks	2,308,939	2,551,061	3,389,366	3,459,185	4,302,814
PUBLIC WORKS					
0171 Public Works	521,081	317,874	272,726	273,886	360,190
0172 Engineering	347,566	425,931	422,590	421,996	279,931
0173 Development Services	0	0	125,896	128,040	135,020
0174 Planning & Zongin	0	0	100,666	85,433	92,080
0176 Inspections	238,855	236,593	347,275	339,787	354,503
0178 Fleet Maintenance	475,383	509,356	593,557	609,211	747,276
0179 Street Maintenance	1,390,783	1,165,484	1,864,917	1,874,662	1,983,377
Total Public Works	2,973,668	2,655,238	3,727,627	3,733,015	3,952,377
SANITATION					
0191 Refuse Collection	1,244,003	1,452,293	3,951,560	3,917,260	4,333,390
0193 Transfer and Disposal Facility	1,232,998	1,533,198	0	0	0
0194 Landfill	194,558	205,697	0	0	0
0195 Shredding Facility	175,679	256,672	0	0	0
Total Sanitation	2,847,238	3,447,860	3,951,560	3,917,260	4,333,390
TOTAL	$ 24,070,536	$ 25,377,879	$ 31,727,997	$ 31,608,679	$ 34,639,735

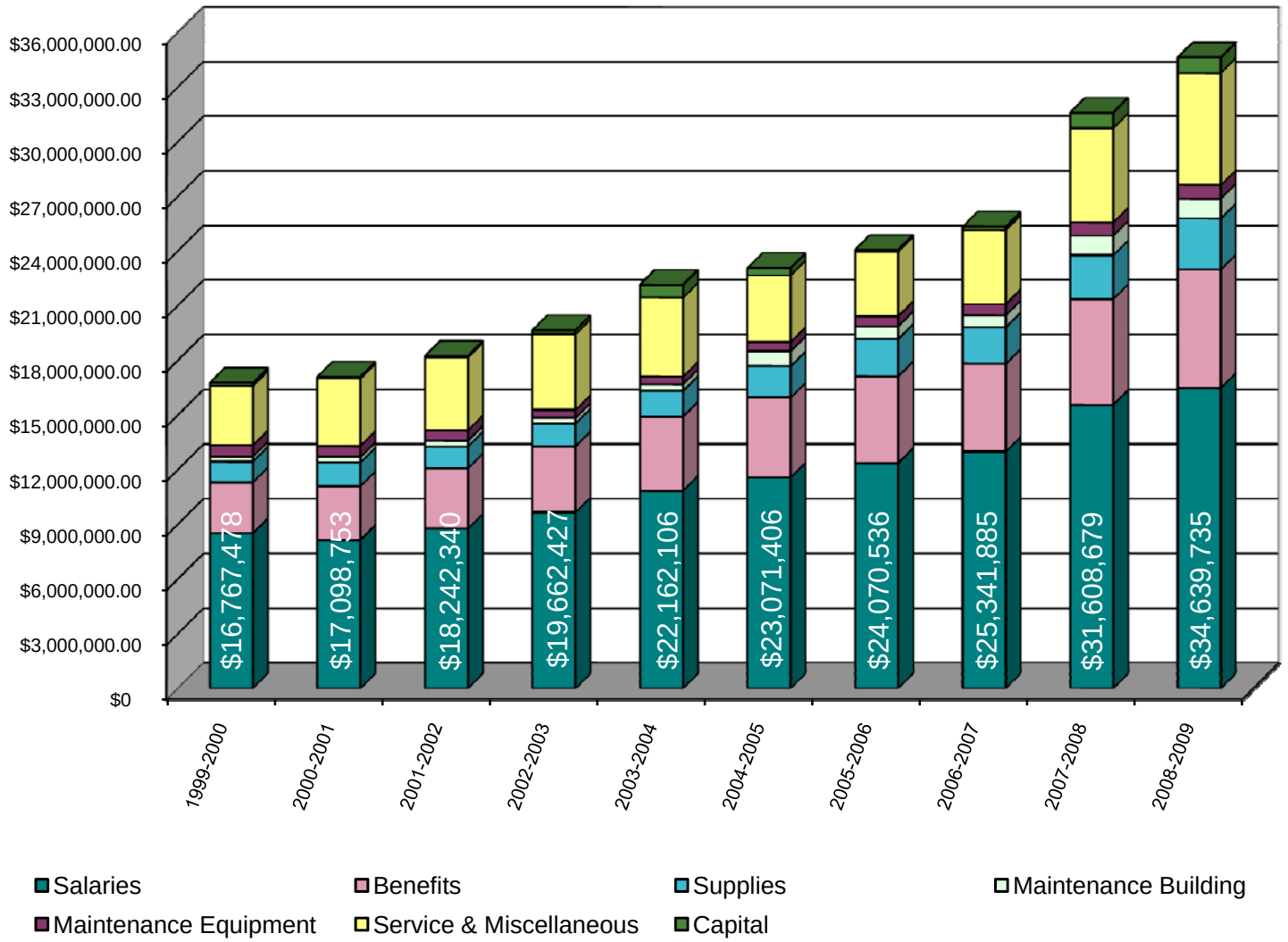
General Fund Expenditures

2008-2009

$34,639,735

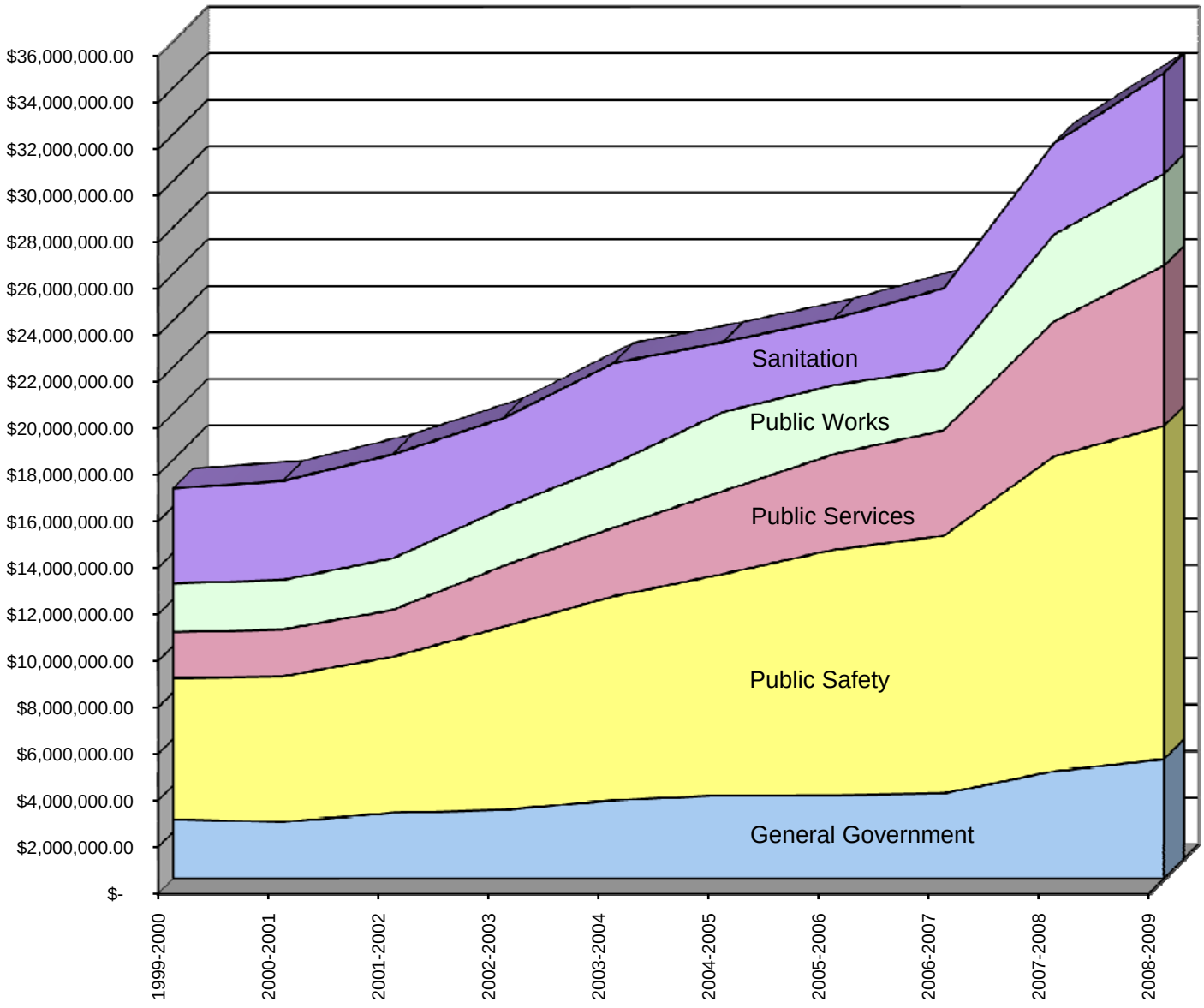


1999 - 2009



See General Fund – Summary of Receipts & Disbursements for related data.
2007-2008 data represent estimated amounts, and 2008-2009 data are budgeted amounts.

General Fund
Expenditures By Division
1999 - 2009



Historical data compiled from Audits. The 2007-2008 data is an estimated amount, and the 2008-2009 data is the budgeted amount.

Department Detail

2008-2009

CITY COUNCIL SUMMARY

DEPARTMENT		DIVISION
City Council	0131	General Government

MISSION STATEMENT

The City of Cleburne is primarily responsible for maintaining a safe, pleasant environment within the community by providing effective governance and the efficient delivery of public services.

PROGRAM DESCRIPTION

Cleburne is a community incorporated in 1871 with a current population of approximately 29,500 persons.

The City of Cleburne is a "home-rule" city operating under the City Charter originally adopted in 1871, with the present charter adopted on March 28, 1950. The City is operated by a Council-Manager form of government with a Mayor, four Council Members and a City Manager. The Council Members are elected from four single-member districts, with the Mayor elected at-large.

The City Council meets in regular sessions at 7:00 p.m. on the 2nd Tuesday and the 4th Tuesday of each month. Additionally, the Council conducts regularly scheduled work sessions with the Professional Staff at 4:30 p.m. prior to the regular sessions.

GOALS

1. Delivery of critical public services in an efficient, professional, and timely manner.
2. The preservation of community physical and aesthetic assets.
3. Provide for the efficient management and equitable allocation of community fiscal resources.
4. Identify and anticipate the delivery of critical public services in an efficient, professional, and timely manner.
5. Cultivate a healthy business climate within the community through encouragement of business expansion, retention, and development.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Number of meetings of the City Council	28	28	28
2. Number of meetings with the various boards/commissions	30	30	30
3. Number of meetings with other bodies of elected officials	12	12	12

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Mayor	N/A	1	1	1
Council Members	N/A	4	4	4
TOTAL		5	5	5

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SUPPLIES & MATERIALS	2,134	10,250	4,725	10,300
M&R - EQUIPMENT & VEHICLES	252	500	-	500
CONTRACTURAL & MISC SERVICES	16,637	27,640	21,218	26,240
CAPITAL OUTLAY - EQUIPMENT	10,574	-	-	-
TOTAL 01-31	**$ 29,597**	**$ 38,390**	**$ 25,943**	**$ 37,040**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8301 OFFICE SUPPLIES	437	3,400	725	3,000
8364 MINOR EQUIPMENT	75	3,100	1,000	3,600
8399 OTHER SUPPLIES	1,622	3,750	3,000	3,700
8559 M&R - OFFICE EQUIPMENT	252	500	-	500
8636 COMMUNICATIONS	988	6,600	5,478	6,300
8643 DUES	346	840	840	840
8684 TRAINING	315	2,200	2,200	2,200
8690 TRAVEL EXPENSES	2,317	5,000	3,700	6,250
8699 OTHER MISCELLANEOUS SERVICES	12,671	13,000	9,000	10,650
8930 CAPITAL - EQUIPMENT	10,574	-	-	-
TOTAL 01-31	**$ 29,597**	**$ 38,390**	**$ 25,943**	**$ 37,040**

CITY MANAGER SUMMARY

DEPARTMENT		DIVISION
City Manager	0132	General Government

MISSION STATEMENT

Ensure the implementation of policies established by the City Council as fairly, effectively and efficiently as possible. Provide management leadership to the staff and organization, and communicate organizational goals and values to the public.

PROGRAM DESCRIPTION

The City Manager is the Chief Executive Officer of the City. It is his duty, under the City Charter, to execute policies as established by the City Council, coordinate the City's governmental activities, and efficiently operate the City of Cleburne.

OBJECTIVES

1. Provide Council with timely and sufficient information.
2. Maintain up-to-date policies and regulations.
3. Encourage an innovative approach to problems.
4. Efficiently and effectively negotiate contracts for the City.
5. Supervise and coordinate the staff and review all departmental operations.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1 Council Meetings	28	28	28
2 Director's Meetings Held	52	52	52

PERSONNEL SCHEDULE

Elected Officials	PAY GRADE	2006-2007	2007-2008	2008-2009
City Manager	N/A	1	1	1
Assistant City Manager	N/A	1	1	1
Drug Task Force Leader	N/A	0	1	0
Executive Secretary	17	1	1	1
Total		3	4	3
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	419,067	403,074	403,074	346,483
BENEFITS	120,736	120,453	125,649	105,630
SUPPLIES & MATERIALS	6,713	5,500	5,250	5,050
M&R - EQUIPMENT & VEHICLES	520	500	250	500
CONTRACTURAL & MISC SERVICES	57,135	25,837	26,337	31,380
TOTAL 01-32	**$ 604,171**	**$ 555,364**	**$ 560,560**	**$ 489,043**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	400,647	384,574	384,574	326,683
8150 VEHICLE ALLOWANCE	18,000	18,000	18,000	19,800
8190 NON-CASH BENEFITS	420	500	500	-
8210 SOCIAL SECURITY CONTRIBUTIONS	21,066	23,536	23,536	21,482
8220 MEDICARE CONTRIBUTIONS	5,921	5,577	5,577	5,024
8230 RETIREMENT CONTRIBUTIONS	56,455	54,475	54,875	47,598
8240 HEALTH/LIFE INSURANCE	37,294	36,865	41,661	31,526
8301 OFFICE SUPPLIES	2,052	2,500	2,500	2,800
8308 BOOKS & SUBSCRIPTIONS	476	500	250	250
8336 FUEL & LUBRICANTS	-	-	-	-
8364 MINOR EQUIPMENT	2,398	1,500	1,500	1,000
8399 OTHER SUPPLIES	1,787	1,000	1,000	1,000
8559 M&R - OFFICE EQUIPMENT	520	500	250	500
8569 M&R - RADIOS	-	-	-	-
8636 COMMUNICATIONS	7,625	7,200	7,200	7,480
8643 DUES	7,218	5,877	5,877	6,500
8660 POSTAGE	165	125	125	150
8664 PROFESSIONAL SERVICES	32,000	5,000	5,000	5,000
8670 VEHICLE USE FEE	-	-	-	-
8684 TRAINING	2,078	750	750	2,000
8690 TRAVEL EXPENSES	6,831	6,385	6,385	10,000
8699 OTHER MISCELLANEOUS SERVICES	1,218	500	1,000	250
TOTAL 01-32	**$ 604,171**	**$ 555,364**	**$ 560,560**	**$ 489,043**

CITY ATTORNEY SUMMARY

DEPARTMENT		DIVISION
City Attorney	0133	General Government

MISSION STATEMENT

The City contracts out all litigation and legal advisory services.

PROGRAM DESCRIPTION

The contracted attorney provides the City Council and staff legal guidance and assistance, drafts ordinances and resolutions, and represents the City in the event of litigation. This firm also acts as the Chief Legal Advisor for the City Council, all City Departments, boards and commissions. The attorney is responsible for the preparation and prosecution of all cases in Municipal Court, for securing right-of-ways, and for any other legal activities as may be required.

OBJECTIVES

1. Advise Council and staff on program changes needed as a result of Regular and Special Sessions of the Texas Legislature.
2. Provide effective prosecution in Municipal Court.
3. Provide timely preparation of legal documents.
4. Assist all areas of Code Enforcement to develop programs to achieve effective enforcement of ordinances.
5. Aid departments in Environmental Law compliance.
6. Maintain a long-range outlook and provide Council with recommendations for the future.

LINE ITEM BUDGET

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SUPPLIES & MATERIALS	1,174	1,200	1,200	1,200
M&R - EQUIPMENT & VEHICLES	0	0	0	0
CONTRACTURAL & MISC SERVICES	283,315	182,000	182,500	183,000
TOTAL 01-33	**$ 284,489**	**$ 183,200**	**$ 183,700**	**$ 184,200**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8301 OFFICE SUPPLIES	998	1,200	1,200	1,200
8652 FEES & PERMITS	1,891	3,000	3,000	3,000
8664 PROFESSIONAL SERVICES	219,369	180,000	180,000	180,000
TOTAL 01-33	**$ 222,258**	**$ 184,200**	**$ 184,200**	**$ 184,200**

CITY SECRETARY SUMMARY

DEPARTMENT		DIVISION
City Secretary	0134	General Government

MISSION STATEMENT

The City Secretary's Department mission is to utilize management practices and stay abreast of the latest laws and the newest technology to ensure the integrity of the records and history of our local government. To prepare, safeguard, and make accessible all public records and documents of the City as required by the City Charter and the laws of the State of Texas. To manage all city elections in a professional and legal manner according to the City Charter and the Election Code of the State of Texas. To implement a professional Records Management Program as required by the City Code and the laws of the State of Texas. To perform all duties assigned by the City Manager, and work with the City Council, all City Departments, and serve the citizens of Cleburne in all assigned areas.

PROGRAM DESCRIPTION

The City Secretary's Department is responsible for providing legal and proper notice of all official meetings of the City Council as authorized by the City Charter. The City Secretary is the official custodian of the City seal and attests all legislative documents and other official records approved by City Council to be executed by the Mayor and attest official documents of other City departments as required. The City Secretary's department is required to attend meetings of the City Council, to make all preparations for the meetings, and to keep a record of the minutes of all City Council meetings, prepare all agendas and packets for the City Council, all City Departments, and all correspondence pertaining thereto. The City Secretary acts as parliamentary authority for all 4B Economic Development Corporation meetings. Prepares all proclamations, all certificates, plaques, and other honorary documents for Office of the Mayor, City Council, and other City Departments. Other duties include: official public record information office for the City, custodian of official City records, prepare and maintains a journal of all City Council proceedings and an index of such documents and records. This department prepares all charitable solicitation permits, coordinates citizens' complaints to members of City Council, is responsible for codification of all City ordinances, and the distribution to all City departments and City Council members, accepts all sealed bids and attends all bid openings, schedules meeting rooms for City staff, is responsible for all board and commission applications, and maintains list of same for the City Manager and the City Council. The City Secretary is the Elections Administrator for all City elections and is responsible for all election preparation, operation, and documentation as mandated by the Charter of the City of Cleburne and the State of Texas Election Code. The City Secretary is the Records Manager for the implementation and administration of the records retention program for the City of Cleburne as directed by the City code and the laws of the State of Texas.

OBJECTIVES

1. Remain knowledgeable of Open Meetings and Public Information laws through continual training and networking with professional municipal clerk organizations; thereby assisting the City Council and City Manager in the legislative process and professional function of City Council meetings.
2. Remain abreast of current records management laws and latest technology insuring the integrity of City records, as well as the history of our local government.
3. Streamline office practices and procedures; improve personnel skills to better serve the City Council, other City departments and the citizens of Cleburne.
4. Maintain a professional and legal municipal election process through election training seminars and education of Cleburne's election judges and clerks.
5. Continue reorganization and implementation the City's Records Management Program, including in-house training programs for Records Management and Public Information; relocate vital documents to secure off-site records storage facility.
6. Preserve City's historic documents.
7. Prepare information for current and future board and commission members to better prepare them for service.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Annexation Correspondence & Certifications, Deptartment of Justice Submissions	6	6	6
2. Council/Special Meetings, Regular/Special Workshops, Retreats, Joint Meetings	50	50	50
3. Agenda Packets prepared for Council, Directors & Press	50	50	50
4. Plaques, Certificates and Proclamations Prepared	100	100	100
5. Bid Openings Attended	45	40	45
6. Specific Use Permits, Certificates of Public Convenience Conveniences (Ambulance and Wrecker Service), Charitable Solicitation Permits	69	50	30
7. Legal Notices Posted and/or Published	160	160	160
8. Resolutions and Ordinances Written and Processed	160	160	160
9. Penalty Ordinances Written and Processed	75	75	75
10. Official Documents Scanned, Indexed, and Filed	3,000	3,000	3,000
11. Elections Held	0	1	2
12. Open Records Requests Processed	450	400	400
13. Calls and Citizen Inquiries Handled by Receptionist	24,000	24,000	24,000
15. Meals ordered & served for Council/Special Meetings, Regular/Special Workshops, Retreats, & Joint Meetings	30	30	30
16. Notices of Claims Processed	25	moved to HR	N/A
17. Mowing/Demolition Liens Prepared, Filed, and Released	200	140	140
18. Bankruptcy Claims Processed	20	50	50
19. Translations	24hr	30hr	30hr
20. Other Legal Documents Prepared	20	20	20
22. 19th Century Minutes Transcribed	11 yr	completed	completed
23. File Migration/New Documents Scanned & Indexed	1,000 hr	1,000 hr	1,000 hr

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2006-2007	2007-2008	2008-2009
City Secretary/Records Manager	N/A	1	1	1
Deputy City Secretary	17	1	1	1
Records Coordinator	12	1	1	1
Legal Secretary	14	0	0	1
TOTAL		4	4	4
Part Time		2	2	2

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	205,967	241,216	235,955	249,113
BENEFITS	61,414	66,906	70,099	78,012
SUPPLIES & MATERIALS	7,981	8,670	8,670	9,745
M&R - EQUIPMENT & VEHICLES	400	2,100	2,100	2,000
CONTRACTURAL & MISC SERVICES	50,641	80,940	80,940	84,838
CAPITAL OUTLAY - EQUIPMENT	8,943	-	-	-
TOTAL 01-34	**$ 335,346**	**$ 399,832**	**$ 397,764**	**$ 423,708**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	196,797	230,966	225,655	237,613
8130 OVERTIME	2,541	3,600	3,600	3,600
8150 VEHICLE ALLOWANCE	6,600	6,600	6,600	7,800
8190 NON-CASH BENEFITS	29	50	100	100
8210 SOCIAL SECURITY CONTRIBUTIONS	12,765	14,356	14,356	15,439
8220 MEDICARE CONTRIBUTIONS	2,981	3,401	3,401	3,611
8230 RETIREMENT CONTRIBUTIONS	27,408	29,168	31,176	30,826
8240 HEALTH/LIFE INSURANCE	18,260	19,981	21,166	28,136
8301 OFFICE SUPPLIES	4,666	5,000	5,000	5,195
8308 BOOKS & SUBSCRIPTIONS	361	1,070	1,070	1,000
8364 MINOR EQUIPMENT	2,318	1,300	1,300	2,600
8399 OTHER SUPPLIES	636	1,300	1,300	950
8559 M&R - OFFICE EQUIPMENT	247	800	800	700
8577 M&R - SOFTWARE	153	1,300	1,300	1,300
8608 ADVERTISING	32,105	40,000	40,000	40,000
8629 CODIFICATION	4,010	7,000	7,000	7,000
8636 COMMUNICATIONS	2,790	3,240	3,240	3,220
8643 DUES	1,053	1,475	1,475	1,553
8645 ELECTION COSTS	200	17,000	17,000	15,340
8660 POSTAGE	1,093	1,390	1,390	1,450
8664 PROFESSIONAL SERVICES	1,495	2,000	2,000	8,000
8684 TRAINING	2,365	3,200	3,200	3,120
8690 TRAVEL EXPENSES	5,227	5,385	5,385	4,905
8699 OTHER MISCELLANEOUS SERVICES	303	250	250	250
8990 CAPITAL - OTHER EXPENDITURES	8,943	-	-	-
TOTAL 01-34	**$ 335,346**	**$ 399,832**	**$ 397,764**	**$ 423,708**

FINANCE SUMMARY

DEPARTMENT		DIVISION
Finance	0135	General Government

MISSION STATEMENT

The Finance Department provides complete and accurate financial information and advice to the Council, management, the citizens of Cleburne, the investment community, governmental agencies, and others.

PROGRAM DESCRIPTION

The Finance Department is responsible for the financial affairs of the City. Financial management involves the administration of bonded debt, the investment of idle monies, and the preparation and monitoring of an annual budget and audit.

OBJECTIVES

1. Advise the City staff of proper procedures and instructions on financial matters.
2. Be available and willing to answer any question presented by departments.
3. Make provisions for staff development through training seminars which pertain to each staff member's duties.
4. Maintain a computerized database in order to chart monthly revenue and expenditure trends to assist in future budget forecasting.
5. Continue to standardize budget formats, and where possible, enhance readability and clarity of the presentation.
6. Gather statistics and additional facts about the City as a whole, and about revenues and expenditures for each fund, to upgrade the informative nature of the annual program of services.
7. Review departmental expenditures and the general ledger each month.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Dollars Generated Through Investment Return	1,881,335	1,258,000	1,300,000
2. A/P Checks Issued	9,448	9,770	10,000
3. Journal Entries Made	935	960	970
4. Fixed Assets Maintained	781	792	803
5. Bid Openings	27	40	40
6. Special Projects Handled	21	21	22
7. Grants Received	19	16	18
8. Bond Issues Processed	1	1	1
9. Payroll Checks Issued (Direct Deposit)	9,293	9,500	9,750
10. Number of Funds Maintained	57	59	58

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2006-2007	2007-2008	2008-2009
Director of Finance	N/A	1	1	1
Chief Accountant	27	1	1	1
Purchasing Coordinator	23	1	0	0
Budget & Purchasing Manager	27	0	1	1
Office Coordinator	17	1	1	1
Senior Accounting Coordinator	14	2	2	3
Accounting Coordinator	12	1	1	0
Purchasing / Budget Assistant	14	0	0	.5
TOTAL		7	7	7.5
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	387,316	444,661	444,761	486,141
BENEFITS	137,132	154,551	157,018	176,065
SUPPLIES & MATERIALS	9,159	7,100	7,100	7,900
M&R - EQUIPMENT & VEHICLES	31,238	28,000	28,000	28,500
CONTRACTURAL & MISC SERVICES	23,836	36,250	36,250	38,900
TOTAL 01-35	**$ 588,681**	**$ 670,562**	**$ 673,129**	**$ 737,506**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	379,121	436,411	436,411	476,341
8130 OVERTIME	-	-	-	250
8150 VEHICLE ALLOWANCE	7,800	7,800	7,800	9,000
8190 NON-CASH BENEFITS	395	450	550	550
8210 SOCIAL SECURITY CONTRIBUTIONS	22,698	26,709	26,709	30,090
8220 MEDICARE CONTRIBUTIONS	5,494	6,328	6,328	7,038
8230 RETIREMENT CONTRIBUTIONS	52,381	61,818	61,818	69,406
8240 HEALTH/LIFE INSURANCE	56,559	59,696	62,163	69,531
8301 OFFICE SUPPLIES	5,163	5,000	5,000	5,200
8308 BOOKS & SUBSCRIPTIONS	986	600	600	600
8364 MINOR EQUIPMENT	1,663	-	-	600
8399 OTHER SUPPLIES	1,347	1,500	1,500	1,500
8559 M&R - OFFICE EQUIPMENT	1,214	1,500	1,500	1,500
8577 M&R - SOFTWARE	30,024	26,500	26,500	27,000
8636 COMMUNICATIONS	3,289	3,400	3,400	3,400
8643 DUES	3,374	2,350	2,350	2,350
8660 POSTAGE	3,343	3,800	3,800	3,800
8662 PRINTING	4,237	9,500	9,500	5,000
8664 PROFESSIONAL SERVICES	865	7,000	7,000	9,000
8684 TRAINING	2,970	3,400	3,400	5,200
8690 TRAVEL EXPENSES	5,218	6,050	6,050	9,100
8699 OTHER MISCELLANEOUS SERVICES	540	750	750	1,050
TOTAL 01-35	**$ 588,681**	**$ 670,562**	**$ 673,129**	**$ 737,506**

HUMAN RESOURCES SUMMARY

DEPARTMENT		DIVISION
Human Resources	**0136**	**General Government**

MISSION STATEMENT

To provide timely and effective Human resources support utilizing professionalism, diligence, innovation and integrity.

PROGRAM DESCRIPTION

Human Resources partners with employees and management in the successful implementation of the following functions: recruitment, benefits, employee development, risk management, civil service, and other related areas.

OBJECTIVES

2007-2008 objectives were to examine the state of employee satisfaction; sustain and develop a competent workforce; remain abreast of current practices, trends, rulings, and statutes; implement technology that streamlines efforts to provide quality services; and exercise responsible stewardship of City resources.

The 2008-2009 Objectives for Human Resources include the following:

A. Implement new technology to enhance processes.
B. Remain up to date on current employment law, practices, and trends.
C. Provide affordable and necessary training for employees.
D. Audit the current organizational structure in an effort to update position descriptions and identify internal equity issues.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Applications Received	1390	1600	1500
2. Open Positions	140	130	150
3. Civil Service Tests	9	4	6
4. Grievances	0	0	2

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2006-2007	2007-2008	2008-2009
Human Resources Director	N/A	1	1	1
Risk Manager	24	1	1	1
Human Resources Analyst	19	2	2	2
Clerk	14	0	0	.5
TOTAL		4	4	4.5
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	187,568	228,179	238,030	256,718
BENEFITS	57,464	115,624	82,053	80,370
SUPPLIES & MATERIALS	30,238	48,098	36,925	63,175
M&R - EQUIPMENT & VEHICLES	3,022	4,950	3,750	9,500
CONTRACTURAL & MISC SERVICES	105,288	113,110	117,240	127,173
CAPITAL OUTLAY - EQUIPMENT	-	26,400	4,000	20,000
TOTAL 01-36	**$ 383,580**	**$ 536,361**	**$ 481,998**	**$ 556,936**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	181,718	221,479	227,330	247,468
8130 OVERTIME	-	-	4,000	250
8150 VEHICLE ALLOWANCE	5,850	6,600	6,600	9,000
8190 NON-CASH BENEFITS	-	100	100	-
8210 SOCIAL SECURITY CONTRIBUTIONS	11,625	13,555	14,712	15,900
8220 MEDICARE CONTRIBUTIONS	2,710	3,212	3,375	3,719
8230 RETIREMENT CONTRIBUTIONS	25,917	31,373	32,664	36,056
8240 HEALTH/LIFE INSURANCE	17,212	67,484	31,302	24,695
8301 OFFICE SUPPLIES	8,274	7,650	7,650	8,800
8308 BOOKS & SUBSCRIPTIONS	6,531	11,000	11,000	2,675
8322 CLOTHING	328	500	725	500
8336 FUEL & LUBRICANTS	-	748	300	1,200
8357 MEDICAL SUPPLIES	1,427	5,300	3,400	15,500
8364 MINOR EQUIPMENT	7,522	-	850	500
8371 PHOTOGRAPHY SUPPLIES	42	-	-	-
8399 OTHER SUPPLIES	6,114	22,900	13,000	34,000
8557 M&R - VEHICLES	-	2,000	500	2,000
8559 M&R - OFFICE EQUIPMENT	837	1,250	1,100	1,000
8577 M&R - SOFTWARE	2,185	1,700	2,150	6,500
8608 ADVERTISING	12,255	10,000	8,000	10,000
8636 COMMUNICATIONS	2,562	3,360	3,000	3,000
8643 DUES	1,711	2,510	2,000	3,780
8660 POSTAGE	1,155	1,550	1,550	1,500
8662 PRINTING	18	1,000	3,700	1,000
8664 PROFESSIONAL SERVICES	63,270	64,000	64,000	71,200
8670 VEHICLE USE FEE	-	-	-	2,083
8684 TRAINING	3,227	5,650	6,200	6,450
8690 TRAVEL EXPENSES	3,668	6,660	10,410	13,160
8699 OTHER MISCELLANEOUS SERVICES	17,422	18,380	18,380	15,000
8990 CAPITAL - OTHER EXPENDITURES	-	26,400	4,000	20,000
TOTAL 01-36	**$ 383,580**	**$ 536,361**	**$ 481,998**	**$ 556,936**

MUNICIPAL COURT SUMMARY

DEPARTMENT		DIVISION
Municipal Court	0137	General Government

MISSION STATEMENT

The Municipal Court Provides for the fair and impartial disposition of all cases presented to the Municipal Court.

PROGRAM DESCRIPTION

The Municipal Court of the City of Cleburne is responsible for hearing misdemeanor cases and violation of City Ordinances and State Statutes under its jurisdiction.

OBJECTIVES

1. Achieve a conviction and penalty ratio conducive to reducing violations.
2. Achieve case dispositions within 30 days with exception of Defensive Driving Courses and requests for trials.
3. Scheduling trials within 60 days of requests for trials.
4. Issuance of warrants within 10 days of failure to appear for court hearing, and the serving of warrants within 30 days after date of issuance.
5. Assure release of prisoners with jail time served within 24 hours.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Total Cases Filed	15,000	15,000	14,000
2. Total Convictions	9,500	9,500	8,700
3. Total Dismissals	3,500	4,000	3,500
4. Outstanding Warrants	1,750	2,200	1,800
5. Fines Collected	1,100,000	1,200,000	1,100,000

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2006-2007	2007-2008	2008-2009
Municipal Judge	N/A	1	1	1
Municipal Court Clerk	16	1	1	1
Deputy Municipal Court Clerk	12	2	2	2
TOTAL		4	4	4
Part Time		1	1	1

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	169,053	185,101	194,467	194,690
BENEFITS	66,753	80,470	81,242	90,768
SUPPLIES & MATERIALS	3,389	3,700	3,700	3,400
M&R - EQUIPMENT & VEHICLES	9,697	11,206	11,206	15,425
CONTRACTURAL & MISC SERVICES	54,193	54,985	60,985	62,120
TOTAL 01-37	**$ 303,085**	**$ 335,462**	**$ 351,600**	**$ 366,403**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	158,720	175,601	184,967	184,690
8130 OVERTIME	10,333	9,500	9,500	10,000
8210 SOCIAL SECURITY CONTRIBUTIONS	10,477	11,328	11,982	12,071
8220 MEDICARE CONTRIBUTIONS	2,445	2,684	2,802	2,823
8230 RETIREMENT CONTRIBUTIONS	18,282	24,688	24,688	26,378
8240 HEALTH/LIFE INSURANCE	35,549	41,770	41,770	49,496
8301 OFFICE SUPPLIES	2,132	2,200	2,200	2,200
8308 BOOKS & SUBSCRIPTIONS	105	100	100	100
8322 CLOTHING	1,063	1,300	1,300	1,000
8357 MEDICAL SUPPLIES	34	100	100	100
8399 OTHER SUPPLIES	55	-	-	-
8559 M&R - OFFICE EQUIPMENT	2,176	2,700	2,700	2,700
8569 M&R - RADIOS	-	-	-	-
8577 M&R - SOFTWARE	7,521	8,506	8,506	12,725
8636 COMMUNICATIONS	2,527	2,825	2,825	2,825
8643 DUES	331	360	360	220
8660 POSTAGE	3,209	3,600	3,600	3,600
8662 PRINTING	3,233	5,250	5,250	5,250
8664 PROFESSIONAL SERVICES	41,875	40,000	46,000	45,000
8670 VEHICLE USE FEE	-	-	-	-
8684 TRAINING	1,105	950	950	1,550
8690 TRAVEL EXPENSES	1,817	1,600	1,600	3,275
8699 OTHER MISCELLANEOUS SERVICES	96	400	400	400
TOTAL 01-37	**$ 303,085**	**$ 335,462**	**$ 351,600**	**$ 366,403**

MIS SUMMARY

DEPARTMENT		DIVISION
MIS	0138	General Government

MISSION STATEMENT

The Management Information Systems (MIS) Department provides computerized information processing services and support to all departments.

PROGRAM DESCRIPTION

The Management Information Systems (MIS) Department is responsible for maintaining network wiring and equipment needed to keep connectivity reliable in all buildings and between buildings; maintaining system servers to keep optimum performance and reliability in software and hardware as needed; maintaining system workstations to keep optimum performance and reliability in software and hardware as needed; maintaining system software such as anti-virus, form servers, and web servers; investigating new applications to improve workflow and/or efficiency; and investigating, recommending, and implementing solutions for other hardware, such as copiers, visual aids, and portable equipment.

OBJECTIVES

1. Maintain a system uptime of 99%, excluding prearranged system maintenance.
2. Integrate applications City-wide for uniformity and for utilization of network system.
3. Investigate and implement cost reducing technologies.

INDICATORS

		Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1.	Number of total computers	221	225	178
2.	Number of servers	23	17	23
3.	Total network devices	220	233	220
4.	Number of new computers	2	6	18
5.	Hours on used computer repair	1,000	1,000	1,500
6.	Software support - hours	3,000	3,000	4,000
7.	New projects - hours	2,800	3,000	5,000
8.	Special projects handled	60	120	50
9.	Network support hardware - hours	200	200	500
10.	Phone system support - hours	90	160	100
11.	Software system upgrades - hours	200	220	500

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2006-2007	2007-2008	2008-2009
MIS Manager	N/A	1	1	1
MIS Senior Analyst	25	1	1	1
Web Developer	23	1	1	1
GIS Coordinator	26	0	0	1
Network Support Analyst	20	0	0	1
TOTAL		3	3	5
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	189,757	210,365	233,258	291,427
BENEFITS	64,808	72,482	80,980	104,979
SUPPLIES & MATERIALS	15,029	3,945	8,945	10,555
M&R - EQUIPMENT & VEHICLES	66,250	58,986	59,336	70,444
CONTRACTURAL & MISC SERVICES	20,628	34,318	35,318	139,406
CAPITAL OUTLAY - EQUIPMENT	-	20,000	20,000	69,800
TOTAL 01-38	**$ 356,472**	**$ 400,096**	**$ 437,837**	**$ 686,611**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	188,894	209,315	232,208	290,927
8130 OVERTIME	381	500	500	500
8190 NON-CASH BENEFITS	482	550	550	-
8210 SOCIAL SECURITY CONTRIBUTIONS	11,760	12,841	13,026	18,070
8220 MEDICARE CONTRIBUTIONS	2,746	3,042	3,257	4,226
8230 RETIREMENT CONTRIBUTIONS	26,185	29,721	32,770	42,461
8240 HEALTH/LIFE INSURANCE	24,117	26,878	31,927	40,222
8301 OFFICE SUPPLIES	415	500	500	800
8308 BOOKS & SUBSCRIPTIONS	637	500	500	750
8322 CLOTHING	761	780	780	880
8336 FUEL & LUBRICANTS	541	800	800	1,500
8364 MINOR EQUIPMENT	10,911	-	5,000	5,000
8388 UTILITY - WATER & SEWER FEES	201	375	375	375
8399 OTHER SUPPLIES	1,563	990	990	1,250
8509 M&R - COMPUTERS	35,861	35,000	35,000	39,900
8557 M&R - VEHICLES	1,070	250	250	250
8559 M&R - OFFICE EQUIPMENT	-	-	350	500
8569 M&R - RADIOS	101	-	-	-
8577 M&R - SOFTWARE	18,968	17,886	17,886	26,109
8599 M&R - OTHER EQUIPMENT	10,250	5,850	5,850	3,685
8636 COMMUNICATIONS	15,410	13,760	13,760	15,097
8643 DUES	145	55	55	300
8660 POSTAGE	119	150	150	150
8662 PRINTING	-	75	75	75
8664 PROFESSIONAL SERVICES	1,075	14,500	15,500	107,350
8670 VEHICLE USE FEE	-	1,228	1,228	1,625
8684 TRAINING	1,203	2,950	2,950	9,058
8690 TRAVEL EXPENSES	2,676	1,600	1,600	5,751
8930 CAPITAL - EQUIPMENT	-	20,000	20,000	25,000
8990 CAPITAL - OTHER EXPENDITURES	-	-	-	44,800
TOTAL 01-38	**$ 356,472**	**$ 400,096**	**$ 437,837**	**$ 686,611**

NON-DEPARTMENTAL SUMMARY

DEPARTMENT		DIVISION
Non-Departmental	0139	General Government

MISSION STATEMENT

To account for those items that benefit all departments.

PROGRAM DESCRIPTION

This program accounts for expenditures not specifically related to any other operating department in the General Fund. Those items are as follows: copier supplies, unemployment, liability and fire insurance, audit and budget.

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Drug Task Force Leader	NA	0	0	1
TOTAL		0	0	1

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	-	300,000	425,000	384,328
BENEFITS	223,736	313,450	367,374	475,814
SUPPLIES & MATERIALS	1,638	2,500	2,500	3,500
M&R - EQUIPMENT & VEHICLES	4,147	5,000	5,000	5,000
CONTRACTURAL & MISC SERVICES	410,070	560,900	500,650	572,413
MISC & SUNDRY CHARGES	95	51,000	1,000	1,000
CAPITAL OUTLAY - EQUIPMENT	7,500	-	-	-
TOTAL 01-39	**$ 647,186**	**$ 1,232,850**	**$ 1,301,524**	**$ 1,442,055**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	-	300,000	425,000	384,328
8210 SOCIAL SECURITY CONTRIBUTIONS	-	18,600	26,010	23,828
8220 MEDICARE CONTRIBUTIONS	-	4,350	6,163	5,573
8230 RETIREMENT CONTRIBUTIONS	-	10,500	60,201	55,997
8240 HEALTH/LIFE INSURANCE	46,696	60,000	62,000	79,505
8250 WORKERS COMPENSATION	159,847	200,000	193,000	290,911
8260 UNEMPLOYMENT COMPENSATION	17,193	20,000	20,000	20,000
8399 OTHER SUPPLIES	1,638	2,500	2,500	3,500
8559 M&R - OFFICE EQUIPMENT	4,147	5,000	5,000	5,000
8615 AUDITS	10,126	12,150	9,900	12,000
8643 DUES	16,126	16,750	16,750	16,750
8650 EMPLOYEE EDUCATIONAL PLAN	5,200	7,500	7,500	7,500
8657 INSURANCE	151,941	260,000	202,000	260,000
8660 POSTAGE	11	-	-	-
8664 PROFESSIONAL SERVICES	213,013	233,500	233,500	243,500
8670 VEHICLE USE FEE	-	-	-	2,363
8699 OTHER MISCELLANEOUS SERVICES	13,653	31,000	31,000	30,300
8711 BAD DEBT EXPENSE	95	1,000	1,000	1,000
8799 CONTINGENCY RESERVE	-	50,000	-	-
8990 CAPITAL - OTHER EXPENDITURES	7,500	-	-	-
TOTAL 01-39	**$ 647,186**	**$ 1,232,850**	**$ 1,301,524**	**$ 1,442,055**

ECONOMIC DEVELOPMENT SUMMARY

DEPARTMENT		DIVISION
Economic Development	**0140**	**General Government**

MISSION STATEMENT

The mission of the Economic Development Office is to actively and progressively retain and locate businesses and industries in the City of Cleburne.

PROGRAM DESCRIPTION

Cleburne's economic development strategy was adopted to address economic growth, expansion, and issues while providing business development assistance to businesses and industry. Local incentives may include tax abatements, Chapter 380 Incentive Program, utilization of the Enterprise Zones and the Tax Incremental Finance Districts. By contributing to the local economy through local purchases, various taxes, and payroll dollars, these businesses are great assets to the local economy. These businesses and industries are also very active in community service organizations, civic projects, and support worthwhile organizations such as United Way and the Chamber of Commerce.

OBJECTIVES

Our primary objective is to expand Cleburne's tax base and to provide adequate, quality job opportunities for the citizens of the community while maximizing the use of city resources and infrastructure.

INDICATORS

	Actual 2006-2007	Estimated 2007-008	Budgeted 2008-2009
1. Size of annual tax base or investment in Cleburne	1,752,681,087	2,051,040,064	2,345,663,829
2. Total number employed in Cleburne's workforce	13,326	13,854	13,976
3. Total number of unemployed in Cleburne's workforc	748	509	613
4. Community and legislative relations with the public elected officials.	30	125	200

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2006-2007	2007-2008	2008-2009
Economic Development Director	N/A	1	1	1
Senior Secretary	13	1	1	1
TOTAL		2	2	2
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	121,772	133,078	133,198	142,678
BENEFITS	39,458	42,116	45,700	47,173
SUPPLIES & MATERIALS	1,296	2,920	2,600	2,700
M&R - EQUIPMENT & VEHICLES	63	400	500	400
CONTRACTURAL & MISC SERVICES	17,954	20,085	21,160	27,230
TOTAL 01-40	**$ 180,543**	**$ 198,599**	**$ 203,158**	**$ 220,181**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	113,568	124,578	124,578	132,858
8130 OVERTIME	250	500	500	500
8150 VEHICLE ALLOWANCE	7,800	7,800	7,800	9,000
8190 NON-CASH BENEFITS	154	200	320	320
8210 SOCIAL SECURITY CONTRIBUTIONS	7,546	7,654	8,150	8,826
8220 MEDICARE CONTRIBUTIONS	1,761	1,814	1,960	2,064
8230 RETIREMENT CONTRIBUTIONS	16,806	17,718	19,920	19,430
8240 HEALTH/LIFE INSURANCE	13,345	14,930	15,670	16,853
8301 OFFICE SUPPLIES	518	700	700	700
8308 BOOKS & SUBSCRIPTIONS	355	1,620	1,400	1,400
8364 MINOR EQUIPMENT	-	-	-	-
8399 OTHER SUPPLIES	423	600	500	600
8559 M&R - OFFICE EQUIPMENT	63	400	500	400
8608 ADVERTISING	9,764	6,000	6,000	6,000
8636 COMMUNICATIONS	3,439	3,900	4,500	4,500
8643 DUES	1,849	1,625	2,000	2,270
8660 POSTAGE	386	500	400	400
8662 PRINTING	-	1,200	-	-
8664 PROFESSIONAL SERVICES	-	500	400	500
8684 TRAINING	200	2,600	1,600	2,600
8690 TRAVEL EXPENSES	2,243	3,760	3,260	3,760
8699 OTHER MISCELLANEOUS SERVICES	73	-	3,000	7,200
TOTAL 01-40	**$ 180,543**	**$ 198,599**	**$ 203,158**	**$ 220,181**

POLICE DEPARTMENT SUMMARY

DEPARTMENT		DIVISION
Police Department	**0141**	**Public Safety**

MISSION STATEMENT

We, the members of the Cleburne Police Department, with the support of the citizens of this community, will strive to improve the quality of life by enforcing all laws without prejudice or bias, with respect for the rights of all people, to assure a safe and secure community for all. We, the members of the Cleburne Police Department, will provide professional police services by focusing on the Six Core Values of Law Enforcement. These core values are Integrity, Truth, Respect, Honesty, Courage, and Compassion. Together, we can make a difference.

PROGRAM DESCRIPTION

Our goal is to provide effective and efficient service to all citizens while treating them with dignity and respect. We strive to protect individual rights as provided for in Federal, State, and local laws. We provide public safety duties during man-made or natural disasters. We protect, aid, rescue, and restore individual and community safety. We work with other criminal justice agencies, and maintain files and statistics on police-related matters. In order to achieve these ambitions, we shall explore every concept, seek out the latest technology, train a professional force, and promote positive interaction between members of the department and the community. In so doing, we shall effectively and efficiently utilize the resources allocated to us by the City of Cleburne and shall report accurately and honestly our progress toward achieving our mission.

OBJECTIVES

1. To provide our officers with training in the latest techniques available to Law Enforcement.
2. To increase communication and interaction with citizens by providing community education programs.
3. To continue to reduce the crime rate and increase the crime clearance rate through public education and officer training.
4. To decrease the number of traffic accidents through aggressive enforcement activities.
5. To increase our capacity to handle incoming calls for service by adding to our staff of telecommunicators.
6. To continually monitor our sex offender population and ensure that all are in compliance with state and federal law.
7. To provide our officers with all of the equipment and technology necessary to provide the service demanded by our community.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Calls for Service	39,382	37,000	37,500
2. Arrests	3,116	2,210	2,250
3. Traffice Citations Issued	13,278	13,500	13,500
4. U.C.R. Part 1 Offenses	2,057	1,828	1,800
5. Accidents Investigated	1,335	1,448	1,668

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
COMMISSIONED OFFICERS				
Commander	N/A	3	3	3
Sergeants	N/A	5	5	6
Corporals	N/A	12	14	14
Officers	N/A	30	30	32
NON-CIVIL SERVICE PERSONNEL				
Chief	N/A	1	1	1
Telecommunications Supervisor	20	1	1	1
Crime Scene Technician	19	1	1	1
Senior Secretary	17	1	1	1
Telecommunicator	15	9	9	11
Secretary - CID	12	1	1	1
Senior Records Clerk	11	3	3	3
Meter Enforcement Officer	11	1	1	1
TOTAL		68	70	75
Part Time		3	3	3

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	3,607,157	4,193,123	4,235,889	4,513,821
BENEFITS	1,296,173	1,529,936	1,543,866	1,714,633
SUPPLIES & MATERIALS	261,397	248,842	267,770	298,275
M&R - EQUIPMENT & VEHICLES	92,324	137,850	171,997	155,823
CONTRACTURAL & MISC SERVICES	239,085	429,989	442,225	638,719
CAPITAL OUTLAY - LAND & STRUCTURES	-	30,000	30,000	-
CAPITAL OUTLAY - EQUIPMENT	18,000	392,363	340,500	-
TOTAL 01-41	**$ 5,514,136**	**$ 6,962,103**	**$ 7,032,247**	**$ 7,321,270**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	3,420,423	4,042,523	4,042,523	4,362,621
8130 OVERTIME	186,182	150,000	192,166	150,000
8190 NON-CASH BENEFITS	552	600	1,200	1,200
8210 SOCIAL SECURITY CONTRIBUTIONS	222,934	256,610	256,610	279,782
8220 MEDICARE CONTRIBUTIONS	52,300	60,793	60,793	65,432
8230 RETIREMENT CONTRIBUTIONS	500,165	590,715	596,403	655,185
8240 HEALTH/LIFE INSURANCE	520,774	621,817	630,060	714,233
8301 OFFICE SUPPLIES	10,242	10,000	11,200	11,000
8303 AMMUNITION	14,014	17,000	20,000	20,000
8308 BOOKS & SUBSCRIPTIONS	1,699	3,500	3,500	3,500
8322 CLOTHING	40,415	45,412	45,000	44,205
8336 FUEL & LUBRICANTS	93,635	107,000	119,320	148,020
8343 LAUNDRY & CLEANING SUPPLIES	592	1,000	1,000	1,000
8357 MEDICAL SUPPLIES	525	750	750	750
8364 MINOR EQUIPMENT	35,221	28,400	30,000	37,500
8371 PHOTOGRAPHY SUPPLIES	1,583	2,500	2,500	2,700
8399 OTHER SUPPLIES	63,471	33,280	34,500	29,600
8539 M&R - INSTRUMENTS	6,976	7,500	7,500	7,500
8545 M&R - EQUIPMENT	4,945	2,000	9,000	4,000
8557 M&R - VEHICLES	62,528	50,000	77,397	60,000
8559 M&R - OFFICE EQUIPMENT	10,622	8,000	8,100	8,500
8569 M&R - RADIOS	5,118	5,000	5,000	5,000
8577 M&R - SOFTWARE	2,135	65,350	65,000	70,823
8636 COMMUNICATIONS	55,014	64,350	64,000	66,200
8643 DUES	3,608	2,566	2,566	2,646
8657 INSURANCE	-	-	826	1,070
8660 POSTAGE	6,627	6,500	6,500	6,500
8662 PRINTING	3,116	3,400	3,400	3,400
8664 PROFESSIONAL SERVICES	98,320	113,240	113,000	105,150
8670 VEHICLE USE FEE	-	174,713	174,713	375,813
8672 RENTAL OF EQUIPMENT	17,720	18,720	18,720	19,440
8684 TRAINING	25,826	22,500	22,500	26,000
8690 TRAVEL EXPENSES	22,668	20,000	30,000	25,000
8699 OTHER MISCELLANEOUS SERVICES	6,186	4,000	6,000	7,500
8860 CAPITAL - WALKS & FENCES	-	30,000	30,000	-
8930 CAPITAL - EQUIPMENT	-	15,863	-	-
8960 CAPITAL - OFFICE EQUIPMENT	-	36,000	-	-
8990 CAPITAL - OTHER EXPENDITURES	18,000	340,500	340,500	-
TOTAL 01-41	**$ 5,514,136**	**$ 6,962,102**	**$ 7,032,247**	**$ 7,321,270**

ANIMAL SERVICES SUMMARY

DEPARTMENT		DIVISION
Animal Services	0143	Public Safety

MISSION STATEMENT

We seek to provide for the enhancement of the quality of life within the City of Cleburne through the enforcement of all laws and ordinances regulating the keeping of animals inside the City limits.

PROGRAM DESCRIPTION

This program is responsible for the enforcement of the Animal Control Ordinances of the City of Cleburne. It is designed to investigate animal related complaints, enforce the animal leash law, the state rabies vaccination law, pickup and eradicate the city of stray and unwanted dangerous animals.

OBJECTIVES

1. To respond to animal complaints as promptly as possible.
2. Improve citizen awareness of their responsibilities as pet owners to provide adequate food, water, and shelter for their pets.
3. To decrease the possibility of a rabies outbreak by ensuring dogs and cats are properly vaccinated and the wild animal population is controlled. We work toward this goal by enforcing state and local laws concerning the vaccination of pets.

INDICATORS

	Actual 2006-2007	Estimated 2007-2088	Budgeted 2008-2009
1. Requests for service	4,947	4,200	5,200
2. Animals impounded	888	980	1,200
3. Animals surrendered	1,746	1,900	2,100
4. Animals euthanized	1,700	1,500	1,800
5. Animals adopted	1,000	1,150	1,500
6. Animals spayed/neutered	2,091	2,200	2,500

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Animal Services Manager	18	1	1	1
Animal Services Officer	13	1	2	2
Clerk	11	1	1	1
TOTAL		3	4	4
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	114,552	152,526	154,993	162,509
BENEFITS	48,161	64,713	65,396	72,107
SUPPLIES & MATERIALS	33,306	31,225	35,651	44,650
M&R - LAND, STRUCTURES & STREETS	2,416	350	650	1,600
M&R - EQUIPMENT & VEHICLES	4,995	2,500	5,500	4,500
CONTRACTURAL & MISC SERVICES	17,138	25,091	29,141	32,303
TOTAL 01-43	**$ 220,568**	**$ 276,405**	**$ 291,331**	**$ 317,669**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	109,320	146,526	148,993	156,509
8130 OVERTIME	5,232	6,000	6,000	6,000
8210 SOCIAL SECURITY CONTRIBUTIONS	7,097	9,355	9,355	10,075
8220 MEDICARE CONTRIBUTIONS	1,654	2,212	2,212	2,356
8230 RETIREMENT CONTRIBUTIONS	15,806	21,526	21,526	23,691
8240 HEALTH/LIFE INSURANCE	23,604	31,620	32,303	35,985
8301 OFFICE SUPPLIES	373	550	500	500
8322 CLOTHING	559	900	900	900
8336 FUEL & LUBRICANTS	5,258	5,775	10,051	12,750
8343 LAUNDRY & CLEANING SUPPLIES	5,133	3,500	4,700	4,000
8357 MEDICAL SUPPLIES	1,950	1,800	1,800	1,800
8364 MINOR EQUIPMENT	5,945	2,000	2,000	8,000
8382 UTILITY - ELECTRICAL FEES	9,860	10,000	10,000	10,000
8388 UTILITY - WATER & SEWER FEES	1,449	1,700	1,700	1,700
8399 OTHER SUPPLIES	2,779	5,000	4,000	5,000
8419 M&R - STRUCTURES	1,602	350	650	600
8431 M&R - GROUNDS	814	-	-	1,000
8557 M&R - VEHICLES	4,505	2,000	5,000	4,000
8559 M&R - OFFICE EQUIPMENT	490	500	500	500
8636 COMMUNICATIONS	3,932	4,300	4,300	5,950
8643 DUES	105	150	150	150
8662 PRINTING	124	500	500	500
8664 PROFESSIONAL SERVICES	11,221	9,000	12,000	12,000
8670 VEHICLE USE FEE	-	5,041	5,041	6,553
8684 TRAINING	75	2,000	2,000	2,000
8690 TRAVEL EXPENSES	339	1,450	2,500	2,500
8699 OTHER MISCELLANEOUS SERVICES	1,342	2,650	2,650	2,650
TOTAL 01-43	**$ 220,568**	**$ 276,405**	**$ 291,331**	**$ 317,669**

FIRE SERVICES SUMMARY

DEPARTMENT		DIVISION
Fire Services	0147	Public Safety

MISSION STATEMENT

"Preservation of life and property"

PROGRAM DESCRIPTION

The Cleburne Fire Department strives to accomplish its mission by providing fire suppression services, emergency medical services, emergency management operations, specialized rescue services, fire prevention services, investigation of fires, and mitigation of hazardous materials incidents.

The City of Cleburne operates and maintains three (3) fire stations on a 24-hour basis, with Fire Administration offices located in the downtown district. The Fire Department is comprised of an Operations Division, an Emergency Management Division and a Fire Prevention Division.

The Operations Division performs firefighting activities, emergency medical operations, specialized rescue operations, hazardous materials operations, citizen assistance, fire education, pre-fire control inspections, maintenance of fire hydrants and all training activities necessary to become proficient in the delivery of these services.

The Emergency Management Division prepares for coordinated response and recovery activities to mitigate all disasters or large-scale incidents. These activities may involve Federal, State, County and City governmental agencies, as well as local industries and business entities.

The Fire Prevention Division investigates all fire causes; conducts fire code enforcement; coordinates fire education programs in public and private schools, industrial and commercial occupancies, institutional occupancies and day care centers; reviews all building plans for fire safety features for new and rehabilitated structures; inspects all commercial and industrial buildings for fire safety features within the City; inspects and participates in licensing of all institutional occupancies; and participates in the alleviation of substandard structures.

OBJECTIVES

1. Develop and maintain procedures, policies, and an organizational environment that supports critical thinking, problem solving, and customer service.
2. Attract, educate, and retain a qualified workforce to provide superior fire suppression, emergency medical, hazardous materials and rescue services.
3. Maintain excellence in operations by constantly improving skills, researching technological and tactical advancements and implementing continuous quality improvement programs.
4. Provide and maintain reliable equipment necessary to perform all operations and insure safety of firefighters.
5. Establish and provide professional growth and opportunity programs for all personnel.
6. Improve building safety through plan review and code enforcement.
7. Maintain an effective fire-safety education program to educate children and adults on the hazards of fire.
8. Investigate all fires to determine cause and aggressively prosecute suspected arsonist.
9. Improve safety and reduce property loss by completing pre-fire plans on target hazards.
10. Collect, analyze and disseminate information to insure accountability and implementation of changes necessary to improve customer service.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1 **Incidents**			
a. Fires	162	170	175
b. Explosion / Rupture	5	6	5
c. Emergency Medical Incidents	2,339	2,520	2,565
d. Hazardous Conditions	183	190	195
e. Service Call	363	375	386
f. Good Intent	323	350	332
g. False Call	128	135	139
h. Special Incident	9	12	14
TOTAL INCIDENTS	3,512	3,758	3,811
2 **Inspections**			
a. Fire Code Inspections	477	500	500
b. Building Standards Inspections	620	700	700
TOTAL INSPECTIONS	1,097	1,200	2,297
3 **Tests**			
a. Alarm Test	8	10	10
b. Fixed System Test	7	10	10
c. Sprinkler Test	8	10	10
d. Pressure Test	7	10	10
e. Fire Drills	50	55	55
4 **Other Significant Indicators**			
a. Plan Reviews	54	65	65
b. Number of Employees	55	55	56
c. Training Hours	3,652	4,500	4,500
d. Referral / Complaint / Consultation	334	350	350
5 **Public Education**			
a. Adults	755	800	800
b. Children	3,460	3,550	3,550

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
COMMISSIONED OFFICERS				
Assistant Chief	N/A	2	2	2
Captains	N/A	4	4	4
Lieutenants	N/A	10	10	10
FF Engineer	N/A	12	12	12
Firefighter	N/A	24	24	26
NON-CIVIL SERVICE PERSONNEL				
Fire Chief	N/A	1	1	1
Senior Secretary	14	1	1	1
Fire Clerk	11	1	1	0
TOTAL		55	55	56
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	3,341,212	3,826,316	3,841,716	4,035,132
BENEFITS	1,174,169	1,378,281	1,355,081	1,508,755
SUPPLIES & MATERIALS	226,732	252,370	266,570	275,950
M&R - LAND, STRUCTURES & STREETS	51,044	8,500	36,000	13,000
M&R - EQUIPMENT & VEHICLES	91,230	88,605	81,500	73,100
CONTRACTURAL & MISC SERVICES	136,896	227,855	229,055	253,502
CAPITAL OUTLAY - EQUIPMENT	7,980	36,500	30,000	136,250
TOTAL 01-47	**$ 5,029,263**	**$ 5,818,427**	**$ 5,839,922**	**$ 6,295,689**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	3,180,002	3,680,516	3,680,516	3,885,132
8130 OVERTIME	160,469	145,000	160,000	150,000
8190 NON-CASH BENEFITS	741	800	1,200	-
8210 SOCIAL SECURITY CONTRIBUTIONS	4,033	11,273	4,467	11,251
8220 MEDICARE CONTRIBUTIONS	35,495	55,472	39,078	58,509
8230 RETIREMENT CONTRIBUTIONS	652,671	760,365	760,365	817,938
8240 HEALTH/LIFE INSURANCE	481,970	551,171	551,171	621,057
8301 OFFICE SUPPLIES	5,694	6,000	6,000	7,000
8303 AMMUNITION	307	400	400	400
8308 BOOKS & SUBSCRIPTIONS	8,184	7,000	7,000	4,300
8315 CHEMICAL SUPPLIES	2,738	3,000	3,000	3,500
8322 CLOTHING	20,955	21,670	21,670	22,650
8323 CLOTHING - PROTECTIVE	14,011	21,000	21,000	21,000
8336 FUEL & LUBRICANTS	41,528	48,500	56,000	67,500
8343 LAUNDRY & CLEANING SUPPLIES	4,675	6,000	6,000	6,000
8357 MEDICAL SUPPLIES	24,498	27,500	33,000	30,500
8364 MINOR EQUIPMENT	7,283	21,200	21,200	22,650
8371 PHOTOGRAPHY SUPPLIES	121	500	200	300
8382 UTILITY - ELECTRICAL FEES	43,148	48,000	48,000	45,000
8385 UTILITY - GAS FEES	10,935	10,500	12,000	13,000
8388 UTILITY - WATER & SEWER FEES	5,837	6,600	6,600	6,500
8399 OTHER SUPPLIES	36,818	24,500	24,500	25,650
8419 M&R - STRUCTURES	48,807	7,500	35,000	12,000
8431 M&R - GROUNDS	2,237	1,000	1,000	1,000
8539 M&R - INSTRUMENTS	10,770	7,500	7,500	1,900
8545 M&R - EQUIPMENT	13,091	22,200	12,500	14,000
8557 M&R - VEHICLES	56,125	47,000	47,000	45,000
8559 M&R - OFFICE EQUIPMENT	817	1,200	500	1,000
8569 M&R - RADIOS	2,582	2,000	2,000	3,000
8577 M&R - SOFTWARE	2,085	6,705	4,500	4,700
8599 M&R - OTHER EQUIPMENT	5,760	2,000	7,500	3,500
8636 COMMUNICATIONS	18,216	19,900	18,500	19,500
8643 DUES	7,547	6,500	6,500	7,300
8660 POSTAGE	3,224	4,000	4,000	4,000
8664 PROFESSIONAL SERVICES	25,000	38,000	38,000	39,000
8670 VEHICLE USE FEE	-	41,255	41,255	53,202
8672 RENTAL OF EQUIPMENT	-	7,200	7,200	-
8681 SUBSTANDARD BLDG DEMOLITION	59,488	75,000	75,000	95,000
8684 TRAINING	13,516	25,000	25,000	22,500
8690 TRAVEL EXPENSES	8,825	10,000	10,000	11,500
8699 OTHER MISCELLANEOUS SERVICES	1,080	1,000	3,600	1,500
8930 CAPITAL - EQUIPMENT	7,980	30,000	30,000	136,250
8990 CAPITAL - OTHER EXPENDITURES	-	6,500	-	-
TOTAL 01-47	**$ 5,029,263**	**$ 5,818,427**	**$ 5,839,922**	**$ 6,295,689**

HEALTH SUMMARY

DEPARTMENT		DIVISION
Health	0148	Public Works

MISSION STATEMENT

Provide for the enhancement of the quality of life within the City of Cleburne through the enforcement of State regulations and City ordinances regulating the environmental health codes.

