

# Predevelopment Meeting Request Form



Thank you for considering development in the City of Cleburne! Development is often a complex process, and many applicants benefit from a Predevelopment Meeting with members of the Development Review Committee (DRC) to review the features of a proposal. The DRC includes city staff from various departments including Planning, Engineering, Building, Economic Development, and Fire. Predevelopment Meetings are held every Thursday at City Hall in 30-minute time slots. During the meeting, staff will provide specific feedback on the proposal, answer questions, and discuss the next steps of the development process.

Anyone proposing to develop property is asked to complete and email this form and a written or graphic/drawn description of the proposal to Danielle Castillo at [danielle.castillo@cleburne.net](mailto:danielle.castillo@cleburne.net). Once received, if it is determined that a Predevelopment Meeting is needed, you will be contacted with a list of time slots on the next available Thursday. *Note that Predevelopment Meetings are held on a first-come, first-served basis and your preferred time or date may not be available due to the volume of Predevelopment Meeting requests.*

## Applicant Information

Name and Company (Company optional): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Phone Number: \_\_\_\_\_ or Email Address: \_\_\_\_\_

## Property Information

Property Address or Parcel ID: \_\_\_\_\_

Is the property in the City Limits or Extraterritorial Jurisdiction (ETJ)? \_\_\_\_\_

Acreage: \_\_\_\_\_ Current Zoning: \_\_\_\_\_

*Need help finding the Zoning District? Click [here](#) to view the Interactive Map.*

Proposed Use of Property, in a few words:

\_\_\_\_\_  
\_\_\_\_\_

Is the property platted?      Yes      No      I Don't Know

If Yes, list Lot, Block, and Addition Name: \_\_\_\_\_

*Need help? Click [here](#) to visit the Johnson County Appraisal District's website.*

Are water and sewer currently available?      Yes      No      I Don't Know

Is the property located in a floodplain?      Yes      No      I Don't Know

List specific questions you have for city staff:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*The comments provided by city staff at predevelopment meetings are informational only and do not confer approval of any plan or project. Additional comments related to your proposal will be provided upon review of a formal development application.*