PROGRAM DESCRIPTION

This department is responsible for performing routine inspections of all food establishments, including restaurants, cafeterias, food banks, convenience stores, grocery stores, mobile vendors, carnivals, and temporary food events. Performing routine inspections and investigate all food-borne illness complaints. Insuring compliance of local and state laws governing public swimming and bathing facilities. Perform routine inspections of all daycares, nursing homes, foster homes, and public schools to ensure state requirement are being met. Investigate general sanitation complaints concerning weeded lots, junk debris/refuse, substandard housing, rodent vectors, open sewers and other unsanitary conditions which may exist on private property and to seek compliance of these violations. This department is responsible for location, identification and removal/demolition of junk vehicles on private property. Enforce the Cleburne zoning, sign, and garage sale ordinances.

OBJECTIVES

1. Seek compliance of all State and local health codes through bi-annual inspections of food service and sales establishments.
2. Present, for consideration, revised ordinances governing all health codes, such as nuisance abatement of junk & debris, grass & weeds, junk vehicles, grease traps, unsanitary property conditions, public pool requirements, and food inspections.
3. Respond to code violation complaints within twenty-four hours.
4. Maintain an accurate computerized tracking system of all complaints for more thorough investigations and time efficient follow-ups.
5. Adopt state Public Swimming Pool Code and implement inspection program.
6. Assist Fire Dept. and Building Inspections with posting of substandard structures.
7. Reduce number of abandoned properties by working with tax attorneys.
8. Continue working with Christmas in Action, Habitat for Humanity, and Homeowner Associations who help to revitalize neighborhoods.

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Health Inspector	22	1	1	1
Health Inspector	20	0	1	1
Code Enforcement Officer	19	1	1	1
Clerk	14	0	1	1
TOTAL		2	4	4
Part Time		0	0	0

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
Complaints:			
Day Care	0	1	0
Food Services	15	27	15
Grass & Weed	1100	640	1000
Illegal Dumping	21	16	20
Junk Debris	870	1302	1400
Junk Vehicles	778	436	600
Public Pool	5	12	15
Public Schools	0	0	0
Substandard Structures	80	59	80
Sanitary Sewer/Unsanitary Conditions	75	108	80
Zoning	72	52	80
Inspections:			
Code Enforcement	9033	7959	9555
Building Standards	225	153	300
Certificate of Occupancy	22	12	25
Day Care	12	12	12
Food Establishments	250	341	300
Foster Homes	2	5	2
Nursing Homes	7	10	8
Plan Reviews	20	38	24
Public Schools	22	24	22
Public Swimming Pools	18	25	18
Specific Use Permits	48	43	50
Temp Food events	70	20	60
Total Inspection Trips	9729	8642	10376
Meetings & Required Training Hours:			
Building & Standards Meeting	36 hrs	36 hrs	36 hrs
Plan Reviews	24 hrs	24 hrs	24 hrs
Municipal Court Hearings	48 hrs	48 hrs	48 hrs
Required Training Hours	220 hrs	660 hrs	660 hrs

Community Events - Spring Fest, Taste of Cleburne, Food Safety Classes, Christmas in Action, Habitat for Humanity, Buffalo Creek Cleanup, Community Health Fairs (Zonta & Walls Hospital), Antique Alley (twice a year), July 4th Celebration, Household Hazardous Waste Event, Cinco De Mayo Celebration, Whistle Stop Christmas

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	174,691	202,345	203,177	209,818
BENEFITS	75,197	87,551	91,721	100,622
SUPPLIES & MATERIALS	13,223	14,540	15,140	13,610
M&R - EQUIPMENT & VEHICLES	2,106	2,500	1,800	2,400
CONTRACTURAL & MISC SERVICES	43,855	53,499	52,999	56,842
CAPITAL OUTLAY - EQUIPMENT	-	7,500	7,500	-
TOTAL 01-48	**$ 309,072**	**$ 367,935**	**$ 372,337**	**$ 383,292**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	172,504	199,845	200,677	208,318
8130 OVERTIME	1,023	1,500	1,500	1,500
8190 NON-CASH BENEFITS	1,164	1,000	1,000	-
8210 SOCIAL SECURITY CONTRIBUTIONS	10,831	12,323	12,323	13,009
8220 MEDICARE CONTRIBUTIONS	2,533	2,920	2,920	3,042
8230 RETIREMENT CONTRIBUTIONS	24,121	28,521	28,521	30,571
8240 HEALTH/LIFE INSURANCE	37,712	43,787	47,957	54,000
8301 OFFICE SUPPLIES	2,376	2,800	2,800	2,800
8308 BOOKS & SUBSCRIPTIONS	-	500	500	600
8322 CLOTHING	1,031	750	750	1,000
8336 FUEL & LUBRICANTS	2,374	2,750	3,300	4,100
8357 MEDICAL SUPPLIES	-	50	50	100
8364 MINOR EQUIPMENT	6,057	1,900	1,900	3,600
8371 PHOTOGRAPHY SUPPLIES	-	-	50	-
8399 OTHER SUPPLIES	1,386	5,790	5,790	1,410
8557 M&R - VEHICLES	1,793	2,000	1,400	2,000
8559 M&R - OFFICE EQUIPMENT	313	400	400	400
8569 M&R - RADIOS	-	100	-	-
8636 COMMUNICATIONS	2,984	4,020	4,020	6,180
8643 DUES	261	875	875	910
8660 POSTAGE	7,013	8,000	8,000	8,000
8662 PRINTING	-	1,000	500	500
8664 PROFESSIONAL SERVICES	28,959	30,000	30,000	30,000
8670 VEHICLE USE FEE	-	3,504	3,504	4,852
8684 TRAINING	2,136	1,830	1,830	1,980
8690 TRAVEL EXPENSES	2,501	4,170	4,170	4,270
8699 OTHER MISCELLANEOUS SERVICES	-	100	100	150
8930 CAPITAL - EQUIPMENT	-	7,500	7,500	-
TOTAL 01-48	**$ 309,072**	**$ 367,935**	**$ 372,337**	**$ 383,292**

WASHINGTON RECREATION CENTER SUMMARY

DEPARTMENT		DIVISION
Community Services	0150	Public Services-Community

MISSION STATEMENT

The mission of Booker T. Washington Community and Recreation Center is to enrich the life of our citizens and guests by offering quality leisure and recreational services, programs and community collaborations.

PROGRAM DESCRIPTION

The Washington Recreation Center department is established to operate and maintain Booker T. Washington Community and Recreation Center year round. Facility usage, membership or daily admission is available to residents and non-residents.

OBJECTIVES

1. Provide exceptional customer service to patrons.
2. Offer quality classes and programs.
3. Provide safe environment for recreational use.

INDICATORS

		Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1.	Attendance at Recreation Center	na	na	15,500
2.	Membership Passes (monthly, 3-month, annual)	na	na	150
3.	Number of Facility Rentals	na	na	50
4.	Number of Recreational Classes	na	na	8
5.	Number of Recreational Programs	na	na	3
6.	Number of Community Events	na	na	6

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2006-2007	2007-2008	2008-2009
Manager	20	0	0	1
Maintenance Worker	10	0	0	.5
TOTAL		0	0	1.5
Part Time		0	0	4

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	-	-	-	92,918
BENEFITS	-	-	-	26,318
SUPPLIES & MATERIALS	-	-	-	61,890
M&R - LAND, STRUCTURES & STREETS	-	-	-	6,000
M&R - EQUIPMENT & VEHICLES	-	-	-	4,200
CONTRACTURAL & MISC SERVICES	-	-	-	51,940
TOTAL 01-50	**$ -**	**$ -**	**$ -**	**$ 243,266**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	-	-	-	92,210
8130 OVERTIME	-	-	-	708
8210 SOCIAL SECURITY CONTRIBUTIONS	-	-	-	5,718
8220 MEDICARE CONTRIBUTIONS	-	-	-	1,338
8230 RETIREMENT CONTRIBUTIONS	-	-	-	13,622
8240 HEALTH/LIFE INSURANCE	-	-	-	5,640
8301 OFFICE SUPPLIES	-	-	-	1,400
8308 BOOKS & SUBSCRIPTIONS	-	-	-	250
8322 CLOTHING	-	-	-	540
8343 LAUNDRY & CLEANING SUPPLIES	-	-	-	4,200
8357 MEDICAL SUPPLIES	-	-	-	500
8364 MINOR EQUIPMENT	-	-	-	9,000
8382 UTILITY - ELECTRICAL FEES	-	-	-	25,000
8385 UTILITY - GAS FEES	-	-	-	15,000
8388 UTILITY - WATER & SEWER FEES	-	-	-	4,000
8399 OTHER SUPPLIES	-	-	-	2,000
8419 M&R - STRUCTURES	-	-	-	5,000
8431 M&R - GROUNDS	-	-	-	1,000
8559 M&R - OFFICE EQUIPMENT	-	-	-	1,200
8577 M&R - SOFTWARE	-	-	-	3,000
8608 ADVERTISING	-	-	-	7,500
8636 COMMUNICATIONS	-	-	-	6,000
8643 DUES	-	-	-	640
8660 POSTAGE	-	-	-	1,000
8662 PRINTING	-	-	-	3,500
8664 PROFESSIONAL SERVICES	-	-	-	29,500
8672 RENTAL OF EQUIPMENT	-	-	-	1,200
8684 TRAINING	-	-	-	450
8690 TRAVEL EXPENSES	-	-	-	2,150
TOTAL 01-50	**$ -**	**$ -**	**$ -**	**$ 243,266**

PUBLIC SERVICES SUMMARY

DEPARTMENT		DIVISION
Community Services	**0151**	**Public Services-Community**

MISSION STATEMENT

To supervise and administer efficient, effective, and City-wide public services programs which involve citizens of all ages and physical capabilities.

PROGRAM DESCRIPTION

Planning, organizing, developing, and coordinating all community services programs. Maintaining public services facilities, and working with and through community organizations, groups, and the general public.

OBJECTIVES

1. Administer or supervise all grant programs related to community services.
2. Purchase or oversee the purchasing of equipment and supplies.
3. Maintain or supervise the maintenance of records and reports.
4. Prepare and review budgets within the division.
5. Prepare or review various reports to local, state and federal agencies.
6. Establishes or recommends policies.
7. Investigate citizen complaints and take or recommend appropriate action.
8. Foster positive City government-community relations through contacts with citizens, community organizations and groups, and the news media.
9. Cooperate with schools, community organizations, and all public agencies on matters of mutual interest.

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2006-2007	2007-2008	2008-2009
Community Services Director	N/A	1	1	1
Administrative Coordinator	17	1	1	1
TOTAL		2	2	2
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	148,074	163,503	153,730	147,078
BENEFITS	44,234	48,678	45,643	42,663
SUPPLIES & MATERIALS	1,097	1,450	1,450	1,100
M&R - EQUIPMENT & VEHICLES	231	700	700	500
CONTRACTURAL & MISC SERVICES	3,562	3,670	3,670	4,370
MISC & SUNDRY CHARGES	-	-	-	-
TOTAL 01-51	**$ 197,198**	**$ 218,001**	**$ 205,193**	**$ 195,711**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	139,854	154,753	144,980	137,578
8130 OVERTIME	24	500	500	500
8150 VEHICLE ALLOWANCE	7,800	7,800	7,800	9,000
8190 NON-CASH BENEFITS	396	450	450	-
8210 SOCIAL SECURITY CONTRIBUTIONS	8,160	9,501	8,900	9,119
8220 MEDICARE CONTRIBUTIONS	2,144	2,251	2,251	2,133
8230 RETIREMENT CONTRIBUTIONS	20,432	21,992	21,992	20,118
8240 HEALTH/LIFE INSURANCE	13,498	14,934	12,500	11,293
8301 OFFICE SUPPLIES	880	1,000	1,000	1,000
8308 BOOKS & SUBSCRIPTIONS	87	100	100	100
8399 OTHER SUPPLIES	130	350	350	-
8559 M&R - OFFICE EQUIPMENT	231	500	500	500
8569 M&R - RADIOS	-	200	200	-
8636 COMMUNICATIONS	2,592	2,500	2,500	2,500
8643 DUES	120	120	120	520
8660 POSTAGE	-	100	100	100
8684 TRAINING	-	450	450	450
8690 TRAVEL EXPENSES	850	500	500	800
TOTAL 01-51	**$ 197,198**	**$ 218,001**	**$ 205,193**	**$ 195,711**

CEMETERY SUMMARY

DEPARTMENT		DIVISION
Cemetery	0152	Public Services-Community

MISSION STATEMENT

Maintain the City cemeteries in a professional and attractive manner and provide for and develop quality cemeteries for all citizens of Cleburne.

PROGRAM DESCRIPTION

Mowing, weeding, leveling off gravesites, removing old flowers and wreaths from gravesites, and hauling dirt, are among the many jobs performed by these crews. The main City cemetery is Rose Hill Cemetery on the Island Grove Road.

OBJECTIVES

1. Open and close approximately 250 graves each year, and haul dirt away from gravesites.
2. Set up and take down burial tents.
3. Mow and trim 131 acres of cemetery property.
4. Apply herbicides around all tombstones, along with the application of pesticides, particularly for fire ants.
5. Sell cemetery plots, and maintain burial records.
6. Be cost effective and productive with up-to-date equipment.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Grave Openings	200	350	350
2. Spaces Sold	200	300	300

DESIGNATED CEMETERIES LISTED BELOW

Cleburne Memorial	47 acres
Rosehill	40 acres developed
	30 acres undeveloped
Greenlawn	2 acres
Chambers Memorial	12 acres

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Manager	21	1	1	1
Clerk	11	1	1	1
Light Equipment Operator	11	2	2	2
Maintenance Worker	10	3	3	3
TOTAL		7	7	7
Part Time		5	5	8

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	260,172	324,529	324,704	335,767
BENEFITS	109,103	127,325	127,325	138,393
SUPPLIES & MATERIALS	35,134	49,600	49,945	47,175
M&R - LAND, STRUCTURES & STREETS	8,622	14,400	14,400	10,700
M&R - EQUIPMENT & VEHICLES	12,722	15,100	17,500	15,000
CONTRACTURAL & MISC SERVICES	3,381	27,136	27,336	33,372
CAPITAL OUTLAY - EQUIPMENT	-	9,190	9,190	-
TOTAL 01-52	**$ 429,134**	**$ 567,279**	**$ 570,399**	**$ 580,407**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	240,308	303,029	303,029	314,067
8130 OVERTIME	19,386	21,000	21,000	21,000
8190 NON-CASH BENEFITS	478	500	675	700
8210 SOCIAL SECURITY CONTRIBUTIONS	16,125	19,831	19,831	18,230
8220 MEDICARE CONTRIBUTIONS	3,767	4,699	4,699	4,858
8230 RETIREMENT CONTRIBUTIONS	33,985	39,099	39,099	43,326
8240 HEALTH/LIFE INSURANCE	55,226	63,696	63,696	71,979
8301 OFFICE SUPPLIES	1,794	5,500	5,500	2,500
8308 BOOKS & SUBSCRIPTIONS	104	150	150	150
8315 CHEMICAL SUPPLIES	4,723	5,500	5,500	5,800
8322 CLOTHING	2,014	2,000	2,000	2,200
8336 FUEL & LUBRICANTS	13,324	13,500	15,595	18,375
8343 LAUNDRY & CLEANING SUPPLIES	1,800	1,000	1,000	1,200
8357 MEDICAL SUPPLIES	1,077	500	200	500
8364 MINOR EQUIPMENT	-	5,800	5,800	-
8371 PHOTOGRAPHY SUPPLIES	72	100	100	150
8382 UTILITY - ELECTRICAL FEES	4,184	4,800	4,800	5,000
8385 UTILITY - GAS FEES	3,999	4,300	4,300	4,500
8388 UTILITY - WATER & SEWER FEES	1,463	5,950	4,500	4,800
8399 OTHER SUPPLIES	580	500	500	2,000
8419 M&R - STRUCTURES	2,350	1,000	1,000	1,000
8431 M&R - GROUNDS	6,272	10,900	10,900	7,200
8467 M&R - STREETS, CURBS & ALLEYS	-	2,000	2,000	2,000
8479 M&R - WALKS & FENCES	-	500	500	500
8545 M&R - EQUIPMENT	4,930	4,100	7,500	4,500
8557 M&R - VEHICLES	6,468	9,000	9,000	9,000
8559 M&R - OFFICE EQUIPMENT	1,324	2,000	1,000	1,500
8636 COMMUNICATIONS	2,310	2,650	3,500	3,500
8643 DUES	92	600	200	200
8660 POSTAGE	613	600	350	350
8664 PROFESSIONAL SERVICES	145	800	800	600
8670 VEHICLE USE FEE	-	21,786	21,786	28,322
8684 TRAINING	140	350	350	250
8690 TRAVEL EXPENSES	81	350	350	150
8930 CAPITAL - EQUIPMENT	-	9,190	9,190	-
TOTAL 01-52	**$ 429,134**	**$ 567,280**	**$ 570,400**	**$ 580,407**

PARKS & RECREATION SUMMARY

DEPARTMENT		DIVISION
Parks & Recreation	0153	Public Services - Parks

MISSION STATEMENT

Parks and Recreation strives to maintain the City parks and grounds in an attractive manner and provide for, and develop quality parks and recreational facilities with the hope of improving the quality of life for all citizens of Cleburne.

PROGRAM DESCRIPTION

Mowing, weeding, and maintaining all City facilities and park grounds. To provide the best maintenance possible for 393 acres of dedicated parklands and to improve and offer new recreational programs so as to enrich the quality of life for all citizens of Cleburne.

OBJECTIVES

1. To provide the youth and adult citizens of the community with recreational activities, to continue to develop new programs, and to provide quality areas for these specified activities.
2. To maintain attractive, clean and safe City facilities, parks, playgrounds, athletic fields, playing courts, camping sites, and lake areas within the City limits, and to be cost efficient in the operation of the aforementioned.
3. 7,000 man hours are given to mowing and trimming grass.
4. 600 man hours are given to removing trash.
5. 1,200 man hours are spent working out of the department each year.
6. Be cost effective and productive with up-to-date equipment.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Maintaining and mowing of City facilities	1,000	1,000	1,000
2. Mowing - man hours	12,000	12,000	12,000
3. Hauling trash - man hours	1,000	1,000	1,000
4. Herbicide, pesticides, and fertilizing hours	300	300	300
5. Building, maintenance, painting, general repair hours	1,000	1,000	1,000
6. Non-related park hours	1,500	1,500	1,500
7. Winter month hours for tree removal & trimming, general repair and miscellaneous maintenance	4,000	4,000	4,000

PERSONNEL SCHEDULE

Personnel	PAY GRADE	2006-2007	2007-2008	2008-2009
Director of Parks & Recreation	N/A	1	1	1
Parks Superintendent	24	1	1	1
Parks Maintenance Specialist	13	1	1	1
Crew Leader	12	1	1	1
Horticulture Specialist	12	0	0	1
Light Equipment Operator	12	0	0	1
Maintenance Worker	10	4	4	4
TOTAL		8	8	10
Part Time		6	7	7

City Parks		
Park	**Acreage**	**Location**
Hulen	19.36	**West Buffalo Creek between Westhill Dr. and Country Club Road** Activities: 17 Picnic tables, 21 benches, 3 pavilions, 2 restrooms, 400,000 gallon swimming pool with wading area and concession stand, 4 lighted tennis courts, playground area, physical fitness jogging path, and 1 basketball court
Don Moore Park	15	**Walnut Street and Second Street** Activities: 1 full size softball field, 2 restrooms, and 7 picnic tables
Carver	19	**On the East fork of Buffalo Creek at the East end of Park Street** Activities: 7 Picnic tables, 2 covered pavilions, 90,000 gallon swimming pool with wading area, playground equipment, activity center, 3 bleachers, lighted baseball field and basketball court
Kirtley	65	**On the East side of Lake Pat Cleburne** Activities: 12 picnic tables, 2 covered areas, 1 pavilion, 2 boat ramp areas, and 1 boat dock
Buddy Stewart	248	**North of Highway 67 West on Lake Pat Cleburne** Activities: 12 Soccer fields, 14 picnic tables, 18 bleachers, 2 climbing areas, 2 pavilions, and 8 camping sites
Westhill	1	**Crestview Drive in the Westhill Addition** Activities: 1 picnic table, 2 swings, playground, 1 half basketball court, and 2 baseball practice fields
Cooke	1	**Adjacent to C. C. Cooke Elementary School** on Phillips Street Activities: Playground, soccer & baseball practice fields
P. D. Lacewell	1/2	**North Granbury Street** Activities: 5 benches, activity center, and 1 climbing area.
John S. Butner	1/2	**Corner of N. Buffalo Street and W. Wilson Street on the banks of the West fork of Buffalo Creek** Activities: Picnic area and barbecue grills
J. E. Stanley	1/4	**McAnear Creek on Westhill Drive** Activities: 1 picnic table and flower bed
Sports Complex	107	**Located on E. Washington Street** Activities: 5 lighted baseball fields and 1 pee-wee football field, 1 concession building, 2 restrooms, and 290 1,000 watt lights
Bradshaw	1	**308 Robbins** Activities: 1 basketball court, 2 picnic benches, 1 horseshoe pit, and 1 rock barbeque grill
Winchester Park	1/8	**Hyde Park in Winchester Addition** - lot with a tree
Winston Patrick McGregor Park	10	**1628 W. Henderson Street – UNDER CONSTRUCTION** Activities: This botanical style park will have walking paths, a pavilion/gazebo, pond, children's area and a variety of educational and recreational activities.
Olive Street Bridge	5	**E. Buffalo Creek / Olive Street** - borders Carver Park & Santa Fe St.: maintenance of easement

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	359,305	432,298	432,298	481,618
BENEFITS	125,135	150,729	150,729	173,211
SUPPLIES & MATERIALS	129,168	165,750	173,750	196,700
M&R - LAND, STRUCTURES & STREETS	35,150	112,000	112,000	74,000
M&R - EQUIPMENT & VEHICLES	23,560	22,000	27,000	24,000
CONTRACTURAL & MISC SERVICES	31,224	221,228	197,104	96,599
CAPITAL OUTLAY - LAND & STRUCTURES	-	-	-	85,000
TOTAL 01-53	**$ 703,542**	**$ 1,104,005**	**$ 1,092,881**	**$ 1,131,128**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	328,267	402,998	402,998	449,667
8130 OVERTIME	20,744	19,000	19,000	22,951
8150 VEHICLE ALLOWANCE	7,800	7,800	7,800	9,000
8190 NON-CASH BENEFITS	2,494	2,500	2,500	-
8210 SOCIAL SECURITY CONTRIBUTIONS	22,262	25,668	25,668	28,531
8220 MEDICARE CONTRIBUTIONS	5,200	6,077	6,077	6,982
8230 RETIREMENT CONTRIBUTIONS	47,097	53,544	53,544	59,292
8240 HEALTH/LIFE INSURANCE	50,576	65,440	65,440	78,406
8301 OFFICE SUPPLIES	775	1,000	1,000	1,200
8308 BOOKS & SUBSCRIPTIONS	66	150	150	150
8315 CHEMICAL SUPPLIES	3,329	6,000	6,000	12,000
8322 CLOTHING	2,217	3,300	3,300	3,300
8336 FUEL & LUBRICANTS	22,481	24,500	31,500	37,000
8343 LAUNDRY & CLEANING SUPPLIES	2,436	6,000	6,000	6,000
8357 MEDICAL SUPPLIES	724	300	300	300
8364 MINOR EQUIPMENT	6,425	6,500	6,500	4,250
8382 UTILITY - ELECTRICAL FEES	63,542	70,000	70,000	70,000
8385 UTILITY - GAS FEES	5,950	6,500	6,500	7,000
8388 UTILITY - WATER & SEWER FEES	18,332	35,000	39,000	52,000
8399 OTHER SUPPLIES	2,891	6,500	3,500	3,500
8419 M&R - STRUCTURES	6,077	22,000	22,000	9,000
8431 M&R - GROUNDS	29,073	78,000	78,000	55,000
8479 M&R - WALKS & FENCES	-	12,000	12,000	10,000
8545 M&R - EQUIPMENT	8,241	8,000	6,000	8,000
8557 M&R - VEHICLES	15,319	14,000	21,000	16,000
8636 COMMUNICATIONS	6,286	6,400	6,600	7,160
8643 DUES	1,925	2,435	2,435	2,065
8660 POSTAGE	283	250	250	300
8664 PROFESSIONAL SERVICES	8,130	131,000	125,000	8,000
8670 VEHICLE USE FEE	-	30,029	30,029	40,489
8672 RENTAL OF EQUIPMENT	8,433	43,324	25,000	26,750
8684 TRAINING	1,120	800	800	1,270
8690 TRAVEL EXPENSES	4,903	5,190	5,190	6,765
8699 OTHER MISCELLANEOUS SERVICES	144	1,800	1,800	3,800
8820 CAPITAL - STRUCTURES	-	-	-	85,000
TOTAL 01-53	**$ 703,542**	**$ 1,104,005**	**$ 1,092,881**	**$ 1,131,128**

MUNICIPAL GOLF SUMMARY

DEPARTMENT		DIVISION
Municipal Golf	0155	Public Services - Parks

MISSION STATEMENT

To provide a golf facility that caters to individuals who want to have fun, fellowship, exercise and have friendly competition. We also strive to be a safe and friendly place to learn the sport of golf and related life lessons.

PROGRAM DESCRIPTION

Cleburne Golf Links is constructed in a manner that makes the golf course most suitable and enjoyable for moderate to beginning skill level players. We believe our primary audience is in the arena of recreational rather than highly competitive golf. We want to provide a quality product and stay in an affordable price range that will allow access to all golfers, and provide revenue necessary to cover the operational expense of providing this service.

OBJECTIVES

1. Provide high quality customer service.
2. Provide adequate personnel and equipment to maintain good quality service and agronomic conditions for our customers.
3. Implement a capital improvement plan for making course improvements within our mission and niche.
4. To develop fees, charges, and policies that provides fair pricing for customers and allows the City to operate in the black.

FEE STRUCTURE

Cleburne Golf Links will be closed for most of this fiscal year for continuing course renovations with possible opening in June 2009. The fee structure for the new course will not be set by the City Council until the fall of 2008.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
Public rounds of golf played	closed	closed	19,500

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Golf Course Manager	27	1	1	1
Greens Manager	25	1	1	1
Assistant Manager	17	2	1	1
Assistant Green Manager	15	0	1	1
Maintenance Technician	17	0	1	1
Irrigation Technician	12	0	1	1
Pro Shop Coordinator	11	1	1	1
Maintenance Worker	10	2	4	4
Food & Beverage Svc. Mgr	17	0	0	1
Lead Cashier	11	0	0	1
Lead Golf Course Specialist	11	0	0	1
TOTAL		2	10	14
Part Time		9	21	17

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	272,127	341,856	418,948	541,358
BENEFITS	94,290	136,149	134,361	179,666
SUPPLIES & MATERIALS	64,036	150,250	116,400	163,375
M&R - LAND, STRUCTURES & STREETS	9,752	19,500	32,750	21,100
M&R - EQUIPMENT & VEHICLES	9,895	8,000	18,250	23,000
CONTRACTURAL & MISC SERVICES	97,420	138,120	122,470	189,177
MISC & SUNDRY CHARGES	-	-	-	125,060
CAPITAL OUTLAY - EQUIPMENT	6,138	-	-	-
TOTAL 01-55	**$ 553,658**	**$ 793,875**	**$ 843,179**	**$ 1,242,736**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	252,405	329,256	393,848	517,591
8130 OVERTIME	19,646	12,500	25,000	23,667
8190 NON-CASH BENEFITS	76	100	100	100
8210 SOCIAL SECURITY CONTRIBUTIONS	18,613	20,916	24,570	31,915
8220 MEDICARE CONTRIBUTIONS	4,351	4,956	5,756	7,833
8230 RETIREMENT CONTRIBUTIONS	40,685	48,409	49,422	67,181
8240 HEALTH/LIFE INSURANCE	30,641	61,868	54,613	72,737
8301 OFFICE SUPPLIES	679	1,500	800	2,200
8308 BOOKS & SUBSCRIPTIONS	-	-	50	150
8315 CHEMICAL SUPPLIES	6,991	35,000	35,000	38,500
8322 CLOTHING	2,244	2,000	2,000	7,150
8336 FUEL & LUBRICANTS	9,951	16,000	16,000	19,500
8343 LAUNDRY & CLEANING SUPPLIES	1,285	2,000	2,000	3,500
8357 MEDICAL SUPPLIES	375	250	50	375
8364 MINOR EQUIPMENT	14,918	6,500	6,500	3,500
8382 UTILITY - ELECTRICAL FEES	14,251	80,000	50,000	80,000
8385 UTILITY - GAS FEES	505	1,000	1,000	2,000
8388 UTILITY - WATER & SEWER FEES	-	1,000	500	1,500
8399 OTHER SUPPLIES	12,837	5,000	2,500	5,000
8419 M&R - STRUCTURES	3,935	2,000	2,000	3,600
8431 M&R - GROUNDS	5,817	15,000	30,000	15,000
8479 M&R - WALKS & FENCES	-	2,500	750	2,500
8545 M&R - EQUIPMENT	8,287	6,500	17,000	8,000
8557 M&R - VEHICLES	1,404	1,000	1,000	1,000
8559 M&R - OFFICE EQUIPMENT	204	500	250	500
8577 M&R - SOFTWARE	-	-	-	13,500
8636 COMMUNICATIONS	4,530	5,000	4,000	7,700
8643 DUES	760	1,580	1,580	1,965
8660 POSTAGE	-	-	-	-
8664 PROFESSIONAL SERVICES	4,040	22,000	7,000	30,100
8670 VEHICLE USE FEE	-	9,382	9,382	12,197
8672 RENTAL OF EQUIPMENT	86,650	91,263	91,263	132,400
8684 TRAINING	44	2,715	2,715	915
8690 TRAVEL EXPENSES	1,107	5,180	5,180	2,900
8699 OTHER MISCELLANEOUS SERVICES	289	1,000	1,350	1,000
8727 COST OF SALES	-	-	-	125,060
8930 CAPITAL - EQUIPMENT	6,138	-	-	-
TOTAL 01-55	**$ 553,658**	**$ 793,875**	**$ 843,179**	**$ 1,242,736**

MUNICIPAL SWIMMING POOL SUMMARY

DEPARTMENT		DIVISION
Municipal Swimming Pool	**0156**	**Public Services - Parks**

MISSION STATEMENT

The mission of Splash Station is to enhance the quality of life for our citizens and visitors by providing outstanding services in a healthy, enjoyable family environment.

PROGRAM DESCRIPTION

The Municipal Swimming Pools department is established to operate the Splash Station. Hours of operation differ in order to support year round swimming programs. Season Passes are available to both residents and non-residents. A daily admission rate is also available.

OBJECTIVES

1. Provide a high level of customer service to patrons.
2. Conduct ongoing training for all employees concerning life safety of patrons.
3. Regularly clean and sanitize facility for patrons.
4. Conduct regular and preventative maintenance for aquatic facility in an efficient manner.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Attendance at Water Facilities	70,000	56,300	60,000
2. Number of Passes Issued (summer & annual)	650	882	900
3. Number of Party Rentals	302	174	190
4. Number of Summer Swim Lessons	85	139	152
5. Number of Winter Swim Lessons	18	13	9
6. Number of Summer Classes	3	5	6
7. Number of Winter Classes	5	8	5

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Aquatic Facility Manager	23	1	1	1
Assistant Manager	17	0	1	1
Clerk	10	0	1	1
Maintenance Worker	10	0	0	0.5
TOTAL		1	3	3.5
Part Time				
Year Round Lifeguard	$8.00/hr.	4	2	2
Building Supervisor	$10.50/hr.	1	1	0
Concession Clerk	7.50/hr.	0	1	1
TOTAL		5	4	3
Seasonal				
Front Desk	$7.50/hr.	1	12	19
Summer Lifeguard	$7.50/hr.	27	50	60
Concession Clerk	$7.50/hr.	4	11	19
TOTAL		32	73	98
TOTAL FULL TIME, PART TIME AND SEASONAL		38	80	104.5

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	381,198	418,912	418,912	445,099
BENEFITS	60,124	66,271	69,485	80,919
SUPPLIES & MATERIALS	156,873	186,370	166,520	191,390
M&R - LAND, STRUCTURES & STREETS	26,212	19,350	20,900	19,200
M&R - EQUIPMENT & VEHICLES	4,215	8,700	17,500	18,755
CONTRACTURAL & MISC SERVICES	30,884	51,965	53,290	44,725
MISC & SUNDRY CHARGES	69,471	55,000	68,000	70,000
CAPITAL OUTLAY - LAND & STRUCTURES	-	-	-	102,000
CAPITAL OUTLAY - EQUIPMENT	-	6,000	6,000	15,200
TOTAL 01-56	**$ 728,977**	**$ 812,568**	**$ 820,607**	**$ 987,288**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	366,771	411,412	411,412	440,099
8130 OVERTIME	14,427	7,500	7,500	5,000
8210 SOCIAL SECURITY CONTRIBUTIONS	23,628	25,638	25,638	27,270
8220 MEDICARE CONTRIBUTIONS	5,522	6,075	6,075	6,548
8230 RETIREMENT CONTRIBUTIONS	16,511	16,616	19,178	23,995
8240 HEALTH/LIFE INSURANCE	14,463	17,942	18,594	23,106
8301 OFFICE SUPPLIES	4,682	3,200	3,200	3,450
8308 BOOKS & SUBSCRIPTIONS	87	100	100	100
8315 CHEMICAL SUPPLIES	24,243	25,000	25,000	27,500
8322 CLOTHING	5,282	6,000	6,000	6,000
8336 FUEL & LUBRICANTS	17	600	600	750
8343 LAUNDRY & CLEANING SUPPLIES	3,257	3,000	3,500	4,000
8357 MEDICAL SUPPLIES	323	1,000	800	1,800
8364 MINOR EQUIPMENT	6,204	6,470	6,470	20,065
8382 UTILITY - ELECTRICAL FEES	60,576	70,000	65,000	70,000
8385 UTILITY - GAS FEES	39,756	36,000	32,350	35,000
8388 UTILITY - WATER & SEWER FEES	6,931	25,000	7,500	8,000
8399 OTHER SUPPLIES	5,515	10,000	16,000	14,725
8419 M&R - STRUCTURES	16,504	13,350	12,000	10,000
8431 M&R - GROUNDS	9,708	6,000	8,500	9,000
8479 M&R - WALKS & FENCES	-	-	400	200
8545 M&R - EQUIPMENT	31	2,000	5,000	5,000
8557 M&R - VEHICLES	-	1,500	500	500
8559 M&R - OFFICE EQUIPMENT	929	1,000	1,000	1,200
8577 M&R - SOFTWARE	3,255	4,200	11,000	12,055
8608 ADVERTISING	12,029	8,000	10,000	18,600
8636 COMMUNICATIONS	4,981	4,875	6,700	7,200
8643 DUES	400	815	815	795
8660 POSTAGE	203	4,000	300	300
8662 PRINTING	-	3,000	4,200	4,650
8664 PROFESSIONAL SERVICES	5,147	3,200	3,200	3,000
8672 RENTAL OF EQUIPMENT	2,870	3,000	3,000	3,000
8684 TRAINING	3,194	18,625	18,625	4,230
8690 TRAVEL EXPENSES	2,054	6,450	6,450	2,950
8699 OTHER MISCELLANEOUS SERVICES	6	-	-	-
8727 COST OF SALES	67,290	55,000	68,000	70,000
8780 RECEIPTS (OVER)/SHORT	2,181	-	-	-
8820 CAPITAL - STRUCTURES	-	-	-	102,000
8990 CAPITAL - OTHER EXPENDITURES	-	6,000	6,000	15,200
TOTAL 01-56	**$ 728,977**	**$ 812,568**	**$ 820,607**	**$ 987,288**

SPORTS COMPLEX SUMMARY

DEPARTMENT		DIVISION
Sports Complex	0157	Public Services - Parks

MISSION STATEMENT

Provide quality sports and recreational opportunities to children and youth.

PROGRAM DESCRIPTION

The Cleburne Sports Complex offers soccer, baseball and football facilities for use primarily by young people on a 91 acre site in southeast Cleburne. There are twenty soccer fields, seven baseball/softball fields and two football fields. The complex is served by four complexes of restrooms and concession buildings.

OBJECTIVES

1. Develop definitive working agreements with various sport organizations.
2. Maintain facilities through use of resources that prove to be the most beneficial to the City of Cleburne.
3. Review departmental expenditures and the general ledger each month.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Numbers of individuals participating in sports leagues and events	2290	2800	2800
2. Quality of maintenance performed through grading system.	N/A	N/A	N/A
3. Number of events hosted	15	25	25
4. Number of tournament and events stimulating economic development.	15	25	25

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Sports Complex Manager	17	0	1	1
Irrigation Technician	15	0	1	1
Crew Leader	12	2	0	0
Maintenance workers	10	4	5	5
TOTAL		6	7	7
Part Time		0	7	7

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	227,533	263,287	278,287	279,614
BENEFITS	58,704	84,808	84,808	97,067
SUPPLIES & MATERIALS	150,170	164,100	170,000	181,675
M&R - LAND, STRUCTURES & STREETS	38,882	40,000	42,900	56,350
M&R - EQUIPMENT & VEHICLES	24,626	12,000	12,600	10,000
CONTRACTURAL & MISC SERVICES	19,971	63,623	62,823	53,990
CAPITAL OUTLAY - LAND & STRUCTURES	-	35,000	35,000	10,000
CAPITAL OUTLAY - EQUIPMENT	44,530	16,100	16,100	9,700
TOTAL 01-57	**$ 564,416**	**$ 678,918**	**$ 702,518**	**$ 698,396**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	172,392	248,237	248,237	249,064
8130 OVERTIME	55,137	15,000	30,000	30,500
8190 NON-CASH BENEFITS	4	50	50	50
8210 SOCIAL SECURITY CONTRIBUTIONS	12,354	16,110	16,110	15,442
8220 MEDICARE CONTRIBUTIONS	2,885	3,817	3,817	4,054
8230 RETIREMENT CONTRIBUTIONS	23,174	29,934	29,934	34,727
8240 HEALTH/LIFE INSURANCE	20,291	34,947	34,947	42,844
8301 OFFICE SUPPLIES	597	800	700	700
8308 BOOKS & SUBSCRIPTIONS	201	300	300	300
8315 CHEMICAL SUPPLIES	11,999	20,000	24,000	25,050
8322 CLOTHING	2,981	2,700	2,700	3,325
8336 FUEL & LUBRICANTS	11,714	13,500	17,500	21,700
8343 LAUNDRY & CLEANING SUPPLIES	4,709	5,000	6,000	6,000
8357 MEDICAL SUPPLIES	367	300	300	300
8364 MINOR EQUIPMENT	7,880	6,000	3,000	6,800
8382 UTILITY - ELECTRICAL FEES	73,794	73,000	73,000	75,000
8388 UTILITY - WATER & SEWER FEES	31,967	40,000	40,000	40,000
8399 OTHER SUPPLIES	3,961	2,500	2,500	2,500
8419 M&R - STRUCTURES	3,500	5,000	4,000	5,000
8431 M&R - GROUNDS	34,557	33,000	36,000	46,350
8479 M&R - WALKS & FENCES	825	2,000	2,900	5,000
8539 M&R - INSTRUMENTS	-	500	500	500
8545 M&R - EQUIPMENT	24,480	7,500	9,100	7,500
8557 M&R - VEHICLES	146	4,000	3,000	2,000
8636 COMMUNICATIONS	3,205	2,900	2,100	2,000
8643 DUES	395	890	890	905
8664 PROFESSIONAL SERVICES	5,000	8,000	8,000	7,000
8672 RENTAL OF EQUIPMENT	5,033	45,073	45,073	36,400
8684 TRAINING	2,781	1,760	1,760	1,960
8690 TRAVEL EXPENSES	3,557	5,000	5,000	5,725
8820 CAPITAL - STRUCTURES	-	-	-	10,000
8880 CAPITAL - OTHER IMPROVEMENTS	-	35,000	35,000	-
8930 CAPITAL - EQUIPMENT	19,080	16,100	16,100	9,700
8950 CAPITAL - VEHICLES	25,450	-	-	-
TOTAL 01-57	**$ 564,416**	**$ 678,918**	**$ 702,518**	**$ 698,396**

BUILDING SERVICES SUMMARY

DEPARTMENT		DIVISION
Building Services	**0161**	**Public Services-Community**

MISSION STATEMENT

To provide regular maintenance and custodial service to City owned and operated facilities in a timely and professional manner.

PROGRAM DESCRIPTION

The Building Services Department provides regular maintenance and professional custodial services to all city owned and operated buildings and facilities.

OBJECTIVES

1. Maintain all buildings and facilities on a regular schedule.
2. Ensure buildings and facilities are kept in a clean and sanitary condition.
3. Provide for maintenance in a safe and efficient manner.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Numbers of Buildings Serviced	19	20	21
2. Preventative Maintenance Program			
a. Hours spent servicing HVAC equipment	525	540	580
b. Number of HVAC units maintained	95	95	98
c. Number of filters changed per year	1,750	1,750	1,780
d. Hours spent on plumbing	450	425	400
e. Hours spent on electrical repairs	600	675	685
f. Event cleaning and setup	1,700	1,750	1,800
g. Carpentry and painting (in hours)	540	500	400
h. Floor maintenance (in hours)	600	620	650

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Crew Leader	17	1	1	1
Custodian	10	3	3	3
TOTAL		4	4	4
Part Time		0	2	2

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	121,962	142,812	140,862	154,074
BENEFITS	51,328	59,626	60,368	65,088
SUPPLIES & MATERIALS	147,353	174,025	165,650	182,450
M&R - LAND, STRUCTURES & STREETS	178,602	127,000	127,000	194,500
M&R - EQUIPMENT & VEHICLES	21,137	26,000	26,000	25,750
CONTRACTURAL & MISC SERVICES	5,134	14,413	14,538	16,241
CAPITAL OUTLAY - LAND & STRUCTURES	-	108,000	108,000	-
TOTAL 01-61	**$ 525,516**	**$ 651,876**	**$ 642,418**	**$ 638,103**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	118,761	135,662	135,662	139,874
8130 OVERTIME	3,068	7,000	5,000	14,000
8190 NON-CASH BENEFITS	133	150	200	200
8210 SOCIAL SECURITY CONTRIBUTIONS	7,558	8,731	8,731	9,137
8220 MEDICARE CONTRIBUTIONS	1,763	2,069	2,069	2,137
8230 RETIREMENT CONTRIBUTIONS	16,026	18,983	18,983	20,127
8240 HEALTH/LIFE INSURANCE	25,981	29,843	30,585	33,687
8301 OFFICE SUPPLIES	5	200	200	100
8308 BOOKS & SUBSCRIPTIONS	-	100	100	100
8322 CLOTHING	1,624	1,850	1,850	1,800
8336 FUEL & LUBRICANTS	4,086	4,625	5,800	8,000
8343 LAUNDRY & CLEANING SUPPLIES	25,805	32,000	28,500	28,500
8357 MEDICAL SUPPLIES	39	200	200	200
8364 MINOR EQUIPMENT	2,521	2,350	2,350	6,850
8382 UTILITY - ELECTRICAL FEES	102,656	120,000	110,000	120,000
8385 UTILITY - GAS FEES	1,606	2,250	2,000	2,250
8388 UTILITY - WATER & SEWER FEES	7,265	9,950	14,150	14,150
8399 OTHER SUPPLIES	1,746	500	500	500
8419 M&R - STRUCTURES	177,007	125,000	125,000	192,500
8431 M&R - GROUNDS	1,595	2,000	2,000	2,000
8545 M&R - EQUIPMENT	3,671	3,000	3,000	2,750
8557 M&R - VEHICLES	2,065	3,000	3,000	3,000
8581 M&R - TEMPERATURE CONTROL	15,401	20,000	20,000	20,000
8636 COMMUNICATIONS	1,437	1,600	1,725	2,000
8664 PROFESSIONAL SERVICES	2,973	5,000	5,000	4,500
8670 VEHICLE USE FEE	-	6,428	6,428	8,356
8672 RENTAL OF EQUIPMENT	371	1,000	1,000	1,000
8684 TRAINING	-	250	250	-
8690 TRAVEL EXPENSES	353	135	135	385
8820 CAPITAL - STRUCTURES	-	108,000	108,000	-
TOTAL 01-61	**$ 525,516**	**$ 651,876**	**$ 642,418**	**$ 638,103**

CIVIC CENTER SUMMARY

DEPARTMENT		DIVISION
Civic Center	0162	Public Services-Community

MISSION STATEMENT

The department seeks to utilize its buildings to maximum capacity, manage operations in a financially responsible manner, and to meet all Civic Center and Senior Citizen Center needs pertaining to the care of the public and the facilities.

PROGRAM DESCRIPTION

The department operates and maintains the Civic Center and Senior Citizen Center. The Civic Center hosts conventions, banquets, arts/crafts events, small meeting groups and other similar events. The Senior Citizen Center is utilized to promote functions of interest to senior citizens, such as dances, aerobics, craft classes, financial and/or medical seminars, etc.

OBJECTIVES

1. Increase use of Civic Center facilities through advertising and marketing techniques.
2. Clean Civic Center daily and maintain grounds.
3. Properly train the janitors in the use of Civic Center equipment.
4. Update Civic Center equipment as necessary.
5. Become one of the most recognized Civic Centers/Senior Citizen Centers in the State.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Number of events held	650	650	275 **
2. Total money collected	59,500	59,000	25,000**
3. Hours spent on reservations	1,350	1,350	550**

**** The Civic Center is closing due to construction; these numbers are based solely on the Senior Center rentals. ****

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Civic Center Coordinator	17	1	1	1
Maintenance Specialist	14	0	0	1
Attendant	10	0	0	2
TOTAL		1	1	4
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	45,294	46,387	48,887	73,322
BENEFITS	16,340	18,039	18,841	28,223
SUPPLIES & MATERIALS	53,676	78,900	70,200	123,100
M&R - LAND, STRUCTURES & STREETS	16,273	10,500	10,500	10,500
M&R - EQUIPMENT & VEHICLES	2,282	3,000	3,000	3,875
CONTRACTURAL & MISC SERVICES	2,843	5,700	4,100	8,500
TOTAL 01-62	**$ 136,708**	**$ 162,526**	**$ 155,528**	**$ 247,520**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	38,334	42,887	42,887	69,822
8130 OVERTIME	6,960	3,500	6,000	3,500
8210 SOCIAL SECURITY CONTRIBUTIONS	2,802	2,839	3,000	4,546
8220 MEDICARE CONTRIBUTIONS	651	673	708	1,064
8230 RETIREMENT CONTRIBUTIONS	6,248	6,571	6,925	10,793
8240 HEALTH/LIFE INSURANCE	6,639	7,956	8,208	11,820
8301 OFFICE SUPPLIES	762	800	800	1,000
8308 BOOKS & SUBSCRIPTIONS	87	100	100	-
8343 LAUNDRY & CLEANING SUPPLIES	1,751	500	1,300	2,500
8357 MEDICAL SUPPLIES	662	500	500	500
8364 MINOR EQUIPMENT	625	3,000	3,000	28,000
8382 UTILITY - ELECTRICAL FEES	39,499	50,000	50,000	25,000
8385 UTILITY - GAS FEES	1,599	3,000	3,500	3,500
8388 UTILITY - WATER & SEWER FEES	2,872	3,500	3,500	3,500
8399 OTHER SUPPLIES	5,819	17,500	7,500	59,100
8419 M&R - STRUCTURES	13,745	8,000	8,000	8,000
8431 M&R - GROUNDS	2,528	2,500	2,500	2,500
8545 M&R - EQUIPMENT	220	2,000	2,000	2,000
8559 M&R - OFFICE EQUIPMENT	1,356	1,000	1,000	-
8577 M&R - SOFTWARE	-	-	-	625
8581 M&R - TEMPERATURE CONTROL	706	-	-	1,250
8636 COMMUNICATIONS	2,505	4,100	2,500	3,000
8660 POSTAGE	14	100	100	500
8664 PROFESSIONAL SERVICES	324	1,000	1,000	1,000
8672 RENTAL OF EQUIPMENT	-	-	-	2,000
8684 TRAINING	-	100	100	1,000
8690 TRAVEL EXPENSES	-	400	400	1,000
TOTAL 01-62	**$ 136,708**	**$ 162,526**	**$ 155,528**	**$ 247,520**

LIBRARY SUMMARY

DEPARTMENT		DIVISION
Library	0163	Public Services-Community

MISSION STATEMENT

The mission of the Cleburne Public Library is to assist citizens in meeting their differing informational needs through a variety of formats, and to promote lifelong learning, by providing equal access to educational, cultural and recreational materials and programs.

PROGRAM DESCRIPTION

The Cleburne Public Library will provide area residents with materials and programs that will enrich the quality of life, encourage literacy, and foster self-education.

OBJECTIVES

1. To develop a collection that is current and up to date.
2. Provide additional computers for public use.
3. Provide additional programming for children, teens, and adults.
4. Provide adequate personnel to maintain quality customer service.
5. To be visible within all segments of the community.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Circulation	235,000	240,000	245,000
2. Internet Use	32,000	38,000	41,000
3. Interlibrary Loan	1,400	1,700	1,900
4. Registrations	2,000	2,400	2,400
5. Microfilm Usage	2,300	2,500	2,700
6. Materials Added	3,500	3,500	3,800
7. Materials Withdrawn	2,000	2,200	780
8. Programs Attendance	4,125	5,100	5,200

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Library Manager	29	1	1	1
Associate Librarian	18	1	1	1
Library Assistant	12	3	3	4
Library Clerk	10	0	1	0
TOTAL		5	6	6
Part Time		2	0	1

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	211,662	249,417	249,417	251,704
BENEFITS	80,555	94,087	98,464	104,366
SUPPLIES & MATERIALS	28,564	36,815	36,815	25,350
M&R - LAND, STRUCTURES & STREETS	31,397	-	-	-
M&R - EQUIPMENT & VEHICLES	7,207	7,500	8,100	8,100
CONTRACTURAL & MISC SERVICES	11,466	14,585	13,300	15,880
CAPITAL OUTLAY - LAND & STRUCTURES	-	12,000	12,000	-
CAPITAL OUTLAY - EQUIPMENT	44,303	55,000	55,000	121,000
TOTAL 01-63	**$ 415,154**	**$ 469,404**	**$ 473,096**	**$ 526,400**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	211,637	249,317	249,317	251,604
8130 OVERTIME	16	100	100	100
8210 SOCIAL SECURITY CONTRIBUTIONS	13,120	15,264	15,264	15,605
8220 MEDICARE CONTRIBUTIONS	3,065	3,620	3,620	3,650
8230 RETIREMENT CONTRIBUTIONS	29,215	35,330	35,330	36,684
8240 HEALTH/LIFE INSURANCE	35,155	39,873	44,250	48,427
8301 OFFICE SUPPLIES	6,731	7,900	7,900	7,900
8322 CLOTHING	890	1,000	1,000	1,000
8350 LIBRARY PERIODICALS	7,717	7,500	7,500	7,500
8364 MINOR EQUIPMENT	9,285	15,815	15,815	4,350
8399 OTHER SUPPLIES	3,941	4,600	4,600	4,600
8419 M&R - STRUCTURES	31,397	-	-	-
8559 M&R - OFFICE EQUIPMENT	6,472	6,500	6,500	6,500
8577 M&R - SOFTWARE	735	1,000	1,600	1,600
8608 ADVERTISING	103	1,200	1,200	2,000
8636 COMMUNICATIONS	4,464	5,000	3,600	3,500
8643 DUES	501	510	625	580
8660 POSTAGE	2,547	3,000	3,000	3,000
8664 PROFESSIONAL SERVICES	1,465	3,000	3,000	4,600
8684 TRAINING	370	875	875	1,200
8690 TRAVEL EXPENSES	1,273	1,000	1,000	1,000
8699 OTHER MISCELLANEOUS SERVICES	743	-	-	-
8880 CAPITAL - OTHER IMPROVEMENTS	-	12,000	12,000	-
8910 CAPITAL - LIBRARY BOOKS	44,303	45,000	45,000	45,000
8990 CAPITAL - OTHER EXPENDITURES	-	10,000	10,000	76,000
TOTAL 01-63	**$ 415,145**	**$ 469,404**	**$ 473,096**	**$ 526,400**

MUSEUM SUMMARY

DEPARTMENT		DIVISION
Museum	0165	Public Services-Community

MISSION STATEMENT

Layland Museum is dedicated to the selective collection, preservation, and interpretation of information and artifacts relating to the culture of American everyday home life in North Central Texas in general, and Johnson County in particular. Museum holdings are maintained for the benefit, education, and enjoyment of the public at large. Management of the Museum bears responsibility for the collections which it holds in trust for the enlightenment of citizens present and future.

PROGRAM DESCRIPTION

The Layland Museum provides educational and cultural enrichment programs and preservation services for regional audiences. Objects documenting everyday home and family life and items of local history are preserved in the Museum.

OBJECTIVES

1. Achieve accreditation by American Association of Museums.
2. Restore Museum complex to achieve full use.
3. Increase professional staff to include collections manager and educator (2007-08).
4. Raise $75,000 annually through special events, grants, fees, dues, and sales.
5. Improve opportunities for learning and enrichment for general audiences.
6. Recognition as a trusted institution and major contributor to Cleburne's status.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Artifact Accessions	500	6,982	7,331
2. Visitors/Attendance	12,000	11,500	12,075
3. Special Events	110	100	110
4. Researchers	200	214	224
5. Facility use	200	200	210
6. Volunteer Hours	2,000	1,500	1,575

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Museum Curator	22	1	1	1
Museum Assistant	11	1	1	1
TOTAL		2	2	2
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	84,964	92,598	98,731	98,022
BENEFITS	31,357	35,041	36,171	38,605
SUPPLIES & MATERIALS	24,321	25,950	25,950	27,200
M&R - LAND, STRUCTURES & STREETS	6,689	3,000	3,000	3,000
M&R - EQUIPMENT & VEHICLES	1,059	2,000	2,000	2,000
CONTRACTURAL & MISC SERVICES	71,898	253,683	131,683	228,083
CAPITAL OUTLAY - EQUIPMENT	2,746	1,500	1,500	4,500
TOTAL 01-65	**$ 223,034**	**$ 413,772**	**$ 299,035**	**$ 401,410**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	81,538	89,548	95,156	93,922
8130 OVERTIME	3,393	3,000	3,500	4,000
8190 NON-CASH BENEFITS	33	50	75	100
8210 SOCIAL SECURITY CONTRIBUTIONS	5,262	5,664	5,825	6,071
8220 MEDICARE CONTRIBUTIONS	1,224	1,342	1,380	1,420
8230 RETIREMENT CONTRIBUTIONS	11,722	13,110	13,500	14,267
8240 HEALTH/LIFE INSURANCE	13,149	14,925	15,466	16,847
8301 OFFICE SUPPLIES	3,736	3,000	3,800	3,000
8308 BOOKS & SUBSCRIPTIONS	2,366	1,000	1,200	1,000
8343 LAUNDRY & CLEANING SUPPLIES	98	100	100	100
8364 MINOR EQUIPMENT	2,767	1,500	1,500	3,700
8371 PHOTOGRAPHY SUPPLIES	1,189	1,000	1,000	1,000
8382 UTILITY - ELECTRICAL FEES	10,154	14,000	14,000	14,000
8385 UTILITY - GAS FEES	2,162	2,500	1,500	2,500
8388 UTILITY - WATER & SEWER FEES	263	1,100	1,100	1,100
8399 OTHER SUPPLIES	1,586	1,750	1,750	800
8419 M&R - STRUCTURES	6,689	3,000	3,000	3,000
8559 M&R - OFFICE EQUIPMENT	1,059	2,000	2,000	2,000
8608 ADVERTISING	2,711	3,600	3,600	1,500
8636 COMMUNICATIONS	1,327	1,700	1,700	1,700
8643 DUES	1,494	1,693	1,693	1,693
8660 POSTAGE	2,232	2,300	2,300	2,300
8662 PRINTING	1,707	1,500	1,500	1,500
8664 PROFESSIONAL SERVICES	53,856	233,000	110,000	210,500
8684 TRAINING	384	500	500	1,000
8690 TRAVEL EXPENSES	530	1,390	1,390	1,390
8692 TRUCKING	167	2,000	2,000	500
8699 OTHER MISCELLANEOUS SERVICES	7,490	6,000	7,000	6,000
8920 CAPITAL - MUSEUM ARTIFACTS	2,746	1,500	1,500	1,500
8930 CAPITAL - EQUIPMENT	-	-	-	3,000
TOTAL 01-65	**$ 223,034**	**$ 413,772**	**$ 299,035**	**$ 401,410**

PUBLIC WORKS SUMMARY

DEPARTMENT **DIVISION**
Public Works **0171** **Public Works**

MISSION STATEMENT

To support, coordinate and assist the sixteen operating departments within the Division of Public Works in their efforts to attain and maintain an acceptable level of service to the community. To ensure streets, drainage systems, water and sewer systems, and solid waste facilities are designed and constructed to operate and function properly, safely and efficiently.

PROGRAM DESCRIPTION

The Public Works Division has the responsibility to provide essential services to the entire community that is utilized every day by every citizen. This includes producing and distributing a safe drinking water supply; collecting and safely treating the generated wastewater; and collecting and safely disposing of all the solid waste generated by the citizens of Cleburne.

The Public Works Division also provides the necessary services of street maintenance, environmental health inspections, building code inspections, GIS technical mapping, engineering support services for all City operations, storm water drainage, reuse water facilities and administrative assistance to City Council appointed boards and commissions.

OBJECTIVES

To effectively work with developers, industries, drilling operators, and the citizens of Cleburne to resolve problems and complaints in a timely manner and plan for the future growth of the City by long range planning for water, wastewater, solid waste, streets, and storm drainage, in a cost effective manner.

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Director of Public Works	N/A	1	1	1
Planning & Zoning Coordinator	19	1	0	0
Administrative Coordinator	17	1	1	1
TOTAL		3	2	2
Part Time		1	1	2

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	201,456	182,625	181,875	196,845
BENEFITS	66,575	53,883	56,838	61,323
SUPPLIES & MATERIALS	7,779	8,700	8,450	10,450
M&R - EQUIPMENT & VEHICLES	2,157	1,700	1,200	1,600
CONTRACTURAL & MISC SERVICES	39,825	25,818	25,523	89,972
TOTAL 01-71	**$ 317,792**	**$ 272,726**	**$ 273,886**	**$ 360,190**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	189,536	171,125	171,125	191,095
8130 OVERTIME	10,661	10,000	10,000	5,000
8190 NON-CASH BENEFITS	1,259	1,500	750	750
8210 SOCIAL SECURITY CONTRIBUTIONS	12,465	10,778	10,778	12,158
8220 MEDICARE CONTRIBUTIONS	2,917	2,554	2,554	2,844
8230 RETIREMENT CONTRIBUTIONS	27,113	23,604	25,656	27,168
8240 HEALTH/LIFE INSURANCE	24,080	16,947	17,850	19,153
8301 OFFICE SUPPLIES	3,121	3,100	2,400	2,500
8308 BOOKS & SUBSCRIPTIONS	45	200	200	200
8322 CLOTHING	304	350	350	350
8336 FUEL & LUBRICANTS	2,383	2,000	3,400	4,250
8357 MEDICAL SUPPLIES	-	100	100	100
8364 MINOR EQUIPMENT	-	-	-	800
8399 OTHER SUPPLIES	1,926	2,950	2,000	2,250
8557 M&R - VEHICLES	1,377	750	500	800
8559 M&R - OFFICE EQUIPMENT	745	700	600	700
8569 M&R - RADIOS	35	250	100	100
8636 COMMUNICATIONS	2,657	2,600	2,600	2,710
8643 DUES	842	1,915	1,745	995
8652 FEES & PERMITS	142	100	100	100
8660 POSTAGE	386	500	450	450
8664 PROFESSIONAL SERVICES	33,183	8,000	8,000	71,000
8670 VEHICLE USE FEE	-	5,848	5,848	7,602
8684 TRAINING	1,285	2,225	2,225	2,495
8690 TRAVEL EXPENSES	1,310	4,530	4,530	4,595
8699 OTHER MISCELLANEOUS SERVICES	20	100	25	25
TOTAL 01-71	**$ 317,792**	**$ 272,726**	**$ 273,886**	**$ 360,190**

ENGINEERING SUMMARY

DEPARTMENT		DIVISION
Engineering	0172	Public Works

MISSION STATEMENT

To ensure that all public infrastructures are designed and constructed to operate and function properly, safely, and efficiently. Provide the citizens of Cleburne and all other city departments the most up to date information, innovative design and utilize the latest technologies to better serve the public in the most professional manner possible.

PROGRAM DESCRIPTION

1. **Public Works Projects:** This includes the design and development of plans, and specifications, bidding, contract administration, and inspections of streets, water, sewer, landfill, and storm drainage construction projects.
2. **Community Development Projects (New Subdivisions):** This includes review of the plats, engineering plans and inspection of all new community facilities being developed.
3. **Base Mapping:** This includes maintaining all streets, water and sewer lines, subdivisions, lots and blocks, etc. on the computer mapping system.
4. **GIS:** Develop and maintain an accurate GIS for the City.
5. **Thematic Mapping:** Making special use maps from the base maps.
6. **Engineering Records Maintenance:** Plats, construction plans, surveys, etc.
7. **Flood Plan Administration:** This includes enforcing the Flood Damage Prevention Ordinance and providing that information to the public.
8. **Staff Support:** This includes engineering support for the street, water, and sewer departments as needed.
9. **Planning and Zoning (P&Z):** This includes:
   a. Answering questions from the public on zoning and subdivision ordinance.
   b. Assisting the P&Z and ZBA Commissions.
   c. Setting up the P&Z and ZBA meetings.

OBJECTIVES

1. Update standard specifications so that it reflects the latest technology and construction practice.
2. Place as much valuable information as possible on the computer mapping system, expanding the GIS.
3. Develop new macros which produce thematic maps which will assist other departments.
4. Place all new plats on the mapping system within one month of being filed.
5. Provide assistance in developing a capital improvements program for streets, water, sewer, and drainage when required.
6. Manage floodplain using FEMA and local guidelines and rules.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Queries from the Public			
a. Storm Drainage	40	20	30
b. Flood Plain Determinations	8	40	50
c. Determining Zoning for the Public	400	100	60
d. General Maps	150	100	100
2. Construction Projects	10	10	5
3. Street Projects	2	5	3
4. Storm Drainage Design	4	3	3
5. Water & Sewer Design	4	5	3
6. Surveying	90 hours	50 hours	50 hours
7. Master Plan	24 hours	30 hours	2 hours
8. Flood Plain Adminstration	80 hours	50 hours	80 hours
9. Mapping Zoning	80 hours	200 hours	100 hours
10. Thematic Mapping	250 hours	300 hours	200 hours
11. Map Updates	250 hours	100 hours	100 hours

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Senior Engineer	N/A	1	1	1
Engineering Associate	26	1	1	0
Construction Inspector	20	1	1	1
Engineering Technician	18	1	1	1
Right of Way Technician	12	1	1	0
Clerk	11	1	0	0
TOTAL		6	5	3
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	259,152	248,615	247,700	170,423
BENEFITS	96,450	92,877	89,304	57,364
SUPPLIES & MATERIALS	8,182	9,505	10,400	9,200
M&R - EQUIPMENT & VEHICLES	23,235	19,000	21,700	14,302
CONTRACTURAL & MISC SERVICES	38,822	37,593	34,892	28,642
CAPITAL OUTLAY - EQUIPMENT	-	15,000	18,000	-
TOTAL 01-72	**$ 425,841**	**$ 422,590**	**$ 421,996**	**$ 279,931**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	256,637	243,465	245,200	169,423
8130 OVERTIME	2,388	5,000	2,000	500
8190 NON-CASH BENEFITS	127	150	500	500
8210 SOCIAL SECURITY CONTRIBUTIONS	16,062	15,206	15,206	10,659
8220 MEDICARE CONTRIBUTIONS	3,752	3,603	3,603	2,492
8230 RETIREMENT CONTRIBUTIONS	35,777	35,195	35,195	25,050
8240 HEALTH/LIFE INSURANCE	40,859	38,873	35,300	19,163
8301 OFFICE SUPPLIES	2,404	2,200	2,000	1,900
8308 BOOKS & SUBSCRIPTIONS	147	150	100	100
8322 CLOTHING	1,041	500	500	100
8336 FUEL & LUBRICANTS	2,335	5,005	6,500	6,000
8357 MEDICAL SUPPLIES	-	100	100	100
8399 OTHER SUPPLIES	2,255	1,550	1,200	1,000
8539 M&R - INSTRUMENTS	-	1,000	500	250
8557 M&R - VEHICLES	2,679	1,000	3,300	667
8559 M&R - OFFICE EQUIPMENT	3,867	1,500	2,400	2,400
8577 M&R - SOFTWARE	16,689	15,500	15,500	10,985
8636 COMMUNICATIONS	3,447	3,601	3,200	2,100
8643 DUES	1,938	1,135	1,135	700
8652 FEES & PERMITS	2,689	2,500	700	1,000
8660 POSTAGE	946	1,000	500	500
8662 PRINTING	-	100	100	100
8664 PROFESSIONAL SERVICES	24,626	15,000	15,000	15,000
8670 VEHICLE USE FEE	-	4,507	4,507	4,144
8684 TRAINING	3,681	4,050	4,050	2,067
8690 TRAVEL EXPENSES	1,495	5,700	5,700	3,031
8930 CAPITAL - EQUIPMENT	-	15,000	18,000	-
TOTAL 01-72	**$ 425,841**	**$ 422,590**	**$ 421,996**	**$ 279,931**

DEVELOPMENT SERVICES SUMMARY

DEPARTMENT		DIVISION
Development Services	0173	Development Services

MISSION STATEMENT

To provide the highest level services and leadership in urban and strategic planning, historical and architectural preservation, zoning, design, development and capital budgeting to promote the sustained economic, social and community development.

PROGRAM DESCRIPTION

1. Provide assistance to community development by encouraging new growth and vitality while complying with the zoning and subdivision ordinances
2. Encouraging restoration and rehabilitation of the existing community
3. Provide assistance to Historical Preservation Commission: prepare agenda, meeting packets, minutes, and public notice of all meetings

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Development Services Director	N/A	1.0	1.0	1.0
TOTAL		1.0	1.0	1.0
Part Time		0.0	0.0	0.0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	-	94,606	94,556	100,882
BENEFITS	-	23,835	25,989	26,733
SUPPLIES & MATERIALS	-	1,350	1,405	1,200
M&R - EQUIPMENT & VEHICLES	-	100	100	100
CONTRACTURAL & MISC SERVICES	-	6,005	5,990	6,105
TOTAL 01-73	**$ -**	**$ 125,896**	**$ 128,040**	**$ 135,020**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	-	86,656	86,656	91,782
8150 VEHICLE ALLOWANCE	-	7,800	7,800	9,000
8190 NON-CASH BENEFITS	-	150	100	100
8210 SOCIAL SECURITY CONTRIBUTIONS	-	5,303	5,820	6,249
8220 MEDICARE CONTRIBUTIONS	-	1,257	1,361	1,461
8230 RETIREMENT CONTRIBUTIONS	-	12,275	13,295	13,373
8240 HEALTH/LIFE INSURANCE	-	5,000	5,513	5,650
8301 OFFICE SUPPLIES	-	1,000	1,000	750
8308 BOOKS & SUBSCRIPTIONS	-	250	305	350
8322 CLOTHING	-	100	100	100
8559 M&R - OFFICE EQUIPMENT	-	100	100	100
8636 COMMUNICATIONS	-	1,860	1,175	1,300
8643 DUES	-	635	435	435
8660 POSTAGE	-	750	100	100
8684 TRAINING	-	2,500	3,780	3,095
8690 TRAVEL EXPENSES	-	260	500	1,175
TOTAL 01-73	**$ -**	**$ 125,896**	**$ 128,040**	**$ 135,020**

PLANNING & ZONING SUMMARY

DEPARTMENT		DIVISION
Planning & Zoning	0174	Development Services

MISSION STATEMENT

To promote the health, safety and welfare of the citizens through fair and impartial administration and implementation of the Comprehensive Land Use Plan and Subdivision and Zoning Ordinances in order to balance the residential, commercial, industrial, recreational and educational needs of the city.

PROGRAM DESCRIPTION

1. Provide support to public concerning all zoning and subdivision ordinances
2. Assist Planning & Zoning Commission and the Zoning Board of Adjustments
3. Prepare for and maintain all records of meetings of the above boards

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Rezoning	27	30	30
2. Specific Use Permits	1	1	1
3. Preliminary Plats	13	15	15
4. Final Plats	6	5	5
5. Replats	11	10	10
6. Minor Plats	14	15	15
7. Request for Variances	3	5	5

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Planner	25	1.0	1.0	1.0
TOTAL		1.0	1.0	1.0
Part Time		0.0	0.0	0.0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	-	51,185	51,185	53,580
BENEFITS	-	21,056	21,357	23,111
SUPPLIES & MATERIALS	-	2,925	2,761	1,800
M&R - EQUIPMENT & VEHICLES	-	400	100	100
CONTRACTURAL & MISC SERVICES	-	25,100	10,030	13,489
TOTAL 01-74	**$ -**	**$ 100,666**	**$ 85,433**	**$ 92,080**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	-	51,185	51,185	53,580
8210 SOCIAL SECURITY CONTRIBUTIONS	-	3,132	3,132	3,322
8220 MEDICARE CONTRIBUTIONS	-	742	742	777
8230 RETIREMENT CONTRIBUTIONS	-	7,250	7,250	7,807
8240 HEALTH/LIFE INSURANCE	-	9,932	10,233	11,205
8301 OFFICE SUPPLIES	-	800	800	800
8308 BOOKS & SUBSCRIPTIONS	-	150	211	250
8322 CLOTHING	-	200	100	100
8364 MINOR EQUIPMENT	-	1,125	-	-
8399 OTHER SUPPLIES	-	650	1,650	650
8559 M&R - OFFICE EQUIPMENT	-	400	100	100
8636 COMMUNICATIONS	-	-	230	250
8643 DUES	-	1,200	1,200	1,250
8652 FEES & PERMITS	-	2,100	2,100	2,500
8660 POSTAGE	-	1,500	1,200	1,450
8662 PRINTING	-	100	100	100
8664 PROFESSIONAL SERVICES	-	20,000	5,000	5,000
8684 TRAINING	-	200	200	869
8690 TRAVEL EXPENSES	-	-	-	1,070
8699 OTHER MISCELLANEOUS SERVICES	-	-	-	1,000
TOTAL 01-74	**$ -**	**$ 100,666**	**$ 85,433**	**$ 92,080**

INSPECTIONS SUMMARY

DEPARTMENT		DIVISION
Inspections	0176	Development Services

MISSION STATEMENT

The Building Inspection Department strives for excellent public relations while ensuring compliance with all adopted building codes and ordinances. This department continues to ensure the health, safety, and welfare of the public by the enforcement of the codes for all construction and the removal of unsafe structures in order to provide a safe and suitable environment.

PROGRAM DESCRIPTION

1. Review each of the following as it is updated by the major codes: building, electrical, plumbing, mechanical, zoning and various other codes, and make recommendations to the respective boards that oversee them.
2. Encourage preliminary plan review with interested parties with respect to the codes, zoning, and subdivision rules.
3. Administer the permitting procedure, record keeping, legal issues, and the enforcement of the codes.
4. Coordinate all administrative requirements, commission hearings, and court proceedings of the Building & Standards Commission regarding unsafe or dangerous structures.

OBJECTIVES

1. Upgrade computer program to maintain permits and achieve efficient data entry and retrieval.
2. Adopt current codes and keep all ordinances updated as necessary.
3. Acquire professional knowledge through educational seminars regarding legal issues & code changes.
4. Establish a thorough plan review program.
5. Ensure all building codes are enforced through appropriate inspections.
6. Respond to inspections in a timely manner.
7. Ensure enforcement of the zoning ordinance.

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Chief Building Inspector	27	1	1	1
Assistant Building Inspector	20	2	2	2
Permitting Technician	14	0	0	2
Clerk	11	1	1	0
TOTAL		4	4	5
Part Time		0	0	0

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Permits Issued	2,205	2,167	2,245
a. Building	480	485	490
B. Electrical	438	481	485
c. Plumbing	524	466	485
d. Heating and Air Conditioning	281	255	275
e. Other (Signs, Driveways, etc.)	233	228	250
2. Certificates of Occupancy	249	252	260
3. Total Inspection Trips	5,359	5,567	5,572
4. Building Standards Agenda: Total	42	26	27
a. Repaired	13	1	5
b. Condemned	26	17	11
c. In Progress	3	8	11
5. Substandard Structures: Repair Notice	30	3	3
a. Repaired	20	3	3
b. In Progress	0	0	0
Total Trips: Substandard Building	163	175	180
6. Board Meetings Attended - Hours	92	102	120
a. Planning & Zoning Commission	48	50	60
b. Substandard Housing Commission	36	40	50
c. Zoning Board of Adjustments	8	12	10
d. Electrical Board	0	0	0
7. Plan Reviews	540	550	560
8. Specific Use Permit Inspections	58	60	70

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	157,298	221,431	221,681	232,269
BENEFITS	54,840	87,843	80,080	85,331
SUPPLIES & MATERIALS	8,043	14,515	14,490	13,485
M&R - EQUIPMENT & VEHICLES	2,177	2,450	3,050	2,800
CONTRACTURAL & MISC SERVICES	14,162	21,036	20,486	20,618
TOTAL 01-76	**$ 236,520**	**$ 347,275**	**$ 339,787**	**$ 354,503**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	156,467	220,206	220,206	230,769
8130 OVERTIME	410	750	1,000	1,000
8190 NON-CASH BENEFITS	421	475	475	500
8210 SOCIAL SECURITY CONTRIBUTIONS	9,746	13,522	13,522	14,370
8220 MEDICARE CONTRIBUTIONS	2,273	3,204	3,204	3,361
8230 RETIREMENT CONTRIBUTIONS	21,701	31,299	31,299	33,786
8240 HEALTH/LIFE INSURANCE	21,120	39,818	32,055	33,814
8301 OFFICE SUPPLIES	1,038	1,900	1,500	1,500
8308 BOOKS & SUBSCRIPTIONS	1,319	1,300	1,300	1,300
8322 CLOTHING	800	1,000	1,000	1,000
8336 FUEL & LUBRICANTS	3,865	4,625	5,000	7,425
8357 MEDICAL SUPPLIES	-	110	110	110
8364 MINOR EQUIPMENT	-	2,000	2,000	-
8399 OTHER SUPPLIES	1,021	3,580	3,580	2,150
8557 M&R - VEHICLES	922	1,000	1,500	1,500
8559 M&R - OFFICE EQUIPMENT	417	400	500	500
8569 M&R - RADIOS	38	-	-	-
8577 M&R - SOFTWARE	800	1,050	1,050	800
8636 COMMUNICATIONS	3,494	3,650	3,650	3,650
8643 DUES	730	1,550	1,550	1,550
8652 FEES & PERMITS	40	100	100	100
8660 POSTAGE	1,220	1,100	1,100	1,100
8662 PRINTING	795	350	700	700
8664 PROFESSIONAL SERVICES	2,600	3,000	2,100	2,475
8670 VEHICLE USE FEE	-	2,761	2,761	3,518
8684 TRAINING	3,698	4,525	4,525	4,225
8690 TRAVEL EXPENSES	1,585	4,000	4,000	3,300
TOTAL 01-76	**$ 236,520**	**$ 347,275**	**$ 339,787**	**$ 354,503**

FLEET MAINTENANCE SUMMARY

DEPARTMENT		DIVISION
Fleet Maintenance	0178	Public Services - Community

MISSION STATEMENT

To keep all city vehicles and equipment in good working condition and to better serve the public in compliance with all state laws and regulations.

PROGRAM DESCRIPTION

The purpose of this program is to maintain and repair city vehicles and equipment. By maintaining these vehicles and equipment, the useful life of the item will be extended. This will ensure that city employees working in the field will have little down time.

OBJECTIVES

1. To make all City equipment as safe and dependable as possible.
2. To do as many in-house repairs as are cost effective and maintain accurate computer records of all services performed.
3. To extend the life of all City vehicles and equipment by 50% of current life expectancy.
4. Maintain a Preventative Maintenance Program to help reduce down time and service calls.
5. Meet all EPA regulations, such as recycling oils, anti-freeze, batteries, freon, and tires.
6. Obtain updated tools and equipment for efficient and precise work.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Number of vehicles serviced	3,285	3,300	3,325
2. Number of vehicles repaired (Mechanical)	3,000	3,100	3,150
3. Number of tires repaired	2,400	2,450	2,500
4. Number of tires changed	1,650	1,675	1,700
5. After hours and emergency calls	500	500	500

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Fleet Maintenance Supervisor	26	1	1	1
Senior Auto Mechanic	19	1	1	1
Auto Mechanic	16	3	3	3
Mechanic's Helper	10	2	2	2
TOTAL		7	7	7
Part Time		0	0	1

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	285,960	316,161	321,390	340,984
BENEFITS	119,140	134,222	136,517	155,578
SUPPLIES & MATERIALS	56,389	57,550	69,055	52,950
M&R - LAND, STRUCTURES & STREETS	15,151	4,500	3,350	3,500
M&R - EQUIPMENT & VEHICLES	24,999	27,500	27,400	27,500
CONTRACTURAL & MISC SERVICES	7,615	34,624	30,574	36,764
CAPITAL OUTLAY - LAND & STRUCTURES	-	14,000	14,000	-
CAPITAL OUTLAY - EQUIPMENT	-	5,000	6,925	130,000
TOTAL 01-78	**$ 509,254**	**$ 593,557**	**$ 609,211**	**$ 747,276**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	274,002	301,361	305,890	326,984
8130 OVERTIME	11,243	14,000	14,000	14,000
8190 NON-CASH BENEFITS	715	800	1,500	-
8210 SOCIAL SECURITY CONTRIBUTIONS	17,723	19,301	19,301	21,141
8220 MEDICARE CONTRIBUTIONS	4,142	4,573	4,573	4,944
8230 RETIREMENT CONTRIBUTIONS	39,469	44,671	45,200	49,743
8240 HEALTH/LIFE INSURANCE	57,806	65,677	67,443	79,750
8301 OFFICE SUPPLIES	1,058	1,000	1,000	1,000
8308 BOOKS & SUBSCRIPTIONS	-	-	-	-
8322 CLOTHING	3,507	3,500	3,500	3,500
8336 FUEL & LUBRICANTS	6,310	7,500	9,880	13,200
8343 LAUNDRY & CLEANING SUPPLIES	929	200	1,000	1,000
8357 MEDICAL SUPPLIES	454	800	800	500
8364 MINOR EQUIPMENT	3,941	10,800	14,125	-
8371 PHOTOGRAPHY SUPPLIES	53	-	-	-
8382 UTILITY - ELECTRICAL FEES	10,967	12,000	12,000	12,000
8385 UTILITY - GAS FEES	8,475	10,000	10,000	10,000
8388 UTILITY - WATER & SEWER FEES	2,245	1,750	1,750	1,750
8399 OTHER SUPPLIES	18,450	10,000	15,000	10,000
8419 M&R - STRUCTURES	14,798	3,000	3,000	3,000
8431 M&R - GROUNDS	353	1,500	350	500
8515 M&R - COPIES	-	-	-	-
8545 M&R - EQUIPMENT	6,865	10,000	10,000	10,000
8557 M&R - VEHICLES	14,044	13,000	13,000	13,000
8559 M&R - OFFICE EQUIPMENT	1,129	1,000	1,000	1,000
8569 M&R - RADIOS	449	500	500	500
8577 M&R - SOFTWARE	1,057	3,000	2,900	3,000
8599 M&R - OTHER EQUIPMENT	1,455	-	-	-
8636 COMMUNICATIONS	5,096	5,400	4,900	3,600
8652 FEES & PERMITS	-	1,000	200	200
8662 PRINTING	-	250	100	100
8664 PROFESSIONAL SERVICES	-	-	-	-
8670 VEHICLE USE FEE	-	23,124	23,124	29,264
8672 RENTAL OF EQUIPMENT	265	750	750	750
8684 TRAINING	2,050	3,000	1,000	2,000
8690 TRAVEL EXPENSES	153	1,000	200	750
8699 OTHER MISCELLANEOUS SERVICES	51	100	300	100
8820 CAPITAL - STRUCTURES	-	9,000	9,000	-
8860 CAPITAL - WALKS & FENCES	-	5,000	5,000	-
8930 CAPITAL - EQUIPMENT	-	5,000	6,925	130,000
TOTAL 01-78	**$ 509,254**	**$ 593,557**	**$ 609,211**	**$ 747,276**

STREET DEPARTMENT SUMMARY

DEPARTMENT		DIVISION
Street Department	**0179**	**Public Works**

MISSION STATEMENT

To ensure safe and efficient passage on all streets and roads inside Cleburne City limits.

PROGRAM DESCRIPTION

The purpose of this program is the maintenance of all streets, and city traffic installations. The following meanings for maintenance shall apply:

1. The preservation of a street and all of its elements as nearly as practicable in its original, as constructed or subsequently improved condition.
2. The process of keeping streets at their maximum utility, at a minimum cost, and with the least inconvenience to traffic.

OBJECTIVES

1. Continue the cities overlay program and in house rehabilitation of streets.
2. Continue and expand crack sealing for preventative maintenance.
3. Contract out street stripping.
4. Initiate the first phase of the master Thoroughfare Plan.
5. Begin maintenance of all city owned signal lights.
6. Create a bridge replacement program to eliminate old narrow bridges and low water crossings.
7. Eliminate view obstruction within 24 hours of receiving complaint.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Miles of hot mix overlaid	7.50	2.50	5.50
2. Miles of chip seal	0	6	8
3. Tons of patch material used	300	50	50
4. Miles of streets swept	10,000	6,000	6,000
5. Signs replaced			
a. Street signs	456	220	440
b. Regulatory signs	350	250	500
6. Miles of streets striped	8.90	8.90	8.90

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Street Superintendent	26	1	1	1
Street Foreman	15	1	1	1
Maintainer Operator	14	1	1	1
Signal Technician	14	0	0	1
Heavy Equipment Operator	13	2	2	2
Sign Technician	12	1	1	1
Light Equipment Operator	11	1	1	1
Clerk	11	1	1	1
Maintenance Worker	10	5	5	5
TOTAL		13	13	14
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	446,543	424,554	426,204	475,781
BENEFITS	189,197	197,501	197,501	231,366
SUPPLIES & MATERIALS	282,777	325,988	343,723	381,206
M&R - LAND, STRUCTURES & STREETS	180,859	661,600	655,410	660,300
M&R - EQUIPMENT & VEHICLES	60,881	83,500	90,400	79,150
CONTRACTURAL & MISC SERVICES	4,180	107,774	103,974	155,574
TOTAL 01-79	**$ 1,164,437**	**$ 1,864,917**	**$ 1,874,662**	**$ 1,983,377**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	432,797	413,304	413,304	465,581
8130 OVERTIME	12,519	10,000	10,000	10,150
8190 NON-CASH BENEFITS	1,227	1,250	2,900	50
8210 SOCIAL SECURITY CONTRIBUTIONS	27,681	25,906	25,906	29,491
8220 MEDICARE CONTRIBUTIONS	6,469	6,138	6,138	6,901
8230 RETIREMENT CONTRIBUTIONS	61,605	59,961	59,961	69,297
8240 HEALTH/LIFE INSURANCE	93,442	105,496	105,496	125,677
8301 OFFICE SUPPLIES	577	1,000	750	750
8308 BOOKS & SUBSCRIPTIONS	-	300	300	300
8315 CHEMICAL SUPPLIES	922	150	150	150
8322 CLOTHING	6,776	8,000	8,000	9,480
8336 FUEL & LUBRICANTS	49,387	64,700	67,663	95,851
8357 MEDICAL SUPPLIES	240	500	300	300
8364 MINOR EQUIPMENT	-	6,500	6,500	11,300
8382 UTILITY - ELECTRICAL FEES	14,423	20,000	16,500	16,500
8383 UTILITY - STREET LIGHT ELECTRICAL FEES	201,396	210,000	226,000	226,300
8385 UTILITY - GAS FEES	4,316	4,080	5,000	5,375
8388 UTILITY - WATER & SEWER FEES	498	898	560	700
8399 OTHER SUPPLIES	4,242	9,860	12,000	14,200
8407 M&R - BRIDGES & DAMS	1,622	5,000	5,160	5,000
8419 M&R - STRUCTURES	474	6,600	250	300
8467 M&R - STREETS, CURBS & ALLEYS	100,304	510,000	510,000	515,000
8479 M&R - WALKS & FENCES	42,227	100,000	100,000	100,000
8499 M&R - OTHER	36,232	40,000	40,000	40,000
8545 M&R - EQUIPMENT	3,061	4,000	3,500	3,500
8557 M&R - VEHICLES	55,712	60,000	68,000	70,000
8559 M&R - OFFICE EQUIPMENT	268	1,400	800	650
8575 M&R - SIGNAL LIGHTS	1,840	18,100	18,100	5,000
8636 COMMUNICATIONS	2,790	3,150	3,150	4,548
8643 DUES	136	500	850	850
8660 POSTAGE	54	250	100	100
8664 PROFESSIONAL SERVICES	-	-	-	20,000
8670 VEHICLE USE FEE	-	97,874	97,874	128,051
8684 TRAINING	750	2,500	1,000	975
8690 TRAVEL EXPENSES	450	3,500	1,000	1,050
8930 CAPITAL - EQUIPMENT	-	14,000	12,850	-
8950 CAPITAL - VEHICLES	-	50,000	44,600	-
TOTAL 01-79	**$ 1,164,437**	**$ 1,864,917**	**$ 1,874,662**	**$ 1,983,377**

SANITATION SUMMARY

DEPARTMENT		DIVISION
Sanitation	0191	Public Works

MISSION STATEMENT

The mission of the Sanitation Department is to provide the citizens of Cleburne with efficient and dependable trash collection services, to provide collection and recycling of yard waste, and to comply with applicable state and federal environmental regulations in an efficient and cost effective manner.

PROGRAM DESCRIPTION

To provide garbage bags to the distribution points as a convenience to the citizens, to aid in the collection and disposal of municipal solid waste in a safe and timely manner for the health and sanitation needs of the citizens that it serves. To promote a cleaner community through projects such as special collections, illegal dumpsite cleanup, servicing of the garbage barrels placed in the downtown district, and providing a special porch pickup for the elderly and disabled. To provide a facility which can accept and transfer municipal solid waste generated within the City of Cleburne, and coordinate with other sanitation agencies to assure disposal, in accordance with TCEQ regulations. To operate the 88 acre sanitary landfill, while ensuring compliance with all State and Federal regulations, and to operate a mulching/shredding facility to handle yard waste and wood waste for the community. These are just some of the responsibilities of the collection department; in a word our program is “Service”.

OBJECTIVES

1. Pick up residential and small commercial solid waste twice weekly.
2. Transfer and dispose of City of Cleburne solid waste.
3. Save taxpayers money by reducing the amount of waste going to Landfill.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Tons of residential waste pickup	11,900	12,400	11,400
2. Average houses per residential route	1,090	850	776
3. Average tons per residential route	12	9	9
4. Tons of commercial industrial waste	27,572	30,000	30,000
5. Tons of Waste Transferred	42,500	43,000	49,000
6. Transfer Revenues	283,509	300,000	400,000
7. Number of Individual Pickup/Trailer	24,958	26,000	30,000
8. Cubic Yards to Landfill	2,000	2,000	4,000
9. Tons of brush shredded	2,300	2,600	3,600

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Sanitation Superintendent	26	1	1	1
Foreman	17	0	1	1
Crewleader	13	2	1	1
Heavy Equipment Operator	13	2	3	3
Sanitation Worker	10	10	13	13
Clerk	12	1	0	0
Solid Waste Worker	11	2	1	1
TOTAL		18	20	20

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	367,081	723,536	726,761	759,870
BENEFITS	148,965	297,569	297,569	329,155
SUPPLIES & MATERIALS	208,881	273,060	313,650	375,750
M&R - LAND, STRUCTURES & STREETS	446	17,500	10,500	17,000
M&R - EQUIPMENT & VEHICLES	49,173	85,550	84,700	120,050
CONTRACTURAL & MISC SERVICES	701,506	2,451,345	2,400,665	2,581,565
CAPITAL OUTLAY - LAND & STRUCTURES		-	-	150,000
CAPITAL OUTLAY - EQUIPMENT	0	103,000	83,415	-
TOTAL 01-91	**$ 1,476,052**	**$ 3,951,560**	**$ 3,917,260**	**$ 4,333,390**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	$ 359,374	$ 689,036	$ 689,036	$ 722,070
8130 OVERTIME	7,252	33,900	35,300	35,300
8190 NON-CASH BENEFITS	455	600	2,425	2,500
8210 SOCIAL SECURITY CONTRIBUTIONS	22,752	44,244	44,244	46,957
8220 MEDICARE CONTRIBUTIONS	5,317	10,483	10,483	10,982
8230 RETIREMENT CONTRIBUTIONS	50,677	102,405	102,405	110,349
8240 HEALTH/LIFE INSURANCE	70,219	140,437	140,437	160,867
8301 OFFICE SUPPLIES	441	760	600	700
8308 BOOKS & SUBSCRIPTIONS	-	100	-	100
8315 CHEMICAL SUPPLIES	-	1,000	1,000	1,000
8322 CLOTHING	7,695	10,200	9,800	12,600
8336 FUEL & LUBRICANTS	67,910	89,400	130,000	183,000
8343 LAUNDRY & CLEANING SUPPLIES	790	1,900	1,500	1,500
8357 MEDICAL SUPPLIES	1,065	1,300	600	600
8364 MINOR EQUIPMENT	1,314	2,250	2,250	1,500
8378 SANITATION - GARBAGE BAGS	129,666	140,000	140,000	146,250
8382 UTILITY - ELECTRICAL FEES	-	20,750	21,100	21,500
8385 UTILITY - GAS FEES	-	-	-	-
8388 UTILITY - WATER & SEWER FEES	-	3,400	4,800	4,800
8399 OTHER SUPPLIES	446	2,000	2,000	2,200
8419 M&R - STRUCTURES	-	7,500	4,500	13,000
8431 M&R - GROUNDS	-	10,000	6,000	4,000
8515 M&R - COPIES	-	-	-	-
8545 M&R - EQUIPMENT	182	32,500	32,500	32,500
8557 M&R - VEHICLES	48,991	50,500	50,500	50,500
8559 M&R - OFFICE EQUIPMENT	-	1,350	850	850
8569 M&R - RADIOS	-	-	-	-
8577 M&R - SOFTWARE	-	1,200	850	36,200
8636 COMMUNICATIONS	1,542	5,280	4,600	5,100
8643 DUES	321	961	961	1,158
8652 FEES & PERMITS	-	3,000	2,000	2,000
8660 POSTAGE	-	100	100	100
8664 PROFESSIONAL SERVICES	698,777	2,400,000	2,350,000	2,524,000
8670 VEHICLE USE FEE	-	23,559	23,559	33,307
8672 RENTAL OF EQUIPMENT	110	2,020	2,020	2,440
8684 TRAINING	401	2,225	2,225	2,210
8690 TRAVEL EXPENSES	355	2,200	2,200	2,250
8699 OTHER MISCELLANEOUS SERVICES	-	12,000	13,000	9,000
8880 CAPITAL - IMPROVEMENTS	-	-	-	150,000
8930 CAPITAL - EQUIPMENT	-	58,000	58,800	-
8990 CAPITAL - OTHER EXPENDITURES	-	45,000	24,615	-
TOTAL 01-91	**$ 1,476,052**	**$ 3,951,560**	**$ 3,917,260**	**$ 4,333,390**

General Debt Service Fund

2008-2009

GENERAL DEBT SERVICE

Fund 02

Summary of Receipts & Disbursements

2008-2009

	Actual 2006-2007	Estimated 2007-2008	Approved 2008-2009
Beginning Fund Balance	$ 709,954	$ 1,008,491	$ 276,259
Receipts:			
Proceeds from Bonds	0	0	0
Interest on Investments	18,598	50,000	20,000
TOTAL RECEIPTS	18,598	50,000	20,000
Transfer from General Fund	3,618,115	3,419,040	3,417,477
Transfer from TIF #1	399,699	400,000	530,000
TOTAL FUNDS AVAILABLE	4,746,366	4,877,531	4,243,736
Expenditures:			
TIF #1 Payments	399,699	400,000	425,000
Debt Financing	0	10,732	10,732
Principal Requirements	1,860,477	2,031,618	1,880,000
Interest Requirements	1,472,454	2,153,922	1,876,012
Agent Fees	5,245	5,000	5,000
TOTAL BUDGETED EXPENDITURES	3,737,875	4,601,272	4,196,744
Ending Fund Balance	$ 1,008,491	$ 276,259	$ 46,992

GENERAL DEBT SERVICE

Statement of Bond Indebtedness

2008-2009

Title, Issue Year and Purpose	Term (Years)	Original Issue Amount	Retired in Previous Years	Debt Balance 10/1/2008
Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation, Series 2001 Sr. Citizens Roof, Annex Bldg., & Esquire Theater Improvements Boone Street Bridge, Airport Improvements, Nolen River Grant Match Kilpatrick Street, Highway 67, & Parks Improvements, Master Plan East Buffalo Creek & Miscellaneous Storm Drainage, Fire Stations, Incinerator Improvements, Street Maintenance, & Preemption Devices	20	4,994,538	0	4,994,538
General Obligation Refunding Bonds, Series 2003 Refunding $480,000 of 94 Certificate of Olbligation Refunding $4,060,000 of 97 Certificate of Obligation	9	4,880,000	1,865,000	3,015,000
Waterworks and Sewer System Revenue Certificates of Obligation, Series 2004 Constructing and Improving a City Golf Course, City Streets, and Gutter Systems. Purchasing & Upgrading Geographical Information Systems - Including Software and Hardware. Professional Services Rendered in Connection with Financing Foregoing Projects & Items	20	4,500,000	920,000	3,580,000
General Obligation Taxable Refunding Bonds, Series 2004 (Ponderosa Power-Tenaska-Brazos Electric) Refunding $3,825,000 of Series 1996 Certificate Of Obligation Improvements & Extensions to Water and Sewer Lines	15	3,825,000	570,000	3,255,000
General Obligation Refunding Bonds, Series 2008 Refunding $7,065,055 of 98 Certificate of Obligation	10	10,890,000	0	10,890,000
		$ 29,089,538	**$ 3,355,000**	**$ 25,734,538**
4B Sales Tax Certificates of Obligation, Series 2002 (SELF-SUPPORTED DEBT) Construction projects related to 4B sales tax	25	$ 12,400,000	$ 11,170,000	$ 985,000
4B Sales Tax Refunding and Improvements Bonds, Series 2007 (SELF-SUPPORTED DEBT) Including an additional 5,000,000 Refunding Series 2002 $12,400,000 Certificate of Obligation	25	$ 16,280,000	$ 0	$ 16,280,000
		$ 57,769,538	**$ 14,525,000**	**$ 42,999,538**

GENERAL DEBT SERVICE

Debt Service Requirements

2008-2009

Issue Year	Title and Purpose	Outstanding 10/1/2008	Current Requirements		
			Principal	Interest	Total
2001	Tax & Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation	4,994,538	-	211,250	211,250
2003	General Obligation Refunding Bonds ('94 and '97) Certificates of Obligation	3,015,000	720,000	83,367	803,367
2004	Tax & Wastewater & Sewer System (Limited Pledge) Revenue Certificates of Obligation	3,580,000	255,000	115,659	370,659
2004	General Obligation Taxable Refunding 1996 Bonds Ponderosa Power (Tenaska)	3,255,000	230,000	157,628	387,628
2008	General Obligation Refunding 1998 Bonds	10,890,000	335,000	566,301	901,301
Budget Requirement 2008-2009		**25,734,538**	**1,540,000**	**1,134,204**	**2,674,204**
2002	4B Sales Tax Revenue Certificates of Obligation Self-Supported Debt - 4B	985,000	285,000	38,966	323,966
2007	4B Sales Tax Revenue Refunding and Improvements Bonds, Refunding 2002 & additional 5,000,000	16,280,000	55,000	702,843	757,843
Total Self-Supporting Debt		**17,265,000**	**340,000**	**741,808**	**1,081,808**
GRAND TOTAL - Current Requirement			**1,880,000**	**1,876,012**	**3,756,012**
TOTAL BONDS OUTSTANDING		**42,999,538**			

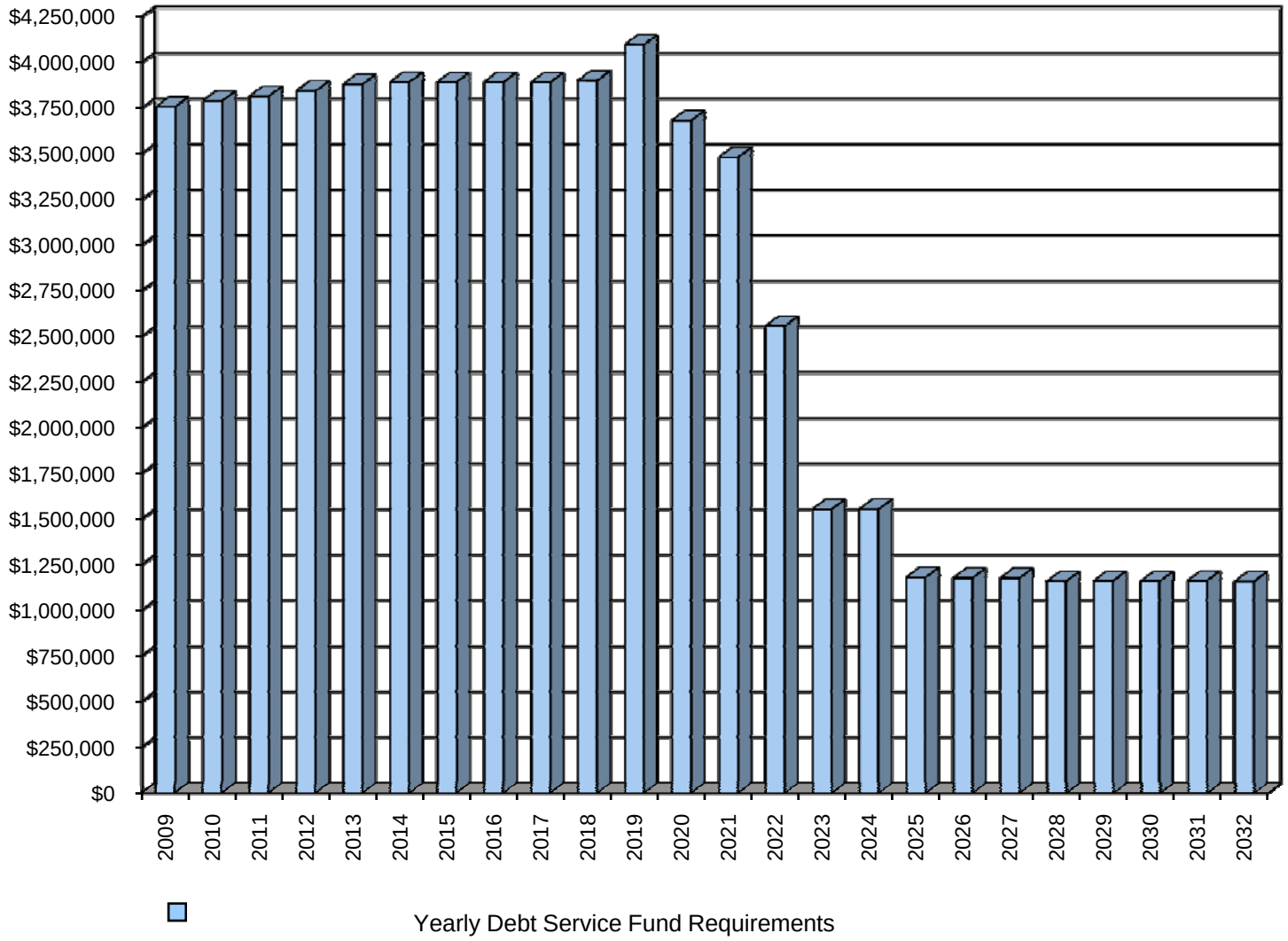
GENERAL DEBT SERVICE

Schedule of Requirements

2008-2009

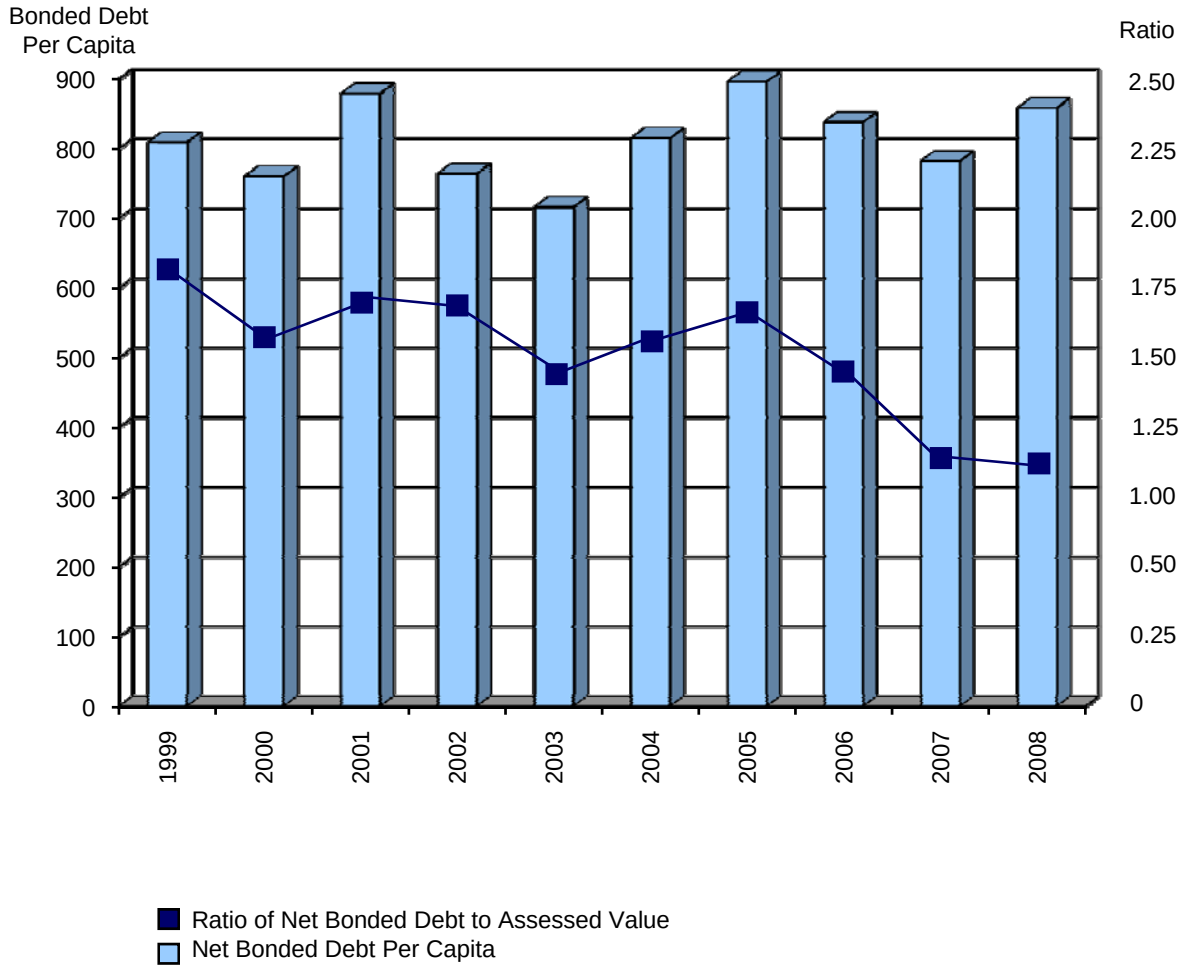
Fiscal Year Ending 09-30	Principal	Self-Supported Principal	Interest	Self-Supported Interest	Total
2009	1,540,000	340,000	1,134,204	741,808	3,756,012
2010	1,700,000	385,000	978,421	725,402	3,788,823
2011	1,755,000	435,000	917,316	706,814	3,814,130
2012	1,730,000	485,000	941,799	687,243	3,844,042
2013	1,750,000	505,000	957,475	667,443	3,879,918
2014	1,840,000	530,000	875,393	646,743	3,892,135
2015	1,930,000	555,000	781,283	625,043	3,891,325
2016	2,035,000	580,000	674,470	602,343	3,891,813
2017	2,145,000	605,000	561,530	578,643	3,890,172
2018	2,265,000	630,000	450,536	553,943	3,899,478
2019	2,590,000	655,000	323,663	527,915	4,096,578
2020	2,310,000	685,000	186,125	499,760	3,680,885
2021	878,098	715,000	1,416,402	469,660	3,479,160
2022	591,440	745,000	780,560	437,991	2,554,990
2023	320,000	775,000	51,500	404,741	1,551,240
2024	355,000	810,000	17,750	370,069	1,552,819
2025		845,000		333,338	1,178,338
2026		880,000		294,525	1,174,525
2027		920,000		254,025	1,174,025
2028		945,000		212,063	1,157,063
2029		990,000		168,525	1,158,525
2030		1,035,000		122,963	1,157,963
2031		1,085,000		75,263	1,160,263
2032		1,130,000		25,425	1,155,425
	$ 25,734,538	$ 17,265,000	$ 11,048,425	$ 10,731,682	$ 64,779,646

General Debt Service Fund
Schedule of Requirements



The Principal and Interest requirement on all General Obligation Debt includes Self-Supported 4 Sales Tax issues with an outstanding balance of $17.265 million. The outstanding balance at October 1, 2008 of all General Obligation Debt is $42,999,538.

General Debt Service
Ratios & History



Fiscal Year	Estimated Population (1)	Total Assessed Value (2)	Net General Bond Debt (3)	Ratio of Net Bonded Debt to Assessed Value	Net Bonded Debt Per Capita
1999	26,005	1,190,770,284	21,044,057	1.77	809
2000	26,005	1,266,519,740	19,754,057	1.56	760
2001	26,604	1,401,511,578	23,388,595	1.67	879
2002	28,862	1,434,935,855	24,040,030	1.68	833
2003	28,862	1,508,027,170	20,655,866	1.37	716
2004	29,500	1,559,300,048	24,048,062	1.54	815
2005	29,500	1,625,661,129	26,417,527	1.63	896
2006	29,500	1,752,681,087	24,725,070	1.41	838
2007	29,500	2,051,040,064	23,069,593	1.12	782
2008	30,000	2,345,663,829	25,734,538	1.10	858

Sources:
1) U.S. Bureau of Census Estimates
2) Central Appraisal District
3) Includes General Obligation and Certificates of Obligation Bonds which are supported by tax revenue (gross and net debt). Does not include $ 17,265,000 in self-supported bond debt.

Municipal Bonds Comparison
2007 Debt Survey

General Obligation & Cert. of Obligation Bond Indebtedness	*City(Population)*	*Revenue Bond Indebtedness*
81,617,000	*Keller (37,700)*	*775,000*
76,621,626	*Midlothian (13,750)**	*17,325,000*
76,329,179	*Rockwall (32,224)*	*13,360,000*
73,255,000	*Cedar Hill (43,950)*	*8,485,000*
68,575,000	*West University Place (14,886)*	*14,580,000*
67,462,137	*Waxahachie (28,000)**	*16,644,541*
67,370,000	*Weatherford (25,000)*	*50,095,000*
66,805,036	*Coppell (39,460)*	*14,650,000*
58,125,000	*Addison (15,250)*	*0*
49,299,000	*Burleson (31,650)*	*37,400,000*
33,970,441	*Ennis (18,735)*	*21,854,529*
26,411,519	*Duncanville (38,251)*	*3,610,000*
25,915,001	*Lancaster (35,050)*	*735,000*
24,640,000	*Saginaw (18,980)*	*6,795,000*
23,069,593	*Cleburne (29,689)*	*59,550,000*
22,645,000	*Watauga (24,150)*	*4,325,000*
21,991,600	*Paris (26,539)*	*23,733,400*
21,778,811	*Highland Village (15,738)*	*2,495,388*
21,035,171	*Royce City (9,300)*	*377,129*
19,840,000	*Brownwood (20,402)*	*0*
19,620,000	*Farmers Branch (28,500)*	*0*
14,470,000	*Lake Worth (4,850)*	*0*
14,060,000	*Benbrook (22,850)*	*0*

Source: Texas Town and City Magazine, Annual Taxation and Debt Survey, 2008, www.tml.org.

* Data from 2007 was used as the above source did not have the 2008 information.

CITY OF CLEBURNE

$4,994,538.25

Tax and Waterworks and Sewer System (Limited Pledge) Revenue

Certificates of Obligation

Series 2001

PRINCIPAL			INTEREST					TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount		
2-15-09	0	5.375%	2-15-09	105,625.00	8-15-09	105,625.00		**211,250.00**
2-15-10	0	5.375%	2-15-10	105,625.00	8-15-10	105,625.00		**211,250.00**
2-15-11	0	5.375%	2-15-11	105,625.00	8-15-11	105,625.00		**211,250.00**
2-15-12	0	5.375%	2-15-12	105,625.00	8-15-12	105,625.00		**211,250.00**
2-15-13	0	5.375%	2-15-13	105,625.00	8-15-13	105,625.00		**211,250.00**
2-15-14	0	5.375%	2-15-14	105,625.00	8-15-14	105,625.00		**211,250.00**
2-15-15	0	5.375%	2-15-15	105,625.00	8-15-15	105,625.00		**211,250.00**
2-15-16	0	5.375%	2-15-16	105,625.00	8-15-16	105,625.00		**211,250.00**
2-15-17	0	5.375%	2-15-17	105,625.00	8-15-17	105,625.00		**211,250.00**
2-15-18	0	5.375%	2-15-18	105,625.00	8-15-18	105,625.00		**211,250.00**
2-15-19	2,000,000.00	5.375%	2-15-19	105,625.00	8-15-19	51,875.00		**2,157,500.00**
2-15-20	2,075,000.00	5.000%	2-15-20	51,875.00	8-15-20	0		**2,126,875.00**
2-15-21	618,098.25	5.790%	2-15-21	1,306,901.75	8-15-21	0		**1,925,000.00**
2-15-22	301,440.00	5.820%	2-15-22	698,560.00	8-15-22	0		**1,000,000.00**
	$ 4,994,538.25			**$ 3,219,211.75**		**$ 1,108,125.00**		**$ 9,321,875.00**

Interest Rate:	5.000% - 5.820%
Amount Issued:	$4,994,538.25
Amount Outstanding:	$4,994,538.25
Term (Years):	20 years
Paying Agent:	The Bank of New York Trust Company of Florida, N.A. (formerly U. S. Trust Co. of Texas)
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

CITY OF CLEBURNE

$4,880,000

General Obligation Refunding Bonds

Series 2003

PRINCIPAL			INTEREST					TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount		
2-15-09	720,000.00	3.14%	2-15-09	47,335.50	8-15-09	36,031.50		**803,367.00**
2-15-10	745,000.00	3.14%	2-15-10	36,031.50	8-15-10	24,335.00		**805,366.50**
2-15-11	765,000.00	3.14%	2-15-11	24,335.00	8-15-11	12,324.50		**801,659.50**
2-15-12	785,000.00	3.14%	2-15-12	12,324.50	8-15-12	0		**797,324.50**
	$ 3,015,000.00			**$ 120,026.50**		**$ 72,691.00**		**$ 3,207,717.50**

Interest Rate:	3.140%
Amount Issued:	$4,880,000.00
Amount Outstanding:	$3,015,000.00
Term (Years):	9 years
Paying Agent:	The Bank of America #265
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

CITY OF CLEBURNE

$4,500,000
Certificates of Obligation
Series 2004
Waterworks and Sewer System Revenue

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-09	255,000.00	3.350%	2-15-09	59,965.00	8-15-09	55,693.75	**370,658.75**
2-15-10	265,000.00	3.350%	2-15-10	55,693.75	8-15-10	51,255.00	**371,948.75**
2-15-11	270,000.00	3.350%	2-15-11	51,255.00	8-15-11	46,732.50	**367,987.50**
2-15-12	195,000.00	3.350%	2-15-12	46,732.50	8-15-12	129,750.00	**371,482.50**
2-15-13	115,000.00	10.000%	2-15-13	129,750.00	8-15-13	124,000.00	**368,750.00**
2-15-14	130,000.00	10.000%	2-15-14	124,000.00	8-15-14	117,500.00	**371,500.00**
2-15-15	145,000.00	10.000%	2-15-15	117,500.00	8-15-15	110,250.00	**372,750.00**
2-15-16	160,000.00	10.000%	2-15-16	110,250.00	8-15-16	102,250.00	**372,500.00**
2-15-17	175,000.00	10.000%	2-15-17	102,250.00	8-15-17	93,500.00	**370,750.00**
2-15-18	195,000.00	10.000%	2-15-18	93,500.00	8-15-18	83,750.00	**372,250.00**
2-15-19	215,000.00	10.000%	2-15-19	83,750.00	8-15-19	73,000.00	**371,750.00**
2-15-20	235,000.00	10.000%	2-15-20	73,000.00	8-15-20	61,250.00	**369,250.00**
2-15-21	260,000.00	10.000%	2-15-21	61,250.00	8-15-21	48,250.00	**369,500.00**
2-15-22	290,000.00	10.000%	2-15-22	48,250.00	8-15-22	33,750.00	**372,000.00**
2-15-23	320,000.00	10.000%	2-15-23	33,750.00	8-15-23	17,750.00	**371,500.00**
2-15-24	355,000.00	10.000%	2-15-24	17,750.00	8-15-24	0	**372,750.00**
	$ 3,580,000.00			**$ 1,208,646.25**		**$ 1,148,681.25**	**$ 5,937,327.50**

Interest Rate:	3.350% - 10.000%
Amount Issued:	$4,500,000.00
Amount Outstanding:	$3,580,000.00
Term (Years):	20 years
Paying Agent:	The Bank of America #273
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

CITY OF CLEBURNE

$3,825,000

Certificates of Obligation Taxable Refunding

Series 2004

Ponderosa Power (TENASKA - Brazos Electric)

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date		
2-15-09	230,000.00	5.02%	2-15-09	81,700.50	8-15-09	75,927.50	**387,628.00**
2-15-10	240,000.00	5.02%	2-15-10	75,927.50	8-15-10	69,903.60	**385,831.10**
2-15-11	255,000.00	5.02%	2-15-11	69,903.50	8-15-11	63,503.00	**388,406.50**
2-15-12	265,000.00	5.02%	2-15-12	63,503.00	8-15-12	56,851.50	**385,354.50**
2-15-13	280,000.00	5.02%	2-15-13	56,851.50	8-15-13	49,823.50	**386,675.00**
2-15-14	295,000.00	5.02%	2-15-14	49,823.50	8-15-14	42,419.00	**387,242.50**
2-15-15	305,000.00	5.02%	2-15-15	42,419.00	8-15-15	34,763.50	**382,182.50**
2-15-16	320,000.00	5.02%	2-15-16	34,763.50	8-15-16	26,731.50	**381,495.00**
2-15-17	335,000.00	5.02%	2-15-17	26,731.50	8-15-17	18,323.00	**380,054.50**
2-15-18	355,000.00	5.02%	2-15-18	18,323.00	8-15-18	9,412.50	**382,735.50**
2-15-19	375,000.00	5.02%	2-15-19	9,412.50	8-15-19	0	**384,412.50**
	$ 3,255,000.00			**$ 529,359.00**		**$ 447,658.60**	**$ 4,232,017.60**

Interest Rate:	5.02%
Amount Issued:	$3,825,000.00
Amount Outstanding:	$3,255,000.00
Term (Years):	15 years
Paying Agent:	Bank of America #281
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

CITY OF CLEBURNE

$10,890,000

General Obligation Refunding Bonds

Series 2008

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-09	335,000.00	4.00%	2-15-09	335,350.56	8-15-09	230,950.00	**901,300.56**
2-15-10	450,000.00	4.00%	2-15-10	230,950.00	8-15-10	223,075.00	**904,025.00**
2-15-11	465,000.00	4.00%	2-15-11	223,075.00	8-15-11	214,937.50	**903,012.50**
2-15-12	485,000.00	4.00%	2-15-12	214,937.50	8-15-12	206,450.00	**906,387.50**
2-15-13	1,355,000.00	4.00%	2-15-13	206,450.00	8-15-13	179,350.00	**1,740,800.00**
2-15-14	1,415,000.00	4.00%	2-15-14	179,350.00	8-15-14	151,050.00	**1,745,400.00**
2-15-15	1,480,000.00	4.00%	2-15-15	151,050.00	8-15-15	114,050.00	**1,745,100.00**
2-15-16	1,555,000.00	4.00%	2-15-16	114,050.00	8-15-16	75,175.00	**1,744,225.00**
2-15-17	1,635,000.00	4.00%	2-15-17	75,175.00	8-15-17	34,300.00	**1,744,475.00**
2-15-18	1,715,000.00	4.00%	2-15-18	34,300.00			**1,749,300.00**
	$ 10,890,000.00			**$ 1,764,688.06**		**$ 1,429,337.50**	**$ 14,084,025.56**

Interest Rate:	3.5% - 5.0%
Amount Issued:	$10,890,000.00
Amount Outstanding:	$10,890,000.00
Term (Years):	10 years
Paying Agent:	The Bank of New York Trust Company of Florida, N.A. (formerly U. S. Trust Company of Texas)
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

CITY OF CLEBURNE

$12,400,000

Certificates of Obligation

Series 2002

Self-Supported Debt - 4B Sales Tax

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-09	285,000.00	4.625%	2-15-09	22,778.13	8-15-09	16,187.50	**323,965.63**
2-15-10	325,000.00	4.625%	2-15-10	16,187.50	8-15-10	8,671.88	**349,859.38**
2-15-11	375,000.00	4.625%	2-15-11	8,671.88	8-15-11	-	**383,671.88**
	$ 985,000.00			**$ 47,637.51**		**$ 24,859.38**	**$ 1,057,496.89**

Interest Rate:	4.625% - 5.625%
Amount Issued:	$12,400,000.00
Amount Outstanding:	$985,000.00
Term (Years):	25 years
Paying Agent:	The Bank of New York Trust Company of Florida, N.A. (formerly U. S. Trust Company of Texas)
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

CITY OF CLEBURNE

$16,280,000

4B Sales Tax Revenue Refunding and

Improvement Bonds, Series 2007

Self-Supported Debt

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-09	55,000.00	4.00%	2-15-09	351,971.25	8-15-09	350,871.25	**757,842.50**
2-15-10	60,000.00	4.00%	2-15-10	350,871.25	8-15-10	349,671.25	**760,542.50**
2-15-11	60,000.00	4.00%	2-15-11	349,671.25	8-15-11	348,471.25	**758,142.50**
2-15-12	485,000.00	4.00%	2-15-12	348,471.25	8-15-12	338,771.25	**1,172,242.50**
2-15-13	505,000.00	4.00%	2-15-13	338,771.25	8-15-13	328,671.25	**1,172,442.50**
2-15-14	530,000.00	4.00%	2-15-14	328,671.25	8-15-14	318,071.25	**1,176,742.50**
2-15-15	555,000.00	4.00%	2-15-15	318,071.25	8-15-15	306,971.25	**1,180,042.50**
2-15-16	580,000.00	4.00%	2-15-16	306,971.25	8-15-16	295,371.25	**1,182,342.50**
2-15-17	605,000.00	4.00%	2-15-17	295,371.25	8-15-17	283,271.25	**1,183,642.50**
2-15-18	630,000.00	4.00%	2-15-18	283,271.25	8-15-18	270,671.25	**1,183,942.50**
2-15-19	655,000.00	4.10%	2-15-19	270,671.25	8-15-19	257,243.75	**1,182,915.00**
2-15-20	685,000.00	4.30%	2-15-20	257,243.75	8-15-20	242,516.25	**1,184,760.00**
2-15-21	715,000.00	4.30%	2-15-21	242,516.25	8-15-21	227,143.75	**1,184,660.00**
2-15-22	745,000.00	4.38%	2-15-22	227,143.75	8-15-22	210,846.88	**1,182,990.63**
2-15-23	775,000.00	4.38%	2-15-23	210,846.88	8-15-23	193,893.75	**1,179,740.63**
2-15-24	810,000.00	4.38%	2-15-24	193,893.75	8-15-24	176,175.00	**1,180,068.75**
2-15-25	845,000.00	4.50%	2-15-25	176,175.00	8-15-25	157,162.50	**1,178,337.50**
2-15-26	880,000.00	4.50%	2-15-26	157,162.50	8-15-26	137,362.50	**1,174,525.00**
2-15-27	920,000.00	4.50%	2-15-27	137,362.50	8-15-27	116,662.50	**1,174,025.00**
2-15-28	945,000.00	4.50%	2-15-28	116,662.50	8-15-28	95,400.00	**1,157,062.50**
2-15-29	990,000.00	4.50%	2-15-29	95,400.00	8-15-29	73,125.00	**1,158,525.00**
2-15-30	1,035,000.00	4.50%	2-15-30	73,125.00	8-15-30	49,837.50	**1,157,962.50**
2-15-31	1,085,000.00	4.50%	2-15-31	49,837.50	8-15-31	25,425.00	**1,160,262.50**
2-15-32	1,130,000.00	4.50%	2-15-32	25,425.00	8-15-32		**1,155,425.00**
	$ 16,280,000.00			**$ 5,505,578.13**		**$ 5,153,606.88**	**$ 26,939,185.01**

Interest Rate:	4.00% - 4.50%
Amount Issued:	$16,280,000.00
Amount Outstanding:	$16,280,000.00
Term (Years):	25 years
Paying Agent:	The Bank of New York Trust Company of Florida, N.A. (formerly U. S. Trust Company of Texas)
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

Special Revenue Funds

Housing Fund
Hotel/Motel Fund
Transit System Fund
4B Sales Tax Fund
All Other Special Revenue Funds

2008-2009

SPECIAL REVENUE FUND

Housing and Urban Development Fund

Fund 06

Summary of Receipts & Expenditures
2008-2009

A grant fund using grant and local revenue for Housing and Urban Development (HUD) program expenditures. The Section 8 Housing Agency is a federally funded program designed to assist the elderly, handicapped and families of very low income to obtain reasonable living quarters that are safe, decent and sanitary. Applications are taken and applicants are placed on a waiting list in order of date, time and federal preference. Funds are expended the first of every month directly to the landlord. In some cases, the complete rental amount is paid by the HUD office, along with a portion of the tenant's utilities.

		Proposed 2008-2009
Beginning Fund Balance		$ 0
Revenues:		
Transfer from General Fund		20,000
Fines		4,900
Interest Revenue		8,000
Grant Revenue - TX 495 - HAP	(0614-6427)	1,600,000
Grant Revenue - TX 495 - Administrative	(0614-6426)	198,000
Total Revenue		1,830,900
TOTAL FUNDS AVAILABLE		1,830,900
Expenditures:		
Departmental Expenditures	(0668-SEE DETAIL)	227,529
Housing Expenditures	(0668-SEE DETAIL)	1,600,000
TOTAL EXPENDITURES		1,827,529
Ending Fund Balance		$ 3,371

CITY HUD SUMMARY

DEPARTMENT		DIVISION
Housing	0668	Public Services-Community

MISSION STATEMENT

It is the goal of the City of Cleburne Housing Department's Section 8, housing choice voucher rental assistance program to assist the very low income, elderly and disabled families with rental payments; to promote affordable, safe, sanitary and decent housing without discrimination.

PROGRAM DESCRIPTION

Federally funded by U. S. Department of Housing and Urban Development, the Section 8 Program, operating within the city limits of Cleburne, is a housing choice voucher rental assistance program designed to assist the very low-income, elderly and disabled families in acquiring safe, sanitary and decent housing that they could not otherwise afford.

OBJECTIVES

1. Update waiting lists and lease-up regularly.
2. Review tenant files and other records for completeness and accuracy.
3. Gather all information needed to accurately calculate tenant rent.
4. Maintain the quality of housing available to enable program participants a greater choice in determining the location and type of housing that their income would normally permit.
5. Foster spacial deconcentration in the city.

INDICATORS

		Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1.	Current participating familes	325	325	355
2.	Applicants on waiting list	588	270	285
3.	Terminated tenants - yearly	175	120	150
4.	Tenant turnovers processed - monthly	34	35	35
5.	Inspections conducted - yearly	835	800	850
9.	Monthly recertifications	3	30	30
11.	Phone calls answered	13,110	13,000	13,000
13.	Briefings conducted	10	10	10

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Housing Manager	25	1.0	1.0	1.0
Case Worker	13	1.0	2.0	2.0
Clerk	11	1.0	0.0	0.0
TOTAL		3.0	3.0	3.0
Part Time		0.0	0.0	0.0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	$ 114,467.00	$ 117,639.00	$ 119,600.00	$ 121,852.00
BENEFITS	37,112	40,545	41,563	44,297
SUPPLIES & MATERIALS	7,597	9,000	7,950	10,750
M&R - EQUIPMENT & VEHICLES	3,923	4,500	4,900	5,000
CONTRACTURAL & MISC SERVICES	1,560,390	1,561,180	1,559,447	1,645,630
TOTAL 06-68	**$ 1,723,489**	**$ 1,732,864**	**$ 1,733,460**	**$ 1,827,529**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	114,086	117,264	119,225	121,477
8130 OVERTIME	379	350	350	350
8190 NON-CASH BENEFITS	2	25	25	25
8210 SOCIAL SECURITY CONTRIBUTIONS	7,092	7,198	7,320	7,553
8220 MEDICARE CONTRIBUTIONS	1,654	1,706	1,706	1,766
8230 RETIREMENT CONTRIBUTIONS	15,783	16,660	16,660	17,750
8240 HEALTH/LIFE INSURANCE	11,675	14,981	15,677	16,928
8250 WORKERS COMPENSATION	908	-	200	300
8301 OFFICE SUPPLIES	2,801	3,000	2,000	2,000
8308 BOOKS & SUBSCRIPTIONS	621	1,000	1,000	600
8322 CLOTHING	-	400	400	400
8336 FUEL & LUBRICANTS	460	600	550	750
8382 UTILITY - ELECTRICAL FEES	2,979	3,500	3,500	3,500
8399 OTHER SUPPLIES	736	500	500	3,500
8557 M&R - VEHICLES	702	1,000	1,400	1,500
8559 M&R - OFFICE EQUIPMENT	1,309	1,000	1,000	1,000
8577 M&R - SOFTWARE	1,912	2,500	2,500	2,500
8615 AUDITS	4,000	4,000	4,000	4,285
8636 COMMUNICATIONS	1,248	1,000	1,000	1,000
8643 DUES	392	878	395	395
8657 INSURANCE	573	800	550	800
8660 POSTAGE	2,678	2,750	2,750	2,750
8664 PROFESSIONAL SERVICES	4,674	5,000	4,000	4,300
8670 VEHICLE USE FEE	3,600	3,600	3,600	3,600
8676 RENTAL OF PROPERTY (HUD)	1,516,157	1,514,652	1,514,652	1,600,000
8679 RENTAL OF PROPERTY-OTHER	24,000	24,000	24,000	24,000
8684 TRAINING	1,800	2,000	2,000	2,000
8690 TRAVEL EXPENSES	1,046	2,400	2,400	2,400
8699 OTHER MISCELLANEOUS SERVICES	222	100	100	100
TOTAL 06-68	**$ 1,723,489**	**$ 1,732,864**	**$ 1,733,460**	**$ 1,827,529**

SPECIAL REVENUE FUND

Hotel/Motel Occupancy Tax Fund

Fund 07

Summary of Receipts & Expenditures

2008-2009

The City of Cleburne has a 7% Hotel/Motel Occupancy Tax levied against its customers. That revenue is used for Chamber of Commerce expenses, City of Cleburne promotional and advertising expenses, as well as travel brochures.

		Proposed 2008-2009
Beginning Fund Balance		$ 43,306
Revenues:		
Hotel/Motel Tax Revenue	(0711-6150)	360,000
Interest Revenue	(0717-6735)	2,500
TOTAL FUNDS AVAILABLE		405,806
Expenditures:		
City Promotion Items	(0769-8399)	54,800
Chamber of Commerce	(0769-8699)	282,852
(78.6 % or 5 1/2 Cents of the 7 Cent Total Tax)		
TOTAL EXPENDITURES		337,652
Ending Fund Balance		$ 68,154

City Promotion Items: (8399)

Cleburne Quilter's Guild	$ 750
Chamber of Commerce (Whistlestop Promotion)	12,500
Whistlestop Christmas (Decorations)	4,000
Promotion Items/Events Mgmt. And Coordination	5,000
Antique Alley	500
Christmas Market Advertising	5,000
Community Matters	1,550
Popular Reporting Printing	6,700
Trilogy Branding Promotions Retainer	13,800
Johnson County Sheriff's Posse Rodeo Advertising	5,000
	$ 54,800

SPECIAL REVENUE FUND

Transportation Fund

Fund 08

Summary of Receipts & Expenditures

2008-2009

Fund 08 is a State/Local Rural Public Transportation Grant Fund using grant and local revenue for Cleburne and Johnson County Transportation System (Bus) expenditures. This grant will provide mobility to the citizens of Cleburne and Johnson County and enhance the access of such persons for purposes such as health care, shopping, education, recreation, public services and employment. Currently there are no other means of public transportation within the City or Johnson County. Cletran now provides public transportation to a community of 28,862 and servicing 31 square miles, and all of Johnson County, population of 129,000, servicing 704 square miles.

		Proposed 2008-2009
Beginning Fund Balance		$ 0
Revenues:		
Grant Revenue (Federal-5307 Grant)	(0814-6431)	89,906
Grant Revenue (State-5309 Grant)	(0814-6432)	58,000
Grant Revenue (Federal-5310 Grant)	(0814-6432)	70,000
Grant Revenue (Federal-5311 Grant)	(0814-6436)	471,299
Grant Revenue (State-5311 Grant)	(0814-6474)	337,041
Fares	(0815-6570)	111,638
Other Services	(0815-6599)	13,000
County & City Contributions	(0818-6820)	69,383
General Fund Subsidy (Transfer)	(0821-7101)	60,000
TOTAL FUNDS AVAILABLE		1,280,267
Expenditures:		
County	(0858-SEE DETAIL)	387,875
City	(0859-SEE DETAIL)	729,941
Urbanized	(0860-SEE DETAIL)	156,553
TOTAL EXPENDITURES		1,274,369
Ending Fund Balance		$ 5,898

COUNTY TRANSIT SUMMARY

DEPARTMENT		DIVISION
Cletran	0858	Public Services - Community

MISSION STATEMENT

It is the goal of City/County transportation to meet the transportation needs of the citizens in the unincorporated areas, as well as within the cities of Johnson County. It is our objective to provide an efficient means of transportation for medical trips, work, school, and entertainment to the elderly, disabled, and general public.

PROGRAM DESCRIPTION

Service is provided to the unincorporated area, as well as the cities of Johnson County. Total population, including each city but excluding Cleburne, is 126,150 servicing 704 square miles. A demand response system and a commuter bus service provide transportation to the elderly, disabled, and general public.

Demand Response – Operates Monday-Friday, 6:00 am – 6:00 pm. There is no service on Saturday or Sunday. We request a 24 hour advance reservation, however same day reservations are accepted if space is available. Eight part-time employees operate four full-time buses in all of Johnson County, excluding the city limits of Cleburne. Fares are $2.00 for a one-way trip within each city. Travel throughout the county $4.00 for the first 5 mile zone, $2.00 for each additional 5 mile zone. Passes may be used on city or county rides: regular passes cost $35.00 and include 20 punches ($40 value); reduced passes cost $20.00 and include 20 punches ($40 value). Reduced passes are available to students under 18 years of age, seniors 60 years and older, and the disabled with a note on doctors letterhead.

OBJECTIVES

1. To keep our response time to a timely manner.
2. Operate in a safe and courteous manner as possible.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Number of Riders	13,481.00	14,000.00	11,000.00
2. Number of Miles	198,839.00	170,000.00	140,000.00
3. Cost per trip	$ 23.07	$ 26.75	$ 27.27

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Transportation Manager	23	1.0	1.0	1.0
TOTAL		1.0	1.0	1.0
Part Time		8.0	10.0	8.0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	145,299	170,135	175,400	147,668
BENEFITS	43,390	34,086	46,224	47,880
SUPPLIES & MATERIALS	35,245	45,185	30,585	58,585
M&R - LAND, STRUCTURES & STREETS	-	250	1,750	500
M&R - EQUIPMENT & VEHICLES	10,853	23,850	23,645	50,344
CONTRACTURAL & MISC SERVICES	33,331	21,920	22,698	22,898
CAPITAL OUTLAY - LAND & STRUCTURES	284,040	-	-	-
CAPITAL OUTLAY - EQUIPMENT	-	-	-	60,000
TOTAL 08-58	**$ 552,158**	**$ 295,426**	**$ 300,302**	**$ 387,875**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	142,937	168,735	172,250	146,268
8130 OVERTIME	2,006	1,000	2,750	1,000
8190 NON-CASH BENEFITS	356	400	400	400
8210 SOCIAL SECURITY CONTRIBUTIONS	9,004	10,388	11,500	9,131
8220 MEDICARE CONTRIBUTIONS	2,101	2,461	2,550	2,135
8230 RETIREMENT CONTRIBUTIONS	20,055	7,484	24,790	21,457
8240 HEALTH/LIFE INSURANCE	10,438	11,944	5,575	5,657
8250 WORKERS COMPENSATION	1,792	1,809	1,809	9,500
8301 OFFICE SUPPLIES	520	350	550	400
8322 CLOTHING	841	1,485	1,485	1,185
8336 FUEL & LUBRICANTS	33,648	43,000	25,250	55,000
8382 UTILITY - ELECTRICAL FEES	-	-	1,500	1,500
8399 OTHER SUPPLIES	236	350	1,800	500
8419 M&R - STRUCTURES	-	250	1,750	500
8557 M&R - VEHICLES	10,853	23,300	23,300	50,000
8577 M&R - SOFTWARE	-	550	345	344
8601 ADMINISTRATIVE FEES	12,301	-	-	-
8608 ADVERTISING	386	1,700	1,700	500
8615 AUDITS	750	1,000	1,000	500
8636 COMMUNICATIONS	3,461	5,000	2,450	2,500
8643 DUES	919	1,400	750	750
8652 FEES & PERMITS	1,776	2,220	888	888
8657 INSURANCE	11,743	3,350	12,000	13,500
8660 POSTAGE	98	200	60	60
8662 PRINTING	377	200	250	200
8664 PROFESSIONAL SERVICES	1,141	2,000	1,000	1,500
8684 TRAINING	160	1,500	1,000	900
8690 TRAVEL EXPENSES	197	3,250	1,500	1,500
8699 OTHER MISCELLANEOUS SERVICES	22	100	100	100
8820 CAPITAL - STRUCTURES	284,040	-	-	-
8950 CAPITAL - VEHICLES	-	-	-	60,000
TOTAL 08-58	**$ 552,158**	**$ 295,426**	**$ 300,302**	**$ 387,875**

CLETRAN SUMMARY

DEPARTMENT		DIVISION
Cletran	0859	Public Services - Community

MISSION STATEMENT

To provide professional, cost-effective coordinated transportation services to the citizens of Cleburne through the Section 18 Grant Program. It is our objective to provide an efficient means of transportation for medical trips, work, school, and entertainment to the elderly, disabled, and general public.

PROGRAM DESCRIPTION

Cletran offers public transportation service Monday-Friday, 7:00 am – 8:00 pm and Saturday from 8:00 am until 5:00 pm, there is no regular service on Sunday. All appointments are scheduled the same day with the exception of medical trips, which may be scheduled a day in advance. This system is offered to all citizens of Cleburne and also provides service to those in wheelchairs and those on Medicaid. Regular passes are $35.00 (20 one-way trips); Senior Citizen Passes are $20.00 (20 one-way trips); cost of each one way trip is $2.00.

OBJECTIVES

1. To keep our response time 15 minutes to 30 minutes.
2. Operate in as safe and courteous manner as possible.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
Annual/One-Way Passenger Trips:			
1. Other Riders	16,078	14,000	16,000
2. Elderly	12,265	9,800	11,000
3. Youth	8,996	8,000	9,400
4. Handicapped*	13,802	13,500	13,000
5. Medicaid*	707	900	1,000
6. Number of Miles	160,000	131,625	163,000
7. Cost per Trip	$12.50	$16.89	$15.38

* these are also totaled in 1,2, & 3

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Transportation Supervisor	14	1.0	1.0	1.0
Mechanic	16	1.0	1.0	1.0
Clerk	10	1.0	1.0	1.0
Bus Driver	10	6.0	6.0	6.0
TOTAL		9.0	9.0	9.0
Part Time		1.0	0.0	0.0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	233,462	284,241	284,241	273,790
BENEFITS	100,221	118,598	118,598	137,477
SUPPLIES & MATERIALS	67,656	56,272	102,555	84,246
M&R - LAND, STRUCTURES & STREETS	1,579	250	800	800
M&R - EQUIPMENT & VEHICLES	18,982	20,901	28,650	29,186
CONTRACTURAL & MISC SERVICES	39,247	15,382	21,142	24,442
MISC & SUNDRY CHARGES	-	-	-	-
CAPITAL OUTLAY - EQUIPMENT	-	17,000	17,000	180,000
TOTAL 08-59	**$ 461,147**	**$ 512,644**	**$ 572,986**	**$ 729,941**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	226,413	277,241	277,241	266,790
8130 OVERTIME	7,049	7,000	7,000	7,000
8190 NON-CASH BENEFITS	-	-	-	-
8210 SOCIAL SECURITY CONTRIBUTIONS	14,471	17,396	17,396	16,975
8220 MEDICARE CONTRIBUTIONS	3,381	4,122	4,122	3,970
8230 RETIREMENT CONTRIBUTIONS	32,213	40,262	40,262	39,891
8240 HEALTH/LIFE INSURANCE	47,846	56,818	56,818	61,891
8250 WORKERS COMPENSATION	2,310	-	-	14,750
8301 OFFICE SUPPLIES	591	350	350	500
8322 CLOTHING	969	1,215	1,450	1,215
8336 FUEL & LUBRICANTS	55,923	36,961	81,000	67,500
8364 MINOR EQUIPMENT	-	7,400	8,285	3,750
8382 UTILITY - ELECTRICAL FEES	8,462	9,250	9,250	9,250
8388 UTILITY - WATER & SEWER FEES	455	746	1,220	1,281
8399 OTHER SUPPLIES	1,256	350	1,000	750
8419 M&R - STRUCTURES	1,579	250	800	800
8557 M&R - VEHICLES	17,513	20,351	27,500	28,000
8559 M&R - OFFICE EQUIPMENT	269	550	550	500
8569 M&R - RADIOS	-	-	-	-
8577 M&R - SOFTWARE	1,200	-	600	686
8601 ADMINISTRATIVE FEES	23,358	-	-	-
8608 ADVERTISING	286	800	300	500
8615 AUDITS	750	750	750	500
8636 COMMUNICATIONS	5,238	4,000	7,000	8,500
8643 DUES	601	700	750	750
8652 FEES & PERMITS	1,332	1,332	1,332	1,332
8657 INSURANCE	5,224	3,000	9,000	10,000
8660 POSTAGE	97	200	60	60
8662 PRINTING	17	250	300	200
8664 PROFESSIONAL SERVICES	391	2,000	700	1,500
8684 TRAINING	582	500	200	500
8690 TRAVEL EXPENSES	1,459	1,750	500	500
8699 OTHER MISCELLANEOUS SERVICES	(88)	100	250	100
8711 BAD DEBT EXPENSE	-	-	-	-
8950 CAPITAL - VEHICLES	-	17,000	17,000	180,000
TOTAL 08-59	**$ 461,147**	**$ 512,644**	**$ 572,986**	**$ 729,941**

URBANIZED TRANSPORTATION SUMMARY

DEPARTMENT		DIVISION
Cletran	0860	Public Services - Community

MISSION STATEMENT

It is the goal of City/County transportation to meet the transportation needs of the citizens in the urbanized area of Johnson County. It is our objective to provide an efficient means of transportation for medical trips, work, school, and entertainment to the elderly, disabled, and general public.

PROGRAM DESCRIPTION

Service is provided to the urbanized area of Johnson County, Burleson and the surrounding area. The total estimated population of Burleson is 31,600. A demand response system and commuter bus service provides transportation to the elderly, disabled, and general public.

Demand Response – A demand response system provides transportation to the elderly, disabled, and the general public of Burleson. The hours of operation are Monday-Friday, 8:00 am – 5:00 pm. There is no service on Saturday or Sunday. We request a 24 hour advance reservation, however same day reservations are accepted if space is available. Two part-time, and one full time employee operate two full-time buses within the city limits of Burleson. Fares are $2.00 for a one-way trip. Passes may be used on city and county rides: regular passes cost $35.00 and include 20 punches ($40 value); reduced passes cost $20.00 and include 20 punches ($40 value). Reduced passes are available to students under 18 years of age, seniors 60 years and older, disabled with a note on doctors letterhead.

Commuter Bus Service – Operates Monday-Friday with routes departing Cleburne 3 times daily. There is no commuter bus service on Saturday or Sunday. A bus departs from Cleburne's Intermodal Depot, with a stop in Joshua's downtown area, Wal-Mart in Burleson and final destination at the Intermodal Transportation Center in south Fort Worth.

OBJECTIVES

1. To keep our response time to a timely manner.
2. Operate in a safe and courteous manner as possible.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
Annual/One-Way Passenger Trips:			
1. Number of riders	2,470	4,000	6,000
2. Number of Miles	32,173	32,000	36,000
3. Cost per trip	$31.69	$33.29	$26.23

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Driver	10	0.0	1.0	1.0
TOTAL		0.0	1.0	1.0
Part Time		0.0	2.0	4.0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	$43,257	$51,311	$54,300	$80,616
BENEFITS	$18,315	$19,706	$23,975	$35,867
SUPPLIES & MATERIALS	$10,089	$15,000	$17,550	$26,100
M&R - EQUIPMENT & VEHICLES	$11,377	$5,000	$1,290	$5,170
CONTRACTURAL & MISC SERVICES	$1,142	$6,408	$6,900	$8,800
CAPITAL OUTLAY - EQUIPMENT	$0	$0	$0	$0
TOTAL 08-60	**$ 84,180**	**$ 97,425**	**$ 104,015**	**$ 156,553**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	42,389	49,811	52,800	79,116
8130 OVERTIME	868	1,500	1,500	1,500
8210 SOCIAL SECURITY CONTRIBUTIONS	2,677	3,140	3,140	4,998
8220 MEDICARE CONTRIBUTIONS	622	744	744	1,169
8230 RETIREMENT CONTRIBUTIONS	5,962	3,881	7,491	11,746
8240 HEALTH/LIFE INSURANCE	9,054	11,941	12,100	13,504
8250 WORKERS COMPENSATION	-	-	500	4,450
8322 CLOTHING	319	1,000	500	1,000
8336 FUEL & LUBRICANTS	9,770	14,000	17,000	25,000
8399 OTHER SUPPLIES	-	-	50	100
8557 M&R - VEHICLES	11,377	5,000	1,290	5,000
8577 M&R - SOFTWARE	-	-	-	170
8608 ADVERTISING	-	500	100	500
8615 AUDITS	-	-	-	500
8636 COMMUNICATIONS	-	600	600	600
8657 INSURANCE	1,187	3,000	5,000	6,000
8662 PRINTING	-	50	50	50
8664 PROFESSIONAL SERVICES	-	1,100	500	500
8684 TRAINING	-	250	250	250
8699 OTHER MISCELLANEOUS SERVICES	(45)	908	400	400
TOTAL 08-60	**$ 84,180**	**$ 97,425**	**$ 104,015**	**$ 156,553**

SPECIAL REVENUE FUND

4B Sales Tax

Fund 09

Summary of Receipts & Expenditures

2008-2009

This fund will be used to account for the proceeds of the 4B sales tax. On August 11, 2001, the citizens of Cleburne approved a 1/2 cent increase, to 7.75%. This sales tax has funded construction of Splash Station, the Cleburne Sports Complex, and several parks improvements throughout the city. Future projects include development of a civic/convention center, a performing arts center, a rail museum, and a community center. 4B Sales Tax funds are also used to fund the maintenance and operation expenses of these projects.

		Proposed 2008-2009
Beginning Fund Balance		$ 2,060,509
Revenues:		
Taxes, Sales and Use	(0911-6110)	3,344,460
Interest Earnings	(0917-6735)	100,000
TOTAL FUNDS AVAILABLE		5,504,969
Expenditures:		
Supplies	(0939-8399)	1,000
Administrative Contract	(0939-8601)	60,000
Contractual & Miscellaneous	(0939-8699)	14,000
Railroad Museum	(0962-8820)	150,000
Civic Center - Transferred to Fund 51	(0922-7251)	2,805,732
Debt Payment Transferred to General Fund	(0922-7201, 7202)	1,081,808
**Operation Cost Transfer to General Fund	(0922-7201)	1,350,774
TOTAL EXPENDITURES		5,463,314
Ending Fund Balance		$ 41,655

**The net cost of operating the completed 4B projects is transferred to the General Fund to reimburse the fund for expenditures made throughout the year to operate the 4B Projects.

SPECIAL REVENUE FUND

Law Enforcement Officer Standards

Fund 10

Summary of Receipts & Expenditures

2008-2009

The Law Enforcement Officer Standards and Education (L.E.O.S.E.) Fund is used as necessary for continuing education and training, as determined by the agency head, for full time law enforcement support personnel.

		Proposed 2008-2009
Beginning Fund Balance		$ 14,613
Revenues:		
Police L.E.O.S.E. Funding	(1014-6451)	5,000
Fire L.E.O.S.E. Funding	(1014-6451)	800
TOTAL FUNDS AVAILABLE		20,413
Expenditures:		
Police Services or Supplies	(1041-8X99)	18,413
Fire Services or Supplies	(1047-8X99)	2,000
TOTAL EXPENDITURES		20,413
Ending Fund Balance		$ 0

SPECIAL REVENUE FUND

T.I.F. - District #1

Fund 11

Summary of Receipts & Expenditures
2008-2009

The Tax Increment Financing (TIF) District was created to fund infrastructure improvements (streets, water and sewer lines, etc.) in our industrial park.

		Proposed 2008-2009
Beginning Fund Balance		$ 0
Revenues:		
Taxes, Ad Valorem - Current City	(1121-7101)	382,464
Taxes, Ad Valorem - Current County	(1119-6999)	159,500
TOTAL REVENUE		541,964
Expenditures:		
Transfer to Fund 02 - Wal-Mart & Smithfield Bio	(1122-7202)	530,000
Supplies	(1139-8399)	100
Services	(1139-8699)	6,714
TOTAL EXPENDITURES		536,814
Ending Fund Balance		$ 5,150

T.I.F. - District #2

Fund 12

Summary of Receipts & Expenditures
2008-2009

The Tax Increment Financing (TIF) District was created to fund infrastructure improvements (lighting, curbing, seating, etc.) in our downtown area.

		Proposed 2008-2009
Beginning Fund Balance		$ 10,930
Revenues:		
Taxes, Ad Valorem - Current City	(1221-7101)	41,360
Taxes, Ad Valorem - Current County	(1219-6999)	5,000
TOTAL REVENUE		57,290
Expenditures:		
Supplies	(1239-8399)	100
Services	(1239-8699)	2,000
Grant Façade Program	(1239-8699)	50,000
TOTAL EXPENDITURES		52,100
Ending Fund Balance		$ 5,190

SPECIAL REVENUE FUND

Emergency Management

Fund 14

Summary of Receipts & Expenditures

2008-2009

This fund uses revenues from a service agreement with Texas Utilities to fund emergency disaster assistance. This agreement was made with TU Electric in order for the City to be equipped as a relocation site for citizens in the fallout area of the Comanche Peak Nuclear Power Plant.

		Proposed 2008-2009
Beginning Fund Balance		$ 96,931
Revenues:		
TU Electric Contract Revenue	(1415-6599)	21,750
Interest Revenue	(1417-6735)	2,000
TOTAL FUNDS AVAILABLE		120,681
Expenditures:		
Supplies and Materials	(1449-83XX)	13,950
M&R - Equipment & Vehicles	(1449-85XX)	12,160
Contractual & Miscellaneous Services	(1449-86XX)	5,760
Capital Outlay - Equipment	(1449-89XX)	27,500
TOTAL EXPENDITURES		59,370
Ending Fund Balance		$ 61,311

SPECIAL REVENUE FUND

Mineral Leases and Royalties

Fund 21

Amended Summary of Receipts & Expenditures

2008-2009

This fund uses mineral lease and royalty revenue received from online gas wells and mineral

			Proposed 2008-2009
Beginning Fund Balance			$ 3,121,230
Revenues:			
Interest Revenue		(2117-6735)	65,000
Mineral Leases and Royalties		(2119-6950)	6,500,000
TOTAL FUNDS AVAILABLE			9,686,230
Expenditures:			
Street Projects		(2179-8467)	1,000,000
Transfers:			
Transfer to Capital Projects		(2122-7253)	1,267,000
Chamber of Commerce Building	$ 794,000		
Chamber Contribution $100,000; EDC Contribution $50,000			
Cemetery Phase II	473,000		
Transfer - Fund 21 Reserve			750,000
Transfer to Fund 89 - Museum Rehabilitation & Grant Match		(2122-7289)	500,000
Transfer to Fund 39 - Colonial Street Grant Match		(2122-7239)	250,000
Transfer to 4B - Civic Center		(2122-7251)	2,937,000
Transfer to General Fund		(2122-7201)	1,500,000
TOTAL EXPENDITURES			8,204,000
Ending Fund Balance			$ 1,482,230

SPECIAL REVENUE FUND

Fund 21 Reserve

Summary of Receipts & Expenditures
2008-2009

This fund is used as a long term investment account for mineral and lease royalties. Funds are transferred from Fund 21 to this Fund.

		Proposed 2008-2009
Beginning Fund Balance		$ 0
Revenues:		
Transfer from Fund 21	(XX21-71XX)	750,000
Interest Revenue	(XX17-6735)	20,000
TOTAL FUNDS AVAILABLE		770,000
Expenditures:		
		0
TOTAL EXPENDITURES		0
Ending Fund Balance		$ 770,000

SPECIAL REVENUE FUND

Disposal Well

Fund 22

Summary of Receipts & Expenditures

2008-2009

This fund uses disposal well royalty revenues to fund disposal well related expenditures and other waste water collection costs.

		Proposed 2008-2009
Beginning Fund Balance		$ 445,230
Revenues:		
Disposal Well Royalties	(2215-6585)	300,000
Interest Revenue	(2217-6735)	15,000
TOTAL FUNDS AVAILABLE		760,230
Expenditures:		
Supplies	(2296-8399)	10,000
Services	(2296-8669)	50,000
Sanitary Sewer Systems	(2296-8830)	0
TOTAL EXPENDITURES		60,000
Ending Fund Balance		$ 700,230

SPECIAL REVENUE FUND

Insurance Recovery Repairs

Fund 26

Summary of Receipts & Expenditures

2008-2009

Insurance reimbursement revenue used to fund the repair of insured damaged property of the City.

		Proposed 2008-2009
Beginning Fund Balance		$ 87,281
Revenues:		
Interest Revenue	(2617-6735)	3,000
Insurance Reimbursement Revenue	(2619-6935)	10,000
TOTAL FUNDS AVAILABLE		100,281
Expenditures:		
Insured Repairs	(2639-XXX)	30,000
Other Repairs	(2639-XXX)	70,281
TOTAL EXPENDITURES		100,281
Ending Fund Balance		$ 0

Development Fee

Fund 27

Summary of Receipts & Expenditures

2008-2009

This fund handles all community development fees from developers. The revenue will be used to test and inspect expenditures of the development.

		Proposed 2008-2009
Beginning Fund Balance		$ 13,385
Revenues:		
Community Development Fees (2% to 3% Fee)	(2713-6311)	10,000
Interest Revenue	(2717-6735)	600
TOTAL FUNDS AVAILABLE		23,985
Expenditures:		
Development Expenditures	(2771-8664)	13,985
TOTAL EXPENDITURES		13,985
Ending Fund Balance		$ 10,000

SPECIAL REVENUE FUND

Federal Emergency Management Assistance (FEMA)

Fund 32

Summary of Receipts & Expenditures

2008-2009

Grant revenue in this fund is used to pay a portion of the salaries for two employees working for the program. The purpose of this fund is to provide for emergency operations in the City of Cleburne, utilizing the existing organization of local government in cooperation with the State and Federal governments. The government of the City of Cleburne is responsible to its citizens for saving lives, minimizing damage, alleviating suffering, and helping to restore and rehabilitate property and society in the event of natural disaster or national emergency, including nuclear attack or the threat thereof.

		Proposed 2008-2009
Beginning Fund Balance		$ 0
Revenues:		
Grant Revenue	(3214-6418)	50,000
TOTAL FUNDS AVAILABLE		50,000
Expenditures:		
F.E.M.A. Salary Reimbursements to General Fund (Emergency Management Coordinator and Fire Department Secretary)	(3222-7201)	50,000
TOTAL EXPENDITURES		50,000
Ending Fund Balance		$ 0

SPECIAL REVENUE FUND

Miscellaneous Grant Funds

Fund 39

Summary of Receipts & Expenditures

2008-2009

Minor grant revenue from various Texas Agencies. These funds are used for the purposes so designated by the grant.

		Proposed 2008-2009
Beginning Fund Balance		$ 68,000
Revenues:		
Texas State Grants	(3914-6499)	1,000
Transfer from GF - TCEQ Match	(3921-7101)	1,000
Transfer from Mineral & Lease Royalty	(3921-7121)	250,000
TCEQ Grant - Recycling	(3914-6499)	1,000
Interest on Investments	(3917-6735)	100
TOTAL FUNDS AVAILABLE		321,100
Expenditures:		
Miscellaneous Supplies	(39XX-8399)	6,000
Recycling Program	(3991-8699)	2,000
Colonial Street Grant Match	(3979-8850)	313,100
TOTAL EXPENDITURES		321,100
Ending Fund Balance		$ 0

Court Technology

Fund 41

Summary of Receipts & Expenditures

2008-2009

Any person convicted in a trial in the City of Cleburne Municipal Court shall pay a $4.00 fee as a cost of the court. The fund shall be used only to finance the purchase of technology enhancements for the City of Cleburne Municipal Court.

		Proposed 2008-2009
Beginning Fund Balance		$ 59,000
Revenues:		
Fines	(4116-6611)	20,000
Interest on Investments	(4117-6735)	2,000
TOTAL FUNDS AVAILABLE		81,000
Expenditures:		
Court Technology Supplies	(4137-8399)	35,000
Court Technology Services	(4137-8699)	15,000
TOTAL EXPENDITURES		50,000
Ending Fund Balance		$ 31,000

SPECIAL REVENUE FUND

Court Fine Fee
Fund 42

Summary of Receipts & Expenditures
2008-2009

This fund is derived from one-half of a $25 fee charged when paying court-related costs. 1/5 of the City's share of the fees shall be used to improve the efficiency of the administration of justice and the balance will be deposited into the general fund.

		Proposed 2008-2009
Beginning Fund Balance		$ 27,000
Revenues:		
Fines	(4216-6611)	2,700
Interest on Investments	(4217-6735)	800
TOTAL FUNDS AVAILABLE		30,500
Expenditures:		
Miscellaneous Court Supplies	(4237-8399)	7,500
TOTAL EXPENDITURES		7,500
Ending Fund Balance		$ 23,000

Public Safety Fund
Fund 43

Summary of Receipts & Expenditures
2008-2009

The purpose of this fund is to support the communication towers for select Fire Departments throughout Johnson County. Each entity will provide proportionate funding for all expenses.

		Proposed 2008-2009
Beginning Fund Balance		$ 0
Revenues:		
Grant Revenue		0
Contribution - Emergency Services District		74,000
Contribution - Johnson County		74,000
Transfer - General Fund		74,000
TOTAL FUNDS AVAILABLE		222,000
Expenditures:		
Miscellaneous Supplies	(4347-8399)	5,000
M&R - Other Systems	(4347-8499)	2,500
M&R - Other Equipment	(4347-8599)	2,000
Miscellaneous Services	(4347-86XX)	2,500
Capital - Structures	(4347-8820)	210,000
TOTAL EXPENDITURES		222,000
Ending Fund Balance		$ 0

SPECIAL REVENUE FUND

Child Safety
Fund 45

Summary of Receipts & Expenditures
2008-2009

This fund was a State mandated fund to be used for municipal school crossing guard programs and other child safety programs. These funds are to be used from revenue that was generated from fines for traffic violations within a school zone.

		Proposed 2008-2009
Beginning Fund Balance		$ 4,910
Revenues:		
Fines	(4516-6611)	5,000
Interest Revenue	(4517-6735)	250
TOTAL FUNDS AVAILABLE		10,160
Expenditures:		
Child Safety Expenditures		
(Vests, Signs, Lights)	(4541-8XXX)	5,000
TOTAL EXPENDITURES		5,000
Ending Fund Balance		$ 5,160

SPECIAL REVENUE FUND

Court Security Fund
Fund 46
Summary of Receipts & Expenditures
2008-2009

This fund may only be used for providing security services for the court. A $3.00 security fee is paid by a convicted defendant for a misdemeanor offense as a court cost.

		Proposed 2008-2009
Beginning Fund Balance		$ 26,500
Revenues:		
Court Fines	(4616-6611)	20,000
Interest on Investments	(4617-6735)	1,000
TOTAL FUNDS AVAILABLE		47,500
Expenditures:		
Court Security Officer *	(4637-8699)	21,000
TOTAL EXPENDITURES		21,000
Ending Fund Balance		$ 26,500

* General Fund charges Court Security for providing police security

Abandoned Vehicle Fund
Fund 47
Summary of Receipts & Expenditures
2008-2009

This fund is a state mandated fund that uses revenue for administrative expenses in the processing of abandoned vehicles. All revenue comes from the sale of abandoned vehicles with excess funds being transferred to the general fund.

		Proposed 2008-2009
Beginning Fund Balance		$ 1,000
Revenues:		
Abandoned Vehicle Sales	(4716-6601)	1,000
TOTAL FUNDS AVAILABLE		2,000
Expenditures:		
Administrative Supplies	(4741-8399)	1,000
TOTAL EXPENDITURES		1,000
Ending Fund Balance		$ 1,000

SPECIAL REVENUE FUND

Police Forfeiture Fund

Fund 48

Summary of Receipts & Expenditures

2008-2009

This is a State mandated fund that uses revenue from forfeited property to fund drug-related law enforcement expenditures.

		Proposed 2008-2009
Beginning Fund Balance		$ 7,165
Revenues:		
Forfeited Funds	(4816-6663)	4,000
TOTAL FUNDS AVAILABLE		11,165
Expenditures:		
Miscellaneous Supplies	(4841-8399)	10,000
TOTAL EXPENDITURES		10,000
Ending Fund Balance		$ 1,165

Fire Protection Fund

Fund 49

Summary of Receipts & Expenditures

2008-2009

This fund was created to account for the City's portion of the rural fire tax that the county collects for all fire departments within the district.

		Proposed 2008-2009
Beginning Fund Balance		$ 44,680
Revenues:		
Fire Services - Rural Fire Allocation 2¢ of 3¢	(4916-6599)	0
Interest Revenue	(4917-6735)	1,500
TOTAL FUNDS AVAILABLE		46,180
Expenditures:		
Other Supplies	(4947-8399)	15,000
TOTAL EXPENDITURES		15,000
Ending Fund Balance		$ 31,180

SPECIAL REVENUE FUND

Brazos Electric Coop Inc

Fund 65

Summary of Receipts & Expenditures

2008-2009

This fund uses Brazos Electric Coop proceeds for covering the City's expense operating the reuse water line.

		Proposed 2008-2009
Beginning Fund Balance		$ 0
Revenues:		
Brazos Electric Payments	(6519-6999)	329,750
TOTAL FUNDS AVAILABLE		329,750
Operating Reuse Line Expenditures:		
Chemical Supplies	(6583-8315)	140,000
Fuel & Lubricants	(6583-8336)	1,500
Minor Equipment and Tools	(6583-8364)	1,000
Utility - Electrical Fees	(6583-8382)	101,750
Other Supplies & Materials	(6583-8399)	2,000
M&R - Structures	(6583-8419)	7,500
M&R - Instruments	(6583-8539)	2,200
M&R - Machinery	(6583-8545)	7,500
M&R - Office Equipment	(6583-8559)	500
M&R - Radios	(6583-8569)	500
Administrative Charge	(6583-8601)	60,000
Professional Services	(6583-8664)	5,000
Training	(6583-8684)	300
TOTAL EXPENDITURES		329,750
Ending Fund Balance		$ 0

SPECIAL REVENUE FUND

Museum Board Fund

Fund 81

Summary of Receipts & Expenditures
2008-2009

This fund is used by the Museum Board to handle donations that are used to fund Museum expenditures.

		Proposed 2008-2009
Beginning Fund Balance		$ 0
Revenues:		
Museum Store, Tours and Booth Sales	(8115-6599)	4,000
Donation Revenue	(8118-6820)	200
TOTAL FUNDS AVAILABLE		4,200
Expenditures:		
Miscellaneous Supplies	(8165-8399)	200
Miscellaneous Services	(8165-8699)	0
Cost of Sales - Museum Store	(8165-8727)	4,000
Artifacts	(8165-8920)	0
TOTAL EXPENDITURES		4,200
Ending Fund Balance		$ 0

Library Board Fund

Fund 85

Summary of Receipts & Expenditures
2008-2009

This fund revenue comes from donations by the community and is used by the Library Board for Library expenditures.

		Proposed 2008-2009
Beginning Fund Balance		$ 2,956
Revenues:		
Service Revenue	(8515-6599)	1,000
Donation Revenue	(8518-6820)	100
TOTAL FUNDS AVAILABLE		4,056
Expenditures:		
Miscellaneous Supplies	(8563-8399)	500
Miscellaneous Services	(8563-8699)	500
Books	(8563-8910)	3,056
TOTAL EXPENDITURES		4,056
Ending Fund Balance		$ 0

SPECIAL REVENUE FUND

Miscellaneous Donations Fund

Fund 89

Summary of Receipts & Expenditures

2008-2009

This fund will handle various donations used for the benefit of the various designated departments of the City.

		Proposed 2008-2009
Beginning Fund Balance		$ 738,000
Revenues:		
Interest Revenue	(8917-6735)	5,000
Transfer from General Fund - Smith Match	(8921-7101)	10,000
Transfer from Fund 21 - Rehab & Grant Match	(8921-7121)	500,000
Miscellaneous Grants	(8918-6820)	40,000
Museum Grants	(8918-6820)	307,000
TOTAL FUNDS AVAILABLE		1,600,000
Expenditures:		
MIS Supplies	(8937-8399)	11,400
Police Supplies	(8941-8399)	21,000
Animal Shelter Supplies	(8943-8399)	8,800
Fire Supplies	(8947-8399)	8,600
Parks - Beauty & Clean Up	(8953-8399)	3,000
Library Books	(8963-8910)	7,500
Museum Supplies	(8965-8399)	27,700
Smith History Center - City to Match - 2 Yrs	(8962-8820)	1,512,000
TOTAL EXPENDITURES		1,600,000
Ending Fund Balance		$ 0

Enterprise Funds

Water – Wastewater Fund
Airport Fund
Drainage Utility Fund

2008-2009

Water-Wastewater Fund

2008-2009

ENTERPRISE FUND

WATER - WASTEWATER

Fund 60

Summary of Receipts & Disbursements

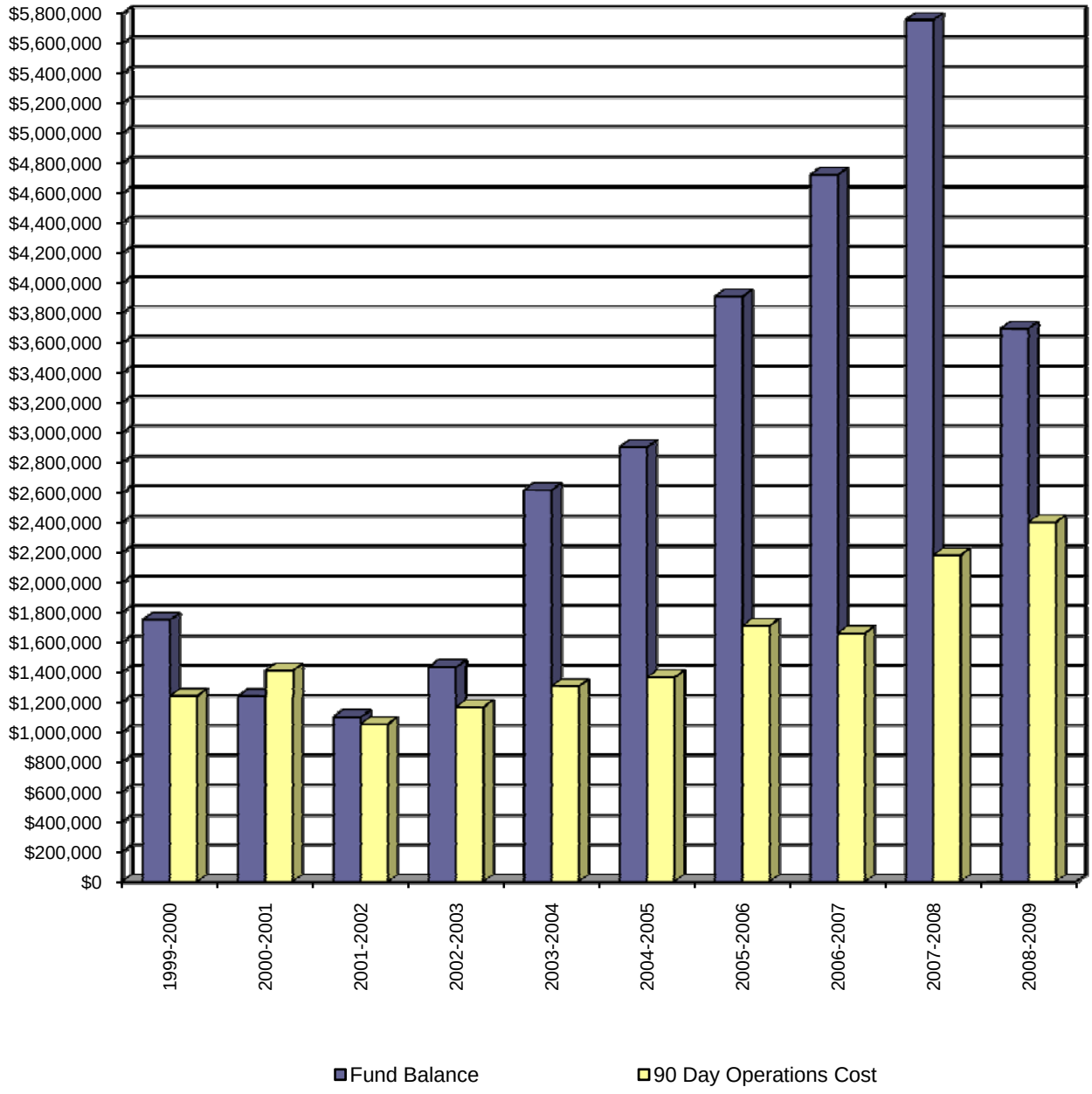
2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	ESTIMATED 2007-2008	PROPOSED 2008-2009
Beginning Cash Balance	$ 4,048,155	$ 3,856,223	$ 4,722,222	$ 5,756,841
Receipts:				
Water Revenue	8,556,755	9,164,023	9,731,736	9,912,124
Wastewater Revenue	5,495,071	5,127,951	6,394,373	6,714,092
Utility Taps Income	178,916	150,000	139,401	140,000
Disposal Royalties	0	0	0	0
Penalty Charges	195,648	228,000	235,000	235,000
Interest on Investments	91,997	150,000	180,000	150,000
Miscellaneous	54,315	65,107	118,327	65,107
Total Receipts:	14,572,702	14,885,081	16,798,837	17,216,323
TOTAL FUNDS AVAILABLE	18,620,857	18,741,304	21,521,059	22,973,164
Expenditures:				
Salaries	1,930,015	2,335,673	2,357,823	2,418,453
Benefits	798,800	954,028	951,990	1,076,898
Supplies	1,874,573	2,185,800	2,178,151	2,566,541
Maintenance - Building	239,771	362,600	705,550	981,275
Maintenance - Equipment	361,860	391,900	461,260	569,763
Services	1,435,715	2,026,999	2,066,778	1,990,554
Debt Interest & Fiscal Fees	2,963,156	2,631,235	2,631,235	2,536,920
Capital - Structures	220,613	345,000	141,875	2,075,000
Capital - Equipment	244,747	544,500	291,640	385,000
Total Expenditures:	10,069,250	11,777,735	11,786,302	14,600,404
Other (Sources) Uses of Funds:				
Transfer to General Fund - 01 (Adm.)	2,001,135	2,170,000	2,170,000	2,330,000
Transfer to General Fund - 01 (Hazmat)	17,500	17,500	17,500	17,500
W&WW Debt Principal Payments	1,815,000	1,865,000	1,865,000	2,305,000
Prior Period Adjustment	0			
Sale of Assets	(4,250)		(4,400)	
Transfer from Fund 21 & Fund 01	0	(70,184)	(70,184)	0
Total Out:	3,829,385	3,982,316	3,977,916	4,652,500
Rate Mitigation Reserve Balance	2,739,240	2,599,074	2,827,963	2,902,963
Contingency Reserve	0	25,000	0	25,000
TOTAL USES OF FUNDS	16,637,875	18,384,125	18,592,181	22,180,867
Ending Cash Balance	$ 1,982,982	$ 357,179	$ 2,928,878	$ 792,297

* Rate Mitigation Reserve Balance is expected to be 116.7 days at September 30, 2008, and 108.8 days at September 30, 2009.

Water-Wastewater Fund Rate Mitigation & Fund Balance

1999-2009

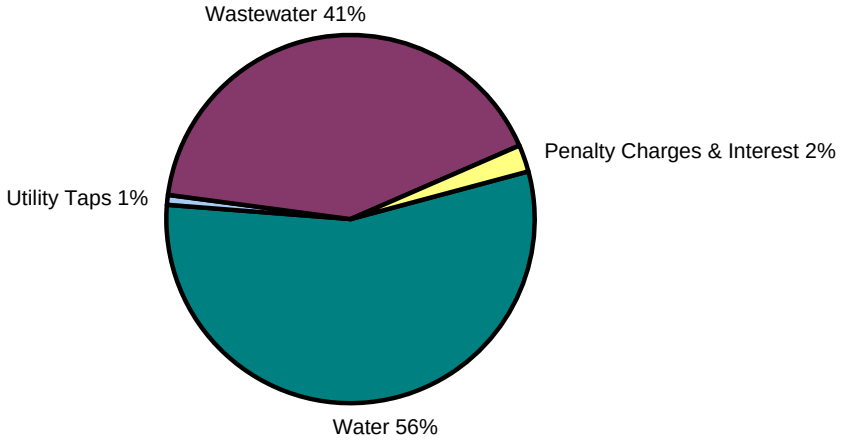


Historical fund balance data was collected from 1999 – 2007 Annual Financial Reports. 2008 and 2009 estimated data was taken from the current budget document. The projection reserve was established in 1993 to enable the Water-Wastewater Fund to continue operations during times of crisis and/or significantly reduced revenue. It is currently the desire of City Management to maintain funds at a level which would provide 90 days of operations.

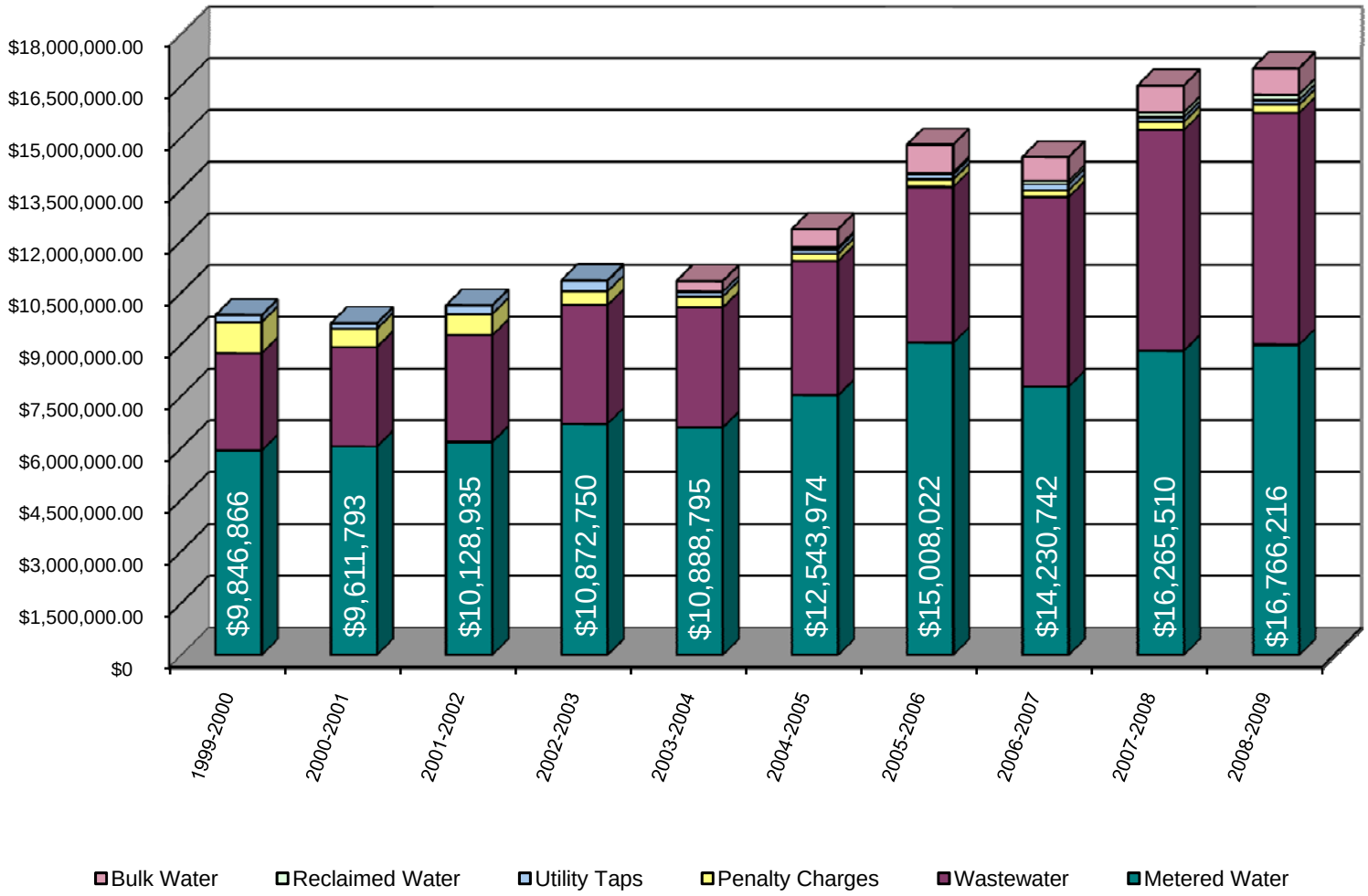
Water-Wastewater Fund Revenues

2008-2009

$17,216,323



1999 - 2009



Historical data comes from Annual Audits. The 2007-2008 data is an estimated amount, and the 2008-2009 data is the budgeted amount.

See Water-Wastewater Fund-Revenue By Source for related data.

ENTERPRISE FUND

WATER - WASTEWATER

Fund 60

Revenue By Source

2008-2009

Code No.	Source	ACTUAL 2005-2006	ACTUAL 2006-2007	BUDGETED 2007-2008	ESTIMATED 2007-2008	PROPOSED 2008-2009
CHARGES FOR SERVICES						
6015-6578	Reclaimed Water Revenue	$ 61,538	$ 97,666	$ 120,000	$ 139,666	$ 167,940
6015-6579	Bulk Water Revenue	799,498	684,982	420,000	774,354	749,960
6015-6580	Water Metered Sales	9,047,865	7,774,107	8,624,023	8,817,716	8,994,224
6015-6581	Wastewater Sales	4,518,107	5,495,071	5,127,951	6,394,373	6,714,092
6015-6582	Taps and Connections	140,414	178,916	150,000	139,401	140,000
6015-6585	Disposal Royalty	0	0	0	0	0
Total Charges for Services		14,567,423	14,230,742	14,441,974	16,265,510	16,766,216
CHARGES - OTHER						
6015-6587	Penalty Charge to Customer	222,914	195,648	228,000	235,000	235,000
6015-6599	Miscellaneous Income	54,790	30,851	65,107	61,292	65,107
6016-6699	Fines, Fees, Restitution	0	21,440	0	57,035	0
Total Charges - Other		277,704	247,939	293,107	353,327	300,107
INTEREST						
6017-6735	Interest on Investments	111,883	91,997	150,000	180,000	150,000
Total Interest		111,883	91,997	150,000	180,000	150,000
NON-OPERATING						
6019-XXXX	Non-Operating	51,012	2,025	0	0	0
Total Non-Operating		51,012	2,025	0	0	0
GRAND TOTALS		$ 15,008,022	$ 14,572,702	$ 14,885,081	$ 16,798,837	$ 17,216,323

CITY OF CLEBURNE

Water/Wastewater Fund Revenues

2007-2008 Budget

RECEIPTS

6015-6578	RECLAIMED WATER	$ 167,940

Description:

Includes sales of sewer affluent through the treatment plant.

6015-6579	BULK WATER SERVICE	$ 749,960

Description:

Includes sales through fire hydrants or pumped directly from the lake. Rates are as follows.

Service Demand Charge - 75% Metered Water Sales or $11.91 per month

0 gallons and over - 75% Metered Water Sales or $3.17 per 1000 gallons

6015-6580	METERED WATER SALES	$ 8,994,224

Description:

Includes the sale of treated water through the distribution system. Residential and commercial rates for:

Inside City Limits:

Service Demand Charge - $15.88 per month

0 gallons and over - $4.23 per 1000 gallons

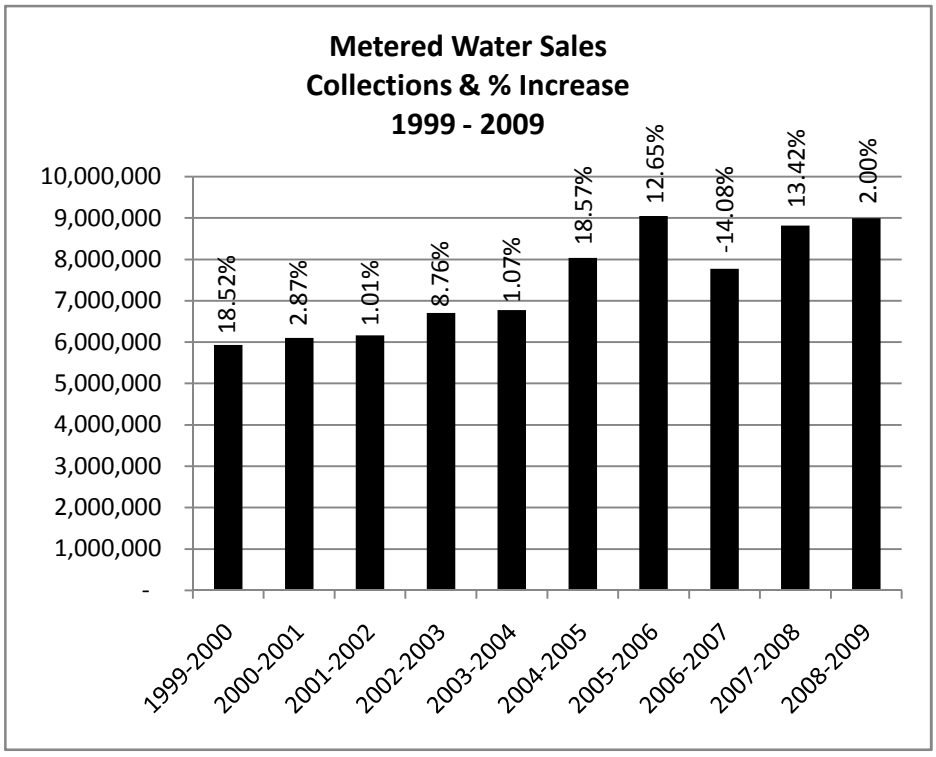
Outside City Limits:

Service Demand Charge - $20.54 per month

0 gallons and over - $5.27 per 1000 galons

Assumption:

This estimate represents a rate increase of 5% over the previous three years average collections. With industrial use expected to continue to increase, this increase is conservative.



RECEIPTS (CONTINUED)

6015-6581	WASTEWATER SALES	$ 6,714,092

Description:

The monthly rates or charges for services furnished by the City's sanitary sewer system shall be as follows:

Residential & Commercial Accounts:

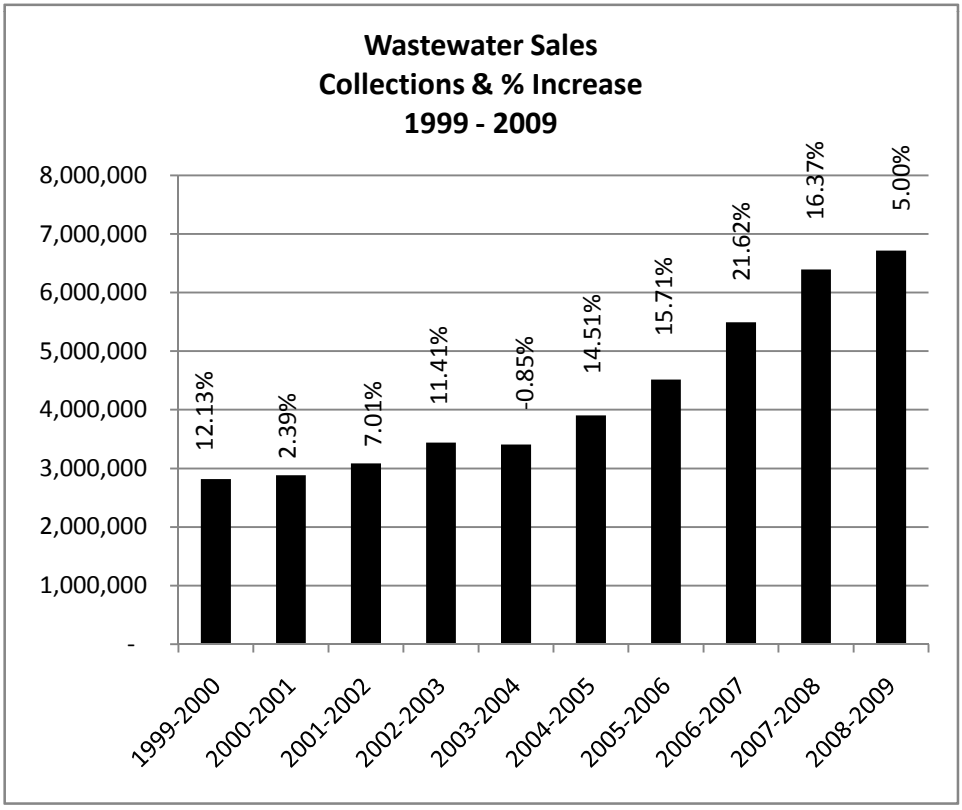
Residential - Service Demand Charge - $8.46 per month
0 to 13,500 gallons - $2.59 per 1000 gallons
Residential Maximum - $43.43 for 13,500 gallons
Commercial - Service Demand Charge - $8.46 per month
Commercial - 0 gallons and over - $2.59 per 1000 gallons

Industrial Accounts:

Service Demand Charge - $8.46 Per month
Volume Charge, per month, per 1000 gallons - $3.47
BOD, per pound, per month - 0.3241
TSS, per pound, per month - 0.3021
TDS, per pound, per month - 0.1599

Assumption:

This estimate represents a rate increase of 5% over the previous three years average collections. With industrial use expected to continue to increase, this increase is conservative.



RECEIPTS (CONTINUED)

6015-6582	TAPS AND CONNECTIONS	$ 140,000

Description:

Fees are charged to persons desiring to tap onto City water or wastewater lines are follows:

Water Taps:

Size of Connection	Cost of Tap
Any tie on	$300.00
3/4 inch	$925.00
1 inch	$948.00
1 1/2 inch	$975.00
2 inch	$1,145.00

Wastewater Taps:

Size of Connection	Cost of Tap
Tie-on Fee	$150.00
4 inch	$860.00
6 inch	$895.00
8 inch	$920.00

Assumption:

This account decreased over the previous year and is expected to stabilize.

6015-6587	PENALTY CHARGE TO CUSTOMER	$ 235,000

Description:

Bills are due and payable on the date shown on the bill or a penalty of ten (10) per cent of the total bill will be assessed on all bills not paid on or before the due date.

Assumption:

This account has reflected slight growth over the past several years, and this estimate reflects a conservative stabilization of receipts.

6015-6599	MISCELLANEOUS INCOME	$ 65,107

Description:

This account includes sewer dump charges, service charges of $5.00, insufficient check charges of $20.00, connection charges of $10.00 and other fees that are not contained in the above accounts.

Assumption:

This amount reflects a decrease in collections. Although a significant increase the previous year, only a conservative 7.5% growth over each of the previous two years is anticipated.

6017-6735	INTEREST ON INVESTMENTS	$ 150,000

Description:

Interest earnings as a result of investing idle funds and deposits.

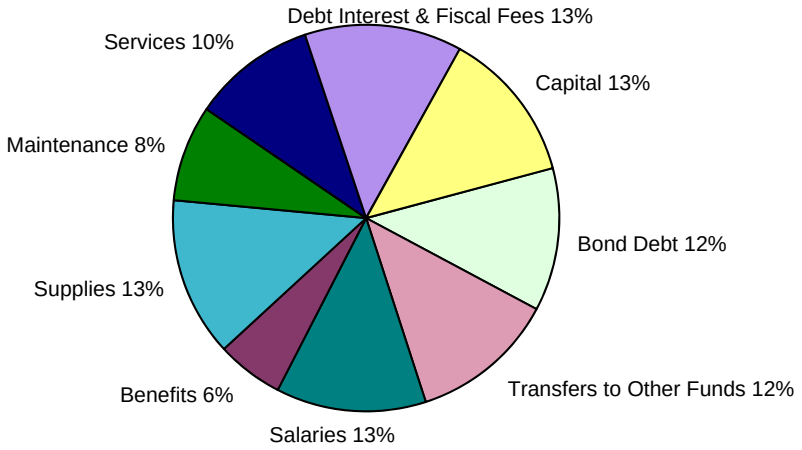
Assumption:

This estimate reflects a decrease in collections, as the fund balance is expected to decrease as capital projects are completed.

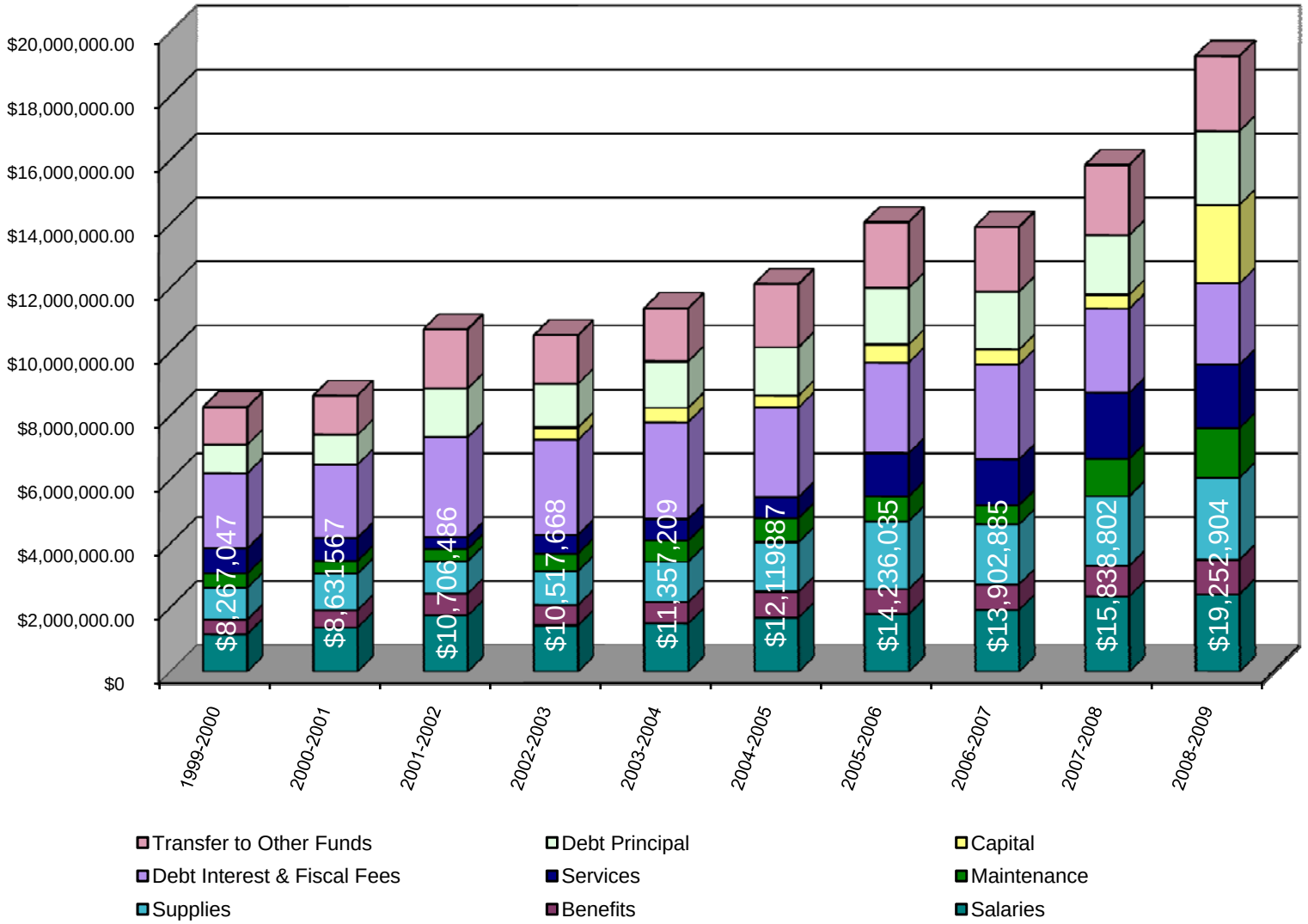
TOTAL WATER AND WASTEWATER REVENUE	$ 17,216,323

Water-Wastewater Fund Expenditures

2008-2009
$19,252,904



1999 - 2009



Historical Data is collected from the Annual Audits. The 2007-2008 data is estimated, and the 2008-2009 data is the budgeted amount. See page G-1 for related data.
The increase in services is due to the cost of Total Dissolved Solids. There is an offsetting revenue for this expense.

NON-DEPARTMENTAL SUMMARY

DEPARTMENT		DIVISION
Non-Departmental	6039	Water-Wastewater

MISSION STATEMENT

This department is used to account for those items that benefit all water/wastewater departments.

PROGRAM DESCRIPTION

This program accounts for expenditures not specifically related to any other operating department in the water/wastewater fund. Those items are as follows: unemployment, workman's compensation and casualty insurance, debt service payments, Brazos River Authority payments, master plan, audit charges, and administrative charges.

GOALS

To maintain an accounting of the insurance, audit, and services provided for all water/wastewater departments.

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	-	100,000	100,000	100,000
BENEFITS	24,963	51,570	51,570	82,888
SUPPLIES & MATERIALS	333	-	-	-
M&R - EQUIPMENT & VEHICLES	689	850	750	800
CONTRACTURAL & MISC SERVICES	583,838	944,000	1,016,850	893,000
MISC & SUNDRY CHARGES	2,963,156	2,631,235	2,631,235	2,536,920
CAPITAL OUTLAY - LAND & STRUCTURES	-	-	-	-
TOTAL 60-39	**$ 3,572,979**	**$ 3,727,655**	**$ 3,800,405**	**$ 3,613,608**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	-	100,000	100,000	100,000
8210 SOCIAL SECURITY CONTRIBUTIONS	-	6,120	6,120	6,200
8220 MEDICARE CONTRIBUTIONS	-	1,450	1,450	1,450
8230 RETIREMENT CONTRIBUTIONS	-	14,000	14,000	18,238
8250 WORKERS COMPENSATION	24,963	25,000	25,000	52,000
8260 UNEMPLOYMENT COMPENSATION	1,036	5,000	5,000	5,000
8399 OTHER SUPPLIES	333	-	-	-
8559 M&R - OFFICE EQUIPMENT	688	850	750	800
8615 AUDITS	8,000	8,000	8,000	8,000
8657 INSURANCE	23,889	30,000	24,000	30,000
8664 PROFESSIONAL SERVICES	5,824	906,000	984,850	855,000
8699 OTHER MISCELLANEOUS SERVICES	1,125	-	-	-
8711 BAD DEBT EXPENSE	418,720	-	-	-
8735 DEBT INTEREST EXPENSE	2,963,156	2,626,235	2,626,235	2,531,920
8738 DEBT SERVICE CHARGES	125,245	5,000	5,000	5,000
TOTAL 60-39	**$ 3,572,979**	**$ 3,727,655**	**$ 3,800,405**	**$ 3,613,608**

UTILITY BILLING SUMMARY

DEPARTMENT		DIVISION
Utility Billing	6081	Water-Wastewater

MISSION STATEMENT

To record, bill, and collect for water, sewer, drainage utility, and sanitation services rendered by the City thereby providing adequate operating funds.

PROGRAM DESCRIPTION

This revenue collecting office is the local point for the collecting of revenue for water, sewer, drainage utility, and sanitation services, including deposits, payments, delinquent notices, customer inquiries, drafts, and account adjustments. Additionally, it collects garage sale and amusement licenses/fees. Computer support is provided by the M.I.S. department.

OBJECTIVES

1. Establish policies for dealing consistently with customers.
2. To continue the meter change-out program by installing approximately 300 new meters per year.
3. Maintain non-reread efficiency of 99%.
4. Continue to emphasize collections of delinquent accounts through all means possible.
5. To continue to audit the operation of the department to improve services to our customers wherever possible.

INDICATORS

	2006-2007	2007-2008	2008-2009
1. Percent of rereads	3	3	2
2. Number of bank drafts	720	735	775
3. Number of meters changed	300	325	425

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Office Manager	22	1	1	1
Senior Clerk	14	1	1	1
Meter Supervisor	20	1	1	1
Lead Utility Billing Clerk	13	1	1	1
Clerk - Utility Billing	11	2	2	2
Meter Service Technician	12	1	1	1
Meter Reader	11	4	4	4
TOTAL		11	11	11
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	365,704	412,966	417,316	419,072
BENEFITS	151,294	171,373	166,716	177,503
SUPPLIES & MATERIALS	45,358	56,100	59,300	70,900
M&R - LAND, STRUCTURES & STREETS	483	1,000	750	850
M&R - EQUIPMENT & VEHICLES	70,064	158,200	118,500	188,700
CONTRACTURAL & MISC SERVICES	69,175	73,873	100,200	96,248
CAPITAL OUTLAY - LAND & STRUCTURES	-	-	-	-
CAPITAL OUTLAY - EQUIPMENT	52,041	12,000	12,000	-
TOTAL 60-81	**$ 752,119**	**$ 885,512**	**$ 874,782**	**$ 953,273**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	357,958	$405,266	$405,266	$409,022
8130 OVERTIME	7,741	$7,500	$12,000	$10,000
8190 NON-CASH BENEFITS	6	$200	$50	$50
8210 SOCIAL SECURITY CONTRIBUTIONS	22,674	$25,261	$25,261	$25,979
8220 MEDICARE CONTRIBUTIONS	5,303	$5,985	$5,985	$6,076
8230 RETIREMENT CONTRIBUTIONS	50,479	$58,470	$58,470	$61,051
8240 HEALTH/LIFE INSURANCE	72,839	$81,657	$77,000	$84,397
8301 OFFICE SUPPLIES	5,845	$5,000	$5,000	$5,000
8315 CHEMICAL SUPPLIES	4,016	$6,500	$5,000	$5,500
8322 CLOTHING	2,461	$3,000	$2,500	$2,750
8336 FUEL & LUBRICANTS	14,619	$17,000	$22,500	$31,500
8357 MEDICAL SUPPLIES	188	$600	$200	$300
8364 MINOR EQUIPMENT	4,315	$6,000	$4,000	$4,500
8382 UTILITY - ELECTRICAL FEES	6,925	$7,600	$7,600	$7,600
8385 UTILITY - GAS FEES	1,865	$1,900	$3,000	$3,250
8388 UTILITY - WATER & SEWER FEES	468	$500	$500	$500
8399 OTHER SUPPLIES	4,655	$8,000	$9,000	$10,000
8419 M&R - STRUCTURES	483	$750	$750	$750
8431 M&R - GROUNDS	0	$250	$0	$100
8539 M&R - INSTRUMENTS	0	700	0	0
8551 M&R - METERS & SETTINGS	37,059	$130,000	$90,000	$150,000
8557 M&R - VEHICLES	6,884	$6,000	$7,000	$7,000
8559 M&R - OFFICE EQUIPMENT	3,563	$3,500	$3,500	$3,700
8569 M&R - RADIOS	0	$0	$0	$0
8577 M&R - SOFTWARE	22,559	$18,000	$18,000	$28,000
8636 COMMUNICATIONS	5,302	$4,850	$5,800	$8,240
8643 DUES	153	$773	$400	$733
8660 POSTAGE	43,143	$43,500	$46,000	$48,300
8662 PRINTING	2,771	$4,800	$3,500	$3,500
8664 PROFESSIONAL SERVICES	13,985	$15,000	$38,000	$28,000
8684 TRAINING	2,235	$3,000	$3,000	$3,425
8690 TRAVEL EXPENSES	1,353	$1,950	$3,500	$4,050
8699 OTHER MISCELLANEOUS SERVICES	232	0	0	0
8870 CAPITAL - WATER MAINS	0	0	0	0
8930 CAPITAL - EQUIPMENT	0	$12,000	$12,000	0
8950 CAPITAL - VEHICLES	18,172	0	0	0
8990 CAPITAL - OTHER EXPENDITURES	31,868	0	0	0
TOTAL 60-81	**$ 752,119**	**$ 885,512**	**$ 874,782**	**$ 953,273**

WATER DISTRIBUTION SUMMARY

DEPARTMENT		DIVISION
Water Distribution	6083	Water-Wastewater

MISSION STATEMENT

The Water Distribution Department distributes to the citizens of Cleburne potable water throughout the distribution system with as few interruptions as possible, while maintaining a uniform flow at a constant pressure to meet the demands of our citizens and the City Fire Protection system.

PROGRAM DESCRIPTION

This program is responsible for the maintenance and construction of all water lines and appurtenances within the City's water system. This involves the maintenance of over 250 miles of water lines and over 800 fire hydrants.

To meet its needs, the City maintains 6 million gallons in ground storage tanks and 3.5 million gallons in elevated tanks, which when full, contains 9.5 million gallons of treated water. The distribution system from the treatment plant can accommodate up to 15 million gallons per day. Stand-by crews provide for 24 hour emergency repairs which assures continuous water service with little delay.

OBJECTIVES

1. To make repairs to all waterline breaks as soon as possible so as to maintain service and conserve water.
2. To flush water system through fire hydrants, to clean system and observe workability of hydrants.
3. Replace small diameter water lines.
4. To add new connects to system, bring on new customers.
5. Add new waterline extensions to system as needed.
6. Add new fire hydrants to system as needed.
7. Relocate water meter and fire hydrants.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Water Leaks (Line Repairs)	428	500	550
2. Line Locates	4344	4000	4000
3. Fire hydrants installed	5	25	20
4. Fire hydrants repaired	55	50	50
5. Valves changed / repaired	20	50	50
6. Water taps made	57	50	40
7. Water tie-ons made	117	125	130

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Water Superintendent	27	0	1	1
Water & Wastewater Line Supervisor	20	1	1	1
Crewleader	13	2	2	2
Right of Way Technician	12	0	0	1
Water Line Operator	10	3	5	5
TOTAL		6	9	10
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	278,293	366,942	361,892	417,093
BENEFITS	113,543	148,141	148,141	183,323
SUPPLIES & MATERIALS	48,503	50,500	51,181	71,800
M&R - LAND, STRUCTURES & STREETS	120,964	370,500	370,500	483,925
M&R - EQUIPMENT & VEHICLES	17,817	15,400	17,700	20,093
CONTRACTURAL & MISC SERVICES	6,688	13,800	13,707	15,895
CAPITAL OUTLAY - LAND & STRUCTURES	99,963	-	-	1,800,000
CAPITAL OUTLAY - EQUIPMENT	-	80,000	73,000	52,500
TOTAL 60-83	**$ 685,771**	**$ 1,045,283**	**$ 1,036,121**	**$ 3,044,629**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	255,332	331,442	331,442	379,593
8130 OVERTIME	22,543	35,000	30,000	37,000
8190 NON-CASH BENEFITS	419	500	450	500
8210 SOCIAL SECURITY CONTRIBUTIONS	17,254	22,121	22,121	25,704
8220 MEDICARE CONTRIBUTIONS	4,035	5,244	5,244	6,012
8230 RETIREMENT CONTRIBUTIONS	38,416	51,128	51,128	60,406
8240 HEALTH/LIFE INSURANCE	53,837	69,648	69,648	91,201
8301 OFFICE SUPPLIES	383	500	643	525
8308 BOOKS & SUBSCRIPTIONS	191	500	200	200
8322 CLOTHING	2,481	3,300	3,938	5,600
8336 FUEL & LUBRICANTS	21,865	25,500	27,000	39,000
8357 MEDICAL SUPPLIES	-	200	100	100
8364 MINOR EQUIPMENT	9,881	4,500	4,500	11,000
8382 UTILITY - ELECTRICAL FEES	6,737	8,000	7,800	7,800
8385 UTILITY - GAS FEES	4,240	4,500	5,000	5,325
8388 UTILITY - WATER & SEWER FEES	1,890	-	-	-
8399 OTHER SUPPLIES	836	3,500	2,000	2,250
8419 M&R - STRUCTURES	851	500	500	525
8467 M&R - STREETS, CURBS & ALLEYS	72,459	85,000	85,000	88,400
8491 M&R - WATER MAINS	47,654	285,000	285,000	395,000
8539 M&R - INSTRUMENTS	102	500	700	1,000
8545 M&R - EQUIPMENT	2,279	5,000	2,500	2,500
8557 M&R - VEHICLES	15,247	9,000	14,000	16,093
8559 M&R - OFFICE EQUIPMENT	189	500	500	500
8569 M&R - RADIOS	-	400	-	-
8636 COMMUNICATIONS	2,467	2,825	2,400	5,670
8643 DUES	529	800	800	800
8652 FEES & PERMITS	10	-	-	-
8662 PRINTING	174	-	-	-
8664 PROFESSIONAL SERVICES	2,006	2,500	2,500	2,500
8672 RENTAL OF EQUIPMENT	430	1,000	1,000	1,000
8684 TRAINING	669	4,000	4,332	3,645
8690 TRAVEL EXPENSES	402	2,675	2,675	2,280
8820 CAPITAL - STRUCTURES	-	-	-	1,800,000
8870 CAPITAL - WATER MAINS	99,963	-	-	-
8930 CAPITAL - EQUIPMENT	-	20,000	13,000	-
8950 CAPITAL - VEHICLES	-	60,000	60,000	52,500
TOTAL 60-83	**$ 685,771**	**$ 1,045,283**	**$ 1,036,121**	**$ 3,044,629**

WATER TREATMENT SUMMARY

DEPARTMENT		DIVISION
Water Treatment	6084	Water-Wastewater

MISSION STATEMENT

The Water Distribution Department's mission is to provide adequate State/Federal approved potable water to meet residential, commercial, reserve, and firefighting demands.

PROGRAM DESCRIPTION

The City's water supply is inspected annually by the state and has a Superior rating from the TCEQ. To meet its needs, the City has the right to 5.14 million gallons of water a day from Lake Pat Cleburne. The City also has available 4.73 MGD from Lake Aquilla and 4.18 MGD from Lake Whitney. We have 7 wells that are used as additional water sources which have a 2 million gallon capacity. With the recently completed Water Treatment Plant expansion, the plant is capable of treating 15 million gallons a day. Peak demand for treatment is approximately 9.83 million gallons normally required in the month of August.

OBJECTIVES

1. Maintain an on-going daily chemical analysis of processed water.
2. Monitor and maintain pumps, mechanical and electrical systems.
3. Provide for routine maintenance and stay informed regarding latest technologies and innovations.
4. Monitor and maintain standards required in State and Federal permits.
5. Insure a minimum of twenty (20) hours of classroom training per employee.
6. Take measures to comply with EPA mandated lead and copper rule that was effective July 1992.
7. Take measures to modify water treatment plant to meet the rules of the Safe Drinking Water Act.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Average daily water pumped (MGD)	7.12	6.889	6.70
2. Total gallons pumped (MGD)	2600	2500	2400
a. Plant (MG)	2489	2400	200
b. Wells	111	100	200
3. Bacteriological samples taken	400	400	400
4. Bacteriological samples which exceed TDH standard - Total Gallons	0	0	0
5. Chlorine Residuals taken	1300	1300	1300
6. Number of certificaiton training hours completed	450	450	450

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Water Maintenance Supervisor	20	1	1	1
Water Plant Supervisor	20	1	1	1
Sr. Water Maintenance Technician	19	2	2	2
Water Maintenance Technician	15	0	1	1
Sludge Technician	13	1	1	1
Water Plant Operator - Certified	12	7	7	7
Water Plant Operator - Non Certified	11	2	2	2
Maintenance Worker	10	1	1	1
TOTAL		15	16	16
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	594,382	678,481	695,331	701,022
BENEFITS	234,707	268,766	271,385	303,162
SUPPLIES & MATERIALS	961,932	1,214,200	1,238,500	1,554,218
M&R - LAND, STRUCTURES & STREETS	33,824	245,000	215,000	65,000
M&R - EQUIPMENT & VEHICLES	139,837	114,000	152,310	206,250
CONTRACTURAL & MISC SERVICES	121,018	177,950	165,200	151,710
CAPITAL OUTLAY - LAND & STRUCTURES	20,650	20,000	10,000	-
CAPITAL OUTLAY - EQUIPMENT	7,977	70,000	69,800	326,500
TOTAL 60-84	**$ 2,114,327**	**$ 2,788,397**	**$ 2,817,526**	**$ 3,307,862**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	564,364	641,281	641,281	646,947
8130 OVERTIME	29,981	37,000	54,000	54,000
8190 NON-CASH BENEFITS	37	200	50	75
8210 SOCIAL SECURITY CONTRIBUTIONS	36,852	41,228	41,228	43,459
8220 MEDICARE CONTRIBUTIONS	8,619	9,763	9,763	10,164
8230 RETIREMENT CONTRIBUTIONS	82,053	95,279	95,279	102,128
8240 HEALTH/LIFE INSURANCE	107,184	122,496	125,115	147,411
8301 OFFICE SUPPLIES	906	700	1,200	1,000
8315 CHEMICAL SUPPLIES	301,697	317,500	390,000	703,243
8322 CLOTHING	4,807	4,850	7,800	9,275
8336 FUEL & LUBRICANTS	19,823	24,450	19,500	25,500
8343 LAUNDRY & CLEANING SUPPLIES	2,211	3,000	3,000	2,500
8357 MEDICAL SUPPLIES	-	200	-	100
8364 MINOR EQUIPMENT	17,842	1,500	1,500	-
8382 UTILITY - ELECTRICAL FEES	611,753	850,000	800,000	800,000
8385 UTILITY - GAS FEES	755	2,500	3,500	2,600
8399 OTHER SUPPLIES	2,138	9,500	12,000	10,000
8419 M&R - STRUCTURES	2,044	200,000	175,000	47,500
8431 M&R - GROUNDS	31,707	40,000	40,000	17,500
8499 M&R - OTHER	73	5,000	-	-
8539 M&R - INSTRUMENTS	18,913	30,000	18,000	30,000
8545 M&R - EQUIPMENT	100,789	75,000	125,000	167,500
8557 M&R - VEHICLES	6,230	8,000	8,000	8,000
8559 M&R - OFFICE EQUIPMENT	580	1,000	750	750
8569 M&R - RADIOS	88	-	-	-
8577 M&R - SOFTWARE	13,237	-	560	-
8636 COMMUNICATIONS	3,105	4,800	6,500	3,280
8643 DUES	415	610	610	440
8652 FEES & PERMITS	7,477	7,500	6,700	7,000
8660 POSTAGE	6,689	8,000	5,500	6,600
8662 PRINTING	1,724	2,200	2,000	2,000
8664 PROFESSIONAL SERVICES	46,790	93,000	80,000	71,300
8672 RENTAL OF EQUIPMENT	1,957	2,500	7,500	3,825
8675 RENTAL OF PROPERTY	600	600	600	600
8684 TRAINING	1,779	8,500	5,000	5,300
8690 TRAVEL EXPENSES	1,691	1,450	2,000	2,575
8692 TRUCKING	48,790	48,790	48,790	48,790
8820 CAPITAL - STRUCTURES	20,650	20,000	10,000	-
8930 CAPITAL - EQUIPMENT	7,977	10,000	9,800	326,500
8950 CAPITAL - VEHICLES	-	60,000	60,000	-
TOTAL 60-84	**$ 2,114,327**	**$ 2,788,397**	**$ 2,817,526**	**$ 3,307,862**

WASTEWATER COLLECTION SUMMARY

DEPARTMENT		DIVISION
Wastewater Collection	6096	Water-Wastewater

MISSION STATEMENT

Furnish the citizens of Cleburne a sanitary wastewater collection system with as few interruptions as possible. The Texas Commission on Environmental Quality (TCEQ) responds to health complaints and wastewater spills.

PROGRAM DESCRIPTION

This program is responsible for maintenance and construction of wastewater lines and appurtenance within the City wastewater system. This involves maintenance of over 250 miles of lines within the City.

OBJECTIVES

1. To respond to customer calls and complaints as soon as possible.
2. Institute a preventive maintenance program to clean chronic problem mains.
3. To rehabilitate manholes as needed.
4. To rehabilitate lines as needed.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Sewer work orders	3,300	3,000	3,500
2. Sewer service lines ran	650	700	750
3. Manholes changed/repaired	40	100	50
4. Main stoppages	140	200	200
5. Mains ran - preventative maintenance	2,500	2,500	2,500
6. Line repairs made	35	50	100
7. Sewer taps made	48	50	50
8. Sewer tie-ons made	92	100	100

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Crew leader	13	1	1	1
Heavy Equipment Operator	13	1	1	1
Equipment Maintenance Tech.	12	0	0	0
Wastewater Line Worker	10	5	5	5
TOTAL		7	7	7
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	224,434	259,564	257,564	258,059
BENEFITS	85,380	103,251	103,251	110,247
SUPPLIES & MATERIALS	20,284	28,000	26,690	34,800
M&R - LAND, STRUCTURES & STREETS	82,660	125,500	108,700	425,500
M&R - EQUIPMENT & VEHICLES	24,818	25,700	32,000	34,560
CONTRACTURAL & MISC SERVICES	7,000	6,340	8,135	6,570
CAPITAL OUTLAY - LAND & STRUCTURES	100,000	125,000	131,875	275,000
CAPITAL OUTLAY - EQUIPMENT	161,900	147,500	102,840	-
TOTAL 60-96	**$ 706,476**	**$ 820,855**	**$ 771,055**	**$ 1,144,736**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	187,483	219,564	219,564	218,059
8130 OVERTIME	36,951	40,000	38,000	40,000
8210 SOCIAL SECURITY CONTRIBUTIONS	13,915	15,885	15,885	16,000
8220 MEDICARE CONTRIBUTIONS	3,254	3,764	3,764	3,742
8230 RETIREMENT CONTRIBUTIONS	30,976	36,768	36,768	37,599
8240 HEALTH/LIFE INSURANCE	37,235	46,834	46,834	52,906
8315 CHEMICAL SUPPLIES	110	1,000	500	500
8322 CLOTHING	3,226	3,250	3,590	4,000
8336 FUEL & LUBRICANTS	16,165	21,500	20,500	27,000
8357 MEDICAL SUPPLIES	-	250	100	100
8364 MINOR EQUIPMENT	-	1,000	1,000	2,200
8399 OTHER SUPPLIES	783	1,000	1,000	1,000
8419 M&R - STRUCTURES	252	500	700	500
8443 M&R - SANITARY SEWER SYSTEM	11,798	40,000	30,500	340,000
8467 M&R - STREETS, CURBS & ALLEYS	70,610	85,000	77,500	85,000
8539 M&R - INSTRUMENTS	-	200	-	-
8545 M&R - EQUIPMENT	1,735	3,500	2,000	2,200
8557 M&R - VEHICLES	23,083	22,000	30,000	32,360
8636 COMMUNICATIONS	566	600	550	600
8643 DUES	60	440	440	320
8652 FEES & PERMITS	344	300	400	400
8664 PROFESSIONAL SERVICES	3,457	2,500	2,500	2,500
8672 RENTAL OF EQUIPMENT	209	500	500	500
8684 TRAINING	1,195	1,500	2,160	1,500
8690 TRAVEL EXPENSES	660	500	1,585	750
8699 OTHER MISCELLANEOUS SERVICES	509	-	-	-
8820 CAPITAL - STRUCTURES	-	-	6,875	-
8830 SANITARY SEWER SYSTEMS	100,000	125,000	125,000	275,000
8930 CAPITAL - EQUIPMENT	53,459	137,500	102,840	-
8950 CAPITAL - VEHICLES	36,941	-	-	-
8990 CAPITAL - OTHER EXPENDITURES	71,500	10,000	-	-
TOTAL 60-96	**$ 706,476**	**$ 820,855**	**$ 771,055**	**$ 1,144,736**

WASTEWATER TREATMENT SUMMARY

DEPARTMENT		DIVISION
Wastewater Treatment	6097	Water-Wastewater

MISSION STATEMENT

The Wastewater Treatment mission is to remove the pollution from the wastewater required by Federal and State standards and to prevent polluting of our rivers and streams.

PROGRAM DESCRIPTION

The City's current Wastewater Treatment process consists of two single stage nitrification plants with a capacity of 7.5 million gallons per day followed by a dechlorination facility for our direct discharge. Our effluent is regulated by permit from EPA and TCEQ. We are capable of supplying 1.5 million gallons per day of reuse water.

OBJECTIVES

1. Maintain ongoing daily operation records.
2. Monitor and maintain pumps, mechanical, and electrical systems.
3. Provide for scheduled routine maintenance of pumps and mechanical equipment.
4. Monitor and maintain standards required in State and Federal permits.
5. Require our operators receive classroom training hours and stay informed of latest technologies and innovations.
6. Modify ordinances and industrial pretreatment program to keep us in compliance with EPA mandates.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Average daily water pumped (MGD)	4.19	5	5
2. Total gallons treated (MGD)	1816	1550	1600
3. Total discharged	1273	1250	1300
4. Total pumped to Reuse Facility (*Brazos Elec. reading)	256	102	145
5. BOD & TSS samples - Influent	520	520	520
BOD & TSS samples - Effluent	520	520	520
6. Number of certificaiton training hours completed	320	320	320

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Environmental Coordinator	25	1	1	1
Plant Supervisor	21	1	1	1
Water Utilities Secretary	14	1	1	1
Plant Operator - Certified	12	3	3	3
Plant Operator - Non Certified	11	7	7	7
TOTAL		13	13	13
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	467,201	517,720	525,720	523,207
BENEFITS	188,913	210,927	210,927	219,775
SUPPLIES & MATERIALS	798,163	837,000	802,480	834,823
M&R - LAND, STRUCTURES & STREETS	1,840	10,600	10,600	6,000
M&R - EQUIPMENT & VEHICLES	108,635	77,750	140,000	119,360
CONTRACTURAL & MISC SERVICES	647,997	811,036	762,686	827,131
CAPITAL OUTLAY - LAND & STRUCTURES	-	-	-	-
CAPITAL OUTLAY - EQUIPMENT	24,829	45,000	34,000	6,000
TOTAL 60-97	**$ 2,237,578**	**$ 2,510,033**	**$ 2,486,413**	**$ 2,536,296**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	443,920	496,995	496,995	498,107
8130 OVERTIME	22,659	20,000	28,000	25,000
8190 NON-CASH BENEFITS	622	725	725	100
8210 SOCIAL SECURITY CONTRIBUTIONS	28,967	31,640	31,640	32,433
8220 MEDICARE CONTRIBUTIONS	6,774	7,496	7,496	7,585
8230 RETIREMENT CONTRIBUTIONS	64,492	73,232	73,232	76,217
8240 HEALTH/LIFE INSURANCE	88,681	98,559	98,559	103,540
8301 OFFICE SUPPLIES	919	950	1,400	550
8308 BOOKS & SUBSCRIPTIONS	38	850	850	500
8315 CHEMICAL SUPPLIES	106,455	140,000	83,000	112,628
8322 CLOTHING	4,659	4,000	5,775	8,095
8336 FUEL & LUBRICANTS	5,153	4,100	10,000	11,500
8343 LAUNDRY & CLEANING SUPPLIES	1,222	3,500	1,500	1,300
8357 MEDICAL SUPPLIES	102	100	100	100
8364 MINOR EQUIPMENT	20,610	2,500	2,500	2,400
8382 UTILITY - ELECTRICAL FEES	651,385	675,000	690,000	690,000
8388 UTILITY - WATER & SEWER FEES	5,236	4,500	4,900	5,250
8399 OTHER SUPPLIES	2,384	1,500	2,455	2,500
8419 M&R - STRUCTURES	(91)	7,100	7,100	2,500
8431 M&R - GROUNDS	1,931	3,500	3,500	3,500
8539 M&R - INSTRUMENTS	5,158	8,000	8,000	9,000
8545 M&R - EQUIPMENT	99,838	65,000	130,000	108,000
8557 M&R - VEHICLES	1,450	2,000	2,000	2,360
8559 M&R - OFFICE EQUIPMENT	389	300	-	-
8569 M&R - RADIOS	-	200	-	-
8577 M&R - SOFTWARE	1,800	2,250	-	-
8636 COMMUNICATIONS	2,305	2,500	2,150	2,500
8643 DUES	136	536	536	506
8652 FEES & PERMITS	35,376	49,000	36,000	36,000
8660 POSTAGE	2,286	2,500	2,500	2,625
8662 PRINTING	-	-	-	500
8664 PROFESSIONAL SERVICES	128,902	75,000	125,000	149,000
8684 TRAINING	2,725	4,500	4,500	4,000
8690 TRAVEL EXPENSES	818	2,000	2,000	2,000
8692 TRUCKING	339,914	425,000	360,000	380,000
8698 DISPOSAL RELATED COSTS	135,534	250,000	230,000	250,000
8930 CAPITAL - EQUIPMENT	24,829	25,000	14,000	6,000
8950 CAPITAL - VEHICLES	-	20,000	20,000	-
TOTAL 60-97	**$ 2,237,578**	**$ 2,510,033**	**$ 2,486,413**	**$ 2,536,296**

Airport Fund

2008-2009

ENTERPRISE FUND

MUNICIPAL AIRPORT

Fund 61

Summary of Receipts & Disbursements

2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	ESTIMATED 2007-2008	PROPOSED 2008-2009
Beginning Fund Balance	$ 58,457	$ 155,739	$ 132,916	$ 549,687
Receipts:				
Airport Revenue	107,814	125,000	117,000	120,000
Mineral Lease & Royalty Revenue	25,705	140,000	700,000	1,020,000
Fuel Revenue				640,000
Interest on Investments	2,835	2,700	5,500	6,600
Total Receipts	136,354	267,700	822,500	1,786,600
Transfers In:				
Fund 21 - Mineral & Lease Royalty	107,000	1,376	1,376	0
Total Transfers In	107,000	1,376	1,376	0
TOTAL FUNDS AVAILABLE	301,811	424,815	956,792	2,336,287
Expenditures:				
Salaries	31,312	73,090	73,090	101,819
Benefits	10,713	26,165	26,165	40,326
Supplies	26,296	38,500	38,700	43,825
Maintenance - Building	12,169	42,600	42,600	172,440
Maintenance - Equipment	7,887	7,350	9,950	6,375
Services	12,185	24,200	45,300	19,855
Miscellaneous Services	0	0	0	572,000
Capital Land, Structures & Equipment	.	125,200	102,300	363,000
Total Expenditures:	100,562	337,105	338,105	1,319,640
Other (Sources) Uses of Funds:				
Transfer for Debt Service	27,622	28,500	28,500	28,500
Sale of Assets	0	.	.	.
Transfer to General Fund - 01	40,711	39,500	40,500	50,000
Total Out:	68,333	68,000	69,000	78,500
TOTAL USES OF FUNDS	168,895	405,105	407,105	1,398,140
Ending Fund Balance	$ 132,916	$ 19,710	$ 549,687	$ 938,147

MUNICIPAL AIRPORT SUMMARY

DEPARTMENT		DIVISION
Airport	6154	Public Service - Community

MISSION STATEMENT

Hazlewood Fields provides facilities and services consistent with the operations of a general aviation airport. The City provides management, operations and maintenance, and support services for airport runways, taxiways, terminal building, and field lighting and weather systems.

PROGRAM DESCRIPTION

This department program accounts for the management, operations/maintenance and utilities at the airport. Some airport facilities are currently leased to private aviation concerns which are available for general aviation purposes. The City will continue maintenance on the aprons, runways, taxiways and municipally owned hangars and buildings.

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Airport Manager	23	0	1	1
Airport Clerk	10	0	1	1
Maintenance Worker	10	1	1	1
TOTAL		1	3	3
Part Time		0	0	0

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	31,312	73,090	73,090	101,819
BENEFITS	10,713	26,165	26,165	40,326
SUPPLIES & MATERIALS	26,296	38,500	38,700	43,825
M&R - LAND, STRUCTURES & STREETS	12,169	42,600	42,600	172,440
M&R - EQUIPMENT & VEHICLES	7,887	7,350	9,950	6,375
CONTRACTURAL & MISC SERVICES	12,185	24,200	45,300	19,855
MISC & SUNDRY CHARGES	-	-	-	572,000
CAPITAL OUTLAY - LAND & STRUCTURES	-	107,000	83,300	235,000
CAPITAL OUTLAY - EQUIPMENT	-	18,200	19,000	128,000
TOTAL 61-54	**$ 100,562**	**$ 337,105**	**$ 338,105**	**$ 1,319,640**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	30,863	71,090	71,090	99,319
8130 OVERTIME	449	2,000	2,000	2,500
8210 SOCIAL SECURITY CONTRIBUTIONS	1,941	4,481	4,481	6,313
8220 MEDICARE CONTRIBUTIONS	454	1,062	1,062	1,477
8230 RETIREMENT CONTRIBUTIONS	4,309	10,357	10,357	14,841
8240 HEALTH/LIFE INSURANCE	3,689	9,792	9,792	16,925
8250 WORKERS COMPENSATION	319	473	473	770
8301 OFFICE SUPPLIES	85	500	500	1,000
8308 BOOKS & SUBSCRIPTIONS	-	-	-	150
8315 CHEMICAL SUPPLIES	1,114	2,500	2,500	3,000
8322 CLOTHING	678	800	800	1,000
8336 FUEL & LUBRICANTS	5,977	5,400	7,100	8,250
8343 LAUNDRY & CLEANING SUPPLIES	196	150	150	500
8357 MEDICAL SUPPLIES	57	100	100	300
8364 MINOR EQUIPMENT	912	8,000	8,000	10,075
8382 UTILITY - ELECTRICAL FEES	14,161	18,000	16,500	16,500
8388 UTILITY - WATER & SEWER FEES	1,390	2,000	2,000	2,000
8399 OTHER SUPPLIES	1,728	1,050	1,050	1,050
8419 M&R - STRUCTURES	2,525	3,500	3,500	10,000
8431 M&R - GROUNDS	9,645	35,100	35,100	57,440
8467 M&R - STREETS, CURBS & ALLEYS	-	4,000	4,000	5,000
8479 M&R - WALKS & FENCES	-	-	-	100,000
8539 M&R - INSTRUMENTS	-	250	250	500
8545 M&R - EQUIPMENT	2,309	3,000	6,000	2,500
8557 M&R - VEHICLES	5,578	3,500	3,500	3,000
8569 M&R - RADIOS	-	100	100	275
8574 M&R - STREET LIGHTS	-	400	-	-
8581 M&R - TEMPERATURE CONTROL	-	100	100	100
8615 AUDITS	2,500	2,500	2,500	2,500
8636 COMMUNICATIONS	3,153	3,300	4,500	6,000
8643 DUES	100	400	400	220
8657 INSURANCE	3,352	700	5,300	7,000
8660 POSTAGE	153	500	500	500
8664 PROFESSIONAL SERVICES	2,611	15,000	30,300	2,700
8684 TRAINING	50	600	600	235
8690 TRAVEL EXPENSES	264	1,200	1,200	700
8699 OTHER MISCELLANEOUS SERVICES	-	-	-	-
8726 COMPENSATED ABSENCES	-	-	-	-
8727 COST OF SALES	-	-	-	572,000
8740 DEPRECIATION/AMORTIZATION	-	-	-	-
8820 CAPITAL - STRUCTURES	-	107,000	83,300	235,000
8860 CAPITAL - WALKS & FENCES	-	-	-	-
8930 CAPITAL - EQUIPMENT	-	18,200	19,000	128,000
TOTAL 61-54	**$ 100,562**	**$ 337,105**	**$ 338,105**	**$ 1,319,640**

Drainage Utility Fund

2008-2009

ENTERPRISE FUND

UTILITY DRAINAGE

Fund 63

Summary of Receipts & Disbursements

2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	ESTIMATAED 2007-2008	PROPOSED 2008-2009
Beginning Fund Balance	$ 368,643	$ 357,644	$ 403,958	$ 431,295
Receipts:				
Drainage Utility Revenue	393,256	505,000	517,500	517,500
Penalty Charges	5,836	3,000	6,200	3,000
Non-Operating Revenues	500		500	
Interest on Investments	20,626	17,000	17,000	15,000
Total Receipts:	420,218	525,000	541,200	535,500
TOTAL FUNDS AVAILABLE	788,861	882,644	945,158	966,795
Expenditures:				
Salaries	84,909	95,527	96,027	94,767
Benefits	41,834	45,614	49,214	49,142
Supplies	9,590	7,900	9,250	11,790
Maintenance - Building	45,113	100,000	100,000	100,000
Maintenance - Equipment	24,371	18,000	8,200	11,500
Services	169,586	272,700	255,300 [1]	178,660 [2]
Misc Charges	0	0	0	0
Capital Land, Structures & Equipment	9,500	300,000	300,000	170,000
Total Expenditures:	384,903	839,741	817,991	615,859
Other (Sources) Uses of Funds:				
Transfer from Mineral Lease & Royalties	0	(304,128)	(304,128)	0
Sale of Assets	0			
Reserve for Projects	300,000	0	300,000	300,000
Total (In)/Out:	300,000	(304,128)	(4,128)	300,000
TOTAL USES OF FUNDS	684,903	535,613	813,863	915,859
Ending Fund Balance	$ 103,958	$ 347,031	$ 131,295	$ 50,936

[1] Phase 2 of the Drainage Study
[2] Phase 3 of the Drainage Study

DRAINAGE UTILITY SUMMARY

DEPARTMENT		DIVISION
Drainage Utility	6398	Public Works

MISSION STATEMENT

The Drainage Utility department is charged with the operation and maintenance of the flood management program in accordance with the storm water master plan and through proper management and adherence to State and Federal regulations. We strive to operate and remain an effective storm water system to protect Cleburne citizens against flooding.

PROGRAM DESCRIPTION

The Drainage Utility department provides for minor installation, maintenance, and operation of the storm water drainage systems and water shed throughout the City of Cleburne.

OBJECTIVES

1. Continue the cleaning and maintenance of all storm drainage easements and right –of-ways.
2. Continue the Vegetative Maintenance Program.
3. Iniate the first phase of the Master Drainage Plan.

INDICATORS

	Actual 2006-2007	Estimated 2007-2008	Budgeted 2008-2009
1. Miles of drainage watereways cleaned	2.6	2.6	3
2. Miles of ditches sprayed	13.5	14.25	14.9

PERSONNEL SCHEDULE

Full Time	Pay Grade	2006-2007	2007-2008	2008-2009
Heavy Equipment Operator	13	2	2	2
Light Equipment Operator	11	1	1	1
TOTAL		3	3	3
Part Time		0	0	0

	Lot Size Acres	Monthly Rate
Residential	0 –.5	$ 2.75
Residential	.5 – 1	$ 3.63
Residential	Over 1	$ 4.85
Commercial	0 – .3	$ 3.19
Commercial	.3 – .5	$ 6.71
Commercial	.5 – 1	$ 15.00
Commercial	1 – 3	$ 20.65
Commercial	3 – 5	$ 47.13
Commercial	Over 5	$ 93.00
Multi-Family Units	Per Unit	$ 1.88

LINE ITEM DETAIL

CATEGORY	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
SALARIES & WAGES	84,908	95,527	96,027	94,767
BENEFITS	41,834	45,614	49,214	49,142
SUPPLIES & MATERIALS	9,590	7,900	9,250	11,790
M&R - LAND, STRUCTURES & STREETS	45,113	100,000	100,000	100,000
M&R - EQUIPMENT & VEHICLES	24,371	18,000	8,200	11,500
CONTRACTURAL & MISC SERVICES	169,587	272,700	255,300	178,660
MISC & SUNDRY CHARGES	-	-	-	-
CAPITAL OUTLAY - EQUIPMENT	-	300,000	300,000	-
TOTAL 63-98	9,500	-	-	170,000
	$ 384,903	**$ 839,741**	**$ 817,991**	**$ 615,859**

ACCOUNT	2007 ACTUAL	2008 BUDGET	2008 ESTIMATE	2009 PROPOSED
8110 PERSONNEL	82,434	93,527	93,527	92,767
8130 OVERTIME	2,474	2,000	2,500	2,000
8210 SOCIAL SECURITY CONTRIBUTIONS	5,264	5,847	5,847	5,876
8220 MEDICARE CONTRIBUTIONS	1,231	1,385	1,385	1,374
8230 RETIREMENT CONTRIBUTIONS	11,720	13,532	13,532	13,808
8240 HEALTH/LIFE INSURANCE	21,509	24,850	24,850	22,484
8250 WORKERS COMPENSATION	2,110	-	3,600	5,600
8301 OFFICE SUPPLIES	151	150	100	150
8322 CLOTHING	1,206	1,000	1,500	2,040
8336 FUEL & LUBRICANTS	4,602	5,600	6,800	8,700
8357 MEDICAL SUPPLIES	-	150	50	100
8364 MINOR EQUIPMENT	3,487	-	-	-
8399 OTHER SUPPLIES	143	1,000	800	800
8455 M&R - STORM SEWER SYSTEMS	45,113	100,000	100,000	100,000
8545 M&R - EQUIPMENT	-	-	-	-
8557 M&R - VEHICLES	24,371	18,000	8,200	11,500
8615 AUDITS	2,500	2,500	2,500	2,500
8643 DUES	-	-	-	-
8657 INSURANCE	1,100	2,000	4,600	5,600
8664 PROFESSIONAL SERVICES	151,048	247,200	247,200	150,060
8672 RENTAL OF EQUIPMENT	14,940	20,000	-	20,000
8684 TRAINING	-	500	500	200
8690 TRAVEL EXPENSES	-	500	500	300
8840 CAPITAL - DRAINAGE SYSTEMS	-	300,000	300,000	-
8930 CAPITAL - EQUIPMENT	9,500	-	-	-
8950 CAPITAL - VEHICLES	-	-	-	170,000
TOTAL 63-98	**$ 384,903**	**$ 839,741**	**$ 817,991**	**$ 615,859**

Revenue Debt Service Funds

2008-2009

REVENUE DEBT SERVICE

Statement of Bond Indebtedness

2008-2009

Title, Issue Year and Purpose	Term (Years)	Original Issue Amount	Retired In Previous Years	Debt Balance 10-01-2007
Waterworks and Sewer System Revenue Bonds, Series 2001 Wastewater collection system study, sludge dryer, improvements and expansion at WWTP, West Buffalo Creek relief, new Wastewater Treatment Plant (Northeast), Sparks Drive relief and relocation to Industrial Boulevard, Highway 174 Lift Station improvements and Highway 174 connect to New East Buffalo.	25	$17,225,000.00	$11,145,000.00	$ 6,080,000.00
Waterworks and Sewer System Refunding Bonds, Series 2005 Proceeds used to refund the City's outstanding Waterworks and Sewer System Revenue Refunding Bonds, Series 1997, 1999, and 2001 and pay the costs associated with the issuance of the bonds.	25	$41,960,000.00	$ 3,010,000.00	$38,950,000.00
Waterworks and Sewer System Revenue Refunding and Improvements Bonds, Series 2006 Proceeds used to refund $6,595,000 of Waterworks Revenue and Refunding Bond Series 1997, Improvements & Extensions to Utility Billing Meters, Streets, Water Distribution, Water Treatment, and Wastewater Treatment	20	$12,875,000.00	$ 0	$12,655,000.00
		$72,060,000.00	**$14,155,000.00**	**$57,685,000.00**

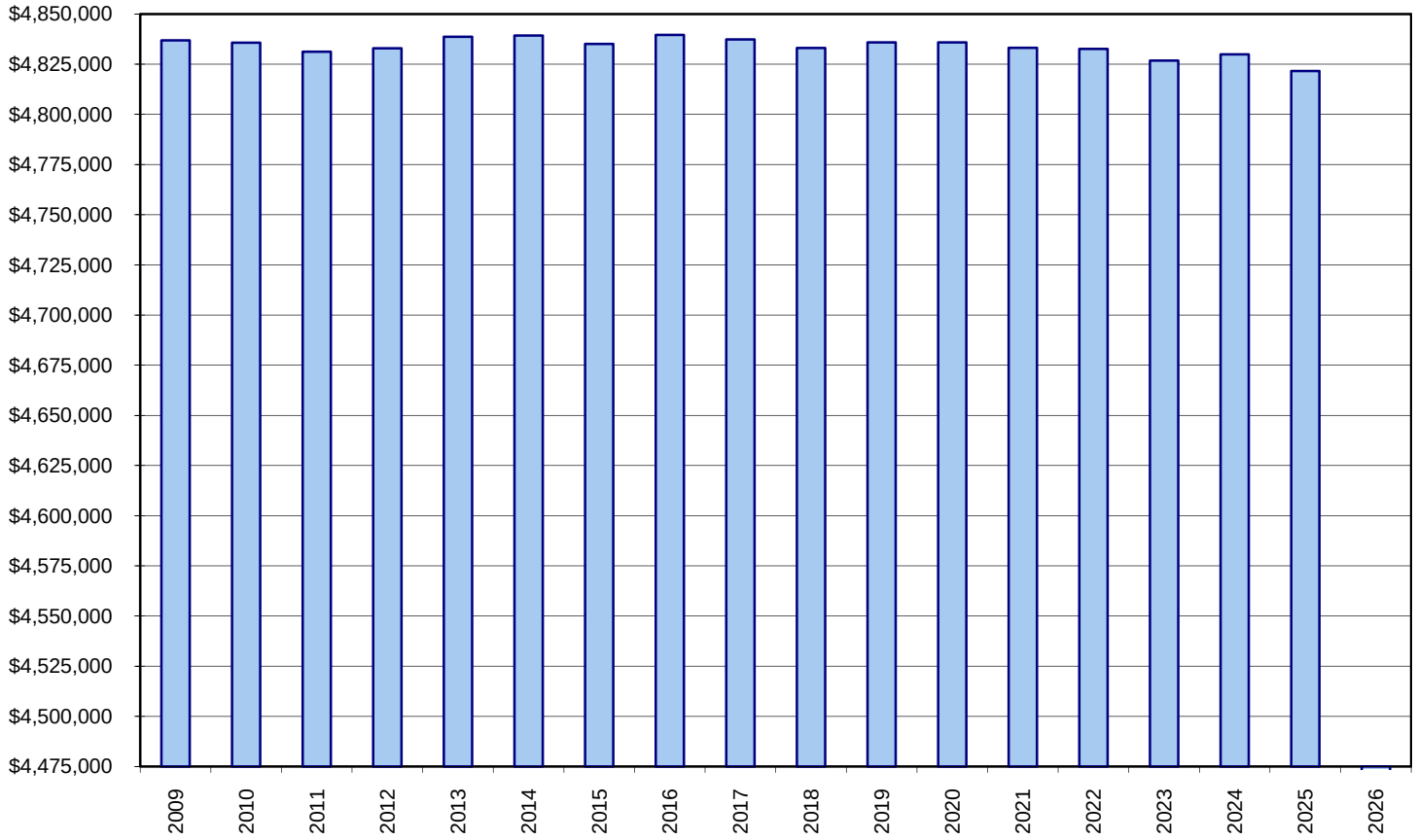
REVENUE DEBT SERVICE

Debt Service Requirements

2008-2009

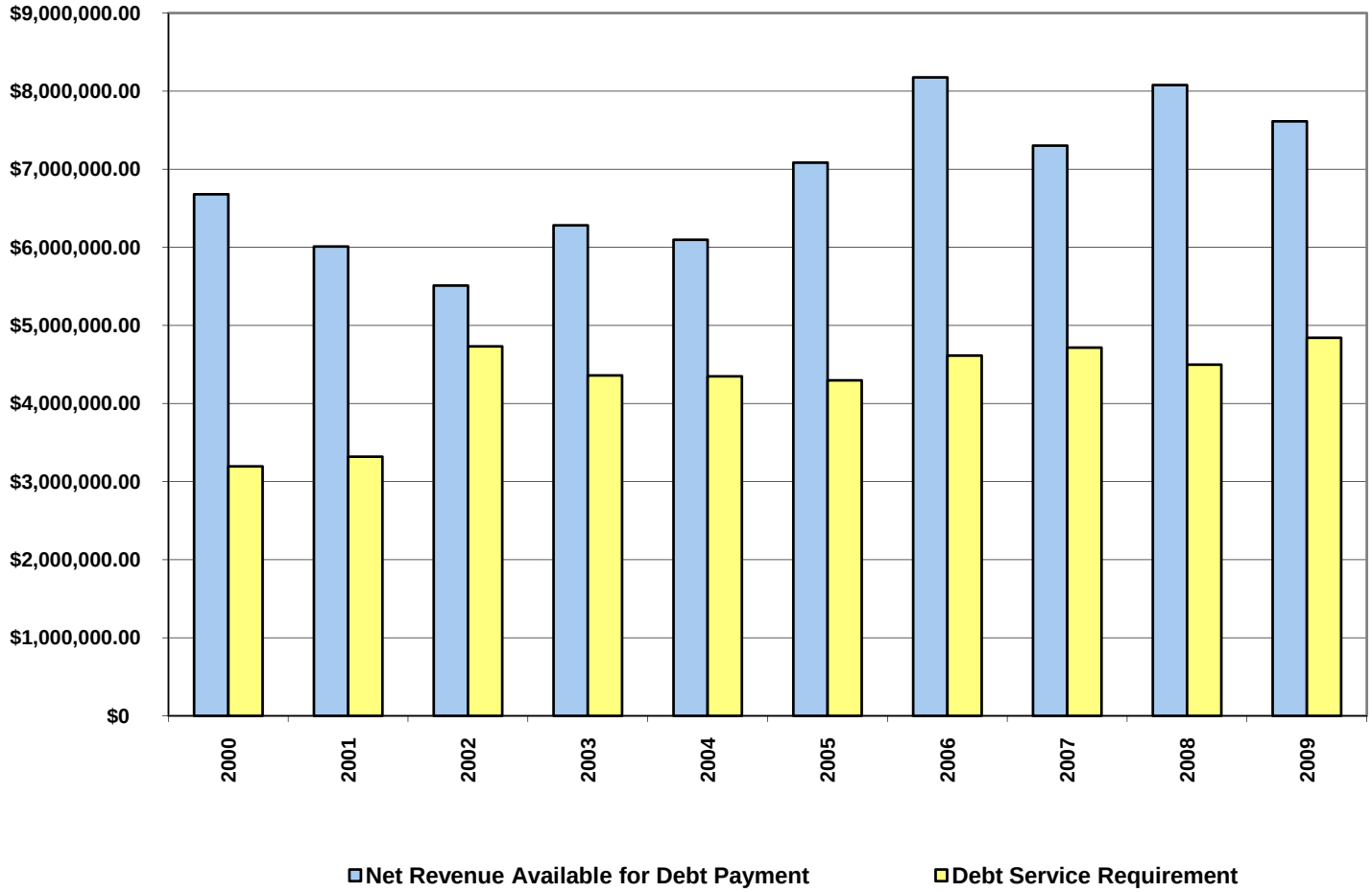
Issue Year	Title and Purpose	Outstanding 10/1/2007	Current Requirements		
			Principal	Interest	Total
2001	Waterworks and Sewer System Revenue Bonds	$ 6,080,000.00	$ 435,000.00	$ 287,948.76	$ 722,948.76
2005	Waterworks and Sewer System Refunding Bonds	38,950,000.00	1,285,000.00	1,704,683.75	2,989,683.75
2006	Waterworks & Sewer System Revenue Refunding and Improvement Bonds	12,655,000.00	585,000.00	539,287.51	1,124,287.51
Budget Requirements 2008-2009			**$ 2,305,000.00**	**$ 2,531,920.02**	**$ 4,836,920.02**
TOTAL BONDS OUTSTANDING		**$57,685,000.00**			

Enterprise Debt Outstanding
Schedule of Debt Requirements



Fiscal Year Ending 09-30	Principal	Interest	Total
2009	2,305,000.00	2,531,920.02	4,836,920.02
2010	2,410,000.00	2,425,745.02	4,835,745.02
2011	2,515,000.00	2,316,262.52	4,831,262.52
2012	2,630,000.00	2,202,950.02	4,832,950.02
2013	2,755,000.00	2,083,713.77	4,838,713.77
2014	2,880,000.00	1,959,300.02	4,839,300.02
2015	3,005,000.00	1,830,092.52	4,835,092.52
2016	3,145,000.00	1,694,603.77	4,839,603.77
2017	3,285,000.00	1,552,335.02	4,837,335.02
2018	3,430,000.00	1,403,097.52	4,833,097.52
2019	3,590,000.00	1,245,911.27	4,835,911.27
2020	3,755,000.00	1,080,854.39	4,835,854.39
2021	3,925,000.00	908,162.51	4,833,162.51
2022	4,105,000.00	727,595.64	4,832,595.64
2023	4,290,000.00	536,840.64	4,826,840.64
2024	4,495,000.00	334,905.01	4,829,905.01
2025	4,695,000.00	126,590.13	4,821,590.13
2026	470,000.00	10,868.75	480,868.75
	$ 57,685,000.00	$ 24,971,748.54	$ 82,656,748.54

Revenue Debt Service Fund
Bond Coverage
2000 - 2009



Fiscal Year Ended	Gross Revenue	Direct Operating Expenses	Net Revenue Available for Debt Service	Debt Service Principal	Debt Service Interest	Debt Service Total	Coverage
1992	$ 3,853,664	$ 1,874,939	$ 1,978,725	$ 540,000	$ 696,853	$ 1,236,853	1.60
1993	4,160,476	2,167,277	1,993,199	520,000	695,232	1,215,232	1.64
1994	4,551,847	2,368,619	2,183,228	625,000	675,305	1,300,305	1.68
1995	5,157,375	2,304,811	2,852,564	700,000	869,638	1,569,638	1.82
1996	5,673,246	2,668,455	3,004,791	725,000	832,660	1,557,660	1.93
1997	6,261,668	3,016,092	3,245,576	975,000	787,339	1,762,339	1.84
1999	8,475,543	3,685,124	4,790,419	855,000	1,713,001	2,568,001	1.87
2000	10,618,222	3,940,290	6,677,932	895,000	2,300,631	3,195,631	2.09
2001	10,374,531	4,364,092	6,010,439	930,000	2,388,863	3,318,863	1.81
2002	10,128,935	4,618,376	5,510,559	1,525,000	3,205,534	4,730,534	1.16
2003	10,774,178	4,492,198	6,281,980	1,370,000	2,989,011	4,359,011	1.44
2004	10,872,750	4,775,753	6,096,997	1,455,000	2,892,635	4,347,635	1.40
2005	12,543,974	5,460,935	7,083,039	1,515,000	2,780,466	4,295,466	1.65
2006	15,008,022	6,832,701	8,175,321	1,780,000	2,833,027	4,613,027	1.77
2007	14,572,702	6,640,734	7,931,968	1,815,000	2,963,156	4,778,156	1.66
Estimated 2008	$ 16,798,837	$ 8,721,552	$ 8,077,285	$ 1,865,000	$ 2,631,235	$ 4,496,235	1.80
Budgeted 2009	$ 17,216,323	$ 9,603,484	$ 7,612,839	$ 2,305,000	$ 2,536,920	$ 4,841,920	1.57

The Estimated 2008 Coverage ratio will be covered by a rate mitigation fund and fund balance which will be approximately $5,756,841 on 9-30-08.

CITY OF CLEBURNE

$17,225,000.00

Waterworks & Sewer System Revenue Bonds

Series 2001

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-09	435,000.00	5.000%	2-15-09	149,411.88	8-15-09	138,536.88	**722,948.76**
2-15-10	460,000.00	5.000%	2-15-10	138,536.88	8-15-10	127,036.88	**725,573.76**
2-15-11	475,000.00	4.400%	2-15-11	127,036.88	8-15-11	116,586.88	**718,623.76**
2-15-12	500,000.00	4.550%	2-15-12	116,586.88	8-15-12	105,211.88	**721,798.76**
2-15-13	525,000.00	4.650%	2-15-13	105,211.88	8-15-13	93,005.63	**723,217.51**
2-15-14	550,000.00	4.750%	2-15-14	93,005.63	8-15-14	79,943.13	**722,948.76**
2-15-15	140,000.00	4.850%	2-15-15	79,943.13	8-15-15	76,548.13	**296,491.26**
2-15-16	150,000.00	4.950%	2-15-16	76,548.13	8-15-16	72,835.63	**299,383.76**
2-15-17	155,000.00	5.000%	2-15-17	72,835.63	8-15-17	68,960.63	**296,796.26**
2-15-18	165,000.00	5.100%	2-15-18	68,960.63	8-15-18	64,753.13	**298,713.76**
2-15-19	170,000.00	5.100%	2-15-19	64,753.13	8-15-19	60,418.13	**295,171.26**
2-15-20	185,000.00	5.125%	2-15-20	60,418.13	8-15-20	55,677.50	**301,095.63**
2-15-21	190,000.00	5.200%	2-15-21	55,677.50	8-15-21	50,737.50	**296,415.00**
2-15-22	205,000.00	5.125%	2-15-22	50,737.50	8-15-22	45,484.38	**301,221.88**
2-15-23	865,000.00	5.125%	2-15-23	45,484.38	8-15-23	23,318.75	**933,803.13**
2-15-24	910,000.00	5.125%	2-15-24	23,318.75	8-15-24	0	**933,318.75**
	$ 6,080,000.00			**$ 1,328,466.94**		**$ 1,179,055.06**	**$ 8,587,522.00**

Interest Rate:	4.400% - 5.200%
Amount Issued:	$17,225,000.00
Amount Outstanding:	$6,080,000.00
Term (Years):	25 years
Paying Agent:	The Bank of New York
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

CITY OF CLEBURNE

$41,960,000.00

Waterworks & Sewer System Refunding Bonds

Series 2005

PRINCIPAL			INTEREST					TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount		
2-15-09	1,285,000.00	4.450%	2-15-09	866,637.50	8-15-09	838,046.25		**2,989,683.75**
2-15-10	1,340,000.00	4.450%	2-15-10	838,046.25	8-15-10	808,231.25		**2,986,277.50**
2-15-11	1,405,000.00	4.450%	2-15-11	808,231.25	8-15-11	776,970.00		**2,990,201.25**
2-15-12	1,470,000.00	4.450%	2-15-12	776,970.00	8-15-12	744,262.50		**2,991,232.50**
2-15-13	1,535,000.00	4.450%	2-15-13	744,262.50	8-15-13	710,108.75		**2,989,371.25**
2-15-14	1,610,000.00	4.450%	2-15-14	710,108.75	8-15-14	674,286.25		**2,994,395.00**
2-15-15	2,115,000.00	4.450%	2-15-15	674,286.25	8-15-15	627,227.50		**3,416,513.75**
2-15-16	2,210,000.00	4.450%	2-15-16	627,227.50	8-15-16	578,055.00		**3,415,282.50**
2-15-17	2,315,000.00	4.450%	2-15-17	578,055.00	8-15-17	526,546.25		**3,419,601.25**
2-15-18	2,415,000.00	4.450%	2-15-18	526,546.25	8-15-18	472,812.50		**3,414,358.75**
2-15-19	2,535,000.00	4.450%	2-15-19	472,812.50	8-15-19	416,408.75		**3,424,221.25**
2-15-20	2,640,000.00	4.450%	2-15-20	416,408.75	8-15-20	357,668.75		**3,414,077.50**
2-15-21	2,765,000.00	4.450%	2-15-21	357,668.75	8-15-21	296,147.50		**3,418,816.25**
2-15-22	2,890,000.00	4.450%	2-15-22	296,147.50	8-15-22	231,845.00		**3,417,992.50**
2-15-23	3,015,000.00	4.450%	2-15-23	231,845.00	8-15-23	164,761.25		**3,411,606.25**
2-15-24	3,155,000.00	4.450%	2-15-24	164,761.25	8-15-24	94,562.50		**3,414,323.75**
2-15-25	4,250,000.00	4.450%	2-15-25	94,562.50	8-15-25	0		**4,344,562.50**
	$ 38,950,000.00			**$ 9,184,577.50**		**$ 8,317,940.00**		**$ 56,452,517.50**

Interest Rate:	4.450% - 4.528%
Amount Issued:	$41,960,000.00
Amount Outstanding:	$38,950,000.00
Term (Years):	25 years
Paying Agent:	The Bank of America #299
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

CITY OF CLEBURNE

$12,875,000

Waterworks and Sewer System Revenue

Refunding and Improvement Bonds

Series 2006

PRINCIPAL			INTEREST				TOTAL
Date	Amount	Rate	Date	Amount	Date	Amount	
2-15-09	585,000.00	4.250%	2-15-09	275,859.38	8-15-09	263,428.13	**1,124,287.51**
2-15-10	610,000.00	4.250%	2-15-10	263,428.13	8-15-10	250,465.63	**1,123,893.76**
2-15-11	635,000.00	4.250%	2-15-11	250,465.63	8-15-11	236,971.88	**1,122,437.51**
2-15-12	660,000.00	4.250%	2-15-12	236,971.88	8-15-12	222,946.88	**1,119,918.76**
2-15-13	695,000.00	4.250%	2-15-13	222,946.88	8-15-13	208,178.13	**1,126,125.01**
2-15-14	720,000.00	4.000%	2-15-14	208,178.13	8-15-14	193,778.13	**1,121,956.26**
2-15-15	750,000.00	4.125%	2-15-15	193,778.13	8-15-15	178,309.38	**1,122,087.51**
2-15-16	785,000.00	4.250%	2-15-16	178,309.38	8-15-16	161,628.13	**1,124,937.51**
2-15-17	815,000.00	4.250%	2-15-17	161,628.13	8-15-17	144,309.38	**1,120,937.51**
2-15-18	850,000.00	4.375%	2-15-18	144,309.38	8-15-18	125,715.63	**1,120,025.01**
2-15-19	885,000.00	4.500%	2-15-19	125,715.63	8-15-19	105,803.13	**1,116,518.76**
2-15-20	930,000.00	4.500%	2-15-20	105,803.13	8-15-20	84,878.13	**1,120,681.26**
2-15-21	970,000.00	4.500%	2-15-21	84,878.13	8-15-21	63,053.13	**1,117,931.26**
2-15-22	1,010,000.00	4.500%	2-15-22	63,053.13	8-15-22	40,328.13	**1,113,381.26**
2-15-23	410,000.00	4.500%	2-15-23	40,328.13	8-15-23	31,103.13	**481,431.26**
2-15-24	430,000.00	4.625%	2-15-24	31,103.13	8-15-24	21,159.38	**482,262.51**
2-15-25	445,000.00	4.625%	2-15-25	21,159.38	8-15-25	10,868.75	**477,028.13**
2-15-26	470,000.00	4.625%	2-15-26	10,868.75	8-15-26		**480,868.75**
	$ 12,655,000.00			**$ 2,618,784.46**		**$ 2,342,925.08**	**$ 17,616,709.54**

Interest Rate:	4.250% - 4.625%
Amount Issued:	$12,875,000.00
Amount Outstanding:	$12,655,000.00
Term (Years):	20 years
Paying Agent:	Bank of New York
Pay Date:	Principal 2/15 Interest 2/15 and 8/15

Capital Improvements

Five Year Capital Improvement Program
Leased Equipment Improvement Fund
Capital Project Funds
Enterprise Capital Project Funds

2008-2009

CITY OF CLEBURNE

Recapitulation of Capital Outlay

2008-2009

Department Number	Department Name	Item	Amount
GENERAL FUND - Items Funded in the Department Budgets			
0136	Human Resources	Human Resources Software	$ 20,000
0138	MIS	Network Storage Device	25,000
		Modular Cubicles	10,800
		Software Enhancements	17,000
		Call Center Software	17,000
0147	Fire Department	Fire ApparatusComputers	68,750
		Monitor/Defibrillators	60,000
		Fire Gear Washers	7,500
0153	Parks & Recreation	Lake Pat Cleburne Public Restroom	85,000
0156	Splash Station	Shade Structure	32,000
		Leisure Pool Play Feature	10,000
		UV Water Treatment	60,000
		Lifeguard Stand	8,000
		Pool Vac	7,200
0157	Sports Complex	Turbine Pump & Motor	9,700
		Portable Bleachers	10,000
0163	Library	Library Books	45,000
		Microfiche Machine	11,000
		Library Automation Software	65,000
0165	Museum	Artifacts	4,500
0178	Fleet Maintenance	Fuel Tanks	130,000
0191	Sanitation	Concrete Parking	65,000
		Ground Water Wells	55,000
		GPS Tracking System	35,000
		Covered Parking Landfill	30,000
TOTAL CAPITAL OUTLAY - GENERAL FUND			**888,450**

GENERAL FUND - Items Funded by the Capital Project Funds			
5238	MIS	GIS Mapping System	150,000
5340	Economic Development	EDC & Chamber of Commerce Building	944,000
5379	Street Department	Road & Signal Improvement HWY 171	327,000
		E Kilpatrick Street	695,000
5279		Street Improvements	328,163
5373	Development Services	Downtown Parking Lot	148,000
		Downtown Sidewalks	60,000
5343	Animal Shelter	Shelter Expansion	90,000
5347	Fire Department	Fire Station #4 Land	150,000
5352	Cemetery	Cemetery Roads - Phase II	473,000

CITY OF CLEBURNE

Recapitulation of Capital Outlay

2008-2009

Department Number	Department Name	Item	Amount
5353	Parks & Recreation	Olds Sports Complex Rehabilitation	150,000
		NW Park	400,000
		Carver Park Basketball Court Improvement	10,000
5255	Municipal Golf	Golf Links Course & Club House	2,476,837
TOTAL CAPITAL OUTLAY - CAPITAL PROJECTS FUNDS			**5,308,000**
LEASE EQUIPMENT FUND - Vehicle Replacements for General Fund			
0341	Police Department	5 Cruisers	250,000
		CID Pick-Up Replacement	28,000
		Administrative SUV Replacement	35,000
0343	Animal Control	1/2 Ton Pick-Up Replacement	35,000
0347	Fire Department	Fire Engine Replacement	450,000
		SUV Replacement	35,000
0348	Health Department	Small Pick-Up Replacement	20,000
0353	Parks & Recreation	Pick-Up	20,000
		Wood Chipper	21,500
		Tractor Replacement	34,000
0355	Municipal Golf	Sprayer Replacement	37,800
		Groomers & Brush Attachemnts	6,060
		Blower	6,795
0376	Building Inspections	Mid Size Truck Replacment	20,000
0378	Fleet Maintenance	Full Size Sedan Replacement	25,000
0379	Street Department	3 Pick-Up Replacements	75,000
0391	Sanitation	Garbage Truck Replacement	180,000
		Grapple Truck	130,000
TOTAL CAPITAL OUTLAY - LEASED EQUIPMENT FUND			**1,409,155**
4B CAPITAL PROJECTS FUND			
0962	Museum	Railroad Museum	150,000
5161		Civic Center Rehabilitation & Expansion	10,187,000
TOTAL CAPITAL OUTLAY - 4B CAPITAL PROJECTS FUND			**10,337,000**
ENTERPRISE FUND - Items Funded in the Department Budgets			
6083	Water Distribution	Rose Street Elevated Storage Tank	1,800,000
		3/4 Ton Truck Replacement	37,500
		Truck Transfer from General Fund	15,000
6084	Water Treatment	Gearboxes	26,500
		SCADA System	300,000
6096	Wastewater Collection	174N Interceptor Design	275,000
6097	Wastewater Treatment	Chemical Oxygen Demand Meter	6,000
Water/Wastewater Fund Total			**2,460,000**

CITY OF CLEBURNE

Recapitulation of Capital Outlay

2008-2009

Department Number	Department Name	Item	Amount
6154	Airport	Refueling Truck	50,000
		3/4 Ton Truck Replacement	22,500
		Tractor	34,000
		Flex-wing Rotary Mower	21,500
		Fuel Station	235,000
Airport Fund Total			**363,000**
6398	Drainage	Street Sweeper	170,000
Drainage Fund Total			**170,000**
TOTAL CAPITAL OUTLAY - ALL ENTERPRISE FUNDS			**2,993,000**
ENTERPRISE FUND - Items Funded by the Enterprise Capital Project Funds			
7681	Utility Billing	Automatic Meter Read System	978,000
7683	Water Distribution	Wal-Mart Loop Closure	350,000
		2" Water System Rehab	300,000
		Improvements to Lake Pat Cleburne	192,000
		Replace STP Backwash Tank	620,000
7686	Wastewater Collection	Sewer System Rehab	300,000
		TDS Improvements	425,000
6696		Hal Industrial	60,000
TOTAL CAPITAL OUTLAY - ENTERPRISE FUND - CURRENT FUNDS			**3,225,000**
SPECIAL REVENUE FUNDS			
1449	Emergency Management	Public Notification System	27,500
2179	Street Department	Colonial Street Extension	313,100
4347	Fire Department	Communication Tower #3	210,000
0858	Cletran	4 Buses	240,000
8563	Library	Library Books	3,056
8963		Library Books	7,500
8962	Museum	Smith History Center Rehabilitation	1,512,000
TOTAL - SPECIAL REVENUE FUND			**2,313,156**
TOTAL CAPITAL OUTLAY - CURRENT FUNDS			**26,473,761**

CAPITAL IMPROVEMENT PROGRAMS

The City of Cleburne's Capital Improvement Programs include the Five-Year Capital Improvement Program and the Leased Equipment Improvement Program. These programs assist us in monitoring our capital equipment and capital projects needs. At the end of the Five-Year Capital Improvement Program is the recapitulation of capital outlay for the current fiscal year for the General Fund, Enterprise Fund and Special Revenue Funds.

The Leased Equipment Improvement Program was created to provide the City with a self-sustaining fund to purchase capital equipment, thereby eliminating fluctuations in the General Fund operating budgets from year to year that would adversely affect the tax rate. Through this fund, the general fund operating budgets pay for the vehicles over their useful life.

The Five-Year Capital Improvement Program is used to provide management with the information necessary to plan for future capital needs through fund reserves, investments, and bond issues. This program provides for the current approved capital expenditures as well as management's projection of the capital needs for the future. Each year council will approve only the current year's expenditures.

With the recent discovery of natural gas in Johnson County, the City of Cleburne is in a unique position. Through gas royalties, expected to be $6,500,000 this fiscal year, the city will be able to complete much needed capital improvements without increasing the tax rate or incurring additional debt. These funds will also be used to finance unplanned, non-routine capital expenditures thereby reducing the possibility of those expenditures negatively impacting the operating budget.

Through these planning tools, the City believes that the Capital needs of Cleburne will be met with a minimal monetary impact on the citizens. It is the belief of City Management that its Capital Improvement Programs are prudent long term planning tools that will ensure the continued success of the City of Cleburne.

LEASED EQUIPMENT IMPROVEMENT PROGRAM

Fund 03

Summary of Receipts & Expenditures

2008-2009

The Capital Improvements Fund will be used for vehicle replacements in the General Fund.

		Proposed 2008-2009
Estimated Beginning Balance		$ 1,400,533
Revenues:		
Vehicle Lease Payments	(0315-6539)	741,741
Brazos Revenue	(0319-6999)	389,000
Interest Revenue	(0317-6735)	35,000
Garbage Truck Transfer	(0321-7101)	180,000
TOTAL FUNDS AVAILABLE		2,746,274
Expenditures:		
Reserve for Fire Trucks		700,000
Departmental Vehicle Expenditures	(0321-7101)	1,409,155
TOTAL EXPENDITURES		2,109,155
Ending Balance		$ 637,119

1. Police Department	**Item Cost**	**Dept Total**
4 Patrol Cruisers - Replacement	200,000	
CID Pick-Up - Replacement 2002 (Unit 2015)	28,000	
Administrative SUV - Replace 2001 Explorer (Unit 2016)	35,000	
Patrol Cruiser - Traffic - Addition	50,000	313,000
2. Animal Control		
1/2 Ton Pick-up - Replacement 1998 (Unit 2104)	35,000	35,000
3. Fire Department		
Replace 2000 Sutphen Fire Engine	450,000	
SUV - Replacement 2002	35,000	485,000
4. Health		
Small Pick-up - Replacement 2000 (Unit 4356)	20,000	20,000
5. Parks Department		
Pick-up - Addition	20,000	
Wood Chipper - Addition	21,500	
Tractor - Replace 2 Existing Tractors (Units 3917 & 3918)	34,000	75,500
6. Municipal Golf Course		
Sprayer - Replacement	37,800	
Groomers & Brush Attachments - Addition	6,060	
Blower - Addition	6,795	50,655
7. Building Inspections		
Mid Size Pickup - Replacement 2003 (Unit 4706)	20,000	20,000
8. Fleet Maintenance		
Full Size Sedan - Replace 1998 & 1996	25,000	25,000

LEASED EQUIPMENT IMPROVEMENT PROGRAM

Fund 03

Summary of Receipts & Expenditures

2008-2009

(Continued)

9. Street Department	Item Cost	Dept Total
1/2 Ton Pick-up - Replacement - 1995 (Unit 4932)	25,000	
1/2 Ton Pick-up - Replacement - 1998 (Unit 4938)	25,000	
1/2 Ton Pick-up - Replacement - 2001 (Unit 4970)	25,000	75,000
10. Sanitation		
Garbage Truck - Replacement - 2000 (Unit 8188)	180,000	
Grapple Truck - Addition	130,000	310,000
Total		$ 1,409,155

CITY OF CLEBURNE

Leased Equipment Five Year Improvement Program
General Fund
2008-2009

DEPARTMENT	FUND-DEPT	YEAR MAKE	UNIT	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
HR	0136	Utility Vehicle						
Total Five Year HR				0	0	0	0	0
MIS	0138	07 Dodge Caravan	1702					
Total Five Year MIS				0	0	0	0	0
Police	0141	1998 Ford 1/2 Ton Ranger Pickup	1203		15,000			
		99 Box Trailer	2001					
		99 Supreme Trailer	2002					
		RT50-Radar Trailer	2003					
		02 Ford Explorer XLT 4X2	2004			35,000		
		94 International Armored Van	2005					
		06 Dodge Durango	2007					
		04 Toyota Prius Hybrid	2008					
		06 BMW R15 CHP Motorcycle	2009					
		05 Ford F250 P/IU	2010				30,000	
		07 Dodge Charger	2012			50,000		
		02 Chevrolet Impala	2013		30,000			
		02 Chevrolet Tahoe	2014		50,000			
		02 Ford 3/4 Ton Pickup 4X2	2015	28,000				
		01 Ford XLS Explorer	2016	35,000				
		08 Dodge Charger	2017				50,000	
		03 Chevrolet Impala	2018			30,000		
		04 Ford Expedition	2020					
		03 Chevrolet Impala	2021			30,000		
		08 Dodge Charger	2022				50,000	
		08 Dodge Charger	2023				50,000	
		05 BMW Motorcycle	2052					35,000
		05 BMW Motorcycle	2053					35,000
		04 BMW Motorcycle	2024				35,000	
		05 Ford Crown Victoria	2025	50,000				50,000
		05 Ford Crown Victoria	2026	50,000				50,000
		04 Ford Expedition	2027				40,000	
		05 Ford Crown Victoria	2028	50,000				50,000
		03 Chevrolet Tahoe	2029			50,000		
		98 GMC C1500 1/2 Ton Pickup	2030		30,000			
		07 Dodge Charger	2031			50,000		
		05 BMW Motorcycle	2032					35,000
		01 Dodge Ram Wagon	2033		30,000			
		03 Chevrolet Impala	2034		30,000			
		02 Chevrolet Tahoe	2035		50,000			
		07 Dodge Charger	2036			50,000		
		05 Ford Crown Victoria	2037	50,000				50,000
		05 Ford Crown Victoria	2038		50,000			
		07 Dodge Charger	2040			50,000		
		07 Dodge Charger	2041			50,000		
		07 Dodge Charger	2042			50,000		
		02 Ford Explorer XLT 4X2	2043				40,000	
		07 Dodge Charger	2044				50,000	

CITY OF CLEBURNE

Leased Equipment Five Year Improvement Program
General Fund
2008-2009

DEPARTMENT	FUND-DEPT	YEAR MAKE	UNIT	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Police (Con't)	0141	07 Dodge Charger	2045				50,000	
		08 Dodge Charger	2046					
		Dodge Charger	2047	50,000				50,000
Total Five Year Police Department				313,000	285,000	445,000	395,000	355,000
Animal Control	0143	01 16' Utility Trailer	2101					
		96 John Deere 455 Tractor Mower	2102					
		1998 Pick-up	2104	35,000				
		01 Ford 1/2 Ton Ext. Cab	2105		35,000			
		07 Dodge P/U	2105					
Total Five Year Animal Control				35,000	35,000	0	0	0
Fire Department	0147	2000 Ford 550 4x4 Truck	2501					
		2002 Chevrolet Tahoe	2502	35,000			45,000	45,000
		03 Ford Ambulance	2504					
		01 Ford 550	2505					
		08 Dodge Pick-Up	2506					
		2002 Ford Explorer XLT	2507				30,000	30,000
		08 Dodge Pick-Up	2508					
		2003 Chevrolet Tahoe	2509			35,000		
		96 Sutphen 70' Aerial Ladder	2511			1,000,000		
		00 Spartan 2142 Pumper Truck	2512	450,000				
		00 Spartan 2142 Pumper Truck	2515		450,000			
		1992 Ford F-800	2516					
		2004 Ford F-250 Crew Cab	2517				35,000	
		06 Sutphen Fire Truck	2518					
		2000 Chevrolet 3/4 Ton Pickup	2521		30,000			
		05 Spartan Haz-Mat Truck	2524					
Total Five Year Fire Department				485,000	480,000	1,035,000	110,000	75,000
Health	0148	07 Dodge Dakota	4355					
		00 Chev S-10	4356	20,000				
		08 Dodge Dakota	4357					
Total Five Year Health				20,000	0	0	0	0
Cemetery	0152	01 John Deere 5410 Tractor	3201					
		01 18' Utility Trailer	3203					
		03 Lesco 60" Zero Turning Mower	3204		8,000			
		03 Lesco 60" Zero Turning Mower	3205		8,000			
		03 Case Skid Steerloader M#40XT	3206					
		04 Pace 14' Cargo Trailer	3207					
		07 Dodge Ram 1500	3211					
		Gator Utility Vehicle	3280					
		00 Chev 3/4 Ton Pickup	3260			35,000		
		04 Ford 1 1/2 Ton Dsl Dump Truck	3261					
		99 JDeere Loader/Backhoe	3263					
		02 Ford 1/2 Ton Pickup 4X2	3264					35,000
		08 Radius Mower	3266					
		08 Mower W/Deck	3269			9,000		
		07 Z Turn	3270					
		07 Z Turn	3271					
		07 Z Turn	3274			9,000		
		00 Steiner Mower Deck	3275					

CITY OF CLEBURNE

Leased Equipment Five Year Improvement Program
General Fund
2008-2009

DEPARTMENT	FUND-DEPT	YEAR MAKE	UNIT	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Cemetery (Con't)	0152	98 Ford F-800 Dump Truck	3278					
		08 Mower Deck	3279					
Total Five Year Cemetery				0	16,000	53,000	0	35,000
Parks	0153	95 John Deere Tractor	3906					
		03 Ford 1/2 T Diesel Dump Truck	3907					
		01 Ford 3/4 Ton Pickup	3910		35,000			
		16' Smoke Craft Boat	3911					
		03 Ford 1 Ton Flat Bed Truck	3912					
		03 Chevrolet 3/4 T Crew Cab PU	3913				35,000	
		08 Dodge Pick-Up	3914					
		08 Backhoe	3916					
		99 Massey Ferguson 4245 Tractor	3917	34,000				
		99 Massey Ferguson 4245 Tractor	3918					
		00 Chev. 1 Ton Diesel 4x4 P/U	3927			25,000		
		New Holland Skid Loader	3928					
		03 Freightliner 13 Yard Dump Truck	3935					
		94 Vermeer Tree Spade	3949					
		08 Ford F-250	3951					
		08 Ford 3/4 Ton Diesel PU	3955		30,760			
		08 John Deere Tractor	3958					
		Pick-Up		20,000				
		Wood Chipper		21,500				
Total Five Year Parks Department				75,500	65,760	25,000	35,000	0
Golf	0155	07 Deere Core Harvester	3101					
		01 Ryan Greens Aerator	3102					
		03 Jacobsen Spray Tek	3111	37,800				
		07 Deere 4500 Tractor	3115					
		07 Tycorp 85800 Topdresser	3116					
		00 Turfco 85800 Topdresser	3166					
		97 John Deere 5200 Tractor	3170					
		07 Dodge Ram 1500	3182					
		Groomer &Brush Attachments		6,060				
		Blower		6,795				
Total Five Year Golf				50,655	0	0	0	0
Building Services	0161	04 Ford F150 Reg Cab XLT	1601					
		08 Dodge Pickup	1603					
		02 Ford 3/4 Ton Pickup	1610			35,000		
Total Five Year Building Services				0	0	35,000	0	0
Public Works	0171	98 Ford Expedition 4X2 - Pool Car	4202					
	0171	04 Chevrolet Tahoe	4203					
Five Year Public Works				0	0	0	0	0
Engineering	0172	07 Dodge Durango	4601					
		07 Dodge Dakota	4602					
		01 Ford Econoline Wagon	4603				35,000	
Total Five Year Engineering				0	0	0	35,000	0
Inspections	0176	08 Dodge Dakota	4701					
		05 Chevrolet 1/2 Ton Colorado	4702					
		03 Chevrolet 1/2 Ton Pickup	4706	20000				
Total Five Year Inspections				20,000	0	0	0	0

CITY OF CLEBURNE

Leased Equipment Five Year Improvement Program
General Fund
2008-2009

DEPARTMENT	FUND-DEPT	YEAR MAKE	UNIT	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Fleet Maintenance	0178	95 Miller Welder/Generator	4404					
		00 Chev 1 Ton Pickup	4417			35,000		
		08 Dodge Dakota	4418					
		03 Ford 1 Ton Pickup	4419					
		02 Ford Explorer XLT 4X2	4455				35,000	
		08 Dodge Dakota	4490					
		96 Ford 3/4 Ton Pickup	4493					
		04 Ford 1 1/2 ton diesel XL	4495					
		08 Peterbilt 335 Wrecker	4496					
		68 Anthony Fork Lift	4497					
		1996 Sedan		25,000				
Total Five Year Fleet Maintenance				25,000	0	35,000	35,000	0
Street Maintenance	0179	92 Etnyre Lowboy Trailer	4901					
		02 Ford 1/2 Ton Pickup	4910			30,000		
		08 Budket Truck	4911					
		01 Jdeere 6310 Tractor	4912					
		02 Ingersoll Rand Air Compressor	4913					
		Solar-tech MB3-2248 Trailer	4915					
		04 Ford 1/2 Ton Pickup	4930				30,000	
		81 Ford 2 Ton Patch Truck	4931					
		95 Ford F150 1/2 Ton Pickup	4932	25,000				
		95 JDeere Maintainer	4933					
		08 Dump Truck	4935					
		82 Mack Truck Trailer/5th Wheel	4937					
		08 Dodge Pick-Up	4938	25,000				
		98 Ford LT9511 Dump Truck	4939					
		03 Ford 3/4 Ton Utility Bed PU	4940		35,000			
		96 Case 621B Loader	4942					
		01 Mack 12 Yard 5 T Dump Truck	4943					
		04 Ford Rebuilt Asphalt Truck	4944					
		01 Mack Dump Truck	4945					
		86 Steel vibrating roller	4947					
		95 Ingersoll Rand Paving Machine	4951					
		98 Ferguson Pneumatic Roller	4955					
		86 Mauldin Asphalt Paver	4956					
		83 Wisconsin Trailer	4957		14,000			
		86 Am. Gen. Water Tank Truck	4958					
		04 Sterling/Elgin Sweeper	4963					
		02 Case Loader/Backhoe	4964					
		01 Ford Diesel 4 Yd. Dump Truck	4965					
		01 Elgin Street Sweeper	4966			175,000		
		08 Dodge Pick-Up	4967					
		99 Hamm Asphalt Roller	4968					
		01 Ford 1/2 Ton Pickup	4970	25,000			30,000	
		99 Swenson Box Spreader	4971		17,000			
		99 Swenson Box Spreader	4972		17,000			
Total Five Year Street Department				75,000	83,000	205,000	60,000	0
Sanitation	0191	07 Dodge Ram 1500	8180					
		05 Volvo Sanitation Truck	8181				190,000	

CITY OF CLEBURNE

Leased Equipment Five Year Improvement Program
General Fund
2008-2009

DEPARTMENT	FUND-DEPT	YEAR MAKE	UNIT	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Sanitation (Con't)	0191	04 Volvo Sanitation Truck	8182			185,000		
		02 Volvo Sanitation Truck	8183	180,000				
		06 Volvo Sanitation Truck	8185					190,000
		07 Volvo Sanitation Truck	8186					
		03 Volvo Sanitation Truck	8187		185,000			
		08 Volvo Sanitation Truck	8188					
		07 Volvo Sanitation Truck	8189					
		02 Ford 1/2 T Full Size Pickup	8190					
		06 GMC Grapple Truck	8191					
		07 Dodge Ram 1500	8201					
		00 Sullair Foam Unit	8202					
		02 John Deere TrackLoader	8203					
		07 John Deere Tractor	8204					
		07 John Deere Bat Wing Mower	8205					
		95 John Deere Scraper	8292					
		83 Caterpiller Grader	8293					
		90 John Deere Loader	8295					
		00 Jdeere skid steer loader	8801					
		93 Bobcat 943 Loader	8802		45,000			
		07 JDeere 60" Mower	8803					
		97 Trommel Screen	8805					
		97 Case 4-Wheel Loader	8806					
		98 Duratech Tub Grinder	8808					
		Grapple Truck		130,000				
Total Five Year Sanitation				310,000	230,000	185,000	190,000	190,000
Total Lease Equipment Improvement Fund				1,409,155	1,194,760	2,018,000	860,000	655,000

FIVE YEAR CAPITAL IMPROVEMENT PROGRAM
CAPITALIZATION POLICY

Items will be capitalized as follows:

1. The expected normal useful life is three years or more; and

2. The items unit cost is $5,000 or more. Exceptions to this dollar limit include, but are not limited to books that are part of a library and museum artifacts; and

3. The item belongs to one of the classes of property which are usually considered fixed assets, i.e. land, streets, structures, heavy equipment, vehicles.

4. Items used only in sets, or multiple units, which as a collective unit have a total value in excess of $5,000, and meet all other capitalization requirements.

5. Improvements and upgrades to existing fixed assets which exceed $5,000 and extend the useful life of a fixed asset by more than three years.

6. The item is not consumed, altered, or materially reduced in value immediately after use, and meets all other capitalization requirements.

Items that will NOT be capitalized are as follows:

1. Items which are installed or added to an existing fixed asset which merely return the asset to a functioning product, i.e. roof repair, utility cut. These items will be considered maintenance expense.

2. Items that require regular replacement due to rapid wear, i.e. items with a useful life of less than three years.

3. Items whose usefulness is destroyed after one time use, i.e. items with a useful life of less than three years.

4. The item has such a nominal value that inclusion as a fixed asset would result in administrative costs which exceed the value of the article.

Five Year Capital Improvement Program Inclusion Policy

Capital infrastructure, facilities, and equipment require substantial amounts of the cities limited resources to reach fruition. Limited resources make it crucial that special planning, financing and management are implemented to ensure the best package of capital needs the city can afford is provided to the citizens. The Capital Improvement Plan is a long term planning tool used to provide management with a blueprint that establishes the public infrastructure needed to support the city's development. This will ensure that the most needed projects are addressed and completed in a fiscally responsible and timely manner.

The Capital Improvement Plan identifies the capital needs of the city and the revenues and other fund types needed to finance the projects. The Leased Equipment Improvement Program will continue to be utilized to fund replacement vehicles and copiers. To be included in the Capital Improvement Plan, a project must:

1. Qualify as a capital expenditure under the city's Capitalization Policy, other than replacement vehicles and copiers;

2. have a useful life of not less than three years;

3. and exceed $25,000.

The Capital Improvement Plan is the basis for the current fiscal year's Capital Budget. The Capital Budget represents the first year of the plan, and establishes projects that will be started, continued, or completed in the current fiscal year. The Capital Budget differs from the Operating Budget in that the funds for capital projects are appropriated through the completion of the project even if the construction extends beyond the current fiscal year.

CITY OF CLEBURNE

Five Year Capital Improvement Program
2008-2009

Department	2008-2009	2009-2010	2010-2011	2011-2012	2012 to Completion	2008-2009 Funding	Council Districts
General Fund Departments							
MIS							
Network Storage Device	25,000					53	All
GIS Mapping System	150,000					52	All
Economic Development							
Chamber/Economic Development Facility	944,000					53	All
Police Department							
Police Department Renovation			3,500,000				1
Animal Control							
Animal Shelter Expansion	90,000					53	3
Fire Services							
Monitor/Defibrillator (10 Year Cycle)	60,000	30,000	30,000			01	All
Fire Apparatus Computers	68,750					01	All
Public Notification System	27,500					14	All
Fire Station # 4	150,000		1,250,000	2,250,000		53	1
Communication Tower #3	210,000					43	4
Emergency Operations Center		150,000	2,000,000				All
Cemetery							
Street Paving & Drainage Improvements - Phase II	473,000					53	4
Parks and Recreation							
Old Sports Complex Fencing	150,000					53	4
Hulen Park Improvements		40,000	450,000				2
Develop Park in NW Cleburne - Cooke School	400,000	250,000	350,000			53	3
Lake Pat Cleburne East Park Improvements		3,000,000	2,000,000	2,000,000	5,000,000		2
Skateboard Park		20,000	300,000				
Westhill Park Improvements		8,000	90,000				2
Buddy Stewart Park Improvements			30,000	400,000			3
NW Linear Park-HWY 121 and Ridgeway Connection				575,000	2,000,000		3
Multi-Function & Education Building at McGregor Park				10,000	370,000		1
Lake Pat Cleburne Restroom at East Boat Ramp	85,000					01	2
Playground Upgrades for Westhill & PD Lacewell Parks		35,000					2,3
Children's Safety City				10,000	130,000		
Municipal Golf Course							
Course & Clubhouse Construction	2,476,837					52	2
Splash Station							
Shade Structure	32,000					09	2
UV Water Treatment	60,000						
Major Water Feature		20,000	325,000				2
Sports Complex							
Leveling Soccer & Football Fields		150,000					4
Civic Center							
Civic Center Improvements	10,187,000					51	1

CITY OF CLEBURNE

Five Year Capital Improvement Program
2008-2009

Department	2008-2009	2009-2010	2010-2011	2011-2012	2012 to Completion	2008-2009 Funding	Council Districts
General Fund Departments - Continued							
Library							
Library Books	45,000	50,000	50,000	55,000	55,000	01	1
Museum							
Layland Museum Renovations	180,000	2,000,000	300,000			01	1
Smith History Center Renovations	1,512,000					89	1
Railroad Museum	150,000	750,000				09	
Development Services							
Downtown drainage, curb, gutter, sidewalk improvements	208,000	100,000	100,000	100,000	100,000	53	3,4
Street Maintenance							
East Kilpatrick Street Extension	695,000					53	3
171 Traffic Signal & Road Improvements	327,000					53	3
Colonial Street Extension	313,100					53	3
Totals - General Fund Departments	19,019,187	6,603,000	10,775,000	5,400,000	7,655,000		

Water-Wastewater Departments							
Utility Billing							
Wireless Meter Read System	978,000	2,000,000				76	All
Water Distribution *							
Replace Backwash Tank - 15 MG Est	620,000					76	All
Water Master Plan	52,500					New Bonds	All
Replace Rose Street .5MG Elevated Storage Tank with 1MG	1,800,000					60	3
5MG Water Treatment Plant Expansion Design	1,387,500					WIF	All
SCADA System Improvements	300,000					60	All
Wal-Mart Loop Closure	754,000					76&Bonds	3
HWY 121 Utility Re-Locates	850,000					State	3
Lake Pat Cleburne Improvements	192,000					76	All
Jackson Road, Nolan River to HWY 171	562,000					New Bonds	3
Lake Whitney Treatment Plant Phase I		2,029,000	4,425,000	37,925,000			All
East Lake Marti Loop Closure		161,000					3
5MG Water Treatment Expansion Design & Build		11,966,000					All
Mulberry EST Repairs			270,000				4
East Loop 16" Phase II			833,000				4
Woodruff Road/HWY 171/North Main				583,000			3
Hospital Loop #2				1,621,000			1
Lake Pat Cleburne Dam Probably Max Flood Improvements					4,100,000		All
Wastewater Treatment *							
174 Interceptor - Design & Construction	2,660,000					60&Bonds	3,4
Outfall #3 - TDS Improvements	425,000					76	3,4
Midway Station Outfall	794,000					New Bonds	4
171 N Outfall	1,053,000					New Bonds	3
Hal Industrial Completion	60,000					66	4

CITY OF CLEBURNE

Five Year Capital Improvement Program
2008-2009

Department	2008-2009	2009-2010	2010-2011	2011-2012	2012 to Completion	2008-2009 Funding	Council Districts
Water-Wastewater Departments - Continued							
McAnear Oiutfall - Loop 67			927,000				3
Wastewater Treatment Plant Expansion			1,000,000	10,000,000			All
Reuse Line Pump Station Expansion					2,959,000		All
Westside Re-Use Loop					14,572,000		3
East Lake Area Outfall					866,000		2
Total - Water-Wastewater Departments - Current Funds	12,488,000	16,156,000	7,455,000	50,129,000	22,497,000		

Airport							
Refueling Truck	50,000					61	4
Tractor	34,000					61	3
Fuel Station	235,000					61	4
Total - Airport	319,000	0	0	0	0		

4B CAPITAL PROJECT FUND

2007 CO BOND FUND

Fund 51

Summary of Receipts & Expenditures

2008-2009

This fund uses 2007 bond proceeds in the amount of $5,000,000 for the construction of 4B Projects. These projects include a theater, civic center, railroad museum, and all professional services, acquisition, construction, renovation, and financing cost of the projects.

		Proposed 2008-2009
Beginning Fund Balance		$ 4,344,268
Revenues:		
Transfer In - 4B Fund	(5122-7109)	2,805,732
Transfer In - Fund 21	(5122-7121)	2,937,000
Interest Revenue	(5117-6735)	100,000
TOTAL FUNDS AVAILABLE		10,187,000
Expenditures:		
Convention & Performing Arts Center	(5161-8820)	10,187,000
TOTAL EXPENDITURES		10,187,000
Ending Fund Balance		$ 0

CAPITAL PROJECT FUND

2004 CO BOND FUND

Fund 52

Summary of Receipts & Expenditures

2008-2009

This fund accounts for the 2004 bond proceeds in the principal amount of $4,500,000. The purpose was the acquisition, construction and improving of public works; constructing and improving a City owned golf course; constructing, improving, repairing City streets, and gutter systems; purchasing and upgrading geographical information systems, including software and hardware; professional services rendered in connection with the acquisition, construction, renovation, and financing of the foregoing projects.

		Proposed 2008-2009
Beginning Fund Balance		$ 2,940,000
Revenues:		
Interest Revenue	(5217-6735)	15,000
TOTAL FUNDS AVAILABLE		2,955,000
Expenditures:		
GIS Mapping System	(5238-8664)	150,000
Golf Course Improvements	(5255-8810, 5255-8820 & 5255-8880)	2,476,837
Street Improvements	(5279-8467)	328,163
TOTAL EXPENDITURES		2,955,000
Ending Fund Balance		$ 0

CAPITAL FUND

General Capital Projects

Fund 53

Amended Summary of Receipts & Disbursements
2008-2009

This fund is for general capital projects. Funding sources include Gas Lease & Royalty revenue and General Fund revenues.

		Proposed 2008-2009
Beginning Fund Balance		$ 2,350,000
Revenues:		
Interest Revenue	(5317-6735)	60,000
Contribution - Chamber $100,000 & EDC $50,000	(5318-6820)	150,000
Transfer In - Mineral & Leasey Royalties	(5321-7121)	1,267,000
TOTAL FUNDS AVAILABLE		3,827,000
Expenditures:		
Road & Traffic Signal Improvement	(5379-88XX)	327,000
E. Kilpatrick Street	(5379-8851)	695,000
Downtown - Parking Lot	(5373-8890)	148,000
Downtown - Sidewalks	(5373-88XX)	60,000
Animal Shelter Expansion	(5343-88XX)	90,000
Fire Station #4 Land	(5347-8810)	150,000
Old Sports Complex Improvements	(5353-88XX)	150,000
NW Park	(5353-88XX)	400,000
Carver Park Basketball Improvement	(5353-88XX)	10,000
Cemetery - Phase II	(5352-8890)	473,000
Chamber of Commerce & EDC Building	(5340-8820)	944,000
TOTAL EXPENDITURES		3,447,000
Ending Fund Balance		$ 380,000

CAPITAL PROJECT FUND

1997 CO BOND FUND

Fund 57

Summary of Receipts & Expenditures
2008-2009

This fund uses 1997 bond proceeds in the amount of $4,195,000 for the construction and renovation of public works, purchase of equipment, and professional services rendered in connection with the acquisition and construction of the foregoing projects and to pay the costs associated with the issuance of the certificates.

		Proposed 2008-2009
Beginning Fund Balance		$ 7,600
Revenues:		
Interest Revenue	(5717-6735)	100
TOTAL FUNDS AVAILABLE		7,700
Expenditures:		
Network Equipment & Services	(5735-8664)	7,700
TOTAL EXPENDITURES		7,700
Ending Fund Balance		$ 0

ENTERPRISE CAPITAL PROJECT FUND

WATER - WASTEWATER

1997, 1999, & 2001 REVENUE BOND FUND

Fund 66

Summary of Receipts and Expenditures

2008-2009

In July of 1997 the City of Cleburne issued $14,905,000 in Water and Wastewater Revenue Bonds. This was the first step in getting future water supplies for our citizens. That sale included $6,550,000 which was used to refund old higher cost debt and $8,355,000 which was new construction money needed to start the $45 Million project. The 1999 issue in the amount of $22,190,000 and the 2001 issue in the amount of $16,664,000 was used to build the water line from Lake Aquilla to Lake Pat Cleburne, well improvements, water distribution study and improvements, ground storage, wastewater study and improvements, and wastewater treatment plant improvements.

		Proposed 2008-2009
Beginning Fund Balance		$ 59,000
Interest Income	(6617-6735)	. 1,000
TOTAL FUNDS AVAILABLE		60,000
Expenditures - Wastewater Projects that we are working on:		
S13 Hal Industrial Park Sewer	(6696-8830)	60,000
TOTAL WASTEWATER PROJECTS		60,000
TOTAL EXPENDITURES		60,000
Ending Fund Balance		$ 0

ENTERPRISE CAPITAL PROJECT FUND

WATER - WASTEWATER

2006 REVENUE BOND FUND

Fund 76

Summary of Receipts and Expenditures

2008-2009

In April of 2006 the City of Cleburne issued $12,875,000 in Water and Wastewater Revenue Bonds. This will ensure utilities and streets necessary to support the additional schools in the City of Cleburne will be completed. This sale included $6,595,000 which was used to refund old higher cost debt, and $6,280,000 to use in the construction of the infrastructure for the new City of Cleburne schools.

		Proposed 2008-2009
Beginning Fund Balance		$ 3,095,000
Interest Income	(7617-6735)	70,000
TOTAL FUNDS AVAILABLE		3,165,000
Expenditures - Water Projects that we are working on:		
W38 Meter Replacement Radio Read Program	(7681-8870)	978,000
W30 Wal-Mart Loop Closure	(7683-8870)	350,000
W32 2" Water System Rehab	(7683-8870)	300,000
W25 Improvements to Lake Pat Cleburne	(7683-8880)	192,000
W29 Replace STP Backwash Tank	(7683-8880)	620,000
TOTAL WATER PROJECTS		2,440,000
Expenditures - Wastewater Projects that we are working on:		
S18 Sewer System Capital Rehabilitation	(7696-8830)	300,000
S20 Outfall #3 - TDS Improvements	(7696-8830)	425,000
TOTAL WASTEWATER PROJECTS		725,000
TOTAL EXPENDITURES		3,165,000
Ending Fund Balance		$ 0

PAGE NO: 1	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: ALL

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
MIS	Network Storage Device		0138-8930

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

This device will allow the ability to consolidate servers and provide additional backup for the Police Department video. Currently on 1.6 terabytes are available for storage. This device would increase the storage to 11 terabytes.

FUNDING

TOTAL COST	$ 25,000
TOTAL FUNDED	$ 25,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

The additional and replacement servers will not impact the operating budgets.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design								$ -
Construction								$ -
Equip & Furnishings		25,000						$ 25,000
Other								$ -
TOTAL COSTS	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ 25,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds		25,000						$ 25,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ 25,000

PROJECT SCHEDULE	
	Number of Months
Design	0
Land/Right of Way	0
Construction	0
Other	1
TOTAL MONTHS	1

PAGE NO: 2	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: ALL

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
MIS	Geographical Information System Mapping System		5238-8990

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

This project provided the city with a comprehensive and up to date Geographical Information System (GIS). This global information system provides all city departments with much needed information concerning all locational aspects of public and private facilities located in the city limits.

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 516,000
TOTAL FUNDED	$ 516,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This project will not impact the operating budget as no additional city personnel or resources will be required.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design								$ -
Construction								$ -
Equip & Furnishings	366,000	150,000						$ 516,000
Other								$ -
TOTAL COSTS	$ 366,000	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ 516,000

PROJECT SCHEDULE	
	Number of Months
Design	0
Land/Right of Way	0
Construction	0
Other	12
TOTAL MONTHS	12

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation	366,000	150,000						$ 516,000
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ 366,000	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ 516,000

PAGE NO: 3	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED ALL

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Economic Development	Chamber of Commerce/Economic Development Facility		5340-88XX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

This project will be a partnership between the Chamber of Commerce, Cleburne Economic Development Foundation and the City. It is the intent of this project to provide these agencies with a ccintral location in which to provide support for economic devleopment, current business and tourism.The existing Chamber of Commerce building is currently too small to provide the space necessary for the Chamber of Commerce to conduct their support functions, and an expansion of the current building is not cost effective. A new facility will provide the space necessary to conduct the business of the agencies, more efficient utiltity systems, and parking for customers.

FUNDING

TOTAL COST	$ 944,000
TOTAL FUNDED	$ 944,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

The conservation efforts intended to be put in place in this new facility are expected to provide a utility cost savings for the city's portion of those costs. However, the dollar value of these savings is not known at this time. No additional personnel or staff will be necessary for the city.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design								$ -
Construction		944,000						$ 944,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 944,000	$ -	$ -	$ -	$ -	$ -	$ 944,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds		794,000						$ 794,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other		150,000						$ 150,000
Unfunded								$ -
TOTAL SOURCES	$ -	$ 944,000	$ -	$ -	$ -	$ -	$ -	$ 944,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	0
Construction	12
Other	2
TOTAL MONTHS	20

PAGE NO:	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED
4		1

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Police Department	Police Station Renovation		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

The Cleburne Police Department is in dire need of additional space. We have repeatedly had to add office space to allow us to grow. The building that we are currently in has no space left available for additional expansion. We propose that the library be moved to a new location in order to allow the Cleburne Police Department to expand into that part of the building. During that expansion, the building can be remodeled to meet our needs as well as those of the citizens of Cleburne.

FUNDING

TOTAL COST	$ 3,500,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 3,500,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

	Annual Cost/(Savings-Enter Negative)
Personnel	
Operations	
Capital	
Total	$ -
# Positions	

IMPACT EXPLANATION

This construction project could increase the cost of utilities for the police department. The use of energy efficient utility systems throughout the building could however result in a cost savings or no increase in costs. Building maintenance costs should decrease in the initial years of operation. No additional personnel will be necessary with this new facility.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design				$ 50,000				$ 50,000
Construction				$ 3,150,000				$ 3,150,000
Equip & Furnishings				$ 300,000				$ 300,000
Other								$ -
TOTAL COSTS	$ -	$ -	$ -	$ 3,500,000	$ -	$ -	$ -	$ 3,500,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded				$ 3,500,000				$ 3,500,000
TOTAL SOURCES	$ -	$ -	$ -	$ 3,500,000	$ -	$ -	$ -	$ 3,500,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	6
Construction	9
Other	3
TOTAL MONTHS	24

PAGE NO: 5	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Animal Control	Animal Control Facility Expansion		5343-88XX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

The City of Cleburne Animal Shelter is small and does not have adequate space to humanely hold the large number of animals that pass through the facility. We would like to expand the existing building to provide more space to hold animals. The space would also provide a better environment for the public to view the animals for adoption.

FUNDING

TOTAL COST	$ 100,000
TOTAL FUNDED	$ 100,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	$ 9,000
Capital	
Total	$ 9,000

IMPACT EXPLANATION

The expansion of the current facility is expected to increase utility and maintenance costs. However, conservation efforts are being employed to keep those costs as low as possible. No additional personnel will be needed for this project.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design								$ -
Construction	$ 10,000	$ 90,000						$ 100,000.00
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ 10,000	$ 90,000	$ -	$ -	$ -	$ -	$ -	$ 100,000.00

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	0
Construction	6
Other	1
TOTAL MONTHS	13

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other	$ 10,000	$ 90,000						$ 100,000.00
Unfunded								$ -
TOTAL SOURCES	$ 10,000	$ 90,000	$ -	$ -	$ -	$ -	$ -	$ 100,000.00

PAGE NO: 6	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: ALL

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Fire Department	Monitor/Defibrillator		0147-8930

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

The monitor/ defibrillators are utilized to evaluate and treat cardiac, medical and trauma patients. The equipment is considered life safety equipment and should be replaced every ten years to ensure reliability when utilized on emergency incidents.

FUNDING

TOTAL COST	$ 145,000
TOTAL FUNDED	$ 145,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	$ (23,000)
Capital	
Total	$ (23,000)

IMPACT EXPLANATION

This equipment will replace existing medical equipment. The new equipment includes a warranty and maintenance for the fist five years of operation which will result in a savings each of the five years in maintenance costs.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design								$ -
Construction								$ -
Equip & Furnishings	$ 25,000	$ 60,000	$ 30,000	$ 30,000				$ 145,000.00
Other								$ -
TOTAL COSTS	$ 25,000	$ 60,000	$ 30,000	$ 30,000	$ -	$ -	$ -	$ 145,000.00

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds	$ 25,000	$ 60,000	$ 30,000	$ 30,000				$ 145,000.00
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ 25,000	$ 60,000	$ 30,000	$ 30,000	$ -	$ -	$ -	$ 145,000.00

PROJECT SCHEDULE	Number of Months
Design	0
Land/Right of Way	0
Construction	0
Other	1
TOTAL MONTHS	1

PAGE NO: 7	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: ALL

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Fire Departmnet	Fire Apparatus Computers		0147-8990

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

The City of Cleburne purchased new computer aided dispatch (CAD) software in 2008 for emergency service communications. The new software has the capability to interface with in-vehicle mobile computers to provide additional response information and improve emergency response for fire apparatus. The Fire Department is requesting mobile computers for all front line equipment to interface with and maximize the new CAD software capabilities.

FUNDING

TOTAL COST	$ 68,750
TOTAL FUNDED	$ 68,750
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	$ 3,500
Capital	
Total	$ 3,500

IMPACT EXPLANATION

Air cards will be necessary to provide internet access to these computers. The impact costs reflect only one year of operationa costs for the systems. No other costs are associated with this project.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design								$ -
Construction								$ -
Equip & Furnishings		68,750						$ 68,750
Other								$ -
TOTAL COSTS	$ -	$ 68,750	$ -	$ -	$ -	$ -	$ -	$ 68,750

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds		68,750						$ 68,750
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 68,750	$ -	$ -	$ -	$ -	$ -	$ 68,750

PROJECT SCHEDULE	
	Number of Months
Design	0
Land/Right of Way	0
Construction	0
Other	3
TOTAL MONTHS	3

PAGE NO: 8	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED ALL

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Fire Departmnet	Public Notification System		1449-8990

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory _____

Essential _____

Desirable X

Defferable _____

This project will provide a direct telephone calling system with voice information and instructions to citizens. Currently the city utilizes outdoor sirens to provide warnings, however an indoor warning system dose not exist. This system will provide citizens with information about severe weather, chemical releases, comanche peak emergencies, water main breaks, boil water advisories, utility billing, etc.

FUNDING

TOTAL COST	$ 27,500
TOTAL FUNDED	$ 27,500
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	$ 5,000
Capital	
Total	$ 5,000

IMPACT EXPLANATION

This system will have to be maintained. However, as no system has been selected the actual maintance costs are unknown.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design								$ -
Construction								$ -
Equip & Furnishings		27,500						$ 27,500
Other								$ -
TOTAL COSTS	$ -	$ 27,500	$ -	$ -	$ -	$ -	$ -	$ 27,500

PROJECT SCHEDULE	
	Number of Months
Design	0
Land/Right of Way	0
Construction	0
Other	9
TOTAL MONTHS	9

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds		27,500						$ 27,500
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 27,500	$ -	$ -	$ -	$ -	$ -	$ 27,500

PAGE NO: 9	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 1

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Fire Department	Fire Station #4		0147-8930 Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

The City Of Cleburne currently provides fire and emergency services from three fire stations in the City. Fire Stations are located geographically to reduce response times for fires and medical responses. With some planned overlap of districts, the standard response area for a fire station is approximately eight square miles.The three existing fire stations can satisfactorily protect approximately twenty-four to twenty-six square miles of the City. The problem is that the corporate limits of the City encompasses nearly thirty-five square miles, which leaves approximately ten square miles of property with reduced fire and medical protection. The Insurance Services Office confirmed this during the City's last public protection survey by assigning all properties greater than five miles from a fire station a Class 10 PPC, which is the worst rating they can assign. The industrial district, which contributes a large portion of tax revenue to the City, is located in the area that would be covered by the fourth fire station. The City allocated funds in 2008 to purchase land for the fourth fire station and construction would be the next phase of the project. The fourth station would provide adequate coverage for the City today, but would not provide for any growth in the north-west section of the City. A fifth fire station should be evaluated for the projected growth that will come with the completion of Highway 121 and the continual growth of the industrial district to the north and west of the City.

FUNDING

TOTAL COST	$ 3,650,000
TOTAL FUNDED	$ 150,000
TOTAL UNFUNDED	$ 3,500,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Annual Cost/(Savings-Enter Negative)	
Personnel	$ 733,800
Operations	$ 55,000
Capital	
Total	$ 788,800

Positions 6

IMPACT EXPLANATION

An additional fire station will require funds for maintenance and operaiton of the station. In addition, equipment will have to be purchased and personnel will have to be hired to staff the new station. This information is based on exisiting fire station operational costs, and current personnel costs. Two fireman have already been hired in anticipation of this new facility. Six additional firemen will be necessary, as well as the promotion of existing personnel to Fire Engineer, and Battalion Chief.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design								$ -
Construction				$ 1,250,000	$ 2,000,000			$ 3,250,000
Equip & Furnishings					$ 250,000			$ 250,000
Other		$ 150,000						$ 150,000
TOTAL COSTS	$ -	$ 150,000	$ -	$ 1,250,000	$ 2,250,000	$ -	$ -	$ 3,650,000
SOURCE OF FUNDS	**THRU 09-2008**	**2008-2009**	**2009-2010**	**2010-2011**	**2011-2012**	**2011-2012**	**2013 to Completion**	**TOTAL**
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21		$ 150,000						$ 150,000
Other								$ -
Unfunded				$ 1,250,000	$ 2,250,000			$ 3,500,000
TOTAL SOURCES	$ -	$ 150,000	$ -	$ 1,250,000	$ 2,250,000	$ -	$ -	$ 3,650,000

PROJECT SCHEDULE	Number of Months
Design	1
Land/Right of Way	12
Construction	8
Other	1
TOTAL MONTHS	22

PAGE NO: 10	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Fire Departmnet	Communication Tower #3		4347-8820

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

The City of Cleburne, Johnson County and the Johnson County Emergency Service District #1 entered into an interlocal agreement to construct and maintain communication infrastructure for emergency service communications in Johnson County. The original agreement included two tower sites with a third site in future plans. The first two sites have been completed and are operational. The land for the third site has been acquired at no cost and a grant for the radio equipment has been approved by State Homeland Security. Staff is requesting approval of funds to construct and maintain infrastructure for the third communication tower. As with the existing two sites, the City will share in one-third of the cost of the site.

FUNDING

TOTAL COST	$ 210,000
TOTAL FUNDED	$ 210,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	$ 3,000
Capital	
Total	$ 3,000

IMPACT EXPLANATION

Maintenance and utility costs of this structure will be shared between the county and emergency services district. This city portion is based on the two existing structures.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design								$ -
Construction		210,000						$ 210,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 210,000	$ -	$ -	$ -	$ -	$ -	$ 210,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds		70,000						$ 70,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other		140,000						$ 140,000
Unfunded								$ -
TOTAL SOURCES	$ -	$ 210,000	$ -	$ -	$ -	$ -	$ -	$ 210,000

PROJECT SCHEDULE	Number of Months
Design	0
Land/Right of Way	0
Construction	6
Other	0
TOTAL MONTHS	6

PAGE NO: 11	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: ALL

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Fire Departmnet	Emergency Operations Center		4347-8820

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory _____

Essential X

Desirable _____

Defferable _____

The City of Cleburne does not have a dedicated Emergency Operations Center to coordinate large emergency incidents or disasters impacting the City. Emergency Management currently operates out of the shared office of the building inspector and utilizes one adjoining room for a conference room if multiple city officials become involved in the operation. The present facility was not designed for coordination of emergency operations and is ill suited for conducting anything more than a small weather related event. A large scale disaster within or adjacent to the city of Cleburne will overwhelm the current small EOC and hamper effective mitigation of the incident.

One option is to construct a new Emergency Operation Center at a dedicated location. This would allow the facility to be designed to meet the needs of the city and anticipated future growth. Another option is to explore the possibility of combining a new EOC with other critical city functions such as 911 dispatch and information technology. Both departments should be located in hardened facilities, are in need of additional space and are integral elements to an emergency operation center.

FUNDING

TOTAL COST	$ 2,150,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 2,150,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	$ 45,000
Capital	
Total	$ 45,000

IMPACT EXPLANATION

This facility will be a new building for the City and willl require operational expenses for utility costs and annual mainatenance. These costs are based on current facility informaiton. No additional personnel will be needed for this project.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design			150,000					$ 150,000
Construction				2,000,000				$ 2,000,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ 150,000	$ 2,000,000	$ -	$ -	$ -	$ 2,150,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded			150,000	2,000,000				$ 2,150,000
TOTAL SOURCES	$ -	$ -	$ 150,000	$ 2,000,000	$ -	$ -	$ -	$ 2,150,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	6
Construction	8
Other	0
TOTAL MONTHS	20

PAGE NO: 12	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Cemetery	Street Paving & Drainage Improvements - Phase II		5352-8890

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	X
Defferable	

City Council authorized engineering and design for Phase 2 of the cemetery project which will include approximately 7250 linear feet of pavement reconstruction, misc curb replacement, concrete valley, culvert and headwall improvements.

FUNDING

TOTAL COST	$ 523,000
TOTAL FUNDED	$ 523,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This project will have no oprational impact as there will be no associated maintenance or personnel costs.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design	50,000							$ 50,000
Construction		473,000						$ 473,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ 50,000	$ 473,000	$ -	$ -	$ -	$ -	$ -	$ 523,000

PROJECT SCHEDULE	Number of Months
Design	3
Land/Right of Way	0
Construction	3
Other	0
TOTAL MONTHS	6

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21	50,000	473,000						$ 523,000
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ 50,000	$ 473,000	$ -	$ -	$ -	$ -	$ -	$ 523,000

PAGE NO: 13	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Old Baseball Complex Fencing		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	x
Desirable	
Defferable	

This request is for improvements at the old sports complex. Old electrical poles need to be removed. New backstops are required. New fencing is needed and vehicular restraints are needed.

FUNDING

TOTAL COST	$ 150,000
TOTAL FUNDED	$ 150,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This project will not have an impact on the operating budget. No new personnel is needed with this project.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design								$ -
Construction		150,000						$ 150,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ 150,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21		150,000						$ 150,000
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ 150,000

PROJECT SCHEDULE	Number of Months
Design	2
Land/Right of Way	
Construction	6
Other	
TOTAL MONTHS	8

PAGE NO: 14	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 2

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Hulen Park Improvements		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	x
Desirable	
Defferable	

This request is for general improvements to Hulen Park to include pathway lighting, pavilion improvements, irrigation and pond aerification improvements. Lighting would be installed along the walking path, irrigation in select areas, replacement of outdated picnic pavilion and a major water feature that would provide beautification and water quality enhancement.

FUNDING

TOTAL COST	$ 490,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 490,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	20,000
Capital	
Total	$ 20,000

Positions

IMPACT EXPLANATION

Operational expense would be increased due to this project. Utilites would possibly be increased through lighting and water for irrigation. The exact increase is unknown at this time as plans have not been developed. Upon completion of plans these cost can be estimated. The impact numbers are based on other parks within the city.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design			40,000					$ 40,000
Construction				450,000				$ 450,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ 40,000	$ 450,000	$ -	$ -	$ -	$ 490,000
SOURCE OF FUNDS	**THRU 09-2008**	**2008-2009**	**2009-2010**	**2010-2011**	**2011-2012**	**2012-2013**	**2013 to Completion**	**TOTAL**
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded			40,000	450,000				$ 490,000
TOTAL SOURCES	$ -	$ -	$ 40,000	$ 450,000	$ -	$ -	$ -	$ 490,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	18
Other	
TOTAL MONTHS	24

PAGE NO: 15	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Northwest Cleburne Community Park - Cooke School Site		5353-88XX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	x
Defferable	

City Council approved $400,000 in the 2007-08 budget for construction of a park in Northwest Cleburne. It is anticipated that it will be constructed on land adjacent to Cooke Elementary School. The amount budgeted will provide the infrastructure for the basic park construction. It is not believed that the intial budget will fund any major elements other than irrigation, walks and basic landscaping. This request is to add amenities such as lighting, improved playground to augment the school playground. Future improvements planned include a spray playground, parking, party pavilion and additional landscaping.

FUNDING

TOTAL COST	$ 1,000,000
TOTAL FUNDED	$ 400,000
TOTAL UNFUNDED	$ 600,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

	Annual Cost/(Savings-Enter Negative)
Personnel	50,000
Operations	20,000
Capital	
Total	$ 70,000

Positions 1.5

IMPACT EXPLANATION

The impact on the operating budget primarily requires one full-time and one seasonal worker along with chemicals, small equipment. Personnel will be required for maintenance of turf, irrigation, play features, landscaping lighting and structures. Operations cost estimates are based on current park information as no plans have been developed to date and actual infrastructure is unknown.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design								$ -
Construction		400,000	250,000	350,000				$ 1,000,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 400,000	$ 250,000	$ 350,000	$ -	$ -	$ -	$ 1,000,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21		400,000						$ 400,000
Other								$ -
Unfunded			250,000	350,000				$ 600,000
TOTAL SOURCES	$ -	$ 400,000	$ 250,000	$ 350,000	$ -	$ -	$ -	$ 1,000,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	36
Other	
TOTAL MONTHS	42

PAGE NO: 16	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 2

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Lake Pat Cleburne Park Improvements		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	x
Desirable	
Defferable	

Currently planning is being accomplished for a plan for recreation improvements to Lake Pat Cleburne areas. It is anticipated that the first improvements will be targeted for the East side of the lake between the main boat ramp and the dam. These improvements will include such items as walking trails, fishing access improvements, landscaping, irrigation, lighting, utility relocations (overhead electrical), etc. This request is for a multi-year project for improving Cleburne's most important recreational asset. Besides the recreational value, this is an investment in the quality of life that will help distinguish Cleburne from competing cities such as Burleson. Cleburne is unique in that we have a resource such as the Lake and improvements will return the investment many times over.

FUNDING

TOTAL COST	$ 12,000,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 12,000,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

		Annual Cost/(Savings-Enter Negative)
		Personnel 50,000
		Operations 20,000
# Positions	1.5	Capital
		Total $ 70,000

IMPACT EXPLANATION

Additional personnel will be necessary to maintain the new parks and facilities. Plans for the improvements will not be available until the 08-09 mid-year. Therefore actual operatiing budget impacts are unknown. The impact numbers provided are based on one part time and one full time employee and operating costs of established parks within the city.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design			150,000					$ 150,000
Construction			2,850,000	2,000,000	2,000,000	2,000,000	3,000,000	$ 11,850,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ 3,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 3,000,000	$ 12,000,000
SOURCE OF FUNDS	**THRU 09-2008**	**2008-2009**	**2009-2010**	**2010-2011**	**2011-2012**	**2012-2013**	**2013 to Completion**	**TOTAL**
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded			3,000,000	2,000,000	2,000,000	2,000,000	3,000,000	$ 12,000,000
TOTAL SOURCES	$ -	$ -	$ 3,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 3,000,000	$ 12,000,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	48
Other	
TOTAL MONTHS	54

PAGE NO: 17	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: Unknown

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Skate Board Park		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	x
Defferable	

This project will serve a neglected segment of our youth and move this activity to a central location off the streets and areas these children are continually asked to leave. Currently the participants must use sidewalks or streets and are not welcomed. They are displaced and sometimes placed in situations that are not safe. Little is heard from this segment of the population for they lack a voice in the community.

FUNDING

TOTAL COST	$ 320,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 320,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	5,000
Capital	
Total	$ 5,000

IMPACT EXPLANATION

We do not anticipate extra personnel. The expenses will involve electrical and water expenses, with some general maintenance. Estimates are based on similar facitilities within the city.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design			20,000					$ 20,000
Construction				300,000				$ 300,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ 20,000	$ 300,000	$ -	$ -	$ -	$ 320,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded			20,000	300,000				$ 320,000
TOTAL SOURCES	$ -	$ -	$ 20,000	$ 300,000	$ -	$ -	$ -	$ 320,000

PROJECT SCHEDULE	Number of Months
Design	4
Land/Right of Way	
Construction	6
Other	
TOTAL MONTHS	10

PAGE NO: 18	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 2

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Westhill Park Improvements		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

This project will include irrigation, lighting, landscaping and walking path upgrades

Mandatory	
Essential	
Desirable	x
Defferable	

FUNDING

TOTAL COST	$ 98,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 98,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	6,500
Capital	
Total	$ 6,500

IMPACT EXPLANATION

Expenses will involve electrical and water utilities. Additional maintenance will be required for irrigation and improved fertilzation and herbicide program.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design			8,000					$ 8,000
Construction				90,000				$ 90,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ 8,000	$ 90,000	$ -	$ -	$ -	$ 98,000
SOURCE OF FUNDS	**THRU 09-2008**	**2008-2009**	**2009-2010**	**2010-2011**	**2011-2012**	**2012-2013**	**2013 to Completion**	**TOTAL**
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded			8,000	90,000				$ 98,000
TOTAL SOURCES	$ -	$ -	$ 8,000	$ 90,000	$ -	$ -	$ -	$ 98,000

PROJECT SCHEDULE	Number of Months
Design	3
Land/Right of Way	
Construction	6
Other	
TOTAL MONTHS	9

PAGE NO: 19	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: 1 - Serving All

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Buddy Stewart Park Improvements		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	X
Defferable	

This project will provide planning and improvements for Buddy Stewart Park. This park area has a tremendous potential for serving Cleburne and Cleburne visitors. The park has developed a negative reputation that can only be corrected by developing positive activities for people with good intentions. This project should eventually connect with other planned recreational activities anticipated around Lake Pat Cleburne. Planning must be completed to fully determine the needs and possibilties. Carter and Burgess is currently in the process of master planning and results should be available in the Fall of 2008. Initially we have some concerns for control of traffic in areas that have been distructive. We would like to place fencing in stratigic locations and introduce some acitivities such as disk golf, model airplane field and improved fishing facilities and trails.

FUNDING

TOTAL COST	$ 430,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 430,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	40,000
Operations	10,000
Capital	
Total	$ 50,000

IMPACT EXPLANATION

Expenses will include full-time maintenance personnel, herbicides, chemicals and utilities.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design				30,000				$ 30,000
Construction					400,000			$ 400,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ -	$ 30,000	$ 400,000	$ -	$ -	$ 430,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	18
Other	
TOTAL MONTHS	24

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded				30,000	400,000			$ 430,000
TOTAL SOURCES	$ -	$ -	$ -	$ 30,000	$ 400,000	$ -	$ -	$ 430,000

PAGE NO: 20	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Northwest Linear Park-Hwy 121 and Ridgeway connection		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	
Defferable	X

This park would serve as a major entry way to Cleburne to connect the proposed Hwy 121 with North Ridgeway Street. The development of this park would make McAnear Park a useable park and provide a major regional recreation facility for the Cleburne Area. Most of the proposed area is in the flood plain and could llikely be aquired at a reasonalbe cost. The installation of the roadway between West Kilpatrick and Woodard Avenue would open access to a major undeveloped area of our community and would have major tax implications of a very positive nature.

FUNDING

TOTAL COST	$ 2,575,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 2,575,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

	Annual Cost/(Savings-Enter Negative)
Personnel	120,000
Operations	20,000
Capital	
Total	$ 140,000

Positions 3

IMPACT EXPLANATION

This would be a major park that we anticipate requiring a combination of full and part-time personnel. As this project has not entered the planning stages the true impact on the operating budget is unknown.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design						75,000		$ 75,000
Construction							2,000,000	$ 2,000,000
Equip & Furnishings								$ -
Other Land Acquisition						500,000		$ 500,000
TOTAL COSTS	$ -	$ -	$ -	$ -	$ -	$ 575,000	$ 2,000,000	$ 2,575,000
SOURCE OF FUNDS	**THRU 09-2008**	**2008-2009**	**2009-2010**	**2010-2011**	**2011-2012**	**2012-2013**	**2013 to Completion**	**TOTAL**
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded						575,000	2,000,000	$ 2,575,000
TOTAL SOURCES	$ -	$ -	$ -	$ -	$ -	$ 575,000	$ 2,000,000	$ 2,575,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	12
Construction	18
Other	
TOTAL MONTHS	36

PAGE NO: 21	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 1

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Multi-function and Education Building at Winston McGregor Park		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	x
Defferable	

McGregor Park promises to be a highly utilized park for recreational and educational activities. We already have indications that the park will be a popular location for weddings, school outings, concerts and educational events. The renovated house will accomodate some of the smaller events, but a larger facility would expand the options and viability of the park considerably. The concept of this request is to place a structure due north of the house that would be approximately 4,000 to 5,000 square feet. It is invisioned that it would have one large open space suitable for receptions, education events, family reunions, meetings, etc. The building would also have restrooms, caterer kitchen and storage for tables and chairs. We would need audio visual capabilities. The facility would serve smaller events no appropriate for the Civic Center.

FUNDING

TOTAL COST	$ 380,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 380,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

	Annual Cost/(Savings-Enter Negative)
Personnel	15,000
Operations	6,000
Capital	
Total	$ 21,000

Positions 0.5

IMPACT EXPLANATION

Expenses would include part time or contract labor to maintain the facility, supplies, utilities. It is believed that revenue will off-set the anticipated expenses.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design						10,000		$ 10,000
Construction							350,000	$ 350,000
Equip & Furnishings							20,000	$ 20,000
Other								$ -
TOTAL COSTS	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ 370,000	$ 380,000

PROJECT SCHEDULE	Number of Months
Design	3
Land/Right of Way	
Construction	12
Other	
TOTAL MONTHS	15

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded						10,000	370,000	$ 380,000
TOTAL SOURCES	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ 370,000	$ 380,000

PAGE NO: 22	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 2

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Lake Pat Cleburne Restroom at East Boat Ramp		0153-8820

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	x
Desirable	
Defferable	

This request is to place a restroom facliity in the vacinity of the east boat ramp at Lake Pat Cleburne. For many years we have utilized port-a-potties with very poor results. This project is intended to use prefabricated restrooms similar to those placed at the golf course.

FUNDING

TOTAL COST	$ 85,000
TOTAL FUNDED	$ 85,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	2,500
Capital	
Total	$ 2,500

IMPACT EXPLANATION

Additional personnel will not be necessary for this project. Operating budget impact will relate to cleaning supplies, maintenance, water and sewer charges.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design								$ -
Construction		85,000						$ 85,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 85,000	$ -	$ -	$ -	$ -	$ -	$ 85,000
SOURCE OF FUNDS	**THRU 09-2008**	**2008-2009**	**2009-2010**	**2010-2011**	**2011-2012**	**2012-2013**	**2013 to Completion**	**TOTAL**
Current Funds		85,000						$ 85,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 85,000	$ -	$ -	$ -	$ -	$ -	$ 85,000

PROJECT SCHEDULE	Number of Months
Design	
Land/Right of Way	
Construction	2
Other	
TOTAL MONTHS	2

PAGE NO: 23	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 2,3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Playground Upgrades for Westhill and P.D. Lacewell Parks		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory
Essential
Desirable
Defferable X

Both of these playgrounds require replacement of fall zone material. In doing so, a retaining sidewalk and shade structures are advisable similar to those installed at Hulen and Carver Parks.

FUNDING

TOTAL COST	$ 35,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 35,000

IMPACT ON OPERATING BUDGET

☑ Will Impact
☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	1,000
Capital	
Total	$ 1,000

IMPACT EXPLANATION

Annual replacement of fall zone material for the playground due to wear and deterioration will be required as normal maintenance.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design								$ -
Construction			35,000					$ 35,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ 35,000	$ -	$ -	$ -	$ -	$ 35,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded			35,000					$ 35,000
TOTAL SOURCES	$ -	$ -	$ 35,000	$ -	$ -	$ -	$ -	$ 35,000

PROJECT SCHEDULE	Number of Months
Design	2
Land/Right of Way	0
Construction	4
Other	0
TOTAL MONTHS	6

PAGE NO: 24	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: Unknown

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Parks and Recreation	Children's Safety City		Unknown

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	
Defferable	X

Parks Board members have received input from the community that indicates a need for a safety city for children. The purpose would be several fold including teaching children laws and regulations related to bicycles, automobiles and fire safety. It would be a tool used by schools, our police and fire department to benefit the community.

FUNDING

TOTAL COST	$ 140,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 140,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	8,500
Capital	
Total	$ 8,500

IMPACT EXPLANATION

If has been discussed placing the facility near a fire station. This would reduce the need for additional personnel. There may be grant funding that would assist in operation and construction of the facility.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design					10,000			$ 10,000
Construction						130,000		$ 130,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ -	$ -	$ 10,000	$ 130,000	$ -	$ 140,000

PROJECT SCHEDULE	Number of Months
Design	2
Land/Right of Way	0
Construction	9
Other	0
TOTAL MONTHS	11

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded					10,000	130,000		$ 140,000
TOTAL SOURCES	$ -	$ -	$ -	$ -	$ 10,000	$ 130,000	$ -	$ 140,000

PAGE NO: 25	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 2

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Municipal Golf	Course & Club House Construction		5255-88XX 5255-89XX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	X
Defferable	

This project began in 2004 with the issuance of bond funds. Actual construction began in 2006 and the couse and club house ares expected to open in June 2009.

FUNDING

TOTAL COST	$ 6,906,818
TOTAL FUNDED	$ 6,906,818
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

	Annual Cost/(Savings-Enter Negative)
Personnel	325,000
Operations	233,152
Capital	
Total	$ 558,152

Positions 15

IMPACT EXPLANATION

Utilities, supplies, services, personnel costs and costs of goods sold are expected to increase significantly when the course opens. Ten additional personnel are included in this years budget, and five positions not previously filled will be filled in May 2009. The business plan forcasted revenues at $1.4 million dollars for a full year of operations. For the initial five months of operations anticipated during this fiscal year a loss of approximately $300,000 is expected. During the first full year of operations, fiscal year 2009-2010, the course is expected to break even. However, the green fee schedule has not been submitted to Council, and so all revenues are subject to Council approval of the fee structure.

PROJECT COSTS	THRU 09-2007	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design	188,000							$ 188,000
Construction	4,041,981	1,976,837						$ 6,018,818
Equip & Furnishings	200,000	500,000						$ 700,000
Other								$ -
TOTAL COSTS	$ 4,429,981	$ 2,476,837	$ -	$ -	$ -	$ -	$ -	$ 6,906,818

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	36
Other	
TOTAL MONTHS	42

SOURCE OF FUNDS	THRU 09-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation	3,100,000							$ 3,100,000
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21	950,000	2,333,788						$ 3,283,788
Other	379,981	143,049						$ 523,030
Unfunded								$ -
TOTAL SOURCES	$ 4,429,981	$ 2,476,837	$ -	$ -	$ -	$ -	$ -	$ 6,906,818

PAGE NO: 26	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 2

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Splash Station	Shade Structure at Splash Station		0156-8820

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory
Essential
Desirable X
Defferable

Shade is a much needed addition to Splash Station. Shade is essential to extend the length of visit for patrons. The length of the customer stay has a direct impact on revenue. The need is also more critical with the loss of at least one interior pecan tree that is being removed for safety reasons.

FUNDING

TOTAL COST	$ 32,000
TOTAL FUNDED	$ 32,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact
☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	-
Operations	-
Capital	-
Total	$ -

IMPACT EXPLANATION

It is anticpated that the average length of stay for patrons will increase, thus creating adding additional revenue.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design		2,000						$ 2,000
Construction		30,000						$ 30,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 32,000	$ -	$ -	$ -	$ -	$ -	$ 32,000

PROJECT SCHEDULE	Number of Months
Design	2
Land/Right of Way	1
Construction	
Other	
TOTAL MONTHS	3

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Current Funds		32,000						$ 32,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 32,000	$ -	$ -	$ -	$ -	$ -	$ 32,000

PAGE NO: 27	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 2

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Splash Station	UV Water Treatment		0156-8990

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	x
Defferable	

This project will provide UV treatment for all water supplied to the competition pool and leisure pool. This is essential to ensure all live bacteria will be removed from the water. This will provided a additional layer of protection to patrons.

FUNDING

TOTAL COST	$ 60,000
TOTAL FUNDED	$ 60,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	-
Operations	2,500
Capital	-
Total	$ 2,500

IMPACT EXPLANATION

Utility cost will slightly increase due to this treatment.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design								$ -
Construction								$ -
Equip & Furnishings		60,000						$ 60,000
Other								$ -
TOTAL COSTS	$ -	$ 60,000	$ -	$ -	$ -	$ -	$ -	$ 60,000

PROJECT SCHEDULE	Number of Months
Design	
Land/Right of Way	
Construction	
Other	2
TOTAL MONTHS	2

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Current Funds		60,000						$ 60,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 60,000	$ -	$ -	$ -	$ -	$ -	$ 60,000

PAGE NO: 28	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 2

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Splash Station	Major Water Feature		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	x
Defferable	

As with attractions such as Six Flags, it is indicated that upgrades and improvements help keep the excitement of an attraction more appealing. Studies show that revenue is more likely to keep an upward trend when new features are added. This request is to add a feature that is intended to increase attendance and revenue. The feature being proposed is called a "bowl slide". It works much the same as a giant toilet bowl. The user enters the slide from a high point and swirls around and is eventually dumped at the bottom of the slide into a pool. The City of Rowlett installed such a slide and their attendance increased by 15,000 in the first year.

FUNDING

TOTAL COST	$ 345,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 345,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions 2

Annual Cost/(Savings-Enter Negative)	
Personnel	10,000
Operations	8,000
Capital	-
Total	$ 18,000

IMPACT EXPLANATION

The expenses will involve two seasonal employees and utilities.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design			20,000					$ 20,000
Construction				325,000				$ 325,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ 20,000	$ 325,000	$ -	$ -	$ -	$ 345,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	8
Other	
TOTAL MONTHS	14

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded			20,000	325,000				$ 345,000
TOTAL SOURCES	$ -	$ -	$ 20,000	$ 325,000	$ -	$ -	$ -	$ 345,000

PAGE NO: 29	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Sports Complex	Leveling of Sports Complex fields		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Continue process of leveling fields at the Youth Sports Complex as a result of settling and construction deficiencies.

Mandatory _____

Essential _____

Desirable _____

Defferable _____

FUNDING

TOTAL COST	$ 150,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 150,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	-
Operations	-
Capital	-
Total	$ -

IMPACT EXPLANATION

The leveling will have a positive effect on the budget as the fields will be more presentable for tournament play.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design								$ -
Construction			150,000					$ 150,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000

PROJECT SCHEDULE	Number of Months
Design	
Land/Right of Way	
Construction	6
Other	
TOTAL MONTHS	6

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded			150,000					$ 150,000
TOTAL SOURCES	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000

PAGE NO: 30	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Civic Center	Convention Center & Performing Arts Center		5162-XXXX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

This is a 4B project that was approved in the 4B referrendum. This project will provide an additional 14,000 square feet of space to the existing civic center structure. The general fund will fund roof and basic renovations to the existing structure. This facility will also provide the community with a performing arts facility.

FUNDING

TOTAL COST	$ 10,437,000
TOTAL FUNDED	$ 10,437,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

	Annual Cost/(Savings-Enter Negative)
Personnel	60,000
Operations	65,000
Capital	
Total	$ 125,000

Positions 3

IMPACT EXPLANATION

Three additional personnel are included in the current budget. Maintenance and utility costs will also increase with the expanded facility opens. These increased costs include supplies, utilities, services and maintenance. There will also be an increase in revenues as rents for the facility are collected. These rental fees have not been determined to date and not presented to Council for approval and so the total operational impact can not be known. This is a 4B project and all maintenance and operations are refunded to the General Fund.

PROJECT COSTS	THRU 09-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012 to Completion	TOTAL
Design	300,000	100,000						$ 400,000
Construction		9,537,000						$ 9,537,000
Equip & Furnishings		500,000						$ 500,000
Other								$ -
TOTAL COSTS	$ 300,000	$ 10,137,000	$ -	$ -	$ -	$ -	$ -	$ 10,437,000

PROJECT SCHEDULE	Number of Months
Design	12
Land/Right of Way	
Construction	12
Other	
TOTAL MONTHS	24

SOURCE OF FUNDS	THRU 09-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation		5,000,000						$ 5,000,000
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21		3,350,000						$ 3,350,000
Other	300,000	1,787,000						$ 2,087,000
Unfunded								$ -
TOTAL SOURCES	$ 300,000	$ 10,137,000	$ -	$ -	$ -	$ -	$ -	$ 10,437,000

PAGE NO: 31	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 2

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Library	Library Books		0163-8910

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

For the Cleburne Library to remain certified by the State of Texas ten percent of the operating budget must be for library materials.

Mandatory	X
Essential	
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 240,000
TOTAL FUNDED	$ 45,000
TOTAL UNFUNDED	$ 195,000

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -
# Positions	

IMPACT EXPLANATION

These items will not impact the operating budget.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design								$ -
Construction								$ -
Equip & Furnishings		45,000	45,000	50,000	50,000	50,000		$ 240,000
Other								$ -
TOTAL COSTS	$ -	$ 45,000	$ 45,000	$ 50,000	$ 50,000	$ 50,000	$ -	$ 240,000

PROJECT SCHEDULE	Number of Months
Design	
Land/Right of Way	
Construction	
Other	
TOTAL MONTHS	0

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Current Funds		45,000						$ 45,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded			45,000	50,000	50,000	50,000		$ 195,000
TOTAL SOURCES	$ -	$ 45,000	$ 45,000	$ 50,000	$ 50,000	$ 50,000	$ -	$ 240,000

PAGE NO: 32	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Museum	Layland Museum Renovations		0163-8990 Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	X
Defferable	

A Preservation Master Plan for both the Museum and Smith History Center was prepared by ArchiTexas in 2006 and paid for with $45,000 from SHC Capital Campaign funds. In 2007 $180,000 was allocated by the City of Cleburne for preparation of construction documents for the Museum project only. A $350,000 Kresge grant request (materials and labor for 2 structures) will be confirmed 1 June 2008. A $250,000 Meadows grant request (for 2 structures) will be submitted summer 2008.

When completed the restoration of the 1905 Museum building and new elevator / restroom addition will permit improved essential community services including: redesigned interactive exhibits, theatre / lyceum rentals, installation of an ADA elevator and compliant restrooms. Construction of the elevator / restroom atrium ensures ADA access to the two-story structure.

A 3- year planning period, full Board and Friends of the Museum support, and completion of the Master Plan brought encouragement from the Texas Historical Commission, which oversees state and national register properties. This is a 12-month project, when restoration and construction are complete an important historic structure will be restored to the desired "maintenance-stage," and all interior spaces will be fully funtioning with existing staff.

FUNDING

TOTAL COST	$ 2,480,000
TOTAL FUNDED	$ 180,000
TOTAL UNFUNDED	$ 2,300,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Annual Cost/(Savings-Enter Negative)	
Operations	
Capital	
Total	$ -
# Positions	

IMPACT EXPLANATION

Rental revenue for the theatre lyceum are estimated at $30,000 after the renovations are compled. However Council has not been presented with the fee structure to date. The general operation cost of the museum are expected to remain the same after renovation. "Green" construction will be used which may result in some utility cost savings.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design		180,000						$ 180,000
Construction			2,000,000					$ 2,000,000
Equip & Furnishings				200,000				$ 200,000
Other				100,000				$ 100,000
TOTAL COSTS	$ -	$ 180,000	$ 2,000,000	$ 300,000	$ -	$ -	$ -	$ 2,480,000

PROJECT SCHEDULE	Number of Months
Design	completd
Land/Right of Way	
Construction	12
Other	
TOTAL MONTHS	12

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Current Funds		180,000						$ 180,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded			2,000,000	300,000				$ 2,300,000
TOTAL SOURCES	$ -	$ 180,000	$ 2,000,000	$ 300,000	$ -	$ -	$ -	$ 2,480,000

PAGE NO: 33	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 1

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Museum	Smith History Center Renovations		8963-XXXX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

The Preservation Master Plan, prepared by ArchiTexas in 2006 for both the Layland Museum and Smith Center structures, was paid for with Capital Campaign funds raised throughout the community. The SHC will expand essential community services such as: preservation-level artifact care, research, exhibits, and classes, as well as relieving overcrowding in the main Museum.

The 2-year capital campaign secured $800,000 from businesses and individuals, auctions and sales, markets, and dinner dances. The City of Cleburne matched a $50,000 pledge from Lowell Smith. Individual gifts of $50,000 each were received from the Forrest family, Roberts family, and Gillespie family. A $350,000 Kresge grant request (materials and labor for 2 structures) will be confirmed June 1, 2008. A $250,000 Meadows grant request (for 2 structures) will be submitted summer 2008.

Twelve years of planning secured a complete architectural design package and the required construction documents. Three separate Museum Boards and 106 Friends of the Museum actively support the rehabiltation project.

This is a 10-month project, meaning within the year 2009 rehabilitation is complete, a historic structure is stabilized to the desired "maintenance-stage," and all interior spaces are fully functioning with existing staff.

FUNDING

TOTAL COST	$ 1,587,000
TOTAL FUNDED	$ 1,587,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	21,500
Capital	
Total	$ 21,500

Positions

IMPACT EXPLANATION

Increased maintenance and operations costs are expected to increase. These increased costs include utilities, security services, and minor communication fees. Though "green" construction utilities are expected to be lower than initially expected. Supplies and other routine departmental services are covered in the Museum general operating request and are not expected to be impacted by this project. Revenue are also expected to increase upon completion of the project. However fees have not been established by the Council to date.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design	75,000							$ 75,000
Construction		1,512,000						$ 1,512,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ 75,000	$ 1,512,000	$ -	$ -	$ -	$ -	$ -	$ 1,587,000

PROJECT SCHEDULE	Number of Months
Design	18
Land/Right of Way	
Construction	10
Other	
TOTAL MONTHS	28

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Current Funds	75,000							$ 75,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21	500,000	500,000						$ 1,000,000
Other	512,000							$ 512,000
Unfunded								$ -
TOTAL SOURCES	$ 1,087,000	$ 500,000	$ -	$ -	$ -	$ -	$ -	$ 1,587,000

PAGE NO: 34	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Museum	Railroad Museum		0965-88XX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	X
Defferable	

This is a 4B project that was approved in the 4B referrendum. This project will provide a railroad museum for the citizens.

FUNDING

TOTAL COST	$ 900,000
TOTAL FUNDED	$ 900,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

	Annual Cost/(Savings-Enter Negative)
Personnel	42,000
Operations	45,000
Capital	
Total	$ 87,000

Positions 1

IMPACT EXPLANATION

Additional personnel wil be necessary, as well as increased maintenance and operations costs. This is a 4B project and all maintenance and operations will be funded through the 4B corporation.

PROJECT COSTS	THRU 09-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012 to Completion	TOTAL
Design			60,000					$ 60,000
Construction			615,000					$ 615,000
Equip & Furnishings			75,000					$ 75,000
Other		150,000						$ 150,000
TOTAL COSTS	$ -	$ 150,000	$ 750,000	$ -	$ -	$ -	$ -	$ 900,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	6
Construction	8
Other	
TOTAL MONTHS	20

SOURCE OF FUNDS	THRU 09-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other		150,000	750,000					$ 900,000
Unfunded								$ -
TOTAL SOURCES	$ -	$ 150,000	$ 750,000	$ -	$ -	$ -	$ -	$ 900,000

PAGE NO: 35	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3 & 4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Development Services	Downtown Drainage, Curb, Gutter, & Sidewalk Improvements		5373-8850, 5373-8860

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

The reconstruction of sidewalks and curbs are essential for the restoration and redevelopment of the downtown district. The sidewalks and curbs are in major disrepair and there is a need for reconstruction costs as well as design costs.

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 608,000
TOTAL FUNDED	$ 208,000
TOTAL UNFUNDED	$ 400,000

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This construction project will have no impact on the operating budget.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design		20,000						$ 20,000
Construction		188,000	100,000	100,000	100,000	100,000		$ 588,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 208,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ -	$ 608,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21	208,000							$ 208,000
Other								$ -
Unfunded			100,000	100,000	100,000	100,000		$ 400,000
TOTAL SOURCES	$ 208,000	$ -	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ -	$ 608,000

PROJECT SCHEDULE	Number of Months
Design	18
Land/Right of Way	
Construction	42
Other	
TOTAL MONTHS	60

PAGE NO: 36	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Street Department	East Kilpatrick Street Extension		5379-88XX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

A new elementary school opened in 2007, and East Kilpatrick will complete the necessary road improvements in this area to provide adequate infrastructure support. This project will extend East Kilpatrick from the end of C.I.S.D. property to Hix Rd.

FUNDING

TOTAL COST	$ 770,000
TOTAL FUNDED	$ 770,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

PROJECT COSTS	THRU Sept-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design	75,000							$ 75,000
Construction		695,000						$ 695,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ 75,000	$ 695,000		$ -	$ -	$ -	$ -	$ 770,000

PROJECT SCHEDULE	Number of Months
Design	3
Land/Right of Way	
Construction	3
Other	
TOTAL MONTHS	6

SOURCE OF FUNDS	THRU Sept-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21	770,000							$ 770,000
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ 770,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 770,000

PAGE NO: 37	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Street Maintenance	Signal Light Highway 171		5379-8990

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

With the growth in the industrial park, traffic at this intersection has become unmanageable with stop signs. This project will provide the traffic flow regulation necessary to ensure the safety of the citizens and industrial patrons.

FUNDING

TOTAL COST	$ 327,000
TOTAL FUNDED	$ 327,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	480
Capital	
Total	$ 480

IMPACT EXPLANATION

This project will have an impact on the cost of utilities and maintenance for the street lights.

PROJECT COSTS	THRU 09-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012 to Completion	TOTAL
Design		25,000						$ 25,000
Construction		302,000						$ 302,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 327,000	$ -	$ -	$ -	$ -	$ -	$ 327,000

PROJECT SCHEDULE	
	Number of Months
Design	3
Land/Right of Way	
Construction	3
Other	
TOTAL MONTHS	6

SOURCE OF FUNDS	THRU 09-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21	327,000							$ 327,000
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ 327,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 327,000

PAGE NO: 38	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Street Department	Colonial Street Extension		3979-88XX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

This project will extend Colonial Street from West Henderson to Woodard Street.

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 313,100
TOTAL FUNDED	$ 313,100
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

These funds will provide a match for a grant that is anticipated from the State. Operational costs will include scheduled road maintenance and possibly utilities for street lights. However these costs are unknown at this time as the State has not completed the plans for this project to date.

PROJECT COSTS	THRU Sept-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design								$ -
Construction		313,100						$ 313,100
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 313,100		$ -	$ -	$ -	$ -	$ 313,100

PROJECT SCHEDULE	Number of Months
Design	18
Land/Right of Way	
Construction	6
Other	
TOTAL MONTHS	24

SOURCE OF FUNDS	THRU Sept-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21	63,100	250,000						$ 313,100
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ 63,100	$ 250,000	$ -	$ -	$ -	$ -	$ -	$ 313,100

PAGE NO: 39	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: All

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Utility Billing	Automatic Meter Read System		7681-8870

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

This project will provide the city with a meter reading system that will collect meter readings quickly and accurately from an Absolute Encoded register, directly into an automated meter reading system utilizing the latest radio fixed point and drive-by technology. The Automatic Meter Reading (AMR) system will be installed over the next few years, and will complete the conversion from cubic feet to gallons.

FUNDING

TOTAL COST	$ 2,978,000
TOTAL FUNDED	$ 2,978,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Annual Cost/(Savings-Enter Negative)	
Personnel	-
Operations	-
Capital	-
Total	$ -

Positions

IMPACT EXPLANATION

This project should decrease the lost revenues due to the age of many of the meters presently being utilized by the customer base. As meters age the amount of lost revenue due to wear and tear on the meters increases. This project will also reduce the need for meter readers, and allow those employees to be utilized for increased demand for meter installation and service due to growth. The impact of this potential reveue increase is included in the long range water supply study and is not available at this time. No additional personnel will be needed to support this project.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design								$ -
Construction								$ -
Equip & Furnishings		978,000	2,000,000					$ 2,978,000
Other								$ -
TOTAL COSTS	$ -	$ 978,000	$ 2,000,000	$ -	$ -	$ -	$ -	$ 2,978,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued		978,000						$ 978,000
Revenue Bonds Unissued			2,000,000					$ 2,000,000
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 978,000	$ 2,000,000	$ -	$ -	$ -	$ -	$ 2,978,000

PROJECT SCHEDULE	Number of Months
Design	3
Land/Right of Way	
Construction	24
Other	
TOTAL MONTHS	27

PAGE NO: 40	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: All

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	Replace Backwash Tank		7681-8870

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

The existing .15MG EST was installed in 1964 and is utilized for filter backwash water. Tank is undersized for current plant operations and is in need of repair. Replacement with a larger capacity is required to support upcoming plant expansions and to improve operational efficiency.

FUNDING

TOTAL COST	$ 620,000
TOTAL FUNDED	$ 620,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	-
Operations	-
Capital	-
Total	$ -

IMPACT EXPLANATION

This project is not expected to impact the operational budget.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design		20,000						$ 20,000
Construction		600,000						$ 600,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 620,000	$ -	$ -	$ -	$ -	$ -	$ 620,000

PROJECT SCHEDULE	Number of Months
Design	3
Land/Right of Way	
Construction	6
Other	
TOTAL MONTHS	9

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued		620,000						$ 620,000
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 620,000	$ -	$ -	$ -	$ -	$ -	$ 620,000

PAGE NO: 41	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: All

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	Water Master Plan		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

This will provide the city with a long range water use plan. These plans are essential to the viability of the city's water.

FUNDING

TOTAL COST	$ 52,500
TOTAL FUNDED	$ 52,500
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

	Annual Cost/(Savings-Enter Negative)
Personnel	-
Operations	-
Capital	-
Total	$ -

Positions

IMPACT EXPLANATION

This project is not expected to impact the operational budget.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design		52,500						$ 52,500
Construction								$ -
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 52,500	$ -	$ -	$ -	$ -	$ -	$ 52,500

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued		52,500						$ 52,500
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 52,500	$ -	$ -	$ -	$ -	$ -	$ 52,500

PROJECT SCHEDULE	Number of Months
Design	18
Land/Right of Way	
Construction	
Other	
TOTAL MONTHS	18

PAGE NO: 42	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	Replace Rose Street Elevated Tank		6083-8820

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory
Essential X
Desirable
Defferable

Rose Street EST was built in 1957, and has a capacity of 0.5MG. This 50 year old tank is critical to overall distribution system operations, and is in deteriorated condition. Replacement with a new higher capacity EST will greatly improve overall relaibility and support future growth in the area. TCEQ has issued a notice of violation on this tank. Cost based on $1.80/gal.

FUNDING

TOTAL COST	$ 110,000
TOTAL FUNDED	$ 1,800,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☐ Will Impact
☑ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This project will have no impact on operation costs.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design		180,000						$ 180,000
Construction								$ -
Equip & Furnishings		1,620,000						$ 1,620,000
Other								$ -
TOTAL COSTS	$ -	$ 1,800,000	$ -	$ -	$ -	$ -	$ -	$ 1,800,000

PROJECT SCHEDULE	
	Number of Months
Design	0
Land/Right of Way	0
Construction	0
Other	1
TOTAL MONTHS	1

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds		1,800,000						$ 1,800,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 1,800,000	$ -	$ -	$ -	$ -	$ -	$ 1,800,000

PAGE NO: 43	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 2

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	5MG Water Treatment Plant Expansion Design		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory
Essential
Desirable x
Defferable

Freese and Nichols Water study indicates the requirement to expand our current treatment plant to meet near term demand for potable water. Data indicates we will not be able to meet peak -day demand as early as 2010, plant expansion at this time is critical. Funding will be provided through the Water Infrastructure Funding, part of the Texas Water Development Board.

FUNDING

TOTAL COST	$ 1,387,500
TOTAL FUNDED	$ 1,387,500
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact
☐ Will Not Impact

	Annual Cost/(Savings-Enter Negative)
Personnel	
Operations	
Capital	
Total	$ -

Positions

IMPACT EXPLANATION

This project will impact operations. However, this design will provide the informaiton necessary to determine what personnel, utility, and supplies costs this expansion will need to be supported. The WIF funding will have to be repaid through operations and can be deferred up to eight years.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design		1,387,500						$ 1,387,500
Construction								$ -
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 1,387,500	$ -	$ -	$ -	$ -	$ -	$ 1,387,500

PROJECT SCHEDULE	Number of Months
Design	3
Land/Right of Way	
Construction	6
Other	
TOTAL MONTHS	9

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other		1,387,500						$ 1,387,500
Unfunded								$ -
TOTAL SOURCES	$ -	$ 1,387,500	$ -	$ -	$ -	$ -	$ -	$ 1,387,500

PAGE NO: 44	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: All

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	SCADA System Improvements		6083-8930

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

Current SCADA system is unreliable and expensive to maintain. Problems are compounded due to license restrictions on installed Motorola equipment, only one contrator in this region is licensed to service our equipment, this equals long lead time and no competetive pricing. DOES NOT ADDRESS SECURITY SYSTEM.

FUNDING

TOTAL COST	$ 300,000
TOTAL FUNDED	$ 300,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

A decrease in maintenance costs after project completion is anticipated. We will no longer be in a monopolistic situation with maintenance and those costs should decrease.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design								$ -
Construction								$ -
Equip & Furnishings		300,000						$ 300,000
Other								$ -
TOTAL COSTS	$ -	$ 300,000	$ -	$ -	$ -	$ -	$ -	$ 300,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds		300,000						$ 300,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 300,000	$ -	$ -	$ -	$ -	$ -	$ 300,000

PROJECT SCHEDULE	Number of Months
Design	
Land/Right of Way	
Construction	6
Other	
TOTAL MONTHS	6

PAGE NO: 45	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: All

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	Wal-Mart Loop Closure		7683-88XX Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

8300' water line from Industrial north along Hwy 171 to Windmill Road, along Windmill Road to Sparks Drive. Provide more stability in flow and pressure and better segregation ability for exisitng and future industrial customers.

FUNDING

TOTAL COST	$ 754,000
TOTAL FUNDED	$ 754,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This project will allow additional customers the opportunity to access city water, thereby increasing revenues. Maintenance costs will also increase as a result of the additional lines in future years.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design		131,500						$ 131,500
Construction		539,500						$ 539,500
Equip & Furnishings								$ -
Other		83,000						$ 83,000
TOTAL COSTS	$ -	$ 754,000	$ -	$ -	$ -	$ -	$ -	$ 754,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	12
Other	
TOTAL MONTHS	18

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued		350,000						$ 350,000
Revenue Bonds Unissued		404,000						$ 404,000
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 754,000	$ -	$ -	$ -	$ -	$ -	$ 754,000

PAGE NO: 46	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	HWY 121 Utility Relocate		6083-88XX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Funding to support utility re-locates in support of HWY. 121 project.

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 850,000
TOTAL FUNDED	$ 850,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

No operational impact is expected due to this project. All funding for this project will be reimbursed by the state.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design		255,000						$ 255,000
Construction		595,000						$ 595,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ 850,000	$ -	$ -	$ -	$ -	$ -	$ 850,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	12
Other	
TOTAL MONTHS	18

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other		850,000						$ 850,000
Unfunded								$ -
TOTAL SOURCES	$ -	$ 850,000	$ -	$ -	$ -	$ -	$ -	$ 850,000

PAGE NO: 47	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: All

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	Lake Pat Cleburne Improvements Design		7683-XXXX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Completion of study and permitting to bring Lake Pat Cleburne Dam up to current state requirements.

Mandatory	X
Essential	
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 265,000
TOTAL FUNDED	$ 265,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

No operational impact is expected due to this project.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design	73,000	192,000						$ 265,000
Construction		-						$ -
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ 73,000	$ 192,000	$ -	$ -	$ -	$ -	$ -	$ 265,000

PROJECT SCHEDULE	Number of Months
Design	18
Land/Right of Way	
Construction	
Other	
TOTAL MONTHS	18

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued	73,000	192,000						$ 265,000
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ 73,000	$ 192,000	$ -	$ -	$ -	$ -	$ -	$ 265,000

PAGE NO: 48	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	Jackson Road, Nolen River to HWY 171		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

5500' water line will serve as both a loop closure and will provide potable water services to 5 large tracts zoned M-1 that are not currently served.

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 562,000
TOTAL FUNDED	$ 562,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

With the loop enclosure availability will increase and the existing customer base is expected to grow, thereby increasing revenues.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design		107,000						$ 107,000
Construction		400,000						$ 400,000
Equip & Furnishings								$ -
Other		55,000						$ 55,000
TOTAL COSTS	$ -	$ 562,000	$ -	$ -	$ -	$ -	$ -	$ 562,000

PROJECT SCHEDULE	Number of Months
Design	12
Land/Right of Way	
Construction	12
Other	
TOTAL MONTHS	24

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued		562,000						$ 562,000
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 562,000	$ -	$ -	$ -	$ -	$ -	$ 562,000

PAGE NO: 49	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: All

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	Lake Whitney Treatment Plant Phase I		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

Phase I will begin development of our Lake Whitney water, this phase will provide 1.8MGD of the available 4.2 MGD. The design will be for TDS scalping and blending with Lake Aquilla water. To meet projected demands this phase must begin in 2008.

Site Study.....FY10
Permitting.....FY10
Easements / Land.....FY10
Pilot Plant Testing.....FY10
Design / CM Services.....FY11
Construction.....FY12

FUNDING

TOTAL COST	$ 44,379,000
TOTAL FUNDED	$ 44,379,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact
☐ Will Not Impact

	Annual Cost/(Savings-Enter Negative)
Personnel	
Operations	
Capital	
Total	$ -

Positions

IMPACT EXPLANATION

This project will increase personnel, supplies, services and maintenance costs. These operational increases are unknown at this time. As the project moves forward more will be learned about the operational needs of the facility.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design				4,425,000				$ 4,425,000
Construction					37,925,000			$ 37,925,000
Equip & Furnishings								$ -
Other			2,029,000					$ 2,029,000
TOTAL COSTS	$ -	$ -	$ 2,029,000	$ 4,425,000	$ 37,925,000	$ -	$ -	$ 44,379,000

PROJECT SCHEDULE	Number of Months
Design	30
Land/Right of Way	6
Construction	18
Other	
TOTAL MONTHS	54

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued			2,029,000	4,425,000	37,925,000			$ 44,379,000
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ -	$ 2,029,000	$ 4,425,000	$ 37,925,000	$ -	$ -	$ 44,379,000

PAGE NO: 50	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	East Lake Marti Loop Closure		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

1700' water line from Sparks Drive north to Vaughn Road. Closes loop to provide more stable and reliable supply to Industrial users, currently two major customers are on a dead-end line on Sparks Drive.

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 161,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 161,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

With the closure of the loop additional customers are anticipated, therefore increasing revenues.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design			24,000					$ 24,000
Construction			120,000					$ 120,000
Equip & Furnishings			17,000					$ 17,000
Other								$ -
TOTAL COSTS	$ -	$ -	$ 161,000	$ -	$ -	$ -	$ -	$ 161,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded			161,000					$ 161,000
TOTAL SOURCES	$ -	$ -	$ 161,000	$ -	$ -	$ -	$ -	$ 161,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	6
Construction	6
Other	
TOTAL MONTHS	18

PAGE NO: 51	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: All

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	5MG Water Treatment Expansion		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory
Essential X
Desirable
Defferable

Freese and Nichols Water study indicates the requirement to expand our current treatment plant to meet near term demand for potable water. Data indicates we will not be able to meet peak -day demand as early as 2010, plant expansion at this time is critical.

FUNDING

TOTAL COST	$ 11,966,000
TOTAL FUNDED	$ 11,966,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact
☐ Will Not Impact

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

Positions

IMPACT EXPLANATION

With this expansion additional personnel, supplies, service and maintenance will be necessary. At this time the design of the plant expansion has not begun thus increases in costs are unknown.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design			1,000,000					$ 1,000,000
Construction			10,116,000					$ 10,116,000
Equip & Furnishings			850,000					$ 850,000
Other								$ -
TOTAL COSTS	$ -	$ -	$ 11,966,000	$ -	$ -	$ -	$ -	$ 11,966,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued			11,966,000					$ 11,966,000
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ -	$ 11,966,000	$ -	$ -	$ -	$ -	$ 11,966,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	12
Other	
TOTAL MONTHS	18

PAGE NO: 52	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	Mulberry EST Repairs		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Tank inspections revealed interior and exterior corrosion including corrosion at foundation anchor points. Repairs required to preserve infrastructure.

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 270,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 270,000

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This project should have no impact on the operational cost of the department.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design								$ -
Construction								$ -
Equip & Furnishings								$ -
Other					270,000			$ 270,000
TOTAL COSTS	$ -	$ -	$ -	$ -	$ 270,000	$ -	$ -	$ 270,000

PROJECT SCHEDULE	Number of Months
Design	
Land/Right of Way	
Construction	
Other	6
TOTAL MONTHS	6

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded					270,000			$ 270,000
TOTAL SOURCES	$ -	$ -	$ -	$ -	$ 270,000	$ -	$ -	$ 270,000

PAGE NO: 53	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	East Loop 16" Phase II		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

8500' of 16" water line to close loop on the east side distribution main. Phase I North and South completed in 2007 in support of CISD projects. Closure provides more reliable supply for future growth.

Mandatory	
Essential	
Desirable	X
Defferable	

FUNDING

TOTAL COST	$ 833,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 833,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

With the loop closure additional customers are anticipated. This project has the ability to increase revenue.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Design				148,000				$ 148,000
Construction				600,000				$ 600,000
Equip & Furnishings								$ -
Other				85,000				$ 85,000
TOTAL COSTS	$ -	$ -	$ -	$ 833,000	$ -	$ -	$ -	$ 833,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded				833,000				$ 833,000
TOTAL SOURCES	$ -	$ -	$ -	$ 833,000	$ -	$ -	$ -	$ 833,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	3
Construction	12
Other	
TOTAL MONTHS	21

PAGE NO: 54	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	Woodruff Road/HWY 171/North Main		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	X
Defferable	

5700' water line running north on Woodruff Road to easment, then east to Hwy 171 and back southeast to N. Main. Will serve as loop closure and provide water service to approx. 12 tracts zoned C-3, MH, and M-1.

FUNDING

TOTAL COST	$ 583,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 583,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

With the loop closure additional customers are anticipated. This project is expected to increase revenues.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design					98,500			$ 98,500
Construction					427,500			$ 427,500
Equip & Furnishings								$ -
Other					57,000			$ 57,000
TOTAL COSTS	$ -	$ -	$ -	$ -	$ 583,000	$ -	$ -	$ 583,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded					583,000			$ 583,000
TOTAL SOURCES	$ -	$ -	$ -	$ -	$ 583,000	$ -	$ -	$ 583,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	3
Construction	12
Other	
TOTAL MONTHS	21

PAGE NO: 55	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 1

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	Hospital Loop #2		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	
Desirable	X
Defferable	

Total project footage is approx 18,900' and will become a west side trunk when completed. It is broken in two phases.
Phase 1 (W-18A) is a 3650' water line extension to provide a second source to existing hospital loop. Provides more stable pressure / flow, allows for better segregation, and improves reliability of this vital loop.
Phase 2 (W-18B) is the remaining 15,250' along the eastern shore of Lake Pat Cleburne to the exisitng treatment plant.

FUNDING

TOTAL COST	$ 1,621,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 1,621,000

IMPACT ON OPERATING BUDGET

☑ Will Impact
☐ Will Not Impact

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

Positions

IMPACT EXPLANATION

With the loop closure additional customers are anticipated. This project is expected to increase revenues.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design						248,500		$ 248,500
Construction							1,143,750	$ 1,143,750
Equip & Furnishings								$ -
Other							228,750	$ 228,750
TOTAL COSTS	$ -	$ -	$ -	$ -	$ -	$ 248,500	$ 1,372,500	$ 1,621,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded						248,500	1,372,500	$ 1,621,000
TOTAL SOURCES	$ -	$ -	$ -	$ -	$ -	$ 248,500	$ 1,372,500	$ 1,621,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	3
Construction	12
Other	
TOTAL MONTHS	21

PAGE NO: 56	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: All

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Water Distribution	Lake Pat Cleburne Dam		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Lake Pat Cleburne Dam is not capable of safely passing 100% of the probable maximum flood as required by TCEQ. Modification to the dam and spillway will be required to meet exisitng TCEQ mandate.

Mandatory	
Essential	
Desirable	X
Defferable	

FUNDING

TOTAL COST	$ 4,100,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 4,100,000

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

# Positions	

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This project will have no effect on the operational budget.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design								$ -
Construction								$ -
Equip & Furnishings								$ -
Other						4,100,000		$ 4,100,000
TOTAL COSTS	$ -	$ -	$ -	$ -	$ -	$ 4,100,000	$ -	$ 4,100,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	12
Other	
TOTAL MONTHS	18

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded						4,100,000		$ 4,100,000
TOTAL SOURCES	$ -	$ -	$ -	$ -	$ -	$ 4,100,000	$ -	$ 4,100,000

PAGE NO: 57	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3,4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Wastewater Treatment	174 Interceptor		6083-88XX Unknnown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

30,000' of collection lines along Hwy 174 between Lane Prairie and Vaughn roads, to connect to existing east side interceptor near Hwy 67. Provides service to approx. 40 tracts zoned C-3 or M-1, supports development and increased sewer revenue.

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 2,660,000
TOTAL FUNDED	$ 2,660,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This project will increase maintenance costs in future years, and is expected to increase revenues through new customers upon completion.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design		460,500						$ 460,500
Construction		1,783,000						$ 1,783,000
Equip & Furnishings		120,000						$ 120,000
Other		296,500						$ 296,500
TOTAL COSTS	$ -	$ 2,660,000	$ -	$ -	$ -	$ -	$ -	$ 2,660,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	12
Other	
TOTAL MONTHS	18

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds		275,000						$ 275,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued		2,385,000						$ 2,385,000
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 2,660,000	$ -	$ -	$ -	$ -	$ -	$ 2,660,000

PAGE NO: 58	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3,4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Wastewater Treatment	TDS Improvements		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

Project will install filtering/concentrator equipment to concentrate high TDS wastestreams thereby reducing disposal well costs and demand on potable system.

FUNDING

TOTAL COST	$ 2,521,000
TOTAL FUNDED	$ 425,000
TOTAL UNFUNDED	$ 2,096,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	3,000
Capital	
Total	$ 3,000

IMPACT EXPLANATION

This project will slightly increase supply and maintenance costs.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design								$ -
Construction		425,000						$ 425,000
Equip & Furnishings								$ -
Other							2,096,000	$ 2,096,000
TOTAL COSTS	$ -	$ 425,000	$ -	$ -	$ -	$ -	$ 2,096,000	$ 2,521,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	72
Other	
TOTAL MONTHS	78

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued		425,000						$ 425,000
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded							2,096,000	$ 2,096,000
TOTAL SOURCES	$ -	$ 425,000	$ -	$ -	$ -	$ -	$ 2,096,000	$ 2,521,000

PAGE NO: 59	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Wastewater Treatment	Midway Station Outfall		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

9800' of collection lines along Business Loop 67, from James Street to BlueBonnet Drive near existing City Limits. Brings sewer to approx 20 tracts zoned C-3, C-4, SF, and MH that are currently within city limits. .

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 794,000
TOTAL FUNDED	$ 794,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	3,000
Capital	
Total	$ 3,000

IMPACT EXPLANATION

This project will slightly increase supply and maintenance costs. Revenues are expected to increase as new customer are brought on line after project completion.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design		146,000						$ 146,000
Construction		550,000						$ 550,000
Equip & Furnishings								$ -
Other		98,000						$ 98,000
TOTAL COSTS	$ -	$ 794,000	$ -	$ -	$ -	$ -	$ -	$ 794,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued		794,000						$ 794,000
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 794,000	$ -	$ -	$ -	$ -	$ -	$ 794,000

PROJECT SCHEDULE	Number of Months
Design	3
Land/Right of Way	3
Construction	6
Other	
TOTAL MONTHS	12

PAGE NO: 60	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Wastewater Treatment	171 North Outfall		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

13,000' of collection lines to serve future growth upon completion of S.H. 121

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 1,053,000
TOTAL FUNDED	$ 1,053,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

Revenues are expected to increase as new customer are brought on line after project completion.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design		173,000						$ 173,000
Construction		750,000						$ 750,000
Equip & Furnishings								$ -
Other		130,000						$ 130,000
TOTAL COSTS	$ -	$ 1,053,000	$ -	$ -	$ -	$ -	$ -	$ 1,053,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	3
Construction	12
Other	
TOTAL MONTHS	21

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued		1,053,000						$ 1,053,000
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 1,053,000	$ -	$ -	$ -	$ -	$ -	$ 1,053,000

PAGE NO: 61	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 4

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Wastewater Treatment	Hal Industrial Completion		6697-88XX

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

8400' of collection lines to serve Hal Industrial Park. Approx. 25 tracts zoned M-2

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 620,000
TOTAL FUNDED	$ 620,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

Revenues are expected to increase as new customer are brought on line after project completion.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design								$ -
Construction	560,000	60,000						$ 620,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ 560,000	$ 60,000	$ -	$ -	$ -	$ -	$ -	$ 620,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	6
Construction	12
Other	
TOTAL MONTHS	24

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued	560,000	60,000						$ 620,000
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ 560,000	$ 60,000	$ -	$ -	$ -	$ -	$ -	$ 620,000

PAGE NO: 62	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Wastewater Treatment	McAnear Outfall - Loop 67		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

11,000' of collection lines to serve future growth upon completion of S.H. 121

Mandatory	
Essential	
Desirable	
Defferable	X

FUNDING

TOTAL COST	$ 927,000
TOTAL FUNDED	$ 927,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

Revenues are expected to increase as new customer are brought on line after project completion.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design				167,000				$ 167,000
Construction				650,000				$ 650,000
Equip & Furnishings								$ -
Other				110,000				$ 110,000
TOTAL COSTS	$ -	$ -	$ -	$ 927,000	$ -	$ -	$ -	$ 927,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued				927,000				$ 927,000
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ -	$ -	$ 927,000	$ -	$ -	$ -	$ 927,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	6
Construction	12
Other	
TOTAL MONTHS	24

PAGE NO: 63	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: All

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Wastewater Treatment	Wastewater Treatment Plan Expansion		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Treatment Plant expansion to sustain continued growth within the City

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 11,000,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 11,000,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This project is expected to increase personnel, supplies, service and maintenance costs. However at this stage in the project these costs are unknown.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design				1,000,000				$ 1,000,000
Construction					9,000,000			$ 9,000,000
Equip & Furnishings					500,000			$ 500,000
Other					500,000			$ 500,000
TOTAL COSTS	$ -	$ -	$ -	$ 1,000,000	$ 10,000,000	$ -	$ -	$ 11,000,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	18
Other	
TOTAL MONTHS	24

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded				1,000,000	10,000,000			$ 11,000,000
TOTAL SOURCES	$ -	$ -	$ -	$ 1,000,000	$ 10,000,000	$ -	$ -	$ 11,000,000

PAGE NO: 64	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: All

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Wastewater Treatment	Reuse Line Pump Station Expansion		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Increase existing pump station capacity to support reuse customer growth and prepare system for new west side reuse loop extensions

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 2,959,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 2,959,000

IMPACT ON OPERATING BUDGET

☐ Will Impact

☑ Will Not Impact

Positions _____

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

No operational impact is anticipated with this project.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design							300,000	$ 300,000
Construction							2,659,000	$ 2,659,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,959,000	$ 2,959,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded							2,959,000	$ 2,959,000
TOTAL SOURCES	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,959,000	$ 2,959,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	18
Other	
TOTAL MONTHS	24

PAGE NO: 65	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 3

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Wastewater Treatment	Westside Re-Use Loop		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

Mandatory	
Essential	X
Desirable	
Defferable	

Phase 1 of new West Side Reuse Loop. 16" line to extend from Wastewater Plant to eastern shore of Lake Pat Cleburne, then Northward along lake to a point near U.S. 67 bridge..
Phase 2 of West Side Reuse Loop. 16" line will extend from U.S.67 near Lake Pat Cleburne North and East generally following the Hwy 67 alignment then North along the proposed Hwy 121 route to join with existing East Side Reuse Loop at its termination.

FUNDING

TOTAL COST	$ 14,572,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 14,572,000

IMPACT ON OPERATING BUDGET

☑ Will Impact
☐ Will Not Impact

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

Positions

IMPACT EXPLANATION

This project will have the potential to increase revenues through an increased customer base.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design						800,000	500,000	$ 1,300,000
Construction						7,192,000	6,080,000	$ 13,272,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ -	$ -	$ -	$ 7,992,000	$ 6,580,000	$ 14,572,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	
Construction	18
Other	
TOTAL MONTHS	24

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded						7,992,000	6,580,000	$ 14,572,000
TOTAL SOURCES	$ -	$ -	$ -	$ -	$ -	$ 7,992,000	$ 6,580,000	$ 14,572,000

PAGE NO: 66	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED: All

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Wastewater Treatment	East Lake Area Outfall		Unknown

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

6550' sewer line and 4 lift stations to connect Lake-Crest Estates to sewer system, route is along Old Foamy Road from Lakeshore Drive east. City participation in reserve capacity from developers, project total $990,000.

Mandatory	
Essential	
Desirable	
Defferable	X

FUNDING

TOTAL COST	$ 866,000
TOTAL FUNDED	$ -
TOTAL UNFUNDED	$ 866,000

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This project will have the potential to increase revenues through an increased customer base.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design							100,000	$ 100,000
Construction							766,000	$ 766,000
Equip & Furnishings								$ -
Other								$ -
TOTAL COSTS	$ -	$ -	$ -	$ -	$ -	$ -	$ 866,000	$ 866,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds								$ -
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded							866,000	$ 866,000
TOTAL SOURCES	$ -	$ -	$ -	$ -	$ -	$ -	$ 866,000	$ 866,000

PROJECT SCHEDULE	Number of Months
Design	6
Land/Right of Way	6
Construction	12
Other	
TOTAL MONTHS	24

PAGE NO: 67	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 1

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Municipal Airport	Refueling Truck		6154-8950

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

As the city recently took over airport operations is will be necessary to provide customers with fuel.

Mandatory	
Essential	
Desirable	
Defferable	X

FUNDING

TOTAL COST	$ 50,000
TOTAL FUNDED	$ 50,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

This will require no additional personnel. Revenues from fuel sales are anticipated.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design								$ -
Construction								$ -
Equip & Furnishings		50,000						$ 50,000
Other								$ -
TOTAL COSTS	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ 50,000

PROJECT SCHEDULE	Number of Months
Design	
Land/Right of Way	
Construction	
Other	2
TOTAL MONTHS	2

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds		50,000						$ 50,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ 50,000

PAGE NO: 68	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 1

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Municipal Airport	Tractor		6154-8950

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

This equipment will replace existing equipment.

Mandatory	
Essential	
Desirable	
Defferable	X

FUNDING

TOTAL COST	$ 34,000
TOTAL FUNDED	$ 34,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	(7,500)
Capital	
Total	$ (7,500)

IMPACT EXPLANATION

Maintenance costs are expected to decrease.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design								$ -
Construction								$ -
Equip & Furnishings		34,000						$ 34,000
Other								$ -
TOTAL COSTS	$ -	$ 34,000	$ -	$ -	$ -	$ -	$ -	$ 34,000

PROJECT SCHEDULE	Number of Months
Design	
Land/Right of Way	
Construction	
Other	2
TOTAL MONTHS	2

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds		34,000						$ 34,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 34,000	$ -	$ -	$ -	$ -	$ -	$ 34,000

PAGE NO: 69	CITY OF CLEBURNE - CAPITAL PROJECT REQUEST	COUNCIL DISTRICTS AFFECTED 1

RESPONSIBLE DEPARTMENT	PROJECT TITLE	PROJECT NO	ACCOUNT NO(S)
Municipal Airport	Fueling Station		6154-8820

PROJECT JUSTIFICATION

Place and X by the most accurate ranking of the project

As the city recently took over all airport operations, it will be necessary to provide fuel to customers.

Mandatory	
Essential	X
Desirable	
Defferable	

FUNDING

TOTAL COST	$ 34,000
TOTAL FUNDED	$ 34,000
TOTAL UNFUNDED	$ -

IMPACT ON OPERATING BUDGET

☑ Will Impact

☐ Will Not Impact

Positions

Annual Cost/(Savings-Enter Negative)	
Personnel	
Operations	
Capital	
Total	$ -

IMPACT EXPLANATION

Profits from fuel sales are expected to be approximately $70,000. No additional personnel will be needed.

PROJECT COSTS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 to Completion	TOTAL
Design								$ -
Construction								$ -
Equip & Furnishings		34,000						$ 34,000
Other								$ -
TOTAL COSTS	$ -	$ 34,000	$ -	$ -	$ -	$ -	$ -	$ 34,000

SOURCE OF FUNDS	THRU 09-2008	2008-2009	2009-2010	2010-2011	2011-2012	2011-2012	2013 to Completion	TOTAL
Current Funds		34,000						$ 34,000
GO Issued								$ -
GO Unissued								$ -
Certificates of Obligation								$ -
Revenue Bonds Issued								$ -
Revenue Bonds Unissued								$ -
Fund 21								$ -
Other								$ -
Unfunded								$ -
TOTAL SOURCES	$ -	$ 34,000	$ -	$ -	$ -	$ -	$ -	$ 34,000

PROJECT SCHEDULE	Number of Months
Design	9
Land/Right of Way	
Construction	6
Other	2
TOTAL MONTHS	17

Supplemental & Statistical Section

2008-2009

HISTORICAL HIGHLIGHTS – CLEBURNE, TEXAS

Patrick R. Cleburne, a major general in the Confederate Army, led many men in battle. Some of those men settled in Camp Henderson, Texas near the banks of Buffalo Creek. With the Civil War still fresh on their minds, these citizens renamed our community Cleburne at an 1867 July Fourth picnic. Incorporation came in 1871.

Cleburne obtained her first contact with the iron rails October 21, 1881 when a stretch of the Gulf, Colorado, and Santa Fe line was completed. This major industry nourished the community with money and jobs for generations.

Many buying and selling businesses sprang up during the 1870's and 1880's near the courthouse and market square. There were also several industries engaged in processing and manufacturing, including grist mills, saw mills and brick making.

Agriculture in Cleburne and the surrounding communities has always had an impact on local business. In 1879 as many as 50 wagons of cotton a day were brought in and sold to local buyers. Wheat, oats, and corn were also popular.

The county seat of Johnson County, Cleburne is 29 miles south of Fort Worth and 55 miles southwest of Dallas. Although Cleburne is located only an hour from DFW Airport, and at the southwest edge of a Metroplex area, we have retained the qualities of a small home town community. Today over 40 manufacturing plants in Cleburne turn out a variety of products. Agriculture still plays a large part in the local economy.

Cleburne was built through generations of hard working, progressive people who took pride in their community; and the building process is not over.

Cleburne is home to approximately 30,000 people and the County seat of Johnson County. We have eight neighborhood schools, including two Middle Schools and one High School. Hill College, a four year school, has blended into the educational and cultural aspects of our community. Their programs include data and word processing, L.V.N., electronics, secretarial, drafting, machine shop, management, emergency medical, welding, auto mechanic, auto body, real estate, law enforcement, child care and development and cosmetology. Cleburne is within 60 minutes drive of Texas Stadium (Irving), American Airlines Center (Dallas), Fair Park and the Cotton Bowl (Dallas), Ameriquest Field in Arlington, The Stockyards (north Fort Worth), Lake Whitney, Texas Ranger Hall of Fame (Waco), several State Parks (Cleburne, Glen Rose, Whitney), a large variety of shopping malls, and dozens of annual educational and cultural events.

CITY OF CLEBURNE

Miscellaneous Statistical Data
As of September 30, 2008

Date of Incorporation	1871
Present Charter Adopted	1950
Form of Government	Council-Manager
AREA: 31 Square Miles	
Miles of Paved Streets	138
Miles of Storm Sewers	25
Miles of Sanitary Sewers	250
Number of Street Lights	1,160
PUBLIC SAFETY: (Police and Fire)	
No. of Employees - 9/30/07	139
Vehicular Patrol Units	33
RECREATION:	
Youth Sports Complex (90 acres)	1
Number of Parks (total of 389 acres)	14
Number of Playgrounds	7
Number of Aquatics Facilities	1
Number of Splash Pads	1
Number of Tennis Courts	4
EDUCATION: (Cleburne I.S.D.)	
Number of Schools:	
Elementary Schools	7
Middle School	2
High School	1
Junior College	1
Private Schools	2
Number of Students	6923
Student to Teacher Ratio	
Elementary	20 to 1
Secondary	20 to 1

BUILDING PERMITS:

Calendar Year	Number	Value
1999	523	37,634,306
2000	545	57,914,913
2001	533	58,546,728
2002	530	46,475,989
2003	566	34,959,213
2004	502	28,040,604
2005	602	38,311,599
2006	592	85,177,332
2007	571	68,988,500
2008 - Through 8/2008	338	24,228,731

ENTERPRISES:	
(Combined Waterworks & Waste Water System)	
Number of Active Accounts	10,602
Average Daily Consumption	
(Gallons/Day - Water Plant)	6,800,000
Wastewater Treatment Capacity	13,000,000
Max Water Production Capacity	18,500,000
Water Mains (Miles)	250
EMPLOYEES: **(Full Time as of 9/30/07)**	
Civil Service	115
Non-Civil Service	247
Total	362
ELECTIONS:	
Number of Registered Voters - City Wide	14,377
Total valid votes cast in City's General Election (5/08)	
Single Member District 1	143
Single Member District 4	206
Mayor	1120
POPULATION STATISTICS: Census	
1970	15,016
1980	19,218
1990	22,205
2000	26,005
2007 Estimated	29,650

TOP TEN TAXPAYERS:

	Total Value
James Hardie Building Prod Inc	87,853,610
Wal-Mart Distribution Center	82,834,375
Brazos Electric Power	83,310,503
Johns Manville Corp	92,088,270
Schlumberger Well Services	42,183,150
Chesapeake Operating Inc	38,293,851
Air Liquide America Corp	24,098,040
Sachem Inc	21,672,650
Wal-Mart Stores	16,524,458
Oncor Electric Deliverty Co	14,430,555
	$ 503,289,462

Salary & Personnel Schedules

2008-2009

Summary of Personnel by Department

(Full Time and Part Time Positions)

	Department	2006-2007 Budget Full	2006-2007 Budget Part	2007-2008 Budget Full	2007-2008 Budget Part	2008-2009 Budget Full	2008-2009 Budget Part
0131	City Council	0	0	0	0	0	0
0132	City Manager	4	0	4	0	3	0
0133	City Attorney	0	0	0	0	0	0
0134	City Secretary	4	2	4	2	4	2
0135	Finance	7	0	7	0	7.5	0
0136	Human Resources	4	0	4	0	4.5	0
0137	Municipal Court	4	1	4	1	4	1
0138	MIS	3	0	3	0	5	0
0139	Non-Departmental	0	0	0	0	1	0
0140	Economic Development	2	0	2	0	2	0
0141	Police Services	70	3	73	3	75	3
0143	Animal Services	3	0	4	0	4	0
0147	Fire Services	55	0	56	0	56	0
0148	Health	4	0	4	0	4	0
0150	Community Recreation Center	0	0	0	0	1.5	4
0151	Community Services	2	0	2	0	2	0
0152	Cemetery	7	5	7	8	7	8
0153	Parks and Recreation	8	7	9	7	10	7
0155	Municipal Golf	11	10	11	10	14	17
0156	Municipal Swimming Pools	3	81	3	101	3.5	101
0157	Sports Complex	6	7	7	7	7	7
0161	Building Services	4	0	4	0	4	2
0162	Civic Center	1	0	1	0	4	0
0163	Library	6	0	6	1	6	1
0165	Museum	2	0	2	0	2	0
0171	Public Works	3	1	2	1	2	2
0172	Engineering	6	0	5	0	3	0
0173	Development Services	1	0	1	0	1	0
0174	Planning & Zoning	0	0	1	0	1	0
0176	Inspections	4	0	5	0	5	0
0178	Fleet Maintenance	7	0	7	0	7	1
0179	Street Maintenance	13	0	13	0	14	0
0191	Sanitation	20	0	20	0	20	0
	SUBTOTAL - General Fund	264	117	271	141	284	156
6039	Water/WWater Non-Depart.	0	0	0	0	0	0
6081	Utility Billing & Revenue	11	0	11	0	11	0
6083	Water Distribution	7	0	9	0	10	0
6084	Water Treatment	15	0	16	0	16	0
6096	Wastewater Collection	7	0	7	0	7	0
6097	Wastewater Treatment	13	0	13	0	13	0
6154	Airport Fund	1	0	3	0	3	0
6398	Drainage Utility	3	0	3	0	3	0
	SUBTOTAL - Enterprise Funds	57	0	62	0	63	0
0668	Housing	3	0	3	0	3	0
0858	Cletran County	1	10	1	10	1	8
0859	Cletran	9	0	9	0	9	0
0860	Urbanized	1	2	1	2	1	4
	SUBTOTAL - Special Funds	14	12	14	12	14	12
	GRAND TOTAL	335	129	347	153	361	168

See the department detail in each fund for position descriptions within each department.

City of Cleburne **Salary Scedule for 2008 - 2009 - October 1, 2008**

Pay Grade	Pay Basis	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14	STEP 15
10	H	11.900	12.198	12.503	12.816	13.136	13.464	13.801	14.146	14.500	14.863	15.235	15.616	16.006	16.406	16.816
	S	1,031.25	1,057.08	1,083.51	1,110.63	1,138.37	1,166.79	1,195.99	1,225.89	1,256.57	1,288.03	1,320.27	1,353.28	1,387.08	1,421.74	1,457.27
	M	2,062.50	2,114.16	2,167.02	2,221.26	2,276.74	2,333.58	2,391.98	2,451.78	2,513.14	2,576.06	2,640.54	2,706.56	2,774.16	2,843.48	2,914.54
	A	24,750.00	25,369.92	26,004.24	26,655.12	27,320.88	28,002.96	28,703.76	29,421.36	30,157.68	30,912.72	31,686.48	32,478.72	33,289.92	34,121.76	34,974.48
11	H	12.503	12.816	13.136	13.464	13.801	14.146	14.500	14.863	15.235	15.616	16.006	16.406	16.816	17.236	17.667
	S	1,083.51	1,110.63	1,138.37	1,166.79	1,195.99	1,225.89	1,256.57	1,288.03	1,320.27	1,353.28	1,387.08	1,421.74	1,457.27	1,493.67	1,531.02
	M	2,167.02	2,221.26	2,276.74	2,333.58	2,391.98	2,451.78	2,513.14	2,576.06	2,640.54	2,706.56	2,774.16	2,843.48	2,914.54	2,987.34	3,062.04
	A	26,004.24	26,655.12	27,320.88	28,002.96	28,703.76	29,421.36	30,157.68	30,912.72	31,686.48	32,478.72	33,289.92	34,121.76	34,974.48	35,848.08	36,744.48
12	H	13.136	13.464	13.801	14.146	14.500	14.863	15.235	15.616	16.006	16.406	16.816	17.236	17.667	18.109	18.562
	S	1,138.37	1,166.79	1,195.99	1,225.89	1,256.57	1,288.03	1,320.27	1,353.28	1,387.08	1,421.74	1,457.27	1,493.67	1,531.02	1,569.33	1,608.58
	M	2,276.74	2,333.58	2,391.98	2,451.78	2,513.14	2,576.06	2,640.54	2,706.56	2,774.16	2,843.48	2,914.54	2,987.34	3,062.04	3,138.66	3,217.16
	A	27,320.88	28,002.96	28,703.76	29,421.36	30,157.68	30,912.72	31,686.48	32,478.72	33,289.92	34,121.76	34,974.48	35,848.08	36,744.48	37,663.92	38,605.92
13	H	13.801	14.146	14.500	14.863	15.235	15.616	16.006	16.406	16.816	17.236	17.667	18.109	18.562	19.026	19.502
	S	1,195.99	1,225.89	1,256.57	1,288.03	1,320.27	1,353.28	1,387.08	1,421.74	1,457.27	1,493.67	1,531.02	1,569.33	1,608.58	1,648.79	1,690.04
	M	2,391.98	2,451.78	2,513.14	2,576.06	2,640.54	2,706.56	2,774.16	2,843.48	2,914.54	2,987.34	3,062.04	3,138.66	3,217.16	3,297.58	3,380.08
	A	28,703.76	29,421.36	30,157.68	30,912.72	31,686.48	32,478.72	33,289.92	34,121.76	34,974.48	35,848.08	36,744.48	37,663.92	38,605.92	39,570.96	40,560.96
14	H	14.500	14.863	15.235	15.616	16.006	16.406	16.816	17.236	17.667	18.109	18.562	19.026	19.502	19.990	20.490
	S	1,256.57	1,288.03	1,320.27	1,353.28	1,387.08	1,421.74	1,457.27	1,493.67	1,531.02	1,569.33	1,608.58	1,648.79	1,690.04	1,732.33	1,775.66
	M	2,513.14	2,576.06	2,640.54	2,706.56	2,774.16	2,843.48	2,914.54	2,987.34	3,062.04	3,138.66	3,217.16	3,297.58	3,380.08	3,464.66	3,551.32
	A	30,157.68	30,912.72	31,686.48	32,478.72	33,289.92	34,121.76	34,974.48	35,848.08	36,744.48	37,663.92	38,605.92	39,570.96	40,560.96	41,575.92	42,615.84
15	H	15.235	15.616	16.006	16.406	16.816	17.236	17.667	18.109	18.562	19.026	19.502	19.990	20.490	21.002	21.527
	S	1,320.27	1,353.28	1,387.08	1,421.74	1,457.27	1,493.67	1,531.02	1,569.33	1,608.58	1,648.79	1,690.04	1,732.33	1,775.66	1,820.03	1,865.53
	M	2,640.54	2,706.56	2,774.16	2,843.48	2,914.54	2,987.34	3,062.04	3,138.66	3,217.16	3,297.58	3,380.08	3,464.66	3,551.32	3,640.06	3,731.06
	A	31,686.48	32,478.72	33,289.92	34,121.76	34,974.48	35,848.08	36,744.48	37,663.92	38,605.92	39,570.96	40,560.96	41,575.92	42,615.84	43,680.72	44,772.72
16	H	16.006	16.406	16.816	17.236	17.667	18.109	18.562	19.026	19.502	19.990	20.490	21.002	21.527	22.065	22.617
	S	1,387.08	1,421.74	1,457.27	1,493.67	1,531.02	1,569.33	1,608.58	1,648.79	1,690.04	1,732.33	1,775.66	1,820.03	1,865.53	1,912.15	1,959.99
	M	2,774.16	2,843.48	2,914.54	2,987.34	3,062.04	3,138.66	3,217.16	3,297.58	3,380.08	3,464.66	3,551.32	3,640.06	3,731.06	3,824.30	3,919.98
	A	33,289.92	34,121.76	34,974.48	35,848.08	36,744.48	37,663.92	38,605.92	39,570.96	40,560.96	41,575.92	42,615.84	43,680.72	44,772.72	45,891.60	47,039.76
17	H	16.816	17.236	17.667	18.109	18.562	19.026	19.502	19.990	20.490	21.002	21.527	22.065	22.617	23.182	23.762
	S	1,457.27	1,493.67	1,531.02	1,569.33	1,608.58	1,648.79	1,690.04	1,732.33	1,775.66	1,820.03	1,865.53	1,912.15	1,959.99	2,008.95	2,059.21
	M	2,914.54	2,987.34	3,062.04	3,138.66	3,217.16	3,297.58	3,380.08	3,464.66	3,551.32	3,640.06	3,731.06	3,824.30	3,919.98	4,017.90	4,118.42
	A	34,974.48	35,848.08	36,744.48	37,663.92	38,605.92	39,570.96	40,560.96	41,575.92	42,615.84	43,680.72	44,772.72	45,891.60	47,039.76	48,214.80	49,421.04
18	H	17.667	18.109	18.562	19.026	19.502	19.990	20.490	21.002	21.527	22.065	22.617	23.182	23.762	24.356	24.965
	S	1,531.02	1,569.33	1,608.58	1,648.79	1,690.04	1,732.33	1,775.66	1,820.03	1,865.53	1,912.15	1,959.99	2,008.95	2,059.21	2,110.69	2,163.47
	M	3,062.04	3,138.66	3,217.16	3,297.58	3,380.08	3,464.66	3,551.32	3,640.06	3,731.06	3,824.30	3,919.98	4,017.90	4,118.42	4,221.38	4,326.94
	A	36,744.48	37,663.92	38,605.92	39,570.96	40,560.96	41,575.92	42,615.84	43,680.72	44,772.72	45,891.60	47,039.76	48,214.80	49,421.04	50,656.56	51,923.28
19	H	18.562	19.026	19.502	19.990	20.490	21.002	21.527	22.065	22.617	23.182	23.762	24.356	24.965	25.589	26.229
	S	1,608.58	1,648.79	1,690.04	1,732.33	1,775.66	1,820.03	1,865.53	1,912.15	1,959.99	2,008.95	2,059.21	2,110.69	2,163.47	2,217.54	2,273.01
	M	3,217.16	3,297.58	3,380.08	3,464.66	3,551.32	3,640.06	3,731.06	3,824.30	3,919.98	4,017.90	4,118.42	4,221.38	4,326.94	4,435.08	4,546.02
	A	38,605.92	39,570.96	40,560.96	41,575.92	42,615.84	43,680.72	44,772.72	45,891.60	47,039.76	48,214.80	49,421.04	50,656.56	51,923.28	53,220.96	54,552.24
20	H	19.502	19.990	20.490	21.002	21.527	22.065	22.617	23.182	23.762	24.356	24.965	25.589	26.229	26.885	27.557
	S	1,690.04	1,732.33	1,775.66	1,820.03	1,865.53	1,912.15	1,959.99	2,008.95	2,059.21	2,110.69	2,163.47	2,217.54	2,273.01	2,329.85	2,388.09
	M	3,380.08	3,464.66	3,551.32	3,640.06	3,731.06	3,824.30	3,919.98	4,017.90	4,118.42	4,221.38	4,326.94	4,435.08	4,546.02	4,659.70	4,776.18
	A	40,560.96	41,575.92	42,615.84	43,680.72	44,772.72	45,891.60	47,039.76	48,214.80	49,421.04	50,656.56	51,923.28	53,220.96	54,552.24	55,916.40	57,314.16
21	H	20.490	21.002	21.527	22.065	22.617	23.182	23.762	24.356	24.965	25.589	26.229	26.885	27.557	28.246	28.952
	S	1,775.66	1,820.03	1,865.53	1,912.15	1,959.99	2,008.95	2,059.21	2,110.69	2,163.47	2,217.54	2,273.01	2,329.85	2,388.09	2,447.80	2,508.98
	M	3,551.32	3,640.06	3,731.06	3,824.30	3,919.98	4,017.90	4,118.42	4,221.38	4,326.94	4,435.08	4,546.02	4,659.70	4,776.18	4,895.60	5,017.96
	A	42,615.84	43,680.72	44,772.72	45,891.60	47,039.76	48,214.80	49,421.04	50,656.56	51,923.28	53,220.96	54,552.24	55,916.40	57,314.16	58,747.20	60,215.52

City of Cleburne **Salary Scedule for 2008 - 2009 - October 1, 2008**

Pay Grade	Pay Basis	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14	STEP 15
22	H	21.527	22.065	22.617	23.182	23.762	24.356	24.965	25.589	26.229	26.885	27.557	28.246	28.952	29.676	30.418
	S	1,865.53	1,912.15	1,959.99	2,008.95	2,059.21	2,110.69	2,163.47	2,217.54	2,273.01	2,329.85	2,388.09	2,447.80	2,508.98	2,571.72	2,636.02
	M	3,731.06	3,824.30	3,919.98	4,017.90	4,118.42	4,221.38	4,326.94	4,435.08	4,546.02	4,659.70	4,776.18	4,895.60	5,017.96	5,143.44	5,272.04
	A	44,772.72	45,891.60	47,039.76	48,214.80	49,421.04	50,656.56	51,923.28	53,220.96	54,552.24	55,916.40	57,314.16	58,747.20	60,215.52	61,721.28	63,264.48
23	H	22.617	23.182	23.762	24.356	24.965	25.589	26.229	26.885	27.557	28.246	28.952	29.676	30.418	31.178	31.957
	S	1,959.99	2,008.95	2,059.21	2,110.69	2,163.47	2,217.54	2,273.01	2,329.85	2,388.09	2,447.80	2,508.98	2,571.72	2,636.02	2,701.89	2,769.39
	M	3,919.98	4,017.90	4,118.42	4,221.38	4,326.94	4,435.08	4,546.02	4,659.70	4,776.18	4,895.60	5,017.96	5,143.44	5,272.04	5,403.78	5,538.78
	A	47,039.76	48,214.80	49,421.04	50,656.56	51,923.28	53,220.96	54,552.24	55,916.40	57,314.16	58,747.20	60,215.52	61,721.28	63,264.48	64,845.36	66,465.36
24	H	23.762	24.356	24.965	25.589	26.229	26.885	27.557	28.246	28.952	29.676	30.418	31.178	31.957	32.756	33.575
	S	2,059.21	2,110.69	2,163.47	2,217.54	2,273.01	2,329.85	2,388.09	2,447.80	2,508.98	2,571.72	2,636.02	2,701.89	2,769.39	2,838.63	2,909.61
	M	4,118.42	4,221.38	4,326.94	4,435.08	4,546.02	4,659.70	4,776.18	4,895.60	5,017.96	5,143.44	5,272.04	5,403.78	5,538.78	5,677.26	5,819.22
	A	49,421.04	50,656.56	51,923.28	53,220.96	54,552.24	55,916.40	57,314.16	58,747.20	60,215.52	61,721.28	63,264.48	64,845.36	66,465.36	68,127.12	69,830.64
25	H	24.965	25.589	26.229	26.885	27.557	28.246	28.952	29.676	30.418	31.178	31.957	32.756	33.575	34.414	35.274
	S	2,163.47	2,217.54	2,273.01	2,329.85	2,388.09	2,447.80	2,508.98	2,571.72	2,636.02	2,701.89	2,769.39	2,838.63	2,909.61	2,982.32	3,056.84
	M	4,326.94	4,435.08	4,546.02	4,659.70	4,776.18	4,895.60	5,017.96	5,143.44	5,272.04	5,403.78	5,538.78	5,677.26	5,819.22	5,964.64	6,113.68
	A	51,923.28	53,220.96	54,552.24	55,916.40	57,314.16	58,747.20	60,215.52	61,721.28	63,264.48	64,845.36	66,465.36	68,127.12	69,830.64	71,575.68	73,364.16
26	H	26.229	26.885	27.557	28.246	28.952	29.676	30.418	31.178	31.957	32.756	33.575	34.414	35.274	36.156	37.060
	S	2,273.01	2,329.85	2,388.09	2,447.80	2,508.98	2,571.72	2,636.02	2,701.89	2,769.39	2,838.63	2,909.61	2,982.32	3,056.84	3,133.28	3,211.62
	M	4,546.02	4,659.70	4,776.18	4,895.60	5,017.96	5,143.44	5,272.04	5,403.78	5,538.78	5,677.26	5,819.22	5,964.64	6,113.68	6,266.56	6,423.24
	A	54,552.24	55,916.40	57,314.16	58,747.20	60,215.52	61,721.28	63,264.48	64,845.36	66,465.36	68,127.12	69,830.64	71,575.68	73,364.16	75,198.72	77,078.88
27	H	27.557	28.246	28.952	29.676	30.418	31.178	31.957	32.756	33.575	34.414	35.274	36.156	37.060	37.987	38.937
	S	2,388.09	2,447.80	2,508.98	2,571.72	2,636.02	2,701.89	2,769.39	2,838.63	2,909.61	2,982.32	3,056.84	3,133.28	3,211.62	3,291.95	3,374.28
	M	4,776.18	4,895.60	5,017.96	5,143.44	5,272.04	5,403.78	5,538.78	5,677.26	5,819.22	5,964.64	6,113.68	6,266.56	6,423.24	6,583.90	6,748.56
	A	57,314.16	58,747.20	60,215.52	61,721.28	63,264.48	64,845.36	66,465.36	68,127.12	69,830.64	71,575.68	73,364.16	75,198.72	77,078.88	79,006.80	80,982.72
28	H	28.952	29.676	30.418	31.178	31.957	32.756	33.575	34.414	35.274	36.156	37.060	37.987	38.937	39.910	40.908
	S	2,508.98	2,571.72	2,636.02	2,701.89	2,769.39	2,838.63	2,909.61	2,982.32	3,056.84	3,133.28	3,211.62	3,291.95	3,374.28	3,458.60	3,545.09
	M	5,017.96	5,143.44	5,272.04	5,403.78	5,538.78	5,677.26	5,819.22	5,964.64	6,113.68	6,266.56	6,423.24	6,583.90	6,748.56	6,917.20	7,090.18
	A	60,215.52	61,721.28	63,264.48	64,845.36	66,465.36	68,127.12	69,830.64	71,575.68	73,364.16	75,198.72	77,078.88	79,006.80	80,982.72	83,006.40	85,082.16
29	H	30.418	31.178	31.957	32.756	33.575	34.414	35.274	36.156	37.060	37.987	38.937	39.910	40.908	41.931	42.979
	S	2,636.02	2,701.89	2,769.39	2,838.63	2,909.61	2,982.32	3,056.84	3,133.28	3,211.62	3,291.95	3,374.28	3,458.60	3,545.09	3,633.74	3,724.56
	M	5,272.04	5,403.78	5,538.78	5,677.26	5,819.22	5,964.64	6,113.68	6,266.56	6,423.24	6,583.90	6,748.56	6,917.20	7,090.18	7,267.48	7,449.12
	A	63,264.48	64,845.36	66,465.36	68,127.12	69,830.64	71,575.68	73,364.16	75,198.72	77,078.88	79,006.80	80,982.72	83,006.40	85,082.16	87,209.76	89,389.44
30	H	31.957	32.756	33.575	34.414	35.274	36.156	37.060	37.987	38.937	39.910	40.908	41.931	42.979	44.053	45.154
	S	2,769.39	2,838.63	2,909.61	2,982.32	3,056.84	3,133.28	3,211.62	3,291.95	3,374.28	3,458.60	3,545.09	3,633.74	3,724.56	3,817.63	3,913.05
	M	5,538.78	5,677.26	5,819.22	5,964.64	6,113.68	6,266.56	6,423.24	6,583.90	6,748.56	6,917.20	7,090.18	7,267.48	7,449.12	7,635.26	7,826.10
	A	66,465.36	68,127.12	69,830.64	71,575.68	73,364.16	75,198.72	77,078.88	79,006.80	80,982.72	83,006.40	85,082.16	87,209.76	89,389.44	91,623.12	93,913.20
31	H	33.575	34.414	35.274	36.156	37.060	37.987	38.937	39.910	40.908	41.931	42.979	44.053	45.154	46.283	47.440
	S	2,909.61	2,982.32	3,056.84	3,133.28	3,211.62	3,291.95	3,374.28	3,458.60	3,545.09	3,633.74	3,724.56	3,817.63	3,913.05	4,010.88	4,111.15
	M	5,819.22	5,964.64	6,113.68	6,266.56	6,423.24	6,583.90	6,748.56	6,917.20	7,090.18	7,267.48	7,449.12	7,635.26	7,826.10	8,021.76	8,222.30
	A	69,830.64	71,575.68	73,364.16	75,198.72	77,078.88	79,006.80	80,982.72	83,006.40	85,082.16	87,209.76	89,389.44	91,623.12	93,913.20	96,261.12	98,667.60
32	H	35.274	36.156	37.060	37.987	38.937	39.910	40.908	41.931	42.979	44.053	45.154	46.283	47.440	48.626	49.842
	S	3,056.84	3,133.28	3,211.62	3,291.95	3,374.28	3,458.60	3,545.09	3,633.74	3,724.56	3,817.63	3,913.05	4,010.88	4,111.15	4,213.93	4,319.31
	M	6,113.68	6,266.56	6,423.24	6,583.90	6,748.56	6,917.20	7,090.18	7,267.48	7,449.12	7,635.26	7,826.10	8,021.76	8,222.30	8,427.86	8,638.62
	A	73,364.16	75,198.72	77,078.88	79,006.80	80,982.72	83,006.40	85,082.16	87,209.76	89,389.44	91,623.12	93,913.20	96,261.12	98,667.60	101,134.32	103,663.44
33	H	37.060	37.987	38.937	39.910	40.908	41.931	42.979	44.053	45.154	46.283	47.440	48.626	49.842	51.088	52.365
	S	3,211.62	3,291.95	3,374.28	3,458.60	3,545.09	3,633.74	3,724.56	3,817.63	3,913.05	4,010.88	4,111.15	4,213.93	4,319.31	4,427.29	4,537.95
	M	6,423.24	6,583.90	6,748.56	6,917.20	7,090.18	7,267.48	7,449.12	7,635.26	7,826.10	8,021.76	8,222.30	8,427.86	8,638.62	8,854.58	9,075.90
	A	77,078.88	79,006.80	80,982.72	83,006.40	85,082.16	87,209.76	89,389.44	91,623.12	93,913.20	96,261.12	98,667.60	101,134.32	103,663.44	106,254.96	108,910.80

City of Cleburne **Salary Scedule for 2008 - 2009 - October 1, 2008**

Pay Grade	Pay Basis	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14	STEP 15
34	H	38.937	39.910	40.908	41.931	42.979	44.053	45.154	46.283	47.440	48.626	49.842	51.088	52.365	53.674	55.016
	S	3,374.28	3,458.60	3,545.09	3,633.74	3,724.56	3,817.63	3,913.05	4,010.88	4,111.15	4,213.93	4,319.31	4,427.29	4,537.95	4,651.39	4,767.69
	M	6,748.56	6,917.20	7,090.18	7,267.48	7,449.12	7,635.26	7,826.10	8,021.76	8,222.30	8,427.86	8,638.62	8,854.58	9,075.90	9,302.78	9,535.38
	A	80,982.72	83,006.40	85,082.16	87,209.76	89,389.44	91,623.12	93,913.20	96,261.12	98,667.60	101,134.32	103,663.44	106,254.96	108,910.80	111,633.36	114,424.56
35	H	40.908	41.931	42.979	44.053	45.154	46.283	47.440	48.626	49.842	51.088	52.365	53.674	55.016	56.391	57.801
	S	3,545.09	3,633.74	3,724.56	3,817.63	3,913.05	4,010.88	4,111.15	4,213.93	4,319.31	4,427.29	4,537.95	4,651.39	4,767.69	4,886.84	5,009.03
	M	7,090.18	7,267.48	7,449.12	7,635.26	7,826.10	8,021.76	8,222.30	8,427.86	8,638.62	8,854.58	9,075.90	9,302.78	9,535.38	9,773.68	10,018.06
	A	85,082.16	87,209.76	89,389.44	91,623.12	93,913.20	96,261.12	98,667.60	101,134.32	103,663.44	106,254.96	108,910.80	111,633.36	114,424.56	117,284.16	120,216.72
36	H	42.979	44.053	45.154	46.283	47.440	48.626	49.842	51.088	52.365	53.674	55.016	56.391	57.801	59.246	60.727
	S	3,724.56	3,817.63	3,913.05	4,010.88	4,111.15	4,213.93	4,319.31	4,427.29	4,537.95	4,651.39	4,767.69	4,886.84	5,009.03	5,134.26	5,262.60
	M	7,449.12	7,635.26	7,826.10	8,021.76	8,222.30	8,427.86	8,638.62	8,854.58	9,075.90	9,302.78	9,535.38	9,773.68	10,018.06	10,268.52	10,525.20
	A	89,389.44	91,623.12	93,913.20	96,261.12	98,667.60	101,134.32	103,663.44	106,254.96	108,910.80	111,633.36	114,424.56	117,284.16	120,216.72	123,222.24	126,302.40

City of Cleburne **Salary Scedule for 2008 - 2009 - October 1, 2008**

Police Dept Job Titles	Pay Basis	1 Entry	2 1 Year	3 2 Years	4 3 Years	5 4 Years	6 5 Years	7 6 Years
Officer	**H**	**22.718**	**23.774**	**24.367**	**26.310**	**26.836**	**27.372**	**27.920**
	S	1,968.72	2,060.26	2,111.67	2,280.01	2,325.60	2,372.10	2,419.50
	M	3,937.44	4,120.52	4,223.34	4,560.02	4,651.20	4,744.20	4,839.00
2080 HRS	**A**	47,249.28	49,446.24	50,680.08	54,720.24	55,814.40	56,930.40	58,068.00
Corporal	**H**	**29.041**	**29.766**	**30.566**	**31.831**			
	S	2,516.68	2,579.56	2,648.81	2,758.45			
	M	5,033.36	5,159.12	5,297.62	5,516.90			
2080 HRS	**A**	60,400.32	61,909.44	63,571.44	66,202.80			
Sergeant	**H**	**32.626**	**33.441**	**34.278**	**35.135**	**36.225**		
	S	2,827.33	2,898.04	2,970.56	3,044.81	3,139.26		
	M	5,654.66	5,796.08	5,941.12	6,089.62	6,278.52		
2080 HRS	**A**	67,855.92	69,552.96	71,293.44	73,075.44	75,342.24		
	H	**37.646**	**38.883**	**40.133**	**41.383**			
	S	3,262.37	3,369.56	3,477.93	3,586.22			
	M	6,524.74	6,739.12	6,955.86	7,172.44			
2080 HRS	**A**	78,296.88	80,869.44	83,470.32	86,069.28			
Deputy Chief	**H**	**42.883**	**44.120**	**45.358**	**46.595**	**47.833**		
	S	3,716.25	3,823.43	3,930.72	4,037.91	4,145.19		
	M	7,432.50	7,646.86	7,861.44	8,075.82	8,290.38		
2080 HRS	**A**	89,190.00	91,762.32	94,337.28	96,909.84	99,484.56		

City of Cleburne **Salary Scedule for 2008 - 2009 - October 1, 2008**

Fire Dept. Job Titles	Pay Basis	1 Entry	2 1 Year	3 2 Years	4 3 Years	5 4 Years	6 5 Years	7 6 Years
2920 HRS	**H**	**15.843**	**16.722**	**17.140**	**18.497**	**18.866**	**19.243**	**19.629**
2080 HRS		**22.241**	**23.474**	**24.061**	**25.965**	**26.484**	**27.013**	**27.554**
Firefighter	**S**	1,927.51	2,034.44	2,085.28	2,250.32	2,295.29	2,341.15	2,388.03
	M	3,855.02	4,068.88	4,170.56	4,500.64	4,590.58	4,682.30	4,776.06
	A	46,260.24	48,826.56	50,046.72	54,007.68	55,086.96	56,187.60	57,312.72
2920 HRS	**H**	**20.119**	**20.622**	**21.138**	**21.666**	**22.208**		
Firefighter	**S**	2,447.68	2,508.88	2,571.60	2,635.89	2,701.78		
Engineer	**M**	4,895.36	5,017.76	5,143.20	5,271.78	5,403.56		
	A	58,744.32	60,213.12	61,718.40	63,261.36	64,842.72		
2920 HRS	**H**	**22.763**	**23.332**	**23.915**	**24.513**	**25.258**		
2080 HRS		**31.954**	**32.753**	**33.572**	**34.411**	**35.456**		
Fire Lieutenant	**S**	2,769.34	2,838.57	2,909.54	2,982.28	3,072.86		
Fire Marshall	**M**	5,538.68	5,677.14	5,819.08	5,964.56	6,145.72		
	A	66,464.16	68,125.68	69,828.96	71,574.72	73,748.64		
2920 HRS	**H**	**26.737**	**27.539**	**28.366**	**29.216**	**30.093**		
2080 HRS		**37.533**	**38.659**	**39.819**	**41.013**	**42.244**		
	S	3,252.85	3,350.44	3,450.98	3,554.45	3,661.11		
Battalion Chief	**M**	6,505.70	6,700.88	6,901.96	7,108.90	7,322.22		
	A	78,068.40	80,410.56	82,823.52	85,306.80	87,866.64		
2080 HRS	**H**	**43.303**	**44.386**	**45.495**	**46.633**	**47.844**		
Assistant	**S**	3,752.64	3,846.46	3,942.64	4,041.18	4,146.19		
Fire Chief	**M**	7,505.28	7,692.92	7,885.28	8,082.36	8,292.38		
	A	90,063.36	92,315.04	94,623.36	96,988.32	99,508.56		

Expenditure Classification Codes

2008-2009

CITY OF CLEBURNE

Expenditure Classification Codes
2008-2009

ACCT CODE	ACCOUNT NAME	DESCRIPTION
81	**SALARIES AND WAGES**	**Salary compensation to employees.**
8110	Personnel	Compensation to full, part-time and temporary employees for regular working hours.
8130	Overtime	Compensation to employees for hours worked over 40 per week
8150	Vehicle Allowance	Compensation for employees vehicle used for City business
8190	Non-Cash Benefits	Compensation to employees for personal use of City vehicles and certain life insurance benefits.
82	**BENEFITS**	**Benefit programs received by regular, full time employees.**
8210	Social Security Contributions	Computed by taking 6.2% of each individual's annual salary.
8220	Medicare Contributions	Computed by taking 1.45% of each individual's annual salary.
8230	Retirement Contributions	Retirement benefits are computed using a weighted average of 14.57% for TMRS employees and 20.57% for Firemen.
8240	Health/Life Insurance	After four months, full time employees of the City are provided group health, accident, dental and life insurance. Beginning on the 1st of October following the employees two year service anniversary, the City will pay a portion of an employee's dependent coverage and a portion of coverage for Medicare dependents..
8250	Worker's Compensation	Insurance paid by the City for on-the-job injuries. The premium is computed by taking the employee's annual salary times a rate for the employee's classification.
8260	Unemployment Compensation	Insurance paid by the City for unemployment benefits, if needed.

Acct Code	Account Name	Description
83	**Supplies and Materials**	**Supplies are articles that are consumed or show a change in or an appreciable impairment of their physical condition, and articles liable to loss, theft and rapid depreciation.**
8301	Office Supplies	All supplies necessary for general office work.
8303	Ammunition	Ammunition for protective services.
8308	Books and Subscriptions	Books, newspapers and periodicals for departmental use.
8315	Chemical Supplies	Water treatment, Waste Water treatment, fire fighting and other chemical supplies (large quantities).
8322	Clothing	Clothing allowance, uniforms and badges.
8323	Clothing - Protective	HazMat clothing
8336	Fuel and Lubricants	Gasoline, motor oil and grease associated with the operation of vehicles.
8343	Laundry and Cleaning Supplies	Laundry and cleaning supplies.
8350	Library Periodicals	Subscriptions and renewals for public library.
8357	Medical Supplies	Medical supplies.
8364	Minor Equipment	Equipment ($500 to $5,000 only).
8371	Photography Supplies	Film and development.
8378	Sanitation - Garbage Bags	Purchase of residential garbage bags.
8382	Utility - Electrical Fees	Electrical utility fees.
8383	Utility - Street Light Electrical Fees	Electrical utility fees for the street lights.
8385	Utility - Gas Fees	Gas utility fees.
8388	Utility - Water and Sewer Fees	Water, Waste Water, Garbage & Drainage fees.
8399	Other Supplies and Materials	Supplies necessary for departmental operation, but not included in any of the above classifications (i.e. safety items).

Acct Code	Account Name	Description
84	**Maintenance & Repair of Land, Structures, Streets, and Infrastructure**	**Materials and Contractual Services for the maintenance and repair of grounds, structures, streets and infrastructures.**
8407	M&R-Bridges and Dams	The maintenance and repair of bridges and dams.
8419	M&R-Structures	The maintenance and repair of structures.
8431	M&R-Grounds	The maintenance and repair of grounds.
8443	M&R-Sanitary Sewer Systems	The maintenance and repair of sanitary sewer lines.
8455	M&R-Storm Sewer Systems	The maintenance and repair of storm sewer lines.
8467	M&R-Streets, Curbs, and Alleys	The maintenance and repair of streets, curbs, and alleys.
8479	M&R-Walks and Fences	The maintenance and repair of sidewalks, gutters and fences.
8491	M&R-Water Mains	The maintenance and repair of water mains and lines.
8499	M&R-Other	Other maintenance and repair of structures not included in any of the above classifications.
85	**Maintenance & Repair of Equipment**	**Materials, small tools, and contracted services for the maintenance and repair of equipment.**
8509	M&R-Computers	The maintenance and repair of computers.
8515	M&R-Copiers	The maintenance and repair of copiers.
8539	M&R-Instruments	The maintenance and repair of instruments.
8545	M&R-Equipment	The maintenance and repair of machinery.
8551	M&R-Meters and Settings	The maintenance and repair of meters and settings.
8557	M&R-Vehicles	The maintenance and repair of all motorized vehicles.
8559	M&R-Office Equipment	The maintenance and repair of all office equipment.
8569	M&R-Radios	The maintenance and repair of all radios.
8574	M&R-Street Lights	The maintenance and repair of all street lights.

Acct Code	Account Name	Description
8575	M&R-Signal Lights	The maintenance and repair of all signal lights.
8577	M&R-Software Packages	The maintenance and repair of all software packages.
8581	M&R-Temperature Control	The maintenance and repair of all temperature controls.
8599	M&R-Other Equipment	The maintenance and repair of other equipment not included in any of the above classifications.
86	**Contractual and Miscellaneous Services**	**Individuals or Companies contracted for a specific service for the City.**
8601	Administrative Fees	Administrative fees.
8608	Advertising	Advertising fees.
8615	Audits	Contractual annual audit cost.
8629	Codification	Recodification of all City ordinances.
8636	Communications	Telephone, fax equipment, cell phones, pagers, and long distance expenditures.
8640	Depreciation/Amortization	Depreciation and amortization charges.
8643	Dues	Professional association's dues.
8650	Employee Educational Plan	Educational assistance to aid regular City employees in improving their professional skills.
8652	Fees & Permits	Fees and permits.
8657	Insurance	Premiums or payments on property, general liability and errors and omissions insurance.
8660	Postage	Postage fees.
8662	Printing	Purchased printing services.
8664	Professional Services	Contractual services with individuals or companies for general professional services.
8670	Vehicle Use Fee	Used to fund the Vehicle Capital Improvements Program.

Acct Code	Account Name	Description
8672	Rental of Equipment	Rental of specialized equipment and non-capitalized lease payment on other equipment
8675	Rental of Property	Rental of property.
8676	Rental of Property(HUD)	HUD rental payments of property.
8684	Training	Registration for short schools, police & fire academies and seminars.
8690	Travel Expenses	Expenditures of training or business trips.
8699	Other Miscellaneous Services	Services for departmental operations not included in any of the above classifications.
87	**Miscellaneous and Sundry Charges**	**Non-operating expenditures.**
8711	Bad Debt Expense	Cost of uncollectible receivables.
8727	Cost of Sales	Cost of goods for resale.
8732	Debt Principal Retirement	Debt principal payments.
8735	Debt Interest Expense	Debt interest payments.
8738	Debt Service Charges	Fees or charges expended on debt service.
8768	Penalties and Fines	Penalties and fines.
8798	Other Miscellaneous and Sundry Charges	Miscellaneous and sundry charges.
88	**Capital Outlay – Land and Structures**	**Cost, freight, installation and acquisition of land and structural properties.**
8810	Capital-Land	Capital outlay expenditures on land.
8820	Capital-Structures	Capital outlay expenditures on buildings and other structures.
8830	Capital-Sanitary Sewer Systems	Capital outlay expenditures on the sanitary sewer systems.
8840	Capital-Drainage Systems	Capital outlay expenditures on the drainage systems.

ACCT CODE	ACCOUNT NAME	DESCRIPTION
8850	Capital-Streets and Curbs	Capital outlay expenditures on streets and curbs.
8860	Capital-Walks and Fences	Capital outlay expenditures on walks and fences.
8870	Capital-Water Mains	Capital outlay expenditures on water systems.
8880	Capital - Improvements	Capital costs related to non-building improvements (i.e. Sports Complex)
89	**CAPITAL OUTLAY – EQUIPMENT**	**All expenditures to cover original cost, freight and installation of equipment. (Must have value over $5,000 and have a useful life greater than 3 years). Also included are library books and museum artifacts.**
8910	Capital-Library Books	Purchase of library books.
8910	Capital-Museum Artifacts	Purchase of museum artifacts.
8930	Capital-Equipment	Payments for machinery and tools costing $5,000 or more and having a service life greater than three years.
8950	Capital-Vehicles	Purchase of Vehicles.
8990	Capital-Other Expenditures	Other specific equipment expenditures costing $5,000 or more that are not applicable to any of the above classifications.

Boards & Commissions

2008-2009

Board & Commission Members

4B ECONOMIC DEVELOPMENT CORPORATION – Adam Miles
Seven Members Serving Three 2-Year Terms, Expiring in September

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Abt, Jim	903 W. Westhill Dr	11-27-06	09/08	1
Dugger, Jeff	1901 Lakecrest Ct	10-24-06	09/09	2
Hannah, Dale	1610 Hemphill	09-13-05	09/09	2
Hill, Ruth Ann	2313 Lakeshore Dr	09-13-05	09/09	2
McKinney, Randy	1503 Leaning Oak Ln	08-22-06	09/08	1
Sikes, Richard	1235 Hilltop Dr	09-13-05	09/09	2
Wilson, Don	707 N. Anglin	03-14-06	09/08	2

AIRPORT BOARD – Mike Claunch
Five Members Serving Two 2-Year Terms

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Bukin, Bill M I	1604 Tennyson Ct	07-22-03	07-22-07	2
Hewlett, Justin M I	1107 Westhill	07-12-05	07-12-09	2
Mann, Mike	1221 CR 1125	11-23-04	11-23-08	2
Sherwood, Andrew	1608 Shelley Ln	01-23-07	01-23-09	1
Strange, Eli M I	303 Forrest Ave	08-09-05	08-09-07	1

ANIMAL SHELTER ADVISORY COMMITTEE – Terry Powell
Seven Members Serving Two 2-Year Terms

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Brisco, Pat	723 N. Anglin	03-25-08	03-25-10	1
Darling, Harold	2515 Lakeshore Dr	03-13-07	03-13-09	1
Dean, Jerry	Animal Shelter	03-25-08	03-25-10	1
Masters, Stephanie	1909 Starling Ct.	03-25-08	03-25-10	1
Raper, Danette, DVM	105 Country Club Rd.	03-25-08	03-25-10	1
Tucker, Lisa	3548 CR 1227	03-25-08	03-25-10	1
Yanes, Sandra	Police Department	03-13-07	03-13-09	1

BUILDING AND STANDARDS COMMISSION – Clint Ishmael
Seven Members Serving Two 2-Year Terms

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Bush, Charles I	1102 Belmont	04-10-07	04-10-09	1
Owens, Tommy	917 S. Nolan River Rd	07-22-08	07-22-10	1
Rollen, John	2501 Lakeshore	04-08-08	04-08-09	1
Shaw, Mike	1302 Belvon Place	02-13-07	02-13-09	1
Torres, Juana M I	1006 Spell Ave	09-13-05	09-13-09	2
White, Wendell M I	1717 Pipeline Rd	06-28-05	06-28-09	2
Williams, Kent E.	807 Shady Creek Court	09-11-07	09-11-09	1

Board & Commission Members

CIVIL SERVICE COMMISSION – Bonita Hall
Three Members Serving 3-Year Terms, Expiring in December - LGC 143.006

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Boulware, Dan M I	711 Stonelake Dr	04-08-03	12/08	2
Young, Brad M I	1209 W. Westhill/ PO Box 176	01-24-06	12/09	1
Wilson, Terri I	508 Prairie	12-14-04	12/10	2

HISTORIC PRESERVATION COMMISSION – Donna Jackson Zimmerman
Five members serving 2-year terms; Established OR10-2005-71

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Bullard, Linda S M I	708 N Anglin	11-14-06	11-14-08	1
Ewart, Gary	405 S Walnut	04-11-06	04-11-10	2
Ricker, Dan M	619 N Anglin St	04-11-06	04-11-10	2
Wagner, Okey , II	1105 N Douglas	04-08-08	04-08-10	1
Williams, Saundra	808 S Anglin	04-11-06	04-11-10	2

LIBRARY ADVISORY BOARD – Tina Williams
Eleven Members Serving Two 2-Year Terms

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Grigsby, Larry M I	1013 W. Lone Star	02-22-05	02-22-09	2
Hazlewood, Gail M I	929 Highland Dr	02-22-05	02-22-09	2
Kandt, Shirley M I	915 Surry Place	11-23-04	11-23-08	2
Leonard, Diana	818 N. Anglin	07-24-07	07-24-09	1
Martyniuk, Teddy	1503 Baystore Rd	07-24-07	07-24-09	1
Parker, Barbara “Alice”	1800 Yellow Jacket Dr	02-27-07	02-28-09	1
Rollen, Wanda	2501 Lakeshore	03-14-06	03-14-10	2
Smith, Mege M I	1211 Westhill Drive	11-08-05	11-08-09	2
Shaffer, Gayanne	1616 Wordsworth Dr	09-26-06	09-26-08	1
Walker, Janet	1603 Shelley Lane	02-26-08	02-26-10	1
Wilmore, Elaine L. M	911 Hemphill Dr	02-27-07	02-27-09	1

MUSEUM ADVISORY BOARD – Julie Baker
Nine Members Serving Two 2-Year Terms

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Billings, Bill Ann	413 So Ridgeway Dr	9-12-06	09-12-10	1
Gilker, Cherryl	704 Prairie Ave.	04-22-08	04-22-10	1
Hadley, Linda	1207 Crestview Dr.	08-26-08	08-26-08	1
Jones, Karen M I	811 Phillips St	12-14-04	12-14-08	2
Murphy, Kathryn “Ann”	1201 Greenbriar Ln	04-22-08	04-22-10	1
Pauly, O’Ferrall	PO Box 926 Keene	02-13-07	02-13-09	1
Read, Aquila	102 Bluebonnet Trail, Keene	08-22-06	08-22-10	2
Theimer, Robert	915 W Westhill Dr	08-22-06	08-22-10	2
Wilmart, Diann M I	P.O. Box 675, Keene	07-26-05	07-26-09	2

Board & Commission Members

PARKS AND RECREATION BOARD – Max Robertson
Seven Members Serving Two 2-Year Terms

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Dugger, Casey	1200 Center Ct	06-27-06	06-27-10	2
LeClair, Jeff L.	1910 Nolan Ridge	06-27-08	06-27-10	1
Oefinger, Ben	1111 Westhill	06-27-06	06-27-10	2
Robinson, Barbara	821 S. Ridgeway Dr	11-27-07	11-27-09	1
Watson, Lonnie	1207 Cindy Ln	07-10-07	07-10-09	1
Wheatley, Mary Ann	4 Edgebrook Ct	11-27-07	11-27-09	1
Wylie, Garey M I	306 Red Oak Drive	07-12-05	07-12-09	2

PLANNING AND ZONING COMMISSION – Ann Powell
Seven Members Serving Two 2-Year Terms

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Chandler, Lisa M I	501 Honeysuckle	11-23-04	11-23-08	2
Corder, Sharon L M I	1203 Hemphill Dr	02-26-07	02-26-09	1
Curlee, Jim M I	816 Meadowview	08-23-05	08-23-09	2
Duke, B. Wayne	813 Turner	08-12-08	08-12-10	1
Pedigo, Lori	1010 Hemphill Dr.	05-27-08	05-27-10	1
Potts, Brannon	801 Bentwood Ln	06-28-05	06-28-09	2
White, Gayle M I	1223 Surry Pl. Dr	11-23-04	11-23-08	2

TIF DISTRICT #1 (Industrial Park) – Adam Miles
Five members serving 2-year terms; Est. RS04-2001-34

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Boles, Kyle	City Council	12-13-05	12-31-09	2
Force, Bob	City Council	02-14-06	02-14-10	2
Harmon, Roger	County Judge	06-12-06	06-12-10	2
McFall, R.C.	County Commissioner	06-12-06	06-12-10	2
Russell, Sonny	City Council	01-09-07	01-09-09	1

TIF DISTRICT #2 (Downtown) – Greg Wilmore
Five members serving 2-year terms; Est. RS01-2003-15

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Ammons, Maxine	415 N. Anglin	02-28-06	02-28-10	2
Beeson, Don	County Commissioner	01-10-07	01-10-09	1
Force, Bob	City Council	01-25-05	01-25-09	2
McFall, R.C.	County Commissioner	01-10-05	01-10-09	3
Reynolds, Ted (chair)	City Council	01-25-05	01-25-09	2

Board & Commission Members

ZONING BOARD OF ADJUSTMENT – Ann Powell
Nine Members Serving Two 2-Year Terms

NAME	ADDRESS	APPOINTED	EXPIRES	TERM
Castles, Vance	1018 Janehaven	05-13-08	05-13-10	1
Mattix, Shaun M I	106 Bellevue Dr.	07-24-07	07-24-09	1
Moss, Jean	1606 Longfellow	06-25-07	06-25-09	1
Nelson, Wesley M I	1200 Crestwood Dr	09-12-06	09-12-08	1
Pedigo, Roger	607 Hyde Park	02-13-07	02-13-09	1
Shaffer, Steve	1616 Wordsworth	09-27-05	09-27-09	2
Turman, John M I	1127 Berkley Dr	11-09-04	11-09-08	2
White, Curtis M I	1223 Surry Place	07-24-07	07-24-09	1
Williams, Dale	1201 Prairie	07-24-07	07-24-09	1

Glossary

2008-2009

GLOSSARY

ACCOUNT A term used to identify an individual asset, liability, expenditure control, revenue control or fund balance.

ACCOUNTING PERIOD A period of time, at the end of which, and for which financial statements are prepared.

ACCOUNTING SYSTEM The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds.

ACCRUAL ACCOUNTING A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred.

AD VALOREM TAXES Local property taxes that are assessed upon tangible property: land, improvements, and inventory.

AGENCY FUNDS Funds used to account for assets held by the City, acting as a trustee or agent for individuals, organizations, other governmental entities, and other funds of the City.

APPRAISED VALUE A value given to an asset for the purpose of taxation. (Property values are established by the Johnson County Appraisal District).

APPROPRIATION An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.

ASSESSED VALUATION A valuation set upon real estate or other property, by a government body, as the basis for levying taxes.

ASSETS Resources, owned or held by a government, which have monetary value.

AUDIT A methodical examination of the utilization of resources. It concluded in a written report of its findings. It is a test of management's accounting system to determine the extent to which internal accounting controls are both available and being enforced.

BALANCE SHEET A basic financial statement which discloses the assets, liabilities, and equities of an entity at a specific date in conformity with Generally Accepted Accounting Principles.

BALANCED An equality between the total of revenues and expenses.

BALANCED BUDGET When the anticipated revenues exceed or equal the anticipated expenditures for a budget period.

BOND A written promise, generally under seal, to pay a specified sum of money called the face value, at a fixed time in the future called the maturity date, and carrying interest at a fixed rate payable periodically. Note: The difference between a note and a bond is that the latter usually runs for a longer period of time and requires greater legal formality.

BOND FUND A fund used to account for the proceeds of a bond issue. Such proceeds are accounted for in a Capital Projects Fund.

BONDED DEBT That portion of indebtedness represented by outstanding bonds.

BONDS AUTHORIZED AND UNISSUED Bonds which have been legally authorized, but not issued and which can be issued and sold without further authorization. Note: This term should not be confused with the term "margin of borrowing power," or "legal debt margin," either one of which represents the difference between the legal debt limit of a governmental unit and the debt outstanding against it.

BOND ISSUED Bonds sold.

BUDGET A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary or whether it has been approved by the appropriating body.

BUDGET MESSAGE A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body.

BUDGET ORDINANCE An official act by the City Council to legally authorize City staff to obligate and expend resources.

BUDGETING (APPROPRIATING) The City prepares its budget in conformity with practices prescribed or permitted by the applicable Statutes of the State of Texas. As prescribed by the Statutes, the City in its budgeting process includes as a resource (amount available for current expenditures), a portion of the fund balance that has been accumulated in prior years. This process minimizes tax levies and utilizes all available resources to the fullest extent.

CAD Central Appraisal District

CAFR Comprehensive Annual Financial Report

CAPITAL BUDGET A plan of proposed capital outlay and the means of financing the specified outlay for the stated fiscal period.

CAPITAL EXPENDITURE See Capital Outlay

CAPITAL IMPROVEMENT Value added to capital property, plant, and equipment.

CAPITAL OUTLAY Expenditures which result in the acquisition of or addition to fixed assets.

CAPITAL PROJECTS Established to account for all resources, principally bond proceeds and construction grants, which are used for the acquisition of capital facilities.

CENTRAL APPRAISAL DISTRICT (CAD) A special government district established by state law to appraise and determine fair market values on real property.

CERTIFICATE OF OBLIGATION (CO's) General Obligation Debt issued that is approved by the City Council.

CHART OF ACCOUNTS The classification system used by a City to organize the accounting for various funds.

CITY CHARTER The document of a home rule City similar to a constitution, which establishes the City's government structure and provides for the distribution of powers and duties among the various branches of government.

COMMUNITY SERVICE DIVISION A division within the City that contains all departments that provide quality of life services to the residents of the city.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) The official annual financial report of a government entity which presents revenues, expenses, assets, liabilities, and equity for all entity funds.

CONTIGENCY RESERVE An asset whose existence will be confirmed only by the occurrence or non occurrence of one or more uncertain future events not wholly within the control of the City.

DEBT SERVICE FUND A fund established to finance and account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

DEBT SERVICE FUND REQUIREMENTS The amount of revenue which must be provided to the Debt Service Fund so that all principal and interest payments can be made in full on schedule.

DEBT SERVICE REQUIREMENTS The amount of money required to pay the interest on outstanding debt, serial maturities of principal for serial bonds, and required contributions to a Debt Service Fund for term bonds.

DEFICIT The excess of liabilities of a fund over its assets, or the excess of expenditures over revenues during a specified accounting period. For enterprise funds, it is the excess of expenses over income during the accounting period.

DEPARTMENT A unit of the City organization. All Departments report to one of the eleven Divisions.

DEPRECIATION (1) Expiration in service life of fixed assets other than wasting assets attributable to wear and tear through use and lapse of time, obsolescence, inadequacy or other physical or functional cause. (2) The portion of the cost of a fixed asset charged as an expense during a particular period. Note: The cost of a fixed asset is prorated over the estimated service life of such asset and each accounting period is charged a portion of such cost so that ultimately the entire cost of the asset is charged off as an expense.

DISBURSEMENTS The paying out of money to satisfy a debt or an expense.

DIVISION The City Departments are divided among eleven Divisions that report directly to the City manager.

EFFECTIVE TAX RATE State law in Texas prescribes a formula for calculating the effective tax rate for cities. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation or a growing tax base. The intent is to generate a rate that produces approximately the same revenue as the year before. The formula does make adjustments for newly annexed property and newly constructed property. If it is raised by three percent or more in a year, State law requires that special notices must be posted and published.

ENCUMBRANCE A recorded expenditure commitment representing a contract to purchase goods or services.

ENTERPRISE FUND A fund established to finance and account for operations (1) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Examples of Enterprise Funds are those funds created for water and sewer utilities, airports, and solid waste services.

EXPENDITURES If the accounts are kept on the accrual basis, this term designates total charges incurred, whether paid or unpaid. This includes expenses and a provision for retirement of debt not reported as a liability of the fund from which retired, as well as capital outlay. If they are kept on the cash basis, the term covers only actual disbursements for these purposes. Note: Encumbrances are not considered expenditures.

EXPENSES Charges incurred, whether paid or unpaid for operation, maintenance, interest and other charges which are presumed to benefit the current fiscal period. Note: Legal provisions sometimes make it necessary to treat as an expense, charges whose benefits extend over several periods.

FIREMAN'S RETIREMENT RELIEF (FRR) Retirement fund for the City Fire Department. This fund is owned by the local firemen, controlled and managed by a member retirement board, and regulated by the State of Texas.

FISCAL PERIOD Any period at the end of which a governmental unit determines its financial condition, the results of its operations and closes its books. Note: It is usually a year, though not necessarily a calendar year.

FISCAL YEAR A twelve-month period of time to which the annual budget applies and at the end of which a city determines its financial position and results of operations.

FIXED ASSETS Assets of long-term character in which the intent is to continue to hold or use an asset such as land, buildings, machinery, furniture and other equipment for a long term period.

Note: The term does not indicate the immobility of an asset, which is the distinctive characteristic of "fixture."

FIXED CHARGES Those amounts that are considered more or less fixed. Examples are interest, insurance and contributions to Pension Funds.

FOUR (4) B FUND Fund used to account for the proceeds of the 4B Sales Tax.

FOUR (4) B SALES TAX An amendment to state law in 1989 that allows Texas cities, if approved by their voters, to impose an additional sales tax, from 1/8 to 1 cent, to raise funds for economic development projects and/or quality of life issues such as parks, stadiums, and swimming pools.

FRANCHISE FEE A fee paid by public service utilities for use of the public right-of-way or other public property in providing their services to the citizens of the community.

FRR Fireman' Retirement Relief

FUNCTION A group of related activities aimed at accomplishing a major service or regulatory program for which the City is responsible. For example, public safety is a function.

FUND An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources, together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

FUND ACCOUNTS All accounts necessary to set forth the financial operations and financial condition of a fund. Note: Sometimes the term is used to denote budgetary accounts as distinguished from proprietary accounts, but such usage is not recommended.

FUND BALANCE The cumulative excess of revenues over/under expenditures in a fund at a point in time.

GAAC Government Accounting and Auditing Committee

GAAP Generally Accepted Accounting Principles

GAO General Accounting Office

GAS Government Accounting Standards

GASB Government Accounting Standards Board

GENERAL FUND The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. The General Fund is used to finance the ordinary operations of a governmental unit.

GENERAL DEBT SERVICE FUND Fund used to manage debt acquired by the General Fund.

GENERAL OBLIGATION BONDS A debt instrument of the city for whose payments the full faith and credit of the issuing body is pledged. More commonly, but not necessarily, general obligation bonds are considered to be those payable from taxes and other general revenues.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) Uniform minimum standards and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules and procedures necessary to define accepted accounting practices at a particular time.

GFOA Government Finance Officers Association

GOAL A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless; that is, it is not concerned with a specific achievement in a given period.

GOVERNMENTAL ACCOUNTING A type of accounting using different funds to analyze, record, and summarize the financial transactions of governmental units and agencies.

GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB) A non-profit organization responsible for establishing & improving accounting & financial reporting standards for governmental units.

GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) Professional association of finance officers dedicated to the sound management of government financial resources.

GOVERNMENTAL FUNDS Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

GRANT A contribution of an asset from one governmental agency to another. The contribution is usually made to aid in the support of a specified function (for example, education), but it is sometimes also for general purposes.

HOTEL/MOTEL OCCUPANCY TAX A seven (7) percent charge levied against the occupants of local Hotels and Motels.

HOTEL/MOTEL OCCUPANCY FUND Fund used to account for the proceeds of the Hotel/Motel Occupancy Tax.

HUD Housing & Urban Development

HOUSING & URBAN DEVELOPMENT US Government Agency whose mission is to increase home ownership, support community development, and increase access to affordable housing.

HUD FUND Fund used to account for, and administer the grant revenue from HUD.

INCOME This term is used in accounting for governmental enterprises and represents the excess of the revenues earned over the expenses incurred in carrying on particular phases of an

enterprise's activities. As indicated elsewhere, the excess of the total revenues over the total expenses of the enterprise for a particular accounting period is called "net income".

INTEREST A charge for borrowing money; usually a percentage of the outstanding principal over a specified period of time.

INTEREST EXPENSE Charges incurred as a cost of borrowing funds.

INFRASTRUCTURE Long-lived capital assets that are normally stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, tunnels, drainage systems, water and sewer systems, dams, and lighting systems.

INTERNAL SERVICE FUND A fund established to finance and account for services and commodities furnished by a designated department or agency to other departments or agencies within a single governmental unit or to other governmental units. Amounts expended by the fund are restored thereto, either from operating earnings or by transfers from other funds, so that the original fund capital is kept intact.

INVENTORY LIST A detailed list showing quantities, descriptions, and values of property, units of measure, and unit prices. Note: The term is often confined to consumable supplies, but may also cover fixed assets.

INVENTORY OF SUPPLIES The cost value of supplies on hand.

INVESTMENTS Securities and real estate held for the production of income usually in the form of interests, dividends, rentals, or lease payments. The term does not include fixed assets used in City operations.

LAND A fixed asset account which reflects the value of land owned by a governmental unit. If land is purchased, this account shows the purchase price and costs such as legal fees, filing and excavation costs, and the likes which are incurred to put the land in condition for its intended use. If land is acquired by gift, the account reflects the estimated fair market value at the time of acquisition.

LEASED EQUIPMENT FUND Fund used to account for proceeds reserved for the replacement of capital equipment.

LEGAL DEBT MARGIN The difference between legal debt limit of a governmental entity and the debt outstanding against it.

LIABILITIES Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.

LINE ITEM A specific program end item with its own identity.

MARGIN OF BORROWING POWER The difference between legal debt limit of a governmental entity and the debt outstanding against it.

MODIFIED ACCRUAL ACCOUNTING A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

NCTCOG North Central Texas Council of Governments

NON-OPERATING Income of a governmental enterprise which is not derived from the operation of such enterprises. Examples are interest on investments or on bank deposits.

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS (NCTCOG) a voluntary association of, by and for local governments, and was established to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development. NCTCOG's purpose is to strengthen both the individual and collective power of local governments and to help them recognize regional opportunities, eliminate unnecessary duplication, and make joint decisions.

OBJECT As used in expenditure classification, this term applies to a more specific arrangement of expenditures for services or commodities purchased. An example would be salaries, retirement contributions, or social security accounts. As used in revenue classifications, this term applies to a more specific arrangement of revenue sources; for example, ad valorem taxes, building permits, general sales and use tax, hotel/motel occupancy tax, etc.

OBJECTIVE Desired output oriented accomplishments which can be measured and achieved within a given time frame. Achievement of the objective advances the activity and organization toward a corresponding goal.

OPERATING (1) As used in the accounts of governmental enterprises of a business character, the term means such costs as are necessary for the maintenance of the enterprises, the rendering of services for which the enterprise is operated, the sale of merchandise, the production and disposition of commodities produced and the collection of the revenues. (2) The term is sometimes used to describe expenses for general governmental purposes.

OPERATING EXPENSES Cost of day-to-day operations such as wages, maintenance, office supplies, etc.

OPERATING INCOME Operating revenue less operating expenses that are applied to the daily operating activities of the entity.

OPERATING REVENUE Revenue earned from the day-to-day operations of the entity.

ORDINANCE A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

PER CAPITA COSTS The cost of service per person. Per capita costs are based on a population estimate provided of 29,500 by the North Texas Council of Governments.

PERFORMANCE BUDGET A budget wherein expenditures are based primarily upon measurable performance of activities and work programs.

PERFORMANCE MEASURES Specific quantitative measures of work performed within an activity or program. They may also measure results obtained through an activity or program.

PRINCIPAL The amount of funds borrowed, or the part of the amount borrowed which remains unpaid.

PROGRAM A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible.

PROPERTY TAXES Taxes levied on both real and personal property according to the property's valuation and tax rate. It describes all revenues received in a period from current taxes, delinquent taxes, penalties, and interest on delinquent taxes.

PROPRIETARY FUNDS Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

RECEIPTS Cash received.

RESERVE (or Projection Reserve) An account used to earmark a portion of a fund balance to indicate that it is not appropriate for expenditures or an account used to earmark a portion of fund equity as legally use.

REVENUE The taxes, fees, or other monetary resources that the City collects and receives into the treasury for public use. For those revenues which are recorded on the accrual basis, this term designates additions to assets which: (a) do not increase any liability (b) do not represent the recovery of an expenditure (c) do not represent the cancellation of certain liabilities without a corresponding increase in other liabilities or a decrease in assets, and (d) do not represent contributions of fund capital in enterprise and internal service funds. The same definition applies to those cases where revenues are recorded on the modified accrual or cash basis, except that additions would be partially or entirely recorded to cash.

REVENUE BONDS Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source prior to issuance.

BOND COVERAGE A calculation of an entity’s abaility to meet its principal and interest payments on outstanding bond debt. It is equal to gross revenue, less operating expense, divided by the current interest & principal payment.

ROYALTY A share of a product or profit (as of a gas or oil well) received by the owner for allowing another person or business to use the property.

SELF-SUPPORTED DEBT Debt that has a specified revenue source, other than ad valorem taxes, which will be used to support the entire debt.

SERVICE CHARGES A fee paid for the use of a particular service. The fee can be a standard amount such as an admission to the swimming pool or a charge based on consumption such as water charges per 1,000 gallons.

SPECIAL REVENUE FUND A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or for major capital projects) that are legally restricted to expenditures for specified purposes. An example is the Child Safety Fund, which restricts expenditures to child safety programs and municipal school crossing guard programs.

SURPLUS The excess of the assets of a fund over its liabilities; or if the fund has other resources and obligations, the excess of resources over the obligations. The term should not be used without a properly descriptive adjective unless its meaning is apparent from the context. See also Fund Balance.

TAX ABATEMENT The full or partial exemption from ad valorem taxes of eligible properties in a reinvestment zone designated as such for economic development purposes.

TAX BASE The total value of all real and personal property in the City as of January 1st of each year, as certified by the Appraisal Review Board. The tax base represents net value after all exemptions.

TAX INCREMENT FINANCING DISTRICT (TIF) A district created to fund infrastructure improvements (streets, water and sewer lines, etc.) in our city that allows for the incremental ad valorem tax to be set aside to pay for those improvements. Creating a TIF district would allow the City of Cleburne to use property tax money from the new district to make infrastructure improvements to that area.

TAX LEVY The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance. The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

TAX RATE The amount of tax levied for each $100 of assessed valuation. The maximum tax rate shall not exceed $2.50 per $100 of assessed value of real and personal property. Total tax rate is set by Council and is made up of two components: debt service and operations rates. The 2005 tax rate for the City of Cleburne is $.748108 per $100.00 valuation.

TAX RATE (EFFECTIVE) An effective tax rate is one that will (1) produce sufficient revenue to meet the taxing unit's debt payments for the coming fiscal year, plus (2) produces approximately the same amount of operating revenue from property taxes last year (that remain taxable this year) as was produced last year.

TAX ROLL The official list showing the amount of taxes levied against each taxpayer or property.

TAXES Compulsory charges levied by a governmental unit for the purpose of financing services performed for common benefit. Note: The term does not include specific charges made against particular persons or property for current or permanent benefits such as a special assessment. Neither does the term include charges. For example, licenses and permits.

TEXAS MUNICIPAL RETIREMENT SYSTEM (TMRS) The retirement system for the employees of the City. TMRS was established in 1948 and administer and manages funds in accordance with the Texas Municipal Retirement System Act (Texas Government Code, Title 8, Subtitle G).

TMRS Texas Municipal Retirement System

TRANSFERS Amounts transferred from one fund to another to assist in financing the services, programs, or to reimburse the recipient fund for services rendered.

TRANSPORTATION FUND Fund used to account for grant revenue, operating revenue generated, and expenses incurred by Cletran, the City and County Transportation system.

TRIAL BALANCE A list of the balances and the accounts in a ledger kept by double entry with the debit and credit balances shown in separate columns. If the totals of the debit and credit columns are equal or their net balance agrees with a control account, the ledger from which the figures are taken is said to be "in balance".

TRUST AND AGENCY A fund used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These include (1) Expendable Trust Funds (2) Non-Expendable Trust Funds (3) Pension Trust Funds and (4) Agency Funds.

UNENCUMBERED The amount of undesignated funds that is available for allocation for any purpose.

UNRESERVED FUND BALANCE A measure of financial resources set aside and unencumbered to mitigate current and future risks.

USER CHARGES The payment of a fee for the direct receipt of a public service by the party benefiting from the service.

WORKING CAPITAL An amount of funds that is calculated as the excess of current assets over current liabilities.